

## ITEM III.

**PROPOSED AGENDA  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
Board of Trustees' Meeting  
April 9, 2026**

DATE: Thursday, April 9, 2026

TIME: 5:00 p.m.

PLACE: East Las Vegas Library  
2851 East Bonanza Road  
Las Vegas, NV 89101 and

Online via YouTube

The Agenda and Board meeting documents can be found at  
<https://lvccld.org/board/board-of-trustees-meetings/>

- I. Roll Call and Pledge of Allegiance
- II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to submit a public comment via email under this item must send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 words in length and will be included in the meeting record. Any comments which do not state the commenter's name, legal address, or exceeding 500 words in length shall not be considered.

- III. Board Action to accept Proposed Agenda (For possible action)
- IV. Approval of Proposed Minutes (For possible action)
  - A. Regular Board of Trustees Meeting, March 12, 2026
  - B. Special Board of Trustees Meeting, March 25, 2026
- V. Chair's Report
  - A. Trustees Report

B. Las Vegas-Clark County Library Foundation

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director's Report - Kelvin Watson

1. Program and Delivery Services
  - a. Library Operations and Security Reports and Monthly Statistics
2. Program Support Services
  - a. Branding and Marketing Report and Monthly Statistics
  - b. Community Engagement Report and Monthly Statistics
  - c. Business Strategies and Planning Report
  - d. Information Technology Report
  - e. Collections and Bibliographic Services Report
3. Administrative Support Services
  - a. Financial Services Report
  - b. General Services Report
  - c. Human Resources Report

VII. Unfinished Business

*There are no items for Unfinished Business.*

VIII. New Business

A. Consent Agenda

Discussion and possible Board action to appoint the West Las Vegas QALICB, Inc. Board of Directors

B. Regular Agenda

1. The Library District's Digital Literacy: AI Utilization Plan (Presentation only)
2. Discussion and possible Board action regarding the Spring Valley Library roof replacement
3. Discussion and possible Board action regarding the Summerlin Library speaker replacement

IX. Executive Session

*If necessary, the Board may enter into Executive Session to discuss matters permitted by Nevada Open Meeting Law pursuant to NRS 241.030.*

X. Announcements

The May Board meeting will be held on Thursday, May 21, 2026, at 5:00pm.  
Location: Windmill Library, 7060 W. Windmill Ln., Las Vegas, NV 89113.

The June Board meeting will be held on Thursday, June 11, 2026, at 5:00pm.  
Location: Windmill Library, 7060 W. Windmill Ln., Las Vegas, NV 89113

The July Board meeting will be held on Thursday, July 9, 2026, at 5:00pm.  
Location: Clark County Library, 1401 E. Flamingo Rd., Las Vegas, NV 89119

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign up on the roster provided prior to the public comment period. The sign-up must include the commenter’s name and legal address, and this agenda item. Commenters should state if they want their remarks included in the meeting record.

Anyone wishing to submit a public comment via email during the meeting must send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). The email must include the commenter’s name, legal address, and this agenda item. Email comments are limited to 500 words in length and will be included in the meeting record. Any comments which do not state the commenter’s name, legal address, or exceeding 500 words in length shall not be considered.

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XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL CHANDLER COOKS AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT CHANDLER COOKS AT (702) 507-6186 OR [chandler.cooks@thelibrarydistrict.org](mailto:chandler.cooks@thelibrarydistrict.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the

Las Vegas-Clark County Library District website, [www.lvcclld.org](http://www.lvcclld.org) and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Monday, March 9, 2026, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee.
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:
  - 1. Clark County Library  
1401 Flamingo Road  
Las Vegas, NV 89119
  - 2. East Las Vegas Library  
2851 Bonanza Road  
Las Vegas, NV 89101
  - 3. Sunrise Library  
5400 E. Harris Avenue  
Las Vegas, NV 89110
  - 4. West Charleston Library  
6301 Charleston Boulevard  
Las Vegas, NV 89146
  - 5. West Las Vegas Library  
1861 N. Martin Luther King Jr. Blvd  
Las Vegas, NV 89106
  - 6. Windmill Library  
7060 W Windmill Lane  
Las Vegas, NV 89113
  - 7. Whitney Library  
5175 E Tropicana Ave  
Las Vegas, NV 89122
  - 8. Las Vegas-Clark County Library District website  
[www.lvcclld.org](http://www.lvcclld.org)
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.
- D. Live Stream Connection information:  
[https://www.youtube.com/live/v2\\_8e-PLX6A](https://www.youtube.com/live/v2_8e-PLX6A) or

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Visit the Library District's YouTube channel: [Youtube.com/TheLibraryDistrict](https://www.youtube.com/TheLibraryDistrict)

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LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES' MEETING AT  
THE WEST LAS VEGAS LIBRARY AND VIA ZOOM  
THURSDAY, MARCH 12, 2026

\* \* \* \* \*

[Meeting began at 5:07 p.m.]

CHAIR ROGERS: Call the meeting to order. I'm showing 5:07. Then we will start off with roll call, followed by Pledge of Allegiance.

Chandler, could you lead us in roll call, please?

MR. COOKS: Yes, Chair.

Chair Rogers.

CHAIR ROGERS: Present.

MR. COOKS: Vice Chair Turner Whiteley.

VICE CHAIR TURNER WHITELEY: Present.

MR. COOKS: Secretary Foyt.

SECRETARY FOYT: Present.

MR. COOKS: Treasurer Dutkowski.

TREASURER DUTKOWSKI: Present.

MR. COOKS: Trustee Jones.

TRUSTEE JONES: Present.

MR. COOKS: Trustee Sanchez.

TRUSTEE SANCHEZ: Here.

MR. COOKS: Trustee Williams Jr.

TRUSTEE WILLIAMS JR.: Present.

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MR. COOKS: Trustee Fiedler.

TRUSTEE PALOMA FIEDLER: Here.

MR. COOKS: Trustee Profit.

TRUSTEE PROFIT: Present.

MR. COOKS: Chair, a quorum is present.

CHAIR ROGERS: Thank you.

We ask everyone to stand for the Pledge of Allegiance.

[PLEDGE OF ALLEGIANCE]

CHAIR ROGERS: All right. Chandler, do we have anyone signed up for a public comment?

MR. COOKS: No, Chair, we do not have anyone signed up for public comment.

CHAIR ROGERS: All right. We will move to Agenda Item III, Board action to accept proposed agenda. Do we have a motion?

VICE CHAIR TURNER WHITELEY: So moved.

CHAIR ROGERS: Do we have a second?

TREASURER DUTKOWSKI: I'll second.

CHAIR ROGERS: All right. Motion has been properly moved and seconded. We'll call for the vote. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No response heard.]

All right. Motion is carried.

We will move to Agenda Item IV, Approval of Proposed

1 Minutes. So we have three to approve. So we'll just do those one  
2 at a time. Do we have a motion to approve the Special Board of  
3 Trustees Meeting that occurred on February 6, 2026?

4 TRUSTEE SANCHEZ: Motion to approve.

5 CHAIR ROGERS: All right. Do we have a second?

6 VICE CHAIR TURNER WHITELEY: Second.

7 TREASURER DUTKOWSKI: Second.

8 CHAIR ROGERS: Any questions or changes to the  
9 Meeting Minutes as presented?

10 [No response heard.]

11 All right. Hearing none, all those in favor, say aye.

12 [ALL BOARD MEMBERS WERE IN AGREEMENT]

13 CHAIR ROGERS: Any opposed?

14 [No response heard.]

15 All right. Motion carried.

16 We move to the Regular Board of Trustees Meeting  
17 February 12th, 2026. Do we have a motion to approve that -- those  
18 Meeting Minutes?

19 SECRETARY FOYT: I do so move.

20 CHAIR ROGERS: Do we have a second?

21 TREASURER DUTKOWSKI: Second.

22 CHAIR ROGERS: Any questions concerning the Meeting  
23 Minutes?

24 [No response heard.]

25 All right. Hearing none, all those in favor, say aye.

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[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No response heard.]

All right. Motion carries.

Then finally, we have the Finance and Audit Committee Meeting that occurred on February 10th, 2026. Do we have a motion for those Minutes?

VICE CHAIR TURNER WHITELEY: So moved.

CHAIR ROGERS: Do we have a second?

TRUSTEE PROFIT: Second.

CHAIR ROGERS: All right. Any questions about the Meeting Minutes?

[No response heard.]

All right. We call for the question. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No response heard.]

TRUSTEE SANCHEZ: Chair, I will abstain only because I wasn't at that meeting.

CHAIR ROGERS: Okay. Recognize that --

TRUSTEE SANCHEZ: Thank you.

CHAIR ROGERS: -- Trustee Sanchez abstained from the February 10th, 2026 vote.

We will move to the Chair's Report and I will start by -- I

1 know we have a representative from the Foundation here, so I'll -- I  
2 don't know if you wanted to speak or not, but I will recognize you,  
3 Chair Felipe.

4 CHAIR ORTIZ: Good afternoon, Dr. Rogers and the rest of  
5 the Las Vegas-Clark County Board of Directors. Felipe Ortiz for the  
6 record.

7 Dr. Rogers, through you, just wanted to report that we've  
8 had our meetings, we've conducted our business as normal, we've  
9 had audits. And then the agreement -- the agreement, we're this  
10 close. Candidly, the agreement's been between the attorneys -- the  
11 negotiations. Hopefully -- I was hoping to get it here today, but  
12 we're waiting for Dr. Rogers and the Director to go through it. They  
13 had some final conditions. We agree to it. Just waiting to move  
14 forward as quickly as we can.

15 And then, you know, we're -- that's all we need. So Dr.  
16 Rogers, through you, if there's any questions, I'll answer any  
17 questions.

18 CHAIR ROGERS: Yeah. I'll open it up to the Board to see  
19 if there were any questions of President Felipe concerning the  
20 Foundation.

21 TRUSTEE SANCHEZ: I have a question. So now that  
22 you've gone through this contract and you've talked to our Board  
23 about the contract, do you have to go back to your Board or are  
24 you -- it's finalized on your end?

25 CHAIR ORTIZ: Okay. That's like four questions in there,

1 so let me --

2 CHAIR ROGERS: And I'll assist with that.

3 TRUSTEE SANCHEZ: I guess my first question is, when  
4 will you go to your Board to get approval? I guess really that's my  
5 question.

6 CHAIR ORTIZ: Again, Dr. Rogers, through you, Trustee  
7 Sanchez, it's like the chicken and the egg. We're ready. If you tell  
8 me -- if Dr. Rogers and the Director tell us they agree, we'll take it,  
9 call for a meeting within three days, approve it. That's all we're  
10 waiting for, so.

11 TRUSTEE SANCHEZ: Okay.

12 CHAIR ROGERS: And then I will add, and Director Watson  
13 can certainly assist with this, but the two attorneys are still  
14 finalizing the document based on feedback from the Foundation  
15 and feedback from our team. Once that is completed, then each of  
16 the attorneys will give the documents back to the organization. In  
17 terms of our side, we're going to request that the attorney actually  
18 present it to us in a special meeting that we will schedule.

19 TRUSTEE SANCHEZ: Perfect. Thank you.

20 CHAIR ORTIZ: So Dr. Rogers, through you, so that's really  
21 where we need to know. I don't want to lose the connectivity and  
22 the solidarity of the Foundation Board. They've been at this four  
23 years; myself, two years. And so we'd like to get it across the finish  
24 line so we can help this Board raise money and do all the good  
25 things that you guys do.

1                   So, again, once Dr. Rogers and Mr. Watson -- Director  
2 Watson review everything, tell us it's good to go, we'll go to a vote  
3 and it'll be ready. It'll be ready as quickly as we can. Thank you.

4                   CHAIR ROGERS: And just --

5                   COUNSEL WELT: I --

6                   CHAIR ROGERS: Go ahead.

7                   COUNSEL WELT: I think we're within a line or two. I  
8 mean, that's how close we are. So there's a couple sentences we  
9 have to add, and I think we'll be done. We're pretty close. So it  
10 should be done the next couple days, I would think, from our end.

11                  CHAIR ROGERS: And Director Watson?

12                  DIRECTOR WATSON: So we're going to be moving  
13 forward to schedule that special meeting once -- it's all happening  
14 at the same time. So the couple of lines that Counsel Welt just  
15 mentioned, those changes going back to your attorney, our  
16 attorney -- we will be scheduling a meeting for our attorney, Lauri  
17 Thompson, to present that to this Board. So the goal is to have  
18 them, you know, in sync.

19                  CHAIR ORTIZ: Thank you very much.

20                  CHAIR ROGERS: And again, we will continue to move at  
21 pace. Once our attorney gets that document to us, then we will  
22 meet within a day or two to keep things moving. So we too are  
23 highly motivated to bring this to the finish line.

24                  CHAIR ORTIZ: Thank you, Dr. Rogers. Thank you,  
25 Director Watson. And with that, that's the presentation. Thank you.

1 TRUSTEE SANCHEZ: I just want to say thank you for your  
2 time. And I also thank the Board for their time as well, because I  
3 know it takes two sides to get this done.

4 CHAIR ORTIZ: Thank you.

5 CHAIR ROGERS: Thank you. And then I just had two  
6 other items. Item No. 1 for the Chair's Report is we do have  
7 elections that we need to conduct in -- I believe it should be the May  
8 meeting. And so we do need to elect a committee to lead the  
9 elections. So I'm asking for one of our -- one or more of our  
10 Trustees to volunteer to lead that effort for the elections.

11 TRUSTEE SANCHEZ: I can be the parliamentarian for the  
12 election.

13 CHAIR ROGERS: Thank you, Trustee Sanchez. And then  
14 we can just work offline to get the rest of the committee formed to  
15 move that work forward.

16 And then secondly, we need to establish an ad hoc  
17 committee. We talked about at -- the last time we did the Executive  
18 Director's evaluation, and we talked through what that bonus  
19 structure looked like, that we would spend some time to sort of  
20 work out what that process and criteria should entail. And so I  
21 would like to have someone agree to chair or maybe co-chair a  
22 working committee to work on some things that we could present  
23 back to the body for review and approval.

24 TRUSTEE SANCHEZ: I'd like to make a comment on that.  
25 If we do have an ad hoc along that line, I also think we should have

1 a process in place for how we go about a standardized process for  
2 our executive director in the future because we don't really have a  
3 policy written and that's not good for our library district.

4 CHAIR ROGERS: And I believe you're referring to the --

5 TRUSTEE SANCHEZ: [Indiscernible].

6 CHAIR ROGERS: -- contract process?

7 TRUSTEE SANCHEZ: Yes.

8 CHAIR ROGERS: The contract process. And --

9 TRUSTEE SANCHEZ: So --

10 CHAIR ROGERS: And I don't disagree with that and I  
11 would say --

12 TRUSTEE SANCHEZ: I feel like they should be like both --  
13 they kind of work, not in tandem all the time, but I do think we  
14 should also work on that as well.

15 CHAIR ROGERS: And I would say that could be sort of --  
16 in terms of order of operations for this ad hoc committee, they  
17 could simultaneously work on both, but I would request, due to the  
18 time constraint, that we work on the bonus structure part of it first  
19 and then look at how can we continue to memorialize the process  
20 that we used during this last contract cycle.

21 So do we have any Board Members who are interested in  
22 serving on that ad hoc committee?

23 SECRETARY FOYT: I'll serve, but I do not want to Chair.

24 CHAIR ROGERS: Okay. So we have one brave Trustee.  
25 Do we have someone who's interested in --

1 TRUSTEE SANCHEZ: I will Chair. If you -- if no one else  
2 will, I will Chair that.

3 CHAIR ROGERS: Okay. And then we can have some  
4 subsequent conversations in terms of the scope of the expectations  
5 of the Board for those two items.

6 SECRETARY FOYT: Karen looked to me like she really  
7 wanted to be on the committee as well.

8 VICE CHAIR TURNER WHITELEY: I thought Karen  
9 volunteered to Chair it at our last discussion, so that's why I was  
10 not volunteering.

11 TRUSTEE WILLIAMS JR.: Chair Rogers, I have a  
12 question --

13 CHAIR ROGERS: Yes.

14 TRUSTEE WILLIAMS JR.: -- regarding this ad hoc  
15 committee. Will that take the place of -- and I believe it was a  
16 executive board committee that was negotiating this process that  
17 brought the contract forward; am I correct?

18 CHAIR ROGERS: Well, I -- you are correct in the process  
19 that we followed for --

20 TRUSTEE WILLIAMS JR.: The last --

21 CHAIR ROGERS: -- this current contract cycle, but we're  
22 talking about --

23 TRUSTEE WILLIAMS JR.: Right, I got that. My question  
24 then becomes, does this take the place of that?

25 CHAIR ROGERS: Well --

1 TRUSTEE WILLIAMS JR.: I just want clarification because  
2 I was one that wasn't really supportive of the ad hoc. And so I'm  
3 trying to find out, are we still having an ad hoc and this executive  
4 board that actually did kind of a negotiation with our executive  
5 director through this process?

6 CHAIR ROGERS: And I'm going to attempt to answer that  
7 succinctly, but --

8 TRUSTEE WILLIAMS JR.: Okay.

9 CHAIR ROGERS: -- my interpretation is that we're not  
10 saying we're not going to have an executive committee in the  
11 future, when we have to negotiate the next executive director's  
12 contract. What we're suggesting is that let's maybe look at  
13 memorializing what that process looks like for the executive  
14 committee as a framework.

15 TRUSTEE WILLIAMS JR.: Okay.

16 CHAIR ROGERS: So we have two members who have  
17 agreed to serve on the ad hoc committee. We have Trustee Foyt,  
18 and then we have Trustee Sanchez who agreed to Chair.

19 UNIDENTIFIED SPEAKER: I'll serve on it.

20 TRUSTEE WILLIAMS JR.: I'll serve on it.

21 CHAIR ROGERS: And --

22 TRUSTEE WILLIAMS JR.: I'll serve on it.

23 CHAIR ROGERS: All right. Great. And then again, we can  
24 have a subsequent meeting to talk about what the expectations are  
25 in the deliverable that will come back to the Board for final

1 approval. I appreciate you all, Trustees, for stepping up and  
2 supporting.

3 And then I will open up to see if there are any questions of  
4 me from the fellow Trustees before we wrap up the Chair's Report.

5 [No response heard.]

6 Okay. Thank you. So we will move on to Agenda Item VI,  
7 Library Reports. And I'll turn it over to Executive Director Watson.

8 DIRECTOR WATSON: Thank you, Chair Rogers, Trustees.

9 My report is attached as always; some of the activity for February  
10 2026. Lots of activity took place, of course, Black History Month.

11 So got to -- had an opportunity to participate in something that I

12 truly enjoy, and that's the PBS Black History Challenge. That's in

13 conjunction with CCSD Black Student Union and Clark County Black

14 Caucus, where students actually compete in academic quizzes, and

15 then it actually is shown on PBS. So something that I really enjoy.

16 We also had an opportunity to spend some time with the

17 Las Vegas Raiders Employee African-American Affinity Group.

18 They visited the West Las Vegas Library, participated in a facility

19 tour, and had their meeting here as well.

20 And a couple other things that took place were the Knight

21 Forum Library Leaders Conference in Miami, where we get together

22 and we talk about library leaders from around the country get

23 together and we talk about different pressing issues that are

24 happening in the media, but also talk about and look at things that

25 are going on in our libraries in and around AI, for example, and

1 how we're dealing with that at our individual libraries.

2           One of the other things that I wanted to share this  
3 evening, though, was a message we received the other day from  
4 Greenspun. And Greenspun, we have been recognized -- the  
5 Library District was nominated by local teens and the award that we  
6 we're going to be receiving on April 1st is the Greenspun Media  
7 High School Heroes Community Partner of the Year Award. So  
8 that's going to be -- so that's something that the staff who are  
9 present and staff who are listening online should definitely give  
10 ourselves a round of applause for that.

11           And I'll -- I have to say that last year this award was won  
12 by the Las Vegas Raiders. So we're coming right behind the  
13 Raiders in getting this award and certainly being recognized by the  
14 teams that use the library and are -- you know, participate in our  
15 programming, et cetera, is just exemplary.

16           Something else I wanted to mention as I was going  
17 through the reports, you know, we -- Las Vegas -- I mean, the  
18 Library Lovers Month for -- that we hold in February, we had 7,695  
19 signups for that, which is an increase above and beyond what  
20 we've previously done. And for Library Lovers Month, which is also  
21 February, the content engagement that we saw from the entries in  
22 that went from 2,238 in 2025 to 7,695, that number that I just  
23 mentioned in 2026, which is an increase of 243.8 percent.

24           So the community really is taking hold of the Winter  
25 Challenges, the Library Lovers Month Challenges, as we are now

1 right on the cusp of going into our Summer Challenge, where we  
2 expect to see increases there as well. So that's the -- that's it for my  
3 report. I'll take any questions from the Board at this time.

4 CHAIR ROGERS: And I'll open up to fellow Trustees if  
5 there are any questions of Executive Director Watson, or if there are  
6 any reports or individuals you would like to call up to provide  
7 comment, accolades or questions.

8 Trustee Williams.

9 TRUSTEE WILLIAMS JR.: I wanted to first thank the  
10 Library Outreach Team who came to the Love on Jackson Street. I  
11 didn't really see it in the report, but it was an awesome event, and  
12 they brought out the van and -- which is relatively new and it was  
13 awesome. They had a lot of interaction with the youth. It took  
14 place, I believe it was February 22nd. It was my event, but I can't  
15 remember the date, but it was awesome.

16 Over 4,000 people came out. The van is an awesome  
17 community tool. A lot of people was doing a lot of Lego blocks and  
18 putting things together. So I wanted to thank you guys for coming  
19 out. I really appreciate it. It was a great event, and the community  
20 is loving this facility and I think it's just something great to become  
21 a very -- a hub to the community.

22 CHAIR ROGERS: Any other Trustees?

23 SECRETARY FOYT: I wanted to ask something of Leo for  
24 that. One of the things that exists is used at various libraries that  
25 sometimes have the unhoused with us is the Clean the World

1 shower systems that come and go. Do we help fund that for them  
2 to come?

3 DIRECTOR SEGURA: It's Nevada Homeless Alliance that  
4 funds them. We're providing them space. And then they also have  
5 been bringing some social workers to help connect community  
6 members to housing, employment, and healthcare. And then I  
7 think we're expanding that this month at Whitney with a general  
8 health --

9 SECRETARY FOYT: Oh, that's nice. Yeah.

10 DIRECTOR SEGURA: -- so they'll be able to --

11 SECRETARY FOYT: I didn't know if we --

12 DIRECTOR SEGURA: -- to get some immunizations --

13 SECRETARY FOYT: -- you know, paid funds or not.

14 DIRECTOR SEGURA: -- and a health checkup.

15 SECRETARY FOYT: And they come on a regular basis,  
16 and sometimes --

17 DIRECTOR SEGURA: Yeah, depending on the library and  
18 which one it's located. Sometimes -- like Whitney's Tuesday,  
19 Thursday, every other week. But they also come to like East Vegas,  
20 West Vegas, Whit --

21 SECRETARY FOYT: Clark County.

22 DIRECTOR SEGURA: Clark County.

23 SECRETARY FOYT: Yeah.

24 DIRECTOR SEGURA: Once in a while, Spring Valley. They  
25 do go to West Charleston. So they've been going wherever -- you

1 know --

2 SECRETARY FOYT: They need.

3 DIRECTOR SEGURA: -- wherever they need to go.

4 SECRETARY FOYT: Yeah.

5 DIRECTOR SEGURA: And it's appreciated by staff and  
6 customers, so.

7 SECRETARY FOYT: Now I know -- what I read in your  
8 report, which was really extensive, and you had zillions of pictures,  
9 so we really, you know, got a feel for what was going on. And  
10 there's the mention of the Barbershop Books. Do -- how do we  
11 support the Barbershop Books Project?

12 DIRECTOR SEGURA: Well, the Barbershop Books Project  
13 was started --

14 SECRETARY FOYT: Started with --

15 DIRECTOR SEGURA: -- with the grant with the NFL. And  
16 so we're on our last year of that grant. You'll hear a little bit more  
17 about Barbershop Books here shortly, so I don't want to steal  
18 anybody's thunder.

19 SECRETARY FOYT: Sorry. But I just -- I would like us to  
20 be as supportive as possible if things that we get as donations that  
21 are appropriate to be able to use -- you know, to help supplement  
22 whatever other funding there is.

23 And -- oh, the Pet Partners. How many libraries do we  
24 have with that? I thought that was so cool.

25 DIRECTOR SEGURA: I'm sorry, the pet --

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SECRETARY FOYT: The Pet Partners.

DIRECTOR SEGURA: Oh, Pet Partners, they partner with us at most of our urban branches. You know, we were sad to see one of the partners pass, but --

SECRETARY FOYT: Yeah.

DIRECTOR SEGURA: -- you know, they've been, you know, popular at Spring Valley, Centennial Hills, and elsewhere, especially with our Teen Zones. They like to work with the teens, and the --

SECRETARY FOYT: That's cool.

DIRECTOR SEGURA: -- dogs get along really well with the teens, so.

VICE CHAIR TURNER WHITELEY: Yeah, I was going to say that really made me teary reading that letter from the pet burial.

SECRETARY FOYT: Yeah, the loss -- the little dog.

DIRECTOR SEGURA: I'm sorry, I got about a fourth of that.

VICE CHAIR TURNER WHITELEY: Oh, it made me teary the letter you included about the pet burial.

DIRECTOR SEGURA: Thank you.

SECRETARY FOYT: Yeah, I thought it was great.

VICE CHAIR TURNER WHITELEY: It is great.

SECRETARY FOYT: Well, that's all I had to ask. Thank you. And again, your report was terrific. It really told us the texture of what's going on across our community.

1 DIRECTOR SEGURA: Thank you.

2 SECRETARY FOYT: Thank you.

3 CHAIR ROGERS: Anybody else?

4 VICE CHAIR TURNER WHITELEY: Yeah. I mean, I think  
5 just once again, just the -- every time I look at these reports, I'm  
6 amazed at the breadth and depth of programming that we offer  
7 throughout the valley. And it's so exciting to hear that the numbers  
8 for the reading challenges are going up because the more people  
9 we get through the doors, the more they realize how much more  
10 than books we are. So congratulations, everyone.

11 SECRETARY FOYT: And I would like to add that the  
12 Branding and Marketing, you guys just keep rolling it out. I don't  
13 think anybody in your department sleeps. That's all I can figure out  
14 for that. I love the fact that you were able to coordinate and get the  
15 Raiders to come, you know, for that and enjoyed it. I believe they  
16 visited this library, which is fabulous. And I'm sure they were  
17 impressed because this is such a beautiful facility. Much needed,  
18 much loved, and ready to be here.

19 And of course, I know they're going to do a presentation  
20 and we're going to thank them more appropriately, but we are  
21 delighted that Pizza Hut loves us because we love them for that. So  
22 thank you, Mr. Segura, very much. And thank you, Betsy, for you  
23 and your team and working with these fine community partners.  
24 That's it. Thank you.

25 CHAIR ROGERS: [Inaudible; microphone not on.]

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COUNSEL WELT: [Inaudible; microphone not on.]

CHAIR ROGERS: Oh, thank you, Counselman Welt.

Do we have a motion to accept the Library Reports?

VICE CHAIR TURNER WHITELEY: So moved.

CHAIR ROGERS: Do we have a second?

TREASURER DUTKOWSKI: I'll second.

CHAIR ROGERS: All right. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No response heard.]

All right. Motion carries.

Now, as I was. Agenda Item VII, Unfinished Business. I'm showing that we have no items for Unfinished Business.

So we will move to Agenda Item No. VIII, New Business. And we will start with our consent agenda. And I'll see if there are any of these items on the consent agenda that the Board would like to pull. And if not, we will just vote on them as one consent agenda item.

SECRETARY FOYT: I think we ought to talk about the Pizza Hut people because yours is multifaceted, you know, for that funds as well as supporting various --

CHAIR ROGERS: Well, let's maybe --

SECRETARY FOYT: Yeah.

CHAIR ROGERS: -- pull the pizza foundation -- the Pizza Hut Foundation agenda item out and then for the rest of the items,

1 are we comfortable approving them as a consent agenda item?

2 TRUSTEE SANCHEZ: I would just like to go over the  
3 approval of the revised internet use and safety policy.

4 CHAIR ROGERS: So that we --

5 TRUSTEE SANCHEZ: If we could just have a -- yeah, if we  
6 have someone just give us a brief overview, even though it's there,  
7 it's just good for the public to know what we're doing and why  
8 we're doing it. And because it's a lot of work.

9 CHAIR ROGERS: Okay.

10 TRUSTEE SANCHEZ: And it's good.

11 DIRECTOR O'BRIEN: Yeah, thank you. For the record,  
12 Robert O'Brien, Director of IT.

13 After the previous Directors' meeting -- or Board meeting  
14 that we had, I wanted to run this through Counsel to get a little  
15 more clarification for the general public and also our staff, because  
16 we did get a lot of questions and how we can whitelist and just  
17 make sure we're accommodating everyone without filtering too  
18 heavily.

19 So I sent that over to Scott Abbott, took a couple weeks.  
20 He made enough small revisions and also put like United States  
21 code in there and everything. So it really came out really nice and  
22 clear. So I just thought, let's put it in and get it updated by you  
23 guys.

24 TRUSTEE SANCHEZ: Let me ask you, I know that you  
25 were updating it, what do you think were the chief concerns in

1 order for you to make these changes?

2 DIRECTOR O'BRIEN: The whitelisting and how we went  
3 about it and just the process and the speed, of course. So now we  
4 have it down to, I think, under a minute. It just depends on a  
5 person getting up and walking over and typing in the username and  
6 password for adults and stuff.

7 TRUSTEE SANCHEZ: Yeah. No.

8 DIRECTOR O'BRIEN: Yeah.

9 TRUSTEE SANCHEZ: Of course. Right. Okay. Thank you  
10 very much.

11 DIRECTOR O'BRIEN: You're welcome. Good?

12 TRUSTEE SANCHEZ: Uh-huh.

13 DIRECTOR O'BRIEN: Thank you.

14 CHAIR ROGERS: All right. Recognizing that we will  
15 review the recognition of the Pizza Hut Foundation separately, do  
16 we have a motion to approve the Items 2, 3, 4, and 5 as one consent  
17 agenda item?

18 [No response heard.]

19 Do we have a second?

20 VICE CHAIR TURNER WHITELEY: Second.

21 TRUSTEE JONES: Second.

22 CHAIR ROGERS: Okay. All those in favor, say aye.

23 [ALL BOARD MEMBERS WERE IN AGREEMENT]

24 CHAIR ROGERS: Any opposed?

25 [No response heard.]

1 All right. The consent agenda items as presented are  
2 approved.

3 And now we will move to the agenda item, which is  
4 recognition of the Pizza Hut Foundation - Slice Of Literacy  
5 Community Grant. So we will -- go ahead.

6 DIRECTOR DEAN: Okay. All right. Roslyn Dean, Business  
7 Strategies and Planning Director for the record. Chair Dr. Rogers,  
8 Executive Director Watson, Members of the Board, good evening.  
9 Las Vegas-Clark County Library District has been awarded the Slice  
10 of Literacy Community Grant from the Pizza Hut Foundation. This  
11 grant supports the Library District's ongoing commitment to  
12 advancing literacy initiatives and expanding equitable access to  
13 educational resources throughout our community.

14 The Slice of Literacy Grant will help strengthen the  
15 programs designed to improve reading proficiency, promote family  
16 literacy engagement, and provide critical learning opportunities for  
17 youth and families across Clark County. Eric Hughes and Mr.  
18 Robert -- or Mr. Rob Grey are from the Pizza Hut Foundation, and  
19 they're here to present this evening the \$10,000 grant award check.

20 MR. GREY: Eric and I are from the local Las Vegas  
21 franchisees. We work here, live here. We're really excited to  
22 provide this \$10,000 check for the books for the barbershops, I think  
23 is where it's going. And we're really excited to partner with you  
24 guys this summer as well and help you with the literacy of the kids  
25 in Las Vegas. So appreciate it for having us.

1 CHAIR ROGERS: All right. Well, I guess we can pause  
2 quickly and come around and take a group picture. The Trustees  
3 want to do that. All right. Okay.

4 [Picture taken with Eric Hughes, Robert Grey, Board Members in  
5 attendance and Executive Director Watson.]

6 CHAIR ROGERS: And I know Trustee Williams had a  
7 follow-up question.

8 TRUSTEE WILLIAMS JR.: Not so much a question, just  
9 another comment or something that I would love for the library to  
10 get engaged with the city. We have -- during the Barbershop, we  
11 have Read with the Barber and we give out a lot of books and give  
12 t-shirts and stuff like that for the kids, for the barbers to actually  
13 read with -- or the kids to read with their barber. And we do a lot of  
14 free haircuts and stuff like that. So maybe next year somehow we  
15 can coordinate something with the city for the read with the library.  
16 I mean, Read with your Barber. All right.

17 CHAIR ROGERS: We can't hear you, Trustee Foyt.

18 SECRETARY FOYT: [Inaudible; microphone off.]

19 CHAIR ROGERS: Okay.

20 TRUSTEE WILLIAMS JR.: Yeah. Okay. I'd love to talk  
21 with you about Read with your Barber.

22 CHAIR ROGERS: All right. So we'll take that offline and  
23 have a deeper discussion there.

24 And Counselor Welt advised me that that item that we  
25 pulled did not need to be pulled or voted on. So we can just move

1 on to our Regular Agenda Item, which is VIII.B. And we have a  
2 presentation for the Playbook 2031 by Dr. Dean.

3 DIRECTOR DEAN: All right. You miss me? Okay. So  
4 hopefully -- all right.

5 Well, again, good evening, Chair Dr. Rogers, Executive  
6 Director Watson, and Members of the Board. Thank you for your  
7 time. For the record, Roslyn Dean, the Business Strategies and  
8 Planning Director.

9 This evening, I will present Playbook 2031, the Library  
10 District's Strategic Plan for 2026 through 2031. Playbook 2031 was  
11 developed through community engagement, environmental  
12 analysis, and input from staffs and stakeholders to ensure  
13 alignment with the Library District's evolving community needs.  
14 The plan establishes a framework centered on responsive  
15 operations, future-ready learning, community well-being, and the  
16 Library's District's role as a trusted community anchor. This  
17 presentation provides an overview of the plan's vision, strategic  
18 direction, goals, and key initiatives.

19 Telling me it's a little bit of a delay. Sorry about that.

20 Okay. Now it's moving. All right.

21 Playbook 2031 is a forward-thinking strategic plan  
22 designed to align with Las Vegas dynamic growth. It builds on  
23 prior success and sets a clear direction to ensure the Library District  
24 remains a trusted hub for learning, creativity, and community  
25 engagement. Thousands of voices shape this vision, grounding it

1 in a local need and aspirations. The plan emphasizes adaptability  
2 and resilience, including a commitment to emerging technologies  
3 such as artificial intelligence and digital literacy. By focusing on  
4 inclusion, innovation, and impact, the Library District aims to  
5 expand access, elevate services, and deepen input across all 25  
6 branches and beyond.

7 The Mission of the Library District is to nurture and  
8 elevate the lives of diverse individuals and groups through inclusive  
9 and innovative services. The Mission reflects our core values and  
10 commitment to equity, education, and empowerment. Our Vision  
11 reinforces that people are important to us, partnerships in  
12 education are vital, and building a community of readers is central  
13 to our purpose. Together, the Mission and the Vision guide all  
14 strategic initiatives in Playbook 2031, ensuring alignment towards a  
15 more connected, informed, and empowered community.

16 And forgive me, I'm a little bit under the weather.

17 The July 2025 Community Survey provided insight into  
18 the diverse population served by the Library District. Clark County  
19 reflects a wide variation in race, ethnicity, age, income, and  
20 education attainment. Survey respondents were predominantly  
21 White or Caucasian, with meaningful representation of Black, Latin-  
22 X, Asian, multiracial, and smaller demographic groups.

23 Cardholders skew older, while non-users represent a  
24 broader working-age population. Income and education levels span  
25 across categories, and many respondents were long-term residents.

1 These findings reinforce the need for inclusive, accessible services  
2 that respond to a broad range of community experience and needs.

3 The Community Assessment confirms the Library  
4 District's role as a trusted resource for learning and connection.  
5 Both digital and physical services are highly valued, though barriers  
6 such as transportation and awareness limit participation for some.

7 Program priorities vary between users and non-users,  
8 while broader challenges such as housing instability, cost of living,  
9 and transportation position the library as a critical access point for  
10 workforce development and social services.

11 Customer satisfaction remains exceptionally high, with a  
12 world-class Net Promoter Score of 78.1 and strong, strong positive  
13 feedback of 95 percent.

14 Playbook 31 is guided by four directions: Responsive,  
15 Resilient, and Remarkable Operations, The Library as a Community  
16 Anchor, Future-Ready Learning, Healthy Communities and  
17 Connected Lives.

18 Together, these directions address operational excellence,  
19 civic engagement, workforce and digital readiness, and community  
20 well-being. They form a cohesive framework that advances equity,  
21 inclusion, and innovation, while ensuring the Library District  
22 remains essential and adaptable in a rapidly changing environment.

23 To drive impact, Playbook 2031 continues leveraging  
24 Playbook 2026s' four Power Plays: Powerful People, Powerful  
25 Places, Powerful Partnerships, and Powerful Platforms. These

1 drivers emphasize staff and community empowerment, inclusive  
2 physical and virtual spaces, cross-sector collaboration, and strategic  
3 use of technology and data. They are embedded across all  
4 initiatives to align internal capacity and external impact.

5 Each strategic direction is supported by an organizational  
6 goal that translates vision into actionable priorities. These goals  
7 guide how the Library District operates, serves, and leads over the  
8 next five years.

9 Responsive, Resilient, and Remarkable Operations focuses  
10 on strengthening operational excellence and organizational  
11 resilience. Key initiatives include predictive analysis, the NextGen  
12 Staff Academy, agile service design, and continuous improvement  
13 through staff-led innovation. Power Plays support these efforts  
14 through data-driven platforms, branch-based experimentation, and  
15 partnership with training and civic technology organizations.

16 The Library as a Community Anchor positions libraries as  
17 civic and cultural hubs. Initiatives include civic forums, oral history  
18 projects, artists and storyteller residencies, youth media labs, and  
19 cultural programming. These efforts are enforced by media --  
20 multimedia platforms, activated public spaces, and partnerships  
21 with cultural and educational organizations.

22 Future-Ready Learning equips residents for the digital  
23 economy through expanded digital literacy, STEAM education,  
24 immersive technology, and a Regional Library Academy that offers  
25 micro-credentialing. Employer partnerships, personalized learning

1 guidance, neighborhood-based cohorts, and home-school  
2 collaborations further expand access and relevance. Power Plays  
3 ensure strong alignment among people, places, and platforms.

4 Healthy Communities and Connected Lives advance  
5 community well-being by integrating health and social services into  
6 library spaces. Initiatives include health clinics, a library social  
7 worker network, resource navigation tools, and wellness-focused  
8 programming. Partnerships with health and housing agencies,  
9 combined with accessible platforms and activated spaces, expand  
10 community impact.

11 Playbook 2031 closes with a call to action. All In to Win.  
12 By harnessing powerful people, places, partnerships, and  
13 platforms, the Library District will continue to serve as a trusted and  
14 transformative force in Southern Nevada.

15 Thank you for your time and attention. I look forward to  
16 our continued progress towards building our community through  
17 strategic, collaborative leadership guided by Playbook 2031. Thank  
18 you.

19 CHAIR ROGERS: All right, thank you.

20 Just as a reminder to the Board, this is -- well, we may  
21 have some questions, so. So just a reminder to the Board, this is  
22 information only, but if you could maybe stay at the podium, just to  
23 open up to any questions.

24 TRUSTEE SANCHEZ: My -- I have a question. I'm very  
25 interested in -- I know that what we've done in the past and we've

1 continued to do, but I'd like to know, are we going to -- how are we  
2 going to utilize the Library District hosting, you know, like you said,  
3 healthcare initiatives, and what do you see on the horizon for that?

4 DIRECTOR DEAN: When it comes to healthcare initiatives,  
5 a lot of it we are doing.

6 TRUSTEE SANCHEZ: Uh-huh.

7 DIRECTOR DEAN: We just talked about the mobile  
8 showers, so we'll continue that. We talked about the social work  
9 component that comes along with that. So one of the things that  
10 we did with the mobile showers is expanded it across additional  
11 branches. So as we see those types of things working, then we'll  
12 expand them across branches.

13 And then we've also worked with the health departments  
14 through various branch festivals and programs that we do, where  
15 we invite them in, where they can, you know, be -- have -- they can  
16 table and be available to customers as they come in. So it's the  
17 branch staff who will continue to offer those services and expand  
18 across additional branches.

19 DIRECTOR WATSON: And I'll just add some of the other  
20 things that we're doing now and we're looking at expanding to  
21 include the eyeglasses that we're offering; the eye exams and the  
22 eyeglasses that we're offering. We're also looking at dental  
23 services being offered at the Library District. So these are just a few  
24 that we have already either doing, we're expanding, things are in  
25 the queue, and that we're already having conversations.

1           So even though we just talked about the Strategic  
2 Playbook 2031, it's already being activated, even though we haven't  
3 officially put it in place.

4           TRUSTEE SANCHEZ: Yeah. And I'm actually very grateful  
5 that we have this plan in place, and I understand that we've done  
6 things like with blood pressure monitors or having, you know,  
7 certain healthcare companies come in to talk to library patrons.

8           What I'd like to see is, you know, just maybe a synopsis  
9 of, hey, you know -- and you usually have that anyways. Like, these  
10 are the things that we're doing, these are the events we're doing,  
11 but I'm particularly interested in this because it's something that  
12 you don't see libraries do, and yet it is a real need. And I'm grateful  
13 that we have staff that is working and collaborating in this way,  
14 because if you go to any other library, you just don't see this.

15           And so I would just, at any opportunity that you have, or  
16 staff has that, you know, you're working on an event when it comes  
17 to healthcare, dental, or whatever it may be, just to -- it'd be nice to  
18 have a list on that. Thank you.

19           CHAIR ROGERS: All right. Trustee --

20           VICE CHAIR TURNER WHITELEY: I just wanted to say  
21 really quickly, I love that you brought up branch experimentation. I  
22 think it's fantastic that part of the strategy is to look back to the  
23 branches, to the people who are on the ground, the frontline people  
24 who are integrating with our patrons every day, and being willing  
25 to take some chances to see what works. And hopefully it all works,

1 but maybe what doesn't too.

2 DIRECTOR DEAN: Thank you.

3 TREASURER DUTKOWSKI: I have a comment. Dr. Dean, I  
4 appreciate all this work that you have done, you and your staff, to  
5 put this Playbook together. It has a real purpose in it.

6 DIRECTOR DEAN: Thank you.

7 TREASURER DUTKOWSKI: It has items in there that will  
8 instill trust in the community, and everyone will be -- will benefit  
9 from it. You know, it's serve -- it takes care of any kind of barriers  
10 that a person might have that they may not want to talk about. And  
11 the staff at the libraries answer questions that they -- you know,  
12 they deal with anything and try to make everyone feel welcome,  
13 and it's not a dumb question or it's not a dumb situation for you.  
14 And especially the barriers that people have to learning and feeling  
15 safe. And I appreciate all the work that you've done in this  
16 Playbook.

17 DIRECTOR DEAN: Thank you so much.

18 TREASURER DUTKOWSKI: Thank you.

19 DIRECTOR DEAN: Thank you. And it very much is driven  
20 to -- by staff as formally the South Regional Manager, they  
21 informed me and poured a lot into this through me and the work  
22 that they did, the work they do every day, being boots on the  
23 ground. So I really hope, and I'm going to shout out to staff, I hope  
24 you see the reflection of yourself in Playbook 2031, because a lot of  
25 it -- all of it is you.

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TREASURER DUTKOWSKI: Uh --

TRUSTEE PROFIT: My apologies; go ahead.

TREASURER DUTKOWSKI: Go ahead.

TRUSTEE PROFIT: Excellent presentation.

DIRECTOR DEAN: Thank you.

TRUSTEE PROFIT: Excellent plan.

DIRECTOR DEAN: Thank you.

TRUSTEE PROFIT: I'm excited for the future. Thank you  
for sharing that.

DIRECTOR DEAN: Thank you so much.

CHAIR ROGERS: Any other questions, comments?

[No response heard.]

All right. I would just say I echo what my fellow Trustees  
have communicated in terms of I love the 2031 plan and I'm  
particularly interested to hear more, not at this moment, but maybe  
when it's appropriate, because one of the things that we talk about,  
the importance of the library being an anchor to the region and the  
importance that it serves in this regional community. So I'm  
certainly interested to hear how that -- how we operationalize more  
of the things that have been outlined.

And then additionally, the Future-Ready Learning. I'm  
really interested to hear more about how that develops, especially  
how we integrate artificial intelligence into our daily lives. So I  
would love, when it's appropriate again, for someone to come back  
and maybe just share some of the things that we're implementing

1 in that space will be appreciated.

2 DIRECTOR DEAN: I'll see you next month.

3 DIRECTOR WATSON: Yeah, I was going to say the AI plan  
4 is going to be coming for information next month. So that's -- so  
5 we're there.

6 SECRETARY FOYT: Yay.

7 DIRECTOR WATSON: The things we've been working  
8 on -- and one of the things that I'll add, and Dr. Dean mentioned  
9 staff, but I'll also mention this is a -- all of the directors in here, all --  
10 so everyone contributed to the plan. Dr. Dean, she just gets -- she  
11 gets the opportunity to present it and did a great job, but all  
12 recognizing that a lot of these ideas also are going to be -- they  
13 came from what the leaders and the staff wanted to execute. And  
14 so we compiled it all and Dr. Dean, as her -- in her role, she gets to  
15 present it. So -- but everybody did a great job.

16 So I just wanted to say that to everyone throughout the  
17 entire organization from the top down, bottom up, this is a  
18 reflection of everyone.

19 CHAIR ROGERS: All right. We'll give you all some kudos.  
20 Great job.

21 All right. So we will close Agenda Item VIII.B., the  
22 Playbook Presentation.

23 We will go to Agenda Item IX, Executive Session. And it's  
24 always good when we don't have to go to executive session.

25 So we will go to Agenda Item X, Announcements. And

1 just a reminder -- I won't read all of those, but just a reminder that  
2 we have our Finance and Audit Committee coming up in April and  
3 that all Trustees are always invited to that meeting. If you ever  
4 have any questions, concerns about the financial health of the  
5 organization, Floresto does an exceptional job laying things out in a  
6 very succinct way and thorough way and answers all the questions  
7 that we have. And always -- I always leave that meeting feeling  
8 reassured that we're in a strong financial position to support the  
9 vision of the Library and as we plan for our future as well. So I  
10 invite all trustees to at least come to one of those meetings to just  
11 hear the presentation.

12           And then we have our regular scheduled Board meeting  
13 on April 9th, and that will be held at the East Las Vegas Library.

14           And I will conclude there. Then I'll see if there are any  
15 announcements or comments or anything that our fellow Trustees  
16 would like to see for future business item for our next -- for a future  
17 meeting.

18           TRUSTEE SANCHEZ: Just along your line, I think, you  
19 know, we're going to see some more specific conversations about  
20 the Playbook and the things that they're doing; I think that'd be  
21 lovely. Yeah. I think it's exciting.

22           CHAIR ROGERS: I agree.

23           All right. Well, I would defer to Chandler to see if we have  
24 anyone signed up for public comment.

25           MR. COOKS: No, Chair, we do not have anyone signed up

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for public comment.

CHAIR ROGERS: All right. Well we will move to adjournment. Do we have a motion to adjourn?

TRUSTEE WILLIAMS JR.: Motion to adjourn.

CHAIR ROGERS: Do we have a second?

[No response heard.]

All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: All right. We are officially adjourned.

[Meeting concluded at 6:03 p.m.]

\* \* \* Total Meeting Run Time – 56 minutes\* \* \*

ATTEST: I do hereby certify that I have truly and correctly transcribed the audio/video proceedings in the above-entitled meeting to the best of my ability.



Brittany Mangelson  
Mangelson Transcribing

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LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES' SPECIAL MEETING VIA ZOOM  
WEDNESDAY, MARCH 25, 2026

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[Meeting began at 4:00 p.m.]

CHAIR ROGERS: All right. Good day, everyone.

COUNSEL WELT: There he is.

CHAIR ROGERS: All right. Chandler, do you want to get us started with roll call?

MR. COOKS: Yes, sir.

All right. Chair Rogers.

CHAIR ROGERS: Present.

MR. COOKS: Vice Chair Turner Whiteley.

VICE CHAIR TURNER WHITELEY: Present.

MR. COOKS: Secretary Foyt.

[No response heard.]

Treasurer Dutkowski.

TREASURER DUTKOWSKI: Present.

MR. COOKS: Treasurer Jones. Oh, I'm sorry, Trustee Jones.

[No response heard.]

MR. COOKS: Trustee Sanchez.

TRUSTEE SANCHEZ: Here.

MR. COOKS: Trustee Williams, Jr.

TRUSTEE WILLIAMS JR.: Here.

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MR. COOKS: Trustee Fiedler.

[No response heard.]

MR. COOKS: And Trustee Profit.

TRUSTEE PROFIT: Trustee Profit present.

MR. COOKS: All right, Chair, a quorum is present.

CHAIR ROGERS: Thank you, Chandler.

We'll have everyone stand if you're able to and we'll do the Pledge of Allegiance.

[PLEDGE OF ALLEGIANCE]

CHAIR ROGERS: All right. We will move to public comment. Chandler, do we have anyone signed up for public comment?

MR. COOKS: No, Chair. There are no public comments.

CHAIR ROGERS: All right. We will move to Agenda Item III, Board action to accept proposed agenda. Do we have a motion?

VICE CHAIR TURNER WHITELEY: So moved.

CHAIR ROGERS: Do we have a second?

TRUSTEE PROFIT: Second.

CHAIR ROGERS: You got that, Chandler?

MR. COOKS: Yes, sir; I got it.

CHAIR ROGERS: All right. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No response heard.]

All right. We will -- the motion carries.

1                   So we will go to Agenda Item No. IV. New Business --  
2 IV.A., under our regular agenda item we have discussion and  
3 possible Board action regarding approval of the Library Foundation  
4 contract with us.

5                   And as I mentioned we're -- we asked our attorney who's  
6 been representing us in these deliberations to come today to  
7 present the final draft of the document that we believe both parties'  
8 representatives are comfortable with. But we know that we each  
9 have to present it to our full board for review and feedback and  
10 hopefully, approval. I know it's been a long time coming to get to  
11 this point, so we are definitely excited. It's been a lot of blood,  
12 sweat, and tears to get to this point.

13                   With that said, Counselman Welt, I don't know if it's more  
14 appropriate if you wanted to introduce Lauri or not.

15                   COUNSEL WELT: I don't -- I think the Board is familiar  
16 with her. She's been in front of them previously and I think she can  
17 speak for herself. Thanks though.

18                   CHAIR ROGERS: Okay. Lauri, well we will turn it over to  
19 you, if you're okay with that, to, I guess present us on this topic.  
20 And then all of the board members I believe should have the  
21 documents in either email or in the Board packet.

22                   COUNSEL THOMPSON: Yes. Thank you for having me.  
23 Good afternoon, everyone.

24                   I got involved in this project back in 2024. There were  
25 some complications with this because the Foundation didn't believe

1 it had enough funds, startup money, in order to begin their  
2 programs to try to raise money for the District.

3           So one of the things that we did was look at where we  
4 were able to get money for the Foundation for them to hire their  
5 first employee. We looked at two things. We looked at the  
6 Bookstore money and as you all know, the Bookstore Agreement  
7 has now ended. And we looked at that money that was now just  
8 being directly raised by the District itself and the Library itself, and  
9 we found that approximately 5 percent of the money is coming  
10 from donated books.

11           So whereas the Library has the right under the statute to  
12 repurpose the books and change the value of the books to money  
13 to -- in order to buy new books or new inventory for the Library, the  
14 books that were donated, we thought we could allocate those funds  
15 to the Foundation for them for their administrative costs. And we  
16 estimated that over the years it's been about 5 percent. So that was  
17 one of the first amounts that we were able to identify that we could  
18 use for startup administrative overhead for the Foundation.

19           The next thing we looked at was the Endowment  
20 Agreement. The Endowment Agreement -- I can share my screen  
21 with you guys if you want to see this endowment agreement.  
22 We're really just looking at Clause IV, under Distributions and -- just  
23 one second I forgot to share.

24           Under this -- under the Distribution, it is under this  
25 provision that we're looking at the interest that is thrown off by the

1 Endowment. And we can't use the principal of it, but we can  
2 distribute income from the Endowment Fund. And we would go to  
3 the Foundation and ask the Foundation to give us a distribution on  
4 that interest and then we can allocate that through the Foundation  
5 for its purposes of administrative costs.

6           So in the agreement with the Foundation, we are  
7 allocating the interest, which is approximately \$189,000 to the  
8 Foundation for its first year of startup expenses. We did not agree  
9 to use this money of startup expenses every year; however, we did  
10 agree to look at the accomplishments of the Foundation in Year 2 to  
11 see if, in the best interest of the District, more money is given to the  
12 Foundation to help with its overhead. But there's no amount that's  
13 been agreed to, just whether they needed it or not.

14           So this agreement is a five-year agreement, and it is -- can  
15 be extended with two successive three-year terms. It's also open-  
16 ended so that either party can give a 90-day notice to terminate the  
17 agreement. If by chance we want to terminate it for cause, we are  
18 subject to a notice provision and the right to cure. So the notice  
19 provision is 30 days and the right to cure is within that 30 days,  
20 unless whatever it is they need to cure would take longer than that  
21 30 days; as long as the steps have already been started to try to  
22 cure whatever the deficiency is.

23           So those are the ways that we can terminate this  
24 agreement and have it not go for the full five years or for the  
25 extensions after that. So it's a possibility of 11 years. It can be

1 modified in writing by both parties. So it's fairly flexible with our  
2 ability to terminate and our ability to modify if some of the  
3 thresholds are not being made.

4 Now I'm going to change documents here to the other  
5 document. Excuse me for one minute.

6 All right. This Memorandum of Understanding is the  
7 agreement that we've entered into with the Foundation. The first  
8 part, Recitals, are always, in Nevada, considered to be facts that  
9 both parties have relied upon in order to carry out this agreement.  
10 And it really sets forth the issues where the District cannot -- there  
11 are some grants and donations that it cannot get directly that has to  
12 go through a 501(c)(3). This sets forth that the Foundation is a  
13 501(c)(3) that has been formed for the sole purpose of developing  
14 funds for the District.

15 Then when we get to the Agreement, this also  
16 acknowledges Exhibit B -- or Exhibit A, which is the Bookstore  
17 Agreements that are now no longer in effect. Just in case there's a  
18 question about the money that was being raised by the Bookstore  
19 sales, we attached this as an exhibit. And in case there's a question  
20 as to whether it was continuing or not, we attached it to show that it  
21 does no longer continue.

22 We've also attached the Endowment Management  
23 Agreement that I just showed you that has the provision in there  
24 about the interest from the Endowment and how it can be used by  
25 the District by notifying the Foundation that it wants to take some of

1 that interest out of the Endowment.

2 Then we start with just the governance of the two entities,  
3 and we go to the Fundraising Relationship. This is where it says  
4 that the Foundation will be raising money only for things that the  
5 District can't do itself directly. The statute allows the District now to  
6 sell the books directly and use the money from the book sales, but  
7 it doesn't allow the District to -- or that -- the Library to fundraise.

8 So the fundraising that has to be done through the  
9 Foundation will be -- that the Library identifies will be sent to the  
10 Foundation and vice versa. Anything that the Foundation sees that  
11 the Library could take directly on its own, they will refer it to the  
12 Library.

13 So the objectives of the Foundation are to work closely  
14 with the District because they need to know what the District's  
15 goals and objectives are; what programs they're trying to fund, and  
16 it also provides that they're going to use efforts to minimize these  
17 administrative overhead expenses.

18 And this has been one of the primary issues for the  
19 District is to make sure that the District doesn't provide money to  
20 start up their overhead or provide some of those book sales --  
21 Bookstore sales money for their overhead and then not have money  
22 raised by the Foundation to not only pay that overhead, but also to  
23 have additional money to give to the District.

24 So when we get down to the bottom of the  
25 Responsibilities of the Foundation, this starts with (f), under No. 4.

1 And the first year, the Foundation is going to raise the minimum of  
2 \$61,000 to cover its administrative overhead expenses. So basically  
3 what this means is they'll have the 189,000 from the Endowment for  
4 the first year and they need to raise at least 61,000 to cover what  
5 their expenses are.

6 So there isn't really a give -- a requirement in the first  
7 year, but by the second year, they'll have to raise the minimum of  
8 \$400,000, and that's because their administrative overhead  
9 expenses will be paid 100 percent by the money that's raised by the  
10 Foundation.

11 And we put a limit on this such that their overhead  
12 expenses will not exceed 50 percent of the money that they raise,  
13 which means that 200,000 would be going to the District in this  
14 year.

15 Year 3, we've diminished the amount that they can use for  
16 their overhead expenses down to 35 percent. Then in Year 4, we've  
17 diminished that down to 20 percent.

18 Now we came up with this number by looking at other  
19 nonprofits that are similarly situated, but we also took into account  
20 that the Library is going to be providing the Foundation with an  
21 office, so their employee will have an office space. We will also be  
22 providing them with the grant writer that the Library has.

23 Now this makes sense for the Library because the  
24 information that's needed to write a grant requires the Library to  
25 provide all of that information. So if the Foundation were to get

1 their own grant writer, they would have to go to the Library and get  
2 someone there to provide all the information they need for their  
3 grant, and the grant writer at the Library already has all these  
4 resources together and is capable of turning out a grant with very  
5 little additional time.

6 Also to -- you will be providing them with a website, and  
7 the Library will be providing them with the equipment that they  
8 need, such as access to a copy machine, access to computers, and  
9 the general things that you need in an office. And those -- that's  
10 our reasoning for taking this down to shoot for 25 percent limit on  
11 overhead expenses by Year 4.

12 There was some fear from the Foundation, what happens  
13 if we miss these thresholds? So what we agreed to do was meet  
14 with them on a regular basis to evaluate how things are  
15 progressing. I'll say right now their problem is they worry that  
16 they'll hire an employee that is not performing well and they will  
17 need to replace that employee. And we suggested that they  
18 evaluate that employee fairly regularly.

19 The first thing that we're going to require everyone to do  
20 is come up with a business plan for the grants that are going to  
21 be -- that they're going to go after and -- with a budget for any other  
22 expenses that they may have.

23 We worked with them to be able to start to transition  
24 away from using the employees at the Library. They were using the  
25 employees for bookkeeping services and to prepare any materials

1 that they needed for their 990 at the end of the year. They will be  
2 using a separate company now in order to create these materials  
3 and we talked to them about using a part-time company because it  
4 doesn't seem like there's a need to have a full-time bookkeeper.

5 Also, for the next six months, the Library employees are  
6 going to set up their meetings, send out the notices for their  
7 meetings in order to handle the administrative things that the  
8 Library has already been handling. The Library will handle their  
9 bookkeeping for the next six months until they can transition to an  
10 outside company. But the goal here is to get them to be able to  
11 take care of everything themselves with the exception of an office,  
12 the website and office materials within six months after this  
13 contract is signed and this agreement begins.

14 We have -- in (g), we have a minimum [No audio; Ms.  
15 Thompson's video froze.]

16 CHAIR ROGERS: Did she freeze on just my end?

17 VICE CHAIR TURNER WHITELEY: No.

18 COUNSEL THOMPSON: Oh, did I freeze? Oh, I'm so  
19 sorry.

20 CHAIR ROGERS: No worries.

21 COUNSEL THOMPSON: Am I back?

22 CHAIR ROGERS: Yes. We can hear you now.

23 COUNSEL THOMPSON: Very good, very good.

24 Oh, it says my internet connection is unstable. Me or my  
25 connection?

1           So anyway, we have set that number very low at \$150,000  
2 to try to appease them that if they had a bad year we wouldn't  
3 necessarily have to consider that breach of the agreement.  
4 Nevertheless, we still have the right to do a 90-day termination, and  
5 it doesn't need to be for breach.

6           So we've added in this section here that if the Foundation  
7 is unable to meet the minimum net annual contributions without  
8 prior approval by the District, that the parties will meet to determine  
9 corrective actions which may adjust future overhead, modify the  
10 fundraising strategies or other mutually agreed measures to ensure  
11 compliance with the agreed upon minimum.

12           Now part of this may be that the business plan that we  
13 both agreed to included grants that were not available or that they  
14 did apply for but did not get. That would be something that the  
15 effort was put in, but there was no success. So those are the kinds  
16 of things that can be looked at. Possibly the grants can be adjusted  
17 so that there are different ones that they're going after, but we'll  
18 use both entities re -- or parties' resources to try to figure out how  
19 to adjust that business plan.

20           In the event that it still is not curing the problem, then we  
21 would have to send them under Section 15, a Notice to Cure. Like I  
22 said, it gives them 30 days, but the ability to cure a fundraising  
23 problem would have to be started within that 30 days, even though  
24 it may take longer in order to cure that; to raise some funds.

25           Okay. The District, it's important to notice -- well it's in

1 this provision right here. The District is going to use the  
2 Foundation solely for its outside fundraising efforts, which does not  
3 mean that the District cannot get a donation from another 501(c)(3).  
4 We can. We just are agreeing here that we consider them our  
5 exclusive fundraising arm for the District and the Library.

6 [No audio; Ms. Thompson's video froze] materials sold by  
7 the District, the money from that 5 percent, may be given to the  
8 Foundation for the purpose of developing revenue for the District.

9 Adding in there that the District shall be responsible for all  
10 expenses associated with a New Market Tax Credit audit has always  
11 been done by the District and -- but it was something that the  
12 Foundation wanted to make sure was added in. If that doesn't  
13 make sense to anyone, it's kind of just an added sore thumb there,  
14 but I don't think that it hurts the District in any fashion to include  
15 this sentence there because that's the way it's always been handled  
16 anyway.

17 And then we get to the Annual Grant Review and Budget.  
18 The first budget I believe we have set in another provision for July  
19 where they're going to look at and put together their budget for this  
20 upcoming year. If they get a grant that does allow for a portion of it  
21 to be used as overhead, which most grants do not but some do,  
22 then we've agreed in this provision that it shall not be more than 10  
23 percent of that grant that's used by the Foundation for its overhead  
24 expenses.

25 In the Foundation Staffing, we wanted to talk about this

1 being specifically a development director and not a business  
2 director because I think the business director often sees its duties as  
3 managing the Foundation's business, as opposed to directly going  
4 out to fundraise. This board for the Foundation is not necessarily a  
5 fundraising board. They don't have any requirements on their  
6 board members to donate money or to go and meet minimum  
7 thresholds of money to donate to the Foundation.

8           So they do need to have an employee that does that, we  
9 just wanted to make sure that there is just this one employee during  
10 the first year while they're using the \$189,000 from the Endowment  
11 and that additional positions will not be created unless it's  
12 financially sound and required for the Foundation to meet its  
13 obligations under this agreement.

14           Now the next one is the six-month transition where the  
15 Foundation is going to use the employees from the Library to  
16 continue as they have been to provide administrative support, but  
17 they will be transitioning to use those from outside services after  
18 that six months -- or within that six months.

19           And then we have the office equipment that's going to be  
20 provided by the District.

21           And the -- we have here a Fundraising and Grant Review  
22 Process. So they're going to conduct their fundraising activities,  
23 but they're going to develop an annual fundraising plan that  
24 identifies their strategies, events and goals. So the first one will be  
25 done by July 1st, 2026. It is possible that they won't have an

1 employee hired in time. They were waiting to hire the employee  
2 until this agreement was signed, but it's easy for both parties to  
3 agree that we can push that date back.

4 Now the -- just responsibilities to be responsible for the  
5 funds and which ones are raised and separate their accounting for  
6 what's been raised and what's being held for the benefit of the  
7 District and the money that's being held to cover their overhead  
8 expenses.

9 And then the right to inspect the books. So there's an  
10 audit and an inspection right. This is for the District. So we do  
11 want to put that on your calendar. I do think that it -- this says that  
12 they'll have the right not less than once per calendar year, but you  
13 might want to put on your calendar to follow up with an audit and  
14 inspection maybe twice a year until you're certain that that  
15 employee is doing well or until the Foundation is doing well.

16 The Foundation would most likely rec -- appreciate that  
17 you do more audits and inspections rather than finding out at the  
18 end of the year that you weren't happy with the way they handled  
19 things. So maybe someone can follow up. Maybe your secretary  
20 or your treasurer can calendar dates to ask for an audit and  
21 inspection.

22 Then reporting what comes back from the District. When  
23 you get money for a particular program, it's important to have  
24 something that the Foundation can use to go solicit donations that  
25 says how great the program is and shows the success that prior

1 money that's been raised by the Foundation has been able to be  
2 used by the Library to accomplish X. And so those materials are  
3 going to be important for the District to provide back to the  
4 Foundation. That can be assigned to, obviously, employees of the  
5 Library to make sure that that's done, but maybe somebody should  
6 put as a follow up to make sure that it's being done by the Library,  
7 and maybe that's just Kelvin that does that, to make sure that the  
8 materials are being provided to the Foundation.

9 That could also be grounds for breach or grounds for  
10 them to claim that their breach was caused by the District, so we  
11 want to make sure to follow up with those two things; both  
12 providing them with their successes from the programs and taking  
13 the opportunity to go and do an audit of their books and records.

14 Termination. We already talked about the 90-day written  
15 notice by either party to the other party to terminate.

16 And then 15 is the Right To Cure within that 30 day notice  
17 of default. It's important to send that 30-day notice in writing and  
18 confirm that it was accepted and not just stop by the -- their  
19 development director's office and have a conversation.

20 Both parties are indemnifying the other, and that is about  
21 the only thing that we need to worry about here. They're not going  
22 to be able to assign this to anyone else without prior written  
23 consent. We don't need to approve new board members, but we  
24 do have the right to have two representatives meet with them in  
25 their meetings. And as Kelvin was saying, we really only needed

1 the right for one, but this agreement gives us the right for two.

2 And that's about it. If anybody has any questions, let me  
3 know.

4 TRUSTEE SANCHEZ: This is Elaine Sanchez. I have a  
5 question.

6 COUNSEL THOMPSON: Yes.

7 TRUSTEE SANCHEZ: So if there are two Trustees that  
8 also serve on the Board, would they be in the same capacity as  
9 Kelvin, ex-officio; they wouldn't have voting rights? Or would they  
10 have voting rights?

11 COUNSEL THOMPSON: They're both ex-officio. Let's  
12 see. Foundation's Governance, I think that's going to be under No.  
13 2 here.

14 COUNSEL WELT: I thought they were voting, Lauri, but I  
15 could be wrong.

16 COUNSEL THOMPSON: Oh are they? Jerry, do you see  
17 the provision there that allows their two representatives?  
18 Foundation's Governance, let me see.

19 CHAIR ROGERS: Yeah, I don't believe their current  
20 documents have been updated to change from the original  
21 representation of two members from the District to be fully voting  
22 board members.

23 COUNSEL THOMPSON: That's --

24 TRUSTEE SANCHEZ: What does the paperwork say?  
25 That's what I --

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COUNSEL THOMPSON: It's --

TRUSTEE SANCHEZ: -- want to look at.

COUNSEL THOMPSON: Yes. Right here at the bottom of page 1, Elaine, it says: Whereas the Foundation's Board of Directors consists of nine directors, two members of the Foundation's Board of Directors are appointed by the District Board of Trustees.

So the District's Executive Director or the Executive Director's designated representative serves as a member of the Foundation Board of Directors as an ex-officio capacity.

TRUSTEE SANCHEZ: Okay. So they will --

COUNSEL WELT: So they --

TRUSTEE SANCHEZ: -- they serve as ex-officio capacity.

Okay. That was --

COUNSEL THOMPSON: Yes.

TRUSTEE SANCHEZ: -- my question.

COUNSEL THOMPSON: Yes, they do.

TRUSTEE SANCHEZ: Thank you.

COUNSEL THOMPSON: Uh-huh.

COUNSEL WELT: Wait. I think only the executive director is ex-officio.

COUNSEL THOMPSON: You know what, I don't have the document right now for the Foundation's bylaws --

CHAIR ROGERS: That's what I was thinking that the Foundation would have to change their bylaws; right?

1 COUNSEL THOMPSON: Right now, do you have one  
2 voting member?

3 COUNSEL WELT: No, we have --

4 CHAIR ROGERS: I think --

5 COUNSEL WELT: -- two.

6 CHAIR ROGERS: Two.

7 COUNSEL THOMPSON: They're both voting? So neither  
8 one --

9 COUNSEL WELT: Yes.

10 COUNSEL THOMPSON: -- of them are ex-officio.

11 COUNSEL WELT: No.

12 COUNSEL THOMPSON: Okay.

13 COUNSEL WELT: Only Kelvin.

14 COUNSEL THOMPSON: Okay.

15 COUNSEL WELT: So -- and I think that's just carrying  
16 forward what has been the policy.

17 COUNSEL THOMPSON: Okay. So we need to amend  
18 that, that one will have voting capacity and the other will be ex-  
19 officio?

20 COUNSEL WELT: No. I mean, as of the moment, both  
21 our --

22 COUNSEL THOMPSON: Oh, they're good.

23 COUNSEL WELT: -- board members are voting board  
24 members with -- they're two of their nine.

25 TRUSTEE SANCHEZ: So is my -- I guess my question is, if

1 the Foundation changes their bylaws, then that would be an issue?

2 I'm just trying to understand because --

3 COUNSEL WELT: Yes, it would --

4 TRUSTEE SANCHEZ: -- they're going to have --

5 COUNSEL WELT: -- be in conflict with this agreement.

6 TRUSTEE SANCHEZ: Hmm, okay. I don't understand, but  
7 okay.

8 COUNSEL WELT: And what I wanted to point out, this is  
9 not the initial agreement. Starting with the one in October of '24  
10 that Kelvin submitted to the Foundation, we've gone through a  
11 number of iterations of this agreement. So this is the final after  
12 much negotiation and wordsmithing back and forth between Lauri  
13 and their counsels. And my understanding is their counsel has  
14 agreed to this; is that correct, Lauri?

15 COUNSEL THOMPSON: Yes. There is only one provision  
16 in here that we changed after we got their approval and that was on  
17 page -- on No. 4, I believe it's (g). Let me look.

18 Yes. And this is where we put -- oh, wait, was it 4(e), I  
19 think?

20 Yes. This is where we go back and if they're having  
21 trouble meeting their overhead expenses by the percentages that  
22 we've set forth for each year, then we agree to go and meet with  
23 them to decide whether any endowment interests may be used for  
24 the Foundation's administrative overhead expenses for the  
25 following year after this first year. But we put there, such approval

1 must be made in the best interest of the District, and they had that  
2 such approval would not be unreasonably withheld.

3 And I think it has to be in the best interest of the District  
4 because I think the District has a fiduciary duty to make sure that  
5 the Endowment interest is used for the best -- in the best interest of  
6 the District. So that's the one thing that was changed since they've  
7 agreed to it.

8 TRUSTEE SANCHEZ: And the attorney was fine with that?  
9 Their attorney was fine with that?

10 COUNSEL THOMPSON: Their attorney is, but that -- she  
11 hasn't taken that to the Board yet. We were going to wait and see if  
12 we got approval from this Board. And that's -- they understand  
13 because a lot of the last changes we made after they came back, we  
14 were explaining to them that the District has a duty to the  
15 community to make sure that they oversee money that's intended  
16 for the Library.

17 CHAIR ROGERS: And I wanted to -- if we could just  
18 maybe circle back to Trustee Sanchez's initial question, just to make  
19 sure --

20 COUNSEL THOMPSON: Yes.

21 CHAIR ROGERS: -- we're all on the same page?

22 COUNSEL THOMPSON: Okay.

23 CHAIR ROGERS: In terms of the two Trustees from our  
24 Board being able to serve on the Foundation's Board and vote; that  
25 hasn't changed.

1 COUNSEL THOMPSON: Okay.

2 CHAIR ROGERS: So that -- the language reads the same  
3 way where we would have two members, they have voting rights,  
4 the only one that's ex-officio would be the executive director or the  
5 executive director's designee. I just want to make sure that we're  
6 all on the same page that that hasn't changed from the past to now,  
7 and within the new agreement.

8 And so by this being in this agreement, the Foundation  
9 would not be able to modify their bylaws to change that in their  
10 bylaws.

11 TRUSTEE SANCHEZ: Well, they wouldn't until the next  
12 round of contracts; right?

13 CHAIR ROGERS: Well, this agreement is binding. So if  
14 they were to intentionally make a change in terms of the board  
15 composition that would deny us our two positions that we have  
16 both organizations signed on this agreement, that would be  
17 something that would have to be renegotiated.

18 TRUSTEE SANCHEZ: Yeah. I'm just asking because I  
19 wasn't sure when I read that. So that's why I asked the attorneys.

20 DIRECTOR WATSON: Chair Rogers, if I may? I just  
21 forwarded to Chandler to send to everybody the updated bylaws  
22 and you are absolutely correct. They have two board of trustee  
23 members -- up to two that will serve on their board. And yes, they  
24 do have full voting rights.

25 CHAIR ROGERS: All right.

1 TRUSTEE SANCHEZ: So --

2 CHAIR ROGERS: Yeah, I just wanted to make sure we  
3 were all clear in terms of that there is no change in the member --  
4 our representation on their Board.

5 COUNSEL THOMPSON: Chairman Rogers, would you like  
6 us to include in there that they have voting rights? I'm sorry --

7 CHAIR ROGERS: I don't think we need to because it's  
8 pretty clear in the last sentence that the only ones who are in ex-  
9 officio capacity would be the executive director or designee.

10 COUNSEL THOMPSON: Okay.

11 TRUSTEE WILLIAMS JR.: Okay. I have a question, if  
12 that's okay.

13 CHAIR ROGERS: Yes. Go ahead, Trustee Williams.

14 TRUSTEE WILLIAMS JR.: Yes. And I want to go back to  
15 the Endowment Fund and trying to just financially find out how do  
16 we come up with the number of 3,055,000 to be the endowment  
17 amount? Is it financial folks thought that would be the appropriate  
18 amount or was it -- I mean, what was the reason for that amount?  
19 Or is that a good investment --

20 COUNSEL WELT: I can answer that. No, that is --

21 CHAIR ROGERS: Go ahead, Counselman Welt.

22 COUNSEL WELT: Yeah, we got a -- we had a bequest  
23 some years ago from a family that was approximately \$3,000,000.  
24 So -- and we moved it into the Foundation to hold for us. That is  
25 the actual amount that's in that Endowment right now. So it's not a

1 number that we picked; that is what the investment income -- or  
2 what the principal amount of the Endowment actually is and the  
3 189 is an approximate interest income from that -- or investment  
4 income from that endowment. So it's a specific amount, not one  
5 we found.

6 TRUSTEE WILLIAMS JR.: Oh, okay. And so that was  
7 something that -- whoever donated that specifically wanted it to go  
8 to the Foundation?

9 COUNSEL WELT: No. The people gave it to us to use in  
10 whatever manner we deemed best. And the Board at that time felt  
11 that putting it into an endowment to generate interest income was  
12 the best use of it for that time. I don't believe -- I'd have to go back  
13 and check, but I don't believe there are specific restrictions on that  
14 money, except as set by us and we decided to put -- to start an  
15 endowment with it and put the money in.

16 So it has nothing to do with the Foundation except they're  
17 holding it for us, and they can't use the income by its terms.

18 TRUSTEE WILLIAMS JR.: Okay, perfect. I just wanted  
19 to --

20 TRUSTEE SANCHEZ: I just want to say something to that  
21 effect because I remember when that happened, and it was my  
22 understanding that Clark County could not accept those funds  
23 because Clark County is a government and because it was  
24 bequeathed to the Library District, they decided to have a  
25 Foundation so that funds could be held. That's what I recall from

1 those conversations.

2 Now, I don't know if the laws have changed since then,  
3 but I believe that's what occurred.

4 TRUSTEE WILLIAMS JR.: Okay.

5 COUNSEL THOMPSON: Yes.

6 TRUSTEE WILLIAMS JR.: I appreciate that.

7 COUNSEL THOMPSON: Normally they would have an  
8 outside board that would make the decision on how those funds are  
9 used and the Library chose to have it be handled by the Foundation.

10 TRUSTEE WILLIAMS JR.: Okay. And so the follow-up  
11 question is also the investment portion of that I'm sure is being  
12 invested as -- presently. Does it continue to stay where it is or now  
13 they can make changes and invest it any way they -- the Foundation  
14 sees fit to, or will they --

15 COUNSEL THOMPSON: We do not have that actually,  
16 Harry. What we have is a requirement that if the District wants it to  
17 be invested in other ways, they would have to do it according to  
18 what the District asks. There's a question there, Investment, right  
19 above that, in No. 3 up there. And a delegation of investment  
20 authority or selection of investment managers or brokers shall be  
21 subject to the prior approval of the Library District.

22 COUNSEL WELT: I believe it's --

23 COUNSEL THOMPSON: So they can give written notice to  
24 the Foundation and direct the Foundation to terminate any  
25 investment manager or broker and retain a successor investment

1 manager or broker chosen by the Library District.

2 COUNSEL WELT: Yeah.

3 TRUSTEE WILLIAMS JR.: Okay.

4 COUNSEL WELT: I think it's currently being invested in  
5 the same manner as the rest of our investments. So that -- it's -- at  
6 the moment, I believe it's being directed through Floresto's office. I  
7 could be wrong in that.

8 And Elaine, to follow up on what you said, when we  
9 originally got that bequest, it went to our Gift Fund, which we were  
10 allowed to have. And then when there was the Foundation, it was  
11 transferred to that for ease.

12 TRUSTEE SANCHEZ: Yes, that's correct. But what I'm  
13 saying is that I remember the conversations were if the Library  
14 District were to keep it, we would have to give that money back to  
15 the community; give it back in some way. And so I know that's why  
16 they created a Foundation or something to that effect.

17 COUNSEL WELT: It was in the Gift Fund. We were  
18 allowed to put funds received in a gift fund and use it out of that.

19 TRUSTEE SANCHEZ: Yeah.

20 COUNSEL WELT: Just -- we just decided to do it this  
21 way -- or the prior Boards did.

22 TRUSTEE SANCHEZ: Uh-huh.

23 TRUSTEE WILLIAMS JR.: Okay. Thank you. Thank you  
24 for allowing me to ask that question. I just wanted to make sure I  
25 understood the process.

1 CHAIR ROGERS: No worries, Trustee Williams.  
2 Any other questions of Lauri and her overview of the  
3 agreement?  
4 TRUSTEE SANCHEZ: I have a question.  
5 You know, thank you so much for doing this. I appreciate  
6 it. I know it's a lot of work. My question is, if we find them in  
7 breach -- [no audio heard.]  
8 CHAIR ROGERS: Trustee Sanchez --  
9 TRUSTEE SANCHEZ: What we do --  
10 CHAIR ROGERS: -- we may have lost you. Or were you  
11 just pausing?  
12 TRUSTEE SANCHEZ: Hello?  
13 CHAIR ROGERS: We can hear you now.  
14 TRUSTEE SANCHEZ: Oh, I'm so sorry. Okay, very good.  
15 I was just asking, let's say that they -- something does  
16 happen and something goes wrong, my question is, is how does  
17 that affect us with the New Market Tax Credits?  
18 COUNSEL THOMPSON: Jerry, can you answer that? Do  
19 you know, have the New Market Tax Credits already been provided  
20 to the District?  
21 COUNSEL WELT: Most of the paper -- as I understand it,  
22 and I asked this of Floresto some time ago that if for some reason  
23 we couldn't reach agreement with the Foundation, how -- were we  
24 able to still go forward? And he checked with New Market Tax  
25 Credit Counsel and they said yes, there are alternative means to go

1 forward.

2 So it's my understanding that we would be all right, but  
3 hopefully -- I mean, to reiterate, they've approved this with the  
4 exception of about five words. They sent it to --

5 COUNSEL THOMPSON: Yes.

6 COUNSEL WELT: -- us as an approved document. So  
7 we're assuming this is done if you folks approve it.

8 TRUSTEE SANCHEZ: Yeah. No, and I'm just asking these  
9 questions because I just want to know what that would mean for us.  
10 Do we have to give that money back? Would we have -- you know,  
11 would the government say, oh, you're going to have to pay a fee?  
12 I -- that's -- I'm just asking like, how does this work in its entirety?  
13 That's why --

14 COUNSEL WELT: No, my under --

15 TRUSTEE SANCHEZ: I mean, now is the time to ask;  
16 right?

17 COUNSEL WELT: My understanding is we would just go  
18 to any other nonprofit that would work with us and they could take  
19 over.

20 COUNSEL THOMPSON: Yeah.

21 CHAIR ROGERS: And that is my understanding as well.

22 TRUSTEE SANCHEZ: Okay. Okay. Thank you.

23 COUNSEL THOMPSON: I believe, Kelvin, you just --

24 TRUSTEE SANCHEZ: Okay. Yeah, I just want to make  
25 sure I understand everything.

1 DIRECTOR WATSON: Jerry and Chair Rogers are correct.

2 COUNSEL THOMPSON: Okay. Very good.

3 Kelvin, I also remember you telling me in the New Market  
4 Tax Credits, it didn't allow for any money for administrative costs;  
5 was that correct?

6 DIRECTOR WATSON: That's correct. All the --

7 COUNSEL THOMPSON: Okay.

8 DIRECTOR WATSON: Yes.

9 COUNSEL THOMPSON: So to answer your question, Ms.  
10 Sanchez, they can't -- the Foundation can't use that money.

11 TRUSTEE SANCHEZ: Okay, great. Thank you.

12 CHAIR ROGERS: Okay. Yeah, I'll just leave the mic open  
13 to see if there are any further questions.

14 TREASURER DUTKOWSKI: Yes, I have a question.

15 CHAIR ROGERS: Yes, Trustee Dutkowski.

16 TREASURER DUTKOWSKI: Yes, on page 5 of the  
17 Responsibilities of the District, No. 5 --

18 COUNSEL THOMPSON: Uh-huh.

19 TREASURER DUTKOWSKI: -- No. (f) is kind of surprising  
20 to me. I just, I guess, need some clarification. The District shall  
21 create an environment that encourages the appropriate  
22 independence of the Foundation consistent with its standing and  
23 obligations as a nonprofit organization.

24 COUNSEL THOMPSON: Yes. And you know, that's  
25 something that they wanted to include in there. I think what they're

1 trying to say here is that you can't commingle the funds of the  
2 District and the Foundation or money that is to be allocated to the  
3 District. And so they're going to have the appropriate  
4 independence of the Foundation as a nonprofit organization would  
5 have to be, rather than commingling funds.

6 And we have another part in this where they're required  
7 to keep the funds in their accounting in separate accounts.

8 TREASURER DUTKOWSKI: Okay. Well, it just didn't really  
9 jump out to me as you were talking about funds here.

10 COUNSEL THOMPSON: Uh-huh.

11 TREASURER DUTKOWSKI: Create a -- okay, got you.  
12 Okay. Appreciate it, thank you.

13 COUNSEL THOMPSON: Sure.

14 VICE CHAIR TURNER WHITELEY: I actually agree with  
15 Treasurer Dutkowsi. That was the thing that jumped out of me is I  
16 don't understand what our obligations are under that and that  
17 makes me very nervous.

18 COUNSEL THOMPSON: Yeah, you're right. The District  
19 and -- I think what they were saying is there are people on that  
20 Board that felt like the District was controlling everything they were  
21 doing and telling them what to do. When I worked with their  
22 attorney, we were, you know, very clear about why we need to do  
23 that.

24 First of all, we need to tell them what we need the money  
25 for, for them to go out and raise it. Second, we need to keep an eye

1 on the money that we provide to them to make sure it's being used  
2 responsibly for their overhead expenses, including if we don't give  
3 them any endowment money, we're still giving them 5 percent of  
4 the Bookstore money. So that's why we needed to keep a close eye  
5 on what they're doing.

6 Now, that being said, the District is not allowed to do  
7 fundraising and that's very clear in the statute. It cannot do its own  
8 fundraising. So we need to make sure -- so we agreed to this  
9 provision because it behooves us to keep them separate as a  
10 nonprofit for fundraising purposes, so the District doesn't violate  
11 the statute that restricts them from doing any fundraising. And so  
12 that's the one thing on the District that we've got to keep just with  
13 the Foundation.

14 The other side of it. We already have two board members  
15 on the Foundation --

16 DIRECTOR WATSON: You -- Lauri --

17 COUNSEL THOMPSON: -- that have the right to provide  
18 input. So it does tend to overlap in that way, Trustee Whiteley,  
19 but --

20 DIRECTOR WATSON: Trustees, can you hear me?

21 COUNSEL THOMPSON: Yes.

22 CHAIR ROGERS: Yes, we can hear you, Kelvin.

23 COUNSEL THOMPSON: Uh-huh.

24 CHAIR ROGERS: Well, now we cannot. But I think just the  
25 intent of that statement is just to make sure that it's understood that

1 it's two distinct entities and that the -- that we -- you know,  
2 throughout the document where we explain, you know, what our  
3 responsibilities are, what their responsibilities are, it just sort of  
4 operationalizes through those other provisions in the document in  
5 terms of they are separate, we're separate and we will have the  
6 proper protocols in place for how we interact with one another in  
7 executing our responsibilities.

8 VICE CHAIR TURNER WHITELEY: Is there a way we can  
9 get clarification on that? I just feel like creating an environment that  
10 encourages appropriate independence is super gray area and --

11 TREASURER DUTKOWSKI: Can we use --

12 VICE CHAIR TURNER WHITELEY: -- can be argued a  
13 million different ways.

14 TREASURER DUTKOWSKI: Excuse me?

15 COUNSEL THOMPSON: Yes.

16 TREASURER DUTKOWSKI: I was wondering if we could  
17 use the word accounting because what you were talking about was  
18 accounting funds and that the funds cannot commingle. And so if  
19 you just change the word from environment to an accounting that  
20 encourages appropriate independence of the Foundation, if that's  
21 what they mean.

22 COUNSEL THOMPSON: Yes, it also has to include the  
23 activities so that the District doesn't engage in any fundraising  
24 activities.

25 TREASURER DUTKOWSKI: But I thought that was

1 somewhere else.

2 COUNSEL THOMPSON: It is. I'm just saying that if we  
3 just put accounting here then it might not also show the fundraising  
4 activities.

5 VICE CHAIR TURNER WHITELEY: I mean, but by statute  
6 we can't fundraise is --

7 COUNSEL THOMPSON: Right.

8 VICE CHAIR TURNER WHITELEY: -- what I heard you say.  
9 So why is[sic] that even --

10 COUNSEL THOMPSON: Correct.

11 VICE CHAIR TURNER WHITELEY: -- need to be in this?

12 COUNSEL WELT: Lauri, what if we just rewrite it to say  
13 the District acknowledges the independence of the Foundation  
14 consistent with its standing and obligations as a nonprofit?

15 COUNSEL THOMPSON: Okay, very good.

16 VICE CHAIR TURNER WHITELEY: I like that.

17 CHAIR ROGERS: Thank you, Jerry.

18 COUNSEL WELT: Yes.

19 COUNSEL THOMPSON: Okay. Thank you.

20 CHAIR ROGERS: Trustee Dutkowski and Trustee Whiteley,  
21 does that put you at ease?

22 TREASURER DUTKOWSKI: It's better.

23 CHAIR ROGERS: All right. Well, we'll take that. So --

24 TREASURER DUTKOWSKI: Okay.

25 CHAIR ROGERS: Are there --

1 TRUSTEE WILLIAMS JR.: Chair Rogers?

2 CHAIR ROGERS: Any other board members have  
3 questions?

4 TRUSTEE WILLIAMS JR.: Yes, Chair Rogers?

5 CHAIR ROGERS: Yes, Trustee Williams.

6 TRUSTEE WILLIAMS JR.: Right above it, the District  
7 should recognize the Foundation support in its public  
8 communication materials and programming. Is that just on items  
9 that they are assisting us with or everything -- all publications, they  
10 have a logo -- they have something that's going to be on everything  
11 that we do as the District?

12 COUNSEL THOMPSON: I'm sorry, which provision were  
13 you referring to?

14 TRUSTEE WILLIAMS JR.: It's (e). It's right above it.

15 COUNSEL THOMPSON: E?

16 TRUSTEE WILLIAMS JR.: It's (e).

17 COUNSEL THOMPSON: (E), okay.

18 TRUSTEE WILLIAMS JR.: So I don't know if we already  
19 have their logo on everything that goes out already or are we just  
20 mentioning just things that they support or they are working on  
21 with the District?

22 COUNSEL THOMPSON: Yeah. I think this was because  
23 they wanted -- when they did something, like they paid for a  
24 programming, they wanted people to know that the Foundation  
25 raised the money for it or provided the resources.

1 TRUSTEE WILLIAMS JR.: Yeah. But I'm just saying --

2 COUNSEL WELT: And we do that now.

3 TRUSTEE WILLIAMS JR.: We do that now; okay. So I just  
4 wanted to make sure it is not on every publication, everything that  
5 is going out. So just recognize the Foundation support on their  
6 items of what they support, not everything.

7 COUNSEL THOMPSON: Let's see. Do we want to say --  
8 so rather just generally -- not generally support, but the specific  
9 support?

10 TRUSTEE WILLIAMS JR.: Well, I don't know. That's why I  
11 was asking the question because I don't know if they're expecting  
12 newsletters with their logos somewhere in the corner or flyers with  
13 their logo. I mean, that's why I was trying to figure out if it's just  
14 their support or their program that they provided funding for.

15 COUNSEL THOMPSON: That's a good question. I will  
16 follow up on the [audio distortion; feedback.]

17 CHAIR ROGERS: Kelvin, you're unmuted if you were  
18 trying to speak. You're unmuted.

19 COUNSEL THOMPSON: Do you believe that we could say  
20 the District shall recognize the Foundation's specific support? Or  
21 program support?

22 VICE CHAIR TURNER WHITELEY: Can it be best efforts? I  
23 just don't -- I don't want it to suggest that every single piece of  
24 collateral that goes out has to have some piece of recognition. That  
25 just feels like a lot of work for the BAM Team.

1 TRUSTEE SANCHEZ: Here's the --

2 COUNSEL WELT: What if --

3 TRUSTEE SANCHEZ: Here's the one thing I'm going to  
4 say just because I was on the Foundation Board. Typically, they --  
5 that was an agreement that the Foundation and the Board, if they  
6 worked collectively together, they would put their logo on and that  
7 would help the Foundation go and say, hey, look, this is what the  
8 Foundation did. You could support this program or that program.  
9 So I -- you know, I --

10 TRUSTEE WILLIAMS JR.: Right. But no --

11 TRUSTEE SANCHEZ: To me, I don't want --

12 TRUSTEE WILLIAMS JR.: I have no problem --

13 TRUSTEE SANCHEZ: To me, I don't --

14 TRUSTEE WILLIAMS JR.: -- with that, Elaine.

15 TRUSTEE SANCHEZ: I mean, that's what it was for. I  
16 don't know if they are trying to change that, but that's usually how  
17 it's done. And I've never seen even as the board member of this  
18 Board, I've never seen where -- the Foundation logos everywhere.  
19 I've never seen that.

20 TRUSTEE WILLIAMS JR.: Yeah. I -- No, and I --

21 COUNSEL WELT: [Indiscernible.]

22 TRUSTEE WILLIAMS JR.: -- 100 percent agree with that,  
23 Board Member Sanchez, but just the way it seemed like it's written,  
24 it just seems as if it could be put on anything and everything that  
25 we have. So I just -- just as clarification, that's all. But I 100 percent

1 agree exactly what you're mentioning. I just thought that would be  
2 the purpose of what the Foundation is looking for; it just doesn't  
3 seem like that's the way it's written.

4 TRUSTEE SANCHEZ: Yeah, I agree --

5 COUNSEL WELT: How about if we said --

6 TRUSTEE SANCHEZ: I agree with you. I would rather  
7 have something where --

8 COUNSEL WELT: Okay.

9 TRUSTEE SANCHEZ: -- if they are involved, then yes, they  
10 should, you know -- they -- that's their collateral; that's a way for  
11 them to make more money. But I understand what the --

12 COUNSEL WELT: Lauri, how --

13 TRUSTEE SANCHEZ: -- concern is.

14 COUNSEL WELT: -- about --

15 COUNSEL THOMPSON: Yeah. I'm thinking --

16 COUNSEL WELT: How about --

17 COUNSEL THOMPSON: -- two things.

18 COUNSEL WELT: -- if we say --

19 COUNSEL THOMPSON: -- here. Uh-huh.

20 COUNSEL WELT: Can I --

21 COUNSEL THOMPSON: Go ahead.

22 COUNSEL WELT: I have an idea.

23 COUNSEL THOMPSON: Yeah.

24 COUNSEL WELT: If we say the District shall recognize the  
25 Foundation's support as appropriate in its public communications,

1 materials and programming.

2 COUNSEL THOMPSON: Yes.

3 COUNSEL WELT: Now, it's not as specific, but it's  
4 certainly -- I think is the attempt.

5 TRUSTEE WILLIAMS JR.: And I'm fine with that. I'm fine  
6 with that.

7 TREASURER DUTKOWSKI: What if you used, where it  
8 applies? So materials -- communication materials and the  
9 programming where it applies that they have done their--

10 COUNSEL WELT: Oh yeah, that's better than mine.

11 TREASURER DUTKOWSKI: Okay.

12 COUNSEL WELT: Yeah, I like that better.

13 COUNSEL THOMPSON: Do you want to say where  
14 applicable or just where it applies?

15 CHAIR ROGERS: I think where --

16 VICE CHAIR TURNER WHITELEY: Applicable.

17 CHAIR ROGERS: -- applicable is --

18 COUNSEL WELT: Do we have any English teachers on the  
19 Board?

20 CHAIR ROGERS: Applicable is probably the better word.

21 COUNSEL THOMPSON: Okay.

22 COUNSEL WELT: That's from the UNLV guy.

23 TREASURER DUTKOWSKI: Thank you.

24 COUNSEL THOMPSON: All right. Very good.

25 CHAIR ROGERS: All right. Thank you for that additional

1 input and questions for that one.

2 Any other suggestions?

3 TRUSTEE WILLIAMS JR.: Nope, I'm good, Chair Rogers.

4 CHAIR ROGERS: Okay. Thank you, Trustee Williams.

5 Trustee Sanchez, are you --

6 TRUSTEE SANCHEZ: No, I --

7 CHAIR ROGERS: Are you good?

8 TRUSTEE SANCHEZ: I think this is good. Yeah.

9 CHAIR ROGERS: Okay.

10 TRUSTEE SANCHEZ: No, this is good.

11 CHAIR ROGERS: Okay. Trustee --

12 TRUSTEE SANCHEZ: I appreciate it.

13 CHAIR ROGERS: Okay. Thank you.

14 Trustee Dutkowski, any additional input?

15 TREASURER DUTKOWSKI: No. Yes, this is -- a

16 tremendous amount of work here, so yes, thank you. I'm good.

17 CHAIR ROGERS: All right. How about you, Trustee

18 Whiteley?

19 VICE CHAIR TURNER WHITELEY: I'm comfortable with it.

20 CHAIR ROGERS: Okay. I'm seeing Trustee Fiedler.

21 TRUSTEE PALOMA FIEDLER: It looks good to me.

22 CHAIR ROGERS: Okay. So I would say -- and

23 Counselman Welt, I'll ask for your guidance here. So based on

24 those verbal changes to those two sections, I know they're not done

25 in real time at the moment, but are we comfortable as a Board that

1 we know those changes will be made and updated, but we can still  
2 go ahead and call for the vote?

3 COUNSEL WELT: Yeah. We would need a motion to  
4 approve the contract as amended.

5 CHAIR ROGERS: Okay. I wanted to double check. So do  
6 we have a Trustee that's able to make that motion.

7 TRUSTEE SANCHEZ: Yes. This is Elaine Sanchez. I move  
8 that we move forward with this motion with the applicable changes  
9 that the Board suggested.

10 TRUSTEE WILLIAMS JR.: And I second it.

11 CHAIR ROGERS: All right. Any unreadiness?

12 [No response heard.]

13 All right. Let's call for the vote. All those in favor, say  
14 aye.

15 [ALL BOARD MEMBERS WERE IN AGREEMENT]

16 CHAIR ROGERS: All right. Any opposed?

17 [No response heard.]

18 All right. Motion carries.

19 And Trustee Profit, I apologize. I just had you pop back up  
20 on my list and I didn't call you out specifically to see if you have any  
21 questions, so I apologize for that.

22 TRUSTEE PROFIT: That's okay, Chairman; I concur.

23 CHAIR ROGERS: Okay. With that said, let me go back to  
24 the agenda and see what's our next agenda item.

25 All right. We are not moving to executive session, which

1 is always good from my standpoint.

2 So we will go to Announcements. Just as a reminder, we  
3 do have our Finance and Audit Committee Meeting coming up on  
4 Monday, April the 6th.

5 And then we have our April Board Meeting coming up on  
6 April the 9th and that will be at the East Las Vegas Library.

7 And as a reminder, for the Finance and Audit Committee,  
8 all board members are welcome and encouraged to attend and  
9 listen to Floresto's thorough presentation of our financial affairs  
10 and be able to answer whatever questions you may have about,  
11 you know, how we're planning, what our financial health looks like  
12 as we move forward and navigate, you know, the change in the  
13 external environment that we have to operate in.

14 And then I will see under Announcements, are there any  
15 other announcements that my fellow trustees have that they want  
16 to share?

17 [No response heard.]

18 All right. Hearing none.

19 Chandler, do we have anyone signed up for public  
20 comment?

21 MR. COOKS: There is no public comment, Chair.

22 CHAIR ROGERS: All right. Well, do we have a motion to  
23 adjourn?

24 TRUSTEE WILLIAMS JR.: Motion to adjourn.

25 CHAIR ROGERS: Do we have a second?

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TREASURER DUTKOWSKI: I'll second.

CHAIR ROGERS: All right. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: All right. We are adjourned. Thank you, everyone.

COUNSEL WELT: And thank you, again, Lauri for a great job.

TREASURER DUTKOWSKI: Yes. Thank you, Lauri.

VICE CHAIR TURNER WHITELEY: Thank you, Lauri.

CHAIR ROGERS: A lot of work. It only took, what, two years? Ish? So -- but we --

COUNSEL THOMPSON: That's true.

CHAIR ROGERS: -- got it across the finish line, so now we just hope that their board will approve the document and we'll call it good.

COUNSEL THOMPSON: Very good.

CHAIR ROGERS: Then we can start a new chapter in our relationship with the Foundation and moving forward and raise money to support our -- the important work of the District.

COUNSEL THOMPSON: Thank you all for your contributions. And I will get these changes made and get it over there quickly.

CHAIR ROGERS: All right.

VICE CHAIR TURNER WHITELEY: Thank you so much.

TRUSTEE SANCHEZ: Thank you.

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CHAIR ROGERS: All right. Everyone have a great rest of your day and week.

[Meeting concluded at 5:00 p.m.]

\* \* \* Total Meeting Run Time – 1 hour\* \* \*

ATTEST: I do hereby certify that I have truly and correctly transcribed the audio/video proceedings in the above-entitled meeting to the best of my ability.

  
Brittany Mangelson  
Mangelson Transcribing

**ITEM VII.A.****MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Kelvin A. Watson, Executive Director

**DATE:** March 31, 2026

**SUBJECT:** Executive Director's Monthly Report, April 2026

This report gives you a review of my activities and the accomplishments of Library District Staff for your review and discussion at the District Board of Trustees' April 9, 2026, meeting. I have supplemented this with information in the board packet and distributed it to Trustees.

Joined the COSLA-CHIEFS Voices for Libraries 2026 Conference, a national convening focused on advancing library leadership, advocacy, and strategic collaboration among chief library executives.

Represented the District at the Senator Rosen and Senator Cortez Masto Battle Born Breakfast , a congressional briefing hosted by Nevada's U.S. Senators highlighting federal priorities and engagement with Nevada organizations.

Met with Carlos Lara, Legislative Correspondence Office of Senator Jacky Rosen, and with Elisabeth Raczek, Legislative and Grant Aide Office of Senator Catherine Cortez, to strengthen federal relationships and discuss issues relevant to public libraries.

Took part in a policy discussion with Congressional House Education and Workforce Committee Republican staff regarding workforce and education priorities.

Met with Brooks Rainwater, CEO of ULC, as part of ongoing strategic and external relations.

Met with Anna Moeller, Legislative Assistant in the Office of Congresswoman Dina Titus, to discuss federal priorities and opportunities relevant to the Library District.

Met with Adam Esrig, Staff Assistant / Legislative Correspondent for the Office of Rep. Susie Lee (NV-03), to discuss library district priorities and federal legislative interests.

Attended a briefing with House Education and Workforce Committee Democratic staff to discuss library priorities and federal policy issues impacting public libraries.

Joined Nevada Reading Week events at Cynthia Cunningham Elementary School, Don E. Hayden Elementary School, and H.P. Fitzgerald Elementary School to promote literacy and support school partnerships.

Featured in the "Access Economy" - Business View Magazine: Civil & Municipal magazine highlighting the Library District's approaches to economic access and community impact.

Joined the Village Foundation 15<sup>th</sup> Annual Gala Champagne Brunch, bringing together community supporters for a successful fundraising celebration in support of educational initiatives.

Represented the District at the EBSCO Public Library Leaders Advisory Board: La Jolla, engaging with national public library leaders on emerging trends and strategic priorities.

Attended the ICABA Biz Connect featuring AI Accelerator Group, a virtual business networking session focused on AI innovation and collaboration.

Completed a phone interview with the *Las Vegas Sun* regarding the Library District's teen programming as part of the Community Partner of the Year Award coverage.

Met with Terreaux Williams of New York Life to discuss partnership opportunities and financial services support.

Led a Tour of West Vegas with Senator Cortez Masto, supporting relationship-building and advocacy at the federal level.

Supported Dr. Tya Mathis Coleman's event.

Represented the district as a speaker at the Computers in Libraries Conference Speaker, elevating the district's national visibility and professional presence. Speaker for two sessions, "Partnerships, Not Endorsements, for Program Support," a briefing clarifying the distinction between partnerships and endorsements in the context of program support and "Library Creativity, Change, Impact".

Supported staff learning and engagement around district tools and resources by joining the BiblioCommons Lunch and Learn Session.

Conducted the Library Foundation Contract Meeting to review and discuss the proposed contract and related agreements with legal counsel and Board Chair.

Joined the Southern Nevada Forum Economic Development and Good Governance Committee Meeting to engage in discussion on economic development and good governance initiatives.

Featured as a guest on the Book Flood Podcast, discussing leadership and innovation in library systems.

Joined the NAWB General Plenary Session, convening national workforce leaders and local elected officials to highlight how public libraries host American Job Centers to expand access to workforce resources, featuring opening remarks, a Silver State Showcase, and a mayors panel.

Hosted a tour of the West Las Vegas Library with leadership from the Department of Business and Industry to highlight community impact and ongoing collaboration.

Connected with statewide workforce partners and stakeholders at the NAWB Nevada Day Reception.

Joined the webinar "AI in Libraries: Get the Scoop, Beat the Fear, Make it Work for You (and Your Patrons)," exploring practical, staff-centered uses of artificial intelligence in library operations and patron services.

Held a coordination meeting with Kinkofa and our Collections & Bibliographic Services Director to discuss collaboration and next steps between Kinkofa and the Library District.

Met with Ted Kingsbury, President of The Shark Group, to discuss partnership opportunities and alignment between The Shark Group and the Library District.

Joined the March Special Board Meeting to review and take action on matters related to the Library District–Foundation relationship.

Joined a tour of Formula 1 Grand Prix Plaza, giving Library District leadership a guided behind-the-scenes overview of the facilities and operations and exploring partnership opportunities.

Joined the Southern Nevada Forum Transportation and Infrastructure Committee Meeting.

Joined the CloudNine Apex SIG follow-up session to continue discussions with peer institutions and the vendor on product updates and shared implementation insights.

Paid respects at William McCurdy Sr.'s funeral services as a gesture of community support.

Joined the Nevada Male Educators of Color Conference as a Featured Speaker, supporting engagement and collaboration with educators across Nevada.

Joined a planning discussion with UNLV partners on deploying mobile dental units at library locations to expand access to preventive oral health services.

**I attended the following meetings/events during the month of February:**

- Bi-weekly meetings with Administration team
- Employee Relations meetings
- Briefings with Board of Trustees
- LVEA weekly meetings
- ULC Director/CEO weekly zoom
- Monthly NJM Board meeting
- BiblioCommons: AI Initiative Bi-Weekly meeting
- NJM Board Meeting
- BPM Advisory Board meeting
- Springs Preserve Foundation Board meeting
- Executive Director Roundtable meeting
- Urban Chamber of Commerce Board meeting
- Met with Dr. Melvin King



## ITEM VI. A.1.a.

### MEMORANDUM

**TO:** Board of Trustees through Kelvin Watson, Executive Director  
**FROM:** Leo Segura, Library Operations Director  
**DATE:** April 02, 2026  
**SUBJECT:** Library Operations Activity Report, April 2026

This memorandum reports on the Library Operations Department’s activities and project updates for March 2026, as well as Branch activities and **analytics** compiled between **February 1 and February 31, 2026.**

#### Powerful People

- Kudos to this year’s **Customer Appreciation Committee: Chair – Chance Griebel (Mesquite), K Hoerner (Blue Diamond), Alysia Verhagen (West Charleston), Rochelle Schreiner (Spring Valley), C.C. Almodovar-Matsushita (Windmill), and Jim Rose (Branding and Marketing).**

**Customer Appreciation Week (CAW) 2026** will be celebrated District-Wide from **April 19 to April 25**, with the theme "**Explore Your Library.**" Each branch chose its own day that week to host its specific “Customer Appreciation Day” event, and customers are welcome to join as many as they wish. The year’s theme highlights and promotes the individual branch’s favorite services, programs, and events that Staff and OUR CUSTOMERS love. Explore the unique offerings of your branch!



Branch	Event Dates
○ Blue Diamond	Tuesday, April 21, 2026
○ Bunkerville	Thursday, April 23, 2026
○ Centennial Hills	Wednesday, April 22, 2026
○ Clark County	Friday, April 24, 2026
○ East Las Vegas	Wednesday, April 22, 2026
○ Enterprise	Tuesday, April 21, 2026
○ Goodsprings	Tuesday, April 21, 2026
○ Indian Springs	Tuesday, April 21, 2026
○ Laughlin	Wednesday, April 22, 2026
○ Meadows	Monday, April 20, 2026
○ Mesquite	Tuesday, April 21, 2026
○ Moapa Town	Tuesday, April 21, 2026
○ Moapa Valley	Thursday, April 23, 2026

- Mt Charleston Friday, April 24, 2026
- Rainbow Tuesday, April 21, 2026
- Sahara West Thursday, April 23, 2026
- Sandy Valley Saturday, April 25, 2026
- Searchlight Saturday, April 25, 2026
- Spring Valley Wednesday, April 22, 2026
- Summerlin Thursday, April 23, 2026
- Sunrise Wednesday, April 22, 2026
- West Charleston Tuesday, April 21, 2026
- West Las Vegas Wednesday, April 22, 2026
- Whitney Wednesday, April 22, 2026
- Windmill Tuesday, April 21, 2026

- **Library Operations Director and Community Engagement Director** met with **Lea Anne Boarders** from **Bookelicious** regarding an opportunity to set up a beta program with a CCSD school to tie the CCSD school Summer Reading Program book recommendations to the Library District’s offerings and support with Summer Challenge.
- Attended HR Labor Union Quarterly Meeting.
- Library Operations performed their New Leader Onboarding for new leaders to the Library District.
- Worked with IT to move our Incident Report software “into the cloud”
- **Regional Manager Kevin Maas** participated in the **UNLV School of Architecture Class on March 11.**
- **Library Operations Director** attended **Shark Group** partnership meeting with Executive Director Watson and BSP Director Dr. Roslyn Dean.
- **Maas** worked with Help Hope Home to activate the libraries as cooling stations as the weather turned toward an early warmup. Kevin worked with the group to get reporting links to branches and with Clark County Social Services to arrange water delivery to all LVCCLD branches to assist our community.
- **Miss Nevada, Abigail Bachman** and her mother **Linda** dropped into the **Mesquite Library** on March 30<sup>th</sup> to participate in our **Adult Book BINGO**. She even called the numbers for a couple of games and answered lots of questions from the 14 participants while they had fun playing **Book BINGO** and winning a book. Everyone was thrilled, and we were so excited about her visit. She was the nicest person. Her goal, while she holds her crown, is to work directly with the disabled and help in any way she can. She visited our local Virgin Valley Elementary School the following day.
- **Senator Catherine Cortez Masto** dropped in to tour **West Las Vegas Library**. Additional groups touring throughout the month included West Prep, Art Summit, and others. In all 106 people took an official tour of the building.
- **Clair Thomas** worked with Executive Director Watson to set the next meetings and books for the Executive Director Staff Leadership Book Club.
- Staff completed monthly visits and upkeep on bookshelves and books at our Barbershop Books



partners. <https://thelibrarydistrict.org/barbershop-books/> Awarded Pizza Hut Foundation Grant opportunity for the creation of additional Inspire Boxes

- Arranging check presentation at a participating barbershop
  - Gathering price quotes and placing orders to begin box assembly
- Coordinating 2026 Grant initiatives in conjunction with BAM
    - Mini-Documentary Series in conjunction with Kelvin
    - Barbershop Bingo card
  - **Joanna Goddard** hosted a demo to get study rooms to be self-serve reservations and received preliminary authorization to submit a formal submission for Passport Services expansion to Sunrise Library. Training is anticipated for late April, and we plan to open around the end of the fiscal year or at the beginning of the new fiscal year.
  - **Volunteer Warehouse** Reopened Warehouse operations
    - Working with Anna to establish daily operations and workflow for continuation of services
    - Continuing to work with GS on upgrade project (furniture/trash removal, cleaning services)
    - Working with FS and GS to reopen Amazon store
    - Continuing to manage background check requests as needed
    - Assisting Anna on new hire training for Library Aide II – Carolyn Rose
  - **The *School Library Journal* and *Library Journal*** is planning their leadership professional conference here at the West Las Vegas Library **Date: November 6th, 7th, and 8th 2026.**

#### By the Numbers (February 2026):

- The Library District signed up **8,415 new library card** users in February, a 9% increase over the same month last year. **5,741** adult and **2,674** juvenile cards. Windmill topped the branches, signing up 2,370 new customers.
- **Fines & Fees paid** in February totaled **\$16,994.26**, with **\$3,768.04** waved.
- **Gate count** was **308,853**, a 0.4% increase from the same month last year. During the month, staff answered **28,333 reference questions**.
- Library staff also conducted **45 curbside deliveries** for **118 items**. This was a 60% reduction.
- Our **volunteers** logged **1,526 service hours** in the Library District in February.

## Powerful Places

### Branch Activities

- February in **Blue Diamond Library: 271** customers celebrated our 3<sup>rd</sup> Annual **Library Lovers' Celebration**. Festivities expanded to the outside patio, with a large book sale, local vendors including the Red Rock Conservation and Discovery Children's Museum, storytime, raffles and prizes every hour, swag, activities, and ending with magician **John Lewit**. Customers could dress up as their favorite characters or authors.



- For Nevada Reading Week (March 2 – 6), **Bunkerville Library** hosted the local **JL Bowler Elementary School** who did a walking tour over to visit the Bunkerville Library on Monday, March 2<sup>nd</sup>. 290 students in all were able to visit the library that day. Then, on March 4<sup>th</sup>, we had 260 more students visit! Chris Cardon-Sessions gave special thanks to Leona Vittum-Jones from the Mesquite Library and to Emilee Wirshing's Outreach Team: Peter Sbraccia, Andrew Brannon, and Nina Guevara for coming over to the Bunkerville Library to help out during the school visits!

We had a great experience with them here, and we have had several new kids coming to our after-school hangout as a result!

- **Clark County Library** Customer Service Dept gave out 84 pink and 45 black Project Marilyn packages for a total of 129 packages for the month of February. They also gave out 16 body wipes.

Staff distributed 132 boxes of NARCAN from the self-service table near the Customer Service desk (inside) and the outdoor kiosk. Same as last month!

On Feb 8<sup>th</sup> we had our second partnership hosting of Mission Mahjong which introduces the popular Chinese game of Mahjong with people unfamiliar with the game and teaches to play with fellow newbies to the game. 40 people attended.

On Feb 19<sup>th</sup> Roger conducted a tour of the library to 16 CCSD students who will be enrolling in the ALP program, and 10 of the 16 signed up for library cards.

February was a busy month of programming for Clark County YPL with a variety of programming for all ages and interests! In total, 28 programs were conducted with a total live attendance of 366

- **East Las Vegas Library** had another successful **Podcast Summit and Mixer** (this was our second-year hosting) with 120 in attendance. The majority of attendees pre-registered with their podcast information which allowed EV to create custom badges showcasing their podcast information. The event featured a panel of four local successful podcasters for an interview and Q&A with our very own **Jen Nails** as the panel host. The event also featured three specialized podcast classes taught by local professional podcasters across two breakout sessions. During the lunch and mixer, the attendees were able to connect with other podcasters and have a professional headshot taken



**Customer Feedback:** *“Honestly, I’ve been very happy with everything that the library has offered so far. All the classes and resources have been truly amazing, [and] the fact that the library offers equipment to use to be able to create projects has been so amazingly inspiring. I love going to the library.”*

- **Enterprise Library *Murder on the Rocks – Mardi Gras Murder Mystery***

On February 13th, 48 customers enjoyed mocktails and food while they played characters at the Governor’s Mardi Gras Ball. Then the lights went out! All our actors worked together to solve the mystery of the Governor’s murder



- **Exploring Hawaiian Culture**

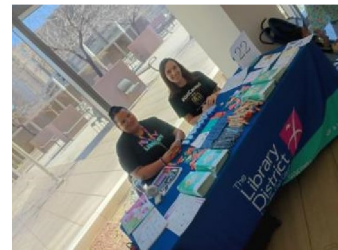
On February 25th, 30 Enterprise customers learned about native Hawaiian instruments and traditions around the hula Dance. Everyone participated fully, especially with dancing and singing.



- **Goodsprings Library Branch Associate Rachel** has been working with the members of the **Historical Society** to get ready for the **annual reunion on May 2, 2026**. The historical society asked for two (2) articles for their annual newsletter. One of the Fallout-themed walking tour signages our Outreach department designed and produced, then donated to the society, and an update on the new library building. Brief articles were written up, approved by LO/BAM, and submitted. 2) They are very concerned about the historic **Goodsprings Elementary School** closing at the end of this school year.

Unfortunately, at this time, we do not have further information on the disposition of the schoolhouse.

- **Indian Springs Library Saturday Food Pantry Pick-Up and Second Helpings:** We are continuing to work with our partners at Celestial Manna to do pick-ups for Chick-fil-A, Trader Joe’s, and Smith’s at Skye Canyon. Justine and Chris are trekking into Las Vegas on Saturday mornings to do that pick-up, while Jett swings by Trader Joe’s on her way to Indian Springs. This extra food is



making each Saturday almost double in the amount of food we can offer to our customers!

Healthy Together: Vision Van! William Fox and his team from Clark County's Vision Van came to Indian Springs on February 7 to do free vision exams for our community! They stayed late by an hour to serve everyone and saw 40 attendees. Of those, 38 will receive glasses with delivery for March 7.

**True Crime HQ: The Vegas Mob.** Justine hosted True Crime HQ, with Chris fact-checking. The team recently visited the Mob Museum to dive in head-first into Vegas' history with the mob. This was a full production with a bouncer at the bar, (bubblegum) cigars on the house, secret knocks into the speakeasy, and mug shots! Attendees dressed up or were shown the coat closet (with neon fedoras). This was one of our most successful events yet and everyone loved the dress-up factor.

- **Laughlin Library Tracy** always gets a big turnout for her acrylic painting series **"For Paint's Sake"**! February 25<sup>th</sup> **Mindy** helped River 250 contest folks by creating YS display of art submissions.



- **Meadows Library Associate Caroline** visited the assisted living facility and brought books for the seniors to check out. Caroline and **Nikki** from West Charleston participated in an outreach event sponsored by **Autism Cares and the City of Las Vegas**, with about 400 in attendance.

**Meadows** hosted their **Spring Carnival March 7<sup>th</sup>**. **363** people attended the event.



- **Mesquite Library** reports that one of their most popular monthly classes is the **DIY Craft for Adults**. **March's session had 62 attendees**. This month's DIY Craft was **Greeting Cards**. The cards we started with were pre-printed with floral designs on watercolor paper. The crafters began by coloring their floral designs with special watercolor pencils. A light wash of water was then applied with paintbrushes. Participants had the option to add details to the cards with Sharpies and white crayons. As usual, everyone painted their cards differently, creating unique designs. Several attendees mentioned that they planned to send their greeting cards to friends and family!



- **Moapa Town Library** started to grow new things in the hydroponics unit to try to rekindle interest. Their pre-k storytimes continue to be popular. There are new families in the area which have started coming to the storytime on Wednesday. One week we had 17 people, which is a local record.
- **The Moapa Valley Library** hosted its first **Storybook Stitches** program on February 7th. In this program, **Ashley** teaches how to crochet a granny square. We are encouraging customers to crochet squares in the colors on the covers of the books they are reading. These squares will be sewn together to "yarn bomb" the center pillar in AS. Customers may crochet squares at home and bring them in to add to the project, or they may use supplies in the Branch to crochet squares.
- **Rainbow Library** hosted their annual **Night Market on March 18<sup>th</sup>: 5:00 pm - 9:00 pm**. Customers dropped in to shop, stayed for the community, brought family and friends, and made new connections at the Night Market at Rainbow Library. Vegas creators and makers were on hand to help customers build community. Staff hosted special activities, including karaoke, a library craft, book sales, and musicians and performers on our outdoor amphitheater stage.

- **Sahara West Library February**



**School Age Happy Hearts**

**Winter Olympics**

**Take care of your teeth**

- **Sandy Valley Library** offers a Daily Program including:
  - **LEGO Club** every Tuesday,
  - **Seniors' Computer Class** every Wednesday,
  - **Outreach Book Club** every other Thursday,
  - **Film Club** every Friday,
  - **Art Class** for kids & adults 3rd Saturday of every month.
- **Spring Valley Library** [The Spring Fair - a fantastic day for the whole family!](#) **Sunday, March 22: 11:00 am - 2:00 pm**. Attendance was nearly double that of last year as customers enjoyed games, creative crafts, and exciting prizes, all while trying delicious

food from local restaurants! They browsed our used book sale, with plenty of Books, Music, and Movies to choose from! Customers learned about helpful community resources, including information on health, government, education, and more!

- **Summerlin Library** on February 23, Bladen O. started work in the branch as a **UNLV Project FOCUS intern**. Bladen will be working in the branch six hours per week through May 13.
- **West Charleston Library** hosted a multigenerational **Maker March** program on Wednesday, March 4th. Attendance increased by 25% from the previous year — 125 attendees on a Wednesday night! This program was deeply enjoyed by all of our customers. Maker March at the West Charleston Library was led by Youth Services Department Head Scott Harris. His organization, communication, and collaboration directly contributed to the event's success.



Customers of all ages were able to play, build, and experiment with several of the



technologies used in branch programming. This included:

- an xTool demonstration by Computer Lab Department Head John Culliver
  - a VR demonstration with Computer Lab Assistant Christian Tambunting
  - a Super Smash Bros. tournament with YPL Assistant Daria Dixon
  - Building a Rube Goldberg machine with YPL Assistants Maia Malone and Julia Solaire
  - 3D printing demonstrations
  - Crafting activities with Adult Services
- Assistant Eve Avila
- Hydroponics chat with Multimedia Supervisor TK Abe
  - Take-and-makes created by the Adult & Youth Services teams



**Adult Services** welcomed back our UNLV Project FOCUS volunteer for another semester.

- UNLV's Project FOCUS is a post-secondary education program for adult, college-aged students with intellectual and developmental disabilities. The program prepares individuals for competitive, paid employment and independent living in an inclusive community setting.

Under the supervision of **Assistant Branch Manager** Nikki Imber, the volunteer helps stock the bookstore, print flyers, and assist with displays and crafts. Their work is greatly appreciated by the West Charleston Library team. This is possible due to Nikki's ability to create a supportive environment in the workspace.

Branch Manager Claudia Melton and Assistant Branch Manager Nikki Imber hosted several library partners for tours and neighborly discussions in March. The **Campus for Hope's VP of Community Engagement & Strategic Partnerships** visited the branch to learn more about our customers and services. He was impressed by all the things the library does and even had his first library card in Las Vegas made.

**The Campus for Hope** is a transitional housing facility currently under construction. It is located directly across the street from the West Charleston Library at the intersection of Charleston Boulevard and Community College Drive. The facility will house 900 residents, including families, singles, and partners. We anticipate higher foot traffic in the library once the project is completed.

The team from **Toni's House** also visited in March to learn more about the library. According to their website, the mission of this organization is to offer "a safe living environment and a supportive community for people in transition, to help them heal, reconnect with children and family, and develop the skills needed for a healthy and fulfilled life." The Toni's House team will visit the library bi-monthly starting in April to distribute **wound and hygiene kits** to those in need. They will also share information with unhoused residents. This aligns perfectly with the needs of the West Charleston Library community, as **they will be present on the same days and times that the Clean the World Shower Truck and Nevada Social Services are onsite.**

Finally, **Melton and Imber** hosted a tour and conversation with the **UNR Cooperative Extension's Expanded Food and Nutrition Education Program (EFNEP)**. This group will host health and wellness courses at the library starting this summer. The goal of the program is to promote healthy living through education about food choices.

**Computer Lab Department Head John Culliver** and **Multimedia Supervisor TK Abe** are once again co-chairs of the District's **Corporate Challenge Team**. They're working together to organize the district's efforts, including funding, organization, communication, and execution on a district-wide scale. Staff across the District are excited to participate.

- **Maker Fair at West Charleston Library** Youth Services Department Head, **Scott Harris**, shared that the 2026 Maker Fair was a success. Drawing in around 125 customers who took part in the day's activities. Staff did such a tremendous job, and we appreciate all of them for helping out. Special thanks to Claudia and Nikki for all of their support leading up to the event and help in making it a success.



- **West Las Vegas Library** Youth Services put on a March Puppet Show and Presentation for 360 students at the **Booker Elementary School**. Staff made all the props, Sam gave a great presentation, we used the Multimedia Lab, and their staff helped us with the puppet show recordings, including sound effects!



The road construction did not keep folks away from our **Maker Fair** at the **West Las Vegas Library**. Staff taught about 263 customers the latest trends in arts, crafts, and maker technology. Helped folks to explore the latest trends in maker technology, arts and crafts for adults and children. Customers were able to try out 3D printing, custom t-shirts, participate in raffle prizes and food trucks. The Maker Fair has a little bit of everything.



- **Whitney Library [TEEN EMPOWERMENT SUMMIT - ELEVATE YOUR GAME](#)**, was held **Saturday, March 21: 10:00 am - 2:00 pm** at the **University of Nevada, Phillip J Cohen Theatre, Las Vegas (UNLV) - 4505 S. Maryland Parkway, Las Vegas, NV 89154**. The Teen Empowerment Summit returned for its fourth year at a new venue, UNLV! Teens ages 12 to 18 participated in a day of inspiration, growth, and community with the
- **Whitney Library Staff** and **local influencers** who truly understand and connect with teens. Breakout sessions covered social justice, career exploration, mental health, and more. All in a safe, supportive environment where teens explored various opportunities and resources.

The District's last scheduled **Healthy Together Vision Event** for the year was at the **Whitney Library**, and it was another HUGE success. It was truly a beautiful thing to see our community show up and support this event. I want to thank everyone who helped to make this possible.



William Fox, the Program Director for Healthy Together, shared the following recap of the event:

“This event was by far the most advertised. It was on Channel 8 news yesterday, along with a few thousand shares around TikTok.”

**Event Highlights:**

- 52 people were served, with all 52 receiving eyeglasses and prescriptions – a new single-day record.
- People were lining up as early as 7:30 a.m.
- 209 pre-registrations were received (after removing duplicates).
- 28 pre-registered patients were seen and 24 walk-ins were served.
- Walk-ins represented 46.15% of patients seen.

While we were able to serve many members of the community, about 100 additional people could not be seen and were referred to different events due to capacity limits.



*“I had a great experience at the free glasses event. The staff was very kind, organized, and helpful throughout the whole process. They made sure everyone felt welcomed and took the time to help people find the right glasses for them. It was amazing to see the community come together and provide such an important service for those who need it. I’m really grateful for the opportunity and appreciate all the hard work that went into making this event possible.”*

*“For as busy as it was, William, Dr. Tran, and all of them juggled it perfectly!”*

*“The volunteers were amazing, professional, and did their best to see as many people as they could. Their efforts are greatly appreciated!”*

Glasses were scheduled for pickup on April 7<sup>th</sup>, and, due to their success, the team is considering scheduling additional visits throughout the summer.

The **Southern Nevada Health District’s Street Medicine Team** provided essential healthcare services directly to unhoused individuals in the community on Tuesday, March 17<sup>th</sup>. Their team offers health checkups, healthcare services directly to unhoused individuals in the community. Their team offers prescription refills, health checkups, sick visits, wound care, and support for managing chronic conditions such as diabetes, asthma, and high blood pressure, helping connect vulnerable community members to critical medical care and support.

Tuesdays and Thursdays: The team is available at the Whitney Library (5175 E. Tropicana Ave., Las Vegas, NV 89122) from **10:30 a.m. to 1:30 p.m.** in conjunction with the Clean the World mobile shower ([Schedule](#)).

- **Windmill Library** held the **Mystic Fair on Saturday, March 28: 11:00 am - 3:00 pm.** The Windmill Library's annual Mystic Fair continues to explore the Metaphysical & Spiritual world. This year, 2,126 customers attended programs like Chakra Dance, White Magic, Kitchen Witchery, Séance, and more.



#### By the Numbers (February 2026):

- Library Branches improved overall circulation to **928,998 items**, an increase of 2% over the same month last year.
- **5,246 study rooms** were used, an increase of 14% over the same period last year.
- **960 Maker/Multimedia** appointments were made. This is a 94% increase and does not include group classes and programs, nor does it include the customer-driven 3D printing services happening on the public floor.
- **296 homeschool** uses a 96.5% increase over the same period last year.
- **181 passports** were issued, and **\$7,776** in fees were collected. This was a 52% increase in applications and a 66% increase in fees collected compared to the previous year.
- **100,993 PC internet** sessions were logged. **63,978** of these sessions were **Wi-Fi**.

## Powerful Partnerships

- **Accessible Spaces Housing**
- **Acelero Learning Center**
- **Alzheimer's Association**
- **AARP Tax Prep:** In partnership with AARP, the Library District is proud to provide free tax assistance to Southern Nevada residents over the age of 18 during tax season. Tax preparation assistance sessions will be available from February through April 2026, **by appointment only.**
  - Please call **702.381.6081** to set up your appointment
  - AARP Foundation Tax-Aide Locator at [nvtaxaide.org](http://nvtaxaide.org)
  - Learn more about the AARP Foundation Tax-Aide Program by visiting [www.aarpfoundation.org/taxaide](http://www.aarpfoundation.org/taxaide)
- **American Red Cross-Blood Drive**
- **Animal Foundation**
- **Arioso Apartments**
- **Barbershop Books**
- **Better Business Bureau**

- **Big Bend Water District**
- **Blue Diamond Village**
- **Blue Diamond Village Store**
- **Breaking the Cycle**
- **Campus for Hope, Regional Manager Kevin Maas, and Branch Manager Claudia Melton** continue to attend working group meetings regarding the future opening of the Campus for Hope, which will be opening across the street from the West Charleston Library.
- **Capriccio Apartments**
- **Carefree Willows**
- **Celestial Manna/Three Square: Indian Springs Library** continues to work with **Celestial Manna** and **Three Square** on their **Trader Joe's food pick-up available to our customers!** Saturday Food Pick-Up for our customers continues
- **City of Las Vegas Councilwoman Nancy Brune**
- **City of Las Vegas: Department of Neighborhood Services**
- **City of Las Vegas / Parenting Project**
- **Clark County Election Department**
- **Clark County Family Services**
- **Clark County Parks and Rec. (CCPR)** We currently work with CCPR to use their room during and after hours for library programming in the Greater Clark County Libraries.
- **Clark County School District (CCSD)**
- **Clark County Social Services**
- **Clean the Word**
- **COPD Support Group**
- **Creech Crafters**
- **Ben Crenshaw- Techsmart Tuesday's, Mesquite Library**
- **Democracy Prep Academy "DPAC" staff**
- **Destinations Pueblo Senior Living Center**
- **Family Search Genealogy**
- **FBI Cyber Security**
- **4H**
- **Friends of Ours Cooperative** offering device advice at multiple branches
- **Fresh Films**
- **Paula Gold – Book Club, Book Swap**
- **Goodsprings Citizen Advisory**
- **Goodsprings Community Center**
- **Goodsprings Historic Society**
- **Harmonizing Energy**
- **"Healthy Together" – On March 10, 2026, from 10:00 am – 3:00 pm Whitney Library** will be hosting **Healthy Together**, a partnership with **PrimeCare**. During this event, customers can receive:
  - FREE medical exams
  - FREE prescriptions
  - FREE glasses (if needed)
 A vision truck will be parked near the front entrance of our parking lot
- **Homeschool Groups:**
  - **Bee Excellent HSCA**
  - **Bluebird Summit Homeschool Group**
  - **Colorful Geniuses**
  - **GEMS Homeschool Group**
  - **Homeschool STEAM Popup Group**

- **Ignite Homeschool Group**
- **La Salle Homeschool Cohort**
- **New World Kids Homeschool Group**
- **North Las Vegas Homeschool Group**
- **Post Education Homeschool Group**
- **Sunrise Mountain Homeschool Co-op**
- **Together We Learn Homeschool Group**
- **West Chess Club**
- **Las Vegas Bead Society**
- **Las Vegas Tickets for Lil Learner Boxes at Enterprise Library**
- **Legacy House**
- **Little Genius Learning**
- **MATS Project**
- **Maxwell Drake**
- **Marijke McCandless**
- **Metro NEAC**
- **Mob Museum**
- **MORF Mesquite Opportunity Regional Funds**
- **MorningStar Senior Living at The Canyons**
- **NV Aging and Disability Services Division**
- **NACA (Neighborhood Assistance Corporation of America)**
- **Nevada Department of Wildlife**
- **Nevada Hand Senior Centers**
  - **Decatur Pines**
  - **Sonoma Palms Senior Community**
  - **Villa Court**
- **Nevada National Security Site (NNSS)**
- **Nevada State Treasurer Department - Ariel Luke**
- **Nevada Talking Books**
- **Opportunity Village**
- **Ostomy Support Group**
- **Pearson Community Center**
- **Pet Partners**
- **Project Marilyn**
- **PBS Kids**
- **Sandy Valley Fire Department**
- **Sandy Valley School**
- **Sandy Valley Senior Center**
- **Sign Language of Mesquite ASL Conversation Classes**
- **Silver Ridge Nursing Home**
- **Silver State Wranglers: 4H Club**
- **Society of Children's Book Writers and Illustrators**
- **Southern Nevada Health District (SNHD)**
- **Southern Nevada Non-Profit Center (SoNNPIC)**
- **Spring Mountain Youth Camp and Juvenile Justice** Library Operations is working with Collection and Bibliographic Services, General Services, and Electronic Resources to provide additional service and deposit collections for the Youth Camp and support beyond the camp.
- **Sunrise Children's Hospital**
- **Sunrise Children's Foundation Family Connections**
- **U.S. Department of State**

- **U.S. Forest Service**
- **U.S. Department of Wildlife**
- **University of Nevada Reno Cooperative Extension, Let's Discover STEM:** a 7 week series for preschool aged children and their parents teaches parents how to teach their children STEAM (Science, Technology, Engineering, Art, and Math). Each day of the program focuses on an element of STEAM.



- **VegasTickets.com Roger and Christy Jones** generously **donated \$25,000 to Enterprise Library** to support the **Lil' Learner Early Literacy Boxes**. Monthly 300 boxes are given out to children aged 3-8 to support early literacy initiatives at home. These extremely popular boxes focus on monthly themes with an emphasis on STEAM.
- **The Virgin Valley Heritage Museum Vitalant**
- **Warrior Women of Mesquite**
- **West Sahara Senior Housing**
- **Yoga for Life**



## Powerful Platforms

**Libraries** as a place for answers & information, connection (book club, 0-5 storytime place for parents, “living room”), entertainment and fun (programs); access (virtually and in-person), libraries as a place for social services; libraries as a place to learn and connect to new skills, and the library as the fun community place.

- **Sahara West Library** received a **NV Legal Kiosk** in 2023. This resource provides a plethora of state legal information and forms. Recently, a Clark County Judge posted on social media, highlighting this important resource in our libraries. Our kiosk is located to the right of the Reference desk.



- The 2026 [Indie Author Project \(IAP\) Annual Contest](#) opens for submissions from April 1 through May 31, and indie authors across the U.S. and Canada can submit their work for a chance to gain recognition from librarians, connect with new readers, and win cash prizes.

### About the Contest

- Free to enter and judged entirely by librarians
- Open to indie authors in the U.S. and Canada
- Multiple genres, including a new Children's Picture Book category
- Cash prizes awarded, including
- \$2,500 for genre winners
- \$500 for runners-up
- One author named [Indie Author of the Year](#)

Authors can submit their work here: <https://indieauthorproject.librariesshare.com/iap/>

- Integrated Library System (ILS), **Sierra**, upgraded to version **6.5**
- **Access Services** is touring branches with IT and Branch Staff to plan out the implementation of new self-checks
- **Our Homeschool** Web pages have been updated and staff trained so homeschool groups can identify and schedule meeting space at Centennial Hills, East Las Vegas, West Las Vegas, and, starting in July, at Rainbow Library. <https://thelibrarydistrict.org/in-branch-homework-help-centers/>
- **Tivoli Village** and **The Library District** are currently installing a "**Little Free Library**" at The **Tivoli Village**, Rampart Blvd. in partnership with our volunteer warehouse and Sahara West Library! The Little Free Library includes the library donating books that are donated or no longer in rotation to the Free Little Library in exchange for the ability to place marketing material about the library, signing up for cards, etc., in the books, as well as an engraved placard on the outside of the library. The **Tivoli Village** is providing and maintaining the physical library setup. They are partnering with us to not only encourage reading but also to push the community to sign up for library cards.

### Up & Coming

- **FIRST FRIDAY(s)**
  - Library Operations and Outreach staff will participate in the **First Friday 2026**. <https://www.ffflv.org/>. You can find us at Main & Coolidge in front of the ENGLISH Hotel in downtown Las Vegas.
    - **May 01**
    - **October 02**
    - **November 06**
    - **December 04**
- **Clean the World Foundation** shower truck at **Clark County Library, East Las Vegas Library, West Charleston Library, West Las Vegas Library, and Whitney Library** **INFORMATION** <https://thewashfoundation.org/freshstart/> & [Schedule](#)

We partner with Clean the World to offer

- **FREE** hot showers
- This event is free and open to the public, available on a

- First-come, first-served basis.  
Hot showers and hygiene supplies will be available while supplies last!
- **[Chalk It Up! Festival 2026 - Art & Music Festival](#) Saturday, **April 25: 10:00 am - 2:00 pm.** Chalk It Up! returns to the **Summerlin Library** for another festive year, showcasing local street artists as they create colorful, multidimensional works of art along the walkways.**
- **Salute to Service 2026, Saturday, May 2:** Celebrate with **Centennial Hills Library** at our Fair honoring our Military Heroes. Enjoy **FREE** activities [TBD] for all ages:

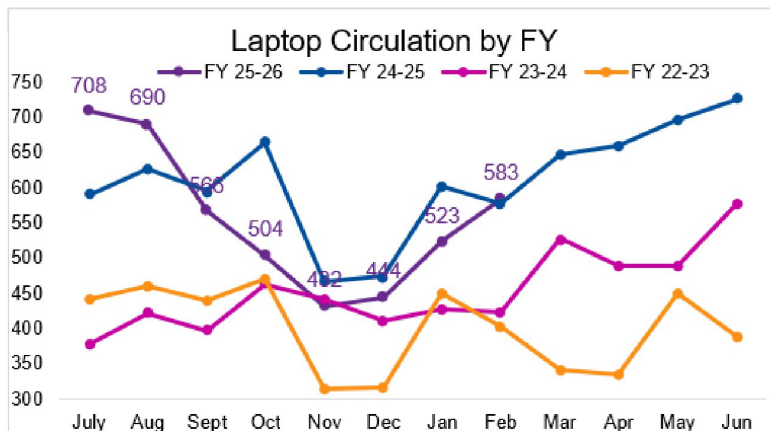
**Customer Quote of the Month:**

Hey, Mr. Leo, this is Mrs. Watson, [no relation to the E.D.] just checking in to let you know how great our Chess program is doing at the Centennial Library. The personnel at Centennial Library are outstanding, and it is admirable how they treat customers. I want to give a personal statement about one of the assistant managers there: **Sarah Calvillo**. She is always available to assist and accommodate. She helped me a couple of weeks ago concerning parents leaving their kids under 10 without a guardian and explained how I was not to take on that responsibility. It took so much pressure off of me, and I appreciated how she handled the situation so professionally and kindly. Also, again, Ms. Robbie is always asking how the library can assist our program. There is one staff member who plays chess, and she assigned him to our program. He has been a true asset. He works so well with the kids and the volunteers. Thank you for having such employees. ... The patrons are treated with such respect. This is not just how I feel, but the parents feel the same way. Our club runs over 40 students every week. Parents feel very comfortable with their kids there.

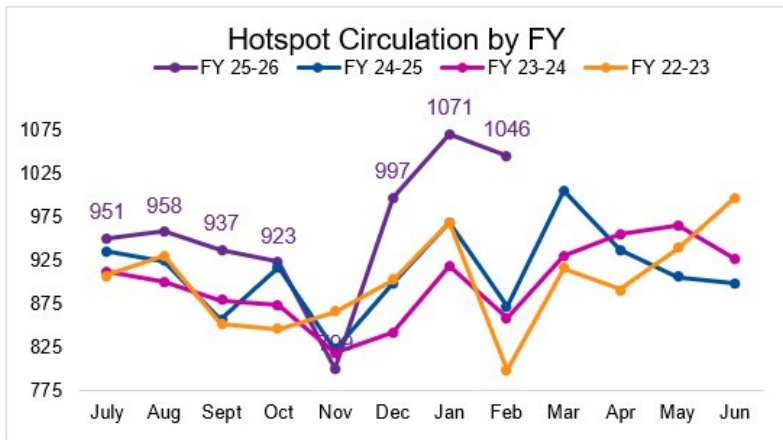


Thank you for your time and have a great day.  
- Mrs. Watson

**By the Numbers (February 2026):**



**583 Laptop** circulations, a **1% increase** compared to one year prior.



**1046 Hotspot** circulations, an **18% increase** compared to one year prior, with an average 17-day wait time across all libraries.



**63,978 WiFi** sessions



**37,015 computer** sessions



**217,677 pages** printed from **57,224 print jobs**



**26,127 total pages** scanned and faxed

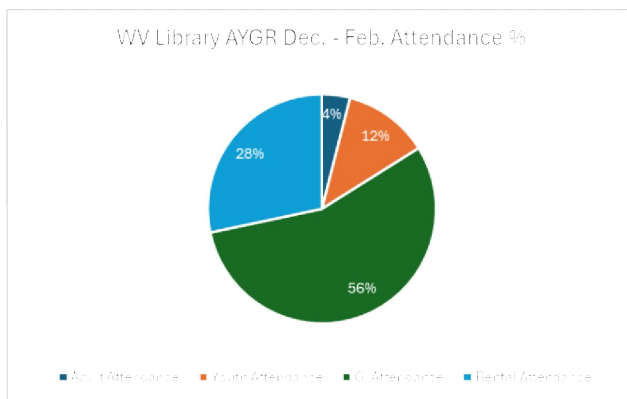
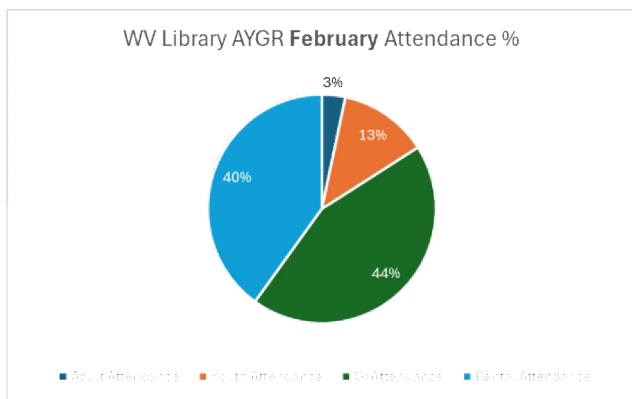
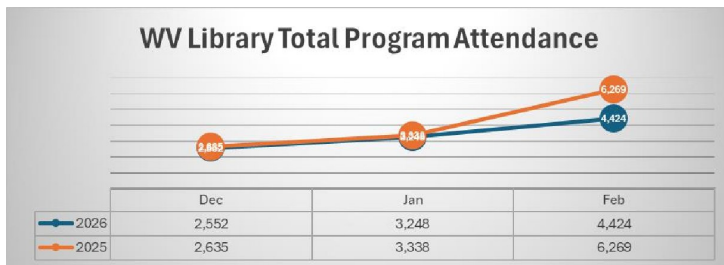
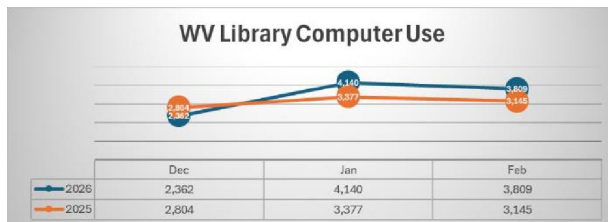
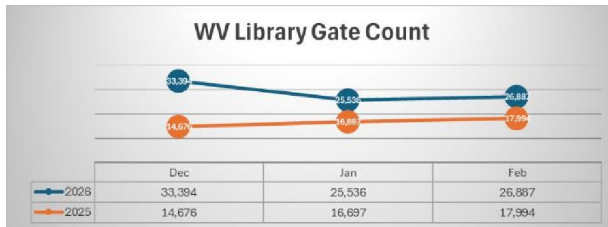
The **Business Center** is quickly becoming active and popular among customers at the library. Thanks in great part to the new business librarian, Shawna. Community members are consistently coming in to meet with her one-on-one, whether they're just getting started or looking to grow an existing business. She can support a wide range of needs, from the basics of starting out or creating a business plan to more advanced guidance on expansion and sustainability. **Programs** continue to draw strong interest. During the Maker Fair, her workshop on building a business website brought in an engaged group eager to apply what they learned. Her quarterly business-themed book club is kicking off in April with **Atomic Habits** by James Clear. There is a clear sense that the community is excited to have this kind of support readily available.

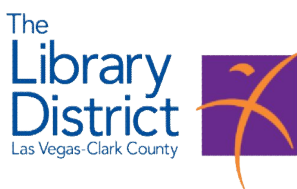


The **Innovation Lab and Multimedia Spaces** are seeing that same level of energy and engagement. Youth Services has been making great use of the Innovation Lab for after-school STEAM programs, with hands-on activities like LEGO builds and engineering projects, or even the Teen Sewing. At the same time, Adult programs are gaining momentum, especially DJ and sewing classes, which attract participants ranging from complete beginners to experienced users eager to access the equipment.



The **Multimedia Lab**, led by Rob and his team, continues to draw in customers interested in learning how to podcast, Recording 101, and interview classes. The Digital Memory Preservation Lab is in steady use, and 3D printing brings customers in day after day to continue their projects. All together, the West Las Vegas Library is full and clearly resonating with the community.





**MEMORANDUM**

**TO:** Board of Trustees through Kelvin Watson, Executive Director  
**FROM:** Leo Segura, Library Operations Director  
**DATE:** April 02, 2026  
**SUBJECT:** Security Report, April 2026

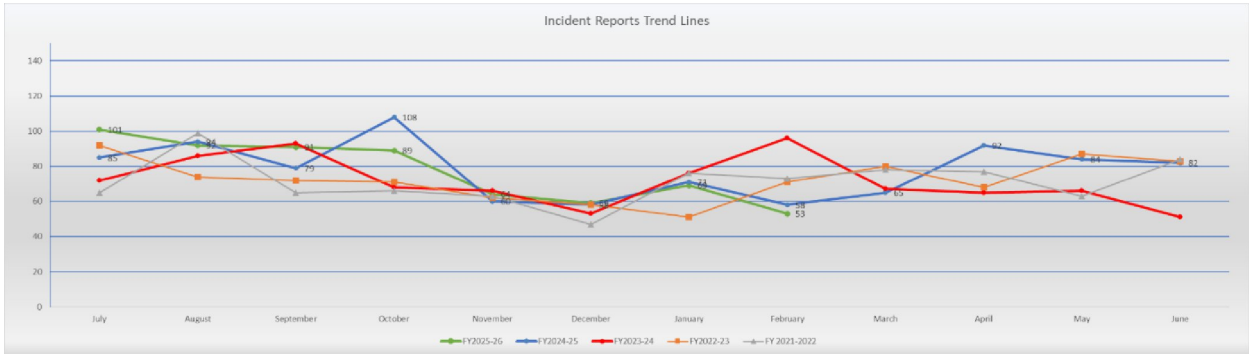
This memorandum reports on security information and analytics compiled between **February 01 to February 28, 2026.**

In **February 2026**, branch staff reported **53 incidents**, representing an 8.6 % decrease over the same month in the previous year. During this period, the Library District recorded **309,853** customer visits. **This ratio** is 1 incident per **5,846 visits**.

Branch	Incident Reports				Mar-24		Mar-25	
	Feb-25	Feb-26	Difference	% Change	to Feb-25	to Feb-26	Difference	% Change
BLUE DIAMOND LIBRARY	0	0	0	0.0%	1	2	1	100.0%
BUNKERVILLE LIBRARY	0	0	0	0.0%	0	0	0	0.0%
CENTENNIAL HILLS LIBRARY	2	2	0	0.0%	18	24	6	33.3%
CLARK COUNTY LIBRARY	15	12	-3	-20.0%	218	232	14	6.4%
EAST LAS VEGAS LIBRARY	1	5	4	400.0%	76	97	21	27.6%
ENTERPRISE LIBRARY	4	1	-3	-75.0%	39	54	15	38.5%
GOODSPRINGS LIBRARY	0	0	0	0.0%	1	1	0	0.0%
INDIAN SPRINGS LIBRARY	0	0	0	0.0%	0	2	2	0.0%
LAUGHLIN LIBRARY	0	0	0	0.0%	9	5	-4	-44.4%
MEADOWS LIBRARY	0	0	0	0.0%	10	14	4	40.0%
MESQUITE LIBRARY	1	0	-1	-100.0%	12	11	-1	-8.3%
MOAPA TOWN LIBRARY	0	0	0	0.0%	0	1	1	0.0%
MOAPA VALLEY LIBRARY	0	0	0	0.0%	2	1	-1	-50.0%
MT CHARLESTON LIBRARY	0	0	0	0.0%	0	0	0	0.0%
RAINBOW LIBRARY	5	3	-2	-40.0%	22	18	-4	-18.2%
SAHARA WEST LIBRARY	5	6	1	20.0%	55	65	10	18.2%
SANDY VALLEY LIBRARY	0	0	0	0.0%	1	0	-1	-100.0%
SEARCHLIGHT LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SPRING VALLEY LIBRARY	4	5	1	25.0%	55	52	-3	-5.5%
SUMMERLIN LIBRARY	2	1	-1	-50.0%	21	21	0	0.0%
SUNRISE LIBRARY	4	3	-1	-25.0%	20	13	-7	-35.0%
WEST CHARLESTON LIBRARY	7	5	-2	-28.6%	97	96	-1	-1.0%
WEST LAS VEGAS LIBRARY	0	2	2	0.0%	47	73	26	55.3%
WHITNEY LIBRARY	7	5	-2	-28.6%	106	102	-4	-3.8%
WINDMILL LIBRARY	1	3	2	200.0%	52	59	7	13.5%
<b>Total</b>	<b>58</b>	<b>53</b>	<b>-5</b>	<b>-8.6%</b>	<b>862</b>	<b>943</b>	<b>81</b>	<b>9.4%</b>

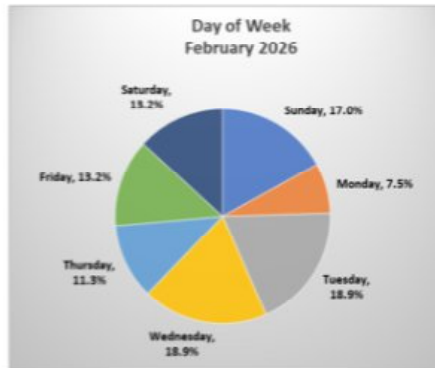
**Clark County Library** experienced the highest number of incidents at **twelve (12)**. The other branches handled between **zero (0)** and **six (6)**.

February matched the monthly trend over the last two years and had the fewest incidents for a February in four years.

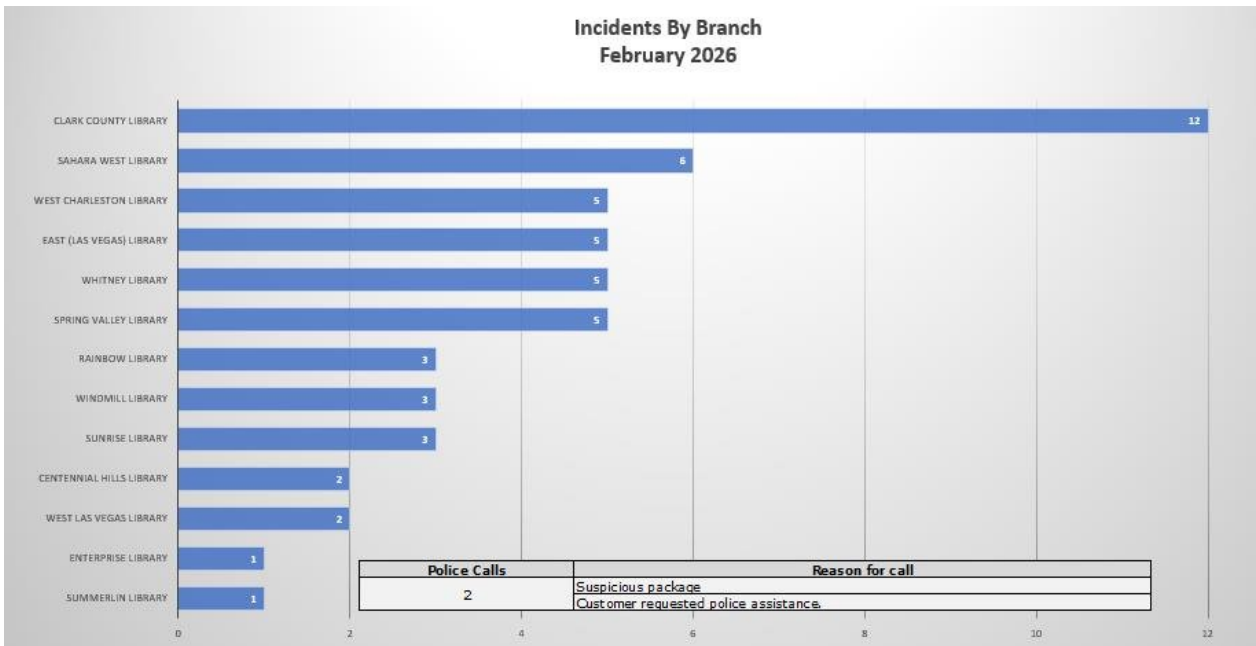


The Clark County Library continues to participate in Councilman Segerblom’s community meetings, Metro CompStat meetings, and submits Clark County **FIXIT Tickets** as needed through the County’s portal. The county and Las Vegas Metro continue to clear encampments on a routine basis to ensure the removal of encampments adjacent to library property, thereby keeping the street and sidewalk passable and the library accessible.

ADULT TRESPASS [5 YEAR]	2
SPRING VALLEY LIBRARY	2
ADULT TRESPASS [3 YEAR]	2
WEST CHARLESTON LIBRARY	2
ADULT TRESPASS [1 YEAR]	15
CLARK COUNTY LIBRARY	4
RAINBOW LIBRARY	1
SAHARA WEST LIBRARY	1
SPRING VALLEY LIBRARY	1
SUNRISE LIBRARY	2
WEST CHARLESTON LIBRARY	2
WEST LAS VEGAS LIBRARY	1
WHITNEY LIBRARY	3
ADULT BAN [ LESS THAN 1 YEAR ]	15
CLARK COUNTY LIBRARY	4
EAST LAS VEGAS LIBRARY	3
ENTERPRISE LIBRARY	1
SAHARA WEST LIBRARY	2
SPRING VALLEY LIBRARY	2
SUNRISE LIBRARY	1
WEST CHARLESTON LIBRARY	1
WINDMILL LIBRARY	1
MINOR BAN OR RPC [ LESS THAN 1 YEAR ]	3
EAST LAS VEGAS LIBRARY	2
RAINBOW LIBRARY	1

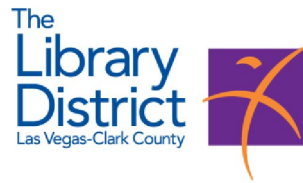


District staff encountered **thirty-eight (38) customer disturbances**, accounting for 71.7% of February incidents, or one disturbance for every **8,154** visits. During **February 2026**, staff **banned thirty-seven (37)** customers. Two (2) adults received a five-year trespass, two (2) adults received a three-year trespass, fifteen (15) received a one-year trespass, and fifteen (15) adults received a ban of under one year. Three (3) minors received a request for a parental conference and a ban of less than a year.



Library Name	Address	Square Footage	February	Total Incidents 2025-2026	INCIDENTS PER 10K SQ. FT.	Incidents per PIC	
Blue Diamond	14 Cottonwood, Blue Diamond 89004	1,000	0	1	1.00	0.67	
Bunkerville	150 West Virgin Street, Bunkerville 89007	1,200	0	0	0.00	0.00	
Centennial Hills	6711 N. Buffalo Dr., LV 89131	45,555	2	16	0.35	2.00	
Clark County	1401 East Flamingo Road, LV 89119	120,000	12	162	1.35	11.57	
East Las Vegas	2851 East Bonanza Road, Las Vegas, NV 89101	41,015	5	74	1.80	12.33	
Enterprise	25 East Shelbourne, LV 89123	26,300	1	39	1.48	7.80	
Goodsprings	365 West San Pedro Avenue, Goodsprings 89019	900	0	2	2.22	2.00	
Indian Springs	715 Gretta Lane, Indian Springs 89018	1,200	0	2	1.67	1.33	
Laughlin	2840 South Needles Highway, Laughlin 89029	15,562	0	2	0.13	0.25	
Meadows Library	251 W. Boston Ave, LV 89102	813	0	4	4.92	2.67	
Mesquite Learning Center	121 West First North Street, Mesquite 89027	5,464	0	5	0.92	1.67	
Mesquite Library	160 West First North Street, Mesquite 89027	13,313	0	3	0.23	0.38	
Moapa Town	1340 East Highway 168, Moapa 89025	2,000	0	1	0.50	0.67	
Moapa Valley	350 North Moapa Boulevard, Overton 89040	4,700	0	0	0.00	0.00	
Mt. Charleston	75 Ski Chalet Place, Las Vegas 89124	2,800	0	0	0.00	0.00	
Rainbow	3150 North Buffalo Drive, LV 89128	26,800	3	14	0.52	1.75	
Sahara West	9600 West Sahara Avenue, LV 89117	122,000	6	39	0.32	3.55	
Sandy Valley	650 West Quartz Avenue, Sandy Valley 89019	1,200	0	0	0.00	0.00	
Searchlight	200 Michael Wendell Way, Searchlight 89046	1,200	0	0	0.00	0.00	
Spring Valley	4280 South Jones Boulevard, LV 89103	25,000	5	32	1.28	3.56	
Summerlin	1771 Inner Circle Drive, LV 89134	40,165	1	9	0.22	1.50	
Sunrise	5400 Harris, LV 89110	23,000	3	8	0.35	1.33	
West Charleston	6301 West Charleston Boulevard, LV 89146	38,900	5	70	1.80	8.75	
West Las Vegas	1861 N. Martin Luther King Jr. Blvd.	40,000	2	40	1.00	2.67	
Whitney	5175 East Tropicana Avenue, LV 89122	24,500	5	56	2.29	8.00	
Windmill Library and Service Center	7060 W. Windmill Lane, Las Vegas NV 89113	142,149	3	39	0.27	4.33	
<b>Total Square Ft.</b>			<b>Occupancy Rate</b>	<b>FY Incidents</b>	<b>Average</b>	<b>Average</b>	
			766,736	53	618	0.81	4.11

*Red cells indicate a ratio higher than the district-wide average.*



## ITEM VII. A.2.a.

### MEMORANDUM

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**TO:** Board of Trustees Through Kelvin Watson, Executive Director  
**FROM:** Betsy Ward, Branding and Marketing Director  
**DATE:** March 31, 2026  
**SUBJECT:** Branding & Marketing Activity Report, April 2026

This memorandum reports on the Branding and Marketing Department's (BAM) activities and project updates for March 2026, and analytics compiled from February 1-28, 2026.

### Powerful Platforms

#### Summer Challenge 2026 Planning & Creative Development



In support of the Library District's largest annual literacy program, BAM continued to work closely with the **Community Engagement Department**, planning the promotional campaign for Summer Challenge 2026. BAM's activities have included:

- Development of fun, compelling graphics that illustrate the “Folktales & Legends” theme.
- Concept, layout, and design of the youth and adult brochures in English and Spanish.
- Building on the success of the 2025 direct mail marketing campaign with OrangeBoy, this year’s campaign will include:
  - **Targeted direct mailing:** Thanks to much of the work being done in-house, we are able to increase the mailing to **150,000** non-cardholder/low-income/English and Spanish language households. This will cover every City Ward and County Commission District, with each household receiving both the Summer Challenge Kids/Teens brochure and one follow-up postcard.
  - **Restructured printing and mailing process:** This resulted in significant cost savings and an expedited mailing timeline, allowing BAM to double the number of mailers in 2026.
  - **QR codes:** Each mailer will contain unique QR codes to track engagement.
  - **Mobile ad campaign:** Orange Boy is guaranteeing **600,000 impressions this year**, which is an increase of 100,00 from last year at no additional cost.
  - **Analytics:** Thanks to OrangeBoy’s integration with our catalog, BAM is able to track new cardholder sign-ups and cardholder engagement throughout the Summer Challenge campaign.

### **Website Audit & Legacy Content Migration**

BAM continues to make progress on Phase III of our Website Audit as well as key digital initiatives. The February performance metrics reinforced the importance of this work, as both overall traffic and first-time visitation continued to grow. Current initiatives include:

- **Improved analytics and performance insights**  
In February, Total Unique Users increased **+31.5% month-over-month** and **+35.8% year-over-year**, while New Users rose **+43.1% month-over-month** and **+50.6% year-over-year**. This growth reflects increased demand for Library District digital services and a significant influx of first-time visitors, underscoring the need for a clean, intuitive, and well-governed website experience.
- **Legacy content review and migration**  
Ongoing review and migration of remaining legacy pages is underway to improve content accuracy, accessibility, and alignment with updated site security standards. Legacy pages are older webpages that were created on an outdated platform. Working closely with IT Director **Robert O’Brian**, we are updating or retiring these pages to improve security, accuracy, accessibility, and user experience.
- **Newsroom and media content improvements**  
The consolidation and redesign of the Media Coverage and Press Release pages are part of this Legacy migration. These have been completed, and BAM has launched the new [Newsroom](#) page.
- **Marketing Services Request (MSR) system**  
A solution for a new Marketing Services Request (MSR) system has been selected to

streamline BAM's workflow for jobs that we manage across all departments. This cost-effective solution piggybacks on a system that is already in use by the IT Department.

- **Voyager intranet redesign and cloud migration**

Again working closely with IT, we have selected WordHerd, a website development firm that will help us to redesign and migrate the Voyager intranet over to a WordPress-based cloud environment. The project is currently underway and will improve usability, accessibility, and long-term maintenance.

These efforts support a cleaner, more efficient, discoverable, and scalable website ecosystem; strengthen long-term content governance; and advance the goal of completing all Legacy content migration by July 2026.

## STEAM Month



In preparation for April's STEAM Month celebration, BAM developed the following marketing materials in March:

- Branch signage, posters, and flyers
- Social media and web graphics
- Promotional [landing page](#)
- Paid advertisements
- STEAM Month promotional [video](#) and a STEAM Month [Spring Break Maker Kit video](#)
- A news release

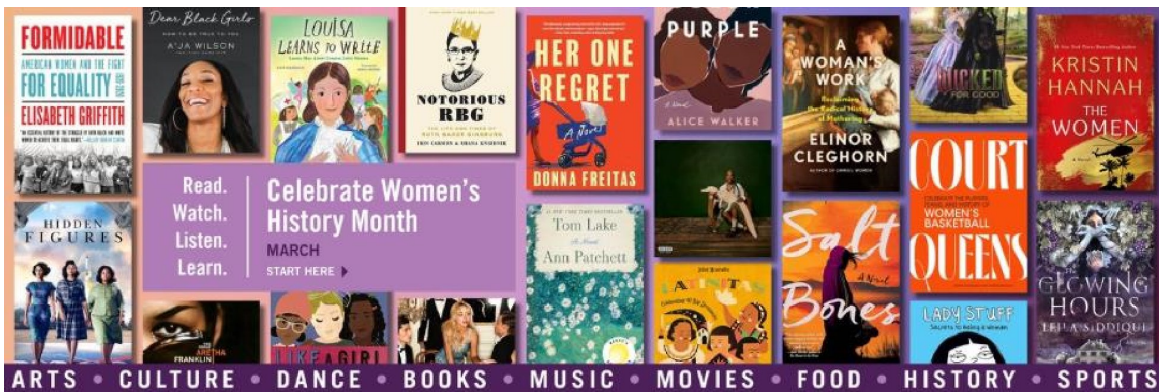
## Customer Appreciation Week



In preparation for Customer Appreciation Week April 19-26, BAM developed the following marketing materials in March:

- Branch signage, posters, and flyers
- Customer Appreciation Week Passport
- Social media and web graphics
- Paid advertisements
- Promotional video
- A news release

### Women's History Month



BAM continued to promote Women's History Month throughout March with:

- Social media posts
- Promotion in Library Highlights eNewsletter
- Paid advertisements
- Promotional [video](#) for Divas of Soul
- Media outreach



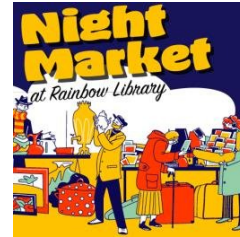
Media coverage included a [story on Fox 5](#) Las Vegas about the Women's History Month performances of Divas of Soul at West Las Vegas and Whitney Libraries. Performer **CeCe Teneal** was interviewed.

**Signature Events**

**Meadows Library Carnival Day**  
March 7



**LEGO Week at Moapa Valley Library**  
March 16-20



**Night Market at Rainbow Library**  
March 18



**Whitney Library Teen Empowerment Summit at UNLV**  
March 21



**The Spring Fair! At Spring Valley Library**  
March 22



**Windmill Library Mystic Fair**  
March 28

Six library branches held Signature Events in April, and BAM supported each one with various activities. These included:

- Branch signage, posters, and flyers
- Social media and web graphics
- Promotion on social media and Library Highlights eNewsletters
- Promotional videos for [Night Market](#), [Teen Empowerment Summit](#), [Spring Fair!](#), and [Mystic Fair](#)
- Event photography and video coverage
- Media outreach

Media coverage included:

- KTNV Ch. 13, [Weekend roundup: Low-cost events happening around the valley March 27-29](#) (3/27/26) - Web
- MSN, [Mystic Fair returns with manifestation, a séance, tarot, palm readings, aura photography](#) (3/25/26) - Web
- EatMoreArtVegas.com, [Windmill Library's Annual Mystic Fair to be held March 28](#) (3/27/26) - Web
- What'sUp.Vegas, [Windmill Library's Annual Mystic Fair Returns March 28](#) (3/27/26) - Web
- 8 News Now, [Mystic Fair Returns to Windmill Library](#) (3/24/26) - Web
- 8 News Now, [Mystic Fair at Windmill Library](#) (3/24/26) - Broadcast, 3 hits

- 8 News Now, [Spring Fair at the Spring Valley Library](#) (3/20/26) - Broadcast, 5 hits
- KTNV Ch.13, [KTNV Hosts 'Let's Talk' at Rainbow Library's Night Market](#) (3/18/26) - Broadcast
- KTNV Ch.13, [Night Market at Rainbow Library](#) (3/16/26) - Broadcast, 9 hits
- 8 News Now, [Meadows Library Carnival Day](#) (3/6/26) - Broadcast

## Maker March



BAM continued to promote Maker March throughout the month with:

- Social media posts
- Promotion in Library Highlights eNewsletter
- Paid advertisements
- Media outreach

Media coverage included:

- 8 News Now, [Maker Fair at West Charleston Library](#) (3/3/26) - Broadcast
- 8 News Now, [Teen Maker Fair at Centennial Hills Library](#) (3/24/26) - Broadcast, 2 hits
- Fox 5, [West Las Vegas Library Offers Free Creative Tech Resources to Community](#) (3/3/26) - Web

## Powerful Partners

### VegasTickets.com Check Presentation

On March 3, BAM coordinated a \$25,000 “big check” presentation from the owners of VegasTickets.com. This generous donation supports Enterprise Library’s Lil Learners literacy program for children. Media outreach resulted in the following coverage:

- Access Magazine, [VegasTickets.com Provides Funding Boost to Library District](#) (3/4/26) - Web
- Ticket News, [VegasTickets.com Supports Library District Program](#) (3/4/26) - Web
- Nevada Business, [Library District’s Lil’ Learner Program via VegasTickets.com](#) (3/4/26) -

## Web

- 8 News Now, [Donation to Enterprise Library Helps Child Literacy](#) (3/3/26) – Broadcast

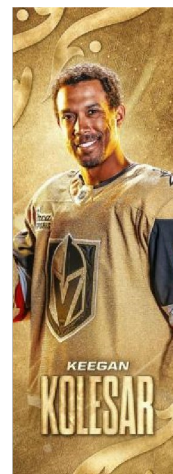
### Pizza Hut Grant Check Presentation



On March 25, BAM coordinated a photo opportunity with representatives from Pizza Hut at the Board of Trustees meeting to celebrate the Pizza Hut Foundation's Slice of Literacy Community Grant. This \$10,000 award will help fund Barbershop Books Inspire Boxes, which targets young Black boys, and other children who are at-risk for low literacy, with books and reading in their neighborhood barbershops. Recognition was shared on the Library District's LinkedIn channel and with the news media.

Media coverage included a story on [8 News Now](#) (3/13/2026 Broadcast, 4 hits) and in [Las Vegas Weekly](#) (4/2/2026 Web & Print).

### Vegas Golden Knights Community Outreach



As part of our ongoing activities at Vegas Golden Knights pre-game events at Toshiba Plaza, BAM worked with Regional Manager **Kevin Maas** and the Library District's **Outreach Services Department** to conduct library card sign-ups and distribute VGK Collectible Player Bookmarks. These bookmarks serve as a catalog promotional tool, featuring individual players' favorite books, movies, and music. During this activation, the Library District team signed up 25 new

library cardholders for the VGK “Vegas Born” library card. The next outreach activation is scheduled for April 13.

In March, BAM also distributed and began promoting the fourth and final collectible bookmark of the season, which features VGK Right Wing **Keegan Kolesar**.

## Powerful People

### Media Coverage Highlights

Additional media coverage in March included:

Las Vegas Sun, [Library District Named Best Community Partner](#) (3/26/26) - Web

LVRJ Neon, [Whatever Your Interests, There’s a Book Club for You](#) (3/22/26) - Web

KNPR, [Library District Joins KNPR as Corporate Challenge Sponsor](#) - (3/22/26) Radio, 10 hits

8 News Now, [Library District to Offer Cooling Stations](#) (3/17/26) - Broadcast

8 News Now, [Free Bilingual Business License Workshops at East Las Vegas Library](#) (3/17/26) - Web

8 News Now, [Free Online Tutoring from the Library District](#) (3/12/26) - Broadcast

8 News Now, [Free Eye Exams at Whitney Library](#) (3/9/26) - Broadcast

Fox 5, [Las Vegas-Clark County Library District Founder Honored](#) (3/8/26) - Broadcast

Fox 5, [Creative Spaces at West Las Vegas Library](#) (3/4/26) - Broadcast, 5 hits

### Awards & Recognition Programs

On behalf of the Library District, BAM prepares and submits nominations for library industry awards and community recognition programs to highlight the exceptional programs and services that our staff and libraries provide to residents.

March entries included:

**Las Vegas Urban Chamber of Commerce Tech Award for Community Impact** honors organizations that use technology to benefit the community; advance digital equity; bridge tech gaps; drive inclusion or address community challenges; and demonstrate measurable positive social impact through tech initiatives.

**Joint Conference of Librarians of Color 2026 Distinguished Service Award** honors individuals who have made significant contributions to enhance library and information services, and empower communities,

**Beta Phi Mu Distinguished Member Award** acknowledges outstanding contributions to Library and Information Science

## Powerful Platforms

### BAM Advertising Campaigns

#### Local Print & Digital Paid Media Placements: March

Free To Be			
Las Vegas Weekly	26-Mar	Full Page	\$2,900.00
Women's History Month			
Desert Companion	Feb./Mar./Apr.	Full Page	\$2,315.00
Las Vegas Weekly	5-Mar	Full Page	\$2,900.00
Black Image	March	Full Page	\$2,000.00
Maker March			
Las Vegas Weekly	5-Mar	Full Page	\$2,900.00
Las Vegas Weekly	12-Mar	Full Page	\$2,900.00
Las Vegas Weekly	19-Mar	Full Page	\$2,900.00
Black Image	March	Full Page	\$2,000.00
Latin Chamber of Commerce	March	Full Page	Complimentary

### Library Highlights eNewsletter – OrangeBoy

BAM continues to generate strong open rates on our twice-monthly Library Highlights eNewsletters, reaching more active cardholders and re-engaging with cardholders who have not visited the library or used our services for some time. Below are details and analytics from our February and March campaigns:

#### [February 18: Disenchanted! at the Library + New VGK Bookmark + Learn Languages for FREE](#)

**Topics:** The Library District's Winter Reading Challenge; New Vegas Golden Knights collectible player bookmark featuring Jack Eichel; Social cirKish youth workshops at East Las Vegas Library; Holiday closure details for Martin Luther King Jr. Day; Kids Cafe with Three Square program details; Three Square Seniors Community Lunch & Social Hour details; Upcoming holiday events and programs selected by PVS & YS; Love on Jackson Block Party in the Historic Westside community event details.

- **141,064** unique opens with a **39.8%** percent open rate
- **2,975** unique clicks generated
- **354,331** unique emails sent
- **275** unsubscribes

Following the February 18 eNewsletter, 11,610 cardholders used OverDrive within 7 days of opening the message; 3,196 circulated a physical item; and 2,418 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw reengagement of 1,486 Occasionals (users who have not used the library in 3-12 months), and 643 Inactives (users who have not used the library in more than 12 months), which included the reengagement of 95 Bright Future users (Teen cardholders).

### March 5: Women's History Month + Maker March + Teen Empowerment Summit

**Topics:** Celebrating Women's History Month at the Library District; Maker March events and programs; Upcoming Signature Events at participating branches; Details about the 4th annual Whitney Library Teen Empowerment Summit; And upcoming events and programs selected by PVS & YS.

- **145,644** unique opens with a **40.9%** percent open rate
- **2,167** unique clicks generated
- **355,933** unique emails sent
- **268** unsubscribes

Following the March 5 eNewsletter, 11,925 cardholders used OverDrive within 7 days of opening the message; 3,154 circulated a physical item; and 2,412 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw reengagement of 1,420 Occasionals (users who have not used the library in 3-12 months), and 579 Inactives (users who have not used the library in more than 12 months), which included the reengagement of 131 Bright Future users (Teen cardholders).

### March 18: FREE Online Tutoring with LIVE Support 24/7 + New VGK Bookmark + Spring Fair!

**Topics:** Library cardholders can get free personalized online tutoring from Brainfuse; New Vegas Golden Knights collectible player bookmark featuring Kaeden Korczak; The Spring Fair! at Spring Valley Library; Women's History Month; Maker March; Upcoming events and programs selected by PVS & YS; And details about a UNLV School of Public Health phone call survey to improve health services available in Southern Nevada.

- **131,718** unique opens with a **36.8%** percent open rate
- **2,183** unique clicks generated
- **357,725** unique emails sent
- **188** unsubscribes

The remaining analytics are still being compiled by OrangeBoy and will be included in the May Board Report.

### February Branch Library Highlights eNewsletters

These are emailed monthly through the **OrangeBoy system to cardholders, based on their home branch zip codes** – creating a sense of community among neighbors.

- Emails were sent out to all 25 branches' active cardholders residing in the respective service area zip codes on February 27.
- The **average open rate for our 25 branch eNewsletters was 30.8%**, with an **average Click Through Rate (CTR) of 1.8%**. This shows our cardholders are actively looking forward to hearing from their home library.
- **602** Occasionals were Re-engaged.

- **227** Inactives were Reengaged.
- **1,767** physical items were checked out from the Library District's catalog.
- **3,317** items were checked out from Overdrive.
- **846** items were checked out from Hoopla.

### Google AdWords Grant Update

#### Overview of the Campaign's Benefits:

- Google AdWords is Google's online advertising platform, in which advertisers bid on popular keywords and search phrases for their clickable text-based ads to appear in Google's search results.
- The Foundation and the Library District have received a grant from Google for approximately \$10,000 per month in Google AdWords credits (or up to \$100,000 per year).
- Google connected BAM with Nonprofit Megaphone (NPM), an agency that specializes in executing the Google Grant, to optimize designated keywords that are selected from Library District and Foundation priorities and promoted through TheLibraryDistrict.org.
- When users search Google using our designated keywords, the Google AdWords campaign entices them to click on Library District search results, increasing the opportunity for discovery of our programs and services. For example, when someone Googles "art galleries in Las Vegas," Google will produce the Library District's free art galleries in the ad search results if we are the top bidder for that keyword search.
- These monthly Google Grant campaigns increase our overall Google SEO and drive more qualified traffic to our website.

#### Monthly Campaign Results:

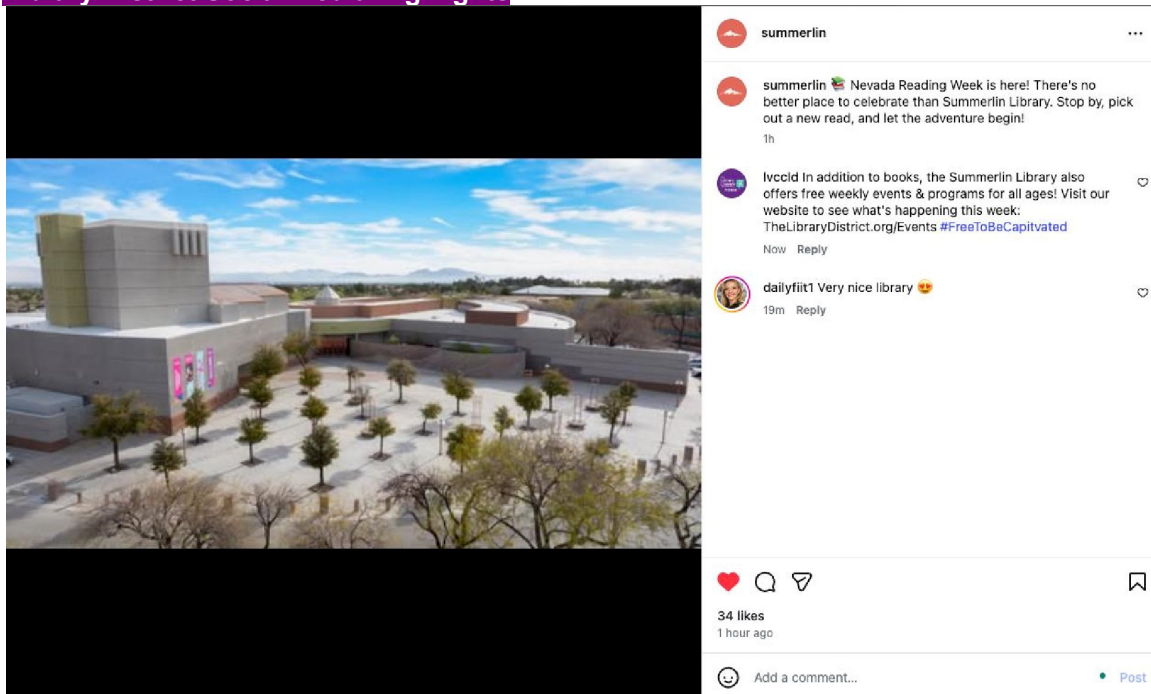
[View the Google Studio Data Report updates](#) in real-time for all our current Google Grant Google AdWords campaigns.

Conversation tracking for priority Google AdWords campaigns (February 2026):

- Our Google Grant campaigns **generated 5,601 Total Clicks**, making this our best-performing month to date and surpassing January 2026, which previously held the record. This performance is especially notable given that February is a shorter month and typically sees lower overall results. Click volume also reflects a continued upward trend compared to prior months.
- Our ads delivered approximately **43,500 impressions**, demonstrating sustained visibility across priority search queries and continued alignment between keyword strategy and user intent.
- Total Google Grant ad spend for February was **\$9,270**, remaining within program parameters. While Google Grant accounts have an allowance of up to \$10,000 per month, Google does not allow grant recipients to directly control total spend. NPM continues to strategically capitalize on allowable fluctuations to maximize performance and efficiency when additional spend opportunities arise.

- Our **cost per click (CPC)** continued to trend downward and is currently **\$1.66**, which is considered highly efficient. This improved efficiency allows the Library District to drive increased traffic while maintaining strong cost controls.
- Despite recent Google algorithm changes and shifting user search behavior, including the rollout of AI Overviews, our **Google Ads click-through rate (CTR) increased to 12.88% in February**, up from **10.52% in January**. This represents a strong month-over-month gain and a continued return to high-performing, double-digit CTRs. While Google's evolving platform dynamics have made sustained CTR growth more challenging across the industry, the Library District continues to outperform benchmarks through strategic optimization and ongoing collaboration with NPM.
- The Library District remains **one of NPM's top-performing accounts**, as the network average is only **3%**, and the Google requirement is **5%**. This means that Google continues to show our ads to the right people and that our Google Ads are performing as required.

### Library District Social Media Highlights





**sencortezmasto** Just stopped by the West Las Vegas Library today, it's wonderful!

If you're in the neighborhood, make sure to visit and take advantage of everything your local library has to offer. And remember to thank the incredible team who make it all possible.

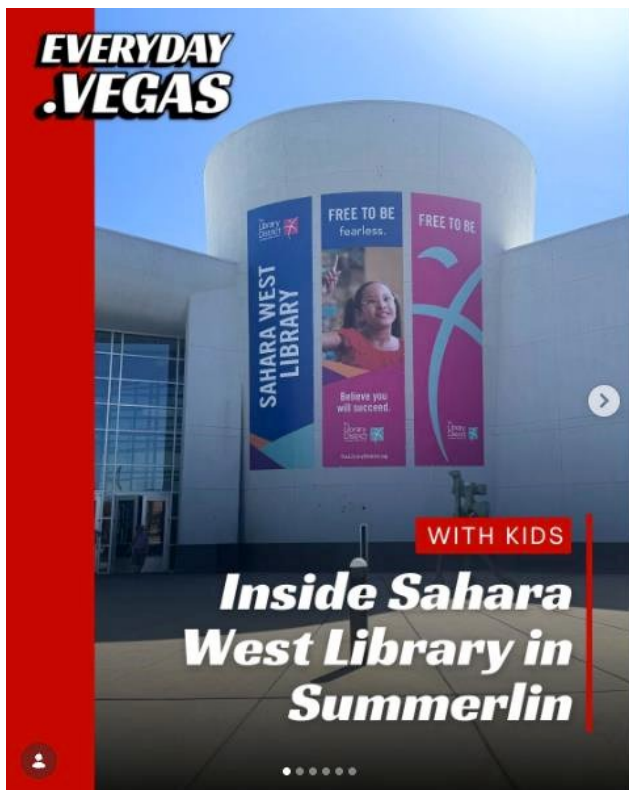
42m

lvccld Thank you, @sencortezmasto, for taking a tour of our new West Las Vegas Library in the Historic Westside of @cityoflasvegas! We appreciate your continued support of public libraries. #FreeToBeCaptivated

1121dar You might want to pick up a book on the U.S. Constitution and read it. You might learn something!! Like what constitutes an American citizen. Just because you cross our Border doesn't make you an American citizen. Being born here or going through the proper immigration process does! Why, Why, Why do you stand up for illegals but not for the American taxpayer who has to pay the bills of illegals. Go cross any other country's border and see if they take you with open arms. Vote YES on the SAVE act and prove you stand with hard working Nevadans!!!!

24 likes  
42 minutes ago

Add a comment... Post



**everyday\_lasvegas** Following

**everyday\_lasvegas** 5d  
Inside Sahara West Library in Summerlin, you'll find more than just books—it's a bright, family-friendly reading space perfect for kids, quiet reading time, and community activities. 📖🌟  
Link in bio. @lvccld

#EverydayVegas #Summerlin  
#SaharaWestLibrary #LasVegasFamilies  
#ThingsToDoWithKids #VegasLocals  
#FamilyFunLV #FreeThingsToDo  
#LasVegasLife #ExploreVegas

**vegasfamilyguide** 4d  
One of our favorites! ❤️  
2 likes Reply

**natasha\_nicole\_\_** 4d  
good study spot! ❤️

Boost post

61 likes 3 comments  
5 days ago

(Getty Images)  
**MYSTIC FAIR**  
The Windmill Library hosts the 2026 Mystic Fair on Saturday

8 NEWS NOW

8newsnow • A brush with the supernatural awaits at the Mystic Fair, Saturday, March 28, at the Windmill Library. Story link in bio

lvccld This is going to be our biggest Mystic Fair yet! View the full schedule of activities for all ages at TheLibraryDistrict.org/Events

lalalacontenta

Liked by darrenjohnsonart and 35 others

Add a comment... Post

**FREE SEWING CLASS AT THE LIBRARY**

I took a sewing class at the library and it was awesome. First the instructor goes over the

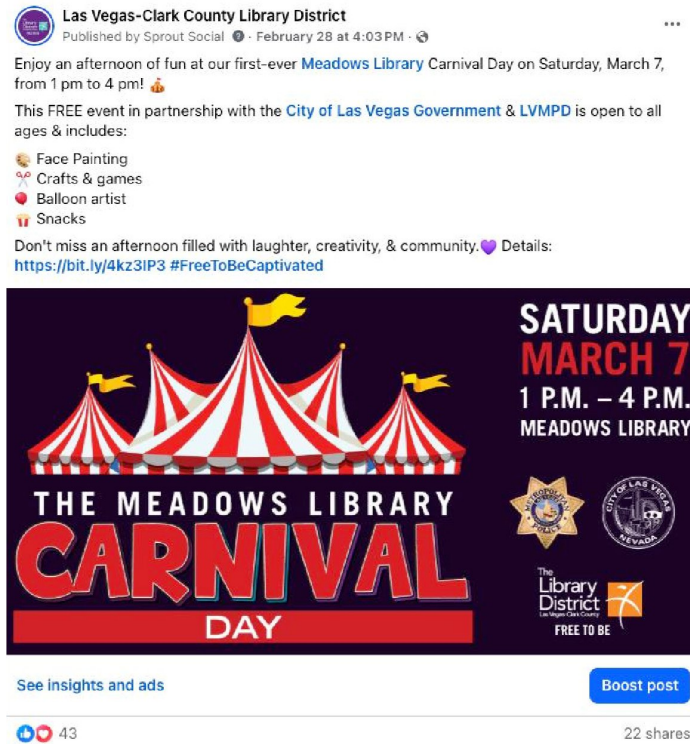
nothingtodolv  
3 people  
Following

Did you know that the library @lvccld of ... more

857  
60

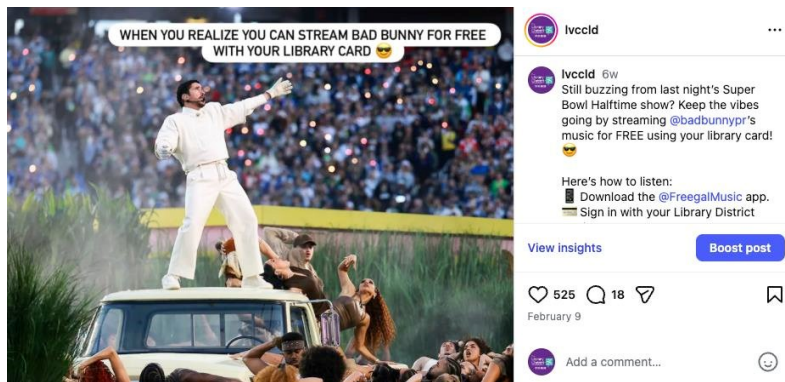
**Top Social Media Posts February 2026**

**Facebook**



Our top post was sharing the promotional graphic for the first-ever Meadows Library Carnival, which is the branch’s new annual Signature Event in partnership with the City of Las Vegas and Las Vegas Metropolitan Police Department. This post generated **13,973 organic Impressions, 508 User Engagements, and 24 shares.**

**Instagram**



Our top post on Instagram was a meme BAM created that tied into this year’s viral Super Bowl Halftime performance by music artist Bad Bunny. The meme encouraged library cardholders to

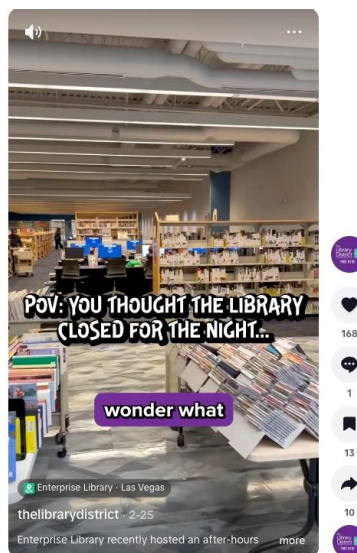
stream his music using the free online resource, Freegal Music. This timely and on-trend storytelling generated **8,849 Impressions, 621 User Engagements, 525 Likes, 18 Comments, 15 Saves of the post, and 33 Shares, which helped extend its reach.**

**LinkedIn**



Our top post on LinkedIn was sharing a photo of Executive Director Kelvin Watson being recognized as a Distinguished Honoree during the Clark County Board of Commissioners meeting in celebration of Black History Month. This celebratory post generated **1,774 Organic Impressions, 359 Total User Engagements, 5 Comments, and 4 Shares.**

**TikTok**



Our highest-performing post on TikTok in February was a video recap BAM made to show the fun at Enterprise Library’s Mardi Gras Themed Murder Mystery event for adults. This video

showed that the Library District offers unique programs like this for adults generating **1.9K Views, 168 Likes, 1 Comments, 13 Saves, 10 Shares of the post, and 7 New Followers.**

**Web & Social Media Analytics:**

**Library District Facebook**

Metric	February 2026	% Change from January	% Change from February 2025	% Change from February 2024
Followers	21,862	+1%	+14%	+30%
Impressions	1,653,985	+62%	-7%	+29%
Post Engagements	48,457	+59%	+88%	+151%
Video Views	373,243	+247%	-19%	+12,864%
Total Shares	579	+2%	+163%	+36%
Link Clicks	23,068	+87%	+39%	+163%

**Insights:**

- Facebook performance in February reflected continued campaign-driven growth tied to the Library District’s annual Library Lovers’ Month promotional giveaway. Supported by a targeted Meta advertising campaign on Facebook and Instagram, the Library District generated elevated visibility and User Engagement following January’s Winter Reading Challenge, demonstrating the effectiveness of strategically aligned promotional efforts.
- **Total Followers** continued to grow steadily, **increasing +1% month-over-month, +14% year-over-year, and +30% compared to February 2024.** This consistent upward trend reinforces Facebook’s role as a reliable platform for long-term audience development and community connection, particularly when supported by paid amplification.
- **Engagement analytics remained strong in February**, building on January’s campaign momentum. **Post Engagements increased +59% month-over-month and +88% year-over-year**, reflecting continued audience interaction with promotional content. **Video Views saw the most significant growth, rising +247% month-over-month and +12,864% compared to February 2024**, underscoring the ongoing impact of video-forward content in driving reach and visibility. **Total Shares increased +2% month-over-month and +163% year-over-year**, indicating that our content has remained shareable and relevant to the community.
- **Impressions totaled over 1.6 million in February, representing a +62% increase month-over-month and +29% compared to February 2024.** While slightly down (-7%) year-over-year, overall reach remained elevated, reflecting the continued impact of paid promotion combined with organic, community-building storytelling.
- **Link Clicks experienced significant growth, increasing +87% month-over-month, +39% year-over-year, and +163% compared to February 2024.** This sustained increase demonstrates BAM’s success in converting social media awareness into meaningful user actions on TheLibraryDistrict.org.

- BAM continues to utilize Facebook Events and paid campaign strategies to support priority Library District programs and initiatives. February's performance reinforces how coordinated promotional efforts paired with engaging, video-driven content can effectively extend reach, deepen engagement, and drive measurable traffic to the Library District's digital platforms.

### Library District TikTok

Metric	February 2026	% Change from January	% Change from February 2025	% Change from February 2024
<b>Followers</b>	2,844	+1%	N/A	N/A
<b>Organic Impressions</b>	8,383	-59%	N/A	N/A
<b>User Engagements</b>	603	-57%	N/A	N/A
<b>Comments</b>	0	-100%	N/A	N/A
<b>Shares</b>	52	%	N/A	N/A
<b>Video Views</b>	8,383	-59%	N/A	N/A

### Insights:

- TikTok performance in February reflected continued baseline platform stabilization following December's record-setting viral moment and January's initial normalization period. As a developing social media platform for the Library District, month-to-month fluctuations are expected, particularly in the absence of a high-performing, share-driven video that extends reach beyond our existing follower base.
- **Total Followers continued to grow steadily, increasing +1% month-over-month.** While growth has moderated compared to earlier spikes, this consistent upward trend demonstrates ongoing audience interest and gradual community building as the channel continues to mature.
- **Organic Impressions and Video Views both decreased -59% month-over-month, reflecting typical variability in TikTok's algorithm-driven distribution model.** Without a tentpole or viral content moment in February, performance aligned more closely with baseline visibility levels. This trend is consistent with platform behavior, where reach is largely influenced by content resonance and user share activity rather than total follower count alone.
- **User Engagements declined -57% month-over-month, with Comments and Shares reflecting similar patterns tied to overall reach.** Notably, Shares remained active despite lower overall volume, indicating that our video content continues to generate peer-to-peer interest on TikTok, which is an important signal as we build our community.
- As a newer platform for the Library District, TikTok remains an area of active testing and content refinement. BAM continues to focus on identifying content styles that resonate with this audience, including short-form storytelling, trending formats, and culturally relevant moments that encourage sharing and discovery.

- BAM will maintain a consistent posting cadence of 2-3 videos per week to strengthen algorithm signals while continuing to evaluate performance insights. Content will also be strategically repurposed across Instagram Reels and YouTube Shorts, with platform-specific optimizations to maximize overall reach and engagement across the Library District’s digital ecosystem.

**Library District Instagram**

Metric	February 2026	% Change from January	% Change from February 2025	% Change from February 2024
<b>Followers</b>	15,724	+3%	+55%	+106%
<b>Impressions</b>	697,964	+58%	+449%	-23%
<b>User Engagement</b>	6,597	-1%	+34%	+17%
<b>Reel Views</b>	33,901	+78%	+13%	+143%
<b>Shares</b>	1,376	-4%	+72%	+132%
<b>Likes</b>	4,754	+3%	+26%	+4%
<b>Comments</b>	122	+49%	-3%	-41%

**Insights:**

- Instagram performance in February reflected strong, campaign-driven growth tied to the Library District’s annual Library Lovers’ Month promotional giveaway, supported by Meta advertising. Building on January’s momentum from the Winter Reading Challenge promotion, this platform continued to demonstrate its strength as a leading channel for visual storytelling, audience growth, and program awareness.
- **Total Followers increased +3% month-over-month, alongside significant long-term growth of +55% year-over-year and +106% compared to February 2024.** This sustained expansion reinforces Instagram’s role as a primary driver of the Library District’s digital reach and community engagement.
- **Impressions grew +58% month-over-month and +449% year-over-year**, reflecting the combined impact of paid amplification and strong content performance within Meta’s ecosystem. **Reel Views also increased +78% month-over-month and +143% compared to February 2024**, underscoring the continued importance of short-form video in driving discovery and visibility on the platform.
- **User Engagement remained stable (down -1% month-over-month) while increasing +34% year-over-year**, indicating consistent audience interaction even as reach expanded. **Increases in user Shares (+72% year-over-year) and Comments (+49% month-over-month)** further demonstrate that our content resonates and encourages active participation from the community.
- BAM continues to utilize Instagram Stories weekly to promote upcoming events and programs, highlight priority initiatives, and amplify user-generated content. Ongoing branch staff training focused on capturing authentic photos and vertical video remains a cornerstone of the Library District’s Instagram strategy, as community-driven, original content continues to outperform static promotional graphics in today’s algorithm-driven environment.

- Overall, February’s performance highlights Instagram’s continued evolution as a high-performing social media platform for the Library District, where strategic paid support, short-form video, and community-driven content combine to drive both reach and meaningful engagement.

**Library District LinkedIn**

Metric	February 2026	% Change from January	% Change from February 2025	% Change from February 2024
<b>Followers</b>	5,291	+3%	+46%	+102%
<b>Impressions</b>	18,768	-27%	+66%	+106%
<b>User Engagement</b>	1,646	-37%	+36%	-35%
<b>Post Shares</b>	9	+50%	+50%	-40%
<b>Link Clicks</b>	1,024	-34%	+55%	-49%
<b>Video Views</b>	1,445	+10%	+24%	+6,182%

**Insights:**

- LinkedIn performance in February reflected continued normalization following January’s post-campaign period, with month-over-month declines in visibility and engagement expected in the absence of a major milestone announcement. Despite these short-term fluctuations, long-term growth across the platform remains strong, reinforcing LinkedIn’s expanding role in the Library District’s digital ecosystem.
- **Total Followers increased +3% month-over-month, alongside substantial gains of +46% year-over-year and +102% compared to February 2024.** This sustained growth highlights LinkedIn’s effectiveness as a platform for professional storytelling, workforce visibility, recruitment awareness, and engagement with community stakeholders.
- While **Impressions (-27%) and User Engagement (-37%) declined month-over-month, both metrics remain significantly elevated year-over-year (+66% and +36%, respectively), demonstrating a stronger baseline level of visibility and audience interaction compared to prior years.** These trends reflect typical platform behavior, where performance is closely tied to the cadence of major organizational updates and milestone-driven content.
- **User Engagement decreased -30% month-over-month,** reflecting the absence of a major facility opening announcement similar to December’s content. **Despite this moderation, engagement remains up +65% year-over-year and +422% compared to January 2024,** underscoring substantial long-term growth in audience interaction.
- **Link Clicks decreased -34% month-over-month following January’s elevated activity but increased +55% year-over-year,** reinforcing LinkedIn’s continued role in driving qualified traffic to TheLibraryDistrict.org.
- **Video Views increased +10% month-over-month and +24% year-over-year,** with long-term growth (+6,182% since February 2024) highlighting the increasing importance of integrating impactful video storytelling in LinkedIn’s evolving, in-feed discovery model.

- February's performance underscores LinkedIn's continued evolution as a high-value platform for the Library District, where sustained audience growth and strategic, mission-driven content contribute to long-term visibility, professional engagement, and community awareness.

### Virtually Anywhere YouTube Channel

Metric	February 2026	% Change from January	% Change from January 2025	% Change from January 2024
<b>Subscribers</b>	2,287	+1%	+15%	+38%
<b>Impressions</b>	15.3K	-4%	-31%	-18%
<b>Watch Time</b>	108hrs	-27%	+22%	-5%
<b>Ave. View Duration</b>	2min 08sec	-18%	+9%	+4%

### Insights:

- YouTube performance in February reflected continued stabilization as viewing behavior shifts toward short-form content and more personalized discovery within the platform's evolving algorithm. While overall visibility metrics moderated month-over-month, engagement quality and audience growth remained strong, reinforcing the Library District's steady presence on the Virtually Anywhere YouTube Channel.
- Total Subscribers increased +1% month-over-month, alongside gains of +15% year-over-year and +38% compared to February 2024.** This sustained growth highlights continued interest in Library District video content as BAM expands its short-form and vertical video strategy.
- Impressions decreased -4% month-over-month and -31% year-over-year, reflecting ongoing changes in YouTube's recommendation model, which increasingly prioritizes Shorts,** personalized feeds, and viewer-specific content discovery over broad distribution.
- Despite lower overall visibility, engagement quality remains strong. **Channel Watch Time increased +22% year-over-year, while Average View Duration rose +9% year-over-year, indicating that viewers who are discovering Library District content are watching more intentionally and engaging more deeply,** which are key performance signals within YouTube's algorithm.
- As the platform continues to evolve, BAM remains focused on balancing short-form discovery with long-form, evergreen content. Monthly uploads include promotional videos, Shorts, and branch-submitted vertical content, alongside full-length programming such as Board of Trustees meetings. This dual strategy supports both audience growth and sustained engagement over time.
- February's performance reflects a healthy and adaptive YouTube strategy, where consistent publishing and evolving content formats position the Library District to align with changing viewer behaviors and platform trends.

**Mobile App Downloads**

February 2025	Downloads	Conversion Rate	Average Daily Users	Impressions
<b>App Store (Apple)</b>	792	42%	200	2.5K
<b>% Change from January</b>	-15%	+2%	+21%	-18%
<b>Google Play (Android)</b>	565	50%	310	2.2K
<b>% Change from January</b>	+14%	-12%	+8%	+15%

**Insights:**

- BAM continues to promote the Library District mobile app through strategic placement on TheLibraryDistrict.org homepage, along with consistent visibility in the Library Highlights eNewsletter and social media. February's performance reflects stable adoption and continued engagement across both Apple (iOS) and Android platforms, with trends aligning to typical post-holiday normalization patterns.
- **On the Apple App Store, downloads decreased -15% month-over-month following January's elevated activity, while Conversion Rate increased +2% month-over-month, indicating strong user intent among those who view the app listing. Average Daily Users increased +21%, reinforcing continued growth in ongoing engagement. Impressions declined -18%, reflecting softer top-of-funnel visibility during the month.**
- **Google Play performance showed continued growth, with app Downloads increasing +14% month-over-month and Impressions rising +15%, signaling improved discoverability on the platform. While Conversion Rate decreased to -12% from the previous month, it remains strong overall. Average Daily Users increased +8%, demonstrating sustained usage and continued audience adoption.**
- **Across both platforms, consistent growth in Average Daily Users highlights the mobile app's ongoing value as a reliable digital access point for Library services, account management, and program discovery.** While monthly download trends vary based on visibility and seasonal behavior, our strong Conversion Rates and increasing daily usage indicate deeper integration of the app into users' regular interactions with the Library District.
- Since the public launch in October 2024, the Library District's mobile app has been **downloaded by 19,922 users on Apple devices and 7,204 users on Android devices.** BAM continues to support mobile app visibility through integrated messaging across our in-branch signage, eNewsletters, website, and social media postings.

**Website Analytics — External Users (Outside of Library District Branches)**

Metric	February 2026	% Change from January	% Change from February 2025	% Change from February 2024
<b>Total Unique Users</b>	306,676	+22.4%	+35.8%	+38.1%
<b>New Users</b>	249,173	+32.2%	+50.6%	+56.4%
<b>Unique Homepage Views</b>	103,954	-11.2%	-17.3%	-16.2%
<b>Engaged Sessions</b>	369,369	-8%	+13.3%	+3.4%
<b>Engaged Sessions Per User</b>	1.2	-24.9%	-16.6%	-25.1%
<b>Ave. Engagement Time</b>	1 min 29 secs	-29.8%	-25.5%	-27.3%

**Insights:**

February website activity continued to reflect strong year-over-year growth in external audience reach following January's seasonal surge, though month-over-month momentum normalized as expected. Significant increases in Total and New Users year-over-year reflect continued awareness and demand for Library District services, while engagement metrics reflect expected behavior shifts driven by an influx of first-time visitors and normal post-January seasonal declines.

- **Total Unique Users** reached 306,676, increasing **+22.4% month-over-month, +35.8% year-over-year, and +38.1% compared to February 2024**. While growth moderated from January's peak, these gains confirm continued discovery through search, referrals, and campaigns, reinforcing the expanding digital reach of the Library District beyond physical branches.
- **New Users** totaled 249,173, rising **+32.2% month-over-month, +50.6% year-over-year, and +56.4% compared to February 2024**. This sustained influx of first-time visitors demonstrates strong visibility across external channels and continued success in introducing new audiences to the Library District. New-user growth remains a primary driver of overall traffic increases.
- **Unique Homepage Views**, which measure the homepage strictly as a landing page, declined **-11.2% month-over-month** and remained down **-17.3% year-over-year** and **-16.2% compared to February 2024**. This reinforces the ongoing shift away from the homepage as a primary entry point, as users increasingly land directly on internal program, service, and resource pages via search and external links.
- At the same time, **overall homepage traffic remains strong** later in user sessions, confirming the homepage's evolving role as a **secondary navigation hub** rather than a default starting point, a consistent and expected pattern in search-driven digital ecosystems.
- **Engaged Sessions** totaled 369,369, decreasing **-8% month-over-month** following January's seasonal peak, but continued to show solid long-term growth with **+13.3% year-over-year** and **+3.4% compared to February 2024**. The month-over-month

decline reflects typical post-January normalization rather than reduced audience interest and remains aligned with strong overall traffic growth.

- **Engaged Sessions per User** averaged **1.2**, declining **-24.9% month-over-month, -16.6% year-over-year, and -25.1% compared to February 2024**. This decrease aligns with the substantial proportion of first-time visitors, who typically engage in fewer sessions initially and are more likely to focus on discrete, task-oriented interactions.
- **Average Engagement Time** held at **1 minute 29 seconds**, decreasing **-29.8% month-over-month, -25.5% year-over-year, and -27.3% compared to February 2024**. While engagement time declined, this trend is consistent with high volumes of new users arriving via search, who often have shorter, intent-driven visits. Importantly, these shifts do not indicate reduced content relevance but rather reflect evolving user behavior patterns as external traffic scales.

Throughout 2026, BAM will continue prioritizing website optimization efforts focused on converting high volumes of new-user traffic into deeper, repeat engagement. Key initiatives include strengthening pathways to high-value services, improving internal navigation from search-driven landing pages, and ensuring critical programs and resources are immediately visible and accessible for first-time visitors. These efforts will help sustain long-term engagement quality as external awareness and demand continue to grow.



**ITEM VI.A.2.b.**

**MEMORANDUM**

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**TO:** Board of Trustees through Kelvin Watson, Executive Director  
**FROM:** Matt McNally, Community Engagement Director  
**DATE:** March 31, 2026  
**SUBJECT:** Community Engagement Activity Report, April 2026

This report provides an overview of District-wide Community Engagement division initiatives including adult literacy services, art gallery services, outreach services, project management, programming and venues services, adult services administration, and youth services administration.

This report covers staff activity from **February 1, 2026 – February 28, 2026.**

In response to the Board of Trustee's request at the March 12, 2026 meeting regarding the Playbook 2031 strategic plan, below is a list of all current healthcare partners. The Library District expects to continue working in partnership with these groups and future applicants.

- Adventure Smiles Pediatric Dentistry
- Advocate Health Advisors
- Alexis Williams
- Aloha Orthodontics
- American Red Cross
- Aspen University
- Carelon Behavioral Health, Nevada Crisis Response
- City of Las Vegas Neighborhood Services
- Cure 4 the Kids Foundation
- Dakota Miller
- Dignity Health – St. Rose Dominican Hospitals
- Doctor EJ
- Dr. Naren Chelian
- Dream Seeding Inc.
- Future Smiles
- Health Plan of Nevada
- Henderson Equality Center
- Hope Christian Health Center
- Identity Hormones and Healthcare
- Inspyr
- Intermountain Healthcare
- Koplow and Girisgen, OD – Pearle Vision
- KW3 Health and Financial

Las Vegas Veterans Administration Telehealth  
Medicare Insurance Made Clear  
Melissa Argueta  
Melody Trejo  
Mobile Crisis Response Team  
Molina Healthcare  
Mothers Against Drunk Driving (MADD)  
Mountain View Hospital  
Nathan Esau  
Nevada Breastfeeding Coalition  
Nevada Health Centers  
Parkinson's Place Las Vegas  
Pet Partners  
Positively Kids  
Satori Behavioral Health  
Silver Summit Health Plan  
Sisiley Bao  
Southern Nevada Health District  
Sundar Raj  
The Leukemia & Lymphoma Society  
University Medical Center  
University of Nevada, Las Vegas – School of Dental Medicine  
Veteran Affairs CRRC  
Vitalant

### POWERFUL PEOPLE

- Collaborated with Las Vegas Metropolitan Police Department (LVMPD) Homeless Liaison Dr. Annie Wilson to plan a STEAM program during Spring Break for LVMPD staff and their families.
- Worked with Connie Santos of Akin Cooperative to bring the STEAM Truck to *Market in the Alley*.
- Hosted receptions and celebrated the work of Cara Wood Ginder, Heid Straus, and Nevada Watercolor Society members at Sahara West; Nancy Good at Whitney; and Kenny James at Windmill.
- Recruited artists to participate in the 2026 Summerlin Library Chalk It Up! Festival.
- Contracted performers and presenters for *Night Market*, *Mystic Fair*, and *Chalk It Up!* signature events.
- Conducted interviews and hired Alexis Schroeder to the vacant part-time Literacy Assistant position.
- Met with Pam Lang, CEO of Still Blooming, to discuss partnership opportunities.
- Met with Forrest Lewis, City of North Las Vegas Library Director Forrest Lewis to share information on Library District partnership procedures and platforms.
- Met with Library Operations administration to discuss reorganization of Youth and Adult administration departments.
- Met with Nevada Department of Adult Education to complete onsite monitoring of the Adult Learning Program grant.
- Met with artist Myranda Bair and the Redrock Audubon Society to discuss future partnership programming.
- Met with FBI Outreach Coordinator Bailie Schauer to discuss partnership.

### POWERFUL PLACES

- Celebrated Black History Month with programming at multiple library venues.
- Attended community art events at Left of Center, Process Studio, CouperRuss, Art Institute of Chicago, Clark County Government Center, and the Barrick Museum of Art.
- The Adult Learning Program pre-tested 73 customers at West Vegas, 88 at Clark County and 55 at East Las Vegas.
- Made availability of the glass gallery room at Sahara West more accessible to customers by coordinating future use/reservations with EmployNV Business Hub staff.


### POWERFUL PARTNERSHIPS

- Partnered with the Public Arts Office of Clark County Parks and Recreation to support their call for the next Poet Laureate of Clark County.
- Brought library programming and activities to the following partnered events:
  - JA Inspire Youth Career Fair
  - Flip N Out Extreme STEAM Day
  - Springs Preserve Black History Month Festival
  - Love on Jackson Community Block Party
  - Neon Museum STEAM Saturday
- Partnered with Employ NV to host a Veteran Resources Expo at Sahara West.
- Met with the Las Vegas Motor Speedway staff to confirm their participation in the Summer Reading Challenge and prize package donations.
- Met with Formula 1 to discuss future partnership opportunities.



### POWERFUL PLATFORMS



- Attended meetings including Administration Team, District Operations Committee, Summer Challenge, department budget planning, employee relations issues, program staff training, Adult Learning Program grant/financial discussions, and one-on-one work plans.
- Designed a Star Wars Themed Storywalk for Discovery Children's Museum's Galaxy Far Away Weekend.
- Submitted the Community Engagement department budget proposal for FY27.
- Presented Community Engagement New Leader Onboard training.
- Managed Monday.com vendor and community exhibitor forms. The webpage generated 78 new potential partners for the Library District since January 2026.
- Met with representatives from Bookelicious to explore integrating their software recommendation platform as a pilot program with the Library District's summer reading program.



HIGHLIGHTED EVENTS



<p><i>STEAM &amp; Library Day</i>                  Outreach Event – Flip N Out Extreme Summerlin</p>	<p><i>Love on Jackson</i>                  Outreach Event – D Street Block Party</p>
	
<p><i>History to Hip Hop</i>                  West Charleston</p>	<p><i>Disenchanted</i>                  Clark County</p>
	
<p><i>Galentine Day Crafternoon</i>                  Clark County</p>	<p><i>OkCello</i>                  Clark County</p>
	

Community Engagement Report

<p><i>UNLV Jazz</i> Clark County</p>	<p><i>Catharsis: Art of the Holocaust Tour</i> Sahara West</p>
	

<p><i>Black History Month Festival</i> Outreach Event – Springs Preserve</p>	<p><i>STEAM Takeover Day</i> Outreach Event - Shirley A. Barber ES</p>
	

<p><i>Kenny James: The Hidden World Around Us</i> Windmill</p>	<p><i>Nancy Good: From What to My Wondering...</i> Whitney</p>
	

<p><i>Black History Month Showcase</i> West Charleston</p>	<p><i>Congolese Dance &amp; Percussion Immersion</i> Whitney</p>
	

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## ITEM VII.A.2.c.

### MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** Roslyn Dean, Business Strategies and Planning Director

**DATE:** March 31, 2026

**SUBJECT:** Business Strategies and Planning Activity Report, March 2026

This memorandum summarizes the Business Strategies and Planning (BSP) Department's significant business strategies, planning, and grants initiatives for March 2026.

#### POWERFUL PEOPLE

The BSP Director will attend the Public Library Association Conference in Minneapolis, MN from March 31 – April 4. During the conference, the Director will participate in AI-focused sessions related to public programming, grant proposal development and prompting, public policy and advocacy, the use of library data for strategic planning, and redesigning policies to better reflect library values.

#### BUSINESS STRATEGIES UPDATES

- The current Grants Coordinator has resigned. Recruitment for the position is underway, with the first round of interviews scheduled for April 7. The position recruitment will remain open until filled.
- The Library District provided a letter of support for the Genius School's Workforce Readiness Assessment Pilot Program, which is designed to help individuals seeking employment better assess their readiness for targeted work environments. The letter supported a grant proposal submitted to the Engelstad Foundation.
- The Director facilitated the Administrative Team meetings from April 2025 to March 2026. The Administrative Team focused on the following:
  - Sierra (ILS) 6.4 – 6.5 updates and move to the Cloud
  - Library District servers move to the Cloud
  - Sierra (ILS) Migration to the Cloud
  - Records Retention Policy (in draft and updating as a policy)
  - District-wide Process Improvement Documents:
    - Digital Signage Guidelines (complete)
    - Emergency Response Plan (update in draft)
    - Spending Activity Report (update in draft)
- The Director facilitated the District-wide Operations Committee (DOC) meetings from April 2025 to March 2026. The Library District is focusing on its top six projects. These projects include:
  - Library District Mobile App Demos – continued discussion of software solution options
  - Sunrise Library Passport Services – tentative launch date July 1<sup>st</sup>
  - WMSC Space Allocation – discussion about updating office space allocation

- West Charleston Refresh – discussion of architecture and contract bids to renovate the branch
- Goodsprings Library – updates on moving the Goodsprings Library to a new facility
- Urban Libraries Council Leadership Forum 2026 – 2026 forum will be held in Las Vegas, with the Library District serving as the host library

**STRATEGIC PLAN UPDATES**

- Playbook 2031: Strategic Plan updates were provided at the March Labor Union Quarterly meeting.
- The Staff Playbook 2031 draft is complete. A final print, digital and hardcopy, will be available to rollout to staff July 1.
- The next Strategic Planning Committee meeting is on June 17<sup>th</sup>.
- Playbook 2031: Strategic Plan implementation date is July 1<sup>st</sup>.
  - The Technology Plan and Facilities Master Plan were updated to align with the Library District’s strategic plan.

**GRANT UPDATES**

- The BSP Director and Grants Coordinator met with the District’s Literacy Services staff to develop and review a Tasks & Timeline Responsibility outline for the 2026-2028 Adult Learning Program Grant.
- The Coordinator met with representatives of the Cox Foundation to coordinate a meeting to discuss the Creation Lab grant for the West Las Vegas Library.
- The Coordinator met with Clark County’s CDBG staff to discuss budget modifications for the 2026-2028 proposal.

<b>LIBRARY DISTRICT GRANT FISCAL YEAR TOTALS</b>			
Proposals Submitted	Payments and Signed Awards	Tentatively Approved (not received)	Not Awarded or Program Cancelled
\$48,959,964.00	\$2,322,026.00	\$122,544.00.00	\$1,504,000.00

The table summarizes the Library District’s year-to-date grant activity for the current fiscal year.

**FOUNDATION BOARD SUPPORT UPDATES**

<b>FOUNDATION GRANTS AND DONATION FISCAL YEAR TOTALS</b>				
Proposals Submitted	Payments and Signed Awards	Tentatively Approved (not received)	Not Awarded or Program Cancelled	ONLINE DONATIONS
\$3,087,705.00	\$292,544.00	\$212,500.00	\$1,504,000.00	\$25,020.55

The table summarizes the Foundation’s year-to-date grant and donation activity for the current fiscal year.

**POWERFUL PARTNERSHIPS**

The Library District continues to strengthen its community partnerships through several key initiatives. This includes collaborating with the Southern Nevada Regional Housing Authority (SNRHA) on the Chromebook Program for SNRHA residents; maintaining partnerships with Vegas Tickets to support the Little Learners Box program; and working with Barbershop Books to advance ten local barbershop-based literacy initiatives. The District also continues to actively engage with major funders, such as the Best Buy Foundation and the Nevada Department of Education, while maintaining organizational memberships in the American Library Association and the Urban Libraries Council.

**AWARDED GRANTS (JANUARY 1, 2025 – MARCH 31, 2026)**

In calendar years 2025 and 2026, the Library District was awarded grant funding for fourteen projects. The initiatives listed in this section, which began in January 2025, are currently underway or will be underway soon.

**ULC Future Civic Leaders Cohort (formerly Civic Makers Lab)**

**Project Description:** The Civic Makers Lab is a grant and peer-learning program that equips librarians to serve as civic learning facilitators and empowers young adults ages 18-24 as active contributors to their communities.

**Project Department:** Library Operations – Districtwide

**Funder:** Urban Library Council

**Amount Applied For:** \$15,000.00

**Submission Date:** February 17, 2026

**Notification Status:** Awarded

**Notification Date:** March 27, 2026

**Best Buy Teen Tech Center Remodel**

**Project Description:** Remodel of the Best Buy Teen Tech Center at the Clark County Library.

**Project Department:** Library Operations – Clark County Library

**Funder:** Best Buy Foundation

**Amount Awarded:** \$50,000

**Submission Date:** January 30, 2025

**Notification Status:** Awarded

**Award Date:** March 13, 2025

**Southern Nevada Regional Housing Authority (SNRHA) Workforce Program**

**Project Description:** Workforce development program partnership supporting Southern Nevada Regional Housing Authority participants by providing 150 Chromebooks for SNRHA residents.

**Project Department:** Library Operations

**Funder:** Clark County Community Development Block Grant (CDBG)

**Amount Awarded:** \$43,000

**Submission Date:** February 6, 2025

**Notification Status:** Awarded (funding pending)

**Award Date:** February 7, 2025

**Teen Tech Center Staffing Grant**

**Project Description:** Staffing support to operate and expand the Best Buy Teen Tech Center.

**Project Department:** Library Operations – Clark County Library

**Funder:** Best Buy Foundation

**Amount Awarded:** \$155,000

**Submission Date:** March 24, 2025

**Notification Status:** Awarded

**Award Date:** April 1, 2025

**My First Library**

**Project Description:** Early childhood literacy and family engagement initiative promoting reading readiness. Vegas Born, My First Library starter box for newborns at Sunrise Hospital.

**Project Department:** Community Engagement

**Funder:** Library Services and Technology Act (LSTA)

**Amount Awarded:** \$50,000

**Submission Date:** July 9, 2025

**Notification Status:** Awarded

**Award Date:** July 11, 2025

**Adult Learning Program (ALP)**

**Project Description:** Adult literacy, ESL, and GED preparation services supporting workforce advancement.

**Project Department:** Community Engagement

**Funder:** Nevada Department of Education

**Amount Awarded:** \$306,437.80

**Submission Date:** April 15, 2025

**Notification Status:** Awarded

**Award Date:** July 17, 2025

**StarLab STEM Expansion**

**Project Description:** Purchase of the StarLab portable planetarium to deliver STEM programming district-wide.

**Project Department:** Library Operations – Multi-Branch

**Funder:** Library Services and Technology Act (LSTA)

**Amount Awarded:** \$66,544

**Submission Date:** August 27, 2025

**Notification Status:** Awarded

**Award Date:** August 29, 2025

**Digital Business Collection**

**Project Description:** eBook collection for the new West Las Vegas Library Business Center

**Project Department:** Collection and Bibliographic Services

**Funder:** Library Services and Technology Act (LSTA)

**Amount Awarded:** \$40,000.00

**Submission Date:** August 27, 2025

**Notification Status:** Awarded

**Notification Date:** August 29, 2025

**Teen Dialogue Accelerator**

**Project Description:** The Teen Dialogue Accelerator (TDA) is a national program led by Cortico, with PBS FRONTLINE and MIT, training teens (14-19) and libraries to host youth-led civic discussions.

**Project Department:** Library Operations – Clark County Library

**Funder:** Cortico

**Amount Awarded:** \$15,800.00

**Submission Date:** September 29, 2025

**Notification Status:** Awarded

**Notification Date:** October 13, 2025

**Read-by-Three Literacy Support**

**Project Description:** Expanded formats and audiences. Introduced database content for American Sign Language and deaf communities, preschoolers and homeschoolers, and international speakers.

**Project Department:** Collection and Bibliographic Services

**Funder:** Nevada Public Libraries

**Amount Awarded:** \$152,526.00

**Submission Date:** November 4, 2025

**Notification Status:** Awarded

**Notification Date:** December 3, 2025

### **BBTTC Tech Refresh**

**Project Description:** Best Buy Tech Center Tech Refresh Grant

**Project Department:** Library Operations – Clark County Library

**Funder:** Best Buy Foundation

**Amount Applied For:** \$10,000

**Submission Date:** October 8, 2025

**Notification Status:** Awarded

**Notification Date:** December 12, 2025

### **Best Buy Teen Tech Center Career Pathways Incentives and Stipends**

**Project Description:** Provide incentives and stipends for Career Pathways program participants.

**Project Department:** Library Operations – Clark County Library

**Funder:** Best Buy Foundation

**Amount Awarded:** \$13,000

**Submission Date:** November 25, 2025

**Notification Status:** Awarded

**Award Date:** December 23, 2025

### **Barbershop Books Inspire Kits**

**Project Description:** Barbershop Books Inspire Kits

**Project Department:** Library Operations – Multi-Branch

**Funder:** Pizza Hut Foundation

**Amount Applied For:** \$10,000

**Submission Date:** November 30, 2025

**Notification Status:** Awarded

**Notification Date:** January 30, 2026

### **Best Buy Teen Tech Center Program Grant**

**Project Description:** Transitional Program Support for the BBTTC

**Project Department:** Library Operations – Clark County Library

**Funder:** Best Buy Foundation

**Amount Awarded:** \$212,500

**Submission Date:** March 16, 20206

**Notification Status:** Awarded

### **OUTSTANDING DISTRICT GRANTS (JANUARY 1, 2025 – MARCH 31, 2026)**

In calendar years 2025 and 2026, the Library District submitted grant proposals to support multiple projects.

#### **Office-In-A-Bag (Microbusiness Start-Up Kit)**

**Project Description:** Purchase technology, tools, and supplies to develop microbusiness start-up kits, programming, workshops, and professional development for Historic West Las Vegas community members/library cardholders.

**Project Department:** Library Operations – West Las Vegas Library

**Funder:** Clark County Community Development Block Grant (CDBG)

**Amount Applied For:** \$50,000.00

**Submission Date:** January 15, 2026

**Notification Status:** TBD

**Notification Date:** April 15, 2026

#### **Hotspots**

**Project Description:** Expand the hotspots lending program for community members/library cardholders.

**Project Department:** Library Operations – West Las Vegas Library

**Funder:** Nevada Library Services and Technology Act (LSTA)

**Amount Applied For:** \$28,000.00

**Submission Date:** January 5, 2026

**Notification Status:** TBD

**Notification Date:** Undefined

### **OUTSTANDING FOUNDATION GRANTS (JANUARY 1, 2025 – MARCH 31, 2026)**

In calendar years 2025 and 2026, on behalf of the Foundation, the Library District's Grants Coordinator submitted grant proposals to support the following projects. These proposals are currently **pending**, and their award status has not yet been determined.

#### **Barbershop Books**

**Project Description:** Purchase items to include in additional Inspire Kits for participating barbershops to distribute.

**Project Department:** Library Operations – Multi-Branch

**Funder:** Glen Bailey Foundation

**Amount Applied For:** \$30,000

**Submission Date:** May 6, 2025

**Notification Status:** TBD

**Notification Date:** TBD

#### **Full STEAM Ahead Truck Modules**

**Project Description:** Purchase modules for the STEAM truck to engage students in hands-on STEM learning.

**Project Department:** Community Engagement

**Funder:** Cox Charities

**Amount Applied For:** \$9,700.00

**Submission Date:** June 18, 2025

**Notification Status:** TBD

**Notification Date:** TBD

#### **Find Your Anchor Boxes**

**Project Description:** Purchase mental health/suicide prevention boxes to distribute throughout the Library District.

**Project Department:** Library Operations

**Funder:** MGM Resorts Foundation

**Amount Applied For:** \$1,700.00

**Submission Date:** February 23, 2026

**Notification Status:** TBD

**Notification Date:** TBD

#### **Creation Lab and Curiosity Kits**

**Project Description:** Establish a makers-lab and distribute early literacy kits in the West Las Vegas Library.

**Project Department:** Library Operations

**Funder:** James M. Cox Foundation

**Amount Applied For:** \$212,205.00

**Submission Date:** February 13, 2026

**Notification Status:** TBD

**Notification Date:** TBD

### **OUTSTANDING FEDERAL APPROPRIATIONS (JANUARY 1, 2025 – MARCH 31, 2026)**

In calendar years 2025 and 2026, the Library District submitted applications for appropriations funds to support the following projects.

**Rainbow Library Amphitheater Refresh**

**Project Description:** A renovation of the outdoor theater to incorporate cutting-edge design elements and a refresh of public spaces within the branch.

**Project Department:** Library Operations, Community Engagement, and General Services

**Funder:** Federal Appropriations in Community Project Funding (Senators Rosen and Cortez Masto)

**Amount Applied For:** \$5.5 million

**Submission Date:** March 16, 2026

**Notification Status:** Unknown

**Notification Date:** Undefined

**POWERFUL PLACES**

Continued commitment to enhancing facilities and programs through strategic investments. Several grant awards impact the community through our library branches. The following branches have been impacted by grant awards, 2025 – 2026:

- Districtwide – Future Civic Leaders Cohort, civic learning facilitators building pathways for young adults into civic life
- West Las Vegas Library – Congress Horsford for new construction, Adult Learning Program (ALP), and eBook Business Center collection
- Clark County Library – Best Buy Teen Tech Center and Adult Learning Program (ALP)
- East Las Vegas Library – Adult Learning Program (ALP)
- Spring Valley Library – Adult Learning Program (ALP)
- Sahara West Library – Adult Learning Program (ALP) and ALA Thinking for Money
- Sunrise Library - StarLab

**POWERFUL PLATFORMS**

Advanced multiple grant initiatives supporting digital literacy, early childhood literacy, STEM program expansion, workforce development, and business services infrastructure.

**LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)  
STARLAB MOBILE PLANETARIUM**





## MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** Robert O'Brien, IT Director

**DATE:** April 2, 2026

**SUBJECT:** Information Technology Report, March 2026

This memorandum reports on the Information Technology (IT) Department's activities and project updates for the month of February.

### POWERFUL PEOPLE

#### Deloitte Audit & E-Rate Compliance

**Status:** Virtual inspections at seven branches were completed on September 8; the final inquiry discussion occurred on September 22.

**Impact:** Ensures compliance, protects funding, and strengthens financial controls.

**Next:** Received an email from Deloitte on 2/12/2026 stating: "This is to inform you that USAC and Deloitte are still finalizing the audit report for Las Vegas Clark County Library. We will keep you updated as progress is made. We appreciate your understanding".

#### Microsoft 365 Migration – Partner Scoping

**Status:** We engaged three Microsoft Gold Partners—NetEffect LLC, Integrated Axis, and Sentinel—to complete no-cost assessments and provide Statements of Work (SOWs) encompassing implementation options and pricing. All three partners have now completed their assessments and submitted final SOWs.

**Impact:** This provides the district with independent, side-by-side options for Microsoft 365 migration, including recommended approaches, estimated timelines, and total costs, allowing the library district to make an informed, transparent decision.

**Next:** Following Board approval of the budget, implementation of the Microsoft 365 solution will be scheduled for the next fiscal year in alignment with budgeting and project timelines.

### POWERFUL PARTNERSHIPS

#### WordPress Development & Migration (Intranet)

**Status:** Branding & Marketing is partnering with IT and WordHerd to replace the current employee intranet built on a legacy Adobe/ColdFusion platform with a modern WordPress-based intranet. The new intranet will remain a secure internal staff hub with role-based access and familiar core functions—news/announcements, a document library, staff directory, and improved search—while modernizing the underlying platform.

**Impact:** Staff will benefit from a more user-friendly internal site that keeps key information easy to find and navigate. Improved search, structured document organization, and a searchable staff directory will reduce time

spent searching for information. Legacy intranet links will be redirected to their new locations to prevent broken links after launch. Accessibility best practices and testing are included so the intranet is usable for people with disabilities.

**Next Steps:** The focus is platform modernization with minimal change to day-to-day intranet use: stand up WordPress environments (test and live), replicate the current intranet structure and features, migrate existing pages, documents, and forms with careful link preservation, implement and test redirects from legacy ColdFusion URLs, complete quality/accessibility checks, and deliver documentation and training for staff.

#### Omnigo on-prem to SaaS Data Migration

**Status:** The IT Department is partnering with Library Operations to transition the Omnigo REX system from an on-premises setup to a cloud (SaaS) platform, including planned data migration. The solution includes four user licenses, the Omnigo mobile app, and several operational modules (investigations, emergency response, risk management, online reporting, visitor tracking, and permit/parking management).

**Impact:** This project modernizes how incidents and safety-related activity are recorded and tracked, providing a single system for case reports, daily logs, alerts, citations, training tracking, and lost & found/property management. Additional tools include key/equipment checkout tracking, a public online reporting portal, visitor pre-registration and tracking, and online permit/parking permit management. Moving to SaaS reduces reliance on local servers and supports mobile use via the Android/iOS app for staff in the field.

**Next Steps:** This project is now complete and working great!

### POWERFUL PLATFORMS

#### AI Assistant Prototype with BiblioCommons

**Status:** Ongoing co-development of a public-library-focused AI assistant.

**Focus:** Catalog discovery, website assistance, account self-service (holds/checkouts), and event registration.

**Impact:** Enhances digital patron experience while reducing routine staff workload.

**Next:** The AI Assistant prototype with BiblioCommons has concluded. The project was undertaken as a limited beta exploration to help determine whether additional evaluation of AI capabilities within BiblioCommons' customer offerings is warranted. Results and lessons learned are now being reviewed by BiblioCommons.

#### Eduroam Wi-Fi Roaming

**Status:** Partnering with NSHE/SCS to enable Eduroam access for visiting students, faculty, and researchers.

**Impact:** Expands regional academic connectivity and strengthens institutional partnerships.

**Next Steps: Fiber installation at the Windmill Service Center reached a key milestone in late February 2026 with fiber pulled into the facility.** The project is now awaiting RTC completion of required splicing and a final fiber upgrade along Rainbow Boulevard, which is pending Clark County permitting. RTC currently estimates completion of the remaining work within the next **2 to 4 months**. In addition, NSHE has requested updated branch location information to support revisions to the **Eduroam US map**.

### Clarivate – Sierra Suite

**Status:** In collaboration with Clarivate, the IT department is migrating the ILS from an on-premises environment to the Sierra Hosted Cloud solution.

**Impact:** This transition will expand the Sierra Suite to include the ILS, Sierra Hosting, unlimited staff licenses, and two SIP2 licenses for Sierra. Comprehensive features include end-to-end encryption and disaster recovery capabilities.

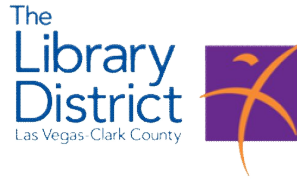
**Next Steps:** Sierra was successfully upgraded from version 6.4 to 6.5 on 3/16/2026. Migration to Clarivate's Sierra Hosted Cloud solution is tentatively planned for 5/20/2026.

### VMware Migration to Microsoft Azure Cloud Solution

**Status:** In collaboration with Managed Service Provider (MSP) Sentinel, the IT department is migrating VMware-based virtual servers to Microsoft Azure (cloud). The migration is planned to complete by the end of April and is being executed as a controlled move to maintain operational stability while modernizing the hosting platform.

**Impact:** This migration shifts the district from maintaining a large on-premises virtual server environment to a more scalable cloud model, significantly consolidating the server footprint from roughly 135 servers down to about 25 through modernization. It addresses vendor and licensing pressures following VMware's acquisition by Broadcom, helping avoid escalating annual platform costs and future hardware replacement cycles. The expected outcome is a smaller, simpler server environment with improved resilience and easier long-term capacity planning.

**Next Steps:** The first action is to deploy Azure-based Domain Controllers for authentication and directory services in the cloud (scheduled 4/19/2026). Migration will proceed in phases, starting with the least impactful servers to validate performance and stability before moving critical systems. In parallel, SQL consolidation into Azure will reduce complexity and minimize disruption, coordinating database moves with application/server migrations for minimal downtime and fewer cutover events.



## ITEM VI.A.2.e.

### MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** Rebecca Colbert, Collections and Bibliographic Services Director

**DATE:** March 31, 2026

This report summarizes the activity of the Collections and Bibliographic Services Departments, including CBS, Electronic Resources, the Distribution Center and Interlibrary Loan for the period of March 1-31, 2026.

In March, CBS collectively provided a variety of support to other administrative departments in the Library District, including:

**Human Resources:** Collection Development Librarian Dan Wiig attended a call on 3/17 with Paycom, a potential UKG replacement. Acquisitions Librarian Heather Brooks conducted three New hire Orientation tours through CBS.

**Information Technology:** CBS Director Rebecca Colbert prepared for the Sierra transition to Cloud service which was eventually delayed. She contacted vendors, shared information and made internal changes to prepare for the transition.

**Financial Services:** Acquisitions shipments generated 854 invoices. Ingram had the most with 73.2% and 630 invoices. Midwest with 72 invoices for 8.4%, Brodart with 7.4% in 64 invoices (10 of these were WV ODC). Overdrive had 33 invoices for 3.8% of the volume. Penworthy had 25 invoices for 3%. Roughly 90% of these were paid using EDI, 10% are input by hand in Sierra and all are noted against the purchase order in NAV, scanned and emailed to the Business Office

**Branding and Marketing:** Rebecca Colbert met with Ryan Simoneau and Terrenz Vong to plan recruitment for the Social Storytelling Team in BAM. Rebecca shared information with BAM to help message the Starlab grant project.

**Business Strategies and Planning:** Rebecca submitted a final grant report to the State of Nevada for the LSTA Language and Early Literacy grant program and shared circulation information for the Adventure Backpack program.

**General Services:** Rebecca Colbert submitted the 2026 Active Items by Location and Price Report to General Services Director John Vino for annual insurance verification.

CBS also tended to department specific business. Librarians met with MakeMake, a bilingual ebook and video platform designed for youth. The service debuts April 1<sup>st</sup>. MyFilmFriend, an independent film content platform, was also added with Nevada State Collection Development Grant funds. Acquisitions Librarian Heather Brooks explored updating ordering methods with Thorndike. Unfortunately, Thorndike is not able to accommodate EDI purchasing at this time.

Four urban branches with low circulation were temporarily shifted to a non-floating status in Sierra to learn if this will increase browsability and patron satisfaction thus resulting in higher circulation. Those branches are: WV, EV, WH and SU. Preliminary feedback is positive.

Collection Development Librarian Eric Howes updated the Overdrive website with new display carousels and genre specific staff lists. He provided training in the WT Cox website to new librarians at Sahara West for periodical claiming and selection and provided guidance to EV, WC and WH branches for use of the Bibz website for content selection.

Several CBS staff attended LEARN training at WMSC.

Collection Development Librarian Dan Wiig attended and assisted at Erin Collins' class for staff: eBooks: The Basics and Beyond on March 25. Dan also joined Eric Howes and DC Manager Raychel Lendis for a reverse inventory project at Blue Diamond Library.

The largest collection success this month was the Overdrive ebook for Project Hail Mary with a whopping 1,161 checkouts. The decision was made to offer simultaneous use for one week only, in part to make up for the impossibility of securing the audiobook which is an Amazon Audible exclusive.

### **Collection By the Numbers February 2026**

The District's total circulation for February was 903,598 of which 51% was derived from the use of e-media (i.e. e-books, e-audiobooks, streaming video, and digital magazines). Physical library material circulation was 441,333 and e-media circulation was 462,265. A breakdown of the e-media circulation by format follows:

- E-Books – 163,484
- E-Audiobooks – 210,441
- Magazines – 36,662
- Music – 36,567
- Video – 15,111

Boulder City and North Las Vegas customers have access to the District's Overdrive e-media collection, and the North Las Vegas Library District's customers accounted for approximately 6.7% of our Overdrive circulation while the Boulder City Library District's customers accounted for approximately 1.6%. Henderson Libraries accounted for 1% of Overdrive checkouts with 3,656 checkouts while LVCCLD accounted for 852 checkouts of Henderson's Overdrive content. Instant Digital cards generated 3.5% of Overdrive circulation with 16,333 checkouts. 924 new IDC users were created.

CBS staff added 1,438 titles with 11,190 new items to the District's collection, while 2,525 items were withdrawn from the library catalog in February. Collection Development staff added 35,555 e-books and e-audiobooks to the collection in February.

The Library at the Boulevard Mall had 39 items circulate in February and 8 items returned. The Sunrise Hospital Anytime Library also had six items checked out in the same period.

Cataloging added 11,190 new items to the library collection. There were 11,111 Hoopla music records in 58 languages including 7630 English title and 758 Spanish titles loaded to Sierra for February.

Cataloging removed 2,437 Hoopla records from Sierra and updated 767 OCLC holding records. There were 2524 ISBN updates sent to EBSCO for Novelist Select Catalog Enhancement Program for February.

403 bib records were loaded for Boulder City and four titles with four item records were loaded for North Las Vegas.

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### **Electronic Resources Department**

On March 11<sup>th</sup>, Electronic Resources Librarian Erin Collins attended the Youth Cultural Programming Committee meeting. Erin reviewed one Pride Month Program.

On March 12<sup>th</sup>, Electronic Resources Manager Suzanne Fayle, Youth Services Librarian Doris Cazares, Acquisitions Librarian Heather Brooks, Head of Collection & Bibliographic Services Rebecca Colbert met with MakeMake Biblioteca Digital representative Catalina Holguín to discuss the eBook collection, features, and subscription model.

On March 17<sup>th</sup>, Electronic Resources Librarian Stephanie LeClaire-Vazquez attended Stop the Bleed training.

On March 18<sup>th</sup>, Electronic Resources Librarian Erin Collins attended the Centennial Hills Library Teen Job Showcase planning meeting. Erin created a handout to promote online resources to teens who need help with the employment process.

The Electronic Resources Manager Suzanne Fayle attended the following district meetings:

- Adult Services Department Head Meeting 02/24
- DOC Meetings 02/25 & 03/04
- District Department Head Meeting 03/03
- Strategic Planning Committee 03/11

On March 3<sup>rd</sup>, Electronic Resources Manager participated in reviewing the Paycom HR system.

Electronic Resources Manager Suzanne Fayle & Electronic Resources Librarian Erin Collins attended a webinar called What's New in Newsbank. The webinar reviewed new features of two of our most popular online resources Access World News & Heritage Hub.

Electronic Resources Librarian Erin Collins & Electronic Resources Manager Suzanne Fayle attended the Novelist webinar Future Proof Your Library: How to Identify and Solve Training Challenges. Erin also attended the Niche Academy webinar How to Manage Up Without Melting Down.

On March 18<sup>th</sup>, Electronic Resources Librarian Ria Eufemio attended the Getting Started with Kanopy webinar to learn about the Kanopy streaming services platform.

#### Customer & Staff Assistance

The Electronic Resources Department helps patrons apply for eCards, use library resources and apps, and responds to reference inquiries. In February, the department addressed 687 emails received via the Ask account and handled 144 phone calls through the Ask phone line, totaling 14 hours and 11 minutes.

Electronic Resources Manager Suzanne Fayle worked with Senior Digital Content Specialist, Terrenz Vong on refreshing the Online Resources Tutorial webpage <https://thelibrarydistrict.org/tutorials/>

The webpage offers on-demand, brief tutorials that customers can view to learn about how to use The Library District's digital collection including databases, learning platforms, streaming services, language learning and more. Electronic Resources Librarian Erin Collins designed and published a tutorial for the online platform Get Set Up <https://my.nicheacademy.com/lvccld/course/91449> The

tutorials enhance customers' digital literacy, encourage independent learning, and support exploration of the digital collection.

In February customer on-demands Niche Academy tutorials had a total of 167 views. The most viewed tutorials were:

- Creativebug (19 views)
- Transparent Language (19 views)
- Brainfuse HelpNow (18 views)

#### Electronic Resources Training

Niche Academy staff on-demand tutorials saw a total of 289 views. The most viewed tutorials were:

- Gale Business Resources (66 views)
- New Library Cards & Online Resources Microlesson (30 views)
- Digital Toolbox: Online Resources for Youth Services (20 views)

On February 20<sup>th</sup>, Electronic Resources Librarian Erin Collins presented an overview of online resources to the Regional Adult Learning Program Supervisors, a total of 5 in attendance. The presentation aligned with the goals of the Adult Learning Program. Attendees learned about online resources that support language learning, workforce development, and high school equivalency.

On February 25<sup>th</sup>, Electronic Resources Librarian Erin Collins facilitated Gale Business Resources training for 11 staff members. The recorded session was uploaded to Niche Academy for on-demand viewing.

On March 12<sup>th</sup>, Electronic Resources Librarian Stephanie LeClaire-Vazquez facilitated Ancestry & HeritageQuest Training with a total of 20 staff members in attendance. The recorded session was uploaded to Niche Academy for on-demand viewing.

#### Electronic Resources Promotion

In February, 9,073 *Fresh Picks* eNewsletters were sent to customers. The most popular eNewsletters were New York Times Fiction Best Sellers (54% opened), Must-Read Books (54% opened) & Top Ten (53% opened). December saw 12 new *Fresh Picks* subscribers. The Library District has 1,197 unique subscribers who have subscribed to a total of 6,351 monthly subscriptions.

Electronic Resources Librarian Erin Collins coordinated with Branding & Marketing to have social media posts created to promote Kanopy's Women's History Month collection.

Electronic Resources Manager Suzanne Fayle worked with Branding & Marketing to update the bookmarks promoting the iPad lending program at the branches.

Electronic Resources Librarian Erin Collins created two new Quick Subject Guides based on feedback from staff: HiSET Resources & Resources for Skilled Trades. The quick subject guides are available to staff to print on demand and share with customers during reference interactions or programs and events.

Electronic Resources Librarian Erin Collins created a handout to promote online resources during Customer Appreciation week.

#### Device Management Support

The Electronic Resources Department supports the circulation & maintenance of iPads throughout the district. The department repairs iPads, replenishes supplies, & ensures the iPad kiosks are in working order. The total iPad circulation for February was 268. In February, the department resolved 19 iPad support tickets.

The Electronic Resources Department has completed the migration of the iPad kiosks. The new device management dashboard is secure and supports new iOS features.

Electronic Resources Manager Suzanne Fayle supervised the installation of iPad self-service kiosks at Spring Valley Library, Sunrise Library, and Summerlin Library. She coordinated closely with IT staff, the vendor StayConnected, and representatives from each branch to ensure a smooth installation process. The kiosks are now operational, with iPads already being checked out by customers.

Electronic Resources Librarian Stephanie LeClaire-Vazquez coordinated with General Services to deliver the ER Laptop Cart to 4 branches in support of 4 branch programs & computer center classes.

#### Monthly Electronic Resources Statistics

In February 2026, the total eMedia circulation was 462,265 & we had 316,644 retrievals usage for online resources.

**Distribution Center**

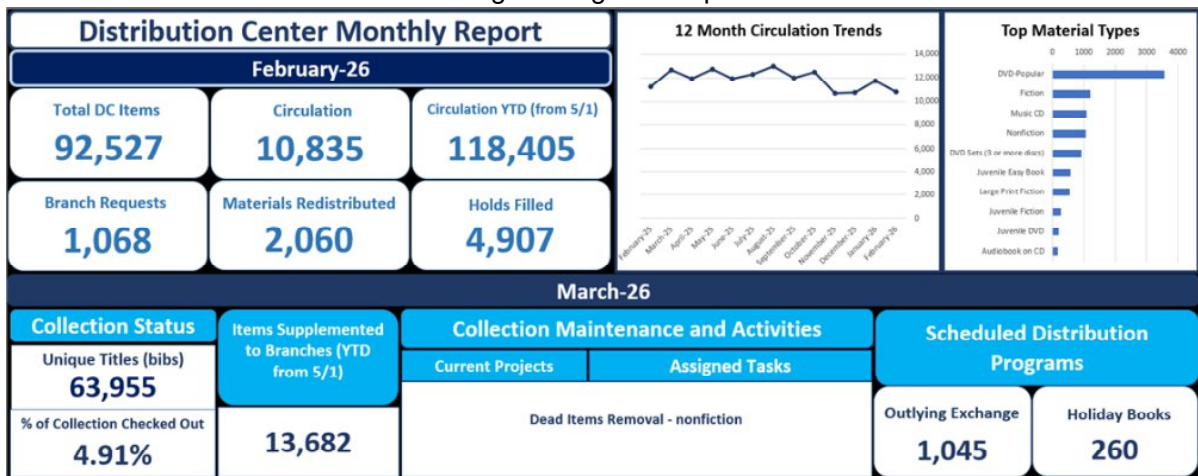
**Statistics for February 2026**

The Distribution Center collection currently consists of **92,527** items and **63,955** unique titles. The DC circulated **10,835** items in **February** and **4,907** items from the collection went to fill customer holds requests. Branches requested **1,068** items to add to their collections, and the DC redistributed an additional **2,060** popular items to where they are more likely to circulate. The DC also exchanged more than **1,045** items to the Greater Clark County libraries to aid in maintaining a responsive collection. Additionally, **260** holiday books were distributed to branches for the upcoming Easter and Passover holidays.

**Activities February 24 to March 23**

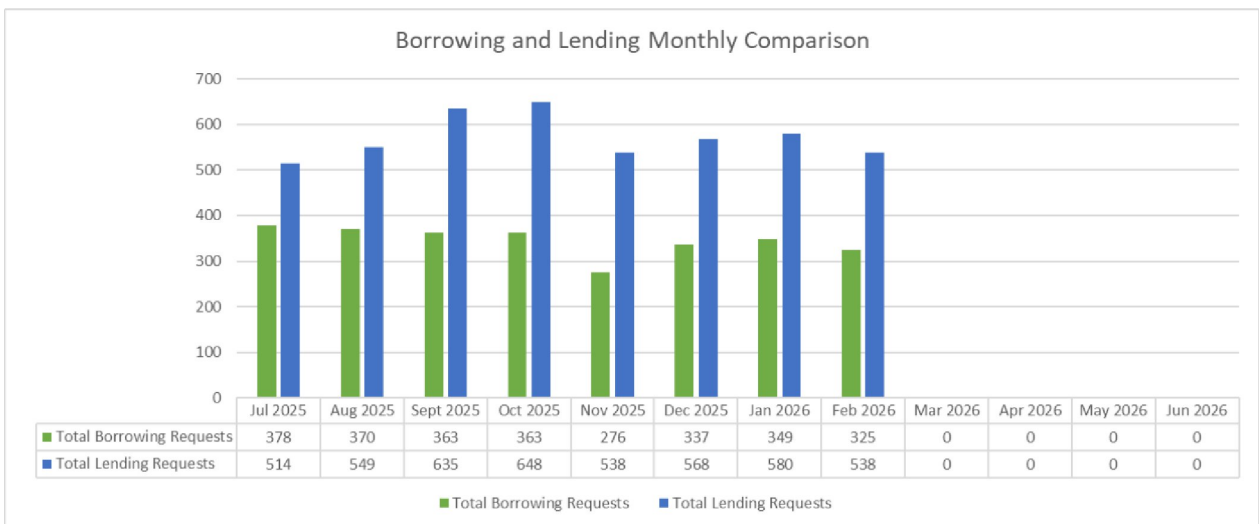
Raychel Lendis – Distribution Center Manager

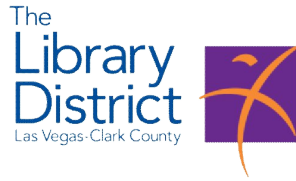
- **2/24** – Circulation Department Head, Toni Taylor, visited the DC to shop for popular dvds and TV series for the SM collection
- **2/27** – Met with new Volunteer Coordinator, Anna Campbell, for Rapid Update training and to tour the SW Warehouse
- **3/3** – Attended District Department Heads meeting
- **3/4** – Conducted one sessions of the *Decision Center and collectionHQ* training at the Spring Valley Library for branch staff
- **3/6** – Hosted Christo-Rey intern at the Distribution Center where they assisted with daily activities in the department
- **3/9 & 23** - Adult Collection Development Librarian, *Janie Rietesel*, visited the DC to assist in deselecting and redistributing materials to ensure a continuously responsive collection
- **3/12- 13** – Attended Sierra Managed Services Meetings
- **3/18** – Volunteer Coordinator, Anna Campbell, and LAll, Carolyn Rose, toured the Distribution Center to gain insight into operations.



**Interlibrary Loan (ILL):**

- During the month of February, there were 51 new ILL users.
- ILL received 302 LVCCLD customer requests to obtain materials from other libraries. ILL staff filled 89.7% of our customers' requests this month, and 79.5% of requests received were picked up by customers.
- LVCCLD received 523 requests to lend our items to other agencies this month. Additionally, this month's average turnaround time (time between when we receive a request, obtain the item, and prepare it to be shipped) was 1 day, 20 hours, and 38 minutes, 1:20:38.
- In February, there were 5 staff members who viewed the learning path Learn About Interlibrary Loan (ILL) in Niche Academy.





## ITEM VII.A.3.a.

### MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** Floresto Cabias, Chief Financial Officer

**DATE:** March 31, 2026

**SUBJECT:** Financial Services Report, April 2026

This memorandum summarizes the Financial Services (FS) Department's activities and project updates for the month of March 2026, and analytics compiled from the period of March 1 through March 31, 2026.

### Powerful People

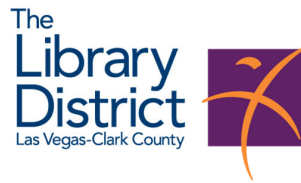
#### Administration

- **Jill Myers** attended a payroll software demonstration to evaluate system capabilities
- **Stephanie Ames** updated the Financial Services intranet page to support migration to a new environment
- **Financial Services Team** attended Public Employees' Retirement Information System training
- **Floresto Cabias** attended a tour of the West Las Vegas Library to the Department of Business and Industry with Executive Director Kelvin Watson and General Services Director John Vino
- **Martha Ford** visited Mesquite Library and Mesquite Learning Center, Meadows Library, and Centennial Hills Library to perform internal control procedures
- **Martha Ford** prepared Agreements for Services for performances scheduled for District-wide events
- **Martha Ford** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Navigator financial system
- **Martha Ford** prepared weekly bank deposits

#### Accounting

- Coded and verified all transactions (\$3.6 million for the month of March)
- Performed cash flow analysis
- Performed all payroll related duties, including Nevada Public Employees' Retirement System report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each branch location/department
- Reviewed and reconciled outstanding invoices
- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status reports for staff as requested
- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements

- Prepared and mailed Programming and Venues Services and FS invoices
- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and customer inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the West Las Vegas QALICB
- Performed all accounting functions related to the Las Vegas-Clark County Library District Foundation
- Administered the District's P-card and Amazon accounts



## MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** Floresto Cabias, Chief Financial Officer

**DATE:** March 31, 2026

**SUBJECT:** Financial Services Report, April 2026

This report includes the budget status reports for March 2026. The District collected 76% of budgeted General Fund revenues as of the date of these reports.

### **Property Tax Revenues**

The District collected \$63 million in property taxes, a 11% increase from the same period in the prior year. The rate of tax collections varies from month-to-month depending on the timing of payments made by taxpayers. The FY 2026 budgeted increase in property tax revenues is 11%.

### **Consolidated Sales Tax (CTX) Revenues**

CTX revenues show 58% collected so far this fiscal year. Revenues received in March represent collections for the month of January 2026. The State of Nevada distributes CTX collections two months after the month of collection.

For the first seven months of FY 2026, the District received \$1.6M more than the amount collected for the same period last fiscal year, an increase of 9%.

As discussed in previous reports, revenues continue to remain stable. The FY 2026 budget contemplates virtually flat CTX revenues when compared to actual revenues collected in FY 2025.

Staff will continue monitoring revenues closely.

### **Expenditures**

The General Fund spent 62% of the allocated budget for FY 2026, which is consistent with prior years for this time period. See the summary of expenditures by department in the reports below.

Staff will be available to answer questions.

**Las Vegas-Clark County Library District  
Statement of Revenues and Expenditures**

**General Fund - 100  
From 07/01/2025 Through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Revenues</b>				
Tax Revenue	\$ 63,006,117.76	\$ 76,223,146.00	\$ 13,217,028.24	17.34%
Intergovernmental Revenue	18,904,208.41	32,214,831.00	13,310,622.59	41.32%
Charges for Services	26,634.49	400,000.00	373,365.51	93.34%
Miscellaneous	2,398,317.27	2,200,000.00	(198,317.27)	-9.01%
<b>Total Revenues</b>	<b>\$ 84,335,277.93</b>	<b>\$ 111,037,977.00</b>	<b>\$ 26,702,699.07</b>	<b>24.05%</b>
<b>Expenditures</b>				
Salaries	\$ 28,296,862.51	\$ 43,780,090.00	\$ 15,483,227.49	35.37%
Benefits	13,252,404.17	20,847,740.00	7,595,335.83	36.43%
Supplies & Services	12,597,850.44	23,521,534.00	10,923,683.56	46.44%
Capital Outlay	10,136,312.19	15,800,000.00	5,663,687.81	35.85%
<b>Total Expenditures</b>	<b>\$ 64,283,429.31</b>	<b>\$ 103,949,364.00</b>	<b>\$ 39,665,934.69</b>	<b>38.16%</b>
<b>Excess of Revenues Over Expenditures</b>	<b>\$ 20,051,848.62</b>	<b>\$ 7,088,613.00</b>		

**Las Vegas-Clark County Library District**  
**Summary Budget Comparison**  
**By Department**

**General Fund - 100**  
**From 07/01/2025 Through 03/20/2026**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
110	Executive	\$ 538,671.28	\$ 982,499.00	\$ 443,827.72	45.17%
120	Admin - Library Operations	1,611,723.15	2,973,507.00	1,361,783.85	45.80%
200	Financial Services	1,362,312.44	2,136,074.12	773,761.68	36.22%
215	Community Outreach	615,044.38	1,135,065.00	520,020.62	45.81%
216	Youth Services	381,974.65	925,751.00	543,776.35	58.74%
217	Adult Services	320,812.01	772,159.00	451,346.99	58.45%
220	Business Strategies and Planning	304,817.14	1,108,857.00	804,039.86	72.51%
240	General Services	8,291,979.16	13,771,940.00	5,479,960.84	39.79%
250	Human Resources	1,722,961.22	3,239,095.00	1,516,133.78	46.81%
251	HR-Work Insurance	1,041,115.64	1,427,000.00	385,884.36	27.04%
260	Information Technology	4,670,883.52	7,722,861.00	3,051,977.48	39.52%
270	Literacy Services	76,304.15	863,449.00	787,144.85	91.16%
280	Branding and Marketing	2,197,561.39	3,653,009.88	1,455,448.49	39.84%
290	Electronic Resources	79,441.07	223,600.00	144,158.93	64.47%
310	Collection and Bibliographic Services	12,703,265.50	19,981,039.00	7,277,773.50	36.42%
320	Gallery Services	166,655.21	264,279.00	97,623.79	36.94%
330	Programming and Venues Services	3,024,977.55	4,943,995.00	1,919,017.45	38.82%
340	Community Engagement	433,065.97	717,866.00	284,800.03	39.67%
400	Library Operations	24,739,863.88	37,107,318.00	12,367,454.12	33.33%
<b>Total</b>		<b>\$ 64,283,429.31</b>	<b>\$ 103,949,364.00</b>	<b>\$ 39,665,934.69</b>	<b>38.16%</b>

**Las Vegas-Clark County Library District**  
**Summary Budget Comparison**  
**By Location**

**General Fund - 100**  
**Library Operations - Dept 400**  
**From 07/01/2025 Through 03/20/2026**

		YTD Actual	Budget	Variance Amount	Variance Percent
100	Blue Diamond Library	\$ 124,109.97	\$ 182,021.00	\$ 57,911.03	31.82%
110	Bunkerville Library	113,444.14	166,042.00	52,597.86	31.68%
120	Clark County Library	2,308,704.85	3,378,058.00	1,069,353.15	31.66%
130	Enterprise Library	1,258,261.30	1,846,702.00	588,440.70	31.86%
140	Goodsprings Library	88,444.54	161,618.00	73,173.46	45.28%
160	Indian Springs Library	137,268.10	196,825.00	59,556.90	30.26%
180	Laughlin Library	648,612.76	1,002,795.00	354,182.24	35.32%
190	Mesquite Library	1,022,740.76	1,507,382.00	484,641.24	32.15%
200	Moapa Town Library	105,416.33	152,017.00	46,600.67	30.65%
210	Moapa Valley Library	299,300.11	452,635.00	153,334.89	33.88%
220	Mount Charleston Library	121,053.87	151,528.00	30,474.13	20.11%
230	Rainbow Library	1,623,038.63	2,407,022.00	783,983.37	32.57%
240	Sahara West Library	2,188,499.55	3,309,894.00	1,121,394.45	33.88%
250	Sandy Valley Library	101,420.31	147,738.00	46,317.69	31.35%
260	Searchlight Library	103,776.74	150,654.00	46,877.26	31.12%
270	Spring Valley Library	1,536,702.99	2,244,529.00	707,826.01	31.54%
280	Summerlin Library	1,287,061.60	1,865,739.00	578,677.40	31.02%
290	Sunrise Library	1,395,456.18	1,957,920.00	562,463.82	28.73%
300	West Charleston Library	1,526,459.83	2,301,777.00	775,317.17	33.68%
310	West Las Vegas Library	1,810,956.32	3,244,497.00	1,433,540.68	44.18%
320	Whitney Library	1,457,431.47	2,172,052.00	714,620.53	32.90%
360	Meadows Library	130,110.47	191,245.00	61,134.53	31.97%
370	Centennial Hills Library	1,679,538.33	2,420,687.00	741,148.67	30.62%
380	Windmill Library	1,662,674.66	2,525,213.00	862,538.34	34.16%
390	East Las Vegas Library	1,652,664.98	2,455,167.00	802,502.02	32.69%
605	City Misdemeanant	37,966.00	54,136.00	16,170.00	29.87%
610	Clark County Detention Dept.	318,749.09	461,425.00	142,675.91	30.92%
<b>Total</b>		<b>\$ 24,739,863.88</b>	<b>\$ 37,107,318.00</b>	<b>\$ 12,367,454.12</b>	<b>33.33%</b>

Las Vegas-Clark County Library District  
 Summary Budget Comparison  
 By GL Account

**General Fund - 100**  
**From 07/01/2025 Through 03/20/2026**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
51100	Salaries - Full Time	\$ 23,236,272.03	\$ 35,814,401.00	\$ 12,578,128.97	35.12%
51200	Salaries - Part Time	3,909,675.37	6,608,755.00	2,699,079.63	40.84%
51300	Overtime Pay	47,876.10	60,000.00	12,123.90	20.21%
51400	Call Back Pay	13,797.00	15,448.00	1,651.00	10.69%
51500	Standby Pay	49,622.25	64,999.00	15,376.75	23.66%
51600	Longevity Pay	168,005.51	266,487.00	98,481.49	36.96%
51700	Separation Pay	550,703.94	650,000.00	99,296.06	15.28%
51800	Leave Buyout	320,910.31	500,000.00	179,089.69	35.82%
55100	Employees Retirement	8,645,229.63	13,547,140.00	4,901,910.37	36.18%
55200	Group Insurance	3,861,672.25	5,958,193.00	2,096,520.75	35.19%
55300	Workers' Comp. Payments	109,365.46	272,000.00	162,634.54	59.79%
55400	Medicare Coverage Expense	630,159.17	986,407.00	356,247.83	36.12%
55500	Unemployment Insurance	5,977.66	84,000.00	78,022.34	92.88%
61100	Office Supplies	355,243.84	584,650.00	229,406.16	39.24%
61110	Operating Supplies	381,231.07	1,147,524.12	766,293.05	66.78%
61120	Software & User Licenses	720,247.80	1,695,965.88	975,718.08	57.53%
61130	Software Maintenance	1,520,011.20	1,629,700.00	109,688.80	6.73%
61200	Book Materials & Supplies	52,689.30	96,000.00	43,310.70	45.12%
61205	Interlibrary Loan	374.47	3,000.00	2,625.53	87.52%
61210	Small Equipment	192,000.37	547,626.31	355,625.94	64.94%
61400	Equipment Repair & Maint.	614,405.33	965,571.00	351,165.67	36.37%
61410	Contracted Services	4,276,260.15	7,759,940.00	3,483,679.85	44.89%
61420	Building Repair & Maint.	278,333.39	400,000.00	121,666.61	30.42%
61500	Rental Expenses	39,082.62	83,450.00	44,367.38	53.17%
61600	Telephone	659,584.77	1,000,000.00	340,415.23	34.04%
61700	Utilities	1,329,283.86	2,500,000.00	1,170,716.14	46.83%
61800	Insurance & Bonds*	528,547.72	506,000.00	(22,547.72)	-4.46%
61900	Professional Services	294,875.34	1,416,150.00	1,121,274.66	79.18%
61910	Legal Services	109,148.32	364,000.00	254,851.68	70.01%
62200	Collection Agencies	-	2,000.00	2,000.00	100.00%
62300	Board Compensation	3,080.00	10,000.00	6,920.00	69.20%
62500	Postage	104,181.09	540,000.00	435,818.91	80.71%
62510	Advertising	329,239.17	468,000.00	138,760.83	29.65%
62600	Community Events	4,728.37	63,750.00	59,021.63	92.58%
62610	Staff Day	406.30	30,000.00	29,593.70	98.65%
62620	Recruitment	14,887.28	25,000.00	10,112.72	40.45%
62700	Education & Training	105,552.46	283,500.00	177,947.54	62.77%
62800	Travel & Transportation	121,276.93	263,400.00	142,123.07	53.96%
62900	Printing & Reproduction	262,880.08	391,953.00	129,072.92	32.93%
63000	Dues & Subscriptions	19,557.00	67,450.00	47,893.00	71.01%
65000	Miscellaneous Expenses	36,768.15	66,903.69	30,135.54	45.04%
65100	Bank Charges	48,974.06	60,000.00	11,025.94	18.38%
67000	Rental Expenses to QALICBs	195,000.00	350,000.00	155,000.00	44.29%
81700	Library Books	10,136,312.19	15,800,000.00	5,663,687.81	35.85%
<b>Total</b>		<b>\$ 64,283,429.31</b>	<b>\$ 103,949,364.00</b>	<b>\$ 39,665,934.69</b>	<b>38.16%</b>

\*Costs exceeded budget as renewal rates rose more sharply than expected

**Las Vegas-Clark County Library District  
Statement of Revenues and Expenditures**

**Grant Fund - 220  
From 07/01/2025 Through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Revenues</b>				
Intergovernmental Revenue	\$ 1,254,382.14	\$ 20,000,000.00	\$ 18,745,617.86	93.73%
<b>Total Revenues</b>	<u>\$ 1,254,382.14</u>	<u>\$ 20,000,000.00</u>	<u>\$ 18,745,617.86</u>	<u>93.73%</u>
<b>Expenditures</b>				
Salaries	\$ 861,681.88	\$ 1,302,700.00	\$ 441,018.12	33.85%
Benefits	433,464.10	700,000.00	266,535.90	38.08%
Supplies & Services	296,842.59	6,076,400.00	5,779,557.41	95.11%
Capital Outlay	12,169.40	11,920,900.00	11,908,730.60	99.90%
<b>Total Expenditures</b>	<u>\$ 1,604,157.97</u>	<u>\$ 20,000,000.00</u>	<u>\$ 18,395,842.03</u>	<u>91.98%</u>
<b>Deficit of Revenues Under Expenditures</b>	<u>\$ (349,775.83)</u>	<u>\$ -</u>		

Las Vegas-Clark County Library District  
 Summary Budget Comparison  
 By GL Account

**Grant Fund - 220**  
**From 07/01/2025 Through 03/20/2026**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
51100	Salaries - Full Time	\$ 783,325.06	\$ 900,000.00	\$ 116,674.94	12.96%
51200	Salaries - Part Time	76,957.62	400,000.00	323,042.38	80.76%
51300	Overtime Pay	197.52	1,000.00	802.48	80.25%
51600	Longevity Pay	1,201.68	1,700.00	498.32	29.31%
55100	Employees Retirement	285,442.67	400,000.00	114,557.33	28.64%
55200	Group Insurance	130,731.96	200,000.00	69,268.04	34.63%
55400	Medicare Coverage Expense	17,289.47	80,000.00	62,710.53	78.39%
61100	Office Supplies	7,507.77	400,000.00	392,492.23	98.12%
61110	Operating Supplies	61,283.38	131,000.00	69,716.62	53.22%
61120	Software & User Licenses	19,200.00	900,000.00	880,800.00	97.87%
61200	Book Materials & Supplies	31,678.53	50,000.00	18,321.47	36.64%
61210	Small Equipment	58,196.76	2,000,000.00	1,941,803.24	97.09%
61410	Contracted Services	63,342.78	68,900.00	5,557.22	8.07%
61900	Professional Services	43,190.00	61,000.00	17,810.00	29.20%
62700	Education & Training	-	1,000,000.00	1,000,000.00	100.00%
62800	Travel & Transportation	6,348.95	1,000,000.00	993,651.05	99.37%
62900	Printing & Reproduction	3,819.13	4,000.00	180.87	4.52%
63000	Dues & Subscriptions	1,779.78	500,000.00	498,220.22	99.64%
65000	Miscellaneous Expenses	495.51	2,400.00	1,904.49	79.35%
81600	Capital Equipment - Major	12,169.40	9,900,000.00	9,887,830.60	99.88%
81700	Library Books	-	2,000,000.00	2,000,000.00	100.00%
<b>Total</b>		<b>\$ 1,604,157.97</b>	<b>\$ 20,000,000.00</b>	<b>\$ 18,395,842.03</b>	<b>91.98%</b>

**Las Vegas-Clark County Library District  
Statement of Revenues and Expenditures**

**Gift Fund - 230  
From 07/01/2025 Through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Revenues</b>				
Miscellaneous	\$ 170,509.29	\$ 10,000,000.00	\$ 9,829,490.71	98.29%
<b>Total Revenues</b>	<u>\$ 170,509.29</u>	<u>\$ 10,000,000.00</u>	<u>\$ 9,829,490.71</u>	<u>98.29%</u>
<b>Expenditures</b>				
Salaries	\$ 4,354.45	\$ 100,000.00	\$ 95,645.55	95.65%
Benefits	333.11	100,000.00	99,666.89	99.67%
Supplies & Services	101,811.87	6,000,000.00	5,898,188.13	98.30%
Capital Outlay	2,348.89	3,800,000.00	3,797,651.11	99.94%
<b>Total Expenditures</b>	<u>\$ 108,848.32</u>	<u>\$ 10,000,000.00</u>	<u>\$ 9,891,151.68</u>	<u>98.91%</u>
<b>Excess of Revenues Over Expenditures</b>	<u>\$ 61,660.97</u>	<u>\$ -</u>		

Las Vegas-Clark County Library District  
 Summary Budget Comparison  
 By GL Account

**Gift Fund - 230**  
**From 07/01/2025 Through 03/20/2026**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
51100	Salaries - Full Time	\$ -	\$ 140,000.00	\$ 140,000.00	100.00%
51200	Salaries - Part Time	4,354.45	5,000.00	645.55	12.91%
55400	Medicare Coverage Expense	333.11	5,000.00	4,666.89	93.34%
61100	Office Supplies	1,448.88	5,000,000.00	4,998,551.12	99.97%
61110	Operating Supplies	27,129.59	800,000.00	772,870.41	96.61%
61210	Small Equipment	34,245.42	505,000.00	470,754.58	93.22%
61420	Building Repair & Maint.	28,180.00	30,000.00	1,820.00	6.07%
61900	Professional Services	2,900.00	10,000.00	7,100.00	71.00%
62600	Community Events	505.40	2,500.00	1,994.60	79.78%
65000	Miscellaneous Expenses	7,402.58	500,000.00	492,597.42	98.52%
81600	Capital Equipment - Major	-	3,000,000.00	3,000,000.00	100.00%
81700	Library Books	2,348.89	2,500.00	151.11	6.04%
<b>Total</b>		<b>\$ 108,848.32</b>	<b>\$ 10,000,000.00</b>	<b>\$ 9,891,151.68</b>	<b>98.91%</b>

**Las Vegas-Clark County Library District  
Statement of Revenues and Expenditures**

**Capital Projects Fund - 510  
From 07/01/2025 Through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Revenues</b>				
Miscellaneous	\$ 1,334,825.91	\$ 1,500,000.00	\$ 165,174.09	11.01%
<b>Total Revenues</b>	<u>\$ 1,334,825.91</u>	<u>\$ 1,500,000.00</u>	<u>\$ 165,174.09</u>	<u>11.01%</u>
<b>Expenditures</b>				
Supplies & Services	\$ 12,562,016.50	\$ 12,662,550.00	\$ 100,533.50	0.79%
Capital Outlay	1,328,785.85	11,426,031.00	10,097,245.15	88.37%
<b>Total Expenditures</b>	<u>\$ 13,890,802.35</u>	<u>\$ 24,088,581.00</u>	<u>\$ 10,197,778.65</u>	<u>42.33%</u>
<b>Deficit of Revenues Under Expenditures</b>	<u>\$ (12,555,976.44)</u>			

Las Vegas-Clark County Library District  
 Summary Budget Comparison  
 By GL Account

**Capital Projects Fund - 510**  
**From 07/01/2025 Through 03/20/2026**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
61110	Operating Supplies	\$ 10,325.02	\$ 16,000.00	\$ 5,674.98	35.47%
61130	Software Maintenance	10,154.00	495,000.00	484,846.00	97.95%
61210	Small Equipment	156,892.01	1,000,000.00	843,107.99	84.31%
61400	Equipment Repair & Maint.	1,370.00	5,000.00	3,630.00	72.60%
61410	Contracted Services	74,213.30	500,000.00	425,786.70	85.16%
61420	Building Repair & Maint.	265,189.95	400,000.00	134,810.05	33.70%
61500	Rental Expenses	16,096.09	20,000.00	3,903.91	19.52%
61600	Telephone	421,334.90	1,220,000.00	798,665.10	65.46%
61900	Professional Services	207,402.62	220,000.00	12,597.38	5.73%
62500	Postage	33.90	2,424.00	2,390.10	98.60%
62900	Printing & Reproduction	5,690.23	10,157.00	4,466.77	43.98%
65000	Miscellaneous Expenses	9,765,476.86	10,000,000.00	234,523.14	2.35%
65100	Bank Charges	59,429.63	500,000.00	440,570.37	88.11%
66000	Contribution to QALICBs	1,568,407.99	2,000,000.00	431,592.01	21.58%
81400	Construction in Progress	682,155.36	1,900,000.00	1,217,844.64	64.10%
81500	Capital Improvements	13,630.00	200,000.00	186,370.00	93.19%
81600	Capital Equipment - Major	517,461.13	5,000,000.00	4,482,538.87	89.65%
81700	Library Books	115,539.36	600,000.00	484,460.64	80.74%
<b>Total</b>		<b>\$ 13,890,802.35</b>	<b>\$ 24,088,581.00</b>	<b>\$ 10,197,778.65</b>	<b>42.33%</b>

**Las Vegas-Clark County Library District**  
**Encumbrance Budget**  
**By Project**

**Project 2050 - Furniture Replacement**  
**From 07/01/2025 through 03/20/2026**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Expenditures</b>					
61210	Small Equipment	\$ 18,088.65	\$ 150,000.00	\$ 131,911.35	87.94%
	<b>Total Expenditures</b>	<b>\$ 18,088.65</b>	<b>\$ 150,000.00</b>	<b>\$ 131,911.35</b>	<b>87.94%</b>

**Las Vegas-Clark County Library District**  
**Encumbrance Budget**  
**By Project**

**Project 2200 - Financial Services**  
**From 07/01/2025 through 03/20/2026**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Expenditures</b>					
61110	Operating Supplies	\$ 1,289.50	\$ 4,500.00	\$ 3,210.50	71.34%
61210	Small Equipment	5,033.00	150,000.00	144,967.00	96.64%
65100	Bank Charges	38,285.34	150,500.00	112,214.66	74.56%
81500	Capital Improvements	-	200,000.00	200,000.00	100.00%
<b>Total Expenditures</b>		<b>\$ 44,607.84</b>	<b>\$ 505,000.00</b>	<b>\$ 460,392.16</b>	<b>91.17%</b>

**Las Vegas-Clark County Library District**  
**Encumbrance Budget**  
**By Project**

**Project 4010 - IT - Tech Replacements & Upgrades**  
**From 07/01/2025 through 03/20/2026**

<b>510</b>					
<b>Capital Projects Fund</b>					
		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Expenditures</b>					
61110	Operating Supplies	\$ 479.42	\$ 1,000.00	\$ 520.58	52.06%
61210	Small Equipment	64,869.29	1,244,000.00	1,179,130.71	94.79%
61410	Contracted Services	57,525.26	500,000.00	442,474.74	88.49%
61600	Telephone	421,334.90	990,374.00	569,039.10	57.46%
81600	Capital Equipment - Major	489,196.47	2,000,000.00	1,510,803.53	75.54%
<b>Total Expenditures</b>		<b>\$ 1,033,405.34</b>	<b>\$ 4,735,374.00</b>	<b>\$ 3,701,968.66</b>	<b>78.18%</b>

**Las Vegas-Clark County Library District**  
**Encumbrance Budget**  
**By Project**

**Project 5010 - Bldg Repair & Maintenance**  
**From 07/01/2025 through 03/20/2026**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Expenditures</b>					
61210	Small Equipment	\$ 19,743.12	\$ 1,000,000.00	\$ 980,256.88	98.03%
61420	Building Repair & Maint.	264,874.95	1,300,000.00	1,035,125.05	79.63%
61900	Professional Services	15,600.00	1,025,000.00	1,009,400.00	98.48%
81600	Capital Equipment - Major	-	1,000,000.00	1,000,000.00	100.00%
<b>Total Expenditures</b>		<b>\$ 300,218.07</b>	<b>\$ 4,325,000.00</b>	<b>\$ 4,024,781.93</b>	<b>93.06%</b>

**Las Vegas-Clark County Library District**  
**Encumbrance Budget**  
**By Project**

**Project 5015 - Capital Construction**  
**From 07/01/2025 through 03/20/2026**

**510**  
**Capital Projects Fund**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Expenditures</b>				
61110 Operating Supplies	\$ 8,556.10	\$ 10,000.00	\$ 1,443.90	14.44%
61130 Software Maintenance	10,154.00	70,000.00	59,846.00	85.49%
61210 Small Equipment	48,087.67	300,000.00	251,912.33	83.97%
61410 Contracted Services	16,688.04	17,000.00	311.96	1.84%
61420 Building Repair & Maint.	315.00	5,000.00	4,685.00	93.70%
61500 Rental Expenses	16,096.09	20,000.00	3,903.91	19.52%
61900 Professional Services	63,937.62	100,000.00	36,062.38	36.06%
62500 Postage	33.90	1,000.00	966.10	96.61%
62900 Printing & Reproduction	5,690.23	10,000.00	4,309.77	43.10%
65000 Miscellaneous Expenses	9,764,726.86	9,765,000.00	273.14	0.00%
66000 Contribution to QALICBs	1,568,407.99	1,570,000.00	1,592.01	0.10%
81400 Construction in Progress	682,155.36	1,000,000.00	317,844.64	31.78%
81600 Capital Equipment - Major	4,110.89	132,000.00	127,889.11	96.89%
<b>Total Expenditures</b>	<b>\$ 12,188,959.75</b>	<b>\$ 13,000,000.00</b>	<b>\$ 811,040.25</b>	<b>6.24%</b>

**Las Vegas-Clark County Library District**  
**Encumbrance Budget**  
**By Project**

**Project 5020 - CE Projects**  
**From 07/01/2025 through 03/20/2026**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Expenditures</b>					
81500	Capital Improvements	\$ 14,700.28	\$ 613,050.00	\$ 598,349.72	97.60%
	<b>Total Expenditures</b>	<b>\$ 14,700.28</b>	<b>\$ 613,050.00</b>	<b>\$ 598,349.72</b>	<b>97.60%</b>

**Las Vegas-Clark County Library District**  
**Encumbrance Budget**  
**By Project**

**Project 7010 - Library Materials**  
**From 07/01/2025 through 03/20/2026**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Expenditures</b>					
81700	Library Books	\$ 115,539.36	\$ 610,157.00	\$ 494,617.64	81.06%
	<b>Total Expenditures</b>	<b>\$ 115,539.36</b>	<b>\$ 610,157.00</b>	<b>\$ 494,617.64</b>	<b>81.06%</b>

**Las Vegas-Clark County Library District**  
**Encumbrance Budget**  
**By Project**

**Project 9010 - Vehicle Purchase and Replacement**  
**From 07/01/2025 through 03/20/2026**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Expenditures</b>					
81600	Capital Equipment - Major	\$ -	\$ 150,000.00	\$ 150,000.00	100.00%
	<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>100.00%</b>

**Las Vegas-Clark County Library District**  
**Statement of Revenues and Expenditures**

**Debt Service Fund - 610**  
**From 07/01/2025 Through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
<b>Revenues</b>				
Tax Revenue	\$ -	\$ -	\$ -	
Miscellaneous	-	10,000.00	10,000.00	100.00%
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>100.00%</b>
<b>Expenditures</b>				
Supplies & Services	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>100.00%</b>
<b>Excess (Deficit) Revenues of Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>		

Las Vegas-Clark County Library District  
 Summary Budget Comparison  
 By GL Account

**Debt Service Fund - 610**  
**From 07/01/2025 Through 03/20/2026**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>	<b>Variance Percent</b>
65100	Bank Charges	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
	<b>Total</b>	<b>\$ -</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>100.00%</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
Page 24

**General Fund - 100**  
**Executive - 110**  
**From 07/01/2025 through 03/20/2026**

	YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 299,503.87	\$ 444,293.00	\$ 144,789.13
<b>Total Salaries and Wages</b>	<b>\$ 299,503.87</b>	<b>\$ 444,293.00</b>	<b>\$ 144,789.13</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 81,416.51	\$ 163,278.00	\$ 81,861.49
55200 Group Insurance	15,927.45	42,736.00	26,808.55
55400 Medicare Coverage Expense	4,736.75	6,442.00	1,705.25
<b>Total Employee Benefits</b>	<b>\$ 102,080.71</b>	<b>\$ 212,456.00</b>	<b>\$ 110,375.29</b>
<b>Services and Supplies</b>			
61100 Office Supplies	\$ 412.58	\$ 3,500.00	\$ 3,087.42
61110 Operating Supplies	784.38	2,000.00	1,215.62
61120 Software & User Licenses	45,629.82	46,000.00	370.18
61210 Small Equipment	-	10,000.00	10,000.00
61900 Professional Services	2,308.25	75,000.00	72,691.75
61910 Legal Services	54,377.50	75,000.00	20,622.50
62300 Board Compensation	3,080.00	10,000.00	6,920.00
62600 Community Events	1,305.00	15,000.00	13,695.00
62700 Education & Training	1,323.00	4,000.00	2,677.00
62800 Travel & Transportation***	12,481.31	25,000.00	12,518.69
62900 Printing & Reproduction	-	250.00	250.00
63000 Dues & Subscriptions	14,205.00	30,000.00	15,795.00
65000 Miscellaneous Expenses	1,179.86	30,000.00	28,820.14
<b>Total Services and Supplies</b>	<b>\$ 137,086.70</b>	<b>\$ 325,750.00</b>	<b>\$ 188,663.30</b>
<b>Total Executive-110</b>	<b>\$ 538,671.28</b>	<b>\$ 982,499.00</b>	<b>\$ 443,827.72</b>

\*\*\*The Travel and Transportation Budget also accounts for costs incurred by the Board of Trustees

Las Vegas-Clark County Library District  
Department Expenditures

**General Fund - 100**  
**Admin - Library Operations - 120**  
**From 07/01/2025 through 03/20/2026**

	YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 923,327.01	\$ 1,512,894.00	\$ 589,566.99
51200 Salaries - Part Time	-	209,614.00	209,614.00
51600 Longevity Pay	10,196.21	12,914.00	2,717.79
<b>Total Salaries and Wages</b>	<b>\$ 933,523.22</b>	<b>\$ 1,735,422.00</b>	<b>\$ 801,898.78</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 339,558.08	\$ 602,825.00	\$ 263,266.92
55200 Group Insurance	132,703.96	184,301.00	51,597.04
55400 Medicare Coverage Expense	13,745.64	31,059.00	17,313.36
<b>Total Employee Benefits</b>	<b>\$ 486,007.68</b>	<b>\$ 818,185.00</b>	<b>\$ 332,177.32</b>
<b>Services and Supplies</b>			
61110 Operating Supplies	\$ 50,137.82	\$ 51,000.00	\$ 862.18
61120 Software & User Licenses	19,267.96	19,900.00	632.04
61130 Software Maintenance	430.00	50,000.00	49,570.00
61205 Interlibrary Loan	-	1,500.00	1,500.00
61210 Small Equipment	39,842.83	130,000.00	90,157.17
61400 Equipment Repair & Maint.	1,052.19	5,000.00	3,947.81
61410 Contracted Services	60,559.60	123,000.00	62,440.40
61500 Rental Expenses	12.00	1,000.00	988.00
62700 Education & Training	10,268.62	18,500.00	8,231.38
62800 Travel & Transportation	10,621.23	20,000.00	9,378.77
<b>Total Services and Supplies</b>	<b>\$ 192,192.25</b>	<b>\$ 419,900.00</b>	<b>\$ 227,707.75</b>
<b>Total Admin - Library Operations-120</b>	<b>\$ 1,611,723.15</b>	<b>\$ 2,973,507.00</b>	<b>\$ 1,361,783.85</b>

**Las Vegas-Clark County Library District  
Department Expenditures**

**General Fund - 100  
Financial Services - 200  
From 07/01/2025 through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 491,731.58	\$ 714,027.00	\$ 222,295.42
51200 Salaries - Part Time	-	19,064.00	19,064.00
51300 Overtime Pay	6,675.26	-	(6,675.26)
51600 Longevity Pay	1,500.00	2,300.00	800.00
<b>Total Salaries and Wages</b>	<b>\$ 499,906.84</b>	<b>\$ 735,391.00</b>	<b>\$ 235,484.16</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 180,318.76	\$ 263,250.00	\$ 82,931.24
55200 Group Insurance	74,566.93	88,358.00	13,791.07
55400 Medicare Coverage Expense	7,242.73	11,845.00	4,602.27
<b>Total Employee Benefits</b>	<b>\$ 262,128.42</b>	<b>\$ 363,453.00</b>	<b>\$ 101,324.58</b>
<b>Services and Supplies</b>			
61110 Operating Supplies	\$ 1,173.14	\$ 6,000.12	\$ 4,826.98
61130 Software Maintenance	43,407.48	110,000.00	66,592.52
61210 Small Equipment	1,226.31	1,226.31	-
61400 Equipment Repair & Maint.	82,819.36	90,000.00	7,180.64
61410 Contracted Services	39,590.31	90,000.00	50,409.69
61900 Professional Services	69,415.00	100,000.00	30,585.00
61910 Legal Services	-	3,000.00	3,000.00
62200 Collection Agencies	-	2,000.00	2,000.00
62500 Postage	75,584.64	90,000.00	14,415.36
62510 Advertising	4,865.29	15,000.00	10,134.71
62700 Education & Training	482.50	5,000.00	4,517.50
62800 Travel & Transportation	692.50	3,000.00	2,307.50
63000 Dues & Subscriptions	3,322.00	6,000.00	2,678.00
65000 Miscellaneous Expenses	33,724.59	106,003.69	72,279.10
65100 Bank Charges	48,974.06	60,000.00	11,025.94
67000 Rental Expenses to QALICBs	195,000.00	350,000.00	155,000.00
<b>Total Services and Supplies</b>	<b>\$ 600,277.18</b>	<b>\$ 1,037,230.12</b>	<b>\$ 436,952.94</b>
<b>Total Financial Services-200</b>	<b>\$ 1,362,312.44</b>	<b>\$ 2,136,074.12</b>	<b>\$ 773,761.68</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**Community Outreach - 215**  
**From 07/01/2025 through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 370,932.00	\$ 601,508.00	\$ 230,576.00
51200 Salaries - Part Time	-	63,388.00	63,388.00
51300 Overtime Pay	619.34	-	(619.34)
51600 Longevity Pay	2,288.68	3,533.00	1,244.32
<b>Total Salaries and Wages</b>	<b>\$ 373,840.02</b>	<b>\$ 668,429.00</b>	<b>\$ 294,588.98</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 135,893.27	\$ 222,352.00	\$ 86,458.73
55200 Group Insurance	58,364.84	95,912.00	37,547.16
55400 Medicare Coverage Expense	5,345.25	13,622.00	8,276.75
<b>Total Employee Benefits</b>	<b>\$ 199,603.36</b>	<b>\$ 331,886.00</b>	<b>\$ 132,282.64</b>
<b>Services and Supplies</b>			
61110 Operating Supplies	\$ 24,923.86	\$ 41,000.00	\$ 16,076.14
61120 Software & User Licenses	1,144.01	11,000.00	9,855.99
61210 Small Equipment	4,482.99	16,000.00	11,517.01
61410 Contracted Services	-	10,000.00	10,000.00
62600 Community Events	2,131.17	8,000.00	5,868.83
62700 Education & Training	4,014.73	11,000.00	6,985.27
62800 Travel & Transportation	4,904.24	27,000.00	22,095.76
62900 Printing & Reproduction	-	10,000.00	10,000.00
63000 Dues & Subscriptions	-	750.00	750.00
<b>Total Services and Supplies</b>	<b>\$ 41,601.00</b>	<b>\$ 134,750.00</b>	<b>\$ 93,149.00</b>
<b>Total Community Outreach-215</b>	<b>\$ 615,044.38</b>	<b>\$ 1,135,065.00</b>	<b>\$ 520,020.62</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

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**General Fund - 100**  
**Youth Services - 216**  
**From 07/01/2025 through 03/20/2026**

	YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 151,864.92	\$ 267,911.00	\$ 116,046.08
51600 Longevity Pay	1,526.28	2,339.00	812.72
<b>Total Salaries and Wages</b>	<b>\$ 153,391.20</b>	<b>\$ 270,250.00</b>	<b>\$ 116,858.80</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 56,757.85	\$ 99,317.00	\$ 42,559.15
55200 Group Insurance	14,017.57	25,715.00	11,697.43
55400 Medicare Coverage Expense	2,188.43	3,919.00	1,730.57
<b>Total Employee Benefits</b>	<b>\$ 72,963.85</b>	<b>\$ 128,951.00</b>	<b>\$ 55,987.15</b>
<b>Services and Supplies</b>			
61110 Operating Supplies	\$ 69,431.17	\$ 236,350.00	\$ 166,918.83
61120 Software & User Licenses	484.75	1,500.00	1,015.25
61210 Small Equipment	1,742.14	15,750.00	14,007.86
61410 Contracted Services	82,218.00	261,700.00	179,482.00
61500 Rental Expenses	960.00	1,500.00	540.00
62600 Community Events	-	750.00	750.00
62700 Education & Training	600.00	3,000.00	2,400.00
62800 Travel & Transportation	183.54	6,000.00	5,816.46
<b>Total Services and Supplies</b>	<b>\$ 155,619.60</b>	<b>\$ 526,550.00</b>	<b>\$ 370,930.40</b>
<b>Total Youth Services-216</b>	<b>\$ 381,974.65</b>	<b>\$ 925,751.00</b>	<b>\$ 543,776.35</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**Adult Services - 217**  
**From 07/01/2025 through 03/20/2026**

	YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 135,075.31	\$ 193,349.00	\$ 58,273.69
51600 Longevity Pay	1,686.52	2,580.00	893.48
<b>Total Salaries and Wages</b>	<b>\$ 136,761.83</b>	<b>\$ 195,929.00</b>	<b>\$ 59,167.17</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 50,717.57	\$ 72,004.00	\$ 21,286.43
55200 Group Insurance	19,886.24	25,025.00	5,138.76
55400 Medicare Coverage Expense	2,001.08	2,841.00	839.92
<b>Total Employee Benefits</b>	<b>\$ 72,604.89</b>	<b>\$ 99,870.00</b>	<b>\$ 27,265.11</b>
<b>Services and Supplies</b>			
61110 Operating Supplies	\$ 32,738.51	\$ 157,860.00	\$ 125,121.49
61120 Software & User Licenses	294.82	2,750.00	2,455.18
61210 Small Equipment	1,783.81	26,500.00	24,716.19
61410 Contracted Services	75,478.54	278,250.00	202,771.46
61500 Rental Expenses	560.00	4,250.00	3,690.00
62600 Community Events	-	750.00	750.00
62700 Education & Training	-	2,000.00	2,000.00
62800 Travel & Transportation	589.61	4,000.00	3,410.39
<b>Total Services and Supplies</b>	<b>\$ 111,445.29</b>	<b>\$ 476,360.00</b>	<b>\$ 364,914.71</b>
<b>Total Adult Services-217</b>	<b>\$ 320,812.01</b>	<b>\$ 772,159.00</b>	<b>\$ 451,346.99</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

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**General Fund - 100**  
**Business Strategies and Planning - 220**  
**From 07/01/2025 through 03/20/2026**

		YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>				
51100	Salaries - Full Time	\$ 201,078.83	\$ 395,878.00	\$ 194,799.17
<b>Total Salaries and Wages</b>		<b>\$ 201,078.83</b>	<b>\$ 395,878.00</b>	<b>\$ 194,799.17</b>
<b>Employee Benefits</b>				
55100	Employees Retirement	\$ 73,208.72	\$ 145,485.00	\$ 72,276.28
55200	Group Insurance	12,442.83	43,254.00	30,811.17
55400	Medicare Coverage Expense	2,896.15	5,740.00	2,843.85
<b>Total Employee Benefits</b>		<b>\$ 88,547.70</b>	<b>\$ 194,479.00</b>	<b>\$ 105,931.30</b>
<b>Services and Supplies</b>				
61100	Office Supplies	\$ -	\$ 5,000.00	\$ 5,000.00
61110	Operating Supplies	153.96	3,750.00	3,596.04
61410	Contracted Services	-	14,000.00	14,000.00
61900	Professional Services	11,800.00	399,750.00	387,950.00
62510	Advertising	-	25,000.00	25,000.00
62600	Community Events	-	25,000.00	25,000.00
62800	Travel & Transportation	3,236.65	25,000.00	21,763.35
63000	Dues & Subscriptions	-	11,000.00	11,000.00
65000	Miscellaneous Expenses	-	10,000.00	10,000.00
<b>Total Services and Supplies</b>		<b>\$ 15,190.61</b>	<b>\$ 518,500.00</b>	<b>\$ 503,309.39</b>
<b>Total Business Strategies and Planning-220</b>		<b>\$ 304,817.14</b>	<b>\$ 1,108,857.00</b>	<b>\$ 804,039.86</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**General Services - 240**  
**From 07/01/2025 through 03/20/2026**

		YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>				
51100	Salaries - Full Time	\$ 1,519,787.18	\$ 2,277,695.00	\$ 757,907.82
51200	Salaries - Part Time	52,538.18	112,989.00	60,450.82
51300	Overtime Pay	14,597.26	20,000.00	5,402.74
51400	Call Back Pay	13,797.00	15,058.00	1,261.00
51500	Standby Pay	49,622.25	64,999.00	15,376.75
51600	Longevity Pay	4,840.87	7,571.00	2,730.13
<b>Total Salaries and Wages</b>		<b>\$ 1,655,182.74</b>	<b>\$ 2,498,312.00</b>	<b>\$ 843,129.26</b>
<b>Employee Benefits</b>				
55100	Employees Retirement	\$ 574,507.40	\$ 869,256.00	\$ 294,748.60
55200	Group Insurance	316,671.02	460,641.00	143,969.98
55400	Medicare Coverage Expense	27,080.75	42,941.00	15,860.25
<b>Total Employee Benefits</b>		<b>\$ 918,259.17</b>	<b>\$ 1,372,838.00</b>	<b>\$ 454,578.83</b>
<b>Services and Supplies</b>				
61100	Office Supplies	\$ 7,567.19	\$ 15,000.00	\$ 7,432.81
61110	Operating Supplies	115,565.96	350,000.00	234,434.04
61130	Software Maintenance	55,478.39	79,700.00	24,221.61
61210	Small Equipment	10,429.21	40,000.00	29,570.79
61400	Equipment Repair & Maint.	92,293.56	95,000.00	2,706.44
61410	Contracted Services	3,279,101.94	5,836,590.00	2,557,488.06
61420	Building Repair & Maint.	278,333.39	400,000.00	121,666.61
61500	Rental Expenses	4,607.97	20,000.00	15,392.03
61700	Utilities	1,329,283.86	2,500,000.00	1,170,716.14
61800	Insurance & Bonds***	528,547.72	506,000.00	(22,547.72)
61900	Professional Services	13,147.42	15,000.00	1,852.58
61910	Legal Services	-	10,000.00	10,000.00
62510	Advertising	-	8,000.00	8,000.00
62700	Education & Training	2,300.00	5,000.00	2,700.00
62800	Travel & Transportation	67.06	1,000.00	932.94
62900	Printing & Reproduction	-	500.00	500.00
63000	Dues & Subscriptions	-	5,000.00	5,000.00
65000	Miscellaneous Expenses	1,813.58	14,000.00	12,186.42
<b>Total Services and Supplies</b>		<b>\$ 5,718,537.25</b>	<b>\$ 9,900,790.00</b>	<b>\$ 4,182,252.75</b>
<b>Total General Services-240</b>		<b>\$ 8,291,979.16</b>	<b>\$ 13,771,940.00</b>	<b>\$ 5,479,960.84</b>

\*\*\*Costs exceeded budget as renewal rates rose more sharply than expected

**Las Vegas-Clark County Library District  
Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**Human Resources - 250**  
**From 07/01/2025 through 03/20/2026**

	YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 758,193.59	\$ 1,169,421.00	\$ 411,227.41
51300 Overtime Pay	357.80	-	(357.80)
<b>Total Salaries and Wages</b>	<b>\$ 758,551.39</b>	<b>\$ 1,169,421.00</b>	<b>\$ 410,869.61</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 275,367.42	\$ 429,762.00	\$ 154,394.58
55200 Group Insurance	120,989.93	173,440.00	52,450.07
55400 Medicare Coverage Expense	11,073.07	16,957.00	5,883.93
55500 Unemployment Insurance	5,977.66	84,000.00	78,022.34
<b>Total Employee Benefits</b>	<b>\$ 413,408.08</b>	<b>\$ 704,159.00</b>	<b>\$ 290,750.92</b>
<b>Services and Supplies</b>			
61110 Operating Supplies	\$ 5,727.48	\$ 15,015.00	\$ 9,287.52
61130 Software Maintenance	155,438.99	240,000.00	84,561.01
61210 Small Equipment	145.79	1,000.00	854.21
61400 Equipment Repair & Maint.	-	250.00	250.00
61410 Contracted Services	195,566.49	198,000.00	2,433.51
61900 Professional Services	7,124.63	430,000.00	422,875.37
61910 Legal Services	54,770.82	260,000.00	205,229.18
62600 Community Events	-	2,250.00	2,250.00
62610 Staff Day	406.30	30,000.00	29,593.70
62620 Recruitment	14,887.28	25,000.00	10,112.72
62700 Education & Training	80,715.23	100,000.00	19,284.77
62800 Travel & Transportation	36,158.74	50,000.00	13,841.26
63000 Dues & Subscriptions	60.00	4,000.00	3,940.00
65000 Miscellaneous Expenses	-	10,000.00	10,000.00
<b>Total Services and Supplies</b>	<b>\$ 551,001.75</b>	<b>\$ 1,365,515.00</b>	<b>\$ 814,513.25</b>
<b>Total Human Resources-250</b>	<b>\$ 1,722,961.22</b>	<b>\$ 3,239,095.00</b>	<b>\$ 1,516,133.78</b>

**Las Vegas-Clark County Library District  
Department Expenditures**

**General Fund - 100  
HR-Work Insurance - 251  
From 07/01/2025 through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>
<b>Salaries and Wages</b>			
51700 Separation Pay	\$ 550,703.94	\$ 620,000.00	\$ 69,296.06
51800 Leave Buyout	320,910.31	330,000.00	9,089.69
<b>Total Salaries and Wages</b>	<b>\$ 871,614.25</b>	<b>\$ 950,000.00</b>	<b>\$ 78,385.75</b>
<b>Employee Benefits</b>			
55200 Group Insurance	\$ 60,135.93	\$ 205,000.00	\$ 144,864.07
55300 Workers' Comp. Payments	109,365.46	272,000.00	162,634.54
<b>Total Employee Benefits</b>	<b>\$ 169,501.39</b>	<b>\$ 477,000.00</b>	<b>\$ 307,498.61</b>
<b>Total HR-Work Insurance-251</b>	<b>\$ 1,041,115.64</b>	<b>\$ 1,427,000.00</b>	<b>\$ 385,884.36</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**Information Technology - 260**  
**From 07/01/2025 through 03/20/2026**

		YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>				
51100	Salaries - Full Time	\$ 1,253,307.04	\$ 2,033,256.00	\$ 779,948.96
51200	Salaries - Part Time	-	40,450.00	40,450.00
51300	Overtime Pay	16,543.54	25,000.00	8,456.46
51400	Call Back Pay	-	390.00	390.00
51600	Longevity Pay	4,711.78	7,444.00	2,732.22
<b>Total Salaries and Wages</b>		<b>\$ 1,274,562.36</b>	<b>\$ 2,106,540.00</b>	<b>\$ 831,977.64</b>
<b>Employee Benefits</b>				
55100	Employees Retirement	\$ 458,473.34	\$ 750,101.00	\$ 291,627.66
55200	Group Insurance	167,568.75	271,785.00	104,216.25
55400	Medicare Coverage Expense	20,819.75	32,690.00	11,870.25
<b>Total Employee Benefits</b>		<b>\$ 646,861.84</b>	<b>\$ 1,054,576.00</b>	<b>\$ 407,714.16</b>
<b>Services and Supplies</b>				
61110	Operating Supplies	\$ 25,815.86	\$ 104,749.00	\$ 78,933.14
61120	Software & User Licenses	264,681.10	1,117,675.00	852,993.90
61130	Software Maintenance	1,189,402.46	1,200,000.00	10,597.54
61210	Small Equipment	99,462.28	195,000.00	95,537.72
61400	Equipment Repair & Maint.	436,151.95	789,321.00	353,169.05
61410	Contracted Services	14,369.08	60,000.00	45,630.92
61600	Telephone	659,584.77	800,000.00	140,415.23
61900	Professional Services	58,214.84	200,000.00	141,785.16
62700	Education & Training	-	60,000.00	60,000.00
62800	Travel & Transportation	1,761.98	30,000.00	28,238.02
63000	Dues & Subscriptions	15.00	5,000.00	4,985.00
<b>Total Services and Supplies</b>		<b>\$ 2,749,459.32</b>	<b>\$ 4,561,745.00</b>	<b>\$ 1,812,285.68</b>
<b>Total Information Technology-260</b>		<b>\$ 4,670,883.52</b>	<b>\$ 7,722,861.00</b>	<b>\$ 3,051,977.48</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**Literacy Services - 270**  
**From 07/01/2025 through 03/20/2026**

	YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 48,548.22	\$ 552,336.00	\$ 503,787.78
51600 Longevity Pay	-	1,853.00	1,853.00
<b>Total Salaries and Wages</b>	<b>\$ 48,548.22</b>	<b>\$ 554,189.00</b>	<b>\$ 505,640.78</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 16,945.75	\$ 203,664.00	\$ 186,718.25
55200 Group Insurance	6,341.36	59,560.00	53,218.64
55400 Medicare Coverage Expense	538.17	8,036.00	7,497.83
<b>Total Employee Benefits</b>	<b>\$ 23,825.28</b>	<b>\$ 271,260.00</b>	<b>\$ 247,434.72</b>
<b>Services and Supplies</b>			
61100 Office Supplies	\$ 999.15	\$ 5,000.00	\$ 4,000.85
61110 Operating Supplies	-	6,000.00	6,000.00
61410 Contracted Services	2,931.50	6,000.00	3,068.50
62600 Community Events	-	1,000.00	1,000.00
62700 Education & Training	-	5,000.00	5,000.00
62800 Travel & Transportation	-	15,000.00	15,000.00
<b>Total Services and Supplies</b>	<b>\$ 3,930.65</b>	<b>\$ 38,000.00</b>	<b>\$ 34,069.35</b>
<b>Total Literacy Services-270</b>	<b>\$ 76,304.15</b>	<b>\$ 863,449.00</b>	<b>\$ 787,144.85</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**Branding and Marketing - 280**  
**From 07/01/2025 through 03/20/2026**

		YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>				
51100	Salaries - Full Time	\$ 724,187.15	\$ 1,079,034.00	\$ 354,846.85
51200	Salaries - Part Time	13,726.34	40,450.00	26,723.66
51300	Overtime Pay	739.74	-	(739.74)
51600	Longevity Pay	1,433.32	2,200.00	766.68
<b>Total Salaries and Wages</b>		<b>\$ 740,086.55</b>	<b>\$ 1,121,684.00</b>	<b>\$ 381,597.45</b>
<b>Employee Benefits</b>				
55100	Employees Retirement	\$ 264,862.68	\$ 397,353.00	\$ 132,490.32
55200	Group Insurance	86,085.39	129,957.00	43,871.61
55400	Medicare Coverage Expense	11,534.95	18,772.00	7,237.05
<b>Total Employee Benefits</b>		<b>\$ 362,483.02</b>	<b>\$ 546,082.00</b>	<b>\$ 183,598.98</b>
<b>Services and Supplies</b>				
61110	Operating Supplies	\$ 7,162.53	\$ 36,800.00	\$ 29,637.47
61120	Software & User Licenses	325,732.35	374,540.88	48,808.53
61210	Small Equipment	-	2,500.00	2,500.00
61400	Equipment Repair & Maint.	-	10,000.00	10,000.00
61410	Contracted Services	138,286.27	279,500.00	141,213.73
61500	Rental Expenses	-	700.00	700.00
61910	Legal Services	-	10,000.00	10,000.00
62500	Postage	28,596.45	450,000.00	421,403.55
62510	Advertising	324,373.88	420,000.00	95,626.12
62600	Community Events	992.20	5,000.00	4,007.80
62800	Travel & Transportation	7,044.60	18,000.00	10,955.40
62900	Printing & Reproduction	262,803.54	376,703.00	113,899.46
65000	Miscellaneous Expenses	-	1,500.00	1,500.00
<b>Total Services and Supplies</b>		<b>\$ 1,094,991.82</b>	<b>\$ 1,985,243.88</b>	<b>\$ 890,252.06</b>
<b>Total Branding and Marketing-280</b>		<b>\$ 2,197,561.39</b>	<b>\$ 3,653,009.88</b>	<b>\$ 1,455,448.49</b>

**Las Vegas-Clark County Library District  
Department Expenditures**

**General Fund - 100  
Electronic Resources - 290  
From 07/01/2025 through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>
<b>Services and Supplies</b>			
61100 Office Supplies	\$ -	\$ 2,500.00	\$ 2,500.00
61110 Operating Supplies	2,468.49	12,000.00	9,531.51
61120 Software & User Licenses	-	40,000.00	40,000.00
61130 Software Maintenance	75,853.88	150,000.00	74,146.12
61205 Interlibrary Loan	374.47	1,500.00	1,125.53
61210 Small Equipment	694.23	5,000.00	4,305.77
61900 Professional Services	-	2,000.00	2,000.00
62700 Education & Training	-	5,000.00	5,000.00
62800 Travel & Transportation	-	5,000.00	5,000.00
63000 Dues & Subscriptions	-	200.00	200.00
65000 Miscellaneous Expenses	50.00	400.00	350.00
<b>Total Services and Supplies</b>	<b>\$ 79,441.07</b>	<b>\$ 223,600.00</b>	<b>\$ 144,158.93</b>
<b>Total Electronic Resources-290</b>	<b>\$ 79,441.07</b>	<b>\$ 223,600.00</b>	<b>\$ 144,158.93</b>

**Las Vegas-Clark County Library District  
Department Expenditures**

Financial Services Report  
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**General Fund - 100  
Collection and Bibliographic Services - 310  
From 07/01/2025 through 03/20/2026**

	<b>YTD Actual</b>	<b>Budget</b>	<b>Variance Amount</b>
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 1,415,231.70	\$ 2,271,215.00	\$ 855,983.30
51200 Salaries - Part Time	86,794.25	194,439.00	107,644.75
51600 Longevity Pay	20,463.32	37,535.00	17,071.68
<b>Total Salaries and Wages</b>	<b>\$ 1,522,489.27</b>	<b>\$ 2,503,189.00</b>	<b>\$ 980,699.73</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 542,562.42	\$ 886,904.00	\$ 344,341.58
55200 Group Insurance	251,450.99	381,679.00	130,228.01
55400 Medicare Coverage Expense	25,471.31	41,867.00	16,395.69
<b>Total Employee Benefits</b>	<b>\$ 819,484.72</b>	<b>\$ 1,310,450.00</b>	<b>\$ 490,965.28</b>
<b>Services and Supplies</b>			
61110 Operating Supplies	\$ 1,546.52	\$ 15,000.00	\$ 13,453.48
61120 Software & User Licenses	37,507.92	50,000.00	12,492.08
61200 Book Materials & Supplies	52,689.30	96,000.00	43,310.70
61210 Small Equipment	-	7,000.00	7,000.00
61900 Professional Services	132,865.20	194,400.00	61,534.80
62800 Travel & Transportation	370.38	5,000.00	4,629.62
<b>Total Services and Supplies</b>	<b>\$ 224,979.32</b>	<b>\$ 367,400.00</b>	<b>\$ 142,420.68</b>
<b>Capital Outlay</b>			
81700 Library Books	\$ 10,136,312.19	\$ 15,800,000.00	\$ 5,663,687.81
<b>Total Capital Outlay</b>	<b>\$ 10,136,312.19</b>	<b>\$ 15,800,000.00</b>	<b>\$ 5,663,687.81</b>
<b>Total Collection and Bibliographic Services-310</b>	<b>\$ 12,703,265.50</b>	<b>\$ 19,981,039.00</b>	<b>\$ 7,277,773.50</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

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**General Fund - 100**  
**Gallery Services - 320**  
**From 07/01/2025 through 03/20/2026**

	YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 106,519.34	\$ 155,806.00	\$ 49,286.66
<b>Total Salaries and Wages</b>	<b>\$ 106,519.34</b>	<b>\$ 155,806.00</b>	<b>\$ 49,286.66</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 38,903.21	\$ 57,259.00	\$ 18,355.79
55200 Group Insurance	18,049.78	24,955.00	6,905.22
55400 Medicare Coverage Expense	1,575.92	2,259.00	683.08
<b>Total Employee Benefits</b>	<b>\$ 58,528.91</b>	<b>\$ 84,473.00</b>	<b>\$ 25,944.09</b>
<b>Services and Supplies</b>			
61110 Operating Supplies	\$ 990.62	\$ 8,500.00	\$ 7,509.38
61120 Software & User Licenses	-	2,000.00	2,000.00
61210 Small Equipment	-	3,000.00	3,000.00
61410 Contracted Services	-	3,000.00	3,000.00
62600 Community Events	-	2,500.00	2,500.00
62800 Travel & Transportation	289.80	3,500.00	3,210.20
62900 Printing & Reproduction	326.54	1,500.00	1,173.46
<b>Total Services and Supplies</b>	<b>\$ 1,606.96</b>	<b>\$ 24,000.00</b>	<b>\$ 22,393.04</b>
<b>Total Gallery Services-320</b>	<b>\$ 166,655.21</b>	<b>\$ 264,279.00</b>	<b>\$ 97,623.79</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**Programming and Venues Services - 330**  
**From 07/01/2025 through 03/20/2026**

		YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>				
51100	Salaries - Full Time	\$ 1,495,833.14	\$ 2,333,223.00	\$ 837,389.86
51200	Salaries - Part Time	244,525.63	464,549.00	220,023.37
51300	Overtime Pay	7,174.77	15,000.00	7,825.23
51600	Longevity Pay	8,133.08	13,303.00	5,169.92
<b>Total Salaries and Wages</b>		<b>\$ 1,755,666.62</b>	<b>\$ 2,826,075.00</b>	<b>\$ 1,070,408.38</b>
<b>Employee Benefits</b>				
55100	Employees Retirement	\$ 602,443.01	\$ 991,875.00	\$ 389,431.99
55200	Group Insurance	209,886.89	344,185.00	134,298.11
55400	Medicare Coverage Expense	32,249.73	47,710.00	15,460.27
<b>Total Employee Benefits</b>		<b>\$ 844,579.63</b>	<b>\$ 1,383,770.00</b>	<b>\$ 539,190.37</b>
<b>Services and Supplies</b>				
61110	Operating Supplies	\$ 33,982.48	\$ 52,500.00	\$ 18,517.52
61120	Software & User Licenses	-	10,000.00	10,000.00
61210	Small Equipment	32,113.45	75,650.00	43,536.55
61400	Equipment Repair & Maint.	2,088.27	6,000.00	3,911.73
61410	Contracted Services	318,158.42	524,000.00	205,841.58
61500	Rental Expenses	14,850.45	32,000.00	17,149.55
62600	Community Events	300.00	1,500.00	1,200.00
62700	Education & Training	3,779.38	10,000.00	6,220.62
62800	Travel & Transportation	18,453.85	20,000.00	1,546.15
63000	Dues & Subscriptions	1,005.00	2,500.00	1,495.00
<b>Total Services and Supplies</b>		<b>\$ 424,731.30</b>	<b>\$ 734,150.00</b>	<b>\$ 309,418.70</b>
<b>Total Programming and Venues Services-330</b>		<b>\$ 3,024,977.55</b>	<b>\$ 4,943,995.00</b>	<b>\$ 1,919,017.45</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**Community Engagement - 340**  
**From 07/01/2025 through 03/20/2026**

		YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>				
51100	Salaries - Full Time	\$ 210,777.80	\$ 300,767.00	\$ 89,989.20
<b>Total Salaries and Wages</b>		<b>\$ 210,777.80</b>	<b>\$ 300,767.00</b>	<b>\$ 89,989.20</b>
<b>Employee Benefits</b>				
55100	Employees Retirement	\$ 75,491.34	\$ 110,532.00	\$ 35,040.66
55200	Group Insurance	31,687.78	43,706.00	12,018.22
55400	Medicare Coverage Expense	3,016.77	4,361.00	1,344.23
<b>Total Employee Benefits</b>		<b>\$ 110,195.89</b>	<b>\$ 158,599.00</b>	<b>\$ 48,403.11</b>
<b>Services and Supplies</b>				
61110	Operating Supplies	\$ 9,066.00	\$ 25,000.00	\$ 15,934.00
61120	Software & User Licenses	25,505.07	26,500.00	994.93
61210	Small Equipment	-	10,000.00	10,000.00
61410	Contracted Services	70,000.00	170,000.00	100,000.00
61910	Legal Services	-	1,000.00	1,000.00
62600	Community Events	-	2,000.00	2,000.00
62700	Education & Training	2,069.00	4,000.00	1,931.00
62800	Travel & Transportation	4,502.09	10,000.00	5,497.91
62900	Printing & Reproduction	-	3,000.00	3,000.00
63000	Dues & Subscriptions	950.00	2,000.00	1,050.00
65000	Miscellaneous Expenses	0.12	5,000.00	4,999.88
<b>Total Services and Supplies</b>		<b>\$ 112,092.28</b>	<b>\$ 258,500.00</b>	<b>\$ 146,407.72</b>
<b>Total Community Engagement-340</b>		<b>\$ 433,065.97</b>	<b>\$ 717,866.00</b>	<b>\$ 284,800.03</b>

**Las Vegas-Clark County Library District**  
**Department Expenditures**

Financial Services Report  
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**General Fund - 100**  
**Library Operations - 400**  
**From 07/01/2025 through 03/20/2026**

	YTD Actual	Budget	Variance Amount
<b>Salaries and Wages</b>			
51100 Salaries - Full Time	\$ 13,130,373.35	\$ 19,511,788.00	\$ 6,381,414.65
51200 Salaries - Part Time	3,512,090.97	5,463,812.00	1,951,721.03
51300 Overtime Pay	1,168.39	-	(1,168.39)
51600 Longevity Pay	111,225.45	172,915.00	61,689.55
<b>Total Salaries and Wages</b>	<b>\$ 16,754,858.16</b>	<b>\$ 25,148,515.00</b>	<b>\$ 8,393,656.84</b>
<b>Employee Benefits</b>			
55100 Employees Retirement	\$ 4,877,802.30	\$ 7,281,923.00	\$ 2,404,120.70
55200 Group Insurance	2,264,894.61	3,357,984.00	1,093,089.39
55400 Medicare Coverage Expense	458,642.72	695,346.00	236,703.28
<b>Total Employee Benefits</b>	<b>\$ 7,601,339.63</b>	<b>\$ 11,335,253.00</b>	<b>\$ 3,733,913.37</b>
<b>Services and Supplies</b>			
61100 Office Supplies	\$ 345,654.54	\$ 553,650.00	\$ 207,995.46
61500 Rental Expenses	18,092.20	24,000.00	5,907.80
62800 Travel & Transportation	19,919.35	45,900.00	25,980.65
<b>Total Services and Supplies</b>	<b>\$ 383,666.09</b>	<b>\$ 623,550.00</b>	<b>\$ 239,883.91</b>
<b>Total Library Operations-400</b>	<b>\$ 24,739,863.88</b>	<b>\$ 37,107,318.00</b>	<b>\$ 12,367,454.12</b>

Las Vegas Clark County Library District  
Check RegisterFinancial Services Report  
Page 43General Fund - 100  
From 02/21/2026 through 03/20/2026

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
24754	2/23/2026	1064	Allied Refrigeration Inc.	WC-Semi-annual AHU Belt Grease-HVAC	\$ 29.56
24755	2/23/2026	11055	Bryant Rogers	February Special & Regular Board meeting	40.00
24756	2/23/2026	11065	Pyro Combustion and Controls, Inc.	FY26 MB Contrac'l Boiler Pre-Season Srvc	6,196.00
24757	2/23/2026	11703	Kathleen Hagen Turner Whiteley	February Special & Regular Board meeting	80.00
24758	2/23/2026	11724	Greenberg Traurig LLP	Contract Negotiations with Foundation	1,598.00
24759	2/23/2026	11916	Sun Auto Tire & Service	#46/53 LOF, Oil Filter, DVI & Rotated Tires	136.94
24760	2/23/2026	12302	Elaine Sanchez	February Special & Regular Board meeting	40.00
24761	2/23/2026	1240	Brady Industries of Nevada, LLC	Consumable Supplies- Stock	66.96
24762	2/23/2026	12405	Karen L. Dutkowski	February Special & Regular Board meeting	80.00
24763	2/23/2026	12540	Sentinel Technologies, Inc.	Professional Services - T&M	2,973.25
24764	2/23/2026	13008	Harry D Williams Jr.	February Special & Regular Board meeting	80.00
24765	2/23/2026	13022	Canon U.S.A., INC.	Exec Dir: ImageForce C1333F	1,994.09
24766	2/23/2026	13024	Asha Jones	February Special & Regular Board meeting	80.00
24767	2/23/2026	13045	Brittany Fiedler	February Special & Regular Board meeting	80.00
24768	2/23/2026	1580	Ferguson Enterprises, LLC	#59/42 - C/S - Plumbing	475.95
24769	2/23/2026	1753	InfoUSA Marketing Inc.-A Sub of Data Axle Inc.	9 - City Directories Annual	2,430.00
24770	2/23/2026	1757	Ingram Library Services	Library Books & Materials for FY 25-26	18,551.64
24771	2/23/2026	2152	Codale Electric Supply Inc	WC - Lighting	147.15
24772	2/23/2026	2215	OCLC Inc.	IFM debits & admin fee	395.24
24773	2/23/2026	2234	Overton Power District #5	SVC 1/8/26 - 2/8/26 MV	350.20
24774	2/23/2026	2307	Progressive Elevator	FY26 CC Contr'l Elevator Maint	795.00
24775	2/23/2026	2362	Refrigeration Supplies Distributor	MQ - HVAC - Belt/Grease PM	35.74
24776	2/23/2026	2702	Grainger, Inc.	WC - Maint&Rep - Ceiling Tile Replacem	377.96
24777	2/23/2026	2798	Brodart Co.	Library Books & Materials FY 2026	52,205.10
24778	2/23/2026	2799	CDW Government Inc.	CommVault Support, End: 3/18/27	22,490.91
24779	2/23/2026	2809	Water District	Summary Bill january 2026	21,071.90
24780	2/23/2026	2852	Chem-Aqua, Inc.	FY26 EV/RB Contr'l HVAC Water Treatmnt	811.02
24781	2/23/2026	3435	Ace Fire Systems, Inc.	WC - Svcs Call: Troubleshoot fire panel	250.00
24782	2/23/2026	4604	Brodart Library Supplies & Furnishings	Supplies for xs	723.46
24783	2/23/2026	4723	Purvis Industries - Las Vegas NV	WMSC - HVAC Gates / Belts Annual	1,140.12
24784	2/23/2026	5001	UniFirst Corporation	FY26 FAC-Contr'l Uniform Rental	213.15
24786	2/23/2026	7671	Rentokil	FY26 Urban-Contr'l Monthly Pest Control	1,691.00
24787	2/23/2026	7687	United Lock and Security, Inc.	SW: Panic Bar Alarm Lock	4,632.87
24788	2/23/2026	7943	Communication Electronic Systems Inc	FY26 CH, ME & WM-Fire Alarm Monitor	165.00
24789	2/23/2026	8010	Allied Universal Security Services	FY 26: Contr'l On-Site Security	215,247.29
24790	2/23/2026	8122	Staples Advantage Dept LA	LINUS TURNTABLE, RPET BIN BAM	7,584.28
24791	2/23/2026	8557	Guaranteed Pest Solutions	FY26: MB - Contrac'l Pest Control	168.75
24792	2/23/2026	8565	WT Cox Information Services	Annual Periodical Sub FY26-27	554.49
24793	2/23/2026	8575	Intermountain Lock and Security Supply	WH Repl Misplac Key to Comment Card Bx	14.46
24794	2/23/2026	9101	O'Reilly Auto Parts	#59 - Battery Replacement	202.99
24795	2/23/2026	9383	Office Plus	Toner SU	3,199.67
24796	2/23/2026	9454	Apple Inc.	16-inch MacBook Pro	29,887.00
24797	2/23/2026	9489	Teledata Technologies	EV: Camera Replacement & Domes	7,660.00
24798	2/23/2026	9631	Elliott's Sewer & Drain	FY26: Misc Plumbing Repairs6142	150.25
24799	2/23/2026	9827	Vision Sign Inc.	FY26 SM & SV Contr'l Sign Maint	210.00
24800	3/2/2026	10017	CDA Media Relations	Small ad in Las Vegas Black Image Magazine	400.00
24801	3/2/2026	10162	CenturyLink	Local Service from 02.24.26 to 03.23.26	140.16
24802	3/2/2026	10454	USI Insurance Services LLC	Endorsement-Comm Pkg 07/15/25 to 07/15/26	9,899.00
24803	3/2/2026	10834	Brittany Mangelson	Feb meetings transcripts	558.75
24804	3/2/2026	10877	Playaway Products, LLC	Library Audio Materials FY 2025-26	841.35
24805	3/2/2026	10927	CenturyLink	Service 02.20.26 - 03.19.26	323.06
24806	3/2/2026	11589	Greenspun Media Group, LLC	LV Weekly Full Page	5,800.00
24807	3/2/2026	11916	Sun Auto Tire & Service	#49 - LOF	69.97
24808	3/2/2026	11944	Sharon Phoenix	Candle Making 2025/2026	500.00
24809	3/2/2026	1201	Best Janitorial Services of Nevada	FY26: Janitorial - Extra Services	4,750.00
24810	3/2/2026	12045	Eagle Promotions	TeenTober T-shirts	14,177.00
24811	3/2/2026	12054	Amazon Capital Services, Inc.	Amazon Billing 1/15/26 to 2/14/26	33,965.61
24813	3/2/2026	12130	PDQ Gill's Printing Evolved	Spring Storytime Flyers (2 SIDED)	935.93
24814	3/2/2026	12464	Nationwide Premium Holding	March 2026	1,281.49
24815	3/2/2026	12540	Sentinel Technologies, Inc.	Juniper Mist Network Assurance	31,752.00
24816	3/2/2026	12960	Vomela Specialty Co.	Foamcore S/S & Vinyl Standard	1,009.00
24817	3/2/2026	13022	Canon U.S.A., INC.	Mnth Maint 12.14.25-01.13.26 SV	4,560.97
24818	3/2/2026	1429	DC Thomas	BD Rent March 2026	1,809.22
24819	3/2/2026	1580	Ferguson Enterprises, LLC	#41 - Plumb - Kits & Sizzle Bottles	1,260.15
24820	3/2/2026	1627	Cengage Learning, Inc.	Library Databases & Mat Sub 8.2.25-7.31.26	15,791.69
24821	3/2/2026	1757	Ingram Library Services	Library Books & Materials for FY 25-26	16,044.52
24822	3/2/2026	2702	Grainger, Inc.	CH - HVAC - Motor Repairs	2,446.03
24823	3/2/2026	2798	Brodart Co.	Library Books & Materials FY 2026	9,547.88
24824	3/2/2026	2819	CenturyLink Communications, LLC	Local Service from Feb 07 to March 06,2026	2,917.63

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Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
24825	3/2/2026	2891	AFLAC	February 2026	4,402.02
24826	3/2/2026	3149	Midwest Tape	Hoopla - Advance Digital Payment	400,000.00
24827	3/2/2026	3300	ProQuest LLC	Library Databases & Resources FY25-26	5,520.00
24828	3/2/2026	3770	Cox Communications of Las Vegas	Service 02.17.26 - 03.16.26	67,673.44
24829	3/2/2026	4540	Robert Half	Temp Andrea Brice - Week Ending 2-6-26	1,755.00
24830	3/2/2026	4723	Purvis Industries - Las Vegas NV	SW - HVAC Gates / Belts Annual	675.86
24831	3/2/2026	5130	OverDrive Inc.	FY 25/26 downloadables	314,859.11
24832	3/2/2026	5718	Tangerine Office Machines	FY26: Printer Supp. Serv.	487.00
24833	3/2/2026	6253	Karen Whisenhunt	Motorola Products	3,513.00
24834	3/2/2026	8010	Allied Universal Security Services	FY26: Security - Special Events	4,111.23
24835	3/2/2026	8122	Staples Advantage Dept LA	12.59 QT STACK/PULL STORE SET LO	6,713.99
24836	3/2/2026	8575	Intermountain Lock and Security Supply	CH-Battery Oper'd Door/Wall Mt EXIT Alarm	173.85
24837	3/2/2026	9104	AV Vegas	History to Hip Hop Backline Rental	735.00
24838	3/2/2026	9383	Office Plus	Toner for WMSC	4,313.85
24839	3/2/2026	9431	B&H Photo-Video	Direct boxes and supplies	2,574.83
24840	3/2/2026	9730	Commercial Lighting Specialties, LLC	#63 - Light - Stock	125.60
24841	3/2/2026	9869	Unique Integrated Communications	Unique Call Center Jan	4,000.00
24842	3/2/2026	9907	Principal Life Insurance Company	March 2026	34,702.74
24843	3/9/2026	10017	CDA Media Relations	Library District Full Page Ad June 2026	4,000.00
24844	3/9/2026	10179	Safe and Secure Alarms and Video	FY26 WC-Contr'l Burglar Alarm Monitor	54.00
24845	3/9/2026	10184	City of Mesquite Athletics & Leisure Services Dept	FY26 MQLC Contr'l Landscape Maint	900.00
24846	3/9/2026	10212	Virgin Valley Water District	SVC 1/20/26 - 2/20/26 MQLC	641.57
24847	3/9/2026	10641	Quench USA, Inc.	FY26: MB Contrac'l Filtr'd Drinking Water	1,134.21
24848	3/9/2026	10785	Empire Digital Signs, LLC	EV Ann'l Sftwre Lic Rnw1 4/01/26-3/31/27	2,430.00
24849	3/9/2026	11589	Greenspun Media Group, LLC	LV Weekly Full Page	2,900.00
24850	3/9/2026	11626	Jay Atwood	Yamaha Grand CFX	1,350.00
24851	3/9/2026	1180	Baron Pest Solutions, Inc.	FY26: LA - Contr'l Pest Control	47.00
24852	3/9/2026	11828	Omnigo Software	Omnigo License and Migration	13,250.00
24853	3/9/2026	11984	Victig	10 Background checks	1,331.20
24854	3/9/2026	12130	PDQ Gill's Printing Evolved	Branded Theft Sign	807.80
24855	3/9/2026	12175	PSI Services, LLC	HiSet Jan 2026	330.00
24856	3/9/2026	12407	Par 3 Landscape and Maintenance Inc	FY26: MB - Contrac'l Landscape Svc	19,086.94
24857	3/9/2026	12540	Sentinel Technologies, Inc.	New Azure Billing Account	106,619.23
24858	3/9/2026	12960	Vomela Specialty Co.	Gator Ultraboard	2,807.00
24860	3/9/2026	13082	MNM Theatre, LLC	"Disenchanted!" @ CC (2/28) & WM (3/01)	13,000.00
24861	3/9/2026	13214	Iris Group Holdings LLC	WV: FY26 2-Way Communication	300.00
24862	3/9/2026	1757	Ingram Library Services	Library Books & Materials for FY 25-26	41,976.40
24863	3/9/2026	1854	Kamer Zucker Abbott	Attorney/Legal Fees February 2026	11,238.19
24864	3/9/2026	2152	Codale Electric Supply Inc	SV-HVAC Conduit Replacmnt/Connectors	92.35
24865	3/9/2026	2169	Jewel Nevada Illumination LLC	FY26: Misc Exterior Lighting Repairs	200.45
24866	3/9/2026	2215	OCLC Inc.	IFM debits & admin fees 2/1/26-2/28/26	240.38
24867	3/9/2026	2234	Overton Power District #5	SVC 1/22/26 - 2/22/26 MT	346.94
24868	3/9/2026	2350	Rebel Oil Company	WMSC: Fuel pump 2 nozzle no gas flow	449.78
24869	3/9/2026	2362	Refrigeration Supplies Distributor	SV - HVAC - Repair	351.41
24870	3/9/2026	2567	Teamsters Local Union #14	Union Dues - March 2026	17,817.00
24871	3/9/2026	2698	Virgin Valley Disposal	SVC 2/1/26 - 2/28/26 MQ	150.95
24872	3/9/2026	2702	Grainger, Inc.	WC - Maint&Repair - Ceilings	188.98
24874	3/9/2026	2852	Chem-Aqua, Inc.	FY26 EV/RB Contr'l HVAC Water Treatmnt	648.90
24875	3/9/2026	2860	Las Vegas Review Journal	Advertising 2025-2026	1,000.00
24876	3/9/2026	3149	Midwest Tape	Library Audio Materials FY 2025-26	12,768.21
24877	3/9/2026	3309	Cobblestone Group II LLC	WC - Replaced battery for EXIT Sign	6.95
24878	3/9/2026	3324	Rio Virgin Telephone Co.	Service 3/01/2026 to 3/31/2026	781.21
24879	3/9/2026	3770	Cox Communications of Las Vegas	Service 02.22.26 - 03.21.26	97.83
24880	3/9/2026	3776	Got Bugs LLC	FY26 MQL & MQLC-Contr'l Pest Cont	200.00
24881	3/9/2026	4043	Won-Door Corporation	FY26: SW - Ann'l Elevator Smoke Test	568.00
24882	3/9/2026	4517	Fingerprint Pros, Inc.	11 Pre-Employment Fingerprints	682.00
24883	3/9/2026	4540	Robert Half	Temp-Andrea Brice Week End 2-20-26	1,755.00
24884	3/9/2026	4604	Brodart Library Supplies & Furnishings	supplies - dvds, kapco	4,663.50
24885	3/9/2026	4782	KNPR/Nevada Public Radio	Advertising	750.00
24886	3/9/2026	5001	UniFirst Corporation	FY26 FAC-Contr'l Uniform Rental	215.62
24887	3/9/2026	6254	Board of Regents	Sewer SVC 4/1/26 - 6/30/26 WC	2,144.38
24888	3/9/2026	6777	Mailmax Mailing Solutions, LLC	FY26 Mail Room: Ink Cartridges/Labels	349.61
24889	3/9/2026	8122	Staples Advantage Dept LA	Supplies EN	3,648.95
24890	3/9/2026	8557	Guaranteed Pest Solutions	FY26: MB - Contrac'l Pest Control	327.75
24891	3/9/2026	8593	American Sign Language Communication LLC	ASL Services WC 2.14.26	200.00
24892	3/9/2026	9104	AV Vegas	Rental Disenchanted and Imaginaries	530.00
24893	3/9/2026	9287	Otis Elevator Company	FY26 WM Contr'l Elevator Maintenance	965.23
24894	3/9/2026	9383	Office Plus	Toner WV	2,630.27
24895	3/9/2026	9489	Teledata Technologies	WV: WH Camera Dome Replacements	2,394.66
24896	3/9/2026	9631	Elliott's Sewer & Drain	FY26: Misc Plumbing Repairs6142	167.75
24897	3/16/2026	1009	A. Rifkin Co.	Homebound Bag Replacement	4,884.35
24898	3/16/2026	10129	Fun Express LLC	Fun Express Supplies	283.87
24899	3/16/2026	10184	City of Mesquite Athletics & Leisure Services Dept	FY26 MQLC Contr'l Landscape Maint	900.00
24900	3/16/2026	10231	Janet Mikealson-Lenox	Balloon Art & Facepainting ME	950.00
24901	3/16/2026	11072	DEKRA Certification, Inc.	FY26: Contrac'l Annual Smog - Diesel	48.00
24902	3/16/2026	11137	Vital Records Control	Monthly Maintenance Fee Feb 2026	130.51

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24903	3/16/2026	11724	Greenberg Traurig LLP	Contract Negotiations with Foundation	2,914.00
24904	3/16/2026	11916	Sun Auto Tire & Service	#48 E Head LOF/Tires Rotat/Oil Filter/MPI	68.97
24905	3/16/2026	11941	Brink's Incorporated	Excess Fees 2/1/2026 TO 2/28/2026	4,647.10
24906	3/16/2026	12130	PDQ Gill's Printing Evolved	Business Cards (18 Names)	409.65
24907	3/16/2026	12175	PSI Services, LLC	Feb HiSet	420.00
24908	3/16/2026	1240	Brady Industries of Nevada, LLC	Consumable Supplies Stock	413.76
24909	3/16/2026	12407	Par 3 Landscape and Maintenance Inc	FY26 EV Contr'l Undeveloped Land Maint	357.00
24910	3/16/2026	12540	Sentinel Technologies, Inc.	Azure SQL Consolidation & Migration	74,607.05
24911	3/16/2026	12583	United Rentals (North America), Inc.	FY26: Contrac'l Annual Lift Inspections	3,533.00
24913	3/16/2026	1580	Ferguson Enterprises, LLC	WM Plumb - Sink Replacement & Repair	515.16
24914	3/16/2026	1640	Gerald M. Welt	February 2026 General Billing	5,475.00
24916	3/16/2026	1757	Ingram Library Services	Library Books & Materials for FY 2025-2026	44,241.09
24917	3/16/2026	1897	Lakeshore Learning Materials	Supplies for Young Peoples Library	539.61
24918	3/16/2026	2152	Codale Electric Supply Inc	SV: Electrical wiring for new AC unit	1,030.99
24919	3/16/2026	2234	Overton Power District #5	SVC 2/1/26 - 3/1/26 MQLC	2,633.78
24921	3/16/2026	2702	Grainger, Inc.	Body Harness, Shock-Absorbing Lanyard	1,051.44
24922	3/16/2026	2798	Brodart Co.	Library Books & Materials FY 2026	42,153.13
24923	3/16/2026	2819	CenturyLink Communications, LLC	Local Service from Mar 07 to April 06,2026	2,927.68
24924	3/16/2026	2853	Blick Art Materials LLC	Blick Supplies	531.82
24925	3/16/2026	3149	Midwest Tape	Library Audio Materials FY 2025-26	10,195.86
24926	3/16/2026	3355	Teamsters Security Fund S. Nevada	March 2026	508,456.52
24927	3/16/2026	3435	Ace Fire Systems, Inc.	FY26: Fire Alarm/Sprinkler Test/Insp	325.00
24928	3/16/2026	4522	Quest Diagnostics	6 Pre-employment drug tests	255.00
24929	3/16/2026	4723	Purvis Industries - Las Vegas NV	WM-Belts and Gates	969.53
24930	3/16/2026	4897	Public Employees Benefits Program State of NV	Acct #750 Ins. Premium - March 2026	6,681.77
24931	3/16/2026	5001	UniFirst Corporation	FY26 FAC-Contr'l Uniform Rental	107.81
24932	3/16/2026	5718	Tangerine Office Machines	FY26: Printer Supp. Serv.	1,037.00
24933	3/16/2026	5897	Gibson Construction of Nevada, Inc.	SM: Repair roll-up door	270.00
24934	3/16/2026	7687	United Lock and Security, Inc.	FS: Fix Safe/install new locking key pad	1,933.10
24935	3/16/2026	8010	Allied Universal Security Services	FY26: Security - Special Events	3,830.91
24936	3/16/2026	8122	Staples Advantage Dept LA	9.8FT DP TO HDMI CABLE LIT	139.35
24937	3/16/2026	8557	Guaranteed Pest Solutions	FY26: MB - Contrac'l Pest Control	168.75
24938	3/16/2026	9133	Ted Wiens Tire & Auto Centers	FY26: Vehicle Annual Smog Checks	777.85
24939	3/16/2026	9383	Office Plus	Toner EV	979.85
24941	3/16/2026	9631	Elliott's Sewer & Drain	FY26: Misc Plumbing Repairs	222.75
24942	3/16/2026	9869	Unique Integrated Communications	Unique Feb Invoice #599122	4,000.00
97399	2/23/2026	13327	Ashley R. Cooper	Invoice PI045113	974.69
97402	3/2/2026	11813	ASSA ABLOY Entrance Systems US Inc	FY 26: Misc Door Repairs	417.45
97403	3/2/2026	11912	Mark E. Ruben	SM Gardening classes 25-26	350.00
97405	3/2/2026	12378	Thomas S Klise Company	LIBRARY BOOKS & MATERIALS FY 2026	6,736.49
97406	3/2/2026	12437	73 Ventures LLC	EV - Info Station Vinyl	50.22
97407	3/2/2026	12452	Relax Inc dba	2026 Team Training LEARN	36,250.00
97408	3/2/2026	12628	Avant Assessment, LLC	Avant Invoice 44650	119.70
97409	3/2/2026	12856	Tyler Dunsdon Parry	Black History Month	250.00
97410	3/2/2026	12932	Barbara Ann Thomas	ACP February 2026	900.00
97411	3/2/2026	12952	Grace City Opera Theatre	Grace City Opera Concert - WH	800.00
97412	3/2/2026	12975	Phyllis Rush	DW History To Hip Hop 50% Balance 2.2026	6,500.00
97413	3/2/2026	13044	Real Dinosaurs	Contracted Services for 1/14/26 & 1/28/26	3,000.00
97414	3/2/2026	13065	Lashaundra Cochran Hall	L'Ve Hall Writing Workshop - SM	150.00
97415	3/2/2026	13089	Yinan Tao	Painting Classes	320.00
97416	3/2/2026	13154	Alexander Sheive	Comedy Show	500.00
97417	3/2/2026	13260	Nadia Williams	March 2026	750.00
97418	3/2/2026	13278	Kimberly Johnson	Quartet Elegancia - SW - Feb	700.00
97419	3/2/2026	13290	Devin McCoy	WH BAE 2026	500.00
97420	3/2/2026	13291	Tristan Macaggi	Viola Concert - EN - Feb	400.00
97421	3/2/2026	13305	Kishema Pendu Malik	Soul in Motion-Afro Sexy Dance Class	750.00
97423	3/2/2026	13317	Adrian King	Soul in Motion Black History Month	1,000.00
97425	3/2/2026	13322	Maria Theresa Munson	Refund patron overpayment	0.75
97426	3/2/2026	2025	Manpower Inc. of Southern Nevada	Manpower W/E 02/01/2026	2,197.78
97427	3/2/2026	2159	AT&T SBC	Monthly Svc 02.11.26 - 03.10.26	649.15
97428	3/2/2026	2175	NV Energy	Summary Bill - January 2026	79,664.82
97429	3/2/2026	2494	Southwest Gas Corp.	SVC 1/14/26 - 2/12/26 CC	2,133.65
97430	3/2/2026	2838	Verizon Wireless	Service 01.15.26 - 02.14.26	20,317.46
97431	3/2/2026	4117	Television Monitoring Services, Inc.	Promotional Discussions 2025-2026	250.00
97433	3/2/2026	9426	Rapid Color, Inc.	Comic Plus Bookmarks	4,816.00
97434	3/2/2026	9945	Texas Life Insurance Company	January 2026	282.06
97435	3/2/2026	9966	The Sherwin-Williams Co.	WH - Painting the Back Splash	65.88
97437	3/5/2026	10036	Vegas City Opera	DW BHM VCO Programs 2.2026	2,000.00
97438	3/5/2026	10217	T-Mobile	Svc charge from 01/21/26 - 02/20/26	245.04
97439	3/5/2026	10389	The Firm	Public Relations/Marketing thru June 2026	4,625.00
97440	3/5/2026	10458	4imprint Inc.	Customer Appreciation Swag Prizes	12,368.78
97441	3/5/2026	10534	Nevada Chamber Orchestra	WC BHM & WHM Programs 2026	700.00
97442	3/5/2026	10930	Business Enterprises of Nevada	FY26 EV - Contr'l Cafe Management	2,728.00
97443	3/5/2026	11605	Keith Zalinger	Series of Performances	1,200.00
97444	3/5/2026	11813	ASSA ABLOY Entrance Systems US Inc	WM: Door handle switch HR double door	4,880.76
97445	3/5/2026	11935	Work Institute, LLC	Monthly Maintenance Fee Feb 2026	50.00

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97446	3/5/2026	12248	John Lewitzke	BD Library Lovers' Magic	300.00
97447	3/5/2026	12378	Thomas S Klise Company	LIBRARY BOOKS & MATERIALS FY 2026	15,542.31
97448	3/5/2026	12414	Jacqueline Pagone	Yoga at the Library -- February 2026	1,450.00
97450	3/5/2026	12815	ApplicantPro Holdings, LLC	SelectiveHiring Assesemtn	11,362.00
97451	3/5/2026	12932	Barbara Ann Thomas	ACP Feb 2026	200.00
97452	3/5/2026	12974	ImmerSphere, Inc	ImmerSphere Software End: 3/4/26	935.01
97453	3/5/2026	13069	RAI Cactus LLC	#60 - Courier LOF & Oil Filter	212.01
97454	3/5/2026	13085	Genevieve DeMerchant	Sarah Hagen Deposit	4,500.00
97455	3/5/2026	13136	The Imaginaries Music LLC	CC 2.27.26 & WM 2.28.27 Concerts	13,000.00
97456	3/5/2026	13250	Mark Kublin	Mutiny Improv Show	2,500.00
97457	3/5/2026	13280	Cecilia Cullen	1/14/2026 program	100.00
97458	3/5/2026	13281	Shuaib D Elhassan	Black History Month 2026	700.00
97459	3/5/2026	13314	Office of the Ex-Officio Constable	Mandated Court Payment	517.74
97461	3/5/2026	13326	Daniel Olivo	Cultural Celebration 2026	1,250.00
97462	3/5/2026	13331	Victoria A. Canfield	Refund returned library item	27.96
97463	3/5/2026	1458	State Collections & Disbursement Unit	Mandated Court Payment	603.64
97464	3/5/2026	1577	FedEx	FedEx Express Shipment 02/13/26	11.90
97465	3/5/2026	1837	Johnstone Supply	MV - HVAC - Motor Replacement	168.45
97466	3/5/2026	1991	Lowe's Improvement	LOWE'S JAN-FEB 26 SmallOpSupp.	740.79
97467	3/5/2026	2053	Matthew Bender & Co., Inc.	NV Court Rules Anno 26 ED FED v2	1,433.67
97468	3/5/2026	2097	Moapa Valley Telephone Co. Inc.	Svcs 02.26.26 - 03.25.26	384.51
97469	3/5/2026	2117	Multi-Cultural Books & Videos, Inc.	LIBRARY BOOK & MATERIALS FY 2026	7,371.28
97470	3/5/2026	2494	Southwest Gas Corp.	SVC 1/23/26 - 2/23/26 CH	2,808.54
97471	3/5/2026	2838	Verizon Wireless	Service 01.21.26 - 02.20.26	3,102.24
97472	3/5/2026	3383	Home Depot Credit Services	Operating & Sm Equip Jan-Feb 26 Statmnt	1,511.61
97473	3/5/2026	4117	Television Monitoring Services, Inc.	Promotional Discussions 2025-2026	400.00
97474	3/5/2026	5026	Nevada State Treasurer	Mandated Court Payment	2.00
97475	3/5/2026	6301	Cobalt Truck Equipment	#62: Liftgate Service	420.96
97476	3/5/2026	6817	Reliance Connects	MQ: Contractual Alarm Monitoring	798.87
97477	3/5/2026	9325	Squeaky Clean CC LLC	FY26: Misc Graffiti Removal	1,265.00
97478	3/5/2026	9426	Rapid Color, Inc.	Mystic Fair 2026 Flyers	1,940.00
97479	3/5/2026	9966	The Sherwin-Williams Co.	WH - Patch&Paint - Bookstore	86.57
97481	3/12/2026	11583	Cindy Lee	Womens composer concert WM 3.7.26	400.00
97483	3/12/2026	11801	Jeffrey Scott Trower	SM Drum Circles 25-26	500.00
97484	3/12/2026	12059	Printed Solid Inc.	3D Printing Supplies	179.91
97486	3/12/2026	12191	CHUBB	February 2026	773.88
97487	3/12/2026	12193	Robert J. Leppke Jr.	December freelance	422.50
97488	3/12/2026	12221	Key Lime Photography LLC	020426 Site Photography	2,517.00
97489	3/12/2026	12418	Stoked On Printing Ltd	District TPS Black Polos	576.72
97490	3/12/2026	12991	Marina Pendleton	MQ Concert 3.7.26	650.00
97491	3/12/2026	13069	RAI Cactus LLC	#62: LOF, Misc Issues	3,959.03
97492	3/12/2026	13115	Anthony J. Figueroa	Three drawing classes at EN	175.00
97493	3/12/2026	13166	Penny Wiggins	WM Funny Girl 3.6.26	100.00
97494	3/12/2026	13180	Erin OConnor	WM Funny Girl 3.6.26	100.00
97495	3/12/2026	13243	Alexandria Midkiff	Photographer HSE graduation	375.00
97497	3/12/2026	13311	Andrea Abbate	WM Funny Girl Andrea Abbate 3.6.26	125.00
97498	3/12/2026	13341	City of Grand Island	ILL #234439570 damaged	34.99
97499	3/12/2026	13351	Amir H. Ashrafi	Invoice P1045264	13.00
97500	3/12/2026	1354	City Of Las Vegas-Sewer Fin & Bus Svcs	SVC 4/1/26 - 6/30/26 SM	2,804.18
97501	3/12/2026	1474	Di Bella Flowers & Gifts	2 Bereavement flower arrangements	194.08
97502	3/12/2026	2053	Matthew Bender & Co., Inc.	Library materials for MISD	1,637.38
97503	3/12/2026	2159	AT&T SBC	Service 02.25.26 - 03.24.26	623.01
97504	3/12/2026	2494	Southwest Gas Corp.	SVC 1/28/26 - 2/26/26 SW	3,843.19
97506	3/12/2026	2837	Republic Services # 620	Recycle SVC 3/1/26 - 3/31/26 WM	8,508.03
97507	3/12/2026	4117	Television Monitoring Services, Inc.	Promotional Discussions 2025-2026	250.00
97508	3/12/2026	8192	AT&T	Service 03.01.26 - 03.31.26	41.02
97509	3/12/2026	8736	Emcor Services Nevada	Emergency C/O SM Chiller by MA 2/28/26	960.00
97510	3/12/2026	9426	Rapid Color, Inc.	Get Lost in NV Rack Cards	2,735.00
97511	3/12/2026	9836	Sean Gaskell	Kora Concerts - MV-SE-WH - March	1,800.00
97512	3/12/2026	9895	National Benefit Services, LLC	February 2026	612.50
97513	3/12/2026	9966	The Sherwin-Williams Co.	WM - Painting Patch & Paint	75.03
97545	3/19/2026	10036	Vegas City Opera	DW WHM VCO Programs 3.2026	2,000.00
97546	3/19/2026	10253	Elizabeth Ann Foyt	Board Meeting 03/12/2026	40.00
97547	3/19/2026	10493	USPS-POC	ACCT# 8050091 Postage for WM Meter	30,000.00
97548	3/19/2026	10561	Ibrahima Ba	King Ibu Multiple Performances	1,000.00
97549	3/19/2026	10646	Sofia Karolina Talvik	Swedish Folk Concert	2,550.00
97550	3/19/2026	10881	Cosco Fire Protection, Inc.	FY26 EV Contr'l Fire Sprinkler Tests/Insp	455.00
97551	3/19/2026	11813	ASSA ABLOY Entrance Systems US Inc	WC: Exterior Door Motion Sensor	714.92
97552	3/19/2026	11997	Ashley Vargas	90 minute workshop	200.00
97553	3/19/2026	12322	International Opera Institute	Opera Music 2026	500.00
97554	3/19/2026	12469	Karen A Polak	WC Pentagological 3.14.26	750.00
97555	3/19/2026	12943	Harmonizing Energy	BD Sound Bath Series	160.00
97556	3/19/2026	13023	Luisa Hurtado	Sewing Workshop March 14	900.00
97557	3/19/2026	13067	Relaxation Stations, LLC	WM 3.11.26 Soundbath Yoga	100.00
97558	3/19/2026	13069	RAI Cactus LLC	#56: LOF Brakes/Transmission Fluid/Filter	2,671.49
97559	3/19/2026	13079	Las Vegas Dance Academy, LLC	LV Dance Show SM 2026	800.00

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Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
97560	3/19/2026	13089	Yinan Tao	Painting Classes	160.00
97561	3/19/2026	13134	Euna Solutions, Inc.	NGEM Annual Sub 12/01/25-11/30/26	19,650.00
97563	3/19/2026	13241	Paul Hyun	IMPROVICELLI WM 3.12.265	500.00
97564	3/19/2026	13259	Margaret M Boyd	SC 26 - DW Medusa	1,000.00
97565	3/19/2026	13304	Edward Profit	Board Meeting 03/12/2026	40.00
97566	3/19/2026	13314	Office of the Ex-Officio Constable	Mandated Court Payment	567.25
97567	3/19/2026	13343	Justice Ashley Taylor Crews	Refund rtn'd library item	55.00
97568	3/19/2026	1458	State Collections & Disbursement Unit	Mandated Court Payment	603.64
97569	3/19/2026	2175	NV Energy	Summary Bill February 2026	78,681.53
97570	3/19/2026	2494	Southwest Gas Corp.	SVC 2/10/26 - 3/11/26 EV	859.23
97571	3/19/2026	2767	World Book, Inc.	Online E-Book Suite-Library	1,736.70
97572	3/19/2026	3495	GFOA	GFOA Membership 4-1-2026 to 3-31-2027	1,500.00
97573	3/19/2026	3755	Las Vegas Brass Band	LVBB 2026 Concerts	1,000.00
97574	3/19/2026	5026	Nevada State Treasurer	Mandated Court Payment	2.00
97575	3/19/2026	9325	Squeaky Clean CC LLC	EV Large Graffiti Removal	800.00
<b>Total 100 - General Fund</b>					<b><u>\$ 2,903,203.88</u></b>

**Las Vegas Clark Count Library District**  
**Check Register**

**Grant Fund - 220**  
**From 2/21/2026 through 03/20/2026**

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
24790	2/23/2026	8122	Staples Advantage Dept LA	LINUS TURNTABLE, RPET BIN BAM	\$ 7,584.28
24835	3/2/2026	8122	Staples Advantage Dept LA	12.59 QT STACK/PULL STORE SET LO	6,713.99
24889	3/9/2026	8122	Staples Advantage Dept LA	Supplies EN	3,648.95
24936	3/16/2026	8122	Staples Advantage Dept LA	9.8FT DP TO HDMI CABLE LIT	139.35
24943	3/16/2026	9935	Burlington English Inc.	BE 100 Feb	9,600.00
97480	3/12/2026	10200	NAE	Membership 25-26	250.00
<b>Total 220 - Grant Fund</b>					<b><u>\$ 27,936.57</u></b>

**Las Vegas Clark Count Library District**  
**Check Register**

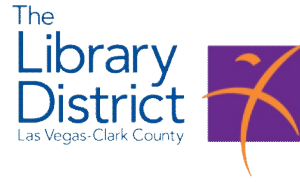
**Gift Fund - 230**  
**From 2/21/2026 through 03/20/2026**

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
24812	3/2/2026	12086	Book Depot Inc.	March Lil Learners 2026	\$ 1,561.94
24889	3/9/2026	8122	Staples Advantage Dept LA	Supplies EN	3,648.95
<b>Total 230 - Gift Fund</b>					<b><u>\$ 5,210.89</u></b>

**Las Vegas Clark Count Library District  
Check Register**

**Capital Project Fund - 510  
From 2/21/2026 through 03/20/2026**

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
24765	2/23/2026	13022	Canon U.S.A., INC.	Exec Dir: ImageForce C1333F	\$ 1,994.09
24785	2/23/2026	7180	NV5 Consultants, Inc.	SM - Cooling Tower Replacement	1,375.00
24790	2/23/2026	8122	Staples Advantage Dept LA	LINUS TURNTABLE, RPET BIN BAM	7,584.28
24797	2/23/2026	9489	Teledata Technologies	EV: Camera Replacement & Domes	7,660.00
24857	3/9/2026	12540	Sentinel Technologies, Inc.	New Azure Billing Account	106,619.23
24859	3/9/2026	12983	Dustland Studio LLC	GS: Architectural Services - Task 1	3,155.00
24873	3/9/2026	2798	Brodart Co.	WEST LAS VEGAS ODC MATERIALS FY26	439.77
24910	3/16/2026	12540	Sentinel Technologies, Inc.	Azure SQL Consolidation & Migration	74,607.05
24912	3/16/2026	13096	OFC Partners LLC	WV: Event Space Add'l Dolly/Cart	3,740.44
24915	3/16/2026	1742	Ideal Supply Company Inc.	SV: HVAC Unit #4	108.67
24920	3/16/2026	2362	Refrigeration Supplies Distributor	SV: HVAC Unit #4	29,717.81
24934	3/16/2026	7687	United Lock and Security, Inc.	FS: Fix Safe/install new locking key pad	1,933.10
24940	3/16/2026	9431	B&H Photo-Video	WM and CC Show Camera Test Parts	1,070.28
97400	3/2/2026	11009	KME Architects	New WV Library Contr 2021-026b WLV Library	35,087.62
97401	3/2/2026	11701	StayConnected	iPad kiosks	40,134.00
97422	3/2/2026	13309	SUMMUS, LLC	BAM migration to WordPress	30,500.00
97424	3/2/2026	13321	Ab Studio, LLC	SV: Roof Replacement - Architectural Svcs	15,600.00
97432	3/2/2026	9404	Lenovo USA	TPS Replacement - WC - GS	58,797.60
97449	3/5/2026	12609	Amplify Systems Integrations LLC	Cisco Cloud	66,649.00
97460	3/5/2026	13316	Squire & Company, PC	QALICB Form 990_Final Billing	1,800.00
97482	3/12/2026	11701	StayConnected	40% Deposit	19,700.00
97485	3/12/2026	12115	Today's Business Solutions	PaperCut, Kiosk, Scan Stations	107,417.25
97496	3/12/2026	13309	SUMMUS, LLC	BAM migration to WordPress	25,000.00
<b>Total 510 - Capital Projects Fund</b>					<b>\$ 640,690.19</b>
<b>Total - All Funds</b>					<b>\$ 3,577,041.53</b>



## ITEM VI.A.3.b.

### MEMORANDUM

---

**TO:** Board of Trustees Through Kelvin Watson, Executive Director

**FROM:** General Services Report

**DATE:** March 28, 2026

**SUBJECT:** General Services Report, April 2026

This report provides an overview of the primary accomplishments, initiatives, and District-Wide activities for the General Services Division for the months of March 2026.

### POWERFUL PLACES and POWERFUL PARTNERSHIPS

#### Capital Projects

##### Spring Valley Library Roof Replacement



An agenda item has been submitted for discussion and possible Board action regarding the award of a contract to provide labor, materials, and equipment for the roof replacement at the Spring Valley Library, as specified in the bid documents.

The bid opening was held on March 20, 2026, and two bids were received: Western Single Ply in the amount of \$418,500.00, and A. W. Farrell & Sons in the amount of \$423,400.00.

Staff is recommending that the Board authorize the award of the contract for the Spring Valley Library roof replacement to Western Single Ply, as the lowest responsive bidder, in the amount of \$418,500.00, subject to final review by General Counsel.

##### Goodsprings Library Relocation

Clark County Planning required an unanticipated drainage study for the Goodsprings property. The study has since been completed and submitted to Clark County Public Works. In response, Public Works has issued extensive drainage modification requirements for the site.

The District is currently seeking clarification of, and potential relief from, these requirements.

In addition, construction drawings for the project have been completed and are in final review. Upon completion of this review, the drawings will be submitted to the Building Department for permitting.

**West Charleston Library Refresh:**

The District has issued bid documents for the West Charleston Library Refresh, with bids due April 3, 2026.

This refresh is necessary to support the branch's evolving programming needs. The project scope includes new carpet throughout the facility, a new Computer Lab, a new Creations Lab, upgraded patron seating, expanded staff office space, and a new SPS office with an adjacent dressing room.

**Summerlin Library Cooling Tower:**

The HVAC cooling tower at the Summerlin Library has reached the end of its useful life. The Board approved the contract award to Emcor Services Nevada at the January Board Meeting. The Agreement for Services has been fully executed, and the project remains on schedule for an April installation

**Summerlin Theater – Speaker Replacement:**

An agenda item has been submitted for discussion and possible Board action regarding the award of a contract to furnish labor, materials, and equipment for the replacement of theater speakers at the Summerlin Library Theater, as specified in the bid documents.

Funds for this project are allocated within the District's Capital Projects Fund. The existing theater speakers require replacement due to age and declining functionality.

An Invitation to Bid was advertised in the *Las Vegas Review-Journal*, posted on the District's website, distributed to minority Chambers of Commerce, and posted on the Nevada Government eMarketplace (NGEM). No bids were received in response to this solicitation.

Pursuant to NRS 338.143, a public body may award a contract without further bidding if no bids are received. In accordance with this statute, the District publicly posted its intent in the *Las Vegas Review-Journal*.

The District subsequently obtained a competitive proposal from Solotech US Inc. in the amount of \$187,038.91. Solotech has previously been the low bidder on District projects and has demonstrated satisfactory performance.

Staff is recommending that the Board authorize staff to award a contract for the replacement of theater speakers at the Summerlin Library to Solotech US Inc. in the amount of \$187,038.91, subject to final review by General Counsel.

**Safety and Security Update:**

General Services supported Programming and Venue Services in March by providing extra Security Guards for special events.

**Narcan Distribution – One Year Update:**

**Background:**

The Library District maintains Narcan in AED cabinets located throughout its facilities. District staff and security personnel have completed the Southern Nevada Health District (SNHD) Opioid Awareness and Narcan Training. This training is provided by SNHD at no cost and is available both online and in person. SNHD also offers a “Train the Trainer” program for organizations interested in delivering the training internally.

Over the past year, District staff have successfully administered Narcan on seven occasions, helping to save lives in emergency situations.

**Public Access to Narcan:**

The District has partnered with SNHD to provide Narcan to the public at no cost, with all doses supplied free of charge by SNHD. Many library locations offer publicly accessible distribution tables stocked with informational materials and Narcan, available on a no-questions-asked basis.

Since the program’s launch last April, the Library District has distributed more than 10,000 doses to the community. In addition, three outdoor NaloxBoxes—similar in appearance to newspaper stands—have been installed and stocked with Narcan, ensuring public access even when library branches are closed.

**ITEM VI.A.3.c.****MEMORANDUM**

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**TO:** Board of Trustees through Kelvin Watson, Executive Director**FROM:** Jeffrey Serpico, Human Resources**DATE:** March 30, 2026**SUBJECT:** Human Resources Activity Report, April 2026

This memorandum reports on the Human Resources Department's activities and project updates for March 2026, as well as analytics (Dashboard) compiled from July 1, 2025, to January 31, 2026.

**Powerful People****HR Report Contents:**

1. **Fiscal Year HR Goals and Objectives (2025-2026 Playbook Plays - Powerful People)**
2. **Transactional Activity & Key Metrics (HR Administrative)**
  - a. **HR Dashboard - Fiscal Year 2025-2026**
3. **Monthly Attachments**

**1. Fiscal Year 2025-2026 HR Goals and Objectives (Plays/Milestones):**

- **Develop and Maintain Competitive Total Rewards Program:**
  - Explore the feasibility of adding Retirement Health Savings (RHS) Accounts to District Benefits Offerings
    - Meeting with District Broker Overview In Process - Complete
    - Develop proposal for Board Presentation – In Process 2027
    - Cost Analysis – In Process for CBA 2027 (July)
  - Implement Employee Emergency Fund – On hold (Foundation)
- **Develop, enhance, and maintain intra-organizational communication methods and frequency to enhance employee engagement (Maintain and Modify 2025):**
  - Conduct Monthly “Ask HR” Sessions
    - Attendance Policy – Complete
    - Understanding Benefits Statements – Complete
    - Tuition Reimbursement – Complete
    - Conduct and Ethics Policy – Complete
    - UKG Performance Appraisal – Complete

- Vehicle Use Policy – Complete
- Open Forum – Complete
- Wage & Hour Law – In Process (March)
- Revise December Town Hall (Recognition focus) – Complete
- Maintain Organization Communication Methods (Below)

Channel \ Method	Delivery	Frequency	Primary Audience
Monthly Board of Trustees Meeting	Meeting / Electronic	Monthly	External / Internal
Town Hall	Meeting / Electronic	Biannual	Internal
Executive Director Round Table	Meeting	Quarterly	Internal
Labor Management Meeting	Meeting	Quarterly	Internal / External
Inter Divisional Meetings	Meeting	Biweekly	Internal
Intra Divisional Meetings	Meeting	Biweekly	Internal
Standing Committees	Meeting	Variable	Internal
Administrative Team	Meeting	Weekly	Internal
District Web Site	Meeting	Continuous	External
Voyager Intranet	Electronic	Continuous	Internal
District Email	Electronic	Ad hoc	Internal
Surveys	Electronic	Ad hoc	Internal \ External
Conferences	Electronic	Ad hoc	External

• **Develop and enhance organizational and individual development opportunities:**

- Implement Library Operations Career Ladder (carryover 23-24)
  - Develop Job Descriptions from Career Map (Matrix) – Complete
  - Revise Career Ladder Matrix – Complete
  - Finalize Job Ladder Graphic with BAM and Post JD – In Process
- Implement Technical Production Services (TPS) Career Ladder – Complete / Ongoing
- Complete Staff Engagement Training (LEARN)
  - Staff - FY 2026 Present Board November 2025 – Complete
  - Planning Logistics – Complete
  - Launch LEARN Program – In process (February 2026)
- Implement Internship / Work-study with CCSD – First Year Intern Starts September 30, 2025 – Complete (Maintain)
- Staff AI Training Grant
  - Apply / Receive Grant – Complete
  - Schedule Training (Group of Five Staff) – Complete
  - AI Training Group Sessions – Complete

• **Ensure quality outcomes by enhancing administrative effectiveness and efficiency:**

- Complete 3<sup>rd</sup> party (Gallagher-Koff) Executive/Administrative Survey (Pay and Benefits)
  - Contract – Complete
  - Survey Design – Complete
  - Market Survey – Complete
  - Report Analysis – Complete
  - Draft \ Board Approval ED Contract – Complete
- Complete Revisions of Job Descriptions – Audit Complete
- Implement UKG (HRIS) Performance Module – Complete
- Implement UKG (HRIS) Advanced Scheduler Module – Discontinued
  - Kickoff Meeting – Complete
  - Design Meetings – Complete
  - Implement Test Departments – Complete
  - Team Assessment of Product - Complete

- Terminate Advanced Scheduler Implementation – Complete
- Revise format HR Policies – In Process

**2. Transactional Activity and Key Metrics:**

- Fiscal Year 2025-2026

**3. Monthly Attachments:**

- Attending PLA Conference 3/31-4/3 (District Exhibit)



## ITEM VIII.A.1

### AGENDA ITEM

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#### APRIL 09, 2026 MEETING OF THE BOARD OF TRUSTEES

##### Agenda Item # VIII.A.1.:

Discussion and possible Board action to appoint the West Las Vegas QALICB, Inc. Board of Directors.

##### Background:

In 2024, the Library District entered into a New Markets Tax Credit Program transaction for the West Las Vegas library construction project. As part of this transaction, a new non-profit corporation, known as a QALICB (Qualified Active Low-Income Community Business), was formed to operate exclusively for the benefit of the Library District for the purposes of acquisition and leasing of real and/or personal property subject to restrictions and terms of the transaction documents.

The Articles of Incorporation for the West Las Vegas QALICB, Inc. stipulate that a five-member Board of Directors shall be appointed annually by the Library District Board of Trustees as follows:

1. Two Board Directors shall be independent directors who are not officers, directors, trustees, or employees of the Library District, Las Vegas-Clark County Library District Foundation, Inc., or any other affiliate of the QALICB Corporation, the Library District, or the Library Foundation.
2. Three Board Directors shall be appointed from nominees who are current or former employees, officers, or trustees of the Library District or employees, officers, or directors of the Library Foundation.

This Item calls for the appointment of the existing Board of Directors as follows:

West Las Vegas QALICB, Inc.: Floresto Cabias, President; B. Keith Rogers, Treasurer; Karen Dutkowski, Secretary; and Directors Mo Denis and Michael Saunders.

##### Recommended Action:

Motion to appoint the slate of officers and directors detailed above to the West Las Vegas QALICB, Inc. Board of Directors.

**ITEM VIII.B.1.****AGENDA ITEM**

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**APRIL 9, 2026, MEETING OF THE BOARD OF TRUSTEES****Agenda Item # VIII.B.1.:**

The Library District's Digital Literacy: AI Utilization Plan

**Background:**

The Library District's Digital Literacy: AI Utilization Plan establishes a structured, responsible approach to integrating artificial intelligence to enhance customer experience, support staff productivity, and improve operational efficiency. The plan aligns AI adoption with the District's Playbook 2031 and digital literacy mission, ensuring technology is used to expand access, strengthen decision-making, and reduce repetitive administrative tasks while maintaining public trust.

The plan centers on using Microsoft Copilot and Microsoft 365 in a cloud-first environment to provide secure, scalable tools for staff and customers. Embedded governance, security, and ethical guardrails ensure responsible AI use, data protection, transparency, and compliance with applicable standards and statutes.

Guided by customer- and staff-focused principles, the plan outlines a five-year roadmap emphasizing workforce readiness, phased implementation, departmental pilots, and long-term optimization. Clear roles and accountability structures are defined for executive leadership, department directors, governance committees, and staff to support oversight, continuous training, and regular review.

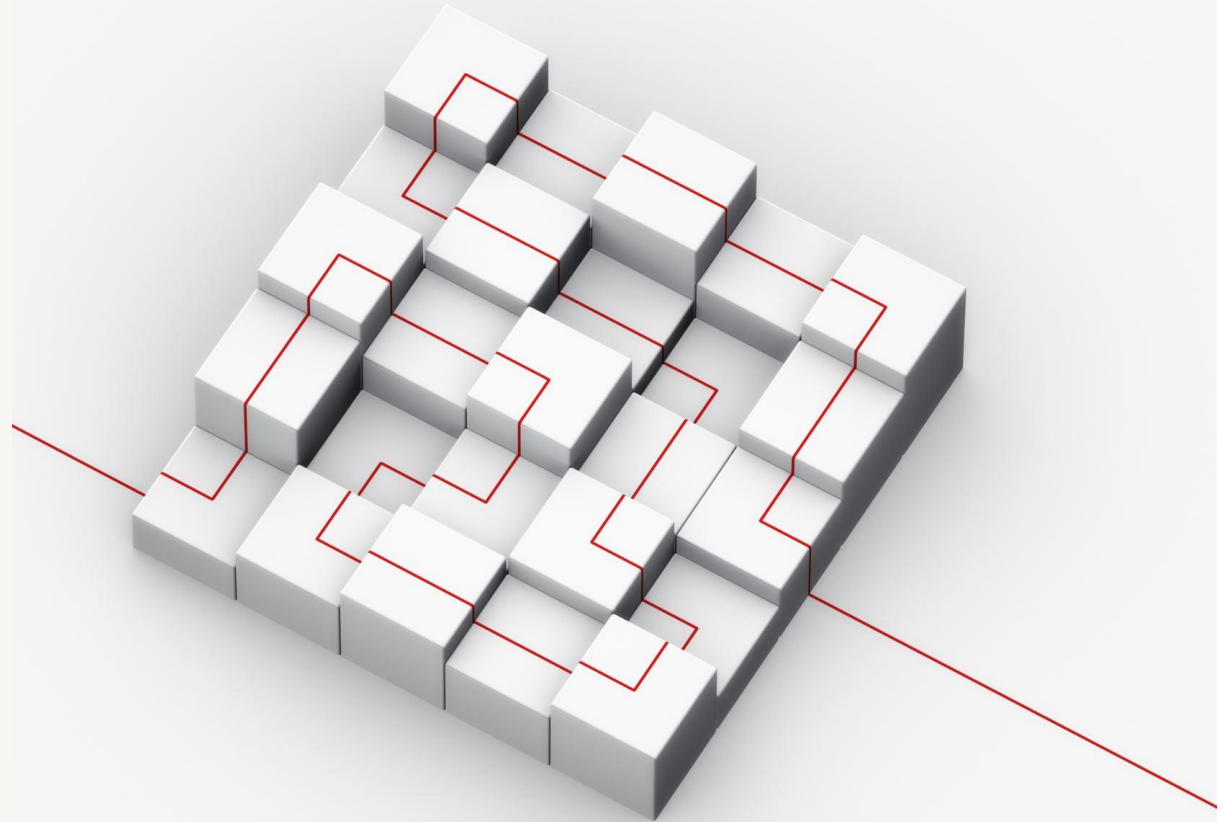
Through this plan, the Library District positions itself to build districtwide AI literacy, responsibly leverage emerging technologies, and support future-ready library services aligned with strategic priorities.

Dr. Roslyn Dean, Director of Business Strategies and Planning, will present a summary of the Library District's Digital Literacy: AI Utilization Plan. Refer to the presentation "*Digital Literacy: AI Utilization Plan*," included in the April Board of Trustees Documents.

**Recommended Action:**

Presentation only.

# **THE LIBRARY DISTRICT'S DIGITAL LITERACY: AI UTILIZATION PLAN**



# INTRODUCTION AND VISION

# VISION

## AI Vision

The plan focuses on enhancing customer experience, improving decision-making, and reducing repetitive tasks across departments.

## Adoption of AI Tools

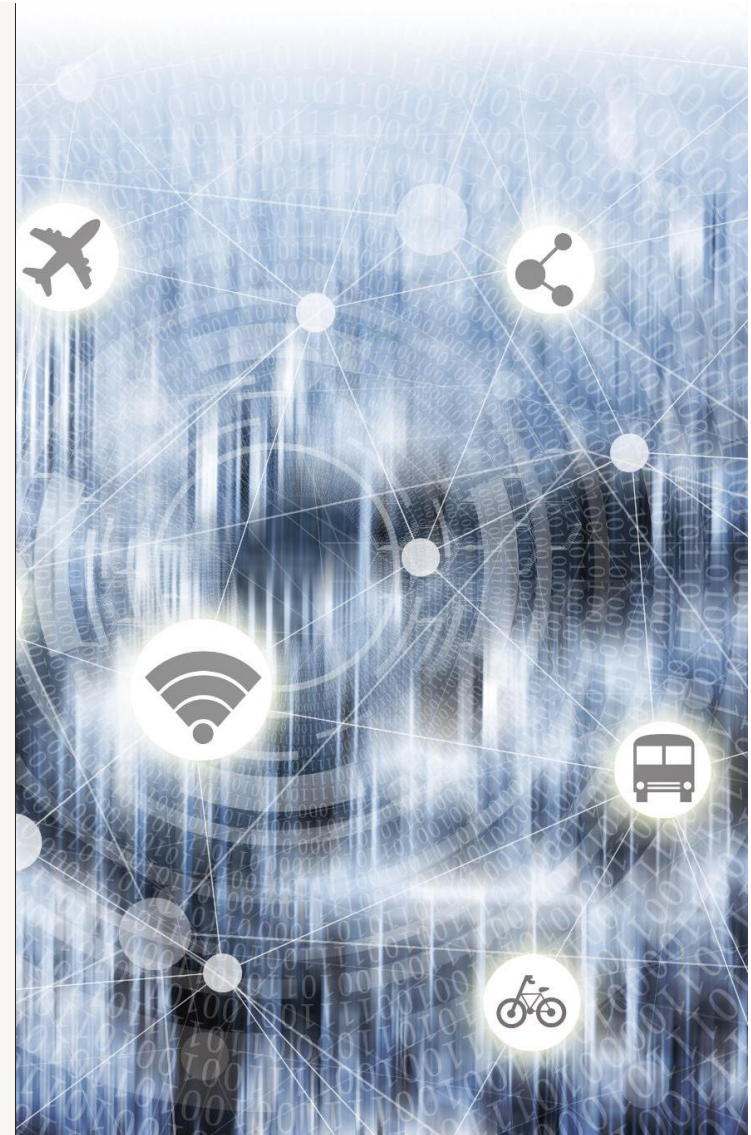
Microsoft Copilot and Microsoft 365 are adopted to boost staff productivity and expand customer digital literacy, and information access.

## Cloud Platform Transition

Moving from Hybrid Exchange to cloud-only Microsoft 365 platform supports flexible and scalable library operations.

## Governance and Compliance

Governance ensures responsible AI use, data protection, and accountability through clear metrics.



# GUIDING PRINCIPLES

## Customer and Staff Focus

Prioritize a customer-first and staff-centric approach to enhance service quality and operational efficiency.

## Security and Privacy by Design

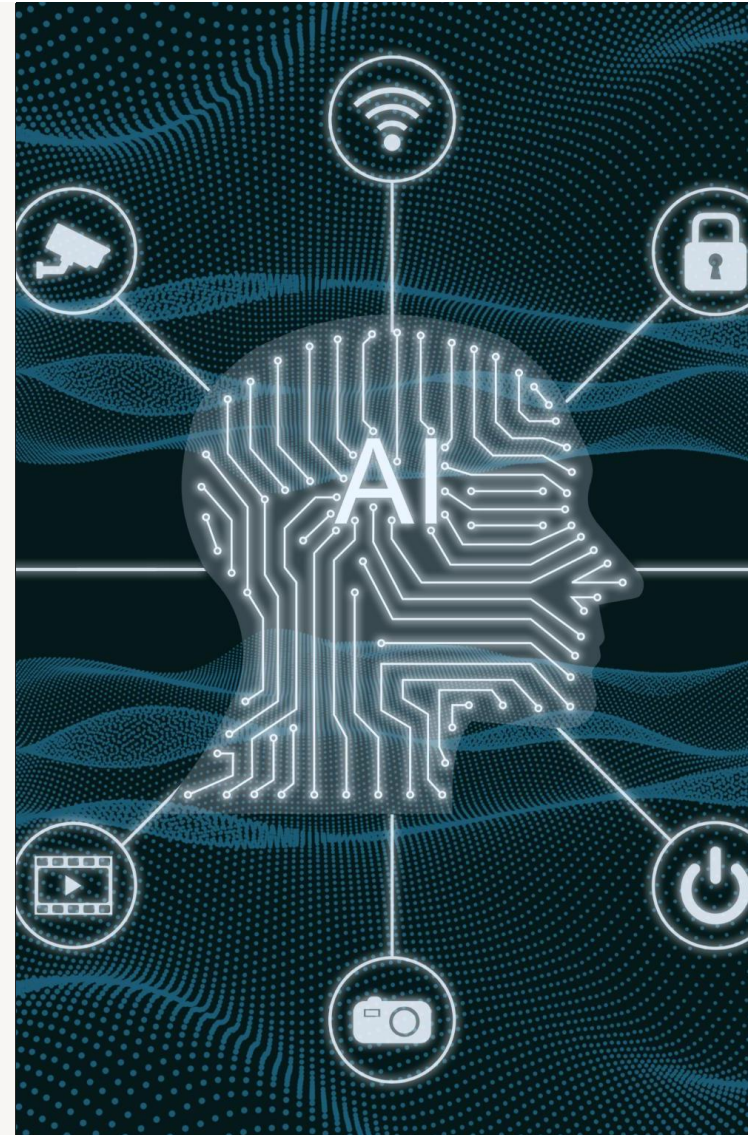
Implement least-privilege access, data minimization, and auditable practices to safeguard sensitive information.

## Compliance and Ethics

Ensure adherence to Nevada statutes and ethical standards for responsible AI integration.

## Open Governance and Measurable Value

Maintain transparent decision-making and track outcomes like time saved and error reduction.



# FIVE-YEAR ROADMAP

# ROADMAP OVERVIEW

## Cloud-First Integration

Transition to a fully integrated cloud-first ecosystem replacing hybrid Exchange with Exchange Online.

## Enhanced Security Measures

Implement Entra ID, Conditional Access, Multi-Factor Authentication, and Privileged Identity Management for robust security.

## Device Management Standardization

Standardize device management with Intune and secure endpoints using Defender for Endpoint.

## Data Governance and AI Deployment

Enhance data governance through sensitivity labels and deploy Copilot AI to improve user productivity.



# YEAR 1: FOUNDATION & FRAMEWORK (FY2026)

## AI Readiness and Training

Launch Microsoft Learn-based staff skilling and AI awareness sessions to build organizational AI readiness.

## IT Integrations and Security

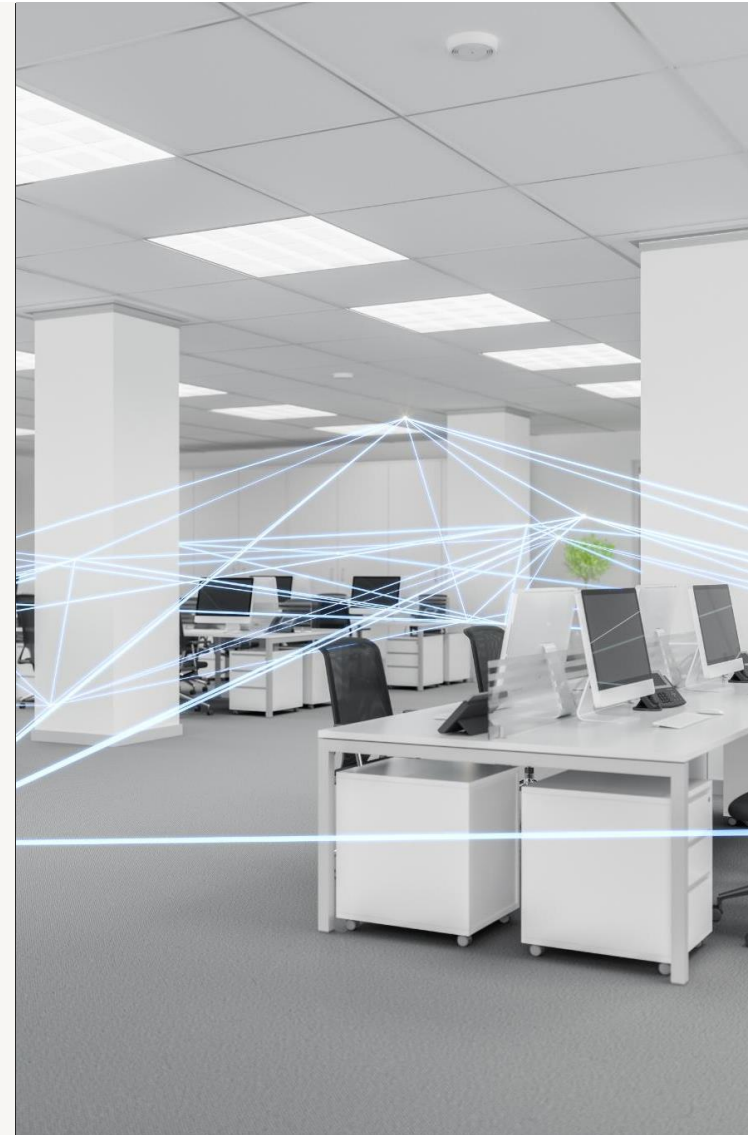
Migrate mailboxes to Exchange Online and enforce Conditional Access and MFA for enhanced security.

## AI Governance Framework

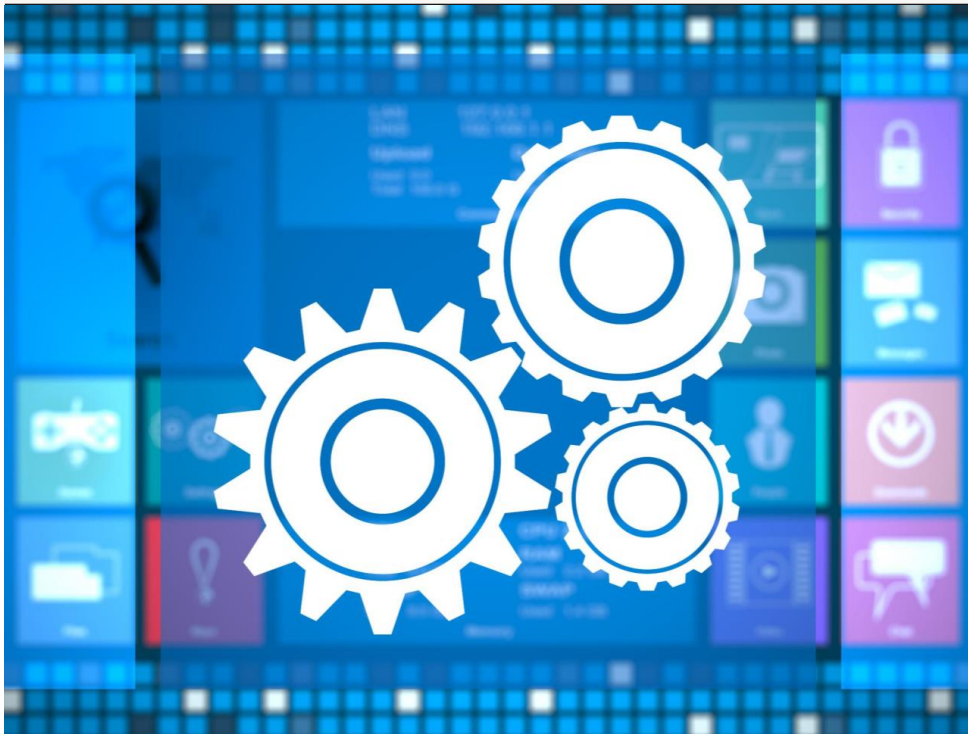
Develop cross-functional governance addressing ethical use, data privacy, equity, bias, and transparency.

## Quick-Win Pilot Projects

Implement pilot AI projects in Branding & Marketing, HR, and Financial Services for immediate impact and efficiency gains.



# YEAR 2: PILOT EXPANSION (FY2027)



## Copilot Pilots in Key Departments

Copilot for Microsoft 365 will be piloted in Administration, Public Services, IT/Security, and HR to advance AI literacy and integration.

## Strengthened Data Governance

Data governance will be enhanced using Copilot DLP to protect confidential content and Purview audit for monitoring interactions.

## Expanded AI Pilots

Pilots will include predictive maintenance alerts, AI-driven budget forecasting, and trend analysis across various service departments.

## Library AI Enhancements

Library Operations will pilot AI-powered BiblioCommons for enhanced search capabilities and personalized recommendations.



## YEARS 3–5: SCALING AND OPTIMIZATION

### Year 3: Predictive Analytics and Pilots

Year 3 focuses on predictive analytics for HR, library operations, and business strategies, with Copilot Studio pilots for onboarding and IT support.

### Year 4: Organizational Intelligence

Year 4 emphasizes integrated dashboards, cross-department workflows, and knowledge hubs to enhance organizational intelligence.

### Year 5: AI Institutionalization and Governance

Year 5 institutionalizes AI culture and governance, centralizes AI infrastructure, automates compliance, and expands Copilot capabilities.

# GOVERNANCE AND ETHICS

# GOVERNANCE FRAMEWORK



## Governance Roles and Oversight

Data Owners, AI Champions, and the AI Governance Committee provide oversight and enforce governance policies.

## Policies and Change Management

Policies govern AI use, data handling, and procurement, while change management ensures staff training and communication.

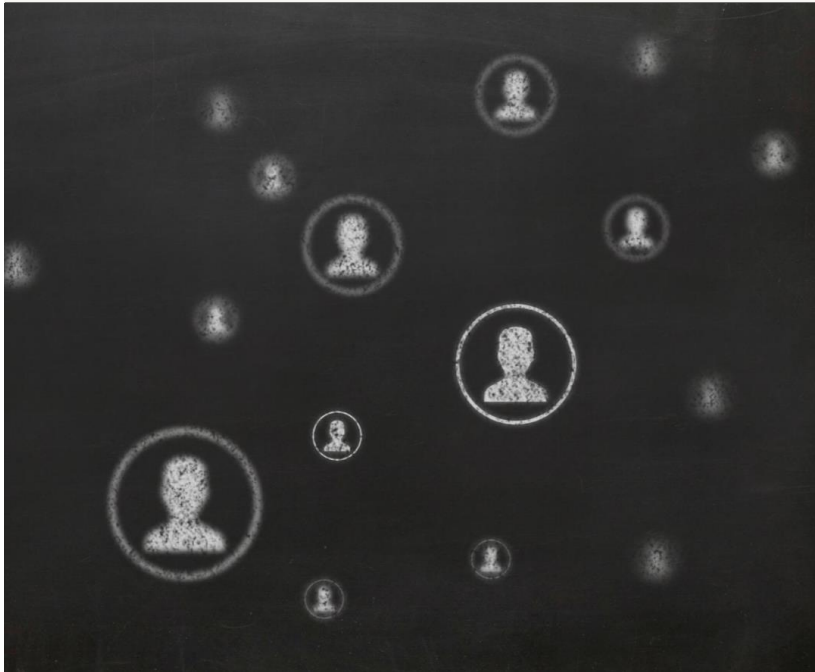
## Security and Privacy Controls

Controls include Multi-Factor Authentication, encryption, device compliance, retention policies, and auditing to protect sensitive data.

## Ethical Principles

Ethical AI governance emphasizes transparency, accountability, fairness, privacy, and human-centered design.

# DEPARTMENTAL APPLICATIONS AND GUARDRAILS



## **APPLICATIONS BY DEPARTMENT**

### **Ethical AI in HR**

HR uses AI for resume screening and workforce analytics, with final hiring decisions made by humans.

### **AI for Financial Services**

Financial Services apply AI for fraud detection and forecasting, emphasizing human approval and transparency.

### **AI in General Services**

General Services leverage AI for predictive maintenance and vendor evaluation, ensuring fairness and compliance.

### **Marketing and Branding AI**

Branding and Marketing use AI for audience segmentation and campaign automation with anonymized data.

### **Library Operations AI**

Library Operations will incorporate AI-powered natural language search and personalized recommendations to enhance customers' search queries and support their reading interests.

# TRAINING AND CONTINUOUS IMPROVEMENT

# STAFF TRAINING AND COMMUNICATION

## AI Literacy Training

All staff receive AI literacy training with specialized modules and annual refreshers to keep skills updated.

## Internal Communication Channels

Updates are shared via meetings, SharePoint, newsletters, and email to ensure clear internal communication.

## Transparency and Feedback

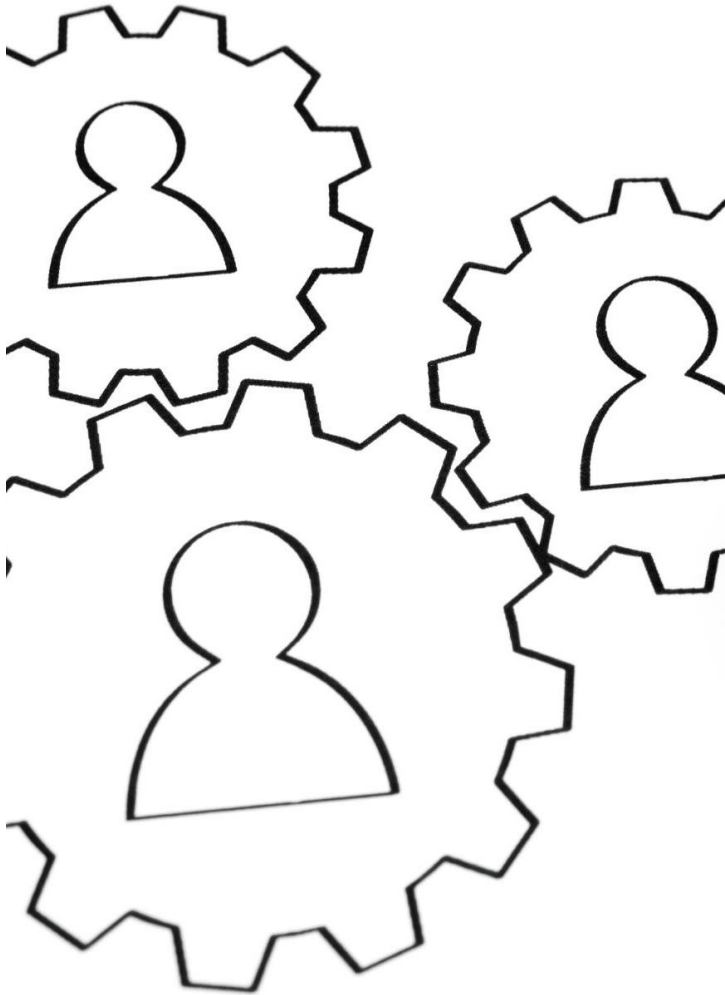
Transparency is ensured by publishing AI use summaries and enabling feedback loops for staff concerns.

## Continuous Improvement

Continuous improvement is supported by benchmarking, pilot evaluations, and sunset policies for outdated AI systems.



# ACCOUNTABILITY AND REVIEW



## **ROLES AND RESPONSIBILITIES**

### **Executive Director Accountability**

The Executive Director holds ultimate responsibility for AI adoption across the entire Library District.

### **AI Governance Committee**

This committee manages risks, ensures compliance, and reviews new AI initiatives within the organization.

### **Department Directors' Role**

Department Directors ensure ethical AI deployment within their specific areas of responsibility.

### **Staff Responsibilities and Reviews**

All staff must follow AI policies and guidelines, report concerns, and participate in annual reviews of AI systems and risks.



**ITEM VIII.B.2.**

**AGENDA ITEM**

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**APRIL 9, 2026 MEETING OF THE BOARD OF TRUSTEES**

**Agenda Item # VIII.B.2.:**

Discussion and possible Board action regarding contract award to furnish labor, materials, and equipment to complete the Roof Replacement of the Spring Valley Library, as specified in the bid documents.

**Background:**

Funds are allocated in the capital projects funds for the replacement of the roof of the Spring Valley Library. The new roof is in need of replacement due to age and functionality deficiencies.

An Invitation to Bid was advertised in the Review-Journal, posted on the District’s website, emailed to minority Chambers of Commerce, and posted on the Nevada Government eMarketplace (NGEM). The bid opening was held on March 20, 2026. A total of two bids were received. The bid results follow:

<b>Bidder</b>	<b>Bid Amount</b>
Western Single Ply	\$418,500.00
A. W. Farrell & Sons.	\$423,400.00

The lowest responsive and responsible bidder is Western Single Ply. The Disclosure of Ownership/Principals Form for Sound Productions is attached.

**Recommended Action:**

Motion to authorize staff to award a contract for the roof replacement of the Spring Valley Library to Western Single Ply, in the amount of \$418,500.00. Subject to final review by General Counsel.

**ATTACHMENT 9 - DISCLOSURE OF OWNERSHIP/PRINCIPALS AND RELATIONSHIPS - RFP NO. 26-05 SV ROOF REPLACEMENT**

**THREE (3) APPARENT LOW BIDDERS MUST SUBMIT BOTH DISCLOSURE FORMS TO OWNER BY 12:00 NOON ON THE NEXT BUSINESS DAY FOLLOWING THE BID OPENING.**

<b>Business Entity Type (Please Check one)</b>						
Sole Proprietorship <input type="checkbox"/>	Partnership <input type="checkbox"/>	Limited Liability Company <input type="checkbox"/>	Corporation <input checked="" type="checkbox"/>	Trust <input type="checkbox"/>	Non-Profit Organization <input type="checkbox"/>	Other <input type="checkbox"/>
<b>Business Designation Group (Please CHECK ALL that apply)</b>						
MBE <input type="checkbox"/>	WBE <input type="checkbox"/>	PBE <input type="checkbox"/>	ESB <input type="checkbox"/>	SBE <input type="checkbox"/>	LBE <input type="checkbox"/>	NBE <input type="checkbox"/>
Minority Business Enterprise	Women-Owned Business Enterprise	Physically Challenged Business Enterprise	Emerging Small Business*	Small Business Enterprise	Large Business Enterprise	Nevada Business Enterprise
<i>*ESB must be certified by the Governor's Office of Economic Development</i>						
Number of Clark County Nevada Residents Employed:			21			
Corporate/Business Entity Name:		Western Single Ply				
(Include d.b.a., if applicable)		N/A				
Street Address:		3442 Neeham Road				
City, State, and Zip Code:		North Las Vegas, NV 89030		Contact Name:	Ryan Heaton	
Telephone No:		702-739-6649		Title:	General Manager	
Fax No:		702-319-6656		Email:	ryan@wsproofing.com	
Nevada Local Street Address: (If different from above)		Same as above		Website:	wsproofing.com	
City, State and Zip Code:				Local Contact Name:	Ryan Heaton	
Local Telephone No:		702-739-6649		Title:	General Manager	
Local Fax No:		702-319-6656		Email:	ryan@wsproofing.com	

All entities, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity appearing before the Board.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest. The disclosure requirement, as applied to land-use applications, extends to the applicant and the landowner(s).

Entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.


FULL NAME	TITLE	% OWNED (Not required for Publicly Traded Corporations/Non-profit organizations)
John Tanner	President	100%

This section is not required for publicly-traded corporations. Are you a publicly-traded corporation? Yes  No

1. Are any individual members, partners, owners or principals, involved in the business entity, Las Vegas-Clark County Library District?  
 Yes  No (If yes, please note LVCCLD employees and appointed/elected officials may not perform any work on professional service contracts, or other contracts, which are not subject to competitive bid.)

2. Do any individual members, partners, owners or principals have a spouse, registered domestic partner, child, parent, in-law or brother/sister, half-brother/half-sister, grandchild, grandparent, related to a Las Vegas-Clark County Library District employee or appointed/elected official?  
 Yes  No (If yes, please complete the Disclosure of Relationship form on Page 2. If no, please print N/A on Page 2.)

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that the Board will not take action on land-use approvals, contract approvals, land sales, leases or exchanges without the completed disclosure form.

  
 Signature  
 General Manager  
 Title

Ryan Heaton  
 Print Name  
 3/20/2026  
 Date

**ATTACHMENT 9 - DISCLOSURE OF OWNERSHIP/PRINCIPALS AND RELATIONSHIPS - RFP NO. 26-05 SV ROOF REPLACEMENT**

**THREE (3) APPARENT LOW BIDDERS MUST SUBMIT BOTH DISCLOSURE FORMS TO OWNER BY 12:00 NOON ON THE NEXT BUSINESS DAY FOLLOWING THE BID OPENING.**


Contractor member, partner, owner or principal consanguinity or affinity relation to any employee or appointed/elected official of the Las Vegas-Clark County Library District, this form **MUST** be completed in its entirety.

In regard to this form, Contractor must consider first and second degree as follows: Spouse – Registered Domestic Partner – Children – Parents – Sibling – Half-Sibling – Grandchildren – Grandparents – In-laws (first/second degree)

**Not Applicable – Initial Here:**   RH   **and complete Contractor’s Signature Block.**

CONTRACTOR	LIBRARY DISTRICT		
NAME (MEMBER, PARTNER, OWNER, PRINCIPAL)	NAME OF OWNER'S EMPLOYEE OR /OFFICIAL	RELATIONSHIP TO EMPLOYEE OR OFFICIAL	IF DISTRICT EMPLOYEE, WHICH DEPARTMENT

**CONTRACTOR SIGNATURE BLOCK**

Legal Name of Bidder (Prime Contractor) As It Should Appear on Contract	Western Single Ply
Name of Bidder’s Authorized Representative	Ryan Heaton
Title of Bidder’s Authorized Representative	General Manager
Signature of Bidder’s Authorized Representative	
Today’s Date	3/20/2026

***Below for LVCCLD Use Only:***

If any Disclosure of Relationship is noted above, complete the following:

Is any LVCCLD employee noted above involved in the selection process for this contract? **CIRCLE ONE** Yes    No

Is any LVCCLD employee noted above involved in performance of the contract? **CIRCLE ONE** Yes    No

Notes/Comments: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_



## ITEM VIII.B.2.

### AGENDA ITEM

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#### APRIL 9, 2026 MEETING OF THE BOARD OF TRUSTEES

##### Agenda Item # VIII.B.2.:

Discussion and possible Board action regarding contract award to furnish labor, materials, and equipment to complete theater speaker replacements as specified in the bid documents.

##### Background:

Funds are allocated in the capital projects funds for the replacement of Theater Speakers in the Summerlin Library Theater. The equipment is in need of replacement due to age and functionality deficiencies.

An Invitation to Bid was advertised in the Review-Journal, posted on the District's website, emailed to minority Chambers of Commerce, and posted on the Nevada Government eMarketplace (NGEM). No Bids were received.

Pursuant to NRS 338.143 a public body may let a contract without further bidding if no bids were received in response to an advertisement for bids. As required, The District posted its intent in the Review Journal.

The District received a competitive bid in the amount of \$187,038.91 from Solotech US Inc. Solotech has been the low bidder on other District Projects and has performed well.

##### Recommended Action:

Motion to authorize staff to award a contract for replacement of Theater Speakers in the Summerlin Library to Solotech US Inc. in the amount of \$187,038.91. Subject to final review by General Counsel.

**ATTACHMENT 9 - DISCLOSURE OF OWNERSHIP/PRINCIPALS AND  
RELATIONSHIPS THEATER SPEAKER REPLACEMENT-  
SUMERLIN LIBRARY**

**THREE (3) APPARENT LOW BIDDERS MUST SUBMIT BOTH DISCLOSURE FORMS TO OWNER BY 12:00  
NOON ON THE NEXT BUSINESS DAY FOLLOWING THE BID OPENING.**

<b>Business Entity Type (Please Check one)</b>						
Sole Proprietorship	Partnership	Limited Liability Company	Corporation	Trust	Non-Profit Organization	Other
<b>Business Designation Group (Please CHECK ALL that apply)</b>						
MBE	WBE	PBE	ESB	SBE	LBE	NBE
Minority Business Enterprise	Women-Owned Business Enterprise	Physically Challenged Business Enterprise	Emerging Small Business*	Small Business Enterprise	Large Business Enterprise	Nevada Business Enterprise
*ESB must be certified by the Governor's Office of Economic Development						
Number of Clark County Nevada Residents Employed: _____						
Corporate/Business Entity Name: _____						
(Include d.b.a., if applicable) _____						
Street Address: _____						
City, State, and Zip Code: _____				Contact Name: _____		
Telephone No: _____				Title: _____		
Fax No: _____				Email: _____		
Nevada Local Street Address: (If different from above) _____				Website: _____		
City, State and Zip Code: _____				Local Contact Name: _____		
Local Telephone No: _____				Title: _____		
Local Fax No: _____				Email: _____		

All entities, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity appearing before the Board.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest. The disclosure requirement, as applied to land-use applications, extends to the applicant and the landowner(s).

Entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

FULL NAME	TITLE	% OWNED (Not required for Publicly Traded Corporations/Non-profit organizations)

This section is not required for publicly-traded corporations. Are you a publicly-traded corporation? Yes  No

- Are any individual members, partners, owners or principals, involved in the business entity, Las Vegas-Clark County Library District?
 

Yes  No (If yes, please note LVCCLD employees and appointed/elected officials may not perform any work on professional service contracts, or other contracts, which are not subject to competitive bid.)
- Do any individual members, partners, owners or principals have a spouse, registered domestic partner, child, parent, in-law or brother/sister, half-brother/half-sister, grandchild, grandparent, related to a Las Vegas-Clark County Library District employee or appointed/elected official?
 

Yes  No (If yes, please complete the Disclosure of Relationship form on Page 2. If no, please print N/A on Page 2.)

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that the Board will not take action on land-use approvals, contract approvals, land sales, leases or exchanges without the completed disclosure form.

Signature David Robertson

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

**ATTACHMENT 9 - DISCLOSURE OF OWNERSHIP/PRINCIPALS AND RELATIONSHIPS - THEATER SPEAKER REPLACEMENT- SUMERLIN LIBRARY**

**THREE (3) APPARENT LOW BIDDERS MUST SUBMIT BOTH DISCLOSURE FORMS TO OWNER BY 12:00 NOON ON THE NEXT BUSINESS DAY FOLLOWING THE BID OPENING.**

Contractor member, partner, owner or principal consanguinity or affinity relation to any employee or appointed/elected official of the Las Vegas-Clark County Library District, this form MUST be completed in its entirety.

In regard to this form, Contractor must consider first and second degree as follows: Spouse – Registered Domestic Partner – Children – Parents – Sibling – Half-Sibling – Grandchildren – Grandparents – In-laws (first/second degree)

Not Applicable – Initial Here: *DR* and complete Contractor’s Signature Block.

CONTRACTOR	LIBRARY DISTRICT		
NAME (MEMBER, PARTNER, OWNER, PRINCIPAL)	NAME OF OWNER'S EMPLOYEE OR /OFFICIAL	RELATIONSHIP TO EMPLOYEE OR OFFICIAL	IF DISTRICT EMPLOYEE, WHICH DEPARTMENT

**CONTRACTOR SIGNATURE BLOCK**

Legal Name of Bidder (Prime Contractor) As It Should Appear on Contract	
Name of Bidder's Authorized Representative	
Title of Bidder's Authorized Representative	
Signature of Bidder's Authorized Representative	<i>David Robertson</i>
Today's Date	

**Below for LVCCLD Use Only:**

If any Disclosure of Relationship is noted above, complete the following:

Is any LVCCLD employee noted above involved in the selection process for this contract? **CIRCLE ONE** Yes No

Is any LVCCLD employee noted above involved in performance of the contract? **CIRCLE ONE** Yes No

Notes/Comments: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_