

**PROPOSED AGENDA**  
**LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT FOUNDATION**  
**August 14, 2025**

DATE: Thursday, August 14, 2025  
TIME: 12:00 PM  
PLACE: Windmill Library – 2nd floor Meeting Rooms 2, 3, and 4 - or Join via Zoom Meeting

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I. Roll Call

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

The public comment period at Library Foundation board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes each. A speaker may not transfer time to another speaker, although the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to a maximum of forty-five minutes.

III. Approval of Proposed Agenda.

IV. Approval of Meeting Minutes for the May 15, May 16, and July 18, 2025, meetings.

V. Discussion and possible Board action to approve the engagement of HintonBurdick CPAs & Advisors to perform the financial audit for the year ended June 30, 2025, and required federal income tax returns. Floresto Cabias, CFO.

VI. Chair's Report, Felipe A. Ortiz

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- VII. Treasurer's Report, discussion, and possible Board Action to approve the proposed Foundation Director Budget.
- Discussion of June 30, 2025, Financial Reports. Fred James, Treasurer.
- VIII. Las Vegas Clark County Library District Executive Director Report, Kelvin Watson.
- New Markets Tax Credits closing report.
  - Status of the new West Las Vegas Library and opening.
- IX. Discussion and possible Board Action to approve the Foundation and Library District's Global Agreement. Felipe A. Ortiz, Chair.
- X. Discussion and possible Board Action to approve Leslie Valdes as a new Foundation Board Member: email: [tatiana3611@yahoo.com](mailto:tatiana3611@yahoo.com) . Felipe A. Ortiz, Chair.
- XI. Discussion and possible Board Action to approve the job search for the Foundation Executive Director. Assigned to Michelle Sanders, Jorge Cervantes, Vickie Gasca, and Shannon Bilbray-Axelrod, and the District's HR Manager, subject to Board approval. Michelle Sanders, Vice Chair.
- XII. Discussion and possible Board Action to approve opening another checking account, segregating donations, and with Zelle and QR code accessibility. Fred James, Treasurer.
- XIII. Discussion and possible Board Action to approve registration fees for Foundation members who would like to attend the Nevada Library Association State Conference, October 16 and 17, 2025, in Las Vegas, Nevada. Felipe A. Ortiz, Chair.
- XIV. Discussion and possible Board action to create a DBA name, Nevada Library Foundation.
- XV. Discussion and possible Board Action to approve a Board member to take notes instead of paying for prepared transcripts. Foundation Legal Counsel.
- XVI. Public Comment
- Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.
- XVII. Adjournment
- NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

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NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL LASHEA WEST AT (702) 507-6181 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE.

NOTE: CONTACT LASHEA WEST AT (702) 507-6181 OR [lashea.west@thelibrarydistrict.org](mailto:lashea.west@thelibrarydistrict.org) TO REQUEST THE SUPPORTING MATERIALS FOR THIS MEETING. SUPPORTING MATERIALS WILL BE AVAILABLE AT THE MEETING LOCATION ON THE DAY OF THE MEETING.

Pursuant to NRS 241.020, written notice of the meeting of the Las Vegas-Clark County Library District Foundation Board of Directors was given on August 8, 2024, i.e., given at least three (3) working days before the meeting, including in the notice the time, place, location and agenda of the meeting.

- A. By delivering a copy of the notice to each Foundation Board Member.
- B. By posting a copy of the notice at the principal office of the Foundation, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Foundation, to with:
  - 1. Clark County Library  
1401 E. Flamingo Road  
Las Vegas, NV 89119
  - 2. Enterprise Library  
8310 S. Las Vegas Blvd.  
Las Vegas, NV 89123
  - 3. West Charleston Library  
6301 W. Charleston Boulevard  
Las Vegas, NV 89146
  - 4. Windmill Library  
7060 W. Windmill Lane  
Las Vegas, NV 89113
  - 5. Las Vegas-Clark County Library District Foundation website  
[www.lvccldfoundation.org](http://www.lvccldfoundation.org)
  - 6. Nevada Public Notice Website: <https://notice.nv.gov/>
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library District Foundation Board of Directors

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in the same manner in which notice is requested to be mailed to a member of the Library District Foundation Board of Directors.

D. Future Meeting Dates

- Thursday, November 13, 2025
- Thursday, February 12, 2026
- Thursday, May 14, 2026
- Thursday, August 13, 2026
- Thursday, November 12, 2026

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
FOUNDATION BOARD OF TRUSTEES MEETING  
AT THE WINDMILL LIBRARY AND VIA ZOOM  
THURSDAY, MAY 15, 2025

\* \* \* \* \*

[Meeting began at 12:02 p.m.]

PRESIDENT ORTIZ: Hello. 12:02 p.m. This is the Las Vegas-Clark County Library Foundation Board meeting. We are in person at the Windmill Library and on Zoom.

First of all, let's go ahead and take roll call. LaShea, thank you so much.

MS. WEST: Okay. Good afternoon, everyone.

Director Felipe Ortiz.

CHAIR ORTIZ: Present.

MS. WEST: Director Michelle Sanders.

VICE-CHAIR SANDERS: Present.

MS. WEST: Director Nicole Rogers.

SECRETARY ROGERS: Present.

MS. WEST: Director Fred James.

TREASURER JAMES: Present.

MS. WEST: Director Pamela Graham.

DIRECTOR GRAHAM: Present.

MS. WEST: Director Shannon Axelrod.

DIRECTOR BILBRAY-AXELROD: Here.

MS. WEST: Director Vicki Gasca.

1 [No heard response.]

2 Director Jorge Cervantes.

3 DIRECTOR CERVANTES: Present.

4 MS. WEST: Director Kelvin Watson.

5 EX-OFFICIO DIRECTOR WATSON: Present.

6 MS. WEST: Thank you. We have quorum, Chair.

7 CHAIR ORTIZ: Okay. Thank you very much. Thank you  
8 for being present at this meeting. And so first of all, public  
9 comment. Topics raised under this item may be limited to the  
10 matters on today's agenda. Persons wishing to speak on public  
11 comment, must sign in on the sign in sheet before this item is  
12 addressed. The public comments should be limited to no more  
13 than 45 minutes for both periods. Any remarks made by the public  
14 shall be limited to three minutes. A speaker may not transfer any  
15 time, although the Chair has the authority to grant additional time.  
16 When more than 15 people wish to comment, the Chair shall  
17 appropriately reduce the time allotted to a maximum of 45 minutes.

18 Ms. LaShea, are there anybody -- or is anybody online for  
19 public comment?

20 MS. WEST: No, there's no public comment.

21 CHAIR ORTIZ: Okay. Thank you very much. And I do  
22 apologize, I think they sent the proposed agenda last week and I  
23 also sent it out last night. If there are no questions at this time, I'll  
24 accept a motion to approve the proposed agenda.

25 DIRECTOR BILBRAY-AXELROD: So moved.

1 SECRETARY ROGERS: So moved.

2 DIRECTOR BILBRAY-AXELROD: Oh, second.

3 CHAIR ORTIZ: And can you identify the seconds? Sorry,

4 I'm over here on the phone.

5 SECRETARY ROGERS: I think it was myself, Rogers --

6 CHAIR ORTIZ: Okay.

7 SECRETARY ROGERS: -- and Shannon.

8 DIRECTOR BILBRAY-AXELROD: Correct.

9 CHAIR ORTIZ: Okay, very good. All in favor?

10 [ALL BOARD MEMBERS WERE IN AGREEMENT]

11 CHAIR ORTIZ: Anybody opposed?

12 [No heard response.]

13 Okay. Motion carries. Thank you so much.

14 And Ms. LaShea, did we send out Minutes from the

15 February 13, 2025 meeting?

16 MS. WEST: Yes, they are attached to the packet.

17 CHAIR ORTIZ: Okay, very good.

18 Does anybody have any questions or comments on the

19 previous Board meeting minutes of February 13, 2025?

20 [No heard response.]

21 Okay, hearing none, I'll entertain a motion to accept and

22 approve the Meeting Minutes of February 13, 2025.

23 VICE-CHAIR SANDERS: So moved.

24 CHAIR ORTIZ: So moved by Michelle, I believe.

25 Is there a second?

1 TREASURER JAMES: Second.

2 CHAIR ORTIZ: Okay. All in favor?

3 [ALL BOARD MEMBERS WERE IN AGREEMENT]

4 CHAIR ORTIZ: Anybody opposed?

5 [No heard response.]

6 Okay. Nobody opposed. Motion carries. Thank you very  
7 much.

8 Next item. Tamar Hoapili, I think I got her name --

9 MS. HOAPILI: Yes.

10 CHAIR ORTIZ: -- correctly, was a previous Board member.

11 And legal counsel, correct me if I'm wrong, you have to sit out a  
12 year and what to reapply?

13 COUNSEL MARTINEZ: Right. She used to be the Chair,  
14 and so she had to wait a year to be a director now.

15 CHAIR ORTIZ: And the time has tolled already; it has  
16 passed, right?

17 COUNSEL MARTINEZ: Yes.

18 CHAIR ORTIZ: Okay. So she qualifies to be -- Ms. Tamar  
19 asked to be placed back on the Board, and so does anybody have  
20 any questions? She works for Cox Communications.

21 SECRETARY ROGERS: She's amazing. I move to accept  
22 her.

23 CHAIR ORTIZ: Okay.

24 VICE-CHAIR SANDERS: Second.

25 CHAIR ORTIZ: Very. Is there a second?



1 VICE-CHAIR SANDERS: Sorry. Second.

2 CHAIR ORTIZ: No, very good. Is there a second on  
3 approving Tamar as a Foundation Board member for two years?

4 Okay. I hear a second.

5 VICE-CHAIR SANDERS: Can you hear me?

6 CHAIR ORTIZ: Yes.

7 VICE-CHAIR SANDERS: Yes, second from Michelle.

8 CHAIR ORTIZ: Very good. Thank you, Michelle.

9 All right. All in favor?

10 [ALL BOARD MEMBERS WERE IN AGREEMENT]

11 CHAIR ORTIZ: Anybody opposed?

12 [No heard response.]

13 Okay. Motion carries. Thank you so much.

14 And if you can think of at least two or three more people,  
15 please let us know. Or let me know and then we'll put them on the  
16 agenda, okay?

17 Next item on the agenda we had asked -- I tasked Michelle  
18 and Mr. Cervantes -- Jorge Cervantes to take a look at a job  
19 description for the Executive Director of the Foundation. They  
20 met -- well, Michelle, go ahead and tell us your process real quick.

21 VICE-CHAIR SANDERS: Sure. So the committee was  
22 actually myself, Jorge and Nicole. We met with Jeff Serpico -- am I  
23 saying his name right? With Jeff from the District to assist us with  
24 this and it was a very smooth process thanks to Jeff. He really put  
25 in some tremendous research and work. So I thank the team from

1 the District for helping us with that.

2 And what you see in front of you is what we were able to  
3 come up with and our recommendations thereafter. So hopefully  
4 everyone's had a chance to look at the job description. And if you  
5 all have any comments, please put them forward now.

6 CHAIR ORTIZ: Okay, very good.

7 Michelle, did you have any comments on that? Do you  
8 feel comfortable with it?

9 VICE-CHAIR SANDERS: I am very comfortable with it. I  
10 think the time that we put in and the effort that Jeff put in combined  
11 made for a good job description that I believe is ready to go.

12 CHAIR ORTIZ: Okay. Jorge, did you feel comfortable with  
13 it also?

14 DIRECTOR CERVANTES: Yes, I did. You know, thank you  
15 to Michelle for taking the lead on it, but it came out as a good  
16 product.

17 CHAIR ORTIZ: Okay, very good.

18 And Ms. Nicole, did you have any further comments or --  
19 and you feel comfortable with it?

20 SECRETARY ROGERS: Nope, it was a great team. They  
21 did a great job. Michelle took the reins, and we -- I think -- well, I  
22 feel very comfortable with it as well.

23 CHAIR ORTIZ: Very good. And Mr. Serpico, I just wanted  
24 to see, did we miss anything, or did we capture everything that we  
25 need? I'm sure we can change it if -- or amend it if we needed to,

1 but for now did it all our needs?

2 MR. SERPICO: Yes, it does.

3 CHAIR ORTIZ: Okay, very good. So Michelle, if you'll  
4 make the motion to accept the job description -- approve and accept  
5 the job description as provided for the Director of the Foundation.

6 VICE-CHAIR SANDERS: I move to accept the job  
7 description as provided and that it be --

8 CHAIR ORTIZ: Okay. And --

9 VICE-CHAIR SANDERS: -- accepted by the Board.

10 CHAIR ORTIZ: -- who will make the second?

11 DIRECTOR CERVANTES: Second.

12 CHAIR ORTIZ: Any further questions?

13 DIRECTOR CERVANTES: Mr. Chair, I did have a question.  
14 I'm very comfortable with the job description moving forward. I'm  
15 just concerned about next steps given that I still haven't seen a  
16 funding source to be able to fund this position to go out for  
17 recruitment. I don't know if that's part of the agreement on the next  
18 item, but I didn't see it in the agreement either, so I'm just  
19 concerned about the funding source to be able to move forward  
20 with this.

21 CHAIR ORTIZ: Okay. Thank you very much. We will talk  
22 about that in just a little bit, okay?

23 DIRECTOR CERVANTES: Okay.

24 CHAIR ORTIZ: Thank you.

25 VICE-CHAIR SANDERS: And --

1 CHAIR ORTIZ: A legitimate question.

2 VICE-CHAIR SANDERS: I don't have a question, but I do  
3 have a comment because one area we were not able to address is  
4 the cost of benefits on the open market. So just to make a note that  
5 everyone is aware that that is not complete. We would have to do  
6 some research on what the open market looks like to fill in that  
7 area.

8 TREASURER JAMES: So as a question -- then I have a  
9 question -- just one question. So when you say plus additional  
10 compensation, so it would be whatever salary we give and then --

11 VICE-CHAIR SANDERS: Plus money --

12 TREASURER JAMES: -- on top of that --

13 VICE-CHAIR SANDERS: -- because we won't be able to  
14 get them insurance as one individual --

15 TREASURER JAMES: Okay.

16 VICE-CHAIR SANDERS: -- so that we would have to in  
17 some way compensate them for that --

18 TREASURER JAMES: Okay.

19 VICE-CHAIR SANDERS: -- that benefit.

20 TREASURER JAMES: So if we hired someone at the max,  
21 at 145, I'm just saying --

22 VICE-CHAIR SANDERS: Yes.

23 TREASURER JAMES: -- as an example, then it would be  
24 plus whatever the benefits would be; right?

25 VICE-CHAIR SANDERS: Whatever benefits we decide are

1 going to be part of the benefit package.

2 TREASURER JAMES: Okay. Thank you.

3 CHAIR ORTIZ: Okay. Very good. Does anybody else have  
4 any questions or comments?

5 [No heard response.]

6 Okay, having heard none -- we already voted to approve,  
7 correct or have -- Ms. LaShea, did I make -- did I ask for a vote?

8 MS. WEST: No, you did not.

9 CHAIR ORTIZ: Okay. All in favor?

10 [ALL BOARD MEMBERS WERE IN AGREEMENT]

11 CHAIR ORTIZ: Anybody opposed?

12 [No heard response.]

13 Okay. Motion carries. Thank you so much.

14 Okay. So the next item started about two years ago as far  
15 as trying to get an agreement between the Las Vegas-Clark County  
16 Library District and the Foundation. There was a request for the  
17 Foundation to stand alone and stand on their own footing. And so  
18 part of that is an agreement, right? Everything we do is to benefit  
19 the Library District and so you have an agreement there.

20 The problem that -- I want to table this item because we  
21 really need to meet in person with the director and I believe there's  
22 two -- there's a legal counsel that helped prepare that and so it's not  
23 quite ready. I just wanted everybody to know that we have not sat  
24 on that; we have been working on it, but it's not ready for an  
25 approval. You do have it. There's some items that we want to

1 make sure we're comfortable with and that -- it limits the liability of  
2 the Foundation also. And so with that, that also helps us determine  
3 the funding source, but we're real -- getting real close. I'm excited.

4 Lastly, having that agreement gives us permission and the  
5 authority to go raise up -- raise money. And so that's one of the  
6 things that I'd like to see done.

7 Ms. Briana, did I miss anything?

8 COUNSEL MARTINEZ: No, Felipe. Really, we're still  
9 negotiating with the District on some of the terms.

10 So we received back a red line to our initial draft and  
11 previously the Board had voted for us to continue to work with the  
12 District and their Counsel on negotiating this agreement. Now  
13 we've received the revisions, and we wanted to be transparent with  
14 the Board to show you what the revisions were, which are red lined  
15 and what's on the screen and it shows there's still some work that  
16 needs to be done.

17 So 1, the Foundation -- or the District is proposing some  
18 seed funding to the Foundation. So essentially, they're willing to  
19 give up to 20 percent of the three-million-dollar endowment as seed  
20 funding to the Foundation. In addition, 5 percent of the Bookstore  
21 revenue to assist the Foundation in moving forward because  
22 obviously separating all the functions is going to require the  
23 Foundation to have money to be able to pay a staff member like the  
24 director position. So that was one change that was made.

25 And then in addition to that, in the agreement, they made

1 some changes as to a target of at least \$500,000 contribution from  
2 the Foundation to the District, a requirement that you keep your  
3 administrative overhead under 20 percent. Another thing that  
4 we've discussed, Felipe and I, is making sure that the Foundation is  
5 protected so we would want to include some type of  
6 indemnification provision in this Memorandum of Understanding.

7 So there's still really -- there's still work to be done, but  
8 we're moving in the right direction, and we want the Board to be  
9 updated on that.

10 CHAIR ORTIZ: Okay. So that kind of answers a lot and  
11 answers nothing. Basically, we're still --

12 COUNSEL MARTINEZ: I know.

13 CHAIR ORTIZ: -- negotiating. We're real close. Thank  
14 you, Mr. Kelvin Watson and -- for getting us together for the last  
15 two years, but we really do need to meet in person and finish this  
16 off so we can put it on a final agenda item both for this Foundation,  
17 and both for the Library District Board.

18 TREASURER JAMES: Chair?

19 CHAIR ORTIZ: And -- so Fred, did you have a question?

20 TREASURER JAMES: Yeah. I -- in this contract the -- we  
21 can't do anything. We have no funding. 20 percent that needs to  
22 be a clarification. When they say 20 percent of the Endowment  
23 Fund or 20 percent of what we raised. I think all of these things  
24 need to be worked out because we don't have any funding for next  
25 year's budget.

1 DIRECTOR BILBRAY-AXELROD: Right.

2 TREASURER JAMES: We don't have a clarification on  
3 what we can and cannot do. The presentation I did back in January  
4 or November [indiscernible.]

5 CHAIR ORTIZ: Okay. And I'm not there present --  
6 Shannon, did you have any questions or comments?

7 DIRECTOR BILBRAY-AXELROD: No. I thank you all for  
8 doing the work. I -- my concern is the Bookstore, the 5 percent  
9 seems really low because that's, you know, a revenue source for us.  
10 But I know you guys have been working really hard, so I just think,  
11 yeah, we need to meet in person.

12 TREASURER JAMES: Part of -- if I could -- these are the  
13 things that we really, really, really need to work on because they've  
14 redefined a lot of the job duties that they were going to do; that  
15 they're going to take over. So we really need to meet with them all  
16 personally on this and go through each section, section by section,  
17 and make sure we have clarification on exactly what is being done.

18 My other question is to Briana. Were you able to work  
19 with the other attorney?

20 COUNSEL MARTINEZ: So unfortunately, I -- yes, I can  
21 work with her. What happened was I got the revisions last week  
22 and I was out of town, so there was no other discussion with her.  
23 But I don't see why we wouldn't be able to work together. And  
24 plus, I wanted to update the Board on what the revisions were and  
25 know -- and make sure that I'm on the -- before I go back to her and



1 tell her, hey, these are the -- these are our concerns, I wanted to talk  
2 to the Board and make sure everybody's on the same page.

3 TREASURER JAMES: I think that we need to -- I may need  
4 to be a part of that meeting and maybe the Board Chair or maybe  
5 the Vice-Chair could be a part of that meeting --

6 COUNSEL MARTINEZ: Yes, I agree.

7 TREASURER JAMES: -- when it comes to parts of the --  
8 this agreement, especially regarding indemnification of funding  
9 sourcing and something that we can all agree on, because if we  
10 don't have funding sources, we're in the same spot today as we  
11 were last year. We have no funding.

12 COUNSEL MARTINEZ: I agree.

13 TREASURER JAMES: So we need to make sure we work  
14 those out.

15 And if we hire somebody -- like I said in the beginning, for  
16 us to hire a person, we need to make sure that we have at least two  
17 years of funding. And if this is not working out for us at the end of  
18 two years, then we -- the contract comes up and we renegotiate or  
19 whatever we have to do. So that's the input that I want to put into  
20 this at this particular time.

21 COUNSEL MARTINEZ: Thank you.

22 CHAIR ORTIZ: Thank you very much. So one quick  
23 comment. What's happening around us today is that there's going  
24 to be less money, public money and private money, so it's really  
25 important that we get this right because we are here to help raise

1 money for the District, for their programs. And we have the  
2 capacity; we have the means. I just want to feel comfortable that  
3 we have the authority to do that without having a lot of liability on  
4 us.

5 And we'll do a good job, Director Watson. We promise  
6 we'll, you know, do a good job. We just need this done as quickly  
7 as possible so we can move forward.

8 Was there anybody else with any comments before I ask  
9 to table this item?

10 VICE-CHAIR SANDERS: I have a question.

11 CHAIR ORTIZ: Go ahead, Michelle.

12 VICE-CHAIR SANDERS: I just want a little clarity around  
13 the seed funding to the Foundation of -- I believe it would equate to  
14 about 300,000; is that correct, Brianna?

15 COUNSEL MARTINEZ: No, it seems to be way less than  
16 that. The proposal is about 30,000 per year -- 43,000 per year.

17 VICE-CHAIR SANDERS: Okay.

18 COUNSEL MARTINEZ: The first year is 118 because  
19 they're proposing to give you 5 percent of some Bookstore money  
20 that's being held, which I was actually going to ask the Chair if I  
21 could bring this up. But there's a revision in the MOU that the  
22 Foundation is currently holding \$500,000, which I believe came  
23 from some past activities with the Bookstore sales. And so that's a  
24 topic that we need to discuss about this 500,000.

25 And so what they're proposing is 5 percent of that 500,000

1 would be for the first year for a total of about 118,000. But that's  
2 only for the first year and then moving forward, it would only be  
3 about 43,000 per year.

4 TREASURER JAMES: And that's a big issue --

5 COUNSEL MARTINEZ: Right.

6 TREASURER JAMES: -- for funding for the District and it's  
7 something we really need to work on. And we can't work on it  
8 today, but we need to work on that in negotiations.

9 COUNSEL MARTINEZ: Right. I mean, this is all I have to  
10 say. I've been working on this for two years. I worked on it with  
11 Elaine, with Tamar, with Felipe and I know the Board -- the old -- the  
12 older Board members know this because we've had multiple  
13 meetings about it. And so this is a step in the right direction. We  
14 got revisions back and at least some proposal. It's just been a long  
15 time coming.

16 VICE-CHAIR SANDERS: Okay. So to continue that -- what  
17 I was saying. So that 118 or whatever amount, that seed money is  
18 to be used towards administrative expense or is there a specific  
19 area that is supposed to be used in because, again, going back to  
20 Jorge's comment is how we're going to pay for this position, but  
21 we need the position in order to raise funds. So we're kind of like a  
22 dog chasing his tail right now. So I want to make sure that we're in  
23 a good position to do so.

24 COUNSEL MARTINEZ: Yes. And it would be towards  
25 administrative expenses.

1 VICE-CHAIR SANDERS: Okay. Thank you. That ends my  
2 questions.

3 COUNSEL MARTINEZ: You're welcome.

4 CHAIR ORTIZ: Thank you. Does anybody else have any  
5 questions?

6 Mr. Cervantes, did we -- we didn't clearly answer your  
7 answer, but gave you a little bit of scope of what we're moving  
8 toward. Do you have any questions?

9 DIRECTOR CERVANTES: No, it just sounds like that  
10 conversation needs to continue to identify that funding source  
11 before we can actually do anything with an executive director  
12 position.

13 CHAIR ORTIZ: Okay. So I would -- and I believe I just  
14 need to ask that this item be tabled to the next meeting?

15 And Briana --

16 COUNSEL MARTINEZ: Yes, that's --

17 CHAIR ORTIZ: -- do I need a motion --

18 COUNSEL MARTINEZ: -- correct.

19 CHAIR ORTIZ: -- or can I just table it?

20 COUNSEL MARTINEZ: No, you could table it because  
21 we've already received approval from the Board to meet with the  
22 District and their Counsel to negotiate this agreement.

23 CHAIR ORTIZ: Okay, very good.

24 TREASURER JAMES: Have we set any meeting dates on  
25 that yet?

1 COUNSEL MARTINEZ: I don't have any meeting dates,  
2 but I will get with you and Felipe and the District and their Counsel  
3 so we can set it up.

4 TREASURER JAMES: Okay, thank you.

5 COUNSEL MARTINEZ: You're welcome.

6 CHAIR ORTIZ: Thank you very much. Okay. So that item,  
7 Item No. VIII, if I -- it will be tabled to the next meeting, Ms. LaShea.

8 Okay, very good. Chair's report. Basically, I've talked to a  
9 lot of individuals about donating money. There's -- they're not in  
10 the millions but they are sufficient to help us move forward. But I  
11 really would like to have the agreement.

12 I've been meeting with the accounting office there for the  
13 District. Interestingly enough, I'm on a lot of accounts. I get dinged  
14 a lot. I'm ready to transfer money for the final payments for the  
15 West Las Vegas Library. Pretty much Floresto and Martha have  
16 been on top of that with direction of the Director, but I'm ready to  
17 transfer that money so that property can be paid for when all the  
18 money comes in.

19 Fred -- that's my report. Fred, the Treasurer's report?

20 TREASURER JAMES: I'm not going to waste anybody's  
21 time on this Treasury report. We have lots of assets, but we don't  
22 have enough cash, working cash to go forward. We don't have  
23 enough cash to pay for salaries. We don't have enough cash to  
24 even pay for the monthly bills. We have to make sure we keep our  
25 meetings short with our attorney just to make sure we have enough

1 cash to pay our attorney.

2           So I'm just going to tell you we only have about just under  
3 \$100,000 in cash assets. Anything else -- and we have about  
4 500,000 in -- that could be used for our seed money and that's what  
5 I was hoping that we could get. That's something we're going to  
6 have to negotiate on. Hopefully the District is amenable to that, so  
7 that we could be able to move forward. If we could get that in seed  
8 money, then we can move forward and we can make sure that we  
9 get things done in that two-year -- the next time this contract has to  
10 be renewed.

11           And we might have to ask for three years instead of a two-  
12 year contract because it's going to take six months to find  
13 somebody to hire, especially at this rate -- at these wages. And  
14 plus, a lot of people may or may not want to apply for the position  
15 when they don't understand how we continue funding sources that  
16 we're going to have. So that's my input to that. So we --

17           CHAIR ORTIZ: Thank you very much.

18           TREASURER JAMES: -- don't have the cash. All we got to  
19 do is negotiate some funding sources and then whatever is going to  
20 go to our administrative and whatever is going toward whatever  
21 programs that the District want to fund.

22           CHAIR ORTIZ: Okay, very good.

23           Next item -- does anybody have any questions for Fred?

24           [No heard response.]

25           Hearing none, Director Watson, is he present?

1 EX-OFFICIO DIRECTOR WATSON: I am present, Chair  
2 Ortiz.

3 CHAIR ORTIZ: Thank you very much. Tell us -- if I can  
4 direct just a little bit, tell us about the West Las Vegas; how far  
5 along are we and what's the exciting news.

6 EX-OFFICIO DIRECTOR WATSON: I actually was just over  
7 at the West Las Vegas Library at 10:00 a.m. this morning doing a  
8 quick tour, so that's why I was a few minutes late coming to the  
9 meeting. The library, if you have an opportunity to drive down  
10 MLK, you'll see that it is certainly coming along. We are in the  
11 process of planning to prepare the concrete actually for the parking  
12 as we speak.

13 We're probably at about 80 percent or so complete with  
14 the actual building. We're looking at, depending on supply issues  
15 that -- as a result of things that are happening with tariffs, et cetera,  
16 we're looking at potentially having possession of the building in  
17 and around October of this year, maybe with an opening of the  
18 library in December, probably a soft opening with a full grand  
19 opening sometime maybe around February or so.

20 But, again, that is all up to some -- again, I heard this  
21 morning power -- we may be looking at a 12-week wait to get  
22 power established actually in the building.

23 But the building itself is 80 -- like I said around 80 percent  
24 complete, so if you go over there, if you want, if you -- any of the  
25 Foundation Board would like to schedule a tour, we can look at a

1 date and go over and walk you around. It is a construction site, so  
2 it is pretty busy over there. But I would encourage everybody if  
3 they haven't, again, to just drive over and see the building. It's  
4 actually looking great. The windows are in, glass is in, elevator is  
5 almost in. You know, walls are all up, so it's looking quite good.

6 So that's the West Las Vegas update. And as again, if you  
7 let us know, we normally will try to get as many people together as  
8 we can to do a tour. The tour lasts about an hour to kind of walk  
9 the site and walk the building. And we'd love to, you know, take  
10 you through that when you're ready.

11 Regarding my report, I've issued my report for my  
12 activities -- for some of my activities from January to March 2025.  
13 Continue to meet with numerous partners in the community, as  
14 well as share what's happening with the Library District, both  
15 locally, as well as nationally. We are in the midst of our --  
16 beginning of our Summer Challenge, so we had some great results  
17 last year and looking for some similar results or better this year  
18 with some of our partners and we're starting in about a month [no  
19 sound] for people to, you know, sign up and get going, up to and  
20 including four packs of tickets from the NBA Summer League that  
21 have been donated to the Library District.

22 We are also preparing to attend the American Library  
23 Association Conference that will be held in Philadelphia this year  
24 from the 26th of June to the 30th of June. And the Library District  
25 will be receiving some awards and recognitions again this year



1 from the American Library Association. So looking forward to that.

2 And I just returned from Qatar last week where I was  
3 present -- where I was representing the Library District as the [no  
4 sound for a few seconds].

5 That's kind of what's been happening via my report, and  
6 I'll take any questions that you have at this time.

7 TREASURER JAMES: I have a question, Chair. If you  
8 noticed --

9 CHAIR ORTIZ: Yes, go ahead.

10 TREASURER JAMES: If you noticed on his report, he said  
11 he met with the Library District Foundation President and Treasurer  
12 to discuss. So that -- either that happened in January, February or  
13 March or April. Did we have a meeting? I wasn't -- was I a part --  
14 he has me down as part of a meeting. I wasn't -- I don't remember  
15 being a part of that meeting.

16 CHAIR ORTIZ: He met with me.

17 EX-OFFICIO DIRECTOR WATSON: I -- the only thing --

18 TREASURER JAMES: Maybe that should be just a  
19 correction --

20 EX-OFFICIO DIRECTOR WATSON: Maybe it's a typo.

21 TREASURER JAMES: -- a correction that probably needs  
22 to be made.

23 CHAIR ORTIZ: Thank you, Director --

24 EX-OFFICIO DIRECTOR WATSON: Oh, so no. We met in  
25 December.

1 [No sound; delay.]

2 CHAIR ORTIZ: Okay.

3 [No sound; delay.]

4 CHAIR ORTIZ: Thank you, Fred. Did you have any  
5 questions or comments, Fred?

6 TREASURER JAMES: Yeah. I have one more. Was I a  
7 part of that meeting because I don't remember it.

8 EX-OFFICIO DIRECTOR WATSON: You were a part of the  
9 meeting in December. I'm explaining to you, Fred, how my reports  
10 are done that I submit to my Board. We met in December to  
11 discuss the agreement. You, me and Chair Ortiz.

12 TREASURER JAMES: Okay. You said -- what I heard you  
13 said is your meeting was covered from January, February, March,  
14 April.

15 EX-OFFICIO DIRECTOR WATSON: Yeah, these are my  
16 Executive Director's Monthly Reports that I submit from January to  
17 March of 2025. So if my Board is looking at these reports, they're  
18 normally a month behind. So I submit my report in January from  
19 my activities in December, so that's what you're looking at.

20 TREASURER JAMES: Okay. Thank you. I just don't  
21 remember --

22 CHAIR ORTIZ: Thank you.

23 TREASURER JAMES: -- meeting.

24 CHAIR ORTIZ: First of all, Director Watson, thank you.  
25 You've knocked it out of the park as far as West Las Vegas, given

1 the times that we're in, given the political arenas that are out there  
2 that don't want to fund libraries, I'm really, really super excited and  
3 glad that this is going to get to the finish line in an area where it's  
4 most needed. So thank you again and please thank the Trustees  
5 and of course your staff.

6 Does anybody else have any questions for Director  
7 Watson?

8 Shannon, I know you're online. Did you have any  
9 questions?

10 DIRECTOR BILBRAY-AXELROD: I was curious to hear that  
11 he said that he was in Qatar, I believe, but I didn't hear what the  
12 reason was. I'm just curious.

13 EX-OFFICIO DIRECTOR WATSON: I was the keynote  
14 speaker for their Libraries Lead Forum that was held at the Qatar  
15 National Library in Doha. So that's why I was there.

16 CHAIR ORTIZ: Very good. Thank you. Does anybody  
17 else, Nicole, Michelle or Mr. Cervantes, have any questions or  
18 comments or any other Trustees -- I mean Board Directors.

19 DIRECTOR CERVANTES: No questions.

20 CHAIR ORTIZ: Okay. Thank you, Mr. Watson, for the  
21 report. And, again, thank you for continuing to move the Library  
22 District forward. It's -- great job, great job. Thank you.

23 Let's see public comment. Before we do that, tomorrow  
24 we have an election meeting online, Zoom at 12:00. And Ms.  
25 LaShea, are we going to use the same code or is it going to be a

1 different code?

2 MS. WEST: It's a different code. I sent it out to all of the  
3 Board members.

4 CHAIR ORTIZ: If you can resend it out again. I know I got  
5 it, but my e-mail gets stacked.

6 MS. WEST: Of course.

7 CHAIR ORTIZ: Thank you so much.

8 VICE-CHAIR SANDERS: Chair --

9 CHAIR ORTIZ: Okay.

10 VICE-CHAIR SANDERS: -- I do have a question about  
11 tomorrow's elections.

12 CHAIR ORTIZ: Sure.

13 VICE-CHAIR SANDERS: Do we have the documentation  
14 on terms and where people are on their terms? Because we got in  
15 trouble with that before of --

16 CHAIR ORTIZ: Okay.

17 VICE-CHAIR SANDERS: -- extending beyond --

18 CHAIR ORTIZ: Good point.

19 VICE-CHAIR SANDERS: -- their terms.

20 CHAIR ORTIZ: I will make sure we send that out today,  
21 okay?

22 VICE-CHAIR SANDERS: Okay. Thank you.

23 CHAIR ORTIZ: Yeah. We'll get it to you as quickly as we  
24 can. Very good.

25 Any other questions for tomorrow's meeting?

1           DIRECTOR BILBRAY-AXELROD: I have a question Felipe,  
2           it's Shannon. I have another meeting at the exact same time. I can  
3           try and step out. Do we know about how long it will take? Can I  
4           just come in to vote or otherwise I --

5           CHAIR ORTIZ: Yes, you can come in --

6           DIRECTOR BILBRAY-AXELROD: -- can't make it.

7           CHAIR ORTIZ: -- to vote. I would say at the -- barring any  
8           questions, 12:10, 12:15.

9           DIRECTOR BILBRAY-AXELROD: Okay.

10          CHAIR ORTIZ: Okay.

11          DIRECTOR BILBRAY-AXELROD: I will do my best.

12          CHAIR ORTIZ: Okay.

13          DIRECTOR BILBRAY-AXELROD: Thanks.

14          CHAIR ORTIZ: Thank you so much.

15          Public comment. Topics raised under this item cannot be  
16          acted upon until notice provisions of the open meeting laws have  
17          been met. Anybody wishing to speak in public or online must have  
18          signed in or sent a message.

19          Ms. LaShea, do we have any public comment at this time?

20          MS. WEST: There's no public comment.

21          CHAIR ORTIZ: And does anybody else have any other  
22          announcements?

23          [No heard response.]

24          Okay, having heard none, having heard no public  
25          comment, this meeting is adjourned. Thank you.

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I'll entertain a motion to adjourn the meeting.

VICE-CHAIR SANDERS: Motion to adjourn.

TREASURER JAMES: I'd second.

CHAIR ORTIZ: Thank you. Second.

All in favor?

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR ORTIZ: All right. Thank you, everybody for the hard work. We're going to get this done. Appreciate it. Thank you so much.

[Meeting concluded at 12:35 p.m.]

\* \* \* Total Meeting Run Time – 33 minutes\* \* \*

ATTEST: I do hereby certify that I have truly and correctly transcribed the audio/video proceedings in the above-entitled meeting to the best of my ability.



Brittany Mangelson  
Mangelson Transcribing

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
FOUNDATION BOARD OF TRUSTEES MEETING VIA ZOOM

FRIDAY, MAY 16, 2025

\* \* \* \* \*

[Meeting began at unidentified time.]

MS. WEST: Sure. Good afternoon, everyone.

Felipe -- Director Felipe Ortiz.

CHAIR ORTIZ: Present.

MS. WEST: Director Michelle Sanders.

VICE-CHAIR SANDERS: Present.

MS. WEST: Director Nicole Rogers.

SECRETARY ROGERS: Present.

MS. WEST: Director Fred James.

TREASURER JAMES: Here.

MS. WEST: Director Pamela Graham.

DIRECTOR GRAHAM: Here.

MS. WEST: Director Shannon Bilbray-Axelrod.

DIRECTOR BILBRAY-AXELROD: Here.

MS. WEST: Director Vicki Gasca.

DIRECTOR GASCA: Here.

MS. WEST: Director Jorge Cervantes.

DIRECTOR CERVANTES: Here.

MS. WEST: Director Kelvin Watson.

[No heard response.]

We have a quorum, Chair.

1 CHAIR ORTIZ: Thank you very much. Public comment.  
2 Topics raised under this item must be limited to matters on today's  
3 agenda. Persons wishing to speak in public must sign in or send us  
4 an e-mail before. They are limited by their remarks to no more than  
5 three minutes. And a person may not transfer their time for a total  
6 of 45 minutes.

7 Ms. LaShea, are there any -- is anybody online and they  
8 wanted to speak or any public comment?

9 MS. WEST: We do not have any public comment today.

10 CHAIR ORTIZ: Thank you very much. No public  
11 comment.

12 Today's agenda is to elect the Executive Board for the  
13 2025 Annual Board of Elections. That is the proposed agenda.  
14 Does anybody have any questions?

15 [No heard response.]

16 I'll entertain a motion to approve the proposed agenda.

17 DIRECTOR BILBRAY-AXELROD: So moved.

18 TREASURER JAMES: Second.

19 CHAIR ORTIZ: Is there a second?

20 TREASURER JAMES: Second.

21 CHAIR ORTIZ: Second by Fred.

22 All in favor?

23 [ALL BOARD MEMBERS WERE IN AGREEMENT]

24 CHAIR ORTIZ: Anybody opposed?

25 [No heard response.]



1 Thank you very much.

2 Also online is our legal counsel, Briana Martinez. Ms.  
3 Martinez, if you can explain to us the procedure and the terms that  
4 are occurring for the Board members.

5 COUNSEL MARTINEZ: Yes. So in this meeting, we only  
6 have to do the nominations and voting for the officers, which are  
7 the Chair, the Vice-Chair, Treasurer and Secretary. All of the  
8 directors are still within their four-year term, so there is no need to  
9 nominate or vote for any of the director positions. Just so  
10 everybody knows, Jorge and Vicki were nominated and voted on, I  
11 think late in 2024. I don't have the exact dates on them, but it was  
12 in 2024. And please correct me if that's wrong, but I think it was --

13 CHAIR ORTIZ: November 18th, 2024.

14 COUNSEL MARTINEZ: Perfect. Okay.

15 Shannon was voted on January 17th, 2023, and Pamela,  
16 May 18th, 2023. So, again, we do not need to vote on any directors  
17 unless somebody wanted to nominate a new director. The only  
18 voting that needs to occur today is on the officers because the  
19 officer positions are only for one-year terms.

20 CHAIR ORTIZ: And just to recap, as a director, you're on  
21 four years and four years --

22 COUNSEL MARTINEZ: Correct.

23 CHAIR ORTIZ: -- before you're termed out.

24 COUNSEL MARTINEZ: So the terms are four years, and  
25 you have the ability to be nominated and voted on for two terms

1 so -- consecutively, so it's a total of eight years for the directors.

2 CHAIR ORTIZ: And if you sit out a year, you can come  
3 back and be elected -- appointed to the Board, elected back on the  
4 Board. And then even if you do eight years, if you're the Executive  
5 Board, you can continue on a year at a time.

6 COUNSEL MARTINEZ: Yes; correct.

7 CHAIR ORTIZ: Does anybody have any questions for our  
8 legal counsel?

9 [No heard response.]

10 Okay, having heard none.

11 So basically, I'd like to continue as the Chair and there's  
12 very specific reason. We're waiting to transfer approximately 42  
13 million money to pay for the West Las Vegas Library. And I could  
14 candidly tell you it's been very painful, like pulling off a scab, trying  
15 to get on three checking accounts. It really is very painful and so  
16 when they call for the transfer, it's going to be an immediate same  
17 day within four hours, I think was what I told -- I was told.

18 And so that means it would not be enough time for the  
19 new chair to go to the banks, send in the forms, wait for the bankers  
20 to approve them. And there's approximately three banks involved  
21 in this transfer of New Markets Tax Credits money. And so for that  
22 reason, I believe it's a good -- or prudent to allow myself and this  
23 this Executive Board to continue for another year.

24 Secondly, thank you to Kelvin Watson, we're able to get a  
25 meeting together on May 30th to get our agreement with the

1 Library District on board and so continuity is important.

2 But having said that, if anybody wants to run, they're  
3 allowed to run. Anybody that wants to drop out, they're allowed to  
4 drop out.

5 So real quick going around, Fred, did you have any  
6 questions or comments?

7 TREASURER JAMES: No. No questions, no comments.

8 CHAIR ORTIZ: Okay. Ms. Pamela Graham, did you have  
9 any questions or comments?

10 [No heard response.]

11 TREASURER JAMES: Your speaker's off. Pam, your  
12 speaker is off.

13 DIRECTOR BILBRAY-AXELROD: Felipe, this is Shannon.

14 CHAIR ORTIZ: Okay.

15 DIRECTOR BILBRAY-AXELROD: After you go around, I  
16 would -- I'll make the motion.

17 CHAIR ORTIZ: Okay.

18 DIRECTOR BILBRAY-AXELROD: Can we do a whole slate?

19 CHAIR ORTIZ: Yep.

20 DIRECTOR GRAHAM: Yeah. I don't have anything.

21 CHAIR ORTIZ: Thank you very much.

22 DIRECTOR GRAHAM: Sorry. I couldn't figure out --

23 CHAIR ORTIZ: Nicole, any questions or comments?  
24 Nicole Rogers?

25 SECRETARY ROGERS: No questions.

1 CHAIR ORTIZ: Thank you.

2 SECRETARY ROGERS: And no comments.

3 CHAIR ORTIZ: Vicki Gasca --

4 SECRETARY ROGERS: I think it's great.

5 CHAIR ORTIZ: Okay. Thank you so much.

6 Vicki Gasca, any questions or comments?

7 VICE-CHAIR SANDERS: Who did you call on?

8 CHAIR ORTIZ: Victoria Gasca.

9 VICE-CHAIR SANDERS: Okay.

10 DIRECTOR GASCA: No, sir; I do not.

11 CHAIR ORTIZ: Thank you so much.

12 Jorge Cervantes, any questions or comments?

13 DIRECTOR CERVANTES: No, no. I support the current

14 Executive Team.

15 CHAIR ORTIZ: Michelle Sanders, do you have any

16 questions or comments?

17 VICE-CHAIR SANDERS: None.

18 CHAIR ORTIZ: Very good.

19 Did I miss anybody?

20 [No heard response.]

21 Okay. I'll entertain a motion for the Chair, Felipe Ortiz;

22 Vice-Chair, Michelle Sanders; Secretary, Nicole Rogers; and

23 Treasurer, Frederick James for another year. Who will make --

24 DIRECTOR BILBRAY-AXELROD: I would make that

25 motion.

1 CHAIR ORTIZ: Okay. Is there a second?

2 DIRECTOR GRAHAM: Second.

3 CHAIR ORTIZ: Okay. Any questions? Discussion?

4 Okay. Having heard the motion and no further discussion,  
5 all in favor?

6 [ALL BOARD MEMBERS WERE IN AGREEMENT]

7 CHAIR ORTIZ: Anybody opposed?

8 [No heard response.]

9 Okay. Motion carries.

10 Thank you. And our legal counsel is going to produce an  
11 actual spreadsheet with the dates of everybody. We have one, but  
12 it's not updated, so we'll make sure we get that out again.

13 Thank you very much. Appreciate the vote of confidence  
14 and we'll get the bank transfers done as quick -- they told me  
15 June -- the second week in June, probably. We will get our  
16 agreement reviewed on May 30th with Director Watson and their  
17 attorneys, and then we move forward.

18 Having heard that, is there any public comment?

19 MS. WEST: There's no public comment.

20 CHAIR ORTIZ: No public comment?

21 MS. WEST: No public comment.

22 CHAIR ORTIZ: Okay. Thank you very much.

23 Our next meetings -- we'll call for other meetings as soon  
24 as we get the agreement, but our next meeting, if you can mark it  
25 on your calendars, is Thursday, August 14th and Thursday,

1 November 13th. Those are standard meetings, but we're going to  
2 have about four or five other meetings way before then after we get  
3 the agreement to discuss advertising for a director, okay? An  
4 executive director.

5 Does any anybody have any announcements?

6 [No heard response.]

7 Okay. No announcements.

8 At this time, I'll entertain a motion to adjourn the meeting.

9 VICE-CHAIR SANDERS: Motion to adjourn.

10 CHAIR ORTIZ: Thank you. Any second?

11 TREASURER JAMES: I second.

12 CHAIR ORTIZ: All in favor?

13 [ALL BOARD MEMBERS WERE IN AGREEMENT]

14 CHAIR ORTIZ: Anybody opposed?

15 [No heard response.]

16 Thank you, everybody. Have a good weekend and we'll  
17 get back to as quickly as we can with the good news.

18 [Meeting concluded at unspecified time.]

19 \* \* \* Total Meeting Run Time – 8 minutes\* \* \*

20  
21 ATTEST: I do hereby certify that I have truly and correctly  
22 transcribed the audio/video proceedings in the above-entitled  
23 meeting to the best of my ability.

24   
25 Brittany Mangelson  
Mangelson Transcribing

1 LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
2 FOUNDATION BOARD OF TRUSTEES MEETING VIA ZOOM  
3 FRIDAY, JULY 18, 2025

4 \* \* \* \* \*

5 [Meeting began at 12:03 p.m.]

6 CHAIR ORTIZ: Good afternoon. This is Felipe Ortiz.  
7 Today is Friday, July 18th, 2025. It's 12:03 p.m. It's Las Vegas-Clark  
8 County Library District Foundation Meeting via Zoom. We have an  
9 agenda. Let's -- please call roll call.

10 MS. WEST: Yes, good morning -- or good afternoon,  
11 everyone, I should say.

12 Chair Felipe Ortiz.

13 CHAIR ORTIZ: Here.

14 MS. WEST: Vice-Chair Michelle Sanders.

15 [No heard response.]

16 MS. WEST: Secretary Nicole Rogers.

17 SECRETARY ROGERS: Here.

18 MS. WEST: Treasurer Fred James.

19 TREASURER JAMES: Here.

20 MS. WEST: Director Pamela Graham.

21 [No heard response.]

22 MS. WEST: Director Shannon Bilbray-Axelrod.

23 [No heard response.]

24 MS. WEST: Director Vicki Gaska.

25 DIRECTOR GASKA: Here.

1 MS. WEST: Director Jorge Cervantes.  
2 DIRECTOR CERVANTES: Here.  
3 MS. WEST: Ex Officio Director Kelvin Watson.  
4 [No heard response.]  
5 CHAIR ORTIZ: Okay. And I do see Michelle online and  
6 Ms. Shannon Bilbray-Axelrod will be joining us shortly.  
7 MS. WEST: Okay. I will mark Michelle Sanders present.  
8 We have a quorum, Chair.  
9 CHAIR ORTIZ: Thank you. Thank you very much. We'll  
10 try not to keep this too long. An agenda was sent out. Did  
11 everybody have an opportunity to look at the agenda?  
12 If so, I will entertain a motion to approve the agenda.  
13 DIRECTOR CERVANTES: Motion to approve the agenda.  
14 CHAIR ORTIZ: Is there a second?  
15 TREASURER JAMES: Second.  
16 CHAIR ORTIZ: Okay. All in favor?  
17 [ALL BOARD MEMBERS WERE IN AGREEMENT]  
18 CHAIR ORTIZ: Anybody opposed?  
19 [No heard response.]  
20 Okay. Motion carries.  
21 And then I saw a note that Tamar is also -- Tamar Hoapili?  
22 Did I pronounce that correctly? She is on the phone also -- Board  
23 Member. Thank you so much.  
24 DIRECTOR HOAPILI: Thank you, Chair.  
25 CHAIR ORTIZ: Okay. Today, proposed agenda, we have



1 discussion and possible Board action to adopt Resolution 2025-01  
2 related to New Markets Tax Credits in Nevada and Nevada New  
3 Market Jobs Act transactions with the West Las Vegas Library  
4 project.

5 And if I may go back a little bit, does anybody have any  
6 public comments? The public comment for the Foundation shall be  
7 limited to 45 minutes. If there's any remarks from the public, it will  
8 be limited to three. Lashea, is there any public comment before we  
9 start?

10 MS. WEST: There is no public comment, Chair.

11 CHAIR ORTIZ: Okay. The Minutes will reflect that there  
12 has not been any request for public comment.

13 Continuing on. Floresto, are you doing this presentation,  
14 sir?

15 MR. CABIAS: Yes, that's correct, Mr. Chair.

16 CHAIR ORTIZ: Thank you. Please proceed.

17 MR. CABIAS: All right. Thanks, again, everyone for  
18 convening on such short notice and so quickly. For the record, my  
19 name is Floresto Cabias, the Library District's Chief Financial  
20 Officer, and I'm here to present an item related to the West Las  
21 Vegas Library project and the financing mechanisms we're  
22 pursuing in connection with that project.

23 For the benefit of new directors, I'll provide a brief  
24 overview of the project financing. The Library District has been  
25 actively working to secure funding through both the Federal New

1 Markets Tax Credit Program and at the state level, Nevada New  
2 Markets Jobs Act Program. And both of these programs are  
3 specifically designed to provide investment incentives in low  
4 income or economically distressed communities, which includes  
5 the Historic Westside. The funds that we receive through these  
6 programs will directly support construction costs for the new West  
7 Las Vegas Library Branch.

8 Back in November 2024, the Foundation Board adopted a  
9 resolution authorizing participation in these programs and since  
10 then, the structure of the transaction has changed due to different  
11 policy requirements and approval considerations among the  
12 participating investor parties. Here that would be Chase Bank and  
13 U.S. Bank.

14 To move the project forward, we had to modify the  
15 structure originally envisioned to reflect those changes. And to  
16 allow the Foundation to continue supporting the Library District in  
17 implementing the transactions, we're asking the Foundation Board  
18 today to adopt the resolution that's before you. The resolution  
19 would authorize the necessary actions on the Foundation's part to  
20 facilitate and support the successful implementation of these  
21 programs for the benefit of the project.

22 Also attending here today is Troy Villafara from Crescent  
23 Growth Capital who are our consultants facilitating these  
24 transactions. And also here is Barry Burns with Kutak Rock. Kutak  
25 Rock is the law firm serving as special counsel for the transactions.

1 They're both experts in this space and have been supporting the  
2 Library District and the Foundation for at least eight years now, and  
3 they've helped to raise over 16 million dollars that helped build  
4 three different library branches, including the West Las Vegas  
5 Library project.

6 And we're working on another five million dollars now,  
7 which is why, again, we're bringing these resolutions to the  
8 Foundation Board for adoption so we can proceed. I'll let Mr.  
9 Villafarra give you more details with respect to the current status of  
10 the funding transactions and the reason we have new resolutions  
11 for your review.

12 Troy, I'll turn it over to you.

13 MR. VILLAFARRA: Thank you, Floresto and thank you,  
14 everyone for entertaining us this afternoon with this approval  
15 request.

16 So in terms of the status, this has been a long road as you  
17 probably are aware and kudos to Floresto and his staff for making it  
18 as efficient as possible given the circumstances which include a  
19 number of different federal and state CDE parties and the  
20 transaction where we're also coordinating with the participants  
21 from the prior transaction where Chase was the investor and there  
22 were separate CDEs.

23 Nonetheless, we're happy to report that we are -- we  
24 appear to be getting very close to closing, which is of course why  
25 we're here today. And in fact, we had to meet a deadline yesterday

1 which was to provide all of the key diligence and documentation for  
2 the benefit of LDCIC, the federal CDE in this transaction so they  
3 could get their approvals, I believe at a board meeting today or they  
4 had a deadline of yesterday at least. And we did meet that  
5 deadline, which is a very good indicator of where we are; that --  
6 meeting that deadline means that we are very close in terms of  
7 being able to close this transaction. I think we're still targeting the  
8 end of the month, but at this point I don't see any major slippage in  
9 that target.

10 In terms of just background, in terms of where we started  
11 versus where we are ending up, as Floresto mentioned, we started  
12 with both federal allocation and state allocation and along the way,  
13 we had to significantly reduce the amount of state allocation we  
14 were able to incorporate into the transaction. And the reason for  
15 that is that we had always contemplated that about 8 of the 13 State  
16 CDEs each contributing about 2.2 million dollars of state allocation  
17 would be leveraged through the prior federal transaction, which  
18 included Chase as the investor and three other CDE -- Federal CDEs.

19 Ultimately, that requires U.S. Bank and the current  
20 transaction to work very closely with Chase on the prior transaction  
21 and in some ways agree in advance as to what might -- what would  
22 have to happen in the event that there was ever a foreclosure and a  
23 need for redeployment. And the -- we all understand that that  
24 scenario is very unlikely. We don't anticipate that happening, we  
25 never do, but as investors with, you know, management and Board

1 oversight, they have to address all of the theoretical risks.

2           And the problem is that having the new state funds go  
3 through the prior deal with Chase would require that Chase limit  
4 the -- their ability to redeploy and salvage their credits in the event  
5 of such a drastic scenario. So it wasn't a new revelation, it was --  
6 that risk was known and, you know, considered by all parties on the  
7 front end, but unfortunately it took a very long time for them to  
8 come to the conclusion that they just could not make those  
9 concessions.

10           The only the other thing I'll mention is that when we put  
11 this transaction together, we knew about these challenges and it  
12 goes back to really when we closed the first transaction with Chase,  
13 there was, you know, one thing that could have made this work  
14 better let's say would be if U.S. Bank had done both transactions,  
15 this issue would have gone away.

16           But it's important to consider and remember that when  
17 we put that deal together with Chase, we didn't know for sure there  
18 was going to be a state program. We thought there might be and  
19 we were contemplating, but Chase offered a very attractive, you  
20 know, proposal in terms of the pricing they were paying for the  
21 credits as well as putting their own federal allocation in which you  
22 may know is worth -- is a premium considered versus allocation  
23 from third party CDEs because they don't charge fees on it.

24           But the other thing to keep in mind is that Chase also was  
25 very active in recruiting the other CDEs that we identified and

1 helped us bring those guys on board and get them over the finish  
2 line. So I think it's clear that there really wasn't a choice to try and  
3 get U.S. Bank to do that transaction because much of what the  
4 transaction became was because of Chase itself. So in that way,  
5 you know there's not really much we could have reconsidered in  
6 hindsight; it just didn't end up working out. But we still had the  
7 benefit of a very strong transaction with I think about -- yeah, it was  
8 about -- we did five million dollars or six million dollars of net  
9 benefit in the very first closing. And so you know we're happy to  
10 have that behind us. This transaction is still a very strong  
11 transaction as well.

12 Our federal, we're looking at about 3.1 million of  
13 estimated net benefit. And while it's reduced, we're still looking at  
14 another three million -- two million -- two and a half million, let's  
15 say of the net benefit from the remaining state that's still in the  
16 transaction. So about five million and change in combined net  
17 benefit from this transaction at the end of the day.

18 MR. CABIAS: All right. Thanks, Troy.

19 Mr. Chair, we're ready for any questions.

20 CHAIR ORTIZ: Okay. Thank you very much, Mr. Villafarra.  
21 Thank you, Barry. Thank you.

22 I'm going to go around the room real quick if you have  
23 any questions.

24 Vice-Chair Michelle Sanders, do you have any questions  
25 or comments or concerns?

1                   VICE-CHAIR SANDERS: No questions, no comments, no  
2 concerns. Thank you.

3                   CHAIR ORTIZ: Thank you for being here.

4                   I also see Director Pamela Graham present. If you can  
5 mark her present.

6                   Pamela, do you have any questions or comments or  
7 concerns?

8                   [No heard response.]

9                   CHAIR ORTIZ: Okay. She was on.

10                  DIRECTOR GRAHAM: I do not. I do not.

11                  CHAIR ORTIZ: Thank you so much for joining us today.

12                  Jorge Cervantes, do you have any questions, comments  
13 or concerns?

14                  DIRECTOR CERVANTES: No. No questions, Mr. Chair.

15                  CHAIR ORTIZ: Director Nicole Rogers, do you have any  
16 questions, comments or concerns?

17                  SECRETARY ROGERS: No. No questions or concerns.  
18 Thank you.

19                  CHAIR ORTIZ: Okay. Director Vicki Gaska, do you have  
20 any questions, comments, concerns?

21                  DIRECTOR GASKA: No, I do not.

22                  CHAIR ORTIZ: Okay. And then Tamar Hoapili, thank you  
23 for joining us and welcome back. And do you have any questions,  
24 comments or concerns?

25                  DIRECTOR HOAPILI: Thank you, Chair. I do not have any

1 questions, comments or concerns. Just very excited about this  
2 library. One more that we are building in our community. So thank  
3 you everyone for this and for your dedication to our community.

4 CHAIR ORTIZ: Thank you very much.

5 Fred, the Treasurer, do you have any questions,  
6 comments or concerns?

7 TREASURER JAMES: Yes, I do. I just have a quick  
8 question. What's the total amount of this particular contract with  
9 the state and what was the contract with the national level? So  
10 what was the total amount of the New Market Tax Credit that the  
11 Foundation was able to help the District receive, Floresto?

12 MR. CABIAS: Yeah. And the first transaction that closed  
13 last year, that was 6 to 6.5 million dollars for the West Las Vegas  
14 project. And as Troy broke it down, it's about three million dollars  
15 in state funding, Troy and another two million dollars in federal for  
16 a total of a little over five million dollars in net benefit that we're  
17 working on closing now. And we're shooting, again, for the end of  
18 the month for that closing date. But with the five million in the  
19 current transaction we're closing plus around the 6.5, that will be a  
20 total of about 11.5 million dollars in funds raised for the West Las  
21 Vegas project.

22 TREASURER JAMES: Okay. Thank you. And I just  
23 wanted to be the -- our people on the Foundation to realize that that  
24 is a significant amount that goes toward the construction of the  
25 West Las Vegas Library, and we have -- and our portion and signing



1 of this is very important. We play a very key role in this because we  
2 have a separate contract with the Library District to be able to  
3 handle this transaction. So we play a significant part in the Library  
4 District being able to attain, according to Floresto, 11 million  
5 dollars. I just wanted to make sure that was clear on the record.

6 CHAIR ORTIZ: Thank you, Director Fred.

7 I just have a real quick comment. First of all, thank you  
8 very much Floresto and Kutak Rock and Mr. Villafarra,

9 I was really concerned when Congress was doing their  
10 budget. They did extend the New Markets Tax Credits; after  
11 December, they were going to expire. That's the first comment.  
12 I'm glad that Congress left that in there.

13 Secondly, money's getting tight. C-Tax, the combined tax  
14 collection is really getting smaller and smaller in our neck of the  
15 world and so in order to finish a project, you really need the big  
16 money. And so I'm really glad that we're able to get some state  
17 New Market Tax Credits money in there.

18 Convoluted transactions for the layman, but you know,  
19 again, we've got good people that have done this in the past for us.  
20 And Floresto, thank you very much. Really critical because then  
21 now they don't have to spend -- at the end of the day the Library  
22 District still continues to have zero debt. Is that correct, Floresto?

23 MR. CABIAS: Yes, that's correct, Mr. Chair.

24 CHAIR ORTIZ: And I say that because -- and I want the  
25 record to reflect is there's -- I believe there's probably not one

1 government entity with zero debt. This is a government entity with  
2 zero debt so, again, they're able to build another library.

3 And I'd like to double back and thank you, Jorge  
4 Cervantes, who I whined to and asked him to -- he was the, what do  
5 you call it, the city manager for the city of Las Vegas. And I said I  
6 need a larger parcel there where it's at. I need, I need, I need, I  
7 need, I need. If you can pay for the -- buy the West Las Vegas  
8 library back. And so he came through. I mean, they -- he had to  
9 look out for the city of Las Vegas, but he did a tremendous job in  
10 helping move this project forward. A lot of people to thank, but  
11 he's probably at the top of the list because I don't think this would  
12 have been done without the city of Las Vegas at the times'  
13 assistance, help, property, and confirmation of approval.

14 But having said that this -- there's going to be probably  
15 one more or maybe -- one more meeting I guess, Floresto, on this,  
16 so we'll give you about a week's notice. And then I really -- that's  
17 good money. So now the District doesn't have to spend that  
18 money that they had saved to spend to build this project.

19 And what is the total project, Floresto, that's the question,  
20 for West Las Vegas?

21 MR. CABIAS: The total project cost for West Las Vegas  
22 will be a little over 40 million dollars. So yeah, these funds are  
23 going a long way to supporting those construction costs and all  
24 around the board that it would have been difficult to open this  
25 library branch at the level, you know, we had intended from

1 programming, services, the personnel that will be operating all  
2 these programs and services. It gives the library branch more  
3 space to serve more of the community in a better way. So again,  
4 thank you, Mr. Chair, and all of the directors for your support in  
5 raising these funds.

6 TREASURER JAMES: Chair?

7 CHAIR ORTIZ: Thank you.

8 TREASURER JAMES: Chair?

9 CHAIR ORTIZ: Go ahead, Fred.

10 TREASURER JAMES: Quick question. Floresto, will we --  
11 will this be two different contracts under -- when -- on the  
12 transaction on the first one and then you have the second one with  
13 the state where -- you know, the -- between the two agreements  
14 where there would be transaction for two separate transactions or  
15 will it just be one?

16 MR. CABIAS: This is a separate transaction from the  
17 original one last year, which was solely federal. And so this is  
18 another transaction that we'll be combining or raising funds from  
19 both federal and state funds.

20 TREASURER JAMES: Okay.

21 MR. CABIAS: Troy, do you have any other comments  
22 about that?

23 TREASURER JAMES: So what would happen is on the  
24 transactions when payment comes in, I'll have two different types  
25 of payments on the West Las Vegas building; right? Two different --

1 MR. CABIAS: [Indiscernible; overlapping voices.]

2 MR. VILLAFARRA: Right. The foundation -- yeah, the  
3 lev -- there are two different leverage loans for the two different  
4 transactions.

5 TREASURER JAMES: Will that be two different QALICBs  
6 or will it be the same QALICB?

7 MR. VILLAFARRA: It is the same QALICB.

8 TREASURER JAMES: Okay.

9 MR. BURNS: Yeah. And just one clarification point there  
10 because of the state structure you -- on this second financing, Fred,  
11 you will actually be seeing a total of four leveraged loans that you'll  
12 be receiving payments on since there are four different investment  
13 funds, three of which are state investment funds, and one is a  
14 federal. So as cited in the resolution, the Foundation is authorizing  
15 a total of four leveraged loans for this deal, so you'll have five total  
16 coming in, combined.

17 TREASURER JAMES: Okay. Thank you very much. That  
18 was -- that's what I needed. Thank you, Barry.

19 MR. BURNS: Sure.

20 CHAIR ORTIZ: Thank you, Fred.

21 I'll conclude with this, for anybody that's new, this started  
22 seven years ago, Keiba and myself, and I'm glad to get it across the  
23 finish line. But for you, what it means for you is you're -- if you vote  
24 for this, you're approving continuation of 40 million dollars in  
25 transactions that was -- actually it was approved before, but this will

1 help contribute to that portion and it's a great day. Most people will  
2 never know what occurred today, but we're getting it across.

3 So having said that, I'll entertain a motion to approve  
4 Board action to adopt Resolution 2025-01 related to New Markets  
5 Tax Credits and Nevada New Markets Jobs Act transactions for the  
6 West Las Vegas Library Project.

7 Who will make that motion?

8 TREASURER JAMES: I second.

9 CHAIR ORTIZ: Michelle? Was that you, Michelle?

10 TREASURER JAMES: That was Fred.

11 CHAIR ORTIZ: Oh, Fred. Fred will make the make and  
12 who will second it?

13 SECRETARY ROGERS: Second.

14 CHAIR ORTIZ: Nicole Rogers, second.

15 Any questions?

16 [No heard response.]

17 All in favor?

18 [ALL BOARD MEMBERS WERE IN AGREEMENT]

19 CHAIR ORTIZ: Anybody opposed?

20 [No heard response.]

21 Okay. Motion carries. Thank you. Thank you. Thank you  
22 very much. That is approved.

23 I'm sitting here with a key fob to transfer \$47 million.  
24 Pretty scary. My name is like on four or five bank accounts to the  
25 transfer the money, but I'm ready. As they say, put me in, Coach,

1 I'm ready.

2 All right, public comment. Are there -- is there any public  
3 comment, Ms. Lashea?

4 MS. WEST: There's no public comment, Chair.

5 CHAIR ORTIZ: No public comments at this time.

6 I do have one announcement. We'll probably have one  
7 more quick meeting, but our next regular scheduled meeting is  
8 Thursday, August 14th, okay. So if you'll mark your calendars.

9 Having heard no further comments, no further questions,  
10 no further public comment, I'll have -- entertain a motion to adjourn  
11 the meeting. Who will make that motion?

12 VICE-CHAIR SANDERS: Motion to adjourn.

13 CHAIR ORTIZ: Motion to adjourn by Vice-Chair Sanders.

14 Is there a second?

15 TREASURER JAMES: Second.

16 CHAIR ORTIZ: Second by Fred.

17 All in favor?

18 [ALL BOARD MEMBERS WERE IN AGREEMENT]

19 CHAIR ORTIZ: Thank you. Motion approved. Everybody  
20 have a good day. One more time before August 14th, and then  
21 we'll see everybody then and then on August 14th. Thank you so  
22 much.

23 [Meeting concluded at 12:26 p.m.]

24 \* \* \* Total Meeting Run Time – 23 minutes\* \* \*

25 ///

1 ATTEST: I do hereby certify that I have truly and correctly  
2 transcribed the audio/video proceedings in the above-entitled  
3 meeting to the best of my ability.

4   
5 Brittany Mangelson  
6 Mangelson Transcribing



August 5, 2025

Board of Directors and Management  
Las Vegas-Clark County Library District Foundation  
7060 W Windmill Lane  
Las Vegas, NV 89113

You have requested that we audit the basic financial statements of Las Vegas-Clark County Library District Foundation, which comprise the statement(s) of financial position as of June 30, 2025 and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

### **Auditor Responsibilities**

We will conduct our audit in accordance with GAAS. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of controls.
- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.



- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Las Vegas-Clark County Library District Foundation's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS.

Although we are currently in the planning stage of our audit, we have identified the following significant risks during our audit to date that require special audit consideration:

1. Management override of controls – a risk that is present in most audit engagements.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Las Vegas-Clark County Library District Foundation's compliance with certain provisions of laws, regulations, contracts, and grants that could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions is not an objective of our audit, and accordingly, we will not express such an opinion.

Our firm may transmit confidential information that you provided us to third parties in order to facilitate delivering our services to you. We have obtained confidentiality agreements with all our service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

### Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- c. To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit;
  - iii. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence;



- iv. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report, if applicable; and
- v. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report, if applicable.
- d. For including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by us;
- e. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- g. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- h. For maintaining adequate records, selecting, and applying accounting principles, and safeguarding assets;
- i. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on the financials; and
- j. For the accuracy and completeness of all information provided.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

### **Nonattest Services**

With respect to any nonattest services we perform:

At the end of the year, we agree to perform the following:

- Prepare federal and state income tax returns.

We will not assume management responsibilities on behalf of Las Vegas-Clark County Library District Foundation. However, we will provide advice and recommendations to assist management of Las Vegas-Clark County Library District Foundation in performing its responsibilities.

Las Vegas-Clark County Library District Foundation's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitor the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the AICPA.

- The nonattest services are limited to the tax preparation services previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries. Our firm will advise Las Vegas-Clark County Library District Foundation with regard to tax positions taken in the preparation of the tax return, but Las Vegas-Clark County Library District Foundation must make all decisions with regard to those matters.

## Reporting

We will issue a written report upon completion of our audit of Las Vegas-Clark County Library District Foundation's basic financial statements. Our report will be addressed to Board of Directors and Management of Las Vegas-Clark County Library District Foundation. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement.

## Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

We expect to begin our audit in approximately June 2025 and to complete your information returns and issue our report no later than October 25, 2025.

R. McKay Hall, CPA is the engagement partner for the audit services specified in this letter. His responsibilities include supervising HintonBurdick, PLLC's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our price estimate, including out-of-pocket costs (such as report reproduction, postage, travel, etc.), will not exceed \$11,350 for the audit, and \$2,135 for the Form 990 return.

The above prices are based on anticipated cooperation from your personnel, timely receipt of information, and the assumption that unexpected circumstances will not be encountered during the audit.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If your personnel are unavailable to provide assistance in a timely manner, if your staff are unavailable during our scheduled fieldwork dates or requested information has not been prepared, it substantially increases the work we have to do to complete the engagement within the established deadlines. If these circumstances are encountered a change order will likely be necessary. We will keep you informed of any such problems we encounter and any related need for fee adjustments. Any change order will be discussed and approved before additional fees are incurred.

Fees requested or required for additional accounting, consultation and non-audit services beyond the above listed circumstances will be billed in addition to the above fees and will be dependent on the level of service provided.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

Interim billings may be submitted as work progresses and expenses are incurred. In the event any statement or invoice rendered by us to you is not paid within thirty (30) days of the date of the invoice, a late charge shall be accrued on the unpaid balance at the rate of 1.5 percent per month until paid. If billings are not paid within thirty (30) days of the invoice date, at our election, we may stop all work until your account is brought current or we may withdraw from this engagement. You acknowledge and agree that we are not required to continue work in the event of your failure to pay on a timely basis for services rendered as required by this engagement letter. You further acknowledge and agree that in the event we stop work or withdraw from this engagement we shall not be liable to you for any damages that occur as a result of our ceasing to render services.

Our liability as auditors shall be limited to the period covered by our audit and shall not extend to periods for which we are not engaged as auditors.

It is our policy to keep work papers related to this engagement for seven (7) years. Upon the expiration of the seven (7) year period, you agree that we shall be free to destroy our work papers. When records are returned to you, it is your responsibility to retain and protect your records for possible future uses, including potential examination by governmental or regulatory agencies.

If we, in our sole discretion, believe a conflict of interest has arisen affecting our ability to deliver services to you in accordance with either the ethical standards of our firm or the ethical standards of our profession, we may be required to suspend or terminate our services without issuing our work product.

Either party may terminate this Agreement at any time, and we reserve the right to withdraw from the engagement without completing services for any reason, including, but not limited to, non-payment of fees, your failure to comply with the terms of this Agreement, or as we determine professional standards require. If our work is suspended or terminated, you agree that we will not be responsible for your failure to meet governmental and other deadlines, or for any liability, including but not limited to, penalties or interest that may be assessed against you resulting from your failure to meet such deadlines.

If this Agreement is terminated before services are completed, you agree to compensate us for the services performed and expenses incurred through the effective date of termination.

In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If the dispute cannot be settled through direct discussions, the parties agree to endeavor first to settle the dispute in an amicable manner by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to other legal remedies. If the parties are unable to resolve the dispute through mediation within sixty (60) days from the date notice is first given, then they may proceed to resolve the matter by arbitration. Such arbitration shall be binding and final.

Any dispute over fees will be submitted for resolution by arbitration in accordance with the rules of the American Arbitration Association. In agreeing to arbitration both parties acknowledge that, in the event of a dispute, each party is giving up the right to have the dispute decided in a court of law before a judge or jury and instead are accepting the use of arbitration for resolution. Costs of any mediation proceeding shall be shared equally by all parties. The prevailing party in the arbitration shall be entitled to an award of reasonable attorney's fees and costs incurred in connection with the application of the dispute in an amount to be determined by the arbitrator.

The audit documentation for this engagement is the property of HintonBurdick, PLLC and constitutes confidential information. However, we may be requested to make certain audit documentation available to governmental or regulatory agencies pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of HintonBurdick, PLLC's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to governmental or regulatory agencies. The governmental or regulatory agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*HintonBurdick, PLLC*

RESPONSE:

This letter correctly sets forth the understanding of Las Vegas-Clark County Library District Foundation:

Management Signature (required): \_\_\_\_\_

Name and Title: \_\_\_\_\_

Governance Signature (optional): \_\_\_\_\_

Name and Title: \_\_\_\_\_

**Las Vegas Clark County Library District Foundation**  
**July 25- June 2026**

	<b>2025-2026 Proposed Budget</b>	
<b>Revenue</b>		
Foundations/ Trust Grants	75,000	
Restricted Grant Funds		
After School Tutoring		
Individual/ Business Contributions		
Bookstore Sales		
Interest Income	50,000	
NMTC Interest Income		
<b>Total Revenue</b>	<b>125,000</b>	
<b>Expenses</b>		
<b>Administrative Costs</b>		
Payroll	185,000	Executive Staff/Adminitrative/Consultant(inc Payroll taxes & Medical Premium)
Contract Services		
Financial and Legal Fees	50,000	Provide for Professional Fees- Legal 15k - Accounting/Bookkeeping 10k - Annual Audit 20k- Meeting Transcription5k
Outside Computer Services	10,000	Website developent and maintenance
Insurance	7,500	Liability Insurance
Travel & Transportation		Exec Travel & Training/Moving expenses
Conference, Convention & ,Meeting	5,000	Exec/Board Travel & Training
Supplies		
Printing, Copying and Postage	2,000	
Program Supplies- Bags, Headphones, Flash Drives		provide for additional Library program expenses
Bank & Investment Fees		
Media and Marketing	10,000	Business Cards
Virtual Set-up/Invitations		
Decorations		
Venue & Catering		
Entertainment/production		
Awards		
Other -	7,000	Car Allowance5k/Cell Phone2k
<b>Total Administrative Costs</b>	<b>276,500</b>	
<b>Program Costs</b>		
Volunteer Program- Recruiting, Training, Appreciation		
After school tutoring		
Library District Programs, Foundation Initiatives		
Interest Expenses NMTC		
<b>Total Program Costs</b>	<b>-</b>	
<b>Total Expenses</b>	<b>276,500</b>	
<b>Revenue over (Expenses)</b>	<b>(151,500)</b>	Budget Savings will be used to increase the Endowment Fund Balance/Budget Deficit will be charged against future periods Investment income.

**Las Vegas Clark County Library District Foundation**  
**Statement of Financial Position**

As of June 30, 2025

UNAUDITED

	BB Teen Tech Center	Books 4 Babies	Bookstore and Other District Programs	Early Childhood - Lil' Learners	Homebound Services	Tech Art	WIC Outreach	Total District Restricted Programs	Endowment Fund	Homework Help - Foundation Program	Other Foundation Programs	Total Foundation Restricted Programs	New Markets Tax Credits	Without Donor Restrictions - Operations	Not Specified	TOTAL
<b>ASSETS</b>																
<b>Current Assets</b>																
<b>Bank Accounts</b>																
1000 Petty cash			0.00					0.00				0.00			100.00	100.00
1020 Wells Fargo Commercial Checking			0.00					0.00				0.00	8,723.44	0.00	0.00	8,723.44
1050 Nevada State Bank	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,726.54	2,726.54
1081 Schwab - Opr Cash & MM			0.00					0.00				0.00		0.00	113,945.30	113,945.30
1091 Schwab - Cash & MM								0.00	9,083.02			0.00			0.00	9,083.02
1095 Schwab - Bonds/Notes ST			0.00					0.00	49,956.60			0.00				49,956.60
1096 Schwab - CD ST			0.00					0.00	409,979.21			0.00		0.00	0.00	409,979.21
1097 Schwab - US Treasuries ST			0.00					0.00	2,008,418.43			0.00		0.00	507,613.33	2,516,031.76
<b>Total Bank Accounts</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,477,437.26	\$ 0.00	\$ 0.00	\$ 0.00	\$ 8,723.44	\$ 0.00	\$ 624,385.17	\$ 3,110,545.87
<b>Other Current Assets</b>																
0001 Reclass unassigned cash & invest to classifications	0.00	-50,000.00	677,947.85	0.00	40.00	15,010.00	20,103.30	663,101.15		-333,190.70	-9,027.93	-342,218.63	-8,723.44	312,226.09	-624,385.17	0.00
<b>Total Other Current Assets</b>	\$ 0.00	\$ -50,000.00	\$ 677,947.85	\$ 0.00	\$ 40.00	\$ 15,010.00	\$ 20,103.30	\$ 663,101.15	\$ 0.00	\$ -333,190.70	\$ -9,027.93	\$ -342,218.63	\$ -8,723.44	\$ 312,226.09	\$ -624,385.17	\$ 0.00
<b>Total Current Assets</b>	\$ 0.00	\$ -50,000.00	\$ 677,947.85	\$ 0.00	\$ 40.00	\$ 15,010.00	\$ 20,103.30	\$ 663,101.15	\$ 2,477,437.26	\$ -333,190.70	\$ -9,027.93	\$ -342,218.63	\$ 0.00	\$ 312,226.09	\$ 0.00	\$ 3,110,545.87
<b>Other Assets</b>																
1503 Schwab - Bonds/Notes LT			0.00					0.00	623,057.66			0.00				623,057.66
1600 Long-Term Note Receivable - ELV								0.00				0.00	11,335,600.00			11,335,600.00
1700 Long-Term Note Receivable - MQ								0.00				0.00	6,646,000.00			6,646,000.00
1800 1800 Long-Term Note Receivable - WLV								0.00				0.00	23,268,000.00			23,268,000.00
<b>Total Other Assets</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 623,057.66	\$ 0.00	\$ 0.00	\$ 0.00	\$ 41,249,600.00	\$ 0.00	\$ 0.00	\$ 41,872,657.66
<b>TOTAL ASSETS</b>	\$ 0.00	\$ -50,000.00	\$ 677,947.85	\$ 0.00	\$ 40.00	\$ 15,010.00	\$ 20,103.30	\$ 663,101.15	\$ 3,100,494.92	\$ -333,190.70	\$ -9,027.93	\$ -342,218.63	\$ 41,249,600.00	\$ 312,226.09	\$ 0.00	\$ 44,983,203.53
<b>LIABILITIES AND EQUITY</b>																
<b>Liabilities</b>																
<b>Current Liabilities</b>																
<b>Credit Cards</b>																
2070 Credit card #3924 Nevada State Bank			0.00					0.00				0.00		398.00	0.00	398.00
<b>Total Credit Cards</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 398.00	\$ 0.00	\$ 398.00
<b>Other Current Liabilities</b>																
2760 Due to Related Party - LVCCLD	0.00		74,132.80	0.00				74,132.80				0.00	0.00	196.00	0.00	74,328.80
<b>Total Other Current Liabilities</b>	\$ 0.00	\$ 0.00	\$ 74,132.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 74,132.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 196.00	\$ 0.00	\$ 74,328.80
<b>Total Current Liabilities</b>	\$ 0.00	\$ 0.00	\$ 74,132.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 74,132.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 594.00	\$ 0.00	\$ 74,726.80
<b>Total Liabilities</b>	\$ 0.00	\$ 0.00	\$ 74,132.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 74,132.80	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 594.00	\$ 0.00	\$ 74,726.80
<b>Equity</b>																
3010 Fund Balance	-811.09	-50,000.00	819,266.87	-7,497.94	40.00	15,010.00	20,103.30	796,111.14	3,096,578.41	-333,190.70	-10,300.31	-343,491.01	41,249,600.00	184,817.21	0.00	44,983,615.75
<b>Net Revenue</b>	811.09		-215,451.82	7,497.94				-207,142.79	3,916.51		1,272.38	1,272.38	0.00	126,814.88		-75,139.02
<b>Total Equity</b>	\$ 0.00	\$ -50,000.00	\$ 603,815.05	\$ 0.00	\$ 40.00	\$ 15,010.00	\$ 20,103.30	\$ 588,968.35	\$ 3,100,494.92	\$ -333,190.70	\$ -9,027.93	\$ -342,218.63	\$ 41,249,600.00	\$ 311,632.09	\$ 0.00	\$ 44,908,476.73
<b>TOTAL LIABILITIES AND EQUITY</b>	\$ 0.00	\$ -50,000.00	\$ 677,947.85	\$ 0.00	\$ 40.00	\$ 15,010.00	\$ 20,103.30	\$ 663,101.15	\$ 3,100,494.92	\$ -333,190.70	\$ -9,027.93	\$ -342,218.63	\$ 41,249,600.00	\$ 312,226.09	\$ 0.00	\$ 44,983,203.53



## Las Vegas Clark County Library District Foundation Statement of Activity Detail

April - June, 2025

UNAUDITED

Date	Transaction Type	Num	Name	Class	Amount
<b>Ordinary Revenue/Expenditures</b>					
<b>Revenue</b>					
<b>4000 Contributed support</b>					
<b>4010 Contribution Ind/Bus w/o Donor</b>					
04/08/2025	Deposit		CASH BACK SAVINGS	Without Donor Restrictions:Without Donor Restrictions - Operations	965.00
<b>Total for 4010 Contribution Ind/Bus w/o Donor</b>					<b>\$ 965.00</b>
<b>4015 Contribution Ind/Bus w/ Donor</b>					
04/02/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	74.18
04/02/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	110.36
04/02/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.00
04/03/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.00
04/03/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	100.52
04/04/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	29.18
04/07/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	44.48
04/08/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	15.00
04/09/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	20.00
04/09/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	60.00
04/09/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
04/10/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	25.00
04/10/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	15.00
04/11/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	5.04
04/11/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
04/11/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.00
04/14/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	24.98
04/14/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	15.00
04/15/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	14.00
04/15/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	15.00
04/15/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	75.00
04/15/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
04/16/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	228.00
04/16/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	75.00
04/16/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	15.00
04/17/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.05
04/17/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	60.00
04/18/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	89.95
04/21/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.00
04/21/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	75.00
04/21/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	25.01
04/22/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	149.18
04/23/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	90.00
04/23/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	43.37
04/23/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	500.00
04/24/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	29.90
04/25/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	8.04
04/29/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.00
04/29/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	14.96
04/29/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	17.00
04/30/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	15.00
05/01/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	25.14
05/01/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.00
05/02/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.00
05/02/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	535.21
05/02/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	23.40
05/05/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	36.00
05/05/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	14.48

# Las Vegas Clark County Library District Foundation

## Statement of Activity Detail

April - June, 2025

UNAUDITED

Date	Transaction Type	Num	Name	Class	Amount
05/06/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	100.52
05/06/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	45.00
05/07/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	90.00
05/08/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	15.00
05/08/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	68.11
05/09/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	32.70
05/09/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
05/12/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	100.00
05/12/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.00
05/13/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	14.87
05/13/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
05/14/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	128.68
05/14/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	45.00
05/15/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	14.46
05/15/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	45.00
05/15/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
05/16/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	15.00
05/16/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	29.18
05/19/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
05/19/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	90.00
05/20/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	15.00
05/20/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	89.87
05/21/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	45.00
05/21/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	85.14
05/22/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.45
05/23/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	17.93
05/27/2025	Expenditure		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	-30.98
05/28/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	8.04
06/02/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	40.85
06/03/2025	Deposit		Network for Good - Donor	District Restricted Programs:Bookstore and Other District Programs	14.00
06/04/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	128.43
06/05/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	47.16
06/06/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	50.00
06/10/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
06/10/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	20.00
06/11/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
06/11/2025	Deposit		Best Buy Children's Foundation	District Restricted Programs:BB Teen Tech Center	155,000.00
06/11/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	5.04
06/11/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	90.00
06/12/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	25.11
06/16/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	102.87
06/17/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	25.00
06/18/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.00
06/20/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	25.01
06/24/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	25.06
06/25/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	49.97
06/25/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	30.00
06/27/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	60.00
06/27/2025	Deposit		Donor Contributions	District Restricted Programs:Bookstore and Other District Programs	10.01
06/30/2025	Journal Entry	137		District Restricted Programs:Bookstore and Other District Programs	16,000.00
<b>Total for 4015 Contribution Ind/Bus w/ Donor</b>					<b>\$ 175,904.91</b>
<b>4130 Gifts in kind (Received)</b>					
04/30/2025	Journal Entry	135		District Restricted Programs:Bookstore and Other District Programs	818.00
<b>Total for 4130 Gifts in kind (Received)</b>					<b>\$ 818.00</b>
<b>Total for 4000 Contributed support</b>					<b>\$ 177,687.91</b>

## Las Vegas Clark County Library District Foundation Statement of Activity Detail

April - June, 2025

UNAUDITED

	Date	Transaction Type	Num	Name	Class	Amount
<b>Total for Revenue</b>						<b>\$ 177,687.91</b>
<b>Expenditures</b>						
<b>7500 Other personnel expenses</b>						
<b>7520 Accounting fees</b>						
	05/05/2025	Check	1413	HintonBurdick Nevada LLC	Without Donor Restrictions:Without Donor Restrictions - Operations	2,685.00
<b>Total for 7520 Accounting fees</b>						<b>\$ 2,685.00</b>
<b>7530 Legal fees</b>						
	04/02/2025	Check	1410	Kaempfer Crowell, LTD	Without Donor Restrictions:Without Donor Restrictions - Operations	1,124.19
	04/16/2025	Check	1412	Kaempfer Crowell, LTD	Without Donor Restrictions:Without Donor Restrictions - Operations	204.00
<b>Total for 7530 Legal fees</b>						<b>\$ 1,328.19</b>
<b>7540 Professional fees - other</b>						
	06/30/2025	Journal Entry	137		Without Donor Restrictions:Without Donor Restrictions - Operations	196.00
<b>Total for 7540 Professional fees - other</b>						<b>\$ 196.00</b>
<b>Total for 7500 Other personnel expenses</b>						<b>\$ 4,209.19</b>
<b>8100 Printing, Copies and Supplies</b>						
	05/31/2025	Journal Entry	136		District Restricted Programs:Bookstore and Other District Programs	1,044.17
	06/30/2025	Journal Entry	137		District Restricted Programs:Bookstore and Other District Programs	2,857.58
<b>Total for 8100 Printing, Copies and Supplies</b>						<b>\$ 3,901.75</b>
<b>8300 Travel &amp; meetings expenses</b>						
<b>8330 Board Meeting Hospitality</b>						
	05/06/2025	Expenditure		Amazon	Without Donor Restrictions:Without Donor Restrictions - Operations	37.57
	05/15/2025	Expenditure			Without Donor Restrictions:Without Donor Restrictions - Operations	266.28
<b>Total for 8330 Board Meeting Hospitality</b>						<b>\$ 303.85</b>
<b>Total for 8300 Travel &amp; meetings expenses</b>						<b>\$ 303.85</b>
<b>8500 Misc expenses</b>						
<b>8560 Outside services (revenue related)</b>						
	04/11/2025	Expenditure		Harness Giving	Without Donor Restrictions:Without Donor Restrictions - Operations	299.00
	04/11/2025	Expenditure		Softeware & Clover	Without Donor Restrictions:Without Donor Restrictions - Operations	14.95
	04/14/2025	Expenditure		Softeware & Clover	Without Donor Restrictions:Without Donor Restrictions - Operations	279.00
	04/27/2025	Expenditure		Intuit Quickbooks	Without Donor Restrictions:Without Donor Restrictions - Operations	99.00
	05/11/2025	Expenditure		Harness Giving	Without Donor Restrictions:Without Donor Restrictions - Operations	299.00
	05/13/2025	Expenditure		Softeware & Clover	Without Donor Restrictions:Without Donor Restrictions - Operations	14.95
	05/13/2025	Expenditure		Softeware & Clover	Without Donor Restrictions:Without Donor Restrictions - Operations	279.00
	05/27/2025	Expenditure		Intuit Quickbooks	Without Donor Restrictions:Without Donor Restrictions - Operations	99.00
	06/11/2025	Expenditure		Softeware & Clover	Without Donor Restrictions:Without Donor Restrictions - Operations	29.95
	06/11/2025	Expenditure		Harness Giving	Without Donor Restrictions:Without Donor Restrictions - Operations	299.00
	06/12/2025	Expenditure		Softeware & Clover	Without Donor Restrictions:Without Donor Restrictions - Operations	279.00
	06/27/2025	Expenditure		Intuit Quickbooks	Without Donor Restrictions:Without Donor Restrictions - Operations	99.00
<b>Total for 8560 Outside services (revenue related)</b>						<b>\$ 2,090.85</b>
<b>8580 Bank Fees</b>						
	04/04/2025	Expenditure		Safe Save	Without Donor Restrictions:Without Donor Restrictions - Operations	43.66
	04/30/2025	Expenditure		Bankcard fee	Without Donor Restrictions:Without Donor Restrictions - Operations	2.50
	04/30/2025	Journal Entry	135		Without Donor Restrictions:Without Donor Restrictions - Operations	163.79
	05/05/2025	Expenditure		Safe Save	Without Donor Restrictions:Without Donor Restrictions - Operations	43.66
	05/30/2025	Expenditure		Bankcard fee	Without Donor Restrictions:Without Donor Restrictions - Operations	2.50
	05/31/2025	Journal Entry	136		Without Donor Restrictions:Without Donor Restrictions - Operations	163.18
	06/05/2025	Expenditure		Safe Save	Without Donor Restrictions:Without Donor Restrictions - Operations	43.66
	06/30/2025	Expenditure		Bankcard fee	Without Donor Restrictions:Without Donor Restrictions - Operations	2.50
	06/30/2025	Journal Entry	137		Without Donor Restrictions:Without Donor Restrictions - Operations	163.00
<b>Total for 8580 Bank Fees</b>						<b>\$ 628.45</b>
<b>8590 Other expenses</b>						
	05/31/2025	Journal Entry	136		District Restricted Programs:Bookstore and Other District Programs	185.45
<b>Total for 8590 Other expenses</b>						<b>\$ 185.45</b>
<b>8595 Gifts in kind (Transferred to Others)</b>						
	04/30/2025	Journal Entry	135		District Restricted Programs:Bookstore and Other District Programs	818.00

# **Las Vegas Clark County Library District Foundation** **Statement of Activity Detail**

April - June, 2025

**UNAUDITED**

Date	Transaction Type	Num	Name	Class	Amount
Total for 8595 Gifts in kind (Transferred to Others)					\$ 818.00
Total for 8500 Misc expenses					\$ 3,722.75
8600 Business expenses					
8680 Programs					
8682 Library District Programs					
04/30/2025	Journal Entry	135		District Restricted Programs:Bookstore and Other District Programs	76,602.00
05/31/2025	Journal Entry	136		District Restricted Programs:Bookstore and Other District Programs	52,760.22
06/30/2025	Journal Entry	137		District Restricted Programs:BB Teen Tech Center	155,000.00
06/30/2025	Journal Entry	137		District Restricted Programs:Bookstore and Other District Programs	71,275.22
06/30/2025	Journal Entry	137		District Restricted Programs:Bookstore and Other District Programs	16,000.00
Total for 8682 Library District Programs					\$ 371,637.44
Total for 8680 Programs					\$ 371,637.44
Total for 8600 Business expenses					\$ 371,637.44
8800 Payroll and Related Personnel Costs					
8820 Payroll Fees					
04/04/2025	Expenditure	ADP		District Restricted Programs:Bookstore and Other District Programs	73.59
05/02/2025	Expenditure	ADP		District Restricted Programs:Bookstore and Other District Programs	77.85
Total for 8820 Payroll Fees					\$ 151.44
Total for 8800 Payroll and Related Personnel Costs					\$ 151.44
9000 New Markets Tax Credits					
9020 Contribution to LVCCLD					
06/20/2025	Check	1011	Las Vegas-Clark County Library District	New Markets Tax Credits	59,344.05
Total for 9020 Contribution to LVCCLD					\$ 59,344.05
Total for 9000 New Markets Tax Credits					\$ 59,344.05
Total for Expenditures					\$ 443,270.47
Net Ordinary Revenue					-\$ 265,582.56
Other Revenue/Expenditure					
Other Revenue					
5325 Investment Income, net of broker fees					
04/30/2025	Journal Entry	135		Endowment Fund	17,011.77
04/30/2025	Journal Entry	135		Without Donor Restrictions:Without Donor Restrictions - Operations	2,711.25
05/31/2025	Journal Entry	136		Without Donor Restrictions:Without Donor Restrictions - Operations	1,072.23
05/31/2025	Journal Entry	136		Endowment Fund	5,913.80
06/30/2025	Journal Entry	137		New Markets Tax Credits	59,344.05
06/30/2025	Journal Entry	137		Without Donor Restrictions:Without Donor Restrictions - Operations	40,000.00
06/30/2025	Journal Entry	137		Without Donor Restrictions:Without Donor Restrictions - Operations	1,974.25
06/30/2025	Journal Entry	137		Endowment Fund	-33,784.28
Total for 5325 Investment Income, net of broker fees					\$ 94,243.07
Total for Other Revenue					\$ 94,243.07
Net Other Revenue					\$ 94,243.07
Net Revenue					-\$ 171,339.49

**Las Vegas Clark County Library District Foundation**  
**Statement of Activity by Class**

July 2024 - June 2025

UNAUDITED

	BB Teen Tech Center	Books 4 Babies	Bookstore and Other District Programs	Early Childhood - Lit' Learners	Homebound Services	Tech Art	WIC Outreach	Total District Restricted Programs	Endowment Fund	Homework Help - Foundation Program	Other Foundation Programs	Total Foundation Restricted Programs	New Markets Tax Credits	Without Donor Restrictions - Operations	Not Specified	TOTAL
Revenue																
4000 Contributed support								0.00				0.00				0.00
4010 Contribution Ind/Bus w/o Donor								0.00				0.00		965.00		965.00
4015 Contribution Ind/Bus w/ Donor	168,000.00		54,949.89	35,000.00				257,949.89			1,272.38	1,272.38				259,222.27
4130 Gifts in kind (Received)			818.00					818.00				0.00				818.00
Total 4000 Contributed support	\$ 168,000.00		\$ 55,767.89	\$ 35,000.00				\$ 258,767.89	\$ 0.00		\$ 1,272.38	\$ 1,272.38	\$ 0.00	\$ 965.00		\$ 261,005.27
5000 Earned revenues								0.00				0.00				0.00
5125 Bookstore Sales			124,442.33					124,442.33				0.00				124,442.33
Total 5000 Earned revenues	\$ 0.00		\$ 124,442.33	\$ 0.00				\$ 124,442.33	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 124,442.33
Total Revenue	\$ 168,000.00		\$ 180,210.22	\$ 35,000.00				\$ 383,210.22	\$ 0.00		\$ 1,272.38	\$ 1,272.38	\$ 0.00	\$ 965.00		\$ 385,447.60
Gross Profit	\$ 168,000.00		\$ 180,210.22	\$ 35,000.00				\$ 383,210.22	\$ 0.00		\$ 1,272.38	\$ 1,272.38	\$ 0.00	\$ 965.00		\$ 385,447.60
Expenditures																
7500 Other personnel expenses								0.00				0.00				0.00
7520 Accounting fees			5,150.00					5,150.00				0.00		7,835.00		12,985.00
7530 Legal fees								0.00				0.00		7,719.39		7,719.39
7540 Professional fees - other								0.00				0.00		812.00		812.00
Total 7500 Other personnel expenses	\$ 0.00		\$ 5,150.00	\$ 0.00				\$ 5,150.00	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 16,366.39		\$ 21,516.39
8100 Printing, Copies and Supplies			15,808.15	0.00				15,808.15				0.00		139.51		15,947.66
8300 Travel & meetings expenses								0.00				0.00				0.00
8330 Board Meeting Hospitality								0.00				0.00		981.08		981.08
Total 8300 Travel & meetings expenses	\$ 0.00		\$ 0.00	\$ 0.00				\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 981.08		\$ 981.08
8500 Misc expenses								0.00				0.00				0.00
8550 Insurance - non-employee								0.00				0.00		1,954.00		1,954.00
8560 Outside services (revenue related)								0.00				0.00		8,082.96		8,082.96
8580 Bank Fees								0.00				0.00		1,369.02		1,369.02
8590 Other expenses			9,085.45					9,085.45				0.00		900.00		9,985.45
8595 Gifts in kind (Transferred to Others)			818.00					818.00				0.00				818.00
Total 8500 Misc expenses	\$ 0.00		\$ 9,903.45	\$ 0.00				\$ 9,903.45	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,305.98		\$ 22,209.43
8600 Business expenses								0.00				0.00				0.00
8680 Programs								0.00				0.00				0.00
8682 Library District Programs	167,188.91		338,602.00	27,502.06				533,292.97				0.00				533,292.97
Total 8680 Programs	\$ 167,188.91		\$ 338,602.00	\$ 27,502.06				\$ 533,292.97	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 533,292.97
Total 8600 Business expenses	\$ 167,188.91		\$ 338,602.00	\$ 27,502.06				\$ 533,292.97	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 533,292.97
8800 Payroll and Related Personnel Costs								0.00				0.00				0.00
8540 Insurance - Employee			1,793.00					1,793.00				0.00				1,793.00
8810 Gross Wages			21,008.00					21,008.00				0.00				21,008.00
8820 Payroll Fees			1,403.23					1,403.23				0.00				1,403.23
8830 Payroll Taxes- Employer			1,994.21					1,994.21				0.00				1,994.21
Total 8800 Payroll and Related Personnel Costs	\$ 0.00		\$ 26,198.44	\$ 0.00				\$ 26,198.44	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		\$ 26,198.44
9000 New Markets Tax Credits								0.00				0.00				0.00
9020 Contribution to LVCCLD								0.00				0.00	287,893.16			287,893.16
Total 9000 New Markets Tax Credits	\$ 0.00		\$ 0.00	\$ 0.00				\$ 0.00	\$ 0.00		\$ 0.00	\$ 0.00	\$ 287,893.16	\$ 0.00		\$ 287,893.16
Total Expenditures	\$ 167,188.91		\$ 395,662.04	\$ 27,502.06				\$ 590,353.01	\$ 0.00		\$ 0.00	\$ 0.00	\$ 287,893.16	\$ 29,792.96		\$ 908,039.13
Net Operating Revenue	\$ 811.09		\$ -215,451.82	\$ 7,497.94				\$ -207,142.79	\$ 0.00		\$ 1,272.38	\$ 1,272.38	\$ -287,893.16	\$ -28,827.96		\$ -522,591.53
Other Revenue																
5325 Investment Income, net of broker fees								0.00	3,916.51			0.00	287,893.16	155,642.84		447,452.51
Total Other Revenue	\$ 0.00		\$ 0.00	\$ 0.00				\$ 0.00	\$ 3,916.51		\$ 0.00	\$ 0.00	\$ 287,893.16	\$ 155,642.84		\$ 447,452.51
Net Other Revenue	\$ 0.00		\$ 0.00	\$ 0.00				\$ 0.00	\$ 3,916.51		\$ 0.00	\$ 0.00	\$ 287,893.16	\$ 155,642.84		\$ 447,452.51
Net Revenue	\$ 811.09		\$ -215,451.82	\$ 7,497.94				\$ -207,142.79	\$ 3,916.51		\$ 1,272.38	\$ 1,272.38	\$ 0.00	\$ 126,814.88		\$ 75,139.02
Net assets July 1, 2024	(811.09)	(50,000.00)	819,266.87	(7,497.94)	40.00	15,010.00	20,103.30	796,111.14	3,096,578.41	(333,190.70)	(10,300.31)	(343,491.01)	41,249,600.00	184,817.21	-	44,983,615.75
Net Income (Loss)	811.09	-	(215,451.82)	7,497.94	-	-	-	(207,142.79)	3,916.51	-	1,272.38	1,272.38	-	126,814.88	-	(75,139.02)
Net assets June 30, 2025	(0.00)	(50,000.00)	603,815.05	-	40.00	15,010.00	20,103.30	588,968.35	3,100,494.92	(333,190.70)	(9,027.93)	(342,218.63)	41,249,600.00	311,632.09	-	44,908,476.73



## ITEM VI.A.

### MEMORANDUM

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**TO:** Board of Trustees

**FROM:** Kelvin A. Watson, Executive Director

**DATE:** June 30, 2025

**SUBJECT:** Executive Director's Monthly Reports, June & July 2025

This report gives you a review of my activities and the accomplishments of Library District for your review and discussion at the District Board of Trustees' July 10, 2025 meeting. I have supplemented this with information in the board packet and distributed to Trustees.

Presented at the Qatar National Library, Libraries Lead 2025.

Met with Google Team along with Matt McNally, Leo Segura, Robert O'Brien, and Ronald Melnar to discuss Google Fiber.

Attended the Carnival Cultural Fiesta Morelense.

Met with Allison Loftus and leadership team of Vegas PBS, along with LVCCLD Administration Team to discuss partnership enhancement.

Met with Christopher Shelton, CORE, and JP Morgan Chase Bank representatives.

Attended the Opportunity Youth Coalition Convening.

West Las Vegas Library site tour with Trustee Waugh.

Held onboarding meeting with Trustee Brittany Fiedler, of the LVCCLD Board of Trustees.

Met at City Hall to discuss West Las Vegas Library Signage Variance.

Met with Janet Uthman and Tamar Hoapili of Cox Communications to do a walkthrough of the new West Las Vegas Library Site.

Participated in the Innovative Library, panel discussion.

Interviewed with Kimberly Bailey Radio show.

Attended the LVCCLD APIC Graduation.

Met with legal counsel and LVCCLD Foundation leadership to discuss agreement.

Attended the ULC CEO Roundtable in Toronto, Canada.

Interviewed with FOX 5 on Summer Challenge.

Introductory meeting with Dr. January, Chris Shelton, Matt McNally, and Rebecca Colbert.

Participated in the Public Libraries- History of Black Librarianship Course.

Participated in the Urban Libraries 2025 Annual Business Meeting.

Participated on Interview panel for Regional Manager position.

Participated in the Power of Leadership Webcast.

Hosted the Executive Director's Leadership Book Club.

Met with Onsite team to tour Windmill library.

Met with Tjerria Green to discuss 'One Stop Shop' Library ideas.

Presented at the LVEA weekly meeting on library updates and initiatives.

Hosted New Hire Roundtable discussion for employees that have been with the District under 3 years.

Attended the ALA 2025 Annual Conference in Philadelphia.

**I attended the following meetings/events during the month of May and June:**

- Bi-weekly meetings with Administration team members
- Administration team meetings
- Attended the LVEA weekly meetings
- ULC Director/CEO weekly zoom
- Participated in the Workforce Connections Board Meeting
- Participated in the Regular Board of Trustees meeting
- Participated in DPLA Special Board Meeting
- Participated in the Springs Preserve Foundation Board Meeting
- Distributed Director Coins to Whitney staff
- Briefing Meetings with Board of Trustee members
- IUG Follow-up discussion
- Participated in the LVCCLD Foundation Board Meeting

- Participated in the Workforce Connections Board Meeting
- USOA Judges Orientation
- SNS Community Engagement Task Group meeting
- NCCU SLIS Alumni Association Bylaws meeting
- Participated in the Board of Trustees committee meetings
- Health and Safety Mitigation Plan meeting
- NJM Monthly Board Meeting
- Park Nelson 30<sup>th</sup> Anniversary Celebration