ITEM III.

PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
October 9, 2025

DATE: Thursday, October 9, 2025

TIME: 5:00 p.m.

PLACE: Sahara West Library
9600 W. Sahara Ave
Las Vegas, NV 89117 and

Online via YouTube

The Agenda and Board meeting documents can be found at
https://lvccld.org/board/board-of-trustees-meetings/

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to submit a public comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

A. Regular Board of Trustees Meeting, September 11, 2025

V. Chair's Report

A. Trustees Report
B. Las Vegas-Clark County Library Foundation

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director's Report- Kelvin Watson

1. Program and Delivery Services
   a. Library Operations and Security Reports and Monthly Statistics

2. Program Support Services
   a. Branding and Marketing Report and Monthly Statistics
   b. Community Engagement Report and Monthly Statistics
   c. Business Strategies and Planning Report
   d. Information Technology Report
   e. Collections and Bibliographic Services Report

3. Administrative Support Services
   a. Financial Services Report
   b. General Services Report
   c. Human Resources Report

VII. Unfinished Business

VIII. New Business

A. Consent Agenda-

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately.

1. Paid Holidays for The Library District 2026 (For possible action)

2. Contract award for Audio Equipment and Accessories for the new West Las Vegas Library (For possible action)

B. Regular Agenda - None

IX. Executive Session- If necessary, this will be a closed session estimated to require up to 45 minutes.

X. Announcements

The Finance and Audit meeting will be held on Thursday, November 6, 2025 at 1pm via Zoom.

The November Board meeting will be held on Thursday, November 13, 2025, at 5:00pm. Location: Clark County Library, 1401 E. Flamingo Rd., Las Vegas, NV 89119.

The December Board meeting will be held on Thursday, December 11, 2025, at 5:00pm. Location: Whitney Library, 5175 E. Tropicana Ave, Las Vegas, NV 89122.

The January Board meeting will be held on Thursday, January 15, 2026, at 5:00pm. Location: Summerlin Library, 1771 Inner Circle Dr., Las Vegas, NV 89134.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to submit a public comment via email during the meeting must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and this agenda item. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

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XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT DEBORAH LEE AT (702) 507-6162 OR deborah.lee@thelibrarydistrict.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT https://lvccld.org/board/board-of-trustees-meetings/.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at https://notice.nv.gov. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, March 7, 2025, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

A. By delivering a copy of the notice to each Library Trustee;

B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library
   1401 Flamingo Road
   Las Vegas, NV 89119

2. East Las Vegas Library
   2851 Bonanza Road
   Las Vegas, NV 89101

3. Sunrise Library
   5400 E. Harris Avenue
   Las Vegas, NV 89110

4. West Charleston Library
   6301 Charleston Boulevard
   Las Vegas, NV 89146

5. West Las Vegas Library
   951 Lake Mead Boulevard
   Las Vegas, NV 89106

6. Windmill Library
   7060 W Windmill Lane
   Las Vegas, NV 89113

7. Whitney Library
   5175 E Tropicana Ave
   Las Vegas, NV 89122

8. Las Vegas-Clark County Library District website
   www.lvccld.org

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Live Stream Connection information:
https://www.youtube.com/live/v2_8e-PLX6A or

Visit the Library District's YouTube channel: Youtube.com/TheLibraryDistrict

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT

BOARD OF TRUSTEES'

FINANCE AND AUDIT COMMITTEE MEETING VIA ZOOM

TUESDAY, SEPTEMBER 09, 2025

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[Meeting began at 1:01 p.m.]

CHAIR ROGERS: Well, I say we go ahead and get this party started. So Lauren, do you mind leading us in roll call? And we will say we are officially bringing this meeting to order at 1:01.

MS. DIPENTINO: You got it. Yes, sir.

All right. Chair Rogers.

CHAIR ROGERS: Present.

MS. DIPENTINO: Trustee Turner-Whiteley.

TRUSTEE TURNER WHITELEY: Present.

MS. DIPENTINO: And for the record, I see Trustee Dutkowski.

TRUSTEE DUTKOWSKI: Yes, I'm present. Thank you.

MS. DIPENTINO: Perfect.

CHAIR ROGERS: And Lauren, for the record, Trustee Dutkowski is now a member of the committee as well and we'll probably want to make an adjustment for the next meeting. Trustee Kate Whiteley is going to take over as Chair and then I will transition to just a general member.

MS. DIPENTINO: Yes, sir.

CHAIR ROGERS: Okay. All right. With that said, I'm

sorry, I don't have -- let me move screens. So the agenda, we have roll call. Do we have anyone signed up for public comment?

MS. DIPENTINO: No, sir, not at this time.

CHAIR ROGERS: All right. No one signed up for public comment.

Do we have Committee action to accept the proposed agenda? Do we have a motion?

TRUSTEE TURNER WHITELEY: So moved.

CHAIR ROGERS: Do we have a second?

TRUSTEE DUTKOWSKI: I'll second.

CHAIR ROGERS: All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: All right. Motion carries.

We will transition to Agenda Item No. IV, New Business. Floresto, I'll turn it over to you.

MR. CABIAS: All right. Thank you, Chair. I'll go ahead and share the presentation here.

And good afternoon, everyone. For the record, I'm Floresto Cabias, the District's Chief Financial Officer. And today I'll give you an update on where the District stands financially as of June 30th, 2025. These numbers are still unaudited, but they give a clear picture of how we finished the year and what's ahead.

And as I'll point out, a few things have been updated since we originally prepared this information for the Committee, mainly because the state of Nevada recently gave us more complete data

and we made some normal year-end accounting adjustments.

CHAIR ROGERS: So Floresto, is that -- are those updates not reflected in the attachment that was part of Diligent?

MR. CABIAS: Yes, that's correct. So I'm presenting here the same attachment you all may have reviewed, and I added in some new information to show you the changes between the original presentation and the numbers that we updated.

CHAIR ROGERS: Thank you.

MR. CABIAS: You're welcome.

I wanted to start with some good news. On July 29th, we closed both the Federal New Markets Tax Credit Program and the Nevada New Markets Jobs Act Program transactions. Together, those deals brought in $4 million for the new West Las Vegas library. Some of you might remember hearing an earlier number closer to $5 million. The difference is the cost of closing the transaction. That includes attorney fees, consultants, and other deal costs that come with putting this type of financing together.

We also had to adjust the structure toward the end because the two investor banks had different rules and that meant fewer community development entities were able to participate, which lowered the amount of potential funding. But we still got a very strong result. When you add this $4 million to the $6.5 million we received from the first round in 2024, that's almost $11 million total for West Las Vegas.

And I want to thank all the Trustees here and all the

Trustees on the full Board, along with Directors on both the QALICB Board and the Foundation Board, because it was a bit of a scramble at the end. We convened those special board meetings and fortunately everyone was able to attend to approve the special resolutions to help close this deal.

And beyond helping fund construction, the benefit is that it frees up our own capital reserves so we can use those dollars for other library needs, especially new capital initiatives. We'll keep looking for more opportunities with these programs for future projects too.

CHAIR ROGERS: Nicely done.

MR. CABIAS: Thank you.

As far as the consolidated sales tax, when we first prepared this consolidated sales tax slide, it looked like the Fiscal Year 2025 CTX revenues were $29.4 million. I'm sorry, I was at the revised schedule. Here's the original information that was presented in your attachments. The $29.4 million was down $1.8 million from the prior year, about a 5.7 percent drop, and about 7 percent under budget.

Since then, we got updated numbers from the Department of Taxation, and the picture is actually better than we thought. The final total for Fiscal Year 2025 was actually about $31 million, basically flat with Fiscal Year 2024 and only about 2 percent under budget. Now, this change has a lot to do with the state's reporting issues. They've been modernizing their systems, and the staff has

been reporting this in the monthly financial services board reports. And that's caused delays and differences in how the data is reported.

On top of that, they've been dealing with network problems tied to a cyber attack on the state system in late August. I've mentioned before that comparing CTX month-to-month against the prior year has been tricky, and this is exactly why. The state is still working through those reporting challenges.

So the decline wasn't as steep as it first looked, but the overall story is still the same. The years of post-pandemic rebound are behind us, and now we're in a period of normalization and slower growth.

CHAIR ROGERS: May I -- I just want to acknowledge that Trustee Sanchez has joined.

MS. DIPENTINO: Thank you, Chair.

CHAIR ROGERS: And did Trustee Foyt, was she able to successfully join?

MS. DIPENTINO: We don't see her yet.

CHAIR ROGERS: Okay. As you were, Floresto. Sorry for the interruption.

MR. CABIAS: Oh, no problem. Thank you, Chair.

In this slide, we wanted to show the ten-year trend to kind of explain further the differences in CTX over time, especially when we believed that the CTX for 2025 was coming in lower. So this illustrates that. And as you can see, the drop that came from the

$29.4 million estimate is here for Fiscal Year 2025.

And here's the updated version. Fiscal Year 2025 actually matched Fiscal Year 2024 at about $31 million. The big picture hasn't changed, though. We had steady growth before COVID, then the sharp decline in 2020, then the strong rebound in 2022 through 2024, thanks to stimulus and pent-up spending. And now we're flattening out.

That's why we budget conservatively, especially under Executive Director Watson's leadership, which helped us navigate through the pandemic. We don't plan as if the peak years will keep repeating. We plan for things to level out and then it keeps us prepared if the economic slows -- the economy slows even more.

On the property tax side, things are very strong compared to actual Fiscal Year 2024. Fiscal Year 2025 revenues were up $5.1 million or 8 percent. Actual collections in Fiscal Year 2025 were $68.9 million, basically right on target with the $68.6 million budget. Fiscal Year 2026, for that year, we're budgeting $76.2 million, which is about an 11 percent increase. And that shows continued growth in the local property tax base, and it helps us balance out the volatility we sometimes see with the sales tax.

General Fund Expenditures for Fiscal Year 2025. When we first prepared this information, we reported total Fiscal Year 2025 expenditures at $82.8 million, which looked about 14 percent under budget. Salaries and benefits were estimated at $52.5 million, about $8.2 million under budget. After closing the books, though,

we added an additional $1.5 million payroll accrual, which is a normal year-end adjustment. It accounts for payroll earned in June, but not paid until July. With that adjustment, Fiscal Year 2025 expenditures are now $84.3 million, still well under budget, but the savings aren't quite as large as we first thought.

Salaries and benefits now total $54 million, about $6.8 million under budget. So the overall picture hasn't changed. Spending was still lower than budgeted across the board, but the margin of savings is a little smaller after the adjustment.

And just to connect us back to past discussions, this is why we budget personnel as if every position is filled all year, even though we know that turnover will create some savings. And that approach has kept us flexible. We can hold off filling vacancies or restructuring positions when needed, and that helps us manage costs in real time.

It's also important because like we've talked about before, service contracts are getting more expensive in today's economy. With inflation and higher wages, it means we're seeing bigger numbers when contracts come up for renewal. So our budgeting approach makes sure that we can absorb those increases without cutting back on services.

All right. That takes us to fund balances in the General Fund. The Fiscal Year 2025 budgeted projected ending General Fund balance is $14.5 million. That's 15 percent of expenditures, and that's our rule of thumb for a safe margin. The actual Fiscal

Year 2025 ending fund balance came in at about $31.2 million, which is 38 percent of expenditures. Both figures are transferring $16.5 million to the Capital Projects Fund. So those are the fund balances after we've transferred almost $17 million from the General Fund to the Capital Projects Fund.

For Fiscal Year 2026, the budget includes an $18 million transfer. And as always, these reserves are by design; they're the safety net that lets us handle unexpected changes, whether it's swings in sales tax, shifts in federal funding, or higher operating costs for things like facility contracts. And we've seen all of those things over the last fiscal year, which is exactly why we've emphasized in past meetings our conservative budgeting and how it ensures we maintain stability in keeping services running and keeping projects moving forward.

We are also continuing to make adjustments to these numbers, but I've highlighted the most significant changes. The financial statement auditors will start field work next week, and we'll be asking the Finance and Audit Committee to meet again in November to review the results of the audit.

That's the financial update. Mr. Chair, thank you. I'd be glad to answer any questions.

CHAIR ROGERS: All right, I'll open it up to my fellow Trustees to see if there are any questions. Thorough presentation, as always.

TRUSTEE TURNER WHITELEY: I have one quick question.

Floresto, the General Fund balance is so much higher; that's a reflection of the savings and also of the increased taxes, correct?

MR. CABIAS: Yes, that's correct.

TRUSTEE TURNER WHITELEY: Perfect. Thank you.

MR. CABIAS: And Vice Chair Whiteley, I just want to add on to that, is expected. We budget for a 15 percent fund balance, but I mentioned how we expect a higher savings and that's what contributes to the large transfers from the General Fund to the Capital Projects Fund every year.

TRUSTEE TURNER WHITELEY: I remember you telling us about that last time. I just wanted to make it really clear for the record. Thank you for your conservative approach.

MR. CABIAS: You're welcome.

CHAIR ROGERS: Trustee Dutkowski or Trustee Sanchez, you have any questions?

TRUSTEE SANCHEZ: I don't have any questions, just a comment saying that this is very thorough and thank you for providing this information. I guess maybe I have one question, which is, Floresto, what are you seeing -- or what are they saying for the future? I understand you don't have a crystal ball, but since we are starting this normalization process, what do you project for our future provided -- knowing that you have no crystal ball, I understand that.

MR. CABIAS: Yes, thank you, Trustee Sanchez. Yeah, I know we've talked about this in the past. What's optimistic, you

know, as far as you know, from our point of view, is that the sales tax revenues did not come in as low as it looked. The trend was concerning for a little while there, but fortunately it was just due to reporting challenges from the state of Nevada. So we would be more concerned had the number really come in at $2 million under, at $29 million. But the fact that we remain flat over the last couple years suggests that the Las Vegas economy is actually more resilient than it appears.

And across the country, I know that, you know, my peers are all cautiously optimistic, but at the same time, we're preparing our budgets, you know, in a similar fashion, knowing that this potential recession that the economists are looking at could be more severe, but it's too early to tell. You know, we continue to hold the line, move forward with our conservative budgeting approach to insulate the District from any severe downturns.

But as of right now, it doesn't -- I hate to be too optimistic about this, but again, I have these discussions with the Executive Director and the Administrative Team, and we're comfortable moving forward with all of the initiatives from capital projects to programming, you know, based on our current budget, our ending fund balance, and not seeing a whole lot of the sky falling at this point.

TRUSTEE SANCHEZ: Thank you. Appreciate your comments.

MR. CABIAS: Thank you.

TRUSTEE DUTKOWSKI: I just have a comment. This is Trustee --

CHAIR ROGERS: Yeah. Go ahead, Trustee Dutkowski.

TRUSTEE DUTKOWSKI: Yes, I just want to say that I really appreciate the work all of this goes -- you guys all do putting this together. It's a very comprehensive, yet easy to understand report. And thank you to the -- appreciate the good work you're doing.

MR. CABIAS: Thank you, Treasurer Dutkowski.

CHAIR ROGERS: Trustee Sanchez pre-empted me on the question I was going to ask about sort of as we forecast for the future, what adjustments might we want to take into consideration. And certainly I agree with my other trustee colleagues, just, you know, the reports are always thorough and it's certainly great to be in a -- closing the year in a strong financial position where other entities aren't in as strong a position as we are.

And so Floresto, I certainly appreciate your leadership and Kelvin's and all the other team members who contribute to helping us run, you know, a lean shop and really follow our budgets and really manage those staff vacancies. That's a strategy that we employ typically here at the university, knowing that, you know, we're going to budget for 100 percent, but we know we're going to have some attrition throughout the year and being able to delay or push filling those positions to help get your budget into the ratio that you prefer to be in.

So certainly I appreciate the hard work and this -- and I

don't have any questions but just, you know, accolades for the whole team doing the work.

MR. CABIAS: All right. Thank you, Chair.

CHAIR ROGERS: And let me see if I can get back to the agenda. And that was for discussion only. And so Floresto, I'm believing that you would do a similar presentation at Thursday's meeting?

MR. CABIAS: I can. It's not in the agenda, but I can provide --

CHAIR ROGERS: Well, no, no. If it's not on the agenda, then we won't add. I just presume that it might be. But maybe that's something I can comment on during the Chair's Report, just sort of where we are financially, and just maybe have you come up and just reinforce sort of the -- a brief summary of how strong we closed out FY25. And we came in stronger in some areas that we had initially thought we weren't.

MR. CABIAS: Okay. And I don't believe Executive Director Watson will be available to attend the meeting on Thursday in person, so I can also speak to it under the Executive Director's report.

CHAIR ROGERS: Perfect. I know he said he wasn't sure, and I'm glad to hear that he is taking the advice to let us run the meeting in his absence. Okay, that sounds good.

And do we have anyone signed up for public comment?

MS. DIPENTINO: No, sir.

CHAIR ROGERS: And I know before we go to adjournment -- Mr. Vino, can you hold on? I wanted to ask you a question after we adjourn if that's okay.

MR. VINO: No problem.

CHAIR ROGERS: Okay. All right. Do we have a motion to adjourn?

TRUSTEE DUTKOWSKI: I'll make the motion. This is Dutkowski.

CHAIR ROGERS: Do we have a second?

TRUSTEE SANCHEZ: I second. This is Elaine Sanchez.

CHAIR ROGERS: All right. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: All right. Motion carries.

We are officially adjourned at 1:19. Very efficient meeting.

[Meeting concluded at 1:19 p.m.]

* * * Total Meeting Run Time – 18 minutes* * *

ATTEST: I do hereby certify that I have truly and correctly transcribed the audio/video proceedings in the above-entitled meeting to the best of my ability.

Brittany Mangelson
Mangelson Transcribing

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT

BOARD OF TRUSTEES' MEETING AT

THE WINDMILL LIBRARY AND VIA ZOOM

THURSDAY, SEPTEMBER 11, 2025

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[Meeting began at 5:03 p.m.]

CHAIR ROGERS: All right. Well, we will officially call the meeting to order. I'm showing 5:03 p.m. and we will start with roll call.

Deborah, you mind leading us in that?

MS. LEE: Yes, sir.

Chair Dr. Rogers.

CHAIR ROGERS: Present.

MS. LEE: Vice Chair Trustee Turner-Whiteley.

VICE CHAIR TURNER WHITELEY: Present.

MS. LEE: Secretary Elizabeth Foyt.

SECRETARY FOYT: Here.

MS. LEE: Treasurer Karen Dutkowski.

TREASURER DUTKOWSKI: Present.

MS. LEE: Trustee Nathaniel Waugh.

TRUSTEE WAUGH: Present

MS. LEE: Doctor.

TRUSTEE WAUGH: Present.

MS. LEE: Trustee Asha Jones.

TRUSTEE JONES: Present.

MS. LEE: Trustee Elaine Sanchez.

TRUSTEE SANCHEZ: Present.

MS. LEE: Trustee Harry Williams, Junior.

TRUSTEE WILLIAMS: Present.

MS. LEE: Trustee Brittany Fielder.

[No heard response.]

MS. LEE: Director Kelvin Watson.

[No heard response.]

MS. LEE: Attorney Gerald Welt.

COUNSEL WELT: Present.

MS. LEE: Director Floresto Cabias.

MR. CABIAS: Present.

MS. LEE: We have a quorum.

CHAIR ROGERS: Okay. Then we should make sure to mark Director Watson as excused.

Okay. Let's stand for the Pledge of Allegiance.

[PLEDGE OF ALLEGIANCE]

CHAIR ROGERS: All right. Do we have anyone signed up for public comment?

MS. LEE: No, Chair, we do not.

CHAIR ROGERS: All right. Thank you.

We will move on to Agenda Item No. V, the Chair's Report. We'll turn over to you -- oh --

TRUSTEE WAUGH: Mr. Chair?

CHAIR ROGERS: I'm sorry, go ahead.

TRUSTEE WAUGH: We have Item III, to accept the agenda.

CHAIR ROGERS: Thank you. See I'm -- you all got me thinking about Thursday Night Football. Messed me up. So let me slow down. And then Nate's challenged me with his record or a meeting, so all those things come playing in my mind at the same time.

So slowing down, Agenda Item No. III, Board action to accept the proposed agenda. Do we have a motion?

TRUSTEE WAUGH: Move to approve.

CHAIR ROGERS: Do we have a second?

VICE CHAIR TURNER WHITELEY: Second.

CHAIR ROGERS: Any questions?

[No heard response.]

All right, call for the question. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No heard response.]

All right. Motion carries.

Agenda Item No. IV, Approval of the proposed minutes. Now, is it okay to do these as one or do we need to break it out one at a time -- one set --

COUNSEL WELT: Unless there's a change, you can do it all together.

CHAIR ROGERS: Well, let me ask Trustees, have you

reviewed the Minutes, the four sets? Are there any changes that you need to have implemented?

TRUSTEE WAUGH: Mr. Chair, I move to approve IV.A, B, C and D.

CHAIR ROGERS: All right.

VICE CHAIR TURNER WHITELEY: Second.

CHAIR ROGERS: Do we have a second?

Any questions?

[No heard response.]

All right. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No heard response.]

All right. Motion carries.

Now we're on Agenda V. We're going to go to the Chair's Report, and I'll start with my update. And I just want to say, I know it'll be part of the Library Reports, but I just want to acknowledge some of the things that I observed in the reports, starting with our community engagement.

And not that you need to come to the podium, but I just want to just sort of acknowledge the Summer Challenge. Year over year, we had increases in participants, completed activities, and minutes read. So that's certainly a testament to the outreach of the entire library team, as well as just making sure that we have facilities prepared to support all the activity. And so it's really

appreciated.

I've heard a lot from the community in terms of just the importance of the Summer Challenge and how they really look forward to that participation. So Matt, thank you for leading that effort. It's definitely noticing --making a difference in the community.

And then another --

SECRETARY FOYT: You may wish to talk to Branding and Marketing because that --

CHAIR ROGERS: Yes. And Betsy --

SECRETARY FOYT: -- fuels the Summer Challenge.

CHAIR ROGERS: Betsy and her team as well on the marketing side. Thank you for that, Trustee Foyt. But we know it's a team effort. So thank you all involved.

Also, I want to call attention to under Leo's report, just recognizing that, you know, we are giving out more devices in terms of our circulation of laptops and hotspots over the summer. So that's something else I know that's critically important to families and their kids over the summer. So certainly appreciate that effort and being able to support students over the summer.

And then also I recognize that we had an increase in participation for our homeschool families as well. So we're really doing a great job with supporting our entire library community over the summer while students and families are on vacations and trying to reduce that summer melt so that students have something

productive to do and positive to do over the summer.

And then also I want to give a shout out to John. I had a chance to go and visit the West Side Library, and it exceeded my expectations since I was there a couple months ago in terms of the progress. And if you haven't been there to see it in person, I really challenge you to make time to go and see it. It is breathtaking. So John, great job.

And then also I want to give you some kudos on the Goodsprings Library progress. I read that we have the initial rezoning approval by the town of Goodsprings Citizen Advisory Board. So I know there's still some more steps to go for getting that facility up and running, but we are trending in the right direction and we're making a difference on all fronts.

So for those reports that I didn't sort of call out, you know, it's not to mean that you're not doing a great job as well. You know, I was very pleased overall with all the reports, so.

And so I will pause there. And then also regarding the next item, which is Las Vegas Library Foundation, I don't have an update there. We are just still waiting to hear back from the Foundation Team in terms of since our last meeting to finalize the agreement. And once we have that information from them, we will convene again and hopefully finalize negotiations, then come back to the Board in terms of here's what the proposal will look like. And then we'll call for the question and see where that leaves us in terms of our memorialized relationship with the Foundation.

So that concludes my update. Trustees, did you have anything to add under my Chair's Report that made something -- that may be beneficial that you want to share?

TRUSTEE JONES: I just want to echo your sentiments for John. Thank you. He assisted me. I led a tour -- he led the tour for the historic west -- or the West Las Vegas Library, but it was for some of our community elders. So these are folks who've been around the Library District since it was at the mosque, as we say, over on D Street. And it was definitely more than a notion.

So thank you for your patience. They were going to get upstairs, and they did do that, but just really appreciate you. They are still talking about it. And I've seen a lot of tours since then on social media. So the community is really excited. So thank you.

TRUSTEE WILLIAMS: I'd also like to ditto all those comments. I appreciate you doing the same tour. You took former Councilman Cedric Crear, Dr. Morris Hibbler, and our newest deputy city manager. So it was an awesome opportunity for some folks who really laid the groundwork to get this whole thing started and they really, really appreciate it. So thank you very much.

VICE CHAIR TURNER WHITELEY: Chair, if I can really quick. Just echoing everything that you said about summer. It's so important that programming from Three Square, to Summer Reading Challenge, to access to devices is so hugely important. And I know that summer runs right into back to school, so all of y'all are just moving right on to the next thing. So thank you for

two seasons in a row of really supporting our community who really needs it.

I also noticed we had a 30-year team member retire over the summer and that's -- I think something that's just really special to celebrate people who stayed with the District for 30 years. So I think Leo included that. So thank you to Leslie Valdez, who was with us for 30 years in volunteer management.

I was also really excited to see in the innovation report about working on AI through BiblioCommons and what that's going to be like. So that's exciting to see that we're staying cutting edge. Thanks for that.

CHAIR ROGERS: Okay. All right. Thank you for contributing to the Chair's Report, fellow Trustees.

We will move to Agenda Item VI, the Library Reports. I turn it over to Floresto.

MR. CABIAS: Thank you, Mr. Chair.

For the record, Floresto Cobias, Chief Financial Officer here representing Executive Director Watson tonight. The Executive Director's report isn't available at this time, but as requested by Chair Rogers, I'm happy to share an update or a highlight summary of the Finance and Audit Committee meeting that took place earlier this week.

First, I wanted to share the good news that the District closed a second round of funding under the New Markets and Nevada Jobs Act programs that raised $4 million towards

construction costs of the new West Las Vegas Library Project. And that's on top of another $6.5 million that was raised last year under the programs, which brings us to a total of $11 million for supporting a $40 million project.

And if I may, Mr. Chair, I'd like to acknowledge one more time for the record all the parties involved with making this happen, from the leadership of Executive Director Watson to the hard work of staff such as Mr. Vino, who is not only building this library, but helped raise $11 million for it. Of course, there's our community development partners and all of the Trustees here who worked very quickly to pass special resolutions, along with the Directors of the QALICB Board and the Library Foundation Board.

We covered the financials at the Committee meeting earlier this week to discuss the financial position of the District as of June 30th, 2025, which is the end of the library's fiscal year. The CTX or consolidated sales tax revenue came in flat compared to 2024, and slightly under budget, but it's nice to see that there wasn't a steep decline in revenues for Fiscal Year 2025.

We also talked about looking at the year ahead and what the economic picture might look like for the District. And I didn't emphasize enough the importance of the property tax revenues. Although the CTX revenues are volatile, they change from month to month, and it's hard to predict, the property tax revenues are very reliable as far as predicting that amount. We collected $69 million in property tax revenues in Fiscal Year 2025, and the budget for

2026 is $76 million, which is an 11 percent increase. And staff is highly confident that we will collect every dollar of those property tax revenues.

On the expenditure side, we underspent in the General Fund saving $12 million compared to the budget. That was mostly due to personnel costs. The District has an ongoing practice of budgeting personnel costs or positions at 100 percent, knowing that turnover is going to generate savings. And that practice has served the District well over the years. It helps us manage vacancies and also make adjustments to positions depending on staffing needs.

So the savings there, along with the consistent revenues we've been receiving, combined to give the District a healthy fund balance at the end of Fiscal Year 2025, and that allowed us to transfer $16.5 million to the Capital Projects Fund. Of course, the ending fund balance is always important because not only does it allow us to invest in capital projects in upcoming years, such as the West Las Vegas project, it also cushions us from economic downturns, and it allows us to absorb costs from natural factors such as inflation or renewals of contracts.

The Board will see that there are a few contracts on the agenda tonight, and I wanted to let you know that the District's budget is well prepared to handle those costs because of our strong financial position.

I'd like to also encourage the Trustees to attend the next Finance and Audit Committee meeting in November, because staff

will be prepared to provide another update then, and the auditors will also be there to present the results of their audit, which begins next week.

I could probably go on for another 30 minutes, but I want to give Chair Rogers a chance to beat Dr. Waugh's record for meeting times tonight, so I'll turn it over to you. Thank you, Mr. Chair.

CHAIR ROGERS: Well, I won't -- tonight's not the meeting to challenge that. It's going to have to be a different meeting. We got too much new business, so -- but there will be -- I still got more meetings before I'm no longer Chair so still some my opportunity. Thank you for that.

I want to give my fellow Trustees an opportunity to see if there are any reports that were submitted that you wanted to call?

SECRETARY FOYT: I would like to ask Leo -- is it possible to ask Leo a few questions?

CHAIR ROGERS: Yes, of course.

SECRETARY FOYT: Have we replaced the volunteer coordinator?

MR. SEGURA: We have not yet replaced the volunteer coordinator.

SECRETARY FOYT: But there will be --

MR. SEGURA: Yeah --

SECRETARY FOYT: -- somebody --

MR. SEGURA: -- we're working on rewriting the position

description so that -- kind of broaden their responsibilities a little bit so that their focus is more on the volunteers and less focused on the -- just the Bookstore.

SECRETARY FOYT: Okay, that's good.

The other thing I wanted to ask is, I did notice the statistics as far as the homeschool program, the number of people, I mean, it's really on the rise. Are we -- how is that impacting your staffing needs? I mean, are you having to adjust? Do you have enough staff to work with?

MR. SEGURA: Thank you for the question. Yeah. So with the homeschool, what we're using is we're activating our Homework Help Centers in the times that they're not being utilized for homework help. So from 10:00 in the morning until generally 2:00 in the afternoon, they're usually shuttered and closed because they’re -- kids are at school. But the homeschool kids that are in the library, so that they're not having to pay for a rental room or something, we've made it so that they could rent the Homework Help Center at a zero cost.

SECRETARY FOYT: So it dovetails between the two --

MR. SEGURA: So --

SECRETARY FOYT: -- programs. Yeah.

MR. SEGURA: -- they can use it for a two-hour period from 10:00 to 12:00 or 12:00 to 2:00, and then it turns over into the active use by the community from 2:00 to 7:00, so that they can access Brainfuse or Homework Help laptops or IXL. And

sometimes some of our branches have UNLV America Reads America Counts tutors that are there to help the kids with their homework.

SECRETARY FOYT: Thank you. Thank you. I appreciate that.

MR. SEGURA: Yeah, my pleasure.

CHAIR ROGERS: Trustees, the mics are open for you if you have any reports you would like to follow up on.

SECRETARY FOYT: I have one other.

CHAIR ROGERS: Okay, if not, I'm going to do my three Mississippis and close it.

SECRETARY FOYT: I have one other.

CHAIR ROGERS: Trustee Foyt.

SECRETARY FOYT: I was dazzled by the amount of grants that were reported in Kelvin's --

CHAIR ROGERS: Yes.

SECRETARY FOYT: -- report. I mean, it's really impressive. I have no idea -- oh, there we go -- for that. But that's really quite a record.

CHAIR ROGERS: I would agree. We have a lot of irons in the fire.

SECRETARY FOYT: We do.

CHAIR ROGERS: A lot of opportunities.

SECRETARY FOYT: And results.

CHAIR ROGERS: Yes, and some results in already.

SECRETARY FOYT: Yes.

CHAIR ROGERS: So we're certainly trending in the right direction.

SECRETARY FOYT: Thank you.

CHAIR ROGERS: All right. Trustees online, any reports or questions you would like to speak to before we close this agenda item?

[No heard response.]

All right. I did my three Mississippis.

All right. So we're going to close that item. We're going to move to Agenda Item VII. We have -- oh, sorry. Thank you for that.

Do we have a motion to accept the reports?

SECRETARY FOYT: I do so move.

VICE CHAIR TURNER WHITELEY: So moved.

CHAIR ROGERS: Do we have a second?

TRUSTEE WILLIAMS: I second.

CHAIR ROGERS: All right. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No heard response.]

All right. Motion carries.

Now we can go to Agenda Item VII, Unfinished Business. We have nothing to my knowledge under Unfinished Business.

We will transition to Agenda Item VIII, which is New

Business where we do have a few items. So we'll start with our consent agenda. The consent agenda may be approved in its entirety by motion or individual items may be considered separately.

TRUSTEE WAUGH: Mr. Chair, I move to accept the consent agenda or to approve the consent agenda.

CHAIR ROGERS: Do we have a second?

VICE CHAIR TURNER WHITELEY: Second.

CHAIR ROGERS: Do we have any questions?

[No heard response.]

All right. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No heard response.]

All right. Motion carries.

Going to our regular agenda item, we will start with Agenda Item No. I, which is discussion and possible Board action to approve a joinder with Clark County for the purchase of general office supplies from Staples.

MR. VINO: Good evening, everyone. John Vino, General Services Director for the record.

The background on this is funds are allocated in a General Fund to purchase general office supplies for the District. Nevada statutes and Board policy requires that a request for bids be advertised for purchases exceeding 750,000 within a fiscal year.

This contract last year was around $242,000 worth of office supplies.

In lieu of advertising requests for bids, the District may in accordance with NRS 332.195 use a previously bid contract for government entity with the authorization of the contracting vendor. Clark County has in place a contract for general office supplies with Staples. The contract office discounts and requires no minimum purchase. The contract is for one year and the contract will renew annually. Staples has authorized our use of the county contract. The District has previously joindered and the Board has approved joindering with Clark County for a contract with Staples.

So our recommendation action is a motion to authorize staff to utilize Clark County contracts with Staples for the purchase and direct delivery of general office supplies and to authorize staff to extend the contract for the remaining one-year renewal subject to funding being available and the vendor continuing to meet specifications as outlined in the contract documents.

Happy to answer any questions on this one.

CHAIR ROGERS: I have one question, then I'll turn it to the Board to see if they have any questions.

You mentioned about the joinder with Clark County government. What's the end date of the existing contract they have with Staples?

MR. VINO: 2029. It's not with -- well, it's with Staples through a company called Sourcewell. We -- is a general

procurement fund that government agencies can join. And we have access to larger contracts like this that give us these benefits. Clark County -- it's an annual contract. It's available to us as long as we're a member of Sourcewell and the county continues to have it. We'll renew it every year, just as a matter of policy.

CHAIR ROGERS: Is there a limit to how many one-year renewals you can do through this process?

MR. VINO: As long as -- no. As long as the county has the contract in effect, we can renew through 2029.

CHAIR ROGERS: Okay. Thank you.

MR. VINO: And we'll bring it back annually.

CHAIR ROGERS: Okay. Thank you.

I'll see if any of my fellow Trustees have any follow-up questions.

[No heard response.]

All right.

TRUSTEE WAUGH: Mr. Chair?

CHAIR ROGERS: Have a motion?

TRUSTEE WAUGH: I move to authorize staff to utilize Clark County's contract with Staples for the purchase and direct delivery of general office supplies and to authorize staff to extend the contract for the remaining one-year renewal subject to funding being available and the vendor continuing to meet specifications as outlined in the contract documents.

CHAIR ROGERS: All right. Do we have a second?

TREASURER DUTKOWSKI: I'll second.

CHAIR ROGERS: All right. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No heard response.]

All right. Motion carries.

We will transition to Agenda Item No. II, discussion and possible Board action regarding contract award for theatrical lighting and accessories for various District theaters.

MR. VINO: And I will apologize, this is actually for West Las Vegas, not various, so.

Funds are allocated in the Capital Projects Fund to purchase replacement, theatrical lighting, and accessories for the new West Las Vegas Library. An invitation to bid was advertised in the Review Journal, posted in the District websites, emailed to Minority Chamber of Commerce, and posted on Nevada Government e-Marketplace, NGEM. The bids were opened on July 27, 2025. We did receive a total of 13 bids, and we listed the bids received.

The lowest responsive and responsible bidder is a company called Sound Productions. We've worked with them before. The disclosure of ownership and principal forms for Sound Productions is attached to the agenda item. Sound Productions' low bid was $92,333.

Our recommendation is a motion to authorize staff to

award a contract for the purchase of replacement theatrical lighting in accordance with Bid 26-02, to Sound Productions for the amount of 92,333. It is replacement in the sense that when we sold the current West Las Vegas theater to the city, we made a commitment to leave a lot of our theatrical lighting so that that theater can keep -- and be in operation, so. And then this is mostly for the events center at the new West Las Vegas Library.

CHAIR ROGERS: Thank you. Any questions?

VICE CHAIR TURNER WHITELEY: No questions. Mr. Chair, I move to authorize staff to award a contract for the purchase of replacement theatrical lighting in accordance with Bid No. 26-02 to Sound Productions for the amount of $92,333.

TRUSTEE WAUGH: Second.

CHAIR ROGERS: All right. All those in favor?

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No heard response.]

All right. Motion carries.

Moving to Agenda Item B.3., Discussion and possible Board action regarding contract award to Dustland Studio LLC for architectural and engineering services for the new Goodsprings Library conversion -- conversation.

MR. VINO: Dustland Studios LLC is a full-service architectural foam[sic], specifically with experience converting residential structures to commercial use. They have been our

architect of record for the rezoning of the new Goodsprings property from residential to public. This scope of service would be for the change of use of the building from residential to library.

Their contract scope work includes full architectural engineering services, including design development, construction documents, bidding, construction, project administration. Their disclosure of ownership principles for Dustland Studios LLC is attached.

We're asking for a motion to authorize staff to award a contract to provide architectural services for the Goodsprings Library conversion to Dustland LLC in the amount of $69,300, plus any authorized reimbursable expenses subject to final review by counsel.

A lot of this stuff was needed in advance, so it's really just a continuation of the documents we had to create to have it rezoned. Once we get it rezoned, we move into Phase II, which is changing the use. And it is a little bit complicated, changing the residential structure. It’s -- there's a lot of engineering that has to be done. We have to put in a commercial grade foundation, not a residential. We have to actually lift the unit up, you know, and pour a new slab and things along those lines.

This team's been great to work with. They've really helped us along. And this would really just be an extension of their existing contract.

CHAIR ROGERS: Okay, thank you.

Any questions, Trustees?

[No heard response.]

Do we have a motion?

TRUSTEE WAUGH: Mr. Chair, I move to authorize staff to award a contract to provide architectural services for the Goodsprings Library conversion to Dustland Studio LLC in the amount of $69,300, plus authorized reimbursable expenses subject to final review by counsel.

CHAIR ROGERS: Second?

TRUSTEE WILLIAMS: I'll second.

CHAIR ROGERS: All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No heard response.]

All right. Motion carries.

Moving on to the next agenda item, which is discussion and possible Board action regarding contract awards for maintenance services.

MR. VINO: Okay. So contracts for janitorial maintenance services for all District facilities expire on September 30th, 2025. The request for bid proposal was advertised in the Review Journal, posted on the District's website, emailed to Minority Chamber of Commerce, and posted on NGEM. A pre-bid conference was held on July 22nd, 2025, with the proposal opening on August 22nd, 2025.

A total of ten bids were received. One proposal was deemed non-responsive and subsequently rejected. A committee compromising of general services, as well as library operations staff conducted a thorough evaluation of the proposals. The process involved the scoring and ranking of each proposal to establish a finalist for each group.

The evaluation criteria and weighted values included:

Demonstrated experience of a contractor and its key personnel was worth 30 percent.

Experience in performing of comparable services and engagements was 24.

Staff selection, training, retention, supervision, 20 percent.

Proposed billable rates is 18.

Operating procedures, reports and documents, 5.

Uniforms and identity badges, 3.

Following the proposed evaluation results, Bid Group I, which is kind of our urban plus Laughlin, Blue Diamond, Indian Springs, Mount Charleston and Searchlight, best janitorial, scored the highest at 899, with a first-year price of 1,882,320.

And then Bid Group II, which is Mesquite Library, the Learning Center, Moapa Town, and Moapa Valley, again, best janitorial had their high score at 910 at a rate of $177,840.

F&P Management Services LLC was the company that was deemed non-responsive.

Based on our evaluation, the responsive and responsible

contract that submitted the most comprehensive and advantageous proposal to the District for Bid Group I was Best Janitorial Services, as well as Bid Group II, Best Janitorial Services. As a matter of transparency, they are our current janitorial service as well.

The bid documents provided for an initial term of one year with an option to extend the contract for up to four additional one-year periods, provided the contractor's performance remains satisfactory.

The disclosure of ownership principles for Best Janitorial, they are, as a matter of record, just a very locally owned family-owned minority business located here in Las Vegas.

I do include a category for a potential formal protest, but none was received.

So our recommended action for this item is a motion to authorize staff to award contracts for janitorial maintenance services in accordance with RFP No. 26-01 for Bid Group I to best Janitorial in the amount of $1,882,320. And for Bid Group II to Best Janitorial Services of Nevada for an annual bid -- annual amount of 177,840.

And to authorize staff to extend the contracts in subsequent years, subject to funding being available in the contract to continue to meet standard outlines -- the standards outlined in the documents and of course subject to counsel's review.

Happy to answer. It's a big one, so --

VICE CHAIR TURNER WHITELEY: Mr. Vino --

MR. VINO: -- happy to answer --

VICE CHAIR TURNER WHITELEY: -- how long --

MR. VINO: -- any --

VICE CHAIR TURNER WHITELEY: -- have they been our contractor?

MR. VINO: About 15 years now.

VICE CHAIR TURNER WHITELEY: Okay.

MR. VINO: I think this might be the 3rd or 4th renewal. I'm probably the only one that has been on an evaluation committee. So I really -- I picked four people that wasn't familiar to get a fresh look at them. And they were unanimously -- independently, unanimously selected to move forward.

This is one of the few RFPs that you'll see us bring to you that isn't based really on low bid, because it's a quarter of a billion dollars roughly worth of District assets, including a brand new $40 million library, we look first at experience. Who are your clients? Can you handle 22 libraries? Can you handle the emergencies? You know, do you have the infrastructure to manage this big a contract? It's almost 750,000 square feet of space every single night. You know, three million square feet of carpeting and flooring a year. It's a very complex contract. It's a complex bid. We make them walk every single property and come to pre-bid meetings, you know.

And so when we sit down to evaluate this type of contract, when we get nine and ten, we're very strict. You have different

contractors that apply. We're just very strict in making sure you have the experience that you can move and do what this District needs. Best Janitorial has -- like I said, has been with us a while. They've come through COVID with us. We also lock in the prices for five years. So over the last five years, that's been beneficial to us, you know, with some CPIs being in the sevens, and I think the average over the five years was just under five, and we were locked in at under four.

And we were able to do the same thing. You know, we don't know where CPI will be over the next five years, you know, but there's a lot of -- still with everything going on with the economy and tariffs and the market. We just move forward with locking in the five-year contract for the next five years as well.

VICE CHAIR TURNER WHITELEY: And just out of curiosity, how much of an increase is this over the previous --

SECRETARY FOYT: We can't hear you.

MR. VINO: It's very small. It's --

CHAIR ROGERS: Is your mic on?

VICE CHAIR TURNER WHITELEY: Yes.

MR. VINO: It's around 2.49 percent, so below CPI. And if you take out -- it's a little more -- because of West Vegas it's changing from 17,000. So I think their overall contract increase is only 92,000 over what we're currently paying. And then if you take out the difference of what we're paying in West Vegas, of course, obviously the new West Las Vegas is twice as big and the contract's

a little more, it's down to like 42,000. So they were very competitive.

And again, they're not the lowest bidder, but I mean, it's one of the things we struggle with because we tell everybody what our current price is. So it's not very difficult for other vendors to try to low bid. And that's one of the things we're careful about, you know, when we really dig into it. So that's where we're at.

VICE CHAIR TURNER WHITELEY: Thanks for the transparency.

CHAIR ROGERS: Thank you. Any other questions?

[No heard response.]

TRUSTEE WAUGH: Mr. Chair, I move to authorize staff to award contracts for janitorial maintenance services in accordance with RFP No. 26-01 for Bid Group I to Best Janitorial Services of Nevada for the annual amount of $1,882,320, and for Bid Group II to the Best Janitorial Services of Nevada for the annual amount of $177,840.

And to authorize staff to extend the contracts in subsequent years subject to funding being available and the contractor continuing to meet performance standards outlined in the bid documents subject to counsel's review.

CHAIR ROGERS: Do we have a second?

VICE CHAIR TURNER WHITELEY: Second.

CHAIR ROGERS: All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: Any opposed?

[No heard response.]

All right. Motion carries.

MR. VINO: Thank you very much.

CHAIR ROGERS: Okay. It's always a good agenda when we can go to executive session and we can skip that because we don't have to go into executive session. So I'm sure that makes all of us smile when we see that.

Next, we will go to Agenda Item X, which are Announcements. And I won't read all the announcements here, but just -- you know, you all can read those. It just lays out what our meeting schedule is for the next three meetings.

And then just also, as Floresto shared, we have our Finance and Audit Committee meeting coming up in November the 6th. And just want to invite -- remind Trustees, you're all invited to attend those. It's great information. Floresto and team do a wonderful job explaining the financial position of the District.

That said, we'll go to our last agenda item. Well next to last, which is public comment. Deborah, anyone signed up?

MS. LEE: No, Chair.

CHAIR ROGERS: No one signed up.

So we will now go to our last Agenda Item XII, which is Adjournment. Do we have a motion?

TRUSTEE WAUGH: Move to adjourn.

CHAIR ROGERS: Second?

VICE CHAIR TURNER WHITELEY: Second.

CHAIR ROGERS: All right. We are adjourned. Everyone have a great night.

[Meeting concluded at 5:37 p.m.]

* * * Total Meeting Run Time – 34 minutes* * *

ATTEST: I do hereby certify that I have truly and correctly transcribed the audio/video proceedings in the above-entitled meeting to the best of my ability.

Brittany Mangelson
Mangelson Transcribing

ITEM VI.A.

MEMORANDUM

TO: Board of Trustees

FROM: Kelvin A. Watson, Executive Director

DATE: August 31, 2025

SUBJECT: Executive Director's Monthly Report August & September 2025

This report gives you a review of my activities and the accomplishments of Library District for your review and discussion at the District Board of Trustees' September 11, 2025 meeting. I have supplemented this with information in the board packet and distributed to Trustees.

Met with Jeff Jones Executive Director for CORE regarding my appointment as a Board of Trustee member. CORE works with a number of community partners and programs to help support Scholars and their families in addition to empowering student & family success through enrichment & education in Southern Nevada.

Attended the Urban Chamber of Commerce 2025 member appreciation event

NBA Summer League Halftime Presentation of NBA Summer League Library Card to NBA Summer League co-founders Warren LeGarie & Albert Hall

Participated in the Regional Manager finalist interviews

Attended the Aaron Ford for Governor Race announcement

Participated the Library District Town Hall Meeting

In person meeting with Dr. January and team, including Matt McNally, Carlito Sanchez and Rebecca Colbert.

Participated in Baker & Taylor touchbase conversation with Mark Richie.

Attended the ALA 2025 Annual Conference in Philadelphia.

Attended the SNRHA New Beginning Celebration and Street Fair.

Chaired The Library 2.025 online mini-conference: "The Innovative Library: Creativity, Change, and Impact," which was held online. We had over 3,800 registrations. Led the opening panel discussion and gave the closing session presentation.

Participated in the Bibliotheca self-check demonstration along with Library District Operations and Library District IT staff.

Attended the LV Global Economic Alliance- Las Vegas Perspective Meeting.

Participated in the Dolly Parton's Imagination Library meeting to review the opportunity for the Library District along with Matt McNally, Leo Segura, Roslyn Dean, and Rebecca Colbert.

Attended the Overdrive Digipalooza Conference in Cleveland, OH.

Participated in the EnvisionWare/The Library District Touchpoint meeting with Library IT staff.

Attended the Asian American Group Community Awards Gala.

Participated in the Communico Onsite Meeting along with Robert O'Brien and Leo Segura.

Attended the Westside Education & Training Center Ribbon Cutting Ceremony.

Participated in the Executive Assistant initial round of Interviews.

Attended the Restorative Nevada's Annual Restorative Practice Summit 2025.

Did a Library District Recording to support the Nevada Public Radio.

I attended the following meetings/events during the month of July and August:

- Bi-weekly meetings with Administration team members
- Administration team meetings
- Attended the LVEA weekly meetings
- ULC Director/CEO weekly zoom
- Participated in the Workforce Connections Board Meeting
- Participated in the Regular Board of Trustees meeting
- Participated in DPLA Mid- Year Community Check-in Meeting
- Participated in DPLA Closed Board Meeting
- Briefing Meetings with Board of Trustee members
- Participated in several site tours of the new West Las Vegas Library
- Participated in Foundation Cash and Investments Meeting
- NJM Monthly Board Meeting
- Participated in the Scout Outreach Committee Meeting

ITEM VI.A.

MEMORANDUM

TO: Board of Trustees

FROM: Kelvin A. Watson, Executive Director

DATE: September 30, 2025

SUBJECT: Executive Director's Monthly Report September 2025

This report gives you a review of my activities and the accomplishments of Library District for your review and discussion at the District Board of Trustees' October 9, 2025 meeting. I have supplemented this with information in the board packet and distributed to Trustees.

Attended the 2025 Wynn Resorts Nonprofit Leadership Retreat.

Participated in the LVCCLD Foundation Hiring Committee meeting.

Online meeting and discussion with Envisionware John Dexter regarding future collaborations and a path forward.

Attended Congresswoman Susie Lee event.

Attended the Women's Democratic Club 70th Annual Gala and Spotlight Dinner.

Hosted New Hire Roundtable discussion for employees that have been with the District under 3 years.

Attended the Las Vegas FBI Citizens Academy Autumn Alumni Indian Dinner.

I attended the following meetings/events during the month of May and June:

- Bi-weekly meetings with Administration team members
- Administration team meetings
- Attended the LVEA weekly meetings
- ULC Director/CEO weekly zoom
- ULC Board Advocacy Task Force
- Briefing Meetings with Board of Trustees Chair
- NJM(National Juneteenth Museum) Monthly Board Meeting

ITEM VI. A.1.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: September 30, 2025

SUBJECT: Library Operations Activity Report, October 2025

This memorandum reports on the Library Operations Department's activities and project updates for September 2025, as well as Branch activities and **analytics** compiled between **August 1 and August 31, 2025.**

Powerful People

- Participated on **Dolly Parton's Imagination Library** meeting with Executive Director Watson.

By the Numbers (August 2025):

- The Library District signed up **8,875** new **library card** users, a 20% decrease over the same month last year.
- **Gate count** was **323,521,** a 4% decrease from the same month last year.
- During the month, staff answered **30,600 reference questions**.
- Library staff also conducted **64 curbside deliveries** for **223 items**. This was a 16% reduction.
- Our **volunteers** logged **2,051 service hours** in the Library District in August.
- **346 Homeschool** sessions were logged, totaling a 146% increase over last year.
- **A Librarian from Slovenia, Aljaz,** reached out to **Michael Stellar** to find out about the **Flamingo Film Club,** which **Clark County Adult Services Staff** runs every month on the fourth Thursday of the month except for November and December due to holidays. The club typically meets for an hour, from 6:00 to 7:00 pm. Sometimes it will go a bit longer due to us having an excellent discussion and room availability. Example, last December, we were doing a comparison between Murder on the Orient Express (1974) and Murder on the Orient Express [TV Jul 11, 2010] starring David Suchet. Michael asked the attendees if they agreed with Poirot [Suchet] in his summation that "the law must be preserved regardless if you feel justice was not served," rather than taking the law into our own hands where we become savages in the streets«? The discussion got [heated] and we just kept going.

  Other interesting happenings at the Clark County Library included Dee's Chess Club attracting an international grand master stopped in to play chess with the group.

Branch Activities (September 2025)

- **Blue Diamond Library** Science Saturday series! This event was creating personalized tags (example for backpacks or luggage). It was great seeing the creativity and the customers learning about heat and plastic when using the laminator.

- **Bunkerville Library** hosted their Adult Watercolor Paint Night with Aimee, giving special kudos to Moapa Valley Library for allowing her to come out and teach their customers how to paint! The kids' Summer Hangout saw 288 youth participants.
- **Clark County Library** distributed 191 **Project Maryland Kits in August**.

The Chinese Majong program on Saturday August 30th was a real hit with 76 in attendance at Valentine's Event! People lined up to get into the event.

The Word Power Writers Group, on August 9th, had 16 attendees who shared their work and offered feedback to the work of others in the group.

Starting a Nonprofit in Nevada workshop at the SoNNPIC (Southern Nevada Non-Profit Center) registered twelve (12) students.

In August we proudly celebrated the completion of the first year of our Best Buy Teen Tech, **Career Pathways Cohort**—and what an incredible journey it's been! We launched the program with our goal of 10 teens and are thrilled to share that six of them completed both their coursework and 15 internship hours. To honor their hard work and growth, we hosted a celebration where the teens shared powerful lessons they had learned from their internships, including the challenges they faced in customer service and navigating workplace dynamics with coworkers. This year, we received $13,000 to support the program, and every dollar was invested directly into the teens' experiences. Here's to an even bigger and better Year 2!

- **Centennial Hills Library** hosted a **Back to School Slime Week,** drawing in 1,038 people to see their favorite librarian or politician get slimed.
- **East Las Vegas Library** hosted Mobile Showers (Clean the World). Character Development When Writing Children's Books (Society of Children's Book Writers and Illustrators) had a successful program with 13 participants. Youth Services Staff

hosted five (5) Play and Learn programs for 121. University of Reno Extension: Kickoff to Kindergarten supported 1,400.

- **Enterprise Library book sale** was **$1985.65.** Popular partnership programs included Three-Square Kids Café, Las Vegas Tickets; Yoga for Life; L'Ve Hall, Las Vegas Battle Jackets, Mission Mahjong, American Red Cross, Destination Pebbles, Kevin Nowak, Desert Quilters.
- **Goodsprings Library** Assicuate **Raychel** participated in the Citizen Advisory Council: attended and presented as part of the agenda the upcoming events at the Goodsprings Library and in the Labor Day event and unveiling of the GS Community Center Remodel, participated in human slot machine and helped with cookout, etc. The temperature snake continues to grow in size.

- **Indian Springs Library** cc Just Plan it! Disc Planners and Bullet Journaling: our regular monthly program called Just Plan It! This meets on the 3rd Thursday of the month, This month we hosted 4 attendees and were able to help those in attendance update their journals.

  Game events: We are still hosting our two types of game days for our branch. We took our Adult Game Retreat from the summer and continued it on weekdays from 12-2pm, with a slight delay on Afterthoughts Book Club mornings for a 1-3pm program. Having a game retreat is beneficial to them as an "excuse" to get out and come to the Library while building relationships with our community members. This is a passive program that can be initiated by staff or customers. This program is either very well attended or not attended at all, but it is a passive program for our staff and allows us to connect to our community when they come in. We had 11 game meet ups.

  Book Bedazzle: We hosted our second book bedazzle event on August 19th and had a great turnout. We invited our patrons to bring a book to the library where they make them fancy.
- Mesquite Library hosted their first **Open Mic & Open Read** -Total attendance: 25 – Thank you Vanessa! Thirteen people shared their poetry, short stories, history, and life advice. We had a participant as young as 12 and one born in 1936, so I think we covered all the bases. It was inspirational listening to the young voices who will shape the future and the wise words of those who have lived through history. We felt emotions through their words that left us all wanting more. Planning will begin shortly for another event in November. There was positive feedback from everyone who participated!

- **Moapa Town Library** reported they completed their final storytimes of the summer with the summer rec kids from the rec center next door and began our pre-school storytimes again once school started. Four (4) storytimes in August with a total of 35 kids attending, which is about 9 or 10 for each session.
- **Moapa Valley Library Ashley** and **Aimée** are currenty working out how to fill the new 8x4x2 foot planter with soil so we can have the Story Time children help take care of the plants. Kris has contacted Bowler Elementary to request that we continue to read stories to the 2nd and 3rd grades again this year. This program is scheduled to resume on September 5th.
- **Rainbow Library** hosted 59 programs with 2,092 people in attendance. Scavenger Hunts and Back to school were the largest draws.
- **Sandy Valley Library** LEGO Club every Tuesday, Seniors' Computer Class every Wednesday, and Outreach Book Club every other Thursday, Film Club every Friday, Art Class for kids & adults every Saturday.
- At **Searchlight Library** Books within the adult section have been rearranged; fiction is now in the non-fiction area and vice versa. This change has infused new energy into the book stacks, providing a refreshing update to the collection. By shifting the materials and creating engaging displays, we've revitalized the space.

- **What's Gnu? featuring Playaway** was the feature bookdisplay for **Summerlin** in August. Adult Services' 14 programs brought in a total of 145 customers. Youth Services' 5 programs brought in a total of 600 customers. DMPL went live on 8/18, and the signage was installed on 8/27. Staff worked hard all month to assist customers with the new TBS system, which was not accepting payments in Adult Services for the majority of the month. Customers frequently expressed frustration, including two comment card submissions.
- **Sunrise Library** customers were very excited about the BOGO to clear out some discarded items. Kudos to Bookstore Coordinator Natalie and everyone at CIRC and Adult involved with the bookstore sales totaling $426.50. Youth Services staff attended the Meet and Greet events for Diaz ES, Cortez ES, and Mountain View ES. Collectively, staff spoke to 903 new customers!

- **Spring Valley Library Back to School Fair** was a huge hit! We had DJ Morgan and Anahi setting the mood with hip back to school tunes. We had over a dozen vendors ranging from health and wellness to education. Raising Canes also showed up with their amazing lemonade for all to enjoy!!
- **Sahara West Library Bookstore** sold Bookstore receipts = $4,559.85.
- Parkinson's Place of Las Vegas still has a solid turnout for their meetings. This month, they had an attendance of 30 for a presentation on a new drug treatment for those dealing with Parkinson's. Blood Drives continue to have a big turnout with both Vitalant and ARC reporting they are hitting over their goals on appointments and walk ins every visit.
- **The Be Well Fun Fair** was a massive success at the **West Charleston Library**. Additionally, Staff made & distributed 302 bookmarks at the Customer Service Desk, 973 coloring pages taken from children's display book shelf in lobby. Kudos to:
  - Anita's Action and Adventure DVD cart had 29 trivia sheets were taken.

- Brenna's Ghibli lobby cart had 30 Studio Ghibli bookmarks and one 3D Totoro picked up from the display.
- Allesha Hallmark cart had 15 checklists handed out to customers.
- Nina created a new display cart highlighting Art Creation & History in which 100 activity pages and 89 bookmarks were taken. She has 3D printed prizes for a trivia contest.
- Allesha created a fun Minecraft Back to School display on the Customer Service Desk.
- Linda attended the General Services BM Meeting – online.
- Brenna assisted the Writing Club Program on August 23rd.
- Linda, Allesha, Anita, Jamillex, Brenna and Nina completed the Annual IT Compliance Training.

Social Media (Instagram)

- The **Whitney Library** Adult Services department provided great programs such as Computers Made Easy: The Basics DIY Soy Based Candles, Whitney Book Club: The Red Queen, The Social Justice Book Club: Undue Burden: Life and death decisions in post Roe America, TCG Monday For Adults, Device Advice, Intergenerational Bingo I Heart Whitney Fresh Start, Meet With A Social Worker, WIASC, Fold & Form 3D Papercraft workshop, Yoga at the Library, 3 Square Senior Meals, , Whitney Youth Resource Fair, Adult Tech Studio, Shimmering Summer Nights, Coffee and Canvas, Free Vision Screening, Medicare Information Session, Book club at Whitney Senior Center, Singing made simple, Mission Mahjong!, Coffee and Canvas. YPL did a lot of aggressive outreach to promote our Teen Empowerment Summit, Las Vegas HS, Del Sol HS. We also did a lot of outreach to Harley Harmon ES.
- **West Las Vegas Library** Customer Service Team Lead **Emma** went on back-to-school outreach to Fitzgerald Elementary and Booker Elementary with Youth Services Assistant All department staff participated in shadowing at the Clark County Library. Department head Lorraine filled in at the Branch Managers meeting with General Services. In partnership with Three Square food bank, Youth Services served over 700 meals to hungry children this month. Chess Club was held 4 times with 55 participants, offering opportunities for strategy, learning, and social interaction.

By the Numbers (August 2025):

- Library Branches improved overall circulation to **1,032,598 items**, an increase of 4% over the same month last year.
- **169 passports** were issued, and $6,733.00 in fees were collected. This was a 10% decrease in fees.
- **120,462 PC internet** sessions were logged, a statistically insignificant change over the previous year. **79,605** of these sessions were **Wi-Fi**.

Powerful Partnerships

- **Accessible Spaces Housing**
- **Acelero Learning Center**

- **Alzheimer's Association**
- **American Red Cross-Blood Drive**
- **Animal Foundation**
- **Arioso Apartments**
- **Barbershop Books**
- **Better Business Bureau**
- **Big Bend Water District**
- **Blue Diamond Village**
- **Blue Diamond Village Store**
- **Breaking the Cycle** renewed its program partnership
- **Capriccio Apartments**
- **Carefree Willows**
- **Celestial Manna/Three Square: Indian Springs Library** continues to work with **Celestial Manna** and **Three Square** on their **Trader Joe's food pick-up available to our customers!**
- **City of Las Vegas Councilwoman Nancy Brune**
- **City of Las Vegas: Department of Neighborhood Services**
- **City of Las Vegas / Parenting Project**
- **Clark County Election Department**
- **Clark County Family Services**
- **Clark County Parks and Rec. (CCPR)** We currently work with CCPR to use their room during and after hours for library programming in the Greater Clark County Libraries.
- **Clark County School District (CCSD)**
- **Clark County Social Services**
- **Clean the Word**
- **COPD Support Group**
- **Creech Crafters**
- **Ben Crenshaw- Techsmart Tuesday's, Mesquite Library**
- **Democracy Prep Academy "DPAC" staff**
- **Destinations Pueblo Senior Living Center**
- **Terri Fitzsimmons,** Mesquite Author
- **FBI Cyber Security**
- **4H**
- **Friends of Ours Cooperative** offering device advice at multiple branches
- **Fresh Films**
- **Paula Gold – Book Club, Book Swap**
- **Goodsprings Citizen Advisory**
- **Goodsprings Community Center**
- **Goodsprings Historic Society**
- **Harmonizing Energy**
- **Homeschool Groups:**
  - **La Salle Homeschool Cohort**
  - **Together We Learn Homeschool Group**
  - **New World Kids Homeschool Group**
  - **North Las Vegas HSG**
  - **Bee Excellent HSCA**
  - **Colorful Geniuses**
- **Las Vegas Bead Society**
- **Las Vegas Tickets for Lil Learner Boxes at Enterprise Library**
- **Legacy House**
- **Little Genius Learning**

- **MATS Project**
- **Maxwell Drake**
- **Marijke McCandless**
- **Metro NEAC**
- **MORF Mesquite Opportunity Regional Funds**
- **MorningStar Senior Living at The Canyons**
- **NACA (Neighborhood Assistance Corporation of America)**
- **Nevada Department of Wildlife -** Department of Wildlife: Living with Wildlife at Centennial Hills Library educated 14 kids on NV wildlife.
- **Nevada Hand Senior Centers**
  - **Decatur Pines**
  - **Sonoma Palms Senior Community**
  - **Villa Court**
- **Nevada National Security Site** (NNSS) we are hosting a 75th anniversary historical celebration that will travel through the metro libraries this fall. The NNSS is an enterprise of multi-mission, high-hazard experimentation facilities delivering technical and service solutions in support of national security.

	Kit 1	Kit 2	Kit 3	Kit 4	Kit 5
October 6 -- November 2	Summerlin	Sahara West	Rainbow	Centennial Hills	West Las Vegas
November 3 -- November 30	Sunrise	Whitney	Laughlin	Enterprise	Windmill
December 1 -- December 28	Mesquite	East Las Vegas	Clark County	Spring Valley	West Charleston

- **Nevada Heat Lab**
- **Nevada State Treasurer Department - Ariel Luke**
- **Nevada Talking Books**
- **Opportunity Village**
- **Ostomy Support Group**
- **Pearson Community Center**
- **Penguin Random House and Doubleday Books** celebrated the **40th anniversary of The Handmaid's Tale;** #HandmaidsTale40. We gave away 180 copies of the book last night. Customers also noticed and enjoyed the projections.

- **Pet partners**
- **Project Marilyn**
- **PBS Kids**
- **Sandy Valley Fire Department**
- **Sandy Valley School**
- **Sandy Valley Senior Center**
- **Sign Language of Mesquite ASL Conversation Classes**
- **Silver Ridge Nursing Home**
- **Southern Nevada Health District (SNHD)**
- **Southern Nevada Non-Profit Center (SoNNPIC)**
- **Sunrise Children's Hospital**
- **Sunrise Mountain Homeschool Co-op**
- **United Against Hate Nevada** United Against Hate Week, October 19th - 25th. The Library District will have coloring pages, bookmarks, and one-pagers for community members who wish to participate.
- **United Against Hate Week, October 19th - 25th**
- U**.S. Department of State**
- **U.S. Forest Service**

- **University of Nevada Cooperative Extension**
- **Vitalant**
- **Warrior Women of Mesquite**
- **West Sahara Senior Housing**
- **Yoga for Life**

Powerful Platforms

Libraries as a place for answers & information, connection (book club, 0-5 storytime place for parents, "living room"), entertainment and fun (programs); access (virtually and in-person), libraries as a place for social services; libraries as a place to learn and connect to new skills, and the library as the fun community place.

- The Library District participates in the Southern Nevada Health District's Naloxone distribution by making doses available at participating libraries. Additionally, we incorporate its use in our emergency response by including it with our AED. This year we participated in **Save a Life Day** on Thursday, September 25. **Staff trained** on overdose response distributed naloxone and gave information with a brief overview on overdose response.
- Homework Help Assistants from America Reads, America Counts (UNLV) started in-person homework help at the branches in September. The schedule is valid through the first week of December but is subject to change, and the tutors follow UNLV's days off.

Centennial Hills Library 6711 N Buffalo Dr, Las Vegas, NV 89131	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Sunday**
Homework Help 1	4pm-7pm						
Clark County Library 1401 E Flamingo Rd, Las Vegas, NV 89119	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Sunday**
Homework Help 1		3pm-7pm	3pm-7pm	3pm-7pm			
Homework Help 2		3pm-7pm					
Enterprise Library 8310 S Las Vegas Blvd, Las Vegas, NV 89123	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Sunday**
Homework Help 1	4pm-6pm	4pm-6pm	4pm-6pm	4pm-6pm			
Rainbow Library 3150 N. Buffalo Dr, Las Vegas, NV 89128	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Sunday**
Homework Help 1	4pm-6pm	4pm-6pm		4pm-6pm			
Sahara West Library 9600 W Sahara Ave, Las Vegas, NV 89117	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Sunday**
Homework Help 1				4pm-6pm			
Homework Help 2		4pm-6pm		4pm-6pm			
Sunrise Library 5400 E harris Ave, Las Vegas, NV, 89110	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Sunday**
Homework Help 1		4pm-7pm		4pm-7pm			
West Charleston Library 6301 W Charleston Blvd, Las Vegas, NV, 89146	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Sunday**
Homework Help 1		4pm-6pm					
Windmill Library 7060 W Windmill Ln, Las Vegas, NV 89113	**Monday**	**Tuesday**	**Wednesday**	**Thursday**	**Friday**	**Saturday**	**Sunday**
Homework Help 1		3pm-7pm		3pm-7pm			
Homework Help 2		4pm-7pm	3pm-7pm	3pm-7pm			
Homework Help 3	5pm-7pm						

Schedule subject to change

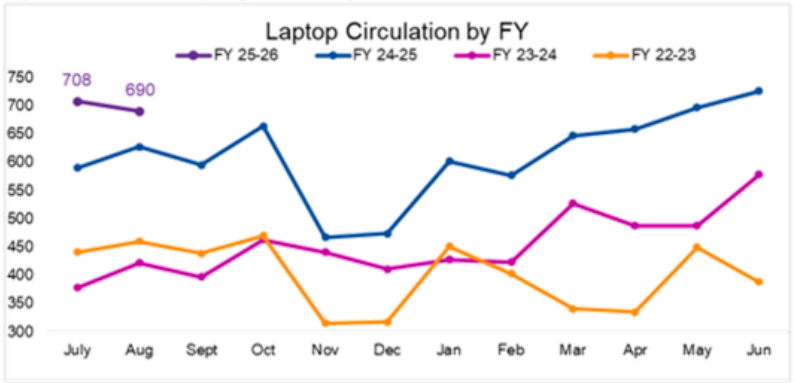
Additional assistance can be found through our online databases at Brainfuse (HelpNow) Tutoring. For those in our taxing district, an immersive K-12 learning experience is available, providing comprehensive content for math, language arts, science, and social studies through IXL. Please note (IXL requires registration with our Electronic Resources Library).

- **Digital Memories Preservation Lab** (DMPL) received Betamax equipment at the West Charleston Library.
- **Centennial Hills Library** had a successful teacher's book sale raising **$1,676.20.** City of Las Vegas Parenting Project: Nurturing Parents served 73 at its classes. Yoga for life and Creech Crafters were popular.
- **Mesquite Library** is celebrating **TeenTober** with an after-hours program on Friday, October 24th from 5:45 pm-8:00 pm. We'll be making a pumpkin craft, watching a movie (Disney Z-o-m-b-i-e-s), eating pizza and playing games. This program is for grades 6-12.

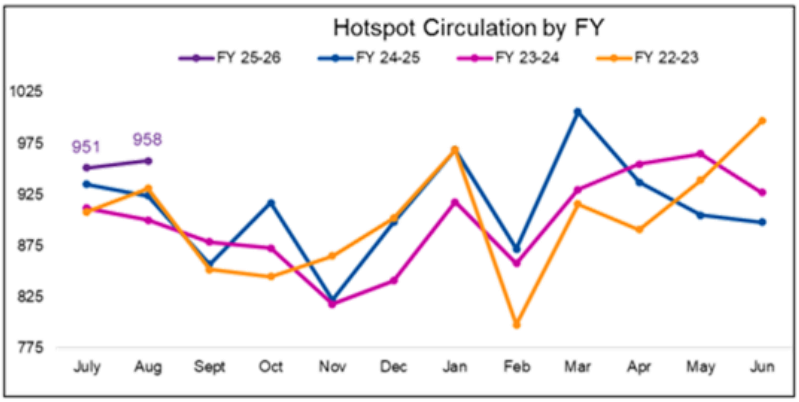
Registration is required. Sign-ups for this program are through the library's website only: https://events.thelibrarydistrict.org/event/14691771

- **Access Services** is working with **Patron Point** to complete the annual library card autorenewal process.
- **Laughlin Library** is now hosting AA Meetings on Thursday evenings. The staff also reports that our customers are learning how to send a fax using the new ScanEZ machine. Most folks find the ScanEZ easy to use. For Paint's Sake is always well attended. Commissioner Naft's office hosted a Back-to-School Event.
- **Rainbow Library** opened reservations for our new Rainbow Passport Services office at the Rainbow Library on September 23rd.
- Completed **ADA and Service Animal** training for all Library Operations staff.

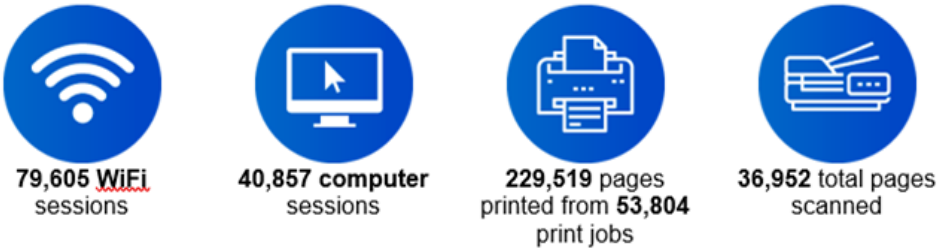
By the Numbers (August 2025):



690 Laptop circulations, a **10% increase** compared to August 2024.



958 Hotspot circulations, a **3.7% increase** compared to August 2024, with an average 3-week wait time across all libraries.



- **8,875** total **New Library Cards**, with **5,864** adult and **3,011** juvenile cards
- **Fines** paid in August totaled $**17,824.80**, with **$3,603.61** fines **waived**

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: September 30, 2025

SUBJECT: Security Report, October 2025

This memorandum reports on the security information and analytics compiled from **August 01, to August 31, 2025.**

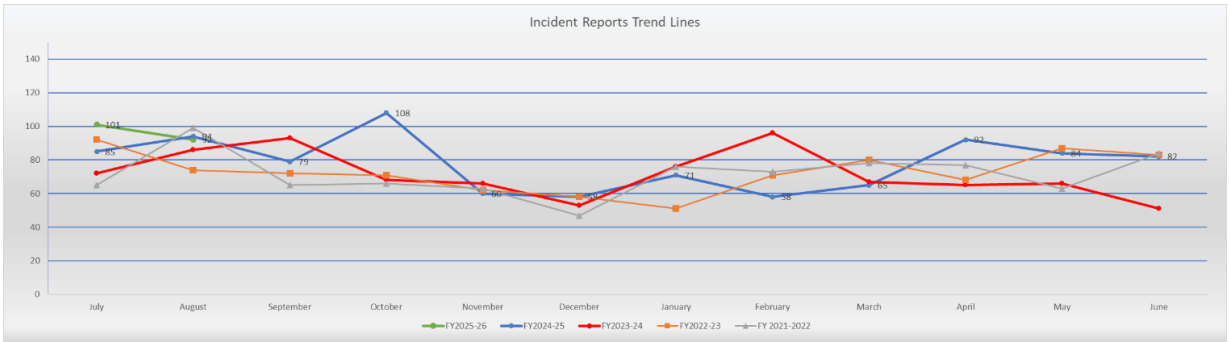
In **August 2025**, branch staff reported **92 incidents,** representing a 2.2% decrease over the same month in the previous year. During this period, the Library District recorded **323,521** customer visits. **This ratio** is one incident for every **3,516 visits.**

	Incident Reports				Sep-23	Sep-24		
Branch	Aug-24	Aug-25	Difference	% Change	to Aug-24	to Aug-25	Difference	% Change
BLUE DIAMOND LIBRARY	0	0	0	0.0%	2	2	0	0.0%
BUNKERVILLE LIBRARY	0	0	0	0.0%	0	0	0	0.0%
CENTENNIAL HILLS LIBRARY	2	2	0	0.0%	19	26	7	36.8%
CLARK COUNTY LIBRARY	30	27	-3	-10.0%	244	223	-21	-8.6%
EAST LAS VEGAS LIBRARY	6	18	12	200.0%	77	90	13	16.9%
ENTERPRISE LIBRARY	5	10	5	100.0%	40	55	15	37.5%
GOODSPRINGS LIBRARY	0	0	0	0.0%	0	1	1	0.0%
INDIAN SPRINGS LIBRARY	0	1	1	0.0%	0	1	1	0.0%
LAUGHLIN LIBRARY	1	0	-1	-100.0%	11	4	-7	-63.6%
MEADOWS LIBRARY	0	0	0	0.0%	6	17	11	183.3%
MESQUITE LIBRARY	6	0	-6	-100.0%	10	11	1	10.0%
MOAPA TOWN LIBRARY	0	0	0	0.0%	2	0	-2	-100.0%
MOAPA VALLEY LIBRARY	1	0	-1	-100.0%	3	1	-2	-66.7%
MT CHARLESTON LIBRARY	0	0	0	0.0%	0	0	0	0.0%
RAINBOW LIBRARY	2	1	-1	-50.0%	23	22	-1	-4.3%
SAHARA WEST LIBRARY	5	4	-1	-20.0%	66	67	1	1.5%
SANDY VALLEY LIBRARY	0	0	0	0.0%	0	1	1	0.0%
SEARCHLIGHT LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SPRING VALLEY LIBRARY	9	2	-7	-77.8%	62	49	-13	-21.0%
SUMMERLIN LIBRARY	1	0	-1	-100.0%	19	23	4	21.1%
SUNRISE LIBRARY	1	0	-1	-100.0%	12	18	6	50.0%
WEST CHARLESTON LIBRARY	13	11	-2	-15.4%	85	94	9	10.6%
WEST LAS VEGAS LIBRARY	1	4	3	300.0%	40	71	31	77.5%
WHITNEY LIBRARY	6	10	4	66.7%	113	116	3	2.7%
WINDMILL LIBRARY	5	2	-3	-60.0%	46	58	12	26.1%
Total	94	92	-2	-2.1%	880	950	70	8.0%

Clark County Library experienced the highest number of incidents at **twenty-seven** (27). The other branches received between **zero** (0) and **eighteen** (18). **The East Las Vegas Library** had the largest increase in incidents, up twelve (12).

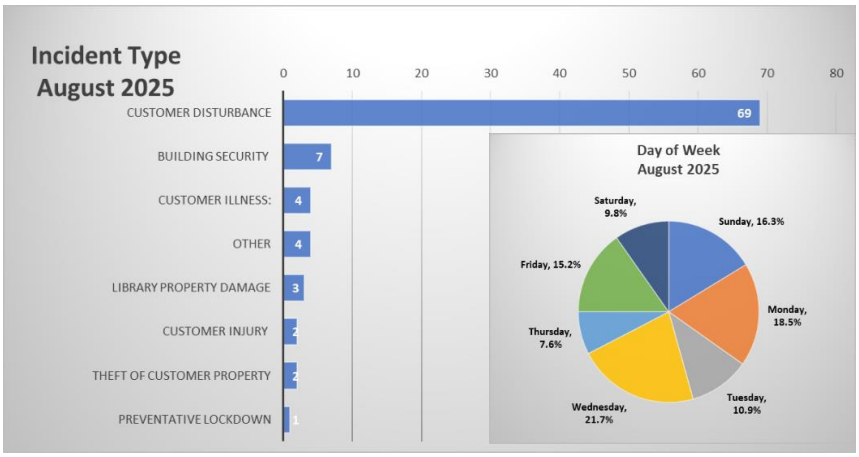
August matched bucked the overall trend of an minimal increase but matched the decline from two years ago. Causing a disturbance, harassing and hostile language and behavior, and drug

or alcohol use were frequently cited in the large number of customer disturbances. Other incidents included customers who were trespassed returning to a branch.

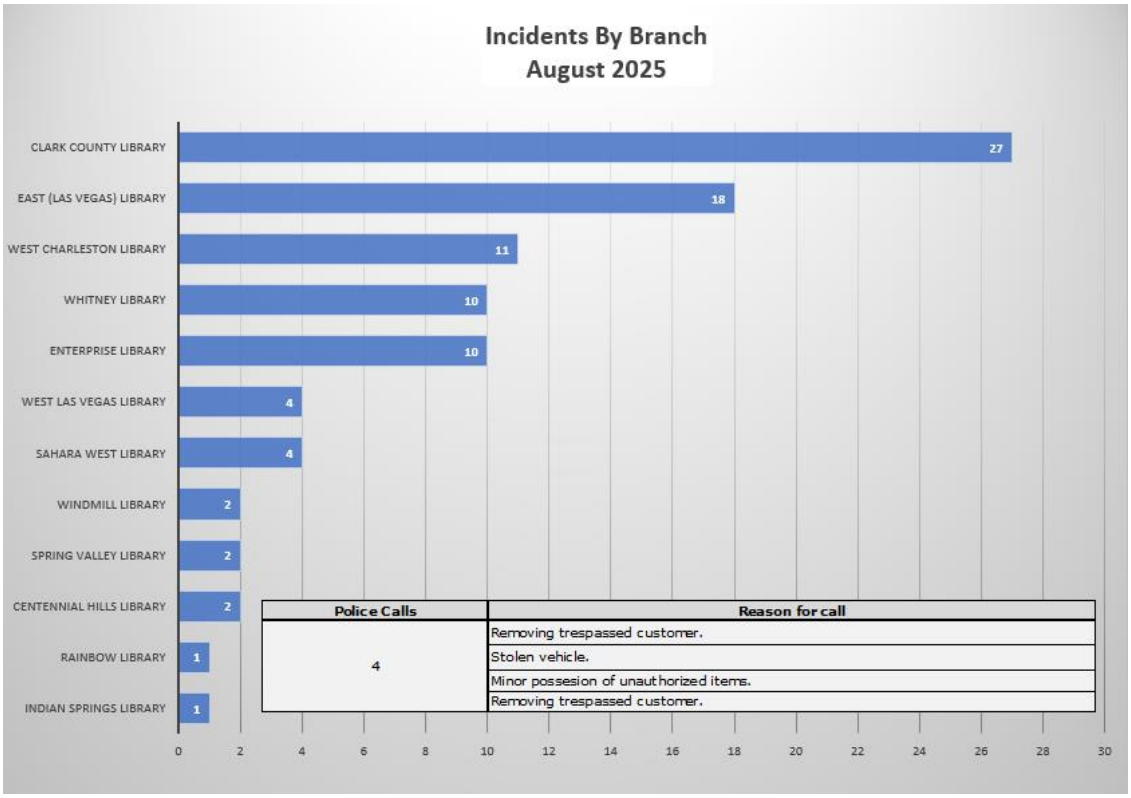


The August incident reports trend lines for this time of year and were slightly lower than the annual norm. The Clark County Library saw significant improvements; however, four (4) other branches experienced increases. Clark County continues to submit **FIXIT Tickets** as needed through the County's portal. The county and Las Vegas Metro continue to clear encampments on a routine basis to ensure the removal of encampments adjacent to library property, thereby keeping the street and sidewalk passable and the library accessible.

ADULT TRESPASS [5 YEAR]	**2**
EAST LAS VEGAS LIBRARY	1
INDIAN SPRINGS LIBRARY	1
ADULT TRESPASS [3 YEAR]	**3**
CLARK COUNTY LIBRARY	3
ADULT TRESPASS [1 YEAR]	**33**
CLARK COUNTY LIBRARY	12
EAST LAS VEGAS LIBRARY	4
ENTERPRISE LIBRARY	4
SAHARA WEST LIBRARY	1
SPRING VALLEY LIBRARY	2
WEST CHARLESTON LIBRARY	4
WEST LAS VEGAS LIBRARY	2
WHITNEY LIBRARY	4
ADULT BAN [LESS THAN 1 YEAR]	**20**
CENTENNIAL HILLS LIBRARY	1
CLARK COUNTY LIBRARY	6
EAST LAS VEGAS LIBRARY	5
ENTERPRISE LIBRARY	3
SAHARA WEST LIBRARY	1
WEST LAS VEGAS LIBRARY	1
WHITNEY LIBRARY	3
MINOR TESPASS	**1**
EAST LAS VEGAS LIBRARY	1
MINOR BAN OR RPC [LESS THAN 1	**7**
CENTENNIAL HILLS LIBRARY	1
EAST LAS VEGAS LIBRARY	4
WEST CHARLESTON LIBRARY	2



District staff encountered **Sixty-nine (69) customer disturbances,** accounting for 75% of August incidents or one disturbance for every **4,688** visits. During **August 2025**, staff banned sixty-six **(66)** customers. Two (2) adults received a five-year trespass, three (3) adults received a three-year trespass, thirty-three (33) adults received a one-year trespass, and twenty (20) adults received a ban of under one year. One (1) minor received a one-year trespass, and seven (7) teens received a request for a parental conference and a ban of less than a year.



Library Name	Square Footage	Occupancy	August	Total incidents 2025-2026	INCIDENTS PER 10K SQ. FT.	Incidents per PIC
Blue Diamond	1,000	20	0	0	0.00	0.00
Bunkerville	1,200	24	0	0	0.00	0.00
Centennial Hills	45,555	689	2	2	0.04	0.25
Clark County	120,000	905	27	29	0.24	2.07
East Las Vegas	41,015	1200	18	38	0.93	6.33
Enterprise	26,300	526	10	25	0.95	5.00
Goodsprings	900	9	0	9	10.00	9.00
Indian Springs	1,200	24	1	1	0.83	0.67
Laughlin	15,562	323	0	0	0.00	0.00
Meadows Library	813	16	0	0	0.00	0.00
Mesquite Learning Center	5,464	133	0	2	0.37	0.67
Mesquite Library	13,313	370	0	1	0.08	0.13
Moapa Town	2,000	40	0	0	0.00	0.00
Moapa Valley	4,700	94	0	0	0.00	0.00
Mt. Charleston	2,800	56	0	0	0.00	0.00
Rainbow	26,800	808	1	3	0.11	0.38
Sahara West	122,000	920	4	13	0.11	1.18
Sandy Valley	1,200	24	0	0	0.00	0.00
Searchlight	1,200	24	0	0	0.00	0.00
Spring Valley	25,000	511	2	6	0.24	0.67
Summerlin	40,165	1014	0	0	0.00	0.00
Sunrise	23,000	345	0	1	0.04	0.17
West Charleston	38,900	1054	11	17	0.44	2.13
West Las Vegas(excluding Theater)	30,693	370	4	14	0.46	1.56
Whitney	24,500	563	10	22	0.90	3.14
Windmill Library and Service Center	142,149	994	2	10	0.07	1.11
	Total Square Ft.	**Occupancy Rate**	**Occupancy Rat**	**FY Incidents**	**Average**	**Average**
	757,429	11,056	**92**	**193**	**0.25**	**1.34**

Red cells indicate a ratio higher than the district-wide average.

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Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
August 2025

LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS									
						Adult		Youth		General Interest		Rental		Total	
	Total	Rank	Total	Total	Total	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	674	17	1,693	2	14	7	35	5	338	16	512	0	0	28	885
BUNKERVILLE	207	24	749	1	78	1	9	47	354	0	0	0	0	48	363
CENTENNIAL HILLS	32,690	2	28,600	565	2,543	18	212	8	226	36	3,020	13	240	75	3,698
CLARK COUNTY	11,527	9	30,330	481	4,957	30	2,081	125	838	33	1,179	36	2,871	224	6,969
EAST LAS VEGAS	8,364	12	27,731	444	4,694	39	2,134	15	1,540	57	2,692	10	441	121	6,807
ENTERPRISE	13,102	6	17,368	608	2,328	26	157	14	738	39	807	27	465	106	2,167
GOODSPRINGS	111	25	524	1	26	1	2	1	3	6	42	0	0	8	47
INDIAN SPRINGS	369	21	2,978	9	57	18	56	1	4	9	428	0	0	28	488
LAUGHLIN	2,716	14	1,446	65	603	20	158	10	95	4	256	2	28	36	537
MEADOWS	602	18	2,057	27	179	7	45	10	84	24	100	0	0	41	229
MESQUITE	5,854	13	10,342	209	1,033	54	544	24	250	23	289	4	88	105	1,171
MOAPA TOWN	318	22	382	2	41	1	6	5	53	4	9	0	0	10	68
MOAPA VALLEY	2,219	16	1,933	26	263	1	5	17	216	0	0	0	0	18	221
MOUNT CHARLESTON	544	19	1,794	3	9	3	13	7	166	2	350	4	100	16	629
RAINBOW	17,642	5	20,253	435	2,450	15	178	17	293	52	2,009	20	511	104	2,991
SAHARA WEST	33,032	1	34,199	603	3,009	13	224	10	330	10	622	31	1,072	64	2,248
SANDY VALLEY	417	20	925	4	36	2	3	4	36	1	2	0	0	7	41
SEARCHLIGHT	225	23	1,128	3	30	2	8	1	0	11	76	0	0	14	84
SPRING VALLEY	10,646	11	20,654	626	3,099	17	155	71	1,098	34	1,439	3	40	125	2,732
SUMMERLIN	17,918	4	19,497	341	1,381	18	651	7	327	10	679	13	236	48	1,893
SUNRISE	11,814	8	15,328	362	2,039	28	225	16	1,139	38	1,149	0	0	82	2,513
WEST CHARLESTON	10,911	10	24,107	332	2,911	32	835	15	447	42	872	19	790	108	2,944
WEST LAS VEGAS	2,476	15	14,448	214	2,907	4	60	41	264	54	2,002	14	387	113	2,713
WHITNEY	11,840	7	18,553	285	2,716	56	1,197	11	161	31	1,738	7	162	105	3,258
WINDMILL	29,780	3	26,502	729	3,454	13	254	8	217	14	786	32	946	67	2,203
WINDMILL SERVICE CENTER	806,600		0	2,498	79,605	339	8,064	15	406	20	46,447	0	0	374	54,917
2025 MONTHLY TOTAL	1,032,598		323,521	8,875	120,462	765	17,311	505	9,623	570	67,505	235	8,377	**2,075**	**102,816**
FY 25-26 YTD TOTAL	2,057,113		654,729	16,551	235,776	1,483	30,937	1,419	27,171	1,334	126,053	421	15,088	**4,657**	**199,249**
ANNUAL MONTHLY COMPARISON															
2024 MONTHLY TOTAL	996,598		338,604	11,028	124,831	771	14,803	721	10,778	591	62,033	237	8,799	**2,320**	**96,413**
% CHANGE	4%		-4%	-20%	-3%	-1%	17%	-30%	-11%	-4%	9%	-1%	-5%	**-11%**	**7%**
ANNUAL YTD COMPARISON															
FY 24-25 YTD TOTAL	2,005,121		670,425	19,630	240,514	1,441	27,516	1,788	29,327	1,309	126,200	465	14,347	**5,003**	**197,390**
% CHANGE	3%		-2%	-16%	-2%	3%	12%	-21%	-7%	2%	0%	-9%	5%	**-7%**	**1%**
ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	940,002		302,711	8,922	95,851	1,417	17,385	866	16,644	928	21,640	198	5,321	**3,409**	**60,990**
% CHANGE	10%		7%	-1%	26%	-46%	0%	-42%	-42%	-39%	212%	19%	57%	**-39%**	**69%**
2022 MONTHLY TOTAL	903,308		341,674	9,143	93,676	1,433	17,901	694	11,480	688	18,378	205	6,092	**3,020**	**53,851**
% CHANGE	14%		-5%	-3%	29%	-47%	-3%	-27%	-16%	-17%	267%	15%	38%	**-31%**	**91%**
2021 MONTHLY TOTAL	793,978		311,409	7,045	87,609									**1,924**	**32,096**
% CHANGE	30%		4%	26%	37%									**8%**	**220%**
ANNUAL YTD COMPARISON															
FY 23-24 YTD TOTAL	1,884,456		673,302	16,659	184,439	2,192	27,999	1,877	35,859	1,855	51,851	385	10,941	**6,309**	**126,650**
% CHANGE	9%		-3%	-1%	28%	-32%	10%	-24%	-24%	-28%	143%	9%	38%	**-26%**	**57%**
FY 22-23 YTD TOTAL	1,782,097		649,190	15,426	179,817	2,187	27,999	1,609	29,189	1,533	46,391	421	12,384	**5,750**	**115,003**
% CHANGE	15%		1%	7%	31%	-32%	10%	-12%	-7%	-13%	172%	0%	22%	**-19%**	**73%**
FY 21-22 YTD TOTAL	1,558,343		612,920	12,213	170,782									**3,714**	**66,119**
% CHANGE	32%		7%	36%	38%									**25%**	**201%**

ITEM VII. A.2.a.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: Betsy Ward, Branding and Marketing Director

DATE: September 30, 2025

SUBJECT: Branding & Marketing Activity Report, October 2025

This memorandum reports on the Branding and Marketing Department's (BAM) activities and project updates for September 2025, and analytics compiled from August 1-31, 2025.

Powerful Platforms

September 15 – October 15 Is Hispanic Heritage Month

BAM showcased our collection and branch programming surrounding Hispanic Heritage Month with the following activities:

- A blog post featuring branch events, online resources, and staff recommendations
- Priority website placement on the homepage and audience browse pages
- Dedicated social media posts running September 15 – October 15
- Inclusion in Library Highlights eNewsletters
- News release and media outreach
- Promotional video

September Is Library Card Sign-Up Month & New Library Card Launch

BAM continued to promote Library Card Sign-Up Month and the launch of the new STEAM Truck in September. We sent two postcards sent to 80,000 non-cardholders which included a QR codes links back to the contest entry page on the Library District website. We also used mobile ads to expand the reach of our message.

Outreach Services Manager **Emilee Wirshing** is serving as the Library District's spokesperson for media interviews, and was interviewed in studio by Fox 5 on September 16.

Media coverage includes:

8 News Now used our promotional video about the STEAM truck for its story Library District's STEAM Truck Hits the Road (9/18/25) - Broadcast

8 News Now, The Library District STEAM Truck Coming to a Location Near You for Library Card Sign-Up Month! (9/15/25) - Broadcast

KSNV, Ch.3, Las Vegas Libraries Gear Up for Library Card Sign-Up Month with Giveaways (8/28/25) - Web

KSNV, Ch.3, September is Library Card Sign-Up Month (8/28/25) – Broadcast

BAM has created a new acrylic library card display, which will be sent to all branches. The goal is to promote all of the Library District's card designs, and introduce our new **Free To Be library cards,** which were launched in September as part of Library Card Sign-Up Month. This colorful series was in response to some customer's requests for a more generic branded card.

October Is TeenTober at the Library District

During September, BAM developed the following designs in collaboration with Youth Services and Library Operations, in preparation for the District-wide promotion TeenTober:

- A new TeenTober logo design around the Mystery & Mayhem theme
- Updated the TeenTober landing page on the website
- Web & social media graphics
- Flyers & posters
- Social media posts
- News release
- Promotional video

AlienFest at Windmill Library

In September, BAM launched promotional activities for AlienFest, coming up on September 27, using the marketing assets created in August, including:

- A news release
- A promotional video featuring Windmill Library Performing Arts Coordinator **Carla DiBlasi**, Branch Manager **Theron Nissen**, and Regional Programming Supervisor **Anna Allread**
- Social media posts
- Inclusion in Library Highlights

Media coverage as of September 19 included:

Vegas Family, AlienFest Coming to Windmill Library (9/17/25) - Web

8 News Now, AlienFest at the Windmill Library Preview, All Things Alien Coming Soon (9/8/205) - Broadcast

8 News Now, AlienFest Featuring George Knapp to Be Held at Las Vegas Library (9/4/25) - Broadcast

Summer Challenge 2025 Final Results – OrangeBoy

Building on the success of 2024's pilot program with OrangeBoy, BAM's 2025 Summer Challenge strategy centered on a six-week, targeted direct-mail campaign, which was supported by email marketing, paid advertising, public relations, and social media.

Objectives

- Boost awareness and engagement by consistently highlighting Summer Challenge reading and activities, to earn cool prizes.
- Encourage new card sign-ups and re-engagement from inactive users.

Strategy

Create a strategic multi-channel marketing campaign, utilizing OrangeBoy data tied to customer activity that we can track in our catalogue, to effectively engage diverse segments:

- Active customers
- Inactive and active households with an email address on file
- Non-cardholder households

Audience & Channels

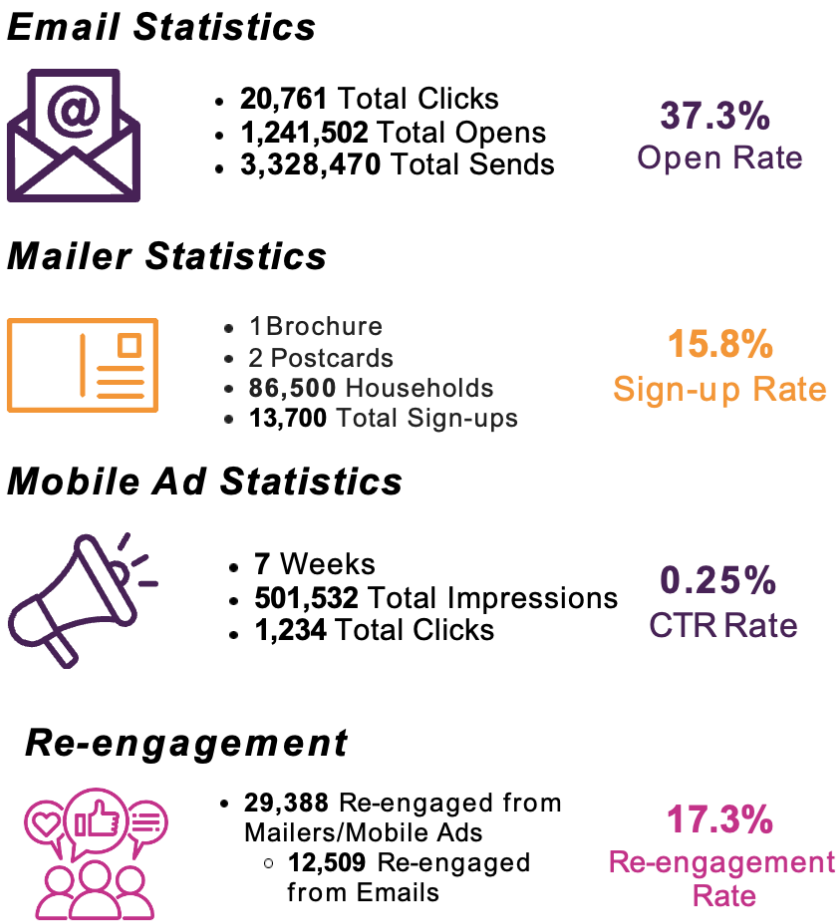
Lapsed users and non-cardholders were reached by specific channels:

- Non-Cardholders Received the Summer Challenge Brochure and Postcards: Low-income English and Spanish households in every City Ward and County Commission District in Clark County. Each household received the Summer Challenge Kids/Teens brochure and 2 follow-up postcards. The targeted area for this campaign included households with children and higher poverty levels. All wards and districts within the city and county were represented among the selected census tracts.

- Cardholders Received Emails: Targeted both active and inactive users.

- Mobile Ads: Targeted everyone with a mobile device connected to the Internet within the zip codes of the targeted areas.

Summary Results



Execution: Direct Mail
1 Brochure and 2 Postcards: Distributed to 86,500 Households

Brochure
5/21/2025

Postcard 1
6/04/2025

Postcard 2
6/16/2025

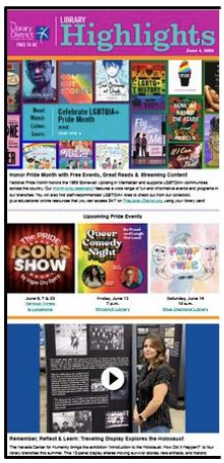
Execution: Emails
10 Emails Sent to 338,940

Email 1
5/01/2025

Email 2
5/07/2025

Email 3
5/15/2025

Email 4
5/20/2025



Email 5
6/03/2025

Email 6
6/17/2025

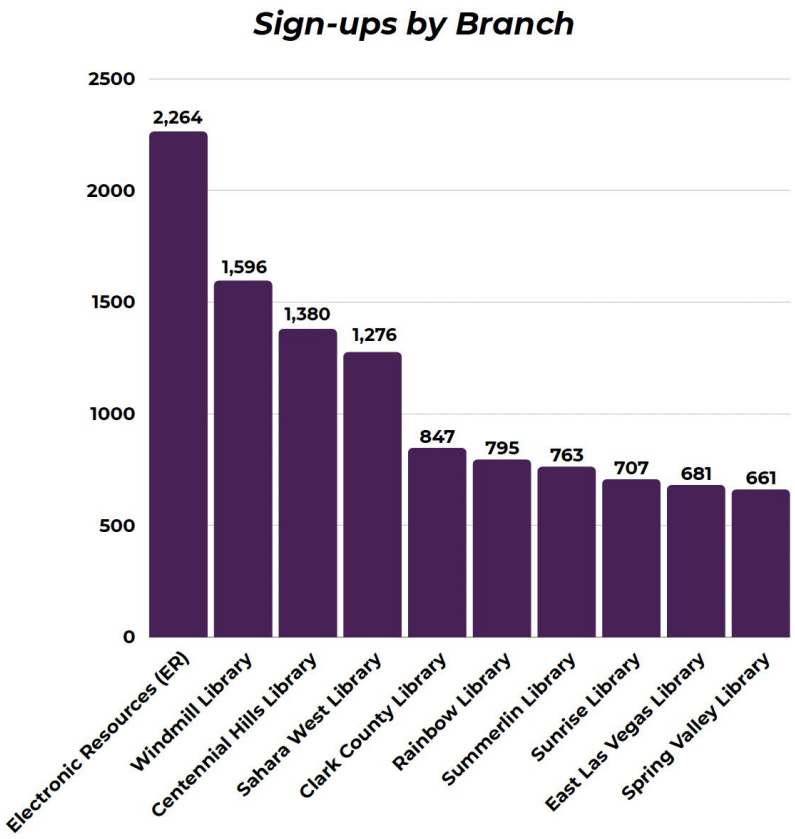
Email 7
6/27/2025

Email 8
6/27/2025

Email 9
7/03/2025

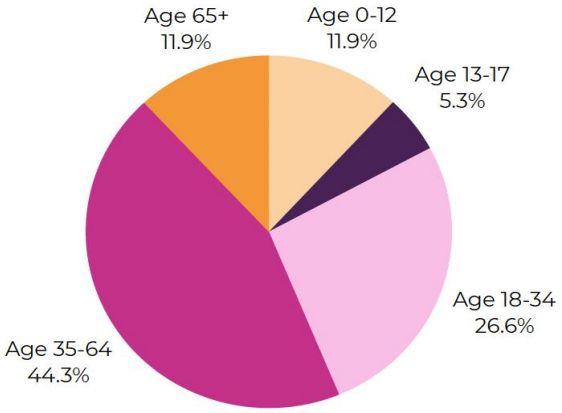
Email 10
7/17/2025

Results: Direct Mail
13,700 or 15.8% of direct-mail recipients signed up for a library card



Top Ten Branches by sign-ups for this campaign.

Results: Re-Engagement from Emails
29,388 Re-engaged Lapsed Users



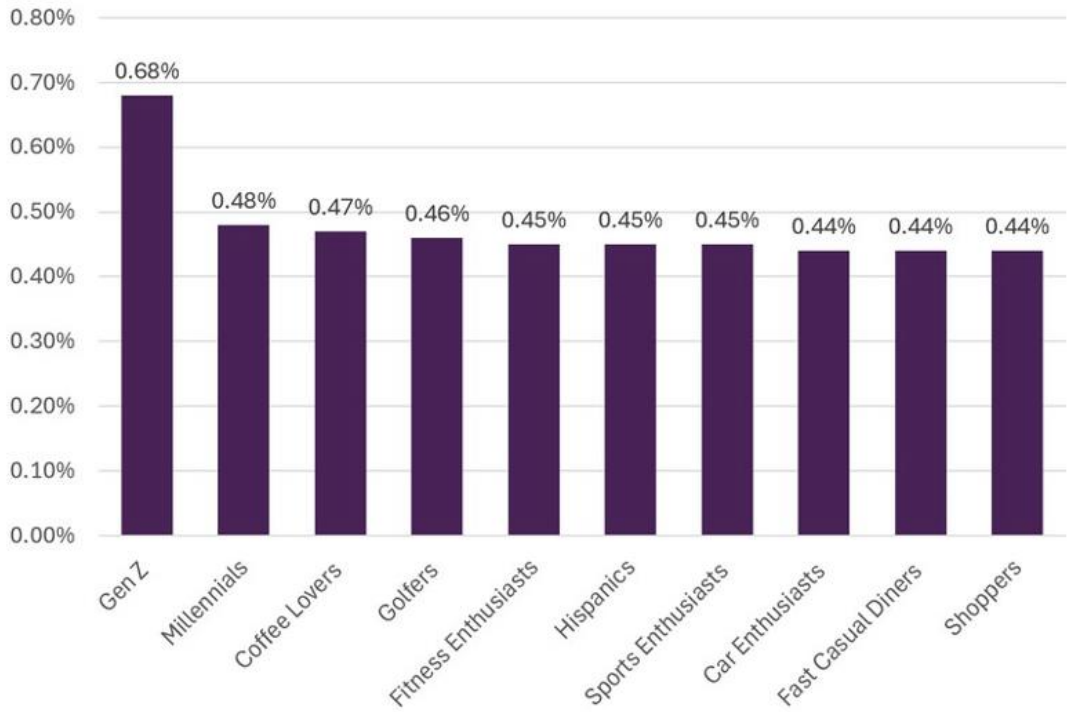
Results: Mobile Ads
500,000 Impressions

In addition to targeting a geofenced area, we targeted the audience segments categorized by behavior from our mobile ad vendor.

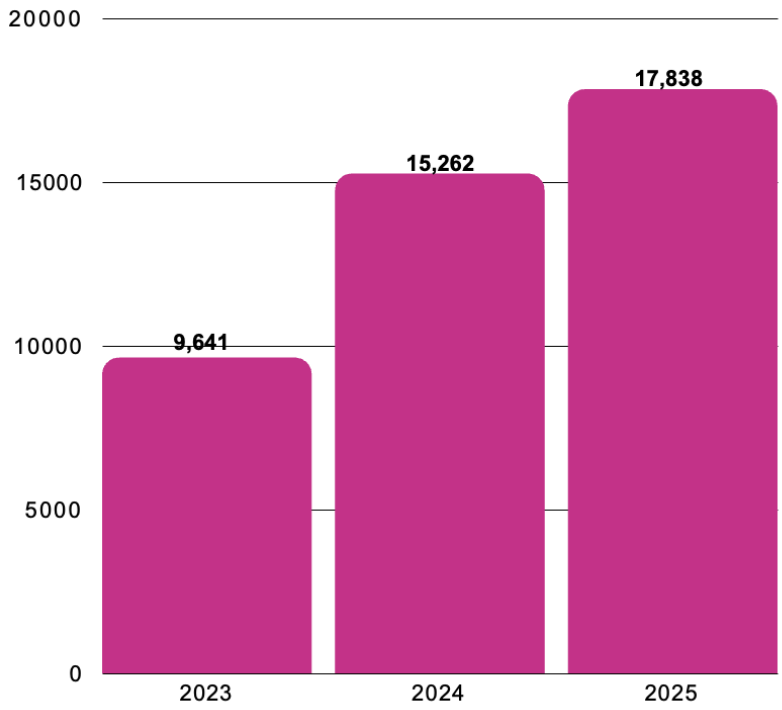
- Millennial Parents
- Gen Z
- Dads
- Working Moms
- Children Shoppers
- Discount Shoppers

Audience members often fall into multiple behavioral categories. Below are the Click-Through Rates of the top ten most engaged audience demographics.

Top Engaged Audience Demographics by CTR



Results: Summer Challenge Registrations
Increase of 16.9% Over 2024



Results: Summer Challenge Landing Page Increases
+3% visitors year-over-year 2024
+14% over the same time period in 2023

We also saw strong increases in Visit Duration (**+18%**) and in Event Counts (**+8%**) year-over-year 2024. Google defines Event Counts as button clicks or form submissions on the page. This metric directly ties to customers either visiting the Beanstack page to register for Summer Challenge or clicking through the vast selection of events, programs, and reading recommendations on the landing page.

Powerful Partners

Vegas Golden Knights 2025-26 Season

BAM and the Vegas Golden Knights began working on our annual activations and marketing materials for the 2025-26 NHL season which begins in October. In the works are new player bookmarks, player videos with the VGK library card, and some new ideas to promote literacy through this valuable partnership. The VGK card continues to be the most popular library card with **more than 100,000 cards issued to date**.

New Library Card Promotional Campaign – What Are You Searching For?

As part of the Free To Be Public Education Campaign, BAM produced new creative to promote eResources including Audiobooks, Movies, Music, and Magazines. The campaign will launch in October on RTC bus shelters.

Powerful People

Media Coverage Highlights

Art Report Today interviewed Gallery Services Manager **Darren Johnson** and Executive Director **Kelvin Watson** for a feature story on the Library District's gallery program. (9/17/25) - Web

KTNV, Ch.13, Weekend Roundup: Low-cost Events Happening Around the Valley Sept. 12-14 (9/12/25) - Web

8 News Now, Papel Picado Program Making Class at Whitney Library (9/5/25) - Broadcast

8 News Now, The Library District is Your Homework Help Headquarters (9/4/25) - Broadcast

KSNV, Ch.3, Dinosaur Exploration at Sunrise Library (8/30/25) - Broadcast

8 News Now, Be Well Fun Fair at West Charleston Library (8/29/25) - Broadcast

KNPR, New Las Vegas Art Exhibits Explore Notions of Home and Everyday Life (8/22/25)

Powerful Platforms

BAM Advertising Campaigns

Print Publications:

Library Card Sign-Up Month	LV Weekly	27-Aug	Full Page	$3,000.00
	LV Weekly	4-Sep	Full Page	$3,000.00
	LV Weekly	11-Sep	Full Page	$3,000.00
	LV Weekly	18-Sep	Full Page	$3,000.00
	Asian Journal	4-Sep	Half Page	$800.00

	Asian Journal	11-Sep	Half Page	$800.00
	Asian Journal	25-Sep	Half Page	$800.00
	Desert Companion	Aug - Dec	Full Page	$2,850.00
	Black Image	September	Full Page	$2,000.00
License Plate	LV Weekly	27-Aug	Quarter Page	$750.00
	LV Weekly	4-Sep	Quarter Page	$750.00
	LV Weekly	11-Sep	Quarter Page	$750.00
	LV Weekly	18-Sep	Quarter Page	$750.00
	LV Weekly	25-Sep	Quarter Page	$750.00
	Zip Code Magazine	August	Full Page	$700.00
	Zip Code Magazine	September	Full Page	$700.00
	Nevada Independent eNewsletter	September (9 placements)	Banner Ad	$9,850.00
	CityCast eNewsletter	September (5 placements)	Banner Ad	$2,200.00
Hispanic Heritage Month	LV Weekly	25-Sep	Full Page	$3,000.00
	Latin Chamber of Commerce	September	Full Page	Free
Free To Be	Black Image	September	Full Page	$2,000.00
	Desert Companion	Aug - Dec	Full Page	$2,850.00

Digital Advertising Campaigns

Below are the total analytics from Summer Challenge digital advertising campaign on Facebook and Instagram.

Meta Analytics: Summer Challenge Ad Campaign

Ad Results for Current Followers of the Library District Campaign:
Total Amount Spent: $3,933.52
Total Link Clicks: 7,644
Cost Per Click (CPC): $.37
Total Impressions: 578,121

Ad Results for Targeted Locals Who Don't Currently Follow the Library District:
Total Amount Spent: $11,793.41
Total Link Clicks: 23,930
Cost Per Click (CPC): $.43
Total Impressions: 1,178,311

Library Highlights eNewsletter – OrangeBoy

BAM continues to generate strong open rates on our twice-monthly Highlights eNewsletters, reaching more active cardholders and re-engaging with cardholders who have not visited the library or used our services for some time. Below are details and analytics from our August & September campaigns:

August 20: Kindergarten Kickoff + Circus Workshops for Kids + Hydroponics to Grow Your Own (Veggies)!

Topics: The annual Kickoff to Kindergarten school readiness fair in partnership with the University of Nevada, Reno at East Las Vegas Library on August 23; Social CirKISH workshops for kids at East Las Vegas Library; the Library District's refreshed Books format page on the website; Meet Up and Eat Up summer meal program for kids and teens in partnership with Three Square; Upcoming events and programs selected by PVS & YS; and Legal Aid Center of Southern Nevada's free Criminal Record Sealing Class on August 28.

- **159,032** unique opens with a **46%** percent open rate
- **3,136** unique clicks generated
- **345,739** unique emails sent
- **414** unsubscribes

Following the August 20 eNewsletter, 12,628 cardholders used OverDrive within 7 days of opening the message; 3,444 circulated a physical item; and 2,483 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw reengagement of 1,424 Occasionals (users who have not used the library in 3-12 months), and 496 Inactives (users who have not used the library in more than 12 months), which included the reengagement of 170 Bright Future users (Teen cardholders).

September 2: Your Library Card Is Your Ticket to WIN!

eBlast Topic: Promoting the annual Library Card Sign-Up Giveaway and the available prizes that library cardholders can enter for a chance to win.

- **109,373** unique opens with a **31.5%** percent open rate
- **9,869** unique clicks generated
- **347,067** unique emails sent
- **164** unsubscribes

Following the September 2 eBlast, 9,807 cardholders used OverDrive within 7 days of opening the message; 2,985 circulated a physical item; and 1,893 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw reengagement of 2,116 Occasionals (users who have not used the library in 3-12 months), and 688 Inactives (users who have not used the library in more than 12 months), which included the reengagement of 156 Bright Future users (Teen cardholders).

September 4: Pre-K to College Homework Help + Wellness Fair + Your Ticket to Win

Topics: The Library District's free Homework Help resources for students from pre-K to college; Library Card Sign-Up Month Giveaway details; Be Well Fun Fair at West Charleston Library; Upcoming events and programs selected by PVS & YS; AARP Foundation volunteers recruitment; and Legal Aid Center of Southern Nevada's free Divorce/Paternity Custody Class.

- **150,556** unique opens with a **43.8%** percent open rate
- **2,713** unique clicks generated
- **344,024** unique emails sent
- **285** unsubscribes

Following the September 4 eNewsletter, 12,484 cardholders used OverDrive within 7 days of opening the message; 3,737 circulated a physical item; and 2,336 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw reengagement of 1,282 Occasionals (users who have not used the library in 3-12 months), and 490 Inactives (users who have not used the library in more than 12 months), which included the reengagement of 128 Bright Future users (Teen cardholders).

September 17: Hispanic Heritage Month + NEW STEAM Truck! + Handmaid's Tale Book Giveaway + New Cardholder Perks

Topics: The Library District's free events, programs, online resources & curated staff picks for Hispanic Heritage Month; the Library District's new STEAM Truck and upcoming events; Library Card Sign-Up Month Giveaway; The Handmaid's Tale 40th Anniversary celebration and book giveaway at Sahara West Library on September 24; Availability of the Library District's license plate at the Nevada DMV; Cardholder access to the online resource, Pressreader; Upcoming events and programs selected by PVS & YS; and Legal Aid Center of Southern Nevada's free Legal Education Classes.

Analytics for this eNewsletter are still being compiled and will be included in the November Board Report.

Branch Library Highlights eNewsletters

These are emailed monthly through the **OrangeBoy system to cardholders, based on their home branch zip codes –** creating a sense of community among neighbors.

- Emails were sent out to all 25 branches' active cardholders residing in the respective service area zip codes on August 28.
- The **average open rate for our 25 branch eNewsletters was 32.4%**, with an **average Click Through Rate (CTR) of 2.2%**. This shows our cardholders are actively looking forward to hearing from their home library.
- **879** Occasionals were Re-engaged.
- **306** Inactives were Reengaged.
- **1,886** physical items were checked out from the Library District's catalog.
- **3,654** items were checked out from Overdrive.
- **883** items were checked out from Hoopla.

Google AdWords Grant Update

Overview of the Campaign's Benefits:

- Google AdWords is Google's online advertising platform, in which advertisers bid on popular keywords and search phrases for their clickable text-based ads to appear in Google's search results.

- The Foundation and the Library District have received a grant from Google for approximately $10,000 per month in Google AdWords credits (or up to $100,000 per year).

- Google connected BAM with Nonprofit Megaphone (NPM), an agency that specializes in executing the Google Grant, to optimize designated keywords that are selected

from Library District and Foundation priorities and promoted through TheLibraryDistrict.org.

- When users search Google using our designated keywords, the Google AdWords campaign entices them to click on Library District search results, increasing the opportunity for discovery of our programs and services. For example, when someone Googles “art galleries in Las Vegas,” Google will produce the Library District’s free art galleries in the ad search results if we are the top bidder for that keyword search.

- These monthly Google Grant campaigns increase our overall Google SEO and drive more qualified traffic to our website.

Monthly Campaign Results:
View the Google Studio Data Report updates in real-time for all our current Google Grant Google AdWords campaigns.

Conversation tracking for priority Google AdWords campaigns (August 2025):

- Our Google Grant campaigns **generated 2,145 Total Clicks**, which is a decrease of **-52% from the previous month**. Our ads had **19,976 impressions**, which is down **-13% from July.** This can be attributed to Google pausing our Google Grant in error on August 15. Our account manager at NPM said the same situation has happened to other accounts they manage, and each time, NPM have confirmed with Google that it’s a glitch and Google have reactivated the Google Grant accounts within a few business days. This was the case with our account, and it was reinstated on August 26. This did impact all our monthly Google Grant analytics while our account was paused for 11 days. We will see our normal account performance resume in September.

- Our Google Ads **CTR** (Click Through Rate) was **12.37%, which is down -46% month-over-month.** This is also due to Google mistakenly pausing our Google Grant. As detailed in previous Board Reports, Google’s recent algorithm updates, including the rollout of AI Overviews, have impacted overall user search behavior and made it more challenging to maintain Google Ads click-through rates (CTR) in double digits. As a result, our Google Grant ad campaign analytics now fluctuate more, depending on keyword competition and evolving platform dynamics. Despite these industry-wide shifts, the Library District remains competitive thanks to our ongoing work with NPM.

- The Library District continues to be **one of NPM’s top-performing accounts**, as the network average is only 3%, and the Google requirement is 5%. This means that Google continues to show our ads to the right people and that our Google Ads are performing as required.

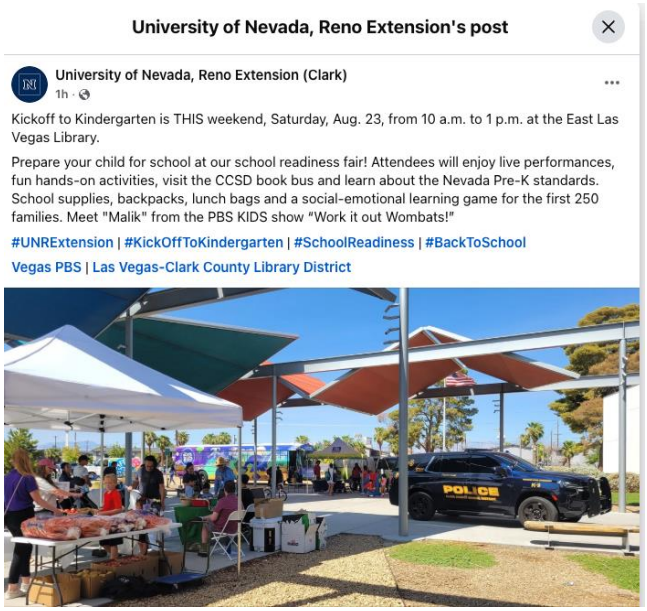
- There were **26 instant eCard applications completed** from our Google Ads campaign, which was down -**41% month-over-month.**

- Clark County Library continues to be our top performing keyword search on Google. This ad group generated **261 Clicks in August, with a CTR of 33%.**

- There were **18 calls to branches generated from our Google Ads, which is an increase of -63% from the previous month.**

- We had **7 users click on the Google ad group to volunteer at the Library District, which is a decrease of -56% month-over-month.**

Library District Social Media Highlights



vegaspbs · Following
vegaspbs 1h
We had an amazing time at 🎉 Kickoff to Kindergarten this Saturday at the East Las Vegas Library, where we connected with nearly 200 families!
Our booth focused on the theme of 🍀 following directions with fun and engaging activities. Families received 🕺 Work It Out Wombats dance cards, ✏️🎨 step-by-step drawing instructions for Zeke, and 📚✨ a brand-new book to take home.
And of course, Malik was a big hit 🐻💙—kids loved giving high fives 🙌, hugs 🤗, and posing for photos 📸!
Thanks to @unrextension @lvccld @themascotorganization @pbskids!
16 likes
1 hour ago
Add a comment...

The Library District
Las Vegas-Clark County
battleBLAST
LASER TAG
rtcsnv · Following
Original audio
rtcsnv 1d
Summer Safety Tip of the Week is brought to you by @battleblast and the @lvccld!
During those peak temperatures find something fun to do indoors while enjoying that cool AC.
Take the SX - Sahara Express route and try out laser tag as a fun activity at www.battleblastlv.com and don't forget to mention Summer Heat at checkout for a BOGO deal on regular priced games.
If quiet time and relaxation is more your style, visit your local library and settle down with a nice book.
For a complete list of library locations
10 likes
1 day ago
Add a comment...

8 News Now
@8NewsNow

Do you believe? 👽

From 8newsnow.com

5:40 PM · Sep 4, 2025 · **1,086** Views

1 2

Dina Titus
@repdinatitus

Happy #NationalReadaBookDay! Go visit your local library! Books open doors to knowledge, adventure, entertainment, and inspiration. @LVCCLD

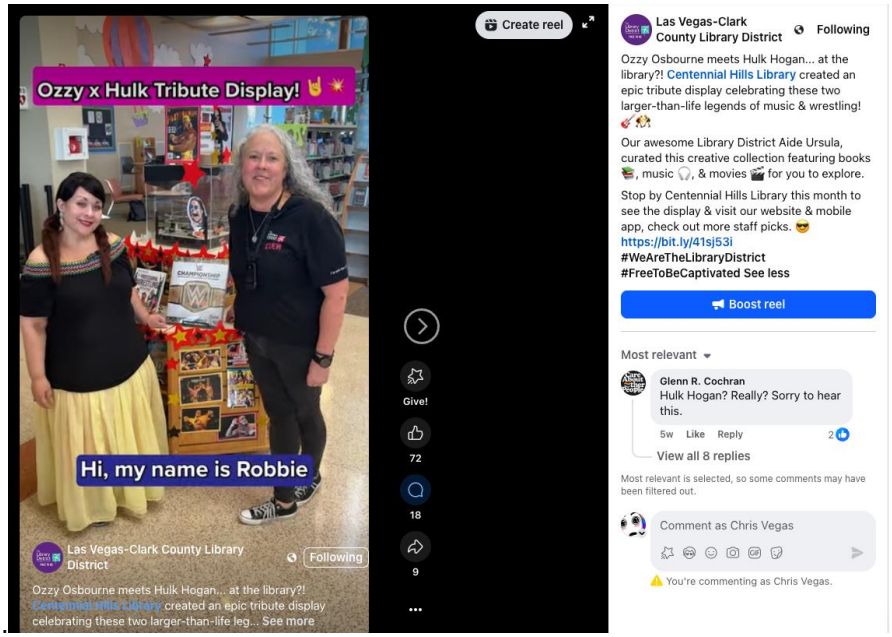
10:22 AM · Sep 6, 2025 · **984** Views

8 5 8

my favorite sewing secrets
imluluisa · Following
luluisa.com
imluluisa 1d
Still can't believe people lined up hours before the workshop 🥹💞 my heart is so so full! Thank you for making this so special!
Gracias a todos por venir, participar, y ser parte de estos eventos 💙 ustedes me inspiran a seguir y seguir 🙌
Huge thank you to the @lvccld for inviting me to teach this workshop 📚♻️
@salvationarmythriftstoreuswest for the jeans 👖
@sallietomatopatterns for the straps 🌈
Another workshop is coming VERY SOON 🤫👀 ...
381 likes
1 day ago
Add a comment...

Top Social Media Posts August 2025

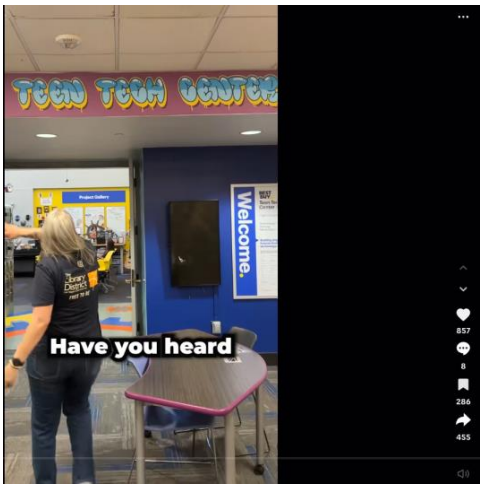
Facebook:
Our top post was a fun video BAM made with **Centennial Hills Library Branch Manager Robbie DeBuff** and **Library Aide II Ursula Underwood** to promote their creative display that celebrated the lives of Ozzy Osbourne and Hulk Hogan. This post generated **4,150 organic views**, **235 user engagements,** including **26 comments**, & **9 shares**.



Instagram:
Our top post was a video BAM made to help promote the monthly themed yoga classes at Windmill Library**.** This post generated **5,047 organic views**, **412 user engagements, including 8 comments, 17 saves, and 137 Shares of the post, which helped extend the reach.** BAM's digital team will be working on a collaboration with Yoga For Life to help promote their ongoing classes across the Library District.

LinkedIn:
Our top post for August was sharing one of the ongoing posts which promote the Library District's current job openings. This post generated **2,548 organic impressions**, **304 total user engagements**, and **9 shares**.

TikTok:
Our highest-performing post during our initial month on TikTok was a video BAM created with **Clark County Library Teen Services Head Megan Nykodym** to promote the Best Buy Teen Tech Center services and resources. This generated **9,327 Views, 857 Likes, 286 Saves, and 456 Shares of the post.** Strong evergreen concepts like this are especially important for growing our audience on TikTok, where the algorithm of content appearing in users' feeds isn't chronological.



Web & Social Media Analytics: August 2025 + 30-Day Comparison + Year-Over-Year

Library District Facebook

	Followers	Impressions	Post Engagements	Video Views	Total Shares	Link Clicks
August 2025 Statistics	20,107	398,601	9,991	7,197	228	4,291
% Gain from July	+1%	-49%	-49%	-95%	-37%	-59%
% Gain from August 2024	+12%	+81%	+123%	-75%	+27%	+426%
% Gain from August 2023	+26%	+175%	+118%	+222%	-8%	+807%

Insights:

- The Library District's steady **Facebook audience growth continued, crossing 20K Total Followers,** with a **+12% increase year-over-year**, and **+26% from August 2023.**

- Our **Total Impressions normalized after July's heavier activity, which can be attributed to our Summer Challenge Ad campaign. We decreased by -49% from the previous month but were up +81% year-over-year, and +175% since August 2023.** This shows BAM's continued Meta Ad campaigns on Facebook are generating more online visibility through targeted digital advertising. BAM will continue to look for additional opportunities to run targeted advertising campaigns on Facebook like we did for the mobile app and license plate, in addition to promoting the Library District's annual initiatives like Library Card Sign-Up Month and Library Lovers' Month.

- Our **User Engagement showed long-term gains, despite a dip of -49% from July**. We saw **increases of +123% year-over-year, and +118% from August 2023**. This pattern aligns with Facebook broader shift towards AI-recommended posts, which can create month-to-month volatility even as our annual trends rise.

- While August Impressions and User Engagements were lower than July's elevated period, our year-over-year analytics are trending upward. BAM's content mix of priority event promotion, short-form video content, and photo carousels keep Facebook an effective social media channel for connecting with residents and collaborating with community partners.

- Each month, BAM continues to create Facebook Events for select CE/LO programs to increase online awareness and attendance.

- Facebook remains the largest social media platform and an important/effective communications tool for the Library District. However, generating more organic user engagement has been a challenge. Our Facebook Event listings are driving more online awareness, but sharing more branch-submitted content and vertical format videos has not significantly increased our organic posting analytics. BAM will continue to look for more opportunities to run targeted ad campaigns and boost certain posts to help increase our content reach and drive more user engagement.

Library District TikTok

	Followers	User Engagements	Organic Impressions	Link Clicks
August 2025 Statistics	16	115	1,629	N/A
% Change from July	N/A	N/A	N/A	N/A
% Change from August 2024	N/A	N/A	N/A	N/A
% Change from August 2023	N/A	N/A	N/A	N/A

- The Library District's TikTok (**@thelibrarydistrict)** launched **August 1**. Early reach of our posts already extends beyond our Total Followers which is encouraging to see.
- On TikTok, **retention, completions, replays, shares, and favorites** drive the algorithm more than comments, mirroring a broader short-form trend where users **share/save** more posts and **like/comment** less.
- **Our initial content goal is 2–3 posts per week and 8–12 posts per month** to build consistency, learn TikTok's algorithm, and keep the "For You" signal fresh so our content appears more to local users.
- BAM will use TikTok cuts for **YouTube Shorts** and **Instagram Reels to help cross-promote our content on those platforms**, while making some native edits on TikTok to connect with that specific audience.
- Audience growth on TikTok will steadily increase with consistent posting and iterative learning. Our early insights show we can reach local non-followers quickly. BAM will focus on sharing video content that will drive user **retention + shares** to convert that reach into sustained growth.

Library District Instagram

	Followers	User Engagement	Views	Reels Video Views	Total Shares	Total Likes	Total Comments
August 2025 Statistics	12,596	3,563	352,915	23,461	723	2,604	94
% Change from July	+3%	-35%	+67%	-36%	-37%	-32%	-42%
% Change from August 2024	+39%	+1%	+320%	-66%	+139%	-12%	-40%
% Change from August 2023	+85%	-5%	+182%	+22%	+171%	-16%	-52%

Insights:

- **In August, our Instagram account continued to expand,** with **Followers up +3% month-over-month**, **+39% year-over-year**, and **+85% from August 2023.** This shows steady growth to bring in new, local audiences, who are finding our content from targeted advertising and organically.

- **User Engagement decreased -35% month-over-month but** remained up **+1% year-over-year**. Our **Total Shares dropped -37%, but increased +139% year-over-year, and +171% from August 2023**, aligning with an industry trend where **users share and save posts or DM them** more often than they Like or comment publicly. Correspondingly, our **Total Likes** and **Comments** declined, which is consistent with this shift toward private/intentioned engagement. We anticipate this trend will continue and it will be important that we create the kind of content that drives user shares.

- **Reels Video Views were down -36% month-over-month, -66% year-over-year, but up +22% from August 2023.** As Instagram continues to prioritize **short-form vertical videos** amidst increasing creator volume, individual Reel view counts will fluctuate. BAM will keep optimizing hook-first openings, tighter video runtimes, engaging captions, and pursuing timely topics**.** We will pair Reels with photo carousel recaps from Signature and Featured branch events to capture more user saves and shares, which are user behaviors that Instagram's algorithm currently rewards**.**

- Each week, BAM actively uses the IG Stories feature to highlight priority programs, promote events, and feature user-generated content that tags the Library District.

- BAM continues to provide ongoing branch staff training focused on organic photos and short vertical clips, which consistently outperform static flyer graphics. This approach supports the platform's emphasis on original, authentic content and helps sustain our long-term growth.

Library District LinkedIn

	Followers	Impressions	User Engagement	Post Shares	Link Clicks	Video Views
August 2025 Statistics	4,327	13,760	1,518	9	1,290	1,199
% Change from July	+3%	-31%	-25%	+80%	-10%	-32%
% Change from August 2024	+40%	+11%	+22%	+14%	+69%	-76%
% Change from August 2023	+84%	+210%	+113%	-53%	+354%	+100%

Insights:

- **Our Total Followers increased +3% month-over-month**, reflecting steady audience growth as BAM continues to share career opportunities, community partnerships, and organizational news, which is content categories that LinkedIn's audience and feed ranking consistently favor.

- **Total Impressions were down -31% month-over-month**, but we up **+11% year-over-year** and **+210% from August 2023.** This aligns with current platform trends where post distribution can fluctuate month-to-month based on content mix, seasonality, and LinkedIn's push toward "knowledge" posts and employment opportunities.

- **User Engagement decreased -25% month-over-month,** but is **+22% year-over-year,** and **+113% from August 2023**. Our **Post Shares increased +80% month-over-month**, but this will fluctuate based on our monthly content. **LinkedIn users increasingly engage via reactions, comments, saves, and DMs rather than public resharing.**

- **Traffic to priority landing pages on our website remained strong. Link Clicks were down -10% from July,** but **+69% year-over-year,** and **+354% from August 2023**. Including consistent, clear calls-to-action in our posts about jobs, partnerships, and programs continues to drive qualified website visits from LinkedIn's professional audience.

- **Video Views were down -32% month-over-month, -76% year-over-year, but up +100% From August 2023.** Industry-wide, native video on LinkedIn tends to be outperformed by **short knowledge sharing text posts and document/carousel posts** for reach, while **short-form vertical clips** are consumed more on other platforms.

- As LinkedIn is primarily used for employment and career networking, our monthly analytics on this platform will fluctuate based on the monthly content shared. However, the updates we share on this platform connect with more targeted audiences: community partners, library industry professionals, Library District employees, and job seekers.

Virtually Anywhere YouTube Channel

	Channel Subscribers	Total Impressions	Total Channel Watch Time	Average View Duration
August 2025 Statistics	2,140	19,400	92.8 hrs	2 min 42 sec
% Change from July	+1%	-7%	-43%	+21%
% Change from August 2024	+27%	-37%	-14%	+32%
% Change from August 2023	+43%	+23%	+50%	+34%

Insights:

- **The Library District's *Virtually Anywhere* YouTube Channel continues to grow,** with **2,140 subscribers, a +1% increase month-over-month**, **+27% year-over-year**, and **+43% from August 2023.** This shows a steady audience expansion on this platform and interest in our video content.

- **Average View Duration increased +21% month-over-month, +32% year-over-year,** and **+34% compared to 2023.** This shows that our short-form vertical video content is keeping viewers watching longer, which is an important metric as YouTube's algorithm increasingly prioritizes this content.

- **Total Impressions decreased -7% from July** and -**37% year-over-year**, but up **+23% from August 2023**. Platforms like YouTube now **prioritize short, vertical videos** and

personalize recommendations for each viewer. As a result, our long-form videos may see fewer views, while **YouTube Shorts are more likely to reach our audience and surface to local viewers,** including those who may not yet know the Library District is on YouTube, based on their interests and watch history.

- **Total Channel Watch Time was down -43% month-over-month,** and -**14% year-over-year**, but up **+50% from August 2023**. This pattern is consistent with the broader industry pivot to **short-form video consumption. We anticipate that our Total Channel Watch Time will trend downward with more short-form video content being created, but** our **Average View Duration and User Engagement will increase.**

- **With YouTube continuing to emphasize Shorts and multi-format publishing,** the Library District can maximize reach and depth by pairing our short-form **vertical videos clips** (for discovery and social media cross-platform posting) with **select horizontal cuts** (for branch monitor shows, YouTube playlists, and evergreen viewing).

- Each month, BAM adds Library District promotional videos and YouTube Shorts such as the **#WeAreTheLibraryDistrict staff spotlight** videos and branch-submitted vertical format video content. Uploading videos consistently is prioritized by YouTube's algorithm.

Mobile App Downloads

August 2025 Metrics	Downloads	Conversion Rate	Average Daily Users	Impressions
App Store (Apple)	1,160	34%	168	4.9K
% Change from July	+34%	-41%	-4%	+126%
Google Play (Android)	387	71	266	551
% Change from July	+70%	+1%	+15%	+39%

Insights:

- Each month BAM spotlights the availability of the Library District mobile app on the website with priority placement on the homepage and audience browse pages. There are ongoing mentions in Library Highlights and on social media.

- In August, **Apple device downloads were up +34% from the previous month. Android downloads increased by +70%.** Our **Total Impressions on Apple were up +126%, and +39% on Google Play**. This is due to BAM running advertising campaigns in print publications and targeted digital campaigns on Facebook to increase awareness for the Library District's mobile app.

- Since the public launch in October 2024**,** the Library District's mobile app has been **downloaded by 14,400 users on Apple devices and 4,170 users on Android devices.**

Website Analytics — External Users (Outside of Library District Branches)

	Unique Users	Unique Homepage Views	Engaged Sessions	Engaged Sessions Per User	Average Engagement Time
August 2025	165,000	135,153	377,132	1.69	2 min 17 sec
% Change from July	None	-1%	+7%	+6%	+4%
% Change from August 2024	-7%	-9%	None	+8%	+16%
% Change from August 2023	+8%	+17%	+43%	+21%	-17%

Insights:

- **Website engagement remained steady,** with **165,000 Unique Users** in August, which was the same **month-over-month**, -**7% compared to August 2024**, and **+8% from August 2023**. This reflects consistent monthly traffic to the Library District website.
- **Homepage views totaled 135,153,** which was still robust, but down -**1% from July** and -**9% year-over-year**, but up **+17% from August 2023.** This indicates that while fewer visits began on the homepage compared to last year, the two-year trend remains positive.
- **Engaged Sessions reached 377,132,** up **+7% month-over-month**, **flat vs. August 2024**, and **+43% from August 2023**, signaling sustained, long-term growth in meaningful website interactions.
- **Engaged Sessions Per User rose to 1.69,** a **+6% increase from July**, **+8% year-over-year**, and **+21% increase from August 2023**, showing users are exploring more content on the website per visit than in prior time periods.
- **Average Engagement Time across the website increased +4% month-over-month** and **+16% year-over-year** but was down -**17% from August 2023.** The upward trends month-over-month and year-over-year suggest users are spending more time with our content than last year.
- **These trends highlight a positive trajectory:** depth of engagement continues to strengthen (higher Engaged Sessions and Sessions Per User), even as homepage starts softened versus 2024.
- **The Library District's website continues to show long-term momentum,** with users engaging more per visit and meaningful interactions growing since 2023.

ITEM VI.A.2.b.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Matt McNally, Community Engagement Director

DATE: September 30, 2025

SUBJECT: Community Engagement Activity Report, October 2025

This report provides an overview of District-wide Community Engagement division initiatives including adult literacy services, art gallery services, outreach services, project management, programming and venues services, adult services administration, and youth services administration. This report covers a one-month period of staff activity from **August 1, 2025 – August 31, 2025**.

POWERFUL PEOPLE

- Met with local yoga instructor Shardá Walker to explore teaching opportunities.
- Met with animal telepathist Erin Emre to explore potential pet programs.
- Collaborated with Dr. EJ January to present an educational motherhood program on October 3, 2025, at West Las Vegas Library.
- Discussed the screening and engagement program, *Are You a Librarian?* with Rodney Freeman to conduct the program during Black History Month.
- Supported Whitney Library's *Writers Workshop* featuring author Bonnie Kelso.
- Met with Mark Mabaquiao to develop educational Medicaid programs at Sunrise Library. The programs will focus on adults and seniors to improve awareness of available services.
- Hosted public receptions celebrating new art exhibits by Sarah Robles, Nevada Watercolor Society members, and the artists of Scrambled Eggs at Sahara West Library.
- Met with artists Chase McCurdy, Linda Harris, Steve Dudrow, and Lani Suarez to discuss upcoming exhibits.
- Hung updated Board of Trustees photo panels in the Las Vegas metropolitan library branches.
- Provided onboarding and library branch tours for Literacy Services Manager Kelee Dupuis.
- Met with FBI Community Outreach Specialist Bailee Schauer to discuss partnership and programming with the Library District.
- Met with LSTA Coordinator Alyssa Ericksen to discuss the My First Library program. Received $50,000 from Nevada State Library and Archives to continue the program.
- Collaborated with Steve Fleming and the Goodsprings Historical Society to build a Storywalk for their program *Fallout Fest* in November.
- Connected with Cheryl Martinez of Heart of America to explore possible collaborations in beautifying library spaces.
- Strategized with Brian Garth of City of Las Vegas to build a Library Corner at the Las Vegas Book Festival.

- Engaged with Allison Hall and the KNPR team on the importance of supporting senior community members through caregiving and library resources.
- Collaborated with Damon Hodge and LaTasha Thomas of Springs Preserve to prepare for 2026 events.
- Hosted comedian Megan Dolan's one-woman show about being the mother of a child with autism.
- Staff at West Charleston, Summerlin, East Las Vegas, and Clark County libraries completed plans for Fall signature events.
- Technician Specialists Paul Flores and Diane Walton were promoted to full-time positions.
- Implemented a career skills ladder for Technician Specialists.

POWERFUL PLACES

- Began program planning for *Maker March* and *April STEAM Month*. The theme will focus on America 250, Nevadan governmental entities, and significant American scientific contributors. Staff met with program chairs to plan District-Wide programming and coordinated with the Las Vegas Science and Technology Festival.
- East Las Vegas hosted the 10th annual *Kickoff to Kindergarten* which helps connect families to neighborhood resources.
- Conducted an after-action meeting for *Sewing Basics*, a program piloted at Sahara West.
- Tested and registered 67 new students for Adult Learning Program classes.
- Attended art receptions at Available Space Art Projects and CouperRuss.
- Brought outreach resources and school supplies to Rainbow Library's Back to School Fair.
- Installed a *Where the Wild Things Are* storywalk at Mt. Charleston Library to support their *Summer Lemonade* program.
- Installed new lighting equipment for the Whitney Performing Arts Center.
- Completed a full inventory of technical equipment in the Performing Arts Centers.

POWERFUL PARTNERSHIPS

- Met with Dolly Parton's Imagination Library to explore partnership opportunities.
- Engaged the Mob Museum to conduct *Fingerprinting Science and Forensics,* and *St. Valentine's Day Massacre* programs at 15 library branches during TeenTober.
- Collaborated with Nevada Partnership for Homeless Youth to continue supply distribution of hygiene kits to teens in need.
- Met with Dignity Health St. Rose Dominican to provide general wellness programs for adults.
- Participated in county Housing and Homelessness Convening meeting. The event brought together community organizations to address housing needs.
- Attended Commissioner Kirkpatrick's Pathway from Poverty Luncheon.
- Introduced library partner Pet Partners of Las Vegas to Henderson Libraries for program expansion. Finalized program schedules for teen pet therapy at Spring Valley Library.
- Conducted career readiness classes at Dress for Success of Southern Nevada.
- Conducted library card sign-ups at the Opportunity Village Health Fair.
- Brought library resources to the following partner events:
  - Cox Back-to-School Fair in downtown Summerlin
  - Back-to-School Fair at The LGBTQIA+ Center
  - Fiesta 98.1 FM Back-to-School Event at Boulevard Mall
  - Nevada Treasury Back-to-School at Rancho High School
  - Commissioner Jones Back-to-School Fair at Desert Breeze Community Center

  - Commissioner McCurdy Back-to-School Fairs at Pearson and Walnut Community Centers.
  - OLLI Fall Semester Open House at UNLV
  - Teacher Appreciation with the Asian Community Resource Center
- Partnered with the Nevada Shakespeare Festival to present two performances of *Comedy of Errors*.

POWERFUL PLATFORMS

- Attended meetings including Senior Leadership Team, Community Engagement Administration, District Operations Committee, Priority Events, PIC Incident Report Training, Policy Review committee, Adult Learning Program leadership meetings, Adult Services Department Heads, Nevada Department of Education funding, and one-on-one work plans.
- Attended Las Vegas Global Economic Alliance: Las Vegas Perspective.
- The Community Engagement Administration team toured construction progress of the new West Las Vegas Library.
- *Summer Challenge 2025* adult and youth winners were selected randomly and notified.
- Met with Branding & Marketing to refine the *Winter Reading Challenge* program and messaging.
- Adult Learning Program instructors attended a professional development by Burlington English.
- Attended the City of Las Vegas's 2025 Arts & Culture Summit.
- Refined program training for staff, that includes a timeline for standards presentation, which will be used in upcoming professional development meetings.
- Completed a final draft of Art Acquisition and Deaccession Procedures, subject to review by legal counsel.
- Attended a General Services meeting to review department changes and responsibilities.
- Filmed a promotional video of the STEAM Truck with Branding and Marketing for partners and news media outlets.
- Collaborated with Financial Services to improve customer billing for venue rentals.

HIGHLIGHTED EVENTS

Kickoff to Kindergarten
East Las Vegas

Burlington English Professional Development
Clark County

STEAM Truck
Outreach – Windmill Service Center

Nevada Watercolor Society: 2025 Fall Exhibit
Sahara West

STEAM Truck Coding Module
Outreach – Berkley Elementary School

STEAM Truck Maker Module
Outreach – Rochelle Pines Senior Apartments

Scrambled Eggs: Home Is a Place…
Sahara West

STEAM Truck Fossil Module
Outreach – Diskin Elementary School

STEAM Truck Toddler Tales
Outreach – Discovery Children's Museum

Fiesta De La Familia – 98.1 FM
Outreach – Boulevard Mall

Shimmering Summer Nights
Whitney

Back to School Fair with Commissioner McCurdy
Outreach – Walnut Community Center

Halcyon Lighting Instrument Install
Whitney

Not the Right Mom
Windmill

Chantil and the Dukes of Art
Clark County

Jonathan Karrant – Celebrating America's Crooners
Summerlin

Ramsey's Bootleggers
West Charleston

Spotlight Poetry
West Charleston

Intro to Hip Hop Dance
Windmill

The Comedy of Errors
Windmill

. . .

ITEM VI.A.2.c.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Roslyn Dean, Business Strategies and Planning Director

DATE: September 24, 2025

SUBJECT: Business Strategies and Planning/Grants Activity Report, October 2025

This memorandum summarizes the Business Strategies and Planning Department's significant business strategies and grants initiatives for September 2025.

Grants Awarded 1/1/2025 to 9/24/2025

- Best Buy: $50,000 for remodel of the Best Buy Teen Tech Center at Clark County Library
- Clark County Community Development Block Grant (CDBG): $43,000 for SNRHA Workforce Program
- Best Buy Staffing Grant: $155,000 for Teen Tech Center
- LSTA Grant: $50,000 for My First Library
- Nevada Department of Education Grant: $306,437.80 for the Adult Learning Program

Major Foundation Grants Outstanding at 8/28/2025

- Chick-fil-A: $200,000 for Teachers in Libraries Tutoring Program
- Glen Bailey Foundation: $20,000 for Barbershop Books
- Cox Charities: $9,700 for STEAM Truck modules

Major District Grants Outstanding at 8/28/2025

- Federal Appropriations in Community Project Funding: $12.4 million from the offices of Senators Rosen and Cortez Masto.
- LSTA Competitive Grant: $99,649 for Starlabs to be used district-wide.
- LSTA Digital Collections Grant: $40,000 for WLV Business Center.

Powerful Platforms/People/Partnerships/Places

September 2025 Meetings and Conferences

- 9/3/2025 – Attended the Nonprofit Leadership Retreat hosted by Wynn Resorts.
- 9/3/2025 – Met with City of Las Vegas staff to complete ARPA report for Teachers in Libraries.
- 9/10/2025 – Presented the Business Strategies and Planning department in the Library District's New Leader Onboarding orientation.
- 9/15/2025 – Met with HUD Grant Manager regarding reimbursements for the CPF grant for West Las Vegas Library.
- 9/16/2025 – Met with ALA staff to discuss final report for Thinking Money for Kids grant.
- 9/18 & 9/25/25 – Participated in Urban Libraries Council Multipartial Facilitation Training representing LVCCLD in the **ULC x Everyday Democracy capacity-building project**.
- 9/22/25 – Met with Spread the Word Nevada for partner engagement, meeting new leaders in the organization, and touring their new facility.

- 9/22/25 – Met with Cox Communications staff to discuss the Cox Enterprises grant.
- 9/22/25 – Met with Best Buy Foundation staff to discuss the 2025 Tech Refresh Grant.
- 9/24/25 – Facilitated the Library District's *new* Strategic Planning Committee meeting.

The Library District
Las Vegas-Clark County

Business Strategies and Planning

Grants and Donations

October 2025 Board Meeting

1

FOUNDATION Proposals Submitted 1/1/2024 through 9/24/2025	FOUNDATION Payments and Signed Awards Received 7/1/2024 through 9/24/2025	FOUNDATION Tentatively Approved (but not received) 1/1/2024 through 9/24/2025	FOUNDATION Not Awarded or Program Cancelled 1/1/2024 through 9/24/2025	FOUNDATION ONLINE DONATIONS 7/1/2024 through 9/24/2025
$2,646,000	$233,544	$550,000	$1,504,000	$20,610.57

DISTRICT Proposals Submitted 1/1/2024 through 9/24/2025	DISTRICT Payments and Signed Awards Received 7/1/2024 through 9/24/2025	DISTRICT Tentatively Approved (but not received) 1/1/2024 through 9/24/2025	DISTRICT Not Awarded or Program Cancelled 1/1/2024 through 9/24/2025
$43,200,609	$2,188,156	$3,249,297.80	$762,525

Major Foundation Grants Outstanding at 9/24/2025:

- Chick-fil-A $200,000 for Teachers in Libraries
- Glen Bailey Foundation $20,000 for Barbershop Books
- Cox Charities $9,700 for STEAM Truck Modules

Major District Grants Outstanding at 9/24/2025:

- Federal Appropriations $12.4 million from Senators Rosen and Cortez Masto
- LSTA $99,649 for Starlabs for district-wide use
- LSTA $40,000 for Digital Collections for WLV Business Center

The Library District
Las Vegas-Clark County

A Few of Our New and Continued Partnerships/Donors

ALA American Library Association

Clark County Nevada together for better

Department of Education Nevada

Vegas Tickets.com

Nevada Humanities

Nevada State Library, Archives & Public Records

Best Buy Teen Tech Center

Congressman Steven Horsford
Serving the 4th District of Nevada

5

The Library District
Las Vegas-Clark County

Thinking Money for Kids Financial Literacy Program at Mesquite Library Funded by the American Library Association

The Library District
Las Vegas-Clark County

It's what we do…

Thank you!

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MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Robert O'Brien, IT Director

DATE: September 26, 2025

SUBJECT: Information Technology Report, September 2025

This memorandum reports on the Information Technology (IT) Department's activities and project updates for the month of September.

POWERFUL PEOPLE

Deloitte Audit & E-Rate Compliance

- **Status:** Virtual inspection held at 7 of our branches completed on September 8. Final inquiry discussion held on September 22.
- **Impact:** Ensures compliance, protects funding, and strengthens financial controls.
- **Next:** Awaiting Deloitte's final decision, expected in November or December 2025.

Microsoft 365 Migration – Managed Service Provider (MSP) Scoping

- **Status:** Engaged three Microsoft Gold MSPs—NetEffect LLC, Integrated Axis, and Sentinel—for no-cost assessments and Statements of Work (SOWs). NetEffect's scoping is complete; currently working with Sentinel.
- **Impact:** Provides independent options, timelines, and cost clarity for the District's Microsoft 365 cloud migration plan.
- **Next:** Review proposals and present recommendation to the Administrative Team.

Sierra Integrated Library System (ILS)

- **Status:** Upgrade is underway. Final cutover/completion scheduled for October 13.
- **Impact:** Ensures continued system stability, introduces enhancements, and improves the patron experience.

POWERFUL PLACES

New West Las Vegas Library

- **Status:** Completed Cox fiber installation and activation of direct metropolitan internet service.
- **Impact:** Provides stronger connectivity and improved service for patrons and staff.

POWERFUL PARTNERSHIPS

AI Assistant Prototype with BiblioCommons

- **Status:** Ongoing co-development of a public-library-focused AI assistant.
- **Focus:** Enhancing catalog discovery, website assistance, account self-service (holds/checkouts), and event registration.
- **Impact:** Improves the digital patron experience while reducing routine staff workload.
- **Next:** Finalize minimum viable product (MVP) use cases, complete privacy/security review, and prepare for pilot launch.

Eduroam Wi-Fi Roaming

- **Status:** Partnering with NSHE/SCS to enable Eduroam access for visiting students, faculty, and researchers.
- **Impact:** Expands regional academic connectivity and strengthens institutional partnerships.
- **Next:** Awaiting NSHE/SCS update to complete technical integration and finalize launch timeline. https://scs.nevada.edu/eduroam/

Post-Quantum Cryptography Summit (GSA)

- **Event:** October 16, 2025 (hybrid format). Hosted by the U.S. General Services Administration.
- **Focus:** Preparing federal and partner institutions for quantum-resistant cryptography adoption.
- **Planned Outcomes:** Federal strategy insights, crypto-agility practices, resilience planning, and vendor engagement.
- **Attendance:** Alfred Cruz (Network & Security Administrator) and Robert O’Brien (IT Director) will attend virtually.

Spyglass.net Engagement

- **Status:** Engaging Spyglass.net, a leading provider of Technology Expense Management (TEM) solutions.
- **Impact:** Identifies opportunities to optimize telecom and technology expenses.

POWERFUL PLATFORMS

Communications Platform Transition

- **Status:** Migrating from NEC telephony to Cisco Unified Communications. Implementation window: November 3 – December 19.
- **Impact:** Delivers unified calling, cloud redundancy, simplified support, and stronger integration with collaboration platforms.
- **Next:** Finalize branch rollout schedule, implement change management strategies, and deliver staff training.

Cisco Calling Project Summary (from September spreadsheet)

- **Scope:** Project tracking includes **292 tasks** across multiple workstreams. To date, **87 tasks are completed,** and **39 tasks are in progress**.
- **Locations:** Deployment covers **29 library and district sites**, with a total of **1,154 phones** planned.
- **Key Roles:** Project team includes Robert O'Brien (Sponsor), Gunnar Kim (Co-Sponsor and Network), Jamesel Lighten (Project Lead), Catherine Dacio (Network/Phone Backup), and Chet Buasri (System and Network).
- **Impact:** Provides a structured, districtwide implementation plan ensuring accountability and progress tracking at every branch.
- **Next:** Continue execution of remaining tasks, monitor in-progress items, and align completion with the November–December rollout timeline.

ITEM VI.A.2.e.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Rebecca Colbert, Collections and Bibliographic Services Director

DATE: September 25. 2025

SUBJECT: Collections and Bibliographic Services Report, October 2025

This report summarizes the activity of the Collections and Bibliographic Services Departments, including CBS, Electronic Resources, the Distribution Center and Interlibrary Loan for the period of September 1-30, 2025.

Collection Development Librarian Dan Wiig spent the $40,000 LSTA digital enrichment grant to purchase business ebooks and e-audio. Many of the titles focus on personal finance, entrepreneurship, business plans and startups. The material was selected specifically for the new West Las Vegas Enterpreneur project.

Youth Services Collection Developmenbt Librarian Doris Cazares recorded two video tutorials for Youth Services Staff on how to navigate the Bibz and Midwest Tape vendor websites. The tutorials teach staff how to request titles from monthly lists and carts that are shared by Collection Development. Both video tutorials will be available for staff to watch on demand via Niche academy. Doris also created a quick how to guide and handout for both Bibz and Midwest Tape.

YPL Collection Development Manager Jen Jost attended the Youth Services Department Head Meeting on 9/9; Youth Cultural Programming Committee Meeting, 9/10; and visited the Distribution Center for weeding on 9/26.

On 9/18, Doris Cazares and Eric Howes joined Raychel Lendis for a reverse inventory project at the Goodsprings Library. Similar reverse inventory projects are planned for later in the year.

CBS Director Rebecca Colbert coordinated and received a donation of 3,000 STEAM gifts bags filled with classroom supplies to give to patrons. The donation came from a partnership with the Boys and Girls Club of Southern Nevada who, in turn, originally received the materials from GM Cares, a corporate volunteer part of General Motors Corporation. They will be distributed to branches for release in October.

Collection By the Numbers
August 2025

The District's total circulation for August was 1,008,566 of which 49% was derived from the use of e-media (i.e. e-books, e-audiobooks, streaming video, and digital magazines). Physical library material circulation was 513,234 and e-media circulation was 495,332. A breakdown of the e-media circulation by format follows:

- E-Books – 184,136
- E-Audiobooks – 216,576
- Magazines – 37,115
- Music – 37,44139,321
- Video – 18,184

Boulder City and North Las Vegas customers have access to the District's Overdrive e-media collection, and the North Las Vegas Library District's customers accounted for approximately 6.5% of our Overdrive circulation while the Boulder City Library District's customers accounted for approximately 1.6%. Henderson Libraries accounted for 1% of Overdrive checkouts with 3,728 checkouts while LVCCLD accounted for 760 checkouts of Henderson's Overdrive content. Instant Digital cards generated 4.6% of Overdrive circulation with 18,126 checkouts. 980 new IDC users were created; 977 were local residents and three were visitors.

CBS staff added 1,820 titles with 14,184 new items to the District's collection, while 6,066 items were withdrawn from the library catalog in August. Collection Development staff added 58,502 e-books and e-audiobooks to the collection in August.

The Library at the Boulevard Mall had 21 items circulate in August and 14 items returned. The Sunrise Hospital Anytime Library also had six items checked out in the same period.

Cataloging added 14,184 new items to our collection. There were 7210 music titles added in 47 languages including 3420 English song titles and 260 Spanish albums for August.

Cataloging removed 826 Hoopla records from Sierra, updated 205 OCLC holding records. There were 3192 ISBN updates sent to EBSCO for Novelist Select Catalog Enhancement Program for August.

There were zero bibliographic records downloaded for Boulder City and North Las Vegas in August.

Distribution Center

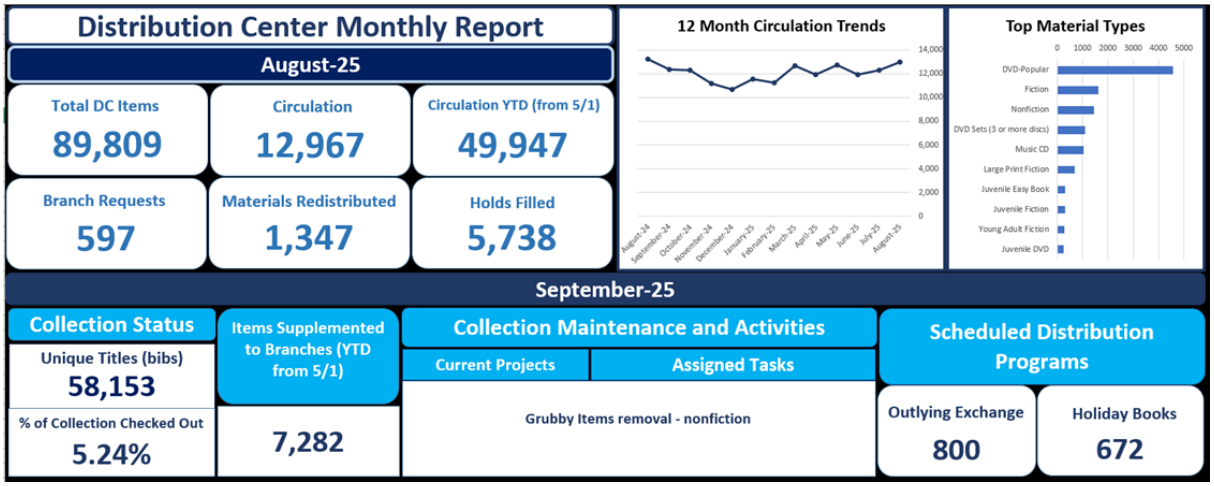
Statistics for August 2025

The Distribution Center collection currently consists of **89,809** items and **58,153** unique titles. The DC circulated **12,967** items in **August** and **5,738** items from the collection went to fill customer holds requests. Branches requested **597** items to add to their collections, and the DC redistributed an additional **1,347** popular items to where they are more likely to circulate. The DC also exchanged more than **800** items to the Greater Clark County libraries to aid in maintaining a responsive collection, and redistributed **672** Halloween books for the upcoming holiday.

Activities July 24 to August 18

Raychel Lendis – Distribution Center Manager

- **8/21** – SW AS Librarian, *Hannah Im*, visited the DC, gathering more than 420 items to add to the Sahara West collection
- **8/25 & 9/15 –** Collection Development Librarian, *Janie Rietesel*, spent time at the DC evaluation adult materials for deselection and redistribution
- **8/26** – Met with collectionHQ Customer Success Manager, *Deanna Lechman,* to discuss product changes, company changes and District needs
- **8/27** – Conducted one session of Create Lists training for staff at the Spring Valley Library
- **8/28** – Moapa Valley Library Assistant*, Raegen Robbins*, visited the DC, gathering more than 40 items to add to the Moapa Valley collection
- **9/4** – Attended the District Department Heads Meeting at the Windmill Library
- **9/5** – Assisted SU Library Adult Services Librarian, *Caroline Nitto*, with a Reverse Inventory of the Adult paperback collection, cleaning up more than 500 bad records in the Sierra ILS
- **9/10** – Attended the New Leader Orientation for the new Business Strategies and Planning Division



Electronic Resources Management

On August 20th, Electronic Resources Librarian Erin Collins attended the Adult Services Summer Challenge Committee meeting.
On August 26th, Electronic Resources Librarian Erin Collins represented the department at the Summer Challenge After Action Review.
Electronic Resources Librarian Erin Collins attended the Your Cultural Programming Committee meeting on August 27th & September 10th. She reviewed two programs for the committee. She provided a demo of the online resource TeachingBooks. She also shared with committee members how they can use this resource to locate professional reviews & award lists when evaluating titles for programs.
On September 4th, Electronic Resources Manager Suzanne Fayle attended the District Department Head Meeting.
On September 9th, Electronic Resources Manager Suzanne Fayle attended the Youth Services Department Head Meeting where she briefly spoke to staff about the virtual scavenger hunt activity for Winter Challenge.
On September 9th, Electronic Resources Librarian Erin Collins attended the Teen Team meeting & demonstrated the TeenTober Virtual Escape Room activity.
On September 10th, Electronic Resources Librarian Stephanie LeClaire-Vazquez attended the New Leader Onboarding for Business Strategies & Planning.

Customer & Staff Assistance

The Electronic Resources Department assists customers with applying for eCards, using library resources & apps, as well as answers reference questions. In August, the department answered 741 emails that came to the Ask account. The department answered 157 phone calls that came through the Ask phone line totaling 16 hours & 51 minutes.

Electronic Resource Training & Promotion

During the month of August, public Niche Academy tutorials had a total of 386 views. The most popular tutorials were Overdrive/Libby eBooks, Audiobooks, & Magazines (50 views) hoopla eBooks, Audiobooks, Movies, TV, & Music (44 views), & Gale Courses: Free Online Courses (42 views).

During the month of August, staff Niche Academy Electronic Resources training videos saw a total of 1,442 views. The most popular tutorials being Digital Toolbox: Online Resources for Youth Services Staff (706 views), Libby Extras (214 views), & Stress-Free Searching: Finding Books by Reading Level (20 views).

On August 20th, Electronic Resources Librarian Stephanie LeClaire-Vazquez facilitated Libby Extras training. The training had 20 staff members in attendance. The training went over details on how to access Libby Extras & content of the service. A recording of the training has been uploaded to Niche Academy for on demand viewing.

In August, Erin Collins posted a recorded tutorial version of Digital Toolbox: Online Resources for Youth Services training in Niche Academy.
On September 2nd, Erin Collins viewed the webinar Introducing the New NoveList K-8 Experience. The vendor NoveList went over enhancements made to the online resource.

On September 11th, Erin Collins viewed a Niche Academy hosted webinar The Total Package: Supporting and Engaging the Learner, Before, During and After Class.

Fresh Picks

In August, 10,049 *Fresh Picks* eNewsletters were sent to customers. The most popular eNewsletters were *New York Times Fiction Best Sellers (*57% opened)*, Top Ten* (55% opened) & *Staff Picks* (54% opened). August saw 38 new *Fresh Picks* subscribers. The Library District has 1,182 unique subscribers who have subscribed to a total of 6,289 monthly subscriptions.

Device Management Support

The Electronic Resources Department supports the circulation & maintenance of iPads throughout the district. The department repairs iPads, replenishes supplies, & ensures the iPad kiosks are in working order. In August, the department responded to 17 iPad work orders & the total iPad circulation was 411.
In August, Electronic Resources Librarian Stephanie LeClaire-Vazquez coordinated the delivery of the ER Laptop Cart to five branches to support seven branch programs & computer center classes.

Monthly Electronic Resources Statistics

In August 2025, the total eMedia circulation was 495,332 & we had 427,532 retrievals usage for Online Resources.

Interlibrary Loan (ILL):

- During the month of August, there were 43 new ILL users.
  - ILL received 370 LVCCLD customer requests to obtain materials from other libraries. ILL staff filled 88.6% of our customer's requests this month, and 89.9% of requests received were picked up by customers.
- LVCCLD received 549 requests to lend our items to other agencies this month. Additionally, this month's average turnaround time (time between when we receive a request, obtain the item, and prepare it to be shipped) was 2 day, 01 hours, and 26 minutes, 2:01:26.
- In August, there were 16 staff members that viewed information in Learn About Interlibrary Loan (ILL) section of Niche Academy.
- In August, Interlibrary Loan provided staff training for 7 staff members.

ITEM VI.A.3.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: September 30, 2025

SUBJECT: Financial Services Report, October 2025

This memorandum summarizes the Financial Services (FS) Department's activities and project updates for the month of September 2025 and analytics compiled from the period of September 1 through September 30, 2025.

Powerful People

Administration

- **Floresto Cabias** presented a financial update to the Finance and Audit Committee of the Board of Trustees
- **Financial Services Team** visited the Sahara West Library to perform internal control procedures, including reviewing daily cash report reconciliation
- **Financial Services Team** visited the Centennial Hills, Sunrise, Whitney, and Spring Valley libraries to delivery cash reserves to support cash handling at the branches
- **Floresto Cabias, Martha Ford, and Lauren DiPentino** attended a *Monday.com* project management software demo
- **Financial Services Team** worked with HintonBurdick, the District's financial statement auditors, to perform procedures required for audit fieldwork
- **Jill Myers** attended Library District Employee Recognition Committee meetings to evaluate nominations for awards
- **Lauren DiPentino** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Navigator financial system
- **Lauren DiPentino** prepared and followed up on Agreements for Services for performances scheduled for District-wide events
- **Lauren DiPentino** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

Accounting

- Coded and verified all transactions ($6.4M for the month of September)
- Performed cash flow analysis
- Performed all payroll related duties, including PERS report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices

- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status for staff as requested
- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements
- Prepared and mailed Programming and Venues Services and Financial Services invoices
- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and customer inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the West Las Vegas QALICB
- Administered the District’s P-card and Amazon accounts

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: September 30, 2025

SUBJECT: Financial Services Report, October 2025

Enclosed are the budget status reports for September 2025. General fund revenues show 23% of budgeted revenues collected.

Property Tax Revenues

As of September 15, 2025, the District collected $22.6 million in property taxes, a 10% increase from the same period in the prior year.

Consolidated Sales Tax Revenues (CTX)

The CTX shows 7% collected so far this fiscal year. The most recent CTX received by the District on September 12, 2025, represents CTX from the month of July 2025, which is the first CTX collection for FY 2026. The $2.1M collected is $350K, or 14%, lower than the amount collected for the same period last fiscal year.

Sales tax is volatile from month to month. Staff will continue to track whether this pattern continues over multiple months.

Expenditures

The General Fund spent 16% of the allocated budget for FY 2026, which is consistent with prior years for this time period. See the summary of expenditures by department in the reports below.

Staff will be available to answer questions.

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

General Fund - 100
From 07/01/2025 Through 09/15/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Tax Revenue	$ 22,560,751.13	$ 76,223,146.00	$ 53,662,394.87	70.40%
Intergovenmental Revenue	2,172,957.99	31,664,831.00	29,491,873.01	93.14%
Charges for Services	96,635.78	950,000.00	853,364.22	89.83%
Miscellaneous	238,096.62	2,200,000.00	1,961,903.38	89.18%
Total Revenues	$ 25,068,441.52	$ 111,037,977.00	$ 85,969,535.48	77.42%
Expenditures				
Salaries	$ 6,581,846.83	$ 43,780,090.00	$ 37,198,243.17	84.97%
Benefits	3,021,407.06	20,847,740.00	17,826,332.94	85.51%
Supplies & Services	3,258,039.37	23,521,534.00	20,263,494.63	86.15%
Capital Outlay	3,943,004.42	15,800,000.00	11,856,995.58	75.04%
Total Expenditures	$ 16,804,297.68	$ 103,949,364.00	$ 87,145,066.32	83.83%
Excess of Revenues Over Expenditures	$ 8,264,143.84	$ 7,088,613.00		

Las Vegas-Clark County Library District
Summary Budget Comparison
By Department

General Fund - 100
From 07/01/2025 Through 09/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
110	Executive	$ 144,955.25	$ 982,499.00	$ 837,543.75	85.25%
120	Admin - Library Operations	348,173.26	2,973,507.00	2,625,333.74	88.29%
200	Financial Services	344,288.24	2,136,074.12	1,791,785.88	83.88%
215	Community Outreach	143,884.78	1,135,065.00	991,180.22	87.32%
216	Youth Services	122,034.19	925,751.00	803,716.81	86.82%
217	Adult Services	62,891.55	772,159.00	709,267.45	91.86%
220	Business Strategies and Planning	70,398.67	1,108,857.00	1,038,458.33	93.65%
240	General Services	2,025,036.90	13,771,940.00	11,746,903.10	85.30%
250	Human Resources	380,934.66	3,239,095.00	2,858,160.34	88.24%
251	HR-Work Insurance	181,658.33	1,427,000.00	1,245,341.67	87.27%
260	Information Technology	1,341,818.46	7,722,861.00	6,381,042.54	82.63%
270	Literacy Services	18,076.48	863,449.00	845,372.52	97.91%
280	Branding and Marketing	463,134.67	3,653,009.88	3,189,875.21	87.32%
290	Access Services	16,031.12	223,600.00	207,568.88	92.83%
310	Collection and Bibliographic Services	4,638,285.51	19,981,039.00	15,342,753.49	76.79%
320	Gallery Services	38,242.72	264,279.00	226,036.28	85.53%
330	Programming and Venues Services	657,022.77	4,943,995.00	4,286,972.23	86.71%
340	Community Engagement	76,164.95	717,866.00	641,701.05	89.39%
400	Library Operations	5,731,265.17	37,107,318.00	31,376,052.83	84.55%
	Total	$ 16,804,297.68	$ 103,949,364.00	$ 87,145,066.32	83.83%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Location

General Fund - 100
Library Operations - Dept 400
From 07/01/2025 Through 09/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
100	Blue Diamond Library	$ 27,543.00	$ 182,021.00	$ 154,478.00	84.87%
110	Bunkerville Library	26,378.11	166,042.00	139,663.89	84.11%
120	Clark County Library	546,379.70	3,378,058.00	2,831,678.30	83.83%
130	Enterprise Library	274,247.64	1,846,702.00	1,572,454.36	85.15%
140	Goodsprings Library	20,433.17	161,618.00	141,184.83	87.36%
160	Indian Springs Library	30,842.70	196,825.00	165,982.30	84.33%
180	Laughlin Library	155,484.39	1,002,795.00	847,310.61	84.49%
190	Mesquite Library	236,545.34	1,507,382.00	1,270,836.66	84.31%
200	Moapa Town Library	25,305.72	152,017.00	126,711.28	83.35%
210	Moapa Valley Library	71,014.74	452,635.00	381,620.26	84.31%
220	Mount Charleston Library	24,803.02	151,528.00	126,724.98	83.63%
230	Rainbow Library	379,755.79	2,407,022.00	2,027,266.21	84.22%
240	Sahara West Library	525,532.92	3,309,894.00	2,784,361.08	84.12%
250	Sandy Valley Library	23,453.88	147,738.00	124,284.12	84.12%
260	Searchlight Library	23,621.93	150,654.00	127,032.07	84.32%
270	Spring Valley Library	368,554.15	2,244,529.00	1,875,974.85	83.58%
280	Summerlin Library	301,297.16	1,865,739.00	1,564,441.84	83.85%
290	Sunrise Library	320,920.89	1,957,920.00	1,636,999.11	83.61%
300	West Charleston Library	368,043.22	2,301,777.00	1,933,733.78	84.01%
310	West Las Vegas Library	343,269.57	3,244,497.00	2,901,227.43	89.42%
320	Whitney Library	337,125.72	2,172,052.00	1,834,926.28	84.48%
360	Meadows Library	30,269.74	191,245.00	160,975.26	84.17%
370	Centennial Hills Library	396,318.79	2,420,687.00	2,024,368.21	83.63%
380	Windmill Library	393,173.04	2,525,213.00	2,132,039.96	84.43%
390	East Las Vegas Library	398,813.83	2,455,167.00	2,056,353.17	83.76%
605	City Misdemeanant	9,041.23	54,136.00	45,094.77	83.30%
610	Clark County Detention Dept.	73,095.78	461,425.00	388,329.22	84.16%
	Total	**$ 5,731,265.17**	**$ 37,107,318.00**	**$ 31,376,052.83**	**84.55%**

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

General Fund - 100
From 07/01/2025 Through 09/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	$ 5,438,573.43	$ 35,814,401.00	$ 30,375,827.57	84.81%
51200	Salaries - Part Time	917,206.47	6,608,755.00	5,691,548.53	86.12%
51300	Overtime Pay	9,326.34	60,000.00	50,673.66	84.46%
51400	Call Back Pay	3,377.41	15,448.00	12,070.59	78.14%
51500	Standby Pay	11,275.33	64,999.00	53,723.67	82.65%
51600	Longevity Pay	41,182.77	266,487.00	225,304.23	84.55%
51700	Separation Pay	160,905.08	450,000.00	289,094.92	64.24%
51800	Leave Buyout	-	500,000.00	500,000.00	100.00%
55100	Employees Retirement	1,920,779.80	13,547,140.00	11,626,360.20	85.82%
55200	Group Insurance	953,425.44	5,958,193.00	5,004,767.56	84.00%
55300	Workers' Comp. Payments	707.94	272,000.00	271,292.06	99.74%
55400	Medicare Coverage Expense	146,493.88	986,407.00	839,913.12	85.15%
55500	Unemployment Insurance	-	84,000.00	84,000.00	100.00%
61100	Office Supplies	91,570.51	584,650.00	493,079.49	84.34%
61110	Operating Supplies	77,026.99	1,133,524.12	1,056,497.13	93.20%
61120	Software & User Licenses	70,961.78	1,695,965.88	1,625,004.10	95.82%
61130	Software Maintenance	643,966.92	1,629,700.00	985,733.08	60.49%
61200	Book Materials & Supplies	21,976.26	110,000.00	88,023.74	80.02%
61205	Interlibrary Loan	226.98	3,000.00	2,773.02	92.43%
61210	Small Equipment	49,475.76	546,400.00	496,924.24	90.95%
61400	Equipment Repair & Maint.	109,698.93	965,571.00	855,872.07	88.64%
61410	Contracted Services	642,934.28	7,759,940.00	7,117,005.72	91.71%
61420	Building Repair & Maint.	63,242.03	400,000.00	336,757.97	84.19%
61500	Rental Expenses	10,171.46	83,450.00	73,278.54	87.81%
61600	Telephone	138,158.19	1,000,000.00	861,841.81	86.18%
61700	Utilities	289,505.63	2,500,000.00	2,210,494.37	88.42%
61800	Insurance & Bonds*	517,790.72	506,000.00	(11,790.72)	-2.33%
61900	Professional Services	133,009.46	1,416,150.00	1,283,140.54	90.61%
61910	Legal Services	25,253.00	364,000.00	338,747.00	93.06%
62200	Collection Agencies	-	2,000.00	2,000.00	100.00%
62300	Board Compensation	600.00	10,000.00	9,400.00	94.00%
62500	Postage	40,325.34	540,000.00	499,674.66	92.53%
62510	Advertising	102,679.75	468,000.00	365,320.25	78.06%
62600	Community Events	2,000.00	63,750.00	61,750.00	96.86%
62610	Staff Day	-	30,000.00	30,000.00	100.00%
62620	Recruitment	1,280.61	25,000.00	23,719.39	94.88%
62700	Education & Training	19,608.87	283,500.00	263,891.13	93.08%
62800	Travel & Transportation	44,589.14	313,400.00	268,810.86	85.77%
62900	Printing & Reproduction	81,389.44	391,953.00	310,563.56	79.23%
63000	Dues & Subscriptions	110.00	67,450.00	67,340.00	99.84%
65000	Miscellaneous Expenses	200.00	218,130.00	217,930.00	99.91%
65100	Bank Charges	15,287.32	60,000.00	44,712.68	74.52%
67000	Rental Expenses to QALICBs	65,000.00	350,000.00	285,000.00	81.43%
81700	Library Books	3,943,004.42	15,800,000.00	11,856,995.58	75.04%
	Total	**16,804,297.68**	**103,949,364.00**	**87,145,066.32**	**83.83%**

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Grant Fund - 220
From 07/01/2025 Through 09/15/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Intergovenmental Revenue	$ 50,000.00	$ 20,000,000.00	$ 19,950,000.00	99.75%
Total Revenues	$ 50,000.00	$ 20,000,000.00	$ 19,950,000.00	99.75%
Expenditures				
Salaries	$ 210,818.36	$ 1,302,700.00	$ 1,091,881.64	83.82%
Benefits	93,814.94	700,000.00	606,185.06	86.60%
Supplies & Services	36,935.21	6,076,400.00	6,039,464.79	99.39%
Capital Outlay	-	11,920,900.00	11,920,900.00	100.00%
Total Expenditures	$ 341,568.51	$ 20,000,000.00	$ 19,658,431.49	98.29%
Deficit of Revenues Under Expenditures	$ (291,568.51)	$ -		

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Grant Fund - 220
From 07/01/2025 Through 09/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	$ 189,989.01	$ 900,000.00	$ 710,010.99	78.89%
51200	Salaries - Part Time	20,521.53	400,000.00	379,478.47	94.87%
51300	Overtime Pay	15.74	1,000.00	984.26	98.43%
51600	Longevity Pay	292.08	1,700.00	1,407.92	82.82%
55100	Employees Retirement	61,711.59	400,000.00	338,288.41	84.57%
55200	Group Insurance	28,153.48	220,000.00	191,846.52	87.20%
55400	Medicare Coverage Expense	3,949.87	80,000.00	76,050.13	95.06%
61100	Office Supplies	323.44	500,000.00	499,676.56	99.94%
61110	Operating Supplies	5,253.00	11,000.00	5,747.00	52.25%
61120	Software & User Licenses	-	1,000,000.00	1,000,000.00	100.00%
61200	Book Materials & Supplies	26,820.00	50,000.00	23,180.00	46.36%
61210	Small Equipment	197.23	2,000,000.00	1,999,802.77	99.99%
62700	Education & Training	-	1,000,000.00	1,000,000.00	100.00%
62800	Travel & Transportation	522.41	1,004,000.00	1,003,477.59	99.95%
62900	Printing & Reproduction	3,819.13	11,400.00	7,580.87	66.50%
63000	Dues & Subscriptions	-	500,000.00	500,000.00	100.00%
81600	Capital Equipment - Major	-	9,918,900.00	9,918,900.00	100.00%
81700	Library Books	-	2,002,000.00	2,002,000.00	100.00%
	Total	**$ 341,568.51**	**$ 20,000,000.00**	**$ 19,658,431.49**	**98.29%**

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Gift Fund - 230
From 07/01/2025 Through 09/15/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	$ 53,510.07	$ 10,000,000.00	$ 9,946,489.93	99.46%
Total Revenues	$ 53,510.07	$ 10,000,000.00	$ 9,946,489.93	99.46%
Expenditures				
Salaries	$ 3,317.05	$ 100,000.00	$ 96,682.95	96.68%
Benefits	253.75	100,000.00	99,746.25	99.75%
Supplies & Services	65,586.29	6,000,000.00	5,934,413.71	98.91%
Capital Outlay	2,348.89	3,800,000.00	3,797,651.11	99.94%
Total Expenditures	$ 71,505.98	$ 10,000,000.00	$ 9,928,494.02	99.28%
Deficit of Revenues Under Expenditures	$ (17,995.91)	$ -		

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Gift Fund - 230
From 07/01/2025 Through 09/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	$ -	$ 140,000.00	$ 140,000.00	100.00%
51200	Salaries - Part Time	3,317.05	5,000.00	1,682.95	33.66%
55400	Medicare Coverage Expense	253.75	5,000.00	4,746.25	94.93%
61100	Office Supplies	329.97	5,500,000.00	5,499,670.03	99.99%
61110	Operating Supplies	12,985.03	810,000.00	797,014.97	98.40%
61210	Small Equipment	23,585.89	505,000.00	481,414.11	95.33%
61420	Building Repair & Maint.	28,180.00	30,000.00	1,820.00	6.07%
62600	Community Events	505.40	2,500.00	1,994.60	79.78%
81600	Capital Equipment - Major	-	3,000,000.00	3,000,000.00	100.00%
81700	Library Books	2,348.89	2,500.00	151.11	6.04%
	Total	**$ 71,505.98**	**$ 10,000,000.00**	**$ 9,928,494.02**	**99.28%**

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Capital Projects Fund - 510
From 07/01/2025 Through 09/15/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	$ 99,203.77	$ 1,500,000.00	$ 1,400,796.23	93.39%
Total Revenues	$ 99,203.77	$ 1,500,000.00	$ 1,400,796.23	93.39%
Expenditures				
Supplies & Services	$ 8,384,387.84	$ 12,662,550.00	$ 4,278,162.16	33.79%
Capital Outlay	1,704,089.38	11,426,031.00	9,721,941.62	85.09%
Total Expenditures	$ 10,088,477.22	$ 24,088,581.00	$ 14,000,103.78	58.12%
Deficit of Revenues Under Expenditures	$ (9,989,273.45)	$ (22,588,581.00)		

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Capital Projects Fund - 510
From 07/01/2025 Through 09/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
61110	Operating Supplies	$ 4,708.64	$ 6,000.00	$ 1,291.36	21.52%
61210	Small Equipment	482,538.14	2,160,000.00	1,677,461.86	77.66%
61410	Contracted Services	50.00	500,000.00	499,950.00	99.99%
61420	Building Repair & Maint.	50,004.20	67,374.00	17,369.80	25.78%
61700	Utilities	2,728.02	4,550.00	1,821.98	40.04%
61900	Professional Services	60,370.96	70,000.00	9,629.04	13.76%
65000	Miscellaneous Expenses	7,767,043.49	8,000,000.00	232,956.51	2.91%
65100	Bank Charges	16,944.39	20,000.00	3,055.61	15.28%
81400	Construction in Progress	1,599,835.95	4,900,000.00	3,300,164.05	67.35%
81500	Capital Improvements	12,930.00	350,500.00	337,570.00	96.31%
81600	Capital Equipment - Major	-	7,400,000.00	7,400,000.00	100.00%
81700	Library Books	91,323.43	610,157.00	518,833.57	85.03%
	Total	**$ 10,088,477.22**	**$ 24,088,581.00**	**$ 14,000,103.78**	**58.12%**

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 2050 - Furniture Replacement
From 07/01/2025 through 09/15/2025

		510 Capital Projects Fund			
		YTD Actual	**Budget**	**Variance Amount**	**Variance Percent**
Expenditures					
61210	Small Equipment	$ 14,091.51	$ 150,000.00	$ 135,908.49	91%
	Total Expenditures	**$ 14,091.51**	**$ 150,000.00**	**$ 135,908.49**	**91%**

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 2200 - Financial Services From 07/01/2025 through 09/15/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	$ -	$ 154,500.00	$ 154,500.00	100%
65100	Bank Charges	16,944.39	150,500.00	133,555.61	89%
81500	Capital Improvements	-	200,000.00	200,000.00	100%
	Total Expenditures	**$ 16,944.39**	**$ 505,000.00**	**$ 488,055.61**	**97%**

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 4010 - IT - Tech Replacements & Upgrades
From 07/01/2025 through 09/15/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	$ 224.68	$ 90,374.00	$ 90,149.32	100%
61210	Small Equipment	199.99	1,245,000.00	1,244,800.01	100%
61410	Contracted Services	50.00	500,000.00	499,950.00	100%
61600	Telephone	-	1,000,000.00	1,000,000.00	100%
81600	Capital Equipment - Major	-	1,900,000.00	1,900,000.00	100%
	Total Expenditures	**$ 474.67**	**$ 4,735,374.00**	**$ 4,734,899.33**	**100%**

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 5010 - Bldg Repair & Maintenance
From 07/01/2025 through 09/15/2025

		510 Capital Projects Fund			
		YTD Actual	**Budget**	**Variance Amount**	**Variance Percent**
Expenditures					
61420	Building Repair & Maint.	$ 50,004.20	$ 300,000.00	$ 249,995.80	83%
61900	Professional Services	16,600.00	25,000.00	8,400.00	34%
81600	Capital Equipment - Major	-	4,000,000.00	4,000,000.00	100%
	Total Expenditures	**$ 66,604.20**	**$ 4,325,000.00**	**$ 4,258,395.80**	**98%**

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 5015 - Capital Construction
From 07/01/2025 through 09/15/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	$ 4,483.96	$ 340,000.00	$ 335,516.04	99%
61210	Small Equipment	468,246.64	1,000,000.00	531,753.36	53%
61700	Utilities	2,728.02	330,000.00	327,271.98	99%
61900	Professional Services	43,770.96	330,000.00	286,229.04	87%
65000	Miscellaneous Expenses	7,767,043.49	8,000,000.00	232,956.51	3%
81400	Construction in Progress	1,599,835.95	3,000,000.00	1,400,164.05	47%
	Total Expenditures	**$ 9,886,109.02**	**$ 13,000,000.00**	**$ 3,113,890.98**	**24%**

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 5020 - CE Projects
From 07/01/2025 through 09/15/2025

		510 Capital Projects Fund			
		YTD Actual	**Budget**	**Variance Amount**	**Variance Percent**
Expenditures					
81500	Capital Improvements	$ 12,930.00	$ 613,050.00	$ 600,120.00	98%
	Total Expenditures	**$ 12,930.00**	**$ 613,050.00**	**$ 600,120.00**	**98%**

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 7010 - Library Materials From 07/01/2025 through 09/15/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81700	Library Books	$ 91,323.43	$ 610,157.00	$ 518,833.57	85%
	Total Expenditures	**$ 91,323.43**	**$ 610,157.00**	**$ 518,833.57**	**85%**

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 9010 - Vehicle Purchase and Replacement
From 07/01/2025 through 09/15/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81600	Capital Equipment - Major	$ -	$ 150,000.00	$ 150,000.00	100%
	Total Expenditures	**$ -**	**$ 150,000.00**	**$ 150,000.00**	**100%**

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Debt Service Fund - 610
From 07/01/2025 Through 09/15/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	$ -	$ 10,000.00	$ 10,000.00	100.00%
Total Revenues	$ -	$ 10,000.00	$ 10,000.00	100.00%
Expenditures				
Supplies & Services	$ -	$ 10,000.00	$ 10,000.00	100.00%
Total Expenditures	$ -	$ 10,000.00	$ 10,000.00	100.00%
Excess (Deficit) Revenues of Expenditures	-	-	-	

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Debt Service Fund - 610
From 07/01/2025 Through 09/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
65100	Bank Charges	$ -	$ 10,000.00	$ 10,000.00	100.00%
	Total	**$ -**	**$ 10,000.00**	**$ 10,000.00**	**100.00%**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Executive - 110
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 109,238.15	$ 444,293.00	$ 335,054.85
Total Salaries and Wages		**$ 109,238.15**	**$ 444,293.00**	**$ 335,054.85**
Employee Benefits				
55100	Employees Retirement	$ 16,546.99	$ 163,278.00	$ 146,731.01
55200	Group Insurance	3,405.46	42,736.00	39,330.54
55400	Medicare Coverage Expense	1,843.36	6,442.00	4,598.64
Total Employee Benefits		**$ 21,795.81**	**$ 212,456.00**	**$ 190,660.19**
Services and Supplies				
61100	Office Supplies	$ -	$ 3,500.00	$ 3,500.00
61110	Operating Supplies	596.48	2,000.00	1,403.52
61120	Software & User Licenses	-	45,000.00	45,000.00
61210	Small Equipment	-	10,000.00	10,000.00
61900	Professional Services	424.00	75,000.00	74,576.00
61910	Legal Services	11,080.50	75,000.00	63,919.50
62300	Board Compensation	600.00	10,000.00	9,400.00
62600	Community Events	-	15,000.00	15,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation***	1,220.31	25,000.00	23,779.69
62900	Printing & Reproduction	-	250.00	250.00
63000	Dues & Subscriptions	-	30,000.00	30,000.00
65000	Miscellaneous Expenses	-	30,000.00	30,000.00
Total Services and Supplies		**$ 13,921.29**	**$ 325,750.00**	**$ 311,828.71**
Total Executive-110		**$ 144,955.25**	**$ 982,499.00**	**$ 837,543.75**

*** The Travel and Transporation Budget also accounts for costs incurred by the Board of Trustees

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Admin - Library Operations - 120 From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 200,879.13	$ 1,512,894.00	$ 1,312,014.87
51200	Salaries - Part Time	-	209,614.00	209,614.00
51600	Longevity Pay	3,593.41	12,914.00	9,320.59
Total Salaries and Wages		**$ 204,472.54**	**$ 1,735,422.00**	**$ 1,530,949.46**
Employee Benefits				
55100	Employees Retirement	$ 70,033.87	$ 602,825.00	$ 532,791.13
55200	Group Insurance	30,093.61	184,301.00	154,207.39
55400	Medicare Coverage Expense	3,268.03	31,059.00	27,790.97
Total Employee Benefits		**$ 103,395.51**	**$ 818,185.00**	**$ 714,789.49**
Services and Supplies				
61110	Operating Supplies	$ 3,501.31	$ 45,000.00	$ 41,498.69
61120	Software & User Licenses	-	15,000.00	15,000.00
61130	Software Maintenance	-	50,000.00	50,000.00
61205	Interlibrary Loan	-	1,500.00	1,500.00
61210	Small Equipment	14,258.08	140,000.00	125,741.92
61400	Equipment Repair & Maint.	308.60	5,000.00	4,691.40
61410	Contracted Services	19,133.08	123,900.00	104,766.92
61500	Rental Expenses	-	1,000.00	1,000.00
62700	Education & Training	290.00	18,500.00	18,210.00
62800	Travel & Transportation	2,814.14	20,000.00	17,185.86
Total Services and Supplies		**$ 40,305.21**	**$ 419,900.00**	**$ 379,594.79**
Total Admin - Library Operations-120		**$ 348,173.26**	**$ 2,973,507.00**	**$ 2,625,333.74**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Financial Services - 200
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 117,141.27	$ 714,027.00	$ 596,885.73
51200	Salaries - Part Time	-	19,064.00	19,064.00
51300	Overtime Pay	1,021.68	-	(1,021.68)
51600	Longevity Pay	366.66	2,300.00	1,933.34
Total Salaries and Wages		**$ 118,529.61**	**$ 735,391.00**	**$ 616,861.39**
Employee Benefits				
55100	Employees Retirement	$ 41,431.74	$ 263,250.00	$ 221,818.26
55200	Group Insurance	18,812.10	88,358.00	69,545.90
55400	Medicare Coverage Expense	1,679.68	11,845.00	10,165.32
Total Employee Benefits		**$ 61,923.52**	**$ 363,453.00**	**$ 301,529.48**
Services and Supplies				
61110	Operating Supplies	$ 701.39	$ 6,000.12	$ 5,298.73
61130	Software Maintenance	-	110,000.00	110,000.00
61210	Small Equipment	-	-	-
61400	Equipment Repair & Maint.	27,789.17	90,000.00	62,210.83
61410	Contracted Services	12,685.00	90,000.00	77,315.00
61900	Professional Services	-	100,000.00	100,000.00
61910	Legal Services	-	3,000.00	3,000.00
62200	Collection Agencies	-	2,000.00	2,000.00
62500	Postage	40,325.34	90,000.00	49,674.66
62510	Advertising	1,954.75	15,000.00	13,045.25
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	42.14	3,000.00	2,957.86
63000	Dues & Subscriptions	50.00	6,000.00	5,950.00
65000	Miscellaneous Expenses	-	107,230.00	107,230.00
65100	Bank Charges	15,287.32	60,000.00	44,712.68
67000	Rental Expenses to QALICBs	65,000.00	350,000.00	285,000.00
Total Services and Supplies		**$ 163,835.11**	**$ 1,037,230.12**	**$ 873,395.01**
Total Financial Services-200		**$ 344,288.24**	**$ 2,136,074.12**	**$ 1,791,785.88**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Community Outreach - 215
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 90,475.35	$ 601,508.00	$ 511,032.65
51200	Salaries - Part Time	-	63,388.00	63,388.00
51300	Overtime Pay	34.66	-	(34.66)
51600	Longevity Pay	555.50	3,533.00	2,977.50
Total Salaries and Wages		**$ 91,065.51**	**$ 668,429.00**	**$ 577,363.49**
Employee Benefits				
55100	Employees Retirement	$ 30,962.23	$ 222,352.00	$ 191,389.77
55200	Group Insurance	14,452.24	95,912.00	81,459.76
55400	Medicare Coverage Expense	1,288.70	13,622.00	12,333.30
Total Employee Benefits		**$ 46,703.17**	**$ 331,886.00**	**$ 285,182.83**
Services and Supplies				
61110	Operating Supplies	$ 2,213.89	$ 41,000.00	$ 38,786.11
61120	Software & User Licenses	-	11,000.00	11,000.00
61210	Small Equipment	449.00	16,000.00	15,551.00
61410	Contracted Services	-	10,000.00	10,000.00
62600	Community Events	2,000.00	8,000.00	6,000.00
62700	Education & Training	-	11,000.00	11,000.00
62800	Travel & Transportation	1,453.21	27,000.00	25,546.79
62900	Printing & Reproduction	-	10,000.00	10,000.00
63000	Dues & Subscriptions	-	750.00	750.00
Total Services and Supplies		**$ 6,116.10**	**$ 134,750.00**	**$ 128,633.90**
Total Community Outreach-215		**$ 143,884.78**	**$ 1,135,065.00**	**$ 991,180.22**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Youth Services - 216
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 43,849.04	$ 267,911.00	$ 224,061.96
51600	Longevity Pay	373.24	2,339.00	1,965.76
Total Salaries and Wages		**$ 44,222.28**	**$ 270,250.00**	**$ 226,027.72**
Employee Benefits				
55100	Employees Retirement	$ 15,815.67	$ 99,317.00	$ 83,501.33
55200	Group Insurance	4,575.34	25,715.00	21,139.66
55400	Medicare Coverage Expense	619.86	3,919.00	3,299.14
Total Employee Benefits		**$ 21,010.87**	**$ 128,951.00**	**$ 107,940.13**
Services and Supplies				
61110	Operating Supplies	$ 13,062.50	$ 236,350.00	$ 223,287.50
61120	Software & User Licenses	-	1,500.00	1,500.00
61210	Small Equipment	-	15,750.00	15,750.00
61410	Contracted Services	43,555.00	261,700.00	218,145.00
61500	Rental Expenses	-	1,500.00	1,500.00
62600	Community Events	-	750.00	750.00
62700	Education & Training	-	3,000.00	3,000.00
62800	Travel & Transportation	183.54	6,000.00	5,816.46
Total Services and Supplies		**$ 56,801.04**	**$ 526,550.00**	**$ 469,748.96**
Total Youth Services-216		**$ 122,034.19**	**$ 925,751.00**	**$ 803,716.81**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Adult Services - 217
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 31,200.98	$ 193,349.00	$ 162,148.02
51600	Longevity Pay	413.30	2,580.00	2,166.70
Total Salaries and Wages		**$ 31,614.28**	**$ 195,929.00**	**$ 164,314.72**
Employee Benefits				
55100	Employees Retirement	$ 11,306.00	$ 72,004.00	$ 60,698.00
55200	Group Insurance	4,477.54	25,025.00	20,547.46
55400	Medicare Coverage Expense	437.96	2,841.00	2,403.04
Total Employee Benefits		**$ 16,221.50**	**$ 99,870.00**	**$ 83,648.50**
Services and Supplies				
61110	Operating Supplies	$ 2,823.71	$ 157,860.00	$ 155,036.29
61120	Software & User Licenses	-	2,750.00	2,750.00
61210	Small Equipment	-	26,500.00	26,500.00
61410	Contracted Services	12,055.66	278,250.00	266,194.34
61500	Rental Expenses	-	4,250.00	4,250.00
62600	Community Events	-	750.00	750.00
62700	Education & Training	-	2,000.00	2,000.00
62800	Travel & Transportation	176.40	4,000.00	3,823.60
Total Services and Supplies		**$ 15,055.77**	**$ 476,360.00**	**$ 461,304.23**
Total Adult Services-217		**$ 62,891.55**	**$ 772,159.00**	**$ 709,267.45**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Business Strategies and Planning - 220
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 47,670.33	$ 395,878.00	$ 348,207.67
Total Salaries and Wages		**$ 47,670.33**	**$ 395,878.00**	**$ 348,207.67**
Employee Benefits				
55100	Employees Retirement	$ 16,831.11	$ 145,485.00	$ 128,653.89
55200	Group Insurance	3,077.57	43,254.00	40,176.43
55400	Medicare Coverage Expense	686.78	5,740.00	5,053.22
Total Employee Benefits		**$ 20,595.46**	**$ 194,479.00**	**$ 173,883.54**
Services and Supplies				
61100	Office Supplies	$ -	$ 5,000.00	$ 5,000.00
61110	Operating Supplies	153.96	3,750.00	3,596.04
61410	Contracted Services	-	14,000.00	14,000.00
61900	Professional Services	1,800.00	399,750.00	397,950.00
62510	Advertising	-	25,000.00	25,000.00
62600	Community Events	-	25,000.00	25,000.00
62800	Travel & Transportation	178.92	25,000.00	24,821.08
63000	Dues & Subscriptions	-	11,000.00	11,000.00
65000	Miscellaneous Expenses	-	10,000.00	10,000.00
Total Services and Supplies		**$ 2,132.88**	**$ 518,500.00**	**$ 516,367.12**
Total Business Strategies and Planning-220		**$ 70,398.67**	**$ 1,108,857.00**	**$ 1,038,458.33**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
General Services - 240
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 347,350.72	$ 2,277,695.00	$ 1,930,344.28
51200	Salaries - Part Time	13,029.60	112,989.00	99,959.40
51300	Overtime Pay	389.24	20,000.00	19,610.76
51400	Call Back Pay	3,377.41	15,058.00	11,680.59
51500	Standby Pay	11,275.33	64,999.00	53,723.67
51600	Longevity Pay	1,211.84	7,571.00	6,359.16
Total Salaries and Wages		**$ 376,634.14**	**$ 2,498,312.00**	**$ 2,121,677.86**
Employee Benefits				
55100	Employees Retirement	$ 126,585.60	$ 869,256.00	$ 742,670.40
55200	Group Insurance	76,388.97	460,641.00	384,252.03
55400	Medicare Coverage Expense	6,103.30	42,941.00	36,837.70
Total Employee Benefits		**$ 209,077.87**	**$ 1,372,838.00**	**$ 1,163,760.13**
Services and Supplies				
61100	Office Supplies	$ 1,772.76	$ 15,000.00	$ 13,227.24
61110	Operating Supplies	36,921.71	380,000.00	343,078.29
61130	Software Maintenance	24,979.39	79,700.00	54,720.61
61210	Small Equipment	1,024.29	40,000.00	38,975.71
61400	Equipment Repair & Maint.	31,350.96	65,000.00	33,649.04
61410	Contracted Services	471,510.10	5,836,590.00	5,365,079.90
61420	Building Repair & Maint.	63,242.03	400,000.00	336,757.97
61500	Rental Expenses	1,027.30	20,000.00	18,972.70
61700	Utilities	289,505.63	2,500,000.00	2,210,494.37
61800	Insurance & Bonds*	517,790.72	506,000.00	(11,790.72)
61900	Professional Services	-	15,000.00	15,000.00
61910	Legal Services	-	10,000.00	10,000.00
62510	Advertising	-	8,000.00	8,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	1,000.00	1,000.00
62900	Printing & Reproduction	-	500.00	500.00
63000	Dues & Subscriptions	-	5,000.00	5,000.00
65000	Miscellaneous Expenses	200.00	14,000.00	13,800.00
Total Services and Supplies		**$ 1,439,324.89**	**$ 9,900,790.00**	**$ 8,461,465.11**
Total General Services-240		**$ 2,025,036.90**	**$ 13,771,940.00**	**$ 11,746,903.10**

*Per Cherrie DeLaney, Purchasing and Admin Manager, insurance expense increased at an unexpected percentage

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Human Resources - 250
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 173,430.92	$ 1,169,421.00	$ 995,990.08
51300	Overtime Pay	113.93	-	(113.93)
Total Salaries and Wages		**$ 173,544.85**	**$ 1,169,421.00**	**$ 995,876.15**
Employee Benefits				
55100	Employees Retirement	$ 60,529.43	$ 429,762.00	$ 369,232.57
55200	Group Insurance	29,419.25	173,440.00	144,020.75
55400	Medicare Coverage Expense	2,470.19	16,957.00	14,486.81
55500	Unemployment Insurance	-	84,000.00	84,000.00
Total Employee Benefits		**$ 92,418.87**	**$ 704,159.00**	**$ 611,740.13**
Services and Supplies				
61110	Operating Supplies	$ 878.09	$ 15,015.00	$ 14,136.91
61130	Software Maintenance	37,409.39	240,000.00	202,590.61
61210	Small Equipment	145.79	250.00	104.21
61400	Equipment Repair & Maint.	-	250.00	250.00
61410	Contracted Services	11,434.37	103,000.00	91,565.63
61900	Professional Services	257.00	430,000.00	429,743.00
61910	Legal Services	14,172.50	265,000.00	250,827.50
62600	Community Events	-	2,000.00	2,000.00
62610	Staff Day	-	30,000.00	30,000.00
62620	Recruitment	1,280.61	25,000.00	23,719.39
62700	Education & Training	19,318.87	150,000.00	130,681.13
62800	Travel & Transportation	30,014.32	50,000.00	19,985.68
63000	Dues & Subscriptions	60.00	5,000.00	4,940.00
65000	Miscellaneous Expenses	-	50,000.00	50,000.00
Total Services and Supplies		**$ 114,970.94**	**$ 1,365,515.00**	**$ 1,250,544.06**
Total Human Resources-250		**$ 380,934.66**	**$ 3,239,095.00**	**$ 2,858,160.34**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
HR-Work Insurance - 251
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51700	Separation Pay	$ 160,905.08	$ 450,000.00	$ 289,094.92
51800	Leave Buyout	-	500,000.00	500,000.00
Total Salaries and Wages		**$ 160,905.08**	**$ 950,000.00**	**$ 789,094.92**
Employee Benefits				
55200	Group Insurance	$ 20,045.31	$ 205,000.00	$ 184,954.69
55300	Workers' Comp. Payments	707.94	272,000.00	271,292.06
Total Employee Benefits		**$ 20,753.25**	**$ 477,000.00**	**$ 456,246.75**
Total HR-Work Insurance-251		**$ 181,658.33**	**$ 1,427,000.00**	**$ 1,245,341.67**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Information Technology - 260
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 316,505.61	$ 2,033,256.00	$ 1,716,750.39
51200	Salaries - Part Time	-	40,450.00	40,450.00
51300	Overtime Pay	4,849.62	25,000.00	20,150.38
51400	Call Back Pay	-	390.00	390.00
51600	Longevity Pay	1,186.74	7,444.00	6,257.26
Total Salaries and Wages		**$ 322,541.97**	**$ 2,106,540.00**	**$ 1,783,998.03**
Employee Benefits				
55100	Employees Retirement	$ 112,094.62	$ 750,101.00	$ 638,006.38
55200	Group Insurance	44,239.03	271,785.00	227,545.97
55400	Medicare Coverage Expense	4,570.15	32,690.00	28,119.85
Total Employee Benefits		**$ 160,903.80**	**$ 1,054,576.00**	**$ 893,672.20**
Services and Supplies				
61110	Operating Supplies	$ 7,566.93	$ 104,749.00	$ 97,182.07
61120	Software & User Licenses	70,961.78	1,117,675.00	1,046,713.22
61130	Software Maintenance	566,253.14	1,000,000.00	433,746.86
61210	Small Equipment	24,388.76	195,000.00	170,611.24
61400	Equipment Repair & Maint.	50,250.20	789,321.00	739,070.80
61410	Contracted Services	659.08	60,000.00	59,340.92
61600	Telephone	138,158.19	1,000,000.00	861,841.81
61900	Professional Services	-	200,000.00	200,000.00
62700	Education & Training	-	60,000.00	60,000.00
62800	Travel & Transportation	134.61	30,000.00	29,865.39
63000	Dues & Subscriptions	-	5,000.00	5,000.00
Total Services and Supplies		**$ 858,372.69**	**$ 4,561,745.00**	**$ 3,703,372.31**
Total Information Technology-260		**$ 1,341,818.46**	**$ 7,722,861.00**	**$ 6,381,042.54**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Literacy Services - 270
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 17,249.10	$ 552,336.00	$ 535,086.90
51200	Salaries - Part Time	-	-	-
51300	Overtime Pay	2.58	-	(2.58)
51600	Longevity Pay	-	1,853.00	1,853.00
Total Salaries and Wages		**$ 17,251.68**	**$ 554,189.00**	**$ 536,937.32**
Employee Benefits				
55100	Employees Retirement	$ 31.40	$ 203,664.00	$ 203,632.60
55200	Group Insurance	484.06	59,560.00	59,075.94
55400	Medicare Coverage Expense	107.84	8,036.00	7,928.16
Total Employee Benefits		**$ 623.30**	**$ 271,260.00**	**$ 270,636.70**
Services and Supplies				
61100	Office Supplies	$ -	$ 5,000.00	$ 5,000.00
61110	Operating Supplies	-	6,000.00	6,000.00
61410	Contracted Services	201.50	6,000.00	5,798.50
62600	Community Events	-	1,000.00	1,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	15,000.00	15,000.00
Total Services and Supplies		**$ 201.50**	**$ 38,000.00**	**$ 37,798.50**
Total Literacy Services-270		**$ 18,076.48**	**$ 863,449.00**	**$ 845,372.52**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Branding and Marketing - 280
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 176,450.09	$ 1,079,034.00	$ 902,583.91
51200	Salaries - Part Time	-	40,450.00	40,450.00
51300	Overtime Pay	112.95	-	(112.95)
51600	Longevity Pay	350.00	2,200.00	1,850.00
Total Salaries and Wages		**$ 176,913.04**	**$ 1,121,684.00**	**$ 944,770.96**
Employee Benefits				
55100	Employees Retirement	$ 62,477.59	$ 397,353.00	$ 334,875.41
55200	Group Insurance	23,827.24	129,957.00	106,129.76
55400	Medicare Coverage Expense	2,507.62	18,772.00	16,264.38
Total Employee Benefits		**$ 88,812.45**	**$ 546,082.00**	**$ 457,269.55**
Services and Supplies				
61110	Operating Supplies	$ 922.69	$ 36,800.00	$ 35,877.31
61120	Software & User Licenses	-	374,540.88	374,540.88
61210	Small Equipment	-	2,500.00	2,500.00
61400	Equipment Repair & Maint.	-	10,000.00	10,000.00
61410	Contracted Services	14,166.25	279,500.00	265,333.75
61500	Rental Expenses	-	700.00	700.00
61910	Legal Services	-	10,000.00	10,000.00
62500	Postage	-	450,000.00	450,000.00
62510	Advertising	100,725.00	420,000.00	319,275.00
62600	Community Events	-	5,000.00	5,000.00
62800	Travel & Transportation	205.80	18,000.00	17,794.20
62900	Printing & Reproduction	81,389.44	376,703.00	295,313.56
65000	Miscellaneous Expenses	-	1,500.00	1,500.00
Total Services and Supplies		**$ 197,409.18**	**$ 1,985,243.88**	**$ 1,787,834.70**
Total Branding and Marketing-280		**$ 463,134.67**	**$ 3,653,009.88**	**$ 3,189,875.21**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Access Services - 290
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Services and Supplies				
61100	Office Supplies	$ -	$ 2,500.00	$ 2,500.00
61110	Operating Supplies	479.14	12,000.00	11,520.86
61120	Software & User Licenses	-	40,000.00	40,000.00
61130	Software Maintenance	15,325.00	150,000.00	134,675.00
61205	Interlibrary Loan	226.98	1,500.00	1,273.02
61210	Small Equipment	-	5,000.00	5,000.00
61900	Professional Services	-	2,000.00	2,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	5,000.00	5,000.00
63000	Dues & Subscriptions	-	200.00	200.00
65000	Miscellaneous Expenses	-	400.00	400.00
Total Services and Supplies		**$ 16,031.12**	**$ 223,600.00**	**$ 207,568.88**
Total Access Services-290		**$ 16,031.12**	**$ 223,600.00**	**$ 207,568.88**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Collection and Bibliographic Services - 310
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 329,998.49	$ 2,271,215.00	$ 1,941,216.51
51200	Salaries - Part Time	20,108.49	194,439.00	174,330.51
51600	Longevity Pay	3,975.86	37,535.00	33,559.14
Total Salaries and Wages		**$ 354,082.84**	**$ 2,503,189.00**	**$ 2,149,106.16**
Employee Benefits				
55100	Employees Retirement	$ 120,659.39	$ 886,904.00	$ 766,244.61
55200	Group Insurance	62,272.41	381,679.00	319,406.59
55400	Medicare Coverage Expense	5,750.53	41,867.00	36,116.47
Total Employee Benefits		**$ 188,682.33**	**$ 1,310,450.00**	**$ 1,121,767.67**
Services and Supplies				
61110	Operating Supplies	$ -	$ 1,000.00	$ 1,000.00
61120	Software & User Licenses	-	50,000.00	50,000.00
61200	Book Materials & Supplies	21,976.26	110,000.00	88,023.74
61210	Small Equipment	-	7,000.00	7,000.00
61900	Professional Services	130,528.46	194,400.00	63,871.54
62800	Travel & Transportation	11.20	5,000.00	4,988.80
Total Services and Supplies		**$ 152,515.92**	**$ 367,400.00**	**$ 214,884.08**
Capital Outlay				
81700	Library Books	$ 3,943,004.42	$ 15,800,000.00	$ 11,856,995.58
Total Capital Outlay		**$ 3,943,004.42**	**$ 15,800,000.00**	**$ 11,856,995.58**
Total Collection and Bibliographic Services-310		**$ 4,638,285.51**	**$ 19,981,039.00**	**$ 15,342,753.49**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Gallery Services - 320
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 24,447.18	$ 155,806.00	$ 131,358.82
Total Salaries and Wages		**$ 24,447.18**	**$ 155,806.00**	**$ 131,358.82**
Employee Benefits				
55100	Employees Retirement	$ 8,741.67	$ 57,259.00	$ 48,517.33
55200	Group Insurance	4,469.06	24,955.00	20,485.94
55400	Medicare Coverage Expense	361.16	2,259.00	1,897.84
Total Employee Benefits		**$ 13,571.89**	**$ 84,473.00**	**$ 70,901.11**
Services and Supplies				
61110	Operating Supplies	$ 138.95	$ 8,500.00	$ 8,361.05
61120	Software & User Licenses	-	2,000.00	2,000.00
61210	Small Equipment	-	3,000.00	3,000.00
61410	Contracted Services	-	3,000.00	3,000.00
62600	Community Events	-	2,500.00	2,500.00
62800	Travel & Transportation	84.70	3,500.00	3,415.30
62900	Printing & Reproduction	-	1,500.00	1,500.00
Total Services and Supplies		**$ 223.65**	**$ 24,000.00**	**$ 23,776.35**
Total Gallery Services-320		**$ 38,242.72**	**$ 264,279.00**	**$ 226,036.28**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Programming and Venues Services - 330
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 328,842.82	$ 2,333,223.00	$ 2,004,380.18
51200	Salaries - Part Time	61,666.44	464,549.00	402,882.56
51300	Overtime Pay	2,228.34	15,000.00	12,771.66
51600	Longevity Pay	2,112.74	13,303.00	11,190.26
Total Salaries and Wages		**$ 394,850.34**	**$ 2,826,075.00**	**$ 2,431,224.66**
Employee Benefits				
55100	Employees Retirement	$ 125,125.17	$ 991,875.00	$ 866,749.83
55200	Group Insurance	50,295.53	344,185.00	293,889.47
55400	Medicare Coverage Expense	8,208.94	47,710.00	39,501.06
Total Employee Benefits		**$ 183,629.64**	**$ 1,383,770.00**	**$ 1,200,140.36**
Services and Supplies				
61110	Operating Supplies	$ 6,684.31	$ 52,500.00	$ 45,815.69
61120	Software & User Licenses	-	10,000.00	10,000.00
61210	Small Equipment	9,209.84	75,650.00	66,440.16
61400	Equipment Repair & Maint.	-	6,000.00	6,000.00
61410	Contracted Services	57,534.24	524,000.00	466,465.76
61500	Rental Expenses	3,716.50	32,000.00	28,283.50
62600	Community Events	-	1,500.00	1,500.00
62700	Education & Training	-	10,000.00	10,000.00
62800	Travel & Transportation	1,397.90	20,000.00	18,602.10
63000	Dues & Subscriptions	-	2,500.00	2,500.00
Total Services and Supplies		**$ 78,542.79**	**$ 734,150.00**	**$ 655,607.21**
Total Programming and Venues Services-330		**$ 657,022.77**	**$ 4,943,995.00**	**$ 4,286,972.23**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Community Engagement - 340
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 49,329.61	$ 300,767.00	$ 251,437.39
Total Salaries and Wages		**$ 49,329.61**	**$ 300,767.00**	**$ 251,437.39**
Employee Benefits				
55100	Employees Retirement	$ 17,373.14	$ 110,532.00	$ 93,158.86
55200	Group Insurance	7,848.94	43,706.00	35,857.06
55400	Medicare Coverage Expense	705.35	4,361.00	3,655.65
Total Employee Benefits		**$ 25,927.43**	**$ 158,599.00**	**$ 132,671.57**
Services and Supplies				
61110	Operating Supplies	$ 381.93	$ 25,000.00	$ 24,618.07
61120	Software & User Licenses	-	26,500.00	26,500.00
61210	Small Equipment	-	10,000.00	10,000.00
61410	Contracted Services	-	170,000.00	170,000.00
61910	Legal Services	-	1,000.00	1,000.00
62600	Community Events	-	2,000.00	2,000.00
62700	Education & Training	-	4,000.00	4,000.00
62800	Travel & Transportation	525.98	10,000.00	9,474.02
62900	Printing & Reproduction	-	3,000.00	3,000.00
63000	Dues & Subscriptions	-	2,000.00	2,000.00
65000	Miscellaneous Expenses	-	5,000.00	5,000.00
Total Services and Supplies		**$ 907.91**	**$ 258,500.00**	**$ 257,592.09**
Total Community Engagement-340		**$ 76,164.95**	**$ 717,866.00**	**$ 641,701.05**

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100
Library Operations - 400
From 07/01/2025 through 09/15/2025

		YTD Actual	Budget	Variance amount
Salaries and Wages				
51100	Salaries - Full Time	$ 3,034,514.64	$ 19,511,788.00	$ 16,477,273.36
51200	Salaries - Part Time	822,401.94	5,463,812.00	4,641,410.06
51300	Overtime Pay	573.34	-	(573.34)
51600	Longevity Pay	27,043.48	172,915.00	145,871.52
Total Salaries and Wages		**$ 3,884,533.40**	**$ 25,148,515.00**	**$ 21,263,981.60**
Employee Benefits				
55100	Employees Retirement	$ 1,084,234.18	$ 7,281,923.00	$ 6,197,688.82
55200	Group Insurance	555,241.78	3,357,984.00	2,802,742.22
55400	Medicare Coverage Expense	105,884.43	695,346.00	589,461.57
Total Employee Benefits		**$ 1,745,360.39**	**$ 11,335,253.00**	**$ 9,589,892.61**
Services and Supplies				
61100	Office Supplies	$ 89,797.75	$ 553,650.00	$ 463,852.25
61500	Rental Expenses	5,427.66	24,000.00	18,572.34
62800	Travel & Transportation	6,145.97	45,900.00	39,754.03
Total Services and Supplies		**$ 101,371.38**	**$ 623,550.00**	**$ 522,178.62**
Total Library Operations-400		**$ 5,731,265.17**	**$ 37,107,318.00**	**$ 31,376,052.83**

Las Vegas Clark Count Library District
Check Register

General Fund - 100
From 08/16/2025 through 09/15/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23471	8/18/2025	10129	Fun Express LLC	Craft Buffets, PreK Storytime Prizes	$ 368.71
23472	8/18/2025	10184	City of Mesquite Athletics & Leisure Services Dept	FY26 MQLC Contr'l Landscape Maint	900.00
23473	8/18/2025	10228	Sterling Volunteers	49 Volunteer Background checks	869.00
23474	8/18/2025	10586	Daikin Applied	WMSC: Service both chillers	21,930.00
23475	8/18/2025	10641	Quench USA, Inc.	FY25 Contr'l Filtered Drinking Water	2,228.68
23476	8/18/2025	11626	Jay Atwood	Yamaha Upright P22 (T120127)	881.00
23477	8/18/2025	11724	Greenberg Traurig LLP	Trademark Counseling	427.50
23478	8/18/2025	1180	Baron Pest Solutions, Inc.	FY26: LA - Contr'l Pest Control	47.00
23479	8/18/2025	11916	Sun Auto Tire & Service	#44 - LOF, Tire Rotated & Oil Filter	51.98
23480	8/18/2025	11941	Brink's Incorporated	Excess Fees 7/1/2025 TO 7/31/2025	4,224.33
23482	8/18/2025	12130	PDQ Gill's Printing Evolved	Outside Flyers & Posters	120.27
23483	8/18/2025	12175	PSI Services, LLC	July HiSet	201.50
23484	8/18/2025	12407	Par 3 Landscape and Maintenance Inc	FY25 EV Contr'l Undeveloped Land Maint	714.00
23486	8/18/2025	13022	Canon U.S.A., INC.	Mnth Maint 06.13.25-07.12.25 WM	1,360.76
23488	8/18/2025	1580	Ferguson Enterprises, LLC	FY25 - #43/CC - Plumb	214.55
23489	8/18/2025	1590	Mergent, Inc.	Principal Int Dir 01-JUL-2025 - 30-JUN-2026	3,360.00
23490	8/18/2025	1753	InfoUSA Marketing Inc.-A Sub of Data Axle Inc.	City Directories - 9 mid year	2,430.00
23491	8/18/2025	1757	Ingram Library Services	Library Books & Materials for FY 25-26	61,371.43
23492	8/18/2025	1897	Lakeshore Learning Materials	Dramatic Play Toys	199.93
23493	8/18/2025	2098	Moapa Valley Water District	SVC 7/9/25 - 8/5/25 MV	364.29
23494	8/18/2025	2152	Codale Electric Supply Inc	CH Lighting Replaced Bulbs & Ballast	177.90
23495	8/18/2025	2234	Overton Power District #5	SVC 7/1/25 - 8/1/25 MV	3,640.25
23496	8/18/2025	2362	Refrigeration Supplies Distributor	FY25 CC/WV HVAC Actuator/Line Drier	2,107.17
23497	8/18/2025	2798	Brodart Co.	Library Books & Materials FY 2026	27,310.34
23498	8/18/2025	2809	Water District	Summary Bill July 2025	27,027.61
23499	8/18/2025	2819	CenturyLink Communications, LLC	Local Service from Aug 07 to Sep 06, 2025	2,972.32
23500	8/18/2025	2852	Chem-Aqua, Inc.	FY26 EV/RB Contr'l HVAC Water Treatment	811.02
23501	8/18/2025	2853	Blick Art Materials LLC	SV Bag Order	188.70
23503	8/18/2025	3149	Midwest Tape	Library Audio Materials FY 2025-26	11,724.41
23504	8/18/2025	3300	ProQuest LLC	PressReader Economist Add-On 08/01/25-12/31/25	958.33
23505	8/18/2025	3355	Teamsters Security Fund S. Nevada	August 2025	481,699.71
23506	8/18/2025	3776	Got Bugs LLC	FY25 MQL & MQLC-Contr'l Pest Cont	400.00
23507	8/18/2025	4042	Baker & Taylor, Inc.	Sup period 07/01/2025 - 06/30/2026	16,784.63
23508	8/18/2025	4522	Quest Diagnostics	9 pre-employment drug tests	288.75
23509	8/18/2025	4897	Public Employees Benefits Program State of NV	Acct #750 Ins. Premium - August 2025	6,681.77
23510	8/18/2025	5001	UniFirst Corporation	FY26 FAC-Contr'l Uniform Rental	105.93
23511	8/18/2025	5540	Faronics Technologies USA Inc	Deep Freeze Ren., End: 7/30/26	69,999.35
23512	8/18/2025	5718	Tangerine Office Machines	FY26: Printer Supp. Serv.	955.00
23513	8/18/2025	5897	Gibson Construction of Nevada, Inc.	RB: Repair customer parking lot curbing	3,263.00
23514	8/18/2025	6206	Vitral LLC	#D Printing Manual	2,880.00
23515	8/18/2025	7188	Innovative Interfaces, Inc.	Sierra Content Cafe 7/1/25-6/30/26 Sub	54,389.94
23516	8/18/2025	7671	Rentokil	FY26 Urban-Contr'l Monthly Pest Control	1,788.00
23518	8/18/2025	7687	United Lock and Security, Inc.	FY26 Misc Lock/Key Services	333.80
23519	8/18/2025	8122	Staples Advantage Dept LA	Supplies RB	8,905.64
23520	8/18/2025	8557	Guaranteed Pest Solutions	FY26: MB - Contrac'l Pest Control	477.50
23521	8/18/2025	8575	Intermountain Lock and Security Supply	FY25 - WM - Doors - Push Plates	296.09
23522	8/18/2025	8593	American Sign Language Communication LLC	Interpreting Services 8/3/25 EV	200.00
23523	8/18/2025	9137	Ideco-NV, Inc.	FY26: SC Contrac'l Fuel Sys Compl Test	2,281.25
23524	8/18/2025	9383	Office Plus	Toner RB	4,543.35
23525	8/18/2025	9588	Vocera Communications, Inc.	Vocera Lanyards & Clips 20250731	463.15
23526	8/18/2025	9869	Unique Integrated Communications	July Unique Invoice	7,576.85
23527	8/25/2025	10321	Bagsinbulk.com	Back to School-CH,CC,EN,RB,SV,WV,WH,IS	8,230.60
23528	8/25/2025	10586	Daikin Applied	SM: Troubleshoot Circuit B Low Oil Alarm	985.00
23529	8/25/2025	10641	Quench USA, Inc.	FY26: MB Contrac'l Filtr'd Drinking Water	1,134.21
23530	8/25/2025	10834	Brittany Mangelson	Transcribing 7/22/25 Special BOT Meeting	150.00
23531	8/25/2025	10877	Playaway Products, LLC	Library Audio Materials FY25-26	1,691.70
23532	8/25/2025	11995	JS Pest Control	CC: Pest Control - Pigeons	1,800.00
23533	8/25/2025	12045	Eagle Promotions	Swag thru June 2026	8,460.00
23534	8/25/2025	12054	Amazon Capital Services, Inc.	Amazon Billing 7/15/25 to 8/14/25	33,440.73
23535	8/25/2025	12130	PDQ Gill's Printing Evolved	Outside Flyers (Artist Parking)	2,438.90
23536	8/25/2025	1240	Brady Industries of Nevada, LLC	Consumable Supplies- Stock	976.17
23537	8/25/2025	12407	Par 3 Landscape and Maintenance Inc	FY25 Contr'l Landscape Maintenance	20,947.92
23538	8/25/2025	12960	Vomela Specialty Co.	Fall Fest Posters	528.00
23539	8/25/2025	13022	Canon U.S.A., INC.	Mnth Maint 06.23.25-07.22.25 BAM	4,898.92
23540	8/25/2025	13093	Chantil Dukart	8.17.25 Chantil Dukart concert	2,500.00
23541	8/25/2025	1429	DC Thomas	BD Rent July 2025	1,809.22
23542	8/25/2025	1580	Ferguson Enterprises, LLC	SM/SC/WM - Maint&Rep/Plumbing	791.28
23543	8/25/2025	1627	Cengage Learning, Inc.	Library Databases & Mat Sub 8.2.25-7.31.26	116,402.13
23544	8/25/2025	1640	Gerald M. Welt	July Legal Svcs	5,025.00
23545	8/25/2025	1757	Ingram Library Services	Library Books & Materials for FY 25-26	10,192.23
23546	8/25/2025	1854	Kamer Zucker Abbott	Attorney/Legal Fees July 2025	11,847.50

Las Vegas Clark Count Library District
Check Register

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23547	8/25/2025	1897	Lakeshore Learning Materials	Summer Challenge Branch Level Prizes	208.89
23548	8/25/2025	2152	Codale Electric Supply Inc	WV - Light - Ballast Replacements	124.20
23549	8/25/2025	2215	OCLC Inc.	Cat & metadata/Worldshare 7/1/25-6/30/26	66,940.67
23550	8/25/2025	2234	Overton Power District #5	SVC 7/8/25 - 8/6/25 MV	821.41
23551	8/25/2025	2307	Progressive Elevator	FY26 CC Contr'l Elevator Maint	795.00
23552	8/25/2025	2350	Rebel Oil Company	FY26 Misc Vehicle/Gen/Fire Pump Fuel	8,875.34
23553	8/25/2025	2471	Silver State Glass & Mirror	WV: furnish and replace glass	1,176.72
23554	8/25/2025	2798	Brodart Co.	COMICS PLUS PUB LIBRARY FULL CONTENT FY26	27,266.38
23556	8/25/2025	2887	Thomson Reuters West Payment Ctr	CCDC/MISD Library Materials	4,866.29
23557	8/25/2025	2914	Iron Mountain	FY 2025 Service - June 2025	620.66
23558	8/25/2025	3149	Midwest Tape	State Grant Blu-Rays & Playaways	781,136.39
23559	8/25/2025	3435	Ace Fire Systems, Inc.	FY26: Fire Alarm/Sprinkler Test/Insp	90.00
23560	8/25/2025	3772	NewsBank, Inc.	Annual - 6/25-7/26 LVRJ & HeritageHub	100,930.00
23561	8/25/2025	3823	Lucas Holdings, LLC	Printing 2025-2026	5,295.89
23562	8/25/2025	4721	Sweetwater Sound LLC	EV BFS - DJ Equipment	7,813.00
23563	8/25/2025	4782	KNPR/Nevada Public Radio	Advertising	4,955.00
23564	8/25/2025	5001	UniFirst Corporation	FY26 FAC-Contr'l Uniform Rental	105.93
23565	8/25/2025	5130	OverDrive Inc.	FY 25/26 downloadables	232,645.79
23566	8/25/2025	5718	Tangerine Office Machines	FY26: Printer Supp. Serv.	913.00
23567	8/25/2025	7943	Communication Electronic Systems Inc	FY26 CH, ME & WM-Fire Alarm Monitor	165.00
23568	8/25/2025	8010	Allied Universal Security Services	FY 26: Contr'l On-Site Security	220,677.52
23569	8/25/2025	8122	Staples Advantage Dept LA	Supplies ME	2,667.95
23570	8/25/2025	8557	Guaranteed Pest Solutions	FY26: MB - Contrac'l Pest Control	168.75
23571	8/25/2025	8565	WT Cox Information Services	Annual Periodical Sub 10/1/24-9/30/25	148,809.46
23572	8/25/2025	8575	Intermountain Lock and Security Supply	SU Door Handles Repl'd N YPL Area	291.38
23573	8/25/2025	9104	AV Vegas	8-17 CC Chantil & the Dukes of Art Rental	880.00
23574	8/25/2025	9287	Otis Elevator Company	FY26 WM Contr'l Elevator Maintenance	930.10
23575	8/25/2025	9383	Office Plus	Toner SW	4,823.06
23576	8/25/2025	9553	Ashworth and Belcastro Systems (ABS)	FY26 SU Contr'l Fire Al Monit'g/Test/Insp	165.00
23577	8/25/2025	9631	Elliott's Sewer & Drain	FY26: Misc Plumbing Repairs	345.50
23579	8/25/2025	9827	Vision Sign Inc.	FY26 SM & SV Contr'l Sign Maint	210.00
23580	8/29/2025	10017	CDA Media Relations	Library District Full Page Ad June 2026	4,350.00
23581	8/29/2025	10129	Fun Express LLC	Items for VVCBF	479.09
23582	8/29/2025	10162	CenturyLink	Local Service from 08.24.25 to 09.23.25	140.22
23583	8/29/2025	10927	CenturyLink	Service 08.20.25 - 09.19.25	323.06
23584	8/29/2025	11626	Jay Atwood	2023 Yamaha Grand CFX (65697000)	400.00
23585	8/29/2025	11653	Bombard Mechanical LLC	RB: Svs Call - Water jet the main line	2,190.00
23586	8/29/2025	11916	Sun Auto Tire & Service	#58-Courier TMPS Sensor/Program	177.49
23587	8/29/2025	11944	Sharon Phoenix	Candle Making 2025/2026	500.00
23588	8/29/2025	11984	Victig	9 Pre-employment background checks	829.10
23589	8/29/2025	12130	PDQ Gill's Printing Evolved	Teen Tober 2025 Virtual	967.17
23590	8/29/2025	12405	Karen L. Dutkowski	Mileage Reimbursement- BOT 07/10/25	128.80
23591	8/29/2025	12407	Par 3 Landscape and Maintenance Inc	FY25: Misc Landscape Repairs/Service	20,216.21
23592	8/29/2025	12461	The Converse Professional Group	WV: Mold & Asbestos Survey	915.00
23593	8/29/2025	12464	Nationwide Premium Holding	September 2025	837.10
23594	8/29/2025	12540	Sentinel Technologies, Inc.	Helpdesk Software Cloud Subs end 9/2026	393,038.14
23595	8/29/2025	13022	Canon U.S.A., INC.	Open PO Newsppr Direct Print CC	2,339.93
23596	8/29/2025	1580	Ferguson Enterprises, LLC	EN - Plumb - Supplies	311.77
23597	8/29/2025	1757	Ingram Library Services	Library Books & Materials for FY 25-26	14,180.37
23599	8/29/2025	2152	Codale Electric Supply Inc	WMSC: Gallery lamps	155.12
23600	8/29/2025	2362	Refrigeration Supplies Distributor	MV - HVAC	177.10
23601	8/29/2025	2798	Brodart Co.	Library Books & Materials FY 2026	63,447.05
23602	8/29/2025	2852	Chem-Aqua, Inc.	FY26 EV/RB Contr'l HVAC Water Treatment	648.90
23603	8/29/2025	2891	AFLAC	August 2025	3,914.22
23604	8/29/2025	3149	Midwest Tape	Library Audio Materials FY 2025-26	42,023.25
23605	8/29/2025	3770	Cox Communications of Las Vegas	Service 08.17.25 - 09.16.25	29,653.50
23606	8/29/2025	3776	Got Bugs LLC	FY26 MQL & MQLC-Contr'l Pest Cont	200.00
23607	8/29/2025	4042	Baker & Taylor, Inc.	Library Books & Materials FY 2026	25,205.27
23608	8/29/2025	5001	UniFirst Corporation	FY26 FAC-Contr'l Uniform Rental	105.93
23610	8/29/2025	5718	Tangerine Office Machines	FY26: Printer Supp. Serv.	97.00
23611	8/29/2025	5897	Gibson Construction of Nevada, Inc.	EN: Replace 2 sections of curbing	2,755.00
23612	8/29/2025	7687	United Lock and Security, Inc.	FY26 Misc Lock/Key Services	942.66
23613	8/29/2025	8122	Staples Advantage Dept LA	HP SPROCKET PAPER 100 CT PVS	3,752.59
23614	8/29/2025	8557	Guaranteed Pest Solutions	FY26: MB - Contrac'l Pest Control	168.75
23615	8/29/2025	8575	Intermountain Lock and Security Supply	#48 - Actuator/Solenoid Kit	266.74
23616	8/29/2025	8593	American Sign Language Communication LLC	ASL 2 hour Storytime at WC 7/31/25	200.00
23617	8/29/2025	9101	O'Reilly Auto Parts	Courier - Washer Cap & Wiper Blades	63.34
23618	8/29/2025	9383	Office Plus	Toner WH	1,351.53
23620	8/29/2025	9588	Vocera Communications, Inc.	Vocera Standard Support End 9/22/26	39,466.00
23621	8/29/2025	9631	Elliott's Sewer & Drain	FY26: Misc Plumbing Repairs	754.50
23622	8/29/2025	9730	Commercial Lighting Specialties, LLC	MV - EXIT Lights Replaced	1,137.75
23623	8/29/2025	9907	Principal Life Insurance Company	September 2025	33,712.01
23624	8/29/2025	9965	The Countertop Shop, LLC	SV: Storytime Room	3,867.00
23626	9/8/2025	10212	Virgin Valley Water District	SVC 7/20/25 - 8/20/25 MQLC	1,403.02
23627	9/8/2025	10231	Janet Mikealson-Lenox	Facepainting & Balloon Artists 8/23/25	1,500.00
23629	9/8/2025	11916	Sun Auto Tire & Service	#43-LOF/Oil Filter/DVI/MPI	2,781.17
23630	9/8/2025	1201	Best Janitorial Services of Nevada	FY26: MB - Contrac'l Janitorial Services	161,952.20

Las Vegas Clark Count Library District
Check Register

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23631	9/8/2025	12130	PDQ Gill's Printing Evolved	Flyers (2 Sided) (Teachables)	566.06
23632	9/8/2025	12960	Vomela Specialty Co.	Office Name Plates	10,918.50
23633	9/8/2025	1455	Dell Marketing L.P.	Kace Supp. & Maint. Term: 10/10/26	20,241.90
23635	9/8/2025	1588	Financial Information, Inc.	1 yr Library Reference Service	1,095.00
23636	9/8/2025	1757	Ingram Library Services	Library Books & Materials for FY 25-26	34,891.95
23637	9/8/2025	2152	Codale Electric Supply Inc	SW-Lighting N Sunken Spiral Garden	946.07
23638	9/8/2025	2234	Overton Power District #5	SVC 7/22/25 - 8/22/25 MT	335.48
23639	9/8/2025	2307	Progressive Elevator	FY26 CC Contr'l Elevator Maint	2,625.00
23640	9/8/2025	2362	Refrigeration Supplies Distributor	MV: Replace A/C compressor	1,006.31
23641	9/8/2025	2567	Teamsters Local Union #14	Union Dues - Sept 2025	15,469.00
23642	9/8/2025	2698	Virgin Valley Disposal	SVC 8/1/25 - 8/31/25 MQ	140.83
23643	9/8/2025	2702	Grainger, Inc.	WC - Ceiling Tile	161.66
23644	9/8/2025	2798	Brodart Co.	Library Books & Materials FY 2026	9,306.53
23645	9/8/2025	2860	Las Vegas Review Journal	Legals CLS Bid 26-03 TPS Audio	276.25
23646	9/8/2025	3149	Midwest Tape	Library Audio Materials FY 2025-26	15,269.42
23647	9/8/2025	3324	Rio Virgin Telephone Co.	Service 09/01/2025 to 09/30/2025	772.13
23648	9/8/2025	3435	Ace Fire Systems, Inc.	WV: Repl outdated FACP Batteries	597.96
23649	9/8/2025	3770	Cox Communications of Las Vegas	Service 08.22.25 - 09.21.25	97.50
23650	9/8/2025	4723	Purvis Industries - Las Vegas NV	WMSC - Bad Motor TF2 Pump	61.36
23651	9/8/2025	5001	UniFirst Corporation	FY26 FAC-Contr'l Uniform Rental	105.93
23652	9/8/2025	5718	Tangerine Office Machines	FY26: Printer Supp. Serv.	580.00
23653	9/8/2025	6646	Aqua Serv Engineers, Inc.	FY26: Cont'l HVAC Water Treatment	3,188.37
23654	9/8/2025	7687	United Lock and Security, Inc.	FY26 Misc Lock/Key Services	187.69
23655	9/8/2025	8122	Staples Advantage Dept LA	CANON HY BLACK TONER DET	770.95
23656	9/8/2025	8557	Guaranteed Pest Solutions	FY26: MB - Contrac'l Pest Control	168.75
23657	9/8/2025	9101	O'Reilly Auto Parts	#40 - Vehicle Care Supplies	134.90
23658	9/8/2025	9383	Office Plus	Toner CC	3,203.76
23659	9/8/2025	9631	Elliott's Sewer & Drain	FY26: Misc Plumbing Repairs	300.75
23660	9/8/2025	9890	High Sierra Elevator Inspections	FY26: CC,SW,SM,WM Ann'l Elevator Insps	360.00
96444	8/21/2025	11589	Greenspun Media Group, LLC	LV Weekly Full Page	3,750.00
96445	8/21/2025	11722	Education.com Holdings, Inc.	Database renewal for 8/11/25-8/12/26	900.00
96446	8/21/2025	12077	Petty Cash	Reserve Bank: FS	1,050.00
96447	8/21/2025	12191	CHUBB	July 2025	773.88
96448	8/21/2025	12232	Prismatic Magic LLC	SC 25 Laser Shows	5,790.00
96449	8/21/2025	12237	Multiservices Association XPM	SC 25 Astronomy Class	300.00
96450	8/21/2025	12285	RNs Communications Inc	DMV Monitor ads 12 mo	32,895.00
96451	8/21/2025	12328	Kerry B. Moya	Refund rtnd book	12.95
96452	8/21/2025	12516	Board of Regents	ILL pay for item	231.00
96455	8/21/2025	12932	Barbara Ann Thomas	ACP CH Programs and Supplies	1,500.00
96456	8/21/2025	13018	Victoria Jones	SC 25 Dance Classes	900.00
96457	8/21/2025	13027	EmpoweredMinds Acheive	SW Sewing Program	900.00
96458	8/21/2025	13044	Real Dinosaurs	Real Dinosaurs / Back to School Slime	300.00
96460	8/21/2025	13137	Lamar Airport Advertising Company	Update one sign	1,050.00
96461	8/21/2025	1458	State Collections & Disbursement Unit	Mandated Court Payment	603.64
96462	8/21/2025	1577	FedEx	FedEx Express Svcs 07.22.2025	37.63
96463	8/21/2025	1710	Henri Specialties	SM: Baby Changing Station (2)	568.64
96464	8/21/2025	2159	AT&T SBC	Monthly Svc 08.11.25 - 09.10.25	642.64
96465	8/21/2025	2175	NV Energy	Summary Bill July 2025	119,188.30
96466	8/21/2025	2494	Southwest Gas Corp.	SVC 7/10/25 - 8/7/25 EV	374.38
96467	8/21/2025	5026	Nevada State Treasurer	Mandated Court Payment	2.00
96468	8/21/2025	7740	Gaudin Ford	#64: Troubleshoot Harsh Shifting	7,055.05
96469	8/21/2025	9404	Lenovo USA	IT Demo Equipment	2,736.00
96470	8/21/2025	9426	Rapid Color, Inc.	Raiders Bookmarks	1,695.00
96471	8/21/2025	9943	Catherine Maihen	WC Belly Dance 8.16.25	800.00
96472	8/21/2025	9945	Texas Life Insurance Company	August 2025	141.03
96473	8/28/2025	10265	Rowton Entertainment, LLC	SM Magic show 5-31-25	1,800.00
96474	8/28/2025	10930	Business Enterprises of Nevada	FY25 EV - Contr'l Cafe Management	7,796.00
96475	8/28/2025	11589	Greenspun Media Group, LLC	LV Weekly Full Page	750.00
96476	8/28/2025	12179	JaeAna Bernhardt	SM Siming bowls 8/25, 1/26	300.00
96477	8/28/2025	12330	Nevada Shakespeare Festival	WM 8.2025 BAL.-Com. of Errors	1,500.00
96478	8/28/2025	12437	73 Ventures LLC	CC - A Few Signs Needed	256.44
96479	8/28/2025	12989	Joan Robinson	SV - Yoga Class	200.00
96480	8/28/2025	13016	Richard Ramsey	WC & SM Bootleggers 8.2025	1,100.00
96481	8/28/2025	13069	RAI Cactus LLC	#40/58 Door Handle/LOF/Radiator Hose	3,401.09
96482	8/28/2025	13146	Mladen Puljic	Invoice PI043590	33.75
96483	8/28/2025	2494	Southwest Gas Corp.	SVC 7/18/25 - 8/15/25 WV	62.40
96484	8/28/2025	2838	Verizon Wireless	Service 07.15.25 - 08.14.25	19,713.66
96485	8/28/2025	2883	Schindler Elevator Corp	FY26: SW - Contrac'l Elevator (Ann'l Billing)	11,195.76
96486	8/28/2025	3383	Home Depot Credit Services	Jul-Aug 2025 Operating & Small Equipment	3,117.97
96487	8/28/2025	4117	Television Monitoring Services, Inc.	Promotional Discussions 2025-2026	100.00
96488	8/28/2025	4401	City of Las Vegas - License	Business License Renewal-N31-00082 FY26	50.00
96489	8/28/2025	8896	Nevada Division of Environmental Protection	SC: Annual Fund Payment (Fuel Tanks) FY26	200.00
96490	8/28/2025	9325	Squeaky Clean CC LLC	FY26: Misc Graffiti Removal	140.00
96491	8/28/2025	9404	Lenovo USA	Lenovo Go Wireless Numeric Keypad	45.56
96492	8/28/2025	9677	Elm USA, Inc.	Eco Pro 2 Repair - GSL	308.60
96493	8/28/2025	9895	National Benefit Services, LLC	August 2025	570.50
96494	9/4/2025	10217	T-Mobile	Svc charge from 07/21/25 - 08/20/25	245.04

Las Vegas Clark Count Library District
Check Register

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
96495	9/4/2025	10229	Marion Siguenza	Facepainting at EV on 8/23/25	285.00
96496	9/4/2025	10230	Adam London	Comedy Performance on 8/23/25	300.00
96497	9/4/2025	10389	The Firm	Public Relations/Marketing thru June 2026	4,578.75
96499	9/4/2025	10675	The New York Times Company	News- IP pass & Web only	41,542.80
96500	9/4/2025	10872	Radioactive Productions	Video Shoot/Photography thru June 2026	1,850.00
96502	9/4/2025	11589	Greenspun Media Group, LLC	LV Weekly Full Page	750.00
96503	9/4/2025	11889	Alan Evans	Comic Book Festival	1,000.00
96504	9/4/2025	11901	Negest Tsegaye	Overpayment on Library Acct	26.00
96505	9/4/2025	11909	Spencer Brinkerhoff III	Comic Book Festival	750.00
96506	9/4/2025	12047	Verizon Wireless	Orbic Speed Mobile Hotspot	5,700.00
96507	9/4/2025	12059	Printed Solid Inc.	3D Printing Supplies	266.81
96508	9/4/2025	12088	Deanna Smit	Sketch Party Program Virtual Guest	150.00
96509	9/4/2025	12356	MARIACHIPERLATAPATIA LLC	Performance on 8/23/25	500.00
96510	9/4/2025	12414	Monkey Mind Management LLC	Yoga at the Library - August 2025	1,550.00
96511	9/4/2025	12437	73 Ventures LLC	CC - Signs	173.73
96513	9/4/2025	12516	Board of Regents	ILL #231368566 damaged	55.00
96514	9/4/2025	12618	T-Mobile	Fleet Locate 360: 07/21/25 - 08/20/25	448.00
96515	9/4/2025	13023	Luisa Hurtado	90 minute workshop	875.00
96516	9/4/2025	13065	Lashaundra Cochran Hall	L'Ve Hall Writing Workshop - EN	150.00
96517	9/4/2025	13069	RAI Cactus LLC	#62: R/R (2) Vehicle Batteries	857.88
96519	9/4/2025	13141	Matthew Wagner	VVCBF - Matt Wagner honorarium	1,500.00
96520	9/4/2025	1458	State Collections & Disbursement Unit	Mandated Court Payment	603.64
96521	9/4/2025	1991	Lowe's Improvement	FY26 LOWE'S Small/Operating Supp.	646.45
96522	9/4/2025	2097	Moapa Valley Telephone Co. Inc.	Svcs 08.26.25-09.25.25	384.66
96523	9/4/2025	2159	AT&T SBC	Service 08.25.25 - 09.24.25	637.36
96525	9/4/2025	2494	Southwest Gas Corp.	SVC 7/23/25 - 8/20/25 CH	2,273.35
96526	9/4/2025	2838	Verizon Wireless	Service 07.21.25 - 08.20.25	2,885.62
96527	9/4/2025	4117	Television Monitoring Services, Inc.	Promotional Discussions 2025-2026	200.00
96528	9/4/2025	5026	Nevada State Treasurer	Mandated Court Payment	2.00
96529	9/4/2025	6817	Reliance Connects	Svcs 09.01.25 - 09.30.25 BK	797.37
96530	9/4/2025	9337	Springs Preserve Foundation	Black History Month Event	2,000.00
96532	9/4/2025	9966	The Sherwin-Williams Co.	WM - Paint&Patch - Wall Bumpers	82.19
96533	9/8/2025	9426	Rapid Color, Inc.	Postage-9x6 Postcard-Library Card	20,181.61
96534	9/11/2025	10565	Erin Baltsar	WC Be Well Fun Fair 9.6.25	800.00
96535	9/11/2025	11589	Greenspun Media Group, LLC	LV Weekly Full Page	3,750.00
96536	9/11/2025	11935	Work Institute, LLC	Monthly Maintenance Fee August 2025	50.00
96537	9/11/2025	11991	Veronica D. Johnson	WC Be Well Fun Fair Balloons 9.6.25	1,400.00
96538	9/11/2025	12059	Printed Solid Inc.	MV Filament	275.91
96539	9/11/2025	12180	i3screen	1 MRO service	45.35
96540	9/11/2025	12191	CHUBB	August 2025	773.88
96541	9/11/2025	12193	Robert J. Leppke Jr.	August freelance	292.50
96542	9/11/2025	12378	Thomas S Klise Company	Library Books & Materials FY 2026	16,471.67
96543	9/11/2025	12414	Monkey Mind Management LLC	WC Be Well Fun Fair Yoga 9.6.25	75.00
96544	9/11/2025	12460	Cindy Guerrero	SM Lectures Aug/Sept2025	400.00
96545	9/11/2025	12533	Community Responders LLC	WC Be Well Fun Fair 9.6.25	500.00
96546	9/11/2025	12607	Selfie Bar LV	WC Be Well Fun Fair 9.6.25	700.00
96547	9/11/2025	12609	Amplify Systems Integrations LLC	Cisco SMARTNet Maintenance	43,661.04
96548	9/11/2025	12628	Avant Assessment, LLC	Education & Training	319.20
96549	9/11/2025	12835	Unbound Events, Inc.	SC 26 - Tochi Onyebuchi Deposit	6,250.00
96550	9/11/2025	12932	Barbara Ann Thomas	ACP - The Arts	600.00
96551	9/11/2025	12943	Harmonizing Energy	BD Sound Bath Series	160.00
96552	9/11/2025	12989	Joan Robinson	SE & LA Yoga Classes - August	400.00
96553	9/11/2025	13070	Production Resource Group LLC	ETC Nomad, Gadget and Fader wing	2,591.00
96554	9/11/2025	13085	Genevieve DeMerchant	Ammoye performances 9.6 & 9.7	6,000.00
96555	9/11/2025	13148	Kenneth Rocafort	VVCBF 2025 guest - Kenneth Rocafort	750.00
96556	9/11/2025	13149	ServIT, Inc.	PRINTER, LINE MATRIX, P8005	5,769.00
96557	9/11/2025	13155	Ramona Turpin Quick	Refund returned library item	21.99
96558	9/11/2025	13156	Utah Tech University	Lost ILL #230907696	25.00
96559	9/11/2025	13159	Willamette University	ILL #230431951 lost	59.00
96560	9/11/2025	1354	City Of Las Vegas-Sewer Fin & Bus Svcs	SVC 10/1/25 - 12/31/25 SM	2,582.33
96561	9/11/2025	1710	Henri Specialties	EV Lock & Key & #42 Stock	49.60
96562	9/11/2025	2494	Southwest Gas Corp.	SVC 7/31/25 - 8/28/25 SV	237.12
96564	9/11/2025	2837	Republic Services # 620	Recycle Svc 9/1/25 - 9/30/25 WM	7,543.04
96565	9/11/2025	6149	City of Beaverton	2 ILL books lost	49.98
96566	9/11/2025	8148	North Las Vegas Library District	Remittance of Fines - NLV 2025	7,267.18
96567	9/11/2025	8192	AT&T	Service 09.01.25 - 09.30.25	44.33
96569	9/11/2025	9159	Mesquite Lumber /Ace Hardware	#52 - C - Knives	23.17
96570	9/11/2025	9426	Rapid Color, Inc.	2nd Run Postage-9x6 Postcard-Library Card	20,181.61
96571	9/11/2025	9696	Truly Superb Painting, LLC	WMSC: Repr dry wall & paint women's RR	725.00
96572	9/11/2025	9958	Enerspect Medical Solutions LLC	AED Pad Replacements	2,641.41
96573	9/11/2025	9966	The Sherwin-Williams Co.	CC - Touch-up Doors & Door Jambs	125.67
				Total 100 - General Fund	**$ 4,155,963.65**

Las Vegas Clark Count Library District
Check Register

Grant Fund - 220
From 08/16/2025 through 09/15/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
96443	8/21/2025	10458	4imprint Inc.	baby box magnets	$ 2,289.25
96453	8/21/2025	12519	Bulk Bookstore	My First Library Books	26,820.00
96512	9/4/2025	12462	JO Pinc	My First Library boxes	5,253.00
96531	9/4/2025	9426	Rapid Color, Inc.	Baby Box book bucks	585.00
				Total 220 - Grant Fund	**$ 34,947.25**

Las Vegas Clark Count Library District
Check Register

Gift Fund - 230
From 08/16/2025 through 09/15/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23481	8/18/2025	12086	Book Depot Inc.	Lil Learner Sept Book Order	$ 1,888.99
23487	8/18/2025	1457	Demco, Inc.	BBTTC Refresh: Desk for Career Pathways	2,920.16
23502	8/18/2025	3043	Pearson Education	IET-Construction	2,348.89
23598	8/29/2025	2015	Machabee Office Environments	BBTTC Refresh: Furniture	18,874.63
23628	9/8/2025	10321	Bagsinbulk.com	Barbershop Books Supplies	1,428.00
				Total 230 - Gift Fund	**$ 27,460.67**

Las Vegas Clark Count Library District
Check Register

Capital Project Fund - 510
From 08/16/2025 through 09/15/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23485	8/18/2025	12540	Sentinel Technologies, Inc.	External Antennas & Mounts for Juniper APs	$ 10,950.00
23517	8/18/2025	7677	Uline, Inc.	HALF DOME SAFETY MIRROR 36'	316.70
23554	8/25/2025	2798	Brodart Co.	COMICS PLUS PUB LIBRARY FULL CONTENT FY26	27,266.38
23555	8/25/2025	2799	CDW Government Inc.	EPSON BRIGHTLINK	2,878.50
23578	8/25/2025	9649	Freeman's Carpet Service, Inc.	WH: LVT Gallery Area	4,198.64
23594	8/29/2025	12540	Sentinel Technologies, Inc.	Helpdesk Software Cloud Subs end 9/2026	393,038.14
23601	8/29/2025	2798	Brodart Co.	Library Books & Materials FY 2026	63,447.05
23609	8/29/2025	5463	Displays2Go	WV: Magazine Racks	366.24
23619	8/29/2025	9454	Apple Inc.	NEW WV - 1 DMPL iMac	1,534.00
23625	9/8/2025	10148	CORE Construction	West Las Vegas Construction	1,583,214.11
23634	9/8/2025	1457	Demco, Inc.	Order PUR032047	1,414.86
96454	8/21/2025	12787	Xtivia, Inc.	Monday.com FS Implementation	50.00
96459	8/21/2025	13084	Turnipseed Engineering, LTD	GS: Scope of Work - Engineer	2,100.00
96498	9/4/2025	10433	Aztech Materials Testing, Inc.	WV:Const Mat/Observ.Svcs-BID 23-04	5,320.00
96501	9/4/2025	11009	KME Architects	New WV Library Contr 2021-026b WLV Library	17,053.74
96524	9/4/2025	2333	Ralph Jones Display	Construction In Progess	2,868.90
96562	9/11/2025	2494	Southwest Gas Corp.	SVC 7/31/25 - 8/28/25 SV	237.12
96568	9/11/2025	8736	Emcor Services Nevada	EN: Chiller Replacement BID 23-04	35,000.00
				Total 510 - Capital Project Fund	**$ 2,151,254.38**
				Total - All funds	**$ 6,369,625.95**

ITEM VI.A.3.b.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: General Services Report

DATE: September 31, 2025

SUBJECT: General Services Report, October 2025

This report provides an overview of the primary accomplishments, initiatives, and District-Wide activities for the General Services Division for the months of September 2025.

POWERFUL PLACES and POWERFUL PARTNERSHIPS

New West Las Vegas Library:

Construction Status: Contract Substantial Completion Date: 10/21/2025, Contract Days: 558 Time Elapsed: 530 Days; % Days Complete: 95% - Adverse Weather Day: 2. Recent milestones include – all flooring installations are completed. All Interior Wallcoverings are complete. Courtyard gates are being installed. Commissioning has commenced and there are 28 days left to substantial completion

Additional Capital Projects

Goodsprings Library Relocation

On September 17th the District appeared before the Clark County Zoning Commission. The District was on the agenda to request approval of a zoning change from residential to public as well as waivers for Public Works request for certain off-site improvements. The off-site improvement included sidewalks and a street light which the Citizens advisory Board had request the District not include in our project.

Our agenda items were unanimously passed.

We are commencing phase 2 at this time, which is requesting a change of use from residential to a library from the Building Department as well as starting the permitting process.

West Charleston Library Refresh –

New carpet concept drawing - West Charleston Library

The Design phase of the West Charleston Library Refresh is under way.

The refresh is required to help the branch meet programing needs. The branch refresh will include all new carpet, a new Computer Lab, a new Creations Lab, new patron seating, expanded staff offices and a new SPS office and dressing room.

Hollywood Library Development Site

The BLM has confirmed our application is complete. We are currently awaiting a lease for the property for review. We are also working with Commissioner Tick Segerblom's office who have planning meetings directly with the BLM.

Safety and Security Update:

General Services supported Programming and Venue Services in providing additional Security Guards for special events in September.

The Safety Manager continues to work with the SNHD to provide Opioid Awareness training to any staff member who is interested in attending. At this time, there are approximately 260 District employees who have taken this training! A supply of Narcan

was placed in each of the District's AED cabinets back in April. Since that time, we have had four medical emergencies where either staff or security have administered Narcan, and each time a life was saved.

On September 25th, 2025, six of our locations participated in Save a Life Day. This event was in partnership with the Southern Nevada Health District. They shared that, "This important event is focused on expanding **low-barrier access to naloxone** for the general public in an effort to prevent opioid overdose deaths and is in partnership with SOAR of West Virginia (learn more about the national initiative here: https://soarwv.org/save-a-life-day-2025/)" Each of the participating branches set up a table with boxes of naloxone, brochures and information for customers to freely take throughout the day.

The Safety Manager continues to conduct CPR/AED and MOAB classes for all PICs and any interested District staff members.

ITEM VI.A.3.c.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Jeffrey Serpico, Human Resources

DATE: September 29, 2025

SUBJECT: Human Resources Activity Report, October 2025

This memorandum reports on the Human Resources Department's activities and project updates for September 2025, as well as analytics (Dashboard) compiled from July 1, 2025, to August 31, 2025.

Powerful People

HR Report Contents:

1. **Fiscal Year HR Goals and Objectives (2025-2026 Playbook Plays - Powerful People)**
2. **Transactional Activity & Key Metrics (HR Administrative)**
    a. **HR Dashboard - Fiscal Year 2024-2025 (FY End)**
3. **Monthly Attachments**

1. Fiscal Year 2025-2026 HR Goals and Objectives (Plays/Milestones):

- **Develop and Maintain Competitive Total Rewards Program:**
    - Explore the feasibility of adding Retirement Health Savings (RHS) Accounts to District Benefits Offerings
        - Meeting with District Broker Overview In Process - Complete
        - Develop proposal for Board Presentation – In Process
    - Implement Employee Emergency Fund – On hold (Foundation)

- **Develop, enhance, and maintain intra-organizational communication methods and frequency to enhance employee engagement (Maintain and Modify 2025)**:
    - Conduct Monthly "Ask HR" Sessions
        - Attendance Policy – Complete
        - Understanding Benefits Statements – Complete
        - Tuition Reimbursement – Complete

        - Conduct and Ethics Policy – Complete
        - UKG Performance Appraisal – Complete
        - Vehicle Use Policy – In Process
    - Revise December Town Hall (Recognition focus) – In Process
    - Maintain Organization Communication Methods (Below)

Channel \ Method	Delivery	Frequency	Primary Audience
Monthly Board of Trustees Meeting	Meeting / Electronic	Monthly	External / Internal
Town Hall	Meeting / Electronic	Biannual	Internal
Executive Director Round Table	Meeting	Quarterly	Internal
Labor Management Meeting	Meeting	Quarterly	Internal / External
Inter Divisional Meetings	Meeting	Biweekly	Internal
Intra Divisional Meetings	Meeting	Biweekly	Internal
Standing Committees	Meeting	Variable	Internal
Administrative Team	Meeting	Weekly	Internal
District Web Site	Meeting	Continuous	External
Voyager Intranet	Electronic	Continuous	Internal
District Email	Electronic	Ad hoc	Internal
Surveys	Electronic	Ad hoc	Internal \ External
Conferences	Electronic	Ad hoc	External

- **Develop and enhance organizational and individual development opportunities:**
    - Implement Library Operations Career Ladder (carryover 23-24)
        - Develop Job Descriptions from Career Map (Matrix) – Complete
        - Revise Career Ladder Matrix – Complete
        - Finalize Job Ladder Graphic with BAM and Post JD – In Process
    - **I**mplement Technical Production Services (TPS) Career Ladder – In Process
    - Complete Staff Engagement Training
        - Staff – TBD (FY 25-26) – Pending FY 2026 Present Board November 2025
    - Implement Internship / Work-study with CCSD – First Year Intern Starts September 30, 2025

- **Ensure quality outcomes by enhancing administrative effectiveness and efficiency:**
    - Complete 3rd party (Gallagher-Koff) Executive/Administrative Survey (Pay and Benefits)
        - Contract – Complete
        - Survey Design – Complete
        - Market Survey – In Process
    - Complete Revisions of Job Descriptions – Audit Complete
    - Implement UKG (HRIS) Performance Module – In Process
    - Implement UKG (HRIS) Advanced Scheduler Module – In Process
        - Kickoff Meeting – Complete
        - Design Meetings – In Process
    - Revise format HR Policies – In Process

2. Transactional Activity and Key Metrics:

- Fiscal Year 2025-2026

3. Monthly Attachments:

ITEM VIII.A.1.

CONSENT AGENDA ITEM

OCTOBER 9, 2025 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VIII.B.2.:

2026 Paid holidays

Fourteen (14) paid holidays are allowed to all full-time staff each calendar year, as previously approved by the Board and outlined in the Collective Bargaining Agreements between the Library District and Teamsters Local Union No. 14. Board approval is requested for closing the Library District for the following fourteen (14) days during calendar year 2026.

Thursday, January 1	*	New Year's Day
Monday, January 19	*	Martin Luther King Jr. Day
Monday, February 16	*	President's Day
Sunday, April 5	*	Easter Sunday
Monday, May 25	*	Memorial Day
Friday, June 19	*	Juneteenth
Friday, July 3	*	Independence Day
Monday, September 7	*	Labor Day
Friday, October 30	*	Nevada Day
Wednesday, November 11	*	Veteran's Day
Thursday, November 26	*	Thanksgiving Day
Friday, November 27	*	Family Day
Thursday, December 24	*	Christmas Eve
Friday, December 25	*	Christmas Day

It is also recommended that the Library District close at 5:00 PM on Thursday, December 31, 2026.

Recommended Action: Motion to approve the proposed days of closing for the calendar year 2026.

Las Vegas-Clark County LIBRARY DISTRICT
TheLibraryDistrict.org

ITEM VIII.A.2.

AGENDA ITEM

OCTOBER 9, 2025 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VIII.A.2.:

Discussion and possible Board action regarding contract award for Audio Equipment and Accessories for the new West Las Vegas Library.

Background:

Funds are allocated in the capital projects fund to purchase audio equipment and Accessories for the new West Las Vegas Library.

An Invitation to Bid was advertised in the Review-Journal, posted on the District's website, emailed to minority Chambers of Commerce, and posted on the Nevada Government eMarketplace (NGEM). The bid opening was held on September 5, 2025. A total of sixteen bids were received. The bid results follow:

RFP SUMMARY

Bidder	Bid Amount
Sound Productions	$90,512.00
Starsound Audio, Inc.	$96,138.51
EIDIM Group Inc.	$100,943.56
VMI, Inc.	$101,809.00
Blue Planet Lighting	$103,062.03
Vintage King Audio, Inc.	$103,354.52
AVI-SPL LLC	$103,715.82
CCS Presentation Systems	$103,890.82
Stuyvesant Partners (Mr. Cheapo.com LLC)	$107,165.22
Filmtools	$108,697.86
Production Resource Group	$109,849.16
E-LOGIC, INC.	$112,194.30
ANA Sourcing, LLC	$119,960.01
Teledata Technologies	$138,723.84
Kijero LLC	$139,027.12
Machabee Office Environments	$145,706.55

The lowest responsive and responsible bidder is Sound Productions. The Disclosure of Ownership/Principals Form for Sound Productions is attached.

Recommended Action:
Motion to authorize staff to award a contract for the purchase of Audio Equipment in accordance with Bid No. 26-03 to Sound Productions, for the amount of $90,512.

ATTACHMENT B - DISCLOSURE OF OWNERSHIP/ PRINCIPALS 1TB NO. 26-02 THEATRICAL LIGHTING

J3us,iness Entltl Ty)8 (Please Check one)																			
Sole Proprietorship	v'	Partnership		L1mlted Llabillty Con1pany	v'	Corporatron		Trust		Non-Profit Organ1zat1on			Other						
Business Desianatio11 Groun (Please CHECK ALL that aoolv)																			
1\.18£:			WBC			POE			CSB			SBE			LBE	V		NBE	
M1nor1ty Business I:.nloronso		Women-Owned Business Enlcrnnso			Physically C@1allcnged Bus1noss Entoron!'lo			Emerg1ng Sn1all Bus1noss•			Small Businoss Enteronse			Large Bus1ne,;s Enteronso			Nevada Bus1ress Entorl'lriS<"	

'ESB must be certrfied by the Govemor's Office of Economic Deve/oprnent

Number of Clark Countl'. Novada Residonts Employed:	0		
Corporate/Business Entity Name:	Sound Productions, LLC		
(Include d.b.a., if applicablo)			
Street Address:	6631 N Belt Line Rd #100		
City, State, and Zip Code:	Irving, TX 75063	**Contact Name:**	Austin Bell
Telephone No:	979-472-4184	Title:	Account Manager
Fax No;	NA	Email:	Austin.Bell@Soundpro.com
Nevada Local Street Address: **(If different from above)**		**Website:**	www.soundpro.com
City, State and Zip Code:		Local Contact Name:	
Local Telephone No:		**Title:**	
Local Fax No:		**Email:**	

All entities, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or f1nanc1al interest 1n the business entity appearing before the Board.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or f,nanc1al interest. The disclosure requirement, as applied to land-use applications, extends to the applicant and the landowner(s)

Entitles Include all business assoc1at1ons organized under or governed by Title 7 of the Nevada Revised Statutes, 1nclud1ng but not l1m1ted to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

FULL NAi\IE	TITLE	¾ O\V1'ff0 (Not rrqulrcd for Puhlirl) Traded Cornorations/Noo-nrof1t orc>:iniza tion@)
Joshua Curlett	CEO	100%

Thissection isnot required for pub/lcly-traded corporations. ***Are*** *you a publicly-traded corporation?* Yes ☐ No ☑

1. Are anyindividual members, partners, o\11ners or principals, involved In the businessentity, Las Vegas-Clark County Library District?

☐ Yes 0 No {If yes, please note LVCCLD employees and appointed/elected officials may not perform any \York on professional service contracts, or other contracts, which are not subject to competitive bid)

2 Do anyindividual members, partners, owners or principals have aspouse, registered domestic partner, child, parent, in-law or brother/sister, half-brother/half-sister, grandchild, grandparent, related to a Las Vegas-Clark County Library District employee or appointed/elected official? No (If yes, please complete the Disclosure of Relationship form and submit with this form. If not, please print N/A on Page 2.)

D I/T

I certifyunder penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that the Board \vill not take action on land:s<@ contract approvals, land sales, leases or exchanges without the completed disclosure form

Sto@ — Print Name

Account Manager — 08/08/2025

Title — Date

ATTACHMENT B - DISCLOSURE OF RELATIONSHIPS ITB NO. 26-02 THEATRICAL LIGHTING

BIDDER member, partner, owner or principal consanguinity or affinity relation to any employee or appointed/elected official of the Las Vegas-Clark County Library District, this form MUST be completed in its entirety.

In regard to this form, Contractor must consider first and second degree as follows: Spouse - Registered Domestic Partner - Children - Parents - Sibling - Half-Sibling - Grandchildren - Grandparents - In-laws (first/second degree)

Not Applicable - Initial Here: _A_B_ and complete Contractor's Signature Block.

CONTRACTOR	LIBRARY DISTRICT		
NAME (MEMBER, PARTNER, OWNER, PRINCIPAL)	NAME OF OWNER'S EMPLOYEE OR /OFFICIAL	RELATIONSHIP TO EMPLOYEE OR OFFICIAL	IF DISTRICT EMPLOYEE, WHICH DEPARTMENT

CONTRACTOR SIGNATURE BLOCK

Legal Name of Bidder (Prime Contractor) As It Should Appear on Contract	Sound Productions, LLC
Name of Bidder's Authorized Representative	Austin Bell
Title of Bidder's Authorized Representative	Account Manager
Signature of Bidder's Authorized Representative	
Today's Date	08/08/2025

Below for LVCCLD Use Only:

If any Disclosure of Relationship is noted above, complete the following:

Is any LVCCLD employee noted above involved in the selection process for this contract? **CIRCLE ONE** Yes No

Is any LVCCLD employee noted above involved in performance of the contract? **CIRCLE ONE** Yes No

Notes/Comments:_____

_____

Name:_____ Date: _____

Title: _____