

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
September 11, 2025**

DATE: Thursday, September 11, 2025

TIME: 5:00 p.m.

PLACE: Windmill Library
7060 W. Windmill Ln
Las Vegas, NV 89113 and

Online via YouTube

The Agenda and Board meeting documents can be found at
<https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to submit a public comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

- A. Risk Management Committee Meeting, June 12, 2025
- B. Regular Board of Trustees Meeting, June 12, 2025
- C. Regular Board of Trustees Meeting July 10, 2025
- D. Special Board of Trustees Meeting July 22, 2025

- V. Chair's Report
 - A. Trustees Report
 - B. Las Vegas-Clark County Library Foundation

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director's Report- Kelvin Watson

- 1. Program and Delivery Services
 - a. Library Operations and Security Reports and Monthly Statistics
- 2. Program Support Services
 - a. Branding and Marketing Report and Monthly Statistics
 - b. Community Engagement Report and Monthly Statistics
 - c. Development and Planning Report
 - d. Information Technology Report
 - e. Collections and Bibliographic Services Report
- 3. Administrative Support Services
 - a. Financial Services Report
 - b. General Services Report
 - c. Human Resources Report

VII. Unfinished Business

VIII. New Business

A. Consent Agenda-

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately.

- 1. UKG Ready HR, Payroll, and Workforce Management Solutions Software Renewal (For possible action)

B. Regular Agenda

- 1. Discussion and possible Board action to approve a joinder with Clark County for the purchase of general office supplies from Staples.
- 2. Discussion and possible Board action regarding contract award for Theatrical Lighting and Accessories for various District theaters.
- 3. Discussion and possible Board action regarding contract award to Dustland Studio LLC, for architectural and engineering services for the new Goodsprings Library conversation.

4. Discussion and possible Board Action regarding contract awards for maintenance services.

IX. Executive Session- If necessary, this will be a closed session estimated to require up to 45 minutes.

X. Announcements

The Finance and Audit meeting will be held on Thursday, November 6, 2025 at 1pm via Zoom.

The October Board meeting will be held on Thursday, October 9, 2025, at 5:00pm. Location: Sahara West Library, 9600 W Sahara Ave., Las Vegas, NV 89117.

The November Board meeting will be held on Thursday, November 13, 2025, at 5:00pm. Location: Clark County Library, 1401 E. Flamingo Rd., Las Vegas, NV 89119.

The December Board meeting will be held on Thursday, December 11, 2025, at 5:00pm. Location: Whitney Library, 5175 E. Tropicana Ave, Las Vegas, NV 89122.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to submit a public comment via email during the meeting must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and this agenda item. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

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XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT DEBORAH LEE AT (702) 507-6162 OR deborah.lee@thelibrarydistrict.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, March 7, 2025, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

- 1. Clark County Library
1401 Flamingo Road
Las Vegas, NV 89119

- 2. East Las Vegas Library
2851 Bonanza Road
Las Vegas, NV 89101

- 3. Sunrise Library
5400 E. Harris Avenue
Las Vegas, NV 89110

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4. West Charleston Library
6301 Charleston Boulevard
Las Vegas, NV 89146

5. West Las Vegas Library
951 Lake Mead Boulevard
Las Vegas, NV 89106

6. Windmill Library
7060 W Windmill Lane
Las Vegas, NV 89113

7. Whitney Library
5175 E Tropicana Ave
Las Vegas, NV 89122

8. Las Vegas-Clark County Library District website
www.lvccld.org

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Live Stream Connection information:
https://www.youtube.com/live/v2_8e-PLX6A or

Visit the Library District's YouTube channel: [Youtube.com/TheLibraryDistrict](https://www.youtube.com/TheLibraryDistrict)

1 LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
2 BOARD OF TRUSTEES' RISK MANAGEMENT COMMITTEE MEETING
3 AT CENTENNIAL HILLS LIBRARY AND VIA ZOOM
4 THURSDAY, JUNE 12, 2025

5 * * * * *

6 [Meeting began at 4:02 p.m.]

7 TRUSTEE WAUGH: It is June 2nd, 2025. I'm going to call
8 this meeting to order of the Las Vegas-Clark County Library District
9 Board of Trustees' Risk Management Committee meeting to order
10 and it is 4:02 p.m.

11 Ms. Nance, would you like to do roll call, please.

12 MS. NANCE: Sure. Chair Waugh. I'm -- Trustee
13 Dutkowski.

14 CHAIR DUTKOWSKI: Here.

15 MS. NANCE: Trustee Waugh.

16 TRUSTEE WAUGH: Here.

17 MS. NANCE: And Trustee Foyt.

18 [No heard response.]

19 MS. NANCE: You can go ahead.

20 CHAIR DUTKOWSKI: All right. Thank you.

21 At this point, I would like to open it up for public
22 comment. Do we have any public comment?

23 [No heard response.]

24 Hearing and seeing none, we will move on to the next
25 item, the Committee action to -- okay, so the -- I'm sorry. So the

1 agenda item -- oh, the next item is to accept the -- we've already
2 approved the Minutes of last meeting; is that correct? That was last
3 year. Yeah. Okay.

4 Okay. New business --

5 TRUSTEE WAUGH: And, Madam Chair, I'll move to
6 accept the agenda.

7 CHAIR DUTKOWSKI: All right. Thank you.

8 Do I have a second?

9 TRUSTEE WAUGH: Second.

10 CHAIR DUTKOWSKI: Call for the vote to approve the
11 agenda. All in favor say aye.

12 [ALL BOARD MEMBERS WERE IN AGREEMENT]

13 CHAIR DUTKOWSKI: Any opposed?

14 [No heard response.]

15 No opposition. Okay. The next item is new business.

16 And the item is discussion and possible Committee action
17 regarding a report from the District's Broker regarding
18 recommendation for contract award for property and casualty
19 insurance and public officials and employment practices liability
20 insurance for the policy year commencing on July 15, 2025.

21 Go ahead.

22 MR. VINO: Thank you. John Vino, General Services
23 Director, for the record. I'm here with Brandon Lewis, our USI
24 Broker of Record. I'll just read the background in and then we have
25 a question-and-answer period, and we'll talk a little bit about our

1 insurance policies for this fiscal year.

2 The District's property and casualty insurance and public
3 officials and employment practices liability insurance policies
4 renew on July 15th. USI Insurance Services, Broker of Record for
5 the District, conducted a thorough review of the District's current
6 policies and coverages and prepared a proposed insurance package
7 and recommendation for contract award.

8 The Board of Trustees' Risk Management Committee is
9 scheduled to meet with the Broker of Record prior to the Board
10 meeting for presentation of the Broker's proposal and to discuss
11 staff's review and recommendation for contract award. The Risk
12 Management Committee will bring forward a recommendation for
13 contract award to the Board of Trustees at the June 13th meeting.

14 So Brandon will talk a little bit more about the market.
15 This fiscal year -- at the Board's direction, every three years we
16 bring our whole package out to full market review. We actually
17 didn't get quite a -- quite a few -- we didn't -- we have some issues
18 out in the market, we were declined for the most part or they
19 couldn't meet our need for a 20 million -- we carry a 20 million
20 dollar umbrella policy and we're seeing out in the market a lot of
21 the insurance companies are limiting their exposure instead of
22 gaining it, and best we were able on some of the other markets was
23 a five-million-dollar policy.

24 So Travelers offered our -- us a 20-million-dollar policy,
25 which was our current policy. We wound up -- they wound up

1 coming in at \$516,547, which is about a 7.8 increase, which is
2 probably under the market for our -- for public institution.

3 So I'll bring up Brandon at this time to just talk about the
4 marketplace in general and our policies and answer any questions
5 the Board may have.

6 MR. LEWIS: Thank you, John.

7 Good afternoon. For the record, Brandon Lewis with USI
8 Insurance Services. Director Watson, Chair Waugh, and members
9 of the Committee and Board, thank you for the opportunity to be
10 here.

11 The insurance marketplace has been challenging the last
12 several years. We've seen significant increases in property rates
13 and then in the public entity world where our team specializes, we
14 have seen increases in liability rates year over year, mainly for
15 entities like cities, counties with law enforcement since that's been
16 a challenge in a lot of areas, but it's also been applied more
17 broadly.

18 As Mr. Vino mentioned, every three years, we do go out to
19 a full market to request quotes from other carriers. There are a
20 limited number of carriers for government entities in Nevada that
21 are fully insured, like the Library District is. There's a handful of
22 carriers that will consider it, but it really depends on whether it's a
23 library, a fire district, you know, water authority. We work with
24 several of those and it's kind of a niche market in that sense.

25 But we did go out to a number of markets to discuss

1 whether they can provide terms. Several of them include Liberty
 2 Mutual, Philadelphia Insurance, companies in Zurich and a couple
 3 others. And as Mr. Vino mentioned, one of the real drawbacks
 4 was -- we'll come to them because your pricing of course is on last
 5 year's Board agenda. So we'll come to them and say here's the
 6 current coverage, here's the expiring pricing; can you compete?
 7 And unfortunately a lot of these markets were able to look at that
 8 and say we can't give you a 20-million-dollar umbrella, maybe we
 9 can give you five. Or they would say, there's no way we're going to
 10 even compete on last year's pricing.

11 So the recommendation of course for your main carrier is
 12 to renew with Travelers but wanted to give you a little more info on
 13 why it's in that sense a little bit limited. So that's a general on the
 14 marketplace.

15 The overall renewal pricing is up about 8 percent and
 16 that's consistent with what I'm seeing for other Nevada government
 17 and any clients, whether it's a fire district, water districts and
 18 others, we're seeing liability rates trend up, I would say 8 to 15
 19 percent and so we pushed Travelers as your current and long term
 20 carrier to stay at the lower end of the range. You know, if there's
 21 going to be a rate increase, we want to make sure it's at the lowest
 22 possible.

23 Property rates for now have tempered for a lot of entities
 24 that buy property insurance separately, like Clark County and
 25 others. They -- some of them are seeing some rate decreases this

1 year, but we're already starting to see that get pushed back on that
2 with losses from the LA fires that are now hitting reinsurers and
3 kind of going through the system.

4 Any questions so far?

5 TRUSTEE WAUGH: I guess my only question would be
6 because I don't have last years in front of me, so this 516, this
7 represents about an 8 percent increase over what we were paying
8 last year -- last time.

9 MR. LEWIS: That's correct. Last year's --

10 MR. VINO: Last year's was almost a 14 percent increase.
11 We had an increase in our overall exposure last year with inflation
12 and everything else. Travelers looked at our replacement value of
13 our buildings, which hadn't really been updated. We were carrying,
14 I think, 250,000 -- \$250 a square foot replacement, which was
15 probably below market.

16 So we had a very -- I think it was almost a \$60,000
17 increase last year because we had agreed to bring it up to
18 somewhat market, I believe it was around \$430 per square foot
19 replacement value for our building. So our overall value went up
20 to -- I think our overall value is just under 345 million dollars is our
21 total exposure for the District. So that's been climbing as well at
22 about 3 percent a year. So that was a little bit why our insurance --
23 last year and the bigger increases that we're seeing.

24 MR. LEWIS: Thank you.

25 MR. VINO: I'll stay up. So we also have 14 policies just to

1 talk a little bit more of -- it's not just the Travelers. It's -- and we're
2 happy to go real quick through the individual policies so you have
3 an idea of what they are and what the coverage is if anybody's
4 interested in having us go into that much detail.

5 TRUSTEE WAUGH: I'm good if you are, Madam Chair.

6 CHAIR DUTKOWSKI: I'm good too.

7 MR. VINO: Okay. I don't want to --

8 CHAIR DUTKOWSKI: Thank you.

9 MR. VINO: Without any other questions, we're happy to
10 read the final motion and bring it to the full Board if Risk
11 Management's satisfied.

12 TRUSTEE WAUGH: So, Madam Chair, I'll move to
13 recommend to the Board Trustees that a contract for property and
14 casualty insurance and public officials and employment practices
15 liability insurance be awarded through USI Insurance Services to
16 Travelers, Cowbell, Chubb/Federal, Lloyds of London, Great
17 American, Indian Harbor, and Atlantic Specialty at an annual
18 premium, not to exceed \$516,701, for the policy year commencing
19 on July 15, 2025, subject to final review by Counsel.

20 CHAIR DUTKOWSKI: Do I have a second?

21 TRUSTEE WAUGH: Second.

22 CHAIR DUTKOWSKI: All in favor, say aye.

23 [ALL BOARD MEMBERS WERE IN AGREEMENT]

24 CHAIR DUTKOWSKI: Any opposed?

25 [No heard response.]

1 Hearing and seeing no opposition, this item passes.

2 Do I have a motion for adjournment?

3 COUNSEL WELT: Need public comment.

4 CHAIR DUTKOWSKI: Oh, I'm sorry. Do we have any
5 public comment?

6 MS. NANCE: Not at this time, but I do want to -- for the
7 record, we have Trustee Rogers and Trustee Whiteley also joining
8 the meeting.

9 CHAIR DUTKOWSKI: Thank you, Ms. Nance.

10 TRUSTEE WAUGH: Madam Chair, move to adjourn.

11 CHAIR DUTKOWSKI: Motion to adjourn.

12 Do we have a second?

13 TREASURER TURNER WHITELEY: Second.

14 CHAIR DUTKOWSKI: Thank you. All in favor say aye.

15 [ALL BOARD MEMBERS WERE IN AGREEMENT]

16 CHAIR DUTKOWSKI: Any opposed?

17 [No heard response.]

18 All right. We are adjourned at 4:13 p.m. Thank you.

19 [Meeting concluded at 4:13 p.m.]

20 * * * Total Meeting Run Time – 11 minutes* * *

21 ATTEST: I do hereby certify that I have truly and correctly
22 transcribed the audio/video proceedings in the above-entitled
23 meeting to the best of my ability.

23

24

25



Brittany Mangelson
Mangelson Transcribing

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING AT
CENTENNIAL HILLS LIBRARY AND VIA ZOOM
THURSDAY, JUNE 12, 2025

* * * * *

[Meeting began at 5:00 p.m.]

CHAIR WAUGH: I am calling this meeting of the Las Vegas-Clark County Library District Board of Trustees to order at 5:00 p.m.

Ms. Nance, will you please call roll?

MS. NANCE: Chair Waugh.

CHAIR WAUGH: Here.

MS. NANCE: Trustee Rogers.

VICE CHAIR ROGERS: Present.

MS. NANCE: Trustee Whiteley.

TREASURER TURNER WHITELEY: Present.

MS. NANCE: Trustee Sanchez.

TRUSTEE SANCHEZ: Here.

MS. NANCE: Trustee Dutkowski.

TRUSTEE DUTKOWSKI: Present.

MS. NANCE: Trustee White.

[No heard response.]

MS. NANCE: Trustee Williams.

TRUSTEE WILLIAMS: Present.

MS. NANCE: Trustee Jones.

1 TRUSTEE JONES: Present.

2 MS. NANCE: Trustee Foyt.

3 TRUSTEE FOYT: Present.

4 MS. NANCE: Trustee Fiedler.

5 [No heard response.]

6 MS. NANCE: And we do have a quorum, Chair.

7 CHAIR WAUGH: And please mark Trustee White and
8 Trustee Fiedler, absent; excused. And if they arrive, then mark
9 them present.

10 Everyone please join us for the Pledge of Allegiance.

11 [PLEDGE OF ALLEGIANCE]

12 CHAIR WAUGH: Agenda Item No. III -- or Agenda No. II,
13 Public Comment. Do we have anyone signed up for public
14 comment?

15 MS. NANCE: No, we do not.

16 CHAIR WAUGH: Then I will close public comment, and
17 move on to Agenda Item No. III, Board action to accept proposed
18 agenda. Do I have a motion to accept the agenda?

19 TRUSTEE FOYT: So moved.

20 VICE CHAIR ROGERS: Second.

21 CHAIR WAUGH: I have a motion from Trustee Foyt;
22 second from Trustee Rogers. Is there any discussion?

23 [No heard response.]

24 All those in favor, say aye.

25 [ALL BOARD MEMBERS WERE IN AGREEMENT]

1 CHAIR WAUGH: Opposed, no.

2 [No heard response.]

3 Motion carries.

4 Agenda Item No. IV, Approval of Proposed Minutes.

5 These are the Minutes for the May 22nd meeting. Do I have a
6 motion to accept or any notes or corrections?

7 TRUSTEE JONES: So moved.

8 TRUSTEE SANCHEZ: This is Trustee Sanchez. I move to
9 approve the Minutes.

10 CHAIR WAUGH: So we have a first from Trustee Jones
11 and then a second from Trustee Sanchez.

12 Is there any discussion?

13 [No heard response.]

14 All those -- seeing none, all in favor, please say aye.

15 [ALL BOARD MEMBERS WERE IN AGREEMENT]

16 CHAIR WAUGH: Opposed, no.

17 [No heard response.]

18 Motion carries.

19 Agenda Item No. V, Chair's Report. I have a couple things
20 today. So the -- first off, we'll do that in one second. So first off,
21 Trustees, yesterday evening I forwarded you an e-mail from our
22 theater tech programming team regarding our meeting locations.

23 Where's -- Matt, do you want to speak to it or we can just
24 talk about it. Whatever you want to do. So we'll have Matt kind of
25 jog your memories, tee it up, and then we'll -- Trustees will discuss

1 it amongst ourselves. Go ahead, Mr. McNally.

2 MR. McNALLY: Board of Trustees, Director Watson and
3 Counsel Welt, good evening. For the record, Matt McNally,
4 Community Engagement Director.

5 I believe we were asked by the Executive Director to take a
6 look at the commitment that it takes for us to prepare for all of the
7 Boards of Trustees' Board Meetings. I'll say whatever you choose
8 to do, we are happy to support. Whatever initiative that you'd like,
9 wherever you want to meet, we'll make it happen; however, I did
10 want to let you know that it is a very involved process when we do
11 set up for Board meetings.

12 In fact, it takes about two technicians about three days to
13 set up, run the meeting and tear down that meeting. So if meetings
14 were to move to one location like Windmill Library, that would
15 really lessen a huge burden on our technician staff, allowing them
16 to be used for other public programs and other Library District
17 programs.

18 So just to give you an idea of what they do. On a
19 Wednesday, they actually arrive at the service center, they load up
20 all of the, you know, items that are needed for the meeting. They
21 then travel to the location; they unload the vehicle. It's about four
22 hours of setup that they do that day. They come in the next day on
23 Thursday. They have to make sure -- they test all of the equipment
24 and then we conduct the meeting, and our technicians then begin
25 breaking down all of the equipment after the meeting.

1 And then Friday, they finish the tear down, they load up
2 the vehicle and we bring everything back to the service center. So,
3 you know, if you choose to end up having your meetings in one
4 location or a couple locations, it actually reduce -- will help reduce
5 the tech commitment that is needed to run these. It will actually
6 move it down to about one and a half days of a tech commitment.

7 It's really nice at Windmill Library. We don't have to load
8 and unload vehicles multiple times over and over, so that reduces a
9 lot of work for -- and time of our staff. There's less time -- that less
10 time frees up our techs, like I said, for other uses. And then it really
11 does help us -- it's a lot easier for us to train technicians because
12 the events are happening in less locations.

13 You'll notice, like tonight, every time you move into a
14 different venue, new technicians have to make sure that the --
15 everything is working, every -- you know, and that everything is
16 good. So by reducing the locations, it helps us manage processes a
17 little bit easier.

18 So you'll notice that we also do some setup around
19 sound. So a place like Windmill Library in the auditorium, it has a
20 built-in sound system, Centennial Hills Meeting Room does not. So
21 those are items that we have to travel with and set up and test and
22 make sure that there's all the digital connectivity for streaming on
23 YouTube and then for our phone calling system, so a lot goes into
24 it.

25 We're happy to do the work, we appreciate the job

1 security, so -- but if you would like -- or if you have any other
2 questions or if you'd like to hear from any of the technicians or
3 anyone else, I could certainly arrange for that.

4 CHAIR WAUGH: Thank you, Mr. McNally. And I -- so I'll
5 just start for myself. First off, I appreciate the work you guys do out
6 there in the back. I know it can't be easy, and I certainly appreciate
7 when we packed everything and went up to Mesquite on a nice little
8 field trip to make it a little easier for Trustee Dutkowski to make it to
9 a meeting. But -- so we -- and I think I speak for the whole Board
10 when we say that we appreciate your support, your hard work and
11 your dedication to making these meetings happen.

12 I think for myself, I like visiting the libraries and I like
13 rotating. I think part of our role as a representative body of the
14 public means a certain degree of accessibility. And let's be honest,
15 Windmill is very far away and they're tearing up the 215 for next
16 three years, so it's inconvenient as well.

17 When I had this conversation with Director Watson, one
18 thing that he and I kind of brainstormed was the possibility of
19 maybe reducing locations to like four locations. So Windmill,
20 something on the East side like Clark County, East Las Vegas and
21 then West Las Vegas when it opens, something like that.
22 Obviously, that was just my initial instinct, but I just thought I would
23 open and share with you all kind of where my mind was. And I'll
24 open it up to Trustees for any questions, comments, opinions.

25 And this isn't an action item, it's just kind of a see where

1 everyone is at. So as we work on building the calendar for the next
2 year, then staff will have kind of an idea of kind of where we're
3 headed. So I will open up to everybody else.

4 TREASURER TURNER WHITELEY: I have a question.

5 Matt, regardless where we meet, does all of the
6 equipment always have to come from Windmill or are there other
7 places where the setup is easier? I'm just --

8 MR. McNALLY: It is easier -- it is a little bit easier if we're
9 operating out of a Performing Arts Center or a place that has built in
10 sound equipment --

11 TREASURER TURNER WHITELEY: Okay.

12 MR. McNALLY: -- however, most of the equipment is all
13 pool equipment that is located at Windmill Library.

14 TREASURER TURNER WHITELEY: Okay.

15 MR. McNALLY: And so there might -- occasionally, we
16 might use some tables or things like that that are like located in the
17 rooms, but all of the equipment that is used, our cameras, all of the
18 Boards, everything like that, that's all pool equipment that gets --
19 that transfers and goes wherever the Board meeting goes.

20 TRUSTEE WILLIAMS: I have a question -- quick question.

21 MR. McNALLY: Sure.

22 TRUSTEE WILLIAMS: And one of the questions maybe
23 you won't be able to answer right now, but what was the history
24 behind the purpose of actually going to the locations, because there
25 probably was a reason why at some particular point in time they

1 moved the meetings to go to different locations? And so I would
2 like to know, if you know that?

3 MR. McNALLY: Yeah, I -- unfortunately, my history goes
4 back about 12 years. I don't know what that history is. I'd have to
5 rely on others that have been here a little longer.

6 TRUSTEE WILLIAMS: Okay.

7 MR. McNALLY: I could research that, and I could bring
8 that back and let the Executive Director know if you'd like.

9 TRUSTEE WILLIAMS: I mean I would assume based on
10 our -- what our Chair spoke of, the accessibility, going out to other
11 locations, visiting different sites, those are still important. I mean
12 for me, I can somewhat support a potential every other month or
13 something of that nature. Or, like you said, stay to the four sites.

14 I just don't see us just going to one location and not going
15 out and visiting each of these libraries because I think it's important
16 to go out and visit staff, as has been evident. My first meeting,
17 there was a lot of staff that actually attended one of the meetings
18 and had -- wanted to speak on particular items. So you never know
19 when they need an opportunity to speak to the Board.

20 MR. McNALLY: Sure. Yeah, like I said, I don't know the
21 history of which branches were chosen. I can tell you some history
22 of which branches weren't chosen. This is about the smallest size
23 room that we can really operate in, so there are certain libraries that
24 don't have a meeting room or don't have the facilities that are
25 capable for us to host the meeting that would be large enough for

1 public to come and attend or that would have the right equipment
2 setups. And so there are some libraries like that that are omitted
3 from your regular rotation.

4 TRUSTEE WILLIAMS: Okay. My only other comment
5 would be just that if the general public wanted to attend, going to
6 Windmill could be far for some folks. When we do have it in --
7 closer to neighborhoods or communities, if people did want to
8 attend or speak on a particular item, it's more accessible for them to
9 get there to do that.

10 TRUSTEE DUTKOWSKI: I just have a comment. Being
11 from Mesquite, we recently, over the past year had a meeting there
12 and I believe your staff had to stay overnight because of equipment
13 stuff.

14 MR. McNALLY: We did. It was two nights of -- I believe it
15 was two nights of overnight stay.

16 TRUSTEE DUTKOWSKI: Yes. So I can understand what
17 that's like and -- but I do appreciate their coming. It was wonderful
18 to have them there. I know it's a lot of work. My husband's into
19 audiovisual kinds of things and so I really appreciate the effort. I do
20 like visiting the other libraries because it gives you a better -- gives
21 you exposure as a Trustee to what's going on and it's, you know -- I
22 just think it's wonderful to do so. So I appreciate -- either way it
23 goes, I'm happy. I really am. Thank you.

24 MR. McNALLY: Thank you. Whatever you choose to do,
25 we're -- like I said, we're happy to support and we will go anywhere,

1 do anything that we can to make your meetings accessible and
2 efficient.

3 CHAIR WAUGH: Trustee Foyt --

4 TRUSTEE SANCHEZ: Hi.

5 CHAIR WAUGH: -- yes, do you have any thoughts?

6 Trustee Sanchez.

7 TRUSTEE SANCHEZ: Oh, I wasn't sure. You asked for
8 Trustee Foyt.

9 CHAIR WAUGH: Trustee Foyt --

10 TRUSTEE SANCHEZ: Yes, I --

11 CHAIR WAUGH: Oh. Okay, go ahead.

12 TRUSTEE SANCHEZ: Oh, thank you.

13 Yes, I just wanted to say that number one, I very much
14 appreciate everything that it takes to create the library meetings
15 that we have and I do appreciate also that we are able to go to
16 different libraries. I think as a Board of Trustee, if you don't go to --
17 if you only have one library that's close to your home, it gives you
18 the opportunity to go out into the library community. And usually
19 what I find is when I go to library meetings, I always meet
20 employees, I get to walk the area. Sometimes employees are
21 waiting for us, and they show us certain things that they're that
22 they are working on, which I think is fantastic.

23 I also recognize what Matt's saying, when it comes from
24 two perspectives; one is the cost to move equipment and then the
25 human capital that it costs to move equipment. I mean three days

1 is quite a lot of time away, especially when we have, you know,
2 theaters and auditoriums and we are in need of, you know, techs,
3 because, you know, we're not the typical library in the sense that
4 we don't only provide books. We have so many wonderful,
5 wonderful events to provide to our community.

6 In saying that, I believe there was a Trustee that had
7 mentioned perhaps the possibility of every other time staying at
8 Windmill; that would mean, you know, if we have ten or eleven
9 meetings, that would mean five or six could be at Windmill and
10 then the other times we could go to a different location.

11 I just -- while I want to help the employees, I want to see if
12 perhaps it would be prudent and if we could save some time -- half
13 the time, so you know, five or six of those meetings are at Windmill
14 and then the other half we go out in the community because I do
15 think it's so important and I wouldn't want to completely just go to
16 one library, which I would assume it would have to be the Windmill,
17 the whole time.

18 I just think that would not align with kind of what our
19 mission is, is how we go out there into the community; that we are
20 trying to be a part of the community. So those are -- thank you.

21 CHAIR WAUGH: Thank you, Trustee Sanchez. So based
22 on what I've heard, unless there's any --

23 TREASURER TURNER WHITELEY: I have more questions.

24 CHAIR WAUGH: Okay. Go ahead.

25 TREASURER TURNER WHITELEY: I'm so sorry. How

1 many meetings do we have at Windmill right now? Two?

2 MR. McNALLY: It's typ -- I believe -- I'd have to look --

3 UNIDENTIFIED SPEAKER: It's either one or two.

4 TREASURER TURNER WHITELEY: One or two?

5 MR. McNALLY: It's usually -- yeah --

6 TREASURER TURNER WHITELEY: Okay.

7 MR. McNALLY: -- one to two a year. In the past, typically
8 our budget meeting in May has been at Windmill. We -- I believe
9 that we try to set things up on a rotating basis though and so just
10 depending on how the year falls, there could be one or two.

11 TREASURER TURNER WHITELEY: Okay, cool. And then
12 in my mind there isn't a lot of correlation between public comment
13 and locations; it's more about what's on the agenda. Is there a way
14 we can take a look at what that looks like? I'm just trying to think
15 about in the frame of good stewardship of our resources, how that
16 looks while we balance connectivity from people because we're on
17 Zoom and people can provide public comment on Zoom.

18 I'm a little less worried than some -- maybe some of my
19 fellow Trustees about being out there, but I do like going to
20 branches as some of the staff probably really doesn't like. But I'm
21 curious if there's any correlation we can look at. So I'm curious
22 about the history. As Trustee Williams said, I think it's important to
23 understand why we went to this model in the first place and then if
24 there's a correlation around public comment and location because I
25 would --

1 MR. McNALLY: Yeah.

2 TREASURER TURNER WHITELEY: -- certainly wouldn't
3 want to go --

4 MR. McNALLY: The agenda certainly wouldn't change
5 anything that we need to do on the technical end. We have to
6 prepare for every Board meeting the same regardless but --

7 TREASURER TURNER WHITELEY: No, I mean when we
8 get public comment, if we get a lot more citizen interest when we
9 go to --

10 MR. McNALLY: No.

11 TREASURER TURNER WHITELEY: -- other locations, you
12 know. I think any location feels far if it's not your far; right? I'm
13 downtown so everything is far for me, but -- or close, depending on
14 the way you want to look at it. But if you live here, then Windmill's
15 far away, if you live near Windmill, this is far away. It's always far
16 away for Trustee Dutkowski. So I'm just trying to understand --

17 CHAIR WAUGH: But for --

18 TREASURER TURNER WHITELEY: -- like --

19 CHAIR WAUGH: -- Trustee Dutkowski, East Las Vegas is
20 closer than Windmill.

21 TREASURER TURNER WHITELEY: I'm just trying to
22 understand if we really have seen an uptick in community
23 engagement at any of the locations because that would be an
24 important data point to me.

25 CHAIR WAUGH: Thank you, Trustee Turner Whiteley.

1 So I think for next time, unless someone has strong opinions in a
2 different direction is -- so if you could or Kelvin or Mr. McNally, one
3 of you -- so come back with us in -- with what a kind of alternating
4 schedule would be. So Windmill, somewhere else, Windmill,
5 somewhere else, and then answering the -- Trustee Williams's
6 question if there is stated documentation somewhere about the
7 why we rotate. I mean we could probably guess, but, you know, if
8 it's written down somewhere as to why then that would be helpful.

9 And then we can take a look at what that would look like,
10 your resource-wise, timewise, things like that and then we can
11 discuss it further and see where we end up.

12 TREASURER TURNER WHITELEY: It might be good to
13 look at a quarterly move too, like a four meetings out, eight
14 meetings in, instead of just every other, just to have options.

15 CHAIR WAUGH: I mean, or we could --

16 TREASURER TURNER WHITELEY: Think about resources.

17 CHAIR WAUGH: -- just go to quarterly meetings, have
18 four meetings a year and be done, but anyway.

19 TREASURER TURNER WHITELEY: That is not what I'm
20 proposing, Chair.

21 CHAIR WAUGH: Okay. So is that enough for you guys
22 to --

23 MR. McNALLY: Sure. Would you like this as an agenda
24 item at the next meeting or would you like it in a report?

25 CHAIR WAUGH: A report.

1 MR. McNALLY: Okay.

2 CHAIR WAUGH: Perfect. Anything else on meeting
3 locations?

4 [No heard response.]

5 Thank you very much, Mr. McNally.

6 MR. McNALLY: Thank you.

7 CHAIR WAUGH: And I just want to, again, thank the staff
8 for feeling comfortable enough to bring your concerns to us and we
9 appreciate it.

10 Second, this is my last meeting as Chair. I'm still going to
11 be a Trustee, a back bencher, but this is my last meeting as Chair. I
12 just want to thank the Trustees for giving me the opportunity to be
13 Chair these last two years. It's been a ride, but I appreciate the
14 opportunity. Serving on this Board has been the honor of lifetime
15 and being able to serve as Chair of this Board has been the honor of
16 a lifetime.

17 So I thank the Trustees for placing your faith in me twice
18 and for not kicking me out when you probably could have several
19 times. So I appreciate it. So I just wanted to thank the Board for
20 that and thank the staff and Kelvin. I'm not going to miss Kelvin
21 calling me 20 times a week, but I appreciate the staff and Kelvin for
22 their support as well.

23 Are there anything that Trustees want to discuss other --
24 besides those two things?

25 Vice Chair Rogers.

1 VICE CHAIR ROGERS: Under the Chair's Report?

2 CHAIR WAUGH: Yeah.

3 VICE CHAIR ROGERS: And I just want to echo, you know,
4 I appreciate your leadership, Nate, over the past two years. I know
5 it's been a lot of work, but you've always been accessible, always
6 receptive to input and you know, being measured in terms of how
7 we handle issues, whether there's divisiveness or there's
8 differences in opinion, you know, it's not always easy to balance
9 and perfectly thread the needle all the time.

10 So I just appreciate you being willing to serve in this role
11 and I've appreciated working with you and wish you nothing but
12 the best as you sort of transition from the spotlight to still being a
13 member of the team and, you know, you still need to be plugged
14 into the game here and there to take the last shot.

15 CHAIR WAUGH: Thank you. I appreciate that, Trustee
16 Rogers.

17 Seeing no -- oh, Trustee Dutkowski, do you have -- no?

18 TRUSTEE DUTKOWSKI: [Inaudible; mic off.] I appreciate
19 all that you've done with these meetings because you whip through
20 them and get them done so efficiently. I'm somewhat of a
21 smaller -- slower talker, but I appreciate you doing all the work that
22 you've done. Thank you.

23 CHAIR WAUGH: Some people don't like my speed.

24 TREASURER TURNER WHITELEY: You just checked your
25 watch.

1 CHAIR WAUGH: Oh, Elizabeth is --

2 TREASURER TURNER WHITELEY: Just a little bit, okay.

3 CHAIR WAUGH: Elizabeth is -- Trustee Foyt is texting me.

4 TREASURER TURNER WHITELEY: Thank you very much.

5 CHAIR WAUGH: She is -- Trustee Foyt's trying to unmute.

6 I don't know if you guys can unmute her. She's having -- oh. Do
7 you know how to unmute on the phone?

8 UNIDENTIFIED SPEAKER: [Indiscernible].

9 CHAIR WAUGH: It's Star-9, right? Or Star-6, to unmute.

10 Trustee Foyt, try Star-6 on your phone.

11 Okay. While she tries to figure that out, anything else
12 from Trustees?

13 [No heard response.]

14 So we'll move on to V.B., Las Vegas-Clark County Library
15 District Foundation. Mr. James is here. If you want to come on up
16 and share your words of wisdom for us.

17 TREASURER JAMES: I have few words of wisdom. We
18 had -- our last meeting was very positive. We're moving in the right
19 direction. Trustee Rogers was there, Director Watson was there,
20 attorneys were there. So we're working out the odds and ends
21 right now and we're looking pretty good. So we have no idea and
22 until we meet again -- until the final contract and agreement is put
23 together, that's where we stand.

24 CHAIR WAUGH: Thank you. Are there any --

25 TREASURER JAMES: Questions?

1 CHAIR WAUGH: -- well, any questions -- well, I'll -- first,
2 I'll go -- give it over to Vice Chair Rogers to chime in and then we
3 can go from there.

4 VICE CHAIR ROGERS: Yeah. And I concur with what Fred
5 shared. It was a very positive meeting. We made a lot of progress.
6 I think we have a lot of agreement, in particular on the roles and
7 responsibilities of both agencies and the duration of the contract,
8 when we renew and for how long.

9 The only thing we just have to work through now is just
10 the financial side of it, which I think we will be able to reach
11 agreement. So we were close in concept, and we just have to
12 finalize those numbers and then reconvene and hopefully we will
13 be able to bring a full agreement back to the Board -- or final draft
14 of the agreement back to the Board for review and approval.

15 CHAIR WAUGH: And Trustees, you did receive the red
16 line, whenever I sent that that was -- it was shared with the
17 Foundation based on their conversation last week, or whenever that
18 meeting was. So you have kind of that red line.

19 Executive Director Watson, do you have anything to add?

20 DIRECTOR WATSON: No additional comments. I think, as
21 already stated, the meeting went -- it was very productive. We
22 made a lot of progress. It was about two weeks ago, so the fine --
23 once we work out the finances which is what we need to kind of
24 hammer -- you know, hammer into. But I think we're there -- we're
25 there. We just got to come to an agreement and share with both

1 the Foundation Board and our Board the final document.

2 And then, you know -- but the team that is around the
3 table include -- as mentioned by Treasurer James included our
4 attorneys, the Board, you know, Fred's there, Felipe was there, Mr.
5 Rogers. So we had, you know, mutual agreement and the -- and I
6 think the right people at the table to kind of hammer this out to
7 bring it back for, you know, final approval when we get there. So
8 hopefully in the next few weeks we can get this done.

9 CHAIR WAUGH: Trustees, any questions?

10 [No heard response.]

11 TREASURER JAMES: Okay. Thank you.

12 CHAIR WAUGH: Thank you, Mr. James, for joining us this
13 evening.

14 TREASURER JAMES: Oh.

15 CHAIR WAUGH: Oh, one more time.

16 TREASURER JAMES: I forgot to --

17 CHAIR WAUGH: Yep.

18 TREASURER JAMES: My understanding is that you just
19 completed your program for your -- being a doctor?

20 CHAIR WAUGH: Yes

21 TREASURER JAMES: I am to say to you from our Chair,
22 congratulations.

23 CHAIR WAUGH: Thank you. Please --

24 TREASURER JAMES: We know how much hard work that
25 is --

1 CHAIR WAUGH: Thank you.

2 TREASURER JAMES: -- so congratulations.

3 CHAIR WAUGH: Thank you. Please express my thank you
4 to President Ortiz.

5 So we'll move on to Agenda Item No. VII.A., the consent
6 agenda. Trustees, this is just an update to our vehicle use policy. If
7 there's -- if the Board would like a presentation, we can have a
8 presentation. Otherwise we can just accept a motion to accept the
9 consent agenda.

10 VICE CHAIR ROGERS: So moved.

11 CHAIR WAUGH: We have a motion --

12 TRUSTEE WILLIAMS: Second.

13 TRUSTEE JONES: Second.

14 CHAIR WAUGH: We have a motion from Vice Chair
15 Rogers, second from Trustee Jones.

16 All those in favor say aye.

17 [ALL BOARD MEMBERS WERE IN AGREEMENT]

18 CHAIR WAUGH: Opposed, no.

19 [No heard response.]

20 Motion carries.

21 Agenda Item No. VII.B.1., Discussion and possible Board
22 action regarding a report from the District's Risk Management
23 Committee regarding recommendation for contract award for
24 property and casualty insurance and public officials and
25 employment practices liability insurance for the policy year

1 commencing on July 15th, 2025.

2 Mr. Vino.

3 MR. VINO: Good evening. John Vino, General Services
4 Director.

5 Earlier today we met with the Risk Management
6 Committee. We went through our current package. Our current
7 package renews, effective July 15th, 2025. USI, who is the Broker of
8 Record, has put together a very comprehensive package, mostly on
9 renewals of our past policy -- or insurers. They were able to come
10 in at just about a 7.5 percent increase, which is a little bit under
11 market. We were looking potentially at ten last year. We -- our
12 increase was 14.5 percent. So it was a very competitive bidding
13 process.

14 We did this year -- as our third year, we went out to bid
15 and did a full market survey of all the insurers that we've had and
16 that were available. Again, I think I mentioned in the past we carry
17 a 20-million-dollar umbrella policy, which is a little bit of an issue
18 with some of the insurers, but that being said, I'd like to read the
19 motion and with -- as I mentioned, I do have USI here, but -- if
20 anybody has any questions as we move forward.

21 The District's property and casualty insurance and public
22 officials and employment practices liability insurance policies
23 renew on July 15th. USI Insurance Services, Broker of Record,
24 conducted a thorough review of the District's current policies and
25 coverages and prepared a proposed insurance package and

1 recommendation for contract award.

2 The Board of Trustees' Risk Management Committee met
3 with the Broker of Record prior to today's Board meeting for a
4 presentation of the Broker's proposal and to discuss staff's review
5 and recommendations for contract award.

6 The Risk Management Committee brings forward the
7 following recommendations for contract award to the full Board of
8 Trustees: Motion to authorize staff to award a contract for property
9 and casualty insurance and public officials and employment
10 practices liability insurance through USI Insurance Services to
11 Travelers, Cowbell, Chubb/Federal, Lloyds of London, Great
12 American, Indian Harbor, and Atlantic Specialty at an annual
13 premium, not to exceed \$516,701, for the policy year commencing
14 on July 15, 2025, subject to final review by Counsel.

15 I can answer any questions.

16 CHAIR WAUGH: Thank you, Mr. Vino. So first Trustee
17 Foyt, could I get a hello from you?

18 TRUSTEE FOYT: Hello.

19 CHAIR WAUGH: There you are.

20 TRUSTEE FOYT: Did you hear me?

21 CHAIR WAUGH: Yep.

22 TRUSTEE FOYT: Thank you.

23 CHAIR WAUGH: Second, so Risk Management
24 Committee, this was Trustee Dutkowski's first time chairing a
25 Committee meeting. Trustee Dutkowski, did you have anything you

1 wanted to add to the presentation?

2 TRUSTEE DUTKOWSKI: I would -- I'm going to make a
3 motion unless there's any other discussion.

4 CHAIR WAUGH: Is there any questions for Mr. Vino?

5 See --

6 TRUSTEE FOYT: I would just like to say he did an
7 excellent job in getting such a large group of policy options and I'm
8 very pleased with the end result.

9 MR. VINO: Thank you.

10 CHAIR WAUGH: Thank you, Trustee Foyt.

11 So I will turn it over to Trustee Dutkowski.

12 TRUSTEE DUTKOWSKI: Okay. I'd like to make a motion
13 to authorize staff to award a contract for property and casualty
14 insurance and public officials and employment practices liability
15 insurance through USI Insurance Services to Travelers, Cowbell,
16 Chubb/Federal, Lloyds of London, Great American, Indian Harbor,
17 and Atlantic Specialty at an annual premium, not to exceed
18 \$516,701, for the policy year commencing on July 15, 2025, subject
19 to final review by Counsel.

20 CHAIR WAUGH: Do I have a second?

21 TRUSTEE WILLIAMS: Second.

22 CHAIR WAUGH: You have a second from Trustee
23 Williams.

24 Is there any discussion on the motion?

25 [No heard response.]

1 Seeing none, all those in favor, please say aye.

2 [ALL BOARD MEMBERS WERE IN AGREEMENT]

3 CHAIR WAUGH: Opposed, no.

4 [No heard response.]

5 Motion carries. Thank you, Mr. Vino.

6 MR. VINO: Thank you.

7 CHAIR WAUGH: We'll see you again next year.

8 Agenda Item No. VIII.B.2., Discussion and possible Board
9 action regarding the approval for staff to make ongoing purchases
10 of hardware -- of computer hardware and software,
11 telecommunications hardware and other related infrastructure
12 improvements over 75,000 for Fiscal Year 2025-2026.

13 This is our IT Director's first presentation to us, so ask all
14 the tough questions about everything IT related. And we'll turn it
15 over to you.

16 MR. O'BRIEN: Thank you. For the record, Robert O'Brien,
17 Director of IT.

18 A little background, in Fiscal Year 2002-2003, the District
19 established a Technology Replacements and Upgrades Program.
20 The Program was initially established for the replacement of the
21 District's aging technology assets but was later modified to include
22 funds for new initiatives. The Fiscal Year 2025-2026 budget
23 included funds for: the replacement of several end-of-life IT
24 systems; new technologies and solutions for the branches; and
25 some new District-wide initiatives. Additionally, some of these

1 funds may be reallocated for newly identified priorities to address
2 challenges or opportunities.

3 The funding for these projects is budgeted in the
4 Technology Replacements and Upgrades Program of the Capital
5 Projects Fund, as approved by the Board of Trustees in the Fiscal
6 Year 2025-2026 Adopted Budget.

7 The purpose of this agenda item is to pre-approve all
8 Fiscal Year 2026 technology purchases over \$75,000. Rather than
9 separately submitting each purchase request over \$75,000 to the
10 Board of Trustees for approval, as required by the District's
11 Purchasing Policy, the Information Technology Department is
12 respectfully requesting that the Board of Trustees give staff the
13 authorization to approve technology infrastructure equipment
14 purchases over \$75,000. IT department staff will continue to
15 provide expenditure updates to the Board of Trustees through the
16 Executive Director's monthly Board report.

17 NRS 332.115 exempts most of the items listed below from
18 the formal bidding process because they are either exempt, sole
19 sourced, or already competitively bid. However, as practiced by
20 staff, multiple informal bids will be solicited and each purchase will
21 be reviewed and evaluated by the Information Technology
22 Department's staff for the best possible pricing, and alternatives
23 will be explored prior to purchasing. The items budgeted for Fiscal
24 Year 2026 are 4.8 million dollars. Thank you.

25 CHAIR WAUGH: Thank you. And Trustees, the list of

1 those are available in your backup material and online.

2 And so just as a reminder to our new Trustees, this is a
3 standard thing that we do every year just to -- as Mr. O'Brian
4 mentioned, so that way they're not coming back for all of these,
5 every time they come up.

6 So -- and then I do have one question. So some of these
7 items are E-rate eligible. I know there's some issues federally with
8 the E-rate program. How do those issues kind of pan into this or
9 kind of where are we on that?

10 Director Watson.

11 DIRECTOR WATSON: I would say, Chair Waugh, that
12 these are the estimated costs, so regardless of E-rate, the E-rate will
13 bring us savings, but this is what we're estimating the cost to be
14 without any reimbursement from E-rate, any grants, any additional
15 funds or anything that would come in that would offset what we
16 have -- what we're asking for in the -- for approval.

17 CHAIR WAUGH: Thank you. Are there any other
18 questions? And if there are no questions --

19 TRUSTEE SANCHEZ: This is Trustee Sanchez --

20 CHAIR WAUGH: -- I'll accept the motion.

21 TRUSTEE SANCHEZ: This is Trustee Sanchez. I have one
22 question.

23 CHAIR WAUGH: Go ahead, Trustee Sanchez. And if you
24 could speak up a little bit.

25 TRUSTEE SANCHEZ: Thank you. Oh, sure.

1 Real quick, I know you discussed the bid options. Can you
2 go over that one more time? You said there's some that you
3 don't -- and you don't need to because they're sole sourced. And
4 then I didn't hear the other half --

5 CHAIR WAUGH: So Trustee --

6 TRUSTEE SANCHEZ: -- of how these are earmarked.
7 Sorry.

8 CHAIR WAUGH: Yeah. So Trustee Sanchez, so what Mr.
9 O'Brien read was the last paragraph in the background, which is
10 that NRS 332.115 exempts most of the items that were listed in the
11 agenda item from the formal bidding process because they are
12 exempt, sole sourced or already competitively bid. However, staff
13 will continue to solicit multiple bids for each purchase, and it will be
14 reviewed by IT staff.

15 TRUSTEE SANCHEZ: Okay. So we're going to have bids
16 that we'll never see, but it will be reviewed by IT staff?

17 CHAIR WAUGH: Yes. And the actual purchases will be in
18 Executive Director Watson's report.

19 TRUSTEE SANCHEZ: Afterwards.

20 CHAIR WAUGH: Yes.

21 TRUSTEE SANCHEZ: Okay. Okay. Thank you.

22 CHAIR WAUGH: Okey dokey.

23 Any other questions, Trustees?

24 Trustee Rogers.

25 VICE CHAIR ROGERS: And just confirming that General

1 Counsel will review all contracts prior to sign off?

2 DIRECTOR WATSON: Yes. General Counsel reviews, as
3 well as I review, similar to -- we just had one of these just occur
4 with a -- with Cox, where we chose -- where we selected Cox, but
5 we did go out and solicit bids from all of the providers that
6 submitted and then we select the best one based on the needs of
7 the IT department or the District.

8 CHAIR WAUGH: Thank you, Director Watson.

9 TRUSTEE SANCHEZ: I think as long as it's in the report,
10 you know, and I'm sure it will be, is that the -- what those bids were
11 and then the winning bid -- I don't want to just know about the
12 winning bid, I just want to make sure like here's all the people that
13 bid and here's the winning bid, just so that way we're aware of the
14 process.

15 CHAIR WAUGH: So Trustee Sanchez, as I recall, we've --
16 we haven't done that in the past. I -- the Executive Director's Report
17 will have those purchases. I don't know -- so when we do receive
18 purchase orders that come to us, we receive all those bids but as
19 this would be after the fact, I don't know that there would -- because
20 we wouldn't be in a position to, I guess kind of go back --

21 TRUSTEE SANCHEZ: To list it?

22 CHAIR WAUGH: -- on those purchases.

23 TRUSTEE SANCHEZ: No, it's not to go back on the
24 purchases. It's just to say, hey, we made this bid, right -- because
25 some of them are going to be sole sourced, so it's not a big deal

1 and then you bid on them and the thing is, is -- I'm just saying it
2 would be nice to know that when they are bid, oh, here's all the
3 people that did bid, but here's the winning bid instead of just
4 getting the winning bid, just so then that way I have like all the
5 information. It's just a request. It's just more information, I
6 understand that, but I think it's important to know. And that's just
7 my opinion.

8 CHAIR WAUGH: Okay. Executive Director Watson will
9 take a look at that. And then just to reminder for the Trustees, none
10 of these purchases will go above the amount that we're approving
11 here.

12 So are there any other questions for Mr. O'Brien or
13 Director Watson or I'll accept a motion?

14 TREASURER TURNER WHITELEY: I'll move to authorize
15 staff to make ongoing purchases of computer hardware and
16 software, telecommunications hardware, and other related
17 technology infrastructure improvements over \$75,000 for Fiscal
18 Year 2025-2026, as approved in the District's Adopted Budget by the
19 Board of Trustees.

20 CHAIR WAUGH: I have a first from --

21 TRUSTEE FOYT: I'll second.

22 CHAIR WAUGH: -- Trustee Turner Whitley. Do I have a
23 second? Trustee Foyt?

24 TRUSTEE FOYT: Second, yep.

25 CHAIR WAUGH: Second from Trustee Foyt.

1 Is there any more discussion?

2 [No heard response.]

3 All those in favor, please say aye.

4 [ALL BOARD MEMBERS WERE IN AGREEMENT]

5 CHAIR WAUGH: Opposed, no.

6 [No heard response.]

7 Motion carries.

8 Agenda Item No. VII.B.3., Discussion and possible Board
9 action regarding the election of Board Officers for Fiscal Year 2025-
10 2026 and accompanying Resolution 2025-1.

11 Trustees, the Nominating Committee will provide a report
12 presenting a proposed slate of officers to serve in Fiscal Year 2025-
13 2026.

14 As outlined in the Bylaws, Trustees may make additional
15 nominations from the floor. Such nominations may be made by
16 individual Board members in their own name or by nominating
17 another Board member; however, a Board member may be
18 nominated to run for only one office at a time. No officer can be
19 elected to office for more than two consecutive terms.

20 Elections for the officers of the Board shall be held
21 immediately subsequent to the close of nominations at the June
22 meeting. Elections shall be in the following order: Chair, Vice Chair,
23 Secretary, Treasure

24 Trustees, as the Chair of the Nominating Committee, the
25 report that I have for you is Nominating Committee voted on a slate

1 which consists of nominating Trustee Rogers as Chair, Trustee
2 Turner Whiteley as Vice Chair, Trustee Foyt as Secretary and
3 Trustee Dutkowski as Treasurer.

4 At this time I will open the floor for a motion to open
5 nominations for Chair, Vice Chair, Secretary and Treasurer.

6 Do I have a motion to open nominations?

7 VICE CHAIR ROGERS: So moved.

8 CHAIR WAUGH: We have a motion from --

9 TRUSTEE FOYT: I do so move.

10 CHAIR WAUGH: We have a motion from Trustee Rogers;
11 second from Trustee Foyt.

12 Any discussion?

13 [No heard response.]

14 All those in favor, say aye.

15 [ALL BOARD MEMBERS WERE IN AGREEMENT]

16 CHAIR WAUGH: Opposed, no.

17 [No heard response.]

18 Motion carries.

19 Trustees, are there any nominations for the position of
20 Chair at this time?

21 [No heard response.]

22 Seeing none.

23 Are there any nominations for position of Vice Chair?

24 [No heard response.]

25 Any nominations for the position of Secretary?

1 [No heard response.]

2 And any nominations for position of Treasurer?

3 [No heard response.]

4 Seeing none, I'll ask for a motion to close the
5 nominations.

6 VICE CHAIR ROGERS: So moved.

7 CHAIR WAUGH: Motion from --

8 TRUSTEE FOYT: Second.

9 CHAIR WAUGH: -- Trustee Rogers; second from Trustee
10 Foyt.

11 Any discussion on the motion?

12 [No heard response.]

13 All those in favor, please say aye.

14 [ALL BOARD MEMBERS WERE IN AGREEMENT]

15 CHAIR WAUGH: Opposed, no.

16 [No heard response.]

17 And I'll accept a motion now to elect the slate of
18 candidates as read into the record.

19 TRUSTEE FOYT: I do so move.

20 CHAIR WAUGH: We have a motion from Trustee Foyt. Is
21 there a second?

22 TRUSTEE WILLIAMS: Second.

23 CHAIR WAUGH: A second from Trustee Williams.

24 Any discussion on the motion?

25 [No heard response.]

1 Seeing none, all those in favor, say aye.

2 [ALL BOARD MEMBERS WERE IN AGREEMENT]

3 CHAIR WAUGH: Opposed, no.

4 [No heard response.]

5 Motion carries.

6 Congratulations to our new officers.

7 [Clapping.]

8 Second -- the second item is a motion to pass Resolution
9 2025-01 authorizing Floresto Cabias, and newly elected Treasurer
10 Karen Dutkowski to execute checks on behalf of the Library District
11 until June 30, 2026. In the event that the Library Board Treasurer is
12 unable to perform the duties of Treasurer, or that the position of
13 Treasurer is vacant for any reason, then, in that event, the Secretary
14 of the Library Board of Trustees, Elizabeth Foyt, is authorized to
15 execute checks on behalf of the Library District until June 30, 2026,
16 or until a new Treasurer is elected.

17 Could I get a motion to that effect?

18 TREASURER TURNER WHITELEY: So moved.

19 CHAIR WAUGH: We have a motion from Trustee Turner
20 Whiteley.

21 Do I have a second?

22 VICE CHAIR ROGERS: Second.

23 TRUSTEE JONES: Second.

24 CHAIR WAUGH: A second from Trustee Rogers.

25 Any discussion?

1 [No heard response.]

2 All those in favor, please say aye.

3 [ALL BOARD MEMBERS WERE IN AGREEMENT]

4 CHAIR WAUGH: Opposed, no.

5 [No heard response.]

6 Motion carries.

7 Agenda Item No. IX, Announcements. The July Board
8 Meeting will be held on Thursday, July 10th, 2025, at 5:00 p.m. at
9 the Rainbow Library, just down the road apiece at 3115 N Buffalo
10 Drive.

11 As usual, we will have no August meeting, so enjoy your
12 month off.

13 The Finance and Audit Committee Meeting will be held on
14 Tuesday, September 9th, 2025, at 1:00 p.m.

15 The September Board Meeting will be held on Thursday,
16 September 11th, 2025, at 5:00 p.m. at the Windmill Library at 7060
17 W Windmill Lane.


18 And the October Board Meeting will be held on Thursday,
19 October 9th, 2025, at 5:00 p.m. at the Sahara West Library.

20 Trustees, are there any other announcements, comments,
21 thoughts anyone would like to share at this time?

22 [No heard response.]

23 Seeing none, we'll move on to Agenda Item No. X, Public
24 Comment.

25 Ms. Nance, do we have any public comment?

1 MS. NANCE: No, we do not.
2 CHAIR WAUGH: I will close public comment.
3 Agenda Item No. XI, Adjournment. Do I have a motion to
4 adjourn?
5 TREASURER TURNER WHITELEY: So moved.
6 TRUSTEE WILLIAMS: So moved.
7 CHAIR WAUGH: We have a motion from Trustee Turner
8 Whitley; a second from Trustee Williams.
9 Any discussion?
10 [No heard response.]
11 All those in favor, please say aye.
12 [ALL BOARD MEMBERS WERE IN AGREEMENT]
13 CHAIR WAUGH: Opposed, nay.
14 [No heard response.]
15 Motion carries.
16 We are adjourned at 5:43. Thank you.
17 [Meeting concluded at 5:43 p.m.]
18 * * * Total Meeting Run Time – 43 minutes* * *
19 ATTEST: I do hereby certify that I have truly and correctly
20 transcribed the audio/video proceedings in the above-entitled
21 meeting to the best of my ability.
22 
23 Brittany Mangelson
24 Mangelson Transcribing
25

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING AT
RAINBOW LIBRARY AND VIA ZOOM
THURSDAY, JULY 10, 2025

* * * * *

[Meeting began at 5:01 p.m.]

CHAIR ROGERS: All right. Well I am showing 5:01, so
let's go ahead and officially call our meeting to order.

And we'll start with roll call. Deborah, do you mind?

MS. LEE: Thank you, Chair.

Chair Rogers.

CHAIR ROGERS: Present.

MS. LEE: Kate Turner Whiteley.

CHAIR ROGERS: Excused.

MS. LEE: Elaine Sanchez.

CHAIR ROGERS: Also excused.

MS. LEE: Trustee Waugh.

TRUSTEE WAUGH: Present.

MS. LEE: Trustee Dutkowski.

TREASURER DUTKOWSKI: Present.

MS. LEE: Trustee Williams.

CHAIR ROGERS: Excused.

TRUSTEE WILLIAMS: Present.

CHAIR ROGERS: Oh, he's online?

TRUSTEE WILLIAMS: I'm online, yes.

1 MS. LEE: Trustee Jones.

2 TRUSTEE JONES: Present.

3 MS. LEE: Trustee Foyt.

4 TRUSTEE FOYT: Present.

5 MS. LEE: Trustee Fiedler.

6 Trustee Fiedler?

7 TRUSTEE FIEDLER: Oh, Fiedler. Sorry, that's me.

8 MS. LEE: Fiedler, I apologize for the pronunciation.

9 TRUSTEE FIEDLER: Yeah.

10 MS. LEE: Attorney Welt.

11 COUNSEL WELT: Yeah, present.

12 MS. LEE: We have a quorum.

13 CHAIR ROGERS: Thank you.

14 We'll have everyone stand for the Pledge of Allegiance.

15 [PLEDGE OF ALLEGIANCE]

16 CHAIR ROGERS: Deborah, do we have anyone signed up
17 for public comment?

18 MS. LEE: Yes, we do, Chair.

19 All right. Just to remind everyone for public comment, we
20 have -- I'm just going to read the summary. We have 45 minutes
21 set aside for public comment. We ask that each speaker limit his or
22 her remarks to three minutes each and the speaker may not transfer
23 time to another speaker. And if we could have the speaker also
24 state their name and address for the record. We appreciate it.

25 With that said, we'll go ahead and have those who have

1 signed up for public comment come up.

2 MS. LEE: Maggie Farrell.

3 MS. FARRELL: Good evening, Trustees, my name is
4 Maggie Farrell. I live at 2834 Athens Ridge Drive, and my zip is
5 89052.

6 I am the Dean of Libraries at the University of Nevada, Las
7 Vegas, but I am also the Chair of the Nevada State Council on
8 Libraries and Literacy. So I come to you today to address my
9 remarks to Agenda Item VIII, I think that's B.

10 So in my role as a director, I want to speak to Kelvin
11 Watson's leadership in the state and on the national levels. I know
12 that your review later today and probably the following month, will
13 focus on his leadership of the library direct -- of the Library District.
14 However, I want to speak specifically to Mr. Watson's role within
15 the state of Nevada.

16 So he is recognized by his peers as an expert in modern
17 and innovative library services, but what is most notable is the way
18 that the Executive Director of the largest Public Library system in
19 the state extends himself to the Public Library Directors throughout
20 this state. He does this in terms of helping them with their services
21 and providing director-to-director support which is so necessary for
22 librarians throughout the state.

23 And regardless of the size of the community, regardless of
24 the size of the budget, Mr. Watson makes sure that he is available
25 and a close colleague to his peers across the state. And that is so

1 notable not only to myself at the University of Nevada, but also to
2 particularly the smaller rural libraries throughout our state.

3 Director Watson's reputation is also nationally known. I
4 am one of the leaders within the American Library Association and
5 can attest to Mr. Watson's engagement on the national level. And
6 this was recognized just a few weeks ago -- actually just like two
7 weeks ago in which Director Watson was recognized with an award,
8 the Ken Haycock Award for Promoting Librarianship. It was noted,
9 in his award, his ability to connect libraries to the community.

10 Here in Southern Nevada, in Las Vegas and in Clark
11 County, we are so fortunate to have Director Watson leading our
12 library system. And so I commend to you his work that is
13 recognized on the state and the national level. Thank you.

14 CHAIR ROGERS: Thank you.

15 MS. LEE: Lewis Jordan.

16 MR. JORDAN: Good evening, Trustees. Lewis Jordan,
17 340 N 11th St. I'm the Executive Director of the Southern Nevada
18 Regional Housing Authority. I too, come to speak on Item VIII.B.

19 I need to start off just by saying thank you. Thank you for
20 the partnership and the collaboration. As a developer and manager
21 of about 17,500 units here in Southern Nevada, the largest landlord
22 in the state, putting people in housing is only a part of my job. You
23 know, providing roofs and beds is just one part of it. The other
24 part, and I would like to say the part I enjoy most is the partnership
25 and the collaboration that particularly dealing with low-income

1 families helping to move them from where they are to where they
2 want to be.

3 The partnership and collaboration that's been built
4 between our agency and yours, under the direction of Mr. Watson,
5 is just phenomenal. Be it a, let's get Chromebooks, to where you're
6 building libraries, you know, the notion of that close proximity and
7 [indiscernible] understanding -- I stand here saying that my peers
8 around the country don't necessarily have this luxury, this luxury of
9 just this common bond and understanding of why literacy is
10 important to housing, education is important to housing, workforce
11 is important to housing. In a nutshell, Mr. Watson gets it, and he
12 gets it well.

13 So to the extent that we can continue to build on the
14 collaboration and the partnership, we're looking forward to doing it.
15 While we've done some good things, there's so much more to do.
16 And I'll close by saying we're better together and we appreciate the
17 leadership that's been displayed so far. Thank you.

18 MS. LEE: A'Esha Goins.

19 MS. GOINS: My name is A'Esha Goins. My address is
20 801 S Las Vegas Blvd. I actually didn't know I was signing up to
21 speak, but it has been -- I want to talk in my official title, which is
22 the Vice President of the NAACP. It has been a pleasure and an
23 honor to work with Executive Director Watson.

24 One of the things that I want to point out is our libraries
25 are a resource to our community. It is the point of contact for those

1 people who don't have access in other places, and that includes
2 computers, fax machines, necessary items to just look for a job, or
3 in our case, in our libraries, tools to mend your yard. And one of
4 the things about our library that I love is the ability to talk about it in
5 this broad scope.

6 We used to only talk about the library and the aspects of
7 needing to read something or to research something, and now
8 when I talk about our library, I can talk about things that you can do
9 with your children for the summer. I can talk to them about renting
10 dolls and renting toys. You can talk about training for 3D. And all
11 of these things came under Dr. Watson.

12 And so it has just been a pleasure and honor. He's an
13 asset to this community and I look forward to him continuing this.
14 And this relates to Item VIII.B. Thank you.

15 MS. LEE: Thank you and I apologize for mispronouncing
16 your name.

17 Next, we have Jerrie Merritt.

18 MS. MERRITT: Good evening to the Trustees. Thank you
19 for the opportunity to speak to you today. My name is Jerrie
20 Merritt, and I serve as the Chairperson for Workforce Connection,
21 where your Executive Director, Kelvin Watson, also serves on the
22 Board with me.

23 I want to take a moment to publicly recognize and
24 commend this Board for your visionary leadership and unwavering
25 commitment to community service. Because of your foresight and

1 your collaboration of partnership with Workforce Connection, we
 2 were able to establish seven American Job Centers branded as
 3 EmployNV Hubs within libraries throughout Clark County Las Vegas
 4 Library District. This partnership was more than a program, it was
 5 a catalyst. Your vision and willingness to open your doors and host
 6 the EmployNV Hubs in your location sent a powerful message
 7 across our region that libraries are not just places for books, they
 8 are also places for opportunity.

9 Other library districts, including the city of Henderson and
 10 the city of North Las Vegas, actually followed your lead. Today,
 11 what began with this Board has gone into 11 EmployNV Hubs
 12 across libraries throughout the valley. Your example also
 13 encouraged local municipalities to participate, hosting EmployNV
 14 Hubs in their community centers and in their public buildings.

15 All together, we now have 25 EmployNV Hubs across
 16 Southern Nevada, but the impact goes beyond just the number of
 17 locations. In addition, your vision was a catalyst to host hubs
 18 within library locations have allowed over one million dollars to be
 19 redirected to Workforce development services throughout Southern
 20 Nevada.

21 What does that mean? That a million dollars more is
 22 going into job training, into career coaching and other services that
 23 actually change lives instead of locations where people could show
 24 up. That kind of investment only happens when visionary partners
 25 like you actually see the bigger picture. You understand what was

1 possible when we combined it, our public institutions with our
2 workforce innovation. You saw that by working together, we could
3 deliver more access to economic opportunity.

4 So today, on behalf of Workforce Connection, our partners
5 and the many residents who have had clear paths to good jobs and
6 brighter futures, I want to express my deepest appreciation. Thank
7 you to this Board for your leadership, for your trust, and your belief
8 in what can happen when we all work together to make a
9 difference. Thank you.

10 MS. LEE: Chair, that ends comments.

11 CHAIR ROGERS: Thank you.

12 Do we have a motion to accept the proposed agenda?

13 TRUSTEE WAUGH: So moved.

14 CHAIR ROGERS: Second?

15 UNIDENTIFIED SPEAKER: Second.

16 CHAIR ROGERS: Any comments?

17 [No heard response.]

18 All right. All those in favor say aye.

19 [ALL BOARD MEMBERS WERE IN AGREEMENT]

20 CHAIR ROGERS: Any opposed?

21 [No heard response.]

22 All right. The motion carries.

23 Okay. Moving to Agenda Item No. IV, Approval of the
24 Proposed Minutes. And they were delayed until September 11th,
25 2025. Yeah. So yeah, there's no Minutes posted for September -- I

1 mean, they will be prepared for September's meeting.

2 Okay. So moving on to the Chair's Report. So a few
3 items I want to note is I had a chance to go to the ALL -- ALA
4 National Conference with a few of my Trustees, and as we had one
5 of our public commenters highlight and I sent the e-mail out that
6 Kelvin received yet another recognition as the Ken Haycock Award
7 for Promoting Librarianship. So if we can give Kelvin a round of
8 applause. [Clapping.]

9 And just throughout my time there, I told everyone that I
10 was part of his entourage because he's treated -- you know, he's
11 treated like a celebrity, you know, in terms of the appreciation for
12 his professionalism, his mentorship and his excellence throughout
13 his career that started before he actually came to the Library, but as
14 a vendor and other capacities and companies, but just how well he
15 maintains himself and how he represents Las Vegas and how well
16 received his work is and the team's work is on a national scale. So I
17 just want to say that I learned quite a bit there about Kelvin's just
18 appreciation of his profession.

19 And then also I went to a few sessions. You know, in
20 particular I was interested in the AI work within libraries and the
21 virtual reality in libraries. And just to say that, you know, Kelvin
22 and I had a few conversations subsequent to that and just hearing
23 that, you know, we're already ahead of the game in piloting a few
24 initiatives that some -- other libraries are eager to see what the
25 outcome of that work is going to be and how they may be able to

1 learn from us piloting it -- some of this work and how it can be
2 scaled up across other libraries nationally.

3 And then some disappointing news, I want to share. If
4 you didn't -- hadn't heard, Claytee White, our Trustee, resigned
5 effective immediately. She just -- it just doesn't fit her prior
6 commitments in terms of just the time and the date, so she felt that
7 it was best that, you know, she step away and allow someone who
8 can be more committed and it fits into their schedule to ensure that
9 we move the work of the -- the important work of the Library
10 forward, locally and nationally.

11 And then if you have not done so, I had a chance to get a
12 tour of the Westside Library construction. Thank you, John, for
13 giving me a tour. And if you haven't been by there it is so
14 impressive. I hadn't been there since we set the final beam to close
15 the ceiling. And just to see the progress of the work and just how
16 mass of that library is going to be, and just all the space and the
17 thoughtfulness and the design and the rooms, it's just going to be
18 amazing. And then just the views, it's just breathtaking.

19 So I can't wait to do the official opening -- the grand
20 opening there and do the ribbon cutting. So I just ask my fellow
21 Trustees if you have not gone over there for a tour, I think it's every
22 Tuesday. I encourage you to make arrangements to do so, to see it.

23 And then I was going to see if we had anyone from the
24 Foundation here. I don't think so. So since there -- no one is here
25 there to speak -- to give an update, just a quick update on the

1 Foundation. We are still awaiting the Foundation to share their
2 financial needs for start up for us to continue the work with respect
3 to the new and revised agreement between the Library and the
4 Foundation. So looking forward to receiving that so we can report
5 back out to the Board regarding our progress there.

6 And that concludes my update, so I'll turn it over to our
7 Executive Director for his update.

8 DIRECTOR WATSON: Thank you, Chair Rogers, Trustees,
9 I've submitted my Executive Director Reports for June and July. It's
10 already been mentioned about ALA. Great conference. We had
11 about -- ALA had about 15,000 attendees. So getting back -- it's not
12 the record, but that's a great comeback for the conference. Lots of
13 learning. So I attended sessions as well, participated in a few
14 panels, met with vendors, had numerous conversations. I've
15 already communicated back with the Administrative Team on some
16 of the things and projects that we're working on, and will be
17 working on, including our AI Initiative that you'll be learning
18 about -- more about in the future.

19 Some of the other highlights of, you know, my travels
20 over the past few months was that I was selected by the Qatar
21 National Library to be their keynote speaker at the Libraries Lead
22 2025 Conference. So I had an opportunity -- short trip, but an
23 opportunity to fly to Qatar and back in like three days, I think. It was
24 pretty quick. So I think I slept from jet lag more than actually
25 anything.

1 Just continuing on. Continue to -- I had an opportunity to
2 meet with several of our -- of my library colleagues from around the
3 country at the Urban Libraries Director CEO Roundtable in Toronto.
4 Lots of conversations there about what's happening here in the US,
5 since we met in Toronto. We -- you know, we were -- we made it
6 back. But the conversations around what's happening with our
7 federal government, the dollars and just how library leaders are
8 going to be needing to lead our library systems in the future.

9 And, other than that -- those are a few highlights and now
10 I'll take any questions before we go to other reports from the
11 Trustees.

12 CHAIR ROGERS: And I'll yield to my fellow Trustees first
13 to see if there are any questions or any reports or -- that you want
14 to pull up.

15 TRUSTEE WAUGH: Mr. Chair, I just want to take a
16 moment to just comment on Kelvin's extraordinary presence at
17 ALA. You know, like Chair -- the Chair indicated, when folks see
18 Trustee in Las Vegas-Clark County Library District, they're like oh,
19 you work with Kelvin and I'm like, as long as he keeps letting me.
20 But it really is amazing to hear the impact that he has in systems
21 and other parts of the country who see the work that he's doing
22 here, this kind of experiment lab that we have here in Las Vegas
23 and tailor those programs and those initiatives to their systems and
24 they're able to see the same impact that we've seen here. So great
25 job. ALA was a fantastic learning experience and encourage

1 Trustees who have not had a chance to go to an ALA to -- hopefully
2 you can make it out to one. Thank you.

3 SECRETARY FOYT: I'd like to speak as well. I, again, also
4 attended ALA; had a fabulous time. It's like Candyland for any of us
5 that like to read, like books, like technology. It's -- everything is
6 there. The exhibit halls are fabulous, but the meetings are as well.
7 I did go to things -- meeting sessions related to Trustees, as well as
8 those who have bookstores.

9 When you talk among people that are sitting near you,
10 some of them, they cannot comprehend geographically how large
11 we are, let alone the number of libraries we have. Of course then,
12 when you mention Kelvin's name, then there comes an outpouring
13 of other information and questions they want to know; well, what is
14 he doing now? That kind of thing.

15 I did go to a session related to prisons, prison services or
16 jail services. A very interesting event too for the HistoryMakers --
17 for that breakfast event, the speaker. I have to confess, I went to
18 one program, and they were very nice, but they were Scottish and
19 no one at my table could understand what they were saying. This
20 was the company, and they were presenting, and I think their
21 product was probably very nice, but no idea, I mean, no idea. And
22 it wasn't just one speaker, it was, you know, two or three people got
23 up. So, anyway, that was an unfortunate moment.

24 But I also went to some great author events and there
25 were some lovely, noted speakers, including Carla, sadly, no longer

1 Head of the Library of Congress, but extraordinary. And for those
2 of you who weren't there, I've been having problems with my legs,
3 so I was almost those little carts. So that was kind of an experience
4 getting around because it was a very large sprawling convention
5 facility and I did pretty well till the last day when I ran into a display.
6 But the people took it pretty well. Pretty well.

7 So I had a wonderful -- I know. What can I say? They let
8 me loose, so. I didn't plan it that way, it just sort of happened. But
9 thank you for sending me as your representative. It was wonderful
10 and Kelvin certainly eased the way for us because we were very
11 graciously included in some events that otherwise we would not
12 have been. Baker and Taylor, in particular was just wonderful. And
13 then we went to the Librarian of the Year Event.

14 And they were held -- and Philadelphia, obviously is, you
15 know, the birthplace of America when you come down to it and
16 they were held in like the Museum of the American Revolution. I'm
17 trying to think of the other one that was particularly -- anyway,
18 historic buildings. So it was pretty incredible for that. And the
19 weather was good, much cooler than here, so. Much cooler. Thank
20 you.

21 TREASURER DUTKOWSKI: Hi. I was just -- I have a
22 question for Director McNally regarding the item that was brought
23 up last month about having our meetings at certain libraries or --
24 has there been any development on that at this point?

25 MR. McNALLY: Sure. Good evening, Chair Rogers, Board

1 of Trustees, Director Watson and Counsel Welt. Good evening. For
2 the record, Matt McNally, Community Engagement Director.

3 Thank you very much for the opportunity to allow us to go
4 back a little bit, look into a few things for you and report back. If
5 you look on page 97 of my report, I kind of detailed out a little bit of
6 our findings. So really, I think there are three options probably
7 before the Board of Trustees for your consideration. One would be
8 to rotate Board meetings as you currently have always done.
9 Another option might be to rotate Board meetings on a quarterly
10 basis, and I've offered a proposed schedule within that we think
11 would work well. Or hold all meetings at the Windmill Library
12 location.

13 So historically, Board meetings are often chosen by the
14 Chair of the Board of Trustees in consultation with the Executive
15 Director. And from there I also included a little bit of history that we
16 could recover from the Library District about how those Board
17 meetings have morphed over time, where they were originally just
18 held at two locations and eventually as the Library District
19 expanded, they became rotational in nature.

20 And then we looked into a couple other library systems as
21 well. So the city of North Las Vegas Library system, they actually
22 hold all of their meetings in the City Council Chamber. And
23 Henderson Libraries holds almost all of their meetings in Paseo
24 Verde Library. So just wanted to give you a little bit of reference of
25 what some other library systems with multiple branches are doing.

1 Also, I wanted to just point out and note that we did make
2 a very big effort to make our Board meetings more publicly
3 accessible in 2021, with online viewing and recordings that can now
4 be viewed on YouTube. So those were just some of our findings
5 and hopefully the items in my report will suffice and meet your
6 needs.

7 TREASURER DUTKOWSKI: All right. Thank you very
8 much.

9 MR. McNALLY: Thank you.

10 CHAIR ROGERS: Thank you.

11 SECRETARY FOYT: I had some --

12 CHAIR ROGERS: Trustee Foyt.

13 SECRETARY FOYT: Yes, I was -- I would like to ask Leo
14 Segura for that -- it's just a very simple question. With increasing
15 security issues, do you feel like we need more security? I mean, I
16 was looking at the statistics for Clark County, as well as Sahara
17 West, which are very divergent areas. Do we need more personnel
18 or different type of personnel?

19 MR. SEGURA: No, I think right now John Vino's team is in
20 charge of hiring our security personnel --

21 SECRETARY FOYT: Oh, I'm sorry.

22 MR. SEGURA: -- and --

23 SECRETARY FOYT: Forgive me.

24 MR. SEGURA: But -- no, I do the report, so you are talking
25 to the correct person. So Leo Segura, Library Operations Director.

1 SECRETARY FOYT: Sorry, Leo.

2 MR. SEGURA: Anyhow, what I was getting to is that our
3 security personnel are some of the more top-notch security officers.
4 We do hire security officers that do carry a weapon, but that's the
5 option of last choice for them. They have other ways to escalate
6 and deescalate a situation so that it doesn't have to be drawn. So
7 we do work vigilantly with our security officers.

8 They're not the only line of defense that we have. We also
9 have the managers of the buildings, the persons in charge, when
10 the manager is not the person in charge, so we have shared
11 responsibilities with the security guards, and we are almost always
12 involved in most situations and make the decision to trespass or
13 not when a customer is violating our Library Rules of Conduct. And
14 that's because when we do trespass someone, we're restricting
15 their right to receive information, at least in a physical format.

16 We do now offer continued access electronically for those
17 that are trespassed and refer them to other districts or locations like
18 the University Library, the Law Library downtown, and the other
19 cities Henderson and Boulder City. North Las Vegas tends to
20 enforce our trespass as well, but us being the largest Library District
21 in the state, we only recognize our own trespasses.

22 SECRETARY FOYT: But you're pretty happy with what we
23 have that --

24 MR. SEGURA: Yeah, I think we do a substantial job.

25 SECRETARY FOYT: -- we think we have an adequate

1 number?

2 MR. SEGURA: I think part of the increase that you're
3 seeing might be also, due to better vigilance and training by the
4 staff. We just completed our APIC or Apprentice Pick Training so
5 some folks who aren't in management positions yet get some of the
6 training that the managers get so that they can participate. So
7 more eyes on the situation might also cause more incidents to be
8 documented.

9 SECRETARY FOYT: Sure.

10 MR. SEGURA: And then, you know, just in general, we
11 also are working with -- continuing our work with the Metropolitan
12 Police Department as well, so not just at Clark County, but Sahara
13 West, Summerlin -- the Summerlin Area Command, Bolden Area
14 Command and the Central Area Commands all participate with the
15 libraries in some form or fashion.

16 SECRETARY FOYT: Thank you.

17 MR. SEGURA: Sure.

18 SECRETARY FOYT: I appreciate it.

19 MR. SEGURA: My pleasure.

20 CHAIR ROGERS: And relatedly for Clark County Library,
21 are there some unique factors that contribute to the
22 disproportionate high --

23 MR. SEGURA: I think for --

24 CHAIR ROGERS: -- incidents there versus some of the
25 other locations --

1 MR. SEGURA: Yeah. Thank you.

2 CHAIR ROGERS: -- that you can speak to?

3 MR. SEGURA: For the Clark County, I mean, we share a
4 kind of neighborhood with the University of Nevada, Las Vegas. I
5 don't know if -- Tick Segerblom, our Commissioner has been
6 coming to the Library for meetings. We have Metropolitan Police
7 coming to our branch leadership meetings there with our teams.

8 But one of the things they were doing was cleaning out
9 the wash of some of our unhoused populations. And when the
10 cleaning of the wash occurred, we had an influx of more people
11 coming into the Library and I think part of that was witnessed there
12 as well as some of our incidents on the sidewalk adjacent to the
13 Clark County Library. But Metro and Nevada Homeless
14 Partnerships have been helping us keep the area kind of fresh and
15 clean on a routine basis.

16 So we still do our reports to ClickIt and FixIt Clark County
17 and then with Tick Segerblom's office and Metro responding
18 positively, we've been able to keep the sidewalks accessible and the
19 streets clear.

20 TRUSTEE WAUGH: And, Mr. Chair, I just want to make a
21 comment with Leo up here. I just want to give your Library
22 Operations staff and the security staff just kudos just because, you
23 know, especially with it being warmer, I know we're -- cooling
24 stations are part of the counties' continue of care. And, you know,
25 the thing that we tell everyone is everyone's welcome at the library

1 as long as you follow the rules --

2 MR. SEGURA: Right.

3 TRUSTEE WAUGH: -- that are posted on the wall. So just,
4 you know, just so that way it's on the record and everyone knows
5 everyone's welcome in our libraries as long as you just follow the
6 same patron rules as everyone else.

7 And I just want to give credit to your staff, and I don't if
8 it's a training, if it's just inherent to being librarians, but their
9 compassion and their desire to help people as best they can is just
10 absolutely remarkable. So thank you to you and your team.

11 MR. SEGURA: I appreciate that and will definitely share
12 that with the staff.

13 CHAIR ROGERS: And then I have one follow up question
14 for you, Leo --

15 MR. SEGURA: Sure.

16 CHAIR ROGERS: -- regarding in your report you indicated
17 that 4 -- there was a 40 percent decline in new library cards issued.
18 Could you compare April of this year to April of the year before?
19 Could you share any insights that's --

20 MR. SEGURA: Yeah. I apologize, our standard table of
21 records wasn't included in there. I'll definitely have that for the next
22 month -- the monthly statistics for April and May. But part of the
23 reasoning is over the years, we've -- or in the last couple of years
24 we've changed how we issue library cards, what the renewal rate is.
25 So we've gone from a one-year renewal where we delete your card

1 for a year of inactivity to now a five-year renewal, so that's causing
 2 us to delete less records. And when we don't delete your record,
 3 you don't have to come create a new record. So some of those
 4 people are still on the books.

5 We also used to issue what we call QuickStart cards.
 6 Those were our outreach cards. There was a time where I was
 7 doing up to 30,000 of those in a month -- to do -- like when I did the
 8 Henderson schools for CCSD, they wanted to be able to access
 9 some of our jobs databases, so we issued them 30,000 QuickStart
 10 cards that they used for the school year; that inflated our card
 11 issuing, but we haven't been doing that. Since our previous access
 12 manager has retired, I don't think I've created one and that's been
 13 almost six months now.

14 We also last year, if you remember -- and I'll crow about
 15 this one, the Cox Wi-Fi Hotspot Cards. We had a lot of people
 16 coming in to get a Library card so that they can get a Cox Wi-Fi
 17 Hotspot Card and use the Cox Wi-Fi anywhere in the area of Las
 18 Vegas. So it was unfortunate when the federal government cut the
 19 program last July. So we weren't experiencing that this past April
 20 or May.

21 Our circulation is still on the increase. Let's see, we did a
 22 3 percent increase for May and a 3 percent for April and we're still
 23 over the previous year on that. And our card holder -- when we do
 24 a cardholder count, it changes by the hour because it's a live count,
 25 and when people's cards get deleted or when we add a card, it's

1 going to fluctuate and change, but on average it's continued to be
2 pretty steady. So --

3 CHAIR ROGERS: Thank you.

4 MR. SEGURA: -- we'll have the numbers for that on the
5 next report because we'll have our key -- our KPIs for the fiscal year
6 end on the next report, so.

7 CHAIR ROGERS: Thank you. Any other questions for Leo
8 while he's at the podium?

9 SECRETARY FOYT: Now that we've got you on the
10 hotspot.

11 MR. SEGURA: All right.

12 CHAIR ROGERS: Thank you, Leo.

13 MR. SEGURA: Thank you.

14 DIRECTOR WATSON: Go ahead, Matt.

15 MR. McNALLY: Chair Rogers, Board of Trustees, Director
16 Watson and Counsel Welt, good evening. For the record, Matt
17 McNally, Community Engagement Director. You thought you could
18 get rid of me, huh? I'm back.

19 Tonight I just wanted to take a moment and add as part of
20 my report that I hope that you'll join me in welcoming Kelee Dupuis
21 to the role of Literacy Services Manager. Kelee's here tonight and I
22 told her I wouldn't force her to talk in the microphone, but she
23 could stand and wave and you could get to see who's going to run
24 our Adult Learning Program.

25 So Kelee will lead the Adult Learning Program and the

1 successful execution of services like English as a Second Language,
2 adult basic education, high school equivalency, GED and integrated
3 education and training.

4 Kelee holds a master's degree in education curriculum
5 and instruction from UNLV. She also joins the Library District,
6 having served as an educator and later a remote instructor
7 coordinator for Clark County School District. She's been a GED/HSE
8 instructor for College of Southern Nevada and has worked as an
9 education administrator and project director for the Nevada
10 Department of Education.

11 So Kelee will -- she's also worked in the private sector a
12 little bit, doing curriculum consultation and education infrastructure
13 processes. So she's bilingual in English and Spanish and we're
14 very excited to have her on board as of this last Monday. So four
15 days on the job, unfortunately, she hasn't even gotten to see her
16 office yet. She gets over to Clark County tomorrow. We've had her
17 for lots of training, so I hope that you'll welcome Kelee Dupuis to
18 the Library District. Thank you.

19 CHAIR ROGERS: All right. Welcome to the Library
20 Family.

21 And I would like to ask John to come to the podium and
22 give us an update of the progress of the library -- Westside.

23 MR. VINO: Good evening, everyone. John Vino, General
24 Services Director. Thank you for coming out for the tour. We
25 realized we haven't really given you an update. Not everybody can

1 come out to see the building, so we just wanted to give you a quick
2 update, kind of a before and during. I don't want to say after just
3 yet, but we are 103 days, not that I'm counting, from substantial
4 completion and the building being turned over to us. So a lot going
5 on.

6 So where am I pointing? Okay. So 15 short months ago,
7 that's what the building looked like, or the lot looked like right
8 before or right after we did our groundbreaking and that's what it
9 looks -- okay -- and that's -- where am aiming this thing?

10 No, no. We're going in the wrong direction. I'll get it. I'll
11 get it.

12 There it is. So that's what it looks like now. Our building
13 is completely -- I don't want -- completely encased for lack of a
14 better word. We were able to turn the air cond -- we got full
15 power -- permanent power from Nevada Power about two weeks
16 ago when we turned the air conditioning on, all the systems went
17 on last week. We're in the process of climatizing the building and
18 that will allow us to move forward with all our finishes. And
19 basically that's all that's left in the building at this point as you'll
20 see.

21 That's the building from -- as you see it now. That's the
22 grand lobby, as we've seen it in a lot of renderings. You can see
23 the high glass and all the glass panels that we hope to encase and
24 that's the building as of Tuesday.

25 That's the Hero Wall, one of our key features in the Grand

1 Lobby. Again, you know, we tried to get a lot of space, a lot of light
2 into this building. And that's our Hero Wall getting ready to have
3 our displays put up and the partnering space off to the right. You
4 know, you could see the glass and just the great sunlight that we're
5 going to have in the lobby here.

6 This is the main entrance to the main library. That's the
7 YPL, kind of in the back area there and our multimedia center. And
8 that's where we are today. Again, just starting to clear out all the
9 work areas and getting ready for carpet to be put down. You can
10 see we got the ceiling tile grid starting to come in. Most of the
11 multimedia center is built out.

12 This is our quiet area or our flex space where we'll have a
13 lot of our periodical collection and that's the space today. Another
14 great space that's just going to be great for sitting. Great windows.
15 You can see out off to Martin Luther King Jr. and out to the post
16 office on the other side. Just a really open, great space.

17 The Innovation Lab is coming along pretty nice. You can
18 see we're starting to get some color on the walls. The garage door
19 is going up into that area here shortly.

20 You can see the pop outs here that we have that
21 individualize each of the rooms. Each has a different design. That's
22 the Teen Zone. And there you could see the color starting to go in
23 for the Teen Zone as we get the pop ups.

24 Here we had some, you know -- the YPL has this great
25 high ceiling. We are working internally to create the -- that mobile

1 using our internal 3D printers. Staff is creating that; we're working
2 on that. And here you can see the height of that space and the
3 length of the YPL, as we build it out.

4 That's our Storytime room. You know, here you can see
5 we've -- another innovation is being able to open that that
6 Storytime room out into the general so if we have overflow, we
7 have speakers and microphones so that staff will be able to hold
8 larger Storytimes as needed. And you can see that the front of that
9 is all LED that lights up different colors and staff will be able to
10 decide the color and it can change and -- based on programming.
11 And you can see that's all ready to get installed here in the next
12 couple of weeks. The interior of the Storytime room.

13 Here you can see we're starting to get all our woodwork
14 that has to be -- come into the building, has to get climatized -- it
15 has to sit for a little bit before we can install it. So big changes over
16 the next couple of weeks.

17 Then you move up to the second floor. This would be our
18 customer service area up on the second floor. And here you can
19 see where the customer service is going to be, as well as the
20 Business Center. And, again, this is another area of innovation. I
21 talked to Leo today, we're actually hiring a Business Resource
22 Librarian, right -- Business Librarian, to run this portion, you know,
23 and she'll help with business resources, patent resources, start
24 helping businesses and start up.

25 Those are the two offices we've talked about, which are

1 also new to the District that can be checked out and new businesses
2 can utilize that space as needed.

3 This is probably -- you have to come up and see this room
4 once we're open. This is one of the rooms that probably has one of
5 the great views looking out over the Strip. It is going to be our
6 quiet room so -- and it will have some display cases and just some
7 great seating and some study carrels. And you can see it's starting
8 to come together. You get a little idea of the view through the
9 windows out over Las Vegas with that space.

10 And then we have a nice large study room next to it --
11 next to that. This was the rendering for what our computer center
12 was going to look like, and this is where we are today. Again, great
13 colors in in this library.

14 This is the view of the computer room as you stand from
15 the staff desks and there's our computer room ready to go, getting
16 finishes put in and carpet put down and furniture -- furniture is
17 coming in in October. So we're on schedule.

18 This is a boardroom that kind of ties into our business
19 center. So somebody can come in and start their business up and if
20 they need to have a Board meeting or training or -- it's completely --
21 it has Zoom capability, speakers, microphones, anything anybody
22 would need to do in a little bit of an advance study room. And
23 that's, that's where it is today, ready to go. And it has great views
24 with windows on both sides that look down on the opening and
25 into the to the grand lobby of the library.

1 And our canopy. The West entrance coming in from the
2 back parking lot, the view we have of that. We've started that
3 installation. That's getting completed and painted and you could
4 see it there.

5 And that's where we are. 103 days. Hopefully, you know,
6 we're working on an opening date for later this year. Happy to
7 answer any questions or, again, if anybody would like an onsite
8 tour, just let us know. Thank you everybody.

9 CHAIR ROGERS: Thank you, John.

10 And in close, I would like to -- Betsy, you don't have to
11 come up, but I did want to share a comment. You know, one of the
12 things that I heard in one of the dinners I went to, there were three
13 other librarians from other rural cities, and they raved about our
14 social media here in Las Vegas and really talked about how they go
15 to our social media regularly to sort of see what's going on in Las
16 Vegas and it's innovative. And then also some of our how-to series
17 and trainings that you all are posting online.

18 So know that, you know, not only our local community are
19 benefiting from our social media but also the rest of the country, in
20 particular those areas that are in rural communities where they may
21 not have access to all the same resources and expertise that we do.
22 So I wanted to share that news and they told me to thank you and
23 to continue to post regularly on social media because they're going
24 to that for support and resources. [Clapping.]

25 Okay. So if there are no other questions concerning the

1 Executive Director's Report, we will move on to our next agenda
2 item.

3 So our -- we have nothing under unfinished business and
4 then we'll go to new business.

5 We don't have anything under consent agenda, so we will
6 go to our regular agenda item which is our Executive Session. Do
7 we have a motion to go to Executive Session?

8 TRUSTEE WAUGH: So moved.

9 CHAIR ROGERS: Do we have a second?

10 SECRETARY FOYT: Second.

11 TRUSTEE WILLIAMS: Second.

12 CHAIR ROGERS: All those in favor, say aye.

13 [ALL BOARD MEMBERS WERE IN AGREEMENT]

14 CHAIR ROGERS: All right. Motion passes. We will
15 transition to Executive Session. We'll ask everyone to go ahead
16 and allow us to do so and depart the room and then we will call you
17 back once we conclude.

18 **[EXECUTIVE SESSION - 5:49 p.m. to 7:04 p.m.]**

19 CHAIR ROGERS: All right. Do we have a motion to return
20 to our regular meeting?

21 UNIDENTIFIED SPEAKER: So moved.

22 CHAIR ROGERS: Do I have a second?

23 TREASURER DUTKOWSKI: Second.

24 TRUSTEE WILLIAMS: Second.

25 CHAIR ROGERS: All those in favor, say aye.

1 [ALL BOARD MEMBERS WERE IN AGREEMENT]

2 CHAIR ROGERS: All right. Motions carries. We are back.

3 So let's -- let me get myself --

4 Okay. We're back to Agenda Item VIII.B., for possible
5 Board discussion and action regarding the Executive Director's
6 performance evaluation for the period of July 1st, 2024, through
7 June 30th, 2025. And then do we have a motion?

8 COUNSEL WELT: You need to give them the summary --

9 CHAIR ROGERS: Oh.

10 COUNSEL WELT: -- of the goals, initiatives and overall --

11 CHAIR ROGERS: Oh, all right.

12 COUNSEL WELT: -- evaluation.

13 CHAIR ROGERS: Okay. Thank you for that correction.

14 The overall rating for the Executive Director is exceptional. The
15 final COLA is 3 percent; the final merit is 3 percent. It's important to
16 note that the 3 percent will move the Director's salary to the top of
17 the step and beyond for his position. The difference of that amount
18 will be made in a one-time payment of -- well, let me just go -- do I
19 need to go through the exact numbers of the salary or not?

20 COUNSEL WELT: Yeah, you do for the one-time payment.

21 CHAIR ROGERS: Okay. So for the current salary of the
22 Executive Director is \$267,696. With the adjustment of 3 percent
23 COLA and the adjustment of 3 merit, that will --

24 COUNSEL WELT: 275,726.

25 CHAIR ROGERS: That will move him to 275,726, which is

1 the top of the step of that position and thus the difference would
2 need to be paid out in a one-time payment, and that difference is
3 \$8,263 in a one-time payment.

4 Additionally we discussed and there is likely to be a
5 performance bonus pay of \$53,539.20. Is there any discussion?

6 TRUSTEE WAUGH: Mr. Chair, I'll make the motion and
7 then I have discussion.

8 CHAIR ROGERS: I hear the motion.

9 SECRETARY FOYT: Second.

10 CHAIR ROGERS: Any comments?

11 TRUSTEE WAUGH: Thank you, Mr. Chair. So I just want
12 to speak to why I feel the Executive Director is -- deserves this.

13 So -- and what we were presented, and I hope Executive Director
14 and Betsy, my wish to you is that we can post the Executive
15 Director's 73-page list of accomplishments for the year. But some
16 highlights that really stood out to me is under the Executive
17 Director's leadership -- and it's important to mention that we know
18 this doesn't happen in a vacuum and he hasn't done this on his
19 own and he has an exceptional team -- an exceptional leadership
20 team, as well as the library staff who are on the front lines.

21 But under the Executive Director's leadership, some of the
22 things that stood out to me, this first one means a lot to me, which
23 is the reopening of the jail library. If no one's had a chance to tour
24 that library but also see the -- just the letters of thanks the staff get,
25 it's deeply, deeply moving and the role that that library has in that

1 ecosystem.

2 I think the Executive Director has leveraged our
3 partnerships with our professional sports teams better than most
4 any other public agency that we've seen in this.

5 His media presence, he's out there. He's on the morning
6 shows, which I think those start filming at 5:00 in the morning and
7 he's out there. The evening shows, he's there late into the night.

8 He's a literal international leader in his field. He goes to
9 Qatar, he gives talks, he goes across the country, people seek him
10 out to learn how they can bring his brand of leadership and his
11 experiences to their own programs.

12 He restarted the Employee Recognition Program.

13 The Library District launched its mobile app.

14 He's partnered with Three Square to provide not just the
15 after-school food, but also the programs for our seniors to help
16 combat senior loneliness, which is a very dangerous health thing
17 for senior citizens.

18 Project Maryland is there.

19 Elections. Extremely important to create avenues for
20 elections to happen in our branches.

21 He's invested in staff development, not just for his
22 leadership team, but all staff.

23 His Hope for Prisoners partnerships to create spaces for
24 returning citizens to be able to have Storytimes with their kids, it's
25 something that some of them haven't been able to do for 30 years

1 because they've been in prison and he's done that.

2 He's invested in renovations and replacements of outlying
3 and inner-city libraries that have traditionally been forgotten about.

4 He's instituted internal revenue controls to make sure our
5 staff are being good stewards of public money.

6 He's expanded the Passport Program, which is very
7 popular.

8 And he's worked with our staff to create a career ladder.
9 You know, so many of our staff start at -- I know they're not called
10 pages anymore, but they started as library aides, 16 years old.
11 They're with us, you know, 30 years later. You could retire at 50
12 with the Library District. And now there's a career ladder in place to
13 make that happen.

14 So those -- but I encourage -- these are just highlights. I
15 encourage everyone to read the 73 pages if you really want to
16 understand the breadth of the work that Director Watson has done
17 and with that, that concludes my comments, Mr. Chair.

18 CHAIR ROGERS: Thank you. And I'll just sort of go down
19 the line. We'll start with Trustee Jones, if you had any comment?

20 TRUSTEE JONES: I just continue to appreciate the
21 exceptional work. And as I said during our session, we know that
22 we're about to face some unprecedented times and it takes the right
23 kind of leadership to be able to maintain and excel. And I trust that
24 our Executive Director will be able to do that so it's important.

25 CHAIR ROGERS: Trustee Foyt.

1 SECRETARY FOYT: I concur with the comments that have
2 been made, and I was very much in favor of this merit bonus. He
3 earned it. He has built us, he's fleshed us out, he is preparing us for
4 what's to come, good and bad and is ever expanding in and
5 offerings and partnerships and communication. And I'm very
6 pleased with this. Thank you.

7 CHAIR ROGERS: Okay. Trustee Dukowski.

8 TREASURER DUTKOWSKI: Yes, I concur as well with the
9 statements made so far. I'm always amazed about how many
10 different things that he's getting involved in and -- to make our
11 District the most excellent District out there. And he does it not --
12 but I know he doesn't do it alone, but he knows the people he
13 should hire, and he knows how to handle things that are important
14 and he's done this in a sustained way. He's not cutting back on
15 what he's doing. And so I think we need to reward the excellence.
16 So thank you.

17 CHAIR ROGERS: Trustee Fiedler.

18 TRUSTEE FIEDLER: Yeah. I just want to reiterate what
19 everyone else said. I'm new to the Board, but a long-time library
20 user. I actually started as a page, as you all know at the Clark
21 County Library when I was 16, many years ago. I have seen the
22 various directions that our Library District has gone through in the
23 past couple of decades. As a librarian, I can reaffirm everything we
24 heard in public comment about Kelvin's reputation in the Library
25 Community. We are the fifth largest library district in the United

1 States; it is a huge organization and his leadership is admirable.

2 My research area is about seeing librarians stay through,
3 you know mid and late career and I think that this is one of the ways
4 that we can ensure that Kelvin continues to stay in our community
5 and help grow our libraries. Particularly with the times that may be
6 forthcoming, our community is going to need his leadership more
7 than ever and I think we want to put ourselves in a position to keep
8 him as a leader and not be in a position where he gets headhunted
9 to another organization and then we are having to start over with
10 the new person who likely will have to come from out of town.

11 So I think that this is a wonderful opportunity to show our
12 appreciation for his incredible work in the last year, which again, it's
13 like 72 pages. It's truly incredible and I appreciate what you've
14 done in our community.

15 CHAIR ROGERS: Trustee Williams.

16 TRUSTEE WILLIAMS: Yes, thank you.

17 I would like to just say ditto to what everyone said and I
18 just want to -- you know, say to Kelvin -- Director Kelvin Watson to
19 continue to push the envelope, continue to do things that haven't
20 ever been done before, continue to keep our library on the front
21 front -- or the forefront of brand-new initiatives and continue to
22 allow staff to be themselves and to just continue to strive -- to
23 continue to be exceptional and do what you do.

24 That's all I have to say. Excellent job and I've enjoyed
25 being part of this Board and part of the Library District.

1 CHAIR ROGERS: All right. And I concur with what has
 2 been stated about Executive Director Watson and his performance
 3 and just challenge him to continue to exceed expectations as he
 4 mentioned in his interview, I guess going on four years ago about
 5 his vision for if he were selected as a candidate and how he would
 6 move the Library to a place we couldn't imagine it would be. And
 7 you know, we've done that, and we have been recognized not just
 8 locally but nationally. And it's evidenced when we go to
 9 conferences sort of how Clark County Library is viewed in the
 10 Library Community, not just in the Public Library space, but also in
 11 the other library domains that exist.

12 And I firmly believe that, you know, considering the size
 13 and scope and complexity of our Public Library that -- and given his
 14 performance that the combined merit, COLA and performance pay
 15 is commensurate with his peers who have similar portfolios to
 16 manage. And if they're doing it in a similarly exemplary way that it
 17 is deserving.

18 And so I'll call for the question.

19 TRUSTEE WAUGH: Mr. Chair, before you do that, I just
 20 want to clarify on the motion that the lump sum payments are non
 21 PERS payments.

22 CHAIR ROGERS: That is correct. Those would be one-
 23 time payments that do not go against the PERS calculation or move
 24 the salary beyond the top of the range.

25 So I'll call for the question, all those in favor, say aye.

1 [ALL BOARD MEMBERS WERE IN AGREEMENT]

2 COUNSEL WELT: You need to abstain. Trustee Fiedler
3 needs to abstain.

4 TRUSTEE FIEDLER: Oh, I'm not -- sorry.

5 CHAIR ROGERS: Any opposed?

6 [No heard response.]

7 No. Okay. The motion carries.

8 Yes, Director Watson.

9 DIRECTOR WATSON: So I want to thank the Board of
10 Trustees, but ultimately, I want to thank the staff, the AT team for all
11 of their hard work and dedication. The staff, as mentioned, I don't
12 do this alone. I'm the leader, but I don't do it alone. We have
13 numerous conversations, meetings, we get things done together.
14 I'm proud to be your leader. I'm proud to be a part of the team.

15 And as mentioned, we're going to continue to push the
16 envelope. We're going to continue to be the best Library District in
17 the world. We're going to continue to, you know, have open
18 positions and thousands of people who are applying to come to be
19 a part of our organization and that's something to be proud of.

20 When you go to a conference and you have people
21 looking at your badge and they see you're from Las Vegas-Clark
22 County Library District and they don't want to stop talking to you
23 because they want to keep trying to figure out what we're doing,
24 what we're doing next, what are we up to. And four and a half
25 years ago, that's where we've come to today and we're just going

1 to continue to strive and do better.

2 So I just wanted to, again, say thank you to my team, the
3 folks that I work with in leading their teams and lead -- and the 73
4 pages, that's the results of the organization. So as a leader, that's
5 the -- that's -- so it's not me, it's just -- it's me and the team. And so
6 I say, you know, thank you again.

7 CHAIR ROGERS: Okay. And then we will move on to
8 announcements.

9 There is no August Board of Trustees meeting, so I just
10 hope everyone enjoys their summer and stay cool and out of this
11 heat as much as possible.

12 And then we will reconvene our next meeting in
13 September. The Board meeting will be held on Thursday,
14 September 11th, 2025, at the Windmill Branch.

15 SECRETARY FOYT: September 11th?

16 CHAIR ROGERS: Hmm?

17 SECRETARY FOYT: September?

18 CHAIR ROGERS: September, yes.

19 And I know we're working on a special meeting, but the
20 date has not been confirmed yet; correct?

21 DIRECTOR WATSON: Correct.

22 COUNSEL WELT: The time I think hasn't been confirmed.

23 CHAIR ROGERS: Okay.

24 COUNSEL WELT: It'll just be real quick meeting.

25 CHAIR ROGERS: Okay. With that said, is there a public

comment?

MS. LEE: No, Chair.

CHAIR ROGERS: Okay. I'll accept a motion to adjourn.

TRUSTEE WAUGH: So moved.

CHAIR ROGERS: Second?

SECRETARY FOYT: Second.

CHAIR ROGERS: All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: We are adjourned.

[Meeting concluded at 7:20 p.m.]

* * * Total Meeting Run Time – 2 hours and 19 minutes* * *

ATTEST: I do hereby certify that I have truly and correctly transcribed the audio/video proceedings in the above-entitled meeting to the best of my ability.



Brittany Mangelson
Mangelson Transcribing

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' SPECIAL MEETING VIA ZOOM

TUESDAY, JULY 22, 2025

* * * * *

[Meeting began at 10:00 a.m.]

CHAIR ROGERS: Good morning, everyone. Who's running our -- who's our admin support for today's meeting, for roll call?

MS. LEE: That would be me, sir; Deborah.

CHAIR ROGERS: Deborah. Okay. Thanks, Deborah.

Okay. Well, I am showing 10:00 a.m. sharp. So Deborah, you want to get us started with roll call.

MS. LEE: Chair Rogers.

CHAIR ROGERS: Present.

MS. LEE: Trustee Waugh.

TRUSTEE WAUGH: Present.

MS. LEE: Trustee Whiteley.

VICE CHAIR TURNER WHITELEY: Present.

MS. LEE: Trustee Sanchez.

[No heard response.]

MS. LEE: Trustee Dutkowski.

TREASURER DUTKOWSKI: Present.

MS. LEE: Trustee Williams.

TRUSTEE WILLIAMS: Present.

MS. LEE: Trustee Jones.

1 CHAIR ROGERS: Trustee Jones indicated she's on a flight,
2 so she is excused.

3 MS. LEE: Thank you.

4 Trustee Foyt.

5 [No heard response.]

6 MS. LEE: Trustee Fiedler.

7 TRUSTEE FIEDLER: Present.

8 MS. LEE: Director Watson.

9 [No heard response.]

10 MS. LEE: Attorney Welt.

11 COUNSEL WELT: Present.

12 CHAIR ROGERS: And I know Director Watson, if I'm not
13 mistaken, is still on vacation, isn't he?

14 UNIDENTIFIED SPEAKER: Yep.

15 MS. LEE: Thank you, Chair. You have a quorum.

16 CHAIR ROGERS: Thank you, Deborah.

17 Okay. We will go to our first agenda item, which is public
18 comment. Do we have anyone signed up for public comment
19 today?

20 MS. LEE: No, sir, not at this time.

21 CHAIR ROGERS: Okay. Thank you. We will move to our
22 next agenda item, which is an action item. So we have to accept
23 the proposed agenda. Do we have a motion?

24 TRUSTEE WAUGH: So moved.

25 VICE CHAIR TURNER WHITELEY: Second.

1 CHAIR ROGERS: Who seconded?
2 VICE CHAIR TURNER WHITELEY: I did.
3 CHAIR ROGERS: Trustee Whiteley; okay, great.
4 All right. Any questions? Any updates?
5 [No heard response.]
6 Okay. No comments. So all those in favor, say aye.
7 [ALL BOARD MEMBERS WERE IN AGREEMENT]
8 CHAIR ROGERS: Any opposed?
9 [No heard response.]
10 All right. Motion carries.
11 We will go on to the next agenda item, which is approval
12 of the Proposed Minutes from the Finance and Audit Committee
13 Meeting on April 8th, 2025. Do we have a motion?
14 TRUSTEE WAUGH: So moved.
15 CHAIR ROGERS: Do we have a second?
16 [No heard response.]
17 CHAIR ROGERS: Any questions?
18 [No heard response.]
19 All those in favor, say aye.
20 [ALL BOARD MEMBERS WERE IN AGREEMENT]
21 CHAIR ROGERS: Any opposed?
22 [No heard response.]
23 All right. Motion carries.
24 TRUSTEE WAUGH: Mr. Chair? Trustee Foyt indicated to
25 me that she dialed in and is waiting to be let in or something.

1 Can --

2 CHAIR ROGERS: Okay. Thank you.

3 TRUSTEE WAUGH: -- we make that happen?

4 CHAIR ROGERS: Deborah, is that something you can
5 handle on your end or if we have someone managing the waiting
6 room?

7 MS. LEE: We are working on it, sir. It will be handled
8 shortly. As well as when you all are speaking, could you please
9 state which Trustee you are because we're kind of missing it as
10 you're going through on who's first and seconding the motions.

11 CHAIR ROGERS: Okay. Do we need to go back to --

12 MS. LEE: Thank you.

13 CHAIR ROGERS: Okay. Let's go back. So Trustee Waugh,
14 can you let Trustee Foyt know that they're working on getting her
15 let into the meeting?

16 And then --

17 TRUSTEE WAUGH: Yep.

18 CHAIR ROGERS: -- let's just confirm who made the
19 motion. I think Trustee Waugh, you made the motion for the
20 agenda; correct?

21 TRUSTEE WAUGH: Yes, sir.

22 CHAIR ROGERS: And Trustee Whiteley, you seconded it?

23 VICE CHAIR TURNER WHITELEY: Correct.

24 CHAIR ROGERS: And then for the Minutes Trustee
25 Waugh, I believe you made the motion for that one as well?

1 TRUSTEE WAUGH: Yes, sir.

2 CHAIR ROGERS: And I did not catch you seconded that
3 one. The Finance Audit Committee Meeting Minutes, who was the
4 second on that?

5 VICE CHAIR TURNER WHITELEY: Also me.

6 TRUSTEE WILLIAMS: You can put me down for a second.
7 I'll second it.

8 CHAIR ROGERS: Okay. Trustee Williams?

9 TRUSTEE WILLIAMS: Williams, yeah.

10 CHAIR ROGERS: Okay. All right. You have that,
11 Deborah?

12 MS. LEE: Thank you, Chair. Yes, I have it.

13 CHAIR ROGERS: Okay, great.

14 So now we will transition to new business. And we will
15 go to --

16 SECRETARY FOYT: Did I tell you I'm here?

17 CHAIR ROGERS: All right. Acknowledging that Trustee
18 Foyt is present.

19 SECRETARY FOYT: Thank you.

20 CHAIR ROGERS: Okay. Thank you, Trustee Foyt.

21 Let's go to New Business A.1., which is for discussion and
22 possible Board action to appoint Karen Dutkowski to the West Las
23 Vegas QALICB, Incorporated Board of Directors.

24 MR. CABIAS: All right. Good morning, Trustees, Counsel
25 Welt. Thank you for meeting so quickly to consider these agenda

1 items before you today. For the record, I'm Floresto Cabias, Chief
2 Financial Officer.

3 This item relates to our ongoing participation in the New
4 Markets Tax Credit and Nevada New Markets Jobs Act programs
5 for the West Las Vegas project. As part of the New Markets
6 structure, the Library District created a nonprofit affiliate entity
7 called the West Las Vegas QALICB, Inc. The QALICB plays an
8 important role in the financing by holding title to the property and
9 leasing it back to the Library District under the terms required by
10 the program.

11 The Articles of Incorporation for the QALICB requires that
12 its five-member Board of Directors be appointed annually by the
13 Library District Board of Trustees. The composition must include
14 two independent directors who are individuals with no current
15 formal relationship to the Library District or its affiliates. The Board
16 must also include three directors who are current or former
17 trustees, officers or employees of the Library District or the Library
18 District Foundation.

19 In April 2025, the Board approved this slate of directors;
20 that's Floresto Cabias as President, Jennifer Jiron as Secretary,
21 Dr. Keith Rogers as Treasurer and these are the affiliate directors.
22 Michael Saunders was also appointed as an independent director
23 and Mo Denis was appointed as an independent director. With
24 Jennifer Jiron no longer serving on the Library District Board, we
25 need to appoint a new affiliated director to maintain compliance

1 with the QALICB's governing documents.

2 So staff recommends that the Board of Trustees appoint
3 Treasurer Karen Dutkowski of the Library Board of Trustees to the
4 West Las Vegas QALICB Board as Secretary.

5 Thank you, Chair.

6 TRUSTEE WAUGH: Mr. Chair?

7 Mr. Chair, you're muted.

8 CHAIR ROGERS: Thank you, Trustee Waugh for that.

9 TRUSTEE WAUGH: And Mr. Chair; Trustee Waugh. I
10 move to appoint Karen Dutkowski as Secretary of the West Las
11 Vegas QALICB, Incorporated Board of Directors.

12 TRUSTEE WILLIAMS: I second.

13 CHAIR ROGERS: Do we have a second?

14 TRUSTEE WILLIAMS: I second.

15 CHAIR ROGERS: Trustee Williams; second.

16 Any discussion?

17 [No heard response.]

18 All right. All those in favor, say aye.

19 [ALL BOARD MEMBERS WERE IN AGREEMENT]

20 CHAIR ROGERS: Any opposed?

21 [No heard response.]

22 Okay. Motion carries. Congratulations, Trustee
23 Dutkowski.

24 TREASURER DUTKOWSKI: Thank you.

25 CHAIR ROGERS: Okay. We will transition to the next

1 agenda item, which is discussion and possible Board action to
2 approve Resolution No. 2025-02 related to the New Market Tax
3 Credit and Nevada New Market Crack -- Tax -- New -- let me just
4 start over. New Market Tax Credit and Nevada New Markets Jobs
5 Act transactions for the West Las Vegas Library Project.

6 So I'll turn it over to Floresto for that update.

7 MR. CABIAS: Thank you again, Mr. Chair.

8 This item seeks your approval of an updated resolution
9 related to the West Las Vegas Library Project and our participation
10 in both the Federal New Markets Tax Credit Program and the State
11 of Nevada New Markets Jobs Act Program. These programs have
12 been a part of our financing strategy to support the construction of
13 the East Las Vegas Library, the Mesquite Library and now the new
14 branch in the Historic Westside.

15 You may recall that in November 2024, the Board adopted
16 a resolution authorizing the District to pursue this financing and
17 also approved engagement of Ballard Spahr, the law firm serving
18 as local counsel for the transaction and providing the required legal
19 opinions. Since that time, though, the transaction structure
20 changed because of different investor requirements and policy
21 limitations. This updated resolution reflects those changes and is
22 part of a coordinated effort across all Library District affiliates.

23 The Library District Foundation has already adopted a
24 corresponding resolution, and the West Las Vegas QALICB is
25 meeting this afternoon to consider its resolution.

1 Was there a comment?

2 [No heard response.]

3 Regarding changes to this resolution, most are cosmetic
4 and clarifying in nature, but I do want to highlight one change; that
5 is the removal of the reference to Gerald Welt as legal counsel.

6 This change in the resolution is administrative, since special
7 counsel prepared the resolution. Ballard Spahr remains the
8 District's local counsel as previously approved by the Board.

9 And as discussed last November, staff committed to
10 returning to the Board if Ballard Spahr's fees were expected to
11 exceed \$50,000, which is consistent with the Library District's
12 internal purchasing policy. At that time, the exact scope and
13 complexity of the transaction were still developing, and the cost
14 estimate wasn't available.

15 Ballard Spahr has now advised us that total fees will be
16 approximately \$130,000. And that's covering two parts, the main
17 Federal New Markets transaction and Nevada specific work,
18 including regulatory discussions with the Nevada Department of
19 Business and Industry and the Attorney General's Office. And it's
20 these state-specific interactions that contributed to higher legal
21 costs.

22 These fees, along with other fees for professional service
23 providers like accountants, are going to be paid using programs --
24 or I'm sorry, proceeds from the transaction itself and that's not from
25 the District's operating budget. So in other words, the District

1 won't be going out of pocket for these expenses.

2 And I also wanted to highlight the language toward the
3 end of the resolution. And these provisions authorize the CFO or
4 another authorized representative to engage the professionals
5 necessary to complete the transaction and they also grant authority
6 to take actions necessary to close the transaction, including
7 satisfying fees like those owed to Ballard Spahr.

8 The provisions were included in the previous resolutions
9 that the Board approved. They were also included in the
10 resolutions a year ago when we closed the first transaction for the
11 West Las Vegas project. And the same goes for the transactions for
12 East Las Vegas and Mesquite eight years ago. And I just wanted to
13 point out that the authority allows us to respond quickly, since we
14 are approaching financial closing and we want to avoid any delays
15 that could jeopardize the transaction.

16 So here today are Troy Villafarra and Ryan Kenter with
17 Crescent Growth Capital. They are our consultants facilitating the
18 program. And also here is Barry Burns with Kutak Rock. Kutak is
19 our special counsel. And I can't introduce these gentlemen without
20 acknowledging all they've done for the Library District, which
21 includes helping to raise nearly \$20 million in funding for three
22 Library branches.

23 So Mr. Villafarra will provide an update, you know, add
24 more color to the resolutions and their changes and he'll discuss
25 our timeframe.

1 Troy, it's all yours.

2 CHAIR ROGERS: And then before that, I want to also
3 acknowledge that Trustee Sanchez has joined the meeting.

4 TRUSTEE SANCHEZ: Thank you.

5 MR. VILLAFARRA: Thank you, Floresto. And thank you to
6 all the Trustees and the Chair.

7 As Floresto mentioned, we've been working on this
8 particular transaction for quite a while. The Library District, I know
9 has experience with us and Kutak Rock in this case as counsel,
10 across multiple transactions over the years. This one in particular
11 was challenging in many ways, but in -- for the most part the
12 biggest challenge lies in the combination of the federal program
13 with the state program, which is the first time we've done this in the
14 state of Nevada in this context. So it did require not only federal --
15 a set of federal attorneys, but also a state tax counsel.

16 The transaction also was challenging in that it had to
17 coordinate with the prior investor and CDE team because it's the
18 same property, but we had to use two different investors to
19 accomplish the state component of it. So that's led to what's been
20 a very long road.

21 But in terms of where we are currently, we are targeting
22 the 29th of July to -- for closing, so a week away. We're down to
23 the final checklist items and we look to be in good shape for that --
24 for closing on that date, at least next week.

25 But with that, I'll just turn it back over to Floresto or

1 entertain any questions that anyone might have for us.

2 MR. CABIAS: Troy, can you cover the net benefit and its
3 components as far as what we're expecting?

4 MR. VILLAFARRA: Yes.

5 CHAIR ROGERS: You asked the question I was going to
6 ask. Let's share that for the Board.

7 MR. VILLAFARRA: Sure. We are currently contemplating
8 about five million dollars in net benefit from the transaction. It's a
9 combination, of course, of the federal and state. The federal is
10 about three million and change and the state is anticipated to be
11 about two million and change. And I say and change because all of
12 the CDE fees and investor pricing and all that, that's been fixed for
13 quite a while.

14 The last remaining variable is just collection of those
15 professional fee invoices. And I don't think -- at least I haven't seen
16 the final version of that, but that should be wrapped up shortly. So
17 yeah, we're anticipating a little over five million dollars in net
18 proceeds to the District.

19 MR. CABIAS: And just a reminder for the Trustees, this is
20 on top of about 6.5 million dollars in funding we received a year
21 ago for construction of the project.

22 So thank you, Mr. Chair. We're happy to answer any
23 other questions.

24 CHAIR ROGERS: Thank you, Floresto.

25 And I'll open it up to my fellow Trustees and see if there

1 are any questions related to this action item.

2 TRUSTEE WAUGH: Mr. Chair?

3 CHAIR ROGERS: Trustee Waugh.

4 TRUSTEE WAUGH: I would move to adopt Resolution
5 2025-02 related to executing NMTC and NMJA transactions for the
6 West Las Vegas Library project.

7 CHAIR ROGERS: Okay. Hearing --

8 SECRETARY FOYT: I would second.

9 CHAIR ROGERS: -- the motion by Trustee Waugh and a
10 second by whom?

11 SECRETARY FOYT: Foyt, F-O-Y-T.

12 CHAIR ROGERS: Okay.

13 SECRETARY FOYT: Trustee Foyt.

14 CHAIR ROGERS: Trustee Foyt; second.

15 Call for the question, all those in favor, say aye.

16 [ALL BOARD MEMBERS WERE IN AGREEMENT]

17 CHAIR ROGERS: Any opposed?

18 [No heard response.]

19 All right. Motion carries.

20 Thank you, Floresto and team for this 11-plus million-
21 dollar endeavor to benefit the West Las Vegas Library project. So I
22 would certainly consider this a success.

23 MR. CABIAS: Thank you, everyone.

24 CHAIR ROGERS: Okay. Now we will go to -- I just
25 apologize, I'm just clicking on this agenda, trying to get back to

1 where I was.

2 Okay. Now we will go to the next agenda item which is
3 discussion and possible Board action to authorize staff to proceed
4 with an executive-level compensation and benefits survey, to be
5 conducted by Gallagher.

6 MR. SERPICO: Thank you very much.

7 For the record, Jeffrey Serpico, Director of Human
8 Resources.

9 The District will be entering into Executive Director
10 contract negotiations during the Fall of 2025, for an anticipated
11 contract effective date of February 16th, 2026. The last
12 comprehensive salary and benefits survey was conducted in March
13 of '22 by Gallagher. To ensure informed decision-making in this
14 contract cycle, the District is proposing the engagement of
15 Gallagher to conduct a comprehensive pay and benefits survey
16 inclusive of the Executive Director and the Administrative Team
17 positions.

18 CHAIR ROGERS: And just for the Board's awareness, I did
19 speak with Director Watson and Jeff to talk about the timeline for
20 when the contract expires and then sort of working our way back.
21 And so this is sort of that first step in assessing, you know, how do
22 we move forward negotiations. So we want to just have this key
23 data point for our discussion and future reference when we start
24 those conversations.

25 And so since we had not had one done in a few years, we

1 thought -- I at least thought it would be great -- a great update for
2 us to look at this. And then certainly we'll look to maybe roll this
3 out for the other employees as well, but this will be the first step in
4 that process. And then the thinking is that for our next Board
5 meeting, we would probably lay out the entire preferred timeline to
6 enter into negotiations with Executive Director Watson.

7 So with that said, I'll see if there are any questions before
8 we see if someone will make a motion.

9 TRUSTEE SANCHEZ: Jeff, this is Elaine Sanchez.

10 MR. SERPICO: Yes?

11 CHAIR ROGERS: Trustee Sanchez.

12 TRUSTEE SANCHEZ: Yes, I just have a question. Jeff, can
13 you run us through the timeline? I know that you've spoken to our
14 committee before about timeline expectations and why we're going
15 through this process. Could you just, for the record, speak to that?

16 MR. SERPICO: Sure. I did have an initial conversation
17 with Gallagher. The intent would be to obtain all of the data from
18 the survey, because remember, they'll have to go out, conduct a
19 survey like they did in the past through identified organizations, and
20 then there's a timeframe for the data to be returned to them, and
21 then the analysis to occur. We are targeting end of October/early
22 November to have all of the data back and then those results can be
23 presented to the Board.

24 TRUSTEE SANCHEZ: And the last time we had a survey
25 like this was in 2022?

1 MR. SERPICO: March of 2022. I would propose -- and
2 we're getting a little ahead of ourselves. We enter into negotiations
3 in July of '27 for the collective bargaining agreements. I would
4 propose a general staff survey to occur at the end of 2026, so we
5 have that data going into negotiations.

6 TRUSTEE SANCHEZ: Yeah, I -- the only reason why I'm
7 asking is because it's just important to have background on this
8 before we vote on it.

9 MR. SERPICO: Sure.

10 TRUSTEE SANCHEZ: Thank you.

11 TRUSTEE FIEDLER: This is Trustee Fiedler. So I was not
12 here for the previous time that we did this process. So to clarify,
13 the last time that we did this process did it also coincide with the
14 Executive Director's contract.

15 MR. SERPICO: It did not, because I think historically there
16 hadn't been a pay survey done in over ten years. When I was
17 brought on Board in 2020, that was something I was charged to
18 make sure occurred and that did occur within the first 24 months, I
19 believe.

20 TRUSTEE FIEDLER: Okay. Got it, got it. Thank you.

21 MR. SERPICO: We do go with Gallagher. They've got
22 good experience with public agencies and libraries. They did do
23 our full comprehensive pay survey and benefits previously, so
24 they're familiar with our positions and they also conducted the
25 staffing analysis for us.

1 TRUSTEE SANCHEZ: One more question, if I may. This is
2 Trustee Sanchez.

3 MR. SERPICO: Sure.

4 CHAIR ROGERS: Go ahead --

5 TRUSTEE SANCHEZ: Gallagher --

6 CHAIR ROGERS: -- Trustee --

7 TRUSTEE SANCHEZ: Oh, thank you. Gallagher, where
8 are they based out of?

9 MR. SERPICO: Southern California, I believe.

10 TRUSTEE SANCHEZ: Okay.

11 MR. SERPICO: So the times work out well.

12 TRUSTEE SANCHEZ: Okay. Thank you.

13 TRUSTEE WAUGH: Mr. Chair?

14 CHAIR ROGERS: Okay. Any other questions, Trustees?

15 TRUSTEE WAUGH: Mr. Chair?

16 SECRETARY FOYT: This is Trustee Foyt, and I would like
17 to ask if -- what type of parameters are we giving them? In other
18 words, are we looking at Districts where they're under the control of
19 the city or the county, or are independent, such as we are? Where
20 they have to raise their own funding? Or they --

21 MR. SERPICO: Yeah.

22 SECRETARY FOYT: In other words, are we giving them
23 any -- I mean, they've --

24 MR. SERPICO: Yeah.

25 SECRETARY FOYT: -- worked with us before, but are they

1 looking at similar animals is what I'm trying to say?

2 MR. SERPICO: Yes.

3 CHAIR ROGERS: And I'll defer to --

4 MR. SERPICO: Go ahead.

5 CHAIR ROGERS: -- Jeff to share the -- sort of the
6 parameters, but yes and yes and yes, Trustee Foyt.

7 MR. SERPICO: Yes, we --

8 SECRETARY FOYT: Okay.

9 MR. SERPICO: Whenever you benchmark against other
10 organizations, you look to match yourself against organizations
11 with similar operating models, similar funding sources. And we did
12 identify a list of independent taxing authorities, library systems, and
13 there were a few not for profits in there. So yes, we do take that all
14 into consideration and then they do adjust the data at the end for
15 regional differences and pay.

16 SECRETARY FOYT: Cost of living and so on.

17 MR. SERPICO: Exactly.

18 SECRETARY FOYT: One additional question. Do we have
19 a ballpark on what they're anticipating the cost will be?

20 MR. SERPICO: The cost should be about 24-5, I believe.
21 That was the last estimate they gave me. And that's not just base
22 pay; that includes benefits, perks, everything else, so.

23 SECRETARY FOYT: Great. Thank you. Thank you, Mr.
24 Serpico.

25 MR. SERPICO: Thank you.

1 TRUSTEE WAUGH: Mr. Chair.

2 CHAIR ROGERS: Trustee Waugh.

3 TRUSTEE WAUGH: I move to authorize staff to proceed
4 with an executive level compensation and benefits survey to be
5 conducted by Gallagher.

6 CHAIR ROGERS: Do we have a second?

7 SECRETARY FOYT: I'll second; Trustee Foyt.

8 CHAIR ROGERS: All right. Second by Trustee Foyt.
9 Any discussion?

10 [No heard response.]

11 Okay. All those in favor, say aye.

12 [ALL BOARD MEMBERS WERE IN AGREEMENT]

13 CHAIR ROGERS: Any opposed?

14 [No heard response.]

15 All right, motion carries.

16 MR. SERPICO: Thank you.

17 CHAIR ROGERS: Just bear with me, I'm clicking back.

18 All right. That concludes our business, and we'll
19 transition to Public Comment, Agenda Item No. VI.

20 Deborah, do we have anyone signed up for public
21 comment?

22 MS. LEE: No, sir, we do not.

23 CHAIR ROGERS: All right. Do we have a motion to
24 adjourn?

25 TRUSTEE WAUGH: So moved.

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CHAIR ROGERS: Do we have a second?

TRUSTEE WILLIAMS: Second by Harry Williams.

CHAIR ROGERS: Trustee Williams.

Okay. All those in favor, say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ROGERS: All right. Any opposed?

[No heard response.]

All right. Motion carries. We are officially adjourned at 10:24. Thank you, fellow Trustees and staff and team members for making this meeting happen on short notice and having an efficient meeting. So everyone take care and have a great rest of your day and week.

[Meeting concluded at 10:24 a.m.]

* * * Total Meeting Run Time – 24 minutes* * *

ATTEST: I do hereby certify that I have truly and correctly transcribed the audio/video proceedings in the above-entitled meeting to the best of my ability.



Brittany Mangelson
Mangelson Transcribing



PLACEHOLDER

DATE: September 11, 2025

SUBJECT: VI.A Executive Director's Report – Kelvin Watson

Due to an unforeseen circumstance, this report will be made available at the next Board of Trustees Meeting on October 9, 2025.

Thank you for your understanding.



ITEM VI. A.1.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: July 31, 2025

SUBJECT: Library Operations Activity Report, August 2025

This memorandum reports on the Library Operations Department's activities and project updates for June 2025, and Branch activities and analytics compiled between **June 1 – June 30, 2025**.

Powerful People

- Kudos to Ermal for compiling the ULC Libraries Insight Survey data.
- Leslie Valdez, Volunteer Coordinator, retired from the Las Vegas-Clark County Library District after her storied career spanning 30 years in the Library District. On behalf of the entire library, we thank you for your contributions and hope you'll come back to visit often.
- Krista Gawlowski is our new Access Services Manager, with an MLIS and Certificate of Advanced Study in Data Science. She previously served as Collections Strategies Librarian at the National Center for Atmospheric Research in Boulder, Colorado, and has prior experience at the Denver Public Library, History Colorado Museum, and U.S. Senate. Krista is passionate about connecting the community with all the library offers, utilizing data and metrics to inform decision-making, and being part of a collaborative team.

Krista's experience strongly aligns with this role's needs. It includes managing complex library operations, optimizing internal processes, monitoring and communicating key reporting metrics, collaborating with stakeholders, and having a strong goal-oriented temperament. I'm excited to have her join the Library Operations Administration team and manage the Access Services Program.

- Tested Sierra 6.4 ILS with CBS and IT.
- LO staff worked with IT, TBS, Whitney, Financial Services, and others to develop TBS training for staff and the public.
- Developed a streamlined method to verify new library cards ordered.
- Met with Unique call center service to introduce new leadership staff to the call center liaison.
- Held Interviews for a new Regional Manager, Library Operations.
- Participated in the West Las Vegas History Wall meeting
- Kudos to Clair Thomas for implementing the ADA and Service Animal training for Library Operation Staff.
- Kudos to Joanna for leading our Project SANDI Meeting and scheduling the headsets to be updated, repurposed, or returned.

- Kudos to Regional Manager Kevin Maas and TrinaMarie Shaw from EmpoweredMinds Achieve for launching a celebrity-led sewing program at the Sahara West Library, taking place July 7 – August 8, 2025.
- Kudos to Theron Nissen, Windmill Branch Manager, for arranging line dancing with Amanda Bowler at the Windmill library. Early evening classes will be held on September 8, October 20, November 17, and December 15.
- Kudos to Kevin Maas for coordinating staff and attending the NBA Summer League Outreach on July 16 at the Thomas and Mac.
- Ozzy at Ch. 8 finally ran her story on the Women's DJ program at East Las Vegas Library:

Facebook: <https://www.facebook.com/share/v/1DGRFj727T/?mibextid=wwXlfr>

Online Article: <https://www.8newsnow.com/news/local-news/free-dj-workshop-for-women-at-las-vegas-library-with-multimedia-lab/>

By the Numbers (June 2025):

- The Library District signed up **6,629** new **library card** users, a 23% decrease over the same month last year. The Cox internet card prompted increased card signups in 2024. We have also issued significantly fewer instant access e-cards this year, as customers can now [apply online](#) for an Instant e-Card and immediately enjoy access to millions of digital resources.
- **Gate count** was **311,937**, a 6% decrease from the same month last year.
- **Circulation** for June was **991,847**, which was an increase of 4% over June 2024.
- During the month, staff answered **35,041 reference questions**.
- Library staff also conducted **71 curbside deliveries** for **349 items**. This was a 26% reduction. Most branches have reduced the footprint of curbside.
- Our **volunteers** logged **2,302 service hours** in the Library District in June. This was an increase of 34% over the previous year.
- **343 Homeschool** sessions were logged, totaling an 88% increase over last year.

Fiscal Year End (FYE) July 1, 2024 – June 30, 2025.

- The Library District **Circulated 11,673,349** items to **534,217 Registered Cardholders**. This was an increase of 3.76% over the previous year's circulation, even though the registered cardholders decreased by **9.44%**. In part, this was due to a reduced reliance on Instant e-cards, rather than creating Quick-start Cards.
- Turnover Rate (**TO**) was **4.15**. Turnover rate is the number of materials circulated divided by the size of the collection. This measure indicates how often each item in a collection is used within a specific period, typically a year. A higher turnover rate indicates better usage of the collection.
- **Gate Count** totaled **3,876,527** for a decrease of 6%
- Volunteers logged **21,056 hours** for the FYE, which was an **increase of 23%** over **FY 2024**.
- Staff were more efficient in programming, reducing the number of programs to **31,192** for a decrease of 15% while increasing the attendance to **1,275,337**, which was an increase of 45% due to more accurately counting art gallery attendance.

Powerful Places

Branch Activities (June 2025)

- **Blue Diamond Library** K facilitated a Family Story time with a total of 12 customers. Adam London came back to Blue Diamond Library! It was a fantastic show! Thank you to Taley T., TPS, for your audio magic. 153 customers came to the **Family Paint Your Pride Event!** led by District Wide Scheduling Specialists Austin K. and Lauren G. featured trivia, paint a tote bag, mural painting (from Gallery Services), a photo wall and machine, and paint by numbers for customers to take! The movie we had on was "Strange World" (2023, PG).
- **Bunkerville Library** hosted the Bunkerville History Discussion with Historian Ryan Combs, Leader for the Sons of the Utah Pioneers – Loren Webb, granddaughter of local area historian Juanita Brooks – Sharla Moody, and Bunkerville Tour leader Cristina Cardon-Sessions., Donna's Summer ASL class, Summer hangout, eight (8) maker space programs for 128 customers, scavenger hunt, Adam London, and kids computer classes among others.
- **Centennial Hills Library** hosted Homeschool Groups
 - Catherine Potter-Homeschool Art Class: 6/2, 6/3, 6/4, 6/5, 6/9, 6/10, 6/12, 6/20, 6/23, 6/24 & 6/26 – 150
 - La Salle Homeschool Cohort: 6/3, 6/10, 6/17 & 6/24 – 58
 - Carina Thompson Homeschool Group: 6/3 & 6/10 – 16
 - Bee Excellent HSCA: 6/4, 6/11, 6/18 & 6/25 – 59
 - Together We Learn Homeschool Group: 6/5, 6/12 & 6/26 – 56
 - North Las Vegas HSG: 6/6 – 15
 - New World Kids Homeschool Group: 6/13 – 30

309 customers participated in the Peaceful Valley Donkey Rescue Visit.

5 Duplo programs with Real Dinosaurs entertained and educated 139 youth.

Library is Lava was attended by 271 folks this year.

Back to School Book sale brought in \$1,676.20. The sale as expected was a success with a lot of happy customers practically committing theft with these low, low prices. Special thanks to Raychel for helping set up the meeting room on the morning of the sale. Of course, none of this would be possible without Araceli's organization and



planning with her cadre of wonderful volunteers working hard not only during the book sale but in the weeks leading up to it.

- **Clark County Library** Adult Services Librarian Roger DeBlanck conducted a tour of the Clark County branch for 30 students from CCSD's adult learning refugee program so that they could become familiar with the library district's materials, services, and programs, both in person and online. Most of the students signed up for cards after the tour.

The Cult Classic Film Club, run by YPL DEPT HEAD Jordan Arthun-Healy and Adult Services Assistant Mary Ernst, had a session on June 1st for a showing of the 1987 film *The Princess Bride*.

June was a busy, busy month for Clark County YPL! Summer Challenge was certainly in full swing! The month saw YPL conduct 46 programs with a total attendance of 821.

Computer Center staff conducted eleven "one-on-one" tutoring sessions, assisting customers with various issues such as online job applications, resumes, basic computer skill instruction, DMV assistance, and ID.me authentication.



BBTTC and Music Producers Class

Our Music Producers class has truly exceeded expectations, with a growing number of teens actively participating. We've had to cap the Class size for July due to space constraints in the recording studio, but it's a fantastic sign of growth! Every session ends with a creative "Quick Writes" activity, where teens are given a prompt and write lyrics to the beat they've created that day. The energy is always electric, and we even have Chantalle (Teen Services employee) stepping in to read the teens' lyrics to the beats! It's such a fun and inspiring moment to see staff step outside their comfort zones, showing our teens that bravery comes in many forms.

Our Career Pathways program has also had a remarkable month. The teens have completed their first month of internships, and we recently celebrated their hard work with a special ceremony. Each teen was awarded a certification in Graphic Design, a fantastic credential to add to their resumes. Not many teens can claim this kind of accomplishment! To support their next steps, they were also given a \$200 Target gift card to help with professional attire, grooming supplies, and other internship essentials. Additionally, we were excited to award \$800 to each teen from the Hispanic Heritage Foundation for completing their Graphic Design certification.

- **East Las Vegas Library** Continued partnerships with Three Square (Kids Café), Parenting Project (Triple P and Nurturing Fathers), University of Nevada-Reno Extension (Let's Discover STEM), Society of Children's Book Writers and Illustrators, and Clean the World (Mobile Showers).

Theresa R., Katherine G., Gloria J., Richard M., Enrique C., Cindy A. and Joseph C. (photo)



Kathia H., Emmily P., and David T. lead the Anime/Manga Summer Social.

Alicia P., David T., and Enrique C. hosted Trading Card Game

Alicia P. hosted a Mug Press Workshop

Maria M. hosted Embroidery Club

- **Enterprise Library** Summer Reading Challenge Performances

For Youth:

- Circus of Bubbles (Tuesday, June 3rd)
- Science Heroes (Tuesday, June 10th)

For Teens:

- Paint Pouring with Vibes DIY (Monday, June 16th)
- Radon: The Silent Killer in Your Home (Tuesday, June 10th)
- Navigate the Stars (Friday, June 6th)



- **Goodsprings Library** hosted a book club, Adult Maker Program, Fiber Arts, the yearly Temperature Snake, and a Youth Services crafting program.
- **Indian Springs Library** worked with Clark County Parks and Rec to use their room after their hours for True Crime HQ hosted by Justine. This event focused on two match-ups in the serial killer knock-out: Jeffrey Dahmer and Robert Hansen. In the past months, this program has transitioned into a hybrid event, utilizing two (2) laptops and an iPad. One laptop runs the slideshow, one laptop is for the fact-checker and chat monitor, and the iPad is passed around so virtual attendees can see the person who is talking.

Slide Into Summer! Justine wanted to get more familiar with our e-Resources and started her Slide Into Summer: Database surfing program every Thursday afternoon, where she highlights some resources to reduce the summer slide; resources which are also suitable for our kids who are homeschooling! The attendees have been very enthusiastic about the resources they're learning about and are actively incorporating them into their kids' schooling.

Communication through Art: Family Paint Night! This month, we read two titles that pertained to June: Juneteenth Is by Natasha Tripplett (available on Libby) and The Rainbow Parade by Shane Jordan, Rick Hendrix, and JiETING Chen (available on Hoopla).



- **Laughlin Library** shared thanks to Adult Services Department Head, Lisa May, for revamping our book sale case and merchandising our materials. It's getting a lot of attention! Everyone loves a good bargain.

Thanks to the Facilities team for resurfacing and restriping our parking lot.

Shout out to the 4-H ladies, Kelly and Devon, for finishing a strong series of programming for school-age kiddos!

TBS and ScanEZ have arrived at the Laughlin Library!

- **Meadows Library** has a new volunteer, Lukas. Staff partnered with PBS for programming and had two programs in June. Caroline visited Silver Ridge for a monthly book drop-off and craft-making. Staff-led programs for 92 Acelero children.
- **Mesquite Library** This month's DIY Craft was Patriotic Bookstacks. The crafters began by choosing three books to stack together. The books could be painted, sanded, decoupaged, or left alone to achieve any look the participants desired. The attendees then added striped and starred ribbon and strung red, white, blue, and star beads to adorn the bookshelf. As usual, everyone assembled their supplies differently--some choosing to paint the page edges, some standing the books upright, others forgoing bows, and a couple gluing the star beads onto the books. Very creative and very patriotic!



Coding for Kids 22 attended – Great turnout and something to do for everyone! Thank you, Sara, Jennifer, and Patty! Coding for Kids was a fun program that introduced our patrons to coding games and a database we offer at the library. A big thank you to Patty and Jennifer that helped with the program.



- **Moapa Valley Library**



- **Rainbow Library** hosted the Peaceful Valley Donkey Rescue, where 168 customers attended. Sterling Summerland Apartments saw 74 residents participate in the outreach event. Mahjong Mission had a great turnout for their first event at Rainbow.



- **Sandy Valley Library** hosted the Peaceful Valley Donkey Rescue. LEGO Club every Tuesday, Seniors' Computer Class every Wednesday, Outreach Book Club every other Thursday, Film Club every Friday, and Art Class for kids & adults every Saturday.
- **Sahara West Library** bookstore made \$4,444.62 in June. Congratulations to Diana, who received an ALA Spectrum Scholarship for 2024-2025. Adult Services staff visited Clark County Foster Care, West Sahara Senior Housing, Parkinson's Place, Better Business Bureau, American Red Cross, Vitalant, Carefree Willows, and Animal Foundation. Sahara West was selected as Best Library by the Las Vegas Weekly readers.



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BEST COMEDIAN- PIFF THE MAGIC DRAGON

Las Vegas Weekly Staff

Thu, Jun 26, 2025 (2 a.m.)

It's no secret our local library district rules. Sahara West remains one of the best and largest of the bunch, with three galleries showing over 80 exhibits annually, a robust selection of books to borrow and a multipurpose room for author meet-and-greets, concerts and more. 9600 W. Sahara Ave., thelibrarydistrict.org.

2025 Best of Vegas

2025 Best of Vegas: The complete list of winners

- **Spring Valley Library** received a lot of requests from news and magazine outlets asking to do interviews about the Three Square Meet Up and Eat Up program. Melissa S. interviewed with Channel 5 news and the Las Vegas Sun. Below is the article from the Las Vegas Sun and a link to the news story

<https://lasvegassun.com/news/2025/jun/08/no-school-no-problem-thanks-to-summer-meal-program/>

<https://url.us.m.mimecastprotect.com/s/QEhWCNkR5XCNVzm7imfAhypR6O?domain=fox5vegas.com/>

- **Summerlin Library** Youth Services' 23 programs brought in a total of 1,233 customers. Staff visited the Destinations Pueblo Senior Living Center and the MorningStar Senior Living at The Canyons.
- **West Charleston Library** continues its partnership with Barbershop Books by maintaining a collection of children's books at Fade 'Em All Barbershop in Summerlin. Little Books Little Cooks started their 6-week course in mid-June and continues through the end of July. Clean the World Mobile Shower Truck is scheduled 2 days a month through the rest of the year to provide hygiene services to customers.

Library Aide II Allesha Gerard and Adult Services Librarian Westley Martin received positive comment cards from customers. Gerard was complimented for helpfulness. A customer suggested that Martin be cloned for his helpfulness.

Youth Services Librarian Alysia Verhagen coordinated with bilingual staff in the branch to host storytimes throughout the summer. Storytimes will be available in Spanish, French, Russian, Tagalog, and ASL. Thank you to the staff participating in this program for sharing their language and culture.

Youth Services hosted active and engaged audiences throughout June. Customers complimented the team on their programming. Youth Services Assistant Julia Solaire received appreciation from a customer for her work with the Tenzi program.



- **West Las Vegas Library** Team lead Liz assisted Adult Service Assistant with the monthly branch craft event, and received numerous outstanding customer comment cards. Senior Outreach visits were made 4 times to Doolittle and Harry Levy, reaching 195 seniors with critical support, resources, and connection to the library. Youth staff met with new staff at Pearson Community Center to arrange a July field trip to the library.



Staff brainstorming and training on the new Total Business Solution (TBS) station

- **Whitney Library** The Adult Services department provided great programs such as DIY Soy Based Candles, Juneteenth Ready for Freedom with Dr. Richard Hodges, Visits with Assemblywoman Venicia Considine, Folios Duo, LGBTQ Resource Fair, King Ibu Live in Concert, Whitney Book Club: Vera Wong, The Social Justice Book Club:

Revolutionary Suicide, I Heart Whitney Fresh Start, Meet With A Social Worker, Writing Non Fiction Books, 3 Square Senior Meals, Whitney Youth Resource Fair, Coffee and Canvas, Free Vision Screening, Book club at Whitney Senior Center, and our famous puzzle time. In Youth Services There were plenty of special events like Circus of Bubbles with Kirk Marsh, Video Game Day, Little Books and Little Cooks, Pride Storytime, Discovery Day at The Wetlands, what's in the Cards trading card game club, Science Heroes, LGBTQ Merch, Beat the Heat with Dogman, Brewing up Color, Whitney Resource Fair, and LEGO League.

- **Windmill Library** completed outreach to Arioso Apartments, Legacy House, and Capriccio Apartments. Storytime is still king at Windmill Youth Services. Baby Story Time completed eight (8) programs for 237; Family Story Time completed nine (9) storytimes for 354 customers; the Five and Under Story Time had six (6) sessions for 225 customers; and the Toddler Story Time had eight (8) sessions for 301 customers.

By the Numbers (June 2025):

- Library Branches improved overall circulation to **991,847 items**, an increase of 4% over the same month last year.
- **129 passports** were issued, and \$5,104.00 in fees were collected. The 5% reduction in fees was partly due to increased no-show appointments.
- **110,903 PC internet** sessions were logged, a 13% increase from the same month last year. **70,582** of these sessions were **Wi-Fi**.

Fiscal Year End (FYE) July 1, 2024 – June 30, 2025.

- **1,748 passports** were issued for the FY, and **\$73,170.00** in **fees** were collected. Rainbow Library has completed its staff training and will begin offering passport services soon. Please check our website for reservations.
<https://thelibrarydistrict.org/passportservices/>
- **Computer use** increased to **1,329,817**. Information on how to reserve a computer can be found on our website <https://thelibrarydistrict.org/reserve-computer/>

Powerful Partnerships

- AARP
- Alzheimer's Association: Caregiver's Support Group
- American Foundation for Suicide Prevention
- America Reads, America Counts Tutoring
- American Red Cross
- Andson Tutoring
- Barbara Thomas: Anyone Can Paint
- Best Buy
- Better Business Bureau
- The Blue Diamond History Committee
- Blue Diamond Village
- Blue Diamond Village Store
- Breaking the Cycle
- Canyonland Medical – Free Informational Resources

- **Celestial Manna/Three Square @ Indian Springs Library:** We continue to work with Celestial Manna and Three Square on our Trader Joe's food pick-up available to our customers at Indian Springs Library!
- **City of Las Vegas / Parenting Project: Nurturing Parents**
- **Clark County C.A.R.E.S. Team** continued their Social Worker program with folks on Escondido at near the **Clark County Library**. At **Whitney Library** The Clark County CARES team provided CHAP assistance, Rental assistance, and many more social services.
- **Clark County Family Services**
- **Clark County Fire Department**
- **Clark County Parks and Recreation:** Indian Springs is also coordinating with Clark County Parks and Recreation again on bread for our community, with Jett making Wednesday pick-up and CCPR sorting and distributing the bread.
- **Clark County School District**
- **Clark County Social Services**
- **Clean the World Foundation**
- **Cottonwood Station**
- **Creech AFB**
- **Department of Wildlife: Living with Wildlife**
- **Discovery Children's Museum**
- **EmployNV One Stop**
- **EmpoweredMinds Achieve – LO Admin** met with **Miss Nevada 2022 & 2024 TrinaMarie Shaw** to develop and implement a 5-week introductory sewing and clothing recycling and upscaling event in partnership with EmployNV happening at the **Sahara West Library Business Hub** July 8 – August 7, 2025.
- **FAYM**
- **Four-H Club**
- **Friends of Ours Cooperative**
- **Goodsprings Community Center**
- **Goodsprings Elementary**
- **Goodsprings Historical Society**
- **Green Our Planet Hydroponics – Multiple Branches** and **Joanna Goddard** attended Green Our Planet
- **Engaged with 383 customers and members of the community**
- **Help of Southern NV**
- **Homeschool Groups**
 - **Bee Excellent HSCA**
 - **Catherine Potter-Homeschool Art Class**
 - **Colorful Genius HS Group**
 - **Dunamis HS Group**
 - **Homeschool Pop-up Co-op**
 - **Homeschool West Chess Club**
 - **Keike Homeschool Group**
 - **Sunrise Mountain Homeschool Co-op**
- **Laurus College**
- **Las Vegas Raiders**
- **Maxwell Drake: Maxwell Drake Writing Workshop**
- **Metro NEAC**
- **Mission Mahjong**
- **Moapa Valley Art Guild**
- **Moapa Valley Resource Center**

- **Moapa Valley Chamber of Commerce**
- **Na Hula Hali'a Aloha Cultural Preservation**
- **National Institute of Health, All of Us Research Program**
- **Nevada Department of Wildlife: Living with Wildlife**
- **Nevada Electric Vehicle Association**
- **Nevada Hand Senior Apartments**
- **Nevada Homeless Alliance**
- **Nevada Legal Aid Post Office**
- **Nevada State Treasurer Department - Ariel Luke**
- **Parkinson's Place**
- **Paula Gold – Book Club, Book Swap**
- **Pioneer Saloon**
- **Project Marilyn**
- **Red Rock Citizens' Action Committee met at the Blue Diamond Library**
- **Sign Language of Mesquite**
- **Silver State Wranglers: 4H Club**
- **Southern Nevada Clean Cities Coalition**
- **Spring Mountain Ranch State Park for Summer Challenge programs for kids and adults.**
- **Springs Preserve**
- **Sunshine Children's Services**
- **Three Square youth and senior meals**
- **UNCE**
- **US Department of State, Passport Services at WM and Rainbow Libraries**
- **University of Nevada, Reno (UNR) Cooperative Extension**
- **University of Nevada, Reno (UNR) Master Gardeners: Hive Talk**
- **Virgin Valley Heritage Museum**
- **Vitalant Blood Drive**
- **Warrior Women of Mesquite**
- **Yoga for Life: Yoga at the Library**

Powerful Platforms

Libraries as a place for answers & information, connection (book club, 0-5 storytime place for parents, "living room"), entertainment and fun (programs); access (virtually and in-person), libraries as a place for social services; libraries as a place to learn and connect to new skills, and the library as the fun community place.

- Digital Memories Preservation Lab (DMPL) expanded to Whitney and Summerlin Libraries.
- July Back to School Teacher Sale at East Las Vegas Library

- 148 customers
- \$1060.75 in sales
- 4,243 items sold

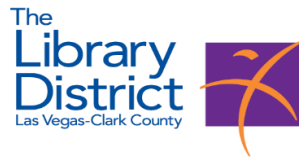


- **Mesquite Library** had another Hydroponics 101 with a great group of kids & parents here at Mesquite. It was really well received, and the kids did a great job asking questions.
- **Rainbow Library** Youth Services served 648 meals via **Three Square**
- **West Charleston** Youth Services distributed 153 Three Square Meals over 10 days in June.
- **West Las Vegas** Youth Services distributed 195 Three Square meals in June.
- **Whitney Library** Three Square Senior Community Meals and Social Hour continues its strong consistency! We had four programs this past month, totaling over 745 customers attending this weekly program. Youth Services hosted 29 Three Square programs serving 535 meals to kids.



By the Numbers (June 2025):

- Laptop circulation is **726** for **June** and is the highest monthly circulation of the Fiscal Year (FY). The FY average is 610, significantly higher than the previous FY monthly average of 454.
- **Hotspot** circulation is **898** for June. The FY average is 912, slightly higher than the previous FY monthly average of 898.
- **63,465** customers used the guest **Wi-Fi** in June.
- **Printing** totaled **41,409** pages in June.



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: July 31, 2025

SUBJECT: Security Report, August 2025

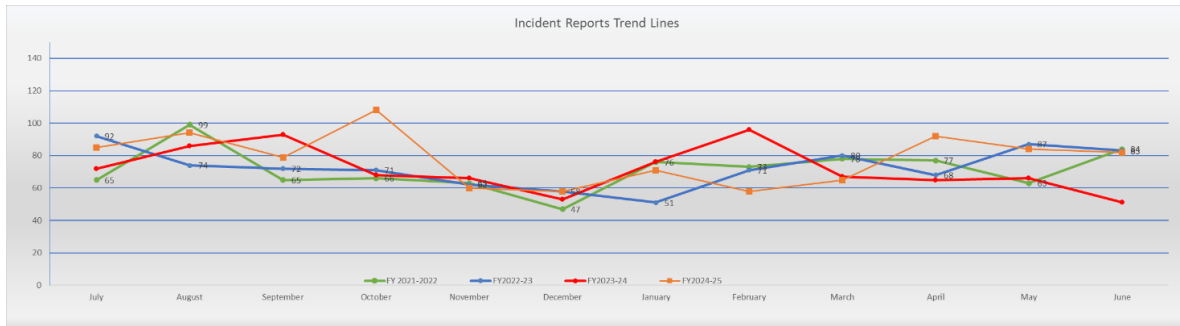
This memorandum reports on the security information and analytics compiled from **June 01, to June 30, 2025**.

In **June 2025**, branch staff reported **82 incidents**, an increase of 60.8% over the same month last year. During this period, the Library District recorded **311,937** customer visits. **This ratio** is one incident for every **3,804 visits**. The yearly average is one incident for every 4,141 incidents.

Branch	Incident Reports				Comparison			
	Jun-24	Jun-25	Difference	% Change	Jul-23 to Jun-24	Jul-24 to Jun-25	Difference	% Change
BLUE DIAMOND LIBRARY	0	0	0	0.0%	2	2	0	0.0%
BUNKERVILLE LIBRARY	0	0	0	0.0%	0	0	0	0.0%
CENTENNIAL HILLS LIBRARY	0	3	3	0.0%	19	26	7	36.8%
CLARK COUNTY LIBRARY	11	18	7	63.6%	230	232	2	0.9%
EAST LAS VEGAS LIBRARY	7	5	-2	-28.6%	75	69	-6	-8.0%
ENTERPRISE LIBRARY	4	4	0	0.0%	39	43	4	10.3%
GOODSPRINGS LIBRARY	0	0	0	0.0%	1	1	0	0.0%
INDIAN SPRINGS LIBRARY	0	0	0	0.0%	1	0	-1	-100.0%
LAUGHLIN LIBRARY	0	0	0	0.0%	9	6	-3	-33.3%
MEADOWS LIBRARY	0	3	0	0.0%	5	16	11	220.0%
MESQUITE LIBRARY	0	1	1	0.0%	4	16	12	300.0%
MOAPA TOWN LIBRARY	0	0	0	0.0%	2	0	-2	-100.0%
MOAPA VALLEY LIBRARY	0	1	1	0.0%	2	2	0	0.0%
MT CHARLESTON LIBRARY	0	0	0	0.0%	0	0	0	0.0%
RAINBOW LIBRARY	0	2	2	0.0%	23	23	0	0.0%
SAHARA WEST LIBRARY	4	5	1	25.0%	64	65	1	1.6%
SANDY VALLEY LIBRARY	0	0	0	0.0%	0	1	1	0.0%
SEARCHLIGHT LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SPRING VALLEY LIBRARY	2	1	-1	-50.0%	57	59	2	3.5%
SUMMERLIN LIBRARY	2	3	1	50.0%	23	24	1	4.3%
SUNRISE LIBRARY	1	1	0	0.0%	11	19	8	72.7%
WEST CHARLESTON LIBRARY	9	3	-6	-66.7%	82	95	13	15.9%
WEST LAS VEGAS LIBRARY	1	11	10	1000.0%	42	66	24	57.1%
WHITNEY LIBRARY	6	13	7	116.7%	115	115	0	0.0%
WINDMILL LIBRARY	4	8	4	100.0%	53	56	3	5.7%
Total	51	82	28	60.8%	859	936	77	9.0%

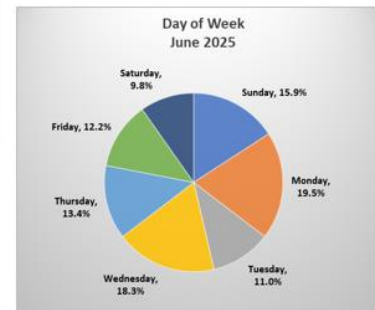
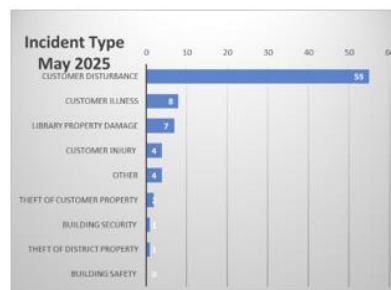
Clark County Library experienced the highest number of incidents at **eighteen (18)**. The other branches received between **zero (0)** and **thirteen (13)**. County and Metro assistance on

Escondido continues to improve the outlook at Clark County Library, and changes in sight lines and visibility are credited to the shift at Whitney.



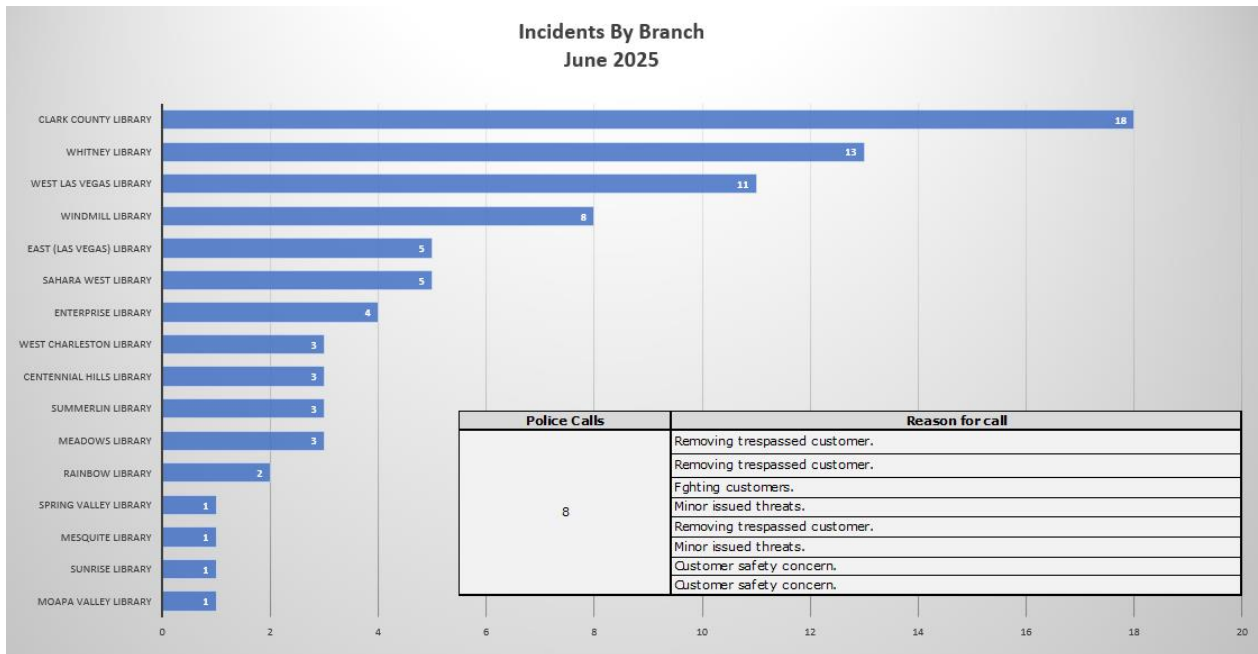
June incident reports returned to our average trend lines for this time of year. Clark County Library continues to submit **FIXIT Tickets** as needed through the County's portal, and the city and Las Vegas Metro are clearing encampments on a routine basis to ensure the removal of encampments adjacent to library property and keep the street and sidewalk passable.

ADULT TRESPASS [5 YEAR]	1
WEST LAS VEGAS LIBRARY	1
ADULT TRESPASS [3 YEAR]	1
WHITNEY LIBRARY	1
ADULT TRESPASS [1 YEAR]	23
CLARK COUNTY LIBRARY	11
ENTERPRISE LIBRARY	1
MEADOWS LIBRARY	1
SPRING VALLEY LIBRARY	1
WEST LAS VEGAS LIBRARY	2
WHITNEY LIBRARY	6
WINDMILL LIBRARY	1
ADULT BAN [LESS THAN 1 YEAR]	18
CENTENNIAL HILLS LIBRARY	1
CLARK COUNTY LIBRARY	4
EAST LAS VEGAS LIBRARY	1
ENTERPRISE LIBRARY	3
RAINBOW LIBRARY	2
SUNRISE LIBRARY	1
WEST LAS VEGAS LIBRARY	2
WHITNEY LIBRARY	3
WINDMILL LIBRARY	1
MINOR TESPASS	1
WEST LAS VEGAS LIBRARY	1
MINOR BAN OR RPC [LESS THAN 1	2
EAST LAS VEGAS LIBRARY	1
WHITNEY LIBRARY	1



District staff encountered **fifty-five (55) customer disturbances**, accounting for 67.07% of June incidents or one disturbance for every **5,672** visits. During **June 2025**, staff banned forty-six (**46**) customers. One (1) adult received a five-year trespass; one (1) adult received a three-year trespass, twenty-three (23) adults received a one-year trespass; and eighteen (18) Adults received a ban under one year. One (1) person under eighteen (18) received a trespass of one (1) year, and two (2) received a Request for Parent Consult (RPC) with a suspension of under a year.

Library Operations Report
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Library Name	Square Footage	Occupancy	June	Total incidents 2024-2025	INCIDENTS PER 10K SQ. FT.	Incidents per PIC
Blue Diamond	1,000	20	0	2	2.00	1.33
Bunkerville	1,200	24	0	0	0.00	0.00
Centennial Hills	45,555	689	3	26	0.57	3.25
Clark County	120,000	905	18	232	1.93	16.57
East Las Vegas	41,015	1200	5	69	1.68	11.50
Enterprise	26,300	526	4	43	1.63	8.60
Goodsprings	900	9	0	1	1.11	1.00
Indian Springs	1,200	24	0	0	0.00	0.00
Laughlin	15,562	323	0	6	0.39	0.75
Meadows Library	813	16	3	16	19.68	10.67
Mesquite Learning Center	5,464	133	1	10	1.83	3.33
Mesquite Library	13,313	370	0	6	0.45	0.75
Moapa Town	2,000	40	0	0	0.00	0.00
Moapa Valley	4,700	94	1	2	0.43	0.33
Mt. Charleston	2,800	56	0	0	0.00	0.00
Rainbow	26,800	808	2	23	0.86	2.88
Sahara West	122,000	920	5	65	0.53	5.91
Sandy Valley	1,200	24	0	1	0.83	0.57
Searchlight	1,200	24	0	0	0.00	0.00
Spring Valley	25,000	511	1	59	2.36	6.56
Summerlin	40,165	1014	3	24	0.60	4.00
Sunrise	23,000	345	1	19	0.83	3.17
West Charleston	38,900	1054	3	95	2.44	11.88
West Las Vegas(excluding Theater)	30,693	370	11	66	2.15	7.33
Whitney	24,500	563	13	115	4.69	16.43
Windmill Library and Service Center	142,149	994	8	56	0.39	6.22
Total Square Ft.	Occupancy Rate	Monthly	FY Incidents	Average	Average	
757,429	11,056	82	936	1.24	6.49	

Red cells indicate a ratio higher than the district-wide average.

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LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS									
	Total	Rank	Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
						Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	418	18	2,032	7	10	8	58	8	339	15	752	0	0	31	1,149
BUNKERVILLE	169	23	1,439	0	107	7	40	65	776	2	94	0	0	74	910
CENTENNIAL HILLS	36,660	1	29,642	595	2,947	19	230	47	2,179	54	2,133	13	202	133	4,744
CLARK COUNTY	11,655	9	28,029	546	5,102	31	2,958	42	737	146	1,602	31	3,328	250	8,825
EAST LAS VEGAS	7,788	12	23,561	378	4,382	55	1,839	22	319	47	796	12	607	136	3,561
ENTERPRISE	14,235	6	17,126	326	2,266	15	136	32	1,097	64	1,337	22	542	133	3,112
GOODSPRINGS	144	24	319	0	11	1	1	0	0	4	13	0	0	5	14
INDIAN SPRINGS	367	21	2,176	5	36	18	44	5	43	30	365	0	0	53	452
LAUGHLIN	2,930	14	3,481	52	542	16	100	14	172	2	7	5	57	37	336
MEADOWS	678	17	2,359	23	179	5	62	12	123	38	449	0	0	55	634
MESQUITE	5,903	13	10,753	141	896	49	502	32	356	12	203	3	23	96	1,084
MOAPA TOWN	233	22	529	4	0	2	9	8	99	6	8	0	0	16	116
MOAPA VALLEY	2,765	15	2,559	14	357	3	13	31	549	9	119	0	0	43	681
MOUNT CHARLESTON	384	19	1,716	2	26	3	9	0	0	18	701	0	0	21	710
RAINBOW	17,997	5	20,494	327	2,414	11	198	45	1,149	102	3,016	22	611	180	4,974
SAHARA WEST	33,867	2	33,320	527	3,314	15	392	55	3,020	9	551	37	926	116	4,889
SANDY VALLEY	373	20	1,267	5	49	7	52	7	24	4	17	0	0	18	93
SEARCHLIGHT	131	25	750	1	10	5	26	5	23	10	136	0	0	20	185
SPRING VALLEY	11,401	10	19,433	298	3,185	23	402	98	1,516	42	2,310	0	0	163	4,228
SUMMERLIN	18,472	4	20,481	321	1,348	15	205	20	833	16	844	22	1,846	73	3,728
SUNRISE	13,062	7	14,111	339	2,231	34	244	29	558	41	1,330	0	0	104	2,132
WEST CHARLESTON	11,177	11	20,605	306	2,907	40	508	33	777	44	1,024	6	95	123	2,404
WEST LAS VEGAS	2,291	16	12,393	188	2,345	5	74	47	183	70	1,877	8	577	130	2,711
WHITNEY	12,529	8	17,688	307	2,950	43	991	27	508	52	1,658	11	422	133	3,579
WINDMILL	31,943	3	26,203	722	3,497	14	296	41	1,146	21	1,002	24	985	100	3,429
WINDMILL SERVICE CENTER	754,275		0	1,195	63,465	188	3,878	46	1,205	17	34,915	0	0	251	39,998
2025 MONTHLY TOTAL	991,847		312,466	6,629	104,575	632	13,267	771	17,731	875	57,259	216	10,221	2,494	96,478
FY 24-25 YTD TOTAL	11,673,349		3,876,527	92,140	1,329,817	8,674	206,149	11,369	203,227	8,357	737,829	2,792	128,132	31,192	1,275,337

ANNUAL MONTHLY COMPARISON															
2024 MONTHLY TOTAL	953,656		331,785	8,577	110,896	653	16,243	916	16,523	762	22,219	219	13,023	2,550	68,008
% CHANGE	4%		-6%	-23%	-6%	-3%	-18%	-16%	7%	15%	158%	-1%	-22%	-2%	45%

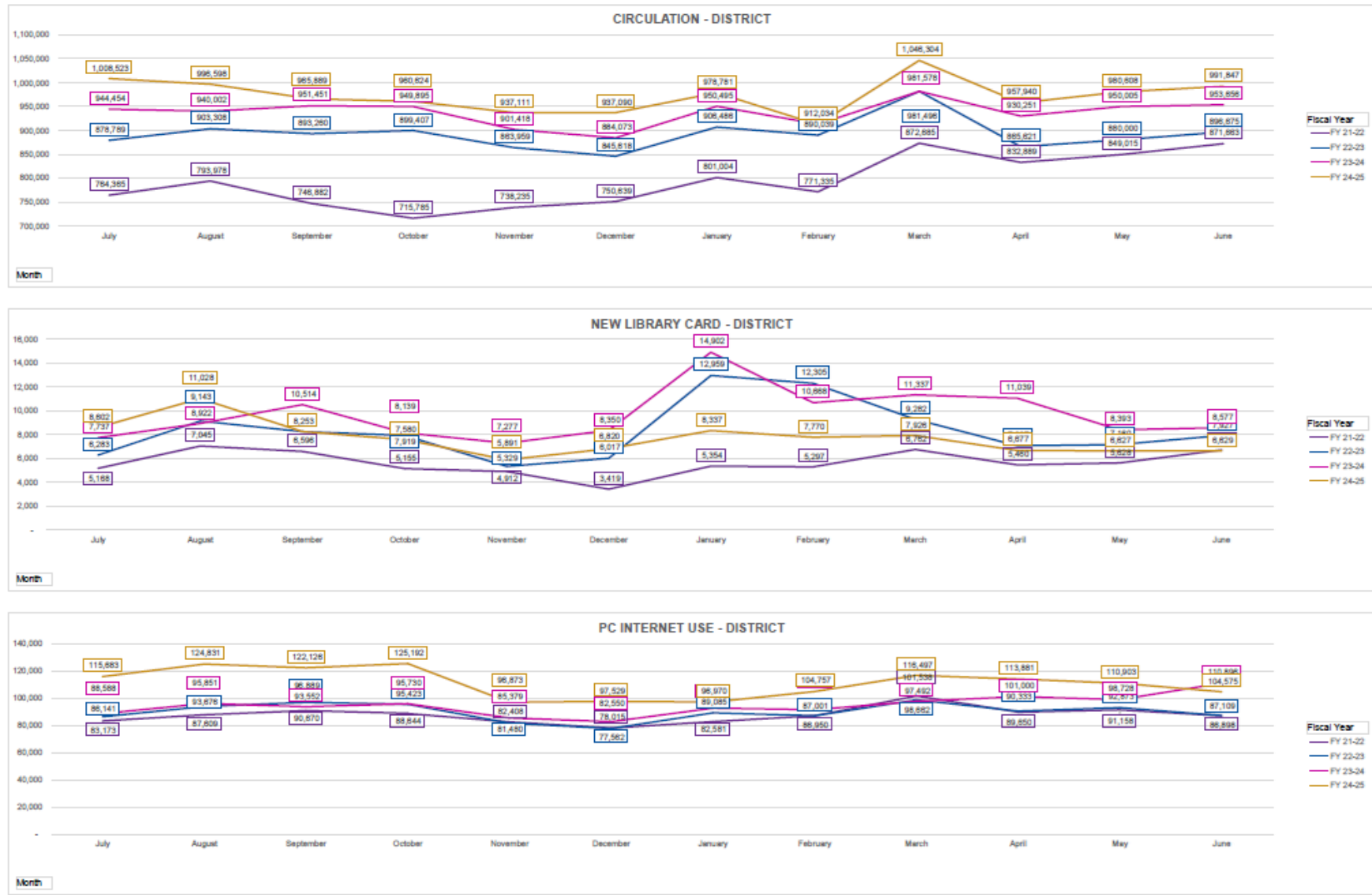
ANNUAL YTD COMPARISON															
FY 23-24 YTD TOTAL	11,250,202		3,850,045	115,855	1,133,660	12,598	180,356	11,670	206,588	9,824	316,940	2,590	112,826	36,682	816,710
% CHANGE	4%		1%	-20%	17%	-31%	14%	-3%	-2%	-15%	133%	6%	14%	-15%	56%

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	896,675		353,416	7,927	87,109	787	9,689	1,108	19,158	896	17,648	224	17,232	3,015	63,727
% CHANGE	11%		-12%	-16%	20%	-20%	37%	-30%	-7%	-2%	224%	-4%	-41%	-17%	55%
2022 MONTHLY TOTAL	871,663		343,527	6,707	86,898									2,570	68,810
% CHANGE	14%		-9%	-1%	20%									-3%	43%
2021 MONTHLY TOTAL	744,322		297,190	5,130	80,773									1,717	38,774
% CHANGE	33%		5%	29%	29%									45%	154%

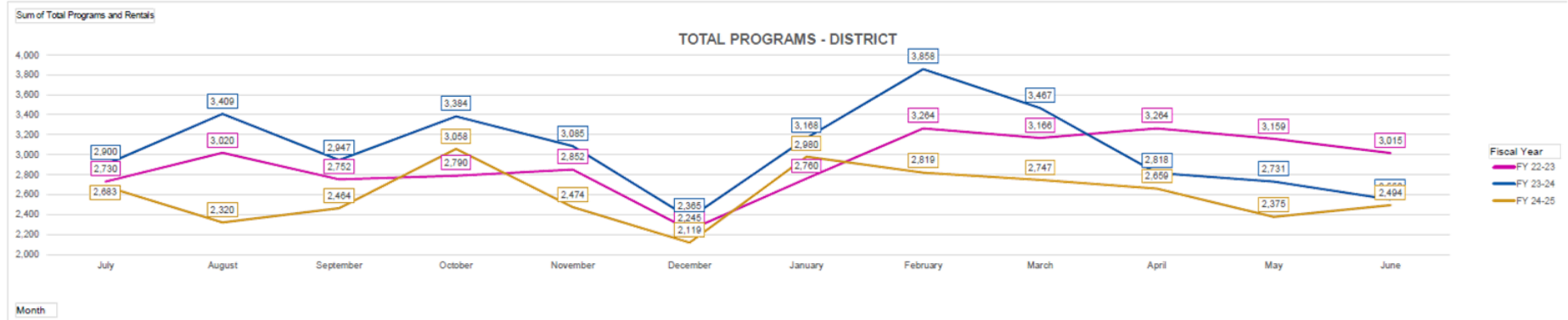
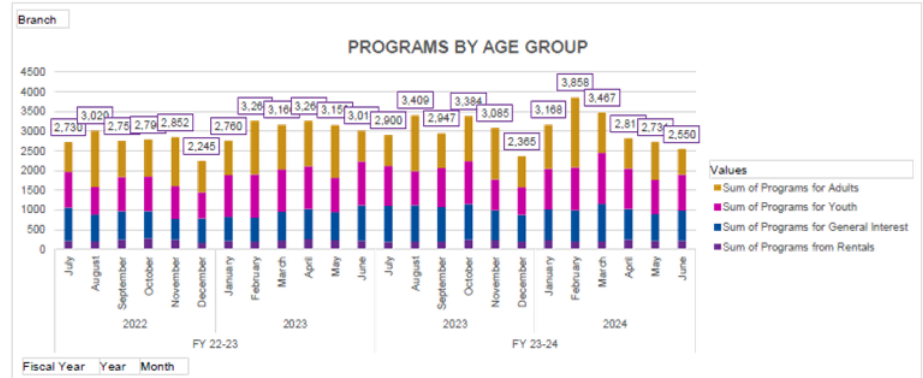
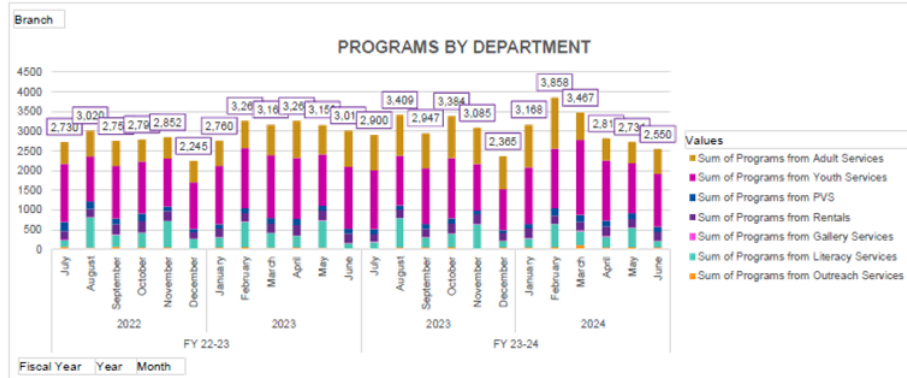
ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	10,704,658		4,053,153	99,650	1,076,234	12,708	167,073	11,147	211,663	8,422	270,164	2,740	121,142	35,017	770,042
% CHANGE	9%		-4%	-8%	24%	-32%	23%	2%	-4%	-1%	173%	2%	6%	-11%	66%
FY 21-22 YTD TOTAL	9,508,475		3,487,616	67,503	1,049,294									26,905	616,654
% CHANGE	23%		11%	36%	27%									16%	107%
FY 20-21 YTD TOTAL	8,715,542		3,171,607	53,856	994,936									14,962	262,800
% CHANGE	34%		22%	71%	34%									108%	385%

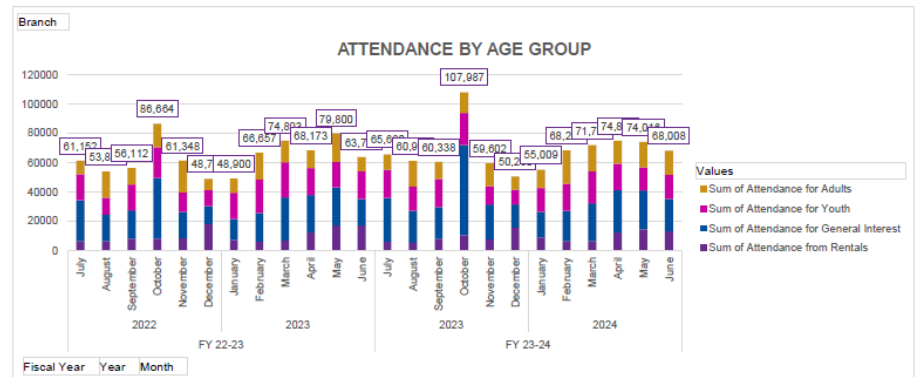
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LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS									
	Total	Rank	Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
						Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	511	19	2,357	7	17	13	69	10	357	14	669	0	0	37	1,095
BUNKERVILLE	140	25	1,048	0	91	4	20	42	342	0	0	0	0	46	362
CENTENNIAL HILLS	32,051	1	28,829	593	2,676	18	184	10	391	35	2,254	19	362	82	3,191
CLARK COUNTY	11,101	7	26,409	547	4,667	42	3,408	132	1,073	35	580	27	1,698	236	6,759
EAST LAS VEGAS	6,983	12	22,742	379	4,194	52	1,894	56	1,883	37	702	12	826	157	5,305
ENTERPRISE	12,491	6	15,959	322	2,287	15	90	27	1,232	58	1,521	20	162	120	3,005
GOODSPRINGS	149	24	499	0	17	3	66	1	4	5	33	0	0	9	103
INDIAN SPRINGS	337	21	2,904	5	40	20	112	2	13	28	409	0	0	50	534
LAUGHLIN	3,486	14	3,737	52	550	11	96	12	148	1	75	2	25	26	344
MEADOWS	707	17	2,373	23	191	5	48	14	117	48	500	0	0	67	665
MESQUITE	5,885	13	10,789	140	1,007	53	474	43	338	14	335	2	5	112	1,152
MOAPA TOWN	230	22	0	4	0	0	0	0	0	0	0	0	0	0	0
MOAPA VALLEY	2,475	15	2,530	14	269	4	27	17	199	9	117	0	0	30	343
MOUNT CHARLESTON	374	20	1,320	2	12	5	20	4	143	5	67	0	0	14	230
RAINBOW	16,486	5	19,274	327	2,214	35	219	23	313	55	1,783	26	1,025	139	3,340
SAHARA WEST	29,888	2	32,364	524	2,972	19	676	48	5,767	10	1,547	29	878	106	8,868
SANDY VALLEY	558	18	1,230	5	44	8	20	4	0	7	27	0	0	19	47
SEARCHLIGHT	181	23	835	1	9	2	15	0	0	17	45	0	0	19	60
SPRING VALLEY	9,742	11	19,902	298	3,289	20	253	76	1,865	42	1,577	3	85	141	3,780
SUMMERLIN	17,718	4	25,109	320	1,488	21	178	1	15	15	1,396	21	8,481	58	10,070
SUNRISE	10,685	9	15,285	339	2,112	29	241	11	102	40	1,417	0	0	80	1,760
WEST CHARLESTON	10,088	10	22,489	306	2,846	38	352	20	479	61	1,676	15	1,560	134	4,067
WEST LAS VEGAS	2,026	16	17,436	187	3,059	12	110	46	465	63	2,446	9	585	130	3,606
WHITNEY	10,975	8	17,972	306	2,750	46	978	6	113	41	1,472	13	606	106	3,169
WINDMILL	27,906	3	26,942	719	3,520	8	165	12	282	20	1,443	26	1,692	66	3,582
WINDMILL SERVICE CENTER	767,635		0	1,207	70,582	312	8,006	48	1,250	18	4,984	0	0	378	14,240
2025 MONTHLY TOTAL	980,608		320,334	6,627	110,903	795	17,721	665	16,891	678	27,075	224	17,990	2,362	79,677
FY 24-25 YTD TOTAL	10,681,502		3,562,388	85,511	1,225,242	8,042	192,887	10,595	185,364	7,472	295,736	2,576	117,911	28,685	791,898

ANNUAL MONTHLY COMPARISON

2024 MONTHLY TOTAL	950,005		326,784	8,393	98,728	962	17,418	870	15,727	686	26,370	213	14,501	2,731	74,016
% CHANGE	3%		-2%	-21%	12%	-17%	2%	-24%	7%	-1%	3%	5%	24%	-14%	8%

ANNUAL YTD COMPARISON

FY 23-24 YTD TOTAL	10,296,546		3,518,260	107,278	1,022,764	11,945	164,113	10,754	190,065	9,062	294,721	2,371	99,803	34,132	748,702
% CHANGE	4%		1%	-20%	20%	-33%	18%	-1%	-2%	-18%	0%	9%	18%	-16%	6%

ANNUAL MONTHLY COMPARISON

2023 MONTHLY TOTAL	880,000		362,371	7,160	92,873	1,336	19,308	871	17,449	712	25,863	240	17,180	3,159	79,800
% CHANGE	11%		-12%	-7%	19%	-40%	-8%	-24%	-3%	-5%	5%	-7%	5%	-25%	0%
2022 MONTHLY TOTAL	849,015		295,926	5,628	91,158									2,542	67,080
% CHANGE	15%		8%	18%	22%									-7%	19%
2021 MONTHLY TOTAL	710,223		268,178	4,057	81,476									1,513	30,769
% CHANGE	38%		19%	63%	36%									56%	155%

ANNUAL YTD COMPARISON

FY 22-23 YTD TOTAL	9,807,983		3,699,737	91,723	989,125	11,921	157,384	10,039	192,505	7,526	252,516	2,516	103,910	32,002	706,315
% CHANGE	9%		-4%	-7%	24%	-33%	23%	6%	-4%	-1%	17%	2%	13%	-10%	12%
FY 21-22 YTD TOTAL	8,636,812		3,166,779	60,796	962,396									24,335	547,844
% CHANGE	24%		13%	41%	27%									18%	45%
FY 20-21 YTD TOTAL	7,971,220		2,874,417	48,726	914,163									13,245	224,026
% CHANGE	34%		24%	75%	34%									117%	253%

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LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS									
	Total	Rank	Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
						Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	580	18	2,193	7	37	10	46	10	367	16	841	0	0	36	1,254
BUNKERVILLE	140	26	1,054	0	83	6	13	47	271	0	0	0	0	53	284
CENTENNIAL HILLS	28,397	2	30,688	513	2,718	23	417	59	2,282	38	2,076	20	329	140	5,104
CLARK COUNTY	11,108	7	31,862	532	5,147	36	2,487	110	1,163	42	962	28	2,487	216	7,099
EAST LAS VEGAS	7,052	12	23,162	390	4,240	35	1,833	40	519	72	1,042	9	496	156	3,890
ENTERPRISE	12,096	6	17,715	348	2,434	24	209	43	1,285	53	4,625	15	406	135	6,524
GOODSPRINGS	171	23	393	0	15	2	8	1	6	4	56	0	0	7	70
INDIAN SPRINGS	330	19	2,439	1	33	9	56	10	42	46	850	0	0	65	948
LAUGHLIN	3,085	14	4,573	37	624	14	184	17	216	3	137	2	46	36	583
MEADOWS	666	17	2,201	40	237	5	44	15	117	59	1,041	0	0	79	1,202
MESQUITE	5,561	13	11,694	148	1,017	51	565	54	890	14	1,057	1	5	120	2,517
MOAPA TOWN	153	24	1,214	0	65	2	2	4	60	16	86	0	0	22	148
MOAPA VALLEY	2,080	16	4,414	18	258	2	15	24	262	5	35	0	0	31	312
MOUNT CHARLESTON	213	22	938	0	13	6	24	5	96	6	85	1	40	18	245
RAINBOW	16,149	5	20,207	341	2,333	33	229	43	980	59	2,664	21	422	156	4,295
SAHARA WEST	28,810	1	30,345	466	2,858	24	483	63	1,793	5	432	37	777	129	3,485
SANDY VALLEY	315	20	1,349	4	45	7	88	1	4	6	40	0	0	14	132
SEARCHLIGHT	227	21	1,102	1	8	1	6	11	101	21	116	0	0	33	223
SPRING VALLEY	10,306	10	21,884	566	3,353	20	237	47	1,498	64	2,811	0	0	131	4,546
SUMMERLIN	16,518	4	24,770	251	1,371	17	87	18	712	12	2,666	21	6,587	68	10,052
SUNRISE	10,774	8	16,865	293	2,140	22	160	28	653	40	1,633	0	0	90	2,446
WEST CHARLESTON	10,265	11	22,483	260	2,733	34	439	41	845	62	1,894	14	1,200	151	4,378
WEST LAS VEGAS	2,202	15	19,529	183	3,381	9	114	65	545	55	2,657	13	455	142	3,772
WHITNEY	10,394	9	16,878	376	2,651	41	925	15	1,762	44	1,373	7	96	107	4,155
WINDMILL	24,827	3	26,608	548	3,243	12	606	45	1,454	27	1,965	23	689	107	4,714
WINDMILL SERVICE CENTER	755,621		0	1,364	72,841	347	8,356	46	1,744	23	2,846	0	0	416	12,946
2025 MONTHLY TOTAL	957,940		336,560	6,677	113,881	792	17,633	862	19,668	792	33,990	212	14,034	2,658	85,325
FY 24-25 YTD TOTAL	9,949,927		3,244,261	78,684	1,114,339	7,247	175,166	9,930	168,473	6,793	268,723	2,352	99,921	26,322	712,283

ANNUAL MONTHLY COMPARISON															
2024 MONTHLY TOTAL	930,251		349,530	11,039	101,000	761	15,670	1,031	18,012	777	29,100	249	12,068	2,818	74,850
% CHANGE	3%		-4%	-40%	13%	4%	13%	-16%	9%	2%	17%	-15%	16%	-6%	14%

ANNUAL YTD COMPARISON															
FY 23-24 YTD TOTAL	9,346,541		3,191,476	98,885	924,036	10,983	146,695	9,884	174,338	8,376	268,351	2,158	85,302	31,401	674,686
% CHANGE	6%		2%	-20%	21%	-34%	19%	0%	-3%	-19%	0%	9%	17%	-16%	6%

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	865,621		330,464	7,067	90,333	1,153	12,058	1,090	18,241	761	25,547	260	12,327	3,264	68,173
% CHANGE	11%		2%	-6%	26%	-31%	46%	-21%	8%	4%	33%	-18%	14%	-19%	25%
2022 MONTHLY TOTAL	832,889		275,621	5,460	89,680									2,514	59,013
% CHANGE	15%		22%	22%	27%									6%	45%
2021 MONTHLY TOTAL	695,468		254,608	3,885	82,889									1,534	22,361
% CHANGE	38%		32%	72%	37%									73%	282%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	8,927,983		3,337,366	84,563	896,252	10,585	138,076	9,168	175,056	6,814	226,653	2,276	86,730	28,843	626,515
% CHANGE	11%		-3%	-7%	24%	-32%	27%	8%	-4%	0%	19%	3%	15%	-9%	14%
FY 21-22 YTD TOTAL	7,787,797		2,848,163	55,168	871,238									21,793	480,764
% CHANGE	28%		14%	43%	28%									21%	48%
FY 20-21 YTD TOTAL	7,260,997		2,606,239	44,669	832,687									11,732	193,257
% CHANGE	37%		24%	77%	34%									124%	269%



ITEM VI. A.1.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: August 31, 2025

SUBJECT: Library Operations Activity Report, September 2025

This memorandum reports on the Library Operations Department's activities and project updates for August 2025, and Branch activities and analytics compiled between **July 1 – July 31, 2025**.

Powerful People

- **Laughlin Library** Adult Services Department Head, Lisa, gave a tour of the library and multipurpose room to the Big Bend Water District for their forthcoming programs on water rates.
- **Nevada Heat Lab** surveying customers regarding Cooling Station use.
- **Nevada Talking Books** installed tabletop displays of free equipment available to customers at select libraries.
- **LO Admin** and **HR** are working together to create a Learning Plan for new managers.
- **LO Admin** met with UNLV's Project Focus. UNLV's Project FOCUS group is a post-secondary education program for adult, college-aged students with intellectual/developmental disabilities. This program works to prepare individuals for competitive, paid employment and independent living in an inclusive community setting. You can learn more about their program [HERE](#). Joanna Goddard is the lead for the partnership, Becky at Sahara West and Nikki and Claudia at West Charleston will host our first interns.
- Participated on **Dolly Parton's Imagination Library** meeting with Executive Director Watson.
- Met with the **Nevada National Security Site** regarding hosting a 75th anniversary historical celebration that will travel through the libraries this fall. The NNSS is an enterprise of multi-mission, high-hazard experimentation facilities delivering technical and service solutions in support of national security.
- Branch Manager, Robbin Gaebler, nominated Lead Guard S.O. Uribe and S.O. January for the Director's Coin for their actions displayed on Saturday, 12th June 2025.

S.O. January, because the incident occurred past closing when Officer January was already in her ride to go home, but was still alert and recognized that a WMA who had been trespassed earlier in the day from the library was still on property, and was displaying peculiar or inappropriate behavior. She then alerted me to the situation, allowing me to assess how to proceed. And while I was on the phone with our Safety Manager, she got out of her vehicle to notify Officer Uribe of the situation. Officer January continued to remain on the scene well past her shift, enduring the possibility of trespassing a customer who might have a dangerous weapon. She assisted Officer

Uribe by keeping the area secure, contacting 9-1-1 while Officer Uribe restrained the person, and in the process, doing whatever she could to keep EMTs and everyone safe.

Lead Guard Jacob Uribe for assessing the situation, staying well past his shift, and keeping EMTs and me safe. Officer Uribe remained on scene as EMTs were being dispatched. When the person shouted that he had a gun, was going to shoot people, and went to go into his bag, Officer Uribe quickly restrained the person's arm and hand so he could not grab any weapon. He also had the wherewithal to shout out to the EMTs, warning them of the danger so they could retreat. He then noticed the Branch Manager walking toward the scene and alerted them that the person said he had a gun and told them to get to a safe area and find cover. Officer Uribe took charge of the scene, securing the person and looking after his partner, Officer January. Officer Uribe then remained on the scene until Metro officers arrived, assessed the situation, and stayed until they left with the person, who had a warrant for his arrest. Officer Uribe then followed up with the manager with his report of the events as they transpired.

Last Saturday, made me very thankful we have these two guards guarding our library.

- **Access Service Manager, Krista**, worked with our LO Trainer, IT, and Financial Services to train staff and build and deploy an FAQ for TBS deployment.
- **Regional Manager Maas** attended the Housing Sector/Unhoused meeting & the Metro Unhoused Compstat Meeting.
- **Ermal** completed our District KPI stats for FY 21 – FY 25 and sent them to administration.
- **LO Trainer, Clair** has nearly completed training all Library Operations Staff in ADA and Service Animals.

By the Numbers (July 2025):

- The Library District signed up **7,676** new **library card** users, a 11% decrease over the same month last year.
- **Gate count** was **331,208**, statistically insignificant from the same month last year.
- During the month, staff answered **35,883 reference questions**.
- Library staff also conducted **75 curbside deliveries** for **290 items**. This was a 37% reduction.
- Our **volunteers** logged **2,587 service hours** in the Library District in July.
- **117 Homeschool** sessions were logged, totaling a 44% increase over last year.

Powerful Places

Branch Activities (July 2025)

- **Blue Diamond Library Stock up for Summer Challenge** book sale totaled **\$384.90!** Write by Red Rock was a success! Practice prompts were exciting topics for the writers. Marjike McCandless is encouraged by the turnout. **Sound Bath** with Sound Practitioner Wendy Surber occurs monthly. Wendy begins with a meditation to center the customers, followed by the sound bath, and concludes with the meditation's end. Tiny Library Jam Band – all the way from Clark County, the CC Jammers performed at BD for some excellent music.



- **Bunkerville Library:** 24 customers attended Donna Summer's ASL class. The Kids' Summer Hangout saw 304, and maker space programming attracted 148 customers.
- **Centennial Hills Library** Maxwell Drake writing workshop brought in 40 customers, as did the MATS Project crocheting mats for community members in need. The City of Las Vegas Parenting Project: Triple P (Positive Parenting Program) assisted 28 families. Other popular programming included the Department of Wildlife: Living with Wildlife, Creech Crafters, Prismatic Magic, Anyone Can Paint, Preschool Storytime, Gaming in the Teen Zone, Baby Storytime, Family Paper Plane Aviation Challenge, Teen Writing Workshop, Family Storytime, Duplo Storytime with Real Dinosaurs, Playroom Popup, Three Square, Homeschool, and many others.
- **Clark County Library** Chess Club had 60 participants in five sessions. 30 folks attended the Jan Session and the Adult Tech Lab boasted 49 customers creating on their 3D printers. Clark County YPL closed out the final month of the 2025 Summer Challenge with a wide variety of programming and high attendance numbers throughout July! The month saw YPL conduct 49 programs with a total attendance of 916.



Computer Center staff conducted eleven "one-on-one" tutoring sessions, assisting customers with various issues such as online job applications, unemployment portal access, ID.me process navigation, mobile device instruction, and basic computer skills instruction.

- **East Las Vegas Library** Annual Teacher Book Sale proceeds \$1,057.75. Cyanotype Printmaking with Yanel S. and Evelin G. had customers enthralled. Other popular programming included Embroidery Club with Maria M., Family Game Weekly Program with Tala M., and Play and Learn weekly program with Carla T.
- **Enterprise Library** Customer Service sold an amazing \$2,058.05 in the bookstore this month. Excellent work, Customer Service! Popular programs included Mission Mahjong, Chess Club, Desert Quilters' Open Sew, How to Draw, and the **Capital Christmas Tree Ornament Decorating Program!** The senior center outreach visit was well attended, and Youth Services staff assisted the Clark County Library Teen Services Department with its "Harry Potter Show and Snack" program.
- **Meadows Library** hosted the **Stupak Summer Camp Craft**





- Mesquite Library** had eleven people attend Create & Connect. Everyone enjoyed making the macrame keychains. Jessica from PBS Kids talked about what it means to be an engineer, then read *Young Frank, Architect* by Frank Viva with the attendees. Each of the families received a copy of the picture book to take home. After the story, Jessica pointed out that as an engineer, you can build out of anything. Then she shared parts of an episode of *Lyla in the Loop: Carnival* for Luke that showed how the characters designed, tested, and improved their own carnival games so that they could recreate a carnival for Luke. She pointed out that being an engineer is testing to make sure your creation works. She shared an engineering process and asked the attendees to come up with their own carnival games, using the process and the materials she'd brought.



- Moapa Valley** hosted Teen Art Classes, and the Art Guild came to the art show on the 31st to appreciate the teens' work. Next year, Moapa Valley will hold art classes only in June and combine the courses for all teens, rather than duplicating the classes: one for middle school students in June and another for high school students in July. Family Storytime had some fun with flags. The Water



Day at the library was a successful outing on the back patio and lawn.

- Rainbow Library** brought in \$1013.76 in Bookstore Sales. **Karaoke Night** rocked the house in July. Upcoming opportunities to be heard are
 - Thursday, September 18: 5:00 pm - 7:30 pm
 - Thursday, October 16: 5:00 pm - 7:30 pm
 - Thursday, November 20: 5:00 pm - 7:30 pm
 - Thursday, December 18: 5:00 pm - 7:30 pm



Youth Services hosted 100 programs with 3,655 in attendance, including the Teen Sewing Basic & Teen Sewing Lab. Another



popular multigenerational program was Take Better Photos on Your Cell Phone with Photographer Victor Esquivel. Teens got the opportunity to learn some new moves at the KPOP event.

- **Sandy Valley Library** continues to offer programming on every open day. LEGO Club every Tuesday, Seniors' Computer Class every Wednesday, Outreach Book Club every other Thursday, Film Club every Friday, Art Class for kids & adults every Saturday.
- **Sahara West Library** Bookstore receipts were \$4,742.78 for July. Congratulations to the following staff who recently received Educational Assistance awards: Melissa (Customer Service), Sasha (Customer Service), Tanya (Customer Service), Diana (Youth Services) and Ruby (Youth Services). Adult Services completed 11 programs with 247 attendees. Staff signed out 802 study rooms and 48 study pod use.



Kathryn T.'s last storytime at Sahara West Library (above)

- **Spring Valley Library** program spotlight included Anyone Can Paint, Bonnie Kelso Craft, Easy does it Yoga, and Learn Korean. Staff met with Sue and Charlie to start a program with the Therapy Dogs. Charlie was therapeutic for staff! We hope to have therapy dogs during our popular teen programming starting in the Fall.

With our S.T.E.A.M. programming we had fun with Sand Art!



- **Summerlin Library Digital Memories**

Preservation Lab (DMPL) equipment was delivered and installed on July 1. The DMPL allows customers to convert their legacy media (family memories like photos, VHS, film strips, etc.) into digital media. This is a self-serve model that saves customers potentially hundreds of dollars by preserving and digitizing their family memories. Adult Services' 19 programs brought in a total of 161 customers. Youth Services' 28 programs brought in a total of 1,175 customers. Summerlin hosted Outreach in their partnership with the U.S. Forest Service for Capitol Christmas Tree Ornament Decorating on July 18. Social CirkISH performed their Summer Showcase in the Summerlin Performing Arts Center on July 12 & 13, with 545 attendees. • With three shows and two classes over July 25 & 26, the Dance in the Desert Festival brought in 865 attendees.



- **Sunrise Library** Bookstore Sales totaled \$537.05. Ron G. is assisting with APIC duties. Chris R. is assisting with programming. April M. is working on first-time library card swag welcome bags. Rebekah B. is working on décor and the ongoing scavenger hunt. Mari M. is helping each team member with everything. Natalie S. is working on the bookstore coordinator and addressing problem items on patron accounts. Multiservices Matt B. is helping out when needed, especially on Monday mornings. The winning team for our first AS After Hours Jigsaw Puzzle Race on 7/25/2025 – colleagues from EV!



- **West Charleston Library** Youth Services Department distributed **279 Three Square** Meals over 21 days in July. DMPL had 23 reservations. Multimedia Services hosted 12 programs, attracting a total of 58 participants and attendees.

West Charleston Library continues in partnership with Barbershop Books by maintaining a collection of children's books at Fade 'Em All Barbershop in Summerlin.

Little Books Little Cooks finished their 6-week course in the YPL Department in July with 3 classes and 40 participants.

The Clean the World Shower Truck made two visits in July, serving 16 people. The shower truck will be at the library on the second Monday and fourth Thursday of every month (except holidays).



- **West Las Vegas** Team Lead Emma assisted Youth Service with a back-to-school event at Democracy Prep Academy, where she passed out approximately 250-300 district customer surveys for guest attendees. This month, the Adult Programming team continued to offer dynamic and engaging programs tailored to community needs. Highlights included Chess Club, NACA (Neighborhood Assistance Corporation of America) Makerspace Programs (featuring 3D Printing Training and a Monthly Craft), which were held twice, serving 27 participants with hands-on learning and creative experiences. STEAM Programming (represented by the Guitar Club) was hosted twice, attracting 23 participants and promoting artistic exploration and musical connection.
- **Whitney Library** book sales were \$951.29. The Adult Services department provided great programs such as DIY Soy Based Candles, Whitney Book Club, The Social Justice Book Club, Customer, I Heart Whitney Fresh Start, Meet With A Social Worker, WIASC, Writing Poetry, 3 Square Senior Meals, , Whitney Youth Resource Fair, Coffee and Canvas, Free Vision Screening, Book club at Whitney Senior Center, Mission Mahjong, Yoga, Pokémon for Adults, and Adult Tech Studio. Youth Services saw plenty of special events like Window Canvas Art, Get in the Game, Little Books, Little Cooks, Bead Bash, Fyutch Presents Teen Workshop, Fyutch Presents A Children's Hip Hop Concert, Fun with Water, Video Game Day, Learn, Design, Plant, and Grow, Storytime, Slumber Storytime, Whitney Resource Fair, and LEGO League.



Opportunity Village and the disabled community came to the Whitney Library to celebrate Disability Pride Month. Their talent show "**Ovation: Emotions in Motion**" featured guitar playing, drum solo, singing, Shakespeare sonnet recitation, tap dancing, and more! By celebrating and acknowledging Disability Pride Month, we showed our community that disability has no limits, and we celebrated the disabled community with a standing ovation



- **Windmill Library** Tales & Mocktails brought in 48 customers participating in the activities. Other successful programs included:
 - Baby Story Time (6) 219
 - Family Story Time (6) 223

- Five and Under Story Time (8) 318
- Toddler Story Time (8) 301
- STEAM Program Youth (4) 170

By the Numbers (July 2025):

- Library Branches improved overall circulation to **1,024,515 items**, an increase of 2% over the same month last year.
- **172 passports** were issued, and \$7,039.00 in fees were collected. This was a 31% increase in fees due to an increase in appointments.
- **115,314 PC internet** sessions were logged, a statistically insignificant change over the previous year. **72,452** of these sessions were **Wi-Fi**.

Powerful Partnerships

- Accessible Spaces Housing
- Acelero Learning Center
- Alzheimer's Association
- American Red Cross-Blood Drive
- Animal Foundation
- Arioso Apartments
- Barbershop Books
- Better Business Bureau
- Big Bend Water District
- Blue Diamond Village
- Blue Diamond Village Store
- Breaking the Cycle renewed its program partnership
- Capriccio Apartments
- Carefree Willows
- Celestial Manna/Three Square: Indian Springs Library continues to work with Celestial Manna and Three Square on their Trader Joe's food pick-up available to our customers!
- City of Las Vegas Councilwoman Nancy Brune
- City of Las Vegas: Department of Neighborhood Services
- City of Las Vegas / Parenting Project
- Clark County Election Department
- Clark County Family Services
- Clark County Parks and Rec. (CCPR) We currently work with CCPR to use their room during and after hours for library programming in the Greater Clark County Libraries.
- Clark County School District (CCSD)
- Clark County Social Services
- Clean the Word
- COPD Support Group
- Creech Crafters
- Ben Crenshaw- Techsmart Tuesday's, Mesquite Library
- Democracy Prep Academy "DPAC" staff
- Destinations Pueblo Senior Living Center
- Terri Fitzsimmons, Mesquite Author
- FBI Cyber Security

- **4H**
- **Friends of Ours Cooperative** offering device advice at multiple branches
- **Fresh Films**
- **Paula Gold – Book Club, Book Swap**
- **Goodsprings Citizen Advisory**
- **Goodsprings Community Center**
- **Goodsprings Historic Society**
- **Harmonizing Energy**
- **Homeschool Groups:**
 - **La Salle Homeschool Cohort**
 - **Together We Learn Homeschool Group**
 - **New World Kids Homeschool Group**
 - **North Las Vegas HSG**
 - **Bee Excellent HSCA**
 - **Colorful Geniuses**
- **Las Vegas Bead Society**
- **Las Vegas Tickets for Lil Learner Boxes at Enterprise Library**
- **Legacy House**
- **Little Genius Learning**
- **MATS Project**
- **Maxwell Drake**
- **Marijke McCandless**
- **Metro NEAC**
- **MORF Mesquite Opportunity Regional Funds**
- **MorningStar Senior Living at The Canyons**
- **NACA (Neighborhood Assistance Corporation of America)**
- **Nevada Department of Wildlife**
- **Nevada Hand Senior Centers**
 - **Decatur Pines**
 - **Sonoma Palms Senior Community**
 - **Villa Court**
- **Nevada Heat Lab**
- **Nevada State Treasurer Department - Ariel Luke**
- **Nevada Talking Books**
- **Opportunity Village**
- **Ostomy Support Group**
- **Pearson Community Center**
- **Pet partners**
- **Project Marilyn**
- **PBS Kids**
- **Sandy Valley Fire Department**
- **Sandy Valley School**
- **Sandy Valley Senior Center**
- **Sign Language of Mesquite ASL Conversation Classes**
- **Silver Ridge Nursing Home**
- **Southern Nevada Health District (SNHD)**
- **Southern Nevada Non-Profit Center (SoNNPIC)**
- **Sunrise Children's Hospital**
- **Sunrise Mountain Homeschool Co-op**
- **US Department of State**
- **U.S. Forest Service**

- **University of Nevada Cooperative Extension**
- **Vitalant**
- **Warrior Women of Mesquite**
- **West Sahara Senior Housing**
- **Yoga for Life**

Powerful Platforms

Libraries as a place for answers & information, connection (book club, 0-5 storytime place for parents, “living room”), entertainment and fun (programs); access (virtually and in-person), libraries as a place for social services; libraries as a place to learn and connect to new skills, and the library as the fun community place.

- **Clark County Library** Customer Service Dept gave out **137 Project Marilyn** packages. They also distributed 12 body wipe packets and 12 hygiene kits. We were also able to distribute 60 Narcan boxes, and security was able to revive a customer in medical distress by administering two doses of NARCAN and performing CPR on him until an ambulance arrived.

The Word Power Writers Group, on July 12th, had 18 attendees who shared their work and offered feedback to the work of others in the group.



We are proud to share that our inaugural year of the **Career Pathways Program** has officially wrapped up with four of our incredible teen interns completing their hours. Our fifth intern will finish their remaining hours by mid-August. This first cohort has been an unforgettable experience for both the teens and staff involved, marking the beginning of what we know will be a long-lasting and impactful program.

We're thrilled to announce that our tech partner for the upcoming cohort is **Fresh Films**, bringing new and exciting opportunities to the next group of Career Pathways participants. Enrollment for the next session is currently open, and we are actively recruiting teens who are ready to build skills, gain hands-on experience, and explore potential career paths in a supportive and engaging environment.

The next Career Pathways **cohort** will begin on **Tuesday, October 7th**, and we can't wait to kick things off. Stay tuned—we'll be sharing more updates and highlights later this month!

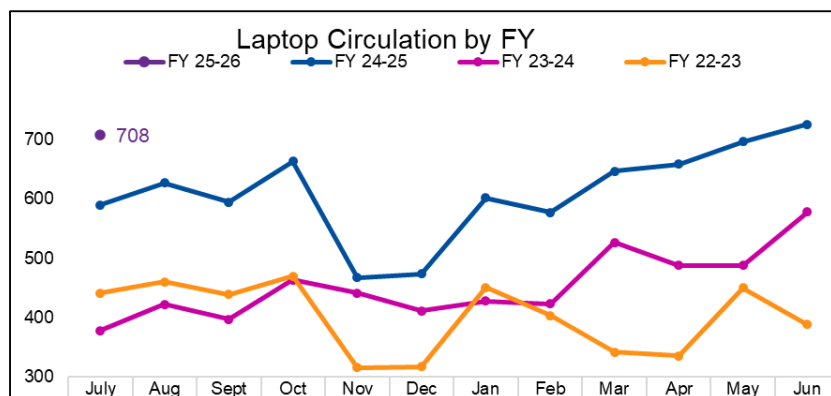
- **Enterprise Library** saw 55 users in their Digital Memories Preservation/Podcast Room.
- **Indian Springs Library** Food Pantry Rescue: As always, our Food Pick-up program is our biggest-attendance program. This month, we had 4 Saturdays and had attendance numbers of 64, 70, 66, and 58 (258). Other popular programs included Yoga at the Library with Yoga for Life!, Plan it! Disc Planners and Bullet Journaling, Writers Retreat: On Wednesdays, We Write!, and **Book Bedazzle**: Indian Springs hosted its first Book Bedazzle event on July 15th, with 15 attendees in attendance. Customers brought a book from home to the library, where they were able to bedazzle the covers with gems and glue provided. We received fantastic



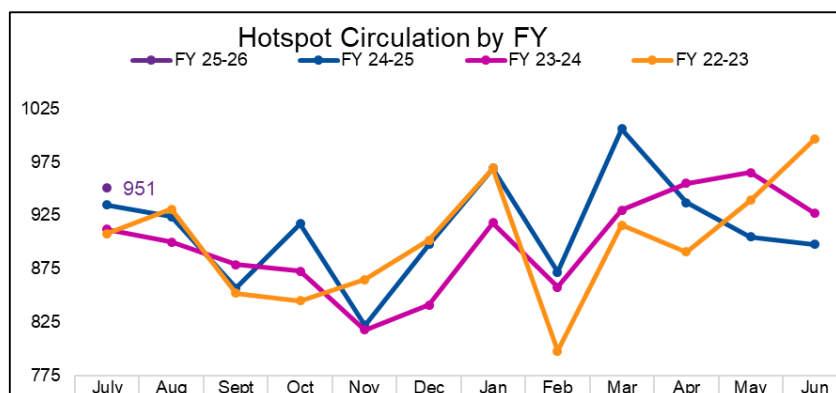
feedback about this event and have already scheduled more events.

- Kevin Maas wrangled up a team consisting of Toni T., Emilee Wirshing, Jonathan Bradley, Kemberly P., Ryan Simoneau, Jim Rose, and Desmond London to represent the Library District, sign folks up for library cards, and support Executive Director Kelvin Watson at the NBA Summer League event at the Thomas & Mack Center in July.

By The Numbers (July 2025)



708 Laptop circulations, an increase of **20%** compared to July 2024.



951 Hotspot circulations, an increase of **1.7%** compared to July 2024, with an average 3-week wait time across all libraries.



72,452 Wi-Fi sessions



42,862 computer sessions

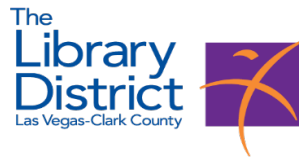


230,121 pages printed from **57,862** print jobs



43,118 total pages scanned

- 7,676** total **New Library Cards**, with **5,663** adult and **2,013** juvenile cards. This is an overall 10.8% decrease from July 2024.
- Fines paid in July totaled \$18,454.59, with \$3,429.36 fines waived.



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: August 31, 2025

SUBJECT: Security Report, September 2025

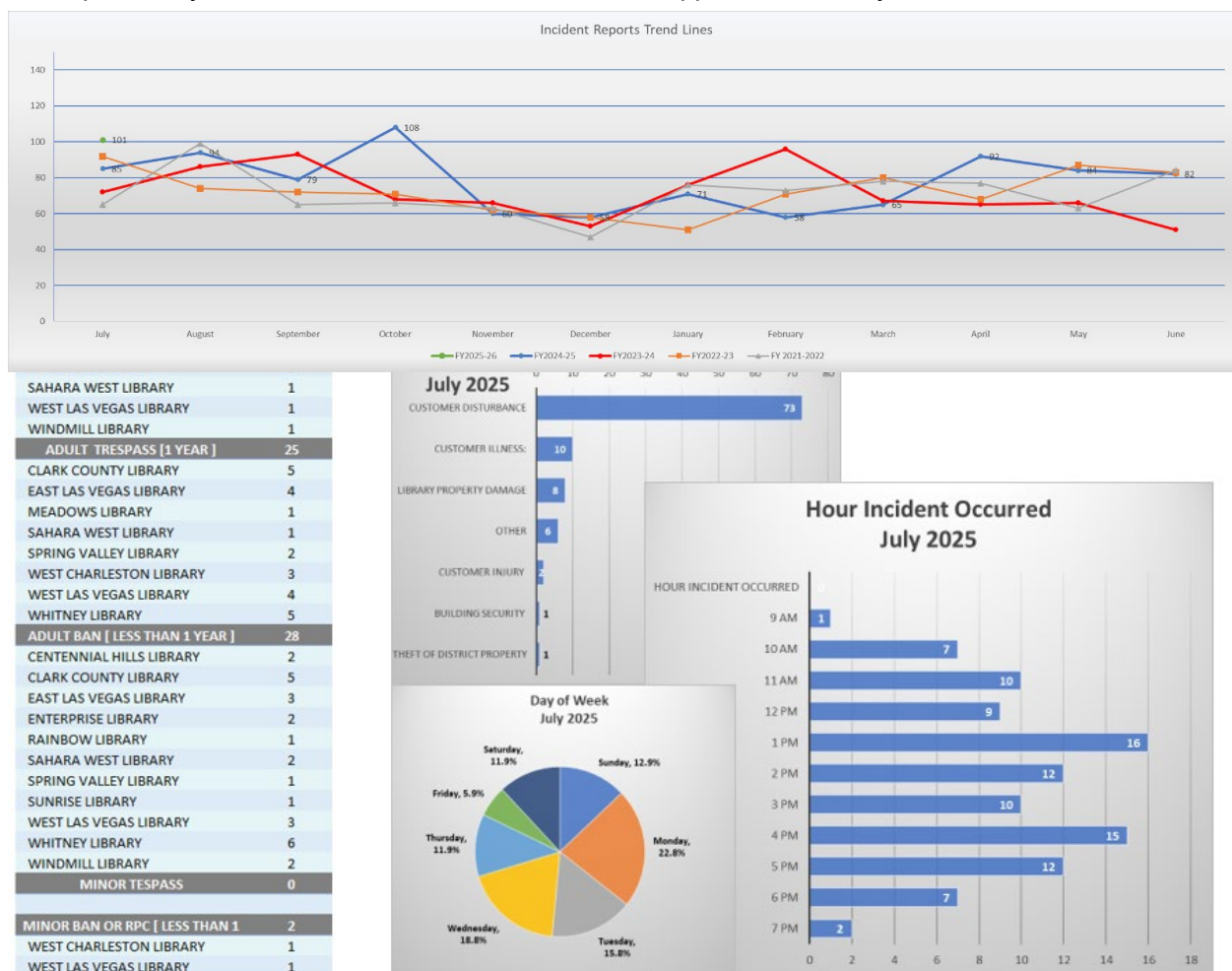
This memorandum reports on the security information and analytics compiled from **July 01, to July 31, 2025**.

In **July 2025**, branch staff reported **101 incidents**, representing an 18.8% increase over the same month in the previous year. During this period, the Library District recorded **331,208** customer visits. **This ratio** is one incident for every **3,279 visits**.

Branch	Incident Reports				Aug-23 to Jul-24	Aug-24 to Jul-25	Difference	% Change
	Jul-24	Jul-25	Difference	% Change				
BLUE DIAMOND LIBRARY	0	0	0	0.0%	2	2	0	0.0%
BUNKERVILLE LIBRARY	0	0	0	0.0%	0	0	0	0.0%
CENTENNIAL HILLS LIBRARY	2	2	0	0.0%	18	26	8	44.4%
CLARK COUNTY LIBRARY	26	20	-6	-23.1%	237	226	-11	-4.6%
EAST LAS VEGAS LIBRARY	6	15	9	150.0%	74	78	4	5.4%
ENTERPRISE LIBRARY	2	9	7	350.0%	38	50	12	31.6%
GOODSPRINGS LIBRARY	0	0	0	0.0%	0	1	1	0.0%
INDIAN SPRINGS LIBRARY	0	0	0	0.0%	1	0	-1	-100.0%
LAUGHLIN LIBRARY	1	0	-1	-100.0%	10	5	-5	-50.0%
MEADOWS LIBRARY	1	2	0	100.0%	6	17	11	183.3%
MESQUITE LIBRARY	0	1	1	0.0%	4	17	13	325.0%
MOAPA TOWN LIBRARY	0	0	0	0.0%	2	0	-2	-100.0%
MOAPA VALLEY LIBRARY	0	0	0	0.0%	2	2	0	0.0%
MT CHARLESTON LIBRARY	0	0	0	0.0%	0	0	0	0.0%
RAINBOW LIBRARY	2	2	0	0.0%	22	23	1	4.5%
SAHARA WEST LIBRARY	6	9	3	50.0%	67	68	1	1.5%
SANDY VALLEY LIBRARY	0	0	0	0.0%	0	1	1	0.0%
SEARCHLIGHT LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SPRING VALLEY LIBRARY	7	4	-3	-42.9%	58	56	-2	-3.4%
SUMMERLIN LIBRARY	0	0	0	0.0%	19	24	5	26.3%
SUNRISE LIBRARY	1	1	0	0.0%	12	19	7	58.3%
WEST CHARLESTON LIBRARY	5	6	1	20.0%	80	96	16	20.0%
WEST LAS VEGAS LIBRARY	8	10	2	25.0%	44	68	24	54.5%
WHITNEY LIBRARY	15	12	-3	-20.0%	124	112	-12	-9.7%
WINDMILL LIBRARY	3	8	5	166.7%	52	61	9	17.3%
Total	85	101	15	18.8%	872	952	80	9.2%

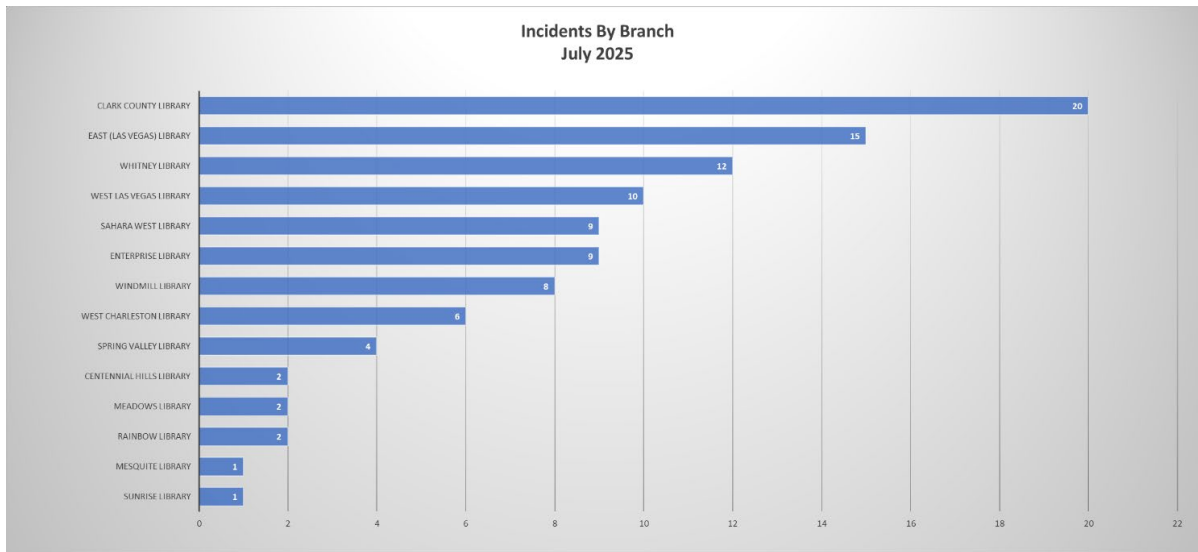
Clark County Library experienced the highest number of incidents at **twenty (20)**. The other branches received between **zero (0)** and **fifteen (15)**. **The East Las Vegas Library** had the largest increase in incidents, up nine (9).

July was an anomaly and definitely bucked the trend upward. Harassing and hostile language and behavior and drug or alcohol use were frequently cited in the large number of customer disturbances. Other incidents included customers who were trespassed for riding bicycles, electric scooters, and foot scooters through the library's hallways. There were also several incidents of bringing pets, especially unruly and dangerous dogs, into the library, refusing to follow basic staff safety instructions, and threatening to harm staff. Enterprise experienced an uptick in what appears to be drug use in the restrooms and on the property. Metro spoke to those potentially involved, and the issues have since dropped dramatically.



District staff encountered **seventy-three (73) customer disturbances**, accounting for 72.27% of July incidents or one disturbance for every **4,537** visits. During **July 2025**, staff banned sixty-four (**64**) customers. Nine (9) adults received a three-year trespass, twenty-five (25) adults received a one-year trespass, and twenty-eight (28) Adults received a ban of under one year. Two minors also received a request for a parental conference and a ban of less than a year.

Library Operations Report
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Library Name	Square Footage	Occupancy	July	Total incidents 2024-2025	INCIDENTS PER 10K SQ. FT.	Incidents per PIC
Blue Diamond	1,000	20	0	0	0.00	0.00
Bunkerville	1,200	24	0	0	0.00	0.00
Centennial Hills	45,555	689	0	2	0.04	0.25
Clark County	120,000	905	2	20	0.17	1.43
East Las Vegas	41,015	1200	20	15	0.37	2.50
Enterprise	26,300	526	15	9	0.34	1.80
Goodsprings	900	9	9	0	0.00	0.00
Indian Springs	1,200	24	0	0	0.00	0.00
Laughlin	15,562	323	0	0	0.00	0.00
Meadows Library	813	16	0	2	2.46	1.33
Mesquite Learning Center	5,464	133	2	1	0.18	0.33
Mesquite Library	13,313	370	1	0	0.00	0.00
Moapa Town	2,000	40	0	0	0.00	0.00
Moapa Valley	4,700	94	0	0	0.00	0.00
Mt. Charleston	2,800	56	0	0	0.00	0.00
Rainbow	26,800	808	2	2	0.07	0.25
Sahara West	122,000	920	9	9	0.07	0.82
Sandy Valley	1,200	24	0	0	0.00	0.00
Searchlight	1,200	24	0	0	0.00	0.00
Spring Valley	25,000	511	4	4	0.16	0.44
Summerlin	40,165	1014	0	0	0.00	0.00
Sunrise	23,000	345	1	1	0.04	0.17
West Charleston	38,900	1054	6	6	0.15	0.75
West Las Vegas(excluding Theater)	30,693	370	10	10	0.33	1.11
Whitney	24,500	563	12	12	0.49	1.71
Windmill Library and Service Center	142,149	994	8	8	0.06	0.89
0						
Total Square Ft.	Occupancy Rate	Occupancy Rate	FY Incidents	Average	Average	
757,429	11,056	101	101	0.13	0.70	

Red cells indicate a ratio higher than the district-wide average.

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Library Operations Report

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Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
July 2025

LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS									
	Total	Rank	Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
						Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	708	17	2,274	6	38	7	14	9	363	15	423	0	0	31	800
BUNKERVILLE	218	24	1,143	3	129	8	10	46	503	0	0	0	0	54	513
CENTENNIAL HILLS	35,842	1	30,845	896	2,675	20	196	51	1,896	62	1,800	22	1,861	155	4,353
CLARK COUNTY	12,392	8	30,872	492	5,359	42	3,142	158	1,219	36	1,044	31	2,028	267	7,433
EAST LAS VEGAS	7,812	11	25,441	420	4,802	53	2,113	28	349	68	281	16	1,373	165	4,116
ENTERPRISE	13,403	5	18,459	360	2,371	23	145	37	1,087	55	1,065	32	692	147	2,989
GOODSPRINGS	183	25	295	1	3	0	0	1	11	2	3	0	0	3	14
INDIAN SPRINGS	429	20	2,523	5	14	23	73	6	35	18	371	0	0	47	479
LAUGHLIN	2,683	14	4,019	61	602	12	123	15	179	2	21	2	14	31	337
MEADOWS	750	16	2,403	26	195	7	51	10	95	45	674	0	0	62	820
MESQUITE	5,806	12	11,750	117	1,131	46	464	39	501	15	161	1	60	101	1,186
MOAPA TOWN	243	22	535	3	10	1	0	7	103	5	62	0	0	13	165
MOAPA VALLEY	2,844	13	2,615	31	23	3	13	34	457	11	199	0	0	48	669
MOUNT CHARLESTON	501	18	1,568	4	15	4	19	4	65	9	536	0	0	17	620
RAINBOW	501	18	22,132	402	2,772	53	226	47	3,114	65	2,751	0	0	165	4,091
SAHARA WEST	34,417	2	35,785	645	3,452	13	248	60	2,775	13	732	33	788	119	4,543
SANDY VALLEY	414	21	1,182	6	56	5	9	6	26	3	26	0	0	14	63
SEARCHLIGHT	243	22	1,568	2	29	3	26	5	34	10	37	0	0	18	97
SPRING VALLEY	11,193	9	21,383	355	3,384	13	210	103	1,370	46	2,014	4	29	166	3,623
SUMMERLIN	19,108	4	21,711	359	1,499	16	137	23	1,057	20	1,942	9	675	88	3,811
SUNRISE	12,225	7	14,747	352	2,253	27	247	32	573	44	1,598	0	0	103	2,418
WEST CHARLESTON	10,976	10	20,575	272	2,883	24	277	42	780	55	991	9	149	130	2,197
WEST LAS VEGAS	2,387	15	12,809	205	2,410	8	122	50	173	70	1,541	4	103	132	2,939
WHITNEY	11,779	6	17,383	269	2,975	49	856	35	613	47	970	6	71	137	2,510
WINDMILL	31,032	3	27,312	653	3,782	11	298	42	3,218	22	2,681	17	268	92	4,465
WINDMILL SERVICE CENTER	806,526		0	1,931	72,452	243	3,340	24	950	26	35,625	0	0	293	39,915
2025 MONTHLY TOTAL	1,024,515		331,208	7,676	115,314	714	12,359	914	17,548	764	58,548	186	6,711	2,578	95,166
FY 25-26 YTD TOTAL	1,024,515		331,208	7,676	115,314	714	12,359	914	17,548	764	58,548	186	6,711	2,578	95,166

ANNUAL MONTHLY COMPARISON

2024 MONTHLY TOTAL	1,008,523		331,821	8,602	115,683	670	12,713	1,067	18,549	718	64,167	228	5,548	2,683	100,977
% CHANGE	2%		0%	-11%	0%	7%	-3%	-14%	-5%	6%	-9%	-18%	21%	-4%	-6%

ANNUAL YTD COMPARISON

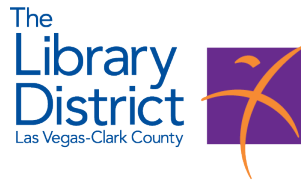
FY 24-25 YTD TOTAL	1,008,523		331,821	8,602	115,683	670	12,713	1,067	18,549	718	64,167	228	5,548	2,683	100,977
% CHANGE	2%		0%	-11%	0%	7%	-3%	-14%	-5%	6%	-9%	-18%	21%	-4%	-6%

ANNUAL MONTHLY COMPARISON

2023 MONTHLY TOTAL	944,454		370,591	7,737	88,588	775	10,614	1,011	19,215	927	30,211	187	5,820	2,900	65,660
% CHANGE	8%		-11%	-1%	30%	-8%	16%	-10%	-9%	-18%	94%	-1%	19%	-11%	45%
2022 MONTHLY TOTAL	878,789		307,516	6,283	86,141	754	9,138	915	17,709	845	28,013	216	6,292	2,730	61,152
% CHANGE	17%		8%	22%	34%	-5%	35%	0%	-1%	-10%	109%	-14%	7%	-6%	56%
2021 MONTHLY TOTAL	764,365		301,511	5,168	83,173									1,790	34,023
% CHANGE	34%		10%	49%	39%									44%	180%

ANNUAL YTD COMPARISON

FY 23-24 YTD TOTAL	944,454		370,591	7,737	88,588	775	10,614	1,011	19,215	927	30,211	187	5,820	2,900	65,660
% CHANGE	8%		-11%	-1%	30%	-8%	16%	-10%	-9%	-18%	94%	-1%	19%	-11%	45%
FY 22-23 YTD TOTAL	878,789		307,516	6,283	86,141	754	10,614	915	17,709	845	28,013	216	6,292	2,730	61,152
% CHANGE	17%		8%	22%	34%	-5%	16%	0%	-1%	-10%	109%	-14%	7%	-6%	56%
FY 21-22 YTD TOTAL	764,365		301,511	5,168	83,173									1,790	34,023
% CHANGE	34%		10%	49%	39%									44%	180%



ITEM VII. A.2.a.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: Betsy Ward, Branding and Marketing Director

DATE: July 31, 2025

SUBJECT: Branding & Marketing Activity Report, August 2025

This memorandum reports on the Branding and Marketing Department's (BAM) activities and project updates for July 2025 and analytics compiled from June 1-30, 2025.

Powerful Platforms



Summer Challenge 2025 Updates

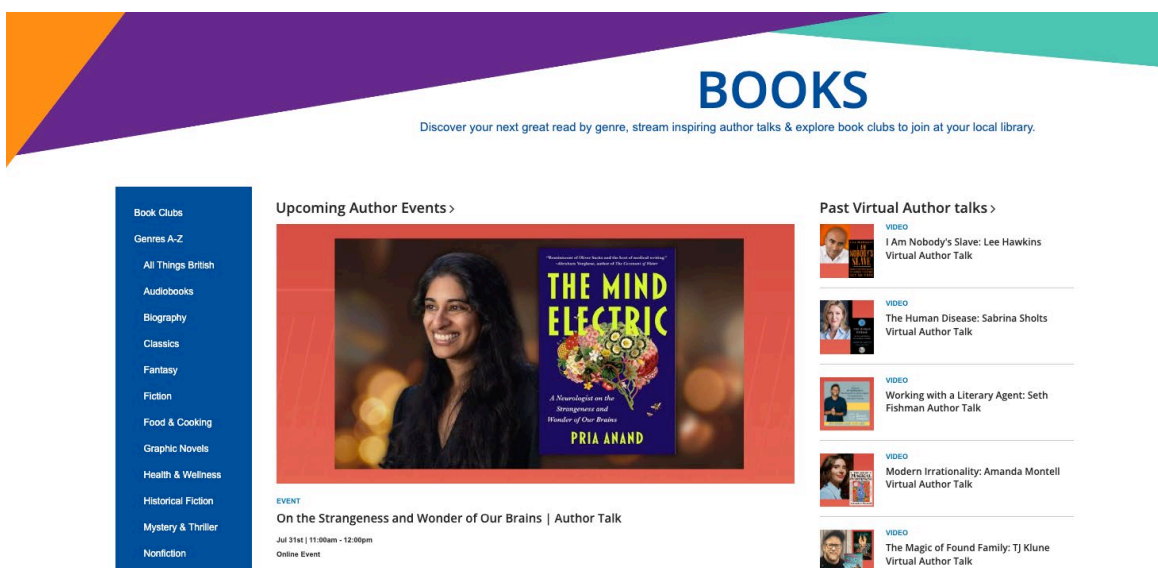
In July, BAM launched a last wave of marketing and promotional efforts for Summer Challenge to remind residents that "it's not too late" to join the annual initiative as it winds down before concluding on July 31. Activity included:

- Updated promotional video
- Eblasts tailored to adults and teens to encourage them to join Summer Challenge
- Advertising
- Promotion in Library Highlights eNewsletters
- Social media posts
- Promotion of Summer Challenge featured events

Results as of July 22:

- The Summer Challenge [dedicated landing page](#) on the Library District website has been visited **62,135 times by 43,339 unique users**. Over **12,000 customers** have navigated to the page from its priority placement on the homepage.

- Combined social media posts across Facebook, Instagram, LinkedIn, and X have generated **5,272 Total Engagements, 6,658 Video Views** with **44,284 link clicks to the Summer Challenge landing page** from our Facebook Advertising campaigns running from April through July 31.
- The Library District's Summer Challenge direct mail postcard, email, and mobile ad campaign is performing well, **covering May 1 – July 22, over this same period last year:**
 - 11,348 individuals, who received postcards, have signed up for a library card so far, or an increase of 84.6%.
 - 26,604 Lapsed individuals who received emails or postcards have returned to the Library District after a long absence.



Website Audit

BAM launched the refreshed [Books](#) format page in June, and customers are responding well to the new layout. Page Views have remained steady compared to the same period last year, but we have seen a significant jump in Average Engagement Time Per Active User.

During the same period in 2024, customers spent an average of 41 seconds on the Books page, whereas now, customers spend an **average of 55 seconds**. We are also seeing strong clicks to our Staff Lists, now prominently featured on the page.

Up Next: BAM will apply the same engaging layout to the website's other Format Pages, including eBooks, Audiobooks, Movies & TV, followed by an overhaul of the Homework Help page – all in time for the 2025-26 school year!



Community Survey Marketing & Promotion

BAM collaborated with Business and Strategies Planning Director **Roslyn Dean**, and BAM vendor OrangeBoy, on the promotion of the 2025 Community Survey. BAM activities included:

- Wrote copy and designed templates for emails to Library District customers and partners for distribution through OrangeBoy.
- Results to date include:
 - **98,524** unique opens with a **14.8%** percent open rate
 - **4,451** unique clicks generated
 - **667,765** unique emails sent
 - Following the July 8 & 17 eBlasts, **8,576** cardholders used OverDrive within 7 days of opening the message; **2,570** circulated a physical item; and **1,652** utilized Hoopla.
 - Reengagement of **1,350 Occasionals** (users who have not used the library in 3-12 months), and **504 Inactives** (users who have not used the library in more than 12 months), which included the reengagement of **127 Bright Future** users (Teen cardholders).
- Designed graphics for the website, social media platforms, and branch monitors
- Design and placement of advertisements
- Created a [landing page on the website](#)
- Outreach to news media
- Promotion in Library Highlights
- Social media promotion
- Dedicated customer eBlast
- Branch signage

Media coverage:

8 News Now, [The Library District Launches Community Survey](#) (7/17/25)

8 News Now, [Las Vegas Libraries Seek Resident Feedback on Programs, Services](#) (Web) (7/16/25)



Back-to-School Events & Slime Week

In July, BAM prepared materials for Back-to-School events and Slime Week, which would take place at 8 branches from August 2-7. BAM activities included:

- Design of web and social media graphics
- Creation of flyers and posters
- Design and placement of event advertisements
- Writing and pitching of a [news release](#) and a media portal
- Capture of B-roll
- Creation of a promotional video
- Inclusion in Branch Highlights
- Social media campaign
 - BAM's digital team attended each of the participating branch events to capture photos and B-roll video
 - Event recap photo carousel
 - Video recap



I Love My Library License Plates

BAM launched promotional activities for the Library District's "I ♥ My Library" license plates in October 2024 and continues to promote them on social media and in Library Highlights. As of July 1, the DMV has sold **261 plates**. In August, BAM will run a Facebook Advertising campaign targeting Clark County residents.



X Social Media Migration on July 31

As detailed in BAM's previous Board Reports, BAM will **officially sunset active content creation on X on July 31**. This is due to the 3-year national trend of consistently declining analytics on X experienced by many organizations.

- BAM will share a final native post to encourage connection with the Library District's website and other social media channels. The post will be "pinned" to the top of our profile, along with the graphic shown above, to increase visibility.
- **X still serves as a passive monitoring tool** to stay connected with legacy audiences, including local media, government agencies, and performers. For that reason, the Library District will **keep the account active but will shift away from active content creation**.
- BAM will continue to monitor X each month for **mentions and inbound communications**, but staff time and creative energy will be directed toward growing Instagram and YouTube, and building a digital presence on TikTok.

Powerful Partnerships



NBA 2K Summer League Library Card & Bookmark

July 16th was Library District Day at the NBA Summer League games. On the court at half-time, Executive Director **Kelvin Watson** presented NBA Summer League co-founders **Warren LeGarie** and **Albert Hall** with the Library District's new NBA Summer League library card. BAM's Video Specialist **Jim Rose** and Senior Digital Content Specialists **Jonathan Bradley** and **Ryan Simoneau** assisted with the presentation and filmed it for social media posts and distribution to the news media. Library District staff had our own booth where we signed up fans for NBA Summer League library cards and handed out bookmarks.

Media coverage in July:

KSNV, Ch.3, [Limited-edition NBA Summer League Library Cards Now Available in Las Vegas](#) (7/10/25)

**Powerful People****Media Coverage Highlights**

Mesa Valley Progress, [Prismatic Magic Dazzles Crowd at Mesquite Library](#) (7/22/25)

8 News Now, [Teacher Book Sale at East Las Vegas Library](#) (7/21/25)

8 News Now, [Whitney Library Hosts Opportunity Village](#) (7/20/25)

Las Vegas CityCast, [Mobile Gaming Truck at the Library District](#) (7/18/25)

Fox 5, [Heavy Metal Yoga at Windmill Library](#) (7/17/25)

Eat More Art! Vegas (web) [Convergence Art Exhibit to Debut at Centennial Hills Library on July 22](#) (7/16/25)

8 News Now reporter Ozzy Mora interviewed East Las Vegas Multimedia Supervisor **Katherine Gonzalez** for a [broadcast](#) and [web](#) story about the branch's DJ classes. (7/14/25)

The Las Vegas-Review Journal and Las Vegas Business Press published a complimentary feature story, [Celebrating 60 Years with the Library District](#), which covered the history of the Library District, in celebration of our 60th anniversary. (6/29/25).

44 Sunday, June 29, 2025 LAS VEGAS REVIEW-JOURNAL

VEGAS ROOTS

By Kelvin Watson
Special to Vegas Roots

This is an exciting time of transformation and change for libraries and the Las Vegas-Clark County Library District is leading the way. As the recipient of three consecutive American Library Association Library of the Future Awards in 2022, 2023 and 2024 (the first library system to accomplish this), we were recognized for rethinking the use of our buildings, forging innovative community partnerships and educating the public about the wonderful world of discovery that they will find every day within our libraries and on our website.

The digital revolution has allowed us to reimagine how we deliver our services, beyond just books, to include state-of-the-art technology; homework help and hands-on learning; arts, culture and live performances; job training and economic empowerment; as well as community gathering spaces for people of all ages, backgrounds and abilities. Our Free To Be public education campaign was created to share this library evolution/revolution with local residents and to invite everyone in to learn, grow, change and explore.

First established in 1965, the Library District is celebrating 60 years of service as a regional library system that serves both urban and rural communities across 8,000 square miles of Clark County. We have grown to 25 branches, featuring unique programs for babies, kids, teens and adults — while offering 3.6 million items to check out from our catalog. And everything is always free!

A dynamic symbol of our growth is the new West Las Vegas Library, currently under construction at 1861 N. Martin Luther King Blvd. on the Historic West Side. To better serve this culturally diverse community, it will be more than doubling its current size to 41,178 square feet. Situated on a 5.25-acre parcel at Martin Luther King Boulevard and Mount Mariah Drive, the new site also will provide

art gallery, computer labs, a multipurpose room and an innovation lab.

Building on the legacy of the previous two Historic Westside library branches — the original on "D" Street and the current location on West Lake Mead Boulevard — the new West Las Vegas Library will continue to be a vibrant place where children, grandchildren and future generations gather to create new memories.

Parents, are you looking for solutions this summer? The Library District's Summer Challenge reading and activities program keeps kids and teens engaged and enjoying new discoveries. Summer Challenge offers fun, free events to help them explore new interests and build a lifelong love of learning — all while earning great prizes. Adults can join in Summer Challenge, too, with everything from live musical and theater events, arts and crafts and DJ lessons, to computer design classes, music and movie streaming on our website, and more. All reading and activities earn credits toward prizes thanks to our partners, including Vegas Golden Knights, Las Vegas Raiders, NBA 2K Summer League, The Smith Center, Freed's Bakery, Nevada Arts Council and many more.

If you don't yet have a library card, now is the perfect time to #GetCarded. Visit your nearest library branch or sign up online at [TheLibraryDistrict.org](#) and unlock a wonderful world of knowledge, new friends, engaging programs and community connections.

Kelvin Watson is executive director of the Las Vegas-Clark County Library District, overseeing 25 branches and more than 600 employees. He brings award-winning leadership, with expertise in fundraising, technology and programs that bridge the digital divide within library systems.

Artist's rendering courtesy of Las Vegas-Clark County Library District
The new West Las Vegas Library is under construction at 1861 N. Martin Luther King Blvd. on the Historic West Side.

Celebrating 60 Years with the Library District

Deep roots and a true staple in the community since 1965

The West Las Vegas Library in the early 1970s.

convenient parking and outdoor space including a courtyard and second-floor roof deck for community events.

This 21st century library facility is scheduled to open in early 2026, and will include a dedicated story time space for infants and toddlers, a special tween space for pre-teens, and a robust teen zone for safe and fun hang-outs after school. Adults will find a business center, language and job skills training, a beautiful

Powerful Platforms

BAM Advertising Campaigns

Print Publications:

NBA Summer League Card	Las Vegas Weekly	10-Jul	Full Page	\$ 2,500.00
	Las Vegas Weekly	17-Jul	Full Page	\$ 3,000.00
	Black Image	July	Full Page	\$ 2,000.00
	RJ Neon	11-Jul	Full Page	\$ 1,000.00
	Asian Journal	3-Jul	Half Page	\$ 800.00
	Asian Journal	10-Jul	Half Page	\$ 800.00

Summer Challenge Event Ads	Las Vegas Weekly	3-Jul	Full Page	\$ 3,000.00
	Las Vegas Weekly	10-Jul	Full Page	\$ 2,500.00
	Las Vegas Weekly	17-Jul	Full Page	\$ 3,000.00
	Black Image	July	Full Page	\$ 2,000.00
Summer Challenge Prizes	Las Vegas Weekly	3-Jul	Full Page	\$ 3,000.00
	Las Vegas Weekly	10-Jul	Full Page	\$ 2,500.00
	Asian Journal	3-Jul	Half Page	\$ 800.00
	Asian Journal	10-Jul	Half Page	\$ 800.00
	Black Image	July	Full Page	\$ 2,000.00
Customer Survey	Las Vegas Review Journal	13-Jul	1/2 page & two e-edition ads	\$ 1,225.00
	Las Vegas Weekly	17-Jul	1/4 page	\$ 750.00
Free To Be	Asian Journal	26-Jul	Half Page	\$ 800.00
Back-to-School Ads	Las Vegas Weekly	31-Jul	Full Page	\$ 3,000.00
	Asian Journal	31-Jul	Half Page	\$ 800.00

Digital Advertising Campaigns

Below are the analytics from our May and June Summer Challenge digital advertising campaign on Facebook and Instagram. BAM will be running a final campaign in July as well.

Meta Ad Campaign Analytics (as of July 28):**June Campaign:****Ad Results for Current Followers of the Library District Campaign:**

Total Amount Spent: \$1,999.99

Total Link Clicks: 3,907

Cost Per Click (CPC): \$.33

Total Impressions: 392,118

Ad Results for Targeted Locals Who Don't Currently Follow the Library District:

Total Amount Spent: \$3,999.88

Total Link Clicks: 10,459

Cost Per Click (CPC): \$.29

Total Impressions: 408,457

July Campaign:**Ad Results for Current Followers of the Library District Campaign:**

Total Amount Spent: \$892.59

Total Link Clicks: 1,918

Cost Per Click (CPC): \$.30

Total Impressions: 120,295

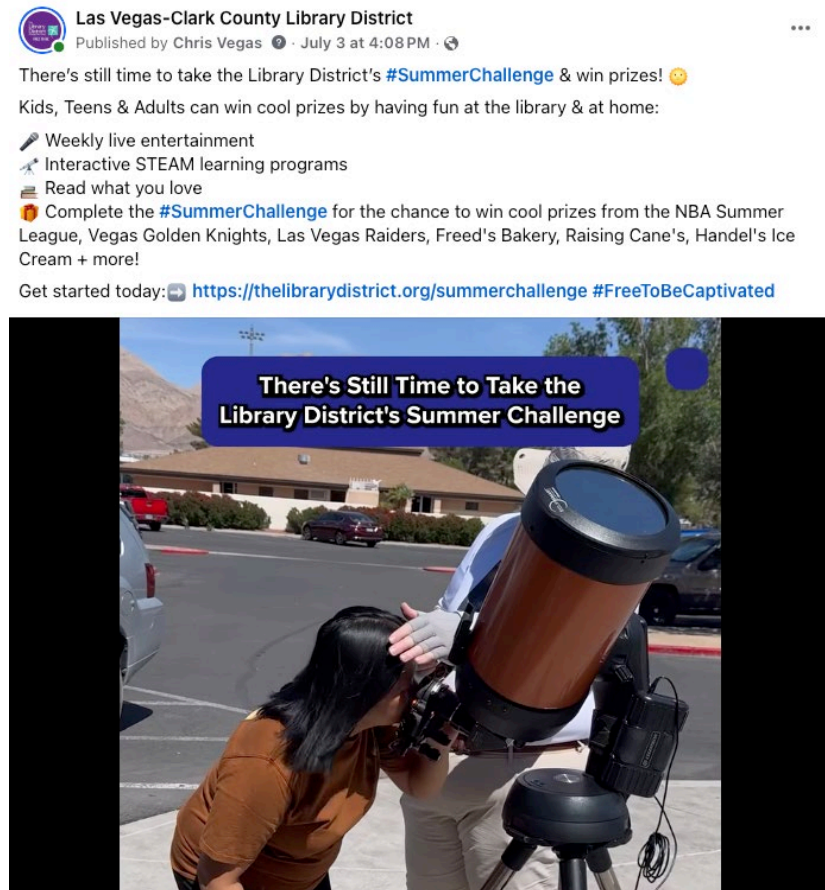
Ad Results for Targeted Locals Who Don't Currently Follow the Library District:

Total Amount Spent: \$4,453.01

Total Link Clicks: 7,801

Cost Per Click (CPC): \$.45

Total Impressions: 474,352



Library Highlights eNewsletter – OrangeBoy

BAM continues to generate strong open rates on our twice-monthly Highlights eNewsletters, reaching more active cardholders and re-engaging with cardholders who have not visited the library or used our services for some time. Below are details from our June & July campaigns to date:

June 17: NBA 2K Summer League Library Card! + Summer Challenge=Cool Prizes + Teen animeFEST Design Contest

Topics: The launch of the new NBA 2K Summer League library card & bookmark; Summer Challenge details; Get the Library District license plate at the Nevada DMV; #WeAreTheLibraryDistrict staff spotlight videos; 2025 Teen animeFEST Logo Contest; Juneteenth holiday closure details; and upcoming events and programs selected by PVS & YS.

- **154,992** unique opens with a **45.7%** percent open rate
- **2,497** unique clicks generated
- **338,940** unique emails sent
- **317** unsubscribes

Following the June 17 eNewsletter, 12,150 cardholders used OverDrive within 7 days of opening the message; 3,312 circulated a physical item; and 2,298 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw reengagement of 1,243 Occasionals (users who have not used the library in 3-12 months), and 501 Inactives (users who have not used the library in more than 12 months), which included the reengagement of 161 Bright Future users (Teen cardholders).

July 3: Health Kits + NBA 2K Summer League Card! + Summer Challenge Prizes + More for Makers

Topics: Check Out Health Kits from the Library District; Summer Challenge details; NBA 2K Summer League library card available at all 25 branches; Maker programs and resources; Independence Day holiday closure details; Library District branches serves as Clark County Cooling Stations during the summer; and upcoming events and programs selected by PVS & YS.

- **121,528** unique opens with a **35.7%** percent open rate
- **2,621** unique clicks generated
- **340,174** unique emails sent
- **186** unsubscribes

Following the July 3 eNewsletter, 10,369 cardholders used OverDrive within 7 days of opening the message; 2,678 circulated a physical item; and 1,994 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw reengagement of 1,230 Occasionals (users who have not used the library in 3-12 months), and 487 Inactives (users who have not used the library in more than 12 months), which included the reengagement of 132 Bright Future users (Teen cardholders).

July 10: Score Your NBA 2K Summer League Library Card & Bookmark!

eBlast Topic: NBA 2K Summer League library card & collectible bookmark is now available at all 25 branches.

- **41,486** unique opens with a **12.2%** percent open rate
- **708** unique clicks generated
- **340,671** unique emails sent
- **103** unsubscribes

Following the July 10 eBlast, 3,975 cardholders used OverDrive within 7 days of opening the message; 1,206 circulated a physical item; and 726 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw reengagement of 1,347 Occasionals (users who have not used the library in 3-12 months), and 502 Inactives (users who have not used the library in more than 12 months).

months), which included the reengagement of 126 Bright Future users (Teen cardholders).

July 17: Health Kits + NBA 2K Summer League Card! + Summer Challenge Prizes + More for Makers

Topics: Checking out Health Kits from the Library District; Summer Challenge details; NBA 2K Summer League library card available at all 25 branches Summer Challenge; Maker programs and resources; Independence Day holiday closure details; Library District branches serves as Clark County Cooling Stations during the summer; and upcoming events and programs selected by PVS & YS.

Analytics from this eNewsletter are still being compiled and will be included in the September Board Report.

Branch Library Highlights eNewsletters

These are emailed monthly through the **OrangeBoy system to cardholders, based on their home branch zip codes** – creating a sense of community among neighbors.

- Emails were sent out to all 25 branches' active cardholders residing in the respective service area zip codes on June 30.
- The **average open rate for our 25 branch eNewsletters was 37.1%**, with an **average Click Through Rate (CTR) of 2.6%**. This shows our cardholders are actively looking forward to hearing from their home library.
- **511** Occasionals were Re-engaged.
- **168** Inactives were Reengaged.
- **2,107** physical items were checked out from the Library District's catalog.
- **3,766** items were checked out from Overdrive.
- **892** items were checked out from Hoopla.

Google AdWords Grant Update

Overview of the Campaign's Benefits:

- Google AdWords is Google's online advertising platform, in which advertisers bid on popular keywords and search phrases for their clickable text-based ads to appear in Google's search results.
- The Foundation and the Library District have received a grant from Google for approximately \$10,000 per month in Google AdWords credits (or up to \$100,000 per year).
- Google connected BAM with Nonprofit Megaphone (NPM), an agency that specializes in executing the Google Grant, to optimize designated keywords that are selected from Library District and Foundation priorities and promoted through TheLibraryDistrict.org.
- When users search Google using our designated keywords, the Google AdWords campaign entices them to click on Library District search results, increasing the opportunity for discovery of our programs and services. For example, when someone Googles "art galleries in Las Vegas," Google will produce the Library District's free art galleries in the ad search results if we are the top bidder for that keyword search.

- These monthly Google Grant campaigns increase our overall Google SEO and drive more qualified traffic to our website.

Monthly Campaign Results:

[View the Google Studio Data Report updates](#) in real-time for all our current Google Grant Google AdWords campaigns.

Conversation tracking for priority Google AdWords campaigns (June 2025):

- Our Google Grant campaigns in June **generated 3,846 Total Clicks**, which is **up +9% from the previous month**. Our ads had **16,107 impressions**, **up +6% from the previous month**.
- Our Google Ads **CTR** (Click Through Rate) was **23.88%, which was an increase of +3% month-over-month**. Google's recent algorithm updates, including the rollout of AI Overviews, have impacted overall user search behavior and made it more challenging to maintain Google Ads click-through rates (CTR) in double digits. As a result, our Google Grant ad campaign analytics now fluctuate more, depending on keyword competition and evolving platform dynamics. Despite these industry-wide shifts, the Library District remains competitive thanks to our ongoing work with NPM.
- The Library District continues to be **one of NPM's top-performing accounts**, as the network average is only 3%, and the Google requirement is 5%. This means that Google continues to show our ads to the right people and that our Google Ads are performing as required.
- There were 44 **instant eCard applications completed** from our Google Ads campaign, which is a **+42% increase month-over-month**.
- Our "Summer Challenge" Google ad group generated **37 Clicks in June, with a CTR of 38.14%**. **This means more local people were actively searching for our relevant keywords such as "summer reading" and "summer activities."**
- There were **32 calls to branches generated from our Google Ads**.

We had **13 users click on the Google ad group to volunteer at the Library District**.

Library District Social Media Highlights



The Library District's Summer Challenge is still ongoing through July 31! Fun, free events for all ages + prizes for reading and participating!

#VegasReads #SummerChallenge

Summer Challenge
FREE Reading & Activities Program for Kids, Teens & Adults!
May 15 - July 31

Sign up for the Library District's Summer Challenge program to enjoy reading whatever you like and participate in fun events to win great prizes!

For details on these events and to see many more, go to TheLibraryDistrict.org/SummerChallenge or scan this QR Code:

EVENTS FOR KIDS:

- Uncle Ty-Rone: Kids Connection & Ventriloquist**
Ages 6 - 11
Friday, May 16 at 4 p.m.
West Las Vegas Library
Saturday, May 17 at 11 a.m. & 3 p.m.
Clark County Library
- Circus of Bubbles with Kirk Marsh**
The art of bubble-making combined with lights and music.
Ages 3 - 12
May 20 & 21, June 1-5
- Fyatch**
Children's Hip Hop Artists
Wednesday, July 30
Concert for ages 5 - 17
10:30 a.m. at Wendell Library
- Teen Workshop for grades 6 - 12**
4 p.m. at Whitney Library
Thursday, July 31
Concert for ages 5 - 17
10:30 a.m. - at Whitney Library
- 123 Andies**
GRIMM and Latin Grammy-winning duo
Ages 0 - 5
Saturday, May 24
1 p.m. East Las Vegas Library
4:30 p.m. Whitney Library

EVENTS FOR TEENS:

- Clay Creations - URM Extension - 4K**
Teens learn to work with clay
Ages 12 - 17
Clark County Library
Tuesday, May 27 at 5:30 p.m.
Tuesday, June 3 at 1:30 p.m.
Tuesday, June 10 at 1:30 p.m.
Tuesday, June 24 at 1:30 p.m.
Tuesday, July 1 at 1:30 p.m.
Tuesday, July 8 at 1:30 p.m.
Tuesday, July 15 at 1:30 p.m.
Tuesday, July 22 at 1:30 p.m.
- Paint Pouring With Vibes BYT Studio**
Teens learn to work with clay
Ages 12 - 17
Monday, June 9 at 1 p.m.
Central Hills Library
Monday, June 16 at 1 p.m.
Enterprise Library
Monday, June 23 at 1 p.m.
Serrano Library
Monday, July 7 at 1 p.m.
Clark County Library
Monday, July 14 at 1 p.m.
Wendell Library

EVENTS FOR ADULTS:

- Professional Poetry 101**
A workshop with Clark County Poet Laureate Ashley Vargas
Ages 18+
Thursday, May 29
11 a.m.
Central Hills Library
Saturday, May 31
11 a.m.
Mesquite Library
- Jay Cameron - African Diaspora Travels**
World traveler, speaker, author & radio personality
Ages 18+
Friday, June 13 at 2 p.m.
West Las Vegas Library
- Kashim Hama's First Poet Laureate**
Ages 18+
Saturday, May 17
11 a.m. Workshop
Spring Valley Library
3 p.m. Performance
Wendell Library
- Sarah Penner**
Meet the author of "The Last Apothecary"
Thursday, June 26
6 p.m.
Sahara West Library

Scan here for event details

TheLibraryDistrict.org/SummerChallenge

4:00 PM · Jun 23, 2025 · 53 Views



Laura Cordova, MBA · 3rd+

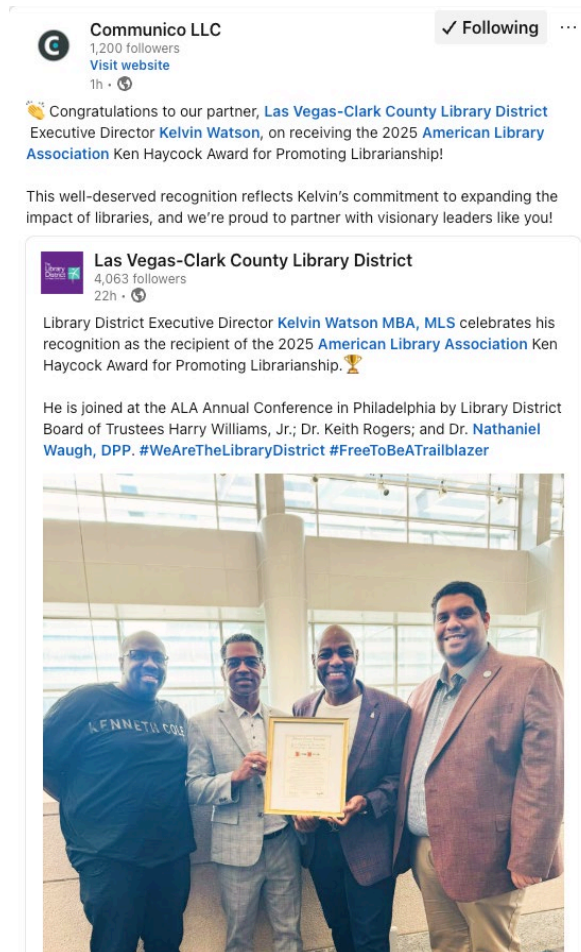
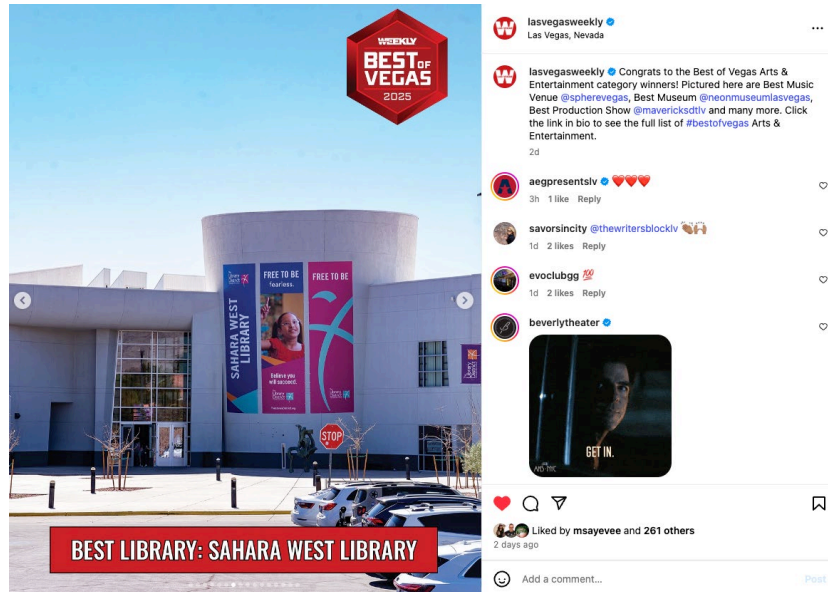
SaaS Implementation | Project Management | Client Satisfaction and Suc...
3h · 🗨️

I have to shout-out my local library [Las Vegas-Clark County Library District](#) for providing free online education through ed2go! I just finished a 2-month course in Quickbooks Online and I am feeling so much more confident in my accounting knowledge and my ability to answer complex questions from clients who are integrating QBO with their database.

Libraries don't just provide books to read. They offer so many free in-person and online resources that can, even in the smallest way, improve your personal and professional life!



1 comment · 1 repost




KSNV News 3 Las Vegas
 @News3LV




The Library District for Las Vegas-Clark County is offering a special card for basketball fans this month.



Limited-edition NBA Summer League library cards now available in Las Vegas

From news3lv.com

1:05 PM · Jul 10, 2025 · 480 Views


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8 News Now ✓
 @8NewsNow




The East Las Vegas Library is offering empowerment and opportunities through its unique multimedia lab, which includes DJ workshops for aspiring artists.



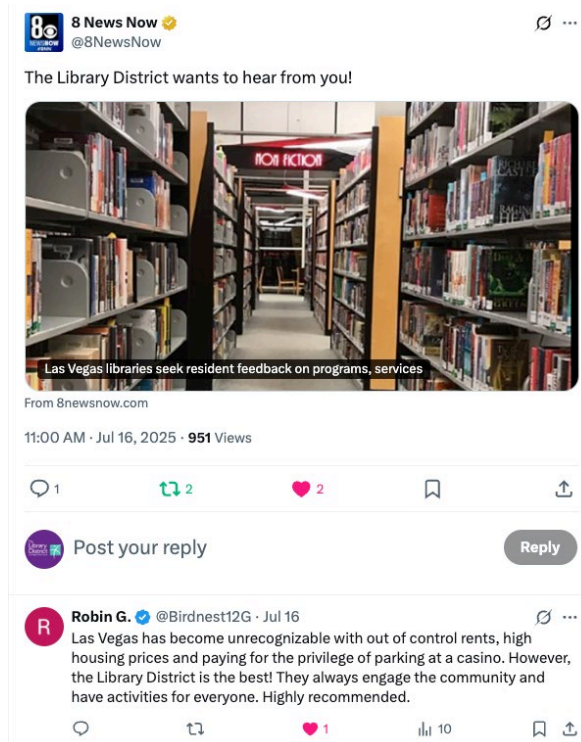
Free DJ workshop for women at Las Vegas library with multimedia lab

From 8newsnow.com

8:00 PM · Jul 14, 2025 · 1,991 Views

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Three Square's post



Top Social Media Posts June 2025

Facebook:

Our top post shared that Las Vegas Weekly named Sahara West Library 2025 Readers' Choice for Best Library. This post generated **1,628 organic impressions, 285 user engagements, including 15 comments, & 9 shares.**



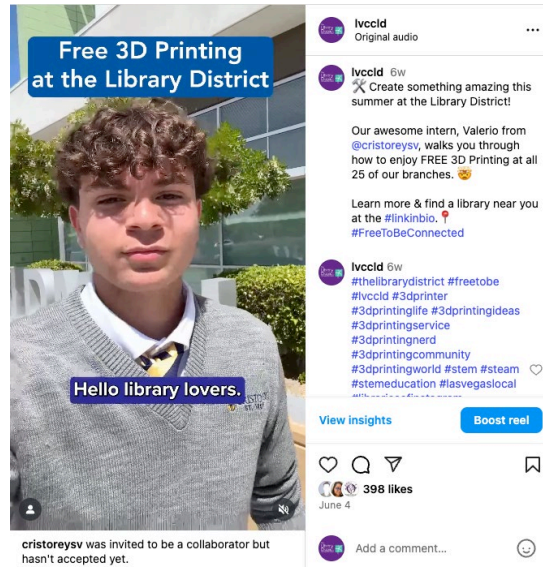
X (Formerly Twitter):

Our highest-performing post on X promoted Library District branches serve as official Clark County Cooling Stations. This post generated **1,250 organic impressions, 16 user engagements, including 2 Shares.**



Instagram:

Our top post for June was a vertical format video created by **BAM's intern Valerio Ubladi from Cristo Rey St. Viator College Preparatory High School**. This popular Instagram Reel generated **6,134 Views, 4,541 user accounts reached, 625 Reels interactions, 53 Saves & 167 shares!** This shows the power of posting timely and engaging vertical format videos to promote Library District initiatives. BAM continues to provide ongoing training on this for staff.



LinkedIn:

The top post on this platform was sharing one of the ongoing monthly posts which promotes the Library District's current job openings. This post generated **1,905 organic impressions, 316 total user engagements, and 1 share**.



Web & Social Media Analytics: June 2025 + 30-Day Comparison + Year-Over-Year**Library District Facebook**

	Followers	Impressions	Post Engagements	Video Views	Total Share	Link Clicks
June 2025 Statistics	19,698	863,133	22,344	135,88	282	14,047
% Gain from May	+1%	+127%	+4%	-46%	-9%	-16%
% Gain from June 2024	+12%	+88%	+54%	+16%	+20%	+50%
% Gain from June 2023	+26%	-30%	-80%	-44%	+3%	-30%

Insights:

- The Library District's **Facebook audience continues to grow steadily**, with a **+12% increase in Followers** compared to June 2024, and **+26% growth over the past two years**.
- Our **Total Impressions more than doubled month-over-month (+127%)** and are **up +88% from last year**, which reflects BAM's successful Summer Challenge Facebook Ad campaigns generating greater visibility through targeted digital advertising.
- We saw a **+127% increase in Total Impressions** month-over-month, and strong **year-over-year gains in User Engagement and Link Clicks**, but Facebook's ongoing algorithm changes continue to make it difficult to maintain consistent performance on this platform without regular paid support.
- BAM is working on compiling a revised content strategy to begin integrating **paid boosted posts** for select organic video posts to help promote Library District priority initiatives in FY 25–26. This should help increase our posting visibility and user engagement on Facebook, while potentially bringing in new audiences.
- Facebook remains the largest social media platform and an important/effective communications tool for the Library District. However, generating more organic user engagement has been a challenge. Our Facebook Event listings are driving more online awareness, but sharing more branch-submitted content and vertical format videos has not significantly increased our organic posting analytics.
- Each month, BAM continues to create Facebook Events for select CE/LO programs to increase online awareness and attendance.

Library District X (Formerly Twitter)

	Followers	User Engagements	Organic Impressions	Link Clicks
June 2025 Statistics	4,394	644	37,283	55
% Change from May	+2%	+30%	+25%	+150%
% Change from June 2024	-3%	-46%	-35%	-30%
% Change from June 2023	+4%	-83%	-90%	-80%

- Despite small increases month-over-month, the Library District's X account analytics continue to reflect **platform-wide declines, consistent with broader industry trends**. Our **Total Follower count is down -3% from last year**, with **User Engagement down -46%**. These metrics highlight the platform's decreasing relevance to our customers.
- Given this continued downward trajectory and the shifting priorities within the social media landscape, **the BAM digital team has made the strategic decision to sunset active content creation on X, with the final post scheduled for July 31, 2025, as detailed in earlier in this Board Report under the Powerful Platforms section.**

Library District Instagram

	Followers	User Engagement	Views	Reels Video Views	Total Shares	Total Likes	Total Comments
June 2025 Statistics	11,702	4,570	159,772	40,978	871	3,277	160
% Change from May	+3%	-26%	-14%	-25%	-32%	-25%	-14%
% Change from June 2024	+37%	-14%	+35%	-13%	+84%	-26%	-31%
% Change from June 2023	+77%	+21%	-74%	+93%	+280%	+4%	-33%

Insights:

- In July, our Instagram account continued to show strong year-over-year growth, with a **+37% increase in Total Followers year-over-year**, and a **+77% increase** compared to July 2023. These gains highlight the growing reach and relevance of the Library District's content among both new and returning audiences.
- We did see some short-term declines month-over-month, including a **-26% drop in User Engagement**, a **-14% dip in Views (formerly Impression)**, and a **-25% decrease in Reels Video Views**. This pattern is typical following a high-performing month like June and may

reflect seasonal user viewing habits during mid-summer.

- While **our Instagram Reels Video views were down month-over-month, and year-over-year, we are up +93% since 2023**. As Instagram continues to push its Reels feature in its algorithm, the Library District's focus on creating visually engaging, short-form videos is paying off and aligns with current social media best practices.
- BAM continues to focus on producing **visually engaging, vertical video content** for Instagram Reels to align with platform trends and algorithm priorities. We are also actively using IG Stories to highlight **weekly priority programs, promote events**, and feature **user-generated content** that tags the Library District.
- BAM offers ongoing **social media training classes for branch staff**, actively working with them to create more organic photos and short-form vertical videos. This content performs much better compared to digital versions of promotional flyers.

Library District LinkedIn

	Followers	Impressions	User Engagement	Post Shares	Link Clicks
June 2025 Statistics	4,059	12,910	1,152	5	827
% Change from May	+3%	-5%	-11%	No change	-9%
% Change from June 2024	+38%	-21%	-49%	-29%	-42%
% Change from June 2023	+81%	+48%	+26%	-81%	+145%

Insights:

- Our **Total Follower count increased +3% month-over-month**, showing steady audience growth as BAM continues to publish content focused on **career opportunities, community partnerships, and organizational news** — key categories that LinkedIn's algorithm and user base prioritize.
- The Library District's visibility continues to grow, with **Impressions up +18% year-over-year** and **+71% since June 2023**, reflecting a growing interest from local professionals, educators, partners, and job seekers.
- **User Engagements are up +2% from May**, and while **Post Shares dropped -57% year-over-year**, this reflects a platform-wide trend: LinkedIn users now engage more often through reactions, saves, and direct messages than public resharing. Passive but intentional engagement—like saving job posts or exploring partnerships—remains common.
- **Post Shares dropped -55% year-over-year, and -88% since 2023**, but this is typical for LinkedIn, where resharing content is less common than direct reactions or private engagement (like DMs or saved posts). LinkedIn users are often more passive but purposeful, focusing on career-building, partnerships, and thought leadership. These are

areas that BAM can collaborate with the different departments on to create dedicated content.

- As LinkedIn is primarily used for employment and career networking, our monthly analytics on this platform will fluctuate based on the monthly content shared. However, the updates we share on this platform connect with more targeted audiences: community partners, library industry professionals, Library District employees, and job seekers.

Virtually Anywhere YouTube Channel

	Channel Subscribers	Total Impressions	Total Channel Watch Time	Average View Duration
June 2025 Statistics	2,101	23,900	160.5 hrs	3 min 53sec
% Change from May	+2%	+23%	+15%	+37%
% Change from June 2024	+17%	-20%	-93%	+101%
% Change from June 2023	+77%	+18%	+151%	+174%

Insights:

- The Library District's *Virtually Anywhere* YouTube channel continues to grow steadily, with **subscribers up +2% from May** and a **+77% increase compared to June 2023**, signaling rising interest in our video content.
- Average View Duration increased by +37% month-over-month** and **+174% compared to 2023**, showing that our content is holding viewer attention longer—an important metric as YouTube's algorithm increasingly favors engaging, short-form video.
- While **Total Impressions dropped -20% year-over-year**, overall **Watch Time jumped +15% month-over-month** and is up **+151% since 2023**, reflecting a trend across the platform: shorter, more engaging videos are earning deeper attention from a more focused audience.
- With **YouTube prioritizing its Shorts feature** in both its algorithm and homepage layout, this presents an opportunity for the Library District to continue prioritizing creating concise, high-impact storytelling that connects with our audience.
- Each month, BAM adds Library District promotional videos and YouTube Shorts such as the **#WeAreTheLibraryDistrict staff spotlight** videos and branch-submitted vertical format video content. Uploading videos consistently is prioritized by YouTube's algorithm. BAM will begin to research the benefits of creating content specifically to advertise on YouTube Shorts to promote the Library District's priority initiatives and programming.

Mobile App Downloads

June 2025 Metrics	Downloads	Conversion Rate	Average Daily Users	Impressions
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App Store (Apple)	911	59.6%	168	2.1K
% Change from May	-5%	-3%	+5%	+3%
Google Play (Android)	334	73%	234	441
% Change from May	+8%	+5%	-6%	-2%

Insights:

- Each month BAM spotlights the availability of the Library District mobile app on the website with priority placement on the homepage and audience browse pages. There are ongoing mentions in Library Highlights and on social media.
- In June, **Android downloads increased by +8%**, with a **73% conversion rate** that was **up +5% month-over-month**. This shows that more people are finding us on the Android app store and downloading the app.
- Apple device downloads dipped slightly by -5%, but Average Daily Users and Impressions both increased in June, which indicates stronger engagement among current app users.
- Since the public launch in October 2024, the Library District's mobile app has been **downloaded by 12,400 users on Apple devices and 3,380 users on Android devices**.

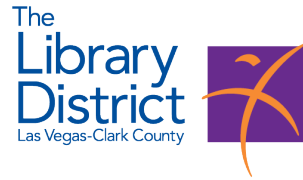
Website Analytics — External Users (Outside of Library District Branches)

	Unique Users	Unique Homepage Views	Engaged Sessions	Engaged Sessions Per User	Average Engagement Time
June 2025	165,000	131,506	360,054	1.61	2 min 15 sec
% Change from May	-7%	-2%	+5%	+7%	+8%
% Change from June 2024	No change	-4%	-2%	No change	+12%
% Change from June 2023	N/A	N/A	N/A	N/A	N/A

Insights:

- Website engagement remains strong**, with **165,00 Unique Visitors in June**, which held steady from the previous year, **despite a -7% dip month-over-month**.
- People are spending more time on the website**, with our **Average Engagement Time increasing by +8% month-over-month**, and **+12% year-over-year**. This suggests that our users are engaging with our content more.
- Homepage views decreased slightly by -2% month-over-month** and **-4% year-over-year**, but our **Engaged Sessions increased by +5%** from May and our **Engaged Sessions Per User was up +7%**, which shows that our website visitors are interacting with more content once they arrive on the website.

- **The increase** in session depth indicates users are more focused and intentional during their website visits, finding what they need more efficiently, which is a positive indicator for our website's usability.
- Overall, **these trends point to a highly engaged audience** that's **spending more time on our website, exploring multiple pages per visit**, and benefiting from the Library District's resources and events that BAM is actively promoting each month.

**ITEM VI.A.2.b.****MEMORANDUM**

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Matt McNally, Community Engagement Director

DATE: July 31, 2025

SUBJECT: Community Engagement Activity Report, August 2025

This report provides an overview of District-wide Community Engagement division initiatives including adult literacy services, art gallery services, outreach services, project management, programming and venues services, adult services administration, and youth services administration. This report covers a one-month period of staff activity from **June 1, 2025 – June 30, 2025**.

SUMMER CHALLENGE

Statistics May 15 – June 30

	2025			2024		
	Registrations	Completed Activities	Minutes Read	Registrations	Completed Activities	Minutes Read
Youth	10,206	52,392	2,556,578	2,472	21,598	1,996,139
Adult	5,521	23,719	2,469,117	4,970	48,499	N/A
Total	15,727	76,111	5,025,695	7,442	70,097	1,996,139
%YOY	111.3%	8.6%	151.8%			

POWERFUL PEOPLE

- Engaged Commissioner Jones' office to provide backpacks at *Rockin' Back to School*.
- Hosted a special appearance by Darrel "DMC" McDaniels.
- Participated in Regional Manager and Literacy Services Manager interviews.
- Confirmed Tochi Onyebuchi to provide an author visit as part of *Summer Challenge* at Sahara West Library in July 2026.
- Contracted *Filharmonic*, a Filipino American vocal group, to perform as part of *Summer Challenge 2026*.
- Presented author Sarah Penner at Sahara West Library. The event provided an engaging opportunity for customers to connect and discuss her newly released book.

Community Engagement Report
Page 2

- Collaborated with Lori Burns of Carolina Emblem to design and print a pilot version of a Summer Reading Girl Scout patch.
- Met with Chae Kim and Alex Banh to close out the NTIA (National Telecommunications and Information Administration) digital equity grant.
- Explored resources provided by Tiarha Huerta at the Waterford Learning Organization which included laptops and hotspots for qualifying families.
- Connected with Director of Primrose School of Las Vegas Kaitlyn Giddens to bring additional story times to preschools.
- Finalized partnership plans with the Las Vegas Lights to visit East Las Vegas Library.
- Visited the studio of artist Michelle Jung in preparation for her upcoming exhibit at Sahara West Library.
- Met with Dr. Chad Scott about two proposed art exhibits involving University of Nevada, Las Vegas students and Nevada Art Educators Association members.
- Met with Library Operations to discuss volunteer coordination.
- Met with Alyssa Ericksen from Nevada State Library Public Records and Archives to discuss grant funding and expansion of the My First Library program.
- The Youth Cultural Programming Committee met to discuss current needs of the organization and resources available.
- Welcomed Jay Cameron to the West Las Vegas Library as part of *Summer Challenge 2025*. He shared his self-discovery journey through his travels across the continent of Africa.

POWERFUL PLACES

- Juneteenth and Pride Month were celebrated with programs at various library branches.
- Presented the Down Syndrome Organization of Southern Nevada's production of *Grease: The Musical*.
- Windmill Library contracted several speakers for the upcoming *Alien Fest* on September 7.
- Conducted a Summer Challenge 2026 and Winter Reading Challenge 2026 Chairs meeting. The committee will focus on strengthening relationships and improving communication with staff.
- Launched the final design of *Mobile Story Walk, STEAM & Stories* at the Windmill Library for a pop-up lobby experience.
- Planned in-branch programming at Windmill, Enterprise, and Summerlin libraries with USDA Forest Service to create ornaments and adorn the "People's Tree" in the U.S. Capitol Christmas Celebration.
- Attended art receptions at Archie C. Grant Hall, 33 Gallery, Center of Excellence, and the Nevada Humanities Program Gallery.
- Installed artwork in the new bookstore and vending machine lounge at Clark County Library.
- Prepared a community-painting structure for the *Paint with Pride* event at Blue Diamond Library.
- Hosted the EmployNV yearly strategic planning summit at the Windmill Service Center.

POWERFUL PARTNERSHIPS

- Engaged Clark County Elections Department to plan for the 2026 election season.
- Partnered with ten local organizations for *Pride in Wellness*. This is a wellness fair aimed at reaching the LGBTQIA+ community.
- Met with Veterans Affairs to connect veterans with library creative arts programs.
- Brought library resources to the following partner events:
 - Wynn University Launch at Wynn and Encore.

Community Engagement Report
Page 3

- Las Vegas Weekly Best of Vegas celebration at Zouk Night Club.
 - Spread the Word Resource Fair.
 - Neon Museum's STEAM Saturday Event.
 - Nellis Airforce Base Community Housing Summer Pool Party.
- Hosted public receptions celebrating the new art exhibits of Ken Kammal at Spring Valley Library, Zoe Camper at East Las Vegas Library, Amanda Kettler at West Charleston Library, and Walt Sturrock at Summerlin Library.
- Planned a video-mapping, interactive exhibit for Library District art galleries with artist Paul Friedman.
- Served as judge of the Las Vegas Artists' Guild's *Life in the Desert* art exhibit.
- Joined Kelli Luchs, of the Las Vegas Convention and Visitors Authority, and Joseph Kent, of the Atomic Museum, for the opening of the exhibit *Miss Atomic Bomb: Icon of the Atomic Age*, which will be presented at Enterprise Library this fall.
- Held a collage workshop at Sahara West Library in partnership with current exhibiting artist Alexa Gilweit, upcoming exhibitor Scrambled Eggs, and CoZi LV.
- Met with Pet Partners of Las Vegas Executive Director Sue Grundfest to discuss partnership expansion to Spring Valley Library
- Youth Services Manager met with the new liaison for Three Square Children's meal programs to discuss the possibility of adding new library branches to current service areas.

POWERFUL PLATFORMS

- Attended meetings including: Senior Leadership Team, District Department Head, Community Engagement Administration, District Operations Committee, Summer Challenge, LO/CE Leadership to discuss Adult Services, Youth Services Administration, Adult Learning Program Leadership, LO/FS to discuss Venue Use Fees, Volunteer Committee, and one-on-one work plans.
- Attended professional development opportunities including: Marketing in the Age of AI, How Coworkers Should Provide Backup During Conflict, Adobe training, Chat GPT, and Mid-Year 2025 Economic and Financial Markets Outlook.
- Completed procedures for Art Acquisition and Deaccession for legal counsel review.
- Updated the Community Engagement manager onboarding manual.
- The Adult Learning Program was awarded federal funds by the State of Nevada to continue Literacy Services operations in FY26. Thereafter, the program was informed that all federal allocations nationwide were under review. Funds were not transferred as expected. The Library District assumed cost risk to continue services. In August 2025, funding was approved by the federal government. Funds have not yet been received as expected.

HIGHLIGHTED EVENTS

King Ibu
Whitney



ARRLO
Windmill



Queer Comedy Night
Windmill



Tree of Love Painting Class
West Charleston



Community Engagement Report
Page 5

Paint with Pride
Blue Diamond



Pride in Wellness
Whitney



Grace City Opera
West Las Vegas



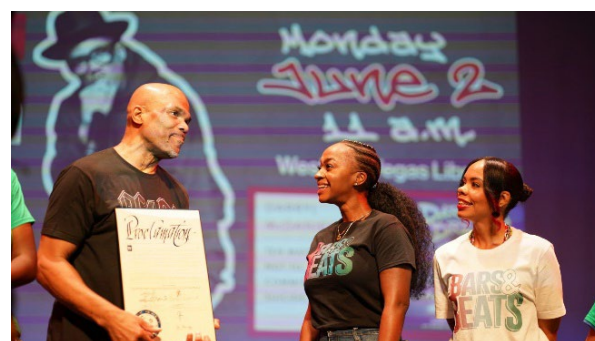
Las Vegas Guitar Ensemble
Sunrise



World Beat Drum Circle
Summerlin



DMC Speaking Event
West Las Vegas



Community Engagement Report
Page 6

The Cold Buffet
Clark County



Still I Rise
Clark County



Juneteenth Pagaent
West Las Vegas



Folias Duo
Sahara West

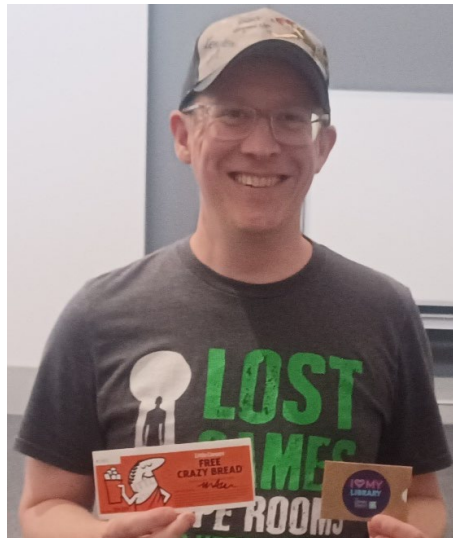


Community Engagement Report
Page 7

Sarah Penner
Sahara West



Flamingo Movie Club
Clark County



Joylynn Ross
Sahara West

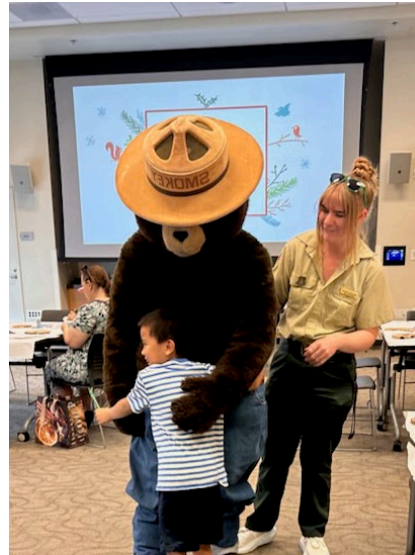


Community Engagement Report
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Juneteenth: Ready for Freedom
West Charleston



USDA U.S. Capitol Holiday Celebration
Windmill



Las Vegas Weekly Best of Vegas Celebration
Outreach – Zouk Night Club



Amanda Kettler: Amanda's Garden
West Charleston



Community Engagement Report
Page 9

Ken Kammal: The World Is in a Portal
Spring Valley



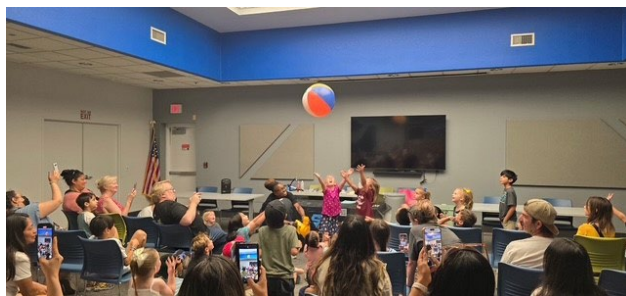
Zoe Camper: Everything Starts with a Pencil
East Las Vegas



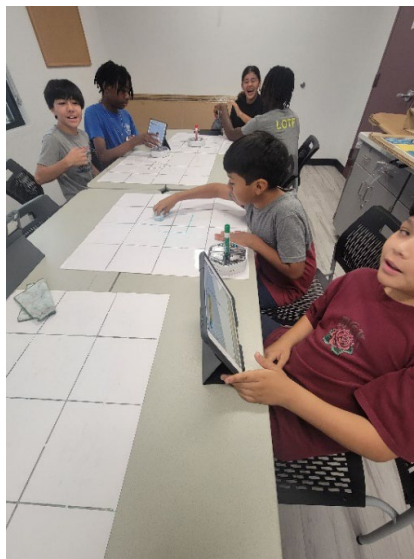
Collage Classifieds Workshop
Sahara West



Science Heroes
Enterprise



Teen STEAM
Outreach – Ennis Recreation Center



Community Engagement Report
Page 10

*Summer Camp STEAM Days
STEAM Challenge
Outreach – Pearson Recreation Center*



*Summer Camp STEAM Days
Collaborative Straw Construction
Outreach – Paradise Recreation Center*



*Summer Camp STEAM Days
Interactive STEAM Storytime
Outreach – Hollywood Recreation Center*



*STEAM & Stories: Mobile Storywalk
“A Flag for Juneteenth”
Windmill*



...

**ITEM VI.A.2.b.****MEMORANDUM**

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SUMMER CHALLENGE

Statistics May 15 – July 31 (completion)

	2025			2024		
	Registrations	Completed Activities	Minutes Read	Registrations	Completed Activities	Minutes Read
Youth	11,616	116,965	5,095,153	9,882	56,819	7,190,854
Adult	6,222	45,877	3,983,635	5,380	78,401	N/A
Total	17,838	162,842	9,078,788	15,262	135,220	7,190,854
%YOY	16.9%	20.4%	26.3%			

Summer Challenge program completions totaled 3,791 (Youth – 2,737; Adult – 1,054).

POWERFUL PEOPLE

- Hired Kelee Dupuis to the position of Literacy Services Manager. Conducted onboarding and library branch tours.
- Met with Community Engagement managers to review partnership standards and application procedures.
- Was awarded \$50,000 from the Nevada State Library Public Records and Archives to continue to the My First Library project. Met with Branding & Marketing to finalize program elements and began ordering materials needed to construct approximately 2,000 boxes.
- Met with Human Resources and Library Operations to discuss the Volunteer Coordinator position and background check parameters required.

Community Engagement Report
Page 2

- Met with a representative from Vito's Tacos to support the West Charleston Library Wellness Fair. This conversation, initiated by West Charleston Library staff, led to the exploration and feasibility of supporting other library programs and signature events.
- Collaborated with local authors to support Whitney Library's *Whitney Writer's Corner*. This is library-led program highlighting local authors to inspire up and coming writers.
- Initiated discussions with musician Dennis Jones to schedule performances and workshops.
- Began conversations to host CeCe Moore. Her work and collaboration with local partners could present a library program educating customers on genetics and crime-solving.
- Worked with Conrad Torres of TruckU to provide staff training of driving the STEAM vehicle.
- Connected with Megan Birdwell to learn how the STEAM vehicle can join the international Mobile Lab Coalition.
- Coordinated with Carole Hattar to secure library outreach promotion at the NBA Summer League games.
- Interviewed with Robert Kachelriess of CityCast to promote details of the U.S. Capitol Christmas Tree Ornament programs.
- Collaborated with Crystal Hollibaugh to bring career readiness resources to the Treasure Island Hotel and casino staff days.
- Presented *Visible/Invisible*, a poetry showcase featuring distinguished disabled poets to celebrate Disability Pride Month.
- Secured local artist Isaias Urrabazo to provide a lecture, craft project, and massive interactive Ofrenda at the Sahara West Library in September.

POWERFUL PLACES

- Celebrated American independence with performances by The Swing It Girls and Vegas City Opera.
- Conducted Community Engagement library branch visits at Searchlight, Laughlin, Goodsprings, Blue Diamond, and Sandy Valley libraries.
- Met with Sunrise Library staff to begin planning *Get Lost in Nevada* and Centennial Hills Library staff to begin planning *Salute to Service*.
- Library branches hosted Back-to-School programs Districtwide. At Windmill Library, 12 partners attended, over 700 backpacks were given away, and a teen metal band played in the auditorium.
- Brought maker craft programs and Smokey the Bear to 550 customers in partnership with the USDA Forest Services at Windmill, Enterprise, and Summerlin libraries.
- Hosted public receptions celebrating new art exhibits by Kirby Brownell at Clark County Library, and Eduardo Tavares at Centennial Hills Library.
- Attended art events at Available Space Art Projects and The Writer's Block.
- Installed artwork from the permanent collection in the Windmill Service Center 2nd floor gallery.
- Led tours of Sahara West and Windmill libraries for groups representing Senator Jacky Rosen's office, the ArtCenter College of Design, Riikc Studios, and the University of Las Vegas, Nevada.

POWERFUL PARTNERSHIPS

- Horses4Heroes wrote to thank the Community Engagement division for our partnership. Since program inception in October 2024, they have had 1,968 library cardholders visit The Ranch.
- Conducted a Spring Valley Library site visit with Pet Partners of Las Vegas. They agreed to bring a therapy dog to the monthly teen programs.

- Met with Wendy Wilson from Garden Farms. The company is dedicated to educating the community on the basics and maintenance of gardening in the Las Vegas climate.
- Met with the new Chair of the Las Vegas Science and Technology Festival to discuss changes and feedback from last year.
- Engaged Pearson, Paradise, Ennis and Hollywood Rec Centers with the STEAM Tinker Take-Over Marble Challenge during their Summer Camps.
- Brought library resources to the following partner events:
 - Cox Back to School Fair at Boulevard Mall.
 - East Las Vegas Community Center Back to School Fair.
 - Nevada Hand Back to School Fair.
 - Batteries Included Health & Wellness Back to School Fair.
 - Southern Nevada Regional Housing Authority Back to School Fair.
- Partnered with Opportunity Village to celebrate Disability Pride Month with a talent show.
- This year's Dance in the Desert Festival featured 31 dance troupes with over 140 dancers from across the southwest region.
- Partnered with the City of Las Vegas for the annual Performing and Visual Arts Camp. This year's camp included 70 students and culminated in two sold-out performances.
- The National Youth Advocate Program facilitated a card-making event for children in foster care. They also provided attendees with information on how to become foster parents.
- Continued conversations with the Federal Bureau of Investigation (FBI) to provide programs at four libraries. The programs will focus on scam prevention and senior education.

POWERFUL PLATFORMS

- Attended meetings including Senior Leadership Team, Community Engagement Administration, District Operations Committee, Winter Reading Challenge, Priority Events, LEAD training, Policy Review committee, ADA Service Animal Training, Town Hall, Nevada Department of Education funding, and one-on-one work plans.
- Attended an online Disney Imagination Campus professional development for leadership, brand development, and customer service, and Ask HR Performance Review training.
- Led staff training on Better Impact and Sterling Volunteers.
- Programming and Venues Services completed its regional reorganization.
- Drafted programming standards/timeline to be used in future staff training.
- Completed Library District partnership webpage edits. The webpage is ready to publicly launch after staff training is completed.
- Renewed the Library District subscription to Cricut. This platform is a smart electronic cutting machine that is used by library staff to design and create materials for programs and services.
- Renewed the Library District subscription to PBC Guru. This platform provides customer access to virtual program author visits.
- Presented a revised Adult Services Administration department structure at the Branch Manager monthly meeting.
- Distributed over 15,000 Book Bucks during the *Summer Challenge 2025*.
- Activated the Mobile Storywalk, STEAM & Stories, at Discovery Children's Museum and The Las Vegas Natural History Museum for nearly 1500 participants.

HIGHLIGHTED EVENTS

CCSD Lundley ES Grand Opening
Mount Charleston



Poetry Workshop
Sahara West



Writing Workshop
Clark County



Anyone Can Paint
Sahara West



Community Engagement Report
Page 5

*Summer Challenge Celebration
Laughlin*



*Summer Challenge Celebration
Spring Valley*



*Rockin' Back to School
Windmill*



*Slime Time: Back to School
Whitney*



Community Engagement Report
Page 6

U.S. Capitol Christmas Tree Ornament Decorating
Summerlin Enterprise



Senior Crafting – Loom Weaving
Outreach – Flamingo Senior Living Facility



Maker Mix – Stamp Carving
Outreach – Nevada Partnership for Homeless Youth



Community Engagement Report
Page 7

NBA Summer League Card Sign-Up
Outreach – Thomas & Mack Center



Cox Back to School Fair
Outreach – Boulevard Mall



Tinker Take-Over – Marble Challenge
Outreach – Paradise Recreation Center



Community Engagement Report
Page 8

Eduardo Tavares: Convergence
Centennial Hills



David Leiserowitz: From Nothing to Something
Windmill



Stripes, Stars, and Serenade
Whitney



Ovation: Emotions in Motion
Whitney



Social CirKISH
Summerlin



Ovation: Emotions in Motion
Whitney



Community Engagement Report
Page 9

The Young Artists Orchestra
Sahara West



Nu Hula Hail's Aloha
Clark County



LP and the Vinyl
Clark County



Swing It Girls: American Road Trip
Clark County



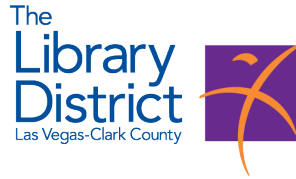
Maria Pendleton
Clark County



Jonathan Karrant in Concert
West Charleston



...

**ITEM VII.A.2.c.****MEMORANDUM**

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Business Strategies and Planning Department

DATE: August 28, 2025

SUBJECT: Grants Report, August/September 2025

This memorandum summarizes the Business Strategies and Planning Department's significant grants initiatives for August 2025.

Grants Awarded 1/1/25 to 8/28/25

- Best Buy: \$50,000 for remodel of the Best Buy Teen Tech Center at Clark County Library
- Clark County Community Development Block Grant (CDBG): \$43,000 for SNRHA Workforce Program
- Best Buy Staffing Grant: \$155,000 for Teen Tech Center
- LSTA Grant: \$50,000 for My First Library
- Nevada Department of Education Grant: \$306,437.80 for the Adult Learning Program

Major Foundation Grants Outstanding at 8/28/2025

- Chick-fil-A: \$200,000 for Teachers in Libraries Tutoring Program
- Glen Bailey Foundation: \$20,000 for Barbershop Books
- Cox Charities: \$9,700 for STEAM Truck modules

Major District Grants Outstanding at 8/28/2025

- Federal Appropriations in Community Project Funding: \$12.4 million from the offices of Senators Rosen and Cortez Masto.
- LSTA Competitive Grant: \$99,649 for Starlabs to be used district-wide.
- LSTA Digital Collections Grant: \$40,000 for WLV Business Center.

Powerful Platforms/People/Partnerships/Places**August 2025 Meetings**

- 8/5/2025 - Met with HUD regarding submission of the Environmental Review report for the Community Program Funding Grant.
- 8/7/2025 - Met with Foundation Chair to develop the agenda, and disseminate and post it for the 8/14/25 Quarterly meeting.
- 8/27/2025 - Met with WLV Library Manager and Assistant Manager to discuss concepts for Cox Enterprises Grant.



Business Strategies and Planning

Grants and Donations

August 2025 Board Meeting



FOUNDATION Proposals Submitted 1/1/2024 through 8/28/2025	FOUNDATION Payments and Signed Awards Received 7/1/2024 through 8/28/2025	FOUNDATION Tentatively Approved (but not received) 1/1/2024 through 8/28/2025	FOUNDATION Not Awarded or Program Cancelled 1/1/2024 through 8/28/2025	FOUNDATION ONLINE DONATIONS 7/1/2024 through 8/28/2025
\$2,646,000	\$233,544	\$550,000	\$1,504,000	\$19,966.96

DISTRICT Proposals Submitted 1/1/2024 through 8/28/2025	DISTRICT Payments and Signed Awards Received 7/1/2024 through 8/28/2025	DISTRICT Tentatively Approved (but not received) 1/1/2024 through 8/28/2025	DISTRICT Not Awarded or Program Cancelled 1/1/2024 through 8/28/2025
\$43,200,609	\$2,188,156	\$3,249,297.80	\$762,525



Major Foundation Grants Outstanding at 8/28/2025:

- Chick-fil-A \$200,000 for Teachers in Libraries
- Glen Bailey Foundation \$20,000 for Barbershop Books
- Cox Charities \$9,700 for STEAM Truck Modules



Major District Grants Outstanding at 8/28/2025:

- Federal Appropriations \$12.4 million from Senators Rosen and Cortez Masto
- LSTA \$99,649 for Starlabs for district-wide use
- LSTA \$40,000 for Digital Collections for WLV Business Center

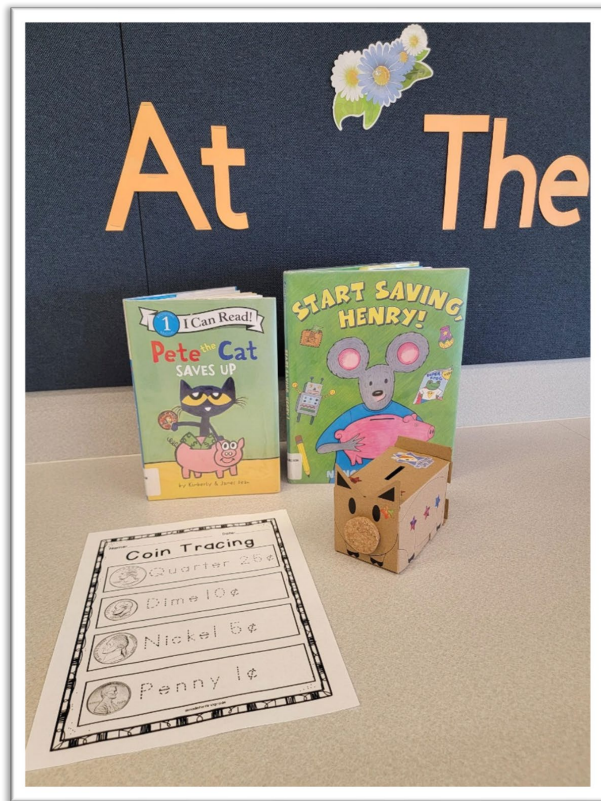


A Few of Our New and Continued Partnerships/Donors





Thinking Money for Kids Financial Literacy Program at Mesquite Library Funded by the American Library Association

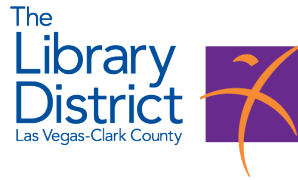


The
Library
District
Las Vegas-Clark County



It's what we do...

Thank you!



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Robert O'Brien, IT Director

DATE: August 28, 2025

SUBJECT: Information Technology Report, July/August 2025

This memorandum reports on the Information Technology (IT) Department's activities and project updates for the month of July/August.

POWERFUL PEOPLE

Deloitte Audit & E-Rate Compliance

Status: Responding to additional requests; virtual inspection scheduled the week of **September 2**.

Impact: Protects funding and strengthens financial/compliance controls.

Next: Complete submissions and host inspection; report outcomes to Executive Director.

Microsoft 365 Migration – Managed Service Provider (MSP) Scoping

Status: Engaged three Microsoft Gold MSPs—**NetEffect, IFI Technology, Sentinel**—to provide no-cost assessments and SOWs.

Impact: Independent options, timelines, and cost clarity for a cloud migration plan.

Next: Review proposals and return with a recommendation to the AT team.

Sierra ILS Staffing

Status: **Catherine Dacio** appointed Acting Network & Integrated Library Systems Analyst.

Impact: Ensures continuity for Sierra operations and improvement work.

Next: Onboarding and knowledge transfer in progress.

POWERFUL PLACES

Branch Connectivity Upgrades

Status: Searchlight, Laughlin, and Blue Diamond now on **dedicated 1 Gbps DIA** circuits.

Impact: Faster patron internet, more reliable staff systems, and capacity for e-services.

Next: Monitor performance and user feedback.

Best Buy Teen Tech Center Enhancement

Status: Installed a high-end gaming PC awarded at a summer conference (installation by **Zach McKenzie**).

Impact: Expanded STEM/creative programming and increased teen engagement.

Next: Integrate into upcoming workshops and events.

POWERFUL PARTNERSHIPS

AI Assistant Prototype with BiblioCommons

Status: Co-developing a public-library-focused AI assistant; LVCCLD investment **\$50,000**.

Focus: Smarter catalog discovery, website assistance, account self-service (holds/checkouts), and event registration.

Impact: Improves digital experience and reduces routine staff workload.

Next: Finalize MVP use cases, conduct privacy/security review, and plan pilot.

Eduroam Wi-Fi Roaming

Status: Partnering with NSHE/SCS to enable Eduroam for visiting students, faculty, and researchers.

Impact: Regional connectivity and stronger academic partnerships across participating institutions.

Next: Complete technical integration and publish launch timeline. <https://scs.nevada.edu/eduroam/>

POWERFUL PLATFORMS

Communications Platform Transition

Status: Replacing telephony and moving from NEC to **Cisco Unified Communications**.

Implementation window **Oct 6 – Dec 8**.

Impact: Unified calling/cloud redundancy; simpler support and stronger integration.

Next: Branch rollout schedule, change management, and staff training.



ITEM VI.A.2.e.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Rebecca Colbert, Collections and Bibliographic Services Director

DATE: July 31, 2025

SUBJECT: Collections and Bibliographic Services Report, August 2025

This report summarizes the activity of the Collections and Bibliographic Services Departments, including CBS, Electronic Resources, the Distribution Center and Interlibrary Loan for the period of July 1-31, 2025.

Acquisitions Librarian Heather Brooks flipped fiscal year in Sierra on July 10th. Last year's spending was archived and this year's allocations of \$15.9 million were entered into Sierra for funds tracking.

Collection Development librarians attended YPL Department Head meeting, Circulation Department Head meeting, Youth Cultural Programming Committee and Branch Manager's Meeting. At each meeting, collection support was emphasized, paging list issues were explained and an update on new formats to the collection was delivered.

CBS Director Rebecca Colbert joined new Access Services Manager Krista Gawlowski for a visit to the Distribution Center on July 23rd. Krista learned the history of and services offered by the Distribution Center. The three librarians had a positive discussion regarding statistics, branch messaging and Sierra training.

Rebecca also presented the first Town Hall update for Collection and Bibliographic Services on July 20th. Two CBS staffers received certificates and service pins: David Rojas (10 years) and Heather Brooks (30 years).

Collection By the Numbers June 2025

The District's total circulation for June was 979,676 of which 47% was derived from the use of e-media (i.e. e-books, e-audiobooks, streaming video, and digital magazines). Physical library material circulation was 512,391 and e-media circulation was 467,285. A breakdown of the e-media circulation by format follows:

Collection and Bibliographic Services Report
Page 2

- E-Books – 178,539
- E-Audiobooks – 201,311
- Magazines – 35,413
- Music – 35,521
- Video – 16,501

Boulder City and North Las Vegas customers have access to the District's Overdrive e-media collection, and the North Las Vegas Library District's customers accounted for approximately 6.6% of our Overdrive circulation while the Boulder City Library District's customers accounted for approximately 1.6%. Henderson Libraries accounted for 1% of Overdrive checkouts with 3,722 checkouts while LVCCLD accounted for 721 checkouts of Henderson's Overdrive content. Instant Digital cards generated 4.6% of Overdrive circulation with 17,601 checkouts. 852 new IDC users were created; 850 were local residents and two were visitors.

CBS staff added 3,110 titles with 15,063 new items to the District's collection, while 4,456 items were withdrawn from the library catalog in June. Collection Development staff added 37,351 e-books and e-audiobooks to the collection in June.

The Library at the Boulevard Mall had 33 items circulate in June and 29 items returned. The Sunrise Hospital Anytime Library also had 1 item checked out in the same period.

Cataloging added 7298 new items to our collection. There were 7245 music titles with 55 languages added from Hoopla music, including 5271 English titles and 269 Spanish albums for June, 2025.

We removed 515 Hoopla records from Sierra, updated 403 OCLC holding records. There were 3852 ISBN updates sent to EBSCO for Novelist Select Catalog Enhancement Program for June.

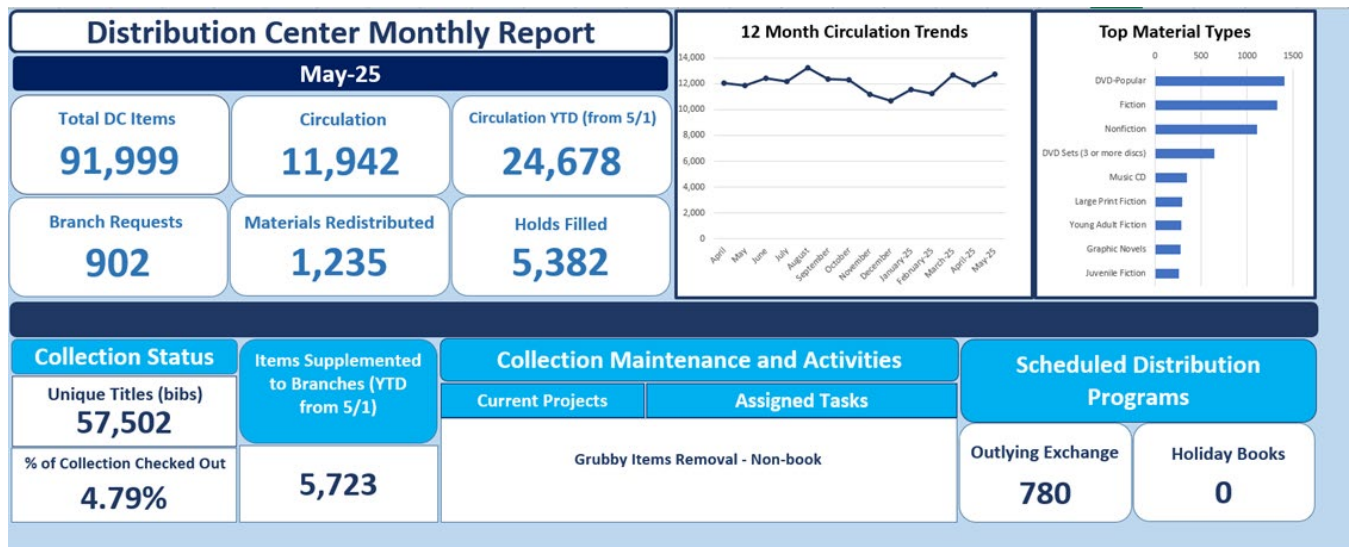
Distribution Center Statistics for June 2025

The Distribution Center collection currently consists of **91,999** items and **57,502** unique titles. The DC circulated **11,942** items in **June** and **5,382** items from the collection went to fill customer holds requests. Branches requested **902** items to add to their collections, and the DC redistributed an additional **1,235** popular items to where they are more likely to circulate. The DC also exchanged more than **780** items to the Greater Clark County libraries, to aid in maintaining a responsive collection.

Collection and Bibliographic Services Report
Page 3**Activities June 17 to July 24**

Raychel Lendis – Distribution Center Manager

- **6/24** -Collection Development staff, Dan Wiig, Janie Rietesel, Eric Howes, Jen Jost, and Doris Cazares along with CBS Director, Rebecca Colbert joined Distribution Center staff in evaluating and weeding the Distribution Center collection. Items were selected for redistribution to other branches, as well as for the new West Las Vegas library. Approximately 6000 items were deselected, allowing more space for incoming materials.
- **6/26** – Provided content for, edited and distributed the monthly staff newsletter, *Primary Source*, which now encompasses all CBS departments: ER, AS and YS Collection Development, ILL, Acquisitions, Cataloging and Distribution Center, and provides relevant content for District staff.
- **6/30** –Met with collectionHQ Customer Success Manager, Jill Siekman, to discuss new and upcoming changes to the product.
- **7/8** –Attended the Innovative Customer Success quarterly meeting.
- **7/18** - Visited the Mesquite Library to conduct one session of *Decision Center and collectionHQ training* for staff.
- **7/22** – Met with collectionHQ researcher, Norrie Hansen, to discuss library insights, goals, and main areas of focus.
- **7/24** – Met with CBS Director, Rebecca Colbert, and new Access Services Manager, Krista Gawlowski, to tour the Distribution Center and operations, and discuss where our department roles intersect.



Electronic Resources Department

Board Report – July 2025

Electronic Resources Management

In June, the Electronic Resources Department attended a webinar, Introducing the New Novelist Experience, to learn the new platform & released features.

On July 9th, Electronic Resources Librarian Erin Collins attend the Youth Cultural Programming Committee meeting.

On July 14th, Electronic Resources Manager Suzanne Fayle met with representatives from the Infobase database vendor. The meeting went over database usage & new offerings from the vendor.

On July 22nd, Electronic Resources Manager Suzanne Fayle & Electronic Resources Librarian Erin Collins met with the training specialist for Gale databases to plan for a virtual staff training in November.

In July, the Electronic Resources Department launched three new online resources; Get Set Up, Teachables, & the Fortune Magazine Archive.

Customer & Staff Assistance

The Electronic Resources Department assists customers with applying for eCards, using library resources & apps, as well as answers reference questions.

In June 2025, the department answered 735 emails that came to the Ask account. The department answered 199 phone calls that came through the Ask phone line totaling 18 hours & 16 minutes.

Electronic Resource Training & Promotion

On June 24th, Electronic Resources Librarians Erin Collins & Stephanie LeClaire-Vazquez presented staff in person training eBooks: The Basics & Beyond. The training is proving to be one of our most popular with 6 staff members in attendance.

In July, Electronic Resources Librarian Erin Collins presented eBooks Part 1: The Basics & eBooks Part 2: Beyond the Basics in the virtual format with 26 staff members in attendance.

In the month of June & July, Electronic Resources Librarian Stephanie LeClaire-Vazquez trained Windmill Library Adult Services Librarian Heather Johnson on the Mosyle device management system. Stephanie also trained West Charleston Library Assistance Branch Manager Nikki Imber. This training allows the staff member to assist with managing the circulating iPads.

On July 22nd, Electronic Resources Manager Suzanne Fayle presented to the Adult Learning Program staff. The presentation highlighted online resources pertaining to language learning, test preparation, & workforce/career development.

Electronic Resources Librarian Erin Collins designed the Summer Challenge 2025 online activity [“Passport to Adventure! A Virtual Scavenger Hunt”](#). The activity has had strong participation with 176 completions so far. The activity allows customers to engage with various online resources while learning digital information literacy.

During the month of June, public Niche Academy tutorials had a total of 364 views. The most popular tutorials were EBSCO Hobbies & Crafts Source (72 views), Gale Courses (36 views), & Transparent Language (24 views).

Collection and Bibliographic Services Report
Page 5

During the month of June, staff Niche Academy Electronic Resources training videos saw a total of 602 views. The most popular tutorials being Stress-Free Searching: Finding Books by Reading Level (114 views), iPad Work Order Tutorial (108 views), & the Libby, the Library App FAQ (72 views).

Fresh Picks

In June, 9,420 *Fresh Picks* eNewsletters were sent to customers. The most popular eNewsletters were *Top Ten* (56% opened) & *Fiction A to Z* (55% opened) & *Thrillers & Suspense* (55% opened). June saw 31 new *Fresh Picks* subscribers. The Library District has 1,172 unique subscribers who have subscribed to a total of 6,231 monthly subscriptions.

Device Management Support

The Electronic Resources Department supports the circulation & maintenance of iPads throughout the district. The department repairs iPads, replenishes supplies, & ensures the iPad kiosks are in working order. In June 2025, the department responded to 52 iPad work orders & the total iPad circulation was 391.

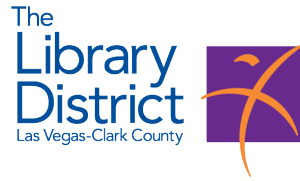
In June, Electronic Resources Librarian Stephanie LeClaire-Vazquez coordinated the delivery of the ER Laptop Cart to one branch to support various branch programs & computer center classes.

Monthly Electronic Resources Statistics

In June 2025, the total eMedia circulation was 467,904 & we had 345,834 retrievals usage for Online Resources.

Interlibrary Loan (ILL):

- During the month of June, there were 58 new ILL users.
- ILL received 350 LVCCCLD customer requests to obtain materials from other libraries. ILL staff filled 89.5% of our customer's requests this month, and 79.6% of requests received were picked up by customers.
- LVCCCLD received 507 requests to lend our items to other agencies this month. Additionally, this month's average turnaround time (time between when we receive a request, obtain the item, and prepare it to be shipped) was 2 day, 02 hours, and 53 minutes, 2:02:53.



ITEM VII.A.3.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: July 31, 2025

SUBJECT: Financial Services Report, August 2025

This memorandum summarizes the Financial Services (FS) Department's activities and project updates for the month of July 2025 and analytics compiled from the period of July 1 through July 31, 2025.

Powerful People

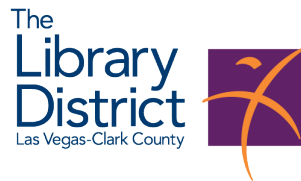
Administration

- **Floresto Cabias** called three Special Board Meetings for: the Library District, the Library District Foundation, and the West Las Vegas QALICB to adopt resolutions needed to close the New Markets Tax Credit Program and Nevada New Markets Jobs Act programs, which provided an additional \$4 million in funding for the West Las Vegas Library Project
- **Floresto Cabias** attended the Library District Department Head Meeting
- **Floresto Cabias** participated in the presentations for the July Kickoff Town Hall Meeting
- **Floresto Cabias** and the **FS Team** visited three library branches to deliver cash reserves and two bookstore sale banks
- **FS Team** submitted the Indebtedness Reporting Package to the State of Nevada
- **FS Team** submitted the Unclaimed Property Due Diligence report.
- **Lauren DiPentino** facilitated the West Las Vegas QALICB Board Meeting to pass Resolution 2025-01.
- **Lauren DiPentino** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Navigator financial system
- **Lauren DiPentino** prepared and followed up on Agreements for Services for performances scheduled for District-wide events
- **Lauren DiPentino** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

Accounting

- Coded and verified all transactions (\$2.1M for the month of July)
- Performed cash flow analysis
- Performed all payroll related duties, including PERS report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices

- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status for staff as requested
- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements
- Prepared and mailed Programming and Venues Services and Financial Services invoices
- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and customer inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the West Las Vegas QALICB
- Administered the District's P-card and Amazon accounts
- Performed cash handling observations and fixed asset inventories at library branches



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: July 31, 2025

SUBJECT: Financial Services Report, August 2025

Enclosed are the budget status reports for July 2025, the first month of FY 2026. The financial statement audit for the fiscal year ended June 30, 2025 will begin in September 2025. Staff will discuss the FY 2025 unaudited financial information in more detail at the Finance and Audit Committee meeting scheduled for September 9, 2025.

For July 2025, General Fund revenues indicate that less than 1% of budgeted revenue has been collected. As the majority of tax revenues for the month of July are attributable to FY 2025 (June 30, 2025 and earlier), minimal tax revenues have been recorded for July 2025.

Property Tax Revenues

As of July 18, 2025, the District collected a minimal amount of property taxes, \$773K, because most of the first quarter (FY 2026) property taxes are collected in August. Thus, the District will begin receiving larger tax apportionments beginning in August 2025. Property taxes are assessed on a fiscal year basis beginning on July 1.

Consolidated Sales Tax Revenues (CTX)

FY 2026 CTX have not yet been received because the State of Nevada typically distributes CTX collections two months after the month of collection. Thus, CTX received in the months of July and August 2025 are attributable to FY 2025.

The District continues to face economic headwinds that may adversely affect revenue collections going forward (e.g., inflation, housing interest rates, recession fears). Staff will continue to adjust revenue expectations as economic conditions evolve, including the changes in sentiment affecting consumer spending.

Expenditures

The General Fund has spent 4% of the allocated budget for FY 2026. Because July 2025 is the first month of FY 2026, expenditures reflect minimal activity at this time. See the summary of expenditures by department in the reports below.

Staff will be available to answer any questions and will provide a more detailed discussion of FY 2025 unaudited results at the September 9, 2025 Finance and Audit Committee meeting.

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

General Fund - 100
From 07/01/2025 Through 07/18/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Tax Revenue	\$ 773,542.56	\$ 76,223,146.00	\$ 75,449,603.44	98.99%
Intergovernmental Revenue	-	31,664,831.00	31,664,831.00	100.00%
Charges for Services	29,040.07	950,000.00	920,959.93	96.94%
Miscellaneous	37,793.83	2,200,000.00	2,162,206.17	98.28%
Total Revenues	\$ 840,376.46	\$ 111,037,977.00	\$ 110,197,600.54	99.24%
Expenditures				
Salaries	\$ 1,502,683.97	\$ 43,780,090.00	\$ 42,277,406.03	96.57%
Benefits	676,136.56	20,847,740.00	20,171,603.44	96.76%
Supplies & Services	1,108,141.39	23,521,534.00	22,413,392.61	95.29%
Capital Outlay	682,706.10	15,800,000.00	15,117,293.90	95.68%
Total Expenditures	\$ 3,969,668.02	\$ 103,949,364.00	\$ 99,979,695.98	96.18%
Deficit of Revenues Under Expenditures	\$ (3,129,291.56)	\$ 7,088,613.00	\$ 10,217,904.56	144.15%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Department

Financial Services Report
Page 5

General Fund - 100
From 07/01/2025 Through 07/18/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
110	Executive	\$ 20,684.27	\$ 982,499.00	\$ 961,814.73	97.89%
120	Library Operations	78,525.60	2,973,507.00	2,894,981.40	97.36%
200	Financial Services	55,606.50	2,136,074.12	2,080,467.62	97.40%
215	Community Outreach	30,017.71	1,135,065.00	1,105,047.29	97.36%
216	Youth Services	25,565.52	925,751.00	900,185.48	97.24%
217	Adult Services	13,004.06	772,159.00	759,154.94	98.32%
220	Business Strategies and Planning	15,332.10	1,108,857.00	1,093,524.90	98.62%
240	General Services	765,038.40	13,771,940.00	13,006,901.60	94.44%
250	Human Resources	70,554.72	3,239,095.00	3,168,540.28	97.82%
251	HR-Work Insurance	7,099.92	1,427,000.00	1,419,900.08	99.50%
260	Information Technology	518,377.17	7,722,861.00	7,204,483.83	93.29%
270	Literacy Services	1,426.51	863,449.00	862,022.49	99.83%
280	Branding and Marketing	90,164.53	3,653,009.88	3,562,845.35	97.53%
290	Access Services	-	223,600.00	223,600.00	100.00%
310	Collection and Bibliographic Services	806,042.78	19,981,039.00	19,174,996.22	95.97%
320	Gallery Services	8,853.27	264,279.00	255,425.73	96.65%
330	Programming and Venues Services	142,513.84	4,943,995.00	4,801,481.16	97.12%
340	Community Engagement	19,945.98	717,866.00	697,920.02	97.22%
400	Library Operations	1,300,915.14	37,107,318.00	35,806,402.86	96.49%
Total		\$ 3,969,668.02	\$ 103,949,364.00	\$ 99,979,695.98	96.18%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Location

Financial Services Report
Page 6

General Fund - 100
Library Operations - Dept 400
From 07/01/2025 Through 07/18/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
100	Blue Diamond Library	\$ 4,896.78	\$ 182,021.00	\$ 177,124.22	97.31%
110	Bunkerville Library	5,993.63	166,042.00	160,048.37	96.39%
120	Clark County Library	121,777.32	3,378,058.00	3,256,280.68	96.40%
130	Enterprise Library	63,881.08	1,846,702.00	1,782,820.92	96.54%
140	Goodsprings Library	4,665.88	161,618.00	156,952.12	97.11%
160	Indian Springs Library	6,852.68	196,825.00	189,972.32	96.52%
180	Laughlin Library	34,355.02	1,002,795.00	968,439.98	96.57%
190	Mesquite Library	53,340.34	1,507,382.00	1,454,041.66	96.46%
200	Moapa Town Library	5,687.72	152,017.00	146,329.28	96.26%
210	Moapa Valley Library	15,946.77	452,635.00	436,688.23	96.48%
220	Mount Charleston Library	5,437.79	151,528.00	146,090.21	96.41%
230	Rainbow Library	90,169.24	2,407,022.00	2,316,852.76	96.25%
240	Sahara West Library	119,814.82	3,309,894.00	3,190,079.18	96.38%
250	Sandy Valley Library	5,398.95	147,738.00	142,339.05	96.35%
260	Searchlight Library	5,356.96	150,654.00	145,297.04	96.44%
270	Spring Valley Library	83,166.32	2,244,529.00	2,161,362.68	96.29%
280	Summerlin Library	66,415.67	1,865,739.00	1,799,323.33	96.44%
290	Sunrise Library	74,252.20	1,957,920.00	1,883,667.80	96.21%
300	West Charleston Library	85,603.41	2,301,777.00	2,216,173.59	96.28%
310	West Las Vegas Library	73,278.32	3,244,497.00	3,171,218.68	97.74%
320	Whitney Library	77,062.34	2,172,052.00	2,094,989.66	96.45%
360	Meadows Library	7,586.79	191,245.00	183,658.21	96.03%
370	Centennial Hills Library	91,332.58	2,420,687.00	2,329,354.42	96.23%
380	Windmill Library	90,444.97	2,525,213.00	2,434,768.03	96.42%
390	East Las Vegas Library	89,736.59	2,455,167.00	2,365,430.41	96.34%
605	City Misdemeanant	1,907.69	54,136.00	52,228.31	96.48%
610	Clark County Detention Dept.	16,553.28	461,425.00	444,871.72	96.41%
Total		\$ 1,300,915.14	\$ 37,107,318.00	\$ 35,806,402.86	96.49%

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

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General Fund - 100
From 07/01/2025 Through 07/18/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ 1,270,253.55	\$ 35,814,401.00	\$ 34,544,147.45	96.45%
51200	Salaries - Part Time	225,745.70	6,608,755.00	6,383,009.30	96.58%
51300	Overtime Pay	2,672.30	60,000.00	57,327.70	95.55%
51400	Call Back Pay	1,063.63	15,448.00	14,384.37	93.11%
51500	Standby Pay	2,583.08	64,999.00	62,415.92	96.03%
51600	Longevity Pay	-	266,487.00	266,487.00	100.00%
51700	Separation Pay	365.71	450,000.00	449,634.29	99.92%
51800	Leave Buyout	-	500,000.00	500,000.00	100.00%
55100	Employees Retirement	415,693.93	13,547,140.00	13,131,446.07	96.93%
55200	Group Insurance	225,827.91	5,958,193.00	5,732,365.09	96.21%
55300	Workers' Comp. Payments	52.44	272,000.00	271,947.56	99.98%
55400	Medicare Coverage Expense	34,562.28	986,407.00	951,844.72	96.50%
55500	Unemployment Insurance	-	84,000.00	84,000.00	100.00%
61100	Office Supplies	12,737.90	584,650.00	571,912.10	97.82%
61110	Operating Supplies	2,318.48	1,139,524.12	1,137,205.64	99.80%
61120	Software & User Licenses	-	1,695,965.88	1,695,965.88	100.00%
61130	Software Maintenance	400,351.24	1,629,700.00	1,229,348.76	75.43%
61200	Book Materials & Supplies	-	110,000.00	110,000.00	100.00%
61205	Interlibrary Loan	-	3,000.00	3,000.00	100.00%
61210	Small Equipment	3,000.00	546,400.00	543,400.00	99.45%
61400	Equipment Repair & Maint.	6,075.50	965,571.00	959,495.50	99.37%
61410	Contracted Services	19,939.85	7,753,940.00	7,734,000.15	99.74%
61420	Building Repair & Maint.	1,542.63	400,000.00	398,457.37	99.61%
61500	Rental Expenses	-	83,450.00	83,450.00	100.00%
61600	Telephone	4,762.71	1,000,000.00	995,237.29	99.52%
61700	Utilities	105,749.77	2,500,000.00	2,394,250.23	95.77%
61800	Insurance & Bonds*	517,790.72	506,000.00	(11,790.72)	-2.33%
61900	Professional Services	-	1,416,150.00	1,416,150.00	100.00%
61910	Legal Services	1,965.00	364,000.00	362,035.00	99.46%
62200	Collection Agencies	-	2,000.00	2,000.00	100.00%
62300	Board Compensation	-	10,000.00	10,000.00	100.00%
62500	Postage	-	540,000.00	540,000.00	100.00%
62510	Advertising	19,700.00	468,000.00	448,300.00	95.79%
62600	Community Events	-	63,750.00	63,750.00	100.00%
62610	Staff Day	-	30,000.00	30,000.00	100.00%
62620	Recruitment	-	25,000.00	25,000.00	100.00%
62700	Education & Training	1,342.00	283,500.00	282,158.00	99.53%
62800	Travel & Transportation	4,854.26	313,400.00	308,545.74	98.45%
62900	Printing & Reproduction	3,261.79	391,953.00	388,691.21	99.17%
63000	Dues & Subscriptions	60.00	67,450.00	67,390.00	99.91%
65000	Miscellaneous Expenses	-	218,130.00	218,130.00	100.00%
65100	Bank Charges	2,689.54	60,000.00	57,310.46	95.52%
67000	Rental Expenses to QALICBs	-	350,000.00	350,000.00	100.00%
81700	Library Books	682,706.10	15,800,000.00	15,117,293.90	95.68%
Total		\$ 3,969,668.02	\$ 103,949,364.00	\$ 99,979,695.98	96.18%

*Per Cherrie DeLaney, Purchasing and Admin Manager, insurance expense increased at an unexpected percentage

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Grant Fund - 220
From 07/01/2025 Through 07/18/2025

	YTD Actual	Budget	Variance amount	Variance Percent
Revenues				
Intergovernmental Revenue	\$ 187,079.93	\$ 20,000,000.00	\$ 19,812,920.07	99.06%
Total Revenues	\$ 187,079.93	\$ 20,000,000.00	\$ 19,812,920.07	99.06%
Expenditures				
Salaries	\$ 42,340.78	\$ 1,302,700.00	\$ 1,260,359.22	96.75%
Benefits	20,948.90	700,000.00	679,051.10	97.01%
Supplies & Services	-	6,076,400.00	6,076,400.00	100.00%
Capital Outlay	-	11,920,900.00	11,920,900.00	100.00%
Total Expenditures	\$ 63,289.68	\$ 20,000,000.00	\$ 19,936,710.32	99.68%
Excess of Revenues Over Expenditures	\$ 123,790.25	\$ -		

Las Vegas-Clark County Library District
Summary Budget Comparison
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Grant Fund - 220
From 07/01/2025 Through 07/18/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ 39,710.11	\$ 900,000.00	\$ 860,289.89	95.59%
51200	Salaries - Part Time	2,630.67	400,000.00	397,369.33	99.34%
51300	Overtime Pay	-	1,000.00	1,000.00	100.00%
51600	Longevity Pay	-	1,700.00	1,700.00	100.00%
55100	Employees Retirement	13,632.51	400,000.00	386,367.49	96.59%
55200	Group Insurance	6,548.56	220,000.00	213,451.44	97.02%
55400	Medicare Coverage Expense	767.83	80,000.00	79,232.17	99.04%
61100	Office Supplies	-	511,000.00	511,000.00	100.00%
61120	Software & User Licenses	-	1,050,000.00	1,050,000.00	100.00%
61210	Small Equipment	-	2,000,000.00	2,000,000.00	100.00%
62700	Education & Training	-	1,011,400.00	1,011,400.00	100.00%
62800	Travel & Transportation	-	1,004,000.00	1,004,000.00	100.00%
63000	Dues & Subscriptions	-	500,000.00	500,000.00	100.00%
81600	Capital Equipment - Major	-	9,918,900.00	9,918,900.00	100.00%
81700	Library Books	-	2,002,000.00	2,002,000.00	100.00%
Total		\$ 63,289.68	\$ 20,000,000.00	\$ 19,936,710.32	99.68%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Gift Fund - 230

From 07/01/2025 Through 07/18/2025

	YTD Actual	Budget	Variance amount	Variance Percent
Revenues				
Miscellaneous	\$ 52,869.97	\$ 10,000,000.00	\$ 9,947,130.03	99.47%
Total Revenues	\$ 52,869.97	\$ 10,000,000.00	\$ 9,947,130.03	99.47%
Expenditures				
Salaries	\$ -	\$ 200,000.00	\$ 200,000.00	100.00%
Supplies & Services	425.75	6,000,000.00	5,999,574.25	99.99%
Capital Outlay	-	3,800,000.00	3,800,000.00	100.00%
Total Expenditures	\$ 425.75	\$ 10,000,000.00	\$ 9,999,574.25	100.00%
Excess of Revenues Over Expenditures	\$ 52,444.22	\$ -		

Las Vegas-Clark County Library District
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Gift Fund - 230
From 07/01/2025 Through 07/18/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ -	\$ 200,000.00	\$ 200,000.00	100.00%
61100	Office Supplies	-	6,000,000.00	6,000,000.00	100.00%
61110	Operating Supplies	425.75	800,000.00	799,574.25	99.95%
81600	Capital Equipment - Major	-	3,000,000.00	3,000,000.00	100.00%
Total		\$ 425.75	\$ 10,000,000.00	\$ 9,999,574.25	100.00%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

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Capital Projects Fund - 510
From 07/01/2025 Through 07/18/2025

	YTD Actual	Budget	Variance amount	Variance Percent
Revenues				
Miscellaneous	\$ -	\$ 1,500,000.00	\$ 1,500,000.00	100.00%
Total Revenues	\$ -	\$ 1,500,000.00	\$ 1,500,000.00	100.00%
Expenditures				
Supplies & Services	\$ 121,360.00	\$ 2,662,550.00	\$ 2,541,190.00	95.44%
Capital Outlay	4,890.00	21,426,031.00	21,421,141.00	99.98%
Total Expenditures	\$ 126,250.00	\$ 24,088,581.00	\$ 23,962,331.00	99.48%
Deficit of Revenues Under Expenditures	\$ (126,250.00)	\$ (22,588,581.00)		

Las Vegas-Clark County Library District
Summary Budget Comparison
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Capital Projects Fund - 510
From 07/01/2025 Through 07/18/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
61210	Small Equipment	\$ 118,170.00	\$ 2,162,550.00	\$ 2,044,380.00	94.54%
61410	Contracted Services	-	500,000.00	500,000.00	100.00%
61420	Building Repair & Maint.	1,190.00	50,500.00	49,310.00	97.64%
61900	Professional Services	2,000.00	10,157.00	8,157.00	80.31%
81400	Construction in Progress	-	13,000,000.00	13,000,000.00	100.00%
81500	Capital Improvements	4,890.00	300,000.00	295,110.00	98.37%
81600	Capital Equipment - Major	-	7,465,374.00	7,465,374.00	100.00%
81700	Library Books	-	600,000.00	600,000.00	100.00%
Total		\$ 126,250.00	\$ 24,088,581.00	\$ 23,962,331.00	99.48%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
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Project 2050 - Furniture Replacement
From 07/01/2025 through 07/18/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ -	\$ 150,000.00	\$ 150,000.00	100%
	Total Expenditures	\$ -	\$ 150,000.00	\$ 150,000.00	100%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
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Project 2200 - Financial Services
From 07/01/2025 through 07/18/2025

510
Capital Projects Fund

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ -	\$ 154,500.00	\$ 154,500.00	100%
81500	Capital Improvements	-	350,500.00	350,500.00	100%
Total Expenditures		\$ -	\$ 505,000.00	\$ 505,000.00	100%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
Page 16

Project 4010 - IT - Tech Replacements & Upgrades
From 07/01/2025 through 07/18/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ -	\$ 1,245,000.00	\$ 1,245,000.00	100%
61410	Contracted Services	-	500,000.00	500,000.00	100%
81600	Capital Equipment - Major	-	2,990,374.00	2,990,374.00	100%
Total Expenditures		\$ -	\$ 4,735,374.00	\$ 4,735,374.00	100%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

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Project 5010 - Bldg Repair & Maintenance
From 07/01/2025 through 07/18/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61420	Building Repair & Maint.	\$ 1,190.00	\$ 325,000.00	\$ 323,810.00	100%
81600	Capital Equipment - Major	-	4,000,000.00	4,000,000.00	100%
Total Expenditures		\$ 1,190.00	\$ 4,325,000.00	\$ 4,323,810.00	100%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

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Project 5015 - Capital Construction
From 07/01/2025 through 07/18/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81400	Construction in Progress	\$ 120,170.00	\$ 13,000,000.00	\$ 12,879,830.00	99%
	Total Expenditures	\$ 120,170.00	\$ 13,000,000.00	\$ 12,879,830.00	99%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

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Project 5020 - CE Projects
From 07/01/2025 through 07/18/2025

510
Capital Projects Fund

Expenditures

61210 Small Equipment

Total Expenditures

YTD Actual	Budget	Variance Amount	Variance Percent
\$ 4,890.00	\$ 613,050.00	\$ 608,160.00	99%
\$ 4,890.00	\$ 613,050.00	\$ 608,160.00	99%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 7010 - Library Materials
From 07/01/2025 through 07/18/2025

510
Capital Projects Fund

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81700	Library Books	\$ -	\$ 610,157.00	\$ 610,157.00	100%
Total Expenditures		\$ -	\$ 610,157.00	\$ 610,157.00	100%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

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Project 9010 - Vehicle Purchase and Replacement
From 07/01/2025 through 07/18/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Budget Balance Remaining	Percent Budget Remaining
Expenditures					
81600	Capital Equipment - Major	\$ -	\$ 150,000.00	\$ 150,000.00	100%
	Total Expenditures	\$ -	\$ 150,000.00	\$ 150,000.00	100%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

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**Debt Service Fund - 610
From 07/01/2025 Through 07/18/2025**

	YTD Actual	Budget	Variance amount	Variance Percent
Revenues				
Miscellaneous	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total Revenues	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Expenditures				
Supplies & Services	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total Expenditures	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Excess (Deficit) Revenues of Expenditures	\$ -	\$ -	\$ -	

Las Vegas-Clark County Library District
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Debt Service Fund - 610
From 07/01/2025 Through 07/18/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
65100	Bank Charges	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
	Total	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%

**Las Vegas-Clark County Library District
Department Expenditures**

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**General Fund - 100
Executive - 110
From 07/01/2025 through 07/18/2025**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 13,642.20	\$ 444,293.00	\$ 430,650.80
Total Salaries and Wages		\$ 13,642.20	\$ 444,293.00	\$ 430,650.80
Employee Benefits				
55100	Employees Retirement	\$ 4,486.39	\$ 163,278.00	\$ 158,791.61
55200	Group Insurance	1,046.76	42,736.00	41,689.24
55400	Medicare Coverage Expense	196.10	6,442.00	6,245.90
Total Employee Benefits		\$ 5,729.25	\$ 212,456.00	\$ 206,726.75
Services and Supplies				
61100	Office Supplies	\$ -	\$ 3,500.00	\$ 3,500.00
61110	Operating Supplies	-	2,000.00	2,000.00
61120	Software & User Licenses	-	45,000.00	45,000.00
61210	Small Equipment	-	10,000.00	10,000.00
61900	Professional Services	-	75,000.00	75,000.00
61910	Legal Services	-	75,000.00	75,000.00
62300	Board Compensation	-	10,000.00	10,000.00
62600	Community Events	-	15,000.00	15,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation***	1,312.82	25,000.00	23,687.18
62900	Printing & Reproduction	-	250.00	250.00
63000	Dues & Subscriptions	-	30,000.00	30,000.00
65000	Miscellaneous Expenses	-	30,000.00	30,000.00
Total Services and Supplies		\$ 1,312.82	\$ 325,750.00	\$ 324,437.18
Total Executive-110		\$ 20,684.27	\$ 982,499.00	\$ 961,814.73

*** The Travel and Transportation Budget also accounts for costs incurred by the Board of Trustees

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Library Operations - 120
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 54,531.46	\$ 1,512,894.00	\$ 1,458,362.54
51200	Salaries - Part Time	-	209,614.00	209,614.00
51600	Longevity Pay	-	12,914.00	12,914.00
Total Salaries and Wages		\$ 54,531.46	\$ 1,735,422.00	\$ 1,680,890.54
Employee Benefits				
55100	Employees Retirement	\$ 14,701.32	\$ 602,825.00	\$ 588,123.68
55200	Group Insurance	7,488.46	184,301.00	176,812.54
55400	Medicare Coverage Expense	768.84	31,059.00	30,290.16
Total Employee Benefits		\$ 22,958.62	\$ 818,185.00	\$ 795,226.38
Services and Supplies				
61110	Operating Supplies	\$ 56.92	\$ 45,000.00	\$ 44,943.08
61120	Software & User Licenses	-	15,000.00	15,000.00
61130	Software Maintenance	-	50,000.00	50,000.00
61205	Interlibrary Loan	-	1,500.00	1,500.00
61210	Small Equipment	-	140,000.00	140,000.00
61400	Equipment Repair & Maint.	-	5,000.00	5,000.00
61410	Contracted Services	-	123,900.00	123,900.00
61500	Rental Expenses	-	1,000.00	1,000.00
62700	Education & Training	-	18,500.00	18,500.00
62800	Travel & Transportation	978.60	20,000.00	19,021.40
Total Services and Supplies		\$ 1,035.52	\$ 419,900.00	\$ 418,864.48
Total Library Operations-120		\$ 78,525.60	\$ 2,973,507.00	\$ 2,894,981.40

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Financial Services - 200
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 32,735.81	\$ 714,027.00	\$ 681,291.19
51200	Salaries - Part Time	-	19,064.00	19,064.00
51300	Overtime Pay	133.81	-	(133.81)
51600	Longevity Pay	-	2,300.00	2,300.00
Total Salaries and Wages		\$ 32,869.62	\$ 735,391.00	\$ 702,521.38
Employee Benefits				
55100	Employees Retirement	\$ 8,997.22	\$ 263,250.00	\$ 254,252.78
55200	Group Insurance	4,389.49	88,358.00	83,968.51
55400	Medicare Coverage Expense	468.77	11,845.00	11,376.23
Total Employee Benefits		\$ 13,855.48	\$ 363,453.00	\$ 349,597.52
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 6,000.12	\$ 6,000.12
61130	Software Maintenance	-	110,000.00	110,000.00
61400	Equipment Repair & Maint.	5,841.86	90,000.00	84,158.14
61410	Contracted Services	-	90,000.00	90,000.00
61900	Professional Services	-	100,000.00	100,000.00
61910	Legal Services	-	3,000.00	3,000.00
62200	Collection Agencies	-	2,000.00	2,000.00
62500	Postage	-	90,000.00	90,000.00
62510	Advertising	350.00	15,000.00	14,650.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	3,000.00	3,000.00
63000	Dues & Subscriptions	-	6,000.00	6,000.00
65000	Miscellaneous Expenses	-	107,230.00	107,230.00
65100	Bank Charges	2,689.54	60,000.00	57,310.46
67000	Rental Expenses to QALICBs	-	350,000.00	350,000.00
Total Services and Supplies		\$ 8,881.40	\$ 1,037,230.12	\$ 1,028,348.72
Total Financial Services-200		\$ 55,606.50	\$ 2,136,074.12	\$ 2,080,467.62

**Las Vegas-Clark County Library District
Department Expenditures**

Financial Services Report
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**General Fund - 100
Community Outreach - 215
From 07/01/2025 through 07/18/2025**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 19,676.32	\$ 601,508.00	\$ 581,831.68
51200	Salaries - Part Time	-	63,388.00	63,388.00
51600	Longevity Pay	-	3,533.00	3,533.00
Total Salaries and Wages		\$ 19,676.32	\$ 668,429.00	\$ 648,752.68
Employee Benefits				
55100	Employees Retirement	\$ 6,591.56	\$ 222,352.00	\$ 215,760.44
55200	Group Insurance	3,372.19	95,912.00	92,539.81
55400	Medicare Coverage Expense	279.78	13,622.00	13,342.22
Total Employee Benefits		\$ 10,243.53	\$ 331,886.00	\$ 321,642.47
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 41,000.00	\$ 41,000.00
61120	Software & User Licenses	-	11,000.00	11,000.00
61210	Small Equipment	-	16,000.00	16,000.00
61410	Contracted Services	-	10,000.00	10,000.00
62600	Community Events	-	8,000.00	8,000.00
62700	Education & Training	-	11,000.00	11,000.00
62800	Travel & Transportation	97.86	27,000.00	26,902.14
62900	Printing & Reproduction	-	10,000.00	10,000.00
63000	Dues & Subscriptions	-	750.00	750.00
65000	Miscellaneous Expenses	-	-	-
Total Services and Supplies		\$ 97.86	\$ 134,750.00	\$ 134,652.14
Total Community Outreach-215		\$ 30,017.71	\$ 1,135,065.00	\$ 1,105,047.29

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Youth Services - 216
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 10,227.24	\$ 267,911.00	\$ 257,683.76
51600	Longevity Pay	-	2,339.00	2,339.00
Total Salaries and Wages		\$ 10,227.24	\$ 270,250.00	\$ 260,022.76
Employee Benefits				
55100	Employees Retirement	\$ 3,426.13	\$ 99,317.00	\$ 95,890.87
55200	Group Insurance	1,067.58	25,715.00	24,647.42
55400	Medicare Coverage Expense	144.57	3,919.00	3,774.43
Total Employee Benefits		\$ 4,638.28	\$ 128,951.00	\$ 124,312.72
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 236,350.00	\$ 236,350.00
61120	Software & User Licenses	-	1,500.00	1,500.00
61210	Small Equipment	-	15,750.00	15,750.00
61410	Contracted Services	10,700.00	261,700.00	250,700.00
61500	Rental Expenses	-	1,500.00	1,500.00
62600	Community Events	-	750.00	750.00
62700	Education & Training	-	3,000.00	3,000.00
62800	Travel & Transportation	-	6,000.00	6,000.00
Total Services and Supplies		\$ 10,700.00	\$ 526,550.00	\$ 515,550.00
Total Youth Services-216		\$ 25,565.52	\$ 925,751.00	\$ 899,885.48

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Department Expenditures

Financial Services Report
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General Fund - 100
Adult Services - 217
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 7,197.08	\$ 193,349.00	\$ 186,151.92
51600	Longevity Pay	-	2,580.00	2,580.00
Total Salaries and Wages		\$ 7,197.08	\$ 195,929.00	\$ 188,731.92
Employee Benefits				
55100	Employees Retirement	\$ 2,411.03	\$ 72,004.00	\$ 69,592.97
55200	Group Insurance	1,044.76	25,025.00	23,980.24
55400	Medicare Coverage Expense	100.99	2,841.00	2,740.01
Total Employee Benefits		\$ 3,556.78	\$ 99,870.00	\$ 96,313.22
Services and Supplies				
61110	Operating Supplies	\$ 673.80	\$ 157,860.00	\$ 157,186.20
61120	Software & User Licenses	-	2,750.00	2,750.00
61210	Small Equipment	-	26,500.00	26,500.00
61410	Contracted Services	1,400.00	278,250.00	251,140.00
61500	Rental Expenses	-	4,250.00	3,690.00
62600	Community Events	-	750.00	750.00
62700	Education & Training	-	2,000.00	2,000.00
62800	Travel & Transportation	176.40	4,000.00	3,823.60
Total Services and Supplies		\$ 2,250.20	\$ 476,360.00	\$ 447,839.80
Total Adult Services-217		\$ 13,004.06	\$ 772,159.00	\$ 732,884.94

**Las Vegas-Clark County Library District
Department Expenditures**

Financial Services Report
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**General Fund - 100
Business Strategies and Planning - 220
From 07/01/2025 through 07/18/2025**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 10,715.88	\$ 395,878.00	\$ 385,162.12
Total Salaries and Wages		\$ 10,715.88	\$ 395,878.00	\$ 385,162.12
Employee Benefits				
55100	Employees Retirement	\$ 3,589.82	\$ 145,485.00	\$ 141,895.18
55200	Group Insurance	718.10	43,254.00	42,535.90
55400	Medicare Coverage Expense	154.34	5,740.00	5,585.66
Total Employee Benefits		\$ 4,462.26	\$ 194,479.00	\$ 190,016.74
Services and Supplies				
61100	Office Supplies	\$ -	\$ 5,000.00	\$ 5,000.00
61110	Operating Supplies	153.96	3,750.00	3,596.04
61410	Contracted Services	-	14,000.00	14,000.00
61900	Professional Services	-	399,750.00	399,750.00
62510	Advertising	-	25,000.00	25,000.00
62600	Community Events	-	25,000.00	25,000.00
62800	Travel & Transportation	-	25,000.00	25,000.00
63000	Dues & Subscriptions	-	11,000.00	11,000.00
65000	Miscellaneous Expenses	-	10,000.00	10,000.00
Total Services and Supplies		\$ 153.96	\$ 518,500.00	\$ 518,346.04
Total Business Strategies and Planning-220		\$ 15,332.10	\$ 1,108,857.00	\$ 1,093,524.90

**Las Vegas-Clark County Library District
Department Expenditures**

Financial Services Report
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General Fund - 100
General Services - 240
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 85,057.81	\$ 2,277,695.00	\$ 2,192,637.19
51200	Salaries - Part Time	3,017.94	112,989.00	109,971.06
51300	Overtime Pay	733.38	20,000.00	19,266.62
51400	Call Back Pay	1,063.63	15,058.00	13,994.37
51500	Standby Pay	2,583.08	64,999.00	62,415.92
51600	Longevity Pay	-	7,571.00	7,571.00
Total Salaries and Wages		\$ 92,455.84	\$ 2,498,312.00	\$ 2,405,856.16
Employee Benefits				
55100	Employees Retirement	\$ 27,243.24	\$ 869,256.00	\$ 842,012.76
55200	Group Insurance	17,666.50	460,641.00	442,974.50
55400	Medicare Coverage Expense	1,493.40	42,941.00	41,447.60
Total Employee Benefits		\$ 46,403.14	\$ 1,372,838.00	\$ 1,326,434.86
Services and Supplies				
61100	Office Supplies	\$ -	\$ 15,000.00	\$ 15,000.00
61110	Operating Supplies	422.81	380,000.00	379,577.19
61130	Software Maintenance	-	79,700.00	79,700.00
61210	Small Equipment	-	40,000.00	40,000.00
61400	Equipment Repair & Maint.	233.64	65,000.00	64,766.36
61410	Contracted Services	439.85	5,836,590.00	5,836,150.15
61420	Building Repair & Maint.	1,542.63	400,000.00	398,457.37
61500	Rental Expenses	-	20,000.00	20,000.00
61700	Utilities	105,749.77	2,500,000.00	2,394,250.23
61800	Insurance & Bonds*	517,790.72	506,000.00	(11,790.72)
61900	Professional Services	-	15,000.00	15,000.00
61910	Legal Services	-	10,000.00	10,000.00
62510	Advertising	-	8,000.00	8,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	1,000.00	1,000.00
62900	Printing & Reproduction	-	500.00	500.00
63000	Dues & Subscriptions	-	5,000.00	5,000.00
65000	Miscellaneous Expenses	-	14,000.00	14,000.00
Total Services and Supplies		\$ 626,179.42	\$ 9,900,790.00	\$ 9,274,610.58
Total General Services-240		\$ 765,038.40	\$ 13,771,940.00	\$ 13,006,901.60

*Per Cherrie DeLaney, Purchasing and Admin Manager, insurance expense increased at an unexpected percentage.

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Human Resources - 250
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 45,568.71	\$ 1,169,421.00	\$ 1,123,852.29
Total Salaries and Wages		\$ 45,568.71	\$ 1,169,421.00	\$ 1,123,852.29
Employee Benefits				
55100	Employees Retirement	\$ 13,677.62	\$ 429,762.00	\$ 416,084.38
55200	Group Insurance	7,033.60	173,440.00	166,406.40
55400	Medicare Coverage Expense	643.68	16,957.00	16,313.32
55500	Unemployment Insurance	-	84,000.00	84,000.00
Total Employee Benefits		\$ 21,354.90	\$ 704,159.00	\$ 682,804.10
Services and Supplies				
61110	Operating Supplies	\$ 16.31	\$ 15,015.00	\$ 14,998.69
61130	Software Maintenance	-	240,000.00	240,000.00
61400	Equipment Repair & Maint.	-	250.00	250.00
61410	Contracted Services	-	103,000.00	103,000.00
61900	Professional Services	-	430,000.00	430,000.00
61910	Legal Services	1,965.00	265,000.00	263,035.00
62600	Community Events	-	2,250.00	2,250.00
62610	Staff Day	-	30,000.00	30,000.00
62620	Recruitment	-	25,000.00	25,000.00
62700	Education & Training	1,342.00	150,000.00	148,658.00
62800	Travel & Transportation	247.80	50,000.00	49,752.20
63000	Dues & Subscriptions	60.00	5,000.00	4,940.00
65000	Miscellaneous Expenses	-	50,000.00	50,000.00
Total Services and Supplies		\$ 3,631.11	\$ 1,365,515.00	\$ 1,361,883.89
Total Human Resources-250		\$ 70,554.72	\$ 3,239,095.00	\$ 3,168,540.28

**Las Vegas-Clark County Library District
Department Expenditures**

Financial Services Report
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**General Fund - 100
HR-Work Insurance - 251
From 07/01/2025 through 07/18/2025**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51700	Separation Pay	\$ 365.71	\$ 450,000.00	\$ 449,634.29
51800	Leave Buyout	-	500,000.00	500,000.00
Total Salaries and Wages		\$ 365.71	\$ 950,000.00	\$ 949,634.29
Employee Benefits				
55200	Group Insurance	\$ 6,681.77	\$ 205,000.00	\$ 198,318.23
55300	Workers' Comp. Payments	52.44	272,000.00	271,947.56
Total Employee Benefits		\$ 6,734.21	\$ 477,000.00	\$ 470,265.79
Total HR-Work Insurance-251		\$ 7,099.92	\$ 1,427,000.00	\$ 1,419,900.08

**Las Vegas-Clark County Library District
Department Expenditures**

Financial Services Report
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**General Fund - 100
Information Technology - 260
From 07/01/2025 through 07/18/2025**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 72,637.96	\$ 2,033,256.00	\$ 1,960,618.04
51200	Salaries - Part Time	-	40,450.00	40,450.00
51300	Overtime Pay	1,561.03	25,000.00	23,438.97
51400	Call Back Pay	-	390.00	390.00
51600	Longevity Pay	-	7,444.00	7,444.00
Total Salaries and Wages		\$ 74,198.99	\$ 2,106,540.00	\$ 2,032,341.01
Employee Benefits				
55100	Employees Retirement	\$ 24,333.71	\$ 750,101.00	\$ 725,767.29
55200	Group Insurance	10,322.44	271,785.00	261,462.56
55400	Medicare Coverage Expense	1,055.00	32,690.00	31,635.00
Total Employee Benefits		\$ 35,711.15	\$ 1,054,576.00	\$ 1,018,864.85
Services and Supplies				
61110	Operating Supplies	\$ 266.07	\$ 104,749.00	\$ 104,482.93
61120	Software & User Licenses	-	1,117,675.00	1,117,675.00
61130	Software Maintenance	400,351.24	1,000,000.00	599,648.76
61210	Small Equipment	3,000.00	195,000.00	192,000.00
61400	Equipment Repair & Maint.	-	789,321.00	789,321.00
61410	Contracted Services	-	60,000.00	60,000.00
61600	Telephone	4,762.71	1,000,000.00	995,237.29
61900	Professional Services	-	200,000.00	200,000.00
62700	Education & Training	-	60,000.00	60,000.00
62800	Travel & Transportation	87.01	30,000.00	29,912.99
63000	Dues & Subscriptions	-	5,000.00	5,000.00
Total Services and Supplies		\$ 408,467.03	\$ 4,561,745.00	\$ 4,153,277.97
Total Information Technology-260		\$ 518,377.17	\$ 7,722,861.00	\$ 7,204,483.83

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
Page 35

General Fund - 100
Literacy Services - 270
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ -	\$ 550,000.00	\$ 550,000.00
51200	Salaries - Part Time	1,325.14	2,336.00	1,010.86
51600	Longevity Pay	-	1,853.00	1,853.00
Total Salaries and Wages		\$ 1,325.14	\$ 554,189.00	\$ 552,863.86
Employee Benefits				
55100	Employees Retirement	\$ -	\$ 203,664.00	\$ 203,664.00
55200	Group Insurance	-	59,560.00	59,560.00
55400	Medicare Coverage Expense	101.37	8,036.00	7,934.63
Total Employee Benefits		\$ 101.37	\$ 271,260.00	\$ 271,158.63
Services and Supplies				
61100	Office Supplies	\$ -	\$ 5,000.00	\$ 5,000.00
61110	Operating Supplies	-	12,000.00	12,000.00
62600	Community Events	-	1,000.00	1,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	15,000.00	15,000.00
Total Services and Supplies		\$ -	\$ 38,000.00	\$ 38,000.00
Total Literacy Services-270		\$ 1,426.51	\$ 863,449.00	\$ 862,022.49

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Branding and Marketing - 280
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 47,790.62	\$ 1,079,034.00	\$ 1,031,243.38
51200	Salaries - Part Time	-	40,450.00	40,450.00
51600	Longevity Pay	-	2,200.00	2,200.00
Total Salaries and Wages		\$ 47,790.62	\$ 1,121,684.00	\$ 1,073,893.38
Employee Benefits				
55100	Employees Retirement	\$ 13,521.72	\$ 397,353.00	\$ 383,831.28
55200	Group Insurance	5,559.69	129,957.00	124,397.31
55400	Medicare Coverage Expense	680.71	18,772.00	18,091.29
Total Employee Benefits		\$ 19,762.12	\$ 546,082.00	\$ 526,319.88
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 36,800.00	\$ 36,800.00
61120	Software & User Licenses	-	374,540.88	374,540.88
61210	Small Equipment	-	2,500.00	2,500.00
61400	Equipment Repair & Maint.	-	10,000.00	10,000.00
61410	Contracted Services	-	279,500.00	279,500.00
61500	Rental Expenses	-	700.00	700.00
61910	Legal Services	-	10,000.00	10,000.00
62500	Postage	-	450,000.00	450,000.00
62510	Advertising	19,350.00	420,000.00	400,650.00
62600	Community Events	-	5,000.00	5,000.00
62800	Travel & Transportation	-	18,000.00	18,000.00
62900	Printing & Reproduction	3,261.79	376,703.00	373,441.21
65000	Miscellaneous Expenses	-	1,500.00	1,500.00
Total Services and Supplies		\$ 22,611.79	\$ 1,985,243.88	\$ 1,962,632.09
Total Branding and Marketing-280		\$ 90,164.53	\$ 3,653,009.88	\$ 3,562,845.35

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100**Access Services - 290****From 07/01/2025 through 07/18/2025**

		YTD Actual	Budget	Variance Amount
Services and Supplies				
61100	Office Supplies	\$ -	\$ 2,500.00	\$ 2,500.00
61110	Operating Supplies	-	12,000.00	12,000.00
61120	Software & User Licenses	-	40,000.00	40,000.00
61130	Software Maintenance	-	150,000.00	150,000.00
61205	Interlibrary Loan	-	1,500.00	1,500.00
61210	Small Equipment	-	5,000.00	5,000.00
61900	Professional Services	-	2,000.00	2,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	5,000.00	5,000.00
63000	Dues & Subscriptions	-	200.00	200.00
65000	Miscellaneous Expenses	-	400.00	400.00
Total Services and Supplies		\$ -	\$ 223,600.00	\$ 223,600.00
Total Access Services-290		\$ -	\$ 223,600.00	\$ 223,600.00

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Collection and Bibliographic Services - 310
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 76,948.63	\$ 2,271,215.00	\$ 2,194,266.37
51200	Salaries - Part Time	4,552.44	194,439.00	189,886.56
51600	Longevity Pay	-	37,535.00	37,535.00
Total Salaries and Wages		\$ 81,501.07	\$ 2,503,189.00	\$ 2,421,687.93
Employee Benefits				
55100	Employees Retirement	\$ 25,974.79	\$ 886,904.00	\$ 860,929.21
55200	Group Insurance	14,530.23	381,679.00	367,148.77
55400	Medicare Coverage Expense	1,330.59	41,867.00	40,536.41
Total Employee Benefits		\$ 41,835.61	\$ 1,310,450.00	\$ 1,268,614.39
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 1,000.00	\$ 1,000.00
61120	Software & User Licenses	-	50,000.00	50,000.00
61200	Book Materials & Supplies	-	110,000.00	110,000.00
61210	Small Equipment	-	7,000.00	7,000.00
61900	Professional Services	-	194,400.00	194,400.00
62800	Travel & Transportation	-	5,000.00	5,000.00
Total Services and Supplies		\$ -	\$ 367,400.00	\$ 367,400.00
Capital Outlay				
81700	Library Books	\$ 682,706.10	\$ 15,800,000.00	\$ 15,117,293.90
Total Capital Outlay		\$ 682,706.10	\$ 15,800,000.00	\$ 15,117,293.90
Total Collection and Bibliographic Services-310		\$ 806,042.78	\$ 19,981,039.00	\$ 19,174,996.22

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Gallery Services - 320
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 5,787.75	\$ 155,806.00	\$ 150,018.25
Total Salaries and Wages		\$ 5,787.75	\$ 155,806.00	\$ 150,018.25
Employee Benefits				
55100	Employees Retirement	\$ 1,938.89	\$ 57,259.00	\$ 55,320.11
55200	Group Insurance	1,042.78	24,955.00	23,912.22
55400	Medicare Coverage Expense	83.85	2,259.00	2,175.15
Total Employee Benefits		\$ 3,065.52	\$ 84,473.00	\$ 81,407.48
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 8,500.00	\$ 8,500.00
61120	Software & User Licenses	-	2,000.00	2,000.00
61210	Small Equipment	-	3,000.00	3,000.00
61410	Contracted Services	-	3,000.00	3,000.00
62600	Community Events	-	2,500.00	2,500.00
62800	Travel & Transportation	-	3,500.00	3,500.00
62900	Printing & Reproduction	-	1,500.00	1,500.00
Total Services and Supplies		\$ -	\$ 24,000.00	\$ 24,000.00
Total Gallery Services-320		\$ 8,853.27	\$ 264,279.00	\$ 255,425.73

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Programming and Venues Services - 330
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 77,971.74	\$ 2,333,223.00	\$ 2,255,251.26
51200	Salaries - Part Time	14,445.90	464,549.00	450,103.10
51300	Overtime Pay	119.71	15,000.00	14,880.29
51600	Longevity Pay	-	13,303.00	13,303.00
Total Salaries and Wages		\$ 92,537.35	\$ 2,826,075.00	\$ 2,733,537.65
Employee Benefits				
55100	Employees Retirement	\$ 27,359.97	\$ 991,875.00	\$ 964,515.03
55200	Group Insurance	11,896.71	344,185.00	332,288.29
55400	Medicare Coverage Expense	1,938.53	47,710.00	45,771.47
Total Employee Benefits		\$ 41,195.21	\$ 1,383,770.00	\$ 1,342,574.79
Services and Supplies				
61110	Operating Supplies	\$ 713.06	\$ 52,500.00	\$ 51,786.94
61120	Software & User Licenses	-	10,000.00	10,000.00
61210	Small Equipment	-	75,650.00	75,650.00
61400	Equipment Repair & Maint.	-	6,000.00	6,000.00
61410	Contracted Services	7,400.00	524,000.00	516,600.00
61500	Rental Expenses	-	32,000.00	32,000.00
62600	Community Events	-	1,500.00	1,500.00
62700	Education & Training	-	10,000.00	10,000.00
62800	Travel & Transportation	668.22	20,000.00	19,331.78
63000	Dues & Subscriptions	-	2,500.00	2,500.00
Total Services and Supplies		\$ 8,781.28	\$ 734,150.00	\$ 725,368.72
Total Programming and Venues Services-330		\$ 142,513.84	\$ 4,943,995.00	\$ 4,801,481.16

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Community Engagement - 340
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 13,855.82	\$ 300,767.00	\$ 286,911.18
Total Salaries and Wages		\$ 13,855.82	\$ 300,767.00	\$ 286,911.18
Employee Benefits				
55100	Employees Retirement	\$ 3,753.97	\$ 110,532.00	\$ 106,778.03
55200	Group Insurance	1,831.42	43,706.00	41,874.58
55400	Medicare Coverage Expense	198.58	4,361.00	4,162.42
Total Employee Benefits		\$ 5,783.97	\$ 158,599.00	\$ 152,815.03
Services and Supplies				
61110	Operating Supplies	\$ 15.55	\$ 25,000.00	\$ 24,984.45
61120	Software & User Licenses	-	26,500.00	26,500.00
61210	Small Equipment	-	10,000.00	10,000.00
61410	Contracted Services	-	170,000.00	170,000.00
61910	Legal Services	-	1,000.00	1,000.00
62600	Community Events	-	2,000.00	2,000.00
62700	Education & Training	-	4,000.00	4,000.00
62800	Travel & Transportation	290.64	10,000.00	9,709.36
62900	Printing & Reproduction	-	3,000.00	3,000.00
63000	Dues & Subscriptions	-	2,000.00	2,000.00
65000	Miscellaneous Expenses	-	5,000.00	5,000.00
Total Services and Supplies		\$ 306.19	\$ 258,500.00	\$ 258,193.81
Total Community Engagement-340		\$ 19,945.98	\$ 717,866.00	\$ 697,920.02

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Library Operations - 400
From 07/01/2025 through 07/18/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 695,908.52	\$ 19,511,788.00	\$ 18,815,879.48
51200	Salaries - Part Time	202,404.28	5,463,812.00	5,261,407.72
51300	Overtime Pay	124.37	-	(124.37)
51600	Longevity Pay	-	172,915.00	172,915.00
Total Salaries and Wages		\$ 898,437.17	\$ 25,148,515.00	\$ 24,250,077.83
Employee Benefits				
55100	Employees Retirement	\$ 233,686.55	\$ 7,281,923.00	\$ 7,048,236.45
55200	Group Insurance	130,135.43	3,357,984.00	3,227,848.57
55400	Medicare Coverage Expense	24,923.18	695,346.00	670,422.82
Total Employee Benefits		\$ 388,745.16	\$ 11,335,253.00	\$ 10,946,507.84
Services and Supplies				
61100	Office Supplies	\$ 12,737.90	\$ 553,650.00	\$ 540,912.10
61500	Rental Expenses	-	24,000.00	24,000.00
62800	Travel & Transportation	994.91	45,900.00	44,905.09
Total Services and Supplies		\$ 13,732.81	\$ 623,550.00	\$ 609,817.19
Total Library Operations-120		\$ 1,300,915.14	\$ 37,107,318.00	\$ 35,806,402.86

Las Vegas Clark County Library District
Check Register

Financial Services Report
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General Fund - 100
From 07/01/2025 Through 07/18/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23192	7/7/2025	10017	CDA Media Relations	July ad in Las Vegas Black Image Magazine	\$ 350.00
23193	7/7/2025	10049	State of NV Department of Business and Industry	EMRB Fee 2025	1,965.00
23194	7/7/2025	10084	A Public Fit	2024-2025 season stage readings	1,500.00
23195	7/7/2025	10162	CenturyLink	Local Service from 06.24.25 to 07.23.25	140.25
23196	7/7/2025	10212	Virgin Valley Water District	SVC 5/20/25 - 6/20/25 MQLC	1,256.77
23198	7/7/2025	10927	CenturyLink	Service 06.20.25 - 07.19.25	322.98
23200	7/7/2025	11916	Sun Auto Tire & Service	#55 Mount & Balance Tire + "1" Tire	116.98
23201	7/7/2025	12130	PDQ Gill's Printing Evolved	Flyers (2 Sided) (Outdoor Fall Festival)	659.42
23202	7/7/2025	12405	Karen L. Dutkowski	Mileage Reimbursement- BOT 06/26/25	263.20
23203	7/7/2025	12464	Nationwide Premium Holding	July 2025	963.93
23204	7/7/2025	12960	Vomela Specialty Co.	Prop Weapon & Be Well Fun Fair Banner	4,162.10
23205	7/7/2025	1300	Cashman Equipment Company	FY25 SW,WM,WV-Contr'l Gen/Fire Pump Svcs	665.00
23206	7/7/2025	1457	Demco, Inc.	(4) Book carts - CCDC	3,009.18
23207	7/7/2025	1627	Cengage Learning, Inc.	Order PUR031020	22,673.28
23208	7/7/2025	1753	InfoUSA Marketing Inc.-A Sub of Data Axle Inc.	USA PACKAGE_LICENSE AGRMT 06/15/25-06/14/26	71,335.00
23209	7/7/2025	1757	Ingram Library Services	Library Books & Materials for FY 2024-25	12,691.55
23210	7/7/2025	1897	Lakeshore Learning Materials	Mini Magic Boards for 1000 Books	2,970.12
23211	7/7/2025	2152	Codale Electric Supply Inc	EV - Lighting	140.14
23212	7/7/2025	2215	OCLC Inc.	LendingKey/MuseumKey 5/22/25-5/21/26	3,986.78
23213	7/7/2025	2234	Overton Power District #5	SVC 5/22/25 - 6/22/25 MT	283.94
23214	7/7/2025	2362	Refrigeration Supplies Distributor	SU - HVAC no Cooling	412.36
23215	7/7/2025	2486	Sonitrol Of Southern NV	FY 25: Misc Burglar Alarm Repairs	355.78
23216	7/7/2025	2733	Phoenix Fire Protection LLC	FY 25:Contr'l Fire Sprklr Tests/Inspect	300.00
23217	7/7/2025	2798	Brodart Co.	Library Books & Materials FY 2025	61,856.94
23218	7/7/2025	2852	Chem-Aqua, Inc.	EV: Replace AC1 inhibitor feeder	386.11
23219	7/7/2025	2860	Las Vegas Review Journal	Summer special Neon ad	1,655.00
23220	7/7/2025	2891	AFLAC	June 2025	3,914.22
23221	7/7/2025	3149	Midwest Tape	Library Audio Materials FY 2024-25	22,976.60
23222	7/7/2025	3770	Cox Communications of Las Vegas	Service 06.17.25 - 07.16.25	29,710.09
23223	7/7/2025	3823	Lucas Holdings, LLC	Library Card reorder	1,768.64
23224	7/7/2025	4042	Baker & Taylor, Inc.	Library Books & Materials FY 2025	3,270.19
23225	7/7/2025	4604	Brodart Library Supplies & Furnishings	supplies for CBS	1,209.70
23226	7/7/2025	5001	UniFirst Corporation	FY25 FAC-Contr'l Uniform Rental	192.90
23227	7/7/2025	7419	EDS Electronics Inc.	FY25 SW Fire Alarm Tests/Inspections	330.00
23228	7/7/2025	7943	Communication Electronic Systems Inc	EV: Service Call - Fire Panel	145.00
23229	7/7/2025	8122	Staples Advantage Dept LA	Supplies DET	1,706.91
23230	7/7/2025	8501	The Original Roofing Company	WV: Roof repair	3,580.00
23231	7/7/2025	8557	Guaranteed Pest Solutions	FY25 Urban Contr'l Bed Bug Inspec	168.75
23232	7/7/2025	8718	Library Ideas, LLC	Fiero code annual subscription 5/1/25-4/30/26	22,000.00
23233	7/7/2025	9074	Statewide Fire Protection - Western States	FY25 CH/WM Contr'l Fire Sprink Test/Insp	625.00
23234	7/7/2025	9101	O'Reilly Auto Parts	#37 Acc to Clean & Tap Off Items for Van	191.44
23235	7/7/2025	9104	AV Vegas	Backline Rental	130.00
23236	7/7/2025	9907	Principal Life Insurance Company	July 2025	32,790.07
23237	7/14/2025	10877	Playaway Products, LLC	Library Audio Materials FY 2024-2025	19,519.39
23238	7/14/2025	11055	Bryant Rogers	ALA 2025 Conference Travel	221.58
23240	7/14/2025	11662	Tyler Technologies, Inc.	Absenteeism, End: 06/30/26	8,392.79
23241	7/14/2025	11724	Greenberg Traurig LLP	Trademark Counseling	1,111.50
23242	7/14/2025	1757	Ingram Library Services	Library Books & Materials for FY 2024-25	62,374.73
23243	7/14/2025	2215	OCLC Inc.	IFM debits & admin fee 6/1/25-6/30/25	284.90
23244	7/14/2025	2234	Overton Power District #5	SVC 6/1/25 - 7/1/25 MQ	3,251.28
23245	7/14/2025	2257	Patrick's Signs, Inc.	WC: Repair Flag Pole	2,309.20
23246	7/14/2025	2567	Teamsters Local Union #14	Union Dues July 2025	15,895.00
23247	7/14/2025	2698	Virgin Valley Disposal	SVC 6/1/25 - 6/30/25 MQ	150.95
23248	7/14/2025	2798	Brodart Co.	Library Books & Materials FY 2025	18,213.97
23249	7/14/2025	2887	Thomson Reuters West Payment Ctr	Online Software access April 2025	2,805.75
23250	7/14/2025	3149	Midwest Tape	Library Audio Materials FY 2024-25	5,671.43
23251	7/14/2025	3355	Teamsters Security Fund S. Nevada	July 2025	490,813.74
23252	7/14/2025	4522	Quest Diagnostics	5 Pre-employment drug tests	193.70
23253	7/14/2025	5130	OverDrive Inc.	eAudios & eBooks -added 4-2025	348,411.65
23254	7/14/2025	8122	Staples Advantage Dept LA	FBRZ SM SPACES LINEN&SKY 4PK DET	872.85
23255	7/14/2025	9383	Office Plus	Toner WM	398.38
23256	7/14/2025	9631	Elliott's Sewer & Drain	FY 25: Misc Plumbing Repairs	257.75
96224	7/3/2025	10036	Vegas City Opera	DW VCO PRIDE	1,500.00
96225	7/3/2025	10217	T-Mobile	Svc charge from 05/21/25 - 06/20/25	245.04
96226	7/3/2025	10389	The Firm	Public Relations/Marketing thru June 2025	4,162.50
96227	7/3/2025	10568	Katherine Swick	DW SC Astrology Programs	600.00
96228	7/3/2025	10726	Folias Music LLC	Flute and Guitar Concert	1,400.00
96229	7/3/2025	10930	Business Enterprises of Nevada	FY25 EV - Contr'l Cafe Management	3,707.00
96230	7/3/2025	10951	Vogue M. Robinson	SC '25 DW Poetry Classes	700.00
96231	7/3/2025	11589	Greenspun Media Group, LLC	LV Weekly Full Page	11,500.00
96232	7/3/2025	11801	Jeffrey Scott Trower	SM Drum Circles 2024-25	500.00
96233	7/3/2025	11813	ASSA ABLOY Entrance Systems US Inc	RB: Repair inner slider doors	5,559.84
96234	7/3/2025	11997	Ashley Manuela Vargas	DW Poetry Workshops	1,200.00
96235	7/3/2025	12115	Today's Business Solutions	MyPC - Includes annual license fee	3,750.00
96236	7/3/2025	12434	Jason Nious	DW Dance Workshops	900.00

Las Vegas Clark County Library District
Check Register

Financial Services Report
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General Fund - 100
From 07/01/2025 Through 07/18/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
96237	7/3/2025	12503	Daniel James Clark	DW Photography Classes	500.00
96239	7/3/2025	12618	T-Mobile	Fleet Locate 360: 05/21/25- 06/20/25	448.00
96241	7/3/2025	12835	Unbound Events, Inc.	SC 25 6/26 SW Sarah Penner	5,000.00
96242	7/3/2025	12989	Joan Robinson	SC '25 DW Yoga Classes	600.00
96243	7/3/2025	13044	Real Dinosaurs	Real Dinosaurs CH Prog 6/25/25	600.00
96244	7/3/2025	13065	Lashaundra Cochran Hall	L'Ve Hall Writing Workshop - WM	150.00
96245	7/3/2025	13106	The Filharmonic	SC 26 Perform and Workshop Deposit	8,150.00
96246	7/3/2025	13116	Fortunato Rodriguez Benitez	Refund returned library item	20.00
96247	7/3/2025	1991	Lowe's Improvement	LOWE'S MAY-JUN 25 Op&Sm Supplies	716.32
96248	7/3/2025	2097	Moapa Valley Telephone Co. Inc.	Svcs 06.26.25-07.25.25	384.96
96249	7/3/2025	2494	Southwest Gas Corp.	SVC 5/23/25 - 6/23/25 RB	1,206.42
96250	7/3/2025	2838	Verizon Wireless	Service 05.21.25 - 06.20.25	2,226.75
96251	7/3/2025	4467	Peggy Ruesch	Stuck In Reverse Performances	1,400.00
96253	7/3/2025	6817	Reliance Connects	Svcs 07.01.25 - 07.31.25 Bus Office	662.52
96254	7/3/2025	7348	Brainfuse, Inc	Education Services 7/01/2025 - 06/30/2026	191,000.00
96255	7/3/2025	9404	Lenovo USA	IT test PC	901.00
96256	7/3/2025	9426	Rapid Color, Inc.	Kids Activity Book	11,055.00
96257	7/3/2025	9895	National Benefit Services, LLC	NBS Debit Card Fee	90.00
96258	7/3/2025	9945	Texas Life Insurance Company	Texas Life June 2025	141.03
96259	7/14/2025	10253	Elizabeth Ann Foyt	Reimburse 2025 ALA Conference	2,291.34
96260	7/14/2025	10367	Justin Roberts	Two performances for SC '25	10,500.00
96261	7/14/2025	11642	Partsbuilt 3D	IT 3D printers supply parts	749.02
96262	7/14/2025	12114	Cornerstone OnDemand Inc.	Service Period 6/17/2025 - 6/16/2026	63,178.41
96263	7/14/2025	12191	CHUBB	June 2025	773.88
96264	7/14/2025	12414	Monkey Mind Management LLC	Yoga at the Library - June 2025	1,250.00
96265	7/14/2025	12628	Avant Assessment, LLC	Language Tests - February 2025	259.50
96266	7/14/2025	13059	Public Health Institute	ADA Training	974.46
96267	7/14/2025	13069	RAI Cactus LLC	#60 - Courier Replaced Serpentine Belt	317.54
96268	7/14/2025	13114	Teresa Phares	Used Paperback Books for City Jail	4,500.00
96269	7/14/2025	13123	Kids for a Better Society	Refund for PAC use on 06/12/25	26.25
96270	7/14/2025	1354	City Of Las Vegas-Sewer Fin & Bus Svcs	SVC 8/1/25 - 10/31/25 RB	10,557.19
96271	7/14/2025	1458	State Collections & Disbursement Unit	Mandated Court Payment	603.64
96272	7/14/2025	1577	FedEx	FedEx Express Svcs 06.30.25	162.25
96273	7/14/2025	2053	Matthew Bender & Co., Inc.	8 NV Court Rules Anno 6/25 supp	206.10
96274	7/14/2025	2159	AT&T SBC	Service 06.25.25 - 07.24.25	641.99
96275	7/14/2025	2494	Southwest Gas Corp.	SVC 5/30/25 - 6/27/25 BD	3,474.38
96279	7/14/2025	2837	Republic Services # 620	Recycle SVC 7/1/25 - 7/31/25 WM	35,280.08
96280	7/14/2025	5026	Nevada State Treasurer	Mandated Court Payment	2.00
96281	7/14/2025	8192	AT&T	Service 07.01.25 - 07.31.25	41.52
96282	7/14/2025	9895	National Benefit Services, LLC	June 2025	570.50
96283	7/14/2025	9966	The Sherwin-Williams Co.	SM - Paint and Patch	241.29
96284	7/10/2025	9648	Bailey Kennedy LLP	Professional Fees MQ	1,774.50
96285	7/17/2025	10176	Jonathan Karrant	WC Jonathan Karrant 7.12.25	2,000.00
96286	7/17/2025	10565	Erin Baltzar	WC Swing It Girls 7.2.25 & 12.20.25	1,800.00
96287	7/17/2025	10881	Cosco Fire Protection, Inc.	FY25 EV Contr'l Fire Sprinkler Tests/Insp	116.00
96288	7/17/2025	10900	Asian Journal Publications	1/2 Page Ads thru June 2026	5,600.00
96289	7/17/2025	10977	Epic Worldwide LLC	Summer Challenge 2025 #60 & #62	2,420.00
96291	7/17/2025	11115	Carahsoft Technology Corporation	DocuSign Annual Sub, End 6/19/26	11,988.75
96292	7/17/2025	11589	Greenspun Media Group, LLC	LV Weekly Full Page	13,500.00
96293	7/17/2025	11705	Transparent Language, Inc.	Online database renewal 7/1/25-6/30/26	21,000.00
96294	7/17/2025	11812	With Socrates	District License - 1 year	5,000.00
96295	7/17/2025	11935	Work Institute, LLC	Monthly Maintenance fee June 2025	50.00
96296	7/17/2025	12089	Social CirKISH	Summer Showcases July 2025	3,000.00
96297	7/17/2025	12135	Natalie Daniel	Maid Cafe - Green Week	800.00
96298	7/17/2025	12235	Bonnie Kelso	SC 25 Travel Journal Classes	400.00
96299	7/17/2025	12312	SizeUp Inc	SizeUp SBA Sub Annual Renewal	23,613.00
96301	7/17/2025	12791	Lacey Marie Richardson	Painting Classes	600.00
96302	7/17/2025	12835	Unbound Events, Inc.	SC 26 - Tochi Onyebuchi Deposit	6,250.00
96303	7/17/2025	12932	Barbara Ann Thomas	SC 25 Anyone Can Paint Classes	1,000.00
96305	7/17/2025	13121	Nevada Department of Motor Vehicles	Replacement Vehicle Plates (10)	110.00
96306	7/17/2025	1366	Clark County Water Reclamation District	Sewer Svc 7/1/25 - 6/30/26 SU	59,320.60
96308	7/17/2025	2175	NV Energy	Summary Bill June 2025	111,336.04
96309	7/17/2025	2494	Southwest Gas Corp.	SVC 6/5/25 - 7/3/25 LA	232.00
96310	7/17/2025	2861	Jay D. Whipple	FY 25: MV - Contr'l Pest Control	120.00
96311	7/17/2025	4117	Television Monitoring Services, Inc.	Promotional Discussions May 2025	200.00
96312	7/17/2025	6817	Reliance Connects	MQ: Contractual Alarm Monitoring	134.85
96314	7/17/2025	9325	Squeaky Clean CC LLC	FY 26: Misc Graffiti Removal	265.00
96315	7/17/2025	9966	The Sherwin-Williams Co.	WM - Painting	121.50
Total 100 - General Fund					\$ 1,970,611.82

Las Vegas Clark Count Library District
Check Register

Financial Services Report
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Grant Fund - 220
From 07/01/2025 Through 07/18/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23217	7/7/2025	2798	Brodart Co.	Library Books & Materials FY 2025	\$ 61,856.94
Total 220 - Grant Fund					<u>\$ 61,856.94</u>

Las Vegas Clark Count Library District
Check Register

Financial Services Report
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Gift Fund - 230
From 07/01/2025 Through 07/18/2025

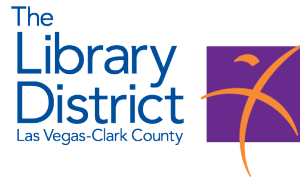
Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23197	7/7/2025	10834	Brittany Mangelson	Fnd May 2025 meeting transcript	\$ 196.00
Total 230 - Gift Fund					<u>\$ 196.00</u>

Las Vegas Clark Count Library District
Check Register

Financial Services Report
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Capital Project Fund - 510
From 07/01/2025 Through 07/18/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23199	7/7/2025	11587	Sound Productions, LLC	TPS: Microphones & Access - Bid 25-04	\$ 600.00
23239	7/14/2025	11587	Sound Productions, LLC	TPS: Microphones & Access - Bid 25-04	9,160.00
96238	7/3/2025	12609	Amplify Systems Integrations LLC	New WV Hardened outdoor switches	56,331.96
96240	7/3/2025	12626	Sierra Truck Body and Equipment	Vehicle #68 - Install Equipment	9,038.74
96290	7/17/2025	11009	KME Architects	New WV Library Contr 2021-026b WLV Library	16,167.22
96300	7/17/2025	12787	Xtivia, Inc.	Monday.com FS Implementation	100.00
96304	7/17/2025	13118	Fennemore Craig, P.C	WV: Event Center DMX Programming	2,000.00
96313	7/17/2025	8502	Regina L Schweska	WV Labor Compliance Certified Payroll	3,750.00
Total 510 - Capital Project Fund					\$ 97,147.92
Total - All Funds					\$ 2,129,812.68



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: August 31, 2025

SUBJECT: Financial Services Report, September 2025

This memorandum summarizes the Financial Services (FS) Department's activities and project updates for the month of August 2025 and analytics compiled from the period of August 1 through August 31, 2025.

Powerful People

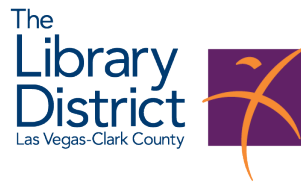
Administration

- **Floresto Cabias** attended the Library District Foundation Board Meeting, to seek approval for the Foundation to engage HintonBurdick CPAs & Advisors to perform their financial audit for the fiscal year ended June 30, 2025 and prepare required federal income tax returns
- **Floresto Cabias** Visited the West Las Vegas Construction Site with FS Team members
- **Floresto Cabias** attended interviews for the Executive Assistant position
- **Lauren DiPentino** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Navigator financial system
- **Lauren DiPentino** prepared and followed up on Agreements for Services for performances scheduled for District-wide events
- **Lauren DiPentino** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

Accounting

- Coded and verified all transactions (\$5.9M for the month of August)
- Performed cash flow analysis
- Performed all payroll related duties, including PERS report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices
- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status for staff as requested
- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements
- Prepared and mailed Programming and Venues Services and Financial Services invoices
- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and customer inquiries regarding online payments

- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the West Las Vegas QALICB
- Administered the District's P-card and Amazon accounts
- Performed cash handling observations and fixed asset inventories at library branches



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: August 31, 2025

SUBJECT: Financial Services Report, September 2025

Enclosed are the budget status reports for August 2025, the second month of FY 2026. As discussed in the August 2025 Financial Services Report, the financial statement audit for the fiscal year ended June 30, 2025 will begin in September 2025. Staff will discuss the FY 2025 unaudited financial information in more detail at the Finance and Audit Committee meeting scheduled for September 9, 2025.

For August 2025, General Fund revenues indicate that 4% of budgeted revenue has been collected. Because most July and August receipts are attributable to FY 2025 (ending June 30, 2025), only minimal FY 2026 tax revenues have been recorded to date.

Property Tax Revenues

As of August 15, 2025, the District collected \$4.1 million in property taxes, a 17% increase from the same period in the prior year. The rate of tax collections varies from month to month depending on the timing of payments made by taxpayers. The FY 2026 budgeted increase in property tax revenues is 11%.

Consolidated Sales Tax Revenues (CTX)

FY 2026 CTX revenues have not yet been received. The State of Nevada typically distributes CTX collections on a two-month lag, so amounts received in July and August 2025 are attributable to FY 2025. First FY 2026 CTX revenues will be reflected in September distributions.

Expenditures

The General Fund has spent 11% of the allocated budget for FY 2026, consistent with prior years at this point in the fiscal year. See the summary of expenditures by department in the attached reports.

Staff will be available to answer any questions and will provide a more detailed discussion of FY 2025 unaudited results at the September 9, 2025 Finance and Audit Committee meeting.

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

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General Fund - 100
From 07/01/2025 Through 08/15/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Tax Revenue	\$ 4,131,929.03	\$ 76,223,146.00	\$ 72,091,216.97	94.58%
Intergovernmental Revenue	89,707.24	31,664,831.00	31,575,123.76	99.72%
Charges for Services	82,071.92	950,000.00	867,928.08	91.36%
Miscellaneous	183,969.79	2,200,000.00	2,016,030.21	91.64%
Total Revenues	\$ 4,487,677.98	\$ 111,037,977.00	\$ 106,550,299.02	95.96%
Expenditures				
Salaries	\$ 4,602,202.28	\$ 43,780,090.00	\$ 39,177,887.72	89.49%
Benefits	2,071,481.49	20,847,740.00	18,776,258.51	90.06%
Supplies & Services	1,920,662.79	23,521,534.00	21,600,871.21	91.83%
Capital Outlay	3,025,344.79	15,800,000.00	12,774,655.21	80.85%
Total Expenditures	\$ 11,619,691.35	\$ 103,949,364.00	\$ 92,329,672.65	88.82%
Deficit of Revenues Under Expenditures	\$ (7,132,013.37)	\$ 7,088,613.00	\$ 14,220,626.37	200.61%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Department

General Fund - 100**From 07/01/2025 Through 08/15/2025**

		YTD Actual	Budget	Variance Amount	Variance Percent
110	Executive	\$ 116,692.44	\$ 982,499.00	\$ 865,806.56	88.12%
120	Admin - Library Operations	239,764.50	2,973,507.00	2,733,742.50	91.94%
200	Financial Services	201,005.38	2,136,074.12	1,935,068.74	90.59%
215	Community Outreach	96,996.94	1,135,065.00	1,038,068.06	91.45%
216	Youth Services	98,998.87	925,751.00	826,752.13	89.31%
217	Adult Services	42,718.33	772,159.00	729,440.67	94.47%
220	Business Strategies and Planning	47,948.13	1,108,857.00	1,060,908.87	95.68%
240	General Services	1,209,092.79	13,771,940.00	12,562,847.21	91.22%
250	Human Resources	287,382.74	3,239,095.00	2,951,712.26	91.13%
251	HR-Work Insurance	80,123.70	1,427,000.00	1,346,876.30	94.39%
260	Information Technology	890,583.25	7,722,861.00	6,832,277.75	88.47%
270	Literacy Services	4,569.03	863,449.00	858,879.97	99.47%
280	Branding and Marketing	303,174.68	3,653,009.88	3,349,835.20	91.70%
290	Access Services	15,842.14	223,600.00	207,757.86	92.91%
310	Collection and Bibliographic Services	3,488,847.70	19,981,039.00	16,492,191.30	82.54%
320	Gallery Services	26,627.62	264,279.00	237,651.38	89.92%
330	Programming and Venues Services	441,468.99	4,943,995.00	4,502,526.01	91.07%
340	Community Engagement	55,077.53	717,866.00	662,788.47	92.33%
400	Library Operations	3,972,776.59	37,107,318.00	33,134,541.41	89.29%
Total		\$ 11,619,691.35	\$ 103,949,364.00	\$ 92,329,672.65	88.82%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Location

General Fund - 100
Library Operations - Dept 400
From 07/01/2025 Through 08/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
100	Blue Diamond Library	\$ 18,428.14	\$ 182,021.00	\$ 163,592.86	89.88%
110	Bunkerville Library	18,103.48	166,042.00	147,938.52	89.10%
120	Clark County Library	377,828.06	3,378,058.00	3,000,229.94	88.82%
130	Enterprise Library	194,086.57	1,846,702.00	1,652,615.43	89.49%
140	Goodsprings Library	14,169.35	161,618.00	147,448.65	91.23%
160	Indian Springs Library	21,350.93	196,825.00	175,474.07	89.15%
180	Laughlin Library	106,908.06	1,002,795.00	895,886.94	89.34%
190	Mesquite Library	164,502.94	1,507,382.00	1,342,879.06	89.09%
200	Moapa Town Library	17,598.08	152,017.00	134,418.92	88.42%
210	Moapa Valley Library	49,243.70	452,635.00	403,391.30	89.12%
220	Mount Charleston Library	16,809.84	151,528.00	134,718.16	88.91%
230	Rainbow Library	266,599.02	2,407,022.00	2,140,422.98	88.92%
240	Sahara West Library	365,417.38	3,309,894.00	2,944,476.62	88.96%
250	Sandy Valley Library	16,331.14	147,738.00	131,406.86	88.95%
260	Searchlight Library	16,324.46	150,654.00	134,329.54	89.16%
270	Spring Valley Library	257,033.14	2,244,529.00	1,987,495.86	88.55%
280	Summerlin Library	205,361.03	1,865,739.00	1,660,377.97	88.99%
290	Sunrise Library	223,337.38	1,957,920.00	1,734,582.62	88.59%
300	West Charleston Library	256,647.91	2,301,777.00	2,045,129.09	88.85%
310	West Las Vegas Library	229,178.91	3,244,497.00	3,015,318.09	92.94%
320	Whitney Library	231,730.83	2,172,052.00	1,940,321.17	89.33%
360	Meadows Library	21,428.18	191,245.00	169,816.82	88.80%
370	Centennial Hills Library	273,789.32	2,420,687.00	2,146,897.68	88.69%
380	Windmill Library	280,102.22	2,525,213.00	2,245,110.78	88.91%
390	East Las Vegas Library	274,059.68	2,455,167.00	2,181,107.32	88.84%
605	City Misdemeanant	6,126.83	54,136.00	48,009.17	88.68%
610	Clark County Detention Dept.	50,280.01	461,425.00	411,144.99	89.10%
Total		\$ 3,972,776.59	\$ 37,107,318.00	\$ 33,134,541.41	89.29%

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Financial Services Report
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General Fund - 100
From 07/01/2025 Through 08/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ 3,846,344.53	\$ 35,814,401.00	\$ 31,968,056.47	89.26%
51200	Salaries - Part Time	649,623.85	6,608,755.00	5,959,131.15	90.17%
51300	Overtime Pay	8,709.41	60,000.00	51,290.59	85.48%
51400	Call Back Pay	2,639.00	15,448.00	12,809.00	82.92%
51500	Standby Pay	7,738.95	64,999.00	57,260.05	88.09%
51600	Longevity Pay	20,805.35	266,487.00	245,681.65	92.19%
51700	Separation Pay	66,341.19	450,000.00	383,658.81	85.26%
51800	Leave Buyout	-	500,000.00	500,000.00	100.00%
55100	Employees Retirement	1,299,546.76	13,547,140.00	12,247,593.24	90.41%
55200	Group Insurance	668,447.22	5,958,193.00	5,289,745.78	88.78%
55300	Workers' Comp. Payments	418.97	272,000.00	271,581.03	99.85%
55400	Medicare Coverage Expense	103,068.54	986,407.00	883,338.46	89.55%
55500	Unemployment Insurance	-	84,000.00	84,000.00	100.00%
61100	Office Supplies	51,546.60	584,650.00	533,103.40	91.18%
61110	Operating Supplies	44,662.13	1,133,524.12	1,088,861.99	96.06%
61120	Software & User Licenses	70,961.78	1,695,965.88	1,625,004.10	95.82%
61130	Software Maintenance	477,617.02	1,629,700.00	1,152,082.98	70.69%
61200	Book Materials & Supplies	21,976.26	110,000.00	88,023.74	80.02%
61205	Interlibrary Loan	38.00	3,000.00	2,962.00	98.73%
61210	Small Equipment	15,193.27	546,400.00	531,206.73	97.22%
61400	Equipment Repair & Maint.	28,549.38	965,571.00	937,021.62	97.04%
61410	Contracted Services	147,704.58	7,759,940.00	7,612,235.42	98.10%
61420	Building Repair & Maint.	32,159.40	400,000.00	367,840.60	91.96%
61500	Rental Expenses	5,032.02	83,450.00	78,417.98	93.97%
61600	Telephone	64,428.75	1,000,000.00	935,571.25	93.56%
61700	Utilities	151,065.93	2,500,000.00	2,348,934.07	93.96%
61800	Insurance & Bonds*	517,790.72	506,000.00	(11,790.72)	-2.33%
61900	Professional Services	64,836.07	1,416,150.00	1,351,313.93	95.42%
61910	Legal Services	14,240.00	364,000.00	349,760.00	96.09%
62200	Collection Agencies	-	2,000.00	2,000.00	100.00%
62300	Board Compensation	600.00	10,000.00	9,400.00	94.00%
62500	Postage	40,287.71	540,000.00	499,712.29	92.54%
62510	Advertising	86,553.50	468,000.00	381,446.50	81.51%
62600	Community Events	-	63,750.00	63,750.00	100.00%
62610	Staff Day	-	30,000.00	30,000.00	100.00%
62620	Recruitment	1,280.61	25,000.00	23,719.39	94.88%
62700	Education & Training	16,292.67	283,500.00	267,207.33	94.25%
62800	Travel & Transportation	37,223.87	313,400.00	276,176.13	88.12%
62900	Printing & Reproduction	19,495.18	391,953.00	372,457.82	95.03%
63000	Dues & Subscriptions	60.00	67,450.00	67,390.00	99.91%
65000	Miscellaneous Expenses	-	218,130.00	218,130.00	100.00%
65100	Bank Charges	11,067.34	60,000.00	48,932.66	81.55%
67000	Rental Expenses to QALICBs	-	350,000.00	350,000.00	100.00%
81700	Library Books	3,025,344.79	15,800,000.00	12,774,655.21	80.85%
Total		\$ 11,619,691.35	\$ 103,949,364.00	\$ 92,329,672.65	88.82%

*Per Cherrie DeLaney, Purchasing and Admin Manager, insurance expense increased at an unexpected percentage

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Grant Fund - 220
From 07/01/2025 Through 08/15/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Intergovernmental Revenue	\$ 237,079.93	\$ 20,000,000.00	\$ 19,762,920.07	98.81%
Total Revenues	<u>\$ 237,079.93</u>	<u>\$ 20,000,000.00</u>	<u>\$ 19,762,920.07</u>	<u>98.81%</u>
Expenditures				
Salaries	\$ 133,558.07	\$ 1,302,700.00	\$ 1,169,141.93	89.75%
Benefits	65,578.26	700,000.00	634,421.74	90.63%
Supplies & Services	2,818.70	6,076,400.00	6,073,581.30	99.95%
Capital Outlay	-	11,920,900.00	11,920,900.00	100.00%
Total Expenditures	<u>\$ 201,955.03</u>	<u>\$ 20,000,000.00</u>	<u>\$ 19,798,044.97</u>	<u>98.99%</u>
Excess of Revenues Over Expenditures	<u>\$ 35,124.90</u>	<u>-</u>		

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Financial Services Report
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Grant Fund - 220
From 07/01/2025 Through 08/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ 123,316.55	\$ 900,000.00	\$ 776,683.45	86.30%
51200	Salaries - Part Time	10,087.49	400,000.00	389,912.51	97.48%
51300	Overtime Pay	7.99	1,000.00	992.01	99.20%
51600	Longevity Pay	146.04	1,700.00	1,553.96	91.41%
55100	Employees Retirement	43,025.62	400,000.00	356,974.38	89.24%
55200	Group Insurance	19,958.27	220,000.00	200,041.73	90.93%
55400	Medicare Coverage Expense	2,594.37	80,000.00	77,405.63	96.76%
61100	Office Supplies	-	500,000.00	500,000.00	100.00%
61120	Software & User Licenses	-	1,050,000.00	1,050,000.00	100.00%
61210	Small Equipment	197.23	2,000,000.00	1,999,802.77	99.99%
62700	Education & Training	-	1,011,400.00	1,011,400.00	100.00%
62800	Travel & Transportation	332.22	1,004,000.00	1,003,667.78	99.97%
62900	Printing & Reproduction	2,289.25	11,000.00	8,710.75	79.19%
63000	Dues & Subscriptions	-	500,000.00	500,000.00	100.00%
81600	Capital Equipment - Major	-	9,918,900.00	9,918,900.00	100.00%
81700	Library Books	-	2,002,000.00	2,002,000.00	100.00%
Total		\$ 201,955.03	\$ 20,000,000.00	\$ 19,798,044.97	98.99%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Financial Services Report
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Gift Fund - 230
From 07/01/2025 Through 08/15/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ 52,869.97	\$ 10,000,000.00	\$ 9,947,130.03	99.47%
Total Revenues	<u>\$ 52,869.97</u>	<u>\$ 10,000,000.00</u>	<u>\$ 9,947,130.03</u>	<u>99.47%</u>
Expenditures				
Salaries	\$ 3,743.38	\$ 100,000.00	\$ 96,256.62	96.26%
Benefits	286.37	100,000.00	99,713.63	99.71%
Supplies & Services	35,972.73	6,000,000.00	5,964,027.27	99.40%
Capital Outlay	2,348.89	3,800,000.00	3,797,651.11	99.94%
Total Expenditures	<u>\$ 42,351.37</u>	<u>\$ 10,000,000.00</u>	<u>\$ 9,957,648.63</u>	<u>99.58%</u>
Excess of Revenues Over Expenditures	<u>\$ 10,518.60</u>	<u>\$ -</u>		

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Financial Services Report
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Gift Fund - 230
From 07/01/2025 Through 08/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ -	\$ 145,000.00	\$ 145,000.00	100.00%
51200	Salaries - Part Time	3,743.38	5,000.00	1,256.62	25.13%
55400	Medicare Coverage Expense	286.37	5,000.00	4,713.63	94.27%
61100	Office Supplies	329.97	6,000,000.00	5,999,670.03	99.99%
61110	Operating Supplies	3,515.45	5,000.00	1,484.55	29.69%
61210	Small Equipment	3,947.31	5,000.00	1,052.69	21.05%
61420	Building Repair & Maint.	28,180.00	30,000.00	1,820.00	6.07%
81600	Capital Equipment - Major	-	3,800,000.00	3,800,000.00	100.00%
81700	Library Books	2,348.89	5,000.00	2,651.11	53.02%
Total		\$ 42,351.37	\$ 10,000,000.00	\$ 9,957,648.63	99.58%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Financial Services Report
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Capital Projects Fund - 510
From 07/01/2025 Through 08/15/2025

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ 91,178.77	\$ 1,500,000.00	\$ 1,408,821.23	93.92%
Total Revenues	<u>\$ 91,178.77</u>	<u>\$ 1,500,000.00</u>	<u>\$ 1,408,821.23</u>	<u>93.92%</u>
Expenditures				
Supplies & Services	\$ 7,972,297.28	\$ 12,662,550.00	\$ 4,690,252.72	37.04%
Capital Outlay	21,346.70	11,426,031.00	11,404,684.30	99.81%
Total Expenditures	<u>\$ 7,993,643.98</u>	<u>\$ 24,088,581.00</u>	<u>\$ 16,094,937.02</u>	<u>66.82%</u>
Deficit of Revenues Under Expenditures	<u>\$ (7,902,465.21)</u>	<u>\$ (22,588,581.00)</u>		

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Financial Services Report
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Capital Projects Fund - 510
From 07/01/2025 Through 08/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
61110	Operating Supplies	\$ 774.73	\$ 1,000.00	\$ 225.27	22.53%
61210	Small Equipment	141,703.66	2,162,550.00	2,020,846.34	93.45%
61410	Contracted Services	50.00	500,000.00	499,950.00	99.99%
61420	Building Repair & Maint.	1,190.00	2,000.00	810.00	40.50%
61700	Utilities	1,273.79	2,000.00	726.21	36.31%
61900	Professional Services	43,317.22	50,000.00	6,682.78	13.37%
65000	Miscellaneous Expenses	7,767,043.49	8,000,000.00	232,956.51	2.91%
65100	Bank Charges	16,944.39	20,000.00	3,055.61	15.28%
81400	Construction in Progress	8,416.70	4,925,000.00	4,916,583.30	99.83%
81500	Capital Improvements	12,930.00	350,500.00	337,570.00	96.31%
81600	Capital Equipment - Major	-	7,465,374.00	7,465,374.00	100.00%
81700	Library Books	-	610,157.00	610,157.00	100.00%
Total		\$ 7,993,643.98	\$ 24,088,581.00	\$ 16,094,937.02	66.82%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
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Project 2050 - Furniture Replacement
From 07/01/2025 through 08/15/2025

510
Capital Projects Fund

Expenditures

61210 Small Equipment

Total Expenditures

YTD Actual	Budget	Variance Amount	Variance Percent
\$ 12,583.66	\$ 150,000.00	\$ 137,416.34	92%
\$ 12,583.66	\$ 150,000.00	\$ 137,416.34	92%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
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Project 2200 - Financial Services
From 07/01/2025 through 08/15/2025

510
Capital Projects Fund

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ -	\$ 154,500.00	\$ 154,500.00	100%
65100	Bank Charges	16,944.39	150,500.00	133,555.61	89%
81500	Capital Improvements	-	200,000.00	200,000.00	100%
Total Expenditures		\$ 16,944.39	\$ 505,000.00	\$ 488,055.61	97%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
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Project 4010 - IT - Tech Replacements & Upgrades
From 07/01/2025 through 08/15/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	\$ 55.13	\$ 90,374.00	\$ 90,318.87	100%
61210	Small Equipment	-	1,245,000.00	1,245,000.00	100%
61410	Contracted Services	50.00	500,000.00	499,950.00	100%
81600	Capital Equipment - Major	-	2,900,000.00	2,900,000.00	100%
Total Expenditures		\$ 105.13	\$ 4,735,374.00	\$ 4,735,268.87	100%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
Page 64

Project 5010 - Bldg Repair & Maintenance
From 07/01/2025 through 08/15/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61420	Building Repair & Maint.	\$ 17,790.00	\$ 325,000.00	\$ 307,210.00	95%
81600	Capital Equipment - Major	-	4,000,000.00	4,000,000.00	100%
Total Expenditures		\$ 17,790.00	\$ 4,325,000.00	\$ 4,307,210.00	100%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
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Project 5015 - Capital Construction
From 07/01/2025 through 08/15/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	\$ 719.60	\$ 1,000.00	\$ 280.40	28%
61210	Small Equipment	129,120.00	200,000.00	70,880.00	35%
61700	Utilities	1,273.79	2,000.00	726.21	36%
61900	Professional Services	26,717.22	30,000.00	3,282.78	11%
65000	Miscellaneous Expenses	7,767,043.49	8,000,000.00	232,956.51	3%
81400	Construction in Progress	8,416.70	4,767,000.00	4,758,583.30	100%
Total Expenditures		\$ 7,933,290.80	\$ 13,000,000.00	\$ 5,066,709.20	39%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
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Project 5020 - CE Projects
From 07/01/2025 through 08/15/2025

510
Capital Projects Fund

Expenditures

61210 Small Equipment

Total Expenditures

YTD Actual	Budget	Variance Amount	Variance Percent
\$ 12,930.00	\$ 613,050.00	\$ 600,120.00	98%
\$ 12,930.00	\$ 613,050.00	\$ 600,120.00	98%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Project 7010 - Library Materials
From 07/01/2025 through 08/15/2025

510
Capital Projects Fund

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81700	Library Books	\$ -	\$ 610,157.00	\$ 610,157.00	100%
Total Expenditures		\$ -	\$ 610,157.00	\$ 610,157.00	100%

Las Vegas-Clark County Library District
Encumbrance Budget
By Project

Financial Services Report
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Project 9010 - Vehicle Purchase and Replacement
From 07/01/2025 through 08/15/2025

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81600	Capital Equipment - Major	\$ -	\$ 150,000.00	\$ 150,000.00	100%
	Total Expenditures	\$ -	\$ 150,000.00	\$ 150,000.00	100%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

Financial Services Report
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**Debt Service Fund - 610
From 07/01/2025 Through 08/15/2025**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous		\$ 10,000.00	\$ 10,000.00	100.00%
Total Revenues	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Expenditures				
Supplies & Services	-	10,000.00	10,000.00	100.00%
Total Expenditures	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Excess (Deficit) Revenues of Expenditures	\$ -	\$ -	\$ -	

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Financial Services Report
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Debt Service Fund - 610
From 07/01/2025 Through 08/15/2025

		YTD Actual	Budget	Variance Amount	Variance Percent
65100	Bank Charges	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total		\$ -	\$ 10,000.00	\$ 10,000.00	100.00%

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Executive - 110
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 97,618.18	\$ 444,293.00	\$ 346,674.82
Total Salaries and Wages		\$ 97,618.18	\$ 444,293.00	\$ 346,674.82
Employee Benefits				
55100	Employees Retirement	\$ 12,083.89	\$ 163,278.00	\$ 151,194.11
55200	Group Insurance	2,771.99	42,736.00	39,964.01
55400	Medicare Coverage Expense	1,675.37	6,442.00	4,766.63
Total Employee Benefits		\$ 16,531.25	\$ 212,456.00	\$ 195,924.75
Services and Supplies				
61100	Office Supplies	\$ -	\$ 3,500.00	\$ 3,500.00
61110	Operating Supplies	-	2,000.00	2,000.00
61120	Software & User Licenses	-	45,000.00	45,000.00
61210	Small Equipment	-	10,000.00	10,000.00
61900	Professional Services	424.00	75,000.00	74,576.00
61910	Legal Services	427.50	75,000.00	74,572.50
62300	Board Compensation	600.00	10,000.00	9,400.00
62600	Community Events	-	15,000.00	15,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation***	1,091.51	25,000.00	23,908.49
62900	Printing & Reproduction	-	250.00	250.00
63000	Dues & Subscriptions	-	30,000.00	30,000.00
65000	Miscellaneous Expenses	-	30,000.00	30,000.00
Total Services and Supplies		\$ 2,543.01	\$ 325,750.00	\$ 323,206.99
Total Executive-110		\$ 116,692.44	\$ 982,499.00	\$ 865,806.56

*** The Travel and Transportation Budget also accounts for costs incurred by Board of Trustees.

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Admin - Library Operations - 120
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 147,825.92	\$ 1,512,894.00	\$ 1,365,068.08
51200	Salaries - Part Time	-	209,614.00	209,614.00
51600	Longevity Pay	1,919.57	12,914.00	10,994.43
Total Salaries and Wages		\$ 149,745.49	\$ 1,735,422.00	\$ 1,585,676.51
Employee Benefits				
55100	Employees Retirement	\$ 46,505.28	\$ 602,825.00	\$ 556,319.72
55200	Group Insurance	21,790.23	184,301.00	162,510.77
55400	Medicare Coverage Expense	2,524.63	31,059.00	28,534.37
Total Employee Benefits		\$ 70,820.14	\$ 818,185.00	\$ 747,364.86
Services and Supplies				
61110	Operating Supplies	\$ 1,756.91	\$ 45,000.00	\$ 43,243.09
61120	Software & User Licenses	-	15,000.00	15,000.00
61130	Software Maintenance	-	50,000.00	50,000.00
61205	Interlibrary Loan	-	1,500.00	1,500.00
61210	Small Equipment	3,350.00	140,000.00	136,650.00
61400	Equipment Repair & Maint.	-	5,000.00	5,000.00
61410	Contracted Services	10,101.85	120,000.00	109,898.15
61500	Rental Expenses	-	1,000.00	1,000.00
62700	Education & Training	290.00	18,500.00	18,210.00
62800	Travel & Transportation	2,417.94	20,000.00	17,582.06
65100	Bank Charges	1,282.17	3,900.00	2,617.83
Total Services and Supplies		\$ 19,198.87	\$ 419,900.00	\$ 400,701.13
Total Admin - Library Operations-120		\$ 239,764.50	\$ 2,973,507.00	\$ 2,733,742.50

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Financial Services - 200
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 86,652.11	\$ 714,027.00	\$ 627,374.89
51200	Salaries - Part Time	-	19,064.00	19,064.00
51300	Overtime Pay	768.32	-	(768.32)
51600	Longevity Pay	183.33	2,300.00	2,116.67
Total Salaries and Wages		\$ 87,603.76	\$ 735,391.00	\$ 647,787.24
Employee Benefits				
55100	Employees Retirement	\$ 27,993.02	\$ 263,250.00	\$ 235,256.98
55200	Group Insurance	13,168.47	88,358.00	75,189.53
55400	Medicare Coverage Expense	1,244.03	11,845.00	10,600.97
Total Employee Benefits		\$ 42,405.52	\$ 363,453.00	\$ 321,047.48
Services and Supplies				
61110	Operating Supplies	\$ 221.99	\$ 6,000.12	\$ 5,778.13
61130	Software Maintenance	-	110,000.00	110,000.00
61400	Equipment Repair & Maint.	11,062.28	90,000.00	78,937.72
61410	Contracted Services	8,295.05	90,000.00	81,704.95
61900	Professional Services	-	100,000.00	100,000.00
61910	Legal Services	-	3,000.00	3,000.00
62200	Collection Agencies	-	2,000.00	2,000.00
62500	Postage	40,287.71	90,000.00	49,712.29
62510	Advertising	1,328.50	15,000.00	13,671.50
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	15.40	3,000.00	2,984.60
63000	Dues & Subscriptions	-	6,000.00	6,000.00
65000	Miscellaneous Expenses	-	107,230.00	107,230.00
65100	Bank Charges	9,785.17	60,000.00	50,214.83
67000	Rental Expenses to QALICBs	-	350,000.00	350,000.00
Total Services and Supplies		\$ 70,996.10	\$ 1,037,230.12	\$ 966,234.02
Total Financial Services-200		\$ 201,005.38	\$ 2,136,074.12	\$ 1,935,068.74

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Community Outreach - 215
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 62,302.64	\$ 601,508.00	\$ 539,205.36
51200	Salaries - Part Time	-	63,388.00	63,388.00
51300	Overtime Pay	21.48	-	(21.48)
51600	Longevity Pay	277.75	3,533.00	3,255.25
Total Salaries and Wages		\$ 62,601.87	\$ 668,429.00	\$ 605,827.13
Employee Benefits				
55100	Employees Retirement	\$ 20,871.61	\$ 222,352.00	\$ 201,480.39
55200	Group Insurance	10,116.57	95,912.00	85,795.43
55400	Medicare Coverage Expense	887.11	13,622.00	12,734.89
Total Employee Benefits		\$ 31,875.29	\$ 331,886.00	\$ 300,010.71
Services and Supplies				
61110	Operating Supplies	\$ 1,312.62	\$ 41,000.00	\$ 39,687.38
61120	Software & User Licenses	-	11,000.00	11,000.00
61210	Small Equipment	-	16,000.00	16,000.00
61410	Contracted Services	-	10,000.00	10,000.00
62600	Community Events	-	8,000.00	8,000.00
62700	Education & Training	-	11,000.00	11,000.00
62800	Travel & Transportation	1,207.16	27,000.00	25,792.84
62900	Printing & Reproduction	-	10,000.00	10,000.00
63000	Dues & Subscriptions	-	750.00	750.00
Total Services and Supplies		\$ 2,519.78	\$ 134,750.00	\$ 132,230.22
Total Community Outreach-215		\$ 96,996.94	\$ 1,135,065.00	\$ 1,038,068.06

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Youth Services - 216
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 30,774.47	\$ 267,911.00	\$ 237,136.53
51600	Longevity Pay	186.62	2,339.00	2,152.38
Total Salaries and Wages		\$ 30,961.09	\$ 270,250.00	\$ 239,288.91
Employee Benefits				
55100	Employees Retirement	\$ 10,704.78	\$ 99,317.00	\$ 88,612.22
55200	Group Insurance	3,202.74	25,715.00	22,512.26
55400	Medicare Coverage Expense	435.06	3,919.00	3,483.94
Total Employee Benefits		\$ 14,342.58	\$ 128,951.00	\$ 114,608.42
Services and Supplies				
61110	Operating Supplies	\$ 12,830.42	\$ 236,350.00	\$ 223,519.58
61120	Software & User Licenses	-	1,500.00	1,500.00
61210	Small Equipment	-	15,750.00	15,750.00
61410	Contracted Services	40,770.00	261,700.00	220,930.00
61500	Rental Expenses	-	1,500.00	1,500.00
62600	Community Events	-	750.00	750.00
62700	Education & Training	-	3,000.00	3,000.00
62800	Travel & Transportation	94.78	6,000.00	5,905.22
Total Services and Supplies		\$ 53,695.20	\$ 526,550.00	\$ 472,854.80
Total Youth Services-216		\$ 98,998.87	\$ 925,751.00	\$ 826,752.13

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Adult Services - 217
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 21,825.23	\$ 193,349.00	\$ 171,523.77
51600	Longevity Pay	206.65	2,580.00	2,373.35
Total Salaries and Wages		\$ 22,031.88	\$ 195,929.00	\$ 173,897.12
Employee Benefits				
55100	Employees Retirement	\$ 7,617.40	\$ 72,004.00	\$ 64,386.60
55200	Group Insurance	3,134.28	25,025.00	21,890.72
55400	Medicare Coverage Expense	306.35	2,841.00	2,534.65
Total Employee Benefits		\$ 11,058.03	\$ 99,870.00	\$ 88,811.97
Services and Supplies				
61110	Operating Supplies	\$ 1,156.36	\$ 157,860.00	\$ 156,703.64
61120	Software & User Licenses	-	2,750.00	2,750.00
61210	Small Equipment	-	26,500.00	26,500.00
61410	Contracted Services	8,295.66	278,250.00	269,954.34
61500	Rental Expenses	-	4,250.00	4,250.00
62600	Community Events	-	750.00	750.00
62700	Education & Training	-	2,000.00	2,000.00
62800	Travel & Transportation	176.40	4,000.00	3,823.60
Total Services and Supplies		\$ 9,628.42	\$ 476,360.00	\$ 466,731.58
Total Adult Services-217		\$ 42,718.33	\$ 772,159.00	\$ 729,440.67

**Las Vegas-Clark County Library District
Department Expenditures**

Financial Services Report
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**General Fund - 100
Business Strategies and Planning - 220
From 07/01/2025 through 08/15/2025**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 32,625.88	\$ 395,878.00	\$ 363,252.12
Total Salaries and Wages		\$ 32,625.88	\$ 395,878.00	\$ 363,252.12
Employee Benefits				
55100	Employees Retirement	\$ 11,365.11	\$ 145,485.00	\$ 134,119.89
55200	Group Insurance	2,154.30	43,254.00	41,099.70
55400	Medicare Coverage Expense	469.96	5,740.00	5,270.04
Total Employee Benefits		\$ 13,989.37	\$ 194,479.00	\$ 180,489.63
Services and Supplies				
61100	Office Supplies	\$ -	\$ 5,000.00	\$ 5,000.00
61110	Operating Supplies	153.96	3,750.00	3,596.04
61410	Contracted Services	-	14,000.00	14,000.00
61900	Professional Services	1,000.00	399,750.00	398,750.00
62510	Advertising	-	25,000.00	25,000.00
62600	Community Events	-	25,000.00	25,000.00
62800	Travel & Transportation	178.92	25,000.00	24,821.08
63000	Dues & Subscriptions	-	11,000.00	11,000.00
65000	Miscellaneous Expenses	-	10,000.00	10,000.00
Total Services and Supplies		\$ 1,332.88	\$ 518,500.00	\$ 517,167.12
Total Business Strategies and Planning-220		\$ 47,948.13	\$ 1,108,857.00	\$ 1,060,908.87

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
General Services - 240
From 07/01/2025 through 08/15/2025

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 244,060.35	\$ 2,277,695.00	\$ 2,033,634.65
51200 Salaries - Part Time	9,141.55	112,989.00	103,847.45
51300 Overtime Pay	887.61	20,000.00	19,112.39
51400 Call Back Pay	2,639.00	15,058.00	12,419.00
51500 Standby Pay	7,738.95	64,999.00	57,260.05
51600 Longevity Pay	605.92	7,571.00	6,965.08
Total Salaries and Wages	\$ 265,073.38	\$ 2,498,312.00	\$ 2,233,238.62
Employee Benefits			
55100 Employees Retirement	\$ 85,348.28	\$ 869,256.00	\$ 783,907.72
55200 Group Insurance	52,999.50	460,641.00	407,641.50
55400 Medicare Coverage Expense	4,298.60	42,941.00	38,642.40
Total Employee Benefits	\$ 142,646.38	\$ 1,372,838.00	\$ 1,230,191.62
Services and Supplies			
61100 Office Supplies	\$ 1,097.86	\$ 15,000.00	\$ 13,902.14
61110 Operating Supplies	18,667.65	380,000.00	361,332.35
61130 Software Maintenance	24,531.39	79,700.00	55,168.61
61210 Small Equipment	455.65	40,000.00	39,544.35
61400 Equipment Repair & Maint.	16,370.70	65,000.00	48,629.30
61410 Contracted Services	38,630.15	5,836,590.00	5,797,959.85
61420 Building Repair & Maint.	32,159.40	400,000.00	367,840.60
61500 Rental Expenses	603.58	20,000.00	19,396.42
61700 Utilities	151,065.93	2,500,000.00	2,348,934.07
61800 Insurance & Bonds*	517,790.72	506,000.00	(11,790.72)
61900 Professional Services	-	15,000.00	15,000.00
61910 Legal Services	-	10,000.00	10,000.00
62510 Advertising	-	8,000.00	8,000.00
62700 Education & Training	-	5,000.00	5,000.00
62800 Travel & Transportation	-	1,000.00	1,000.00
62900 Printing & Reproduction	-	500.00	500.00
63000 Dues & Subscriptions	-	5,000.00	5,000.00
65000 Miscellaneous Expenses	-	14,000.00	14,000.00
Total Services and Supplies	\$ 801,373.03	\$ 9,900,790.00	\$ 9,099,416.97
Total General Services-240	\$ 1,209,092.79	\$ 13,771,940.00	\$ 12,562,847.21

*Per Cherrie DeLaney, Purchasing and Admin Manager, Insurance Expense increased at an unexpected percentage.

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Human Resources - 250
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 125,090.09	\$ 1,169,421.00	\$ 1,044,330.91
51300	Overtime Pay	77.50	-	(77.50)
Total Salaries and Wages		\$ 125,167.59	\$ 1,169,421.00	\$ 1,044,253.41
Employee Benefits				
55100	Employees Retirement	\$ 41,397.53	\$ 429,762.00	\$ 388,364.47
55200	Group Insurance	20,738.43	173,440.00	152,701.57
55400	Medicare Coverage Expense	1,790.09	16,957.00	15,166.91
55500	Unemployment Insurance	-	84,000.00	84,000.00
Total Employee Benefits		\$ 63,926.05	\$ 704,159.00	\$ 640,232.95
Services and Supplies				
61110	Operating Supplies	\$ 607.47	\$ 15,015.00	\$ 14,407.53
61130	Software Maintenance	37,409.39	240,000.00	202,590.61
61400	Equipment Repair & Maint.	-	250.00	250.00
61410	Contracted Services	3,604.82	103,000.00	99,395.18
61900	Professional Services	207.00	430,000.00	429,793.00
61910	Legal Services	13,812.50	265,000.00	251,187.50
62600	Community Events	-	2,250.00	2,250.00
62610	Staff Day	-	30,000.00	30,000.00
62620	Recruitment	1,280.61	25,000.00	23,719.39
62700	Education & Training	16,002.67	150,000.00	133,997.33
62800	Travel & Transportation	25,304.64	50,000.00	24,695.36
63000	Dues & Subscriptions	60.00	5,000.00	4,940.00
65000	Miscellaneous Expenses	-	50,000.00	50,000.00
Total Services and Supplies		\$ 98,289.10	\$ 1,365,515.00	\$ 1,267,225.90
Total Human Resources-250		\$ 287,382.74	\$ 3,239,095.00	\$ 2,951,712.26

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
HR-Work Insurance - 251
From 07/01/2025 through 08/15/2025

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51700 Separation Pay	\$ 66,341.19	\$ 450,000.00	\$ 383,658.81
51800 Leave Buyout	-	500,000.00	500,000.00
Total Salaries and Wages	\$ 66,341.19	\$ 950,000.00	\$ 883,658.81
Employee Benefits			
55200 Group Insurance	13,363.54	205,000.00	191,636.46
55300 Workers' Comp. Payments	418.97	272,000.00	271,581.03
Total Employee Benefits	\$ 13,782.51	\$ 477,000.00	\$ 463,217.49
Total HR-Work Insurance-251	\$ 80,123.70	\$ 1,427,000.00	\$ 1,346,876.30

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Information Technology - 260
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 222,939.87	\$ 2,033,256.00	\$ 1,810,316.13
51200	Salaries - Part Time	-	40,450.00	40,450.00
51300	Overtime Pay	4,682.95	25,000.00	20,317.05
51400	Call Back Pay	-	390.00	390.00
51600	Longevity Pay	593.37	7,444.00	6,850.63
Total Salaries and Wages		\$ 228,216.19	\$ 2,106,540.00	\$ 1,878,323.81
Employee Benefits				
55100	Employees Retirement	\$ 75,843.25	\$ 750,101.00	\$ 674,257.75
55200	Group Insurance	30,967.32	271,785.00	240,817.68
55400	Medicare Coverage Expense	3,237.87	32,690.00	29,452.13
Total Employee Benefits		\$ 110,048.44	\$ 1,054,576.00	\$ 944,527.56
Services and Supplies				
61110	Operating Supplies	\$ 4,866.76	\$ 104,749.00	\$ 99,882.24
61120	Software & User Licenses	70,961.78	1,117,675.00	1,046,713.22
61130	Software Maintenance	400,351.24	1,000,000.00	599,648.76
61210	Small Equipment	9,800.00	195,000.00	185,200.00
61400	Equipment Repair & Maint.	1,116.40	789,321.00	788,204.60
61410	Contracted Services	659.08	60,000.00	59,340.92
61600	Telephone	64,428.75	1,000,000.00	935,571.25
61900	Professional Services	-	200,000.00	200,000.00
62700	Education & Training	-	60,000.00	60,000.00
62800	Travel & Transportation	134.61	30,000.00	29,865.39
63000	Dues & Subscriptions	-	5,000.00	5,000.00
Total Services and Supplies		\$ 552,318.62	\$ 4,561,745.00	\$ 4,009,426.38
Total Information Technology-260		\$ 890,583.25	\$ 7,722,861.00	\$ 6,832,277.75

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Literacy Services - 270
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 4,305.11	\$ 552,336.00	\$ 548,030.89
51600	Longevity Pay	-	1,853.00	1,853.00
Total Salaries and Wages		\$ 4,305.11	\$ 554,189.00	\$ 549,883.89
Employee Benefits				
55100	Employees Retirement	\$ -	\$ 203,664.00	\$ 203,664.00
55200	Group Insurance	-	59,560.00	59,560.00
55400	Medicare Coverage Expense	62.42	8,036.00	7,973.58
Total Employee Benefits		\$ 62.42	\$ 271,260.00	\$ 271,197.58
Services and Supplies				
61100	Office Supplies	\$ -	\$ 5,000.00	\$ 5,000.00
61110	Operating Supplies	-	6,000.00	6,000.00
61410	Contracted Services	201.50	6,000.00	5,798.50
62600	Community Events	-	1,000.00	1,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	15,000.00	15,000.00
Total Services and Supplies		\$ 201.50	\$ 38,000.00	\$ 37,798.50
Total Literacy Services-270		\$ 4,569.03	\$ 863,449.00	\$ 858,879.97

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Branding and Marketing - 280
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 129,511.34	\$ 1,079,034.00	\$ 949,522.66
51200	Salaries - Part Time	-	40,450.00	40,450.00
51300	Overtime Pay	80.91	-	(80.91)
51600	Longevity Pay	175.00	2,200.00	2,025.00
Total Salaries and Wages		\$ 129,767.25	\$ 1,121,684.00	\$ 991,916.75
Employee Benefits				
55100	Employees Retirement	\$ 42,276.62	\$ 397,353.00	\$ 355,076.38
55200	Group Insurance	16,679.07	129,957.00	113,277.93
55400	Medicare Coverage Expense	1,842.31	18,772.00	16,929.69
Total Employee Benefits		\$ 60,798.00	\$ 546,082.00	\$ 485,284.00
Services and Supplies				
61110	Operating Supplies	\$ 688.45	\$ 36,800.00	\$ 36,111.55
61120	Software & User Licenses	-	374,540.88	374,540.88
61210	Small Equipment	-	2,500.00	2,500.00
61400	Equipment Repair & Maint.	-	10,000.00	10,000.00
61410	Contracted Services	6,995.00	279,500.00	272,505.00
61500	Rental Expenses	-	700.00	700.00
61910	Legal Services	-	10,000.00	10,000.00
62500	Postage	-	450,000.00	450,000.00
62510	Advertising	85,225.00	420,000.00	334,775.00
62600	Community Events	-	5,000.00	5,000.00
62800	Travel & Transportation	205.80	18,000.00	17,794.20
62900	Printing & Reproduction	19,495.18	376,703.00	357,207.82
65000	Miscellaneous Expenses	-	1,500.00	1,500.00
Total Services and Supplies		\$ 112,609.43	\$ 1,985,243.88	\$ 1,872,634.45
Total Branding and Marketing-280		\$ 303,174.68	\$ 3,653,009.88	\$ 3,349,835.20

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Access Services - 290
From 07/01/2025 through 08/15/2025

	YTD Actual	Budget	Variance Amount
Services and Supplies			
61100 Office Supplies	\$ -	\$ 2,500.00	\$ 2,500.00
61110 Operating Supplies	479.14	12,000.00	11,520.86
61120 Software & User Licenses	-	40,000.00	40,000.00
61130 Software Maintenance	15,325.00	150,000.00	134,675.00
61205 Interlibrary Loan	38.00	1,500.00	1,462.00
61210 Small Equipment	-	5,000.00	5,000.00
61900 Professional Services	-	2,000.00	2,000.00
62700 Education & Training	-	5,000.00	5,000.00
62800 Travel & Transportation	-	5,000.00	5,000.00
63000 Dues & Subscriptions	-	200.00	200.00
65000 Miscellaneous Expenses	-	400.00	400.00
Total Services and Supplies	\$ 15,842.14	\$ 223,600.00	\$ 207,757.86
 Total Access Services-290	 \$ 15,842.14	 \$ 223,600.00	 \$ 207,757.86

Las Vegas-Clark County Library District
Department ExpendituresFinancial Services Report
Page 85General Fund - 100
Collection and Bibliographic Services - 310
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 233,262.15	\$ 2,271,215.00	\$ 2,037,952.85
51200	Salaries - Part Time	13,957.62	194,439.00	180,481.38
51600	Longevity Pay	1,987.93	37,535.00	35,547.07
Total Salaries and Wages		\$ 249,207.70	\$ 2,503,189.00	\$ 2,253,981.30
Employee Benefits				
55100	Employees Retirement	\$ 81,473.95	\$ 886,904.00	\$ 805,430.05
55200	Group Insurance	43,590.69	381,679.00	338,088.31
55400	Medicare Coverage Expense	4,049.24	41,867.00	37,817.76
Total Employee Benefits		\$ 129,113.88	\$ 1,310,450.00	\$ 1,181,336.12
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 1,000.00	\$ 1,000.00
61120	Software & User Licenses	-	50,000.00	50,000.00
61200	Book Materials & Supplies	21,976.26	110,000.00	88,023.74
61210	Small Equipment	-	7,000.00	7,000.00
61900	Professional Services	63,205.07	194,400.00	131,194.93
62800	Travel & Transportation	-	5,000.00	5,000.00
Total Services and Supplies		\$ 85,181.33	\$ 367,400.00	\$ 282,218.67
Capital Outlay				
81700	Library Books	\$ 3,025,344.79	\$ 15,800,000.00	\$ 12,774,655.21
Total Capital Outlay		\$ 3,025,344.79	\$ 15,800,000.00	\$ 12,774,655.21
Total Collection and Bibliographic Services-310		\$ 3,488,847.70	\$ 19,981,039.00	\$ 16,492,191.30

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Gallery Services - 320
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 17,212.77	\$ 155,806.00	\$ 138,593.23
Total Salaries and Wages		\$ 17,212.77	\$ 155,806.00	\$ 138,593.23
Employee Benefits				
55100	Employees Retirement	\$ 5,948.66	\$ 57,259.00	\$ 51,310.34
55200	Group Insurance	3,128.34	24,955.00	21,826.66
55400	Medicare Coverage Expense	253.15	2,259.00	2,005.85
Total Employee Benefits		\$ 9,330.15	\$ 84,473.00	\$ 75,142.85
Services and Supplies				
61110	Operating Supplies	-	8,500.00	8,500.00
61120	Software & User Licenses	-	2,000.00	2,000.00
61210	Small Equipment	-	3,000.00	3,000.00
61410	Contracted Services	-	3,000.00	3,000.00
62600	Community Events	-	2,500.00	2,500.00
62800	Travel & Transportation	84.70	3,500.00	3,415.30
62900	Printing & Reproduction	-	1,500.00	1,500.00
Total Services and Supplies		\$ 84.70	\$ 24,000.00	\$ 23,915.30
Total Gallery Services-320		\$ 26,627.62	\$ 264,279.00	\$ 237,651.38

Las Vegas-Clark County Library District
Department ExpendituresFinancial Services Report
Page 87General Fund - 100
Programming and Venues Services - 330
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 233,649.63	\$ 2,333,223.00	\$ 2,099,573.37
51200	Salaries - Part Time	42,609.22	464,549.00	421,939.78
51300	Overtime Pay	1,965.87	15,000.00	13,034.13
51600	Longevity Pay	1,056.37	13,303.00	12,246.63
Total Salaries and Wages		\$ 279,281.09	\$ 2,826,075.00	\$ 2,546,793.91
Employee Benefits				
55100	Employees Retirement	\$ 85,523.46	\$ 991,875.00	\$ 906,351.54
55200	Group Insurance	35,689.39	344,185.00	308,495.61
55400	Medicare Coverage Expense	5,759.79	47,710.00	41,950.21
Total Employee Benefits		\$ 126,972.64	\$ 1,383,770.00	\$ 1,256,797.36
Services and Supplies				
61110	Operating Supplies	\$ 1,538.47	\$ 52,500.00	\$ 50,961.53
61120	Software & User Licenses	-	10,000.00	10,000.00
61210	Small Equipment	1,587.62	75,650.00	74,062.38
61400	Equipment Repair & Maint.	-	6,000.00	6,000.00
61410	Contracted Services	30,151.47	524,000.00	493,848.53
61500	Rental Expenses	810.00	32,000.00	31,190.00
62600	Community Events	-	1,500.00	1,500.00
62700	Education & Training	-	10,000.00	10,000.00
62800	Travel & Transportation	1,127.70	20,000.00	18,872.30
63000	Dues & Subscriptions	-	2,500.00	2,500.00
Total Services and Supplies		\$ 35,215.26	\$ 734,150.00	\$ 698,934.74
Total Programming and Venues Services-330		\$ 441,468.99	\$ 4,943,995.00	\$ 4,502,526.01

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
Page 88

General Fund - 100
Community Engagement - 340
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 36,634.51	\$ 300,767.00	\$ 264,132.49
Total Salaries and Wages		\$ 36,634.51	\$ 300,767.00	\$ 264,132.49
Employee Benefits				
55100	Employees Retirement	\$ 11,751.95	\$ 110,532.00	\$ 98,780.05
55200	Group Insurance	5,494.26	43,706.00	38,211.74
55400	Medicare Coverage Expense	524.24	4,361.00	3,836.76
Total Employee Benefits		\$ 17,770.45	\$ 158,599.00	\$ 140,828.55
Services and Supplies				
61110	Operating Supplies	\$ 381.93	\$ 25,000.00	\$ 24,618.07
61120	Software & User Licenses	-	26,500.00	26,500.00
61210	Small Equipment	-	10,000.00	10,000.00
61410	Contracted Services	-	170,000.00	170,000.00
61910	Legal Services	-	1,000.00	1,000.00
62600	Community Events	-	2,000.00	2,000.00
62700	Education & Training	-	4,000.00	4,000.00
62800	Travel & Transportation	290.64	10,000.00	9,709.36
62900	Printing & Reproduction	-	3,000.00	3,000.00
63000	Dues & Subscriptions	-	2,000.00	2,000.00
65000	Miscellaneous Expenses	-	5,000.00	5,000.00
Total Services and Supplies		\$ 672.57	\$ 258,500.00	\$ 257,827.43
Total Community Engagement-340		\$ 55,077.53	\$ 717,866.00	\$ 662,788.47

Las Vegas-Clark County Library District
Department Expenditures

Financial Services Report
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General Fund - 100
Library Operations - 400
From 07/01/2025 through 08/15/2025

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 2,120,054.28	\$ 19,511,788.00	\$ 17,391,733.72
51200	Salaries - Part Time	583,915.46	5,463,812.00	4,879,896.54
51300	Overtime Pay	224.77	-	(224.77)
51600	Longevity Pay	13,612.84	172,915.00	159,302.16
Total Salaries and Wages		\$ 2,717,807.35	\$ 25,148,515.00	\$ 22,430,707.65
Employee Benefits				
55100	Employees Retirement	\$ 732,841.97	\$ 7,281,923.00	\$ 6,549,081.03
55200	Group Insurance	389,458.10	3,357,984.00	2,968,525.90
55400	Medicare Coverage Expense	73,708.32	695,346.00	621,637.68
Total Employee Benefits		\$ 1,196,008.39	\$ 11,335,253.00	\$ 10,139,244.61
Services and Supplies				
61100	Office Supplies	\$ 50,448.74	\$ 553,650.00	\$ 503,201.26
61500	Rental Expenses	3,618.44	24,000.00	20,381.56
62800	Travel & Transportation	4,893.67	45,900.00	41,006.33
Total Services and Supplies		\$ 58,960.85	\$ 623,550.00	\$ 564,589.15
Total Library Operations-400		\$ 3,972,776.59	\$ 37,107,318.00	\$ 33,134,541.41

Las Vegas Clark County Library District
Check Register

Financial Services Report
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General Fund - 100
From 07/19/2025 through 08/15/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23257	7/21/2025	10017	CDA Media Relations	Library District Full Page Ad June 2026	\$ 5,850.00
23258	7/21/2025	10179	Safe and Secure Alarms and Video	FY25 WC-Contr'l Burglar Alarm Monitor	54.00
23259	7/21/2025	10228	Sterling Volunteers	33 Volunteer Background Checks	633.00
23261	7/21/2025	10454	USI Insurance Services LLC	Endorsement-Bus Auto 07/15/25-07/15/25	517,637.72
23262	7/21/2025	10535	Johnson Controls Fire Protection LP	FY25: EN - Contr'l Fire Alarm Tests/Inspec	173.84
23264	7/21/2025	10877	Playaway Products, LLC	Replacement battery covers	3,332.20
23266	7/21/2025	11652	Nathaniel Paul Waugh	ALA 2025 Conference Travel	1,190.72
23267	7/21/2025	12130	PDQ Gill's Printing Evolved	Half Page Flyers (2 Sided) (Job Now)	3,261.79
23268	7/21/2025	12175	PSI Services, LLC	June HiSet	690.00
23271	7/21/2025	12960	Vomela Specialty Co.	DMPL	1,179.00
23272	7/21/2025	13008	Harry D Williams Jr.	ALA 2025 Conference Travel	1,292.93
23273	7/21/2025	1566	Fairway Chevrolet	#58: LOF, Coolant Flush & Diesel Injection Srv	857.70
23274	7/21/2025	1580	Ferguson Enterprises, LLC	WV & EV - Plumbing	408.99
23275	7/21/2025	1627	Cengage Learning, Inc.	GetSetUp Subscrip. 06/24/2025 - 06/23/2026	43,464.44
23276	7/21/2025	1640	Gerald M. Welt	June Legal Svcs	5,400.00
23277	7/21/2025	1678	Scholastic Library Publishing	Teachables database	12,013.00
23278	7/21/2025	1742	Ideal Supply Company Inc.	#56 - Misc - 6ft x 10ft PVC Pipes	91.95
23279	7/21/2025	1837	Johnstone Supply	BD HVAC Capacitor & Motor Fan Replace	153.00
23280	7/21/2025	2098	Moapa Valley Water District	SVC 6/4/25 - 7/8/25 MV	341.39
23281	7/21/2025	2152	Codale Electric Supply Inc	EV, MQL, WM - Lighting	574.21
23282	7/21/2025	2234	Overton Power District #5	SVC 6/8/25 - 7/8/25 MV	718.11
23283	7/21/2025	2257	Patrick's Signs, Inc.	EV: Repair LED board	625.00
23285	7/21/2025	2687	Value Line Publishing, LLC	1 yr sub 8/25-8/26	34,275.00
23286	7/21/2025	2799	CDW Government Inc.	SW Replacement Fax	266.07
23287	7/21/2025	2803	Boulevard Trophy	Name Plate: Brittany Fielder	79.50
23288	7/21/2025	2809	Water District	Summary Bill June 2025	26,557.87
23289	7/21/2025	2819	CenturyLink Communications, LLC	Local Service from July 07 to Aug 06, 2025	3,022.28
23290	7/21/2025	2822	City of Mesquite Sanitation	SVC 7/1/25 - 9/30/25 MQ	591.90
23291	7/21/2025	3058	EBSCO Information Services	FY 25/26 materials 07/01/25 - 06/30/2026	280,871.00
23292	7/21/2025	3061	Facts on File/Infobase Learning	Crede/American Ind 1 yr sub	34,603.82
23293	7/21/2025	3149	Midwest Tape	Library Audio Materials FY 2024-25	18,493.31
23294	7/21/2025	3324	Rio Virgin Telephone Co.	Service 07/01/2025 to 07/31/2025	772.13
23295	7/21/2025	3435	Ace Fire Systems, Inc.	FY25 Contr'l Fire System Inspections	1,015.00
23296	7/21/2025	4224	DataPLUS Communications	FY25 WH -Contr'l Fire Alarm Tests/Insp	635.00
23297	7/21/2025	4320	Kiesub Electronic Supply	Batteries and cable	15.63
23298	7/21/2025	4604	Brodart Library Supplies & Furnishings	4 pks kapco	715.00
23299	7/21/2025	4897	Public Employees Benefits Program State of NV	Acct #750 Ins. Premium - July 2025	6,681.77
23300	7/21/2025	5001	UniFirst Corporation	FAC: Jackets for staff	1,585.50
23301	7/21/2025	5769	The Penworthy Company	s.o. boardbooks	9,762.55
23302	7/21/2025	6646	Aqua Serv Engineers, Inc.	SW: water treatment controller	2,056.00
23303	7/21/2025	7188	Innovative Interfaces, Inc.	Sierra Core Bundle Maint. End 6/30/26	379,969.70
23304	7/21/2025	7943	Communication Electronic Systems Inc	FY25CC,CH,EV,WM Contr'l Fire AlrmTest/Insp	2,120.00
23305	7/21/2025	8010	Allied Universal Security Services	FY25 Contract'l On-Site Security	209,873.50
23306	7/21/2025	8122	Staples Advantage Dept LA	POLY BUBBLE MAILER 25/PK DEV-BS	951.35
23307	7/21/2025	8575	Intermountain Lock and Security Supply	CH - Door Part	119.92
23308	7/21/2025	8593	American Sign Language Communication LLC	Interpreting Services 7/12/25 WC	200.00
23309	7/21/2025	8637	LYRASIS	Subscription_databases 7/1/25-6/30/26	24,625.00
23310	7/21/2025	9101	O'Reilly Auto Parts	#48 - Battery Replace/Terminal Cleaning	233.64
23311	7/21/2025	9383	Office Plus	Toner CH	17,772.54
23312	7/21/2025	9431	B&H Photo-Video	Tape, Megaphone, and supplies	655.76
23313	7/21/2025	9454	Apple Inc.	Apple iPad for Matt	6,421.00
23314	7/21/2025	9489	Teledata Technologies	FY25: MQL - Contr'l Fire Alarm Tests/Insp	1,028.00
23315	7/21/2025	9553	Ashworth and Belcastro Systems (ABS)	FY25: SU-Contr'l Fire Alrm Test/Monitor	525.00
23316	7/28/2025	10017	CDA Media Relations	Library District Full Page Ad June 2026	7,000.00
23317	7/28/2025	10129	Fun Express LLC	Scavenger Hunt Prizes/Craft Buffets	501.20
23318	7/28/2025	10179	Safe and Secure Alarms and Video	FY26 WC-Contr'l Burglar Alarm Monitor	54.00
23319	7/28/2025	10184	City of Mesquite Athletics & Leisure Services Dept	FY26 MQLC Contr'l Landscape Maint	900.00
23320	7/28/2025	10604	Johnson Controls Security Solutions LLC	FY 26 Contr'l Burg & Fire Monitoring	5,840.60
23321	7/28/2025	10834	Brittany Mangelson	Transcribing for July 10, 2020S BOT Meeting	274.00
23322	7/28/2025	10927	CenturyLink	Service 07.20.25 - 08.19.25	323.06
23323	7/28/2025	11143	Brightly Software, Inc.	Annual - AE Core 07/01/25 - 06/30/2026	24,083.39
23324	7/28/2025	11685	Main-G, Inc.	2025 Contractual: Ann'l Fire Extinguisher Service	7,891.00
23325	7/28/2025	11686	Reliable Pump & Motor	SW Pump #2: Repl failed coupling sleeve	556.94
23326	7/28/2025	1201	Best Janitorial Services of Nevada	FY 25: Contr'l Janitorial Services	165,178.20
23327	7/28/2025	12054	Amazon Capital Services, Inc.	Amazon Billing 6/15/25 to 6/30/25	17,603.02
23328	7/28/2025	12130	PDQ Gill's Printing Evolved	Flyers (2 Sided) (Back To School Slime Week)	358.13
23330	7/28/2025	12960	Vomela Specialty Co.	Customer Survey Easelbacks	805.00
23332	7/28/2025	13022	Canon U.S.A., INC.	Mnth Maint 05.23.25-06.22.25 BAM	9,787.31
23334	7/28/2025	1580	Ferguson Enterprises, LLC	SM Plumb - Water Fountain Repl	258.75
23336	7/28/2025	2152	Codale Electric Supply Inc	WMSC: Gallery lamps	1,483.82
23337	7/28/2025	2307	Progressive Elevator	FY26 CC Contr'l Elevator Maint	795.00

Las Vegas Clark County Library District
Check Register

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Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23338	7/28/2025	2362	Refrigeration Supplies Distributor	WV HVAC Fan Motor & Capacitor Repl	203.66
23339	7/28/2025	2486	Sonitrol Of Southern NV	FY 26: Contr'l Alarm Monitoring	3,912.00
23340	7/28/2025	2702	Grainger, Inc.	SC: HVAC - TF2 Pump Motor	888.30
23341	7/28/2025	2860	Las Vegas Review Journal	Legals - CLS - Janitorial Svcs RFP 26-01	352.95
23342	7/28/2025	2887	Thomson Reuters West Payment Ctr	Library Plan charges_July 1, 2025 - July 31, 2025	3,931.04
23343	7/28/2025	3435	Ace Fire Systems, Inc.	FY26: Fire Alarm/Sprinkler Test/Insp	135.00
23344	7/28/2025	5130	OverDrive Inc.	Hosting and Maintenance Fee July - Sep,2025	323,911.77
23346	7/28/2025	7371	EnvisionWare, Inc.	Fax Overage, End: 06/30/25	550.75
23347	7/28/2025	7419	EDS Electronics Inc.	SW: Ann'l CAT 1 Elevator Fire Test	475.52
23348	7/28/2025	7943	Communication Electronic Systems Inc	CH: Replace fire panel's LCD screen	2,540.00
23349	7/28/2025	8122	Staples Advantage Dept LA	STAPLES PENCIL STYLUS EV	5,689.60
23350	7/28/2025	8557	Guaranteed Pest Solutions	FY 26: MB - Contrac'l Pest Control	815.00
23351	7/28/2025	8575	Intermountain Lock and Security Supply	WM/CH - Doors/Lock&Key	572.49
23352	7/28/2025	9101	O'Reilly Auto Parts	#49 - Battery Repl/Trans Fld/Oil Stabl	211.30
23354	7/28/2025	9287	Otis Elevator Company	FY26 WM Contr'l Elevator Maintenance	1,860.20
23355	7/28/2025	9383	Office Plus	Toner DET	11,005.02
23356	7/28/2025	9827	Vision Sign Inc.	FY26 SM & SV Contr'l Sign Maint	420.00
23357	7/28/2025	9869	Unique Integrated Communications	June Unique Invoice	7,730.00
23358	8/4/2025	10129	Fun Express LLC	Summer Prize Refresh	499.52
23360	8/4/2025	10161	MLAM, Inc.	LP & the Vinyl - final payment (50% \$2,500)	2,500.00
23361	8/4/2025	10162	CenturyLink	Local Service from 07.24.25 to 08.23.25	140.22
23362	8/4/2025	10212	Virgin Valley Water District	SVC 6/20/25 - 7/20/25 MQ	1,264.62
23363	8/4/2025	10321	Bagsinbulk.com	Backpacks for WM Rockin BTS event	1,444.80
23364	8/4/2025	10604	Johnson Controls Security Solutions LLC	FY 25: Misc Alarm Response/Repairs	66.25
23365	8/4/2025	10789	Gabriel Parker	Music Production classes for CC	540.00
23366	8/4/2025	11055	Bryant Rogers	BOT Meetings	80.00
23368	8/4/2025	11652	Nathaniel Paul Waugh	BOT Meetings	80.00
23369	8/4/2025	11653	Bombard Mechanical LLC	SU: Staff restroom backing up	360.00
23370	8/4/2025	11703	Kathleen Hagen Turner Whiteley	BOT Meetings	40.00
23371	8/4/2025	11941	Brink's Incorporated	Excess Fees 6/1/2025 TO 6/30/2025	4,506.73
23372	8/4/2025	1201	Best Janitorial Services of Nevada	Extra Janitorial Svcs: April/May/June 2025	3,829.00
23373	8/4/2025	12302	Elaine Sanchez	BOT Meetings	40.00
23374	8/4/2025	1240	Brady Industries of Nevada, LLC	Consumable Supplies- Stock	181.74
23375	8/4/2025	12405	Karen L. Dutkowski	BOT Meetings	80.00
23376	8/4/2025	12407	Par 3 Landscape and Maintenance Inc	FY 25: Misc Landscape Repairs/Service	3,123.85
23377	8/4/2025	13008	Harry D Williams Jr.	BOT Meetings	80.00
23379	8/4/2025	13024	Asha Jones	BOT Meetings	40.00
23380	8/4/2025	13045	Brittany Fiedler	BOT Meetings	80.00
23381	8/4/2025	1429	DC Thomas	BD Rent Aug 2025	1,809.22
23382	8/4/2025	1457	Demco, Inc.	Demco Bookends	152.48
23383	8/4/2025	1556	Ewing Bros. Inc.	#58: Tow from SE/Nipton area to Meineke	645.59
23384	8/4/2025	1580	Ferguson Enterprises, LLC	CC & SW Plumbing - Leaking Both LOC	730.25
23385	8/4/2025	1627	Cengage Learning, Inc.	Databases 8/1/25-7/31/26	219,115.88
23386	8/4/2025	1678	Scholastic Library Publishing	PUR031650_Scholastic Go renewal 7/1/25-6/30/26	82,382.00
23387	8/4/2025	1742	Ideal Supply Company Inc.	#56 - C - Ridgid Clamp	8.93
23388	8/4/2025	1757	Ingram Library Services	Library Books & Materials for FY 25-26	36,214.56
23389	8/4/2025	2152	Codale Electric Supply Inc	SC/SV - Lighting Repairs	607.08
23390	8/4/2025	2234	Overton Power District #5	SVC 6/22/25 - 7/22/25 MT	319.99
23391	8/4/2025	2486	Sonitrol Of Southern NV	FY 26: Misc Burglar Alarm Repairs	124.95
23392	8/4/2025	2798	Brodart Co.	Library Books & Materials FY 2026	37,276.07
23393	8/4/2025	2853	Blick Art Materials LLC	Supplies MV	413.56
23394	8/4/2025	3023	Filtration Group IAQ	HVAC Filter Order for CH	593.46
23395	8/4/2025	3770	Cox Communications of Las Vegas	Service 07.17.25 - 08.16.25	29,954.52
23396	8/4/2025	4042	Baker & Taylor, Inc.	Library Books & Materials FY 2026	7,912.30
23397	8/4/2025	4604	Brodart Library Supplies & Furnishings	200 dvd snap-in trays	194.00
23398	8/4/2025	4723	Purvis Industries - Las Vegas NV	SC - HVAC - Pump Seal Kit for TF2	256.18
23399	8/4/2025	7687	United Lock and Security, Inc.	WM & WMSC - Keys 1527 & LF14	45.00
23400	8/4/2025	8122	Staples Advantage Dept LA	MAGNETS 50/PACK BD	4,579.24
23401	8/4/2025	8354	Gruber Technical Inc.	FY 25: CC,CH,SM,WM - Contr'l UPS PM Svcs	4,977.50
23402	8/4/2025	8575	Intermountain Lock and Security Supply	WH - Door Closer	269.87
23403	8/4/2025	9139	SHI International Corp.	FortiTokenMobile	962.43
23404	8/4/2025	9383	Office Plus	Toner BAM	2,093.81
23406	8/4/2025	9454	Apple Inc.	BAM - Keyboard and Mouse for Betsy W.	972.00
23407	8/4/2025	9631	Elliott's Sewer & Drain	FY 26: Misc Plumbing Repairs	222.75
23408	8/11/2025	10017	CDA Media Relations	Library District Full Page Ad June 2026	4,350.00
23409	8/11/2025	10161	MLAM, Inc.	Jarabe Mexicano Performances	5,000.00
23410	8/11/2025	10332	IXL Learning, Inc.	IXL site License	24,750.00
23411	8/11/2025	1064	Allied Refrigeration Inc.	EV - HVAC Boiler Rm A/A Down	217.38
23412	8/11/2025	10789	Gabriel Parker	Music Prod. Classes at CC-BBTTC	900.00
23413	8/11/2025	11137	Vital Records Control	Monthly Maintenance Fee June 2025	417.78
23415	8/11/2025	11653	Bombard Mechanical LLC	SU Main water line leaks by book drops	5,880.30
23416	8/11/2025	1180	Baron Pest Solutions, Inc.	FY25: LA - Contr'l Pest Control	47.00
23417	8/11/2025	11916	Sun Auto Tire & Service	#49: Misc Maintenance	4,003.96
23418	8/11/2025	11984	Victig	11 Pre-empt employment background checks	1,752.72
23419	8/11/2025	12130	PDQ Gill's Printing Evolved	Flyers (2 Sided) (Brainfuse)	1,328.30
23420	8/11/2025	1240	Brady Industries of Nevada, LLC	Consumable Supplies- Stock	791.28
23421	8/11/2025	12407	Par 3 Landscape and Maintenance Inc	FY26 Misc Landscape Repairs/Svc	1,883.63

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Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23422	8/11/2025	1244	Bron Tapes, Inc.	tape for xs	3,637.46
23423	8/11/2025	12464	Nationwide Premium Holding	August 2025	860.29
23424	8/11/2025	12960	Vomela Specialty Co.	Slime Meter Sign - Gatorboard	1,190.00
23425	8/11/2025	1556	Ewing Bros. Inc.	#49 Towing Service WMSC to Tire Works	325.45
23426	8/11/2025	1742	Ideal Supply Company Inc.	SW - HVAC Water Treatment	609.37
23427	8/11/2025	1757	Ingram Library Services	Library Books & Materials for FY 25-26	34,588.79
23428	8/11/2025	2152	Codale Electric Supply Inc	EV - Light - LED Fixture Repair	1,215.58
23429	8/11/2025	2169	Jewel Nevada Illumination	FY26: Misc Exterior Lighting Repairs	314.30
23430	8/11/2025	2215	OCLC Inc.	IFM debits & admin 7/1/25-7/31/25	430.50
23431	8/11/2025	2350	Rebel Oil Company	FY26 Misc Vehicle/Gen/Fire Pump Fuel	12,092.85
23432	8/11/2025	2362	Refrigeration Supplies Distributor	SW - HVAC Warm @ Storytime	3.50
23433	8/11/2025	2471	Silver State Glass & Mirror	EV Replace mirror in men's rm graffiti	1,033.88
23434	8/11/2025	2567	Teamsters Local Union #14	Union Dues - August 2025	15,545.00
23435	8/11/2025	2698	Virgin Valley Disposal	SVC 7/1/25 - 7/31/25 MQ	174.06
23436	8/11/2025	2798	Brodart Co.	Library Books & Materials FY 2026	152,193.29
23439	8/11/2025	2852	Chem-Aqua, Inc.	FY26 EV/RB Contr'l HVAC Water Treatment	811.02
23440	8/11/2025	2860	Las Vegas Review Journal	Legals CLS RFP 26-02 WV TPS Equipment	2,500.55
23441	8/11/2025	2891	AFLAC	July 2025	3,914.22
23442	8/11/2025	2914	Iron Mountain	FY 2026 Service - July 2025	659.08
23443	8/11/2025	3058	EBSCO Information Services	FY 25/26 materials 07/01/25 - 06/30/2026	16,985.00
23444	8/11/2025	3309	Cobblestone Group II LLC	SM & SW - Batteries	125.60
23445	8/11/2025	3324	Rio Virgin Telephone Co.	Service 08/01/2025 to 08/31/2025	772.13
23446	8/11/2025	4517	Fingerprint Pros, Inc.	2 New Hire Fingerprints	649.00
23447	8/11/2025	4604	Brodart Library Supplies & Furnishings	supplies - dvd cases	8,744.00
23448	8/11/2025	5001	UniFirst Corporation	FY26 FAC-Contr'l Uniform Rental	497.65
23449	8/11/2025	5130	OverDrive Inc.	FY 25/26 downloadables	291,983.60
23450	8/11/2025	5769	The Penworthy Company	FY 25/26 buying	8,187.75
23451	8/11/2025	6206	Vitral LLC	Slime Week	250.00
23452	8/11/2025	6253	Karen Whisenhunt	Radio Order 20250731	3,990.00
23453	8/11/2025	6254	Board of Regents	Sewer Services - 07/01/25 to 09/30/25	1,974.73
23454	8/11/2025	6646	Aqua Serv Engineers, Inc.	FY26: Contr'l HVAC Water Treatment	3,165.28
23455	8/11/2025	6704	Schneider Electric	FY 26: Contr'l DDC Controls	11,172.00
23456	8/11/2025	7371	EnvisionWare, Inc.	2x2 RFID Tags	4,321.00
23457	8/11/2025	7671	Rentokil	FY25 Urban-Contr'l Mnthly Pest Control	1,763.00
23458	8/11/2025	7677	Uline, Inc.	Goodwrappers Cast 70 gauge 20"x1000"	241.76
23459	8/11/2025	8010	Allied Universal Security Services	FY 26: Security - Special Events	2,800.47
23460	8/11/2025	8122	Staples Advantage Dept LA	FABRIC STOOL W/ ARMS BLACK FAC	3,343.85
23461	8/11/2025	8438	Carrier Corporation	FY25: RB & SM - Contr'l Chiller PMs	2,833.07
23462	8/11/2025	8575	Intermountain Lock and Security Supply	CC - Door Closer Replaced	226.22
23463	8/11/2025	8593	American Sign Language Communication LLC	Sign Language Interpreter	400.00
23464	8/11/2025	9101	O'Reilly Auto Parts	Courier - Stock - Blue Def (5)	79.95
23465	8/11/2025	9104	AV Vegas	Fyutch Backline Rental 7/30-7/31	810.00
23466	8/11/2025	9383	Office Plus	Toner CC	1,864.42
23467	8/11/2025	9431	B&H Photo-Video	Tape, Megaphone, and supplies	1,102.64
23468	8/11/2025	9631	Elliott's Sewer & Drain	FY26: Misc Plumbing Repairs	299.50
23469	8/11/2025	9730	Commercial Lighting Specialties, LLC	CH/#63 - Light - Replacement/Stock	374.70
23470	8/11/2025	9907	Principal Life Insurance Company	August 2025	36,050.53
96316	7/24/2025	10036	Vegas City Opera	Stars Stripes Serenade 7-11-25	700.00
96318	7/24/2025	10951	Vogue M. Robinson	SC 25 Poetry Workshops	400.00
96319	7/24/2025	11589	Greenspun Media Group, LLC	LV Weekly Full Page	6,250.00
96320	7/24/2025	11644	Advent Cleaners	Outreach - 6 tablecloths to be clean	94.80
96321	7/24/2025	12247	Jo A Wilkins	WH 7/12 Writers' Corner	200.00
96322	7/24/2025	12309	Charles Herring	7.19.25 Christmas in July performance	1,000.00
96323	7/24/2025	12362	Zahir Castrejon	BBTTC Robotics Lab	1,000.00
96324	7/24/2025	12459	Kirk Marsh	One performance for CH 6-4-25	200.00
96325	7/24/2025	12503	Daniel James Clark	SC 25 Photography Workshops	200.00
96329	7/24/2025	1458	State Collections & Disbursement Unit	Mandated Court Payment	603.64
96330	7/24/2025	2159	AT&T SBC	Monthly Svc 07.11.25 - 08.10.25	653.46
96331	7/24/2025	2494	Southwest Gas Corp.	SVC 6/13/25 - 7/14/25 CC	249.91
96332	7/24/2025	2838	Verizon Wireless	Service 06.15.25 - 07.14.25	20,432.18
96333	7/24/2025	4117	Television Monitoring Services, Inc.	Promotional Discussions 2025-2026	400.00
96334	7/24/2025	5026	Nevada State Treasurer	Mandated Court Payment	2.00
96335	7/24/2025	5932	Nexus Holdings LLC	WH: Repairs to Stage's roll-up fire door	1,085.00
96337	7/24/2025	9426	Rapid Color, Inc.	2025-2026	625.00
96338	7/24/2025	9966	The Sherwin-Williams Co.	CC - Touch-up Painting	55.05
96339	7/31/2025	10217	T-Mobile	Svc charge from 06/21/25 - 07/20/25	245.04
96340	7/31/2025	10253	Elizabeth Ann Foyt	BOT Meetings	80.00
96342	7/31/2025	11813	ASSA ABLOY Entrance Systems US Inc	FY 26: Misc Door Repairs	342.45
96343	7/31/2025	12516	Board of Regents	ILL #231323803 damaged	38.00
96344	7/31/2025	12618	T-Mobile	Fleet Locate 360: 06/21/2025 to 07/20/2025	448.00
96345	7/31/2025	12943	Harmonizing Energy	BD Sound Bath Series	160.00
96347	7/31/2025	13090	Thomas Beyer	Subsanity Band-Back to School WM 7.26.25	200.00
96348	7/31/2025	13095	Ashelynn Morales	DJ services 6-28-25	400.00
96349	7/31/2025	13098	Jenna Montijo LLC	DJ Services 6-28-25	400.00
96350	7/31/2025	13099	No Scrubz Worldwide	DJ Services for Electric Tracks & Stacks	400.00
96351	7/31/2025	13102	Cheryl Harne	Bartending Service 6-28-25	1,000.00
96352	7/31/2025	13105	Jennifer Trujillo	DJ Services 6-28-25	500.00

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96353	7/31/2025	13107	Terri Parker	DJ Services for Electric Tracks & Stacks	400.00
96354	7/31/2025	13109	Rosemarie Booth	DJ Services for Electric Tracks & Stacks	300.00
96355	7/31/2025	13126	Mihindukulasuriya Perera	Refund funds used to book LgCR	210.00
96356	7/31/2025	13127	Omaha Public Library	ILL #230877584	14.94
96357	7/31/2025	13128	Cherish Berkey	Refund returned library item	13.00
96358	7/31/2025	2097	Moapa Valley Telephone Co. Inc.	Svcs 07.26.25-08.25.25	384.66
96359	7/31/2025	2170	Nevada Legal News, LLC	July 2025 Legal Directories	120.00
96360	7/31/2025	2494	Southwest Gas Corp.	SVC 6/18/25 - 7/17/25 WV	817.95
96361	7/31/2025	2838	Verizon Wireless	Service 06.21.25 - 07.20.25	2,450.36
96362	7/31/2025	3383	Home Depot Credit Services	June, 25 Operating & Small Equipt.	2,439.36
96363	7/31/2025	6817	Reliance Connects	MQ: Contractual Alarm Monitoring	797.37
96364	7/31/2025	9518	New Dance Foundation for the Arts, Inc.	DAace in the Desert Fest 2025	1,500.00
96365	7/31/2025	9966	The Sherwin-Williams Co.	SU -Paint -Touch-Up in Study Rm 2	252.37
96366	7/31/2025	12077	Petty Cash	Reserve Bank: FS, EV	200.00
96367	8/7/2025	10166	Growing Minds Media LLC	Muzzy Annual sub	7,500.00
96368	8/7/2025	10230	Adam London	10 performances for SC '25	3,000.00
96369	8/7/2025	10389	The Firm	Public Relations/Marketing thru June 2026	4,625.00
96370	8/7/2025	10952	askART, Inc.	1 yr sub 9/3/25-9/3/26	5,000.00
96371	8/7/2025	11076	Quadient, Inc.	Meter Rental 8/25/25 - 11/24/25	180.00
96372	8/7/2025	11589	Greenspun Media Group, LLC	LV Weekly Full Page	3,000.00
96373	8/7/2025	11935	Work Institute, LLC	Monthly Maintenance Fee July 2025	207.00
96375	8/7/2025	12046	Enchanted Forest Reiki Center	Enchanted Lectures 2025	150.00
96376	8/7/2025	12047	Verizon Wireless	Spare hotspots for replacements	2,850.00
96378	8/7/2025	12180	i3screen	1 MRO Service	45.35
96379	8/7/2025	12193	Robert J. Leppke Jr.	July freelance	1,170.00
96380	8/7/2025	12248	John Lewitzke	12 Performances for SC '25	3,850.00
96381	8/7/2025	12333	In-House Production	CC Troubleshoot Theater's Fire Curtain	840.00
96382	8/7/2025	12414	Monkey Mind Management LLC	Yoga at the Library - July 2025	1,625.00
96383	8/7/2025	12469	Karen A Polak	WC Pentagological Brass 8.3.25	750.00
96384	8/7/2025	12932	Barbara Ann Thomas	July ACP and Supply Deposit	1,580.66
96385	8/7/2025	12943	Harmonizing Energy	BD Sound Bath Series	160.00
96386	8/7/2025	12957	Megan Dolan	Not The Right Mom show at WM 8.1.25	2,000.00
96387	8/7/2025	12991	Marina Pendleton	Music Performance on 7.31.25	500.00
96388	8/7/2025	13069	RAI Cactus LLC	#58: Rep EGR Valve & Catalytic Converter	17,513.67
96389	8/7/2025	13086	Liezel Marie Guzman	Intro to Hip Hop Dance WM 8.2.25	100.00
96391	8/7/2025	13131	Djuna Matthews	Travel Expenses	374.33
96392	8/7/2025	13132	Tiffany Bradford-Oldham	Travel Expenses	474.14
96393	8/7/2025	13133	Allison Peyton	Travel Expenses	432.14
96394	8/7/2025	13134	Euna Solutions, Inc.	Annual Subscription 12/01/24 to 11/30/25	26,230.00
96395	8/7/2025	13135	iCIMS, Inc.	Software Maintenance 9/1/25-8/31/26	37,409.39
96396	8/7/2025	1458	State Collections & Disbursement Unit	Mandated Court Payment	603.64
96397	8/7/2025	1577	FedEx	FedEx Express Svcs 07.22.2025	107.71
96398	8/7/2025	1710	Henri Specialties	SM - Replaced Mirror N Staff Lounge	79.00
96399	8/7/2025	1991	Lowe's Improvement	FY25 June Small/Operating Supplies	1,454.53
96400	8/7/2025	2159	AT&T SBC	Service 07.25.25 - 08.24.25	633.64
96401	8/7/2025	2494	Southwest Gas Corp.	SVC 6/27/25 - 7/28/25 WC	1,862.83
96402	8/7/2025	3893	Computype, Inc.	40 spine label kits	5,079.80
96403	8/7/2025	4117	Television Monitoring Services, Inc.	Promotional Discussions 2025-2026	450.00
96404	8/7/2025	5026	Nevada State Treasurer	Mandated Court Payment	2.00
96405	8/7/2025	9426	Rapid Color, Inc.	Raiders Bookmarks	1,695.00
96406	8/7/2025	9706	Carlos Nieto III	12 workshops for SC '25	4,500.00
96407	8/7/2025	9895	National Benefit Services, LLC	Debit Card	763.00
96408	8/7/2025	9945	Texas Life Insurance Company	July 2025	141.03
96409	8/7/2025	9966	The Sherwin-Williams Co.	EN Patch & Paint N YPL Area	30.47
96410	8/11/2025	12077	Petty Cash	Reserve Bank: FS	1,000.00
96411	8/14/2025	10081	American Button Machines	Supplies for SV	284.70
96412	8/14/2025	10176	Jonathan Karrant	Jonathan Karrant Concert SM	2,500.00
96413	8/14/2025	10493	USPS-POC	ACCT# 8050091 Postage for WM Meter	40,000.00
96414	8/14/2025	10900	Asian Journal Publications	1/2 Page Ads thru June 2026	4,000.00
96416	8/14/2025	11576	Robertson Industries, Inc.	FY25:MQL-Contr'l Exterior Tot Resurfacing	2,419.00
96417	8/14/2025	11589	Greenspun Media Group, LLC	LV Weekly Full Page	3,750.00
96418	8/14/2025	11912	Mark Edward Ruben	SM Gardening classes 25-26	350.00
96419	8/14/2025	11985	Fyutch LLC	2 concerts and 1 workshop SC 25	12,500.00
96420	8/14/2025	12100	Joylynn M. Ross	SC 25 Writing Workshops	600.00
96422	8/14/2025	12550	Doctor Moses Jobe	Refund lost book rtnd	23.00
96423	8/14/2025	12623	Vibes DIY Studio LLC	SC25 July Vibes DIY 2 teen paint wrkshps	850.00
96424	8/14/2025	12841	Extreme Game Truck LLC	SC '25 Video Game Truck 6 sessions July	1,575.00
96425	8/14/2025	12989	Joan Robinson	SC 25 Easy Does It Yoga Classes	400.00
96426	8/14/2025	13067	Relaxation Stations	WM Hip Hop Yoga 08.08.25	100.00
96427	8/14/2025	13069	RAI Cactus LLC	#58: A/C Repairs	2,321.05
96428	8/14/2025	13089	Yinan Tao	Painting Classes 2025	320.00
96430	8/14/2025	13124	Rockstar Industires, LLP	Creation Lab Supplies	394.00
96431	8/14/2025	13139	Reika Korin Isolampi	Replace lost check 08.25.2023	313.16
96432	8/14/2025	2494	Southwest Gas Corp.	SVC 7/4/25 - 8/4/25 LA	52.26
96434	8/14/2025	2837	Republic Services # 620	Recycle Svc 8/1/25 - 8/31/25 WM	7,567.66
96435	8/14/2025	3034	State of Nevada Legislative Counsel Bureau	NAC suppl 7/1/25-6/30/26	125.00
96436	8/14/2025	3755	Las Vegas Brass Band	2024 Concert Season	1,000.00

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Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
96437	8/14/2025	4117	Television Monitoring Services, Inc.	Promotional Discussions 2025-2026	100.00
96438	8/14/2025	8192	AT&T	Service 08.01.25 - 08.31.25	41.93
96440	8/14/2025	9141	Springshare, LLC	Patron Point Usage FY25 YTD	5,708.21
96441	8/14/2025	9943	Catherine Maihen	Bellydance 8-8-25	800.00
96442	8/14/2025	9966	The Sherwin-Williams Co.	CC Paint Touchup Door/Door Jambs Inside/Out	252.84
Total 100 - General Fund					<u>\$ 3,692,157.17</u>

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Grant Fund - 220
From 07/19/2025 through 08/15/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23437	8/11/2025	2799	CDW Government Inc.	ALP: SW Epson Wall Mount ELPMB62	\$ 120.65
96399	8/7/2025	1991	Lowe's Improvement	FY25 June Small/Operating Supplies	1,454.53
Total 200 - Grant Fund					<u>\$ 1,575.18</u>

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Gift Fund - 230
From 07/19/2025 through 08/15/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23306	7/21/2025	8122	Staples Advantage Dept LA	POLY BUBBLE MAILER 25/PK DEV-BS	\$ 951.35
23405	8/4/2025	9431	B&H Photo-Video	Cox Funds Enterprise Restricted Gift	743.70
96328	7/24/2025	12858	Preferred Construction LLC	CC: BBTTC Refresh - Open Wall	28,180.00
Total 230 - Gift Fund					<u>\$ 29,875.05</u>

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Capital Project Fund - 510
From 07/19/2025 through 08/15/2025

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
23260	7/21/2025	10305	A Affordable Striping & Sealing LLC	SM: Striping	\$ 33,216.94
23265	7/21/2025	11587	Sound Productions, LLC	TPS: Microphones & Access - Bid 25-04	4,890.00
23269	7/21/2025	12407	Par 3 Landscape and Maintenance Inc	SW: Spiral Garden	21,612.00
23270	7/21/2025	12540	Sentinel Technologies, Inc.	New WV Access Points, End 7/2/2028	118,170.00
23284	7/21/2025	2686	Simply Covered, Inc.	Furniture Reupholstery	1,190.00
23288	7/21/2025	2809	Water District	Summary Bill June 2025	26,557.87
23329	7/28/2025	12944	Office Furniture USA	SM TPS Office: Desk and Bookcase	875.00
23331	7/28/2025	12983	Dustland Studio LLC	GS: Architectural Services - Task 1	2,300.00
23333	7/28/2025	13113	Chicago Fiberglass Works, Inc.	WV: Book Benches - Final Payment	7,750.00
23335	7/28/2025	2015	Machabee Office Environments	Replacement - Chairs / Computer Chairs	10,812.12
23345	7/28/2025	7285	HB Workplaces	WMSC: Adult Services/PVS Work Areas	896.54
23353	7/28/2025	9226	LGA	WC Refresh - Architect Professional Services	16,600.00
23359	8/4/2025	10148	CORE Construction	West Las Vegas Construction	1,824,663.14
23367	8/4/2025	11587	Sound Productions, LLC	TPS: Microphones & Access - Bid 25-04	4,740.00
23378	8/4/2025	13022	Canon U.S.A., INC.	WC- SPS: imageRunner ADV DX C259IF	9,570.91
23414	8/11/2025	11587	Sound Productions, LLC	TPS: Microphones & Access - Bid 25-04	3,300.00
23438	8/11/2025	2809	Water District	SVC 6/26/25 - 7/29/25 WV	1,273.79
96317	7/24/2025	10790	Applied Analysis	Demographic Research, Analysis/Project	52,500.00
96326	7/24/2025	12594	First American Title Insurance Company	Endorsement (L) 122 6/26	350.00
96327	7/24/2025	12787	Xtivia, Inc.	Monday.com rep travel expenses	630.11
96336	7/24/2025	8502	Regina L Schweska	WH: Refresh CPR Bid 24-09	11,460.00
96341	7/31/2025	10433	Aztech Materials Testing, Inc.	WV:Const Mat/Observ.Svcs-BID 23-04	7,447.50
96346	7/31/2025	12954	Kutak Rock LLP	MQ NMTC Unwind	1,716.00
96374	8/7/2025	12024	Victoria Hart	WV: Graphic Design & Production	4,400.00
96377	8/7/2025	12059	Printed Solid Inc.	WV: Filament for Mobiles	719.60
96415	8/14/2025	11009	KME Architects	New WV Library Contr 2021-026b WLV Library	16,167.22
96421	8/14/2025	12478	Atlas Technical Consultants LLC	WV EDR / Lien Search Updates	400.00
96439	8/14/2025	8502	Regina L Schweska	SW: Certified Payrol - Cooling Tower	9,610.00
Total 510 - Capital Project Fund					<u>\$ 2,193,818.74</u>
Total - All Funds					<u>\$ 5,917,426.14</u>



ITEM VI.A.3.b.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: General Services Report

DATE: August 31, 2025

SUBJECT: General Services Report, September 2025

This report provides an overview of the primary accomplishments, initiatives, and District-Wide activities for the General Services Division for the months of July and August 2025.

POWERFUL PLACES and POWERFUL PARTNERSHIPS

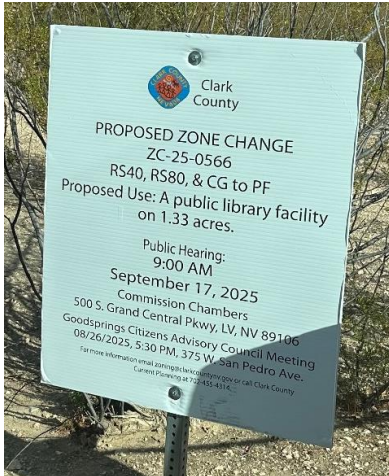
New West Las Vegas Library:



Construction Status: Contract Substantial Completion Date: 10/21/2025, Contract Days: 558
Time Elapsed: 502 Days; % Days Complete: 90 % - Adverse Weather Day: 2. Recent milestones include – Canopy installation is completed. All Mechanical system are powered on. Parking lot and exterior site grading underway. Paving is to commence September 15th. Interior painting, ceiling tile, flooring and wallcovering installations underway.

Additional Capital Projects

Goodsprings Library Relocation



On September 26th the District appeared before the Town of Goodsprings Citizens Advisory Council. County Commissioner Justin Jones was also in attendance. The District was on the agenda to request approval of a zoning change from residential to public as well as waivers for Public Works request for certain off-site improvements. The off-site improvement included sidewalks and a street light which the Town had request the District not include in our project.

Our agenda items were unanimously passed. We next will appear before the County Commission on September 17th for final approval.

We are commencing phase 2 at this time, which is requesting a change of use from residential to a library from the Building Department as well as starting the permitting process.

We have also commissioned Turnipseed Engineering, experts in water rights management, to help us secure the commercial water rights we will need for the project.

West Charleston Library Refresh –

The Design phase of the West Charleston Library Refresh is under way.

The refresh is required to help the branch meet programing needs. The branch refresh will include all new carpet, a new Computer Lab, a new Creations Lab, new patron seating, expanded staff offices and a new SPS office and dressing room.

New carpet concept drawing - West Charleston Library



Hollywood Library Development Site

The BLM has confirmed our application is complete. We are currently awaiting a lease for the property for review. We are also working with Commissioner Tick Segerblom's office who have planning meetings directly with the BLM.

Purchasing – Agenda Items for September Board Meeting.

- Discussion and possible Board action regarding contract award for Theatrical Lighting and Accessories for the new West Las Vegas Library.
- Discussion and possible Board action regarding contract award to Dustland Studio LLC, for architectural and engineering services for the new Goodsprings Library conversation.
- Discussion and possible Board action to approve a joinder with Clark County for the purchase of general office supplies from Staples.
- Discussion and possible Board action regarding contract awards for janitorial maintenance services.

Safety and Security Update:

General Services supported Programming and Venue Services in providing additional Security Guards for special events in June.

The Safety Manager continues to conduct CPR/AED and MOAB classes for all PICs and any interested District staff members and continues to go branch to branch conducting in-person Lockdown-Active Shooter training for all of our District locations.

The Safety Manager is working with the SNHD to provide Opioid Awareness training to any staff members who are interested in attending. At this time there are approximately 200 District employees who have taken this training! The Safety Manager has started placing NARCAN in each of the District's AED cabinets. The NARCAN can be used when necessary by our trained staff in a medical emergency.



ITEM VI.A.3.c.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Jeffrey Serpico, Human Resources

DATE: September 2, 2025

SUBJECT: Human Resources Activity Report, September 2025

This memorandum reports on the Human Resources Department's activities and project updates for July and August 2025, as well as analytics (Dashboard) compiled from July 1, 2024, to June 30, 2025.

Powerful People

HR Report Contents:

1. Fiscal Year HR Goals and Objectives (2025-2026 Playbook Plays - Powerful People)
2. Transactional Activity & Key Metrics (HR Administrative)
 - a. HR Dashboard - Fiscal Year 2024-2025 (FY End)
3. Monthly Attachments

1. Fiscal Year 2025-2026 HR Goals and Objectives (Plays/Milestones):

- **Develop and Maintain Competitive Total Rewards Program:**
 - Explore the feasibility of adding Retirement Health Savings (RHS) Accounts to District Benefits Offerings
 - Meeting with District Broker Overview In Process
 - Implement Employee Emergency Fund – On hold (Foundation)
- **Develop, enhance, and maintain intra-organizational communication methods and frequency to enhance employee engagement (Maintain and Modify 2025):**
 - Conduct Monthly “Ask HR” Sessions
 - Attendance Policy – Complete
 - Understanding Benefits Statements – Complete
 - Tuition Reimbursement – Complete
 - Conduct and Ethics Policy – Complete

- UKG Performance Appraisal – Complete
- Vehicle Use Policy – In Process
- Revise December Town Hall (Recognition focus) – In Process
- Maintain Organization Communication Methods (Below)

Channel \ Method	Delivery	Frequency	Primary Audience
Monthly Board of Trustees Meeting	Meeting / Electronic	Monthly	External / Internal
Town Hall	Meeting / Electronic	Biannual	Internal
Executive Director Round Table	Meeting	Quarterly	Internal
Labor Management Meeting	Meeting	Quarterly	Internal / External
Inter Divisional Meetings	Meeting	Biweekly	Internal
Intra Divisional Meetings	Meeting	Biweekly	Internal
Standing Committees	Meeting	Variable	Internal
Administrative Team	Meeting	Weekly	Internal
District Web Site	Meeting	Continuous	External
Voyager Intranet	Electronic	Continuous	Internal
District Email	Electronic	Ad hoc	Internal
Surveys	Electronic	Ad hoc	Internal \ External
Conferences	Electronic	Ad hoc	External

- **Develop and enhance organizational and individual development opportunities:**
 - Implement Library Operations Career Ladder (carryover 23-24)
 - Develop Job Descriptions from Career Map (Matrix) – Complete
 - Revise Career Ladder Matrix – Complete
 - Finalize Job Ladder Graphic with Bam and Post JD – In Process
 - Implement Technical Production Services (TPS) Career Ladder – In Process
 - Complete Staff Engagement Training
 - Staff – TBD (FY 25-26) – Pending FY 2026 Present Board October 2025
 - Implement Internship / Work-study with CCSD – First Year In Process
- **Ensure quality outcomes by enhancing administrative effectiveness and efficiency:**
 - Complete 3rd party (Gallagher-Koff) Executive/Administrative Survey (Pay and Benefits)
 - Contract – In Process
 - Complete Revisions of Job Descriptions – Audit In Process
 - Implement UKG (HRIS) Performance Module – In Process
 - Implement UKG (HRIS) Advanced Scheduler Module – In Process
 - Kickoff Meeting – Complete
 - Design Meetings – In Process
 - Revise format HR Policies – In Process

2. Transactional Activity and Key Metrics:

- Fiscal Year 2024-2025 Human Resources Dashboard (Fiscal Year End)

3. Monthly Attachments:

- HR Playbook 2025-2026

9/4/2025

LVCCLD HR DASHBOARD

FY2024-2025

LVCCLD	FY 2024-2025 HUMAN RESOURCES DASHBOARD												Current FY		Previous														
	Quarter 1 of FY 2024-2025			Quarter 2 of FY 2024-2025			Quarter 3 of FY 2024-2025			Quarter 4 of FY 2024-2025			FY Running Total (RT) TOTAL FY 2024-2025	FY Monthly Average FY 2024 - 2025	2023-2024 Monthly Average	2022-2023 Monthly Average													
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25																	
Metric																													
A	Total Employees (Headcount)												NA	667.33	683.25	652.58	A												
B	Full-Time Employees 60 hours or more (Headcount)												NA	403.08	368.17	345.33	B												
C	Part-Time Employees 59 hours or less (Headcount)												NA	264.25	315.08	307.25	C												
D	Full-Time Equivalent (FTE-District) Budget = 564.025 Filled 502.675 Begin Cycle												NA	NA	NA	NA	D												
E	Average Years of Service (District)												NA	10.29	10.22	10.04	E												
Talent Acquisition & Management																													
F	Open Positions FTE Equivalent (Budget) (564.025 TOTAL BUDGET FTE 502.675 Filled - Begin Cycle)												NA	61.35	137.75	125.42	F												
G	Positions Posted (Approved to Fill)												NA	9.00	9.50	13.08	G												
H	Applications Received												17,641.00	1470.08	1463.17	844.50	H												
I	Interviews Conducted												9.08	11.42	12.17	11.75	I												
J	New Hires												86.00	7.17	9.92	11.75	J												
K	Promotions												43.00	3.58	3.83	3.83	K												
L	Lateral Transfers												15.00	1.25	0.33	2.08	L												
M	Demotions												3.00	0.25	0.50	0.33	M												
N	Employees Successfully Completing Probationary Period												76.00	6.33	7.42	9.58	N												
O	(1) Average Cost Per New Hire												\$25,199	\$1,378	\$26,108	\$35,978	\$15,061	\$9,007	\$50,459	\$6,886	\$18,105	\$63,122	\$15,643	\$19,134	\$275,080	\$22,923	\$27,568	\$31,917	O
Separations & Turnover																													
P	Total Separations from Employment (Headcount)												95	7.92	8.58	10.00	P												
Q	Voluntary Separations												86	7.17	7.92	8.75	Q												
R	Involuntary Separations												9	0.75	0.67	1.25	R												
S	Turnover (Entire District)												14.28%	1.19%	1.26%	1.54%	S												
T	Turnover (Without Library Aide 1 Positions)												9.92%	0.83%	0.74%	1.06%	T												
U	Annualized Twelve Month Turnover (Entire District)												NA	19.10%	15.06%	18.47%	U												
V	FTE Vacancy Rate (Open FTEs) / (Total Filled FTEs + Open FTEs) (Budget 564.025 Total)												NA	10.88%	15.88%	NA	V												
W	Average Years of Service (Voluntary Separations)												NA	3.86	6.48	5.71	W												
X	Average Years of Service (Involuntary Separations)												NA	0.86	0.55	1.09	X												
Training & Talent Development																													
Y	Employee Attending New Hire Orientation												76.00	6.33	9.25	11.58	Y												
Z	Total Employee Training Encounters												4,080	340	177.42	149.67	Z												
AA	Virtual												2,059	172	82.50	33.42	AA												
BB	Live On-Site												1,918	160	81.50	108.33	BB												
CC	External Conferences												103	9	13.42	11.17	CC												
DD	Total Training Cost												\$195,662	\$11,305	\$9,080	\$8,886	DD												
EE	Total Tuition Reimbursements												\$43,359	\$3,613	\$2,615	\$3,707	EE												
FF	Undergraduate												\$10,265	\$855	\$167	\$120	FF												
GG	Graduate												\$32,436	\$2,703	\$2,281	\$3,222	GG												
GG2	Certification												\$658	\$55	NA	NA	HH												
HH	(2) Annual Required Compliance Training Completion												NA	95.10%	NA	NA	II												
Benefits & Wellness																													
II	Staff Utilizing FMLA or Unpaid Authorized Leave > 4 weeks												NA	2	0.00	0.00	JJ												
JJ	Total Leave Hours Utilized												2240.00	186.67	113.00	115.00	KK												

(1) 8% of Base Salary if less than \$35,000 & 10.5% of Base Salary if Greater than \$35,000 (Source SHRM 2020)
Residuals = Yellow

(2) January 24- Begin new compliance training cycle

* Annual

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Human Resources 2025 – 2026

Playbook Kick-Off



Jeffrey P. Serpico
Director

Human Resources (HR)

HR Programs and Key Activities

- Staffing (Recruiting, Selection, Employment)
- Employee/Labor Relations
- Compensation and Classification
- Benefits and Leave Administration
- Organizational Development (Training and Education)
- Human Resources Information Systems (HRIS)
- Workers Compensation and Unemployment

HR Mission

“Develop an organizational culture that drives employee engagement by attracting, selecting, and retaining the best people; engaging them in open and honest communication; and providing them with individual and team based growth opportunities in a Diverse, Equitable, Inclusive and Accessible environment.”

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**Powerful
Partnerships**

Powerful Platforms

Powerful People

Powerful Places

How Does HR Support the District's Strategic Plan?

2021 – 2026 Related HR Strategy and Goals

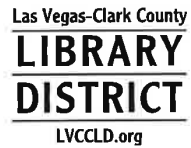
Related HR Strategy

“Be recognized as a Public Employer of Choice in Nevada”

Related HR Goals



1. Develop and maintain a competitive Total Rewards program
2. Develop, enhance and maintain intra-organizational communication methods and frequency to enhance employee engagement
3. Develop and enhance organizational and individual development opportunities
4. *Ensure quality outcomes by enhancing administrative effectiveness and efficiency



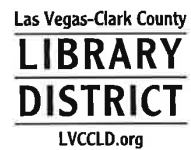
Goal 1: Develop and Maintain a competitive Total Rewards program

2025 - 2026

Fiscal Year
Plays
(Initiatives)

- Explore the feasibility (Due Diligence) of adding Retirement Health Savings (RHS) Accounts to the District's Benefits offerings.
- Implement July 2024 Employee Emergency Fund Program (Subject to funding), **Carryover contingent on Foundation funding**





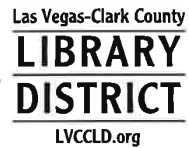
Goal 2: Develop, enhance and maintain intra-organizational communication methods and frequency to enhance employee engagement

2025 - 2026

- Continue Monthly "Ask HR" Sessions
- Revise Town-Hall December Format (Recognition with Speaker)

**Fiscal Year
Plays
(Initiatives)**





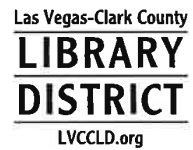
Goal 3: Develop and enhance organizational and individual development opportunities

2025 - 2026

Fiscal Year
Plays
(Initiatives)

- Implement Library Operations Career Ladder (Map)
- Implement Technical Production Services (TPS) Career Ladder
- Complete Staff Engagement Training (LEAD)
- Implement Internship / Work-study with CCSD





Goal 4: Ensure quality outcomes by enhancing administrative effectiveness and efficiency

2025 - 2026

Fiscal Year
Plays
(Initiatives)



- Complete revision of Job Descriptions
- Implement UKG (HRIS) Performance Appraisals
- Revise Format and Update Personnel Policies Manual (PPM)
- Implement UKG Advanced Schedules

Key HR Reporting Tools – FY 2024 / 2025 Summary

HR Dashboard

Metric	FY 2024-2025 HUMAN RESOURCES DASHBOARD												Current FY		Previous		
	Quarter 1 of FY 2024-2025			Quarter 2 of FY 2024-2025			Quarter 3 of FY 2024-2025			Quarter 4 of FY 2024-2025			FY Running Total (FY 2024-2025)		FY 2023-2024		
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total	Average	2023	2022	
A. Total Employees (Headcount)	876	857	848	860	867	868	868	868	869	871			NA	655.25	188.25	537.58	A
B. Full-Time Employees: 40 hours or more (Headcount)	275	282	280	283	283	284	287	287	288	291			NA	455.55	364.17	345.83	B
C. Part-Time Employees: 39 hours or less (Headcount)	245	243	247	237	242	244	245	245	245	245			NA	254.25	311.08	307.25	C
D. Full-Time Equivalent (FTE) District Budget + 544,023 Filled 552,675 Begin Cycle	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA			NA	NA	NA	NA	D
E. Average Years of Service (All FTE)	10.2	10.1	10.1	10.3	10.2	10.3	10.2	10.4	10.4	10.4			NA	10.35	10.33	10.04	E
Talent Acquisition & Management																	
F. Open Positions FTE Equivalent (Budget) (NA 4,025 TOTAL BUDGET FTE 552,675 Filled - Begin Cycle)	61.5												NA	61.35	157.75	125.42	F
G. Positions Filled (Equivalent to Fill)	52	58	5	17	6	11	7	18	4	9			NA	12.25	2.46	12.58	G
H. Applications Received	218	1421	3862	1130	345	1212	1252	1252	1258	1267			15,464.88	1546.63	1485.17	846.53	H
I. Interviews Conducted	7	32	13	10	13	5	10	7	11	7			97.50	9.78	12.43	12.17	I
J. New Hires	4	1	5	13	9	7	11	9	8	11			72.06	7.29	9.81	11.75	J
K. Promotions	4	5	8	1	3	3	3	3	3	3			35.06	3.85	2.87	3.83	K
L. Lateral Transfers	0	0	0	0	0	0	0	0	0	0			14.50	1.40	0.53	0.04	L
M. Demotions	0	0	1	0	0	0	0	1	0	0			3.90	0.39	0.36	0.33	M
N. Employees Successfully Completing Probationary Period	4	7	15	7	3	2	3	8	3	12			63.00	6.30	7.41	5.58	N
O. (1) Average Cost Per New Hire	51,139	71,279	528,218	51,178	51,161	55,007	52,439	66,888	71,618	542,312			1,043,353	124,050	127,564	111,617	O
Separations & Turnover																	
P. Total Separations from Employment (Headcount)	15	16	12	7	6	6	11	6	5	6			17	8.70	8.94	10.00	P
Q. Voluntary Separations	12	18	10	7	6	6	11	6	5	6			79	7.89	7.52	8.75	Q
R. Involuntary Separations	3	0	2	0	0	0	0	0	0	0			8	0.80	1.41	1.25	R
S. Turnover (Within District)	1.80%	2.45%	1.80%	1.00%	0.80%	0.80%	1.80%	0.90%	0.70%	0.80%			13.10%	1.31%	1.36%	1.54%	S
T. Turnover (Without Library Aide & Positions)	1.80%	1.80%	1.80%	0.80%	0.80%	0.80%	1.80%	0.70%	0.40%	0.40%			8.89%	0.89%	0.78%	1.05%	T
U. Annualized Twelve Month Turnover (Within District)	23.01%	18.12%	14.62%	11.84%	10.60%	11.50%	18.10%	11.00%	14.18%	13.71%			NA	19.02%	15.06%	15.47%	U
V. FTE Vacancy Rate (Open FTE) / (Total FTE) = Open FTE / Average FTE	15.46%												NA	15.46%	15.46%	NA	V
W. Average Years of Service (Voluntary Separations)	7.4	6.05	5.3	2.87	1.58	1.61	5.80	3.43	6.24	1.12			NA	6.33	6.49	5.71	W
X. Average Years of Service (Involuntary Separations)	0.4	0.05	0.48	0.00	0.00	0	0.28	0.00	0.29	0			NA	0.87	0.54	1.09	X
Training & Talent Development																	
Y. Employees Attending New Hire Orientation	4	0	4	7	9	6	31	5	3	13	7		65.00	6.27	9.23	11.58	Y
Z. Total Employee Training Encounters	141	276	196	120	43	140	249	101	113	173			1,497	149	177.40	149.67	Z
AA. Virtual	90	78	40	113	24	59	171	43	124	86	446		1,425	129	22.33	13.43	AA
AB. Self On Site	166	178	156	7	14	180	106	105	171	213	109		1,495	171	85.00	109.33	AB
AC. External Conferences	21	30	10	3	1	6	38	4	9	9	5		101	9	13.43	11.17	AC
AD. Total Training Cost	14,180	17,671	11,062	211,141	15,161	11,767	13,879	13,854	21,740	114,186	18,196		1,635,482	111,863	93,083	14,886	AD
AE. Total Tuition Reimbursements	30	15,262	30	30	30	111,738	20,314	30	14,334	11,360	30		141,066	15,738	12,111	14,757	AE
AF. Undergraduate	30	15,262	30	30	30	111,738	20,314	30	14,334	11,360	30		141,066	15,738	12,111	14,757	AF
AG. Graduate	30	15,262	30	30	30	111,738	20,314	30	14,334	11,360	30		141,066	15,738	12,111	14,757	AG
AH. Certification	30	30	30	30	30	30	30	30	30	30	30		141,066	15,738	12,111	14,757	AH
AI. (2) Annual Required Compliance Training Completion	91.00%	91.00%	91.00%	91.00%	91.00%	91.00%	91.00%	91.00%	91.00%	91.00%			NA	91.00%	NA	NA	AI
Benefits & Wellness																	
II. Staff Utilizing FMLA or Unpaid Authorized Leave > 4 weeks	0	0	2	3	0	3	2	1	1	1			NA	2	6.00	0.00	II
III. Total Leave Hours Utilized	240.00	240.00	240.00	80.00	80.00	80.00	160.00	160.00	160.00	160.00			1,200.00	120.00	111.00	110.00	III

Notes: - NA = Not Applicable

(1) District Budget: \$10,000,000 (2) District Budget: \$10,000,000 (3) District Budget: \$10,000,000

(4) District Budget: \$10,000,000 (5) District Budget: \$10,000,000 (6) District Budget: \$10,000,000

* Annual

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Thank you!

**ITEM VIII.A.1.****AGENDA ITEM****SEPTEMBER 11, 2025 MEETING OF THE BOARD OF TRUSTEES****Consent Agenda Item # VIII.A.1.:****UKG Ready HR, Payroll, and Workforce Management Solutions Software Renewal****Background:**

In October 2020, the District upgraded the HR Payroll software system from Kronos Central to UKG Ready for \$113,602.50, which covered October 2020 to September 2021. We renewed each additional year as shown below:

October 2021 through September 2022 for \$113,604.38

October 2022 through September 2023 for \$113,490.00

October 2023 through September 2024 for \$113,490.00

October 2024 through September 2025 for \$113,490.00

The items budgeted for Fiscal Year 2025 are:

Title	Title
Software Maintenance	UKG

Recommended Action:

Motion to authorize the renewal of UKG Ready HR, Payroll, and Workforce Management Solutions Software for another year, covering October 2025 through September 2026 at the price of \$118,029.60, a 3.9% increase from 2024.



ITEM VIII.B.1.

AGENDA ITEM

September 11, 2025 - MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VIII.B.1.:

Discussion and possible Board action to approve a joinder with Clark County for the purchase of general office supplies from Staples.

Background: Funds are allocated in the General Fund to purchase general office supplies for the District. Nevada Statutes and Board Policy require that a request for bids be advertised for purchases exceeding \$75,000 within a fiscal year. In lieu of advertising a request for bids, the District may, in accordance with NRS 332.195, use a previously bid contract of a government entity with the authorization of the contracting vendor.

Clark County has in place a contract for general office supplies with Staples. The contract offers discounts and requires no minimum purchase. The Contract is a one year contract that renews annually. Staples has authorized our use of the County contract.

The District had previously joindered onto Clark County's contract with Staples.

Recommended Action: Motion to authorize staff to utilize Clark County's contract with Staples for the purchase and direct delivery of general office supplies and to authorize staff to extend the contract for the remaining one-year renewal, subject to funding being available and the vendor continuing to meet specifications as outlined in the contract documents.

**ITEM VIII.B.2.****AGENDA ITEM****SEPTEMBER 11, 2025 MEETING OF THE BOARD OF TRUSTEES****Agenda Item # VIII.B.2.:**

Discussion and possible Board action regarding contract award for Theatrical Lighting and Accessories for various District theaters.

Background:

Funds are allocated in the capital projects fund to purchase replacement Theatrical Lighting and Accessories for the new West Las Vegas Library.

An Invitation to Bid was advertised in the Review-Journal, posted on the District's website, emailed to minority Chambers of Commerce, and posted on the Nevada Government eMarketplace (NGEM). The bid opening was held on July 27, 2025. A total of thirteen bids were received. The bid results follow:

RFP SUMMARY

Bidder	Bid Amount
Sound Productions	\$92,333.00
Solotech US Corporation	\$98,258.97
BMI Supply (Barber Marketing)	\$98,809.45
Blue Planet Lighting	\$99,632.54
WPS Washington Professional System	\$102,064.05
Production Resource Group	\$103,515.00
Barbizon Light of the Rockies	\$106,959.90
Secure Supply	\$109,739.66
StageSpot (We Get Lit, LLC)	\$115,480.50
Stuyvesant Partners	\$118,947.00
Right Brain Entertainment	\$126,480.05
Troxwell Communications, Inc.	\$127,144.00
Sweetwater Sound LLC - Withdrawn/Non-Responsive	

The lowest responsive and responsible bidder is Sound Productions. The Disclosure of Ownership/Principals Form for Sound Productions is attached.

Recommended Action:

Motion to authorize staff to award a contract for the purchase of replacement theatrical lighting in accordance with Bid No. 26-02 to Sound Productions, for the amount of \$92,333.00.

ATTACHMENT B - DISCLOSURE OF OWNERSHIP/ PRINCIPALS 1TB NO. 26-02 THEATRICAL LIGHTING

Business Entity Type (Please Check one)													
Sole Proprietorship	<input checked="" type="checkbox"/>	Partnership	<input type="checkbox"/>	Limited Liability Company	<input checked="" type="checkbox"/>	Corporation	<input type="checkbox"/>	Trust	<input type="checkbox"/>	Non-Profit Organization	<input type="checkbox"/>	Other	<input type="checkbox"/>
Business Designation (Please CHECK ALL that apply)													
Minority Business Enterprise	<input type="checkbox"/>	Women-Owned Business Enterprise	<input type="checkbox"/>	Physically Challenged Business Enterprise	<input type="checkbox"/>	Emerging Small Business	<input type="checkbox"/>	Small Business Enterprise	<input type="checkbox"/>	Large Business Enterprise	<input checked="" type="checkbox"/>	Nevada Business Enterprise	<input type="checkbox"/>
ESB must be certified by the Governor's Office of Economic Development													
Number of Clark County Nevada Residents Employed: 0													
Corporate/Business Entity Name: Sound Productions, LLC													
(Include d.b.a., if applicable)													
Street Address: 6631 N Belt Line Rd #100													
City, State, and Zip Code: Irving, TX 75063													
Telephone No: 979-472-4184													
Fax No: NA													
Nevada Local Street Address: (If different from above)													
City, State and Zip Code:													
Local Telephone No:													
Local Fax No:													
Contact Name: Austin Bell													
Title: Account Manager													
Email: Austin.Bell@Soundpro.com													
Website: www.soundpro.com													
Local Contact Name:													
Title:													
Email:													

All entities, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity appearing before the Board.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest. The disclosure requirement, as applied to land-use applications, extends to the applicant and the landowner(s).

Entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

FULL NAME	TITLE	% OWNED (Not required for Publicly Traded Corporations/Non-profit organizations)
Joshua Curlett	CEO	100%

This section is not required for publicly-traded corporations. Are you a publicly-traded corporation? Yes ☐ No ☒

1. Are any individual members, partners, owners or principals, involved in the business entity, Las Vegas-Clark County Library District?

☒ Yes **0** No

(If yes, please note LVCCLD employees and appointed/elected officials may not perform any work on professional service contracts, or other contracts, which are not subject to competitive bid.)

2. Do any individual members, partners, owners or principals have a spouse, registered domestic partner, child, parent, in-law or brother/sister, half-brother/half-

sister, grandchild, grandparent, relative, please complete the Declaration of Relationship on Page 2 of the disclosure form. (If none, please print N/A on Page 2.)

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that the Board will not take action on land-use contract approvals, land sales, leases or exchanges without the completed disclosure form.

Signature: 

Account Manager
Title

Print Name

DATE 2025
Date

**ATTACHMENT B - DISCLOSURE OF RELATIONSHIPS ITB
NO. 26-02 THEATRICAL LIGHTING**


BIDDER member, partner, owner or principal consanguinity or affinity relation to any employee or appointed/elected official of the Las Vegas-Clark County Library District, this form **MUST** be completed in its entirety.

In regard to this form, Contractor must consider first and second degree as follows: Spouse - Registered Domestic Partner - Children - Parents - Sibling - Half-Sibling - Grandchildren - Grandparents - In-laws (first/second degree)

Not Applicable - Initial Here: A_B and complete Contractor's Signature Block.

CONTRACTOR	LIBRARY DISTRICT		
NAME (MEMBER, PARTNER, OWNER, PRINCIPAL)	NAME OF OWNER'S EMPLOYEE OR /OFFICIAL	RELATIONSHIP TO EMPLOYEE OR OFFICIAL	IF DISTRICT EMPLOYEE, WHICH DEPARTMENT

CONTRACTOR SIGNATURE BLOCK

Legal Name of Bidder (Prime Contractor) As It Should Appear on Contract	Sound Productions, LLC
Name of Bidder's Authorized Representative	Austin Bell
Title of Bidder's Authorized Representative	Account Manager
Signature of Bidder's Authorized Representative	
Today's Date	08/08/2025

Below for LVCCLD Use Only:

If any Disclosure of Relationship is noted above, complete the following:

Is any LVCCLD employee noted above involved in the selection process for this contract? **CIRCLE ONE** Yes No

Is any LVCCLD employee noted above involved in performance of the contract? **CIRCLE ONE** Yes No

Notes/Comments: _____

Name: _____

Date: _____

Title: _____



ITEM VIII.B.3.

AGENDA ITEM

SEPTEMBER 11, 2025 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VIII.B.3.:

Discussion and possible Board action regarding contract award to Dustland Studio LLC, for architectural and engineering services for the new Goodsprings Library conversion.

Background:

Dustland Studio LLC is a full-service architectural firm and with experience converting residential structures to commercial use. They have been our architect of record for the rezoning of the new Goodsprings property from residential to public. This scope of service would be for the change of use of the building from residential to a library.

The contract scope of work includes providing full architectural and engineering services including design development, construction documents, bidding, and construction project administration.

The Disclosure of Ownership/Principals Form for Dustland Studio LLC is attached.

Recommended Action:

Motion to authorize staff to award a contract to provide architectural services for the Goodsprings Library conversion to Dustland Studio LLC in the amount of \$69,300.00 plus authorized reimbursable expenses, subject to final review by Counsel.

ATTACHMENT B - DISCLOSURE OF OWNERSHIP/PRINCIPALS AND RELATIONSHIPS

I

Purpose of the Form

The purpose of the Disclosure of Ownership/Principals Form is to gather ownership information pertaining to the business entity for use by the Board of Trustees ("BOT") and District Staff in determining whether they should exclude themselves from Bid Award decision making where they have, or may be perceived as having a conflict of interest, and to determine compliance with Nevada Revised Statute 281A.430, contracts in which a public officer or employee has interest is prohibited.

General Instructions

Completion and submission of this Form is a condition of approval or renewal of a contract or lease and/or release of monetary funding between the disclosing entity and the Las Vegas-Clark County Library District. Failure to submit the requested information may result in a refusal by the BOT to enter into an agreement/contract and/or release monetary funding to such disclosing entity.

Detailed Instructions

All sections of the Disclosure of Ownership form must be completed. If not applicable, write in N/A.

Business Entity Type – Indicate if the entity is an Individual, Partnership, Limited Liability Company, Corporation, Trust, Non-profit Organization, or Other. When selecting 'Other', provide a description of the legal entity.

Non-Profit Organization (NPO) - Any non-profit corporation, group, association, or corporation duly filed and registered as required by state law.

Business Designation Group – Indicate if entity is one of the following. This is needed in order to provide utilization statistics to the Legislative Council Bureau, and will be used only for such purpose. Select all that apply.

- **Minority Owned Business Enterprise (MBE):** An independent and continuing business for profit which performs a commercially useful function and is at least 51% owned and controlled by one or more minority persons of Black American, Hispanic American, Asian-Pacific American or Native American ethnicity.
- **Women Owned Business Enterprise (WBE):** An independent and continuing business for profit which performs a commercially useful function and is at least 51% owned and controlled by one or more women.
- **Physically-Challenged Business Enterprise (PBE):** An independent and continuing business for profit which performs a commercially useful function and is at least 51% owned and controlled by one or more disabled individuals pursuant to the federal Americans with Disabilities Act.
- **Emerging Small Business (ESB):** Certified by the Nevada Governor's Office of Economic Development effective January, 2014. Approved into Nevada law during the 77th Legislative session as a result of AB294.
- **Small Business Enterprise (SBE):** An independent and continuing business for profit which performs a commercially useful function, is not owned and controlled by individuals designated as minority, women, or physically-challenged, and where gross annual sales does not exceed \$2,000,000.
- **Large Business Enterprise (LBE):** An independent and continuing business for profit which performs a commercially useful function and is NOT located in the State of Nevada.
- **Nevada Business Enterprise (NBE):** Any Nevada business which has the resources necessary to sufficiently perform identified County projects, and is owned or controlled by individuals that are not designated as socially or economically disadvantaged.

Business Name (include d.b.a., if applicable) – Enter the legal name of the business entity and enter the "Doing Business As" (d.b.a.) name, if applicable.

Corporate/Business Address, Business Telephone, Business Fax, and Email – Enter all contact information requested.

Nevada Local Business Address, Local Business Telephone, Local Business Fax, and Email – If business entity is out-of-state, but operates the business from a location in Nevada, enter all Nevada contact information. Please note: the local address must be an address from which the business is operating. Please do not include a P.O. Box number, unless required by the U.S. Postal Service, or a business license hanging address.

Number of Clark County Nevada Residents employed by this firm. Do not leave blank. If none or zero, put the number 0 in the space provided.

List of Owners/Officers – Include the full name, title and percentage of ownership of each person who has ownership or financial interest in the business entity. If the business is a publicly-traded corporation or non-profit organization, list all Corporate Officers and Directors only.

For All Contracts – (Not required for publicly-traded corporations)

- 1) Indicate if any member, partner, owner or principal involved in the business entity is an employee or appointed official of the Las Vegas-Clark County Library District. If yes, the following paragraph applies.

In accordance with NRS 281A.430.1, a public officer or employee shall not bid on or enter into a contract between a government agency and any private business in which he has a significant financial interest, except as provided for in subsections 2, 3, and 4.

- 2) Indicate if any member, partner, owner or principal involved in the business entity has a second degree of consanguinity or affinity relation to any employee or appointed/elected official of the Las Vegas-Clark County Library District – see (reference form on Page 2 for definition).

If YES, complete the Disclosure of Relationship Form.

A professional service is defined as a personal service which may legally be performed only pursuant to a license, certificate of registration, or other legal authorization (NRS 89.020.10) such as legal services, architectural and engineering services, insurance broker, investment management, auditing, etc.

Signature and Print Name – Requires signature of an authorized representative and the date signed.

Disclosure of Relationship Form – If any member, partner, owner or principal involved in the business entity has a second degree of consanguinity or affinity relation to any employee or appointed/elected official of the Las Vegas-Clark County Library District, this form MUST be completed in its entirety.

ATTACHMENT B - DISCLOSURE OF OWNERSHIP/PRINCIPALS

Business Entity Type (Please Check one)													
Sole Proprietorship		Partnership		Limited Liability Company <input checked="" type="checkbox"/>		Corporation		Trust		Non-Profit Organization		Other	
Business Designation Group (Please CHECK ALL that apply)													
MBE <input type="checkbox"/>		WBE <input type="checkbox"/>		PBE <input type="checkbox"/>		ESB <input type="checkbox"/>		SBE <input type="checkbox"/>		LBE <input type="checkbox"/>		NBE <input type="checkbox"/>	
Minority Business Enterprise		Women-Owned Business Enterprise		Physically Challenged Business Enterprise		Emerging Small Business*		Small Business Enterprise		Large Business Enterprise		Nevada Business Enterprise	
*ESB must be certified by the Governor's Office of Economic Development													
Number of <u>Clark County</u> Nevada Residents Employed:				4									
Corporate/Business Entity Name:				Dustland Studio LLC									
(Include d.b.a., if applicable)													
Street Address:				1017 S. 1st Street, Suite 185									
City, State, and Zip Code:				Las Vegas, NV 89101				Contact Name:		Tommy Huggins			
Telephone No:				(702) 860-2462				Title:		Principal Architect			
Fax No:								Email:		tommy@dustlandstudio.com			
Nevada Local Street Address: (If different from above)								Website:		dustlandstudio.com			
City, State and Zip Code:								Local Contact Name:					
Local Telephone No:								Title:					
Local Fax No:								Email:					

All entities, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity appearing before the Board.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest. The disclosure requirement, as applied to land-use applications, extends to the applicant and the landowner(s).

Entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

FULL NAME	TITLE	% OWNED (Not required for Publicly Traded Corporations/Non-profit organizations)
Tommy Huggins	Principal Architect	50%
Kevin Ward	Principal Architect	50%

This section is not required for publicly-traded corporations. Are you a publicly-traded corporation? Yes ☐ No ☒

1. Are any individual members, partners, owners or principals, involved in the business entity, Las Vegas-Clark County Library District?

☐ Yes

☒ X

(If yes, please note LVCCLD employees and appointed/elected officials may not perform any work on professional service contracts, or other contracts, which are not subject to competitive bid.)

2. Do any individual members, partners, owners or principals have a spouse, registered domestic partner, child, parent, in-law or brother/sister, half-brother/half-sister, grandchild, grandparent, related to a Las Vegas-Clark County Library District employee or appointed/elected official?

☐ Yes

☒ No

(If yes, please complete the Disclosure of Relationship form on Page 2. If no, please print N/A on Page 2.)

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that the Board will not take action on land-use approvals, contract approvals, land sales, leases or exchanges without the completed disclosure form.

Signature



Tommy Huggins

Print Name

Principal Architect

Title

8/28/2025

Date

ATTACHMENT B - DISCLOSURE OF RELATIONSHIPS

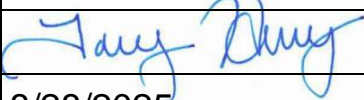
BIDDER member, partner, owner or principal consanguinity or affinity relation to any employee or appointed/elected official of the Las Vegas-Clark County Library District, this form MUST be completed in its entirety.

In regard to this form, Contractor must consider first and second degree as follows: Spouse – Registered Domestic Partner – Children – Parents – Sibling – Half-Sibling – Grandchildren – Grandparents – In-laws (first/second degree)

Not Applicable – Initial Here: TH **and complete Contractor's Signature Block.**

CONTRACTOR	LIBRARY DISTRICT		
NAME (MEMBER, PARTNER, OWNER, PRINCIPAL)	NAME OF OWNER'S EMPLOYEE OR /OFFICIAL	RELATIONSHIP TO EMPLOYEE OR OFFICIAL	IF DISTRICT EMPLOYEE, WHICH DEPARTMENT

CONTRACTOR SIGNATURE BLOCK

Legal Name of Bidder (Prime Contractor) As It Should Appear on Contract	Dustland Studio LLC
Name of Bidder's Authorized Representative	Tommy Huggins
Title of Bidder's Authorized Representative	Principal Architect
Signature of Bidder's Authorized Representative	
Today's Date	8/28/2025

Below for LVCCLD Use Only:

If any Disclosure of Relationship is noted above, complete the following:

Is any LVCCLD employee noted above involved in the selection process for this contract? **CIRCLE ONE** Yes No

Is any LVCCLD employee noted above involved in performance of the contract? **CIRCLE ONE** Yes No

Notes/Comments: _____

Name: _____ Date: _____

Title: _____

**ITEM VIII.B.4.****AGENDA ITEM****September 11, 2025 - MEETING OF THE BOARD OF TRUSTEES****Agenda Item # VIII.B.4.:**

Discussion and possible Board action regarding contract awards for janitorial maintenance services.

Background:

Contracts for janitorial maintenance services for all District facilities expire on September 30, 2025. A Request for Bid Proposals (RFP) was advertised in the *Review-Journal*, posted on the District's website, emailed to minority Chambers of Commerce, and posted on the Nevada Government eMarketplace (NGEM). A pre-bid conference was held on July 22, 2025 with the proposal opening on August 22, 2025. A total of ten proposals were received. One proposal was deemed non-responsive and subsequently rejected.

A committee comprised of General Services and Library Operations staff conducted a thorough evaluation of the proposals. The process involved a scoring and ranking of each proposal to establish the finalist for each bid group. The evaluation criteria and weighted values included:

1. Demonstrated experience of contractor and its key personnel (30%)
2. Experience in performance of comparable services and engagements (24%)
3. Staff selection, training, retention, and supervision (20%)
4. Proposed billable rates (18%)
5. Operating procedures, reports, and documentation (5%)
6. Uniforms and identification badge (3%)

Following are the proposal evaluation results:

Bid Group I (13 Urban libraries and Laughlin, Blue Diamond, Indian Springs, Mt. Charleston, and Searchlight)

Bid Group 1	Score	1 st Year Cost	5 year
Best Janitorial Services of Nevada	899	\$ 1,882,320.00	\$10,183,920.00
RBM Services, Inc	800	\$ 1,819,610.51	\$ 9,244,349.23
ABM Industries Group, LLC	772	\$ 1,751,472.00	\$ 9,024,051.00
silver state transportation	585	\$ 2,043,407.54	\$10,848,732.27
LVCleaningco	495	\$ 1,672,632.00	\$ 8,704,442.00
Simplicity Services LLC	495	\$ 1,792,095.56	\$ 9,664,255.72
The Service Companies	475	\$ 1,806,276.00	\$ 9,589,764.00
Speak Life LLC	446	\$ 1,867,524.00	\$ 9,337,620.00
City Wide Facility Solutions	219	\$ 2,887,349.88	\$15,329,329.77

* F&P Management Services, LLC was deemed non-responsive.

Bid Group II (Mesquite Library and Learning Center, Moapa Town and Moapa Valley)

Bid Group 2	Score	1 st Year Cost	5 year
Best Janitorial Services of Nevada	910	\$ 177,840.00	\$ 954,300.00
ABM Industries Group, LLC	772	\$ 146,400.00	\$ 754,292.00
RBM Services, Inc	768	\$ 223,303.32	\$ 1,134,470.17
LVCleaningco	499	\$ 154,224.00	\$ 802,586.00
Speak Life LLC	495	\$ 167,748.00	\$ 838,740.00
Simplicity Services LLC	446	\$ 156,841.18	\$ 849,127.67
City Wide Facility Solutions	219	\$ 240,120.72	\$ 1,274,833.56

* F&P Management Services, LLC was deemed non-responsive.

The responsive and responsible contractor that submitted the most comprehensive and advantageous proposals is:

Bid Group I: Best Janitorial Services of NV

Bid Group II: Best Janitorial Services of NV

The bid documents provide for an initial term of one year with the option to extend the contract for up to four additional one-year periods provided the contractor's performance remains satisfactory.

The Disclosure of Ownership/Principals Form for Best Janitorial Services of NV is attached.

There is the potential for a formal protest from a non-responsive bidder.

Recommended Action:

- 1) Consideration of potential protest if submitted in a timely manner.
- 2) Motion to authorize staff to award contracts for janitorial maintenance services in accordance with RFP No. 26-01 for Bid Group I to Best Janitorial Services of NV for the annual amount of \$1,882,320.00 and for Bid Group II to Best Janitorial Services of NV for the annual amount of \$177,840.00 and to authorize staff to extend the contracts in subsequent years subject to funding being available and the contractor continuing to meet performance standards outlined in the bid documents, subject to Counsel's review.

**ATTACHMENT F - DISCLOSURE OF OWNERSHIP/PRINCIPAL
RFP NO. 26-01
JANITORIAL MAINTENANCE SERVICES**

Business Entity Type (Please CIRCLE one)						
Sole Proprietorship	Partnership	Limited Liability Company	<u>Corporation</u>	Trust	Non-Profit Organization	Other
Business Designation Group (Please CIRCLE ALL that apply)						
<u>MBE</u>	WBE	PBE	ESB	SBE	LBE	<u>NBE</u>
Minority Business Enterprise	Women-Owned Business Enterprise	Physically Challenged Business Enterprise	Emerging Small Business*	Small Business Enterprise	Large Business Enterprise	Nevada Business Enterprise
*ESB must be certified by the Governor's Office of Economic Development						
Number of <u>Clark County</u> Nevada Residents Employed:			48			
Corporate/Business Entity Name:		High Quality Concepts, Inc.				
(Include d.b.a., if applicable)		Best Janitorial Services of Nevada				
Street Address:		2545 Chandler Ave. Ste 7				
City, State, and Zip Code:		Las Vegas NV 89120		Contact Name:	Rafael Romano	
Telephone No:		702-736-4785		Title:	President	
Fax No:		702-736-4795		Email:	bisjanitorial@gmail.com	
Nevada Local Street Address: (If different from above)		Same		Website:	https://bestjanitorialnevada.com	
City, State and Zip Code:		Same		Local Contact Name:	Rafael Romano	
Local Telephone No:		Same		Title:	President	
Local Fax No:		Same		Email:	bisjanitorial@gmail.com	

All entities, with the exception of publicly-traded and non-profit organizations, must list the names of individuals holding more than five percent (5%) ownership or financial interest in the business entity appearing before the Board.

Publicly-traded entities and non-profit organizations shall list all Corporate Officers and Directors in lieu of disclosing the names of individuals with ownership or financial interest. The disclosure requirement, as applied to land-use applications, extends to the applicant and the landowner(s).

Entities include all business associations organized under or governed by Title 7 of the Nevada Revised Statutes, including but not limited to private corporations, close corporations, foreign corporations, limited liability companies, partnerships, limited partnerships, and professional corporations.

FULL NAME	TITLE	% OWNED (Not required for Publicly Traded Corporations/Non-profit organizations)
Rafael Romano	President	100%

This section is not required for publicly-traded corporations. Are you a publicly-traded corporation? Yes ☐ No ☒

1. Are any individual members, partners, owners or principals, involved in the business entity, Las Vegas-Clark County Library District?

☐ Yes ☒ No (If yes, please note LVCCLD employees and appointed/elected officials may not perform any work on professional service contracts, or other contracts, which are not subject to competitive bid.)

2. Do any individual members, partners, owners or principals have a spouse, registered domestic partner, child, parent, in-law or brother/sister, half-brother/half-sister, grandchild, grandparent, related to a Las Vegas-Clark County Library District employee or appointed/elected official?

☐ Yes ☒ No (If yes, please complete the Disclosure of Relationship form on Page 2. If no, please print N/A on Page 2.)

I certify under penalty of perjury, that all of the information provided herein is current, complete, and accurate. I also understand that the Board will not take action on land-use approvals, contract approvals, land sales, leases or exchanges without the completed disclosure form.

Signature
President

Title

Rafael Romano

Print Name
August 21, 2025

Date

ATTACHMENT F - DISCLOSURE OF RELATIONSHIPS
RFP NO. 26-01
JANITORIAL MAINTENANCE SERVICES

Not Applicable – Initial Here RR

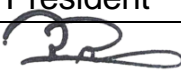
List any disclosures below:

CONTRACTOR/ BIDDER	LIBRARY DISTRICT		
NAME OWNER/PRINCIPAL	NAME OF EMPLOYEE/OFFICIAL	RELATIONSHIP EMPLOYEE OR OFFICIAL	IF DISTRICT EMPLOYEE, WHICH DEPARTMENT

“Consanguinity” is a relationship by blood. “Affinity” is a relationship by marriage.

“To the second degree of consanguinity” applies to the candidate’s first and second degree of blood relatives as follows:

- Spouse – Registered Domestic Partners – Children – Parents – In-laws (first degree)
- Brothers/Sisters – Half-Brothers/Half-Sisters – Grandchildren – Grandparents – In-laws (second degree)

Legal Name of Bidder (Prime Contractor) As It Should Appear on Contract	High Quality Concepts, Inc. DBA: Best Janitorial Services of Nevada
Name of Bidder’s Authorized Representative	Rafael Romano
Title of Bidder’s Authorized Representative	President
Signature of Bidder’s Authorized Representative	
Today’s Date	August 21, 2025

For LVCCCLD Use Only:

If any Disclosure of Relationship is noted above, complete the following:

CIRCLE ONE

Yes No Is the LVCCCLD employee noted above involved in the selection process for this contract?

Yes No Is the LVCCCLD employee noted above involved in any way with performance of the contract?

Notes/Comments: _____

Name: _____ Date: _____

Title: _____