

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
June 12, 2025**

DATE: Thursday, June 12, 2025

TIME: 5:00 p.m.

PLACE: Centennial Hills Library
6711 N Buffalo Dr,
Las Vegas, NV 89131 and

Online via YouTube

The Agenda and Board meeting documents can be found at
<https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to submit a public comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

A. [Regular Board Meeting, May 22, 2025 \(transcript\)](#)

V. Chair's Report

A. Trustees Report

B. Las Vegas-Clark County Library Foundation

VI. Unfinished Business

VII. New Business

A. Consent Agenda- None

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately.

1. [Discussion and possible Board action regarding a revised Vehicle Use Policy.](#)

B. Regular Agenda

1. [Discussion and possible Board action regarding a report from the District's Risk Management Committee regarding recommendation for contract award for property and casualty insurance and public officials and employment practices liability insurance for the policy year commencing on July 15, 2025.](#)
2. [Discussion and possible Board action regarding the approval for staff to make ongoing purchases of computer hardware and software, telecommunications hardware, and other related infrastructure improvements over \\$75,000 for Fiscal Year 2025-2026.](#)
3. [Discussion and possible Board action regarding the election of Board Officers for Fiscal Year 2025-2026 and accompanying Resolution 2025-1.](#)

VIII. Executive Session regarding litigation, budget, and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

IX. Announcements

The July Board meeting will be held on Thursday, July 10, 2025, at 5:00pm. Location: Rainbow Library, 3150 N Buffalo Dr., Las Vegas, NV 89128.

No August meeting- Enjoy your summer!

Finance and Audit Committee meeting will be held on Tuesday, September 9, 2025 at 1:00pm, via Zoom.

The September Board meeting will be held on Thursday, September 11, 2025, at 5:00pm. Location: Windmill Library, 7060 W Windmill Lane, Las Vegas, NV 89113.

The October Board meeting will be held on Thursday, October 9, 2025, at 5:00pm.
Location: Sahara West Library, 9600 W Sahara Ave, Las Vegas, NV 89117.

X. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to submit a public comment via email during the meeting must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and this agenda item. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

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XI. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT EBONI NANCE AT (702) 507-6186 OR nanceea@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, June 6, 2025, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library
1401 Flamingo Road
Las Vegas, NV 89119
2. East Las Vegas Library
2851 Bonanza Road
Las Vegas, NV 89101
3. Sunrise Library
5400 E. Harris Avenue
Las Vegas, NV 89110
4. West Charleston Library
6301 Charleston Boulevard
Las Vegas, NV 89146
5. West Las Vegas Library
951 Lake Mead Boulevard
Las Vegas, NV 89106
6. Windmill Library
7060 W Windmill Lane
Las Vegas, NV 89113
7. Centennial Hills Library
6711 N Buffalo Dr,
Las Vegas, NV 89131
8. Las Vegas-Clark County Library District website
www.lvccld.org

- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

- D. Live Stream Connection information:
<https://www.youtube.com/live/CK5Jxu7K47Q> or

Visit the Library District's YouTube channel: [Youtube.com/TheLibraryDistrict](https://www.youtube.com/TheLibraryDistrict)

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING AT
EAST LAS VEGAS LIBRARY AND VIA ZOOM
THURSDAY, MAY 22, 2025

* * * * *

[Meeting began at 5:00 p.m.]

CHAIR WAUGH: Good evening, everybody. I'm going to
call this meeting of the Las Vegas-Clark County Library District
Board of Trustees to order at 5:00.

Ms. Nance, if you would please call roll.

MS. NANCE: Chair Waugh.

CHAIR WAUGH: Present.

MS. NANCE: Trustee Rogers.

[No heard response.]

MS. NANCE: Trustee Whiteley.

TREASURER TURNER WHITELEY: Present.

MS. NANCE: Trustee Sanchez.

TRUSTEE SANCHEZ: Here.

MS. NANCE: Trustee Dutkowski.

TRUSTEE DUTKOWSKI: Here.

MS. NANCE: Trustee White.

[No heard response.]

MS. NANCE: Trustee Williams.

TRUSTEE WILLIAMS: Here.

MS. NANCE: Trustee Jones.

1 TRUSTEE JONES: Present.

2 MS. NANCE: Trustee Foyt.

3 TRUSTEE FOYT: Here.

4 MS. NANCE: Trustee Fiedler.

5 TRUSTEE FIEDLER: Here.

6 MS. NANCE: And we do have a quorum, Chair.

7 CHAIR WAUGH: Thank you. And please mark Trustee

8 Rogers and Trustee White as absent, excused.

9 Everyone please -- oh, actually Trustee Rogers is here, so
10 please mark him present.

11 Everyone please stand for the Pledge of Allegiance.

12 [PLEDGE OF ALLEGIANCE]

13 CHAIR WAUGH: Agenda Item No. II, Public Comment. Do
14 we have anyone signed up for public comment?

15 MS. NANCE: No, we do not.

16 CHAIR WAUGH: Okay. I will close public comment and
17 move on to Agenda Item No. III, Board action to accept proposed
18 agenda.

19 Do I have a motion to accept the agenda?

20 TRUSTEE FOYT: I do so move.

21 CHAIR WAUGH: We have a first from Trustee Foyt.

22 Do I have a second?

23 TRUSTEE JONES: Second.

24 CHAIR WAUGH: Second from Trustee Jones.

25 Any discussion on the motion?

1 [No heard response.]

2 All those in favor, please say aye.

3 [ALL BOARD MEMBERS WERE IN AGREEMENT]

4 CHAIR WAUGH: Opposed, no.

5 [No heard response.]

6 Motion carries.

7 Agenda Item No. IV, Approval of Proposed Minutes. So
8 these are the Minutes for the April 10th Regular Meeting and the
9 April 25th Special Meeting. I hope everyone had a chance to review
10 these. If there are no changes or additions or deletions, then I will
11 entertain a motion.

12 TRUSTEE JONES: So moved.

13 TRUSTEE FIEDLER: Motion --

14 CHAIR WAUGH: We have a first from Trustee Jones and a
15 second from Trustee Fiedler.

16 Agenda Item No. V, Chair's Report. I had to write it down
17 because I have so many things to talk about. So first I want to
18 thank former Trustee Jiron for her service for the previous four
19 years. I know -- I understand we forwarded her gifts to her to thank
20 her for her service.

21 I want to congratulate Trustee Fiedler and Trustee Foyt on
22 their appointments. Well, welcome back to Trustee Foyt and
23 welcome to Trustee Fiedler.

24 Celebrations. I want to give a congratulations, even
25 though she's not here, to Trustee White for earning an honorary

1 doctorate from UNLV and a Distinguished Nevadan award from the
2 Nevada System of Higher Education Board of Regents. And Trustee
3 Foyt for outstanding alumni for the University Libraries.

4 And then some committee appointments. I am adding
5 Trustee Foyt to the Risk Management Committee to replace Trustee
6 Jiron and I'm making Trustee Dutkowski, Chair.

7 And the Nominating Committee; it's election time,
8 everybody. My two terms as Chair are over, so you won't have to
9 listen to me sitting here in the middle for much longer. The
10 Nominating Committee, I'm going to appoint Trustee Rogers,
11 Trustee Turner-Whiteley and myself and name myself as Chair.

12 With that, we'll move on to Trustees' Report. Does any
13 Trustee have anything they would like to discuss?

14 [No heard response.]

15 No. We'll move on to that and we don't have the --

16 VICE-CHAIR ROGERS: Well, I just wanted to make a
17 comment. I wanted to congratulate you, Chair, as now you've
18 finished your PhD program.

19 CHAIR WAUGH: Thank you, Trustee Rogers.

20 VICE-CHAIR ROGERS: Dr. Nathaniel Waugh now.

21 CHAIR WAUGH: Thank you, Trustee Rogers, I appreciate
22 that. I'm glad to be done and to never go back to school ever again.

23 So we'll -- and I don't see anyone from Foundation here,
24 so we'll move on to Agenda Item No. VI, Library Reports. Executive
25 Director Watson.

1 DIRECTOR WATSON: Thank you, Chair Waugh and
2 Trustees.

3 My report is submitted as always. Just some of the
4 highlights. We are continuing to move into our Summer Challenge
5 that just -- that we started early and there are some brochures that
6 are available for you and lots of prizes and other activities and
7 taking advantage of the family reading program to enhance literacy
8 here in the community.

9 Also wanted to point out that I completed the FBI Citizens
10 Academy, so all done with that. It was a very interesting learning
11 experience and it's going to continue to help us grow our
12 partnership -- the Library District's partnership with the FBI, as they
13 continue to help provide services and workshops and learning not
14 only to the community but also to the staff in regards to things such
15 as scams and other activities that take place here in our community.

16 Outside of that, I was recently in Qatar. Not there when
17 the plane was getting away, but I was there and speaking at the
18 Qatar National Library during their Library Leads Forum. I had the
19 opportunity to be the keynote speaker for that event and to share
20 what we're doing here in Las Vegas, Las Vegas-Clark County Library
21 District. Lots of partnerships.

22 The forum was all about partnerships and collaborations,
23 not just between libraries, but what and how you can collaborate in
24 your community. And what I learned was that all communities are
25 very similar in trying to do the work that we do here and got lots of

1 great feedback from that presentation.

2 So at this time, Chair, I'll take any questions regarding my
3 Executive Director report.

4 CHAIR WAUGH: Are there any questions for Executive
5 Director Watson at this time?

6 [No heard response.]

7 Are there any reports that any Trustee would like to pull
8 forward?

9 Trustee Sanchez.

10 TRUSTEE SANCHEZ: Yes, I would like to go over the
11 Library Operations and Security Reports.

12 CHAIR WAUGH: And while Kevin is coming up --

13 DIRECTOR WATSON: I should have wrote it down like
14 you, Chair.

15 I want to introduce to the Library Trustees, the Board, our
16 new IT Director, Robert O'Brien. See, I forgot he's part of the team
17 already, so I wanted to give him an opportunity to --

18 MR. O'BRIEN: Thank you.

19 DIRECTOR WATSON: -- share. I looked out in the
20 audience and said oh, I forgot something.

21 MR. O'BRIEN: That's all right.

22 DIRECTOR WATSON: So give Robert the opportunity to
23 introduce himself to you. He's been on board for a little over a
24 month -- close to a month.

25 MR. O'BRIEN: This is my fourth week.

1 DIRECTOR WATSON: There you go. And diving right in.
2 So that's what I wanted to do, so go ahead, Robert.

3 MR. O'BRIEN: Hi, I'm Robert O'Brien and this is my fourth
4 week, so I'm still pretty new. I've worked in IT for about 17 years --
5 or going on my 17th year and I come from the education and
6 healthcare industry, and I just look forward to kind of modernizing
7 the IT for the Library District and really improving on a lot of things
8 that I see. So pretty excited to be here. Thank you.

9 CHAIR WAUGH: Welcome aboard.

10 MR. O'BRIEN: Thanks.

11 TRUSTEE SANCHEZ: Yes, welcome.

12 MR. O'BRIEN: Appreciate it.

13 MR. MAAS: Kevin Maas, Library Operations Regional
14 Manager for the record.

15 TRUSTEE SANCHEZ: Hi.

16 MR. MAAS: Hey.

17 TRUSTEE SANCHEZ: I just wanted to ask you about -- I
18 was looking at the Library Operations Report and the Security
19 Report and I noticed that there was -- and I spoke to Kelvin about
20 this and Nate yesterday, but I did notice that there seems to be an
21 uptick on I guess you would say police presence because there's
22 more people having problems at Clark County Library District. So I
23 just wanted to, for the record, you talked to us about what you're
24 doing --

25 MR. MAAS: So yeah --

1 TRUSTEE SANCHEZ: -- on that matter.

2 MR. MAAS: -- we've been working with Las Vegas Metro
3 and UNLV police. We set a meeting with them in January, just
4 starting a communication dialogue with them. And Robin has been
5 inviting them to all of her department head meetings. So it's just
6 really been about establishing a relationship with those police
7 officers, both with Metro and with UNLV, to help us with the
8 presence.

9 They've really helped clean up Escondido, the
10 encampments that we see there and they're just kind of walking
11 through the library and just making their presence felt. It's been a
12 really, really good partnership for us.

13 TRUSTEE SANCHEZ: So what's the protocol on that? So I
14 know we have security there on campus. How often are you
15 meeting with UNLV or the police? Is that a monthly thing? Is that a
16 weekly thing?

17 MR. MAAS: At this point, it's a monthly thing. They come
18 to the department head meetings with us and talk to us about their
19 procedures, our procedures, where they can help us and where we
20 can help them, and they've been showing up to each one. We've
21 also been seeing they do a first Tuesday meeting at the library now
22 that's led by Metro. And then we've also been seeing -- Tick
23 Segerblom's been doing his town hall at Clark County, all kind of
24 around the same topic.

25 TRUSTEE SANCHEZ: Okay. Thank you.

1 MR. MAAS: Absolutely. Thank you.

2 CHAIR WAUGH: Are there any other questions for Kevin
3 for the Library Operations.

4 TRUSTEE FOYT: I have one. Sorry.

5 CHAIR WAUGH: You ran away too quick, Kevin.

6 MR. MAAS: My bad.

7 TRUSTEE FOYT: Do we have enough security staff
8 ourselves and are they effective?

9 MR. MAAS: I believe we do. The security we have is
10 really effective and the relationships they've built with the staff is
11 great. They do a great job of enforcing our rules and policies.

12 TRUSTEE FOYT: Do they extend into walking the parking
13 lots and --

14 MR. MAAS: They do.

15 TRUSTEE FOYT: -- things like that?

16 MR. MAAS: They know all of our boundaries. So
17 especially like at Clark County, they'll walk the perimeter with Robin
18 and work with her on anything that's going on outside.

19 TRUSTEE FOYT: Okay. Thank you.

20 CHAIR WAUGH: And then, Kelvin, you had something.

21 DIRECTOR WATSON: Yeah. I'll also add that in you
22 know, my conversations -- actually conversations recently about
23 removing the unhoused individuals from the wash area, that has
24 significantly increased our incidents at the Library District, but I also
25 understand that it's also increased the incidents at UNLV as well.

1 So we're both experiencing the repercussions of this.

2 And to your point, to the question that was just asked, I
3 think we do have enough security, we're just experiencing some
4 changes and that's why we're working with Metro and working with
5 the Commissioner Segerblom and reaching out -- like I literally
6 reach out to him personally and -- for his response to -- his
7 assistance in this issue.

8 MR. MAAS: And having the partnership with UNLV has
9 been great because we can just call them. We do share a property
10 line, basically; they're right across the street from us. So a lot of
11 the --

12 UNIDENTIFIED SPEAKER: [Inaudible; off mic.]

13 MR. MAAS: Exactly. They'll just cross back and forth
14 across the street. So being able to just call them, they can help out.
15 Or if they see something going on -- if they're at their property and
16 see something happening at ours, they can walk across the street.
17 So it's great to have that connection.

18 VICE-CHAIR ROGERS: This is Trustee Rogers. I can share
19 a little bit. You know, I know that as I was talking with Director
20 Watson, just sharing, you know, once the decision was made to
21 clear out that wash that's right north of Flamingo and Maryland
22 Parkway, a lot of those unhoused individuals migrated south. So
23 that's going to mean they sort of come across Flamingo and I know
24 we've seen, you know, on the fringes of the university, in our
25 student union, our housing, our library, the -- even the area where

1 UPD operate at the gateway and then some of our locations there.

2 And so we've seen a significant uptick in the number of
3 unhoused individuals that are setting up shop in those locations.

4 And then we've also had a significant increase in the number of
5 encounters with those individuals as well. And I know we've been
6 working closely with Metro, closely with the city, county trying to
7 figure out, you know, can we come up with a regional solution that
8 does not violate the rights of the unhoused as they enter into these
9 public spaces to figure out what's a long-term sustainable solution
10 for that.

11 So I know that I'm glad to hear that we're having
12 promising conversations with UPD and others to figure out what
13 can be a comprehensive solution for this challenging problem in
14 the region. And we anticipate from our perspective that as the
15 temperatures rise for the summer, that we're going to have even
16 more incidents with them trying to find shelter out of the heat.

17 TRUSTEE WILLIAMS: I have one question. Or just --

18 CHAIR WAUGH: Trustee Williams.

19 TRUSTEE WILLIAMS: -- one question/comment. With
20 school getting out on Friday and knowing that our kids are going to
21 start summer programs and coming, are we looking at just --
22 overall at all the locations, increasing some type of security with a
23 lot more traffic coming through or --

24 MR. MAAS: We keep it --

25 TRUSTEE WILLIAMS: -- has there been any

1 conversation --

2 MR. MAAS: --the same through -- through the summer,
3 we keep the same staffing levels and same security levels at the
4 branches through the summer. There's increased awareness with
5 more kids and just more volume coming into the libraries, but we
6 keep the staffing levels at the same.

7 TRUSTEE SANCHEZ: And that was the one thing that I
8 brought up to Kelvin and Nate; that was my concern is, you know,
9 the kids. But I do believe that like, at Clark County, they have a
10 separate room with a door for the kids' area and hopefully that
11 helps. But just knowing that we're having more incidences and I
12 I'm not telling you what to do as far as security, but we just want to
13 make sure that we're very, very diligent.

14 MR. MAAS: Absolutely. And yeah, at Clark County ---

15 TRUSTEE SANCHEZ: Yeah.

16 MR. MAAS: -- we have a whole separate level.

17 TRUSTEE SANCHEZ: Yeah.

18 MR. MAAS: So they -- it's that third level up there that
19 separates the room.

20 TRUSTEE SANCHEZ: Thank you.

21 TRUSTEE WILLIAMS: I have one more --

22 CHAIR WAUGH: Yes, sir.

23 TRUSTEE WILLIAMS: -- one more concern and one of my
24 concerns is -- because I drive past this area every single day
25 because I live up on Sunrise Mountain. And it really has to do with

1 traffic and the safety of our kids now that they're out of school.
2 People do not pay attention to this crosswalk here; I drive past it
3 every day. Just looking into how we secure or how do we look at
4 some of the traffic issues working with Metro, slowing down traffic
5 around a lot of our library locations because a lot of them are on
6 major thoroughfares and this one right here, people run through
7 this light every day. And so I don't know what kind of
8 conversations we can have with Metro to try to do some things
9 around that.

10 TRUSTEE SANCHEZ: I think that's a city function.

11 DIRECTOR WATSON: Yeah, it's a city function. We --

12 TRUSTEE SANCHEZ: That's something we have to talk to
13 the city of Las Vegas --

14 DIRECTOR WATSON: We --

15 TRUSTEE SANCHEZ: Yeah.

16 DIRECTOR WATSON: We make them aware. I don't drive
17 past this area, but I am in multiple areas and multiple libraries and
18 similar to what you just mentioned, Trustee Williams, same thing
19 happens at West Las Vegas, the same -- like it's just -- so people
20 don't stop; they don't stop for the crosswalks. You know, we can
21 certainly continue to partner with Metro, but we -- again, that's a --
22 that's outside of our -- the scope of the Library District.

23 TRUSTEE FOYT: It's possible, though, we might be able
24 to petition for those with the flashing lights.

25 TRUSTEE SANCHEZ: Yeah, we can meet -- if we meet

1 warrants, then we would be able to get that with the city.

2 DIRECTOR WATSON: They roll through those too.

3 TRUSTEE SANCHEZ: But I'm sure those are very
4 expensive.

5 TRUSTEE FOYT: But it --

6 TRUSTEE SANCHEZ: I'm sure those are expensive, but.

7 TRUSTEE WILLIAMS: Right. And I'm aware of those type
8 of things. I just wanted to put it out there, just put it on the record
9 that that is just a concern; to have those conversations when we're
10 talking with Metro or the city or whoever is patrolling the area on
11 occasions, you know, whether they just want to, you know --
12 whether it's early morning or some time do different, I wouldn't say
13 stings, but, you know, just help us out a little bit by having a little
14 traffic, you know, awareness for folks.

15 MR. MAAS: I'll make note of that and keep the discussion
16 going with Director --

17 TRUSTEE WILLIAMS: Yeah.

18 MR. MAAS: -- Segura and Kelvin.

19 CHAIR WAUGH: Any other questions for Kevin?

20 [No heard response.]

21 Thank you very much.

22 MR. MAAS: Thank you.

23 TRUSTEE SANCHEZ: Thank you.

24 CHAIR WAUGH: Are there any other reports that anyone
25 would like to bring forward to discuss?

1 TRUSTEE SANCHEZ: I just wanted to bring forward the --

2 CHAIR WAUGH: Trustee Sanchez.

3 TRUSTEE SANCHEZ: Yeah. The -- it's -- I believe, it's the
4 Community Engagement Report Monthly Statistics.

5 CHAIR WAUGH: And for Trustees who aren't speaking,
6 when you're not speaking, if you could turn off your microphones
7 because our transcribers are having some challenges.

8 MR. McNALLY: Good Evening, Chair, Board of Trustees
9 Director Watson, Counsel Welt. For the record, Matt McNally,
10 Community Engagement Director.

11 TRUSTEE SANCHEZ: Hi, Matt. I just wanted to call you
12 forward to say thank you for all the things that you're doing. But
13 because it is summer and a lot of kids are going to be out of school
14 and there's a lot of opportunities, I was wondering if you could talk
15 about some of them that upcoming for -- in our area, for kids, just
16 to be aware of -- aside from the Summer Challenge, just some great
17 stuff that's happening.

18 MR. McNALLY: Aside from the Summer Challenge.

19 TRUSTEE SANCHEZ: Which is huge. You can also talk
20 about that as well for people that are watching and don't know.

21 MR. McNALLY: Yeah, there's -- so I tell everyone over the
22 course of a year, we do -- the Library District offers about 35,000
23 programs a year. That equates to three to four library programs per
24 library, per day. And so, you know, you may have an Early
25 Childhood, you know, Storytime that might be happening in the

1 morning where our staff are reading to, you know, some of our
2 younger kids. And then parents might be there learning different
3 parenting lessons or things like that.

4 We've got lots of great Maker programs that are
5 happening, Take-and-Make programs for crafting. You know, some
6 of the things that might happen in the afternoon could be maybe
7 there are rentals that are happening. Our adult learning program
8 might be having English as a Second Language classes or GED/HSE
9 prep, things like that.

10 But then in the evening we might have some world, you
11 know, touring concert of some sort in some of our performing arts
12 centers. So the programs that we offer really vary and are specific,
13 you know, to each different individual demographic and age group.

14 TRUSTEE SANCHEZ: Thank you. So everyone should
15 look at their website for each library to find that out.

16 MR. McNALLY: Yep. And if you'd like, I'd be happy to
17 pull some recommendations. I can include those in my next Board
18 report for you.

19 TRUSTEE SANCHEZ: That would be wonderful, especially
20 because --

21 MR. McNALLY: Sure.

22 TRUSTEE SANCHEZ: -- kids are out of school now, so
23 that'd be great.

24 MR. McNALLY: No problem.

25 TRUSTEE SANCHEZ: Thanks.

1 CHAIR WAUGH: Like I know the Hip Hop -- the Hamilton
2 Hip Hop Storytime should be really fun.

3 TREASURER TURNER WHITELEY: That's tomorrow.

4 CHAIR WAUGH: Yeah.

5 MR. McNALLY: Yeah, sorry I was trying to -- I'll talk about
6 it briefly. I was trying to think of other things around Summer
7 Challenge, but one of our great new partnerships this year with our
8 summer reading program is with the Smith Center. They are
9 bringing the production Hamilton to town, and they heard of Billy
10 Allen, our Whitney Library Branch Manager on Queer Eye for the
11 Straight Guy, I guess, and saw some of his Hip Hop kind of
12 storytimes that he does and thought that that would be just an
13 awesome blend with kind of the work that the Hamilton Cast does.

14 And so when a touring production company comes into
15 town, they like to have their cast members get out and do outreach
16 into the community and this is the way that they're able to give
17 back. So we've partnered with The Smith Center to offer a free
18 Hamilton Hip Hop Storytime at Whitney Library. That's happening
19 tomorrow. And cast members from Hamilton will be there, and
20 Billy will be reading to the kids in a style of Hip Hop.

21 TRUSTEE SANCHEZ: Thank you very much.

22 MR. McNALLY: Thank you. And we're appreciative and
23 thankful to The Smith Center for their partnership with our summer
24 reading program. They're also giving away some Hamilton tickets
25 for those who have preregistered for the reading program. So

1 winners have been selected and are being notified of that.

2 CHAIR WAUGH: And like all of the libraries' programs, at
3 no charge to our residents.

4 Are there any other questions for Mr. McNally?

5 TRUSTEE FOYT: Matt, will they be doing the summer
6 lunch program again? The feeding program? I don't know how
7 you want to phrase it.

8 MR. McNALLY: Yes. No, thank you for bringing that up.
9 It's a Kids' Meet Up and Eat Up Program. It's a partnership that we
10 have with Three Square Food Bank where they have nutritional
11 meals that they provide throughout the summertime to kids who
12 are maybe a bit more food insecure. And they're able to come into
13 the library, get that nutritional meal. Hopefully they engage in
14 some of our other activities while they're here at the library. And
15 it's a great way that we're able to help with that type of social
16 service.

17 TRUSTEE FOYT: How many of our libraries are doing
18 this?

19 MR. McNALLY: I don't know the specific number. I could
20 follow up --

21 TRUSTEE FOYT: About?

22 MR. McNALLY: -- in my next Board report, but it's around
23 ten, I think.

24 TRUSTEE FOYT: Oh, that's great.

25 MR. McNALLY: Yeah.

1 TRUSTEE FOYT: In our areas of most need, I'm sure.

2 MR. McNALLY: Yes.

3 TRUSTEE FOYT: Okay.

4 MR. McNALLY: Yep.

5 TRUSTEE FOYT: Thank you.

6 MR. McNALLY: And Three Square has restrictions set by
7 U.S. Department of Agriculture of, you know, where they, you know
8 need to provide this service and so a lot of that is determined based
9 on community need and meeting those requirements from USDA. I
10 believe every place that our libraries operate that fits the
11 requirements, I believe the service is being offered.

12 TRUSTEE FOYT: That's great. Thank you.

13 TRUSTEE SANCHEZ: Yeah. Thank you very much.

14 MR. McNALLY: Thank you.

15 CHAIR WAUGH: Any other questions for Director
16 McNally?

17 [No heard response.]

18 CHAIR WAUGH: Thank you very much.

19 MR. McNALLY: Thank you.

20 CHAIR WAUGH: Are there any other reports that Trustees
21 would like to bring forward?

22 [No heard response.]

23 Seeing none, I will accept the reports and move on to New
24 Business, Consent Agenda. Could I have a motion to accept the
25 consent agenda? This is the purchase of a new van for Gallery

1 Services.

2 TRUSTEE SANCHEZ: I move to accept.

3 TREASURER TURNER WHITELEY: Second.

4 TRUSTEE FOYT: Second.

5 CHAIR WAUGH: Motion from Trustee Sanchez; second
6 from Trustee Foyt.

7 All those in favor, please say aye.

8 [ALL BOARD MEMBERS WERE IN AGREEMENT]

9 CHAIR WAUGH: Opposed, no.

10 [No heard response.]

11 Motion carries.

12 Agenda Item No. VIII.B.1., Discussion and possible Board
13 action regarding contract awards for the purchase of furniture,
14 shelving and accessories for the rest -- for the West Las Vegas
15 Library. Mr. VINO.

16 MR. VINO: Good evening, everyone. John VINO, General
17 Services Director.

18 This is going to be a little bit of a long one, so I'll try to
19 read it through. Just stop me if anybody has any questions. This is
20 kind of our -- hard to believe we're here, but our last big item for the
21 West Las Vegas Library that we'll have to bring forward to you. We
22 are just approached 75 percent done on the library. Everything is
23 going smoothly, so we'll just keep at it.

24 This is a motion for contract award for our FF&E. Funds
25 are allocated in the Capital Projects Fund for the purchase of

1 furniture, shelving, and accessories for the West Las Vegas Library.
2 Procurement included three separate Invitations to Bid; 25-06, ITB
3 25-07 and ITB 25-08. The invitations were advertised in the Review-
4 Journal, posted on the District's website, emailed to minority
5 Chambers, and posted on the Nevada Government eMarketplace.
6 The bid opening was held on April 25, 2025, and the bid results are
7 as follows.

8 So for Bid 25-06, which was our Steelcase Furniture;
9 contract awards is going to be for Creative Spaces.

10 I have to read the amounts at the end anyways, so I'm just
11 going to go through who we are awarding it to and then when we
12 get to the actual motion, I'll read the dollar amounts, so I don't have
13 to read them twice for you.

14 Bid 25-07 is for Library Furniture - Millerknoll. Henriksen
15 Butler was the lowest responsible bidder.

16 Bid No. 3, as it results, 25-08. This is General Furniture.
17 There were eight separate bid lots for Bid No. 18. This is typically
18 furniture that doesn't require an agency or have -- it's more open
19 for general bidding. So for Anova Furnishings we received one bid,
20 so the lowest bidder was Office Furniture Concepts.

21 Other than one vendor, just as a side note, all the bids are
22 local companies.

23 TRUSTEE SANCHEZ: Which one is not local?

24 MR. VINO: The Arizona one.

25 TRUSTEE SANCHEZ: Okay.

1 MR. VINO: Bid Group 2 - Arcadia was, again Office
2 Furniture Concepts.
3 Bid Group 3 - Demco was awarded to Creative Spaces.
4 Encore Seating, Office Furniture Concepts.
5 Bid 5 - ERG International, Office Furniture Concepts.
6 Heartwork, Office Furniture Concepts.
7 Bid Group 7 - Hightower Furniture, Office Furniture
8 Concepts.
9 Bid Group 8 - Keilhauer, Office Furniture Concepts.
10 Bid Group 9, which is our KI, Office Furniture Concepts.
11 Bid Group 10 - Landscape Forms, Office Furniture
12 Concepts.
13 Media Technologies was Bid Group 11; that went to
14 Arizona Furnishings.
15 Bid Group 12 went to -- it's our Mity Lite Furniture. You'll
16 note on that one we received an alternate which we didn't accept.
17 Mity Lite's our standard and although it was cheaper, the difference
18 in warranty was five years versus 15 and it was a completely
19 different type of furniture that they were submitting and we kind of
20 mix and match our furniture through the District. So on that one, I
21 didn't really accept -- we went with our standard.
22 TRUSTEE SANCHEZ: I have a question on that because I
23 noticed that you guys have done that on a couple of them, which is
24 fine, but it was -- it's usually -- it's the same vendor, Arizona
25 Furnishings.

1 MR. VINO: Yeah, I only -- if they -- you'll notice like on Bid
2 Group 8, they gave us an ad alternate, but it wasn't the lowest, so
3 we didn't have to decide. I think there were only two where the ad
4 alternate was actually the lowest, but we had to decline the ad
5 alternate. I'll call that out as I get to it; if it was -- you know, if we
6 went for a higher bid number for -- to stay with our standards is
7 typically why.

8 Although, now that you mentioned it there, the Hightower
9 was another one. And the difference there was the Hightower -- the
10 selection that was created was kind of a custom couch that's one
11 piece; it's the main piece in the lobby. They try to recreate that with
12 a bunch of sectionals that was not -- cheaper, but not the same.

13 TRUSTEE SANCHEZ: Not in the bid. Not -- that's not
14 what you want.

15 MR. VINO: Yeah, it was their own design and it -- we
16 didn't want a bunch of sectionals. We wanted what we -- what the
17 interior designers had created.

18 So Mity Lite, OFS, again, went to creation -- Creative
19 Spaces. They are a local company. You guys may remember them
20 as Machabee, which has worked for the District for a long time.
21 They just changed their names, new company.

22 Peter Pepper Products went to Arizona Furnishings.

23 Office Furniture Concepts won the Recycling Away, which
24 is all our recycling bins for the new building.

25 Surfaceworks was Bid Group 16, went to Office Furniture

1 Concepts.

2 Bid 17 went to Creative Spaces.

3 And Bid 18, our Stacks, our shelving went to Arizona
4 Furnishings.

5 So what does this all mean? What it means is we bid
6 \$30 -- well, we had budgeted \$30 a square foot for the building,
7 1.25 -- a little over 1.25 million and we came in at 27.50, so slightly
8 under budget. Partly, I think because, you know, we were aware of
9 what was going on. East Vegas was close to \$23 or \$24 a square
10 foot, so we had built in the expected increase. And it's not -- it's a
11 little bit of, you know, what we've seen, the inflation. But of course,
12 you know, West Las Vegas has 13 more rooms and has a much
13 larger lobby that needs quite a bit of furniture. So it's a
14 combination of we needed to buy more furniture, you know, for the
15 building, even though it's the same square feet, but it's also, as
16 you're well, I'm sure, aware of just the inflation and everything that
17 comes into buying this type of product at this point in time.

18 So with everyone's permission, I'll move on to the motion.
19 Yep. So a motion to authorize staff to award contracts for the
20 purchase of furniture, shelving and accessories for the West Las
21 Vegas Library in accordance with ITB 26-06, ITB 26-07, ITB 26-08, as
22 follows:

23 ITB 26-06 - West Vegas Library - Furniture - Steelcase:
24 Contract award to Creative Spaces in the amount of \$13,027.45.

25 ITB 26-07 West Las Vegas - Furniture - Millerknoll:

1 Contract award to Henriksen Butler Nevada LLC in the amount of
2 \$327,583.

3 Bid Group 26-08 or Bid 26-08, the Bid Groups as follows:

4 Bid Group 1 to Office Furniture Concepts in the amount of
5 \$38,035.

6 Bid Group 2, Office Furniture Concepts, 30 -- in the
7 amount of \$33,672.10.

8 Bid Group 3, Creative Spaces in the amount of \$17,537.06.

9 Bid Group 4, again to Office Furniture Concepts in the
10 amount of \$19,527.93.

11 Bid Group 4, Office Furniture Concepts in the amount of
12 \$21,865.

13 Bid Group 6, again to Office Furniture Concepts in the
14 amount of \$10,575.

15 Bid Group 7, Office Furniture Concepts, \$13,366.

16 Bid Group 8, Office Furniture Concepts, \$22,163.85.

17 Bid Group 9, Office Furniture Concepts, \$121,268.38.

18 Bid Group 10, Office Furniture Concepts, \$56,528.

19 Bid Group 11, Arizona Furnishings in the amount of
20 \$21,600.

21 Bid Group 12, Office Furniture Concepts in the amount of
22 \$20,153.25.

23 Bid Group 13, Creative Spaces in the amount of
24 \$85,579.75.

25 Bid Group 14, Arizona Furnishings in the amount of

1 \$22,526.13.

2 Bid Group 15, Office Furniture Concepts, \$24,015.

3 Bid Group 16, Office Furniture Concepts in the amount of
4 \$14,867.73.

5 Bid Group 17, Creative Spaces in the amount of
6 \$20,144.44.

7 And then last our shelving, Bid Group 18, Arizona
8 Furnishings in the amount of \$222,531.93, which is actually a
9 reduction from East Vegas. It's slightly less for -- we were a little
10 worried about that one with shelving, you know, that -- just
11 everything going on. So pretty happy to see that came in right on
12 budget too.

13 I could answer any questions.

14 CHAIR WAUGH: Are there any questions for Mr. Vino?

15 TRUSTEE WILLIAMS: Yes, I have one.

16 CHAIR WAUGH: Trustee Williams?

17 TRUSTEE WILLIAMS: If anyone -- or one these companies
18 who wasn't awarded, was there a time limit that they could --

19 MR. VINO: We get -- we start our -- we put notice on
20 Nevada Government eMarketplace of who is being awarded, and
21 that starts the process. They have five days to protest if they're --

22 TRUSTEE WILLIAMS: Okay. So there was no protest --

23 MR. VINO: There was no protest.

24 TRUSTEE WILLIAMS: Okay.

25 CHAIR WAUGH: Any other questions for Mr. Vino?

1 TRUSTEE SANCHEZ: Just a comment.

2 CHAIR WAUGH: Trustee Sanchez.

3 TRUSTEE SANCHEZ: Just want to say great job,
4 especially knowing what we've been going through and looking at
5 inflation. I know we talked about this several meetings ago about
6 what would things cost because we weren't sure. So great job.
7 Thank you.

8 MR. VINO: Appreciate it.

9 CHAIR WAUGH: Any other questions for Mr. Vino?

10 [No heard response.]

11 If not, I'll accept a motion.

12 VICE-CHAIR ROGERS: So moved.

13 TRUSTEE SANCHEZ: I second.

14 CHAIR WAUGH: We have a motion from Vice-Chair
15 Rogers, a second from Trustee Sanchez. Is there any discussion?

16 [No heard response.]

17 All those in favor, please say aye.

18 [ALL BOARD MEMBERS WERE IN AGREEMENT]

19 CHAIR WAUGH: Opposed, no.

20 [No heard response.]

21 Motion carries.

22 Thank you, Mr. Vino.

23 MR. VINO: Thank you all very much. And, again, an
24 invitation to come by and walk the building.

25 CHAIR WAUGH: Trustee Foyt --

1 MR. VINO: Trustee Foyt --
2 CHAIR WAUGH: -- and I had the opportunity --
3 MR. VINO: Yes.
4 CHAIR WAUGH: -- to do that --
5 MR. VINO: I appreciated it.
6 CHAIR WAUGH: -- and it was absolutely amazing. So
7 thank you for your --
8 MR. VINO: Thank you.
9 CHAIR WAUGH: -- hospitality.
10 Agenda Item No. VIII.B.2., Public Hearing on the Las
11 Vegas-Clark County Library District Tentative Budget for Fiscal Year
12 2025-2026. Could I have a motion to open the public hearing?
13 TRUSTEE SANCHEZ: Motion to open the public hearing.
14 CHAIR WAUGH: We have a motion from Trustee Sanchez.
15 Do I have a second?
16 TRUSTEE FOYT: I'll second.
17 TRUSTEE FOYT: A second from Trustee Foyt.
18 All those in favor, please say aye.
19 [ALL BOARD MEMBERS WERE IN AGREEMENT]
20 CHAIR WAUGH: Opposed, no.
21 [No heard response.]
22 Mr. Cabias.
23 MR. CABIAS: Thank you, Mr. Chair. For the record, my
24 name is Florence Cabias, Chief Financial Officer here to present the
25 Fiscal Year 2026 Budget. And before I dive into the numbers, I

1 wanted to draw your attention to the photo in the title slide. This
2 was taken about two weeks ago at the West Las Vegas construction
3 site, and you'll see members of the Financial Services team
4 standing in front of the building and we're all really excited to see
5 the progress of construction firsthand, even though the ground was
6 a muddy mess that day because of rain the night before.

7 The investment in the West Las Vegas project is a large
8 one in the community, and it's a reminder of what the Board's
9 budget decisions support and the 2026 budget supports investment
10 in this type of community impact. It supports the completion of the
11 West Las Vegas Library, our commitment to service excellence and
12 it keeps the District stable and ready, future ready.

13 So the budget that's required to be submitted to the
14 Nevada Department of Taxation has been provided to the Board,
15 including all details necessary. Here, I'm going to walk through an
16 overview of the budget, starting with revenues.

17 Thank you.

18 The revenue outlook is positive across all funds for the
19 District. General Fund revenues are increasing because of higher
20 property tax collections, which is reflecting stable property tax
21 values, assessed property tax values across Las Vegas and Clark
22 County.

23 The Special Revenue Funds are conservatively estimated
24 to stay flexible in case of unexpected gifts and grants.

25 The Capital Projects Fund benefits from previously

1 secured high yield investments even though we are expecting
2 interest rates nationally to decline.

3 Importantly, the District remains debt free, which keeps
4 our financial flexibility for future needs on the expenditures side.

5 General Fund increases are primarily due to personnel-
6 related costs reflecting contractual salary and benefit obligations
7 effective July 1st.

8 Again, in the Special Revenue Funds, they're designed to
9 accommodate future or potentially unexpected grants and
10 revenues.

11 The Capital Projects Fund shows an increase to support
12 major investments, including the West Las Vegas Library Project,
13 essential tech upgrades and building maintenance.

14 And I'll say it again, we carry no debt, which distinguishes
15 the District positively from other public agencies.

16 I'll move on to the General Fund or Operating Fund,
17 starting with revenues. Revenues are increasing primarily due to
18 increases in assessed property values. As I mentioned, property tax
19 revenues is the largest source of revenue for the District.
20 Consolidated sales tax is our second largest source of revenues.
21 That's driven by consumer spending.

22 And in previous Financial Services Reports I've referred to
23 the difficulty that Financial Services has had in identifying monthly
24 revenues and comparing them to prior years. It's due to the state of
25 Nevada's modernization of their financial reporting system, which

1 has been updated, so we now have current fiscal year to date CTX
2 revenues, and we can identify a trend, and it is showing that CTX
3 revenues are trending down and may come in lower than originally
4 budgeted in Fiscal Year 2025. And that downward trend may
5 continue into Fiscal Year 2026. This was acknowledged by the state
6 of Nevada at its Economic Forum earlier this month. Those
7 budgets are based on the projections by the state every year.

8 So with that potential slowdown in consumer spending,
9 it's not much of a surprise. Financial Services staff meets regularly
10 with the Executive Director to discuss the economic environment
11 and potential challenges to the environment. So we were well
12 aware of the potential downtrend in spending. Last year we
13 discussed this at the last budget hearing and, you know, under the
14 Executive Director's guidance, we chose not to create new positions
15 in the current fiscal year. And as discussed at the last Board
16 meeting, we are always mindfully filling vacancies and making sure
17 they align with operational needs.

18 Another action we took was to more actively control
19 expenditures in services and supplies and we are on track to save
20 approximately 3 to 4 million dollars in costs compared to the
21 budget for the current fiscal year.

22 So moving on to expenditures in the General Fund.
23 Personnel costs are our largest expense as expected and again it
24 reflects scheduled pay increases and rising benefit costs.

25 Service and Supply expenditures have increased due to

1 the increase in cost and major contracts, including landscaping
2 security, and janitorial costs.

3 Our Library Media Materials budget is set at 15 percent of
4 total General Fund expenditures, which aligns with Board policy
5 and our commitment to provide high quality materials to our
6 customers.

7 This pie chart demonstrates the Library District's fiscal
8 discipline and operational efficiency. I'll highlight salaries and
9 benefits, total personnel costs, and it represents 62 percent of the
10 total operating budget. That number may seem high, but it's
11 actually very lean. Many local governments, especially those that
12 provide direct human services maintain percentages -- personnel
13 costs as a percentage of their total operating budgets of 70 percent,
14 80 percent or even higher.

15 And the District, as the Library District really is labor
16 intensive because our core service is people -- helping people. And
17 maintaining a percentage of total cost of 62 percent is really a
18 notable accomplishment. It shows careful financial management
19 over years along with strategic staffing and -- especially under
20 Director Watson's leadership since the pandemic.

21 Another thing to consider with respect to personnel costs
22 as far as long term implications is that it compounds over time. So
23 with raises and benefits building year after year that just, again,
24 reminds us that we need to control personal costs closely --
25 personnel costs closely. So this is a major part of our budget

1 approach, balancing people with operational flexibility.

2 Ending fund balances represents each fund's reserve. The
3 projected ending fund balance of \$15 million in the General Fund
4 represents about 15 percent of total General Fund expenditures.
5 Staff considers that a healthy reserve and it relies -- it aligns our
6 approach of maintaining resiliency to address any potential
7 economic downturns.

8 I'd like to also note that the \$18 million budgeted to be
9 transferred from the General Fund to the Capital Projects Fund is
10 not guaranteed. Depending on operational needs, the District can
11 choose not to transfer all of those funds to the Capital Projects
12 Fund. And so this is another major aspect of our budget approach,
13 balancing capital needs with operational stability.

14 The Gift Fund, the Grant Fund and Debt Service Fund, are
15 relatively smaller funds that maintain stable ending fund balances
16 from year to year. They're designed to break even, so all expected
17 revenues are matched to all planned expenditures for a given year.

18 Here we have a summary of all budget activity for the
19 Capital Projects Fund, starting with the first column to the left that
20 shows ending fund balances at the end of Fiscal Year 2025. And so
21 that becomes the available resources for Fiscal Year 2026.

22 In the second column, you'll see how the \$18 million
23 transfer from the General Fund is allocated among the different
24 capital programs.

25 The third column shows \$1.5 million in investment

1 income and that's going to be allocated 100 percent to the Capital
2 Construction Program.

3 The second to last column shows the actual budgeted
4 expenditures for Fiscal Year 2026 and that leads to the budgeted
5 ending fund balance as of the end of Fiscal Year 2026, which
6 becomes the available resources for future needs.

7 Major capital priorities include the top three that you're
8 seeing there; that would be technology, building maintenance and
9 repair and capital construction, which of course includes the West
10 Las Vegas project.

11 What's not included in the budget is savings -- potential
12 savings from the New Markets Tax Credit Program. At the last
13 meeting, staff and the Trustees also discussed federal risk to
14 funding that the District receives. Federal funding risks or losses in
15 the federal portion of the New Markets Tax Program has not
16 materialized, nor do we expect it to; however, the state piece has
17 the expectation of the net benefit there has dropped by about a
18 million dollars.

19 In February, staff updated the Finance and Audit
20 Committee of the expected net benefit and at that time it was 6
21 million dollars. Today that amount is 5 million dollars, and that's
22 due to structural changes in the transaction that was out of all
23 parties' control. And a result of that is also a larger contribution
24 that the District will be required to make into the program in the
25 current fiscal year, meaning there isn't an increase in total

1 construction costs based on this change in the New Markets
2 Program, but costs that were anticipated to be spent in Fiscal Year
3 2026 is going to be shifted to Fiscal Year 2025.

4 And this wasn't contemplated when the budget was
5 prepared a year ago, so staff will be bringing an agenda item to
6 request authorization to raise the budget in the Capital Projects
7 Fund to accommodate this higher contribution. I'll be bringing the
8 Board more details with respect to that budget authorization
9 change, but -- unless Trustees have questions now, I can address
10 those as well.

11 TRUSTEE SANCHEZ: I have a question on the budget
12 authorization change. Where -- once we were -- once we go over
13 that and we were to do that, do you have to give -- submit that to
14 the state? Or is this a budget authorization change just within the
15 library? I'm sorry, I got a little confused there.

16 MR. CABIAS: Yes. No, that's a great point. Traditionally,
17 a change of the budget would require a budget augmentation, as
18 it's called, to the state, but that's based on a change in other factors
19 in the budget. For example, revenues increased, so the District may
20 want to spend more to utilize those revenues.

21 This is different in that that hasn't changed -- that type of
22 change hasn't taken place, but we do have available funding
23 budgeted in other funds. For example, the Grant Fund has, as I
24 mentioned, a conservative budget of about 20 million dollars. An
25 organization can't take budget appropriations from a fund like the

1 Grant Fund and transfer it to the Capital Projects Fund, as we're
2 going to be requesting here in order to have the ability to increase
3 the amount of expenditure spending for that fiscal year. That
4 would be considered a budget amendment, so that's different from
5 an augmentation and it would only require authorization from the
6 Board of Trustees.

7 TRUSTEE SANCHEZ: Okay, that answers my question.
8 Okay. Thank you.

9 MR. CABIAS: You're welcome.

10 I mentioned earlier that CTX revenues are expected to
11 come down. The expected benefit of the New Markets Program is
12 expected to come down. And of course, we all know that we're
13 facing a lot of economic uncertainty in the macroeconomic
14 environment. But I've also discussed throughout the presentation
15 the District's budget approach under the leadership of Executive
16 Director Watson and execution by that administrative team. The
17 District is financially prepared for whatever comes next.

18 Thank you, Mr. Chair.

19 CHAIR WAUGH: Thank you, Mr. Cabias. We'll have you
20 take a step back for a brief minute.

21 This is a public hearing. Is there any members of the
22 public who wish to comment at this time?

23 [No heard response.]

24 Seeing none, I'll accept a motion to close the public
25 hearing.

1 TRUSTEE SANCHEZ: Motion to close the public hearing.
2 CHAIR WAUGH: We have a motion from Trustee Sanchez.
3 Do I have a second?
4 TRUSTEE FOYT: I'll second.
5 CHAIR WAUGH: Second from Trustee Foyt.
6 Any discussion?
7 [No heard response.]
8 All those in favor, please say aye.
9 [ALL BOARD MEMBERS WERE IN AGREEMENT]
10 CHAIR WAUGH: Opposed, no.
11 Motion carries. We are no longer in a public hearing.
12 Agenda Item No. VIII.B.3., Discussion and possible Board
13 action to adopt the Las Vegas Clark County Library District's Final
14 Budget for Fiscal Year 2025-2026.
15 Mr. Cabias. Are there any questions from the Board for
16 Mr. Cabias?
17 TRUSTEE SANCHEZ: I don't have any questions because I
18 think you did a really good job explaining the presentation, so thank
19 you for that, but I do have a comment. I just want to make sure -- I
20 know that we talked about this at the last Board meeting, but if the
21 CTX numbers go down and if there's a hole in the budget for the
22 state and there's some monies that, you know -- like you said,
23 there's going to be a million dollars that we're not going to be
24 counting on, just hopefully that we continue doing what we're
25 doing, which is holding the line with personnel positions because I

1 think that's been the saving grace here because that is the biggest
2 part of the General Fund. It takes 62 percent of our accounting. So
3 if -- I just would like to say that for the record is that's just
4 something I hope you guys continue to do because we just don't
5 know where things are going to go a year from now. Thank you.

6 CHAIR WAUGH: Thank you.

7 Trustee Williams.

8 TRUSTEE WILLIAMS: Yes, I did have a question because I
9 didn't see it there and knowing we haven't received the
10 information, but knowing at some particular point in time, we have
11 discussed a funding of or potential loan to the Foundation to get
12 that kind of going. I didn't see that in there as a potential. I don't
13 know where that would come from, but it seems to be some type
14 of -- it may be a substantial amount. I don't know what that looks
15 like, but -- so, I mean, I don't know if that's an appropriate question
16 for now or for then, but have we budgeted for that or what is that?

17 MR. CABIAS: Yes, I believe you're referring to the
18 contribution to the Foundation under the New Markets Tax Credits
19 Program. Or were you talking about the Foundation --

20 DIRECTOR WATSON: Or are you talking about the
21 Foundation --

22 MR. CABIAS: -- Agreement --

23 DIRECTOR WATSON: -- Agreement?

24 MR. CABIAS: -- that --

25 TRUSTEE WILLIAMS: The Foundation Agreement. I know

1 it's going to come to us eventually for that agreement and it does
2 have a financial tag to it. I don't know what that will be, but the
3 Board will have to, you know --

4 DIRECTOR WATSON: It doesn't have a financial --
5 whatever agreement we come up with, with the Foundation will not
6 have a financial impact upon the Library District's operating our
7 budget. That's a separate -- that's a wholly separate conversation.
8 The Foundation funds that we would be talking about are our funds
9 that are with the Foundation, again, which will be a separate
10 conversation; that is not a budget impact for the Library District.

11 TRUSTEE WILLIAMS: Okay. I just didn't know where it
12 would come from or if it was part of the gift money or whatever it is
13 but okay.

14 MR. CABIAS: There actually has been a change in the
15 collection of Bookstore revenues, if I could speak to that, Director
16 Watson.

17 DIRECTOR WATSON: Okay.

18 MR. CABIAS: That was revenues that was previously
19 collected from -- by the Foundation, but there was a change in the
20 law that, you know, mandated that the District keep those funds
21 directly. And so that is an additional revenue stream that the
22 District is collecting, that's offsetting any additional costs and
23 supports the General Fund or Operating Fund.

24 TRUSTEE SANCHEZ: And that's at about the \$300,000 a
25 year.

1 MR. CABIAS: Approximately \$300,000 a year.
2 TRUSTEE SANCHEZ: Yeah.
3 CHAIR WAUGH: Are there any other questions for Mr.
4 Cabias?
5 [No heard response.]
6 If not, I will accept a motion.
7 VICE-CHAIR ROGERS: So moved.
8 CHAIR WAUGH: We have a motion from Trustee Rogers.
9 TRUSTEE WILLIAMS: I'll second.
10 CHAIR WAUGH: Second from Trustee Williams.
11 And just for the record, the motion is to adopt the Final
12 Las Vegas-Clark County Library District's Fiscal Year 2025-2026
13 Budget subject to any modifications as directed by Trustees and
14 instruct staff to adjust estimated Fiscal Year 2025-2026 revenues in
15 accordance with final estimates from the Department of Taxation
16 provided such estimates are received in sufficient time for staff to
17 make adjustments by the June 1, 2025 filing deadline.
18 Is there any discussion on the motion?
19 [No heard response.]
20 Seeing none, all those in favor, say aye.
21 [ALL BOARD MEMBERS WERE IN AGREEMENT]
22 CHAIR WAUGH: Opposed, no.
23 [No heard response.]
24 Motion carries.
25 Thank you very much.

1 MR. CABIAS: Thank you.

2 CHAIR WAUGH: Moving on to Agenda Item No. X,
3 Announcements. The Risk Management Committee will be held --
4 Risk Management Committee Meeting will be held on Thursday,
5 June 12th, 2025, at 4:00 p.m., at the Centennial Hills Library. The
6 Nominating Committee Meeting will be held on Thursday, June
7 12th, 2025, at 4:30 p.m., at the Centennial Hills Library. The June
8 meeting will be held on Thursday, June 12th at 5:00 p.m., also at
9 the Centennial Hills Library.

10 The July Board Meeting will be held on Thursday, July
11 10th, the day after my birthday, at 5:00 p.m., the Rainbow Library.

12 And the September Board Meeting will be held on
13 Thursday, September 11th at 5:00 p.m., at the Windmill Library.

14 Are there any other announcements that I'm not aware of?

15 [No heard response.]

16 Perfect. We'll move on to Agenda Item No. XI, Public
17 Comment. Is there any public comment at this time?

18 MS. NANCE: No, there isn't.

19 CHAIR WAUGH: Then I will close public comment and
20 move on to Agenda Item No. XII, Adjournment.

21 Do I have a motion to adjourn?

22 TRUSTEE SANCHEZ: So moved.

23 TRUSTEE WILLIAMS: Second.

24 CHAIR WAUGH: We have a motion from Trustee Sanchez;
25 second from Trustee Williams.

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Any discussion on the motion?

[No heard response.]

Seeing none, all those in favor, please say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR WAUGH: Opposed, no.

[No heard response.]

We are adjourned at 5:54. Thank you.

[Meeting concluded at 5:54 p.m.]

* * * Total Meeting Run Time – 54 minutes* * *

ATTEST: I do hereby certify that I have truly and correctly
transcribed the audio/video proceedings in the above-entitled
meeting to the best of my ability.


Brittany Mangelson
Mangelson Transcribing



ITEM VII.A.1.

AGENDA ITEM

JUNE 12, 2025 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VII.A.1.:

Discussion and possible Board action regarding a revised Vehicle Use Policy.

Background:

The current Policy and Procedures Manual section addressing driving is located in Section III, General Policies, under subsection (K), Driving Records (Attached #1).

The need for revision centered on staff and Leadership feedback regarding the current policy's absence of procedures for the use of District vehicles versus personal vehicles, as well as travel, safety, and accident-related content.

Human Resources requested that Legal provide a draft based on public agency practices in the local area and within the state. The draft was then reviewed by the District's Policy Review Committee, Administrative Team, and the District's Insurance Carrier; minor edits were made following each review (Attached #2).

Recommended Action:

Motion to approve the Vehicle Use Policy effective July 1, 2025.

1

K. Driving Records

Each employee whose position requires driving District vehicles shall be required to furnish to the District a current Nevada Driver History Record, no more than thirty (30) days old, by June 30 of each year. Such employees must maintain a satisfactory driving record which does not preclude them from being insured by the District's insurance carrier. A driving record is considered unsatisfactory if it contains (a) one (1) major violation within the previous three (3) years or (b) three (3) or more minor violations within the last three (3) years. Major and minor violations are to be determined based on criteria established by the District's insurance carrier.

Employees who are required to drive District vehicles and whose driving record prevents them from being insured by the District's insurance carrier may be subject to disciplinary action, up to and including termination.

Employees who use their personal vehicles for District business shall also submit by June 30 of each year a current Nevada Driver History Record, no more than thirty (30) days old. Such records shall be kept in the personnel file of the employee. The District reserves the right, based on the information contained in the driving record, to determine at its sole discretion whether it is in the best interest of the District to have the employee use his/her personal vehicle for District business.

All employees using their personal vehicles for District business shall maintain the minimum insurance coverage required by the state of Nevada. The employee's own insurance coverage shall be primary, and the District's insurance carrier shall provide secondary coverage. Failure of the employee to maintain minimum insurance coverage may result in disciplinary action, up to and including termination.

2

EMPLOYEE VEHICLE USE POLICY 2/20/25

This policy outlines the procedures District employees shall follow when using Library District vehicles and personal vehicles for official District business. Any exceptions to these procedures must be approved by the General Services Director, the District's Human Resources Director and the applicable department head/supervisor. Failure to comply with this policy may result in disciplinary action, up to and including termination of employment.

I. Use of District Vehicles

Only authorized Library District employees may operate a District vehicle. Only department directors may authorize an employee to operate a District vehicle. All District vehicle operators shall have a valid Nevada driver's license appropriate for the class of vehicle being driven. Library District vehicles are intended solely for official District business use by District employees. Use of Library District vehicles is restricted to local travel within Clark County limits unless prior written authorization is obtained from the Human Resources Director and General Services management. District vehicles may be monitored by GPS and/or cameras to ensure appropriate use.

Unauthorized use of District vehicles includes:

1. Transporting personal property, family, friends, pets, associates or other persons who are not District employees or are not serving the interests of the District.
2. Transporting hitchhikers.
3. Transporting acids, explosives, weapons, ammunition, hazardous materials, or flammable materials unless such transport of aforementioned materials is specifically related to employment duties.
4. Extending the length of time that the District vehicle is in the operator's possession beyond the time needed to complete the official purposes of the trip or task.
5. Operating or being in actual physical control of a District vehicle while using, having a detectable level of, or being under the influence of alcohol or other drugs, including legal drugs (including prescription medication) which may impair the ability to operate safely a District vehicle or other machinery.
6. Operating a District vehicle for personal use other than reasonable incidental use, such as meal or bathroom breaks, during working hours and any authorized commute time.
7. Using a District vehicle for personal convenience, such as when a personal vehicle is not operational or otherwise available.
8. Smoking, using tobacco products, or vaping while in a District vehicle.
9. Purchasing/transporting alcoholic beverages for personal use.

Passengers in District Vehicles

Drivers of District vehicles shall not carry non-employee passengers in any such vehicle, with the following exceptions:

- a. Other persons engaged in or assisting with matters relating to District services.
- b. Other persons being transported as part of a regularly approved District activity.

It is the responsibility of the driver of a District vehicle to require all passengers to follow applicable District rules while in a District vehicle.

Driving Records

Each employee whose position requires driving District vehicles shall be required to furnish to the District a current Nevada driver's license and Nevada Driver History Record, no more than thirty (30) days old, by June 30 of each year or as requested by management. Such employees must maintain a satisfactory driving record, which does not preclude them from being insured by the District's insurance carrier. A driving record is considered unsatisfactory if it contains (a) one (1) major violation within the previous three (3) years or (b) three (3) or more minor violations within the last three (3) years. Major and minor violations shall be determined by the criteria established by the District's insurance carrier in accordance with the NRS. The District's Human Resources department shall keep driving records in the employment file of the employee.

Employees who are required to drive District vehicles and whose driving record prevents them from being insured by the District's insurance carrier shall not operate any District vehicle and may be subject to disciplinary action, up to and including termination.

Minor Violations are generally categorized under NRS 484 and include, but are not limited to, speeding within a certain limit, running a stop sign, running a red light, and improper right turn on red.

Major violations are generally categorized under NRS 484 and include, but are not limited to, reckless driving, driving under the influence, leaving the scene of an accident, speeding significantly above the limit, aggressive driving, reckless driving, vehicular manslaughter, vehicular homicide, drunk driving / driving while high, failing to stop at an accident, failing to Yield.

Safety Concerns

A. All employees must comply with traffic laws and maintain safe driving practices when using Library District vehicles or personal vehicles for work-related travel.

B. Seat belts shall be used by all occupants of the District vehicle. District employees who fail to use seat belts or fail to advise all non-employee passengers in the vehicle to use seat belts shall be subject to disciplinary action.

Hands-Free Communication

Employees driving District vehicles are required to comply with all state and local laws regarding the use of mobile communications devices while driving. Employees should not employ any mobile communications device while driving and should first leave the road and park the vehicle safely before employing the use of any mobile communication device. In the event that the employee is required to employ the use of any type of mobile communication device while driving

a District vehicle, the employee is required to use a hands-free device and otherwise minimize distraction to the greatest possible extent.

Rules Governing Use of a District Vehicle

A. Employees shall at all times drive District-owned vehicles with reasonable prudence in order to conserve the usefulness and preserve them at their highest operating efficiency.

B. It is the responsibility of the applicable department head(s), or their designee, to make a spot inspection of District vehicles assigned.

C. Unattended District vehicles must be locked at all times.

D. Employees will comply with all state and local ordinances regarding the use of alcoholic beverages. Under no circumstances will District vehicles be operated by on or off-duty employees who are consuming, or who have within the previous eight hours, consumed alcoholic beverages, or are under the influence of drugs, including legal drugs, that may diminish one's ability to operate a motor vehicle or other machinery.

E. Damage to a District vehicle caused by willful conduct such as smoking in the vehicle or negligence of the employee will be cause for disciplinary action and may include employee paid restitution for the cost of repairs.

F. The cost of necessary repairs to, or refurbishment of, any vehicle in which smoking has occurred will be borne by the employee to which the vehicle is assigned. This will ensure that the vehicle is suitable for reassignment, reallocation or sale when the vehicle reaches the applicable replacement criteria.

Accidents Involving District Vehicles

Employees who are involved in an accident while operating a District vehicle for District business must immediately report the accident to their immediate supervisor. The immediate supervisor should notify the Safety Manager. All applicable District procedures regarding work-related accidents shall be followed, including worker's compensation claim processing and post-accident drug/alcohol testing. In the event the District vehicle is disabled or otherwise inoperable, the employee shall arrange with the immediate supervisor or other designated District official for its towing/transport.

II. Use of Personal Vehicles for District Business

Employees who use their personal vehicle to conduct District business shall comply with the following rules:

Driving Records

Employees who use their personal vehicle for District business shall submit by June 30 of each year, or as requested, a current Nevada driver's license and Nevada Driver History record, not more than thirty (30) days old. The District's Human Resources department shall keep such records in the employment file of the employee. The District reserves the right, based on the information contained in the driving record, to determine at its sole discretion whether it is in the best interest of the District to have the employee use his/her personal vehicle for District business.

Insurance Requirements

All employees using their personal vehicles for District business shall maintain at least the minimum insurance coverage required by the state of Nevada. The employee's own insurance coverage shall be primary, and the District's insurance carrier shall provide secondary coverage. Failure of the employee to maintain minimum insurance coverage may result in disciplinary action, up to and including termination.

Accidents Involving Personal Vehicles Used for District Business

Employees who are involved in an accident while using their personal vehicle for District business must immediately report the accident to their immediate supervisor. The immediate supervisor should notify the Safety Manager. All applicable District procedures regarding work-related accidents shall be followed, including worker's compensation claim processing and post-accident drug/alcohol testing.

Long Distance Travel

The Library District defines long-distance travel as work-related travel requiring a one-way driving distance of three hours or more.

Travel options:

- For work-related travel outside of the Clark County limits requiring a drive time greater than three hours one-way, employees must use one of the following methods unless otherwise authorized by their Division Director.
 - a. Rent a vehicle through one of the Library District's approved vendors.
 - b. Travel by commercial bus, train, or airline as appropriate and cost-effective.
- Personal vehicles will not be allowed for work-related travel outside of the Clark County limits that requires a drive time greater than three hours.

Mileage Reimbursement

Employees who use their personal vehicle for District business may be compensated at the applicable mileage rate established by the Internal Revenue Service. Employees who request mileage reimbursement shall attach a copy of their current insurance coverage when making the request to the District's Business Office.

Employees must sign an acknowledgment form confirming they have read, understand, and agree to comply with this policy.



ITEM VII.B.1.

AGENDA ITEM

JUNE 12, 2025 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VII.B.1.:

Discussion and possible Board action regarding a report from the District's Risk Management Committee regarding recommendation for contract award for property and casualty insurance and public officials and employment practices liability insurance for the policy year commencing on July 15, 2025.

Background:

The District's property and casualty insurance and public officials and employment practices liability insurance policies renew on July 15th. USI Insurance Services, Broker of Record, conducted a thorough review of the District's current policies and coverages and prepared a proposed insurance package and recommendation for contract award.

The Board of Trustees' Risk Management Committee met with the Broker of Record prior to today's Board meeting for a presentation of the Broker's proposal and to discuss staff's review and recommendation for contract award. The Risk Management Committee brings forward the following recommendation for contract award to the Board of Trustees:

Recommended Action:

Motion to authorize staff to award a contract for property and casualty insurance and public officials and employment practices liability insurance through USI Insurance Services to Travelers, Cowbell, Chubb/Federal, Lloyds of London, Great American, Indian Harbor, and Atlantic Specialty* at an annual premium, not to exceed \$ \$516,701, for the policy year commencing on July 15, 2025, subject to final review by Counsel.

USI Insurance Services
May 23, 2025

Las Vegas-Clark County Library District
Property/Casualty Insurance Renewal Summary
Proposed Policy Term: 7/15/2025 to 2026

Exposure Comparison

Coverage	Exposures	2024/25	2025/26	Variance	%
Property	Building & Contents *	\$332,711,426	\$341,599,464	\$8,888,038	3%
Inland Marine	Fine Arts & Scheduled Equipment	\$917,889 \$245,600	\$920,914 \$245,600	\$3,025 -	- -
General Liability	Square footage	767,427	767,427	-	-
Public Entity Management & Employment Practices Liability	# of Employees	600	602	2	-
Commercial Auto	# of Vehicles	34	34	-	-

* Insured property values increased due to construction cost inflation and updated valuations.

Premium Comparison

Annual Term Renewals	Expiring	Renewal	Variance	%
Property	\$230,336	\$248,822	\$18,486	8%
Inland Marine	\$2,770	\$2,781	\$11	-
General Liability	\$30,030	\$21,480	\$1,450	5%
Public Entity Management Liability	\$14,624	\$15,254	\$630	4%
Employment Practices Liability	\$30,079	\$31,886	\$1,807	6%
Automobile Liability & Physical Damage	\$85,034	\$93,908	\$8,874	10%
Excess Liability	\$55,188	\$60,500	\$5,312	10%
Network Security & Privacy (Cyber)**	\$11,923	\$13,247	\$1,324	11%
Crime	\$5,785	\$5,785	-	-
Assault Expense & Threat Response	\$2,999	\$3,297	\$298	10%
Active Assailant **	\$7,533	\$7,844	\$311	4%
Tank Pollution Liability** (estimated premium)	\$1,146	\$1,300	\$154	13%
Unmanned Aircraft	\$597	\$597	-	-
Tenant User Program / TULIP	\$0 deposit	\$0 deposit	-	-
Subtotal (Annual Term Renewals)	\$478,044	\$516,701	\$38,657	8.09%

**Premiums include surplus lines taxes & fees for coverage placed with a non-admitted insurer.

Tank Pollution Liability – quote pending from carrier – above is estimate only

This proposal is merely a descriptive summary of coverage provided by the insurance companies being proposed and should be used for reference purposes only. This is a quotation of coverage only. It is not a binder. This proposal does not amend or alter the insurance contract. Please refer to the policy contract for specific terms, conditions, limitations, and exclusions.

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USI Insurance Services
May 23, 2025

Las Vegas-Clark County Library District
Property/Casualty Insurance Renewal Summary
Proposed Policy Term: 7/15/2025 to 2026

Renewal Coverage Highlights

Property Coverage (Travelers Insurance Companies)

- Total Insured Values: **\$341,599,464**
Blanket Coverage / \$10,000 All Risk deductible
Mt Charleston not included in Blanket due to wildfire scoring Building Limit \$891,156/ Contents \$317,300 / All Risk deductible \$50,000
- Loss of Income & Extra Expense, \$2,000,000
- Boiler & Machinery limit included in blanket, \$10,000 deductible / 24-hour utility interruption
- Earthquake Limit: **\$25,000,000**, \$50,000 deductible
- Flood Limit: **\$15,000,00**, \$25,000 deductible per occurrence
(Except Moapa Valley limit \$2,200,000 / ded \$100,000)

Inland Marine

- Scheduled Fine Arts \$920,914 / All Risk deductible \$1,000 (Earthquake Flood \$10,000)
- Schedule Equipment \$245,600 / All Risk deductible \$1,000 (Earthquake Flood \$10,000) / ACV

General Liability - Occurrence Coverage Form (Travelers Insurance Companies)

- Bodily Injury & Property Damage Liability, \$2,000,000 each occurrence
- Personal and Advertising Injury Liability, \$2,000,000 each offense
- Aggregate Limits: \$2,000,000 (General & Products/Completed Ops)
- *First Dollar Coverage, Unlimited Defense Costs, No Deductible*
- Abuse & Molestation \$1,000,000 per occurrence / \$2,000,000 aggregate
- Employee Benefits Liability \$1,000,000 per occurrence / \$1,000,000 aggregate / \$1,000 deductible
(claims made coverage – Retroactive date: 07/15/2009)

Public Officials Management and Employment Practices Liability - Claims Made Coverage Form (Travelers)

- Each Offense or Wrongful Act: \$1,000,000; Aggregate Limit: \$1,000,000, deductible \$50,000 deductible
- Employee Benefit Plan Liability \$1,000,000; Aggregate Limit: \$1,000,000, deductible \$50,000 deductible
- *First Dollar Coverage, Public officials defense outside policy limits. Employment Practices defense is inside policy limits.* Claims made Coverage (Retroactive Date: 07/15/2009)

Auto Liability & Physical Damage (Travelers)

- Bodily Injury & Property Damage Liability (Any Auto): \$1,000,000 per occurrence
- Vehicle Physical Damage Coverage: Actual Cash Value
- Comprehensive & Collision Deductibles: \$1,000
- Hired & Borrowed Vehicles (Included)

Excess Liability (Travelers)

- Each Occurrence/Incident or Wrongful Act: \$20,000,000
- Annual Aggregate: \$20,000,000
- \$10,000 SIR

This proposal is merely a descriptive summary of coverage provided by the insurance companies being proposed and should be used for reference purposes only. This is a quotation of coverage only. It is not a binder. This proposal does not amend or alter the insurance contract. Please refer to the policy contract for specific terms, conditions, limitations, and exclusions.
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USI Insurance Services
May 23, 2025

Las Vegas-Clark County Library District
Property/Casualty Insurance Renewal Summary
Proposed Policy Term: 7/15/2025 to 2026

Renewal Coverage Highlights

Network Security/Privacy/Cyber Insurance (Chaucer Insurance Company DAC (Cowbell))

- Limits of Insurance/Deductibles: \$1,000,000 / \$25,000 / 12 hr. waiting period

Crime/Employee Theft (Chubb) -

- Limits of Insurance/Deductibles: \$1,000,000/ \$10,000 deductible
- Fraudulently Induced Transfer Coverage: \$100,000 / \$10,000 deductible

Assault Expense, Threat Response & Special Crime (Great American)

- Assault Expense \$500,000 per insured event / Threat Response \$100,000 per insured event (90 days)
- Kidnap & Ransom \$1,000,000 per insured event

Active Assailant (Indian Harbor)

- Active Assailant \$1,000,000 per occurrence & aggregate / deductible \$25,000

Tank Pollution Liability (Certain Underwriters at Lloyds of London)

- Limits of Insurance/Deductibles: \$1,000,000 each claim / \$2,000,000 aggregate / \$5,000

Unmanned Aircraft (Certain Underwriters at Lloyds of London)

- Limits of Insurance/Deductibles: \$1,000,000 / \$0

Tenant User Program / TULIP (Atlantic Specialty / GatherGuard)

- Each Occurrence/Incident or Wrongful Act: \$1,000,000
- Third Party Property Damage \$1,000,000/ \$1,000 deductible

Renewal Quote Options:

Travelers Property All Risk Deductible Quote Options:

All Risk Deductible	\$10,000	\$25,000
Annual Premium	\$248,822	\$237,552

Chubb - Crime Quote Options:

Retention	\$10,000	\$25,000
Annual Premium	\$5,785	\$5,198

Great American K&R Quote Options:

Limit of Insurance	\$1,000,000	\$3,000,000	\$5,000,000
Annual Premium	\$3,297	\$5,848	\$7,673
3 Year pre-paid premium	\$8,572	15,025	\$19,950

Houston Casualty Cyber Liability Quote Options:

Limit of Insurance	\$1,000,000	\$2,000,000	\$3,000,000
Estimated Annual Premium *	\$6,500	\$10,000	\$12,000

*quote subject to: **MFA for remote access is required**

This proposal is merely a descriptive summary of coverage provided by the insurance companies being proposed and should be used for reference purposes only. This is a quotation of coverage only. It is not a binder. This proposal does not amend or alter the insurance contract. Please refer to the policy contract for specific terms, conditions, limitations, and exclusions.

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ITEM VII.B.2.

AGENDA ITEM

JUNE 12, 2025 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VII.B.2.:

Discussion and possible Board action regarding the approval for staff to make ongoing purchases of computer hardware and software, telecommunications hardware, and other related infrastructure improvements over \$75,000 for Fiscal Year 2025-2026.

Background:

In Fiscal Year 2002-2003, the District established a Technology Replacements and Upgrades Program. The Program was initially established for the replacement of the District's aging technology assets but was later modified to include funds for new initiatives. The Fiscal Year 2025-2026 budget included funds for: the replacement of several end-of-life IT systems; new technologies and solutions for the branches; and some new District-wide initiatives. Additionally, some of these funds may be reallocated for newly identified priorities to address challenges or opportunities.

The funding for these projects is budgeted in the Technology Replacements and Upgrades Program of the Capital Projects Fund, as approved by the Board of Trustees in the Fiscal Year 2025-2026 Adopted Budget.

The purpose of this agenda item is to pre-approve all Fiscal Year 2026 technology purchases over \$75,000. Rather than separately submitting each purchase request over \$75,000 to the Board of Trustees for approval, as required by the District's Purchasing Policy, the Information Technology Department is respectfully requesting that the Board of Trustees give staff the authorization to approve technology infrastructure equipment purchases over \$75,000. IT department staff will continue to provide expenditure updates to the Board of Trustees through the Executive Director's monthly Board report.

NRS 332.115 exempts most of the items listed below from the formal bidding process because they are either exempt, sole sourced, or already competitively bid. However, as practiced by staff, multiple informal bids will be solicited and each purchase will be reviewed and evaluated by the Information Technology Department's staff for best possible pricing, and alternatives will be explored prior to purchasing.

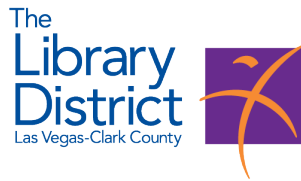
The items budgeted for Fiscal Year 2026 are:

Technology Replacements/Upgrades	Estimated Cost
PC Replacements	\$450,000.00
Makerspace EOL replacements	\$150,000.00
Library Operations Supplemental Requests	\$125,000.00
Community Engagement Supplemental Requests	\$20,000.00
End of Life IT Equipment	\$150,000.00
Telephone System Upgrade	\$500,000.00
Possible Self-checkout Replacements	\$350,000.00
iPad Lending Kiosks	\$150,000.00
Cashless System	\$180,000.00
Full STEAM Ahead Technology Bus	\$250,000.00
TBS Equipment for Greater Clark County branches	\$300,000.00
Computer Equipment for new West Las Vegas	\$500,000.00
EOL and new WV Networking Equipment *	\$783,475.00
UPS Replacements *	\$146,545.00
Firewall EOL and Upgrade Equipment *	\$119,134.00
Wireless Access Points for new WV *	\$111,220.00
Cybersecurity Equipment Replacement (Q-Radar)	\$250,000.00
Cybersecurity Equipment Replacement (Infoblox)	\$200,000.00
Apple Products (Communico and Makerspace)	\$100,000.00
Grand Total	\$4,835,374.00

*Asterisked items are E-Rate eligible and will be reimbursed 70% - 80%.

Recommended Action:

Motion to authorize staff to make ongoing purchases of computer hardware and software, telecommunications hardware, and other related technology infrastructure improvements over \$75,000 for Fiscal Year 2025-2026, as approved in the District's Adopted Budget by the Board of Trustees.



ITEM VII.B.3.

AGENDA ITEM

JUNE 12, 2025 MEETING OF THE BOARD OF TRUSTEES

Agenda Item# VII.B.3.:

Discussion and possible Board action regarding the election of Board Officers for Fiscal Year 2025-2026 and accompanying Resolution 2025-1.

Background:

The Nominating Committee will provide a report presenting a proposed slate of officers to serve in Fiscal Year 2025-2026.

As outlined in the Bylaws, Trustees may make additional nominations from the floor. Such nominations may be made by individual Board members in their own name or by nominating another Board member; however, a Board member may be nominated to run for only one office at a time. No officer can be elected to office for more than two consecutive terms.

Elections for the officers of the Board shall be held immediately subsequent to the close of nominations at the June meeting. Elections shall be in the following order:

Chair, Vice Chair, Secretary, Treasurer

Recommended Action:

1. Motions calling for additional nominations for Chair, Vice Chair, Secretary, and Treasurer from the floor. Calls for officers must be made separately.

Motion to close the nominations.

In the event there are additional nominations from the floor, separate motions to elect officers are required for each affected office. If no additional nominations are made from the floor, the slate of officers proposed by the Nominating Committee may be considered in one motion.

2. Motion to pass Resolution 2025-01 authorizing Floresto Cabias, CFO, and newly elected Treasurer _____ to execute checks on behalf of the Library District until June 30, 2026. In the event that the Library Board Treasurer is unable to perform the duties of Treasurer, or that the position of Treasurer is vacant for any reason, then, in that event, the Secretary of the Library Board of Trustees _____ is authorized to execute checks on behalf of the Library District until June 30, 2026 or until a new Treasurer is elected.

Resolution 2025-01 Authorizing Checking Account Signatures

WHEREAS, the Las Vegas-Clark County Library District (LVCCLD) adopted a Resolution on the 13 of June, 2024 providing that Chief Financial Officer Floresto Cabias and LVCCLD Board of Trustees Treasurer Kate Turner-Whiteley together were designated with the authority to execute any and all checks on behalf of the LVCCLD until June 30, 2025; and

THEREFORE, RESOLVED that, in the event that the LVCCLD Board Treasurer is unable to perform the duties of Treasurer, or that the position of Treasurer is vacant for any reason, then, in that event, Secretary Jennifer Jiron on behalf of the LVCCLD Board of Trustees shall have the authority to execute any and all checks on behalf of the LVCCLD until June 30, 2025, or until a new Treasurer is elected; and

WHEREAS, the LVCCLD adopted a Resolution on July 6, 2021 providing that Executive Director Kelvin Watson, as the representative of the LVCCLD, was designated with the authority to execute any and all checks on behalf of the LVCCLD in the event that the position of the Chief Financial Officer is vacant for any reason until June 30, 2025; or until an Acting Chief Financial Officer is appointed, or until Floresto Cabias returns to his duties as Chief Financial Officer; and

THEREFORE, RESOLVED that, in the event that Kelvin Watson is unable to perform these duties, or if the position of Executive Director is vacant, then, in that event, Human Resources Director Jeffrey Serpico, as the representative of the LVCCLD, shall have the authority to execute any and all checks on behalf of the LVCCLD until June 30, 2025, or until the Executive Director is able to resume his duties, an Acting Chief Financial Officer is appointed, or until Floresto Cabias returns to his duties as Chief Financial Officer.

NOW, BE IT RESOLVED that the following individuals shall have the authority to execute any and all checks on behalf of the LVCCLD as of July 1, 2025:

Floresto Cabias, Chief Financial Officer, and _____, Treasurer of the LVCCLD Board of Trustees

AND, THEREFORE RESOLVED that Floresto Cabias, Chief Financial Officer, as the representative of the LVCCLD and _____, Treasurer of the LVCCLD Board of Trustees shall be authorized to execute any and all checks on behalf of the LVCCLD until June 30, 2026.

AND, THEREFORE RESOLVED that, in the event that the LVCCLD Board Treasurer is unable to perform the duties of Treasurer, or that the position of Treasurer is vacant for any reason, then, in that event, the LVCCLD Board Secretary on behalf of the LVCCLD Board of Trustees shall have the authority to execute any and all checks on behalf of the LVCCLD until June 30, 2026, or until a new Treasurer is elected.

Resolution 2025-01
June 12, 2025 -- Page 2

AND, THEREFORE RESOLVED that, in the event that the Chief Financial Officer is unable to perform the duties of Chief Financial Officer, or that the position of Chief Financial Officer is vacant for any reason, then, in that event the Executive Director, as representative of the LVCCLD, shall have the authority to execute any and all checks on behalf of the LVCCLD until June 30, 2026, or until an Acting Chief Financial Officer is appointed, or until the Chief Financial Officer returns to his duties.

AND, THEREFORE RESOLVED that, in the event that the Executive Director is unable to perform these duties, or if the position of Executive Director is vacant then, in that event, the Human Resources Director, as the representative of the LVCCLD, shall have the authority to execute any and all checks on behalf of the LVCCLD until June 30, 2026, or until the Executive Director is able to resume his duties, an Acting Chief Financial Officer is appointed, or until the Chief Financial Officer returns to his duties.

This Resolution shall be spread at large, upon or attached in full to the minutes of the LVCCLD Board of Trustees.

PASSED, ADOPTED and APPROVED, this 12th of June 2025, LVCCLD Trustees.

Chair

Attest: Member, Board of Trustees