

**MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
May 23, 2024
(Approved June 13, 2024)**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Windmill Library, Las Vegas, Nevada, at 5:00 p.m., Thursday, May 23, 2024.

Present:

Board:	N. Waugh, Chair	K. Whiteley
	F. Ortiz	K. Dutkowski
	E. Foyt	K. Benavidez
	J. Jiron	E. Sanchez

Counsel: G. Welt

Absent: K. Rogers

Staff: Floresto Cabias, Chief Financial Officer
Numerous Staff

Guests: None

The meeting began at 5:00 p.m.

Roll Call (Item I.)	All members listed present above represent a quorum. Appendix A. Chair Waugh led attendees in the Pledge of Allegiance.
Public Comment (Item II.)	None.
Agenda (Item III.)	Trustee Foyt made a Motion to accept the proposed agenda. Trustee Sanchez seconded the Motion. There was no opposition and the Motion carried.
Approval of Proposed Minutes of the Regular Board Meeting on April 11, 2024. (Item IV.A.)	Trustee Foyt made a Motion to approve the Minutes of. Trustee Sanchez seconded the motion. There was no opposition and the Motion carried.
Chair's Report (Item V.)	Chair Waugh reported that Trustee Shelton resigned and thanked him for his service. He also reported that Al Prendergast, Chief Information Officer is retiring and also thanked him for his years of service to the District. Chair Waugh mentioned that he appointed Trustee Foyt, Trustee Jiron, and himself to the Nominating Committee for this year's officer elections. He asked if any

Trustee were interested in running for office to please let the committee know. Chair Waugh ended his report with advising the Board that at June's meeting there will not be any Library Reports on the June Board Meeting Agenda. The Reports will be added to July's Agenda. Chair Waugh mentioned that Director Watson was not present but attended the meeting virtually on zoom.

**Library Reports
(Item VI.)**

**Executive Director's
Report
(Item VI.A.)** No questions.

**Library Operations,
Security Reports and
Monthly Statistics
(Item VI.A.1.a.)** No questions.

**Branding and
Marketing Report and
Electronic Resources
Statistics
(Item VI.A.2.a.)** No questions.

**Community
Engagement Report
and Monthly
Statistics
(Item VI.A.2.b.)** No questions.

**Development and
Planning Report
(Item VI.A.2.c.)** No questions.

**Information
Technology Report
(Item VI.A.2.d.)** Trustee Ortiz asked about the end-of-life laptops being replaced from the Information Technology Report. He wanted to know if they were going to be all replaced at once and what happens to the old laptops. Ron Melnar, Assistant Director of Information Technology, responded that most of the laptops are being replaced and the old ones will be turned in as discards. They will be collected and sold to a company for a discard rate, which has been done for the last few years. Trustee Ortiz then asked if anyone has asked for a donation of the laptops such as the school districts. Floresto Cabias, Chief Financial Officer responded that there hasn't been a request.

**Financial Services
Report
(Item VI.A.3.a.)** No questions.

**General Services
Report
(Item VI.A.3.b.)**

Trustee Sanchez asked John Vino, General Services Director about the progress for the refresh of Enterprise Library. Mr. Vino reported that Phase I is complete and they are approaching 50 percent done. Most of the construction is done and finalizing the Adult Services, which is the larger part of the project. He mentioned that the carpet was down for about half of the Library. After Phase II is complete they will be moving into Phase III, Youth Services, the lobby and the multi-purpose room. Trustee Sanchez then asked what does the youth section of the Enterprise Library include. Mr. Vino responded that new paint, new carpet and changing the layout to make it more modern with new furniture.

**Human Resources
Report
(Item VI.A.3.c.)**

Trustee Sanchez asked Jeff Serpico, Human Resources Director to go over the Koff and Associates staffing analysis and when will it be completed. Mr. Serpico responded that the first half is scheduled to be completed by the end of the fiscal year in July. He stated they will survey the market as terms of staffing at the beginning of the next fiscal year and present the results, which could be midyear of the next fiscal year. Trustee Sanchez then asked about the training that the Beckley Group does. Mr. Serpico responded that The Beckley Group is team building training for the administrative team. They went through a ten-segment class. Each was about two and a half hours with the administrative team. They covered things like the five dysfunctions of the team. They worked on communication between the Administration team, general management, organizational theory and communication. They also got into some specifics with interpersonal relationships to work better as a team.

**Unfinished Business
(Item VII.)**

None.

**New Business
(Item VIII.)**

**Consent Agenda
(Item VIII.A.)**

None.

**Regular Agenda
(Item VIII.B.)**

**Public Hearing on the
Las Vegas-Clark
County Library
District Tentative
Budget for Fiscal
Year 2024-2025.
(Item VIII.B.1.)**

Trustee Ortiz made a motion to open the public Hearing on the Las Vegas-Clark County Library District Tentative Budget for fiscal Year 2024-2025. Trustee Sanchez seconded the Motion.

There was no opposition and the Motion carried.

[Floresto Cabias, Chief Financial Officer presented pages 141-148: Tentative/Proposed Budget Fiscal Year 2024-2025 into the record.]

Trustee Ortiz asked is there will be enough to pay for West Las Vegas in the Fiscal Year of 2024 or will some of Fiscal Year 2025 be needed, without grants and without donations- from the Capital Improvements Budget. Mr. Cabias that there are available resources on hand to incur the cost that is expected for this current fiscal year. Even without the additional funds that staff has been securing there was enough funds to make this large contribution in Year One to put the available resources into the New Markets pool in order to fund construction and the investment's paying off. New Markets Funds will come in, supporting the construction of the project in future fiscal years, which is why there is no need to spend more than \$8 million next year, which is the budget for construction. Funds are available even without the additional funds from Gifts, Grants and New Markets Tax Credits.

Trustee Sanchez asked if 1.5 million is being transferred for community engagement. Mr. Cabias responded that the program began with \$400,000. A lot of the improvements to the venues, those resources are earmarked for venues such as the Windmill Library theater. A lot of those projects were put on hold since the Pandemic and as the library started opening up business operations, there was a need to continue with projects that were originally budgeted prior years. Because there was no transfer to this program in the most recent years it required a catch up in Fiscal Year 2025, which is the 1.5 million showing. Mr. Cabias stated the \$1million in expenditures in Fiscal Year 2025 represent projects that have been paused over the years. Matt McNally, Community Engagement Director came to explain what projects were paused because Trustee Sanchez asked to know which projects. Mr. McNally explained that typically in an average year, Community Engagement spends about \$400,000 to \$500,000 in improvements in the theatres and meeting rooms. This consists of projector upgrades, rigging inspections, stage floors, improvements with sound boards. Lighting boards, the board equipment, and the technology the goes along with it. He explained that those items are budgeted in, in case they are needed.

Trustee Foyt made a Motion to close the Public Hearing. Trustee Sanchez seconded the Motion.

There was no opposition and the Motion carried.

**Discussion and
possible Board action
to adopt the Las**

There were no questions.

Trustee Sanchez made a Motion to adopt the Final Las Vegas-Clark County

**Vegas-Clark County
Library District's
Final Budget for
Fiscal Year 2024-
2025.
(Item VIII.B.2.)**

Library District's Fiscal Year 2024-2025 Budget subject to any modifications as directed by Trustees and instruct staff to adjust estimated Fiscal Year 2024-2025 revenues in accordance with final estimates from the Department of Taxation provided such estimates are received in sufficient time for staff to make adjustments by the June 1, 2024 filing date. Trustee Foyt seconded the motion.

There was no opposition and the Motion carried.

**Discussion and
possible Board action
regarding contract
award for Whitney
Library Refresh.
(Item VIII.B.3.)**

[John Vino, General Services Director read Agenda Item # VIII.B.3. into the record.]

Trustee Ortiz made a Motion to authorize staff to award a contract for Whitney Library Refresh in accordance with Bid No. 24-09 Starke Enterprises, for the amount of \$441,837.04; and to authorize staff to award the contract to the next lowest responsive and responsible bidder if Starke Enterprises, fails to comply with the contract documents and construction specifications or fails to execute the contract. Trustee Sanchez seconded the Motion.

There was no opposition and the Motion carried.

**Executive Session
(Item IX.)**

Trustee Ortiz made a Motion for an Executive Session. Trustee Sanchez seconded the Motion.

In favor of the Motion was Trustee Ortiz, Trustee Sanchez and Trustee Benavidez. Trustee Jiron, Trustee Foyt, Chair Waugh, Trustee Dutkowski opposed the Motion.

The Motion was not carried.

Trustee Ortiz stated that due to the matter being a personnel issue, a motion was not needed. Chair Waugh responded that Counsel Welt was not present to confirm. Trustee Ortiz then asked to have a special meeting with Counsel Welt. Chair Waugh updated the Board that the Ethics Commission is currently investigating the issue, which he assumed was the reason for the request. He furthered stated that Counsel will have a briefing at the next meeting. Trustee Ortiz stated the update given was not his issue. Chair Waugh agreed to work on getting a meeting scheduled with Counsel Welt.

Trustee Sanchez asked why was a motion needed to for a closed session if it is on the agenda and the agenda was approved by the Board. Chair Waugh explained that they operate as a Board and the Board votes to enter into an Executive Session. Trustee Sanchez stated she doesn't know if that is in the Robert's Rules of Order. Chair Waugh explained again that the vote was done by the Board and majority voted to not go into the Executive Session. Trustee Sanchez then stated she doesn't think they should take each agenda item and vote on them separately. Chair Waugh explained that voting has been the procedure for as long as he has been apart of the Board.

**Announcements
(Item X.)**

The June Board meeting will be held on Thursday, June 13, 2024, at 5:00pm. Location: Centennial Hills Library, 6711 N Buffalo Dr, Las Vegas, Nevada 89131.

The July Board meeting will be held on Thursday, July 11, 2024, at 5:00pm. Location: Rainbow Library, 3150 N Buffalo Dr, Las Vegas, Nevada 89128.

No August Board of Trustees meeting. Enjoy your summer!

Chair Waugh acknowledged Whitney Library Branch Manager, Billy Allen for winning a Community Hero award and highlighted the "I Heart Whitney" program which is the community shower trucks for the community.

**Public Comment
(Item XI.)**

[Emails read into the record.]

*Melanie Sanchez
2533 E Tonopah Avenue
North Las Vegas, NV 89030
Agenda item: Item 3 Agenda item 6- Executive Director Report*

*Good evening members of the board,
My name is Melanie Sanchez and I am here as a member of this community to express my profound disappointment in Executive Director Kelvin Watson and Leo Segura with the recent article published in the Review-Journal. The allegations of Mr. Watson and Mr. Segura using their positions to obtain tickets for the Super Bowl, are deeply troubling and unethical. It is disheartening, though not surprising, to see Mr. Watson seemingly prioritize his career and financial gain over the integrity and mission of the library district. This isn't the first time Mr. Watson has used his position for personal advantage. In 2022, he leveraged his role to further his career within the American Library Association when he was running for president. He instructed his staff to post his personal campaign page on the main header of the library district's website, which was an inappropriate use of district resources for personal gain. Such actions demonstrate a pattern of self-serving behavior that undermines the trust and ethical standards of the organization. Mr. Watson is merely a figurehead who appears to lack genuine care for this community, the staff of this organization, and the advancement of the library district's mission. Mr. Watson's actions not only undermined the trust of the community but also set a dangerous precedent for what is deemed acceptable conduct within our organization. Mr. Watson's continued presence in this role is a disservice to our community. Therefore, I urge the board to take these allegations seriously and call for his immediate dismissal. We must ensure that Library District leadership embodies the ethical standards and values that our community deserves. Shame on Mr. Watson for his misuse of power. Thank you for your time and attention to this matter.*

Penelope F. Ington
2620 S Tenaya Way 89117
Library Reports

Dearest reader,

I find it odd that the executive director of this library district waited until the day of the board report to announce his malfeasance to the entire library. More so, there was not one single apology in the entire word vomit of that email. While he began by addressing the good that the barbershop books caused, I wonder if he knows that the same impact could have been had without him breaking the law. He goes on to say that the tickets went out to multiple members of different organizations, yet the emails the Review Journal sited say "you're going to the Super Bowl". We care not what others do but what our administration does. I would like to ask the board to have Kelvin and Leo APOLOGIZE to the team that they have let down, the team that they have blindsided, and the team that in Kelvin's words, played just as much of a role in the barbershop books, as the executives who accepted \$9,000 tickets. Keep in mind that the executive director has already been sued multiple times by the library foundation, how much more will go on before we've had enough? If the board fails to actually supply some type of consequence to these two individuals, well how are they going to uphold the integrity of the library? Is there any integrity left? One does have to wonder, how they will continue to show their face upon the stage if they won't address this issue with the "transparency" they so claim to have...

My name is Christine Dinino.

My address is 3794 Neblina Drive, Henderson 89052.

I am making a public comment on the Review Journal's front page Sunday story regarding Kelvin Watson taking a Super Bowl ticket.

As per an email Kelvin Watson sent to District staff this morning he states "I attended this event in the spirit of representing the Library District and connecting with other community partners who were also provided tickets". Kelvin Watson's comments are at best desperate, grasping, frail, and lack integrity. I don't recall this quote mentioned in the RJ article, and if it was made to the Journalist I am confident she would have quoted Kelvin in her story. Where are the FB pics of Kelvin representing the spirit of the Library District while wearing a Kansas City Chief jersey? Where are the pics of Kelvin connecting with other community partners? The tickets should have either been auctioned off through the Foundation with proceeds helping the community in terms of supplies or programming, or auctioned off to two, of the many employees who "gave tremendous time and support" to make the Barbershop Books a reality, as acknowledged by Kelvin's email. Moreover in

the interest of transparency and true leadership why didn't Kelvin send such an email to District staff prior to attending the event to even mitigate an appearance of a potential conflict of interest. Given what taxpayers pay Kelvin in the form of pay, monthly car allowance, benefits, and PERS, the taxpayers and employees deserve a leader with sounder judgment, deeper EI, integrity, and understands even the appearance or optics regarding a potential conflict of interest. Moreover, as per the RJ story the Super Bowl ticket price exceeded the District's policy regarding gifts not to exceed \$40.00 in value. Kelvin should model the very behavior he expects of employees as per the District's Policy and the District's annual Ethics training, which was created under Kelvin. If you have to call legal counsel to seek permission to attend the Super Bowl you already know the answer...no!!! Let's see if the Board holds Kelvin, a man, to the same standards that Kelvin held a former female Director for potential conflict of interest, or does the Board give Kelvin, a man, preferential treatment for potential conflict of interest. As per the online records the lawsuit between the former female Director and Kelvin Watson was settled. How much did this cost taxpayers?

**Adjournment
(Item XII.)**

Chair Waugh adjourned the meeting at 5:54 p.m.

Respectfully submitted,

Jennifer Jiron, Secretary

2024 ATTENDANCE

		2024																				
		January 11 Regular Board Mtg	February 12 Finance and Audit Comm. Mtg	February 15 Regular Board Mtg	February 28 Special Board Mtg	March 11 Naming Committee Mtg	March 14 Regular Board Mtg	April Finance and Audit Comm. Mtg	April 11 Regular Board Mtg	May 6 Special Board Mtg	May 23 Regular Board Mtg	June 13 Nominations Comm. Mtg	June 13 Risk Management Comm. Mtg	July 11 Regular Board Mtg	AUGUST	September Regular Board Mtg	September Finance and Audit Comm Mtg	October 10 Regular Board Mtg	November Regular Board Mtg	November Finance and Audit Comm. Mtg	December 12 Regular Board Mtg	
Waugh	Nathaniel	P		P	P	P	P	P	P	P	P											
Rogers	Keith	A	P	A-E	A-E	P	P	P	P	P	P											
Jiron	Jennifer	P	P	P	P		A-E		P	P	P											
Turner Whiteley	Kate	P	P	P	P		A-E		P	P	P											
Foyt	Elizabeth	A-E		P	P		P		P	P	P											
Ortiz	Felipe	P		P	P		P		P	P	P											
Benavidez	Kelly	A-E	P	P	P	P	P		P	P	P											
Sanchez (Term Began 5-15-23)	Elaine	P		P	P		P		P	A-E	P											
Dutkowski (Term Began 7/18/23)	Karen	P	P	P	P	P	P		P	P	P											
Shelton (Term Began 9/19/23)	Chris	P		P	A-E	P	P															

P	Present
A-E	Excused Absence
A-U	Unexcused Absence
	attended Committee meeting but not a member
X	Term Ended/ New