

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
October 10, 2024**

DATE: Thursday, October 10, 2024

TIME: 5:00 p.m.

PLACE: Clark County Library
1401 East Flamingo Rd.
Las Vegas, NV 89119 and

Online via YouTube

The Agenda and Board meeting documents can be found at
<https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to submit a public comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

- A. [Regular Board Meeting, September 12, 2024](#)
- V. Executive Session regarding litigation, budget, and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.
 - A. Briefing from legal counsel
- VI. Chair's Report
 - A. Trustees Report
 - B. Las Vegas-Clark County Library Foundation Presentation
- VII. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

 - A. [Executive Director's Report](#)- Kelvin Watson
 - 1. Program and Delivery Services
 - a. [Library Operations and Security Reports and Monthly Statistics](#)
 - 2. Program Support Services
 - a. [Branding and Marketing Report and Monthly Statistics](#)
 - b. [Community Engagement Report and Monthly Statistics](#)
 - c. [Development and Planning Report](#)
 - d. [Information Technology Report](#)
 - 3. Administrative Support Services
 - a. [Financial Services Report](#)
 - b. [General Services Report](#)
 - c. [Human Resources Report](#)
- VIII. Unfinished Business- None
- IX. New Business
 - A. Consent Agenda

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately.

1. [Discussion and possible Board action to approve the days of closing for calendar year 2025.](#)

B. Regular Agenda- None

X. Announcements

The November Board meeting will be held on Thursday, November 14, 2024, at 5:00pm. Location: Sahara West Library, 9600 W Sahara Ave, Las Vegas, NV 89117.

The December Board meeting will be held on Thursday, December 12, 2024, at 5:00pm. Location: West Las Vegas Library, 951 W Lake Mead Blvd., Las Vegas, NV 89106.

The January Board meeting will be held on Thursday, January 16, 2025, at 5:00pm. Location: Summerlin Library 1771 Inner Circle Drive, Las Vegas, NV 89134.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to submit a public comment via email during the meeting must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and this agenda item. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker.

XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT EBONI NANCE AT (702) 507-6186 OR nanceea@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, October 4, 2024, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

- 1. Clark County Library
1401 Flamingo Road
Las Vegas, NV 89119

- 2. East Las Vegas Library
2851 Bonanza Road
Las Vegas, NV 89101

- 3. Sunrise Library
5400 E. Harris Avenue
Las Vegas, NV 89110

- 4. West Charleston Library

6301 Charleston Boulevard
Las Vegas, NV 89146

5. West Las Vegas Library
951 Lake Mead Boulevard
Las Vegas, NV 89106

6. Windmill Library
7060 W. Windmill Lane
Las Vegas, NV 89113

7. Las Vegas-Clark County Library District website
www.lvccld.org

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Live Stream Connection information:
<https://www.youtube.com/watch?v=PhbBmUiAsPk> or

Visit the Library District's YouTube channel:
[Youtube.com/TheLibraryDistrict](https://www.youtube.com/TheLibraryDistrict)

ITEM IV.A.

**PROPOSED MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
SEPTEMBER 12, 2024**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the East Las Vegas Library, Las Vegas, Nevada, at 5:00 p.m., Thursday, September 12, 2024.

Present:

Board:	N. Waugh, Chair	K. Whiteley
	K. Dutkowski	E. Foyt
	K. Benavidez	K. Rogers
	E. Sanchez	C. White
	A. Jimenez	
Counsel:	G. Welt	
Absent:	J. Jiron	
Staff:	Floresto Cabias, Chief Financial Officer	
	Numerous Staff	
Guests:	Felipe Ortiz, LVCCLD Foundation	
	Elliot Anderson, Greenberg Traurig	

The meeting began at 5:00 p.m.

**Roll Call
(Item I.)** All members listed present above represent a quorum. Appendix A.
Chair Waugh led attendees in the Pledge of Allegiance.

**Public Comment
(Item II.)** None.

**Agenda
(Item III.)** Trustee Whiteley made a Motion to accept the proposed agenda. Trustee Foyt seconded the Motion.

There was no opposition and the Motion carried.

**Approval of Proposed
Minutes of the Risk
Management** Trustee Foyt made a Motion to approve the Minutes of. Trustee Dutkowski seconded the motion.

**Committee Meeting
on June 13, 2024;
Nominating
Committee Meeting
on June 13, 2024;
Regular Board
Meeting on July 11,
2024.
(Item IV.)** There was no opposition and the Motion carried.

**Chair's Report
(Item V.)**

Chair Waugh reported that he and Executive Director Watson had the opportunity to visit the Indian Springs Library to participate in their weekly food distribution. He reported that they both participated in the distribution and that it was a great experience. He also recommend other Trustees to experience the program.

Chair Waugh welcomed Trustee Jimenez and Trustee White as the new additions to the Board of Trustees meeting.

Trustee Jimenez and Trustee White introduced themselves.

[Copied from Transcript]

Jimenez:

Hello. My name is Aranzazu Jimenez, but I go by Aranza because it's really long. I am in education. I've been in education for 18 years as a kindergarten, first grade, second grade teacher, learning strategist, and now school administrator; Assistant Principal at Griffith Elementary. And so I'm very familiar with school libraries as an educator. As a parent, I'm familiar with library and their services. My passion is all of the future that we're showing our kids, all of the technology. I saw a car charger outside which I was excited about. And so that's why I wanted to join. And I've been an East-sider my whole life since I moved here -- since I was little. I graduated from Las Vegas High. So this is like my neighborhood, and my people. So I'm happy to represent and to be here with you.

White:

So it is wonderful to be a part of the Board. I have a license plate that is Nevada Libraries license plate. You can't get one anymore, it's so old. But libraries mean so much to me. I work in one. I work at UNLV in the library doing oral history, and that has afforded me to go around this city and go into lots and lots of libraries. When I first moved here, the most impressive thing I found about Las Vegas in 1992, was the beauty of the libraries. So it's an honor to be on this Board.

Chair Waugh discussed the 2025 Board of Trustee Meetings Calendar.

January 16	Summerlin
February 13	Enterprise
March 13	Whitney
April 10	West Las Vegas
May 22	East Las Vegas
June 12	Centennial Hills
July 10	Rainbow
August	No Meeting

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September 11	Windmill
October 9	Sahara West
November 13	Clark County
December 11	Whitney

Chair Waugh invited Felipe Ortiz, Chair of the Las Vegas-Clark County Library District Foundation, Board of Directors.

[Copied from Transcript]

Good afternoon, Trustees. Thank you very much for allowing me to give you a few minutes. My name is Felipe Ortiz. I started with the Foundation couple years back, and now the Chair of the Foundation. Our number one goal is to help the Library District increase money for their programs. Our job is not to tell them what the programs are, but to find the money for those programs. I believe the money is there. I believe we have a long history with the Library District; that people really want to invest in their future.

Having said that, we're working through -- Trustee Kate Turner Whiteley did us well. While I was wearing the other hat, she directed us to really look at a way to go forward, how we can become independent, self-sustaining and so we're working through that. The Foundation has been around way before me, and so we're trying to do the right thing.

And then having said that, I -- Director Watson sits on the Board as an ex-officio member, so he's privy to all the information and we have like five good ideas on how we can make money. One is we approved a resolution to accept property from people. For anybody listening out there, if you have a somebody that's passing on and has property, we'd love to take it off your hands and resell it so that we can give it to the Library District.

We also have a couple of other programs out there that we're looking at to help raise money that will come to you with the joint proposal so you can approve it because it is a joint venture. So the money comes to the Foundation and then the Foundation distributes it back to the Library District for programs. We're really excited.

We're low on members. We do have two new members that we're going to -- that we've invited to come onboard; individuals that have been here a long time and understand capacity building, fundraising. And so having said that, I don't want to take too much of your time. We're really, really excited to move forward.

Now, unraveling all that in the minutiae, and the ministerial, that's what the attorneys are for and -- but we're going to get there, we're going to get there. I promise you that we do have very good plans and Director Watson has made time for me about every three weeks, so we can go over what he's looking for in new programming, where to find money and so that that's what we're looking for.

Having said that, I'll entertain any questions. With me today also is Fred, our CPA. He's a CPA and also -- he's also a Board member of the Foundation. With that I'll entertain any questions if anybody has any.

Trustee Sanchez asked Mr. Ortiz about getting a Foundation report for the Board. Mr. Ortiz responded that he will like to come back and do a financial presentation. He also talked about possibly having a joint meeting once a year with a presentation every three months and agreed to wanting to have a Foundation report on the Agenda. Trustee Whiteley asked Mr. Ortiz about the organizational/bylaws tweaks that were being worked and says she is committed to standing the Foundation up the right way to make sure it's a strong Foundation. Mr. Ortiz says they are working on meeting more and raise independent money for a Director. He also responded that there are a couple of areas that need improvement on the bylaws and they are looking to improve the mechanism to help find more money for the District. Trustee Rogers wanted to know if there was any update on a timeline for working on the revised and new agreement between the Foundation and District. Mr. Ortiz replied that he and Director Watson will need to continue discussing to determine how the move the process forward. He will have a more refined plan in October.

Chair Waugh presented Felipe Ortiz a plaque for his time and service of 11 years to the Board of Trustees.

**Executive Session
(Moved up on Agenda)**

Trustee Foyt made a Motion to approve the Executive Session. Trustee Whiteley seconded the motion.

There was no opposition and the Motion carried.

Executive session began at 5:20pm and ended at 5:58pm.

**Library Reports
(Item VI.)**

**Executive Director's
Report
(Item VI.A.)**

Director Watson thanked the staff and teams for a tremendous Summer Challenge. He also reported that he and Director Segura were slimed at one of the branches. He then reported that September is library sign up month and encouraged everyone to sign up for library card.

Trustee Whiteley thanked staff for a great summer and is excited about seeing the "My First Library Card" signs. She also thanked the library for being proactive and providing cooling stations during the heat wave.

Library Operations, Security Reports and Monthly Statistics (Item VI.A.1.a.)	No questions.
Branding and Marketing Report and Electronic Resources Statistics (Item VI.A.2.a.)	No questions.
Community Engagement Report and Monthly Statistics (Item VI.A.2.b.)	No questions.
Development and Planning Report (Item VI.A.2.c.)	No questions.
Information Technology Report (Item VI.A.2.d.)	No questions.
Financial Services Report (Item VI.A.3.a.)	No questions.
General Services Report (Item VI.A.3.b.)	No questions.
Human Resources Report (Item VI.A.3.c.)	No questions.
Unfinished Business (Item VII.)	None.
New Business (Item VIII.)	
Consent Agenda (Item VIII.A.)	Trustee Whiteley made a Motion to accept the consent agenda. Trustee Rogers seconded the motion. There was no opposition and the Motion carried.

Discussion and possible Board action regarding the appointment of Broker of Record for the District's Workers Compensation and Voluntary Insurances coverage.

No questions.

(Item VIII.A.1.)

Discussion and possible Board action regarding a Second Amendment to the original lease agreement for a Cell Site Lease at the Summerlin Library, with New Cingular Wireless.

No questions.

(Item VIII.A.2.)

**Regular Agenda
(Item VIII.B.)**

Presentation/ Discussion from Greenberg Traurig, LLP regarding Bookstore Agreement between the Las Vegas Clark County Library District Board of Trustees, and the Las Vegas Clark County Library District Foundation. Greenberg Traurig has received a preliminary briefing, done initial research and will present their preliminary evaluation to the board.

Counsel Welt reported that during the closed session the Board of Trustees was given a presentation from Elliot Anderson of Greenberg Traurig to get a preliminary briefing. They will meet with the representatives of the Foundation before any decisions are made and report back to the Board.

(No action needed)

(Item VIII.B.1.)

Discussion and possible board action authorizing the

[Betsy Ward, Director of Branding and Marketing read VIII.B.2. into the record]

**Executive Director to execute a five-year renewal agreement with website software provider BiblioCommons, subject to final review by Counsel, for the purpose of continuing the Library District's software platform, which is the basis for providing the public with access to the website, the catalog, and the events calendar.
(Item VIII.B.2.)**

Trustee Jimenez said that she saw the website and it was easy to navigate. She asked about the pricing for the contract and wanted to know if they looked into other options. Ms. Ward responded that in the beginning they did search for other options and BiblioCommons was the most advanced. She also stated that the prices weren't all that different between the others. Trustee Whiteley thanked the Branding and Marketing team for their work and she is impressed by the upgrades BiblioCommons has made for cybersecurity. Trustee Sanchez asked if something went wrong within the five-year contract, could the District get out of the contract. Counsel Welt responded that if the State is not funding they could get out of the contract. Only if they do not comply with the terms of the contract or services aren't provided, the District could get out of the contract. Director Watson commented that although they did not do an official RFP process, it is a very small world when it comes to library software and technology e-commerce sites. He stated that they evaluated BiblioCommons and their capabilities thoroughly. Trustee Sanchez commented that she feels as a Trustee it is important to do an actual RFP process because it allows transparency. Trustee Sanchez made a Motion to authorize the Executive Director to execute a five-year agreement, subject to review by Counsel, to continue the software subscription, training, support, and upgrades provided by Software as a Service Provider BiblioCommons. The cost of this five-year agreement is not to exceed \$1,513,513. Trustee Whiteley seconded the Motion.

There was no opposition and the Motion carried.

**Announcements
(Item X.)**

The October Board meeting will be held on Thursday, October 10, 2024, at 5:00pm. Location: Clark County Library, 1401 E Flamingo Rd, Las Vegas, NV 89119.

The November Board meeting will be held on Thursday, November 14, 2024, at 5:00pm. Location: Sahara West Library, 9600 W Sahara Ave, Las Vegas, NV 89117.

The December Board meeting will be held on Thursday, December 12, 2024, at 5:00pm. Location: West Las Vegas Library, 951 W Lake Mead Blvd., Las Vegas, NV 89106.

**Public Comment
(Item XI.)**

[Copied from transcript.]

Stephany Bremmer
9530 Lavarun Court
Las Vegas, NV 89123

As a parent and concerned citizen, I volunteered to speak on behalf of Las Vegas Ballet Company. We come here with hesitation as we are afraid of retaliatory behavior from both Signature Productions, as well as Theater Management, who seem deeply concerned about the rights of Signature Productions, who seemed to be personally involved to benefit one another. For the last 15 years, Las Vegas Ballet Company was performing at the Summerlin Library and this the first year that they were not permitted to select dates for December 2024, even though they were the first nonprofit organization to call at the designated time to reserve the space. Signature Productions, a local theater company, had already reserved the theater for most of the month of December, and nobody could provide an explanation as to how that was possible. We were told no policy had been violated, yet further research on our end shows that they reserved the space sometime in November. We are coming to you, the Library Board in hopes that the venue use policy can be amended; that it will not allow a single company to overtake the theater for an allotted amount of time. Instead of having a permanent home, Signature Productions is using the theater as a rehearsal space and holding performances from December 6th through the 22nd, and two of those weekends are typically used by Las Vegas Ballet company and one other dance company. In the meantime, we are first to book dates in January to perform what is typically known as a Christmas production. When the owners of Las Vegas Ballet company contacted Signature Productions, they spoke with Karl Larsen, who specifically asked the owner, Kyudong Kwak, that if he did not have his studio attend this meeting today that he would consider collaborating next year. He also made it known that he subleased some of the days to another company and that we should have come to him first. This proves that they are not holding productions every day. How does Karl Larsen have the authority to make these decisions for this space? This is obviously a clear violation of the contract. Please note that Signature Productions even lists Summerlin Library Theater as their performance space, even though Summerlin Library is a public space that is paid for by taxpayers like myself. Our fear is that this will be a continuous problem in the years to come and we are no longer going to be able to perform this beloved show at Summerlin Library. Several of us, including our children, are here today to express our heartbreak of what has taken place. What this performance means to a child in ballet is the yearly opportunity to be

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something magical. They call it The Nutcracker Season.

Good evening, Trustees. My name is Mia Kim. My address is 274 Fairway Woods Drive, Las Vegas, NV 89148. How can I convey to you how important this venue has been to our ballet school and our students? My 7-year-old counts down weekly to her Saturday Nutcracker rehearsals. My 10-year-old excitedly looks forward to the new roles she may get to play in the performance. My daughters are just two of the many young dancers who come to expect their yearly Christmas performance of The Nutcracker at the Summerlin Library Performing Arts Center. Our school Kwak Ballet and their nonprofit organization, the Las Vegas Ballet Company, has been performing at this venue for the past 15 years. During this time, their dream was to provide a stage production for all dancers, young and old, to provide invaluable experience for the dancers and to help them grow and mature in their dance technique, as well as learn to love ballet and the performance of their ballet. Every year, family members from all over the country have loved seeing their loved ones performing in our Nutcracker. These family members are travelling here during their time off during the holidays. Our students are excited to show their hard work to friends and family that come from both near and far. We are all heartbroken in knowing that we will not be able to perform during this holiday season and knowing that we will not be able to share this experience with many of our loved ones this year, especially those who travel from long distances to watch and support our dancers. Additionally, the community in Summerlin as well as the wider Las Vegas community have come to rely on our Nutcracker performance as a very high-level performance yet with ticket prices costing less than half of the price of a ticket at the Smith Center. LVBC is a nonprofit organization. It relies on the ticket sales to cover the cost of their production of The Nutcracker. With our performance being pushed to the end of January, how many people will come to watch our Christmas performance of The Nutcracker? Still, even with the prospect of losing money on this production, our teachers want the show to go on because they are thinking of our students and how heartbroken they will be if the show is canceled entirely. It is truly heart wrenching to all of us that a company like Signature Productions can hijack the Summerlin Library Theatre for the entire month of December by starting their rental during the month of November. Furthermore, Signature Productions is then deciding who they will sublease the theater to. How can this possibly be an appropriate use of the library's theater, a community space that is paid for by taxpayers' dollars? Please, please help us find a solution to this problem. At the very least, for the years to come. Please do not let us be a Nutcracker without a home. Thank

you.

Hello and good evening. My name is Anne Marie Summers. I reside at 353 E Bonneville Unit 614, Las Vegas, NV. Ladies and Gentlemen of the Board, I'm a 40-year resident of Las Vegas and an active member of the Las Vegas community. I apologize for my attire as I did not think I would be able to make this meeting and have come straight from work. I am a graduate of UNLV's Theater department and have worked with numerous theater companies, including Signature Productions in the 90s. It was my suggestion that we come here as a united front instead of just allowing to what has occurred, to go unspoken. No one local theater company should speak or negotiate on behalf of the library staff, make threats on what will or will not happen if we speak at tonight's meeting and -- I'm sorry, this is just very emotional for me -- and basically force the heads of this dance company to plead to someone who holds no power. And yet it seems to all of us at Las Vegas Ballet Company that he holds all of the power. apologize for my attire as I did not think I would be able to make this meeting and have come straight from work. I am a graduate of UNLV's Theater department and have worked with numerous theater companies, including Signature Productions in the 90s. It was my suggestion that we come here as a united front instead of just allowing to what has occurred, to go unspoken. No one local theater company should speak or negotiate on behalf of the library staff, make threats on what will or will not happen if we speak at tonight's meeting and -- I'm sorry, this is just very emotional for me -- and basically force the heads of this dance company to plead to someone who holds no power. And yet it seems to all of us at Las Vegas Ballet Company that he holds all of the power. Library spaces should be used for recitals, small, nonprofit companies, lectures, limited performance, public readings, movies and other community events, many of which my family attends. Signature Productions is not Summerlin Library's resident theater company, although if you read their website they would beg to differ. No public entity should have a resident theatre company. They should look at companies such as Las Vegas Little Theatre, Majestic Repertoire Theatre, Vegas Theatre Company who have pulled their resources and created their own spaces. At one time, Signature Productions had their own theater space, and they should find one again if they want to run three-week productions, especially during the holidays. I think of other wonderful theater companies, such as A Public Fit, who utilizes the Flamingo Library for one evening play readings while renting out their performance space from Super Summer Theater Studios for their large-scale productions. They too lost their space after the pandemic, but they don't use their privilege and

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their community influence. in attempt to take over a library space while impacting smaller companies. Another example would be the Asylum Theatre, who uses library space, but the rental time is reasonable and does not negatively impact other members of this community. Basically, the children or shall I say, young adults in this room have been booted out of their space because one theater company decided to put on a three-week run, found a way to make the system work for them rather on what it was intended to be. When these rules and regulations were put into place, I highly doubt that it was anybody's intention for something like this to occur. Now that we know it's possible, we're asking for it to be changed so it doesn't happen again.

Good morning, Trustee. I apologize for not having a script, but -- oh, sorry 5701 Heatherwood St. 89149, Las Vegas, of course. I just kind of wanted to reiterate, I am a performer for Las Vegas Ballet Company, and I've been there for 17 years. And then we've had such a good reputation and a good relationship with the Summerlin Library and let's -- I want reinstate that The Nutcracker is not just for us, it is something that sells out nearly every show, four shows a year, for the past ten years, and people come to the show because they love it. Many, many people look forward to it every year at this time of year. And so for the community, it is a huge a huge thing. The community loves it and then people come from a lot of places to make sure that it happens. And the fact that we're not able to do that for the Community because one company had decided to monopolize it using a loophole, as well as bullying -- let's call it what it is. They are bullying us into accepting whatever terms that they come up with since they hold all the dates, even threatening us that if we come to this meeting that they won't compromise with us next year. It's just very anti-community, anti-cooperation, and it's honestly just very condescending to us. And frankly, we just find it very upsetting that this is happening to us, and we really just want to put on a show that the community will love, a show that the parents will love and something that really brings people to the Summerlin Library for a very celebratory purpose and unfortunately we can't do that for this year and possibly many years to come. Thank you.

**Adjournment
(Item XII.)**

Chair Waugh adjourned the meeting at 6:33 p.m.

Respectfully submitted,

Jennifer Jiron, Secretary



ITEM VII.A.

MEMORANDUM

TO: Board of Trustees

FROM: Kelvin A. Watson, Executive Director

DATE: September 30, 2024

SUBJECT: Executive Director's Monthly Reports, October 2024

This report gives you a review of my activities and the accomplishments of Library District Staff for your review and discussion at the District Board of Trustees' October 10, 2024 meeting. I have supplemented this with information in the board packet and distributed to Trustees.

Interviewed with KVVU to discuss Library Card Sign-Up Month.

Attended the 2024 Wynn Resorts Nonprofit Leadership Retreat for community partners.

Participated in the Urban Libraries Council Advocacy Task Force Kick-Off Meeting.

Attended the Latin Chamber of Commerce's Monthly Luncheon.

Attended the Nevada Donor Network's Inspire Hope Gala. The Library District is partnering with Nevada Donor Network to share information about becoming donors.

Participated in the US Conference of Mayors Workforce Council at Las Vegas City Hall and Sahara West Library.

Participated in a Community Collaboration Meeting for Mesquite.

Met with Ingram Books and some of the Library District staff to discuss their updates and offerings to public libraries.

Met with Sherry Thompson to discuss participation with Black Professional's Month in October 2024.

Met with Melanie Keiffer and Leadership Team of Ferguson Library to discuss Staff Development.

Attended the Vegas Chamber Fly-In with Workforce Connections.

Attended the Las Vegas Charms Appreciation Brunch.

Met with some of the leadership team of Clark County School District, along with some of the Library District's Administration team to discuss Mount Charleston Conference Room rental.

I attended the following meetings/events during the month of September:

- Bi-weekly meetings with Administration team
- Attended the LVEA weekly meetings
- ULC Director/CEO weekly zoom
- Participated in the NCAAL Meeting
- Participated in the Library Leadership Team Meeting with the Beckley Group.
- Participated in the Regular Board of Trustees meeting
- Participated in DPLA Special Board Meeting
- Attended the Springs Preserve Foundation Board meeting
- Participated in the Board of Trustees Finance and Audit Committee Meeting
- Attended the Linda Alterwitz Heat Portraits of the Invisible World Exhibit
- Met with David Parker
- Participated in the NCCU SLIS Alumni meeting
- Participated in the Leaders Circle meeting
- Participated in the Special Board of Trustees Meeting
- Participated in ICABA Biz Connect meeting
- Attended the Happiest Hour & Networking Mixer
- Participated in the BPM Advisory Board meeting



ITEM VII.A.1.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: September 30, 2024

SUBJECT: Library Operations Activity Report, October 2024

This memorandum reports on the Library Operations Department's activities and project updates for September 2024, and Branch activities and analytics compiled between **August 1 – August 31, 2024**.

Powerful People

- **Library Operations Administration** participated in meetings with Today's Business Systems led by IT and Workday led by Financial Services.
- **Library Operations Administration** worked with System and Network Supervisor **Gunnar Kim** to identify productivity apps from Microsoft 365 that we can install or use to improve operations.
- **Library Operations Administration** continues to work with **Branding and Marketing, Collections and Bibliographic Services, IT, Electronic Resources, and Communico** to implement and improve the app's search capability.
- Regional Manager **Dr. Roslyn Dean** met with West Las Vegas Staff and drafted a transition plan for staff and departments.
- Regional Manager **Kevin Maas** participated in the Policy Review Committee and led our **VGK Outreach** in front of the game on September 25. The Library Team will resume **First Friday** outreach on October 4.
- **Kevin Maas** and General Services Director John Vino attended a CCSD walk of our library on the mountain and participated along with Library Operations Director **Leo Segura**, Executive Director **Kelvin Watson**, Community Engagement Director Matt McNally, and Acting IT Director Ron Melnar CCSD investigatory discussions regarding the possibility of supporting Mount Charleston's Lundy ES children.
- Library Operations Support Manager **Ermal Reinhart** conducted our "Trading Spaces" **Voluntary Transfer Program** – Staff were able to submit the first round of applications from September 1st through the 16th. A second round of submissions opened on September 17th and closed on the 24th. LO and HR will review submissions and notify applicants of the results with any changes becoming effective on October 12th.
- Library Operations Support Manager **Joanna Goddard** conducted **Barbershop Books** Outreach visits to 9 locations and led volunteers to assemble the **Inspire Literacy Boxes**.
- The **Customer Appreciation Day Committee** updated its members, with **Misty Hayes** of Mount Charleston co-chair and Chance Griebel of Mesquite chair. The committee is planning the event for National Library Week in April 2025.
- Library Operations Trainer **Dana Benedict** is preparing staff training for **Grant a Gift Autism Foundation, Apprentice Person-in-Charge, and Person-in-Charge**.

- The **Access Services Manager (ASM) Sufa Anderson** continued to work with IT to **test Mobile Printing at GCC branches**; they do not have PC RES, so additional work is needed to implement it.
- ASM worked with BAM and Patron Point to update the images for the wallet library card (Apple and Android).
- ASM worked with Patron Point to prepare the **100 days before the library card autorenewal** process for library cards expiring 01-01-2025. Customers who pass the Verify process are renewed automatically and receive a "We know you're busy, so we renewed your library card" email. Customers who are not verified receive a reminder that their library card expires on 01-01-2025.
- ASM worked with IT to change the hours of operation for 3D printing equipment to match those for public computers and to update a link on our website's 3D printing page to include additional information that customers can refer to.
- Additionally, Ms. **Anderson** continues to perform database cleanup activities on the Sierra Library Services Platform (LSP).
- Channel 13 News surprised us at the **Spring Valley Library** by testing out Project Marilyn. The news anchor, **Tricia Kean**, and her cameraman walked right up to the desk and said, "I'm here to pick up a package Marilyn left for me." Staff were not thrown off one bit by the cameras and handed Tricia her requested package.

Project Marilyn is a fantastic partnership that has positively helped our community. We are glad they are getting the recognition they deserve.

By the Numbers (August 2024):

- The Library District signed up **11,028 new library card** users, a 24% increase over the same month last year.
- **Gate count** was **338,604**, a 12% increase from the same month last year.
- During the month, staff answered **37,113 reference questions**, an 8% decrease. Changes are attributed to training to more accurately count what qualifies as a reference question. "A **reference transaction** is an information contact which involves the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by a member of the library staff. It includes information and referral services. Information sources include printed and non-printed materials, machine-readable databases, catalogs and other holdings records, and, through communication or referral, other libraries and institutions and people inside and outside the library. The request may come in person, by phone, by fax, or by mail, electronic mail, or through live or networked electronic reference service from an adult, a young adult, or a child.
 - We do not count directional transactions or questions of rules or policies. Examples of directional transactions are "Where are the children's books?" and "I'm looking for a book with the call number 811.2G." An example of a question about rules or policies is, "Are you open until 9:00 tonight?"
- Library staff also conducted **76 curbside deliveries** for **319 items**. This was a 42% reduction, but it was expected as customers are more comfortable entering the library and participating in programming and using our resources.
- Our **volunteers** logged **2,321 service hours** in the Library District in August, 35% above last year.
- **139 Homeschool** sessions were logged, totaling a 39% decrease over the previous month last year.
- In August, we trained 38 front-line staff in **Mental Health First Aid for Youth**.
- For August, **hotspot circulation** was **924**.

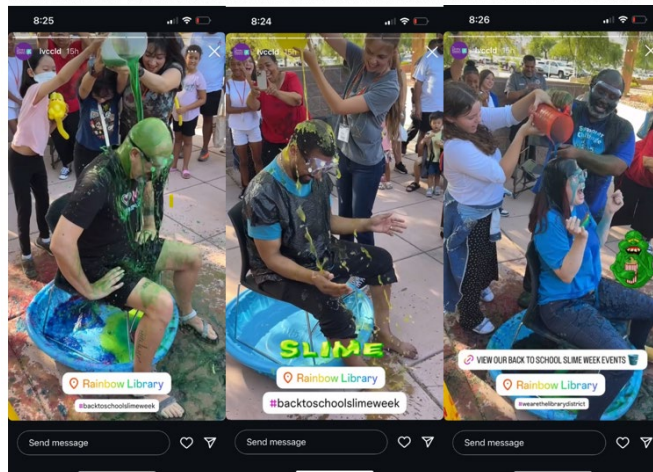
Powerful Places

Branch Activities (August 2024)

- **Goodsprings Library** Associate **Rachel** Visited attended the Goodsprings Elementary School and conducted the Floating Stick Person experiment with the students and teachers.
- **Moapa Town Library** sees a lot of foreign visitors in camper vans or RVs. Since Associate Nivia has been here, we've had several French visitors, some Canadian, and most recently, a couple from the UK and a family from Austria. She finally asked one of them how on earth they found this random library and was told it was listed on a travel app called **iOverlander**, which is a database for travels that includes places to stay, places to camp, restaurants, etc., all over the world. <https://ioverlander.com/>
- **Meadows Library** hosted Yoga for Life for Pre-K, Take and Make, and Acelero PreK, which visited multiple times during August. Their signature program, Back to School, was a success. We had about 350 participants. We had face painting, balloon artists, buttons, photos, backpacks, and school supplies.
- **Mesquite Library** DIY Craft was **Suncatchers**. The templates were part of three different diamond painting kits. Attendees chose one of the nine different designs and adhered colored "diamond" gems corresponding to specific numbers. Once constructed and the top coat sealed, the completed colorful mandala shapes were adorned with strings of beads.
- **Study Pods** were installed at Rainbow, West Charleston, Sahara West, and Windmill Libraries. These are small, one- to two-person quiet spaces that can be programmed for test proctoring or used for a quick phone call or video conference.
- **Rainbow Library** back Study room Hallway repainted and ready for signage



End of Summer Celebration and Back-to-School Kick Off: Back-to-School Slime Week



- **Sandy Valley Library** continued with its Teen Film Club, which has now changed to Fridays from Wednesdays. They held the second audition for the teen film. The LEGO Club for kids remains popular, as does the Seniors Outreach Book Club, and the Seniors Computer Class.

By the Numbers (August 2024):

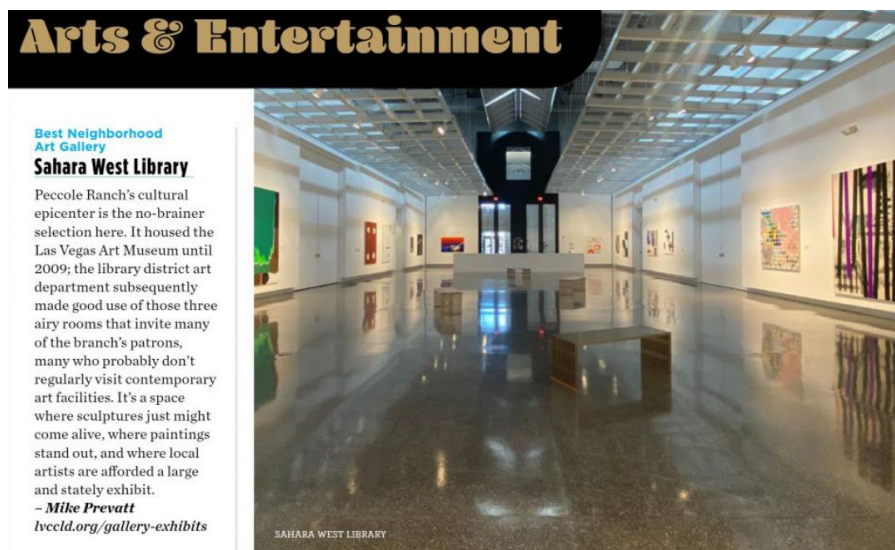
- Library Branches improved overall circulation to **996,598** items, an increase of 6% over the same month last year.
- 172 passports** were issued, a **139%** increase over the same month last year. Windmill Passport Services collected **\$7,507.00** in fees. The availability of appointments increased by converting open positions into a Library Aide II and assigning them to Passport Services. This allows for seven (7) day coverage since Windmill Staff are all still certified acceptance agents and routinely help in the passport office.
- 124,831 PC internet** sessions were logged, a 30% increase from the same month last year. **81,245** of these sessions were **Wi-Fi**.
- The **Distribution Center (DC)** collection currently consists of 98,891 items and 63,062 unique titles. The DC **circulated** 13,263 items in August and 5,762 items from the collection went to fill customer holds requests. **Branches** requested 1,444 items to add to their collections, and the DC **redistributed** an additional 1,184 popular items to where they are more likely to circulate. The DC also exchanged more than 800 items to the Greater Clark County libraries.



- The **Electronic Resource Department** assists customers with applying for ecards, using library resources & apps, and answering reference questions. In August 2024, the department answered **852 emails** that came to the **Ask account**. The department answered **154 phone calls** that went through the **Ask phone line**, totaling **13 hours & 47 minutes**. During August, 146 Niche Academy videos were watched by **customers**, with the most popular tutorials being Transparent Language (30 views), Gale Courses (29 views), & Kanopy (28 views). During August, **Staff Niche Academy** Electronic Resources training videos saw 321 views. The most popular Electronic Resource training are Hoopla Training (46 views), Gale Back to School Training (45 views), & Fiero Code Training (41 views).
- The Electronic Resources Department supports the **circulation & maintenance of iPads** throughout the district, from repairing iPads to replenishing supplies, & ensuring the iPad kiosks are in working order. In August 2024, the department responded to 16 iPad work orders. In August 2024, the total iPad circulation was 513. The Electronic Resources Department coordinated the delivery of the ER Laptop Cart to 1 branch to support branch programs this month.
- Fresh Picks:** In August, **8,734 Fresh Picks** eNewsletters were sent to customers. The most popular eNewsletters were Mystery (57% opened), Top Ten (56% opened) & New York Times Fiction Bestseller (56% opened). August saw 37 new Fresh Picks subscribers. The Library District has 1,126 unique subscribers who have subscribed to 7,113 monthly subscriptions.
- Monthly **Electronic Resources Statistics:** In August 2024, the total **eMedia Circulation** was **420,403**, and we had **162,540 retrieval usage for Online Resources**.

Please note that statistics for Newsbank and The New York Times are not included in retrieval usage for August. Due to both vendors experiencing a technical interruption, statistics are not yet available.

- **Interlibrary Loan (ILL):** During August
 - 62 new ILL users. ILL received 450 LVCCLD customer requests to obtain materials from other libraries.
 - ILL staff filled 83.1% of our customer's requests, and customers picked up 81% of requests received.
 - LVCCLD received 570 requests to lend our items to other agencies this month. Additionally, this month's average turnaround time (time between when we receive a request, obtain the item, and prepare it to be shipped) was 1 day, 07 hours, and 26 minutes, 01:07:26.
 - ILL hosted a Learn About ILL learning path in Niche Academy, which had 90 views by staff.
- **Sahara West Library** was named to the Best of the City



Best Neighborhood Art Gallery **Sahara West Library**

Pecole Ranch's cultural epicenter is the no-brainer selection here. It housed the Las Vegas Art Museum until 2009; the library district art department subsequently made good use of those three airy rooms that invite many of the branch's patrons, many who probably don't regularly visit contemporary art facilities. It's a space where sculptures just might come alive, where paintings stand out, and where local artists are afforded a large and stately exhibit.

~Mike Prevatt
lvccld.org/gallery-exhibits

Powerful Partnerships

- **Acelero**
- **Al-Anon**
- **Alzheimer's Association: The Caregiver's Support Group** met on several dates at Centennial Hills Library
- **American Foundation for Suicide Prevention: Talk Saves Lives, Multiple Libraries**
- **American Red Cross**
- **ASL Classes in Mesquite Library**
- **Ask a Master Gardener**
- **West Las Vegas** Customer Service Team Lead, assisted Youth Services (YS) outreach at their Back-To-School Fair at **Booker ES** (Gave out backpacks and school supplies) to the youth.
- **East Las Vegas** staff attended the **Boulevard La Oportunidad Expo** and met with 4,000 customers.
- **Sunrise Branch Manager Scott Clonan** and the **District Outreach Team** conduct monthly outreach at **the Center**.
- **Indian Springs Library Associate Jett** invited Executive Director Kelvin Watson and Chair Nate Waugh to help distribute rescued food for the **August Celestial Manna** and **Three Square, Trader Joe's, and Clark County Parks and Recreation food pick-up for our customers**. **ED Watson** invites any staff member who wants to see how or to



truly feel the difference they can make in a community to participate in one of the Saturday events at the Indian Springs Library.

- **Carolyn Carr** from **Sen. Rosen's office** requested an introduction to the **Southern Nevada Nonprofit Information Center at the Clark County Library** in early August. **Shelly** met with her on 8/27 and gave Ms. Carr an extended tour of the collection and the library. Ms. Carr introduced Shelly to **Eric Cardona**, the **Federal Grants Coordinator** at Sen. Rosen's office. Since SoNNPIC does not encompass federal funding information and many customers request such information, Shelly is always looking for guest speakers to present on this topic. She has already contacted Mr. Cardona for a possible workshop next year.
- **Chapter One- Writers Group** – Summer Wilson, Mesquite
- **Chef Jeff's Food Truck**
- **Clark County Elections Department**
- **Clark County Parks and Rec.**
- **Clark County School District**
- **The Clark County Social Services C.A.R.E.S. team** continued our Social Worker program at several branches. At Whitney, the Social Worker program visited on August 14th. The Clark County CARES team provided CHAP assistance, Rental assistance, and many more social services for our WH community. The CARES team assisted 17 customers. This month, three social workers showed up to assist our customers. The CARES team committed to coming to our branch every second Wednesday of the month.
- **COPD Support Group**

- **Cora Coleman Senior Apartments**
- **Desert Ridge Apartments**
- **Duet and Acapella Senior Living**
- **FAYM**
- **4H Club**
- **Goodsprings Community Advisory Council**
- **Goodsprings Community Center**
- **Green Our Planet, Multiple Branches**
- **Happenings Magazine**
- **Harbor House**
- **Helping Hands of Vegas Valley (HHOVV)!** The staff at HHOVV were next door at Parks and Rec to introduce their new Rural Frozen Meals program. In the process, they stopped by to hang out with the staff at **Indian Springs**, where we got them their Library cards! (Left to right: Ireland, a gran writer for HHOVV; Makahla, a Nutrition Program Manager; and Jenny, who is the Program Manager for Rural Frozen Meals and Rural Groceries meals).
- **Hollywood Community Center**
- **Las Vegas Bead Society**
- **Las Vegas, City**
- **Las Vegas Metro** worked with **Clark County Library** staff to address homeless encampments along Escondido Street.
- **Laughlin Chamber of Commerce**
- **Let's Talk Art** with the **River Valley Artist Guild**
- **MATS Project Crochet Meet-up** at Centennial Hills Library
- **Maxwell Drake: Maxwell Drake Writing Workshop**
- **Moapa Valley Downtown: Ashley from Moapa Valley and Nivia from Moapa Town** participated in the ribbon-cutting celebration for the new Moapa Valley downtown. They had a booth in the farmers market. Many stopped to chat, with the advertising for paint classes being the biggest draw.
- **National Institutes of Health**, All of Us Research Program at Mesquite Library, Jennifer Reyes
- **National Library of Medicine**
- **Nevada Department of Wildlife**
- **Nevada Hand**
- **The Nevada Health Center Mamovan visited Moapa Valley on the 13th**
- **Nevada Homeless Alliance**
- **Nevada Legal Aid** provided record sealing services at the Whitney Library branch. They will be providing monthly services and programs for Whitney starting in September.
- **Nevada State Treasure Department - Ariel Luke**
- **The Parenting Project**
- **Project Marilyn**
- **The August Red Rock Citizens Advisory Council meeting** was held at **Blue Diamond Library**. Total: 17 customers.



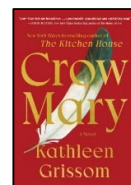
- **River Valley Artist Guild: Let's Talk Art**
- **Laughlin Library** had a good turnout for the **SBA Resource Fair** put on by **Rep. Susie Lee**. In addition to the **SBA, HUD, USDA** and other federal agencies were well represented.
- **West Charleston** hosted 3 Radical Forgiveness workshops in August. This program, facilitated by **The Salt Room**, saw so many participants that the program needed to be moved from the conference room to the lecture. In total, 145 people attended over the course of 3 sessions.
- **Social cirKISH**
- **Southern Nevada Health Department**
- **Spring Mountain Ranch State Park** Lecture series with **Park Interpreter Kate Bloomfield** talked about animals in the park.
- **Three Square**
- **Toastmasters Club**
- **US Dept of State**
- **UNLV Dental School**
- **University of Nevada Cooperative Extension**
- **The UNR** extension partnership with the **Searchlight Library** has made waves with its popularity among the community's kids. They have **two 4-H clubs** now running here in the library: one for kids in grades K—5 and another for junior high/ High school kids.
- **VegasTickets.com**
- **Vitalant**
- **VROOM (Parenting Class)**
- **Walnut Community Center**
- **Yoga for Life: Yoga at the Library, Multiple Libraries**



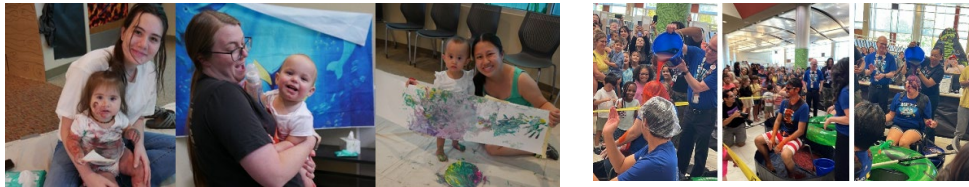
Powerful Platforms

Libraries as a place for answers & information, connection (book club, 0-5 storytime place for parents, “living room”), entertainment and fun (programs); access (virtually and in-person), libraries as a place for social services; libraries as a place to learn and connect to new skills, and the library as the fun community place.

- **Blue Diamond Library** is featuring an author talk each month. We started off with Kate DiCamillo in August and celebrated the Deckawoo Drive series. After the talk, we created our own toast, including what we liked on it. There was also a handout on how to make toast at home. Refreshments and snacks were served. Additionally, Sound Practitioner Wendy Surber visits monthly. Wendy starts with a meditation to center the customers, proceeds with the sound bath, and then closes with the end of the meditation. Snacks and beverages were served.
- **Bunkerville Library Teen Hangout** was the most popular program, with 250 visits, followed by Switch Games with 69 participants.
- Even after the completion of the 2024 Summer Reading Challenge, the **Centennial Hills Book Sale** brought in really good numbers with 337 people attending and \$1, 572.60 in sales.



- Centennial Hills Library hosted a baby paint early in August. The Back to School Slime Week was super popular with staff and customers alike.



- There were 32 attendees at **Clark County Library's** first Cult Classic Film Club, run by **Jordan Arthun-Healy** and **Mary E.**, on August 11th! The Word Power Writers Group on August 10th had 25 in attendance to share their work and offer feedback on the work of others in the group
- Each year, the Best Buy Teen Tech Center competes with over 220 Clubhouses worldwide, vying for top honors in categories like narrative video, music video, Scratch video game, photography, podcast, and more. We were thrilled to learn that four of our projects advanced to the final round in July. By early August, we were ecstatic to discover that one of our projects had reached the top three!

We had the incredible experience of attending the awards ceremony via VR and connecting with participants from around the globe. We are proud to announce that we received the **Judges' Award in Podcasting** for "**Coping with Death**" by **Lora and Julia**. Our prize, a brand-new Insta360 8K camera, arrived last week, and we can't wait to start creating content for our VR headset.



We look forward to announcing even more wins next year!

- Enterprise Library** hosted Crafternoon, where customers made lavender tiles.
- East Las Vegas Library** hosted Women's DJ Afternoon – on Women's Equality Day!

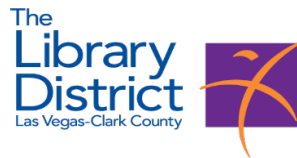


- Indian Springs Library** introduced two types of game days for the branch. We took our Adult Game Retreat from the summer and continued it on weekdays from 12 to 2 p.m. We have found that some of our adults don't have adequate cooling in their homes but want to do something when they are up here. Having a game retreat is beneficial to them as an "excuse." This is a passive program that can be initiated by staff or customers.
- Summerlin Library** Adult Services Department hosted 11 programs for 56 customers with the Creative Studio being most popular. Youth Services attended Cure for Kids and spoke to 150 customers. The Performing Arts Center held a Star Wars Days on August 3.



- **Spring Valley Library** Youth Services has been doing a great job with its Teen Sew program this summer by keeping our crafty teens occupied! Teens could get certified and create some fluffy pillows they made by themselves!
- In August, **West Charleston** Youth Services distributed **354 Three Square meals** over 22 days; the total study room usage statistics for August were 986. Adult Services conducted 26 outreaches with 69 participants and introduced **Stay Sharp Kits** to Decatur Commons Senior Apartments and Silver Sky Assisted Living Facility! They were a massive hit with their residents.
- **Whitney** Adult Services produced 20 programs for a total of 1096. Since Performing Arts Coordinator Amiel B.'s arrival, attendance for adult programming has skyrocketed.
- **West Las Vegas** Computer Lab staff conducted phone classes in English & Spanish: 5 courses with a combined total of 33 participants – utilized the All-Hands-On-Tech cart to illustrate phones. Branch Manager, **Lenika** and Youth Services Librarian, **Cathrina** brought backpacks filled with library activity books and colored pencil sets, donated water bottles, and snacks to the Back-to-School event happening at their **Barbershop Books** partners event being sponsored by the **Las Vegas Raiders and the National Football League** – the backpacks were handed out to the youth who came to the event. Pictures were taken of the youth receiving haircuts for school.





MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: September 30, 2024

SUBJECT: Security Report, October 2024

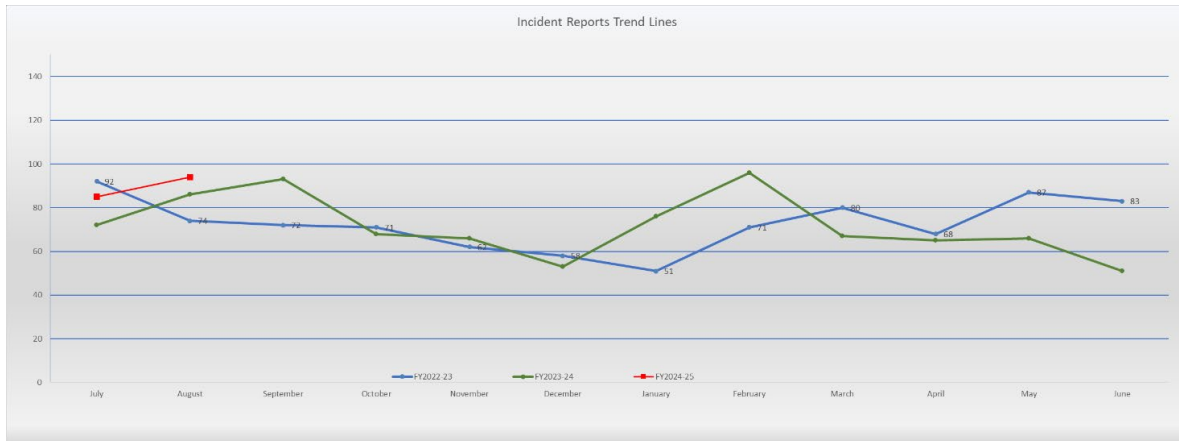
This memorandum reports on the security information and analytics compiled from **August 1 to August 31, 2024**.

Branch	Incident Reports				Sep-22		Sep-24		
	Aug-23	Aug-24	Difference	% Change	to Aug-23	to Aug-24	Difference	% Change	
BLUE DIAMOND LIBRARY	0	0	0	0.0%	2	2	0	0.0%	
BUNKERVILLE LIBRARY	0	0	0	0.0%	0	0	0	0.0%	
CENTENNIAL HILLS LIBRARY	1	2	1	100.0%	29	19	-10	-34.5%	
CLARK COUNTY LIBRARY	23	30	7	30.4%	197	244	47	23.9%	
EAST LAS VEGAS LIBRARY	3	6	3	100.0%	71	77	6	8.5%	
ENTERPRISE LIBRARY	3	5	2	66.7%	21	40	19	90.5%	
GOODSPRINGS LIBRARY	0	0	0	0.0%	2	0	-2	-100.0%	
INDIAN SPRINGS LIBRARY	1	0	-1	-100.0%	4	0	-4	-100.0%	
LAUGHLIN LIBRARY	0	1	1	0.0%	5	11	6	120.0%	
MEADOWS LIBRARY	0	0	0	0.0%	6	6	0	0.0%	
MESQUITE LIBRARY	0	6	6	0.0%	13	10	-3	-23.1%	
MOAPA TOWN LIBRARY	0	0	0	0.0%	0	2	2	0.0%	
MOAPA VALLEY LIBRARY	0	1	1	0.0%	1	3	2	200.0%	
MT CHARLESTON LIBRARY	0	0	0	0.0%	0	0	0	0.0%	
RAINBOW LIBRARY	1	2	1	100.0%	22	23	1	4.5%	
SAHARA WEST LIBRARY	6	5	-1	-16.7%	63	66	3	4.8%	
SANDY VALLEY LIBRARY	0	0	0	0.0%	0	0	0	0.0%	
SEARCHLIGHT LIBRARY	0	0	0	0.0%	0	0	0	0.0%	
SPRING VALLEY LIBRARY	5	9	4	80.0%	77	62	-15	-19.5%	
SUMMERLIN LIBRARY	1	1	0	0.0%	34	19	-15	-44.1%	
SUNRISE LIBRARY	1	1	0	0.0%	16	12	-4	-25.0%	
WEST CHARLESTON LIBRARY	8	13	5	62.5%	84	85	1	1.2%	
WEST LAS VEGAS LIBRARY	5	1	-4	-80.0%	68	40	-28	-41.2%	
WHITNEY LIBRARY	17	6	-11	-64.7%	92	113	21	22.8%	
WINDMILL LIBRARY	11	5	-6	-54.5%	54	46	-8	-14.8%	
Total	86	94	8	9.3%	861	880	19	2.2%	

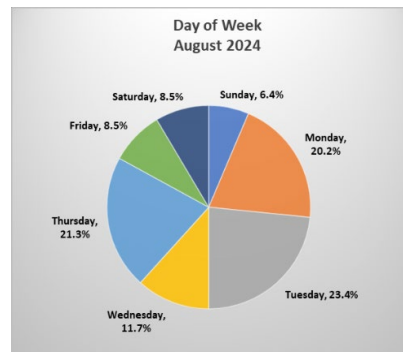
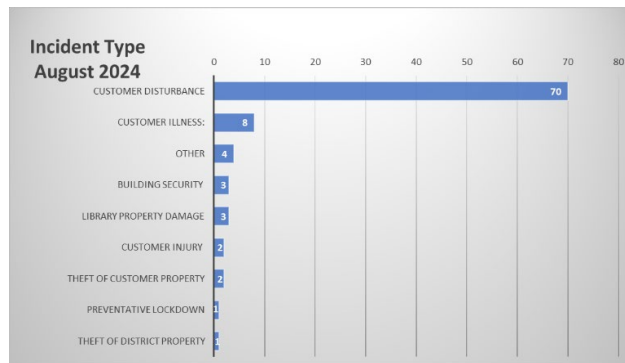
In **August 2024**, branch staff reported **94 incidents**, an increase of 9.3% over the same month last year. During this period, the Library District recorded **338,604** customer visits. **This ratio** is one incident for every **3,602 visits**.

Many of **Clark County Library's** incident reports describe verbal and physical harassment of staff and security guards, including patrons throwing rocks, screaming profanities, using racial slurs and other offensive, racist language/terms, and threats to hurt or kill staff and security guards if the trespassed person finds them off-property. In addition, **Clark County Library** staff

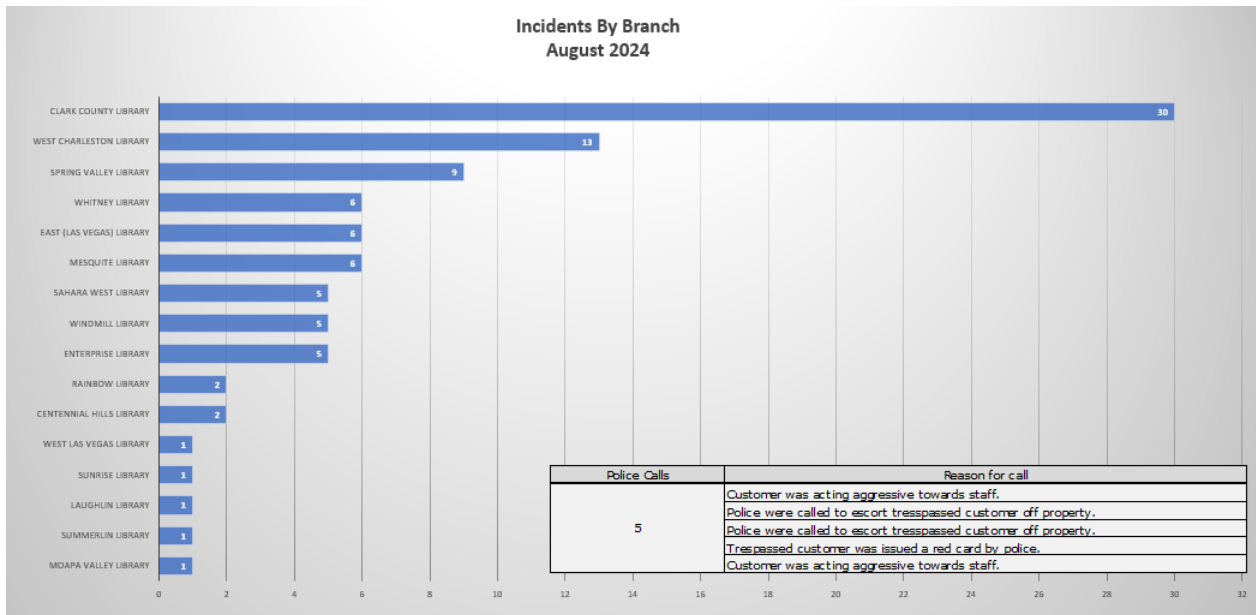
worked with the LV-CCLD Administration, Las Vegas METRO police, and **Metro's Homeless Outreach Team** to remove the homeless encampments along Escondido.



ADULT TRESPASS [3 YEAR]	2
WEST CHARLESTON LIBRARY	1
EAST LAS VEGAS LIBRARY	1
ADULT TRESPASS [1 YEAR]	35
CENTENNIAL HILLS LIBRARY	1
CLARK COUNTY LIBRARY	12
EAST LAS VEGAS LIBRARY	3
ENTERPRISE LIBRARY	2
MESQUITE LIBRARY	1
RAINBOW LIBRARY	1
SAHARA WEST LIBRARY	1
SPRING VALLEY LIBRARY	4
WEST CHARLESTON LIBRARY	6
WEST LAS VEGAS LIBRARY	1
WHITNEY LIBRARY	3
ADULT BAN [LESS THAN 1 YEAR]	20
CLARK COUNTY LIBRARY	7
ENTERPRISE LIBRARY	2
MOAPA VALLEY LIBRARY	1
SPRING VALLEY LIBRARY	5
WEST CHARLESTON LIBRARY	3
WHITNEY LIBRARY	2
MINOR BAN OR RPC [LESS THAN 1 YEAR]	2
EAST LAS VEGAS LIBRARY	1
MESQUITE LIBRARY	1



District staff encountered **seventy (70) customer disturbances**, accounting for 74.4% of August incidents or one disturbance for every **4,837** visits. During **August 2024**, staff banned fifty-nine (**59**) customers. Two (2) adults received a three-year trespass, thirty-five (35) adults received a one-year trespass, and twenty (20) adults received a partial-year ban. Two (2) youths received a partial-year ban.



The **Clark County Library** recorded the most incidents, reporting thirty (30). The remaining branches reported zero (0) and thirteen (13) incidents. During August 2024, the staff made five (5) calls to law enforcement.

Library Name	Square Footage	Occupancy	August	Total incidents 2024-2025	INCIDENTS PER 10K SQ. FT.	Incidents per PIC
Blue Diamond	1,000	20	0	0	0.00	0.00
Bunkerville	1,200	24	0	0	0.00	0.00
Centennial Hills	45,555	689	2	4	0.09	0.50
Clark County	120,000	905	30	56	0.47	4.00
East Las Vegas	41,015	1200	6	12	0.29	2.00
Enterprise	26,300	526	5	7	0.27	1.40
Goodsprings	900	9	0	0	0.00	0.00
Indian Springs	1,200	24	0	0	0.00	0.00
Laughlin	15,562	323	1	2	0.13	0.25
Meadows Library	813	16	0	1	1.23	0.67
Mesquite Learning Center	5,464	133	0	0	0.00	0.00
Mesquite Library	13,313	370	6	6	0.45	0.75
Moapa Town	2,000	40	0	0	0.00	0.00
Moapa Valley	4,700	94	1	1	0.21	0.17
Mt. Charleston	2,800	56	0	0	0.00	0.00
Rainbow	26,800	808	2	4	0.15	0.50
Sahara West	122,000	920	5	11	0.09	1.00
Sandy Valley	1,200	24	0	0	0.00	0.00
Searchlight	1,200	24	0	0	0.00	0.00
Spring Valley	25,000	511	9	16	0.64	1.78
Summerlin	40,165	1014	1	1	0.02	0.17
Sunrise	23,000	345	1	2	0.09	0.33
West Charleston	38,900	1054	13	18	0.46	2.25
West Las Vegas(excluding Theater)	30,693	370	1	9	0.29	1.00
Whitney	24,500	563	6	21	0.86	3.00
Windmill Library and Service Center	142,149	994	5	8	0.06	0.89
Total Square Ft.	757,429	Occupancy Rate	94	Total Incidents	Average	Average
				179	0.24	1.24

Red cells indicate a ratio higher than the district-wide average.

...

Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
August 2024

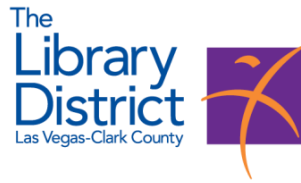
LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS									
	Total	Rank				Adult		Youth		General Interest		Rental		Total	
			Total	Total	Total	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	732	17	2,031	4	31	14	180	8	377	16	438	0	0	38	995
BUNKERVILLE	290	23	700	4	93	3	3	187	493	0	0	0	0	190	496
CENTENNIAL HILLS	34,965	2	28,536	610	2,675	22	273	29	1,082	28	1,722	19	404	98	3,481
CLARK COUNTY	13,239	7	36,738	493	5,870	36	2,235	130	1,584	29	743	35	2,266	230	6,828
EAST LAS VEGAS	9,537	12	29,440	1,621	4,475	51	2,078	30	1,105	42	5,480	14	770	137	9,433
ENTERPRISE	15,095	6	17,840	367	2,494	16	67	34	731	48	1,084	14	315	112	2,197
GOODSPRINGS	148	25	449	0	25	4	25	4	55	1	4	0	0	9	84
INDIAN SPRINGS	349	20	3,305	6	77	20	111	5	62	32	639	0	0	57	812
LAUGHLIN	3,107	15	3,770	55	560	17	185	13	145	2	150	0	0	32	480
MEADOWS	669	18	2,405	35	238	4	43	10	61	22	900	0	0	36	1,004
MESQUITE	6,581	13	10,165	121	879	49	468	29	262	10	153	5	62	93	945
MOAPA TOWN	330	22	971	5	35	1	2	14	91	2	120	0	0	17	213
MOAPA VALLEY	2,740	16	2,445	22	217	2	17	15	199	4	91	0	0	21	307
MOUNT CHARLESTON	447	19	1,688	8	21	11	91	6	152	13	190	1	30	31	463
RAINBOW	19,629	4	22,170	362	2,679	12	129	19	350	49	2,467	26	972	106	3,918
SAHARA WEST	35,498	1	33,137	564	3,126	13	346	7	878	8	369	30	742	58	2,335
SANDY VALLEY	349	20	869	4	34	3	6	6	11	0	0	0	0	9	17
SEARCHLIGHT	228	24	747	5	23	2	7	0	0	17	52	0	0	19	59
SPRING VALLEY	12,283	11	20,778	395	3,381	12	105	54	711	37	929	11	165	114	1,910
SUMMERLIN	19,600	5	18,335	348	1,272	14	386	0	0	7	493	15	374	36	1,253
SUNRISE	13,176	8	16,205	373	2,414	23	225	13	162	38	989	0	0	74	1,376
WEST CHARLESTON	12,491	10	23,385	313	2,742	61	458	11	140	44	660	15	861	131	2,119
WEST LAS VEGAS	3,718	14	17,800	291	3,781	13	184	43	361	37	1,744	20	924	113	3,213
WHITNEY	13,057	9	18,864	335	3,199	14	838	15	765	45	2,222	7	65	81	3,890
WINDMILL	31,824	3	25,831	714	3,245	11	303	9	191	17	990	25	849	62	2,333
WINDMILL SERVICE CENTER	746,516		0	3,973	81,245	336	5,923	29	798	38	4,960	0	0	403	11,681
2024 MONTHLY TOTAL	996,598		338,604	11,028	124,831	764	14,688	720	10,766	586	27,589	237	8,799	2,307	61,842
FY 24-25 YTD TOTAL	2,005,121		670,425	19,630	240,514	1,434	27,401	1,787	29,315	1,304	56,479	465	14,347	4,990	127,542

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	940,002		302,711	8,922	95,851	1,417	17,385	866	16,644	927	21,366	198	5,321	3,408	60,716
% CHANGE	6%		12%	24%	30%	-46%	-16%	-17%	-35%	-37%	29%	20%	65%	-32%	2%

ANNUAL YTD COMPARISON															
FY 23-24 YTD TOTAL	1,884,456		673,302	16,659	184,439	2,192	27,999	1,877	35,859	1,849	51,531	385	10,941	6,303	126,330
% CHANGE	6%		0%	18%	30%	-35%	-2%	-5%	-18%	-29%	10%	21%	31%	-21%	1%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	903,308		341,674	9,143	93,676	1,433	17,901	694	11,480	688	18,378	205	6,092	3,020	53,851
% CHANGE	10%		-1%	21%	33%	-47%	-18%	4%	-6%	-15%	50%	16%	44%	-24%	15%
2021 MONTHLY TOTAL	793,978		311,409	7,045	87,609									1,924	32,096
% CHANGE	26%		9%	57%	42%									20%	93%
2020 MONTHLY TOTAL	783,132		287,903	8,145	89,186									1,218	16,271
% CHANGE	27%		18%	35%	40%									89%	280%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	1,782,097		649,190	15,426	179,817	2,187	27,039	1,609	29,189	1,533	46,391	421	12,384	5,750	115,003
% CHANGE	13%		3%	27%	34%	-34%	1%	11%	0%	-15%	22%	10%	16%	-13%	11%
FY 21-22 YTD TOTAL	1,558,343		612,920	12,213	170,782									3,714	66,119
% CHANGE	29%		9%	61%	41%									34%	93%
FY 20-21 YTD TOTAL	1,542,497		522,918	11,754	165,512									1,701	25,993
% CHANGE	30%		28%	67%	45%									193%	391%



ITEM VII.A.2.a.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: Betsy Ward, Branding and Marketing Director

DATE: September 30, 2024

SUBJECT: Branding & Marketing Activity Report, October 2024

This memorandum reports on the Branding and Marketing Department's (BAM) activities and project updates for September and analytics compiled from August 1-31, 2024.

Powerful Platforms

September Is Library Card Sign-Up Month

BAM created new promotional assets for the website, social media, flyers, and in-branch signage to promote the annual Library Card Sign-Up Month event. As always, we are using coveted Vegas Golden Knights prizes to capture the attention of residents who may not think the library is for them. This year, the prizes will include VGK tickets, a new co-branded VGK/Library District T-shirt, plus Las Vegas Raiders tickets, and a Library District branded baseball cap.

Library Card Sign-Up Month will be actively promoted through the following:

- TheLibraryDistrict.org homepage and audience browse pages
- Library Highlights eNewsletter
- A dedicated eBlast
- Facebook advertising
- Select print advertising placements
- Weekly social media posts
- Media outreach
- OrangeBoy postcard mailing
- Media outreach, including news releases in [Spanish](#) and [English](#)



Media coverage included:

- Fox 5 live shot with Senior Digital Content Specialist **Ryan Simoneau**: [Library Card Sign-Up Month](#) (Sept. 12)
- Channel 13 live shot with Senior Digital Content Specialist **Jonathan Bradley**: [Library Card Sign-Up Month](#) (Sept. 4)
- Fox 5 Kelvin in-studio: [Library Card Sign-Up Month](#) (Sept. 3)

September 15 – October 15 Is Hispanic Heritage Month

BAM showcased our collection and branch programming surrounding Hispanic Heritage Month with the following activities:

- A blog post which highlighted branch events, online resources, and staff recommendations
- Priority website placement on the homepage and audience browse pages
- Dedicated social media posts running September 15 – October 15
- Inclusion in Library Highlights eNewsletters
- News releases in Spanish and English

Celebrate Hispanic Heritage Month 2024 with the Library District!

by JB September 13, 2024



Summerlin Library Outdoor Fall Festival

In support of Summerlin Library's signature event on October 5, BAM worked on the following:

- Updated branded graphics
- Flyers, posters & signage
- Priority website promotion homepage and audience browse pages
- Dedicated social media posts
- Promotion in the October event round-up ads
- Inclusion in Library Highlights eNewsletter
- New [promotional video](#)
- Pitching to news media as part of fall activities

October Is TeenTober

BAM created promotional assets that incorporated this year's theme celebrating Legends of the Deep and Greek Mythology, as selected by the TeenTober Planning Committee. New promotional graphics were designed for the website, social media, flyers, and in-branch signage. BAM also created a motion graphic for more engaging promotion on social media and YouTube, and a unique, Kraken-themed T-shirt for staff to wear throughout the month.

BAM worked with Youth Services Specialist **Desi Velazquez** and Electronic Resources Manager **Suzanne Fayle** to create a new webpage to highlight this year's events and programs, plus seasonal online resources, and bone-chilling staff picks from our collection submitted by the Website Content Committee. The webpage will be published at the end of the month and will feature a voting mechanism for customers to vote on their favorite branch-submitted TeenTober display.

BAM is promoting TeenTober with the following activities:

- Priority placement on TheLibraryDistrict.org homepage and audience browse pages
- Library Highlights eNewsletter
- Print advertising
- Weekly organic social media posts
- Media outreach
- The capture of video and photos of events to share on digital channels and with the news media
- An updated TeenTober promo video



Powerful Partnerships

Vegas Golden Knights 2024-2025 Season

BAM is thrilled to be dropping the puck on the 7th year of our valued partnership with the **Vegas Golden Knights**. We have been working with the VGK marketing team to coordinate updated promotional activities and assets and schedule library card activations at Toshiba Plaza for the 2024-2025 season. Our first outreach activation will be September 25, and we have confirmed the following subsequent dates: September 25, 2024; October 22, 2024; February 27, 2025; March 20, 2025; and April 10, 2025.

In addition, BAM is prepping the following:

- Scripts and props for players to record Library District video messages on Media Day
- Promotional clips for the website and social media channels
- Our Toshiba Plaza activation volunteer schedule in coordination with Library Operations Regional Manager **Kevin Maas** and Outreach Services Manager **Emilee Wirshing**
- Questions regarding favorite library materials for the VGK players featured on the new season's collectible bookmarks
- Updates to the VGK landing page
- New social media graphics and promotional videos promoting the VGK library card, collectible player bookmarks, and Toshiba Plaza activations

Women's United Suit Drive

For the second consecutive year, the Library District is partnering with Women's United to provide collection sites for the group's October suit drive. BAM is supporting this cause with the following activities:

- Flyers and posters
- A dedicated blog post with a list of the participating branches
- Social media graphics
- Inclusion in Library Highlights



Powerful People

Awards & Recognition Programs

On behalf of the Library District, BAM prepares and submits nominations for library industry awards and community recognition programs to highlight the exceptional programs and services that our staff and libraries provide to residents.

In September, BAM submitted entries to the **Vegas Chamber Business of the Year Award**; and the **IMLS (Institute for Museum and Library Services) National Medal for Museum and Library Services**, which we were nominated for by Congresswoman **Susie Lee**.

Media Coverage Highlights

Additional media coverage in September included:

The CW, [EmployNV Job Fair at the Sahara West Library](#) (Sept. 16)

8 News Now, [Kickoff to Kindergarten Program at East Las Vegas Library](#) (Sept. 13)

Fox 5 KVVU, [EmployNV Hosting Job Fair at Sahara West Library](#) (Sept. 11)

8 News Now, [Blood Drive at Enterprise Library](#) (Sept. 1)

8 News Now, [Librarian Uses Music to Encourage Reading](#) (Aug. 30)

KTNV Ch. 13, [Enterprise Library Brings ASMR to the Branch, A Social Media Post Offers a Calming Feel](#) (Aug. 28)

KTNV Ch. 12, [Barbershop Books Partners with the Library District](#) (Aug. 22)

KTNV Ch. 13, [West Charleston Library Hosts 'Friends of India', A Celebration of India's Independence from British Rule](#) (Aug. 20)

#WeAreTheLibraryDistrict - #FreeToBe Employee Spotlight on Social Media

BAM continued our #WeAreTheLibraryDistrict/#FreeToBe series with:

- Clark County Library Literacy Services Manager **Gail Sorensen**, spotlighting the Adult Learning Program.
- Mt. Charleston Branch Manager **Misty Hayes**, spotlighting our Language Learning Online Resources for National ASL Month.

BAM also plans to use the series to focus on members of our diverse staff for Hispanic Heritage Month. This month will see features on Youth Services Specialist **Desi Velazquez**, HR Coordinator **Ixchel Torres**, and Literacy Administrative Supervisor **Julia Cordova**.



Lvccld • Following
Original audio



Lvccld 6d

Our Literary Services Manager Gail Sorensen & her team at the Library District's Adult Learning Program are ready to help you pursue your dreams! 🎓

Learn more about this FREE program & register today: 📱

<https://thelibrarydistrict.org/adult-learning>

#WeAreTheLibraryDistrict

#FreeToBeInspired



Lvccld 6d

#thelibrarydistrict #freetobe

#linkinbio #librarian #brarianlife

#lvccld #library #libraries #booktok

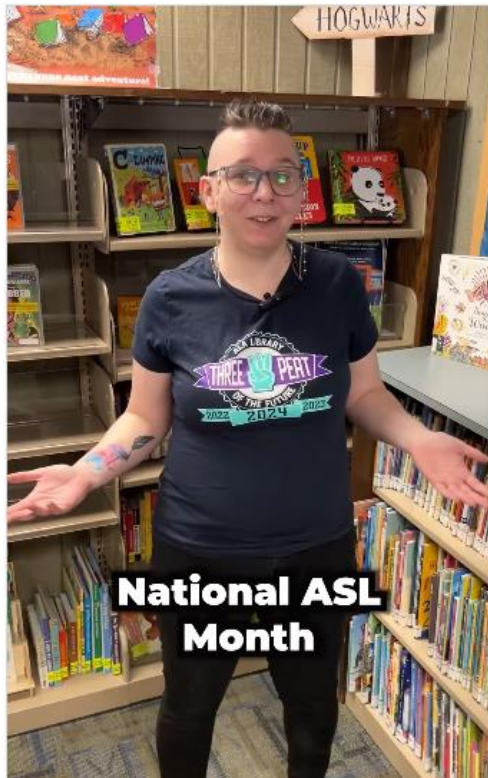
#librarylife #librarycard

#thingstodoinlasvegas #STEAM



65 likes

6 days ago



Lvccld • Following
Original audio



Lvccld 2d

Did you know that September is National Deaf Awareness Month? 🗣️

Our #MtCharlestonLibrary Branch Associate Misty Hayes shares how she's learning sign language using the Library District's FREE online resources and learning tools you can access from our website 24/7! 📱 Get started today: <https://thelibrarydistrict.org/onlineresources> #FreeToBeConnected



Lvccld 2d

#thelibrarydistrict #freetobe #lvccld

#asl #deaf #deafcommunity

#deafawareness #deafeducation

#onlinelearning #onlineresources

@cityoflasvegas #lasvegaslocal

#lasvegaslocals #lvlocals #lasvegas



35 likes

2 days ago

Powerful Platforms

BAM Advertising Campaigns

Print Ads:

Free To Be	Black Image	September	Full Page	\$2,000.00
	Desert Companion	August/September	Full Page	\$3,125.00
	Desert Companion	August/September	Full Page	\$2,800.00
Library Card Sign-up Month	Asian Journal	5-Sep	Half Page	\$2,400.00
	RJ en Español	11-Sep & 18-Sep	Full Page	\$1,200.00
	Black Image	September	Full Page	\$2,000.00
	Las Vegas Weekly	5-Sep & 19-Sep	Full page	\$5,000.00
Hispanic Heritage Month	Asian Journal	5-Sep	Half Page	\$2,400.00
	RJ en Español	11-Sep & 18-Sep	Full Page	\$1,200.00
	Las Vegas Weekly	26-Sep	Full page	\$3,000.00
	Latin Chamber of Commerce	September	Full Page	Complimentary
Fall Lineup of Events and TeenTober	Desert Companion	October/November	Full Page	\$3,125.00

Library Highlights eNewsletter – OrangeBoy

BAM continues to see strong open rates on our twice-monthly Highlights eNewsletters, allowing the Library District to reach more active cardholders and re-engage with cardholders who have not visited the library or used our services for some time. Below are details from our August and September campaigns:

August 29 eBlast: Your Library Card Is Your Ticket To WIN!

Topics: This single topic eBlast shared details on the Library District's annual Library Card Sign-Up Month Giveaway.

- 133,914 unique opens with a 35.3% percent open rate
- 8,864 unique clicks generated
- 379,215 unique emails sent
- 478 unsubscribes

Following the August 29 eBlast, 9,656 cardholders used OverDrive within 7 days of opening the message; 3,481 circulated a physical item; and 1,698 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 2,214 Occasionals (users who have not used the library in 3-12 months), and 885 Inactives (users who have not used the library in more than 12 months), which included the re-engagement of 209 Bright Future users (Teen cardholders).

September 5 Issue: Back To School Issue: The Library Is Your FREE Homework Help Headquarters

Topics: The Library District's free Homework Help resources and in-branch tutoring starting September 9; Test prep support and online learning tools; Resources for children 0-5; Library Card Sign-Up Month Giveaway details; Best of Las Vegas 2024 voting information; upcoming must-see events selected by PVS & YS, & information from Clark County School District on the importance of attendance every day.

- 158,459 unique opens with a 41.7% percent open rate.
- 3,532 unique clicks generated
- 379,967 unique emails sent
- 384 unsubscribes

Following the September 5 eNewsletter, 10,076 cardholders used OverDrive within 7 days of opening the message; 3,564 circulated a physical item; and 406 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 1,631 Occasionals (users who have not used the library in 3-12 months), and 624 Inactives (users who have not used the library in more than 12 months), which included the re-engagement of 149 Bright Future users (Teen cardholders).

September 17 eBlast: Celebrate Hispanic Heritage Month with the Library District!

Topics: This single topic eBlast shared details on the Library District's annual Library Card celebration of Hispanic Heritage Month with free events and programs, online resources and curated staff picks from the collection.

- Analytics for this eBlast are still being compiled and will be included in the November Board Report.

Branch Library Highlights eNewsletters (sent monthly to active library cardholders in home branch zip codes to create a sense of community)

- Emails were sent out to all 25 branches' active cardholders residing in the respective service area zip codes on August 15.
- The **average open rate for our 25 branch eNewsletters was 40.6%**, with an **average Click Through Rate (CTR) of 3%**. This shows our cardholders are actively looking forward to hearing from their home library.
- **882** Occasionals were Reengaged.
- **195** Inactives were Reengaged.
- **2,347** physical items were checked out from the Library District's catalog.
- **3,232** items were checked out from Overdrive.
- **839** items were checked out from hoopla.

Additional Highlights:

- The Library District saw its **Market Penetration increase by +3%**, going from 160,716 active households at the start of the summer to 165,373 active households as of early September.
- The number of total **active cardholders (individuals who have used the library in the last 12 months) has increased +1%** from 322,408 at the end of July, to 327,101 as of September 9.

- The Library District has **reengaged over 100,000 lapsed users within a week of sending emails** so far this year! This equates to 72,692 cardholders who had not used the library for 3-12 months, and 30,341 who had not used the library in more than a year, both before returning within a week after opening one of our Branch Highlights eNewsletters.
- These eNewsletters have generated an impressive **43% Unique Open Rate** so far in 2024.

Google AdWords Grant Update

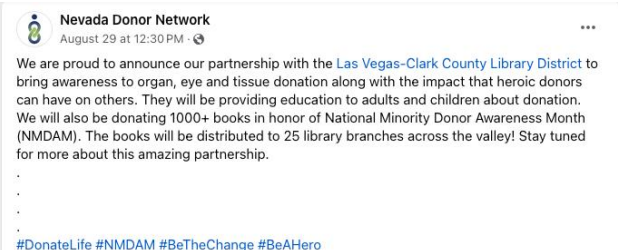
Brief Overview of the Campaign's Benefits:

- Google AdWords is Google's online advertising platform, in which advertisers bid on popular keywords & search phrases for their clickable text-based ads to appear in Google's search results.
- The Foundation and the Library District have received a grant from Google for approximately \$10,000 per month in Google AdWords credits (or up to \$100,000 per year).
- Google connected BAM with Nonprofit Megaphone, an agency that specializes in executing the Google Grant, helping us to optimize designated keywords that are selected from Library District and Foundation priorities and promoted through TheLibraryDistrict.org.
- When people conduct searches on Google that incorporate our designated keywords, the Google AdWords campaign entices them to click on Library District search results, thereby increasing the opportunity for discovery of our programs and services. For example, when someone Googles "Harry Potter," Google will produce the Library District's copies of the Harry Potter series in the ad search results.
- These monthly Google Grant campaigns help to increase our overall Google SEO and drive more qualified traffic to our website.

Monthly Campaign Results:

- [View the Google Studio Data Report updates](#) in real-time for all our current Google Grant Google AdWords campaigns.
- Conversation tracking for priority Google AdWords campaigns (August 2024):
- Our Google Ads **CTR (Click Through Rate) was 35.74%, which continues to be strong, but decreased by -1% month-over-month.** Our Google Grant ad campaigns analytics can fluctuate depending on Google and other bids for our relevant keyword searches.
- Our ads for the period generated **4,647 total clicks, which was down -5% from the previous month**, and **13,001 impressions**, which was down **-5%** from the previous month. Despite these dips, the Library District continues a strong overall performance as one of NPM's top-performing accounts, as the network average is only 3%, and the Google requirement is 5%. This means that Google is showing our ads to the right people and that the content is performing as required.
- The Google search impression percentage remained strong at **88.5%, which showed just a slight decrease of -.03%** from the previous month.
- 89 people submitted an application for an Instant eCard by clicking on an ad, which is down **-8% from the previous month.**
- Ads to help people "Find a Location" generated **2,956 clicks**, which is an **-8% decrease month-over-month.**
- The user keyword search on for "Resources at the Library" was our top keyword search for August, generating **592 impressions** and **171 clicks** for an **individual CTR of 28.89%.**

Social Media Highlights




Nevada Donor Network
August 29 at 12:30 PM · 🌐

We are proud to announce our partnership with the [Las Vegas-Clark County Library District](#) to bring awareness to organ, eye and tissue donation along with the impact that heroic donors can have on others. They will be providing education to adults and children about donation. We will also be donating 1000+ books in honor of National Minority Donor Awareness Month (NMDAM). The books will be distributed to 25 library branches across the valley! Stay tuned for more about this amazing partnership.

·
·
·

#DonateLife #NMDAM #BeTheChange #BeAHero




Be a Hero & Donate Life!

How I Love My Heart
How I Love My Liver
How I Love My Kidneys
How I Love My Pancreas
How I Love My Gallbladder

NEVADA DONOR NETWORK
#DonateLife


The Library District
Las Vegas-Clark County

FREE TO BE



8 News Now
@8NewsNow

Now that kids are back in school, helping them stay on track with their reading can be a learning curve for some families. However, a local librarian is changing the process and setting the stage for all to move, groove, and read better.



Las Vegas librarian using R&B jams to bring, keep kids engaged in library

From 8newsnow.com

7:00 PM · Aug 30, 2024 · 2,392 Views

🗨️ 2 ❤️ 5 📌 ➦





I got my **FIRST LIBRARY CARD** today!

The Library District
Las Vegas-Clark County

FREE TO BE



vivatotvegas · Follow
Enterprise Library

vivatotvegas · 5d
Today we checked out the @lvccld Enterprise Library for family story time and got our #myfirstlibrarycard !!

We checked out a bunch of fun new books to add to 1000 Books Before Kindergarten 💙💙

lvccld Now
Awww, we love these photos & welcome to the family! ❤️

Reply

7 likes
5 days ago

Add a comment...



Linda Lister
@LindaLister1

Public libraries are an amazing community resource above and beyond books 📖. The Library District in Las Vegas provides free homework help as well as free meals for children through Three Square. 🍴



thelibrarydistrict.org
Homework Help Headquarters
Free Homework Help with Teachers in Libraries
The Teachers in Libraries Program offers FREE homework ...

7:15 AM · Sep 6, 2024 · 8 Views



City of Las Vegas ✓
@CityOfLasVegas

A library card can open a world of knowledge and opportunities as well as provide a variety of resources and experiences.

Here are five things that might surprise you that a @LVCCLD library card can give you access to:

lasvegasnevada.gov/News/Blog/Deta...

#LibraryCardSignUpMonth



11:12 AM · Sep 14, 2024 · 1,651 Views

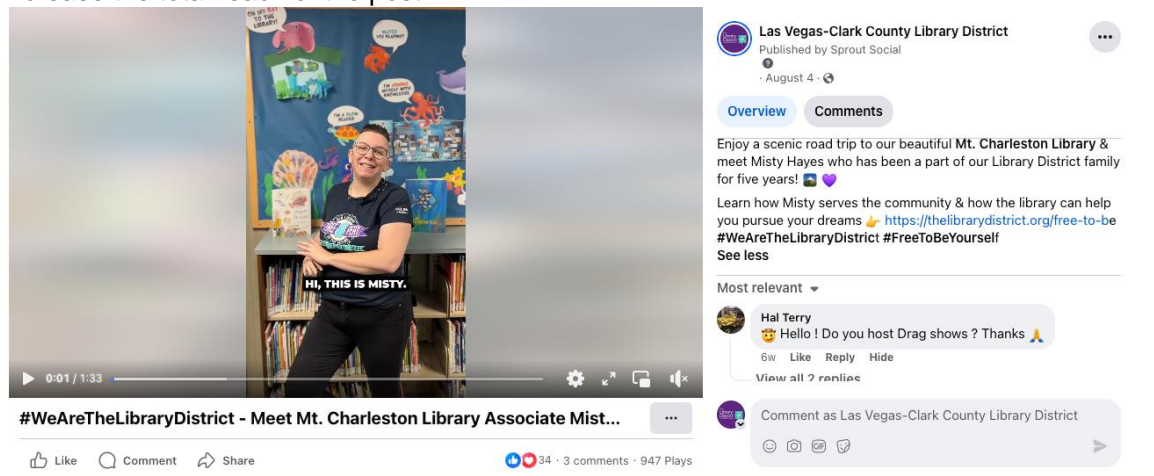




Top Social Media Posts August 2024

Facebook:

Our top post for the month was the latest #WeAreTheLibraryDistrict staff spotlight video, which featured **Mount Charleston Library Associate Misty Hayes**. This post generated **828 organic impressions, 196 user engagements**, including **2 comments & 4 shares**, which helps to increase the total reach of the post.



X (Formerly Twitter):

The top-performing post on X for August was sharing **Whitney Library Branch Manager Billy Allen's** media appearance on Las Vegas Morning Blend to help promote the Library District's Back-To-School Slime Week events. This post generated **211 organic impressions, 14 user engagements, & 2 shares**.



Instagram:

BAM created an Instagram Reel with Whitney Library Branch Manager **Billy Allen** to help promote the Library District's Back-To-School Slime Week events, which was our top performing post. The video generated **1,602 plays, 696 user accounts reached, 315 total Reels interactions, & 3 shares of the post.** This popular Instagram Reel also **reached 53.8% of user accounts who do not currently follow the Library District!** This demonstrates the power of posting timely and engaging vertical format videos on this social media platform, rather than traditional static images. BAM continues to emphasize sharing this type of content across the Library District's social media channels.



LinkedIn:

Our top post on LinkedIn tied into the recent “very demure” social media trend. BAM created a fun video to promote the Library District’s free services and programs. This post generated **1,614 organic impressions, 211 total user engagements, 4 comments, and 5 shares.**



Analytics for Web & Social Media: August 2024 + 30-Day Comparison + Year-Over-Year
Library District Facebook

	Followers	Impressions	Post Engagements	Link Clicks
August 2024 Statistics	17,997	220,417	2,425	53
% Gain from July	+1%	-70%	-23%	-48%
% Gain from August 2023	+13%	+52%	-47%	-88%
% Gain from August 2022	+23%	+64%	-51%	-93%

Notes: Aside from an increase in Total Followers, our other key analytics decreased as BAM did not have a dedicated Facebook Advertising campaign running in August as we did during the months of Summer Challenge.

Facebook remains the largest social media platform, but getting more organic engagement continues to be a challenge. Sharing more branch-submitted content and vertical format videos

greatly helps with this as Facebook remains an important communication and promotional tool. BAM continues to create Facebook Events for select CE/LO programs which help increase the awareness and attendance for these events.

Library District X (Formerly Twitter)

	Followers	User Engagements	Organic Impressions	Link Clicks
August 2024 Statistics	4,555	809	42,688	51
% Gain from July	+1%	-16%	-18%	-14%
% Gain from August 2023	+3%	-67%	-59%	-74%
% Gain from August 2022	+9%	-58%	-53%	-74%

Notes: Our analytics continue to trend down on this social media platform except for a slow and steady increase in Total Followers. While our overall growth and user engagement have slowed considerably on X, there are still considerable local government and organizations, along with local and national media who are utilizing this social media platform. BAM will continue to monitor and review our monthly analytics to see how they may be further impacted as more users and brands could opt to no longer engage with content or leave this social media platform. Each month, BAM shares links to upcoming CE/LO events and priority landing pages on our website, along with sharing local and national resources, spotlighting the Library District's powerful partnerships, plus timely and diverse staff lists created by the website content committee.

Library District Instagram

	Followers	User Engagement	Impressions	Total Likes	Total Comments
August 2024 Statistics	9,082	3,527	84,055	2,969	155
% Gain from July	+2%	-18%	-47%	-17%	-9%
% Gain from August 2023	+33%	-5%	-33%	-4%	-21%
% Gain from August 2022	+63%	+39%	-8%	+41%	-42%

Notes: Except Total Followers, our analytics were down on this social media platform. Like Facebook, this can be partially attributed to not having a dedicated advertising campaign as we did during the Summer Challenge months. BAM continues to post more vertical format video content, which is especially important on this social media platform as that is where it performs best.

BAM is utilizing the IG Stories feature to promote the weekly priority events and programs happening across the Library District using the designed promotional graphics. We also post our real-time social media coverage on Instagram Stories and share user-generated content. BAM continues to offer monthly social media training classes for branch staff. BAM is actively working

with them to create more organic photos and short-form vertical videos to help promote their upcoming events/programs. This content performs better on this social media platform compared to sharing digital versions of promotional flyers.

Library District LinkedIn

	Followers	Impressions	User Engagement	Post Shares	Link Clicks
August 2024 Statistics	3,092	12,347	1,244	8	764
% Gain from July	+2%	-20%	-21%	-53%	+23%
% Gain from July 2023	+32%	+178%	+74%	-58%	+169%
% Gain from July 2022	+91%	+228%	+141%	+60%	+146%

Notes: Our Total Followers and Link Clicks were up month-over-month, but we were down in the other analytics. We are encouraged to see year-over-year gains across all our key analytics except for Total Post Shares. We have also made significant strides in growing this platform since 2022.

BAM continues to share Library District news and partnership updates, priority initiatives and programming, plus the latest job openings provided by HR on this important professional networking channel. As LinkedIn is primarily used for employment and career networking, our monthly analytics on this platform will fluctuate based on the monthly content shared. However, the updates we share on this platform connect with a more targeted audience, including community partners, library industry professionals, Library District employees, and job seekers.

Virtually Anywhere YouTube Channel

	Channel Subscribers	Total Impressions	Total Channel Watch Time	Average View Duration
August 2024 Statistics	1,835	31,000	108.3 hrs	2 min 18 sec
% Gain from July	+2%	+12%	-43%	-1%
% Gain from July 2023	+23%	+96%	+76%	+2%
% Gain from July 2022	+53%	+61%	+114%	+33%

Notes: We continued to increase our Total Channel Subscribers and Total Impressions but were down in Total Channel Watch Time and Average View Duration.

We saw year-over-year increases in all our key channel analytics, as the increase in BAM created short-form video content utilizing the YouTube Shorts feature has helped supplement the decrease in branch-submitted virtual programming. BAM continues to add promotional videos and more YouTube Shorts content to our channel, such as the #WeAreTheLibraryDistrict videos. Uploading video content consistently is prioritized by YouTube's algorithm and BAM continues to emphasize adding more promotional shorter vertical videos for social media to help

add more content while longer-form content is being developed.

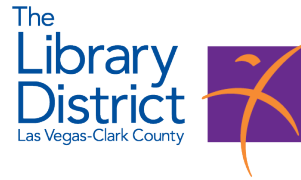
Website Analytics — External Users (Outside of Library District Branches)

	Unique Users	Unique Homepage Views	Engaged Sessions	Engaged Sessions Per User	Average Engagement Time
August 2024 Statistics	178,000	148,740	377,187	1.56	1 min 58 sec
% Gain from July	+8%	+5%	+5%	+1%	-1%
% Gain from July 2023	+16%	+29%	+43%	+11%	-28%
% Gain from June 2022	N/A	N/A	N/A	N/A	N/A

Notes: BAM's annual Homework Help headquarters promotion helped increase our Unique Users, Homepage Views, Engaged User Sessions and Engaged Sessions Per User, with a small decrease in Average Engagement Time across the website.

BAM can now analyze year-over-year data since Google moved to GA4 Analytics starting in July 2023, and we saw strong year-over-year increases in Unique Users, Unique Homepage Views, Engaged Sessions, and Engaged Sessions Per User, with a decrease in Average Engagement Time.

BAM is running a dedicated advertising campaign to promote Library Card Sign-Up Month, including a digital Facebook Ad campaign, which should help keep our overall website traffic robust.



ITEM VII.A.2.b.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Matt McNally, Community Engagement Director

DATE: September 30, 2024

SUBJECT: Community Engagement Activity Report, October 2024

This report provides an overview of District-wide Community Engagement division initiatives including adult literacy services, art gallery services, outreach services, project management, programming and venues services, adult services administration, and youth services administration. This report covers a one-month period of staff activity from **August 1, 2024 – August 31, 2024**.

POWERFUL PEOPLE

- Engaged with Bob Leek of Clark County at the Digital Equity Summit.
- Collaborated with Rachel Glaze of Commissioner Naft's Office to enrich outreach experiences at low-income senior housing developments in District A.
- Worked with Mel Kalagian of Junior Achievement of Southern Nevada to prepare for Library District involvement at future events.
- Spoke with Brian Silva of Nellis Air Force Base to bring library resources to on-base residents.
- Worked with Richard Savage of the Indian Education Center to bring resources to indigenous families.
- Collaborated with Human Resources and Financial Services to restructure part-time Outreach Specialist positions to full-time positions.
- Collaborated with Financial Services to complete the state financial monitoring audit for the Adult Learning Program grant. The Library District received a "Low Risk" rating, which is the best rating under the scoring matrix.
- Paul Lewin from Aztec, trained Adult Learning Program supervisory staff on recently acquired software to assist them in Integrated Education and Training services required of the grant.
- The Adult Learning Program added *Vocation Fridays* classes to help teach students soft skills that employers seek, in addition to resume building and interview techniques.
- Presented at the One-Stop Service Training and represented WIOA Title II funded agencies in Southern Nevada and at the DEIA Committee meeting explaining the variety of ALP services available to our community.
- Hosted public receptions for art exhibits by Nicky Koutsoumbas at East Las Vegas Library and by College of Southern Nevada students at West Charleston Library.
- Led tours of the library galleries for University of Las Vegas, Nevada and City of Las Vegas employees.
- Met with Jodi Young of Silver State Kennel Club to discuss partnership and programs.

- Met with Community Engagement Administration staff to update the division New Leader Onboarding presentation.
- Met with Mike Tate from Clark County Parks and Recreation and discussed bringing library services to youth summer camps at Mt. Charleston.
- Began development of committees and program plans for Winter Reading Challenge.
- Created *Summer Challenge 2025* staff committees.
- Librarian and nationally recognized speaker Michael Threets will attend the Youth Services Summit as the keynote speaker. He will also participate in a 'fireside chat' at the Sahara West Library to talk about library joy. The Sahara West program is open to the public and all library staff. Mr. Threets was recently featured on the cover of *School Library Journal*.

POWERFUL PLACES

- Conducted a staff/library branch visit to Mt. Charleston Library.
- Attended the library staff Teen Summit at Mt. Charleston Library. Outreach Services taught coding of iRobots and STEAM Nature Journals.
- Attended art events at 33 Gallery, ASAP, Core Contemporary, and Louis Varela Rico Studio.
- Presented Latino author Giovanna "Gigi" Gonzalez at Windmill Library. Customers engaged with the author and shared personal and professional passions recorded in her book.
- Sahara West Library presented *Vinyl Record Day 2024*. The program included leisure and educational activities to promote the hobby.
- Conducted maintenance in all six Performing Arts Centers.
- Summerlin Library hosted Star Wars Day.
- Windmill Library hosted a meeting for the Federal Reserve.
- Sunrise Library is developing a program called *Leyenda en la Casa*, a Spanish speaking community program that promotes reading, STEM, and social-emotional learning for the family in partnership with La Fuerza de Familias.

POWERFUL PARTNERSHIPS

- Provided resources and engaged with customers at the following outreach events:
 - Smokey Bear's 80th birthday at the Spring Mountains National Recreation Area
 - Nevada Partners Back-to-School Fair
 - Girl Scouts of America Resource Fair
 - UNLV OLLI Senior Education Open House
 - Opportunity Village Staff Day Resource Fair
 - Global Community High School Open House
 - CCSD Teacher Appreciation
- Lectured on the library's art galleries to the Women in Focus photography group.
- Engaged RawFemme to support upcoming library programs. This local group promotes minority women in the arts throughout Southern Nevada.
- Collaborated with a Barbara Thomas, a Centennial Hills adult crafting partner, to scale programs throughout the Library District.
- The City of Las Vegas Department of Neighborhood Services concluded summer seminars held at libraries which helped introduce the community to service offerings.
- Executed a MOU with Three Square to continue meal services. Centennial Hills and Mt. Charleston were added as after school meal sites.
- Youth Services Administration will partner with Esports Education on two upcoming projects: World Gaming Day in October and Teen AnimeFest in November.

POWERFUL PLATFORMS

- Participated in the Clark County Full Scope Workshop Webinar led by City of Las Vegas Visual Arts Specialist Holly Lay.
- Attended Human Resources RISE training.
- Continued work with Xtivia to create and set up Monday.com CRM and project boards.
- Held a Community Engagement Administration meeting.
- Attended a library mobile app presentation with Communico.
- Developed presentation drafts for a newly proposed Venue Fee Structure.
- Participated in interviews for Outreach Specialist and Information Technology Director positions.
- Attended CPR training.
- Met with Adult Services Administration and Library Operations to discuss operational changes with Adult Services committees.
- Participated in management team building with The Beckley Group.
- Participated in a library discussion regarding NITA (National Telecommunications and Information Administration) grant opportunities.
- Attended Western Arts Alliance conference to meet with agents, artists, and presenters.
- Technical and Production Services (TPS) staff participated in rigging safety training.

HIGHLIGHTED EVENTS

Nevada Treasurer Back-to-School Fair
Rancho High School



Back-to-School Fair
Nevada Partners Center



Community Engagement Report
Page 4

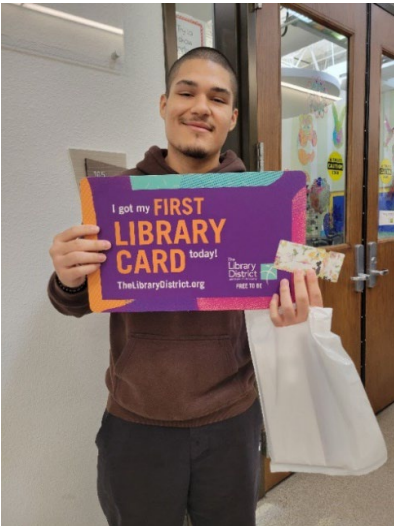
Toddler Time Family Engagement
Discovery Children's Museum



Mike Oregano
West Charleston



Health and Wellness Fair
Opportunity Village - Engelstad Campus



Maker Craft – Sun Catcher
Little Hearts Preschool



Wily Coyotes
West Charleston



Nicky Koutsoumbas: Concluded Chapters
East Las Vegas



Community Engagement Report
Page 5

Pop-Up Health Clinic
Whitney



Coffee and Canvas
Whitney



Star Wars Day
Summerlin



Indigo Rose
West Charleston



Evolution of Brass
Whitney



Breton Thunder
Whitney



Rigging Training
Summerlin



Summer Challenge Winner
Districtwide



Summer Challenge Winner
Districtwide



Summer Challenge Winner
Districtwide



Summer Challenge Winner
Districtwide



Summer Challenge Winner
Districtwide



Summer Challenge Winner
Districtwide



Giovanni “Gigi” Gonzalez Author Visit
Windmill



L3 Coalition Meeting
Teach for America Office



■ ■ ■

Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
August 2024

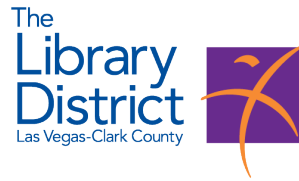
LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS									
	Total	Rank				Adult		Youth		General Interest		Rental		Total	
			Total	Total	Total	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	732	17	2,031	4	31	14	180	8	377	16	438	0	0	38	995
BUNKERVILLE	290	23	700	4	93	3	3	187	493	0	0	0	0	190	496
CENTENNIAL HILLS	34,965	2	28,536	610	2,675	22	273	29	1,082	28	1,722	19	404	98	3,481
CLARK COUNTY	13,239	7	36,738	493	5,870	36	2,235	130	1,584	29	743	35	2,266	230	6,828
EAST LAS VEGAS	9,537	12	29,440	1,621	4,475	51	2,078	30	1,105	42	5,480	14	770	137	9,433
ENTERPRISE	15,095	6	17,840	367	2,494	16	67	34	731	48	1,084	14	315	112	2,197
GOODSPRINGS	148	25	449	0	25	4	25	4	55	1	4	0	0	9	84
INDIAN SPRINGS	349	20	3,305	6	77	20	111	5	62	32	639	0	0	57	812
LAUGHLIN	3,107	15	3,770	55	560	17	185	13	145	2	150	0	0	32	480
MEADOWS	669	18	2,405	35	238	4	43	10	61	22	900	0	0	36	1,004
MESQUITE	6,581	13	10,165	121	879	49	468	29	262	10	153	5	62	93	945
MOAPA TOWN	330	22	971	5	35	1	2	14	91	2	120	0	0	17	213
MOAPA VALLEY	2,740	16	2,445	22	217	2	17	15	199	4	91	0	0	21	307
MOUNT CHARLESTON	447	19	1,688	8	21	11	91	6	152	13	190	1	30	31	463
RAINBOW	19,629	4	22,170	362	2,679	12	129	19	350	49	2,467	26	972	106	3,918
SAHARA WEST	35,498	1	33,137	564	3,126	13	346	7	878	8	369	30	742	58	2,335
SANDY VALLEY	349	20	869	4	34	3	6	6	11	0	0	0	0	9	17
SEARCHLIGHT	228	24	747	5	23	2	7	0	0	17	52	0	0	19	59
SPRING VALLEY	12,283	11	20,778	395	3,381	12	105	54	711	37	929	11	165	114	1,910
SUMMERLIN	19,600	5	18,335	348	1,272	14	386	0	0	7	493	15	374	36	1,253
SUNRISE	13,176	8	16,205	373	2,414	23	225	13	162	38	989	0	0	74	1,376
WEST CHARLESTON	12,491	10	23,385	313	2,742	61	458	11	140	44	660	15	861	131	2,119
WEST LAS VEGAS	3,718	14	17,800	291	3,781	13	184	43	361	37	1,744	20	924	113	3,213
WHITNEY	13,057	9	18,864	335	3,199	14	838	15	765	45	2,222	7	65	81	3,890
WINDMILL	31,824	3	25,831	714	3,245	11	303	9	191	17	990	25	849	62	2,333
WINDMILL SERVICE CENTER	746,516		0	3,973	81,245	336	5,923	29	798	38	4,960	0	0	403	11,681
2024 MONTHLY TOTAL	996,598		338,604	11,028	124,831	764	14,688	720	10,766	586	27,589	237	8,799	2,307	61,842
FY 24-25 YTD TOTAL	2,005,121		670,425	19,630	240,514	1,434	27,401	1,787	29,315	1,304	56,479	465	14,347	4,990	127,542

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	940,002		302,711	8,922	95,851	1,417	17,385	866	16,644	927	21,366	198	5,321	3,408	60,716
% CHANGE	6%		12%	24%	30%	-46%	-16%	-17%	-35%	-37%	29%	20%	65%	-32%	2%

ANNUAL YTD COMPARISON															
FY 23-24 YTD TOTAL	1,884,456		673,302	16,659	184,439	2,192	27,999	1,877	35,859	1,849	51,531	385	10,941	6,303	126,330
% CHANGE	6%		0%	18%	30%	-35%	-2%	-5%	-18%	-29%	10%	21%	31%	-21%	1%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	903,308		341,674	9,143	93,676	1,433	17,901	694	11,480	688	18,378	205	6,092	3,020	53,851
% CHANGE	10%		-1%	21%	33%	-47%	-18%	4%	-6%	-15%	50%	16%	44%	-24%	15%
2021 MONTHLY TOTAL	793,978		311,409	7,045	87,609									1,924	32,096
% CHANGE	26%		9%	57%	42%									20%	93%
2020 MONTHLY TOTAL	783,132		287,903	8,145	89,186									1,218	16,271
% CHANGE	27%		18%	35%	40%									89%	280%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	1,782,097		649,190	15,426	179,817	2,187	27,039	1,609	29,189	1,533	46,391	421	12,384	5,750	115,003
% CHANGE	13%		3%	27%	34%	-34%	1%	11%	0%	-15%	22%	10%	16%	-13%	11%
FY 21-22 YTD TOTAL	1,558,343		612,920	12,213	170,782									3,714	66,119
% CHANGE	29%		9%	61%	41%									34%	93%
FY 20-21 YTD TOTAL	1,542,497		522,918	11,754	165,512									1,701	25,993
% CHANGE	30%		28%	67%	45%									193%	391%



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: JoAnn Prevetti, MBA - Development

DATE: September 30, 2024

SUBJECT: Development Report – September (Development Financial Report Attached)

Development Department Powerful Plays in September 2024

September grant proposals written – \$810,930

Raiders Foundation – \$25,000 – TIL/Tutoring Program – Districtwide
National Telecommunications and Information Administration (NTIA) - \$753,430 – Digital Equity – Districtwide
Nevada Arts Council - \$25,000 – Arts and Culture – Districtwide
Nevada Humanities - \$7,500 – Arts and Cultures – Districtwide

Bookstore Sales – July 1, 2024 – August 31, 2024

\$36,236.58

Powerful Platforms/People/Partnerships/Places

SEPTEMBER MEETINGS

9/3/24 – Ana Licon and Bob Leek – Clark County -- Digital Equity Grant
9/4/24 – Wynn Resorts Nonprofit Leadership Retreat
9/6/24 – Evan Wargolet – Best Buy Revitalization Grant
9/10/24 – Bobbie Howell – Nevada Humanities – Arts and Culture Grant
9/12/24 – Sha'Lhea Patterson – City of Las Vegas – ARPA Grant Closeout
9/18/24 – Carina Hdrina – LVCCLD Tutoring Program

PENDING MEETINGS

Lisa Guerrero – Network National Library of Medicine – Grant Opportunities
Theresa Thoung and Carina Hdrina – America Reads and Andson Tutoring Programs
Sulin Jones – LSTA Grant
Asian Chamber of Commerce – Monthly Luncheon
Congressman Horsford's Staff – Federal Appropriations Grant Onboarding
Nevada Women's Philanthropy Grant Opportunity



Development

JoAnn Prevetti, MBA

October 2024 Board Meeting



Report through 9/23/24

FOUNDATION AWARDED	FOUNDATION PENDING	FOUNDATION NOT AWARDED	BOOKSTORE SALES July through August '24	DISTRICT AWARDED	DISTRICT PENDING	DISTRICT NOT AWARDED
\$695,135.37	\$1,460,025	\$453,000.00	\$288,005.58	\$3,081,667.00	\$28,037,086.00	\$14,655,000.00
			ONLINE DONATIONS Through 09/23/24			
			\$11,712.55			



September 2024 Data

DISTRICT AWARDED FUNDING through 9/23/24		Submitted – In Progress			Not Awarded		
RTC Bus passes for Adult Education Students	\$1,500	OSIT	STEM Lab – West Charleston	\$9,525	ALA – Financial Literacy for Kids (Mesquite)		\$5,000
Teen Tech Center (Best Buy)	\$10,000	LSTA - (\$1,500 per staff member – awaiting final number)	Continuing Education for Staff	TBA	Congressman Horsford Appropriations	WLV	\$9,500,000
ALA – Financial Literacy for Kids (West Sahara Library)	\$5,000	Google Ad Grants	Advertising on Google	\$120,000	Congresswoman Lee	Rainbow	\$4,150,000
Vegas PBS – Jobtimize Library Programming (funding for two years)	\$125,000	Literacy Programming	Library of Congress Adult Literacy	\$150,000			
Whitney Teen Refresh – Shaw Contract	\$20,000	NV DOE		\$1,400,000			
Microsoft (laptops/equipment)	\$95,000	Congressman Horsford Appropriations – Tutoring & WLV	District Wide	\$1,400,000			
Congressman Horsford – WLV – Federal Appropriation Funding	\$500,000	Nevada Donor	District Wide Books in Circulation; Giveaways	TBA			
Congresswoman Susie Lee – Rainbow-Appropriation Funding	\$850,000	Senators Mastro & Rosen		\$12,400,000			
LSTA	\$75,000						
NSLPR	\$55,167						
NNLM—Mesquite All of Us	\$5,000						
TOTAL DISTRICT GRANTS	\$1,741,667	TOTAL	PENDING	\$15,479,525	TOTAL	Not	\$14,655,000

	FOUNDATION AWARDED FUNDING 7/1/23 – 9/23//24		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
Anonymous Gaming Donor	Tutoring Funding	\$5,000	Aviators	Support Youth Programs *\$2,500-\$5,000 TBD	\$5,000	NAACP – Black Futures Lab	\$250,000	
Vegas Tickets	Enterprise Program Funding \$12k per year for 3 years	\$36,000	Intermountain Healthcare	Mobile Phone Program – People experiencing homelessness	\$100,000	Cox Lego Lab	\$5,000	
Kurt and Pamela Huffman Foundation	Restricted for Library Programming	\$5,000	Mercado	Latino Community Marketing	\$20,000	Superbowl	\$58,000	
Patricia S. Dent Legacy Charitable Fund	Restricted for Library Programming	\$16,507.37	Chase Bank	Library Programming	\$50,000	NV Energy	\$15,000	
Aviators	Library District Program	\$85.00	Boyd Gaming	Youth Programming	\$5,000	Palms Cares – we are still in our funding year and have to reapply in '25	\$100,000	
Rogers Foundation	Appraised Artwork – restricted to be donated to Library Art Gallery	\$21,800	Arts Here	Performing Arts	\$130,000	Library of Medicine	\$25,000	
Rogers Foundation	Estimated monetary value of artwork donated to sell to support library programs	\$5,000	United Way	Library Programming	250,000			
Meow Wolf	Summer Reading Challenge Admissions Tickets to Meow Wolf	\$1,000	MGM Foundation	Tutoring	\$80,000			
Derek Parent	477 appraised library collection books for foundation to sell to support Library District Programs	\$20,830	MGM International	Career Online High School	\$119,000			
Anonymous Donor	Lil Learners Program – Enterprise	\$1,000	Vegas Tickets	Expansion of Lil Learners to WLV	\$6,000			
Bruce & Marjorie Norman	Foundation Programming	\$2,000	Humana	#GetCarded for Health	\$100,000			
Kroger Cox	Foundation Programming	\$1,221.19	Cox	STEAM @ Enterprise	\$10,000			
	Unrestricted Funding	\$2,500						
Bright Funds Foundation	Foundation Programming	\$2,475						
Blackbaud Giving Fund	Foundation Programming	\$276						
Online Donations	Support of library Services	\$7,113.09						
Eagle Promotions	Tutoring/Little Learners	\$2,500						
TOTAL PAGE ONE	Total Awarded Page One	\$130,308.37	Total Pending Grant Awards Page One		\$775,000	Total Denied	\$453,000	

	FOUNDATION AWARDED FUNDING 7/1/23 – 9/23/24		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
Nevada State Bank	Tutoring	\$5,000	Wynn Resorts—Arts & Culture Summerlin Library	\$15,000				
Best Buy	Teen Tech Center – Position Funding	\$155,000	Wynn Resorts— Teachers in Libraries	\$50,000				
NV Dept of Education	Mentoring	\$3,200						
Latino Media Network	In Kind Media Promotion	\$20,000						
KME Architects	Hip Hop Architecture Funding	\$5,000						
Meow Wolf	Summer Reading Tickets	\$2,500						
Vegas Tickets	Expansion of Lil Learners Program (Enterprise)	\$6,000						
David L. Simon Foundation	Early Literacy (District wide)	\$3,500						
Meow Wolf	Summer Reading Challenge '24 Tickets	\$2,500						
NNLM Mini Grant	Mesquite Programming (mini grant)	\$5,000						
Wynn Charitable Corp Giving	Hip-Hip Architecture Camp – WLW- July 2024	\$5,000						
NV Humanities	Hip-Hip Architecture Camp – WLW- July 2024	\$2,000						
Best Buy	Best Buy Tech Center	\$155,000						
TOTAL	Grant Total	\$503,307.65	Total Pending Grant Awards		\$775,000	Total Denied	\$453,000	

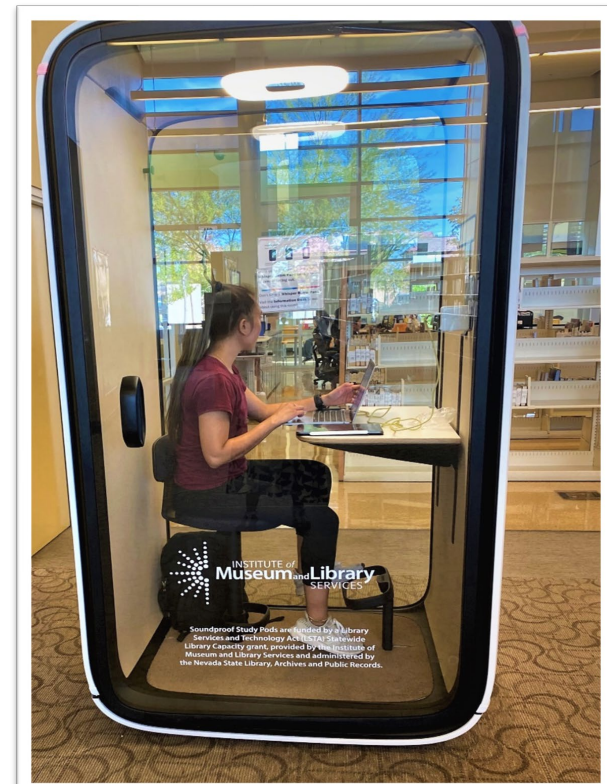


A few of our New and Continued Partnerships/Donors....





Bookstore Sale at Clark County Library and Soundproof Study Pod at Windmill Library

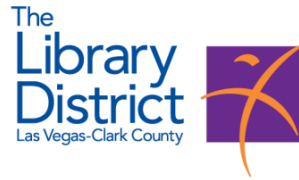


The
Library
District
Las Vegas-Clark County



It's what we do...

Thank you!



ITEM VII.A.2.d.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Ronald Melnar, Acting IT Director

DATE: September 30, 2024

SUBJECT: Information Technology Report, October 2024

This memorandum reports on the Information Technology (IT) division's activities and project updates for the month of August and analytics compiled from the period of August 26 to September 26.

POWERFUL PEOPLE

- Collections and Bibliographic Services Manager Rebecca Colbert joined Access Services Manager Sufa Anderson for a visit with Bibliocommons VP of Customer Success Erica Reynolds to discuss any issues with the website and its integration with the catalog. I also had a meeting with Erica where we discussed IT issues with the website and its integration with Envisionware, Innovative Interfaces, Inc., and Today's Business Solutions, Inc. products. One of the results of this conversation was that Bibliocommons will now be handling the procurement and installation of the website's SSL Security Certificate, which was previously the responsibility of the IT Department.
- Youth Services Collection Development Librarian Jen Jost participated in the Brodart/PRH Librarian Focus Group meeting. The group is made up of roughly twenty librarians and representatives from Brodart and Penguin Random House from around the country. They meet virtually approximately every other month to discuss a variety of topics related to youth services and collection development.
- Adult Services Collection Development Librarian Dan Wiig attended New Leader Onboard Training for Branding and Marketing in September.
- The recruitment for the open Adult Services Collection Development Librarian position was advertised for three weeks in September. There was a total of twenty-two total applicants. Sixteen of these were vetted by Human Resources, six of which were selected for interviews, to be held the first part of October. Of these, two were internal, and four were external.
- Cataloger Monica Song tested Ingram shelf-ready account orders with the new load profile in Sierra. Repeated testing led to trouble ticket submission with Innovative Interfaces, Inc. Julie Dore from Innovative provided excellent customer service and has, thus far, resolved the issues Monica identified. Acquisitions Librarian Heather Brooks submitted a new test order to Ingram so we can complete the load table test again in a few weeks before releasing more orders to the shelf-ready account.
- I met with Ana Licon from the Clark County Digital Equity Committee to discuss the details of an upcoming grant budget and the deadline for submission. The next day, I met with Development Coordinator Lashea West and Outreach Services Manager Emilee Wirshing

to discuss possible programming and equipment requirements that would be eligible for this grant. We decided on programming that utilizes our new Full STEAM Ahead bus and provides Chromebooks that can be offered to the participants, as well as the equipment that would be required by staff to promote and present this programming. I provided costs for 500 Chromebooks, and 10 staff laptops to Lashea, who is going to include these in the grant request.

- The IT Department has filled our open position for a Microcomputer Technician. We welcome Shane D. Butler to the department. Mr. Butler is a United States Marine Corps veteran, possesses a BS in Information Technology and several CompTIA certifications, and has over seven years of experience in the IT field, most recently with the Clark County School District.

POWERFUL PLACES

- CBS staff added 2,302 titles with 19,355 new items to the District's collection, while 6,817 items were withdrawn from the library catalog in August. Collection Development staff added 40,245 e-books and e-audiobooks to the collection in August.
- IT Makerspace Support Specialist Zach McKenzie has worked with the Greater Clark County branches to determine available space and desire to help him create an equipment list for providing these twelve branches with 3D Print Zones. Furniture and 3D printing equipment has been ordered and received. Laptops are providing a challenge because the specs have changed since last year and we are having to source a new model that has the required card readers to make them work with the 3D printers.
- IT Staff has worked out the configuration for and is ready to implement a plan to turn off the public WIFI system between midnight and 6:00 AM. We have been working with Library Operations Director Leo Segura to find a solution for keeping people from parking outside of the libraries all night long just to access the internet. This has been creating issues for the security teams that monitor the property overnight. IT has been able to leverage the capabilities of the new WIFI system to create a schedule that can automatically turn off the public SSIDs during those hours and will implement it on October 15.

POWERFUL PARTNERSHIPS

- I have been meeting with State E-Rate Central Director Melinda Van Patten and State Digital Equity Director Jessica Parker to discuss several things that may or may not impact our E-Rate funding. One of these is the direction that the Clark County School District decides to go with their Lundy Elementary School site on Mt. Charleston. This could possibly impact the ongoing project for Valley Electric to build a fiber connection to the mountain, since that was the destination for that connection. In order to ensure that plan is not jeopardized, we decided that it would be best to rebid the project and change the destination to be the Mt. Charleston Library. That would incur very little change to the cost, if any, and it would keep any decision regarding the school from impacting the fiber buildout project. We also discussed the upcoming Hotspot Lending Program. Based on the methods provided for determining the hotspot numbers and funding available, we would have almost \$2.5M available for 4200 hotspots. After seeing that we already provide 940 hotspots at a cost of almost \$19K per month, we thought that adding another 1000 would be a reasonable number to strive for. This is the number we are going to use when taking the next step for E-Rate funding.

- Boulder City and North Las Vegas customers have access to the District's Overdrive e-media collection, and the North Las Vegas Library District's customers accounted for approximately 6.7% of our Overdrive circulation while the Boulder City Library District's customers accounted for approximately 1.6%.
- Henderson Libraries accounted for 1% of Overdrive checkouts with 3,441 checkouts while LVCCLD accounted for 717 checkouts of Henderson's Overdrive content.
- Instant Digital cards generated 4% of Overdrive circulation with 14,377 checkouts. 1,246 new IDC users were created; all 1,246 were local residents and none were visitors.
- For the past month, *The Library @ the Boulevard Mall* had 9 items circulate and *The Library @ Sunrise Hospital* had 8 items circulate.
- There were 351 bib records loaded for the Boulder City Library in August, and no records loaded for North Las Vegas Libraries.
- Collections and Bibliographic Services Manager Rebecca Colbert and Acquisitions Librarian Heather Brooks joined Electronic Resources Manager Suzanne Fayle for a meeting with Gale Resources Representative Diana Doetzel where they discussed current content offerings and renewal suggestions.
- I, along with Executive Director Kelvin Watson, Library Operations Director Leo Segura, Regional Manager Kevin Maas, Access Services Manager Sufa Anderson, and several members of the IT Department attended a demonstration of Today's Business Solutions, Inc. systems for computer reservations, print management, document scanning, and mobile print management. We were very impressed at their solutions to many of the issues the District has been challenged with under the Envisionware products for the same services. We have decided to take the next step and create a pilot for these services at the Whitney branch after they have completed their refresh. Expected timeline for this is November, due to the lead time for equipment, staff and IT training, system buildup and configuration, and deployment. We are very excited about this and Library Staff has reflected that excitement when we informed them of the details of the new system.
- The IT Department worked with our vendor MARRS to pack up and ship out over 500 discarded devices, including desktop PCs, laptops, servers, storage devices, printers, power supplies, and monitors. The total filled seven pallets with equipment and returned over \$6000 to the District.

POWERFUL PLATFORMS

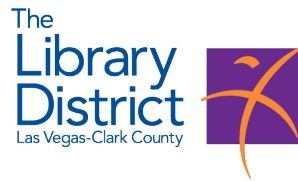
- The District's total circulation for August was 979,52 of which 43% was derived from the use of e-media (e-books, e-audiobooks, streaming video, and digital magazines). Physical library material circulation was 559,120 and e-media circulation was 420,403. A breakdown of the e-media circulation by format is:
 - E-books – 168,059
 - E-audiobooks – 177,709
 - Magazines – 20,830
 - Music – 37,385
 - Video – 15,420
- There were 7,275 music titles with 51 languages including 5,359 English records and 428 Spanish albums downloaded from Hoopla in August. We removed 872 Hoopla records from our database, updated 234 OCLC holding records. There were 2760 ISBN updates sent to EBSCO for Novelist Select Catalog Enhancement Program.
- IT Staff worked with vendor Sorenson VRS to upgrade the equipment for Video Relay Service (VRS) phones that we offer to deaf and hard of hearing customers at the CH, SW,

CC, WM, and SU branches. The new devices now connect to the network over a wireless connection using our WIFI system.

- IT Staff has replaced three iMac computers in the Branding and Marketing Graphics Department as part of the annual Tech Refresh Project.
- IT Staff continues to work on the annual Tech Refresh Project. We have ordered and received 100 desktop computers, 50 monitors, and 24 MacBooks. The main focus areas for this year's project is Youth Services Departments around the District as well as the computer labs at CC, SW, RB, and the ALP Lab at CC. The MacBooks are to replace the aging TechArt Labs MacBooks which are almost six years old and can no longer be updated.
- I joined Network Supervisor Gunnar Kim and Network Analyst Jamesel Lighten in several meetings with vendors Andy Gonzales and Mark Jungmann from Presidio to discuss leveraging our Webex system to upgrade and replace the District's telephone system. We have been impressed with the features and capabilities that the new Cisco phone system could provide. Mr. Kim has been working hard to develop a plan for possibly implementing the new system as well as working to make sure the cost is within reason and acceptable to the District.
- The IT Department has procured new licensing for Microsoft 365 Business Premium access. One of the most noticeable benefits that this provides is an increase in the available space for staff members' email. Several members of the Administrative Team were already approaching the maximum size for their email, the result of which exceeding that size would cause their email to shut down, and we were able to provide more space and keep their email operating. We will eventually configure the majority of staff with these licenses, but for now, we have started with the Administrative Team and Branch Managers.

Of the \$1,830,000 approved by the Board of Trustees in the IT department's Capital Projects Fund for FY25 \$741,385 was expended on the items listed below:

- General Services Supplemental requests – \$4,622
- End-of-life IT Equipment -- \$4,285
- STEAM Bus HotSpot -- \$5,976
- Sorter Replacements -- \$476,558
- 3D Printing Equipment – \$10,677
- TechArt Labs MacBooks – \$37,392
- 3D Print Zone Furniture – \$18,170
- Computer Replacements – \$123,090
- 3D Print Zone Equipment – \$20,267
- RFID Gate Replacements – \$40,348



ITEM VII.A.3.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: September 30, 2024

SUBJECT: Financial Services Report, October 2024

This memorandum summarizes the Financial Services Department's activities and project updates for the month of September 2024 and analytics compiled from the period of September 1 through September 30, 2024.

Powerful People

Administration

- **Floresto Cabias** presented an update on financial services for the Finance & Audit Committee
- **Floresto Cabias** and **Jill Myers** attended the District Employee Recognition Committee meeting
- Submitted required reports and documents related to the West Las Vegas QALICB
- **Lynn Wing** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Serenic Navigator system
- **Lynn Wing** prepared and followed up on Agreements for Services for performances scheduled for District-wide events
- **Lynn Wing** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

Accounting

- Coded and verified all transactions (\$5.2M for the month of September)
- Provided various documentation and assistance to the independent auditing firm (HintonBurdick) for the FY 2023-2024 annual independent audit
- Performed cash flow analysis
- Performed all payroll related duties, including PERS reporting
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices
- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status for staff as requested
- Prepared and scanned monthly journal voucher entries
- Prepared and mailed Programming and Venues Services and Financial Services invoices
- Processed refunds for cancelled Room Reservations

- Reviewed e-fines and customer inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the Mesquite and East Las Vegas QALICBs
- Administered the District's P-card accounts



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: September 30, 2024

SUBJECT: Financial Services Report, October 2024

Enclosed are the budget status reports for September 2024. General fund revenues show 20% of budgeted revenues collected.

Property Tax Revenues

As of September 16, 2024, the District collected \$20.5M in property taxes. Property taxes are assessed on a fiscal year basis beginning on July 1.

Consolidated Sales Tax Revenues (CTX)

No CTX have been recognized in FY 2025 so far. The most recent CTX received by the District on August 29, 2024, represents CTX from the month of June 2024. There is a two-month lag between when CTX are collected and when the District receives the revenues. Thus, the \$2.7M received in August 2024 will be reflected in the FY 2024 financials.

Expenditures

The General Fund has spent 17% of the allocated budget for FY 2025, which is consistent with prior years for this time period. See the summary of expenditures by department in the reports below.

Staff will be available to answer questions.

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

General Fund - 100
From 07/01/2024 Through 09/16/2024

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Tax Revenue	\$ 20,481,747.12	\$ 68,639,254.00	\$ 48,157,506.88	70.16%
Intergovernmental Revenue	-	32,135,602.00	32,135,602.00	100.00%
Charges for Services	122,593.26	205,000.00	82,406.74	40.20%
Miscellaneous	171,891.52	1,795,000.00	1,623,108.48	90.42%
Total Revenues	\$ 20,776,231.90	\$ 102,774,856.00	\$ 81,998,624.10	79.78%
Expenditures				
Salaries	\$ 6,210,418.85	\$ 41,391,742.00	\$ 35,181,323.15	85.00%
Benefits	2,729,631.19	19,338,939.00	16,609,307.81	85.89%
Supplies & Services	3,946,771.33	21,095,160.00	17,148,388.67	81.29%
Capital Outlay	3,405,772.70	14,425,000.00	11,019,227.30	76.39%
Total Expenditures	\$ 16,292,594.07	\$ 96,250,841.00	\$ 79,958,246.93	83.07%
Excess of Revenues Over Expenditures	\$ 4,483,637.83	\$ 6,524,015.00	\$ 2,040,377.17	31.27%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Department

General Fund - 100
From 7/1/2024 Through 9/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
110	Administration - Executive	\$ 143,197.57	\$ 925,714.00	\$ 782,516.43	84.53%
120	Administration - Library Operations	500,182.22	2,265,951.00	1,765,768.78	77.93%
200	Financial Services	334,110.15	2,498,816.00	2,164,705.85	86.63%
215	Community Outreach	120,048.98	859,457.00	739,408.02	86.03%
216	Youth Services	144,807.76	693,949.00	549,141.24	79.13%
217	Adult Services	75,193.70	529,590.00	454,396.30	85.80%
220	Development	190,363.31	1,202,334.00	1,011,970.69	84.17%
240	General Services	1,939,153.88	13,072,918.00	11,133,764.12	85.17%
250	Human Resources	577,546.89	3,282,531.00	2,704,984.11	82.41%
251	HR-Work Insurance	102,059.29	1,507,000.00	1,404,940.71	93.23%
260	Information Technology	1,691,614.20	5,908,911.00	4,217,296.80	71.37%
270	Literacy Services	16,408.78	2,210,830.00	2,194,421.22	99.26%
280	Branding and Marketing	467,256.66	3,555,752.00	3,088,495.34	86.86%
290	Access Services	29,934.89	1,670,478.00	1,640,543.11	98.21%
310	Collection and Bibliographic Services	3,903,630.27	17,058,705.00	13,155,074.73	77.12%
320	Gallery Services	37,380.51	242,302.00	204,921.49	84.57%
330	Programming and Venues Services	589,140.48	3,824,342.00	3,235,201.52	84.59%
340	Community Engagement	90,939.20	817,095.00	726,155.80	88.87%
400	Library Operations	5,339,625.33	34,124,166.00	28,784,540.67	84.35%
Total		\$ 16,292,594.07	\$ 96,250,841.00	\$ 79,958,246.93	83.07%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Location

General Fund - 100
Library Operations - Dept 400
From 7/1/2024 Through 09/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
100	Blue Diamond Library	\$ 29,809.73	\$ 143,884.00	\$ 114,074.27	79.28%
110	Bunkerville Library	24,663.95	152,707.00	128,043.05	83.85%
120	Clark County Library	516,482.79	3,218,728.00	2,702,245.21	83.95%
130	Enterprise Library	257,726.70	1,809,598.00	1,551,871.30	85.76%
140	Goodsprings Library	19,533.41	112,540.00	93,006.59	82.64%
160	Indian Springs Library	28,368.81	176,567.00	148,198.19	83.93%
180	Laughlin Library	133,676.76	916,530.00	782,853.24	85.41%
190	Mesquite Library	220,633.98	1,441,452.00	1,220,818.02	84.69%
200	Moapa Town Library	23,431.01	137,995.00	114,563.99	83.02%
210	Moapa Valley Library	66,716.80	402,792.00	336,075.20	83.44%
220	Mount Charleston Library	23,078.31	137,615.00	114,536.69	83.23%
230	Rainbow Library	367,515.51	2,205,568.00	1,838,052.49	83.34%
240	Sahara West Library	500,011.33	3,009,614.00	2,509,602.67	83.39%
250	Sandy Valley Library	25,175.96	158,778.00	133,602.04	84.14%
260	Searchlight Library	23,365.59	136,488.00	113,122.41	82.88%
270	Spring Valley Library	329,322.05	2,087,699.00	1,758,376.95	84.23%
280	Summerlin Library	285,013.51	1,748,337.00	1,463,323.49	83.70%
290	Sunrise Library	285,522.49	1,858,716.00	1,573,193.51	84.64%
300	West Charleston Library	337,994.15	2,214,268.00	1,876,273.85	84.74%
310	West Las Vegas Library	316,617.36	2,285,488.00	1,968,870.64	86.15%
320	Whitney Library	279,261.51	2,034,859.00	1,755,597.49	86.28%
360	Meadows Library	28,641.30	176,901.00	148,259.70	83.81%
370	Centennial Hills Library	371,727.04	2,360,371.00	1,988,643.96	84.25%
380	Windmill Library	395,575.68	2,370,606.00	1,975,030.32	83.31%
390	East Las Vegas Library	369,909.11	2,337,371.00	1,967,461.89	84.17%
605	City Misdemeanant	49,440.44	52,982.00	3,541.56	6.68%
610	Clark County Detention Dept.	30,410.05	435,712.00	405,301.95	93.02%
Total		\$ 5,339,625.33	\$ 34,124,166.00	\$ 28,784,540.67	84.35%

Regular Board of Trustees Meeting- October 10, 2024 - Item VI. Library Reports

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

General Fund - 100
From 7/1/2024 Through 09/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ 5,107,664.11	\$ 33,550,522.00	\$ 28,442,857.89	84.78%
51200	Salaries - Part Time	955,903.04	6,249,546.00	5,293,642.96	84.70%
51300	Overtime Pay	10,175.77	55,000.00	44,824.23	81.50%
51400	Call Back Pay	4,025.17	10,798.00	6,772.83	62.72%
51500	Standby Pay	10,287.34	64,809.00	54,521.66	84.13%
51600	Longevity Pay	42,445.67	251,566.00	209,120.33	83.13%
51700	Separation Pay	79,917.75	450,000.00	370,082.25	82.24%
51800	Leave Buyout	-	500,000.00	500,000.00	100.00%
55100	Employees Retirement	1,691,813.47	11,548,997.00	9,857,183.53	85.35%
55200	Group Insurance	891,541.57	6,298,568.00	5,407,026.43	85.85%
55300	Workers' Comp. Payments	1,682.69	272,000.00	270,317.31	99.38%
55400	Medicare Coverage Expense	142,342.02	937,874.00	795,531.98	84.82%
55500	Unemployment Insurance	2,251.44	160,000.00	157,748.56	98.59%
61100	Office Supplies	77,266.19	612,630.00	535,363.81	87.39%
61110	Operating Supplies	86,584.43	855,205.00	768,620.57	89.88%
61120	Software & User Licenses	1,516.95	586,052.00	584,535.05	99.74%
61130	Software Maintenance	1,072,841.62	2,042,700.00	969,858.38	47.48%
61200	Book Materials & Supplies	19,404.52	110,000.00	90,595.48	82.36%
61205	Interlibrary Loan	145.00	4,500.00	4,355.00	96.78%
61210	Small Equipment	13,199.14	417,750.00	404,550.86	96.84%
61400	Equipment Repair & Maint.	413,044.70	814,856.00	401,811.30	49.31%
61410	Contracted Services	701,445.99	7,307,712.00	6,606,266.01	90.40%
61420	Building Repair & Maint.	28,501.52	400,000.00	371,498.48	92.87%
61500	Rental Expenses	9,656.32	70,816.00	61,159.68	86.36%
61600	Telephone	121,471.19	690,000.00	568,528.81	82.40%
61700	Utilities	304,213.08	2,500,000.00	2,195,786.92	87.83%
61800	Insurance & Bonds	478,043.30	480,000.00	1,956.70	0.41%
61900	Professional Services	252,304.88	1,183,750.00	931,445.12	78.69%
61910	Legal Services	27,532.50	362,500.00	334,967.50	92.40%
62200	Collection Agencies	1,194.75	100,000.00	98,805.25	98.81%
62300	Board Compensation	680.00	10,000.00	9,320.00	93.20%
62500	Postage	97,383.97	365,000.00	267,616.03	73.32%
62510	Advertising	74,728.31	489,700.00	414,971.69	84.74%
62600	Community Events	-	77,250.00	77,250.00	100.00%
62610	Staff Day	-	30,000.00	30,000.00	100.00%
62620	Recruitment	1,073.60	40,000.00	38,926.40	97.32%
62700	Education & Training	21,973.14	233,500.00	211,526.86	90.59%
62800	Travel & Transportation	40,517.06	287,800.00	247,282.94	85.92%
62900	Printing & Reproduction	57,295.53	391,953.00	334,657.47	85.38%
63000	Dues & Subscriptions	2,152.00	59,450.00	57,298.00	96.38%
65000	Miscellaneous Expenses	3,355.52	170,800.00	167,444.48	98.04%
65100	Bank Charges	10,496.12	50,000.00	39,503.88	79.01%
67000	Rental Expenses to QALICBs	28,750.00	732,237.00	703,487.00	96.07%
81700	Library Books	3,405,772.70	14,425,000.00	11,019,227.30	76.39%
Total		\$ 16,292,594.07	\$ 96,250,841.00	\$ 79,958,246.93	83.07%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Grant Fund - 220
From 07/01/2024 Through 09/16/2024

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Intergovernmental Revenue	\$ 10,000.00	\$ 20,000,000.00	\$ 19,990,000.00	99.95%
Total Revenues	\$ 10,000.00	\$ 20,000,000.00	\$ 19,990,000.00	99.95%
Expenditures				
Salaries	\$ 151,817.52	\$ 1,300,000.00	\$ 1,148,182.48	88.32%
Benefits	53,862.02	700,000.00	646,137.98	92.31%
Supplies & Services	49,214.86	10,000,000.00	9,950,785.14	99.51%
Capital Outlay	-	8,000,000.00	8,000,000.00	100.00%
Total Expenditures	\$ 254,894.40	\$ 20,000,000.00	\$ 19,745,105.60	98.73%
Deficit of Revenues Under Expenditures	\$ (244,894.40)	\$ -	\$ 244,894.40	

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Grant Fund - 220
From 7/1/2024 Through 09/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ 93,604.51	\$ 900,000.00	\$ 806,395.49	89.60%
51200	Salaries - Part Time	57,810.17	400,000.00	342,189.83	85.55%
51300	Overtime Pay	127.42	-	(127.42)	
51600	Longevity Pay	275.42	-	(275.42)	
55100	Employees Retirement	32,671.00	400,000.00	367,329.00	91.83%
55200	Group Insurance	15,365.93	220,000.00	204,634.07	93.02%
55400	Medicare Coverage Expense	5,825.09	80,000.00	74,174.91	92.72%
61100	Office Supplies	895.41	511,200.00	510,304.59	99.82%
61120	Software & User Licenses	345.62	1,056,000.00	1,055,654.38	99.97%
61210	Small Equipment	47,536.99	2,017,500.00	1,969,963.01	97.64%
61410	Contracted Services	-	2,018,900.00	2,018,900.00	100.00%
62700	Education & Training	-	1,011,400.00	1,011,400.00	100.00%
62800	Travel & Transportation	436.84	1,004,000.00	1,003,563.16	99.96%
63000	Dues & Subscriptions	-	500,250.00	500,250.00	100.00%
65000	Miscellaneous Expenses	-	1,880,750.00	1,880,750.00	100.00%
81600	Capital Equipment - Major	-	7,926,176.67	7,926,176.67	100.00%
81700	Library Books	-	73,823.33	73,823.33	100.00%
Total		\$ 254,894.40	\$ 20,000,000.00	\$ 19,745,105.60	98.73%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Gift Fund - 230**From 07/01/2024 Through 09/16/2024**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ 220,324.95	\$ 10,000,000.00	\$ 9,779,675.05	97.80%
Total Revenues	\$ 220,324.95	\$ 10,000,000.00	\$ 9,779,675.05	97.80%
Expenditures				
Salaries	\$ -	\$ 200,000.00	\$ 200,000.00	100.00%
Supplies & Services	21,888.88	6,000,000.00	5,978,111.12	99.64%
Capital Outlay	-	3,800,000.00	3,800,000.00	100.00%
Total Expenditures	\$ 21,888.88	\$ 10,000,000.00	\$ 9,978,111.12	99.78%
Excess of Revenues Over Expenditures	\$ 198,436.07	\$ -	\$ (198,436.07)	

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Gift Fund - 230
From 7/1/2024 Through 09/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ -	\$ 200,000.00	\$ 200,000.00	100.00%
61100	Office Supplies	-	5,931,000.00	5,931,000.00	100.00%
61110	Operating Supplies	13,024.82	15,000.00	1,975.18	13.17%
61210	Small Equipment	1,025.96	11,000.00	9,974.04	90.67%
61900	Professional Services	2,000.00	15,000.00	13,000.00	86.67%
62510	Advertising	1,304.00	13,000.00	11,696.00	89.97%
62600	Community Events	4,534.10	15,000.00	10,465.90	69.77%
81600	Capital Equipment - Major	-	3,800,000.00	3,800,000.00	100.00%
Total		\$ 21,888.88	\$ 10,000,000.00	\$ 9,978,111.12	99.78%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Capital Projects Fund
From 07/01/2024 Through 09/16/2024

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ 129,000.00	\$ 1,200,000.00	\$ 1,071,000.00	89.25%
Total Revenues	\$ 129,000.00	\$ 1,200,000.00	\$ 1,071,000.00	89.25%
Expenditures				
Supplies & Services	\$ 641,820.16	\$ 4,109,500.00	\$ 3,467,679.84	84.38%
Capital Outlay	36,251.62	12,557,500.00	12,521,248.38	99.71%
Total Expenditures	\$ 678,071.78	\$ 16,667,000.00	\$ 15,988,928.22	95.93%
Deficit Of Revenues Under Expenditures	\$ (549,071.78)	\$ (15,467,000.00)	\$ (14,917,928.22)	96.45%

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Capital Projects Fund - 510
From 7/1/2024 Through 09/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
61110	Operating Supplies	\$ 2,075.56	\$ 1,871,000.00	\$ 1,868,924.44	99.89%
61210	Small Equipment	43,878.62	769,500.00	725,621.38	94.30%
61400	Equipment Repair & Maint.	7,299.00	18,000.00	10,701.00	59.45%
61410	Contracted Services	-	125,000.00	125,000.00	100.00%
61420	Building Repair & Maint.	449,023.38	745,000.00	295,976.62	39.73%
61500	Rental Expenses	1,350.00	5,000.00	3,650.00	73.00%
61700	Utilities	215.73	1,000.00	784.27	78.43%
61900	Professional Services	60,887.62	165,000.00	104,112.38	63.10%
61910	Legal Services	10,600.00	115,000.00	104,400.00	90.78%
65000	Miscellaneous Expenses	66,490.25	175,000.00	108,509.75	62.01%
81400	Construction in Progress	14,365.00	120,000.00	105,635.00	88.03%
81500	Capital Improvements	12,253.00	8,975,000.00	8,962,747.00	99.86%
81600	Capital Equipment - Major	-	2,957,500.00	2,957,500.00	100.00%
81700	Library Books	9,633.62	625,000.00	615,366.38	98.46%
Total		\$ 678,071.78	\$ 16,667,000.00	\$ 15,988,928.22	95.93%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 2050 - Furniture Replacement
From 07/01/2024 through 09/16/2024**

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ 2,252.46	\$ 100,000.00	\$ 97,747.54	98%
Total Expenditures		\$ 2,252.46	\$ 100,000.00	\$ 97,747.54	98%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 2200 - Financial Services
From 07/01/2024 through 09/16/2024**

		510 Capital Projects Fund			
		YTD Actual	Budget	Budget Balance Remaining	Percent Budget Remaining
Expenditures					
61210	Small Equipment	\$ -	\$ 54,500.00	\$ 54,500.00	100%
81600	Capital Equipment - Major	-	250,500.00	250,500.00	100%
Total Expenditures		\$ -	\$ 305,000.00	\$ 305,000.00	100%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 4010 - IT - Tech Replacements & Upgrades
From 07/01/2024 through 09/16/2024**

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	\$ 58.66	\$ 90,000.00	\$ 89,941.34	100%
61210	Small Equipment	34,845.48	550,000.00	515,154.52	94%
61400	Equipment Repair & Maint.	7,299.00	50,000.00	42,701.00	85%
61410	Contracted Services	-	80,000.00	80,000.00	100%
81600	Capital Equipment - Major	-	1,060,000.00	1,060,000.00	100%
Total Expenditures		\$ 42,203.14	\$ 1,830,000.00	\$ 1,787,796.86	98%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 5010 - Bldg Repair & Maintenance
From 07/01/2024 through 09/16/2024**

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	\$ 1,489.48	\$ 2,732,000.00	\$ 2,730,510.52	100%
61420	Building Repair & Maint.	200,088.58	400,000.00	199,911.42	50%
61900	Professional Services	2,786.40	43,000.00	40,213.60	94%
81600	Capital Equipment - Major	-	450,000.00	450,000.00	100%
Total Expenditures		\$ 204,364.46	\$ 3,625,000.00	\$ 3,420,635.54	94%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 5015 - Capital Construction
From 07/01/2024 through 09/16/2024**

		510 Capital Projects Fund			
		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81500	Capital Improvements	\$ 429,251.72	\$ 8,975,000.00	\$ 8,545,799.53	95%
	Total Expenditures	\$ 429,251.72	\$ 8,975,000.00	\$ 8,545,799.53	95%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 5020 - CE Projects
From 07/01/2024 through 09/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ -	\$ 15,000.00	\$ 15,000.00	100%
61410	Contracted Services	-	45,000.00	45,000.00	100%
81600	Capital Equipment - Major	-	997,000.00	997,000.00	100%
Total Expenditures		\$ -	\$ 1,057,000.00	\$ 1,057,000.00	100%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 7010 - Library Materials
From 07/01/2024 through 09/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81700	Library Books	\$ -	\$ 625,000.00	\$ 625,000.00	100%
Total Expenditures		\$ -	\$ 625,000.00	\$ 625,000.00	100%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 9010 - Vehicle Purchase and Replacement
From 07/01/2024 through 09/16/2024**

		510 Capital Projects Fund			
		YTD Actual	Budget	Budget Balance Remaining	Percent Budget Remaining
Expenditures					
81600	Capital Equipment - Major	\$ -	\$ 150,000.00	\$ 150,000.00	100%
	Total Expenditures	\$ -	\$ 150,000.00	\$ 150,000.00	100%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Debt Service Fund - 610
From 07/01/2024 Through 09/16/2024**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total Revenues	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Expenditures				
Supplies & Services	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total Expenditures	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Excess (Deficit) Revenues Over (Under) Expenditures	\$ -	\$ -	\$ -	

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Debt Service Fund - 610
From 7/1/2024 Through 09/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
65100	Bank Charges	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
	Total	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Administration - Executive - 110
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 95,092.82	\$ 411,076.00	\$ 315,983.18
Total Salaries and Wages		\$ 95,092.82	\$ 411,076.00	\$ 315,983.18
Employee Benefits				
55100	Employees Retirement	\$ 19,268.30	\$ 137,711.00	\$ 118,442.70
55200	Group Insurance	5,280.07	45,216.00	39,935.93
55400	Medicare Coverage Expense	1,371.82	5,961.00	4,589.18
Total Employee Benefits		\$ 25,920.19	\$ 188,888.00	\$ 162,967.81
Services and Supplies				
61100	Office Supplies	\$ 157.74	\$ 3,500.00	\$ 3,342.26
61110	Operating Supplies	163.14	2,000.00	1,836.86
61120	Software & User Licenses	-	45,000.00	45,000.00
61210	Small Equipment	-	10,000.00	10,000.00
61900	Professional Services	7,234.20	75,000.00	67,765.80
61910	Legal Services	12,277.50	75,000.00	62,722.50
62300	Board Compensation	680.00	10,000.00	9,320.00
62600	Community Events	-	15,000.00	15,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation***	633.98	25,000.00	24,366.02
62900	Printing & Reproduction	-	250.00	250.00
63000	Dues & Subscriptions	872.00	30,000.00	29,128.00
65000	Miscellaneous Expenses	166.00	30,000.00	29,834.00
Total Services and Supplies		\$ 22,184.56	\$ 325,750.00	\$ 303,565.44
Total Administration - Executive-110		\$ 143,197.57	\$ 925,714.00	\$ 782,516.43

*** The Travel & Transportation Budget also accounts for costs incurred by the Board of Trustees

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Administration - Library Operations - 120
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 299,971.01	\$ 1,198,803.00	\$ 898,831.99
51200	Salaries - Part Time	30,118.85	103,797.00	73,678.15
51600	Longevity Pay	1,510.88	8,665.00	7,154.12
Total Salaries and Wages		\$ 331,600.74	\$ 1,311,265.00	\$ 979,664.26
Employee Benefits				
55100	Employees Retirement	\$ 106,299.43	\$ 439,274.00	\$ 332,974.57
55200	Group Insurance	39,680.01	165,999.00	126,318.99
55400	Medicare Coverage Expense	5,272.70	19,013.00	13,740.30
Total Employee Benefits		\$ 151,252.14	\$ 624,286.00	\$ 473,033.86
Services and Supplies				
61100	Office Supplies	\$ -	\$ 1,000.00	\$ 1,000.00
61110	Operating Supplies	2,963.31	50,000.00	47,036.69
61120	Software & User Licenses	-	15,000.00	15,000.00
61130	Software Maintenance	-	5,000.00	5,000.00
61210	Small Equipment	3,687.46	140,000.00	136,312.54
61400	Equipment Repair & Maint.	409.44	10,000.00	9,590.56
61410	Contracted Services	2,650.00	27,900.00	25,250.00
61500	Rental Expenses	-	2,500.00	2,500.00
62600	Community Events	-	20,000.00	20,000.00
62620	Recruitment	-	20,000.00	20,000.00
62700	Education & Training	5,886.10	7,500.00	1,613.90
62800	Travel & Transportation	1,733.03	30,000.00	28,266.97
63000	Dues & Subscriptions	-	1,500.00	1,500.00
Total Services and Supplies		\$ 17,329.34	\$ 330,400.00	\$ 313,070.66
Total Administration - Library Operations-120		\$ 500,182.22	\$ 2,265,951.00	\$ 1,765,768.78

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Financial Services - 200
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 109,809.37	\$ 634,017.00	\$ 524,207.63
51200	Salaries - Part Time	3,308.10	27,366.00	24,057.90
51300	Overtime Pay	532.72	-	(532.72)
51600	Longevity Pay	350.00	2,000.00	1,650.00
Total Salaries and Wages		\$ 114,000.19	\$ 663,383.00	\$ 549,382.81
Employee Benefits				
55100	Employees Retirement	\$ 34,990.67	\$ 213,066.00	\$ 178,075.33
55200	Group Insurance	15,039.83	93,584.00	78,544.17
55400	Medicare Coverage Expense	1,830.34	11,316.00	9,485.66
Total Employee Benefits		\$ 51,860.84	\$ 317,966.00	\$ 266,105.16
Services and Supplies				
61110	Operating Supplies	\$ 1,871.70	\$ 6,000.00	\$ 4,128.30
61130	Software Maintenance	40,800.00	50,000.00	9,200.00
61400	Equipment Repair & Maint.	18,006.50	76,030.00	58,023.50
61410	Contracted Services	24,200.94	225,000.00	200,799.06
61900	Professional Services	168.75	100,000.00	99,831.25
61910	Legal Services	-	2,500.00	2,500.00
62200	Collection Agencies	1,194.75	100,000.00	98,805.25
62500	Postage	40,313.97	85,000.00	44,686.03
62510	Advertising	1,233.31	16,700.00	15,466.69
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	83.08	3,000.00	2,916.92
63000	Dues & Subscriptions	1,130.00	6,000.00	4,870.00
65000	Miscellaneous Expenses	-	60,000.00	60,000.00
65100	Bank Charges	10,496.12	50,000.00	39,503.88
67000	Rental Expenses to QALICBs	28,750.00	732,237.00	403,487.00
Total Services and Supplies		\$ 168,249.12	\$ 1,517,467.00	\$ 1,049,217.88
Total Financial Services-200		\$ 334,110.15	\$ 2,498,816.00	\$ 1,864,705.85

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Community Outreach - 215
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 72,065.54	\$ 451,876.00	\$ 379,810.46
51200	Salaries - Part Time	9,361.04	80,470.00	71,108.96
51300	Overtime Pay	81.61	-	(81.61)
51600	Longevity Pay	522.18	2,933.00	2,410.82
Total Salaries and Wages		\$ 82,030.37	\$ 535,279.00	\$ 453,248.63
Employee Benefits				
55100	Employees Retirement	\$ 21,993.63	\$ 152,361.00	\$ 130,367.37
55200	Group Insurance	11,069.45	83,316.00	72,246.55
55400	Medicare Coverage Expense	1,746.36	12,751.00	11,004.64
Total Employee Benefits		\$ 34,809.44	\$ 248,428.00	\$ 213,618.56
Services and Supplies				
61110	Operating Supplies	\$ 2,334.99	\$ 24,500.00	\$ 22,165.01
61210	Small Equipment	129.99	12,500.00	12,370.01
61410	Contracted Services	-	2,000.00	2,000.00
62600	Community Events	-	5,000.00	5,000.00
62700	Education & Training	-	7,000.00	7,000.00
62800	Travel & Transportation	744.19	14,000.00	13,255.81
62900	Printing & Reproduction	-	10,000.00	10,000.00
63000	Dues & Subscriptions	-	750.00	750.00
Total Services and Supplies		\$ 3,209.17	\$ 75,750.00	\$ 72,540.83
Total Community Outreach-215		\$ 120,048.98	\$ 859,457.00	\$ 739,408.02

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Youth Services - 216
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 42,149.60	\$ 252,524.00	\$ 210,374.40
51600	Longevity Pay	356.56	2,039.00	1,682.44
Total Salaries and Wages		\$ 42,506.16	\$ 254,563.00	\$ 212,056.84
Employee Benefits				
55100	Employees Retirement	\$ 14,239.55	\$ 85,279.00	\$ 71,039.45
55200	Group Insurance	4,431.70	26,026.00	21,594.30
55400	Medicare Coverage Expense	597.67	3,691.00	3,093.33
Total Employee Benefits		\$ 19,268.92	\$ 114,996.00	\$ 95,727.08
Services and Supplies				
61110	Operating Supplies	14,950.97	146,690.00	131,739.03
61120	Software & User Licenses	-	6,000.00	6,000.00
61210	Small Equipment	-	18,650.00	18,650.00
61410	Contracted Services	67,886.00	142,550.00	74,664.00
61500	Rental Expenses	-	1,500.00	1,500.00
62700	Education & Training	-	3,000.00	3,000.00
62800	Travel & Transportation	195.71	6,000.00	5,804.29
Total Services and Supplies		\$ 83,032.68	\$ 324,390.00	\$ 241,357.32
Total Youth Services-216		\$ 144,807.76	\$ 693,949.00	\$ 549,141.24

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Adult Services - 217
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 30,436.68	\$ 181,446.00	\$ 151,009.32
51600	Longevity Pay	396.62	2,280.00	1,883.38
Total Salaries and Wages		\$ 30,833.30	\$ 183,726.00	\$ 152,892.70
Employee Benefits				
55100	Employees Retirement	\$ 10,329.15	\$ 61,548.00	\$ 51,218.85
55200	Group Insurance	4,337.80	25,252.00	20,914.20
55400	Medicare Coverage Expense	425.46	2,664.00	2,238.54
Total Employee Benefits		\$ 15,092.41	\$ 89,464.00	\$ 74,371.59
Services and Supplies				
61110	Operating Supplies	\$ 667.99	\$ 83,950.00	\$ 83,282.01
61120	Software & User Licenses	-	2,500.00	2,500.00
61210	Small Equipment	-	17,750.00	17,750.00
61410	Contracted Services	28,600.00	144,700.00	116,100.00
61500	Rental Expenses	-	1,500.00	1,500.00
62700	Education & Training	-	2,000.00	2,000.00
62800	Travel & Transportation	-	4,000.00	4,000.00
Total Services and Supplies		\$ 29,267.99	\$ 256,400.00	\$ 227,132.01
Total Adult Services-217		\$ 75,193.70	\$ 529,590.00	\$ 454,396.30

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Development - 220
From 07/01/2024 through 09/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
55100	Salaries - Full Time	\$ 41,028.19	\$ 446,079.00	\$ 405,050.81
51600	Longevity Pay	474.78	2,749.00	2,274.22
Total Salaries and Wages		\$ 41,502.97	\$ 448,828.00	\$ 407,325.03
Employee Benefits				
55100	Employees Retirement	\$ 13,707.57	\$ 150,357.00	\$ 136,649.43
55200	Group Insurance	7,278.05	78,141.00	70,862.95
55400	Medicare Coverage Expense	584.81	6,508.00	5,923.19
Total Employee Benefits		\$ 21,570.43	\$ 235,006.00	\$ 213,435.57
Services and Supplies				
61100	Office Supplies	\$ -	\$ 5,000.00	\$ 5,000.00
61110	Operating Supplies	-	3,750.00	3,750.00
61410	Contracted Services	-	14,000.00	14,000.00
61900	Professional Services	126,958.66	399,750.00	272,791.34
62510	Advertising	-	25,000.00	25,000.00
62600	Community Events	-	25,000.00	25,000.00
62800	Travel & Transportation	331.25	25,000.00	24,668.75
63000	Dues & Subscriptions	-	11,000.00	11,000.00
65000	Miscellaneous Expenses	-	10,000.00	10,000.00
Total Services and Supplies		\$ 127,289.91	\$ 518,500.00	\$ 391,210.09
Total Development-220		\$ 190,363.31	\$ 1,202,334.00	\$ 1,011,970.69

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
General Services - 240
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 351,031.81	\$ 2,118,805.00	\$ 1,767,773.19
51200	Salaries - Part Time	12,921.77	104,670.00	91,748.23
51300	Overtime Pay	3,068.25	5,000.00	1,931.75
51400	Call Back Pay	4,025.17	10,798.00	6,772.83
51500	Standby Pay	10,287.34	64,809.00	54,521.66
51600	Longevity Pay	1,161.84	6,671.00	5,509.16
Total Salaries and Wages		\$ 382,496.18	\$ 2,310,753.00	\$ 1,928,256.82
Employee Benefits				
55100	Employees Retirement	\$ 119,796.43	\$ 737,363.00	\$ 617,566.57
55200	Group Insurance	75,305.42	487,184.00	411,878.58
55400	Medicare Coverage Expense	6,199.67	39,923.00	33,723.33
Total Employee Benefits		\$ 201,301.52	\$ 1,264,470.00	\$ 1,063,168.48
Services and Supplies				
61100	Office Supplies	\$ 877.27	\$ 15,000.00	\$ 14,122.73
61110	Operating Supplies	47,784.21	380,000.00	332,215.79
61130	Software Maintenance	24,979.39	79,700.00	54,720.61
61210	Small Equipment	161.49	40,000.00	39,838.51
61400	Equipment Repair & Maint.	11,209.55	65,000.00	53,790.45
61410	Contracted Services	457,527.71	5,463,495.00	5,005,967.29
61420	Building Repair & Maint.	28,501.52	400,000.00	371,498.48
61500	Rental Expenses	1,258.66	20,000.00	18,741.34
61700	Utilities	304,213.08	2,500,000.00	2,195,786.92
61800	Insurance & Bonds	478,043.30	480,000.00	1,956.70
61900	Professional Services	-	15,000.00	15,000.00
61910	Legal Services	600.00	10,000.00	9,400.00
62510	Advertising	-	8,000.00	8,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	1,000.00	1,000.00
62900	Printing & Reproduction	-	500.00	500.00
63000	Dues & Subscriptions	-	1,000.00	1,000.00
65000	Miscellaneous Expenses	200.00	14,000.00	13,800.00
Total Services and Supplies		\$ 1,355,356.18	\$ 9,497,695.00	\$ 8,142,338.82
Total General Services-240		\$ 1,939,153.88	\$ 13,072,918.00	\$ 11,133,764.12

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Human Resources - 250
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 170,812.32	\$ 1,198,391.00	\$ 1,027,578.68
51300	Overtime Pay	13.16	-	(13.16)
Total Salaries and Wages		\$ 170,825.48	\$ 1,198,391.00	\$ 1,027,565.52
Employee Benefits				
55100	Employees Retirement	\$ 57,222.05	\$ 401,461.00	\$ 344,238.95
55200	Group Insurance	27,823.89	220,595.00	192,771.11
55300	Workers' Comp. Payments	380.00	-	(380.00)
55400	Medicare Coverage Expense	2,400.19	17,377.00	14,976.81
55500	Unemployment Insurance	2,251.44	80,000.00	77,748.56
Total Employee Benefits		\$ 90,077.57	\$ 719,433.00	\$ 629,355.43
Services and Supplies				
61110	Operating Supplies	\$ 1,238.75	\$ 15,015.00	\$ 13,776.25
61130	Software Maintenance	231,830.02	240,000.00	8,169.98
61400	Equipment Repair & Maint.	-	250.00	250.00
61410	Contracted Services	18,541.25	77,192.00	58,650.75
61900	Professional Services	992.00	440,000.00	439,008.00
61910	Legal Services	14,655.00	265,000.00	250,345.00
62510	Advertising	-	20,000.00	20,000.00
62600	Community Events	-	2,250.00	2,250.00
62610	Staff Day	-	30,000.00	30,000.00
62620	Recruitment	1,073.60	20,000.00	18,926.40
62700	Education & Training	15,387.04	150,000.00	134,612.96
62800	Travel & Transportation	29,936.66	50,000.00	20,063.34
63000	Dues & Subscriptions	-	5,000.00	5,000.00
65000	Miscellaneous Expenses	2,989.52	50,000.00	47,010.48
Total Services and Supplies		\$ 316,643.84	\$ 1,364,707.00	\$ 1,048,063.16
Total Human Resources-250		\$ 577,546.89	\$ 3,282,531.00	\$ 2,704,984.11

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
HR-Work Insurance - 251
From 07/1/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51700	Separation Pay	\$ 79,917.75	\$ 450,000.00	\$ 370,082.25
51800	Leave Buyout	-	500,000.00	500,000.00
Total Salaries and Wages		\$ 79,917.75	\$ 950,000.00	\$ 870,082.25
Employee Benefits				
55200	Group Insurance	\$ 20,838.85	\$ 205,000.00	\$ 184,161.15
55300	Workers' Comp. Payments	1,302.69	272,000.00	270,697.31
55500	Unemployment Insurance	-	80,000.00	80,000.00
Total Employee Benefits		\$ 22,141.54	\$ 557,000.00	\$ 534,858.46
Total HR-Work Insurance-251		\$ 102,059.29	\$ 1,507,000.00	\$ 1,404,940.71

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Information Technology - 260
From 07/01/2024 through 09/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 273,168.69	\$ 1,904,766.00	\$ 1,631,597.31
51300	Overtime Pay	3,626.20	25,000.00	21,373.80
51600	Longevity Pay	1,420.04	10,945.00	9,524.96
Total Salaries and Wages		\$ 278,214.93	\$ 1,940,711.00	\$ 1,662,496.07
Employee Benefits				
55100	Employees Retirement	\$ 90,919.81	\$ 641,763.00	\$ 550,843.19
55200	Group Insurance	42,209.00	287,359.00	245,150.00
55400	Medicare Coverage Expense	4,215.34	27,778.00	23,562.66
Total Employee Benefits		\$ 137,344.15	\$ 956,900.00	\$ 819,555.85
Services and Supplies				
61110	Operating Supplies	\$ 5,159.11	\$ 35,000.00	\$ 29,840.89
61120	Software & User Licenses	1,516.95	30,000.00	28,483.05
61130	Software Maintenance	760,059.21	1,490,000.00	729,940.79
61210	Small Equipment	4,159.36	35,000.00	30,840.64
61400	Equipment Repair & Maint.	382,402.13	640,000.00	257,597.87
61410	Contracted Services	1,287.17	65,000.00	63,712.83
61600	Telephone	121,471.19	690,000.00	568,528.81
62700	Education & Training	-	25,000.00	25,000.00
62800	Travel & Transportation	-	1,000.00	1,000.00
65000	Miscellaneous Expenses	-	300.00	300.00
Total Services and Supplies		\$ 1,276,055.12	\$ 3,011,300.00	\$ 1,735,244.88
Total Information Technology-260		\$ 1,691,614.20	\$ 5,908,911.00	\$ 4,217,296.80

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Literacy Services - 270
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 11,337.44	\$ 1,270,490.00	\$ 1,259,152.56
51200	Salaries - Part Time	736.41	140,126.00	139,389.59
51600	Longevity Pay	-	1,553.00	1,553.00
Total Salaries and Wages		\$ 12,073.85	\$ 1,412,169.00	\$ 1,400,095.15
Employee Benefits				
55100	Employees Retirement	\$ 3,607.21	\$ 435,454.00	\$ 431,846.79
55200	Group Insurance	176.50	252,029.00	251,852.50
55400	Medicare Coverage Expense	110.47	33,003.00	32,892.53
Total Employee Benefits		\$ 3,894.18	\$ 720,486.00	\$ 716,591.82
Services and Supplies				
61100	Office Supplies	\$ -	\$ 4,000.00	\$ 4,000.00
61110	Operating Supplies	-	12,000.00	12,000.00
61410	Contracted Services	440.75	42,175.00	41,734.25
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	15,000.00	15,000.00
Total Services and Supplies		\$ 440.75	\$ 78,175.00	\$ 77,734.25
Total Literacy Services-270		\$ 16,408.78	\$ 2,210,830.00	\$ 2,194,421.22

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Branding and Marketing - 280
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 173,438.71	\$ 1,046,705.00	\$ 873,266.29
51300	Overtime Pay	32.93	-	(32.93)
51600	Longevity Pay	333.34	1,900.00	1,566.66
Total Salaries and Wages		\$ 173,804.98	\$ 1,048,605.00	\$ 874,800.02
Employee Benefits				
55100	Employees Retirement	\$ 56,900.55	\$ 351,283.00	\$ 294,382.45
55200	Group Insurance	22,147.79	141,628.00	119,480.21
55400	Medicare Coverage Expense	2,473.86	15,205.00	12,731.14
Total Employee Benefits		\$ 81,522.20	\$ 508,116.00	\$ 426,593.80
Services and Supplies				
61110	Operating Supplies	432.38	26,800.00	26,367.62
61120	Software & User Licenses	-	364,052.00	364,052.00
61210	Small Equipment	230.74	10,000.00	9,769.26
61400	Equipment Repair & Maint.	1,017.08	15,576.00	14,558.92
61410	Contracted Services	22,388.75	470,700.00	448,311.25
61500	Rental Expenses	-	700.00	700.00
61910	Legal Services	-	10,000.00	10,000.00
62500	Postage	57,070.00	280,000.00	222,930.00
62510	Advertising	73,495.00	420,000.00	346,505.00
62600	Community Events	-	5,000.00	5,000.00
62800	Travel & Transportation	-	18,000.00	18,000.00
62900	Printing & Reproduction	57,295.53	376,703.00	319,407.47
65000	Miscellaneous Expenses	-	1,500.00	1,500.00
Total Services and Supplies		\$ 211,929.48	\$ 1,999,031.00	\$ 1,787,101.52
Total Branding and Marketing-280		\$ 467,256.66	\$ 3,555,752.00	\$ 3,088,495.34

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Access Services - 290
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 7,507.44	\$ 805,527.00	\$ 798,019.56
51200	Salaries - Part Time	-	143,359.00	143,359.00
51300	Overtime Pay	-	5,000.00	5,000.00
51600	Longevity Pay	1,876.27	11,359.00	9,482.73
Total Salaries and Wages		\$ 9,383.71	\$ 965,245.00	\$ 955,861.29
Employee Benefits				
55100	Employees Retirement	\$ 3,137.15	\$ 302,984.00	\$ 299,846.85
55200	Group Insurance	1,028.89	115,665.00	114,636.11
55400	Medicare Coverage Expense	106.86	17,384.00	17,277.14
Total Employee Benefits		\$ 4,272.90	\$ 436,033.00	\$ 431,760.10
Services and Supplies				
61100	Office Supplies	\$ 266.48	\$ 2,500.00	\$ 2,233.52
61110	Operating Supplies	273.79	12,000.00	11,726.21
61120	Software & User Licenses	-	40,000.00	40,000.00
61130	Software Maintenance	15,173.00	198,000.00	182,827.00
61205	Interlibrary Loan	145.00	1,500.00	1,355.00
61210	Small Equipment	-	5,000.00	5,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	270.01	5,000.00	4,729.99
63000	Dues & Subscriptions	150.00	200.00	50.00
Total Services and Supplies		\$ 16,278.28	\$ 269,200.00	\$ 252,921.72
Total Access Services-290		\$ 29,934.89	\$ 1,670,478.00	\$ 1,640,543.11

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Collection and Bibliographic Services - 310
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 230,460.44	\$ 1,389,977.00	\$ 1,159,516.56
51200	Salaries - Part Time	4,813.98	77,844.00	73,030.02
51600	Longevity Pay	4,701.64	30,110.00	25,408.36
Total Salaries and Wages		\$ 239,976.06	\$ 1,497,931.00	\$ 1,257,954.94
Employee Benefits				
55100	Employees Retirement	\$ 74,581.09	\$ 492,499.00	\$ 417,917.91
55200	Group Insurance	43,065.54	295,832.00	252,766.46
55400	Medicare Coverage Expense	3,879.09	23,443.00	19,563.91
Total Employee Benefits		\$ 121,525.72	\$ 811,774.00	\$ 690,248.28
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 1,000.00	\$ 1,000.00
61120	Software & User Licenses	-	47,000.00	47,000.00
61200	Book Materials & Supplies	19,404.52	110,000.00	90,595.48
61210	Small Equipment	-	7,000.00	7,000.00
61900	Professional Services	116,951.27	154,000.00	37,048.73
62800	Travel & Transportation	-	5,000.00	5,000.00
Total Services and Supplies		\$ 136,355.79	\$ 324,000.00	\$ 187,644.21
Capital Outlay				
81700	Library Books	\$ 3,405,772.70	\$ 14,425,000.00	\$ 11,019,227.30
Total Capital Outlay		\$ 3,405,772.70	\$ 14,425,000.00	\$ 11,019,227.30
Total Collection and Bibliographic Services-310		\$ 3,903,630.27	\$ 17,058,705.00	\$ 13,155,074.73

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Gallery Services - 320
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 24,136.43	\$ 146,259.00	\$ 122,122.57
Total Salaries and Wages		\$ 24,136.43	\$ 146,259.00	\$ 122,122.57
Employee Benefits				
55100	Employees Retirement	\$ 8,085.71	\$ 48,997.00	\$ 40,911.29
55200	Group Insurance	4,325.25	29,425.00	25,099.75
55400	Medicare Coverage Expense	346.27	2,121.00	1,774.73
Total Employee Benefits		\$ 12,757.23	\$ 80,543.00	\$ 67,785.77
Services and Supplies				
61110	Operating Supplies	\$ 443.30	\$ 8,500.00	\$ 8,056.70
61120	Software & User Licenses	-	2,000.00	2,000.00
62800	Travel & Transportation	43.55	3,500.00	3,456.45
62900	Printing & Reproduction	-	1,500.00	1,500.00
Total Services and Supplies		\$ 486.85	\$ 15,500.00	\$ 15,013.15
Total Gallery Services-320		\$ 37,380.51	\$ 242,302.00	\$ 204,921.49

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Programming and Venues Services - 330
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 290,637.04	\$ 1,777,508.00	\$ 1,486,870.96
51200	Salaries - Part Time	61,068.88	363,333.00	302,264.12
51300	Overtime Pay	2,473.09	20,000.00	17,526.91
51600	Longevity Pay	2,012.74	11,476.00	9,463.26
Total Salaries and Wages		\$ 356,191.75	\$ 2,172,317.00	\$ 1,816,125.25
Employee Benefits				
55100	Employees Retirement	\$ 103,694.68	\$ 637,566.00	\$ 533,871.32
55200	Group Insurance	44,945.58	281,954.00	237,008.42
55400	Medicare Coverage Expense	7,623.57	46,655.00	39,031.43
Total Employee Benefits		\$ 156,263.83	\$ 966,175.00	\$ 809,911.17
Services and Supplies				
61110	Operating Supplies	6,760.22	38,000.00	31,239.78
61120	Software & User Licenses	-	10,000.00	10,000.00
61210	Small Equipment	4,830.10	86,850.00	82,019.90
61400	Equipment Repair & Maint.	-	8,000.00	8,000.00
61410	Contracted Services	60,923.42	488,000.00	427,076.58
61500	Rental Expenses	2,970.00	27,000.00	24,030.00
62700	Education & Training	700.00	10,000.00	9,300.00
62800	Travel & Transportation	501.16	16,000.00	15,498.84
63000	Dues & Subscriptions	-	2,000.00	2,000.00
Total Services and Supplies		\$ 76,684.90	\$ 685,850.00	\$ 609,165.10
Total Programming and Venues Services-330		\$ 589,140.48	\$ 3,824,342.00	\$ 3,235,201.52

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Community Engagement - 340
From 07/01/2024 through 09/16/2024

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 47,972.12	\$ 400,041.00	\$ 352,068.88
Total Salaries and Wages	\$ 47,972.12	\$ 400,041.00	\$ 352,068.88
Employee Benefits			
55100 Employees Retirement	\$ 16,070.68	\$ 134,014.00	\$ 117,943.32
55200 Group Insurance	7,606.09	58,739.00	51,132.91
55400 Medicare Coverage Expense	686.09	5,801.00	5,114.91
Total Employee Benefits	\$ 24,362.86	\$ 198,554.00	\$ 174,191.14
Services and Supplies			
61110 Operating Supplies	\$ 1,540.57	\$ 10,000.00	\$ 8,459.43
61120 Software & User Licenses	-	24,500.00	24,500.00
61210 Small Equipment	-	35,000.00	35,000.00
61410 Contracted Services	17,000.00	125,000.00	108,000.00
62600 Community Events	-	5,000.00	5,000.00
62700 Education & Training	-	4,000.00	4,000.00
62800 Travel & Transportation	63.65	10,000.00	9,936.35
62900 Printing & Reproduction	-	3,000.00	3,000.00
63000 Dues & Subscriptions	-	2,000.00	2,000.00
Total Services and Supplies	\$ 18,604.22	\$ 218,500.00	\$ 199,895.78
Total Community Engagement-340	\$ 90,939.20	\$ 817,095.00	\$ 726,155.80

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Library Operations - 400
From 07/01/2024 through 09/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 2,836,608.46	\$ 17,916,232.00	\$ 15,079,623.54
51200	Salaries - Part Time	833,574.01	5,208,581.00	4,375,006.99
51300	Overtime Pay	347.81	-	(347.81)
51600	Longevity Pay	27,328.78	156,886.00	129,557.22
Total Salaries and Wages		\$ 3,697,859.06	\$ 23,281,699.00	\$ 19,583,839.94
Employee Benefits				
55100	Employees Retirement	\$ 936,969.81	\$ 6,126,017.00	\$ 5,189,047.19
55200	Group Insurance	514,951.86	3,405,624.00	2,890,672.14
55400	Medicare Coverage Expense	102,471.45	647,280.00	544,808.55
Total Employee Benefits		\$ 1,554,393.12	\$ 10,178,921.00	\$ 8,624,527.88
Services and Supplies				
61100	Office Supplies	\$ 75,964.70	\$ 581,630.00	\$ 505,665.30
61205	Interlibrary Loan	-	3,000.00	3,000.00
61500	Rental Expenses	5,427.66	17,616.00	12,188.34
62800	Travel & Transportation	5,980.79	56,300.00	50,319.21
65000	Miscellaneous Expenses	-	5,000.00	5,000.00
Total Services and Supplies		\$ 87,373.15	\$ 663,546.00	\$ 576,172.85
Total Library Operations-400		\$ 5,339,625.33	\$ 34,124,166.00	\$ 28,784,540.67

Regular Board of Trustees Meeting- October 10, 2024 - Item VI. Library Reports

Las Vegas Clark Count Library District
Check RegisterGeneral Fund - 100
From 08/17/2024 through 09/16/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
21038	8/19/2024	10228	Sterling Volunteers	9 Volunteer Background checks	\$ 162.00
21039	8/19/2024	10231	Janet Mikealson-Lenox	facepainting & balloon art services	900.00
21040	8/19/2024	11724	Greenberg Traurig LLP	Legal Svcs July	1,877.50
21041	8/19/2024	11941	Brink's Incorporated	Excess Fees July 24	3,839.11
21042	8/19/2024	1201	Best Janitorial Services of Nevada	FY 25: Contr'l Janitorial Services	157,132.20
21044	8/19/2024	12130	PDQ Gill's Printing Evolved	Blanket PO thru June 2025	684.32
21046	8/19/2024	1566	Fairway Chevrolet	#62 LOF, MPI, Parts & Labor	180.64
21047	8/19/2024	1580	Ferguson Enterprises, LLC	SM - Plumbing Seats	136.95
21048	8/19/2024	1627	Cengage Learning, Inc.	Orders for FY 24/25	52,920.00
21049	8/19/2024	1640	Gerald M Welt Chartered	July Legal Svcs	6,675.00
21050	8/19/2024	1757	Ingram Library Services	Order PUR027330	8,267.15
21051	8/19/2024	2098	Moapa Valley Water District	SVC 7/10/24 - 8/6/24 MV	401.43
21052	8/19/2024	2215	OCLC Inc.	IFM debits	313.68
21053	8/19/2024	2234	Overton Power District #5	SVC 7/1/24 - 8/1/24 MQ	3,063.15
21054	8/19/2024	2362	Refrigeration Supplies Distributor	EN - HVAC Actuator	352.16
21055	8/19/2024	2798	Brodart Co.	Order PUR026768	102,889.03
21056	8/19/2024	2819	CenturyLink Communications, LLC	Service from Aug. 07.24 to Sep. 06.24	3,711.24
21057	8/19/2024	2860	Las Vegas Review Journal	CLS Legals-Bid 24-11 Theater Spkr Rplcmt	136.73
21058	8/19/2024	3149	Midwest Tape	Order PUR027366	30,468.48
21059	8/19/2024	3355	Teamsters Security Fund S. Nevada	August 2024 Teamsters Medical	436,255.99
21060	8/19/2024	3772	NewsBank, Inc.	HeritageHub 7/1/24-6/1/25	97,947.00
21061	8/19/2024	4108	American Library Association	Trustees Membership	872.00
21062	8/19/2024	4517	Fingerprint Pros, Inc.	6 pre-employment fingerprints	354.00
21063	8/19/2024	4522	Quest Diagnostics	Pre-Employment Drug Testing	200.25
21064	8/19/2024	4604	Brodart Library Supplies & Furnishings	cd and dvd cases for SU	1,243.00
21065	8/19/2024	4676	Color Reflections	Accessible parking sign	1,593.00
21066	8/19/2024	5718	Tangerine Office Machines	Repair YS	1,061.00
21068	8/19/2024	7687	United Lock and Security, Inc.	WH - Disc Cam Lock 7/8in	17.64
21069	8/19/2024	8010	Allied Universal Security Services	FY 25: Contr'l Security - Special Events	213,068.89
21070	8/19/2024	8155	Las Vegas Clark County Library District Foundation	Book Store Sales June 2024	25,024.89
21071	8/19/2024	8557	Guaranteed Pest Solutions LLC	FY 25: Urban - Contr'l Bed Bug Inspec	168.75
21072	8/19/2024	9191	Canon Solutions America, Inc.	Mthly Maint 06.30.24-07.30.24 WC	208.37
21073	8/19/2024	9454	Apple Inc.	IPHONE 15 PINK 128GB-USA	978.00
21074	8/19/2024	9489	Teledata Technologies	Service Call	190.00
21075	8/19/2024	9631	Elliott's Sewer & Drain	FY 25: Misc Plumbing Repairs	161.75
21076	8/19/2024	9730	Commercial Lighting Specialties, LLC	CH - Lighting Ballast	230.75
21077	8/19/2024	9758	ConvergeOne, Inc.	SWA PSA SV95 UNIT {OPN 09522100}	14,660.00
21078	8/26/2024	10129	Fun Express LLC	Diwali Craft Kit,Social Emotnl Craft Kit	872.71
21079	8/26/2024	10231	Janet Mikealson-Lenox	facepainting & balloon art services_RB	800.00
21080	8/26/2024	10641	Quench USA, Inc.	FY 25:Contr'l Filtered Drinking Water	1,080.10
21081	8/26/2024	10927	CenturyLink	Service 08.20.24 - 09.19.24	322.98
21082	8/26/2024	11101	Academy Glass Company Inc.	SV:Replace broken glass in window	1,540.00
21083	8/26/2024	1201	Best Janitorial Services of Nevada	Extra Janitorial Services: March-June 2024	7,660.50
21084	8/26/2024	12407	Par 3 Landscape and Maintenance Inc	FY 25: Contr'l Landscape Maintenance	38,617.00
21085	8/26/2024	1429	DC Thomas	BD Rent September 2024	1,809.22
21086	8/26/2024	1566	Fairway Chevrolet	#60: LOF, AC & Brake Repairs	2,308.99
21087	8/26/2024	1580	Ferguson Enterprises, LLC	CC - Plumb. - Supplies & Urinal Kit	651.67
21088	8/26/2024	1757	Ingram Library Services	Order PUR027330	31,178.13
21089	8/26/2024	2234	Overton Power District #5	SVC 7/8/24 - 8/8/24 MV	600.48
21090	8/26/2024	2307	Progressive Elevator	FY 25 CC Contr'l Elevator Maint	795.00
21091	8/26/2024	2798	Brodart Co.	Order PUR027354	42,260.70
21092	8/26/2024	2852	Chem-Aqua, Inc.	FY25 EV & RB-Contr'l HVAC Water Treatment	811.02
21093	8/26/2024	2887	Thomson Reuters West Payment Ctr	Order PUR027574	3,680.92
21094	8/26/2024	3149	Midwest Tape	Order PUR027366	13,965.78
21095	8/26/2024	4676	Color Reflections	Accessible parking sign	631.00
21096	8/26/2024	4721	Sweetwater Sound LLC	Gator Dread Acoustic 12-st Gtr Case	149.99
21097	8/26/2024	4723	Purvis Industries - Las Vegas NV	SW HVAC both Invoices	768.43
21098	8/26/2024	4782	KNPR/Nevada Public Radio	July ads - 9 pages	5,600.00
21099	8/26/2024	5001	UniFirst Corporation	FY 25: FAC - Contr'l Uniform Rental	235.78
21100	8/26/2024	7943	Communication Electronic Systems Inc	FY 25:CH & WM-Fire Alarm Monitoring	130.00
21101	8/26/2024	8557	Guaranteed Pest Solutions LLC	FY 25: Urban - Contr'l Bed Bug Inspec	168.75
21102	8/26/2024	8593	American Sign Language Communication	Interpreting Services for 7/13/24_WC	200.00
21103	8/26/2024	9101	O'Reilly Auto Parts	#50 Battery & Core, #41 Wiper Blades	217.02
21104	8/26/2024	9287	Otis Elevator Company	FY 25: WM - Contr'l Elevator Maintenance	900.49
21105	8/26/2024	9631	Elliott's Sewer & Drain	FY 25: Misc Plumbing Repairs	235.25
21107	8/26/2024	9827	Vision Sign Inc.	CC: Neon Sign Repair	868.89
21108	8/30/2024	10017	CDA Media Relations	Sept purchasing ad	350.00
21109	8/30/2024	10179	Safe and Secure Alarms and Video	FY 25: WC-Contr'l Burglar Alarm Monitoring	54.00
21110	8/30/2024	11072	DEKRA Certification, Inc.	Various:FY24-Annual Diesel Smog Checks	43.00
21111	8/30/2024	11653	Bombard Mechanical LLC	WM: Main drain Mens RR	490.00
21112	8/30/2024	1180	Baron Pest Solutions, Inc.	FY 25: LA - Contr'l Pest Control	47.00
21113	8/30/2024	12045	Eagle Promotions	WC Be Well Fun Fair T-Shirts	863.00
21114	8/30/2024	12054	Amazon Capital Services, Inc.	Amazon Billing 07/15/24 to 08/14/24	27,221.49

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Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
21115	8/30/2024	12130	PDQ Gill's Printing Evolved	Blanket PO thru June 2025	645.74
21116	8/30/2024	1240	Brady Industries of Nevada, LLC	Consumable Supplies- Stock	1,100.22
21117	8/30/2024	1580	Ferguson Enterprises, LLC	EV - Urinal Cartridge Kits	453.47
21118	8/30/2024	1757	Ingram Library Services	Order PUR027330	95,636.01
21119	8/30/2024	2152	Codale Electric Supply Inc	LED Project: Sunrise	4,452.60
21120	8/30/2024	2350	Rebel Oil Company	FY 25: Misc Vehicle/Generator/Fire Pump Fuel	17,356.20
21121	8/30/2024	2362	Refrigeration Supplies Distributor	MT - HVAC - Repair	1,452.97
21122	8/30/2024	2486	Sonitrol Of Southern NV	FY 25: Misc Burglar Alarm Repairs	413.37
21124	8/30/2024	2803	Boulevard Trophy	Crystal Plaque Ortiz	166.00
21125	8/30/2024	2809	Water District	Summary Bill July 2024	28,466.34
21126	8/30/2024	2852	Chem-Aqua, Inc.	FY25 EV & RB-Contr'l HVAC Water Treatment	648.90
21127	8/30/2024	2891	AFLAC	August 2024	777.82
21128	8/30/2024	3149	Midwest Tape	Order PUR027366	14,119.08
21129	8/30/2024	3770	Cox Communications of Las Vegas	Service 08.17.24 - 09.16.24	29,459.58
21130	8/30/2024	3776	Got Bugs LLC	FY 25:MQL & MQLC-Contr'l Pest Control	200.00
21131	8/30/2024	4604	Brodart Library Supplies & Furnishings	800 dvd cases clear	1,744.00
21132	8/30/2024	4676	Color Reflections	Accessible parking sign	939.00
21133	8/30/2024	5001	UniFirst Corporation	FY 25: FAC - Contr'l Uniform Rental	117.89
21134	8/30/2024	5130	OverDrive Inc.	orders for FY 24-25	292,914.91
21135	8/30/2024	5718	Tangerine Office Machines	Repair YS	285.00
21136	8/30/2024	6092	Innovative Users Group	IUG Institutional Membership 10/2024-10/2025	150.00
21138	8/30/2024	7687	United Lock and Security, Inc.	CC - Keys for New Staff	10.00
21139	8/30/2024	8122	Staples Advantage Dept LA	Really Useful boxes OS	2,841.70
21140	8/30/2024	8557	Guaranteed Pest Solutions LLC	FY 25: Urban - Contr'l Bed Bug Inspec	168.75
21141	8/30/2024	8718	Library Ideas, LLC	Freegal Sub 8/1/24-7/31/25	159,750.00
21142	8/30/2024	9104	AV Vegas	Backline Rental CC	770.00
21143	8/30/2024	9191	Canon Solutions America, Inc.	WH: Parts and Labor for Copier	500.00
21145	8/30/2024	9631	Elliott's Sewer & Drain	FY 25: Misc Plumbing Repairs	107.75
21146	8/30/2024	9730	Commercial Lighting Specialties, LLC	CH - Lighting Burnt Lamp & Ballast- Lighting	268.00
21147	8/30/2024	9758	ConvergeOne, Inc.	Annual equipment maint-phone switches	15,082.20
21148	8/30/2024	9907	Principal Life Insurance Company	September 2024	31,747.30
21149	9/9/2024	10017	CDA Media Relations	Sept ads - Black Image	4,000.00
21150	9/9/2024	10129	Fun Express LLC	Diwali Craft Kit,Social Emotnl Craft Kit	688.67
21151	9/9/2024	10184	City of Mesquite Athletics & Leisure Services Dept	FY 25:MQLC-Contr'l Landscape Maintenance	900.00
21152	9/9/2024	10212	Virgin Valley Water District	SVC 7/20/24 - 8/20/24 MQLC	1,138.81
21153	9/9/2024	10834	Brittany Mangelson	Transcribing 0711 Mtg	622.00
21154	9/9/2024	11626	Jay Atwood	Piano tuning CC	150.00
21155	9/9/2024	12045	Eagle Promotions	Blanket PO swag thru June 2025	23,277.75
21156	9/9/2024	12130	PDQ Gill's Printing Evolved	Bookmarks-Small 2.75x8 (2 sides)	1,922.47
21157	9/9/2024	1240	Brady Industries of Nevada, LLC	Consumable Stock	490.14
21159	9/9/2024	1588	Financial Information, Inc.	LIBRARY REFERENCE SERVICE	1,095.00
21160	9/9/2024	1640	Gerald M Welt Chartered	Aug Legal Svcs	3,725.00
21161	9/9/2024	1757	Ingram Library Services	Order PUR027330	18,543.55
21163	9/9/2024	2060	Mechanical Products Nevada Services, LLC	WMSC: HVAC Repair (Fill in Tower)	4,156.48
21164	9/9/2024	2152	Codale Electric Supply Inc	WM - Lighting Stock	451.20
21165	9/9/2024	2215	OCLC Inc.	IFM Debits 8/1/24-8/31/24	376.20
21166	9/9/2024	2234	Overton Power District #5	SVC 7/22/24 - 8/22/24 MT	283.00
21167	9/9/2024	2307	Progressive Elevator	SM: Chair Lift Repair	2,100.00
21168	9/9/2024	2567	Teamsters Local Union #14	Union Dues - September 2024	12,518.00
21169	9/9/2024	2698	Virgin Valley Disposal	SVC 8/1/24 - 8/31/24 MQ	125.51
21170	9/9/2024	2798	Brodart Co.	Order PUR027354	56,931.53
21172	9/9/2024	2860	Las Vegas Review Journal	Ad Number 712860	600.00
21173	9/9/2024	3324	Rio Virgin Telephone Co.	Service 09/01/2024 to 09/30/2024	642.23
21174	9/9/2024	3435	Ace Fire Systems, Inc.	FY 25: Contr'l Fire System Inspections	135.00
21175	9/9/2024	3770	Cox Communications of Las Vegas	Service 08.22.24 - 09.21.24	96.61
21176	9/9/2024	4042	Baker & Taylor, Inc.	Order PUR027355	9,090.03
21177	9/9/2024	4676	Color Reflections	Library Card Sign Up Month materials	8,801.25
21178	9/9/2024	5001	UniFirst Corporation	FY25:FAC-Contr'l Uniform Rental	117.29
21179	9/9/2024	5718	Tangerine Office Machines	Repair EN AS Staff Desk	332.00
21180	9/9/2024	6206	Vitral LLC	Translation Svcs-Library Card Sign Up Month	195.00
21181	9/9/2024	6646	Aqua Serv Engineers, Inc.	FY 25: Contr'l HVAC Water Treatment	3,517.17
21182	9/9/2024	7583	Boulder City Library District	Remittance of Fines-BOU 2024	4,609.46
21183	9/9/2024	8122	Staples Advantage Dept LA	Sign/banner 9 bungee cords 4pk CCDC	3,582.66
21184	9/9/2024	8438	Carrier Corporation	SM: Cooling Tower Repairs	13,983.00
21185	9/9/2024	8557	Guaranteed Pest Solutions LLC	FY 25:Urban - Contr'l Bed Bug Inspec	308.75
21186	9/9/2024	8575	Intermountain Lock and Security Supply	SM - Door Closer & Screw Pack	218.26
21187	9/9/2024	9139	SHI International Corp.	2 Day Seat-Tenable.sc Specialist Course	25,992.43
21188	9/9/2024	9191	Canon Solutions America, Inc.	LA: Jamex - Changer - 9302 - GX	9,000.88
21189	9/9/2024	9454	Apple Inc.	ipads for super reader prizes	8,225.00
21190	9/9/2024	9655	Worthington Direct Holdings, LLC	Cart	866.51
21191	9/9/2024	9730	Commercial Lighting Specialties, LLC	WH - Stock Lighting	125.00
21193	9/16/2024	10466	Saba Software (Canada), Inc.	Annual Maintenance Services	20,472.83
21195	9/16/2024	11652	Nathaniel Paul Waugh	F&A Cmte meeting 9/9/24	40.00

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21196	9/16/2024	11677	Kronos SaaS, Inc.	UKG Annual Contracted Fee	113,490.00
21197	9/16/2024	11941	Brink's Incorporated	Excess Fees August 24	3,835.36
21198	9/16/2024	12175	PSI Services, LLC	HiSet August	204.25
21199	9/16/2024	12302	Elaine Sanchez	F&A Cmte meeting 9/9/24	40.00
21200	9/16/2024	12405	Karen L. Dutkowski	F&A Cmte meeting 9/9/24	40.00
21201	9/16/2024	1757	Ingram Library Services	Order PUR027330	26,961.54
21202	9/16/2024	1854	Kamer Zucker Abbott	Legal/Attorney Fees August 2024	9,505.00
21203	9/16/2024	2234	Overton Power District #5	SVC 8/1/24 - 9/1/24 MQLC	2,841.05
21204	9/16/2024	2798	Brodart Co.	Order PUR027354	35,889.24
21205	9/16/2024	2799	CDW Government Inc,	Order PUR027960	1,516.95
21206	9/16/2024	2853	Dick Blick	SM Fall Fest 24 Dick Blick	334.98
21207	9/16/2024	2914	Iron Mountain	FY 2025 Service	610.32
21208	9/16/2024	3355	Teamsters Security Fund S. Nevada	September Medical 2024	454,604.55
21209	9/16/2024	3435	Ace Fire Systems, Inc.	FY 25: Contr'l Fire System Inspections	175.00
21210	9/16/2024	4224	DataPLUS Communications	FY 25: Misc Prox & Camera Repairs	420.00
21211	9/16/2024	4517	Fingerprint Pros, Inc.	4 Pre-Employment Fingerprints	236.00
21212	9/16/2024	4522	Quest Diagnostics	Pre-Employment drug tests	120.15
21213	9/16/2024	4649	H & E Equipment Services Inc.	FY 25: Annual Lift Training	285.00
21214	9/16/2024	4897	Public Employees Benefits Program State of NV	Acct #750 Ins. Premium - Sep 2024	6,972.21
21215	9/16/2024	5001	UniFirst Corporation	FY25:FAC-Contr'l Uniform Rental	175.20
21216	9/16/2024	5130	OverDrive Inc.	orders for FY 24-25	196,197.47
21217	9/16/2024	5718	Tangerine Office Machines	Repair EN AS Staff Desk	70.00
21218	9/16/2024	5769	The Penworthy Company	S. O. boardbooks for 25 branches	9,783.66
21219	9/16/2024	5968	Balloons With A Twist LLC	WC Be Well Fun Fair 9.7.24	450.00
21220	9/16/2024	6254	Board of Regents	Sewer SVC 7/1/24 - 12/31/24 WC	3,649.94
21221	9/16/2024	7671	Rentokil	FY25 Urban-Contr'l Monthly Pest Control	1,413.00
21222	9/16/2024	8010	Allied Universal Security Services	FY 25: Contr'l Security - Special Events	5,544.03
21223	9/16/2024	8122	Staples Advantage Dept LA	Super Wikki Stix Bd	15,260.17
21224	9/16/2024	8565	WT Cox Information Services	Order PUR027994	208,602.69
21225	9/16/2024	9191	Canon Solutions America, Inc.	Mthly Maint 07.31.24-08.30.24 WC	352.90
21226	9/16/2024	9320	Drake Equipment of Nevada Inc.	#62: Replace snapped roll-up door cable	1,181.06
21227	9/16/2024	9383	Office Plus	Toner WV	16,627.59
21228	9/16/2024	9431	B&H Photo-Video	EV Mic replacement	1,047.60
21229	9/16/2024	9618	Andson, Inc.	1st Inst for 2024-25 Teachers in Libraries	126,666.66
21230	9/16/2024	9631	Elliott's Sewer & Drain	FY 25: Misc Plumbing Repairs	107.75
21232	9/16/2024	9869	Unique Integrated Communications	Call Center August 24	6,875.58
21233	9/16/2024	9875	SylogistMission, Inc.	Annual renewal 12/05/24 - 12/04/25	40,800.00
21234	9/16/2024	9890	High Sierra Elevator Inspections	FY 25: Contr'l Elevator Insps	360.00
94771	8/22/2024	10063	Kyle Khembunjong	Live Performance - SW - 8/20/24	1,300.00
94772	8/22/2024	10229	Marion Siguenza	facepainting services on 8/7/24	190.00
94775	8/22/2024	10493	USPS-POC	Acct # 8050091 Postage for WM Meter	40,000.00
94776	8/22/2024	10872	Radioactive Productions	Summer Challenge Poetry 06.30.24	3,800.00
94777	8/22/2024	10900	Asian Journal Publications	Blanket PO thru June 2025	1,600.00
94779	8/22/2024	11076	Quadient, Inc.	Meter Rental 8/25/24 - 11/24/24	180.00
94780	8/22/2024	11589	Greenspun Media Group, LLC	Blanket PO thru June 2025	3,000.00
94781	8/22/2024	11916	GB Auto Service, Inc.	#37:Rplce rear brake assembly,pads & rtrs	1,346.65
94782	8/22/2024	12024	Pink Kitty Creative	ghost hunting art	225.00
94783	8/22/2024	12179	JaeAna Bernhardt	SM Sound Bath 8/24 & 1/25	300.00
94784	8/22/2024	12410	Carly Greathouse	WC Performance 8.16.24	500.00
94785	8/22/2024	12557	Jerryln R. London	Trumpet Performance	2,000.00
94786	8/22/2024	12593	Benjamin David Saunders	VVCBF 2024 Panelist.Popsmart.Saunders	1,250.00
94787	8/22/2024	12617	Charles Kapachinski	Recruitment-Out of State Interview Rmbrs	1,073.60
94788	8/22/2024	1458	State Collections & Disbursement Unit	Mandated Court Payment	421.60
94789	8/22/2024	2159	AT&T SBC	Svc 08.11.24 - 09.10.24	1,186.76
94790	8/22/2024	2175	NV Energy	Summary July 2024	139,573.10
94791	8/22/2024	2838	Verizon Wireless	Service 07.15.24 - 08.14.24	18,900.19
94792	8/22/2024	4117	Television Monitoring Services, Inc.	Blanket PO thru June 2025	50.00
94793	8/22/2024	4401	City of Las Vegas - License	Business License Renewal	50.00
94794	8/22/2024	5026	Nevada State Treasurer	Order PUR027834	2.00
94795	8/22/2024	7740	Gaudin Ford	#46: Repairs to Cooling System	868.10
94796	8/22/2024	9966	The Sherwin-Williams Co.	RB - both Invoices Painting	293.76
94797	8/22/2024	11012	Bradford Smith Jr	20 Hours of Music Production classes	2,000.00
94798	8/29/2024	10204	Ariel Artists LLC	DW Palaver Strings 3/2025	11,000.00
94799	8/29/2024	10843	Katharine Raquinio	Summer Concert Series-The Hypnotiques	800.00
94800	8/29/2024	10930	Business Enterprises of Nevada	FY 25: EV - Contr'l Cafe Management	2,607.00
94801	8/29/2024	10977	Epic Worldwide LLC	Truck Change-Outs - #60 & #62	680.00
94802	8/29/2024	11644	Advent Cleaners	Outreach - 4 Tablecloths to be cleaned	60.36
94803	8/29/2024	11944	Sharon Phoenix	Candle Making-August Payment	500.00
94804	8/29/2024	12179	JaeAna Bernhardt	WC Sound Bowls Jul 1-Aug 26,2024	375.00
94805	8/29/2024	12330	Nevada Shakespeare Festival	WM-Midsummer Nights AUG 2024	1,000.00
94807	8/29/2024	12378	Thomas S Klise Company	Order PUR027865	5,920.15
94809	8/29/2024	12516	Board of Regents	ILL pay for item	231.00
94811	8/29/2024	12619	Adam Battelstein	October 2024 Performance	6,000.00

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94812	8/29/2024	12625	Adtalem Global Education	Refund-Blau ck #253653 receipt #:1748	300.00
94813	8/29/2024	12627	Western Oregon University	ILL 226118533	90.00
94814	8/29/2024	12631	Seth Bertrand Todd	Replace final check lost in mail PR#16	300.83
94815	8/29/2024	1577	FedEx	FedEx Express Svcs Summ as of 08.16.24	133.97
94816	8/29/2024	1991	Lowe's Improvement	Statement June FY24 Operat & Sml Equip	2,249.93
94817	8/29/2024	2494	Southwest Gas Corp.	SVC 7/13/24 - 8/12/24 CC	866.90
94818	8/29/2024	2772	Xerox Corporation	8-8-24 invoice	1,017.08
94819	8/29/2024	3383	Home Depot Credit Services	July - Aug 2024 Operating & Small Equipment	2,038.27
94820	8/29/2024	7740	Gaudin Ford	#58 Batteries Replaced & Labor	458.34
94821	8/29/2024	8896	Nevada Division of Environmental Protection	SC: Annual Fund Payment (Fuel Tanks)	200.00
94822	8/29/2024	9151	Occupational Health Centers of the SW, P.A.	Concentra - Injury Care	159.00
94823	8/29/2024	9677	Elm USA, Inc.	Order PUR027749	144.45
94824	8/29/2024	9895	National Benefit Services, LLC	August Invoice	514.50
94825	8/29/2024	9937	AFLAC Premium Holding	August 2024 Group 12090	2,355.56
94826	8/29/2024	9945	Texas Life Insurance Company	August 2024	187.55
94827	9/6/2024	10389	The Firm	Blanket PO thru June 2025	4,208.75
94829	9/6/2024	11589	Greenspun Media Group, LLC	Blanket PO thru June 2025	3,000.00
94830	9/6/2024	11645	Harris Las Vegas, LLC	LA: Cooling Tower Fan Bracket Repair	3,081.42
94831	9/6/2024	11813	ASSA ABLOY Entrance Systems US Inc	FY 25: Misc Door Repairs	1,793.02
94832	9/6/2024	11916	GB Auto Service, Inc.	#49 - LOF, Oil Filter & MPI	69.98
94833	9/6/2024	12046	Enchanted Forest Reiki Center	Pendulum 101	150.00
94834	9/6/2024	12333	In-House Production	Rigging Training	700.00
94836	9/6/2024	12531	Seker Consultants	WM: Cooling Tower Repair	10,900.00
94837	9/6/2024	12609	Amplify Systems Integrations LLC	Catalyst 9300 24-port PoE+, K12	49,305.20
94838	9/6/2024	12618	T-Mobile	Fleet Locate 360 06/21/2024 to 7/20/2024	896.00
94839	9/6/2024	12622	Monkeybrain, Inc.	VVCBF 2024 - guest.Roberson	750.00
94840	9/6/2024	12628	Avant Assessment, LLC	Language Tests - July 2024	1,157.10
94841	9/6/2024	12931	James Presley	Invoice P1040547	1,376.50
94842	9/6/2024	1458	State Collections & Disbursement Unit	Mandated Court Payment	421.60
94843	9/6/2024	2097	Moapa Valley Telephone Co. Inc.	Svcs 08.26.24-09.25.24	297.42
94844	9/6/2024	2159	AT&T SBC	Service 08.25.24 - 09.24.24	631.65
94845	9/6/2024	2494	Southwest Gas Corp.	SVC 7/26/24 - 8/23/24 SW SW	2,885.91
94846	9/6/2024	2838	Verizon Wireless	Service 07.21.24 - 08.20.24	3,407.96
94847	9/6/2024	4117	Television Monitoring Services, Inc.	Blanket PO thru June 2025	150.00
94848	9/6/2024	5026	Nevada State Treasurer	Mandated Court Payment	2.00
94849	9/6/2024	6817	Reliance Connects	Svcs 09.01.24 - 09.30.24 MQ	720.84
94850	9/6/2024	8148	North Las Vegas Library District	Remittance of Fines-NLV 2024	9,217.30
94852	9/6/2024	9426	Rapid Color, Inc.	Blanket PO thru June 2025	3,925.00
94853	9/6/2024	9677	Elm USA, Inc.	Disc Repair - SV	301.41
94854	9/12/2024	10229	Marion Siguenza	WC Be Well Fun Fair 9.7.24	375.00
94857	9/12/2024	10565	Erin Baltzar	WC Be Well Fun Fair 9.7.24	700.00
94858	9/12/2024	11935	Work Institute, LLC	Monthly Maintenance Fee August 2024	992.00
94859	9/12/2024	11984	Victig	Background Checks	621.41
94860	9/12/2024	12059	Printed Solid Inc.	Original Prusa Spring Steel Sheet	751.21
94861	9/12/2024	12179	JaeAna Bernhardt	WC Be Well Fun Fair 9.7.24	300.00
94862	9/12/2024	12385	PrayBee Creations LLC	WV Sept 2024	800.00
94863	9/12/2024	12414	Monkey Mind Management LLC	Yoga at the Library - August 2024	1,425.00
94864	9/12/2024	12511	Huntsman Entertainment Inc	WM 9-2024 Disney shows balance	2,400.00
94865	9/12/2024	12533	Community Responders LLC	WC Be Well Fun Fair 9.7.24	250.00
94866	9/12/2024	12604	Marina Del Rey Music, LLC	Folk Concert Series	800.00
94867	9/12/2024	12607	Sara Guerrero	WC Be Well Fun Fair 9.7.24	525.00
94868	9/12/2024	12934	June Wong	Replace final check-state dated	1,022.92
94869	9/12/2024	1462	Department of Employment Training & Rehabilitation	DETR Q1 Unemployment Insurance	2,251.44
94870	9/12/2024	1474	Di Bella Flowers & Gifts	5 Bereavement arrangements	544.70
94871	9/12/2024	2494	Southwest Gas Corp.	SVC 8/3/24 - 9/3/24 LA	48.81
94873	9/12/2024	2837	Republic Services # 620	Recycle SVC 9/1/24 - 9/30/24 SM	7,264.07
94874	9/12/2024	4117	Television Monitoring Services, Inc.	Blanket PO thru June 2025	300.00
94876	9/12/2024	5246	Kelly D. Benavidez	F&A Cmte meeting 9/9/24	40.00
94877	9/12/2024	8192	AT&T	Service 09.01.24 - 09.30.24	43.74
94878	9/12/2024	9151	Occupational Health Centers of the SW, P.A.	Injury Care	159.00
Total 100 - General Fund					<u>\$ 3,978,177.72</u>

Las Vegas Clark Count Library District
Check Register

Grant Fund - 220
From 08/17/2024 through 09/16/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
21144	8/30/2024	9454	Apple Inc.	iMac	\$ 7,839.00
21162	9/9/2024	2015	Machabee Office Environments	ALP: Office Cubicles	32,714.45
21183	9/9/2024	8122	Staples Advantage Dept LA	Sign/banner 9 bungee cords 4pk CCDC	3,582.66
21223	9/16/2024	8122	Staples Advantage Dept LA	Super Wikki Stix Bd	15,260.17
94835	9/6/2024	12362	Zahir Castrejon	BBTC Robotics Lab	1,000.00
Total 220 - Grant Fund					<u>\$ 60,396.28</u>

Las Vegas Clark Count Library District
Check Register

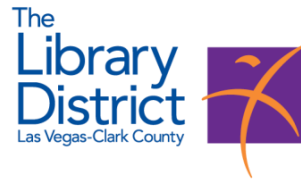
Grant Fund - 230
From 08/17/2024 through 09/16/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
21043	8/19/2024	12086	Book Depot Inc.	Lil' Learners Enterprise	\$ 2,341.29
21078	8/26/2024	10129	Fun Express LLC	Diwali Craft Kit,Social Emotnl Craft Kit	872.71
21137	8/30/2024	7677	Uline, Inc.	Boxs for weeding	3,116.57
21192	9/9/2024	9821	Liquid Courage	Tales and Cocktails Event 8/16/24	1,698.78
21223	9/16/2024	8122	Staples Advantage Dept LA	Super Wikki Stix Bd	15,260.17
94808	8/29/2024	12510	Nevada Humanities, Inc.	Whitney-HHAC - refund	1,800.00
94810	8/29/2024	12519	Bulk Bookstore	BSB Literacy Boxes	2,141.00
Total 230 - Gift Fund					\$ 27,230.52

Las Vegas Clark Count Library District
Check Register

Capital Projects Fund - 510
From 08/17/2024 through 09/16/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
21037	8/19/2024	10148	CORE Construction Services of Nevada, Inc.	West Las Vegas Construction	\$ 853,213.80
21045	8/19/2024	12836	KOR Building Group, LLC	EN Refresh - Bid No. 24-07	108,568.28
21067	8/19/2024	6147	DG Koch Associates, LLC	EN: Bidding Assistance	400.00
21106	8/26/2024	9648	Bailey Kennedy LLP	East Las Vegas New Markets Tax Credits	5,200.00
21119	8/30/2024	2152	Codale Electric Supply Inc	LED Project: Sunrise	4,452.60
21123	8/30/2024	2686	Simply Covered, Inc.	Upholstered club chair and couch EV	2,437.00
21144	8/30/2024	9454	Apple Inc.	iMac	7,839.00
21158	9/9/2024	1457	Demco, Inc.	3D Printer Mini Cart	1,101.04
21171	9/9/2024	2809	Water District	New SVC 8/6/24 - 8/20/24 WV	215.73
21194	9/16/2024	10586	Daikin Applied	WM Chiller-Magnetic Bearing Comp Replmnt	62,354.00
21231	9/16/2024	9648	Bailey Kennedy LLP	10912-022/Unwind EV New Markets Tax CR	5,400.00
94773	8/22/2024	10349	NV Energy	WV: Electrical Connection	18,725.00
94774	8/22/2024	10433	Aztech Inspections & Testing, LLC	WV:Const Materials/Observ.Svcs-BID 23-04	7,222.50
94778	8/22/2024	11009	KME Architects	WH Refresh: Architectual Design	17,684.72
94816	8/29/2024	1991	Lowe's Improvement	Statement June FY24 Operat & Sml Equip	2,249.93
94819	8/29/2024	3383	Home Depot Credit Services	July - Aug 2024 Operating & Small Equipment	2,038.27
94828	9/6/2024	11009	KME Architects	New WV Library - Contract 2021-026b WLV Library	53,591.22
94851	9/6/2024	8502	Regina L Schweska	EN Refresh - Certified Payroll - BID 24-07	5,610.00
94855	9/12/2024	10393	Fidelity National Title Group	Title Report and Recording Fees	490.25
94856	9/12/2024	10433	Aztech Inspections & Testing, LLC	WV:Const Materials/Observ.Svcs-BID 23-04	14,365.00
94875	9/12/2024	4678	Berger Transfer & Storage, Inc.	WH Refresh: Book Cart Rental	1,350.00
Total 510 - Capital Projects Fund					<u>\$ 1,174,508.34</u>
Total - All Funds					<u>\$ 5,240,312.86</u>



ITEM VII.A.3.b.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: General Services Report

DATE: September 30, 2024

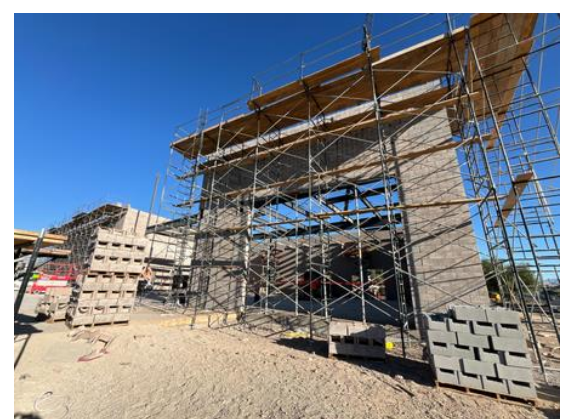
SUBJECT: General Services Report, October 2024

This report provides an overview of the primary accomplishments, initiatives, and District-Wide activities for the General Services Division for the month of September 2024.

POWERFUL PLACES and POWERFUL PARTNERSHIPS

New West Las Vegas Library:

Construction Status: Construction began on April 12th 2024 and is approx. 30% complete. Work completed to date includes the building structural pad, building plumbing and electrical underground work, footings, grease interceptor installation, and slab-on-grade. CMU wall construction and structural steel installation are in progress.



Additional Capital Projects

Whitney Library Refresh – Construction began on July 7th - Phase 1 is complete and includes the new Youth Services Library bathroom and expanded staff offices. Phase 2 is underway and will include a new Computer Lab, a new Creations Lab, a new Digital Lab and upgraded study rooms.



Fire Alarm Replacement for the Summerlin, Rainbow and Spring Valley Libraries – Both The Spring Valley Library and the Rainbow Library have been completed. Summerlin Library installation is underway.

Mt Charleston Library – Possible CCSD Partnership

The District has met with CCSD to discuss their request to explore a strategic partnership at the Mt. Charleston Library, which would include an approx. 900 square foot expansion for the use of CCSD and local students.

To fully understand the impacts and requirements of the proposed project, the District has agreed to a feasibility study to include:

- CCSD will hire an architect to conduct a feasibility assessment on the impact and code requirements an expansion might have on the property. The District has agreed to meet for a preliminary discussion in early October.
- Possible Ground Lease & MOU's language and requirements for initial review.

While it is very early in the process, if the project does move forward, the District has requested that an Interlocal Statement of Intent be executed first. This would outline the general terms by which the CCSD and the District would enter into a full Interlocal Agreement. This will be brought before the Board at a future meeting, for discussion and approval.

Safety and Security Update:

General Services provided support to Programming and Venue Services to provide additional Security Guards for special events that occurred in September.

The Safety Manager continues to conduct CPR/AED and MOAB classes for all PICs and any interested District staff members and continues to go branch to branch conducting in-person Lockdown-Active Shooter training for all of our District locations.

The Safety Manager coordinated with the City of Las Vegas to provide Community Emergency Response Team Basic Training classes for staff. The CERT Basic Training provides individuals who complete the course with the basic skills required to respond to their community's immediate needs in the aftermath of a disaster when emergency services are not immediately available. The classes were a huge success, and the Safety Manager is in the process of scheduling additional classes for staff that were unable to attend the recent classes.



ITEM VII.A.3.c.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Jeffrey Serpico, Human Resources

DATE: September 30, 2024

SUBJECT: Human Resources Activity Report, October 2024

This memorandum reports on the Human Resources Department's activities and project updates for September 2024 and analytics compiled from the period of July 1, 2024 TO July 31, 2024.

Powerful People

HR Report Contents:

1. Fiscal Year HR Goals and Objectives (2024-2025 Playbook Plays - Powerful People)
2. Transactional Activity & Key Metrics (HR Administrative)
 - a. HR Dashboard - Fiscal Year 2024-2025
3. Monthly Attachments

1. Fiscal Year 2024-2025 HR Goals and Objectives (Plays/Milestones):

- **Develop and Maintain Competitive Total Rewards Program:**
 - Implement District Employee Recognition Program – In Process
 - Committee, Program Design, and Elements (Complete FY 23-24)
 - Present Program July 2024 Town Hall – Complete
 - August - Marketing Materials Distributed – Complete
 - September – Open Application Process – Complete
 - October – Scoring of Nominees – In Process
 - Implement Employee Emergency Fund – On hold

- **Develop, enhance and maintain intra-organizational communication methods and frequency to enhance employee engagement (Maintain and Modify 2024):**

Channel \ Method	Delivery	Frequency	Primary Audience
Monthly Board of Trustees Meeting	Meeting / Electronic	Monthly	External / Internal
Town Hall	Meeting / Electronic	Biannual	Internal
Executive Director Round Table	Meeting	Quarterly	Internal
Labor Management Meeting	Meeting	Quarterly	Internal / External
Inter Divisional Meetings	Meeting	Biweekly	Internal
Intra Divisional Meetings	Meeting	Biweekly	Internal
Standing Committees	Meeting	Variable	Internal
Administrative Team	Meeting	Weekly	Internal
District Web Site	Meeting	Continuous	External
Voyager Intranet	Electronic	Continuous	Internal
District Email	Electronic	Ad hoc	Internal
Surveys	Electronic	Ad hoc	Internal \ External
Conferences	Electronic	Ad hoc	External

- **Develop and enhance organizational and individual development opportunities:**
 - Implement Library Operations Career Ladder (carryover 23-24)
 - Develop Job Descriptions from Career Map (Matrix) – In Process
 - Implement Technical Production Services (TPS) Career Ladder – In Process
 - Complete State Ethics Training (District-wide) – In Process
 - Complete Leadership Engagement Training
 - Administrative Team (Senior Leadership) – Complete
 - Leadership – In Process
 - Staff - TBD
 - Develop Internship / Work-study with CCSD – In Process
- **Evolve and champion a culture of Diversity, Equity, Inclusion, and Accessibility (Diversity Committee):**
 - Implement 2024-2024 DEIA Objectives (updated 23-24 based on DEIA Survey)
 - Diversity Committee – In Process
 - Continue to enhance internal DEIA knowledge and program initiatives through District supported education/certifications for DEIA Committee
- **Ensure quality outcomes by enhancing administrative effectiveness and efficiency:**
 - Complete 3rd party (Gallagher-Koff) Staffing Analysis to ensure appropriate staffing levels and skill mix across the District
 - Data collection – Complete
 - Data Analysis – In Process
 - Complete revisions of Job Descriptions – In Process
 - Implement UKG (HRIS) accrual updates – In Process

2. Transactional Activity and Key Metrics:

- Fiscal Year 2024-2025 Human Resources Dashboard

3. Monthly Attachments:



ITEM IX.A.1.

AGENDA ITEM

OCTOBER 10, 2024 MEETING OF THE BOARD OF TRUSTEES

Agenda Item# IX.A.1.:

Discussion and possible Board action to approve the days of closing for calendar year 2025.

Background:

Fourteen (14) paid holidays are allowed to all full-time staff each calendar year, as previously approved by the Board and outlined in the Collective Bargaining Agreements between the Library District and Teamsters Local Union No. 14. Board approval is requested for closing the Library District for the following Fourteen (14) days during calendar year 2025.

2025 Paid Holidays

Wednesday, January 1	New Year's Day
Monday, January 20	Martin Luther King Jr. Day
Monday, February 17	President's Day
Sunday, April 20	Easter Sunday
Monday, May 26	Memorial Day
Thursday, June 19	Juneteenth
Friday, July 4	Independence Day
Monday, September 1	Labor Day
Friday, October 31	Nevada Day
Tuesday, November 11	Veteran's Day
Thursday, November 27	Thanksgiving Day
Friday, November 28	Family Day
Wednesday, December 24	Christmas Eve
Thursday, December 25	Christmas Day

***It is also recommended to close the Library District at 5:00 PM on Wednesday, December 31, 2025.**

Recommended Action:

Motion to approve the proposed days of closing for the calendar year 2025.