

MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
January 16, 2025
(Approved on February 13, 2025)

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Summerlin Library, Las Vegas, Nevada, at 5:00 p.m., Thursday, January 16, 2025.

Present:

Board:	K. Rogers, Vice-Chair J. Jiron E. Foyt E. Sanchez	K. Whiteley K. Dutkowski K. Benavidez A. Jimenez
Counsel:	G. Welt	
Absent:	N. Waugh, Chair	C. White
Staff:	Floresto Cabias, Chief Financial Officer Numerous Staff	
Guests:	Felipe Ortiz, LVCCLD Foundation Fred James, LVCCLD Foundation	

The meeting began at 5:18 p.m.

Roll Call (Item I.)	All members listed present above represent a quorum. Appendix A. Trustee Jiron led attendees in the Pledge of Allegiance.
Public Comment (Item II.)	None.
Agenda (Item III.)	Trustee Foyt made a Motion to accept the proposed agenda. Trustee Jimenez seconded the Motion. There was no opposition and the Motion carried.
Approval of Proposed Minutes of the Regular Board Meeting on December 12, 2024 (Item IV.A.)	Trustee Foyt made a Motion to approve the Minutes of. Trustee Jimenez seconded the motion. There was no opposition and the Motion carried.

**Chair's Report
(Item V.)**

LVCCLD Foundation Chair, Felipe Ortiz and Treasurer, Fred James presented a presentation to the Board of Trustees.

[Felipe Ortiz and Fred James read attached presentation into the record.]

Trustee Foyt asked for confirmation with Mr. Ortiz, if the Foundation Board has seen the presentation. Mr. Ortiz confirmed they had not seen it and stated they would take it to their Board to be approved. Once approved it will be brought to the attorneys, Director Watson, and Chair Waugh.

Mr. James Reported that a page was missing from the presentation and stated they had to come up with salaries and wages for staff. It was about 184,000- \$110,000 to \$145,000 for the executive director and \$40,000 for a part time grant writer. He also stated that they are also looking for part time people to work the bookstore and an outside bookkeeper to do the work the District is currently doing. Mr. James said that about \$64,000 would be needed for benefits. Legal accounting needed outside the auditors which is approximately \$140,000. For a total needed of about \$617,000. Mr. James presented that the District could donate the space, maintenance of computers, website, et cetera which will decrease the amount by \$117, 000.

Trustee Sanchez asked when was the next Foundation Meeting and asked what is the time frame before it is brought back to the Board of Trustees for discussion. Mr. Ortiz responded that he plans to come back for the March Board meeting after meeting with the Foundation Board, attorney, Counsel Welt, and Director Watson. Counsel Welt asked if the Foundation counsel and Director has seen the presentation and Mr. Ortiz responded that their counsel has not seen the exact presentation but have talked with them and also confirmed that Director Watson has not seen the presentation.

Trustee Dutkowski asked that after the presentation is approved from the Foundation Board, that the information is given to the Board of Trustees prior to the meeting. Mr. Ortiz agreed.

Vice Chair Rogers asked about the agreement between the Foundation and District and wanted to know if it will be different than the current agreement. Mr. Ortiz stated they have agreement that needs to be reviewed before bringing it to the Board of Trustees. Vice Chair Rogers asked if there will be a number or percentage for the administrative overhead. Mr. Ortiz confirmed there will be.

**Library Reports
(Item VI.)**

**Executive Director's
Report
(Item VI.A.)**

Floresto Cabias, Chief Financial Officer reported that Director Watson wanted to share some good news based on recent developments. First, the Library District's Mobile Career Readiness Program has been recommended for funding through the Clark County Digital Equity Grant by the National Telecommunications and Information Administration. The initiative is going

to enhance community or career readiness and digital skills in the communities that the Library District serves. The library staff is still waiting for more details of the award, but the proposal that was requested is made-up of a \$825,000 budget that's going to provide essential services and workforce support. He thanked Development and Community Outreach for their efforts to make funding possible. The Library District also received preliminary approval to move forward with the Nevada New Markets JOBS Act funding and this approval was received by the State of Nevada Department of Business and Industry. The District will have up to four million dollars that's going to be available to invest in the West Las Vegas project. There will be updates from staff at the next Finance and Audit Committee meeting. He thanked the Foundation Board for their support in seeking these funds and the important role that the Foundation plays as a leveraged lender.

Floresto Cabias also congratulated Rebecca Colbert and welcomed her to her new role as Director of Collections and Video Graphic Services. Ms. Colbert has been the head of this division for many years and it's a division that curates and develops the collection for the Library District. Ms. Colbert introduced herself to the Board and stated she's been with the library for 20 years and has managed the Collections and Bibliographic Services Department.

**Library Operations,
Security Reports and
Monthly Statistics
(Item VI.A.1.a.)**

No questions.

**Branding and
Marketing Report and
Electronic Resources
Statistics
(Item VI.A.2.a.)**

No questions.

**Community
Engagement Report
and Monthly
Statistics
(Item VI.A.2.b.)**

No questions.

**Development and
Planning Report
(Item VI.A.2.c.)**

No questions.

**Information
Technology Report
(Item VI.A.2.d.)**

No questions.

**Financial Services
Report
(Item VI.A.3.a.)**

No questions.

**General Services
Report
(Item VI.A.3.b.)**

No questions.

**Human Resources
Report
(Item VI.A.3.c.)**

No questions.

**Unfinished Business
(Item VII.)**

None.

**New Business
(Item VIII.)**

**Consent Agenda
(Item VIII.A.)**

None.

**Regular Agenda
(Item VIII.B.)**

None.

**Announcements
(Item X.)**

The February Board meeting will be held on Thursday, February 13, 2025, at 5:00pm. Location: Enterprise Library, 8310 S Las Vegas Blvd., Las Vegas, NV 89123.

The March Board meeting will be held on Thursday, March 13, 2025, at 5:00pm. Location: Whitney Library, 5175 E Tropicana Ave, Las Vegas, NV 89122.

The April Board meeting will be held on Thursday, April 10, 2025, at 5:00pm. Location: West Las Vegas Library, 951 W Lake Mead Blvd., Las Vegas, NV 89106.

**Public Comment
(Item XI.)**

None.

**Adjournment
(Item XII.)**

Vice Chair Rogers adjourned the meeting at 5:46 p.m.

Respectfully submitted,

Jennifer Jiron, Secretary

2025 ATTENDANCE

2025		January 16 Regular Board Mtg	February 6 Finance and Audit Comm. Mtg	February 13 Regular Board Mtg	March 13 Regular Board Mtg	April 8 Finance and Audit Comm. Mtg	April 10 Regular Board Mtg	May 22 Regular Board Mtg	June 12 Nominations Comm. Mtg	June 12 Risk Management Comm. Mtg	June 12 Regular Board Mtg	July 10 Regular Board Mtg	AUGUST	September Finance and Audit Comm Mtg	September 11 Regular Board Mtg	October 9 Regular Board Mtg	November Finance and Audit Comm. Mtg	November 13 Regular Board Mtg	December 11 Regular Board Mtg
Waugh	Nathaniel	A-E																	
Rogers	Keith	P																	
Jiron	Jennifer	P																	
Turner Whiteley	Kate	P																	
Foyt	Elizabeth	P																	
Benavidez	Kelly	P																	
Sanchez	Elaine	P																	
Dutkowski	Karen	P																	
White (Term Began 7/16/24)	Claytee	A-E																	
Jimenez (Term Began 8/7/24)	Aranzazu	P																	

P	Present
A-E	Excused Absence
A-U	Unexcused Absence
	Attended Committee meeting but not a member
X	Term Ended/ New