



## LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT POLICY

### Internet Use and Safety Policy (CIPA-Compliant)

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### Purpose and Policy Statement

The Las Vegas-Clark County Library District (“the Library District”) provides internet access to support reading, learning, and achievement by facilitating free and easy access to information. Not all information found on the internet is accurate, up to date, legal, or acceptable to all individuals. The Library District does not control information found on the internet and cannot be held responsible for its content. Customers who use the internet are responsible for evaluating the validity and appropriateness of the information they access. The Library District remains committed to intellectual freedom and viewpoint neutrality. This Policy applies to all District-owned computers and District WiFi networks, including use by customers on personal devices and by staff.

### Legal Authority and Compliance

In accordance with the Children’s Internet Protection Act (“CIPA”), all Library District computers are equipped with filtering software. The software is intended to protect against access to sites which may reasonably be construed as:

- Obscene (as defined by Title 18, Section 1460 of the United States Code)
- Child pornography (as defined by Title 18, Section 2256 of the United States Code)
- Harmful to minors (as defined by Section 1703 of CIPA)

The Library District has implemented filtering software that complies with CIPA while providing customers the broadest possible access to constitutionally protected information. The Library District cannot and does not guarantee that the filtering software will block all obscenity, child pornography, or other materials harmful to minors. Nor can the Library District guarantee that the filtering software will not inadvertently restrict access to sites that may have legitimate research or other value.

### Responsibilities of Customers Using the Internet

All customers of the Library District’s electronic information resources, including the internet, are expected to use these resources in a responsible manner, consistent with the educational and informational purposes for which they are provided, and in compliance with the Library District’s Library Rules of Conduct. Use of these resources is a privilege, not a right.

Effective Date: **03/13/2026**

- New  
 Revised

Index Code:  
LO 200-12-POL.6.P

Originating Department: **Information Technology, Library Operations**



## Unacceptable use of these resources include:

- Any purpose that violates applicable federal or state laws, including copyright laws and licensing agreements for software, files, or other information obtained from the internet;
- Destruction, damage, or disruption of equipment, software, or data belonging to the Library District, including the removal of privacy screens, shutting off computers, and disconnecting any computer cables;
- Disruption or interference with network services and other customers, including but not limited to unsolicited advertising, harassment, defamatory statements, or the propagation of computer viruses, worms, or hacking;
- Sending, receiving, or displaying text or graphics which may reasonably be construed as either obscene or child pornography by applicable legal standards.

A violation of these rules may result in restriction from using the Library District's online services for the day. The Library District reserves the right to take appropriate further action in the event of repeated violations of this Policy.


## Internet Safety for Minors

Supervision of a minor child's use of the internet, along with other library materials, remains the responsibility of a parent or legal guardian.

To provide flexible internet access to young people, the Library District restricts access to computers in youth's services area to minor children and their accompanying parents/guardians. Minor children may use computers in youth areas of the library without parental permission. All computers in designated youth areas are equipped with filters to limit access to age-appropriate internet sites to the extent feasible. However, the Library District cannot guarantee that filtering software will successfully block all inappropriate sites. Parents and guardians must ultimately be responsible for determining appropriate internet use by their minor children.

The Library District encourages parents, legal guardians, and minor children to keep in mind the following safety guidelines when using the internet, email, social media, or other forms of direct electronic communications:

- Never give out personally identifying information such as home address, school name, or telephone number.
- Let a parent or legal guardian decide whether other personal information, such as age, marital status, or financial information should be revealed.
- Never arrange a face-to-face meeting with someone via a computer without a parent's or guardian's approval.
- Never respond to messages that are suggestive, obscene, threatening, or cause discomfort.
- Remember that people online may not be who they say they are.
- Remember that everything online may not be true.



If a parent or legal guardian believes that a requested site has been improperly blocked by filtering software, the parent or legal guardian may request a site-specific review. Library District staff may permit access to that site if not within a prohibited category.

## Adult Access to the Internet

The Library District uses technology protection measures (“TPMs”) to ensure that prohibited internet sites and other online resources are not accessed by minors. TPMs are centrally administered and applied across wired and wireless networks. Filtering configuration is regularly reviewed to maintain the narrowest effective settings required by law. The Library District also uses certain cybersecurity protections (e.g., malware/phishing) that protect all users of Library District electronic resources.

The Library District’s TPMs include filtering software on all internet-enabled public and staff computers and all District WiFi SSIDs/VLANs. An individual’s attempt to bypass these TPMs constitutes a violation of this Policy.

Any adult (age 17 and over) may request that library staff override filters without delay for bona fide research or other lawful purpose. The adult user is not required to provide further explanation. Upon request, staff will verify the user’s age (through library record or photo ID) before overriding the filter for that session.

To report any over-blocking, a customer must provide the exact URL to Library District staff. The Library District will acknowledge receipt within 2 business days and will resolve the issue within 10 business days where feasible. Responses will be communicated to the requester.

## Privacy and Documentation


The Library District respects customer privacy. Limited technical logs necessary to administer TPMs and network security may include timestamp, device or session identifier, and requested domain/category. Logs are protected, used only for operational and security purposes, and retained per the Library District’s Records Retention Policy. Users are encouraged to avoid transmitting sensitive data or information over public networks.

## Violations and Appeals

Any use that violates this Policy, the Library Rules of Conduct, or applicable federal or state law may result in the loss of internet privileges, removal from facilities, and/or referral to law enforcement when required. Customers may appeal adverse decisions in writing to the Library District’s Executive Director at [administration@lvccld.org](mailto:administration@lvccld.org). A written response will be provided within a reasonable time.

## Education, Supervision and Monitoring

It shall be the responsibility of Library District staff to educate, supervise and monitor appropriate usage of the Library District’s computer network and access to the internet in accordance with this Policy, the Children’s Internet Protection Act, and the Protecting Children in the 21st Century Act.



Procedures for disabling or otherwise modifying any TPMs shall be the responsibility of the Library District's IT department.

## Adoption

Adopted by the Las Vegas-Clark County Library District Board of Trustees on September 14, 2000; revised and adopted on January 13, 2005; revised and adopted on January 12, 2012; revised and adopted on July 11, 2019; revised and adopted on November 13, 2025; revised and adopted on March 13, 2026.