

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
September 12, 2024**

DATE: Thursday, September 12, 2024

TIME: 5:00 p.m.

PLACE: East Las Vegas Library
2851 E Bonanza Road,
Las Vegas, NV 89101 and

Online via YouTube

The Agenda and Board meeting documents can be found at
<https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to submit a public comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

- A. [Risk Management Meeting, June 13, 2024](#)
- B. [Nominating Committee Meeting, June 13, 2024](#)
- C. [Regular Board Meeting, July 11, 2024](#)

V. Chair's Report

- A. Trustees Report
- B. [Possible Board discussion regarding the 2025 Board of Trustees Meeting Schedule.](#)

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

- A. [Executive Director's Report](#)- Kelvin Watson
 - 1. Program and Delivery Services
 - a. [Library Operations and Security Reports and Monthly Statistics](#)
 - 2. Program Support Services
 - a. [Branding and Marketing Report and Monthly Statistics](#)
 - b. [Community Engagement Report and Monthly Statistics](#)
 - c. [Development and Planning Report](#)
 - d. [Information Technology Report](#)
 - 3. Administrative Support Services
 - a. [Financial Services Report](#)
 - b. [General Services Report](#)
 - c. [Human Resources Report](#)

VII. Unfinished Business- None

VIII. New Business

A. Consent Agenda

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately.

- 1. [Discussion and possible Board action regarding the appointment of Broker of Record for the District's Workers Compensation and](#)

[Voluntary Insurances coverage.](#)

2. [Discussion and possible Board action regarding a Second Amendment to the original lease agreement for a Cell Site Lease at the Summerlin Library, with New Cingular Wireless.](#)

B. Regular Agenda

1. [Presentation/Discussion from Greenberg Traurig, LLP regarding Bookstore Agreement between the Las Vegas Clark County Library District Board of Trustees, and the Las Vegas Clark County Library District Foundation. Greenberg Traurig has received a preliminary briefing, done initial research and will present their preliminary evaluation to the board.](#)
2. [Discussion and possible board action authorizing the Executive Director to execute a five-year renewal agreement with website software provider BiblioCommons, subject to final review by Counsel, for the purpose of continuing the Library District’s software platform, which is the basis for providing the public with access to the website, the catalog, and the events calendar.](#)

IX. Executive Session regarding litigation, budget, and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

X. Announcements

The October Board meeting will be held on Thursday, October 10, 2024, at 5:00pm. Location: Clark County Library, 1401 E Flamingo Rd, Las Vegas, NV 89119.

The November Board meeting will be held on Thursday, November 14, 2024, at 5:00pm. Location: Sahara West Library, 9600 W Sahara Ave, Las Vegas, NV 89117.

The December Board meeting will be held on Thursday, December 12, 2024, at 5:00pm. Location: West Las Vegas Library, 951 W Lake Mead Blvd., Las Vegas, NV 89106.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment

on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter’s name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to submit a public comment via email during the meeting must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and this agenda item. Email comments are limited to 500 in words in length and will be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker.

XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT EBONI NANCE AT (702) 507-6186 OR nanceea@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, September 6, 2024, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;

B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library
1401 Flamingo Road
Las Vegas, NV 89119

2. East Las Vegas Library
2851 Bonanza Road
Las Vegas, NV 89101

3. Sunrise Library
5400 E. Harris Avenue
Las Vegas, NV 89110

4. West Charleston Library
6301 Charleston Boulevard
Las Vegas, NV 89146

5. West Las Vegas Library
951 Lake Mead Boulevard
Las Vegas, NV 89106

6. Windmill Library
7060 W. Windmill Lane
Las Vegas, NV 89113

7. Las Vegas-Clark County Library District website
www.lvcclld.org

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Live Stream Connection information:
<https://www.youtube.com/watch?v=7iUTaAXB2c8> or

Visit the Library District's YouTube channel:
[Youtube.com/TheLibraryDistrict](https://www.youtube.com/TheLibraryDistrict)

ITEM IV.A.

**PROPOSED MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING RISK MANAGEMENT COMMITTEE MEETING
LAS VEGAS, NEVADA
JUNE 13, 2024**

The Board of Trustees' Risk Management Committee of the Las Vegas-Clark County Library District met via Zoom, on Thursday, June 13, 2024 at 4:00 p.m.

Present: Committee: J. Jiron, Chair
K. Dutkowski
N. Waugh, ex officio

Board: E. Foyt
E. Sanchez
F. Ortiz

Counsel: G. Welt

Guest: Jennifer Fry, USI Representative

Staff: Kelvin Watson, Executive Director
Numerous Staff

Chair Jiron called the meeting to order at 4:00 p.m.

Roll Call All members listed present above represent a quorum. Appendix A.

**Public Comment
(Item II)** None.

**Agenda
(Item III.)** Trustee Benavidez, made a Motion to accept the proposed agenda. Trustee Shelton seconded the Motion.

There was no opposition and the Motion carried.

**New Business
(Item IV.)**

Discussion and possible Committee action regarding the appointment of a Broker of Record for the District's property and casualty insurance coverage. (Item IV. A) **[John Vino, General Services Director read Item IV.A. into the record.]**

Trustee Waugh made a Motion to recommend to the Board of Trustees to appoint USI as Broker of Record for property and casualty insurance coverage for the policy year commencing on July 15, 2024 and to authorize staff to extend the appointment in subsequent years' subject to the Broker continuing to meet performance standards outlined in the Request for Qualifications document. Subject to review by Counsel. Trustee Dutkowski seconded the Motion.

Trustee Ortiz asked USI Representative, Jennifer Fry, if the number on

page 5 for full time, part time, and Board members grows, would the cost for insurance grow or stay the same. Ms. Fry responded that the premiums will be set for one year until it is re-underwritten each year.

There was no opposition and the Motion carried.

Discussion and possible Committee action regarding a report from the District’s Broker regarding recommendation for contract award for property and casualty insurance and public officials and employment practices liability insurance for the policy year commencing on July 15, 2024. (Item IV. B.)

[John Vino, General Services Director read Item IV.B. into the record.]

Mr. Vino explained that there was a small increase of 14 percent and that the valuation of some of the library’s assets went up, such as brand-new vehicles. Aerospace insurance policy was added to cover drones for drone photography. The cyber crime liability and umbrella liability was increased.

Trustee Ortiz suggested that the District prepare for artificial intelligence when the bid is submitted for next year. He asked if there are a lot of claims there and what it will look like for the Library organization as it pertains to liability. Ms. Fry explained that they haven’t seen any claims yet.

Trustee Waugh made a motion to recommend to the Board of Trustees that a contract for property and casualty insurance and public officials and employment practices liability insurance be awarded through USI Insurance Services to Travelers, Obsidian Specialty, Chubb/Federal, Benchmark, Lloyds of London, Great American, Indian Harbor, Global Aerospace and Atlantic Specialty* at an annual premium, not to exceed \$ \$479,097*, for the policy year commencing on July 15, 2024, subject to final review by Counsel. Trustee Dutkowski seconded the Motion.

There was no opposition and the Motion carried.

Public Comment (Item V.)

None.

Adjournment (Item VI.)

Chair Jiron adjourned the meeting at 4:15 p.m.

Respectfully submitted,

Jennifer Jiron, Secretary

ITEM IV.B.

**PROPOSED MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING NOMINATING COMMITTEE MEETING
LAS VEGAS, NEVADA
JUNE 13, 2024**

The Board of Trustees' Nominating Committee of the Las Vegas-Clark County Library District met via Zoom, on Thursday, June 13, 2024 at 4:30 p.m.

Present:	Committee: N. Waugh, Chair K. Whiteley	E. Foyt J. Jiron
	Board: B. Rogers E. Sanchez	F. Ortiz K. Dutkowski
	Counsel: G. Welt	
	Guest: N/A	
	Staff: Kelvin Watson, Executive Director Numerous Staff	

Chair Jiron called the meeting to order at 4:30 p.m.

Roll Call All members listed present above represent a quorum. Appendix A.

Public Comment (Item II) None.

Agenda (Item III.) Trustee Foyt, made a Motion to accept the proposed agenda. Trustee Whiteley seconded the Motion.

There was no opposition and the Motion carried.

New Business (Item IV.)

Discussion and possible Committee action regarding proposed nominations of Trustees to serve as Chair, Vice Chair, Treasurer, and Secretary for Fiscal Year 2024-2025 to be presented at the Board's June 13, **[Chair Waugh read Item IV.A. into the record.]**

Chair Waugh opened the nominations for Chair. Trustee Foyt nominated Nathaniel Waugh for Chair. Trustee Waugh accepted the nomination. No other nominations were made for Chair and the nominations were closed. Chair Waugh nominated Trustee Rogers for Vice Chair. Trustee Rogers accepted the nomination. No other nominations were made for Vice Chair and the nominations were closed. Chair Waugh nominated Trustee Whiteley for Treasurer. Trustee Whiteley accepted the nomination. No other nominations were made for Treasurer and the nominations were closed. Chair Waugh nominated Trustee Jiron for Secretary. Trustee Jiron accepted the nomination. No other nominations were made for Secretary

**2024 meeting.
(Item IV. A)**

and the nominations were closed.

Trustee Rogers made a Motion to recommend a slate of proposed officers- Trustee Waugh for Chair; Trustee Rogers for Vice Chair; Trustee Whiteley for Treasurer; and Trustee Jiron for Secretary for the Las Vegas-Clark County Library District Board of Trustees for Fiscal Year 2024-2025. Trustee Foyt seconded the Motion.

There was no opposition and the Motion carried.

**Public Comment
(Item V.)**

None.

**Adjournment
(Item VI.)**

Chair Waugh adjourned the meeting at 4:35 p.m.

Respectfully submitted,

Jennifer Jiron, Secretary

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES REGULAR BOARD MEETING
AT THE RAINBOW LIBRARY AND VIA ZOOM
THURSDAY, JULY 11, 2024

* * * * *

[Meeting began at 5:01 p.m.]

CHAIR WAUGH: Good evening -- early -- late
afternoon/early evening, everybody. I'm going to call this meeting
of the Las Vegas-Clark County Library District Board of Trustees to
order on July 10th at 5:01 p.m. Ms. Nance, would you please call
the roll?

MS. NANCE: Chair Waugh.

CHAIR WAUGH: Here.

MS. NANCE: Trustee Rogers.

[No heard response.]

MS. NANCE: Trustee Jiron

TRUSTEE JIRON: Here.

MS. NANCE: Trustee Whiteley.

[No heard response.]

TRUSTEE ROGERS: Rogers, present.

MS. NANCE: I have you.

Trustee Foyt.

TRUSTEE FOYT: Here.

MS. NANCE: Trustee Ortiz.

TRUSTEE ORTIZ: Present.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

MS. NANCE: Trustee Benavidez.

[No heard response.]

MS. NANCE: Trustee Sanchez.

[No heard response.]

MS. NANCE: Trustee Dutkowski.

TRUSTEE DUTKOWSKI: Present.

MS. NANCE: And we do have a quorum, Chair.

CHAIR WAUGH: Thank you very much.

Would everyone please rise for the Pledge of Allegiance?

[PLEDGE OF ALLEGIANCE]

CHAIR WAUGH: Moving to Agenda Item Number II, Public Comment. Topics raised on this item must be limited to matters on today's agenda. Anyone wishing to speak during this item must sign up on the roster provided prior to the public comment period. Do we have anyone for public comment?

MS. NANCE: Yes, we do.

And you all can just go up one by one and state your name and address for the record.

MS. NEWSOM: Good evening. My name is Shaundell Newsome. I'm going to speak on Item VIII, New Business B.3. And I'll start by saying my name -- my address is 313 Carrington Street. And I'll start by saying, you know, I grew up in a -- with a mother who was a schoolteacher, so I spent a lot of time in libraries, but in fact this library itself was the library that my kids went to. And I verified that; I was like, wow, about 25/30 years ago, sorry to say,

1 but it's always been a great experience in in the Las Vegas-Clark
2 County Library District.

3 And so when I was Chairman of the Urban Chamber of
4 Commerce, I got to meet Mr. Watson. And me and Ken Evans, Ken
5 was the president, and we were really, really being tough on him to
6 make sure that we were going to get what we wanted to have in our
7 community, not just for the children, but also for the young adults
8 and we also looked at -- we also pushed him to look at outside the
9 box and entrepreneurship.

10 I'm a small business owner, we've owned a business for
11 18 years; in our third generation. I have my daughter as the CEO,
12 my granddaughter is a marketing coordinator at our firm and one of
13 the things that we really believe in is education and we believe that
14 libraries are a very critical piece of our community. And when we
15 had the presentation for the Westside, the library on -- the new
16 library on the Westside, we were blown away and we really -- and
17 our firm actually did all of the outreach and engagement and
18 educated the community on what we're looking at with a 21st
19 Century Library.

20 I'm very impressed by the work that Mr. Watson has done
21 and how he's ingrained in the community, and I'm really excited
22 about the future and opportunities that we have. So I thank you
23 guys for always looking outside and thinking outside the box and
24 having somebody in leadership who can definitely guide us in that
25 direction. Thank you.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CHAIR WAUGH: Thank you. Next public comment.

MR. BUSH: Hi, my name is Robert Bush, Dr. Robert Bush with the National Action Network, an organization here in Las Vegas and founded by the Reverend Al Sharpton and I'm here to speak on Item VIII.B.3. And I want to say first of all that, as a native graduate of Rancho High School, I hadn't been into a library in over 40 years, and it was because of Mr. Kelvin Watson that I got excited about visiting a library and at least checking out and tapping into the resources of the libraries in our city. And I -- sad to say time had passed me by and that these libraries are providing an incredible resource for our community that I think our community can't do without.

But Mr. Watson is a remarkable individual who has quickly become an integral part of our community in every way. It's not hard when you talk with him to hear his dedication, to see his dedication to not just the community, but to the kids in the community, to the people in the community. He has become an extraordinary leader in our community and National Action Network was proud to honor him as an extraordinary leader during our Black History Week.

Listen, it's hard to imagine going into the community and not seeing Mr. Watson somewhere in the community. He is -- well, let me say it this way for our Hip-Hop heads, Jay-Z told Nas, "I'm everywhere and you ain't never there." And he is our -- become our Jay-Z; he's there, he's present. And in order to be a leader in

1 this community you have to be present, you have to be
2 accountable, and you have to show up. And I will say that he has
3 shown up in more ways than one in our community.

4 We're proud to have him here and we're happy that we
5 have finally have -- we're very proud in our community that we
6 finally have the first Black Executive Director for the Clark County
7 libraries in this community, who is not just going through the
8 motions, but is doing a wonderful job. We're proud of him and you
9 should be proud of him also. Thank you.

10 CHAIR WAUGH: Thank you, Dr. Bush.

11 Mr. Jordan.

12 CHAIR WAUGH: Good evening. I'm Lewis Jordan. I'm
13 the proud executive of the Southern Nevada Regional Housing
14 Authority and I rise today -- first of all, I want to say I probably
15 should have been here a while ago just to thank you as a Board for
16 the collaboration and the partnership that's been demonstrated
17 since I got here. I think Mr. Watson came a little bit before I did.

18 Having done this work all around the country, I can't tell
19 you how much easier his willingness to collaborate and partner has
20 made my job and the 45,000 or so people that we serve at the
21 Southern Nevada Regional Housing Authority. I could stand here
22 and give examples of laptop giveaways, Chromebook giveaways
23 showing up at community meetings.

24 If you're paying attention to the news, there's a lot going
25 on as it relates to housing right now. Prime example, yesterday we

1 received a \$3 million Jobs Plus grant; an employment grant. And
2 somewhere in that process, Mr. Watson and I sat at a table for a
3 long night helping craft what story we needed to tell the Southern
4 Nevadans in order to get this grant. And as you know, with any
5 federal grants, they're competitive. We're one of 12 housing
6 authorities around the country who got the grant. A number of
7 housing authorities apply. It's so important that we continue to
8 have this level of synergy.

9 Again, one of the easier parts about my job is coming into
10 a community like this and not having to convince a leader of
11 libraries or education that there is a nexus between housing and
12 education, housing and libraries. And some of the things that
13 we've seen around the country are very similar to the things we
14 want to do. As we're in the process of redeveloping Marble Manor,
15 which is right down the street from the new development -- the new
16 library you're putting in, you know, we're talking about ways in
17 which we can get folks from one point to the other, as well as
18 looking at the possibility of having remote kiosks in our
19 development.

20 So, again, a little late in getting here and telling the Board
21 thank you, but I want to say thank you. And I also want to say that
22 I'm glad that as -- I don't think we call ourselves new anymore,
23 we've been here for a while, but it's good to have the partnership
24 and collaboration. But what's most important -- it's so good to
25 work with a leader that gets it and we're looking forward to doing

1 more work together. Thank you.

2 CHAIR WAUGH: Thank you.

3 MS. JONES: Good afternoon. My name is Asha Jones
4 and I'm here to just talk about how amazing the library is and then
5 also Mr. Watson, as we call him. I'm also a Rancho graduate, so I'm
6 glad to hear that. This community means so much to me and I
7 think about my earliest memories of the library. We grew up in,
8 Henderson, I went to C.T. Sewell and my mother made us believe
9 the library was an outing. My mom was a stay-at-home mom and
10 there wasn't a lot of money to go out and do things, so we really
11 celebrated going to the library.

12 And one day she took me to the library and she's like, stay
13 here while I grocery shop. The library closed. So I sat outside the
14 library. They let me check out my books, they made sure I was
15 safe, and I spent like two hours reading outside and didn't miss a
16 beat.

17 And then we moved, and we came over into Central Las
18 Vegas behind Rancho High School and the Historic Westside
19 Library, which is now Mohammed Mosque 75, I believe, was the
20 library that we went to, and we watched movies. And I remember
21 we didn't have anything to put our popcorn in, so I took my little
22 brother's hat and put popcorn in it, and that's how we ate our
23 popcorn at the library watching the movie.

24 I went on to experience the Doolittle Recreation Center in
25 the library there, went to help out at the performing arts camp; that

1 whole area was just a place where I grew up. And then I went on
2 and my son did the same thing. He did tutoring here at this library.
3 I also taught him the Dewey Decimal system way -- he didn't need
4 it, we had computers, but I wanted him to learn, and we were at the
5 Sahara West Library, and I remember the librarian saying, what are
6 you doing? I said, oh, I'm showing him how to look up books. And
7 she's like, well, you can use a computer. I was like, no, I want him
8 to understand the Dewey Decimal system. And she was like, my
9 gosh, I've never had anybody do that. I was like, yeah, I'm that
10 weirdo. So the library has always been a part of my life and my
11 family's life.

12 What I will say is if -- my career, I do community work and
13 people come to Las Vegas because they're going to save us, you
14 know? In politics, they come in and they're like, we're the ones who
15 are going to get everybody to vote. We've had whole churches
16 move here because they want to save the souls of Las Vegas. And I
17 tell people when you come to this community, you have to become
18 a part of our community. It's not enough to come in and say I'm
19 here to help. You have to actually show us and we're hard on you.

20 I have people, they're like you guys, Vegas doesn't let
21 anybody in. I was like, well, you need to demonstrate your
22 commitment to Vegas, and then we'll let you in. And that's
23 something I saw with Mr. Watson; when he got the job, we were
24 like, okay, let's see who this guy is, and I began to see him
25 everywhere. I do community work; I'm everywhere, six/seven days

1 a week and then I would see him. So we started talking and I'm one
2 of those people, if I want to get to know you, I'm just going to call
3 you and say, hey, you don't know me, I don't know you, but we
4 should know each other.

5 And we got to talking and he talked about all the ideas
6 and literacy and then I had some ideas and he's like, okay, let's do
7 it. And I wasn't used to that. I was like, wait, I don't have my plan
8 yet. It's just an idea. But he really challenged me to, you know,
9 kind of operate in the vein that I was looking at.

10 So one of our most recent celebrations, the West Las
11 Vegas Library, there was a lot of community concern about what it
12 was going to look like, what it meant to the community, what we
13 were taking away, what we were giving. And at the time I worked
14 for Congressman Horsford and people do call their congressman
15 about the library. They're trying to take it. They're trying to do this.
16 They're trying to do that. And I had the opportunity to sit down
17 with Mr. Watson and also some other folks and really understand.

18 So I got my perspective and then I gave them a list of 15
19 people, and I did this with the -- Mel, the architect. These are the
20 people in our community you need to talk to, and you need to let
21 them know what's happening because for us, we need to know that
22 we're a part of it; it's being done with us and not to us. And some
23 of those people on that list were rough, they were going to let you
24 know.

25 But they took that list and Mr. Watson, not afraid to talk to

1 anybody, sat down, took the fires, took the arrows. And then I was
2 out of town for the groundbreaking, but I heard it was amazing and
3 people have really changed their tone and I think that comes from
4 someone who's committed to community.

5 So I stand here in support of him and everything that he's
6 doing and then the projects that I have that I need him to help me
7 with that are coming. But just looking at how we can continue
8 because libraries are needed. They are so necessary. There are
9 things that are happening, our kids are not getting access. And
10 when I see the ways, the innovative ways that he's going out and
11 during the pandemic and Wi-Fi and all these things, we need to
12 keep that going.

13 And I know he doesn't do it by himself. I know he has an
14 amazing team that actually comes out and supports and help and
15 leadership matters. Our libraries matter and leadership matters.
16 So that is mine and I thank you for all that you do.

17 CHAIR WAUGH: And Asha, you being everywhere is an
18 understatement.

19 MS. LINDERHOLM: Hello, my name is Deana Linderholm;
20 Address 6868 Sky Pointe Drive. I am the Director of the Las Vegas
21 Executives Association. A little history. We are an executive
22 association full of C-Suites; C-Suite Executives. We've been here in
23 the Las Vegas Valley since 1967 and we like to take pride in our
24 members. There's a very arduous, to say the least, vetting system
25 to become a member. Mr. Ron Heesen was a very well-respected

1 member of the Las Vegas Executive Association. He retired in 2020,
2 so you can imagine my delight when Mr. Bruce Woodbury came to
3 me and he said Deana, I believe we found the right representative
4 for the Clark County Library District.

5 So jump to Mr. Watson went through all of the vetting
6 system, he gives a presentation to our membership. I could have
7 heard a pin drop that day. Now remember, these are very busy
8 executives, usually on their phone, suddenly they started to take
9 notes and a pin drop. By the time Mr. Watson finished his
10 presentation there was a line on the side of the -- at the side of the
11 room to sign up for library cards. He actually brought some
12 colleagues there to sign up library cards.

13 The next week some of my executives came in, I've never
14 seen so many people wear Hashtag Get Connected t-shirts to the
15 next executive association meeting, so that was fun. What
16 happened was he ignited a sense of enthusiasm that some of the
17 seasoned members and other members in the community did not
18 realize that the library resources offer; the art programs, the
19 workshops, the online programs, the resources for employees.

20 So what I found, I can tell you what not only I've seen, but
21 what I've heard from some of these members is that they went back
22 to their offices that day and they encouraged their employees to get
23 a card, to get involved and be involved in some of the programs,
24 whether professionally or personally. Not only that, I had members
25 ask me if it would be okay if Mr. Watson can give them tours of the

1 library with their children or grandchildren.

2 And I will say some of our seasoned members don't like
3 change, and they certainly don't like technology. What I found was
4 this was a new way for these members, seasoned members to do
5 something valuable with their grandkids; they are learning
6 something new, and they're both learning, but suddenly it's a really
7 cool thing, suddenly, you know, the grandpas became really cool
8 because of what the library is bringing. But not only that, Mr.
9 Watson has become the go to for resources among many of our
10 members and that has been a valuable, valuable asset.

11 Recently, I believe it was the beginning of the year, one of
12 my members came to me and he said, Deana, one of my employees
13 came in, they were super, super excited that they went to a barber
14 shop, I can't remember which one. He says, there were library
15 books. He says, my son, everybody teases him. He likes to read.
16 He doesn't want to read anymore. It's kind of nerdy, doesn't want
17 to do it, wants to be one of the cool kids.

18 The next day he took his son to the library -- I mean, no,
19 the barber shop and suddenly, he said look, look at all these other
20 people reading books; this is the cool thing to do. It's kind of --
21 there's change going on. So that was a positive thing, and I was
22 proud to hear that from one of our members.

23 Now what I'm learning in the community is that that the
24 future leaders of this community want positive, enthusiastic,
25 innovative change, forward thinking, outside of the box thinking

1 and I believe -- you know, they don't want it, they expect it from us,
2 and I believe Mr. Watson is on the forefront of doing that for our
3 community.

4 So in conclusion, I would like to say that not only has Mr.
5 Watson generated this enthusiasm with LVEA, their members -- I
6 mean their employees and also their families. That's well over 100
7 plus individuals here in the Las Vegas Valley. So I appreciate your
8 time and thank you for all you do.

9 CHAIR WAUGH: Thank you.

10 MR. RONALDO: Well, good evening. My name is John
11 Ronaldo, 709 Vantage Lane, 89145; Agenda Item, what was it,
12 VIII.B.3. I'm here representing Cristo Rey St. Viator College
13 Preparatory High School in North Las Vegas and as the Director of
14 Business Partnerships. And first of all, I have to say, I'm literally
15 reading the three books at the same time right now from the Library
16 District, and I'm really thankful for that. I'm reading the Voyage of
17 the Dawn Treader from CS Lewis, I'm reading a Andrew Jackson
18 biography and the Truman biography all the same time. I don't
19 know why I'm doing that, but that's my love for books.

20 But I'm truly thankful for the leadership of Kelvin and --
21 Mr. Watson and his team and we have a great relationship with
22 Cristo Rey St. Viator. First of all, we're extremely thankful for the
23 internship that the Library District provides for four of our students
24 that -- we had four students working there in the Academic Year
25 2023-24 and will continue in Academic Year 24-25. The experience

1 our students are having work in the Library District is huge. Not
2 only is it becoming a pipeline of potential employees for the library
3 in the future, but it's really exposing our students, all who come
4 from limited means and resources to different careers and what our
5 libraries are providing. So we're really thankful for that.

6 The other thing that we're really thankful for is the other
7 innovative ways that the Library District continues to support
8 families and young people in this community. The Outreach Team
9 came to our campus when they partnered with Cox
10 Communications to offer the free Wi-Fi, Free Internet program and
11 many of our families do qualify for that program, and many of our
12 families were able to take advantage of that incredible initiative
13 with Cox Communications Library District. And so again, another
14 win for the families that I serve at Cristo Rey St. Viator, supporting
15 our kids as they work to get ready for college and the workforce as
16 well.

17 And lastly, I think the innovative relationship that you
18 have with Workforce Connections and the employee and the youth
19 hubs that that are being opened is really a huge beneficial resource
20 for our young people. I know more young people that I serve get to
21 benefit from those experiences, but also the wider community.

22 So as a whole we have an incredible relationship with
23 you, Mr. Watson, and with the entire team that you have led, and so
24 we're thankful to be partners and we're thankful for your leadership
25 and your support of our students and our families. Thank you very

1 much.

2 CHAIR WAUGH: Thank you, Dr. Ronaldo.

3 MS. FARRELL: Good evening, Trustees. My name is
4 Maggie Farrell, 2834 Athens Ridge Drive. I am resident of Clark
5 County and an avid online book reader, but not three at a time. I'm
6 so impressed.

7 I am the Dean of Libraries at the University of Nevada Las
8 Vegas and also, I am the Chair of the Nevada State Council on
9 Libraries and Literacy. I want to thank you, Trustees, for your
10 service to the community that advances literacy, education,
11 workforce development, and definitely culture for our citizens.

12 As you consider the library -- I should say, and I am
13 speaking to Agenda Item B, New Business -- Regular Business 3,
14 excuse me.

15 As you consider the Library Director's performance, I
16 thought it might be useful to have the perspective of a peer and the
17 impact of Kelvin Watson's leadership beyond Southern Nevada.
18 The service and visibility of the Library District has never been
19 higher or more prominent as it is now. This is a result of the
20 effective, credible, dedicated library employees but they are led by
21 an energetic, visionary leader with Mr. Watson.

22 And under Mr. Watson's leadership, there have been new
23 programs and new services such as Hotspot, the Bus Internet
24 Program, upgraded online resources, the Prison Family Program,
25 and I could go on. What's incredible is just recently, was it just two

1 weeks ago, the Library District received a third Library of the Future
2 Award, demonstrating the influence and the innovation that is
3 happening in our community. That's unprecedented. I don't know
4 of any other library that has received three awards, but three
5 consecutive years? Congratulations.

6 But I also want to speak to Mr. Watson and his activity
7 within the broader library community. He is active in the Nevada
8 library community, supporting state development initiatives and
9 also working with other Directors. Mr. Watson and I just
10 participated, in early or late May, in a program bringing together all
11 Library Directors. And even with both of our busy schedules, both
12 of us were there and I saw how Mr. Watson engaged his peers.
13 And being the largest Library District in the state, it was -- you could
14 see his generosity and his friendship as he is counseling and
15 helping and engaged in conversations about state activities and
16 with other Directors. As you all know, being a Library Director is a
17 very difficult job and having peers who support you and guide you
18 is essential.

19 I also want to note the national profile that the Library
20 District now has. So I am a member of the ALA governing
21 leadership, most recently as the past Treasurer, current councilors
22 at-large for the American Library Association and I see Mr. Watson
23 active throughout the Association. He is a mentor, he is a guide to
24 new librarians and is advancing librarianship throughout the nation.

25 And what this brings for the Las Vegas community is a

1 respect and an understanding about the innovation that's going on
2 here in Las Vegas. It has even helped UNLV as we recruit nationally
3 for librarians. Some of them will say, well, I know Mr. Watson, or
4 I've heard about what the Library District does. I've also been
5 impressed with the caliber of new librarians joining the dedicated
6 librarians and library staff here in the Library District.

7 So due to his leadership, I am proud to be a peer, I am
8 proud to be a partner and I am so impressed that his leadership, his
9 vision, his action is not just for the Library District, but it goes
10 beyond to the state of Nevada and indeed to our country. And this
11 is improving our community, but it's also improving our nation.
12 Thank you for your time.

13 CHAIR WAUGH: Thank you, Dean Farrell.

14 Is there any more public comment?

15 MR. JONES: Good evening, Trustees. Roger and
16 Christina Jones. We're the owners of vegastickets.com; 4325 S
17 Dean Martin Drive, Suite 300 Las Vegas, NV 89103. We are here to
18 speak on Item VIII.B.3. Thank you for the opportunity.

19 We are pleased to be here today in this public forum and
20 express our sincere gratitude and share a tremendous thank you to
21 Mr. Watson and his staff at the Clark County Library District. You
22 have made myself, my wife, my children, and my company better
23 as a result of our collaboration.

24 Just over two years ago, I attended a breakfast meeting
25 with Mr. Watson. I had met him before, but he was from the library

1 and he was scheduled to give a brief presentation, and he seemed
2 like a great guy, but I mean, it was the library. Well, let me share
3 with you, by the time he was done speaking, I couldn't wait to find
4 out how I could get involved. I learned that the library was, dare I
5 say it, cool to go back into. It's fun, it's safe, and it's engaging, not
6 just for children, but for teens, adults, parents, business leaders and
7 seniors. The initiatives that have been not only implemented while
8 Mr. Watson has been the Executive Director, but also funded as a
9 result of his community engagement and networking are certainly
10 something to be marveled at.

11 My wife and I, as I mentioned, own vegastickets.com.
12 We're a small business located here in Clark County, of which
13 giving back is part of our core values. We are fortunate and have
14 been able to fund a charitable giving program. I grew up in Inner
15 City Chicago and I came from a tumultuous home. I was bullied as
16 a child and often times on the streets where I grew up, it wasn't
17 safe. My local library became my sanctuary, my local librarian and
18 the staff became my family.

19 My wife grew up here in Clark County utilizing the
20 resources of the Clark County Library system and so have our
21 daughters. Our company has become, quite honestly, as a direct
22 result of Mr. Watson and his staff, the sponsor of the Little Learners
23 Literacy Kits at the Enterprise Library. Starting January of this year,
24 we've made a three-year commitment to fund the program. The
25 program has been so successful, and the information shared

1 between both sides, so immediate and so detailed and so great that
2 we've already opted to increase our commitment by 50 percent
3 within the first three months of the program. Additionally, we're in
4 talks to expand the program at another branch within the next six
5 months.

6 I'll close with where I began. To Mr. Watson and your
7 staff, thank you. The success of our relationship with you and the
8 program that we are offering to the community through the Library
9 District brings a great deal of happiness to us. We know we are
10 better for it; we know it is making a difference in our community.
11 Under your leadership, our Library District is fast becoming the
12 standard by which all others shall be measured. Thank you.

13 CHAIR WAUGH: Thank you for your generosity.

14 Is there any more public comment?

15 Mr. Ponder.

16 MR. PONDER: Good afternoon. Members of -- Trustees,
17 Mr. Watson. My name is Jon Ponder. I'm the Founder and CEO of
18 an organization called Hope for Prisoners and our organization
19 works with people that are coming home from the prison system to
20 help them to successfully reintegrate back into the home, back into
21 the workplace, and then ultimately back into the community.

22 I first came in contact with Mr. Watson probably a couple/
23 three years ago and we were having a conversation about this
24 concept of this digital library and it was something that was really,
25 really exciting because when we're able to offer these opportunities

1 to -- for education and for reading, if you're going to improve the
2 caliber of how you're going to live the rest of your life, reading and
3 educational opportunities has to be a huge part of that.

4 So we first built the digital library in our headquarters
5 located at 333 N Rancho, and it had become so successful with
6 people participating in this, I made another phone call, and I asked
7 Mr. Watson, would you consider building a digital library inside
8 Nevada Department of Corrections and the transitional facility and
9 Mr. Watson said yes. So we stood that up inside the transitional
10 facility and be -- for us to be able to see the folks there participating
11 in it, it really got me going so I made another phone call. We built
12 out a vocational village in the Southern Desert Correctional Facility
13 where we're going to help people as they come home, and I asked
14 Mr. Watson once again, hey, what do you think about building a
15 digital library inside the prison system and he obviously said yes.
16 He and his staff immediately jumped on it.

17 So I want to tip my hat to Mr. Watson and also the staff of
18 the Clark County Library District, because every time there was a
19 need with dealing with this segment of the population, he
20 immediately responded. So the work that you're doing with our
21 folks is reaching out and touching the next generation of families.
22 Some of the inmates that are insiders saying that their children are
23 coming to the Clark County Library District and picking up library
24 cards. So thank you so very, very much. Great job and thank you
25 for this opportunity.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CHAIR WAUGH: Thank you, Mr. Ponder.

Is there any more public comment?

[No heard response.]

Seeing none, I will close public comment. Thank you, everyone, who came out for that.

Agenda No. III, Board action to accept proposed agenda.

Do I have a motion to accept the agenda?

TRUSTEE ROGERS: So moved.

TRUSTEE FOYT: I do so propose.

CHAIR WAUGH: We have a motion by Vice Chair Rogers; second by Trustee Foyt. Is there any discussion on the motion?

[No heard response.]

All those in favor please say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR WAUGH: Opposed, no.

[No heard response.]

Motion carries.

Agenda Item No. IV, Approval of Proposed Minutes. You should have the Regular Board Meeting Minutes for June 13th. Are there any -- if there are no changes, I'll accept a motion to approve the Minutes.

TRUSTEE ROGERS: So moved.

CHAIR WAUGH: We have a motion by Vice Chair Rogers. Do I have a second?

TRUSTEE JIRON: I second.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CHAIR WAUGH: Second by Secretary Jiron.

All those in favor -- is there any discussion?

[No heard response.]

All those in favor, please say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR WAUGH: Opposed, no.

[No heard response.]

Motion carries.

Agenda Item No. V, Chair's Report. So Trustees who are here, you were given a copy of the *Las Vegas Weekly*, there. And in the back is a wonderful article interview with -- from Vegas Inc with Director Watson talking about our upcoming anniversary. It's an anniversary year coming up and all the great, wonderful things that were happening in the Library District. So if you haven't had a chance to pick that up, take a look.

Also, so Committees, we have to -- Trustees, I need your interest in Committees for next year. Trustee -- Vice Chair Rogers is going to remain Chair of Finance and Audit, Secretary Jiron is going to remain Chair of Risk Management and then Treasurer Turner Whiteley will remain as Chair of Bylaws Committee. Does anyone wish to change their Committee assignments at this time; for standing committees?

[No heard response.]

No. And Trustee Ortiz, I don't have you on my list. What Committee are you on?

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

TRUSTEE ORTIZ: Bylaws.

CHAIR WAUGH: Bylaws? Fantastic. Okey dokey. So that's all I have on that.

Are there any other discussions from Trustees or items of interest from Trustees?

[No heard response.]

Seeing none, I'll move on to reports.

Executive Director Watson.

DIRECTOR WATSON: Thank you, Chair Waugh, Trustees. My report is submitted as always, and I'll take questions about those at the end. But before I, you know, go any further, I want to say thank you to the Trustees and staff that attended the American Library Association Annual in San Diego. We had lots of opportunities in sessions. I spoke at three different events during the event.

One of the highlights of the event was attending the Spectrum Scholar luncheon, which is -- they're celebrating 25 years. And I just so happen to be a Spectrum Scholar and was the keynote speaker for the 25th Anniversary and also received during that luncheon, the first Changemaker Award that the Spectrum Scholars awarded to a previous Spectrum Scholar, so definitely a highlight, along with receiving our third consecutive American Library Association of Future award, which was also, you know, given.

I want to also say thank you personally to the individual Trustees by name; Chair Waugh, Secretary Jiron, Trustee Ortiz and

1 Trustee Foyt who also attended and I know you attended many
2 sessions and talked to lots of vendors and other library colleagues
3 during the event.

4 I wanted to let the Trustees know, as well as the public, to
5 save the date for Tuesday, July 30th, where we will have our Town
6 Hall Kickoff Meeting. This, as you know, is something that we do
7 every year to reset for the Playbook. It's going to be held at the
8 Windmill Library and also a live stream broadcast from 10:00 a.m.
9 to 1:00 p.m.

10 This is where the public, Trustees, staff all come together
11 and learn about what the Library District is planning from every
12 department, who will give a report and update on different activities
13 that they will be pursuing throughout the year. Remember that this
14 is not an all-inclusive list because the Playbook is very flexible. So,
15 as we've listened to members of -- during this -- actually the public
16 comment, things kind of come at us and we take them on
17 throughout the year.

18 Also, I want to inform everyone that is familiar with
19 OverDrive. OverDrive is -- and the lots of our staff and the public
20 use the Libby Tool; OverDrive is the company behind Libby, the
21 Libby app that you read your downloadable eBooks and listen to
22 your audiobooks and there's Kanopy and there's also magazines
23 that they do a lot of -- we do a lot of work with them in providing
24 digital services to our community. But they will be launching their
25 "Check Out Your Library," which is a multiyear experiment that

1 they're doing and they're going to be launching it with the Las
2 Vegas-Clark County Library District. And so that's going to be
3 launching next Thursday; right?

4 No, not next Thursday, July 20th, rather; July 20th, in
5 partnership with Meow Wolf. So we're going to be launching that
6 with OverDrive. We will be the first library to do that. They've
7 taken their library vehicle, which was previously known as the
8 Digital Bookmobile. It's being reimagined and updated as it
9 embarks on a coast-to-coast fiction and film tour in collaboration
10 with local libraries to promote diverse offerings and life changing
11 power -- the life changing power of libraries. And so I'm proud to
12 be -- have us be the first partner with OverDrive to launch that.

13 And last I've been asked to represent the Library District to
14 join other entities such as UNLV, as well as the Clark County
15 Museum to discuss resources in the creation of a Cultural Center
16 within the Spring Mountain -- the redevelopment project. This
17 Cultural Center would include a special collection of library
18 materials of interest for our Asian community, along with the
19 Gallery of Historic Asian African -- of Asian American settlements
20 throughout early Nevada and Southern Nevada. This is just the
21 beginnings of a conversation.

22 And, again, I'm happy and proud to be asked to represent
23 the Library District as we move forward with our continued
24 collaboration with all of our communities that we serve here.

25 Chair, that's the end of my report. I'll entertain any

1 questions from yourself and Trustees at this time.

2 CHAIR WAUGH: Thank you, Director Watson.

3 And I'll just say for our audience, I know you guys are all
4 busy folks, so if you have to go feel free to get up and head out; we
5 won't be offended.

6 Trustees, are there any questions for Director Watson?

7 [No heard response.]

8 And if not for Director Watson, are there any reports that
9 anyone would like to pull forward?

10 TRUSTEE ORTIZ: Mr. Chairman, just a real quick one.

11 CHAIR WAUGH: Trustee Ortiz.

12 TRUSTEE ORTIZ: Floresto Cabias, Finance. Thank you.

13 MR. CABIAS: Good evening, Floresto Cabias, Chief
14 Financial Officer, for the record.

15 TRUSTEE ORTIZ: Thank you very much; I'll be brief.

16 Thank you very much. Mr. Chairman, through you, for
17 next meeting, I don't see where the Gift Fund is parked. I'd like a
18 full report on income and expenses on the Gift Fund because I don't
19 see it on any -- where it's listed.

20 MR. CABIAS: Okay. If you give me a moment, I believe
21 those reports are included in the Financial Services Reports.

22 The Gift Fund information begins on page 179, in the
23 Diligent reports.

24 TRUSTEE ORTIZ: No, I really would like a more detailed --
25 just at the next meeting just --

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

MR. CABIAS: Okay.

TRUSTEE ORTIZ: -- [indiscernible] back up. That's it.

Thank you, Mr. Chairman.

CHAIR WAUGH: Are there any other questions for Mr. Cabias?

[No heard response.]

Thank you, sir.

MR. CABIAS: Thank you.

CHAIR WAUGH: Are there any other reports that anyone like to bring forward?

[No heard response.]

Seeing none, I will accept the reports and move on to Agenda Item VIII, New Business. We have three items on the consent agenda. Does -- if there are any item that anyone would wish to pull for further discussion?

[No heard response.]

And if not, I'll accept a motion to accept the consent agenda.

TRUSTEE ROGERS: Trustee Rogers; I had a comment.

CHAIR WAUGH: Yes, sir.

TRUSTEE ROGERS: Yeah. I just wanted to acknowledge the work and the vision and all of those who were involved in the Westside Project for the Veterans Entrepreneurship Library Project that's going to be in the Westside Community Incubator Room of the Nevada Partners. Being a veteran myself, I know that I have

1 received lots of interest and just acknowledgement about that work
2 and the anticipation of being able to use that space. So I just want
3 to acknowledge and thank all of those who were involved in that
4 vision and the partnership and execution.

5 CHAIR WAUGH: Thank you, Vice Chair, Rogers.

6 Can I have a motion to pass the consent agenda, Trustees.

7 TRUSTEE FOYT: I do so move.

8 CHAIR WAUGH: We have a motion from Trustee Foyt.

9 Do I have a second?

10 TRUSTEE JIRON: I second.

11 CHAIR WAUGH: Second from Secretary Jiron.

12 Is there any discussion?

13 [No heard response.]

14 All those in favor, please say aye.

15 [ALL BOARD MEMBERS WERE IN AGREEMENT]

16 CHAIR WAUGH: Opposed, no.

17 [No heard response.]

18 Motion carries; the consent agenda is passed.

19 Moving to Agenda No. VIII.B.1., Discussion and possible
20 Board action regarding the engagement of Kutak Rock LLP in
21 connection with unwinding the New Markets Tax Credit
22 transactions for the East Las Vegas Library and Mesquite Library
23 financing. Mr. Cabias.

24 MR. CABIAS: Good evening, Floresto Cabias, CFO once
25 again, for the record.

1 Seven years ago, the District participated in the New
2 Markets Tax Credit program to receive federal funds to help build
3 the libraries in the East Las Vegas and Mesquite areas. As part of
4 the program, the financial arrangement unwinds after the seven-
5 year compliance period and unwinding involves executing steps
6 that are outlined in Resolution 2024-03. That's going to be
7 discussed in the next agenda item; I'll provide more details there.

8 But as part of the unwinding, it's important to have special
9 legal representation to navigate the process and Kutak Rock
10 represented the Library District and its affiliates for the East Las
11 Vegas, Mesquite and West Las Vegas closings over the last seven
12 years. The firm is prominent in the industry field; they're well
13 regarded for their practical experience and knowledge of
14 structuring New Markets Transactions.

15 And in order to close out the unwinding of these financing
16 arrangements, staff is recommending engaging [indiscernible;
17 audio feedback].

18 Barry Burns is online. He's a partner with Kutak Rock.
19 He's the actual person who provided legal services during these
20 three transactions, and he can answer any questions along with
21 myself.

22 CHAIR WAUGH: Thank you. Are there any questions for
23 Mr. Cabis or Mr. Burns?

24 [No heard response.]

25 Seeing none, I will accept a motion.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

TRUSTEE ROGERS: So moved. Oh, let me read it.

Motion to declare fines and fees of approximately --

CHAIR WAUGH: Vice Chair Rogers, we're on VIII.B.1.

TRUSTEE ROGERS: Oh, I think my -- I may have went too far.

CHAIR WAUGH: So the motion would be to authorize staff to execute an agreement with Kutak Rock LLP to provide legal services in connection with unwinding the New Market Tax Credit transactions for the East Las Vegas Library and Mesquite Library financing subject to final review of the engagement letter by Counsel.

So do I have your so moved?

TRUSTEE ROGERS: So moved.

CHAIR WAUGH: Perfect.

TRUSTEE ORTIZ: Second by Felipe.

CHAIR WAUGH: Second by Trustee Ortiz.

Is there any discussion on the motion?

[No heard response.]

All those in favor, please say I.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR WAUGH: Opposed, no.

[No heard response.]

Motion carries.

Agenda Item No. VIII.B.2., Discussion and possible Board action to approve Resolution No. 2024-03 related to unwinding of

1 the New Market Tax Credit transactions for the East Las Vegas
2 Library and Mesquite Library financing.

3 Mr. Cabias.

4 MR. CABIAS: Thank you, Mr. Chair. Resolution 2024-03
5 outlines the District's actions that must be taken in order to closeout
6 the financing arrangements for the East Las Vegas and Mesquite
7 New Markets transactions. These steps were outlined or
8 contemplated during the initial closing seven years ago, so this is a
9 well anticipated exit strategy. The resolutions are pretty clear, but
10 I'd like to just provide the Board with some context to identify all
11 the other parties that are involved, especially the Library District's
12 affiliates, the Library Foundation and the QALICBs.

13 At the center of the structure is an investment fund, which
14 originally gathered all of the resources that were used to construct
15 the East Las Vegas and Mesquite libraries. The beginning of the
16 unwind process starts with the tax credit investors, which is Capital
17 One, and Chase here, who will exercise a put, which means it will
18 transfer ownership of that investment fund to the Library District.

19 Subsequently, the Library District will redeem its interest
20 in an entity known as a Subcommunity Development Entity, which
21 holds loans in the investment fund that, again, finance all of these
22 transactions. Once that step is complete and all the agreements
23 executed, the tax credit investors and the CDEs, community
24 development entities would have fully exited the transactions; they
25 would have received the benefits, the return on their investment

1 that they were expecting over the seven-year period. So that will
2 leave the Library District, the Foundation and the QALICBs to take
3 actions to wrap up the rest of the New Market structure.

4 From the point of view of the Library Foundation, they
5 have a loan that was provided to the Investment Fund. These funds
6 were originally from the Library District. The Library District
7 contributed resources to the Foundation so that the Foundation can
8 make the loan to the Investment Fund and then the Investment
9 Fund made a loan to the QALICBs, who then use those funds to
10 build the libraries. And so, as far as the role of the Foundation, staff
11 will be bringing resolutions to the Foundation Board of Directors to
12 forgive the debt that exists between the Foundation and the
13 Investment Fund.

14 Another item that will have to be executed will be for the
15 Foundation to consent to the redemption of the Sub-CDE interest
16 that the Library District owns as a result of owning the Investment
17 Fund itself.

18 From there, the last step will be the QALICBs for East Las
19 Vegas and Mesquite. Those two nonprofit corporations actually
20 own the library branches and as part of wrapping up the structure,
21 the Board of the QALICBs will be authorizing resolutions of their
22 own in order to dissolve the QALICBs themselves and distribute
23 their assets, which are the library branches, back to the Library
24 District.

25 That's all I have, Mr. Chair.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CHAIR WAUGH: Thank you, Mr. Cabias.

Are there any questions for Mr. Cabias?

TRUSTEE ORTIZ: Mr. Chairman, just a very quick comment.

CHAIR WAUGH: Trustee Ortiz.

TRUSTEE ORTIZ: Thank you very much.

Mr. Chairman, through you, thank you very much for the public's listening. Think back what was happening seven years ago; there was a Great Recession, the economy was terrible; we needed to build a couple of libraries. How do we do it? I'm proud to say that this -- the Trustees today and the Trustees from before put together a mechanism to pay for it in cash so there's no debt.

Now, having said that, we are creatures of the state; we can only do what the state allows us to do, and so timing, timing was good to this library. We were -- Trustee Shannon Bilbray-Axelrod marshalled through the Legislature, giving permission for the Foundation to act as -- and the Library District to be able to take New Market Tax Credits; the cities were the only ones able to get that money -- extra money. So everything worked in our favor. We were able to build two libraries and also to use it again for the West Las Vegas Library.

And so lot of minutiae. This is where the end comes where, give us back our money. Thank you very much. Give us back the library and here's the deed and we close down those mechanisms. But that was the only way the government would

1 allow the money to flow through so that the individuals giving their
2 money get a tax break, the library gets their money to build the
3 library, we hold the trust and then we pay it back. That's the simple
4 way but a convoluted mechanism.

5 Thank you to Kutak and all the other people involved.
6 Thank you, Floresto because it's a lot of lot of minutiae of keeping
7 track. So that's a history, it's worked and we're doing it again with
8 the West Las Vegas library. And thank you, Mr. Chairman.

9 CHAIR WAUGH: Thank you, Trustee Ortiz.

10 Are there any other questions for Mr. Cabias or Mr.
11 Burns?

12 [No heard response.]

13 Seeing none, I'll entertain a motion to approve Resolution
14 No. 2024-03 related to the unwinding of the New Market Tax Credit
15 transaction for the East Las Vegas Library and Mesquite Library
16 financings.

17 TRUSTEE JIRON: So moved.

18 TRUSTEE FOYT: I'll move.

19 CHAIR WAUGH: We have a motion from Secretary Jiron;
20 a second from Trustee Foyt.

21 Is there any discussion in the motion?

22 [No heard response.]

23 All those in favor, please say aye.

24 [ALL BOARD MEMBERS WERE IN AGREEMENT]

25 CHAIR WAUGH: Opposed, no.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

[No heard response.]

Motion carries.

Thank you, Mr. Cabias.

Agenda Item No. VIII.B.3., Possible Board discussion and action regarding the Executive Director’s performance evaluation for the period of July 1, 2023, through July 30, 2024.

So the background is Kelvin Watson, Executive Director of the Las Vegas-Clark County Library District began working for the District on February 1st, 2021. This is his second performance evaluation. The Board shall annually evaluate Executive Director's job performance and, if the Board determines that Executive Director's Job performance has been satisfactory within the previous year, the Executive Director's pay may be increased to such extent as the Board may determine that it is desirable to do so.

At this time, the Board Chair -- no, we’re going to come back to that. So at this time, Trustees, I would entertain a closed session so that way we can discuss the feedback that all the Trustees have as we grade his evaluation. Do I have a motion to enter closed session?

TRUSTEE FOYT: I do so move.

CHAIR WAUGH: We have a motion from Trustee Foyt. Do I have a second?

TRUSTEE JIRON: I second.

CHAIR WAUGH: Second from Secretary Jiron. Is there any discussion on the motion?

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

[No heard response.]

All those in favor, please say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR WAUGH: Opposed, no.

[No heard response.]

Motion carries. We'll be entering closed session. You don't have to go home, but you can't stay here for now. And then we'll be back in a little bit. So thank you, everyone.

[IN EXECUTIVE SESSION FROM 5:54 P.M. to 6:30 P.M.]

CHAIR WAUGH: We are all back together.

At this time, the Board Chair will present a summary of Trustee feedback discussed in the Executive Session using the attached LVCCLD Executive Director performance evaluation summary form. After approval by the Board, the summary will be attached to a copy of the Minutes of this meeting.

So the Board of Trustees has determined that we will -- or the feed -- the summary of the feedback, because we need a motion to actually make it -- the summary from the feedback is Trustees believe that Executive Director Watson has exceeded expectations in: Review, assess and revise as needed the organizational structure of authority which the administrative functions are arranged.

He received exceeds: Enhance and expand on external partnerships, local and national.

And exceeds: Develop, implement and execute the

1 District's strategic plan.

2 It would be an exceeds: Conduct comprehensive
3 compensation study and implement study recommendations.

4 And exceeds: Develop and monitor annual budget within
5 established parameters.

6 Some of the feedback that we received was just to request
7 that Mr. Watson continue to focus on resource development as we
8 look to expand library services into communities that currently are
9 lacking in library services. And then continue his work in helping
10 foster with the President of the Foundation a new agreement and
11 memorandum of understanding for us to operate under.

12 So at this time, I will give Executive Director Watson the
13 opportunity to say anything and then we'll move on to Trustees.

14 DIRECTOR WATSON: Thank you, Chair Waugh. Trustees,
15 thank you all for your continued support. Of course, I, as
16 mentioned earlier, though I'm the leader and I guess the face of the
17 organization, I don't do this alone. I want to thank the exceptional
18 staff, the administrative team. Sorry, guys. Everybody's calling me
19 right now. The exceptional staff, the administration team for their
20 support and leadership and just all the, you know, nearly 700
21 employees that come in and do what we do day in and day out;
22 providing the services to the community.

23 I'm here, I'm present, not only, you know, to and for the
24 community, but to and for the staff as well. Though we don't
25 always do everything, you know, all the time perfect, we certainly

1 strive for that perfection. And people look to the library for shelter
2 in this extreme heat; when it gets a little chilly, we're there as well.
3 We continue to push the envelope with the way that we meet the
4 needs of our community through our physical resources, through
5 our digital resources.

6 You know, we're serving up 63 percent of our resources
7 via digital; 37 percent, print and this is a challenge, you know, in
8 libraries where we have to be a little bit of both and so -- or in the
9 case of some of the staff that's shaking their head, I'm looking out,
10 we have to be more than just a little bit of both; we have to be
11 everything and that's certainly a challenge.

12 And I know and believe that we meet the challenges day
13 in and day out and I look forward to continuing to do so with the
14 support of the Board, with support of the Staff and with support of
15 the community, and I certainly appreciate all of the community
16 leaders that came out and spoke not only on my behalf but to
17 support the staff and to recognize the work and dedication that we
18 have for the Las Vegas-Clark County Library District.

19 Thank you, Chair Waugh.

20 CHAIR WAUGH: Thank you, Director Watson.

21 Do Trustees, do you have any comments on Executive
22 Director Watson's performance?

23 Trustee Ortiz.

24 TRUSTEE ORTIZ: Thank you, Mr. Chair.

25 For the public watching, Tier I library, zero debt, I keep

1 harping on that because it's your money, staff, relevancy, being
2 equitable with all populations. Director Watson has knocked it out
3 of the park. He deserves every accolade that he can get and more
4 and of course money; you know, money always helps.

5 A lot of things to do still and I think he's up to the
6 challenge. His association with inside groups and outside groups
7 will help us marshal that in the next five or six years, so I'm proud
8 to be on the Board here and proud to have as our Director. Thank
9 you, Director Watson.

10 DIRECTOR WATSON: Thank you, Trustee Ortiz.

11 CHAIR WAUGH: Secretary Jiron.

12 TRUSTEE JIRON: Executive Director Watson has made it
13 repeatedly clear that he works above and beyond what would be
14 considered typical for an Executive Director. He's put us in a
15 position of authority not only locally, but nationally, where people
16 now look to the Las Vegas-Clark County Library District to see
17 what's what and how to do it. You know, the awards and accolades
18 are endless and, you know, it's all because of the things that he has
19 brought, the ideas and innovations that he's brought to the Library
20 District.

21 To me, a good leader leads his staff and helps them to rise
22 to the occasion and to me, he says the bar extremely high for
23 himself and extremely high for his staff and his staff has gotten
24 there; I mean, just attained that. Again, that, to me, is good
25 leadership. So congratulations to you, Executive Director Watson;

1 you're killing it.

2 DIRECTOR WATSON: Thank you, Trustee Jiron.

3 CHAIR WAUGH: Thank you, Secretary Jiron.

4 Vice Chair Rogers.

5 TRUSTEE ROGERS: Yes, thank you, Chair.

6 And I would say, you know, I reflect back on when, you
7 know, we were talking about filling this position and what we
8 wanted in a new Executive Director of the libraries and how we
9 want the library to be perceived locally, regionally and nationally,
10 and I know when Kelvin came in, he impressed us so much during
11 his interview process by not writing down any questions that we
12 were asking, and he just spoke from experience and confidence and
13 you know, you convinced us, Kelvin, that you were clearly the best
14 candidate.

15 You gave us a lot of optimism in what we could become
16 and through your work over the years, you know, we have
17 exceeded the expectations that, you know, you laid out of what you
18 would do when you came here. And I think that's evidenced by
19 looking at -- what you just said, you know, just looking at how
20 we've converted to the percentage of digital access of our
21 materials, I think we've looked at -- you've increased overall access
22 and where we are represented throughout Southern Nevada.

23 I think you've also represented the diversity in those who
24 are accessing the library materials, you know, regardless of
25 whether it's in person or digitally. And then certainly it's clear in

1 terms of, I've visited the annual conference in Chicago with you and
2 you are Rockstar. You know, it was like I was in this awe of you as I
3 shadowed you and just hearing how the vendors and other Library
4 Directors and the Board sort of regarding you and respected you
5 and just your commitment and your career thus far. And just
6 reiterating to me, as a Board Trustee, how lucky we were to have
7 you -- or how lucky we are to have you in this role with us.

8 And we just want to continue to support you and I look
9 forward to this continued ascension in our journey that's going to
10 be something we haven't imagined. So I'm looking forward to the
11 next few years with you and what's to come.

12 DIRECTOR WATSON: Thank you, Trustee Rogers.

13 CHAIR WAUGH: Thank you, Vice Chair Rogers.
14 Trustee Foyt.

15 TRUSTEE FOYT: I have unmuted myself. Let's hope this
16 works. Can you hear me?

17 CHAIR WAUGH: Yes, ma'am.

18 TRUSTEE FOYT: Yes? Oh, good.

19 I believe that the report that I gave earlier or the
20 comments that I made earlier are reflective of my opinion of what
21 we have been fortunate to watch Kelvin achieve. I have full
22 confidence that as he goes forward, it'll just bloom even further.
23 And I'm very proud that he's our Executive Director and that I serve
24 on his Board. Thank you.

25 CHAIR WAUGH: Thank you, Trustee Foyt.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

DIRECTOR WATSON: Thank you, Trustee Foyt.

CHAIR WAUGH: Trustee Dutkowski.

TRUSTEE DUTKOWSKI: Thank you.

Director Watson has exceeded in all of his goals and will continue -- I believe will continue to serve us. I'm always amazed at all the work that gets done by the Library District and especially in areas that you wouldn't think about, but he knows; he's got his hand on the pulse of it and he's always looking for the best of the best. I am honored to be on the Trustees -- the Board of Trustees and I look forward to the future. Thank you.

DIRECTOR WATSON: Thank you, Trustee Dutkowski.

CHAIR WAUGH: Thank you, Trustee Dutkowski.

So my comments will -- I'll try to keep them brief. So my thoughts on Executive Director Watson's performance is -- you know, a lots been made, I've heard in various spaces, about the awards that, you know, we're just kind of chasing hardware and what's always stood out to me with these awards is that there's real people with real stories behind these.

And with this latest one, with the Cox Wi-Fi, you know, I had the opportunity to meet an individual at the kickoff who, you know, and who's used it and I've spoken to since then, who was able to use these Wi-Fi cards to be able to do a job interview at home and was able to get a job and who had these resources and get training at home and that otherwise wouldn't have been able to.

And so, you know, being -- it being the fact that the work

1 that Director Watson has done but also the library staff under his
2 leadership has done, has made real impacts in people's lives and
3 changed people's lives. And to me, that's -- you know, the awards
4 are nice, they look great on the wall, but beyond that is that
5 people's lives have been improved in this community because of
6 Executive Director Watson's leadership.

7 And the fact that, you know, staff, you know, feel
8 comfortable with -- you know, they see all the innovation going on
9 from branch managers, from Executive Director Watson, from
10 leadership and administration; that frontline employees feel they
11 can make suggestions and Director Watson will meet with anyone
12 who has an idea, an innovation, whatever it is.

13 And so the fact that, you know, he's instilled the -- a sense
14 of ownership in this District by employees that employees feel
15 they're not just working for the Library District, but that they own a
16 little piece of it; that the success of this Library District is dependent
17 on the work that they do and the ideas they have and that their
18 ideas are valued and that they are valued.

19 And so just that sense of leadership, I just want to
20 commend Executive Director Watson for his leadership and being
21 able to foster that, but also for changing people's lives.

22 DIRECTOR WATSON: Thank you, Chair Waugh.

23 CHAIR WAUGH: And so with that, Trustees, I will accept a
24 motion to award the Executive Director an overall performance
25 evaluation score of exceeds expectations.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

TRUSTEE ORTIZ: Moved by Felipe.

CHAIR WAUGH: We have a motion by Trustee Ortiz.

Do I have a second.

TRUSTEE JIRON: I second.

CHAIR WAUGH: I have second by Trustee Jiron. Do I have any discussion on the motion?

[No heard response.]

All those in favor, please say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR WAUGH: Opposed, no.

[No heard response.]

Motion carries.

So the second is to discuss the Executive Director's compensation for the year forward. Trustee Foyt, you had some thoughts on this?

TRUSTEE FOYT: Most definitely. Kelvin is at the top of his scale. We're not in a position right now to change that but based on his exemplary work and his -- the truly fine direction of the Library District, I would like to propose a 10 percent bonus. And I'm fully aware that, unfortunately, such a bonus would have to be voted on at this time, but also would not feed into his PERS. But I am confident and most assured that the 10 percent is appropriate in this place and time.

And I am making a proposal that this would be a 10 percent one-time performance bonus to be given to him as soon as

1 the check could be cut. Thank you.

2 CHAIR WAUGH: Thank you, Trustee Foyt.

3 And so to clarify, so I have the worksheet for Executive
4 Director's compensation adjustment, factoring in the 4 percent
5 covered -- adopted for -- in the CBA for non-covered staff of July of
6 last year, a four percent merit increase would be 10,698. Trustee
7 Foyt, is this a 6 percent on top of that for a total of 10,000? Or for a
8 total of 10 percent?

9 TRUSTEE FOYT: I want it to be the full 10 percent, yes.

10 CHAIR WAUGH: Okay. So the suggestion from -- the
11 recommendation from Trustee Foyt would be to approve a lump
12 sum payment to Director Watson in the amount of \$26,769.60.
13 Trustees, is there any thoughts or discussion on this? And if not,
14 Trustee Foyt, would you like to -- oh, Dr. Rogers.

15 TRUSTEE ROGERS: Just to clarify for my -- for me, the --
16 so the normal 4 percent COLA because of -- he's at the max in the
17 range and we're not able to move the range at this time, the 4
18 percent plus the additional 6 percent, would just all go in the form
19 of a bonus.

20 CHAIR WAUGH: It would be one lump sum payment.

21 TRUSTEE ROGERS: Okay. Understood. Thank you.

22 CHAIR WAUGH: Okay.

23 One moment.

24 *[Colloquy off-mic between Chair Waugh,*
25 *Director Watson, and Counsel Welt]*

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CHAIR WAUGH: Director Serpico.

MR. SERPICO: Thank you. For the record, Jeffrey Serpico, HR Director. With the COLA increases the pay ranges do increase. So this year with the COLA, Kelvin's pay grade would increase 4 percent, but it would be to the max based on that COLA, which is shown in that worksheet.

CHAIR WAUGH: And so reading this. So his --

MR. SERPICO: His current max, I believe, is 257.

CHAIR WAUGH: It's 267,687.

MR. SERPICO: That's the new maximum, I think.

CHAIR WAUGH: And then with the 4 percent, it's 278,394.

And then that gets reduced to the maximum which is 267,696 --

MR. SERPICO: Correct.

CHAIR WAUGH: -- for the -- so he would receive -- instead of having a base raise, he would get a 10,698 -- a four -- which is 4 percent lump sum.

MR. SERPICO: That would be his current merit. So his current -- his COLA for this year would take him to the -- I believe the 267.

CHAIR WAUGH: Okay.

MR. SERPICO: And then the merit would put him over the top so that would get paid as a lump sum; that's the 10,000 that you see there.

CHAIR WAUGH: Okay. So --

MR. SERPICO: That's an 8 percent right there between

1 COLA and merit.

2 CHAIR WAUGH: Okay. So now I know -- see, this is why I
3 should have talked this through you before this.

4 So Kelvin's current salary is 257,391.

5 MR. SERPICO: That's correct.

6 CHAIR WAUGH: With the 4 percent COLA --

7 MR. SERPICO: His original --

8 CHAIR WAUGH: -- that he's entitled to with the CBA --

9 MR. SERPICO: Right.

10 CHAIR WAUGH: -- that goes up to 267,687.

11 MR. SERPICO: Right. Because the COLAs will move the
12 range points.

13 CHAIR WAUGH: So then he's entitled to the 4 percent
14 from the merit.

15 MR. SERPICO: Correct.

16 CHAIR WAUGH: But that does not affect the base.

17 MR. SERPICO: Right.

18 CHAIR WAUGH: So --

19 MR. SERPICO: It would be paid as a lump sum because
20 he's the maximum -- as a lump sum because he's at the maximum
21 of his pay range.

22 CHAIR WAUGH: Okay. So then the question for Trustee
23 Foyt is -- so the 4 percent COLA is what it is. So the question for
24 Trustee Foyt is are you proposing the -- a 6 percent performance
25 bonus, in addition to his 4 percent merit? Or a 10 percent on top of

1 everything?

2 TRUSTEE FOYT: Okay. The COLA he is entitled to
3 regardless; that's cost of living.

4 CHAIR WAUGH: Yes. Yeah.

5 TRUSTEE FOYT: Okay. All right. So set that aside. I am
6 proposing at his current salary, not when he rolls to his higher
7 salary, a 10 percent cash bonus --

8 CHAIR WAUGH: Okay.

9 TRUSTEE FOYT: -- which I realize will not impact his
10 PERS.

11 CHAIR WAUGH: Okay. So based on his current salary,
12 not the new salary, what you're proposing is that he would get the
13 merit, he's entitled to, which is 10,698, and then a 10 percent
14 performance, which would be \$25,739.10; is that correct?

15 TRUSTEE FOYT: That is correct.

16 [Colloquy between Chair Waugh and Counsel Welt]

17 CHAIR WAUGH: So I'm going to try to do this in a motion.
18 So the motion will be to approve setting the Executive Director's
19 or -- this is probably worded bad.

20 Move to approve the Executive Director's salary to reflect
21 the 4 percent COLA and 4 percent merit covered in the CBA, which
22 would result in a new base salary of \$267,696; a one-time lump sum
23 merit pay of \$10,698; and a one-time performance bonus of
24 \$25,739.10. Could I get that as a motion, someone.

25 TRUSTEE FOYT: I do so move.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

CHAIR WAUGH: Okay. We have a motion.

Do I have a second?

TRUSTEE JIRON: I second.

CHAIR WAUGH: We have a motion and a second. Any discussion?

[No heard response.]

All those in favor, please say aye.

[ALL BOARD MEMBERS WERE IN AGREEMENT]

CHAIR WAUGH: Opposed, no.

[No heard response.]

Motion carries.

Congratulations, Director Watson.

DIRECTOR WATSON: Thank you, Trustees.

CHAIR WAUGH: That concludes our business agenda.

Agenda Item No. X, Announcements.

July 27th at 10:00 a.m., at the East Las Vegas Library is the Annual Teacher's Book Sale. All books are 23 cents, so please stop by if you need to restock your kids' libraries.

July 30th at 10:00 a.m. to 1:00 p.m. is the Playbook Town Hall. Trustees, if you will -- at Windmill Library. Trustees, if you are not able to make it in person, Ms. Nance will make sure that we get a link to view it.

And there is no August Board of Trustees meeting. So enjoy the rest of your summer.

The September Board Meeting will be held on Thursday,

1 September 12th, 2024, at 5:00 p.m. at the East Las Vegas Library on
2 2851 E Bonanza Rd.

3 And the October Board Meeting will be held on Thursday,
4 October 10th, 2024, at 5:00 p.m. at the Clark County Library at 1401
5 E Las Vegas Redundancy -- E Flamingo Rd., Las Vegas, Nevada
6 89119.

7 Are there any announcements from Trustees?

8 TRUSTEE ORTIZ: Yeah, Mr. Chairman.

9 CHAIR WAUGH: Trustee Ortiz.

10 TRUSTEE ORTIZ: Felipe Ortiz for the record.

11 Real quick, so we can get everybody home. First of all, I
12 had the pleasure of attending the American Library Association
13 meeting and a lot of activity, but one that stood out is the I.M.L.S.,
14 which stands for the -- Kelvin, help me out, I.M.L.S.

15 DIRECTOR WATSON: Institute for Museum and Library
16 Services.

17 TRUSTEE ORTIZ: And the GSA, both arms of Congress.
18 Congress has authorized them to look at the infrastructure of
19 libraries. We are blessed, and I use that religious term, that we look
20 and plan for replacing and repairing our libraries, other Districts do
21 not. So they're doing a comprehensive study, two years. Hopefully
22 there's money out there for the smaller libraries that need the
23 shovel-ready money to redo their libraries. So that was a good
24 outcome.

25 I did ask them to define infrastructure because that means

1 a lot of things; could be IT, could be roofs, could be toilets, could be
2 all kinds of stuff. But there was a lot of good classes, so thank you.
3 I had the opportunity to be present when we got the third year in a
4 row for the award. Thank you very much.

5 And then the last announcement, Mr. Chairman and
6 Director Watson, today is going to be my last meeting. I got
7 transitioned to the Foundation Board and our attorney for the
8 Foundation Board said I couldn't serve as a Trustee and be the
9 Chair of the Foundation Board. I was already scheduled to
10 transition off in April, so the end was going to come regardless.
11 And so I'll be transitioning along to Foundation Board.

12 I did give notice to the appointed elected official, Olivia
13 Diaz, Councilwoman Olivia Diaz. It's actually effective Monday
14 because she's in the middle of getting sworn in on Wednesday as
15 a -- re-elected as a Councilwoman. But I'll continue on as the
16 Foundation Board Chair, so that I can help find money for all the
17 good things and good deeds that we're doing on behalf.

18 And I want to leave this thought. 12 years, 12 years, that's
19 how long I was on there -- almost 12 years -- and what I see is this,
20 we're at 2.3 million, going to hit 3.2 million in less than eight years.
21 So what is it that we're going to be prepared for? How is it that
22 we're going to see libraries? What's the expectation of our
23 community? That's the Director's job. My job as the Foundation
24 Chair is to help him find the money to meet those needs.

25 So that's what I'll be transitioning off to. I'll put it in

1 writing. It'll start Monday. I'm excited to go look for money and so
2 anybody listening, I'll be asking you for donations; 501(c)(3) tax
3 deductions so we can fund this great Library District.

4 And I know it's a surprise, but it was a surprise to me
5 when the attorney told me I had to choose one or the other. And so
6 obviously I'm ready to move on to help raise money for this great
7 Library District. Is there any questions, Chairman Waugh and
8 Director Watson?

9 CHAIR WAUGH: I mean, I would just say, Trustee Ortiz,
10 that we appreciate your service, your many years of service and
11 your contributions to this Board. We hope -- well, we know you'll
12 be back in September, so we'll be able to honor you more properly
13 with your years of service, but this is definitely a surprise to me, so.

14 TRUSTEE ORTIZ: It was to me when they told me that I
15 had to make a choice, so. But I'm really excited and -- so thank you.

16 DIRECTOR WATSON: I would say --

17 TRUSTEE ROGERS: So if I may clarify -- oh, I'm sorry. Go
18 ahead, Director Watson.

19 DIRECTOR WATSON: Go ahead, Trustee Rogers. Go
20 ahead.

21 TRUSTEE ROGERS: No, I was just going to ask for my
22 clarification, Trustee Ortiz, is this your last meeting?

23 TRUSTEE ORTIZ: This is my last meeting because the
24 Foundation has a lot of moving parts, signing checks, approving
25 motions, money that comes in. We're getting ready next week or

1 the following to close down the East Las Vegas New Market Tax
2 Credits to let the Mesquite Library New Market -- lots of meetings
3 for the Foundation, that's all I have to say.

4 TRUSTEE ROGERS: And then --

5 TRUSTEE ORTIZ: Probably --

6 TRUSTEE ROGERS: And then so, Chair Waugh, are we
7 going to do something to recognize him at September meeting, is
8 that what I hear you saying? So I'll know whether to save my
9 remarks for then or I can do them now.

10 CHAIR WAUGH: Yes. So since the Foundation is on our
11 September agenda anyway, we will honor Trustee Ortiz properly --

12 TRUSTEE ROGERS: All right.

13 CHAIR WAUGH: -- with hardware and everything at that
14 meeting.

15 TRUSTEE ROGERS: All right. I'll embarrass him then.

16 TRUSTEE ORTIZ: Thank you.

17 CHAIR WAUGH: Fantastic.

18 Trustee -- Executive Director Watson.

19 DIRECTOR WATSON: So I'll say ditto to Chair Waugh and
20 Trustee Rogers' comments. We will certainly -- again, first I'll say
21 thank you for your service, Trustee Ortiz, especially since you were
22 the Chair of the Trustees and the individual that I work with to come
23 on Board as the Library Director. And that we will certainly provide
24 you with the hardware and your lifetime library card a little earlier
25 than expected, but -- and then I would also say I look forward to

1 working with you as the as the President of the Foundation.

2 TRUSTEE ORTIZ: Thank you.

3 CHAIR WAUGH: Are there any other announcements?

4 Hopefully less traumatic and jarring than Trustee Ortiz's.

5 TRUSTEE ORTIZ: Sorry.

6 CHAIR WAUGH: Seeing none, I'll move to Agenda Item
7 No. XI, Public Comment. Topics raised on this item cannot be acted
8 upon until the notice provisions of the open meeting law have been
9 met. If you wish to make public comment on this item, you must
10 sign up on the roster provided prior to the public comment period.

11 Is there anyone signed up for public comment?

12 MS. NANCE: No, there isn't.

13 CHAIR WAUGH: Given that I will close public comment
14 and move on to Agenda Item No. XII. Do I have a motion to
15 adjourn?

16 TRUSTEE FOYT: I do so move.

17 CHAIR WAUGH: We have a motion from Trustee Foyt.
18 Do I have a second?

19 TRUSTEE ROGERS: Second.

20 CHAIR WAUGH: Second from Trustee Rogers.

21 Is there any discussion on the motion?

22 [No heard response.]

23 Seeing none, all those in favor say aye.

24 [ALL BOARD MEMBERS WERE IN AGREEMENT]

25 CHAIR WAUGH: Opposed, no.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25

[No heard response.]

We're getting out of here before 7:00, just barely. So everyone, have a great rest of your day. Drive safe. Stay cool.

[Meeting concluded at 6:58 p.m.]

* * * Total Meeting Run Time - 1 hour and 57 Minutes* * *

ATTEST: I do hereby certify that I have truly and correctly transcribed the audio/video proceedings in the above-entitled meeting to the best of my ability.


Brittany Mangelson
Mangelson Transcribing



ITEM V.B.

AGENDA ITEM

SEPTEMBER 12, 2024 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # V.B.:

Possible Board discussion regarding the 2025 Board of Trustees Meeting Schedule.

**2025
BOARD OF TRUSTEES
PROPOSED MEETING DATES & LOCATIONS**

January 16	Summerlin
February 13	Enterprise
March 13	Whitney
April 10	West Las Vegas
May 22	East Las Vegas
June 12	Centennial Hills
July 10	Rainbow
August	No Meeting
September 11	Windmill
October 9	Sahara West
November 13	Clark County
December 11	Whitney

Recommended Action:

No vote is required for this item.



MEMORANDUM

TO: Board of Trustees

FROM: Kelvin A. Watson, Executive Director

DATE: August 31, 2024

SUBJECT: Executive Director's Monthly Reports, August & September 2024

This report gives you a review of my activities and the accomplishments of Library District Staff for your review and discussion at the District Board of Trustees' September 12, 2024 meeting. I have supplemented this with information in the board packet and distributed to Trustees.

Participated with the Interview panel for the Information Technology Director. Final interviews are next month.

Met with Deana Linderholm, Executive Director of Las Vegas Executives Association to discuss LVEA Membership and partnership opportunities.

Recognized staff at Centennial Hills for outstanding work in the Centennial Hills community.

Met with KC Christon and Matt McNally, Community Engagement Director to discuss potential partnership.

Attended the Las Vegas Raider Power Luncheon.

Attended the 12th National Conference of African American Librarians (NCAA XIII). Presented Powerful Partnerships, Strategic Playbook 2026, and participated in a panel for African Americans in Library Leadership.

Hosted Library District Time Town Hall Meeting to discuss the 2026 Strategic Playbook updates, goals, and obstacles for the first half of 2024, to staff in-person and via live stream.

Attended the Vegas Chamber of Commerce Business Power Luncheon: Mayoral Debate.

Met with Lauri Thompson and Elliot Anderson for legal counseling to assist with the LVCCLD and LVCCLD Foundation agreement.

Participated in the interview panel of finalist candidates for the Information Technology Director.

Attended the Mayoral Candidate, Shelly Berkley campaign event.

Participated in the Library's Leadership Meeting with the Beckley Group.

Met with Constance Brooks to discuss UNLV partnership project with NASA, for the opportunity to host Challenger Center at the Windmill Library.

Attended the Mayoral Candidate, Dock Walls campaign event.

Attended Settlement Conference for Ethics Complaint with the Ethics Commission.

Met with Judi Siegel, Destiny Whitley, and Brenda Rocha of Pinkbox Doughnuts to discuss partnership ideas for the Southern Nevada Community to include Pinkbox and Siegel Suites.

Attended and opened the ROTC Scholarship Workshop hosted by Workforce Connections.

Attended the Nevada Donor Network's Inspire Hope Gala. The Library District is partnering with Nevada Donor Network to share information about becoming donors.

Participated in the American Jobs Centers Webinar: Getting the Support from Public/Private Partnerships in the Silver State.

Attended West Las Vegas Staff celebration for leading the District in the distribution of the Cox Wi-Fi Hotspot initiative throughout the community.

Attended the Las Vegas Global Economic Alliance 2024 Perspective with Floresto Cabias, which highlighted the Las Vegas region's growth.

Held New Hire Roundtable to meet and connect with employees hired 0-3 years with the Library District.

Attended in the TBS ScanEZ Demonstration with staff.

Met with Shakita Kirkland, Mentee for the Nevada library Association Mentorship Program.

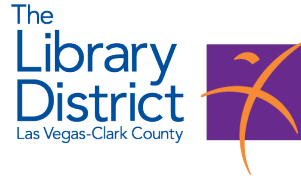
Meeting at Wealthy Place Ministries to discuss Building Trades & Iron Workers interest in West Las Vegas Library project.

Met with Felipe Ortiz to discuss LVCCLD Foundation Fundraising ideas.

I attended the following meetings/events during the month of July & August:

- Bi-weekly meetings with Administration team
- Attended the LVEA weekly meetings
- ULC Director/CEO weekly zoom
- Participated in the NCAAL Meeting
- Participated in the Library Leadership Team Meeting with the Beckley Group.
- Participated in the Regular Board of Trustees meeting
- Participated in DPLA Open and Community Board Meeting

- Attended the Special LVCCLD Foundation meeting
- Participated in the BPM Advisory Board Meeting
- Attended the NITA Grant Meeting
- Met with Kamalisha Green
- Participated in the Department of Labor prep webinar
- Met with Manya Shore, former Library Director of Forth Worth Public Library
- Attended the LVCCLD Foundation Meeting
- Attended the Vegas Chambers Business After Hours event
- Attended the Vegas Chamber Endorsed Candidates Reception



ITEM VI. A.1.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: July 31, 2024

SUBJECT: Library Operations Activity Report, August 2024

This memorandum reports on the Library Operations Department's activities and project updates for July 2024, and Branch activities and analytics compiled between **June 1 – June 30, 2024**.

Powerful People

- Author **Stephen Murray** came to **Blue Diamond** for a book talk and signing. Stephen has been at several libraries in the district, and we were privileged to have him here.
- Clark County Library Computer Lab staff conducted several "one-on-one" tutoring sessions, assisting customers with various issues such as online job applications, resume assistance, unemployment portal access, ID.me process navigation, and mobile device instruction.
- General Services Safety Manager **Nicole Baker** has been conducting Active Shooter and Lockdown Training for staff at our branches this summer.
- Kids of all ages loved our **Laughlin Library** Summer Challenge **Ice Cream Social!**
- **Meadows Library** started planning its Back to School Fair, including free vaccinations, hairdressers, and a photographer for a free back-to-school picture. Nevada Homeless Alliance also visited the branch to work on upcoming outreach for our community.
- **Summer Challenge Teams**, including **Shana, Carlito, Community Engagement Teams, BAM, and Library Operations Teams in Youth and Adult Services**. Programs were well selected and well attended, and the work staff put in for the launch and through outreach and community visits ensured success.
- **Access Services** in most library districts fall under Library Operations, the department that helps develop and implement policies and procedures governing how we interact with customers. This includes issuing library cards, accessing our equipment, electronic resources, and Interlibrary Loan (ILL). All Access Services, including the Access Services Manager, Electronic Resources, the Distribution Center, and ILL, are now administratively under Library Operations.
- **Summerlin Library's** Youth Services Department Head Jude Gomez assisted Kristy Veiga with conducting Pride Storytime at SW on June 2 and at AREA15's Omega Mart on June 9.
- **Access Services Manager (ASM)** coordinated testing the Sierra 6.2 upgrade and testing for our Sierra training server in preparation for the upgrade to the production server.



By the Numbers (June 2024):

- The Library District signed up **8,577 new library card** users, an 18% increase over the same month last year and a **16%** increase for Fiscal Year (**FY**) end.
- **Gate count** was **331,785**, a 6% decrease from the same month last year and 5% below the yearly total. The reduction can be attributed to more accurate counting of customers entering our facilities. IT has implemented new smart counters and we will expect skewed comparison as they are no longer just break the beam counters.
- During the month, staff answered **40,115 reference questions** which was a 6% increase on both the month and FYE. Library staff also conducted **94 curbside** deliveries during the month for **473 items**. This was a 35% reduction for the FY but was expected as folks are more comfortable entering the library and partaking in programming after the pandemic.
- Our **volunteers** logged **1,721 hours** of service to the Library District in June. For FY 25 they logged 26,268 hours of volunteer service which was a 0.62% increase in volunteer hours over the previous year. Much of this reduction occurred due to temporary reductions in available hours due to branch remodels.
- **73 Homeschool** sessions were logged. **FY end** totals were 2,407 uses totaling a 42% increase over the previous fiscal year.
- **72,064 Wi-Fi** sessions were logged in June for a 27% increase over June 2023 and a 5% increase to 1,133,660 wi-fi hours for the fiscal year. In part, the change in computer use is due to our new Wi-Fi hardware which follows our procedures to auto-log everyone out after four hours. They can log back in, but it logs an additional Wi-Fi session.

Additional FY End Goals Achieved:

- **Las Vegas Misdemeanant Jail Library:** Reference and research support for inmates at the Clark County Detention Center and North Valley Complex.
 - **Circulated** 22,823 items
 - Answered 604 **Kites** or Reference Questions
 - Delivered 125 **printed** materials
 - Delivered 2,482 **legal copies**
- **Clark County Elections Department:** In partnership with the Clark County Election Department, **East Las Vegas, Enterprise, Laughlin, Sahara West, Windmill,** and **Rainbow** libraries served as polling locations for the presidential preference primary.
 - **Library Operations Staff** serve as voter registrars at all **Metro Branches**, including **Laughlin,** and **Mesquite**.
 - In collaboration with Community Engagement, 19 programs brought **1,303 voters** to libraries.
- Total **cardholders** can change daily due to multiple factors but our overall average cardholders increased 4.93% to **588,584**.
- **Marissa Shoop of the Nevada Hand Senior Center** renewed their commitment to library visits & Community Deposit Collections: The Resident Services Coordinators provided the following feedback for the on-site services:
 - “During the past 12 months, I had a Story Time class which was a wonderful, interactive early childhood class that I would love to host again. Another library outreach person brought several ECE regular size and also several very large books which have been great to read to the toddlers at circle time!”
 - “My residents love the library district. It's one of the most consistent times. The benefits: they don't have to go out, they waive late fees, it's convenient, and they enjoy the two staff members that come. As a RSC, they are so easy to work with

and probably the most dependable vendor. I hope we get to continue this collaboration.”

- “The Library team comes onsite once a month here for our Library Snack and Chat. The residents that participated LOVE it. They really enjoy the team, and they like the opportunity to exchange books. On their visit last week, Eric and his team actually did a bingo session with their own prizes and everything! We had a great turnout, and they enjoyed it. I would definitely say that we enjoy having their partnership.”
- **Ryusuke “TK” A.** and John C., both from **West Charleston Library**, led the Library District in the **Corporate Challenge**. Team Library last participated in 2018 with 87 participants. This year we fielded 124 staff and ranked 11th in our division. TEAM LIBRARY entered all 37 events this year except for Golf (last-minute cancellation due to a family emergency) and Tennis (staff shortage due to an injury).
 - **Time:** Participation was voluntary, and all events were on personal time
 - **Medal Count:** Over 50 medals received for individual events (Swimming, Walk Race, Track & Field, etc.)
 - **Funding:** sold over 1800 candygrams

Comments from the staff survey:

- "The Corporate Challenge newsletter was really fun to read! Although I have never participated in any of the events, seeing my colleagues doing their thing is fun. Great job!"
- "I love our participation in this!"
- "I enjoyed them all [games]. Even the ones where I lost big time (racket ball)"
- "I love reading about the events though! and maybe I will do it it again. I have participated in the past."
- "Kickball was the most fun."
- "Excited for next year!"
- **Collaboration:** with the implementation of the **Library Aide I and II** positions, branch departments have begun working together on outreach and programming. Library Aide I's and—in particular—Library Aide II's have started assisting with and working alongside Assistants and Librarians, checking in program attendees, helping in programs and outreach visits.

Powerful Places

Branch Activities (June 2024)

- **Clark County Library Summer Reading Program Launch**
- **Enterprise Library** refresh winding down to final spaces and finishing touches!
- **Summer Reading** programming continued to be a big hit, even in our Greater Clark County Branches. **Indian Springs Library** had 42 kids plus their parents attend the **John LeWit** magician program.

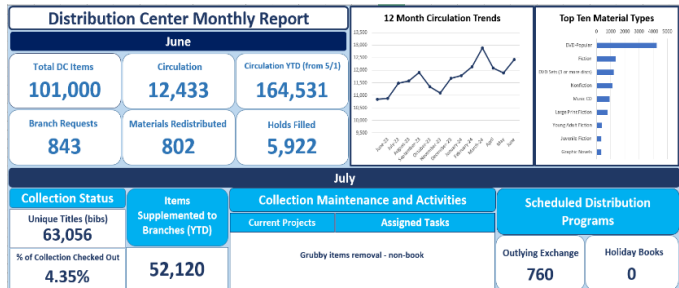


- **Rainbow Library** hosted a Hydroponics Open House with Val Brascia.
- **Rainbow** staff Antony S. presented a special ocean-themed storytime at the Illuminarium to celebrate the Summer Challenge and our District partnership with **MEOW WOLF**.
- **Summerlin Library** Youth Services' June Swiftie Superfans program, led by YS Assistant Nicole W. with assistance from YS Librarian Alejandra C., was attended by a whopping 47 tweens and teens.
- **Sunrise Library** hosted a Jaws movie date night.
- **Sahara West Library Computer Lab** reported 115 WiFi/eMedia assists (a significant drop due to new Wireless Access Points making it easier for Apple users to reach the policy acceptance screen). Some WiFi assists in guiding people to use the **Princh mobile printing** website.



- The **Distribution Center** collection consists of 101,000 items and 63,056 unique titles. The DC circulated 12,433 items in June, and 5,922 items from the collection were used to fill customer hold requests.

Branches requested 843 items to add to their collections, and the DC redistributed 802 popular items to where they are more likely to circulate. The DC also exchanged more than 760 items with the Greater Clark County libraries.



- The **Electronic Resources Department** assists customers with applying for ecards, using library resources and apps, and answering reference questions. In June 2024, the department answered 722 emails that came to the Ask account and 149 phone calls that came through the Ask phone line, totaling 14 hours and 43 minutes.

By the Numbers (June 2024):

- Library Branches improved overall circulation to **953,656** items, an increase of 6% over the same month last year and a **5%** increase year over year.
- **165 passports** were issued, a **86%** increase over the same month last year and 28% for FY end. Windmill Passport Services collected **\$6,881.00** in fees. They typically collect between \$2,200 – 3,500 monthly. This year, we increased available appointments by converting open positions to a Library Aide II and assigning them to Passport Services. This allows for seven (7) day coverage since Windmill Staff are all still certified acceptance agents and routinely help in the passport office.
- **110,896 PC internet** sessions were logged which was a 27% increase from the same month last year and a 6% increase for the FY end.

Additional FY End Goals Achieved:

- As of September 2023, the Library District (Library Operations) has partnered with **Yoga For Life Las Vegas** to provide yoga classes twice monthly at select branches and feature various scheduling options. The Library District's Yoga offerings encompass classes tailored exclusively for adults, chair yoga sessions, and Children's Yoga.

- Spring Valley Library refresh and remodel completed.
- Enterprise Library refresh and remodel completed
- **The Clark County Library YPL Department** held their annual signature event last October, the **Tables of Treats and Haunted House**. Children and their families were treated to a haunted house, face painters, balloon artists, carnival games, and community partners were on-hand to give out information about their organizations. These community partners included the Nevada Dairy Council, the Discovery Children's Museum, Nevada RISE Academy, The Harbor, Las Vegas Natural History Museum, Nevada PEP, and the Atomic Museum.

Powerful Partnerships (June 2024)

- Accessible Spaces
- Acelero
- AARP Tax Assistance Program
- American Foundation for Suicide Prevention: Talk Saves Lives, Centennial Hills Library
- American Legion Spirit of Freedom, Post 76
- American Red Cross
- Asian Community Development Council – Spring Valley Fair
- Ask a Master Gardener
- Atwell Health – Spring Valley Fair
- Library Operations staff conducted Outreach at the **Best of Vegas Awards Party**.
- Sunrise Branch Manager **Scott Clonan** and the **District Outreach Team** conduct monthly outreach at **the Center**.
- **Celestial Manna** and **Three Square** on **Indian Spring Library Trader Joe's** food pick-up available to our customers! We are also coordinating with Celestial Manna and **Clark County Parks and Recreation** and the Saturday food pantry features rescue foods (foods that are still good but will soon expire or, in situations where the outer packaging is damaged). This program helps our food desert community, reduces food waste (and thus reduces greenhouse gas emissions from foods going into landfills, reduces vehicle exhaust fumes since this reduces trips into Las Vegas), supports our teens with the development and practice of soft skills, and creates community both for those folks who are attending and socializing in line and with those who are volunteering as they connect with folks they may not interact with normally.
- **Chef Jeff's Food Truck** at **West Charleston Library**
- **The Clark County Social Services C.A.R.E.S.** team continued our Social Worker program
- **Clark County Elections Department**
- **County Parks and Rec.**
- **Clark County School District**
- **DETR Transition Camp for Deaf and Hard of Hearing Teens** using **Project SANDI** VR Headsets at the **West Charleston Library**
- **Discovery Children's Museum.**
- **East Last Vegas Community Center**



- **Election department**
- **EmployNV hosted a job fair at the West Charleston Library**
- **4-H club** started its summer programming at several of our branch locations.
- **Green Our Planet**
- **HAIP Medical – Spring Valley Fair**
- **Harbor House**



- Jhave Mata from **Help of Southern Nevada Youth Outreach** has been visiting Spring Valley Library throughout the start of 2024. They speak with the youth and help them with shelter, food and work. Thanks to Jhave and his team, one of our regulars and their mom were successfully housed. Before this connection, they visited the library every day struggling to stay awake and fed. We heard from the youth that they and their mom are doing great. We hope their next step will be getting an ID to work and earn a sustainable income. We are delighted **Help of Southern Nevada Youth Outreach Team** was available to make this connection.

- **Henderson Vet Center**
- **Kids Coop**
- **Las Vegas, City**
- **The Las Vegas Family Search Center**, genealogy classes
- **Las Vegas Metro**
- **Laughlin Chamber of Commerce**
- **Marianna’s Market**
- **NACA Homebuyers Workshop**
- **National Institutes of Health**, All of Us Research Program at Mesquite Library, Jennifer Reyes
- **National Library of Medicine**
- **Nevada Department of Wildlife**
- **Nevada Hand**
- **Nevada Homeless Alliance**
- **Nevada State Treasure Department - Ariel Luke**
- **Parenting Project: Nurturing Parents**
- **Project Marilyn**
- **Red Rock Citizen’s Action Committee**
- **River Valley Artist Guild: Let’s Talk Art**
- **St. Bridget Catholic Church**
- **Southern Nevada Health Department**

- **Spring Mountain State Park - Ranger Kate is back in Blue Diamond!** Kate from Spring Mountain Ranch State Park is back with loads of fun and history of the ranch. This session Kate went over what is a State Park and how did Spring Mountain Ranch become a State Park.



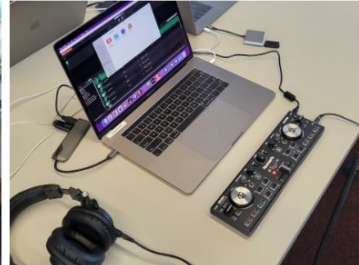
- **Three Square**
- **Toastmasters Club**
- **US Dept of State**
- **UNLV Dental School**
- **Vitalant**

Powerful Platforms (June 2024)

- **Summer Challenge: Talewise!** came back to the **Blue Diamond Library** this year and we had an explosive and science filled fun time!
- **Centennial Hills Library: Anyone can Paint; Prismatic Light Show, Baby Story Time, & “Crafternight”**



- **East Las Vegas Library Teen DJ Workshops with Katherine Gonzalez**



Their **Cricut Father’s Day Workshop** boasted 49 “Cricuteers”

- **Family Bingo and Teen STEAM** is bringing the customers into the **Goodsprings Library.**
- **Indian Springs Library** is rebranding their pantry to a **Food Rescue:** Staff are working hard to re-brand our Food Pick-Up as a food “rescue,” not a “pantry.” Not only are the connotations different but so are the denotations. Because we have no barriers to entry because we are reducing food waste in landfills (which further increases greenhouse gases into the atmosphere), because we are using one vehicle to make the trip to and from Vegas instead of our community driving their cars and most importantly, we wanted to make sure we are sharing the message that this food is for everyone, regardless of income levels and other things that often affect someone’s ability to access a pantry. We had 79, 70, 72, 76, and 92 attendees across our Saturdays in June.



- **Meadows Library had 92 attend their John LeWitt program.**
- The Summer Challenge Committee brought the **Mesquite Library** a new kind of workshop, unlike any we have hosted here before! The “Mandala Workshop” was taught by **Bonnie Kelso**, an artist (and published author) based in Las Vegas. The artist taught the attendees how to draw mandalas (i.e., circle drawings comprised of geometric shapes and symbols) with mindfulness. She allowed the participants to use stencils to add ocean and sea life accents to their creations. She also shared several examples via PowerPoint for inspiration and then set everyone free to create



with colored pencils and soothing music. The unique finished projects differed in geometry, symmetry, color, number, and intention (the five primary components of mandalas).

- **Mesquite Library** attended the **LOVE Family Pride Event** on Saturday, June 1st, 2024. Forty families (100 people) stopped by the library table during the event. We had plenty of swag for kids and adults. I heard “We love the Library” over and over! Many kids had attended our Summer Challenge Kickoff Party and were still excited about reading.

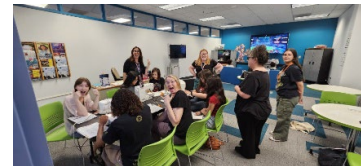


- Due to the construction of the Moapa Town Community Center, we haven't had many programs this summer at the Moapa Town Library, but in June, we did offer a drop-in, in-house, cardmaking craft for the first two weeks leading up to Father's Day.

- **Moapa Valley Library** paint nights continue to be a popular program, and instructor **Ashley Bunker** did not disappoint.

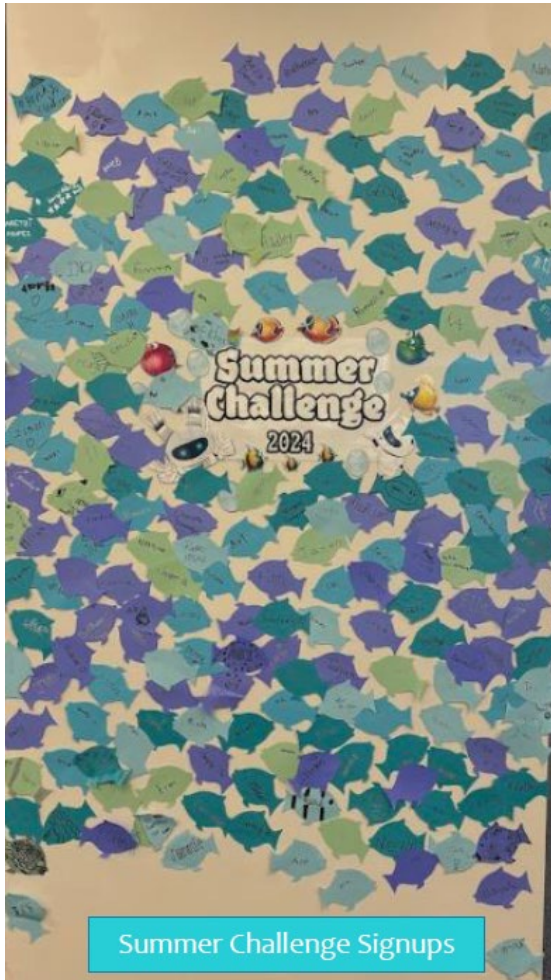


- **Sandy Valley Library's** Teen Film Club continued making a short film! The branch associate, Carol, teaches the teens how to create a storyboard and script. She will supervise while they operate the camera, act, and do post-production.
- **Sunrise Library** Created a “Business Hub” in the Adult Services Department to facilitate technology use.
- **Spring Valley Library.** Staff certified multiple teens in sewing safety so they could participate in **Teen Sew!** Numerous staff members participated in helping teens feel comfortable with the machinery and creating their craft.



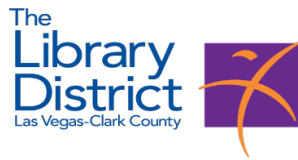
- **West Charleston Library Adult Services** conducted over 30 outreaches. Our team visited Sunrise Gardens, Lieburn Community Center, Sartini Plaza Apartments, Lumina, Decatur Commons Senior Apartments, and Silver Sky Assisted Living Facility. Youth Services conducted five (5) additional outreaches in June with a total of 125 participants.
- **West Las Vegas Library** Youth Services hosted **Dreamsickle Kids** to raise awareness of Sickle Cell Disease through stories and activities.
- The **Electronic Resources Department** supports the circulation & maintenance of iPads throughout the district, ranging from repairing iPads to replenishing supplies, & ensuring the iPad kiosks are in working order. In June 2024, the department responded to 28 iPad work orders. iPad Circulation for June: 203 circulating and 441 Kiosk = 644
- In June 2024, the total **eMedia Circulation Usage** was 398,477 & we had 227,370 retrieval usage for Online Resources. Please note that statistics for Newsbank are not included in June's retrieval usage. Due to the vendor experiencing a technical interruption, statistics are not yet available.
- In June, 9,214 **Fresh Picks eNewsletters** were sent to customers. The most popular eNewsletters were Mystery (58% opened), New York Times Fiction Bestsellers (56% opened) & Thrillers & Suspense (56% opened). June saw 41 new Fresh Picks subscriptions. The Library District has 1,116 unique subscribers who have subscribed to a total of 7,080 monthly subscriptions.
- **ILL** received 377 LVCCLD customer requests to obtain materials from other libraries. ILL staff filled 90.9% of our customer's requests this month, and 89.3% of requests received were picked up by customers.
- LVCCLD received 504 requests to lend our items to other agencies this month. Additionally, this month's average turnaround time (the time between when we receive a

request, obtain the item, and prepare it to be shipped) was 1 day, 16 hours, and 05 minutes, 01:16:05.



Additional FY End Goals Achieved:

- 20,965 Cox Wi-Fi hotspot cards distributed during the FY.
- Electronic Resources reduced the number of calls to their ask account by 35.56%, in part with an education campaign to better train staff to handle device advice and database resources in the branch.
- LV-CCLD reduced the number of phone calls to our Call Center by 20.58%
- We increased attendance at **Computer Classes** by 12.8% while reducing the number of classes by 7.8%.
- **Hydroponics**: 147 programs were conducted by Library Operations staff with 1,142 attendees
- **SoNNPIC** Workshops for nonprofits, nine (9) classes for 122 participants
- 25 **Sound Bowl (Healing)** programs for 835 participants
- Reading Pals/Reading Buddies 166 programs for 427 kids
- In June, **Windmill Library** hosted **ZCon**, a national conference for educators and libraries that showcased best practices and practical uses of VR computing and training software using zSpace Computers.
- **Resource Fairs for unhoused at East Las Vegas Library** which included a Popup Clinic and at **Whitney Library's** I heart Whitney with **Metro's C.A,R,E,S, Team** and the **Clean the World foundation** providing community showers at these branches and others during the year.
- **Indian Springs Library** is now offering an **Adult Game Retreat**: This passive adult program is available during normal library operating hours for adults whose kids participate in Indian Springs **"Open Rec"** periods. It is intended for adults who want to escape the heat or those whose children are at Open Rec and the parents don't necessarily want to leave their child completely unattended.
- IT installed new sorters, with most branches completed in FY 24. LO staff was trained on improvements and changes.
- GS began installing monitors in all branches for the new Communico Broadcast App that will help to message Library District information and programs.
- **Summerlin Library** Youth Services staff aim to implement robotics programming using items purchased through small equipment funds: LEGO Education SPIKE Essentials Sets for grades 1-5 and LEGO Education SPIKE Prime Sets for ages ten (10) and up. Youth Services conducted a Science Is Everywhere Day program.
- **Barbershop Books** kickoff at Clark County Library and implemented at 10 local shops.



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director
FROM: Leo Segura, Library Operations Director
DATE: July 31, 2024
SUBJECT: Security Report, August 2024

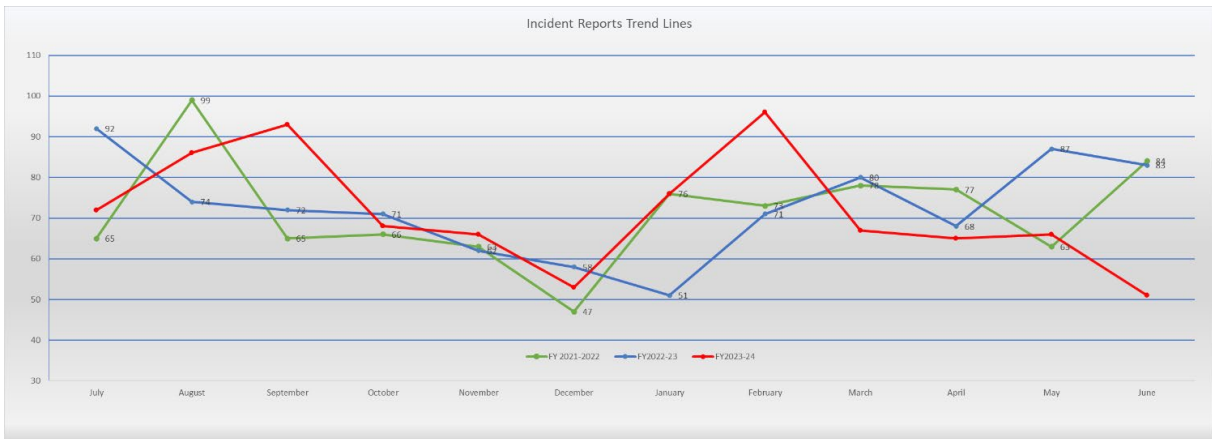
This memorandum reports on the security information and analytics compiled from **June 1 to June 30, 2024.**

Branch	Incident Reports				Jul-22		Jul-24	
	Jun-23	Jun-24	Difference	% Change	to Jun-23	to Jun-24	Difference	% Change
BLUE DIAMOND LIBRARY	1	0	-1	-100.0%	2	2	0	0.0%
BUNKERVILLE LIBRARY	0	0	0	0.0%	0	0	0	0.0%
CENTENNIAL HILLS LIBRARY	4	0	-4	-100.0%	29	19	-10	-34.5%
CLARK COUNTY LIBRARY	25	11	-14	-56.0%	201	230	29	14.4%
EAST LAS VEGAS LIBRARY	8	7	-1	-12.5%	82	75	-7	-8.5%
ENTERPRISE LIBRARY	1	4	3	300.0%	20	39	19	95.0%
GOODSPRINGS LIBRARY	0	0	0	0.0%	1	1	0	0.0%
INDIAN SPRINGS LIBRARY	0	0	0	0.0%	3	1	-2	-66.7%
LAUGHLIN LIBRARY	0	0	0	0.0%	9	9	0	0.0%
MEADOWS LIBRARY	1	0	0	-100.0%	6	5	-1	-16.7%
MESQUITE LIBRARY	0	0	0	0.0%	16	4	-12	-75.0%
MOAPA TOWN LIBRARY	0	0	0	0.0%	0	2	2	0.0%
MOAPA VALLEY LIBRARY	0	0	0	0.0%	1	2	1	100.0%
MT CHARLESTON LIBRARY	0	0	0	0.0%	0	0	0	0.0%
RAINBOW LIBRARY	2	0	-2	-100.0%	26	23	-3	-11.5%
SAHARA WEST LIBRARY	12	4	-8	-66.7%	68	64	-4	-5.9%
SANDY VALLEY LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SEARCHLIGHT LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SPRING VALLEY LIBRARY	6	2	-4	-66.7%	77	57	-20	-26.0%
SUMMERLIN LIBRARY	0	2	2	0.0%	37	23	-14	-37.8%
SUNRISE LIBRARY	2	1	-1	-50.0%	17	11	-6	-35.3%
WEST CHARLESTON LIBRARY	10	9	-1	-10.0%	85	82	-3	-3.5%
WEST LAS VEGAS LIBRARY	3	1	-2	-66.7%	63	42	-21	-33.3%
WHITNEY LIBRARY	2	6	4	200.0%	85	115	30	35.3%
WINDMILL LIBRARY	6	4	-2	-33.3%	41	53	12	29.3%
Total	83	51	-31	-38.6%	869	859	-10	-1.2%

In June 2024, branch staff reported **51 incidents**, a decrease of 38.6% over the same month last year and a 1.2% decrease for the fiscal year end. During this period, the Library District recorded **331,785** customer visits. **This ratio** is one incident for every **6,611 visits**.

Clark County had eleven (11) incident reports for June ranging from medical to sleeping to harassment and offensive behavior to a three (3) year trespass where a customer chased and physically threatened the Assistant Branch Manager.

June incidents were significantly lower than the general trend lines.

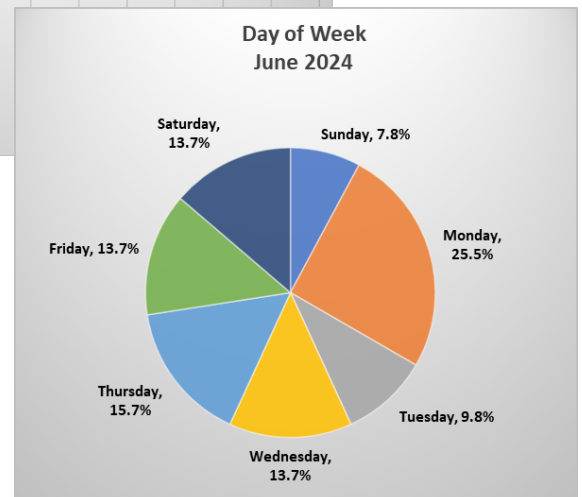
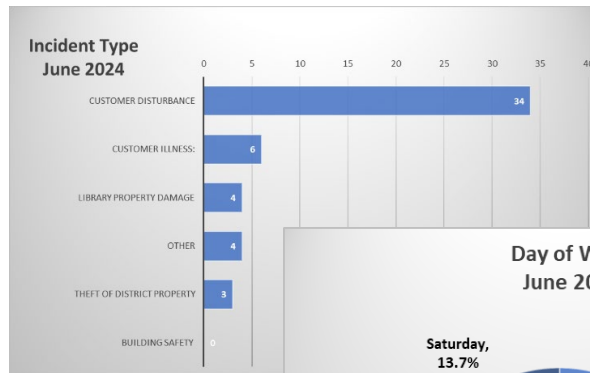


Outside of customer disturbances, the branches experienced six (6) medical emergencies, three (3) thefts and four (4) instances of property damage.

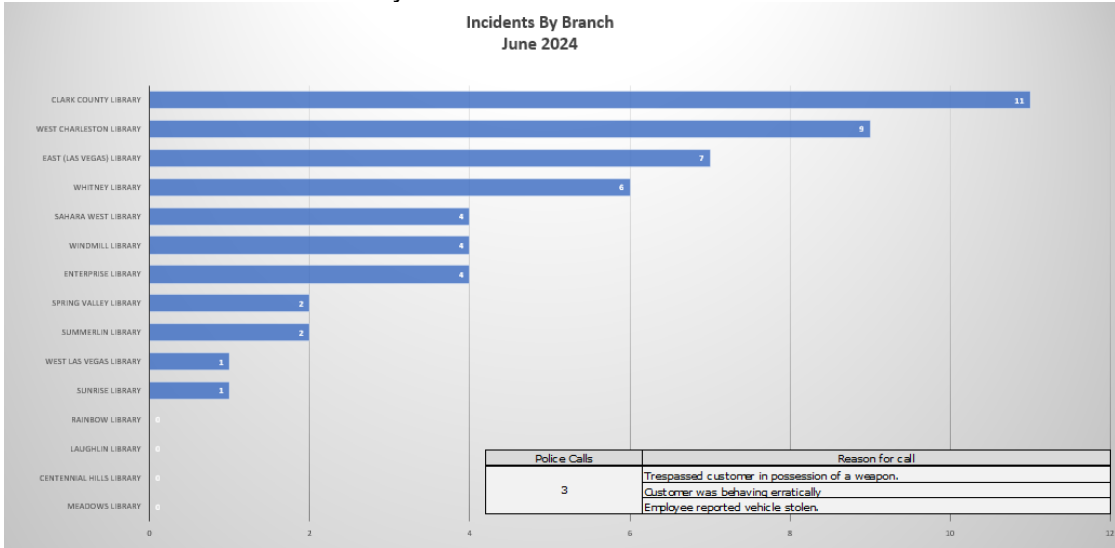
We see more families using the branches in the morning and on weekends. The heat keeps customers with us longer and has sometimes caused behavior issues, but we have seen an overall decline compared to the last few years. Branch staff are working to offer additional activities for the youth to keep them engaged while they are here.

We are having similar experiences with our adult customers, who are experiencing moments of frustration due to the heat. West Las Vegas has developed a process to offer them water while trying to allow them an opportunity to self-correct as often as permissible. We have asked some to leave who refused to take the opportunity to self-correct.

ADULT TRESPASS [5 YEAR]	2
WEST CHARLESTON LIBRARY	1
WHITNEY LIBRARY	1
ADULT TRESPASS [3 YEAR]	2
CLARK COUNTY LIBRARY	1
SAHARA WEST LIBRARY	1
ADULT TRESPASS [1 YEAR]	11
CLARK COUNTY LIBRARY	4
EAST LAS VEGAS LIBRARY	1
ENTERPRISE LIBRARY	1
SAHARA WEST LIBRARY	1
SPRING VALLEY LIBRARY	1
WEST CHARLESTON LIBRARY	1
WEST LAS VEGAS LIBRARY	1
WHITNEY LIBRARY	1
ADULT BAN [LESS THAN 1 YEAR]	11
CLARK COUNTY LIBRARY	3
EAST LAS VEGAS LIBRARY	1
ENTERPRISE LIBRARY	1
WEST CHARLESTON LIBRARY	3
WHITNEY LIBRARY	3
MINOR TESPASS	1
WEST CHARLESTON LIBRARY	1
MINOR BAN OR RPC [LESS THAN 1 YEAR]	2
CENTENNIAL HILLS LIBRARY	1
WHITNEY LIBRARY	1



District staff encountered **thirty-four (34) customer disturbances** accounting for 66.7% of June incidents or one disturbance for every **9,758** visits. During **June 2024**, staff banned twenty-nine (**29**) customers. Two (2) adults received a five-year trespass, Two (2) adults received a three-year trespass, eleven (11) adults received a one-year trespass, and eleven (11) adults received a partial-year ban. One (1) minor received a one-year trespass and two (2) received a ban of less than one year.



The **Clark County Library** recorded the most incidents, reporting fifteen (15). The remaining branches reported between zero (0) and nine (9) incidents. During June 2024, the staff made three (3) calls to law enforcement.

Library Name	Square Footage	Occupancy	June	Total incidents 2023-2024	INCIDENTS PER 10K SQ. FT.	Incidents per PIC
Blue Diamond	1,000	20	0	2	2.00	1.33
Bunkerville	1,200	24	0	0	0.00	0.00
Centennial Hills	45,555	689	0	19	0.42	2.38
Clark County	120,000	905	11	230	1.92	16.43
East Las Vegas	41,015	1200	7	75	1.83	12.50
Enterprise	26,300	526	4	39	1.48	7.80
Goodsprings	900	9	0	1	1.11	1.00
Indian Springs	1,200	24	0	1	0.83	0.67
Laughlin	15,562	323	0	9	0.58	1.13
Meadows Library	813	16	0	5	6.15	3.33
Mesquite Learning Center	5,464	133	0	2	0.37	0.67
Mesquite Library	13,313	370	0	2	0.15	0.25
Moapa Town	2,000	40	0	2	1.00	1.33
Moapa Valley	4,700	94	0	2	0.43	0.33
Mt. Charleston	2,800	56	0	0	0.00	0.00
Rainbow	26,800	808	0	23	0.86	2.88
Sahara West	122,000	920	4	64	0.52	5.82
Sandy Valley	1,200	24	0	0	0.00	0.00
Searchlight	1,200	24	0	0	0.00	0.00
Spring Valley	25,000	511	2	57	2.28	6.33
Summerlin	40,165	1014	2	23	0.57	3.83
Sunrise	23,000	345	1	11	0.48	1.83
West Charleston	38,900	1054	9	82	2.11	10.25
West Las Vegas(excluding Theater)	30,693	370	1	42	1.37	4.67
Whitney	24,500	563	6	115	4.69	16.43
Windmill Library and Service Center	142,149	994	4	53	0.37	5.89
Total Square Ft.	Occupancy Rate			Total Incidents	Average	Average
757,429	11,056		51	859	1.13	5.95

Red cells indicate a ratio higher than the district-wide average.

...

Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
June 2024

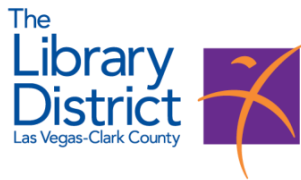
LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS												
	Total	Rank				Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
									Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	430	19	1,928	5	19	13	35	7	274	13	453	0	0	33	762			
BUNKERVILLE	225	24	796	3	99	1	16	178	589	3	42	0	0	182	647			
CENTENNIAL HILLS	37,598	1	28,480	746	2,483	17	211	75	3,034	39	951	18	262	149	4,458			
CLARK COUNTY	12,844	9	36,613	473	4,521	39	2,687	129	1,465	32	983	37	5,638	237	10,773			
EAST LAS VEGAS	9,719	12	25,257	389	4,234	49	2,154	27	263	40	526	16	1,008	132	3,951			
ENTERPRISE	11,343	11	15,897	297	1,704	10	65	5	372	44	985	14	307	73	1,729			
GOODSPRINGS	236	23	279	1	20	3	16	4	26	5	16	0	0	12	58			
INDIAN SPRINGS	421	20	3,543	6	79	20	437	8	152	24	246	0	0	52	835			
LAUGHLIN	3,023	15	4,674	50	553	15	1,039	16	172	1	125	1	15	33	1,351			
MEADOWS	619	17	2,298	18	189	5	32	7	49	29	732	0	0	41	813			
MESQUITE	5,845	13	8,375	107	888	55	419	46	315	40	501	2	4	143	1,239			
MOAPA TOWN	302	22	938	3	28	1	2	8	92	8	35	0	0	17	129			
MOAPA VALLEY	2,749	16	3,178	36	300	4	20	27	685	7	77	0	0	38	782			
MOUNT CHARLESTON	344	21	1,834	2	44	4	13	3	66	13	129	0	0	20	208			
RAINBOW	20,746	4	23,676	441	2,576	68	1,701	35	1,015	59	2,914	20	507	182	6,137			
SAHARA WEST	36,192	2	36,895	621	2,963	15	2,059	50	2,557	13	522	27	665	105	5,803			
SANDY VALLEY	481	18	953	5	30	4	11	7	56	1	21	0	0	12	88			
SEARCHLIGHT	202	25	900	6	37	1	5	5	25	20	157	0	0	26	187			
SPRING VALLEY	13,047	8	19,830	311	3,139	23	360	62	749	52	2,483	8	91	145	3,683			
SUMMERLIN	19,311	5	20,788	369	1,312	19	1,141	17	847	15	408	22	2,117	73	4,513			
SUNRISE	13,984	6	14,734	346	2,255	24	160	19	527	37	1,277	0	0	80	1,964			
WEST CHARLESTON	12,679	10	20,475	295	2,500	42	466	37	628	125	1,220	13	216	217	2,530			
WEST LAS VEGAS	3,547	14	14,795	209	3,076	12	234	51	219	67	2,044	14	780	144	3,277			
WHITNEY	13,608	7	17,744	366	2,982	30	841	34	590	25	753	8	204	97	2,388			
WINDMILL	33,864	3	26,905	686	2,801	14	292	27	823	29	2,436	19	1,209	89	4,760			
WINDMILL SERVICE CENTER	700,297		0	2,786	72,064	167	1,848	32	933	21	2,307	0	0	220	5,088			
2024 MONTHLY TOTAL	953,656		331,785	8,577	110,896	655	16,264	916	16,523	762	22,343	219	13,023	2,552	68,153			
FY 23-24 YTD TOTAL	11,250,202		3,850,045	115,855	1,133,660	12,593	179,062	11,670	206,588	9,807	318,014	2,590	112,826	36,660	816,490			

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	896,675		353,416	7,927	87,109	787	9,689	1,108	19,158	896	17,648	224	17,232	3,015	63,727
% CHANGE	6%		-6%	8%	27%	-17%	68%	-17%	-14%	-15%	27%	-2%	-24%	-15%	7%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	10,704,658		4,053,153	99,650	1,076,234	12,708	167,073	11,147	211,663	8,422	270,164	2,740	121,142	35,017	770,042
% CHANGE	5%		-5%	16%	5%	-1%	7%	5%	-2%	16%	18%	-5%	-7%	5%	6%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	871,663		343,527	6,707	86,898									2,570	68,810
% CHANGE	9%		-3%	28%	28%									-1%	-1%
2021 MONTHLY TOTAL	744,322		297,190	5,130	80,773									1,717	38,774
% CHANGE	28%		12%	67%	37%									49%	76%
2020 MONTHLY TOTAL	589,075		181,863	3,404	54,143									217	15,470
% CHANGE	62%		82%	152%	105%									1076%	341%

ANNUAL YTD COMPARISON															
FY 21-22 YTD TOTAL	9,508,475		3,487,616	67,503	1,049,294									26,905	616,654
% CHANGE	18%		10%	72%	8%									36%	32%
FY 20-21 YTD TOTAL	8,715,542		3,171,607	53,856	994,936									14,962	262,800
% CHANGE	29%		21%	115%	14%									145%	211%
FY 19-20 YTD TOTAL	9,746,992		4,278,550	139,562	1,387,737									18,566	517,327
% CHANGE	15%		-10%	-17%	-18%									97%	58%



ITEM VI. A.1.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: August 31, 2024

SUBJECT: Library Operations Activity Report, September 2024

This memorandum reports on the Library Operations Department’s activities and project updates for August 2024, and Branch activities and analytics compiled between **July 1 – July 31, 2024.**

Powerful People

- We thank our excellent courier staff, Keith W. and Don H., for processing and delivering all the materials for the Summer Challenge, including book sales and prizes, and for the continued delivery service they provide. We could not function without the courier staff.
- KUDOS from **Goodsprings Library**: “Thank you **Dr. Roz** and **IT** for getting the VoIP phone line installed in June. I would have been completely cut off during the power outage on 7/12/2024 since the landline require electricity and the cell phones were all on SOS mode. Thank you.”
- **National Rural Water Association’s Chris Berkey** visited the **Indian Springs** branch on 7/31. He requested to do children’s programming regarding rural water and aquifers and was given a Partnership Agreement form.
- **Comagine Health** contacted staff and wants to do a children’s healthcare occupation program at Indian Springs. We shared a Partnership Agreement form with them and hope they can offer a great program spotlighting healthcare occupations.
- **Library Operations Trainer Dana** curated training opportunities focused on AI, neurodivergence, teen mental health, and customer service. Upcoming facilitated training sessions include Youth Mental Health First Aid and Dementia Friends Nevada
- **Dr. Roslyn Dean** and the West Las Vegas Library team are working to identify equipment and space setup for the new West Las Vegas micro-business office spaces and on a grant idea for a starter kit for micro-business startups in underserved communities. She also completed a large portion of the Barbershop Books Mid-Year Report revision.
- The Access Services Manager (ASM) coordinated and completed the upgrade and testing for the **Sierra 6.2 upgrade** to the production server. This included communicating the change to branch staff, contract libraries, and the call center. ASM worked with **Patron Point** to resolve an SMS Notification issue where customers were not receiving courtesy SMS notices.
- Joanna G. is working with teams to develop and implement Inspire Literacy Boxes for use at the barbershops in support of Barbershop Books.
- Regional Manager Kevin Maas represented the Library District at Metro’s Compstat Meeting and coordinated Back-to-school Slime events across five branches.
- Ermal R. participated in a Data Practice and Storytelling Interview with Human Xu, UNT-Austin, and is supporting Employee Recognition, Incident Reporting, and Statistics.

By the Numbers (July 2024):

- The Library District signed up **8,602** new **library card** users, an 11% increase over the same month last year.
- **Gate count** was **331,821**, a 10% decrease from the same month last year. The reduction can be attributed to more accurate counting of customers entering our facilities. IT has implemented new smart counters, and we will expect skewed comparisons as they are no longer just break-the-beam counters.
- During the month, staff answered **40,202 reference questions**, a 2% increase.
- Library staff also conducted **90 curbside deliveries** for **461 items**. This was a 31% reduction, but it was expected as customers were more comfortable entering the library and participating in programming after the pandemic.
- Our **volunteers** logged **2,089 service hours** in the Library District in July, which was 5% above last year.
- **81 Homeschool** sessions were logged, totaling a 31% increase over the previous month last year.

Powerful Places

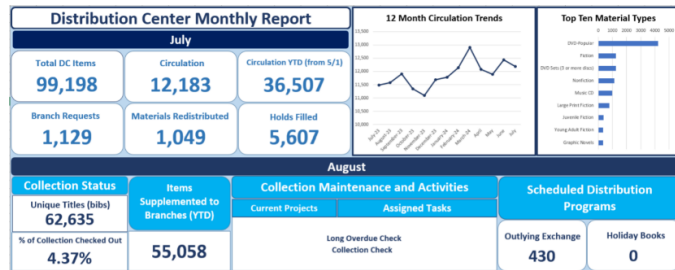
Branch Activities (July 2024)

- **Bunkerville Library** hosted its July 4th Signature Event, where they gave out library-branded waters, fans, and sunglasses to the 5K participants in the morning and passed out fans and popsicles to families at the nighttime activities. We saw a huge jump in our visitors the following week at the library!
- The **Enterprise Library Refresh** is mostly complete, with just a few small items to complete. The staff has received lots of positive comments from customers, many of whom actually think we added to the square footage of the building because it looks so open now.
- At **Moapa Town Library** 32 kids played our monthly matching game this month, and we had 20 kids play on the Nintendo this month.
- **Moapa Valley Library** Youth Service programs were very well attended in July, which is not typical. Program attendance usually drops after the 4th as many families leave town for cooler climes. Lego Club, Stay & Play, and Summer STEAM had the biggest consistent attendance, followed by Family Story Time, Crafterday, and Teen Space.
- **General Services** upgraded the **Rainbow Library** fire alarm and conducted a branch staff training at the end of July.
- **Whitney Library** hosted the **Social Worker** program on July 10th . The Clark County C.A.R.E.S. team provided C.H.A.P. assistance, Rental assistance, and many more social services for our Whitney community. The C.A.R.E.S. team assisted 12 customers. Our social worker has provided six customers with housing. **Nevada Legal Aid** provided record sealing services at the branch. They will be providing monthly services and programs for our community. **Three Square Senior Community Meals** and Social Hour continues its strong consistency! We had four programs this past



month, totaling over 680 customers attending this weekly program at Whitney Library. In **Youth Services** there were plenty of special events including our Meet Up and Eat Up, Big Bang Boom, Circus of Bubbles with Kirk Marsh, Fiber Arts Club, Message in a Sand Bottle, Robot Lab, Printmaking Workshop, Vegas PBS Work It Out Wombats, Science Saturday, LEGO League, Moon Day Crafternoon, Get Creative with Tie-Dye, Anime Your Way, Plenty O’Playdough, and Family Game Party.

- The **Distribution Center** collection currently consists of 99,198 items and 62,635 unique titles. The DC circulated 12,183 items in July, and 5,607 items from the collection were used to fill customer hold requests. Branches requested 1129 items to add to their collections, and the DC redistributed 1049 popular items to where they are more likely to circulate. The DC also exchanged more than 430 items with the Greater Clark County libraries.
- **Electronic Resources Librarian Erin C.** presented a virtual escape room activity to the Teen Summit at the Mount Charleston branch. The program was well received by staff.



By the Numbers (July 2024):

- Library Branches improved overall circulation to **1,008,523** items, an increase of 7% over the same month last year.
- **126 passports** were issued, a **114%** increase over the same month last year. Windmill Passport Services collected **\$5,372.00** in fees. The availability of appointments increased by converting open positions into a Library Aide II and assigning them to Passport Services. This allows for seven (7) day coverage since Windmill Staff are all still certified acceptance agents and routinely help in the passport office.
- **115,683 PC internet** sessions were logged, a 31% increase from the same month last year. **72,914** sessions were **Wi-Fi**.
- **Windmill Library** Tales & Cocktails brought in 50 customers for the late-night book club, and their Stranded: A Choose Your Own Adventure Scavenger Hunt served 229 customers. Youth Services is still having to turn away crowds for its storytimes and has committed to doubling its programs next month during Tuesday – Thursday schedules.

Powerful Partnerships

- **Accessible Spaces**
- **ACDC Vaccine Clinic and resource program**
- **Acelero**
- **Al-Anon**
- **AARP Tax Assistance Program**
- **American Foundation for Suicide Prevention: Talk Saves Lives, Multiple Libraries**
- **American Legion Spirit of Freedom, Post 76**
- **American Red Cross**
- **Asian Community Development Council – Spring Valley Fair**
- **Ask a Master Gardner**
- **Atwell Health – Spring Valley Fair**
- **Library Operations** staff conducted Outreach at the **Best of Vegas Awards Party**.

- **Better Business Bureau (BBB)**
- **Sunrise Branch Manager Scott Clonan** and the **District Outreach Team** conduct monthly outreach at **the Center**.

- **Chapter One- Writers Group** – Summer Wilson

- When **Indian Springs Library Associate Jett** says she brings a truck full of rescued food for the **Celestial Manna** and **Three Square, Trader Joe's food pick-up** for our customers,



she means a truck full. I can hardly see room in their truck for the driver! We also coordinate with Celestial Manna and **Clark County Parks and Recreation** for the Saturday food rescue.

- **Chef Jeff's Food Truck at West Charleston Library**
- **The Clark County Social Services C.A.R.E.S.** team continued our Social Worker program
- **Clark County Elections Department**
- **County Parks and Rec.**
- **Clark County School District**
- **DETR Transition Camp for Deaf and Hard of Hearing Teens** using **Project SANDI** VR Headsets at the **West Charleston Library**
- **Discovery Children's Museum.**
- **East Last Vegas Community Center**
- **Election department**
- **EmployNV** hosted a job fair at the **West Charleston Library**
- **4-H club** started its summer programming at several of our branch locations.
- **Green Our Planet**
- **HAIP Medical – Spring Valley Fair**
- **Harbor House**
- **Henderson Vet Center**
- **Kids Coop**
- **Las Vegas, City**
- **The Las Vegas Family Search Center**, genealogy classes
- **Las Vegas Metro**
- **Laughlin Chamber of Commerce**
- **Let's Talk Art** with the **River Valley Artist Guild**
- **NACA Homebuyers Workshop**
- **National Institutes of Health**, All of Us Research Program at Mesquite Library, Jennifer Reyes
- **National Library of Medicine**
- **Nevada Department of Wildlife**
- **Nevada Hand**
- **Nevada Homeless Alliance**
- **Nevada State Treasure Department - Ariel Luke**
- **Parenting Project: Nurturing Parents**
- **Project Marilyn**
- **Red Rock Citizen's Action Committee**
- **River Valley Artist Guild: Let's Talk Art**



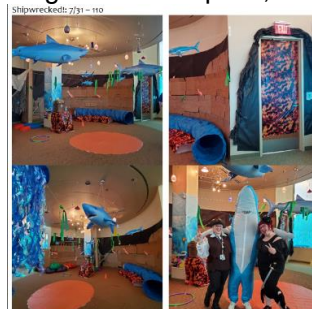
- **Southern Nevada Health Department**
- **Spring Mountain State Park** - Ranger Kate is back in **Blue Diamond!** Kate from Spring Mountain Ranch State Park is back with loads of fun and history of the ranch. This session Kate went over what is a State Park and how did Spring Mountain Ranch become a State Park.
- **Three Square**
- **Toastmasters Club**
- **US Dept of State**
- **UNLV Dental School**
- **Vitalant**



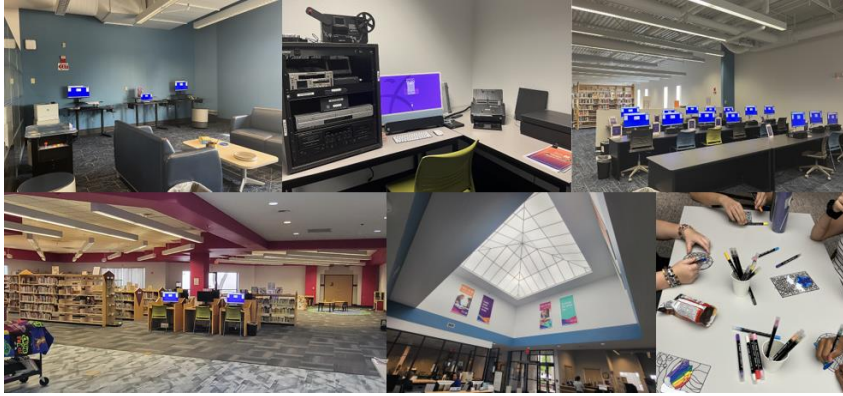
Powerful Platforms

Libraries as a place for answers & information, connection (book club, 0-5 storytime place for parents, “living room”), entertainment and fun (programs); access (virtually and in-person), libraries as a place for social services; libraries as a place to learn and connect to new skills, and the library as the fun community place.

- **Blue Diamond Library** weekly Drop In STEAM: the library will have a weekly “drop in STEAM”, available most hours of the day.
- On 12 July 2024, five members of the **Clark County Library Jam Sessions** band, Casey, David, Humberto, Rena, and Adult Services Librarian Demosthenes P. performed at the **Senior Luncheon** at the **Lieburn Community Center** by the West Charleston Library More than 60 seniors heard a five song set that included: Bill Haley and the Comets' "Rock Around the Clock," The Teddy Bears' "To Know Is To Love Him," Barry White's "You're the First, the Last, My Everything," Skeeter Davis' "End of the World," and The Drifters' "This Magic Moment."
- The new Career Pathways Coordinator, Russ B., has been diligently preparing to launch the **Career Pathways Program** in October. Russ has developed various programs and has already embraced his role by assisting teens with resume creation, interview skills, goal setting, career choices, and interview body language. Russ also conceived the innovative idea of a mobile interview lab equipped with a laptop, camera, headphones, and a scanning station to aid teens in web interviews. Teen Services plans to coordinate efforts with EmployNV to create a shared resource in our connected space.
- The Best Buy Teen Tech Center recently hosted the second annual **Regional Teen Summit**. This grant-funded event featured a full-day workshop for 10 of our Best Buy Teen Tech Center leaders. In the morning, teens learned to utilize and program XR (VR and AR). In the afternoon, the teens created their own Greek God or Goddess using Microsoft Copilot. All participants received swag bags containing a new backpack, school supplies, Bluetooth headphones, a meditation light, a LEGO keychain, and the book "Feed" by M.T. Anderson.
- **Centennial Hills Library** served 347 **Three Square meals** in July and hosted 35 customers at their writing workshop with **Maxwell Drake**. Their 0-5 storytime supported 758 customers and the Teen gaming hosted 117. **Councilwoman Brune's Back to School Splash** on 7/26 hosted 185 kids.



- **East Las Vegas Library** staff spoke to 1,100 customers during the East Las Vegas Community Center Back to School Fair. The Adult Service Department had 40 attend their Operation Homefront “Back to School Brigade.”
- **Enterprise Library** Youth Service Programs like Baby, Family, and Toddler storytimes, Three Square meals, and Little Books Little Cooks were very well attended .



- **Indian Springs Library** hosted **Communication through Art!**



Communication through Art! Indian Springs brought back this event on July 25th

- **Laughlin Library** hosted a native plant seed cleaning program with the **National Park Services**.



Laughlin Library partner Spread the Word @ our SC Finale ! Along with Zoologist & 68 kids!



- **Meadows Library** offered the following programs for youth: Yoga for Life, Take and Make, Acelero PreK visits, Kids Crafter Noon, Summer Camp Craft, and multiple kids using the PlayStation and engraver.

- **Summer Reading: Circus of Bubbles** had great turnouts at all the branches but the **Rainbow Library** had a great photo.



Rainbow Library

- **Sandy Valley Library** reports that their **LEGO Club** is still popular with the kids, and the Teen Film Club continues to draw kids into the library on Fridays, where they held their first auditions.
- The **UNR Extension** partnership with the **Searchlight Library** made waves because of its popularity among the community's children. For adults, the **Artisan Club** and **Ceramic Painting** are a hit.
- **Summerlin Library Adult Services** hosted 18 programs, attracting 178 customers. The Summer Challenge Guests were the biggest draw for both adults and youth. Youth Services staff hosted 25 programs, attracting 1,152 customers.
- Customers found the **magical mermaids** (Mer-bear), an on-going scavenger hunt), 89



times in July! One adult customer visiting **Sunrise Library** for the first time mentioned that 'they had fun trying to find the Mer-bear because they kept getting distracted with other things they found in the library that they weren't aware of!' **Adult Services** activities at Sunrise included delivering Aug-Sep brochures and flyers to Walnut Rec. Center, Bob Price Rec. Center, Hollywood Rec. Center, Cora Coleman Sr. Center, Desert Ridge Apts., and Touchstone Apts. **Youth Services** activities included Outreach to Cordero Pines Housing and Vera Johnson Housing for their back-to-school fairs and reconnecting with schools in their service area.

- **Sahara West Library** hosted a School-age Library Olympics, a Cricut open lab, Teen Karaoke, an Otaku Maid Café, Wizard Wands, keychains, and tween time, among other incredible programs.



- **West Charleston** completed 903 study room uses for July. The



total number of youth programs for July was 46 programs with 1,150 participants. In Adult Services, the DMPL served 85 reservations, and Multimedia Services hosted programs in hydroponics, 3D printing, digital preservation, sewing, and digital discovery. They also participated in 40 outreach events. For the **Back-to-School** event, Alysia, Branch Manager Claudia, and TK, were slimed as a reward for the youth completing the Summer Challenge.

- **Southern NV Health District** gave **West Las Vegas Library** and staff positive comments regarding our building and meal service: "We're deeply grateful for the staff at West Las Vegas Library and the work they do during the busy summer months to



facilitate Meet Up and Eat Up meal service." Additional highlights were the Beginning Computer Classes for Seniors and the Cell phones for Seniors in Español were all filled to capacity. **Youth Services**, in partnership with **Customer Service**, attended one (1) outreach this month at **West Prep Academy**. During their visit, staff interacted with 150 customers and distributed over 100 backpacks and school supplies to the youth for the upcoming school year.

- **Electronic Resources** launched **Jet Magazine Archive**, **Maclean's Magazine Archive**, **MEDLINE Ultimate** (a full-text biomedical research database), and **FinancialFit** (an online learning platform focusing on personal finance lessons, videos, and interactive tools).

- During the month of July, **customers** watched 146 **Niche Academy** videos, with the most popular tutorials being Overdrive/Libby (26 views), Boundless eMedia Anywhere (21 views), and Rosetta Stone (15 views).

- During July, **Staff Niche Academy Electronic Resources** training videos saw 350 views. The most popular Electronic Resource trainings were Hoopla Training (70 views), Fiero Code Training (69 views), and Rosetta Stone Training (31 views).
- The **Electronic Resources** Department supports the circulation & maintenance of **iPads** throughout the district, ranging from repairing iPads to replenishing supplies, & ensuring the iPad kiosks are in working order. In July 2024, the department responded to **28 iPad work orders**. In July 2024, the total **iPad circulation was 484**. The Electronic Resources Department coordinated the delivery of the **ER Laptop Cart to 3 branches** to support various branch programs.
- In August, 9,751 **Fresh Picks eNewsletters** were sent to customers. The most popular eNewsletters were Mystery (58% opened), Top Ten (55% opened) & New York Times Fiction Bestseller (55% opened). July saw 35 new Fresh Picks subscriptions. The Library District has 1,120 unique subscribers who have subscribed to a total of 7,101 monthly subscriptions.
- In July 2024, the total **eMedia Circulation Usage** was 421,192. We had 241,029 retrieval usage for Online Resources. Please note that statistics for Newsbank are not included in the July retrieval usage. Due to the vendor experiencing a technical interruption, statistics are unavailable for June and July.
- Interlibrary Loan (ILL) saw 62 new users join during July. ILL received 539 LVCCLD customer requests to obtain materials from other libraries. This month, ILL staff filled 84.6% of our customers' requests, and 85.2% of requests received were picked up by customers.
- LVCCLD received 542 requests to lend our items to other agencies this month. Additionally, this month's average turnaround time (time between when we receive a request, obtain the item, and prepare it to be shipped) was one (1) day, 17 hours, and 17 minutes, 01:17:17.
- Training: ILL Overview via Webex with 9 attendees.
- Automation Agreements for North Las Vegas and Boulder City were extended and executed.



MEMORANDUM

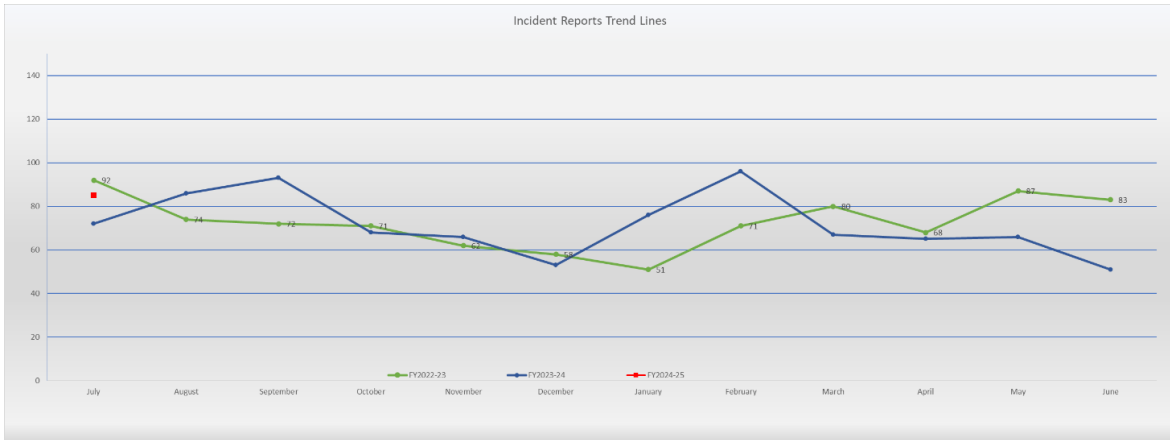
TO: Board of Trustees through Kelvin Watson, Executive Director
FROM: Leo Segura, Library Operations Director
DATE: August 31, 2024
SUBJECT: Security Report, September 2024

This memorandum reports on the security information and analytics compiled from **July 1 to July 31, 2024**.

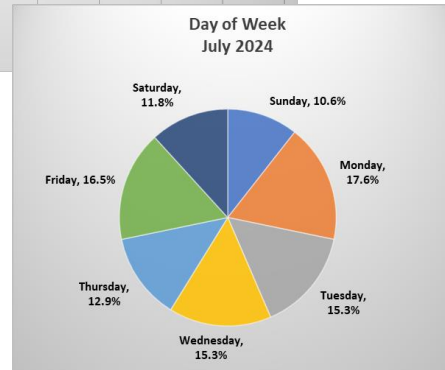
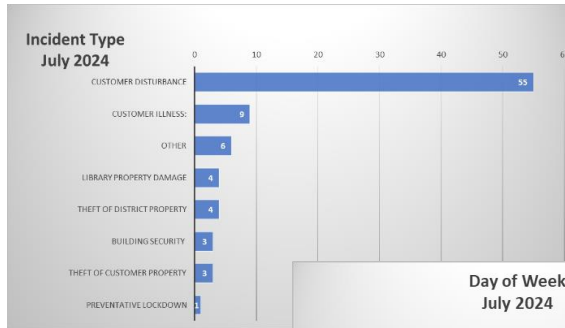
Branch	Incident Reports				Aug-22 to Jul-23	Aug-24 to Jul-24	Difference	
	Jul-23	Jul-24	Difference	% Change				% Change
BLUE DIAMOND LIBRARY	0	0	0	0.0%	2	2	0	0.0%
BUNKERVILLE LIBRARY	0	0	0	0.0%	0	0	0	0.0%
CENTENNIAL HILLS LIBRARY	3	2	-1	-33.3%	28	18	-10	-35.7%
CLARK COUNTY LIBRARY	19	26	7	36.8%	194	237	43	22.2%
EAST LAS VEGAS LIBRARY	7	6	-1	-14.3%	76	74	-2	-2.6%
ENTERPRISE LIBRARY	3	2	-1	-33.3%	19	38	19	100.0%
GOODSPRINGS LIBRARY	1	0	-1	-100.0%	2	0	-2	-100.0%
INDIAN SPRINGS LIBRARY	0	0	0	0.0%	3	1	-2	-66.7%
LAUGHLIN LIBRARY	0	1	1	0.0%	8	10	2	25.0%
MEADOWS LIBRARY	0	1	0	0.0%	6	6	0	0.0%
MESQUITE LIBRARY	0	0	0	0.0%	14	4	-10	-71.4%
MOAPA TOWN LIBRARY	0	0	0	0.0%	0	2	2	0.0%
MOAPA VALLEY LIBRARY	0	0	0	0.0%	1	2	1	100.0%
MT CHARLESTON LIBRARY	0	0	0	0.0%	0	0	0	0.0%
RAINBOW LIBRARY	3	2	-1	-33.3%	24	22	-2	-8.3%
SAHARA WEST LIBRARY	3	6	3	100.0%	64	67	3	4.7%
SANDY VALLEY LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SEARCHLIGHT LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SPRING VALLEY LIBRARY	6	7	1	16.7%	78	58	-20	-25.6%
SUMMERLIN LIBRARY	4	0	-4	-100.0%	38	19	-19	-50.0%
SUNRISE LIBRARY	0	1	1	0.0%	15	12	-3	-20.0%
WEST CHARLESTON LIBRARY	7	5	-2	-28.6%	81	80	-1	-1.2%
WEST LAS VEGAS LIBRARY	6	8	2	33.3%	69	44	-25	-36.2%
WHITNEY LIBRARY	6	15	9	150.0%	82	124	42	51.2%
WINDMILL LIBRARY	4	3	-1	-25.0%	45	52	7	15.6%
Total	72	85	12	18.1%	849	872	23	2.7%

In July 2024, branch staff reported **85 incidents**, an increase of 18.1% over the same month last year. During this period, the Library District recorded **331,821** customer visits. **This ratio** is one incident for every **3,903 visits**.

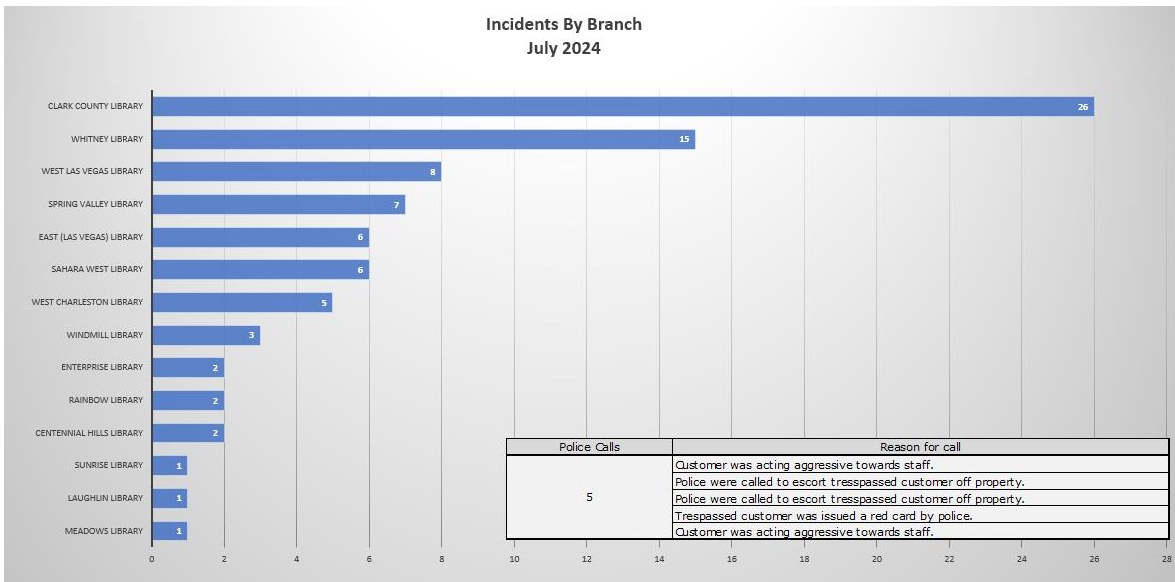
Clark County Library staff submitted at least five (5) FIXIT tickets with the County to address the homeless encampments on the sidewalks along Escondido Street. Library staff worked with LVCCLD Administration, LV METRO police, and Metro’s Homeless Outreach Team to remove the homeless encampments along Escondido.



ADULT TRESPASS [5 YEAR]	1
SAHARA WEST LIBRARY	1
ADULT TRESPASS [3 YEAR]	1
EAST LAS VEGAS LIBRARY	1
ADULT TRESPASS [1 YEAR]	29
CENTENNIAL HILLS LIBRARY	1
CLARK COUNTY LIBRARY	10
EAST LAS VEGAS LIBRARY	1
MEADOWS LIBRARY	1
SAHARA WEST LIBRARY	1
SPRING VALLEY LIBRARY	2
WEST CHARLESTON LIBRARY	3
WEST LAS VEGAS LIBRARY	3
WHITNEY LIBRARY	6
WINDMILL LIBRARY	1
ADULT BAN [LESS THAN 1 YEAR]	19
CLARK COUNTY LIBRARY	6
EAST LAS VEGAS LIBRARY	1
SPRING VALLEY LIBRARY	3
WEST LAS VEGAS LIBRARY	3
WHITNEY LIBRARY	6



District staff encountered **fifty-five (55) customer disturbances**, accounting for 64.7% of July incidents or one disturbance for every **6,033** visits. During **July 2024**, staff banned **fifty (50)** customers. One (1) adult received a five-year trespass, one (1) adult received a three-year trespass, twenty-nine (29) adults received a one-year trespass, and nineteen (19) adults received a partial-year ban.



The **Clark County Library** recorded the most incidents, reporting twenty-six (26). The remaining branches reported zero (0) and fifteen (15) incidents. During July 2024, the staff made five (5) calls to law enforcement.

Library Name	Square Footage	Occupancy	July	Total incidents 2023-2024	INCIDENTS PER 10K SQ. FT.	Incidents per PIC
Blue Diamond	1,000	20	0	0	0.00	0.00
Bunkerville	1,200	24	0	0	0.00	0.00
Centennial Hills	45,555	689	2	2	0.04	0.25
Clark County	120,000	905	26	26	0.22	1.86
#SPILL!	41,015	1200	6	6	0.15	1.00
Enterprise	26,300	526	2	2	0.08	0.40
Goodsprings	900	9	0	0	0.00	0.00
Indian Springs	1,200	24	0	0	0.00	0.00
Laughlin	15,562	323	1	1	0.06	0.13
Meadows Library	813	16	1	1	1.23	0.67
Mesquite Learning Center	5,464	133	0	0	0.00	0.00
Mesquite Library	13,313	370	0	0	0.00	0.00
Moapa Town	2,000	40	0	0	0.00	0.00
Moapa Valley	4,700	94	0	0	0.00	0.00
Mt. Charleston	2,800	56	0	0	0.00	0.00
Rainbow	26,800	808	2	2	0.07	0.25
Sahara West	122,000	920	6	6	0.05	0.55
Sandy Valley	1,200	24	0	0	0.00	0.00
Searchlight	1,200	24	0	0	0.00	0.00
Spring Valley	25,000	511	7	7	0.28	0.78
Summerlin	40,165	1014	0	0	0.00	0.00
Sunrise	23,000	345	1	1	0.04	0.17
West Charleston	38,900	1054	5	5	0.13	0.63
West Las Vegas(excluding Theater)	30,693	370	8	8	0.26	0.89
Whitney	24,500	563	15	15	0.61	2.14
Windmill Library and Service Center	142,149	994	3	3	0.02	0.33
			0			
Total Square Ft.	Occupancy Rate		Total Incidents	Average	Average	
757,429	11,056	85	85	0.11	0.59	

Red cells indicate a ratio higher than the district-wide average.

...

**Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
July 2024**

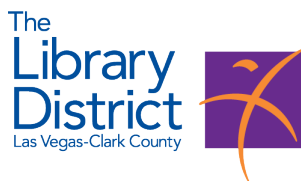
LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS											
	Total	Rank				Total	Total	Total	Adult		Youth		General Interest		Rental		Total
						Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	550	17	1,861	2	22	12	78	7	237	16	396	0	0	35	711		
BUNKERVILLE	370	22	791	1	109	1	120	199	764	0	0	0	0	200	884		
CENTENNIAL HILLS	36,882	1	28,937	599	2,680	20	223	66	2,839	39	1,067	23	479	148	4,608		
CLARK COUNTY	13,664	8	36,689	541	5,952	35	2,794	140	1,680	48	2,280	21	174	244	6,928		
EAST LAS VEGAS	10,007	12	27,934	442	4,425	38	1,773	38	386	51	2,102	20	979	147	5,240		
ENTERPRISE	13,821	7	16,829	268	1,982	12	107	31	528	48	874	18	525	109	2,034		
GOODSPRINGS	222	24	268	2	11	3	13	2	6	5	21	0	0	10	40		
INDIAN SPRINGS	414	20	3,240	4	118	20	73	5	90	30	489	0	0	55	652		
LAUGHLIN	3,303	15	3,632	58	602	17	148	18	161	1	13	0	0	36	322		
MEADOWS	526	18	2,135	24	184	4	28	5	34	28	734	0	0	37	796		
MESQUITE	6,471	13	10,394	88	978	49	413	90	761	16	701	5	30	160	1,905		
MOAPA TOWN	357	23	684	1	25	1	3	10	54	1	8	0	0	12	65		
MOAPA VALLEY	2,785	16	2,905	24	299	2	10	29	498	11	238	0	0	42	746		
MOUNT CHARLESTON	404	21	1,245	8	26	4	21	4	199	26	291	0	0	34	511		
RAINBOW	20,655	4	21,812	359	2,784	88	256	41	1,042	52	2,787	27	516	208	4,601		
SAHARA WEST	35,905	2	34,950	581	3,125	5	80	65	3,301	14	392	41	714	125	4,487		
SANDY VALLEY	418	19	749	3	23	3	10	8	18	1	6	0	0	12	34		
SEARCHLIGHT	141	25	768	4	25	1	5	4	25	22	70	0	0	27	100		
SPRING VALLEY	12,901	10	20,374	340	3,421	14	251	72	962	46	2,148	15	206	147	3,567		
SUMMERLIN	20,015	5	20,137	330	1,536	13	144	25	1,077	22	1,524	16	478	76	3,223		
SUNRISE	13,970	6	14,401	315	2,410	21	201	25	559	44	1,295	0	0	90	2,055		
WEST CHARLESTON	12,466	11	21,593	276	2,659	40	674	39	719	54	1,373	8	271	141	3,037		
WEST LAS VEGAS	3,403	14	13,350	203	3,169	8	236	51	244	62	1,367	11	350	132	2,197		
WHITNEY	13,458	9	19,121	284	3,114	27	872	26	514	39	1,607	3	56	95	3,049		
WINDMILL	33,086	3	27,022	606	3,090	9	127	37	1,148	28	3,364	20	770	94	5,409		
WINDMILL SERVICE CENTER	752,349		0	3,239	72,914	223	4,053	30	703	14	3,743	0	0	267	8,499		
2024 MONTHLY TOTAL	1,008,523		331,821	8,602	115,683	670	12,713	1,067	18,549	718	28,890	228	5,548	2,683	65,700		
FY 24-25 YTD TOTAL	1,008,523		331,821	8,602	115,683	670	12,713	1,067	18,549	718	28,890	228	5,548	2,683	65,700		

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	944,454		370,591	7,737	88,588	775	10,614	1,011	19,215	922	30,165	187	5,620	2,895	65,614
% CHANGE	7%		-10%	11%	31%	-14%	20%	6%	-3%	-22%	-4%	22%	-1%	-7%	0%

ANNUAL YTD COMPARISON															
FY 23-24 YTD TOTAL	944,454		370,591	7,737	88,588	775	10,614	1,011	19,215	922	30,165	187	5,620	2,895	65,614
% CHANGE	7%		-10%	11%	31%	-14%	20%	6%	-3%	-22%	-4%	22%	-1%	-7%	0%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	878,789		307,516	6,283	86,141	754	9,138	915	17,709	845	28,013	216	6,292	2,730	61,152
% CHANGE	15%		8%	37%	34%	-11%	39%	17%	5%	-15%	3%	6%	-12%	-2%	7%
2021 MONTHLY TOTAL	764,365		301,511	5,168	83,173									1,790	34,023
% CHANGE	32%		10%	66%	39%									50%	93%
2020 MONTHLY TOTAL	759,365		235,015	3,609	76,329									483	9,722
% CHANGE	33%		41%	138%	52%									455%	576%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	878,789		307,516	6,283	86,141	754	9,138	915	17,709	845	28,013	216	6,292	2,730	61,152
% CHANGE	15%		8%	37%	34%	-11%	39%	17%	5%	-15%	3%	6%	-12%	-2%	7%
FY 21-22 YTD TOTAL	764,365		301,511	5,168	83,173									1,790	34,023
% CHANGE	32%		10%	66%	39%									50%	93%
FY 20-21 YTD TOTAL	759,365		235,015	3,609	76,329									483	9,722
% CHANGE	33%		41%	138%	52%									455%	576%



ITEM VI.A.2.a.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: Betsy Ward, Branding and Marketing Director

DATE: July 31, 2024

SUBJECT: Branding & Marketing Activity Report, July 2024

This memorandum reports on the Branding and Marketing Department’s (BAM) activities and project updates for July and analytics compiled from June 1-30, 2024.

Powerful Platforms

Summer Challenge 2024 Updates

BAM continued to keep Summer Challenge promotional activities in high gear in July to remind customers that there was still time to participate in the District-wide promotion. The results include:

Library Card Signups (As of July 16):

- To date, we have seen **9,000 first-time library card sign-ups** overall, an increase of 11% over the same period last year.
- We saw an activity spike of **4,380 library card sign-ups**, which took place during the mailing of the Kids’ brochures and the first postcard mailing, from May 24 – July 13.
- We also saw an activity spike of **23,554 lapsed users reengage with the catalog**, resulting from the 380,000+ eBlasts and the **mobile ad campaign (which produced 500,000 impressions)**, which launched June 5. This is **8% of the total lapsed-user list**.

Summer Challenge Registrations & Activities (As of July 16):

- Within a week of the **three Summer Challenge emails**, customers who opened an email participated with **31,517 recorded activities**.
- **Market Penetration:** We took a baseline measurement before the campaign began, which showed that there were 160,716 active HH out of the total 654,744 HH in our

District – or a total of 24% active HH. Within the first four weeks of the direct mail/emails/mobile ads campaign, our **Market Penetration jumped by 1% -- an additional 6,000 HHs.**

- We also saw **4,300 or 11% of the Summer Challenge direct-mail recipients sign up for a library card.** Additionally, among emails sent to our 300,000 lapsed cardholders, **23,000 or 8% have returned**, either in person or online, to check out an item. These are stellar numbers as normal card sign-ups and checkouts after a mailing hover around 5 to 6%.

Media Coverage:

[Fox 5](#) interviewed Digital Content Specialist **Ryan Simoneau** about Summer Challenge (July 22)

[KNPR State of Nevada](#) hosted a panel including Sunrise Branch Manager **Scott Clonan**, Summer reading in Las Vegas: Libraries, new local titles, and that New York Times list (July 17)

KTNV Ch 13, [Kyle Kembo Par of the Library District's Summer Challenge, Kembo Will Be Giving Guitar Lessons](#) (July 16)

[WhatsUp.Vegas](#) interviewed Sunrise Branch Manager **Scott Clonan** (July 11)

The CW Las Vegas, [Local library district's challenge keeps kids reading during summer break, Read a book, win a prize!](#) (July 10)

[KSNV Ch. 3](#) interviewed **Digital Content Specialist Ryan Simoneau** about Summer Challenge and upcoming library events (July 10)

Free To Be Public Education Campaign, Phase 2

As part of the ongoing evolution of the Free To Be campaign, BAM continues to keep the initiative's message of Freedom top of mind with our staff and customers. To complement the **#WeAreTheLibraryDistrict** social media campaign, we have launched three new activations:

- **In-Branch Photo Props**
 - We have created props based on the **campaign's seven words**, which customers can use to show what the campaign means to them.
 - New cardholders can now celebrate this milestone with the **"I Just Got My First Library Card"** prop.



- The **new Free To Be Brand Video** features the voices of numerous staff members and their children. The three-minute version is now viewable on YouTube, and will be used for HR recruiting, presentations, and more. Shorter versions will be cut for social media.



OverDrive Promotional Event

OverDrive's "Check Out Your Library Fiction and Film Tour" stopped in Las Vegas in July, with activations planned in conjunction with the Library District on July 17-18 and 20. The OverDrive RV visited Sunrise Library on July 17, and AREA15 on July 20. Due to the extreme heat, the RV did not make its scheduled appearance at Rainbow Library on July 18, and activities were moved inside the branch. The July 20 activation at AREA15 included a live audiobook narration and Q&A with author Julia Whelan, two storytimes, and library card signups and giveaways with the Community Engagement Outreach Team.

The Library District team managed the following aspects:

- Collaborated with OverDrive on artwork design for ads and social media graphics
- Collaborated on a [news release](#), which OverDrive pitched to local media
- Sent a dedicated eBlast to cardholders, which garnered a 41% open rate
- Created graphics and promoted them with priority website placement
- At AREA15:
 - Community Engagement Manager **Emilee Wirshing** provided giveaways and interacted with 60 people and conducted 25 library card sign-ups.
 - Rainbow Library Teen Services Specialist **Kaylin Scott** conducted two storytimes at AREA15, with 30 people attending each.

- o BAM staff recorded video for real-time social media posts, and to send to news media after the event.
- Library Operations Regional Manager **Kevin Maas** coordinated the branch activations with OverDrive and branch staff. Results from the branch activations:
 - o Rainbow reported 193 visitors and 15-20 new library cards
 - o Sunrise reported 116 visitors and 10-15 new library cards

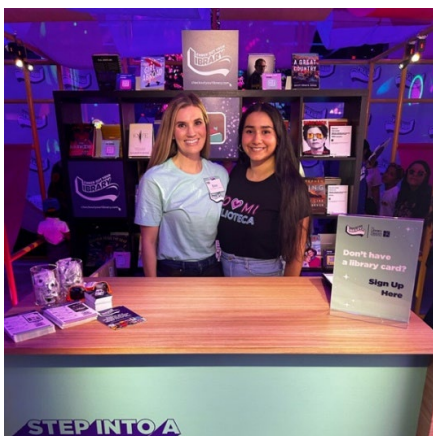
Media Coverage:

8 News Now, [Library Vehicle Tour A Partnership with Overdrive and the Las Vegas-Clark County Library District](#) (7/21/24)

City Cast Las Vegas, [The Word Is Out, Libraries Are Awesome in Las Vegas](#) (July 19)

KLAS Ch. 8, [Check Out Your Library Tour](#) (July 17)

KLAS Ch. 8, [Library Vehicle Tour Comes to Las Vegas](#) (July 11)

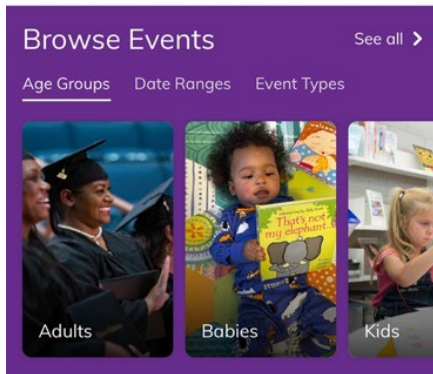


Powerful Partnerships

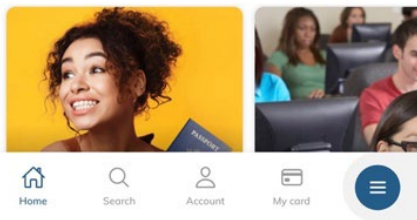
Library District Mobile App & Communico Software Integration

BAM, in conjunction with IT, Community Engagement, and Library Operations, has completed mobile app testing for Android devices and provided feedback to Communico Senior Partnerships Director **Marcie Schneider**. BAM is currently working with Marcie and key stakeholders from the aforementioned Library District departments to schedule a final staff training period. Once the new app has been approved by our internal testing team, it will then be shared as a “soft launch” for Library District staff, to receive their feedback. In the meantime, BAM is prepping a public launch of the app, planned for Q4 2024.

While we prepare for the app launch, BAM continues to work with Communico and IT to install Communico Broadcast on new monitors at our 25 branches. Communico Broadcast will allow staff to turn these monitors into digital signage that can be used to promote Library District priorities and branch-specific programming. Once all monitors are installed, IT will be working remotely with branch staff to activate the monitor software. BAM worked with Acting IT Director **Ron Melnar** to record a tutorial video, which branch staff can study to streamline this setup.



Library Services



Powerful People

Media Coverage Highlights

Additional media coverage in July included:

KTNV Ch. 13, [Vitalant Hosting Blood Drives Across Southern Nevada in July](#) (July 14)

Las Vegas Review-Journal, [Founder of Renowned Las Vegas Art Fortress Dies](#) (July 13)

8 News Now: [American Red Cross Blood Drive Held at Centennial Hills Library](#) (7/12/24)

WhatsUp.Vegas (podcast): [Meet Clonan The Librarian](#) (7/11/24)

KTNV Ch. 13, [Free Meals for Seniors and Their Families](#) (July 11)

KLAS 8 News Now, [American Red Cross Blood Drive Held at Centennial Hills Library](#) (July 10)

Executive Director **Kelvin Watson** discussed the new West Las Vegas Library, Summer Challenge, community partnerships, and more in a Q&A in the [Las Vegas Sun/Vegas Inc.](#) (July 8).

KTNV Ch. 13, [Library District Hosting Cooling Stations](#) (July 3)

KLAS Ch. 8, [Excessive Heat Warning Prompts Opening of Cooling Stations, Available at Library District Locations](#) (July 2)

Las Vegas Sun, [Cooling Stations Opening in Las Vegas Area as Excessive Heat Forecast](#) (July 2)

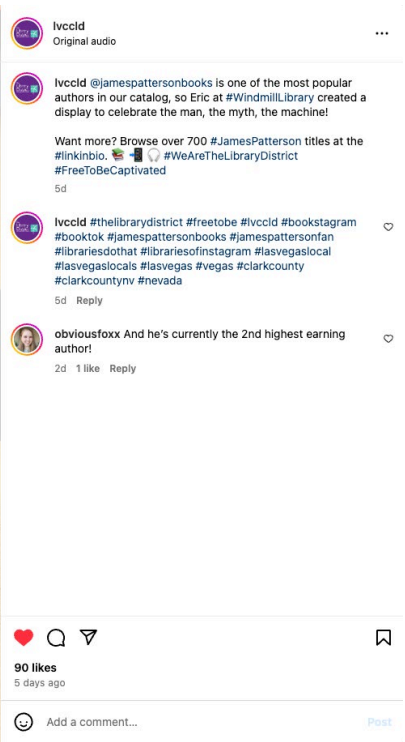
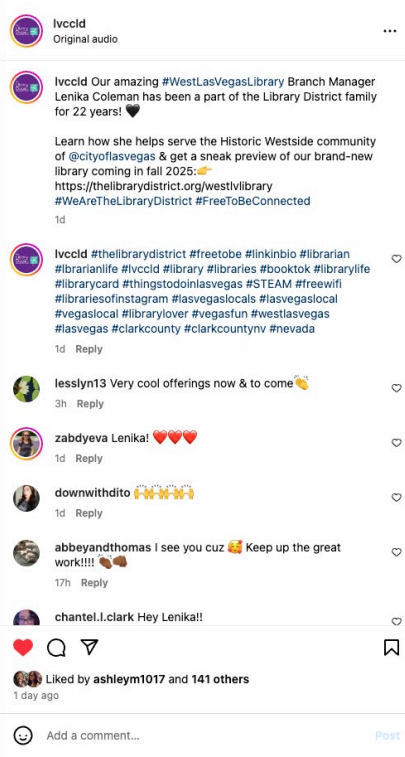
Mesquite Local News: [Library Brings in National Research Team](#) (7/1/24)

Eat More Art! Las Vegas, [A Public Fit Concludes 2024 Season with Staged Reading of The Pavilion at the Clark County Library](#) (June 26)

#WeAreTheLibraryDistrict - #FreeToBe Employee Spotlight on Social Media


BAM's digital team continues to spotlight the Library District's diverse and talented staff on social media with the #WeAreTheLibraryDistrict video series. In addition to being shared on social media, [BAM also uploads them to our Virtually Anywhere YouTube channel and adds them to a dedicated playlist.](#)

In July, BAM highlighted West Las Vegas Branch Manager **Lenika Coleman** and Interlibrary Loan Associate **Stacie Schwartz**. BAM has also expanded the scope of the #WeAreTheLibraryDistrict to also include the District's unique programming, starting with a book display created by **Windmill Adult Services Librarian Eric Howes**, highlighting our vast collection of James Patterson books.



Storytimes at Mount Charleston Library

Social media can be a main driver of attendance for our in-branch programming and we saw this yet again with the recent promotion of our Mt. Charleston Library storytimes. Mt. Charleston Library Associate **Jessica Thompson** sent BAM photos from a recent storytime that we posted to all social channels. That post performed exceptionally well (see metrics below) and was picked up by a local mother for her “moms’ group.” She attended the storytime and created her own content chronicling her experience. During Jessica’s next storytime, **attendance increased from 10 customers to over 50.**



southernnevadamoms and lvccld
Original audio

southernnevadamoms **MT. CHARLESTON STORYTIME & 20+ TODDLER ACTIVITIES** (save & share this post)

Comment "STORYTIME" and we will DM you the full list of story times around town and 20+ toddler activities in our area. You MUST be following us or you won't get our message.

📍 Mt. Charleston Library;
🕒 Fridays @ 10:15-11am
🆓 FREE

👉 follow @southernnevadamoms for the best family finds around town!

Did you know free story time is offered at several locations across southern Nevada? Listed on our guide to Toddler Activities (free & paid), we have Mt. Charleston Library which is part of @lvccld!

Full Review: <https://bit.ly/LVStoryTime>

Please note that times and offerings are subject to change.

KNOW BEFORE YOU GO:

- 📌 No registration is required, just show up!
- 📌 Storytime is for ages five and under.
- 📌 If the weather is nice, storytime might be outside (it won't always be though FY!!)
- 📌 You don't need a library card to attend, but there are lots of library card perks if you get one (they are free!) plus books can be returned to any @lvccld library.
- 📌 Story times are just one of the many free classes offered.
- 📌 Pack a lunch and head to a nearby trail or picnic area afterwards to make the most of your day! There are no restaurants up there besides the retreat which serves breakfast only until noon. But there are lots of trails nearby!

👍👍👍 Liked by lvccld and 1,149 others
July 3

😊 Add a comment... Post

Powerful Platforms

BAM Advertising Campaigns

Print Ads:

Free To Be	Las Vegas Weekly	27-Jun, 25-Jul	Full page	\$6,000.00
	RJ en Español	31-Jul	Half Page	\$600.00
	Black Image	July	Full Page	\$2,000.00
	Desert Companion	June/July	Full Page	\$3,125.00
Summer Challenge	Desert Companion	June/July	Full Page	\$2,800.00
	Asian Journal	4-Jul	Half Page	\$2,400.00
	RJ en Español	17-Jul, 24-Jul	Full Page	\$1,200.00
	Black Image	July	Full Page	\$2,000.00
	Las Vegas Weekly	4-Jul	Full page	\$3,000.00

Summer Challenge 2024 Facebook Ad Campaign

BAM continues to run dedicated Facebook Ads to help promote Summer Challenge 2024 registrations. Below are details of the June ad campaigns. These analytics will be included in BAM's August Board Report.

Run Dates: June 3-30

Total Budget: \$6,000

Facebook Ad Targeting:

- Current Fans of the Library District (\$2,000)
- Non-followers of the Library District who reside in Las Vegas-Clark County zip codes (\$4,000)

Library Highlights eNewsletter – OrangeBoy Software Results

BAM continues to see strong open rates on our twice monthly Highlights eNewsletters, allowing the Library District to reach more active cardholders and re-engage with cardholders who have not visited the library or used our services for some time. Below are details from our June eNewsletter campaigns to date:

June 21 Issue: Preserve Your Memories + Lite-Brite Storytime + Free Meals for Kids & Teens + More!

Topics: The Library District's free Digital Memory Preservation Labs; Lite-Brite Worlds of Wonder Storytime at Illuminarium; Meet Up & Eat Up free summer meals for kids and teens in partnership with Three Square; Summer Challenge details; Independence Day Closure;

upcoming must-see events selected by PVS & YS; and information about the free kids fishing licenses from Nevada Department of Wildlife.

- 144,952 unique opens with a 38.6% percent open rate
- 4,000 unique clicks generated
- Sent to 375,570 unique emails
- 421 unsubscribes

Following the June 21 eNewsletter, 8,998 cardholders used OverDrive within 7 days of opening the message; 3,340 circulated a physical item; and 1,486 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 1,276 Occasionals (users who have not used the library in 3-12 months), and 584 Inactives (users who have not used the library in more than 12 months), which included the re-engagement of 141 Bright Future users (Teen cardholders).

July 2 Issue: Teen animeFEST Logo Contest + Summer Challenge Prizes + Art Galleries + Health Kits

Topics: The Library District's 2024 Teen animeFEST Logo Design Contest; Summer Challenge details; Explore the Library District's Award-Winning Art Galleries video; Check out free Health Kits at the Library District; Independence Day Closure; and upcoming must-see events selected by PVS & YS.

- 137,238 unique opens with a 36.5% percent open rate
- 2,934 unique clicks generated
- Sent to 376,011 unique emails
- 433 unsubscribes

Following the July 2 eNewsletter, 8,306 cardholders used OverDrive within 7 days of opening the message; 2,581 circulated a physical item; and 1,475 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 1,254 Occasionals (users who have not used the library in 3-12 months), and 587 Inactives (users who have not used the library in more than 12 months), which included the re-engagement of 116 Bright Future users (Teen cardholders).

July 12 eBlast: FREE Film & Fiction Tour at 2 Local Libraries + AREA15 ... Prizes & More!

Topics: This single-topic eBlast included details about the OverDrive Fiction & Film Tour on July 17, 18 & 20 with proposed stops of the company's Library RV at Sunrise Library, Rainbow Library, and AREA15 (the Rainbow Library RV stop was cancelled due to the heat and activities were moved indoors).

- 158,784 unique opens with a 42.2% percent open rate
- 1,150 unique clicks generated
- Sent to 376,634 unique emails
- 453 unsubscribes

Following the July 12 eBlast, 10,096 cardholders used OverDrive within 7 days of opening the message; 3,796 circulated a physical item; and 1,906 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 1,321 Occasionals (users who have not used the library in 3-12 months), and 623 Inactives (users who have not used the library in more than 12 months), which included the re-engagement of 142 Bright Future users (Teen cardholders).

July 17 Issue: Summer Challenge Prizes + Slime Week! For Back To School + Film & Fiction tour Prizes

Topics: There's still time to take our Summer Challenge and win cool prizes; Back To School Slime Week programming; Fiction & Film Tour details and prizes; annual Teachers Book Sale; and upcoming must-see events selected by PVS & YS.

Analytics for this eNewsletter are still being compiled and will be available in the September Board Report.

Branch Library Highlights eNewsletters (sent monthly to active library cardholders in residing zip codes)

- Emails were sent out to all 25 branches' active cardholders residing in the respective service area zip codes the last week of May.
- The **average open rate for our 25 branch eNewsletters was 47.4%**, with an **average Click Through Rate (CTR) of 3%**. This shows our cardholders are actively looking forward to hearing from their home library.
- **506** Occasionals were Reengaged
- **136** Inactives were Reengaged
- **3,600** physical items were checked out from the Library District's catalog
- **4,126** items were checked out from Overdrive
- **996** items were checked out from hoopla

Additional Highlights

- Between Q1 and Q2 of 2024, we saw a **growth of 2,364 additional active households in the Library District service areas, which is an increase of +1.5%**.
- In Q2 of this year, the Library District added **29,450 additional new library card sign-ups** and **reengaged 9,753 inactive cardholders**, which is a **growth of 39,203 more active cardholders (+21%)**.

Library District Website Audit & Update

- BAM is conducting a thorough website audit in our efforts to improve functionality of TheLibraryDistrict.org. BAM met with **Erica Reynolds**, VP of Customer Success at BiblioCommons, to discuss best practices and learn about strategies that other libraries have utilized when conducting website audits of their own.
- BAM is also developing a new *Working with the Library District* landing page, will serve as a one-stop hub for customers interested in partnering with the library on everything from hosting private events to requesting an outreach visit. Spearheaded by Community

Engagement Manager **Sherry Walker** and Director **Matt McNally**, this page will streamline the way the customers engage with a range of Library District services, and hopefully, reduce the number of information-seeking phone calls.

Google AdWords Grant Update

Brief Overview of the Campaign's Benefits:

- Google AdWords is Google's online advertising platform, in which advertisers bid on popular keywords & search phrases for their clickable text-based ads to appear in Google's search results.
- The Foundation and the Library District have received a grant from Google for approximately \$10,000 per month in Google AdWords credits (or up to \$100,000 per year).
- Google connected BAM with Nonprofit Megaphone, an agency that specializes in executing the Google Grant, helping us to optimize designated keywords that are selected from Library District and Foundation priorities and promoted through TheLibraryDistrict.org.
- When people conduct searches on Google that incorporate our designated keywords, the Google AdWords campaign entices them to click on Library District search results, thereby increasing the opportunity for discovery of our programs and services. For example, when someone Googles "Harry Potter," Google will produce the Library District's copies of the Harry Potter series in the ad search results.
- These monthly Google Grant campaigns help to increase our overall Google SEO and drive more qualified traffic to our website.

Monthly Campaign Results:

- [View the Google Studio Data Report updates](#) in real-time for all our current Google Grant Google AdWords campaigns.
- Conversation tracking for priority Google AdWords campaigns (June 2024):
- Our ads generated **5,055 clicks, which was up 6% from the previous month**, and **16,775 impressions, which was up 13% from the previous month**, resulting in a **CTR (Click Through Rate) of 30.13, which dipped 6% month-over-month**. The Library District continues to be one of NPM's top-performing accounts as the network average is only 3%, and the Google requirement is 5%. This means that Google is showing our ads to the right people and that the content is intriguing enough for users to click on our ads.
- The Library District's Google search impression percentage increased to **90.02%, which was up .5% month-over-month**.
- 91 people submitted an application for an Instant eCard by clicking on an ad.
- 29 people made calls to the library after seeing a Google Grant ad.
- Google Grant ads to help promote the 2024 Summer Challenge generated a 38,17% CTR throughout May.
- Ads to help people "Find a Location" generated 3,013 clicks, which was up 11% month-over-month.
- The keyword search of Google for "Resources at the Library" continues to be a top keyword search, generating 653 impressions and 155 clicks for an individual CTR of 23.74%.

Social Media Highlights

Las Vegas Sun
@LasVegasSun

Vegas-Clark County Library District serves a wide swath of the community



Vegas-Clark County Library District serves a wide swath of the community

From vegasinc.lasvegassun.com

1:22 PM · Jul 8, 2024 · 1,135 Views

1 retweet, 3 likes

City of Las Vegas
@CityOfLasVegas

Due to excessive heat, cooling stations, including @LVCCLD locations, are open July 22-24 ☀️

Our Courtyard Homeless Resource Center is a cooling station. It's a centralized facility for anyone who needs help accessing services.

Heat safety tips: lasvegasnevada.gov/News/Blog/Deta...

@HelpHopeHome @NWSVegas



Proudly Serving Our Community
COOLING STATIONS
www.HelpHopeHome.org

Due to extreme heat, these locations are open July 22-24, 2024, as daytime cooling stations for those in need of respite from the heat:

<p>WALNUT RECREATION CENTER 3075 N. Walnut Road (south of E. Cheyenne Avenue) Las Vegas, 89115 Phone: (702) 455-8402 Hours: 7:00am-6:00pm M-F Closed Weekends</p>	<p>PEARSON COMMUNITY CENTER 1625 West Carey Avenue (west of N. Martin Luther King Blvd) Las Vegas, 89032 Phone: (702) 455-1220 Hours: 8:00am-6:00pm M-F 8:00am-5:00pm Sat</p>	<p>COURTYARD HOMELESS RESOURCE CENTER** 314 Foremaster Lane (at Main Street) Las Vegas, 89101 Phone: (702) 229-6117 Hours: 24 hours daily</p>
<p>THE SALVATION ARMY 35 West Owens Avenue (near Stocker Street) Las Vegas, 89030 Phone: (702) 701-5369 Hours: 8:00 am-4:00 pm daily</p>	<p>HOLLYWOOD RECREATION CENTER 1650 S. Hollywood Blvd (north of American Beauty Ave) Las Vegas, 89142 Phone: (702) 455-0566 Hours: 6:00am-8:00pm M-F 8:30am-3:00pm Sat</p>	<p>WHITNEY RECREATION CENTER 5712 E. Missouri Avenue (south of Tropicana Blvd) Las Vegas, 89122 Phone: (702) 455-7576 Hours: 8:00am-6:00pm M-F Closed Weekends</p>
<p>ALEXANDER LIBRARY 1755 W. Alexander Road (west of N MLK Blvd) North Las Vegas, 89032 Phone: (702) 633-2880 Hours: 10:30am-8:00 pm M-Tu</p>	<p>NEIGHBORHOOD RECREATION CENTER 1638 N Bruce St (at Stanley Ave) North Las Vegas, 89030 Phone: (702) 633-1600</p>	<p>SILVER MESA RECREATION CENTER 4025 Allen Lane (at W Alexander Rd) North Las Vegas, 89032 Phone: (702) 633-2550</p>



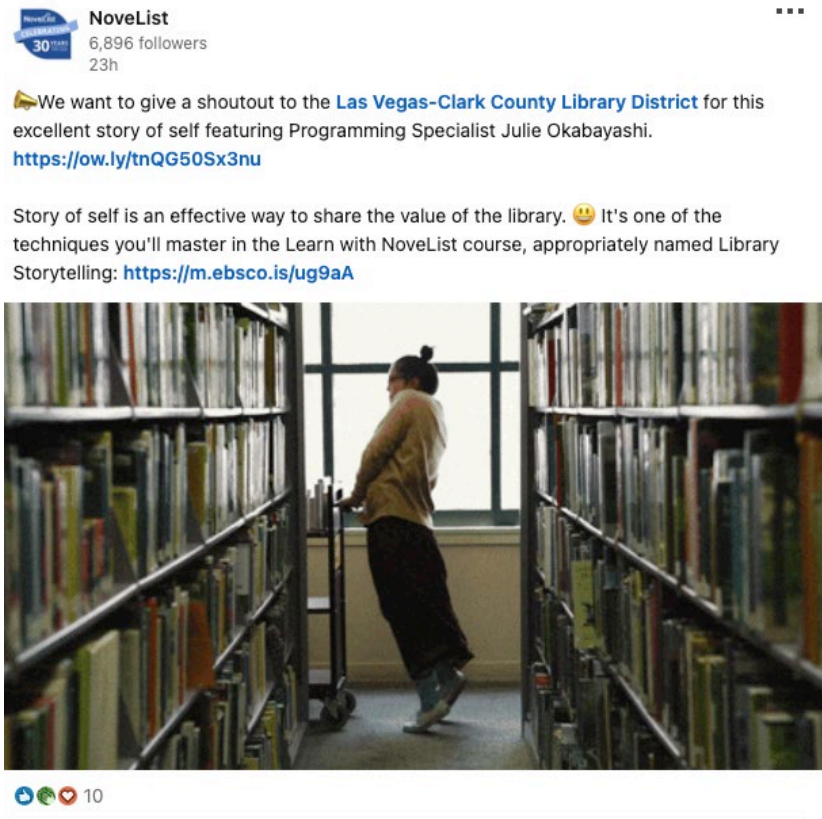
overdrive.inc_ • Following
elizabethmelby • Original audio

overdrive.inc_ 18h
📚🎬 Our #CheckOutYourLibrary Fiction and Film Tour has kicked off in Las Vegas! We made it to @area15official for an unforgettable event with @lvccld. From book readings and Q&A sessions from author & narrator @justjuliawhelan to our AI photo booth experience, it was a blast! 🔥📖 Catch all the highlights in our latest blog post—link in bio! 📌
#LibraryLove #TheLibraryVehicle #AREA15 #JuliaWhelan #FictionandFilmTour @kanopy @libby.app

lvccld Now
Thank you to everyone who checked out our first-ever Fiction & Film Tour last week to learn how you can access our collection using the free

50 likes
18 hours ago


Add a comment...



NoveList
6,896 followers
23h

📣 We want to give a shoutout to the **Las Vegas-Clark County Library District** for this excellent story of self featuring Programming Specialist Julie Okabayashi.
<https://ow.ly/tnQG50Sx3nu>

Story of self is an effective way to share the value of the library. 😊 It's one of the techniques you'll master in the Learn with NoveList course, appropriately named Library Storytelling: <https://m.ebsco.is/ug9aA>



10



outandaboutlasvegas · Following ...
CBL • Wait... What?!

outandaboutlasvegas 4h
GET A FREE PASS TO STEAM SATURDAYS AT THE NEON MUSEUM WITH @lvccld!

✨ Fun activities, hands-on learning, and demonstrations! Each month the activities are designed around a monthly STEAM theme.

✨ Offered once a month from 9:30am-11:30am. See the @theneonmuseumlasvegas website for dates and theme.

✨ Pricing is \$5 for children 7 and up. Children 6 and under are free. However, you can get a Steam Saturdays pass from the library and attend for FREE!!

303 likes
4 hours ago

Add a comment...



melissaferrer3 · Follow
Windmill Library

melissaferrer3 Edited · 1w
The kids are crushing their @lvccld Summer Reading Challenge! Who knew they would want to stay for 3 hours at the library!!! If you haven't been yet --- GO! The Stranded Scavenger Hunt was pretty neat! This is one of the best ways to have "FREE" FUN and stay cool! 😊 Jonah is super excited to test out for using the 3D printer. #hiddengem #readingisfun #windmilllibrary #summerchallenge #9thgrade #7thgrade #4thgrade #teacherlife @tyronethompsons @gunderson.ms @leothelionsvhs

lvccld Now
We love this post so much!! Thank you for visiting & we hope to see you again soon!

44 likes
June 10

Add a comment...



Top Social Media Posts June 2024

Facebook:

Our top post for the month promoted the Mt. Charleston Library mountainside storytimes. This popular post generated **8,148 organic impressions**, **730 user engagements**, including **12 comments & 13 shares**, which helps to increase the total reach of the post.



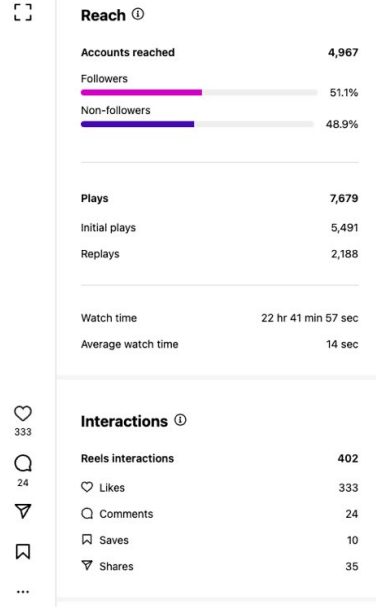
X (Formerly Twitter):

Our top-performing post on X shared that all 25 Library District branches serve as official Clark County Cooling Stations. This timely post generated **1,685 organic impressions, 29 user engagements, 8 shares & 2 link clicks.**



Instagram:

We shared a video about the Pride Month Intersex program with Sunrise Library’s **Kelli Carlson**. This video has become one of our best performing Instagram Reels posts to date, generating **7,679 plays, 4,967 user accounts reached, 402 total Reels interactions, 24 comments & 35 shares of the post.** This Instagram Reel also reached 48.9% of user accounts who don’t currently follow the Library District. This demonstrates the power of posting engaging vertical format videos to promote Library District programming on this social media platform, rather than traditional static images. BAM continues to emphasize sharing this type of content on the Library District’s social media channels!



LinkedIn:

Our top post on LinkedIn for the month was a recently trending viral video featuring King Charles unveiling his new enormous self-portrait. BAM Graphic Designer **Cierra Pedro** photoshopped in our promotional “Three-Peat” graphic, which represents the Library District’s third consecutive ALA “Library of the Future” Award. This timely post generated 4,489 **organic impressions**, **154 total user engagements**, **11 comments**, and **6 shares**.



Analytics for Web & Social Media: June 2024 + 30-Day Comparison + Year-Over-Year

Library District Facebook

	Fans	Impressions	Post Engagements	Link Clicks
June 2024 Statistics	17,604	458,767	4,315	96
% Gain from May	+1%	-50%	-65%	-98%
% Gain from June 2023	+12%	-63%	-96%	-99.5%
% Gain from June 2022	+24	-66%	-88.4%	-99%

Notes: With the start of our Summer Challenge Facebook ad campaign, we increased our key analytics on this platform month-over-month. While Facebook remains the largest social media platform, getting more organic engagement continues to be a challenge, but sharing more branch-submitted content and vertical format videos greatly helps with this as Facebook remains an important communication and promotional tool. We continue to create Facebook Events for select CE/LO programs which help increase the awareness and attendance for these events.

Library District X (Formerly Twitter)

	Followers	User Engagements	Organic Impressions	Link Clicks
June 2024 Statistics	4,526	1,208	58,674	80
% Gain from May	+1%	+40%	+9%	-15%
% Gain from June 2023	+4%	-67%	-84%	-70%
% Gain from June 2022	+10%	-68%	-45%	-61%

Notes: Our New Followers, User Engagements, and Organic Impression were up month-over-month, but our analytics are still trending down on this social media platform. While overall user growth and engagement has slowed on X, there are still considerable local government and organizations, along with local and national media who are utilizing this social media platform. BAM is monitoring and reviewing our monthly analytics to see how they may be further impacted as more users and brands could opt to no longer engage with content or leave this social media platform. BAM continues to share links to upcoming CE/LO events and priority landing pages on our website, along with sharing local and national resources, spotlighting the Library District’s powerful partnerships, plus timely and diverse staff lists created by the website content committee.

Library District Instagram

	Followers	User Engagement	Impressions	Total Likes	Total Comments
June 2024 Statistics	8,543	5,266	118,704	4,427	231
% Gain from May	+3%	+45%	-32%	+48%	+50%
% Gain from June 2023	+30%	+40%	-80%	+40%	-3%
% Gain from June 2022	+56%	+161%	-2%	+157%	+26%

Notes: BAM has emphasized sharing more vertical format video content and on Instagram that strategy is especially important as that is where that type of content performs best. In June, we saw increases in New Followers, User Engagement, Total Likes, and Total Comments month-over-month. BAM is utilizing the IG Stories feature to promote the weekly priority events and programs happening across the Library District using the designed promotional graphics. We also post our real-time social media coverage on Instagram Stories and share user-generated content. BAM continues to offer monthly social media training classes for branch staff. BAM is actively working with them to create more organic photos and short-form vertical videos to help promote their upcoming events/programs. This content performs better on this social media platform compared to sharing digital versions of promotional flyers.

Library District LinkedIn

	Followers	Impressions	User Engagement	Post Shares	Link Clicks
June 2024 Statistics	2,932	16,327	2,261	7	1,438
% Gain from May	+3%	+24%	+108%	-36%	+137%
% Gain from June 2023	+31%	+87%	+148%	-73%	+327%
% Gain from June 2022	+93%	+215%	+305%	-46%	+634%

Notes: Except Post Shares, all our key analytics on LinkedIn were up month-over-month, and year-over-year. BAM continues to share Library District news and partnership updates, plus the latest job openings provided by HR on this important professional networking channel. As LinkedIn is primarily used for employment and career networking, our monthly analytics on this platform will fluctuate based on the monthly content shared and may not be as robust as our primary social media channels. However, the updates we share on this platform connect with a more targeted audience, including community partners, library industry professionals, Library District employees, and job seekers.

Virtually Anywhere YouTube Channel

	Channel Subscribers	Total Impressions	Total Channel Watch Time	Average View Duration
June 2024 Statistics	1,789	29,800	2.2K hrs	1 min 56 sec
% Gain from May	+2%	-3%	+568%	+23%
% Gain from June 2023	+21%	+42%	+2371%	-6%
% Gain from June 2022	+52%	+44%	+3284%	+49%

Notes: Our Channel Subscribers, Total Channel Watch Time, and Average View Duration were all up month-over-month. We did have a small decline in Total Impressions, but those analytics were still up year-over-year. While branch submitted virtual programming has slowed, BAM continues to add more YouTube Shorts content to our channel, such as the #WeAreTheLibraryDistrict videos. Uploading video content consistently is prioritized by YouTube's algorithm and BAM is working on adding more promotional shorter vertical videos for social media to help add more content while longer-form content is being developed.

Website Analytics — External Users (Outside of Library District Branches)

	Unique Users	Unique Homepage Views	Engaged Sessions	Engaged Sessions Per User	Average Engagement Time
June 2024 Statistics	165,000	136,592	368,093	1.61	2 min 1 sec
% Gain from May	-4%	+3%	-3%	-1%	+3%
% Gain from June 2023	N/A	N/A	N/A	N/A	N/A
% Gain from June 2022	N/A	N/A	N/A	N/A	N/A

Notes: June typically finds Library District customers starting their summer vacations, so we saw small decreases in Unique Users and Engaged Sessions Per User. We did see increases in Unique Homepage Views and Average Engagement Time across the website as BAM continues to promote Summer Challenge with print and digital advertising campaigns. As part of the ongoing advertising campaign, BAM is directing qualified traffic to TheLibraryDistrict.org/SummerChallenge. Due to the digital ads directly sending traffic to the Summer Challenge landing page, this can sometimes lead to lower Engaged Sessions and Engaged Sessions Per User due to website visitors being sent to one specific page.

BAM will resume compiling year-over-year website analytics starting with the September Board Report to cross-reference with Google's switch to GA4 analytics as the previous Universal Analytics have been sunset and are no longer available.



ITEM VI.A.2.a.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: Betsy Ward, Branding and Marketing Director

DATE: August 31, 2024

SUBJECT: Branding & Marketing Activity Report, September 2024

This memorandum reports on the Branding and Marketing Department’s (BAM) activities and project updates for August and analytics compiled from July 1-31, 2024.

Powerful Platforms

Summer Challenge 2024 Final Results

This year, BAM used a new strategy to promote Summer Challenge. Beyond our traditional marketing efforts, we worked with library marketing firm OrangeBoy, which uses U.S. Census data to target noncardholders and reaches existing cardholders through Library Highlights, Branch Highlights and eBlasts. (OrangeBoy is also integrated with our catalog to track activity spikes among existing cardholders).

Our goals were to:

- Introduce non-cardholders to the library, especially low-income and Spanish-speaking households
- Re-engage lapsed cardholders
- Reach audiences more efficiently through direct mail
- Increase Summer Challenge registrations

We supplemented our traditional PR, social media, paid ads & posts with:

- Premium incentive prizes for early registration & program milestones
- Direct mail of the kids’ brochure & 2 follow-up postcards with trackable QR codes to 40,000 non-cardholders in low-income English & Spanish HHs
- Separate emails targeting adults and kids/teen cardholders
- Geotargeted mobile ads with trackable QR codes

The programming and marketing strategies implemented in 2024 resulted in record-breaking Summer Challenge program engagement, and spikes in library card sign-ups and cardholder activity, and will serve as a model for Summer Challenge 2025 and Winter Reading Challenge 2025.

Tactics & Results

- Adult email blast: 44.86% open rate
- Kids/Teens email blast: 43.21% open rate
- Direct Mail QR Code & Geotargeted Mobile ads: 4,456 link clicks
- Geotargeted mobile ads: 500K impressions
- Paid Social Media Posts: \$21K spend, 424K engagements, 52K link clicks
- Earned media: 16 news stories, up 100% over 2023

Impacts

- 15,415 Summer Challenge registrations, up 57% over 2023
- 130,582 Completed Activities, up 31% over 2023
- 5.3M Minutes Read, up 26% over 2023
- 5,575 or 14% of direct-mail recipients signed up for a library card
- 50,801 or 17% of email blast recipients who were lapsed cardholders checked out an item
- 31,517 recorded activities among customers who opened the email
- Brochure print savings, reduced by 170K pieces

Media Coverage included:

[Fox 5](#) interviewed Digital Content Specialist **Ryan Simoneau** about Summer Challenge (July 22)

[KNPR State of Nevada](#) hosted a panel including Sunrise Branch Manager **Scott Clonan**, Summer reading in Las Vegas: Libraries, new local titles, and that New York Times list (July 17)

KTNV Ch 13, [Kyle Kembo Par of the Library District's Summer Challenge, Kembo Will Be Giving Guitar Lessons](#) (July 16)

[WhatsUp.Vegas](#) interviewed Sunrise Branch Manager **Scott Clonan** (July 11)

The CW Las Vegas, [Local library district's challenge keeps kids reading during summer break, Read a book, win a prize!](#) (July 10)

[KSNV Ch. 3](#) interviewed Digital Content Specialist **Ryan Simoneau** about Summer Challenge and upcoming library events (July 10)

Slime Week at the Library

BAM collaborated with Library Operations to pilot a new promotion called Slime Week, which bridges the gap between Summer Challenge and the start of the school year. Slime Week was inspired by Whitney Library's tradition of sliming Branch Manager Billy Allen at the end of Summer Challenge. It helps bring kids back into the library to pick up free backpacks and school supplies – and the awesome fun of sliming some librarians – establishing libraries as the valley's Back-To-School headquarters. Five branches participated in the pilot promotion, with overwhelmingly positive feedback from customers and staff. Executive Director **Kelvin Watson** and Director of Library Operations **Leo Segura** were special guest "slimees" at the Slime Week Finale.

BAM activities included:

- Creation of posters, flyers, social media graphics
- Social media posts, promotion in Library Highlights
- Additional school supplies to supplement items provided by Youth Services

Public relations activities included:

- Pitching participating Slime Week events and free school supply giveaways
- Sending a media alert to news stations to cover the Slime Week Finale at Whitney Library
- Filming the Slime Week finale for a media b-roll package

Media coverage included:

Ch. 13: [Whitney Library Helps Students Start First Week of School](#) (Aug. 13)

8 News Now: [Librarians Slimed at Whitney Library](#) (Aug. 13)

Ch. 3: [Slime Week Continues at Local Libraries](#) – Centennial Hills Library (Aug. 10)

Ch. 13: [Library District Helps Students Heading Back to School](#) (Aug. 12)

Ch. 3: [Slime Week at Your Local Library](#) – Whitney Library (Aug. 12)

Morning Blend: [Slime Week at the Library](#) (Aug. 1)

Fox 5: [Get a Chance to Slime Your Favorite Librarian](#) (July 31)

8 News Now: [Back to School Library District Event](#) (July 29)

Sunny 106.5: [Students Get the Chance to Slime a Librarian During 'Slime Week'](#) (July 26)

Ch. 13: ['Slime Your Librarian' Event to Give Out Free Backpacks, School Supplies](#) (July 24)



September Is Library Card Sign-Up Month

BAM created new promotional assets for social media, website, flyers, and in-branch signage to promote the annual Library Card Sign-Up Month event. As always, we are using coveted VGK prizes to capture the attention of residents who may not think the library is for them. This year, the prizes will include VGK tickets, a new co-branded VGK/Library District T-shirt, Raiders tickets, and a Library District branded baseball cap.

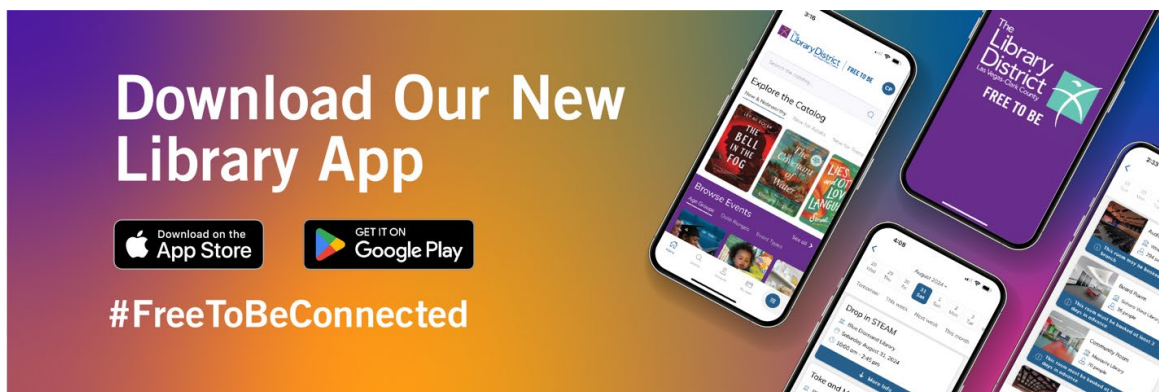
Library Card Sign-Up Month will be actively promoted through:

- TheLibraryDistrict.org homepage and audience browse pages
- Library Highlights eNewsletter
- Facebook advertising
- Select print advertising placements
- Weekly social media posts
- Media outreach
- OrangeBoy postcard mailing
- Media outreach, including news releases in Spanish and English.

Library District Mobile App Update

The Library District's new mobile app has been approved by our internal testing team, including representatives from BAM, IT, Community Engagement, and Library Operations. It has been accepted by both the Apple Store for iPhones and Google Play for Androids is ready to be shared with staff for a "soft launch" before the planned public promotion begins in November. Staff feedback on the new Library App is crucial to working out any remaining bugs. So as a "thank you" to them for providing their insights, BAM will be giving them an exclusive Free To Be tote bag.

During the soft launch period, BAM is creating a dedicated landing page on the website in anticipation of the public launch in early November. The page will detail the features of the app and highlight instructional how-to videos for customers.



Powerful Partnerships

Nevada Donor Network

The Library District has partnered with Nevada Donor Network to help bring public education and awareness to adults and children about how organ donation saves lives. Nevada Donor Network donated 1,000+ books to the Library District collection in August, during National Multicultural Donor Awareness Month, and are available for check out at all 25 branches. The books introduce Howl the Owl in his series of children's books that educate about the importance of organ donation. Nevada Donor Network also donated 100 copies of "Transplant Hope," an anthology including 10 stories of individual recipients and how they have been touched by the profound impact of donation.

The organization collaborated with **Leo Segura** to identify branch events where they can distribute educational materials.

BAM activities to support this partnership include:

- Design assistance for Spanish and English educational flyers for distribution to the branches
- Collaboration on a joint news release in Spanish and [English](#) distributed by Nevada Donor Network

Powerful People

Media Coverage Highlights

Additional media coverage in August included:

Information Today, Inc.: [Las Vegas-Clark County Library District Library of the Future Winner](#) (September 2024)

8 News Now: [Clark County School District Votes to Work with Library District – Mt. Charleston](#) (Aug. 7)

Ch. 13: [Red Cross Hosts Blood Drive at Sahara West Library](#) (Aug. 5)

Ch. 13: [Three Square Hot Meals at East Las Vegas Library](#) (Aug. 5)

KNPR: [Best of the City – Sahara West Art Gallery](#) (July 31)

8 News Now: ['Suit Up' Program at the Library District](#) Teen Jobs (July 28)

Ch.13: [Blood Shortage Emergency: Blood Drives at Local Libraries](#) (July 25)

Ch. 13: [Performing & Visual Arts Summer Camp at West Las Vegas Library Theater](#) (July 23)

Ch.13: [Library District Hosts Hip-Hop Architecture Camp](#) (July 23)

Crossing Guard Job Fair

8 News Now: [Clark County Schools Looking for Crossing Guards](#) (Aug. 2)

Ch.13: [Crossing Guard Hiring Event for Back to School](#) (July 30)

Ch. 3: [Crossing Guard Hiring Event](#) (July 29)

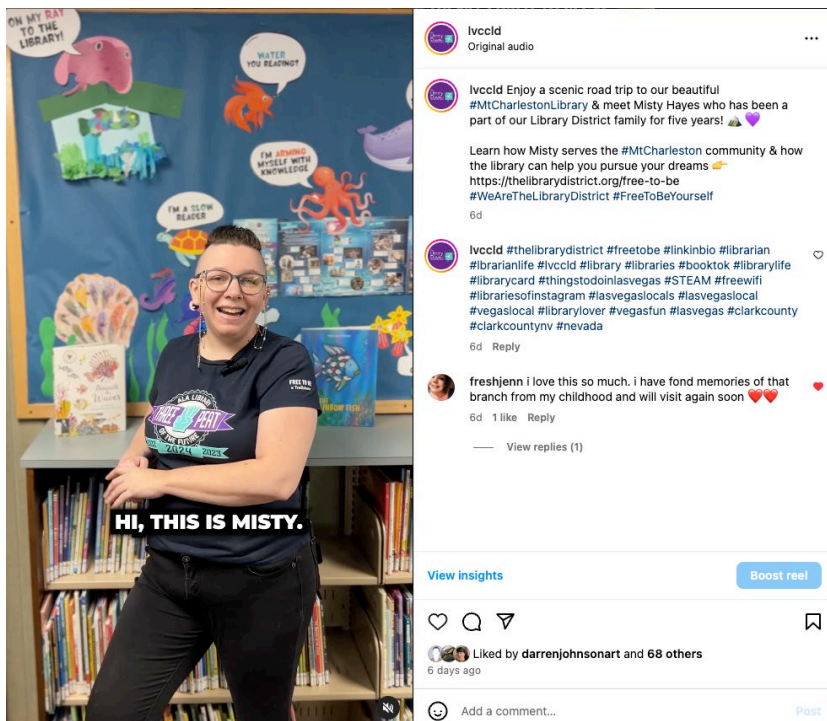
Fox 5: [200 Crossing Guards Sought for Las Vegas Valley Schools](#) (July 29)

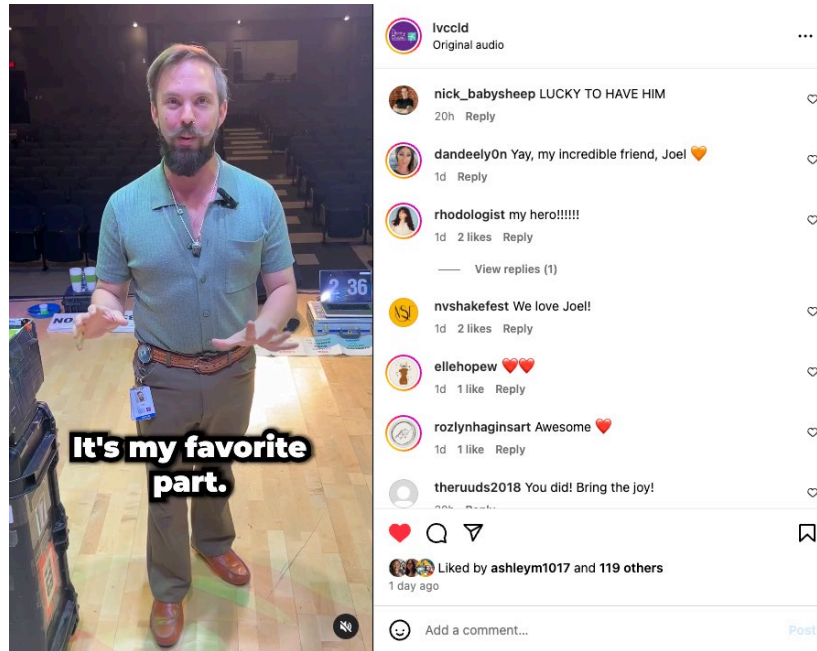
Awards & Recognition Programs

On behalf of the Library District, BAM prepares and submits nominations for library industry and community recognition programs to highlight the exceptional role that our staff and libraries provide to local residents. In August, BAM prepared and submitted entries to the ULC (Urban Libraries Council) 2024 Innovations Award.

#WeAreTheLibraryDistrict - #FreeToBe Employee Spotlight on Social Media

BAM continued our #WeAreTheLibraryDistrict series by highlighting Mt. Charleston Branch Associate **Misty Hayes** and Programming Specialist **Joel Ruud**. As part of the series' expansion into Library District programming and services, BAM spotlighted our Interlibrary Loan program. BAM continues to see positive feedback from customers and the public on the series.





Powerful Platforms

BAM Advertising Campaigns

Print Ads:

Free To Be	Las Vegas Weekly	1-Aug	Full page	\$6,000.00
	RJ en Español	31-Jul	Half Page	\$600.00
	Black Image	August	Full Page	\$2,000.00
	Desert Companion	August/September	Full Page	\$3,125.00
Homework Help Headquarters	Desert Companion	August/September	Full Page	\$2,800.00
	Asian Journal	15-Aug	Half Page	\$2,400.00
	RJ en Español	14-Aug	Full Page	\$1,200.00
	Black Image	August	Full Page	\$2,000.00
	Las Vegas Weekly	15-Aug	Full page	\$3,000.00

Summer Challenge 2024 Facebook Ad Campaign

BAM ran dedicated Facebook Ads to help promote Summer Challenge 2024 registrations. **Below are details of the June and July ads:**

Facebook Ad Targeting:

- Current Followers of the Library District (\$2,000)
- Non-followers of the Library District who reside in Las Vegas-Clark County zip codes (\$4,000)
- Run Dates: June 3-30
- Total Budget: \$6,000

Ad Results for Current Followers of the Library District Campaign:

- Total Budget: \$2,000
- Total Amount Spent: \$2,000
- Total Impressions: 71,536
Total Link Clicks: 3,893
- Cost-Per-Click: \$.52
- Click-Through-Rate: 5.38%
- URL to Ad: <https://fb.me/23PJZMGm9RIUMH8>

Ad Results for Locals Who Don't Currently Follow the Library District Campaign:

- Total Budget: \$4,000
- Total Amount Spent: \$4,000
- Total Impressions: 238,705
Total Link Clicks: 5,780
- Cost-Per-Click: \$.60
- Click-Through-Rate: 2.79%
- URL to Ad: <https://fb.me/1PZitGTK3MnO5Lu>

Facebook Ad Targeting:

- Current Fans of the Library District (\$2,000)
- Non-followers of the Library District who reside in Las Vegas-Clark County zip codes (\$4,000)
- Run Dates: July 1-30
- Total Budget: \$7,000

Ad Results for Current Fans of the Library District Campaign:

- Total Budget: \$2,000
- Total Amount Spent: \$1,999.96
- Total Impressions: 167,138
- Total Link Clicks: 3,296
- Cost-Per-Click: \$.38
- Click-Through-Rate: 3.14%
- URL to Ad: <https://fb.me/1UC75GK30O937Np>

Ad Results for Locals Who Don't Currently Follow the Library District Campaign:

- Total Budget: \$5,000
- Total Amount Spent: \$5,000
- Total Impressions: 253,654
Total Link Clicks: 6,971
- Cost-Per-Click: \$.68
- Click-Through-Rate: 2.89%
- URL to Ad: <https://fb.me/1PZitGTK3MnO5Lu>

“Check Out Your Library” Tour Facebook Ad Campaign

BAM worked with Overdrive to help promote their Check Out Your Library Bus Tour stop in Las Vegas with a dedicated Facebook Ad campaign. This awareness campaign helped drive traffic to the three events, held at Rainbow Library, Sunrise Library, and Area 15.

Facebook Ads Targeting:

- Locals who reside in Las Vegas-Clark County zip codes
- Run Dates: July 15-20
- Total Budget: \$1,500
- Total Amount Spent: \$1,500
- Total Impressions: 314,361
- Total Link Clicks: 2,431
- Cost-Per-Click: \$.27
- Click-Through-Rate: 1.76%
- Ad URL: <https://fb.me/20eTUeX3acUQzZF>



Library Highlights eNewsletter – OrangeBoy

BAM continues to see strong open rates on our twice-monthly Highlights eNewsletters, allowing the Library District to reach more active cardholders and re-engage with cardholders who have not visited the library or used our services for some time. Below are details from our June eNewsletter campaigns to date:

July 17 Issue: Summer Challenge Prizes + Slime Week! For Back To School + Film & Fiction tour Prizes

Topics: There's still time to take our Summer Challenge and win cool prizes; Back To School Slime Week programming; Fiction & Film Tour details and prizes; annual Teachers Book Sale; and upcoming must-see events selected by PVS & YS.

- 110,995 unique opens with a 29.4% percent open rate
- 2,167 unique clicks generated
- Sent to 377,353 unique emails
- 273 unsubscribes

Following the July 17 eNewsletter, 7,507 cardholders used OverDrive within 7 days of opening the message; 2,553 circulated a physical item; and 1,292 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 1,429 Occasionals (users who have not used the library in 3-12 months), and 4,628 Inactives (users who have not used the library in more than 12 months), which included the re-engagement of 715 Bright Future users (Teen cardholders).

August 6 Issue: Money Matters for Teens & Adults + A/V Studio Classes + Remembering Charles Hunsberger

Topics: MoneyWise Seminars in partnership with Chase; Learn podcasting, movie making, and photography at East Las Vegas Library; remembering former Library District Executive Director Charles Hunsberger; Teen animeFest Logo Design Contest; upcoming must-see events selected by PVS & YS, & from the City of Las Vegas Department of Neighborhood Services.

- 158,848 unique opens with a 42.2% percent open rate
- 2,894 unique clicks generated
- Sent to 376,510 unique emails
- 410 unsubscribes

Following the August 6 eNewsletter, 9,736 cardholders used OverDrive within 7 days of opening the message; 3,366 circulated a physical item; and 1,782 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 1,382 Occasionals (users who have not used the library in 3-12 months), and 546 Inactives (users who have not used the library in more than 12 months), which included the re-engagement of 121 Bright Future users (Teen cardholders).

August 20 Issue: Kickoff to Kindergarten + Virtual Art Gallery Tour + Vote for Us! + NASA Student Challenge

Topics: Kickoff to Kindergarten at East Las Vegas Library; Free period supplies at participating branches in partnership with Project Marilyn; Gallery Tour video with Miguel Rodriguez; Best of Las Vegas 2024 voting through September 12; Labor Day closure details; upcoming must-see events selected by PVS & YS; and information about NASA's TechRise Student Challenge.

- 158,848 unique opens with a 42.2% percent open rate
- 2,894 unique clicks generated
- Sent to 376,510 unique emails
- 324 unsubscribes
- Analytics for this eNewsletter are still being compiled and will be included in the October Board Report.

Branch Library Highlights eNewsletters (sent monthly to active library cardholders in residing zip codes)

- Emails were sent out to all 25 branches' active cardholders residing in the respective service area zip codes on July 16.
- The **average open rate for our 25 branch eNewsletters was 35.5%**, with an **average Click Through Rate (CTR) of 2.7%**. This shows our cardholders are actively looking forward to hearing from their home library.
- **542** Occasionals were Reengaged
- **407** Inactives were Reengaged
- **2,733** physical items were checked out from the Library District's catalog
- **3,202** items were checked out from Overdrive
- **824** items were checked out from hoopla

Additional Highlights – Summer Challenge Campaign

- 6,146 library card signups were registered from the target area of the Library District's direct-mail campaign for Summer Challenge between May 24 – August 3, 2023.
- Re-engaged 54,9567 Lapsed users between this time period through our emails, along with 3,116 Bright Future users (teen cardholders).

Email Statistics



- **7,250** Total Clicks
 - **160,211** Total Opens
 - **359,079** Total Sends
- 44.6%**
Open Rate

Mailer Statistics



- **3** Mailers
 - **40,000** Households
 - **6,146** Total Signups
- 15.4%**
Signup Rate

Mobile Ad Statistics



- **8** Weeks
 - **830,082** Impressions
 - **2,533** Clicks
- 0.30%**
CTR Rate

Re-engagement



- **228,072** Inactives
 - **54,057** Total Re-engaged Users
- 18.2%**
Re-engagement Rate

Google AdWords Grant Update

Brief Overview of the Campaign's Benefits:

- Google AdWords is Google's online advertising platform, in which advertisers bid on popular keywords & search phrases for their clickable text-based ads to appear in Google's search results.
- The Foundation and the Library District have received a grant from Google for approximately \$10,000 per month in Google AdWords credits (or up to \$100,000 per year).
- Google connected BAM with Nonprofit Megaphone, an agency that specializes in executing the Google Grant, helping us to optimize designated keywords that are selected from Library District and Foundation priorities and promoted through TheLibraryDistrict.org.
- When people conduct searches on Google that incorporate our designated keywords, the Google AdWords campaign entices them to click on Library District search results, thereby increasing the opportunity for discovery of our programs and services. For example, when someone Googles "Harry Potter," Google will produce the Library District's copies of the Harry Potter series in the ad search results.
- These monthly Google Grant campaigns help to increase our overall Google SEO and drive more qualified traffic to our website.

Monthly Campaign Results:

- [View the Google Studio Data Report updates](#) in real-time for all our current Google Grant Google AdWords campaigns.
- Conversation tracking for priority Google AdWords campaigns (July 2024):
- We increased our Google Ads **CTR (Click Through Rate) to 36.06%, which is an increase of +20% month-over-month.** Our Google Ads for the period generated **4,910 clicks, which was down -3% from the previous month,** and **13,618 impressions,** which was down **-19%** from the previous month. The Library District has continued to be one of NPM's top-performing accounts as the network average is only 3%, and the Google requirement is 5%. This means that Google is showing our ads to the right people and that the content is intriguing enough for users to click on our ads.
- The Library District's Google search impression percentage was strong at **88.58%, but this was down 1.5% month-over-month.**
- 97 people submitted an application for an Instant eCard by clicking on an ad, which is up **+6.5% from the previous month.**
- 30 people made calls to the library after seeing a Google Grant ad.
- Google Grant ads in July to help promote the 2024 Summer Challenge generated a **41.21% CTR,** which is a **+8% increase month-over-month.**
- Ads to help people "Find a Location" generated **3,228 clicks,** which is a **+7% increase month-over-month.**
- The user keyword search on Google for "Supporting Public Libraries" was a top keyword search for July, generating 414 impressions and 186 clicks for an individual CTR of 44.93%.

Social Media Highlights



Queue Points | Black Music Podcast
@queuepointspod

We urge you to tune in for a special episode of #QueuePoints tomorrow evening. This episode discusses the critical role of literacy and libraries featuring a special guest, Kelvin Watson. Kelvin is the Executive Director of the Las Vegas-Clark County Library District. You shouldn't miss this critical community conversation.

qpnt.net/watchlive

#QueueUpTheVote #Reading #Libraries #Literacy #GOTV
#BlackPodcasters #BlackMusic #MusicPodcast







McKenzie Mikki McGehee
20h · 🌐

I participated in the [Las Vegas-Clark County Library District Summer Reading Program](#), because it's not just for kids! Today, I got an email from [Whitney Library](#) that I won a prize! Reading with rewards. BONUS!

Library prize haul:
NBA hat
NBA shirt
2 tickets to Meow Wolf
\$100 Amazon Gift card (which will ideally be a Kindle when they have a sale better than 10%)



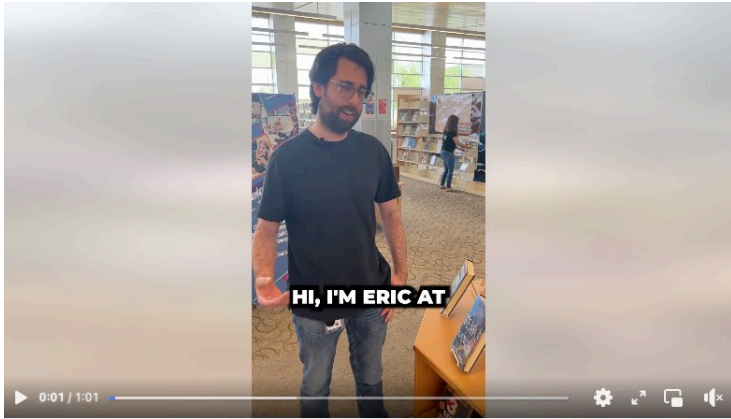


Top Social Media Posts July 2024

Facebook:!)

Our top post for the month shared a creative branch display made by Adult Services Librarian Eric Howes at Windmill Library that spotlighted best-selling author James Patterson. This post generated **3,161 organic impressions, 678 user engagements**, including **89 comments & 11 shares**, which helps to increase the total reach of the post.

AND this post was a major lesson in **You Never Know Who Is Watching!** This branch display was also shared by **best-selling author James Patterson himself** on his official X (formerly known as Twitter) account on August 2! He gave Eric some serious kudos on his creative display (below)! You can view James Patterson's post on X, [HERE](#).



Check Out Our James Patterson Display at Windmill Library

Like Comment Share

27 · 16K Plays

Las Vegas-Clark County Library District
Published by Sprout Social
July 19 at 5:45 PM

Overview Comments

James Patterson is one of the most popular authors in our catalog, so Eric at Windmill Library created a display to celebrate the man, the myth, the machine!

Want more? Browse over 700 #JamesPatterson titles on our website: <https://bit.ly/468pYla> #WeAreTheLibraryDistrict #FreeToBeCaptivated
See less

Be the first to leave a comment.

Comment as Las Vegas-Clark County Library District

James Patterson
@JP_Books

Man? Myth? Machine? Whatever I am, it seems library readers really love me in Las Vegas, where I'm the #1 circulating author, with nine titles in the top 100 checkouts. Thank you, Eric at Windmill Library, for putting together such a cool display.

Las Vegas-Clark County Library District @LVCCLD · Jul 23
#JamesPatterson (@JP_Books) is one of the most popular authors in our catalog, so Eric at #WindmillLibrary created a display to celebrate the man, the myth, the machine!
Want more? Browse over 700 titles: bit.ly/468pYla ...
[Show more](#)



6:41 AM · Aug 2, 2024 · 2,681 Views

4 5 34

X (Formerly Twitter):

The top-performing post on X for July was to help promote the Library District's Back-To-School Slime Week events. This post generated **284 organic impressions, 14 user engagements, & 5 shares.**



Instagram:

For our top performing post in July on Instagram, BAM created an Instagram Reel from content submitted by **Whiney Library Branch Manager Billy Allen**. The photo showed him, along with former librarian and current social media superstar, **Mychal Threet**, who recently visited the branch. This post generated **4,242 plays, 1,902 user accounts reached, 309 total Reels interactions**, 12 comments & **28 shares of the post**. This popular Instagram Reel also reached 45.3% of user accounts who don't currently follow the Library District! This demonstrates the power of posting timely and engaging vertical format videos on this social media platform, rather than traditional static images. BAM continues to emphasize sharing this type of content on all of the Library District's social media channels.



LinkedIn:

Our top post on LinkedIn also shared the above provided photo from Mychal Threet's visit to Whitney Library. This post generated **2,298 organic impressions, 247 total user engagements, 3 comments, and 2 shares.**



Analytics for Web & Social Media: July 2024 + 30-Day Comparison + Year-Over-Year

Library District Facebook

	Fans	Impressions	Post Engagements	Link Clicks
July 2024 Statistics	17,795	743,518	3,145	101
% Gain from June	+1%	+62%	-27%	+5%
% Gain from July 2023	+13%	-43%	-87%	-99%
% Gain from July 2022	+24%	+83%	-74%	-97%

Notes: We ran our final 2024 Summer Challenge Facebook ad campaign, which helped us to we increase our Total Fans and Link Clicks back to TheLibraryDistrict.org/SummerChallenge, but our key analytics on this platform were down month-over-month as user fatigue could have set in with the Summer Challenge ad campaign. Facebook remains the largest social media platform, but getting more organic engagement continues to be a challenge. Sharing more branch-submitted content and vertical format videos greatly helps with this as Facebook remains an important communication and promotional tool. BAM continues to create Facebook Events for select CE/LO programs which help increase the awareness and attendance for these events.

Library District X (Formerly Twitter)

	Followers	User Engagements	Organic Impressions	Link Clicks
July 2024 Statistics	4,533	989	53,834	64
% Gain from June	+.5%	-17%	-7%	-19%
% Gain from July 2023	+3%	-50%	-60%	-62%
% Gain from July 2022	+10%	-64%	-48%	-70%

Notes: Except for a small growth in Total Followers, our analytics continue to trend down on this social media platform. While our overall growth and user engagement have slowed on X, there are still considerable local government and organizations, along with local and national media who are utilizing this social media platform. BAM will continue to monitor and review our monthly analytics to see how they may be further impacted as more users and brands could opt to no longer engage with content or leave this social media platform. Each month, BAM shares links to upcoming CE/LO events and priority landing pages on our website, along with sharing local and national resources, spotlighting the Library District’s powerful partnerships, plus timely and diverse staff lists created by the website content committee.

Library District Instagram

	Followers	User Engagement	Impressions	Total Likes	Total Comments
July 2024 Statistics	8,918	4,276	158,814	3,590	170
% Gain from June	+4%	-19%	+34%	-19%	-26%
% Gain from July 2023	+33%	+53%	-93%	+59%	+7%
% Gain from July 2022	+62%	+115%	+130%	+114 %	-23%

Notes: As we continued to run a dedicated Facebook and Instagram ad campaign to promote Summer Challenge, our analytics were still high but were down from the previous month except for our Total Followers and Impressions. BAM continues to post more vertical format video content, which is especially important on this social media platform as that is where it performs best. BAM is utilizing the IG Stories feature to promote the weekly priority events and programs happening across the Library District using the designed promotional graphics. We also post our real-time social media coverage on Instagram Stories and share user-generated content. BAM continues to offer monthly social media training classes for branch staff. BAM is actively working with them to create more organic photos and short-form vertical videos to help promote their upcoming events/programs. This content performs better on this social media platform compared to sharing digital versions of promotional flyers.

Library District LinkedIn

	Followers	Impressions	User Engagement	Post Shares	Link Clicks
July 2024 Statistics	3,032	15,362	1,573	17	622
% Gain from June	+3%	-6%	-30%	+143%	-57%
% Gain from July 2023	+32%	+208%	+180%	+70%	+156 %
% Gain from July 2022	+92%	+151%	+235%	+17%	248%

Notes: Our Total Followers and Post Shares were up month-over-month, but we were slightly down in the other analytics. We did see substantial year-over-year gains across all our analytics. BAM continues to share Library District news and partnership updates, priority initiatives and programming, plus the latest job openings provided by HR on this important professional networking channel. As LinkedIn is primarily used for employment and career networking, our monthly analytics on this platform will fluctuate based on the monthly content shared. However, the updates we share on this platform connect with a more targeted audience, including community partners, library industry professionals, Library District employees, and job seekers.

Virtually Anywhere YouTube Channel

	Channel Subscribers	Total Impressions	Total Channel Watch Time	Average View Duration
July 2024 Statistics	1,803	27,600	190.2 hrs	2 min 19 sec
% Gain from June	+1%	-7%	-91%	+20%
% Gain from July 2023	+20%	+9%	-38%	+62%
% Gain from July 2022	+50%	+19%	+250%	+28%

Notes: We increased our Total Channel Subscribers and Average View Duration month-over-month, but our other key analytics were down. We saw year-over-year increases in our analytics, except for Total Channel Watch Time. While branch submitted virtual programming has slowed down, BAM continues to add promotional videos and more YouTube Shorts content to our channel, such as the #WeAreTheLibraryDistrict videos. Uploading video content consistently is prioritized by YouTube’s algorithm and BAM continues to emphasize adding more promotional shorter vertical videos for social media to help add more content while longer-form content is being developed.

Website Analytics — External Users (Outside of Library District Branches)

	Unique Users	Unique Homepage Views	Engaged Sessions	Engaged Sessions Per User	Average Engagement Time
July 2024 Statistics	165,000	141,531	358,749	1.55	1 min 59 sec
% Gain from June	No Change	+4%	-3%	-4%	-2%
% Gain from July 2023	+9%	+32%	+38%	+11%	-32%
% Gain from June 2022	N/A	N/A	N/A	N/A	N/A

Notes: With our final push to promote the 2024 Summer Challenge, we held steady on Unique Users to the website but saw an increase in Unique Homepage Views month-over-month. We were slightly down in our other key website analytics, which can be partially attributed to families taking their final summer vacations before the new school year started in August. As BAM can now analyze year-over-year data since Google moved to GA4 Analytics starting in July 2023, we saw increases in Unique Users, Unique Homepage Views, Engaged Sessions, and Engaged Sessions Per User, with a decrease in Average Engagement Time.

BAM is preparing to promote Library Card Sign-Up Month in September, which will include a prize giveaway as in previous years to help encourage more participation. BAM will be running a dedicated advertising campaign, including a digital Facebook Ad campaign, which should help keep our overall website traffic robust.



ITEM VI.A.2.b.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Matt McNally, Community Engagement Director

DATE: July 31, 2024

SUBJECT: Community Engagement Activity Report, August 2024

This report provides an overview of District-wide Community Engagement division initiatives including adult literacy services, art gallery services, outreach services, project management, programming and venues services, adult services administration, and youth services administration. This report covers a one-month period of staff activity from **June 1, 2024 – June 30, 2024**.

POWERFUL PEOPLE

- Planned future library outreach visits with Daphine Moore of the LV Chapter of the NAACP.
- Discussed STEAM truck visits with Matt Malinowski at Desert Research Institute (DRI).
- Developed early literacy opportunities with Grace Njoroge at the Natural History Museum.
- Shared public library perspectives with Emma Rodriguez for a study conducted by Clark County Community Convenings for NV Youth Experiencing Homelessness.
- Discussed collaborative opportunities with Kathleen Kuo of Nevada Humanities with their program *Lore Loop*.
- Met with The Beckley Group to discuss Administrative Team operations.
- Bishop Gorman student volunteers assembled My First Library kits.
- Hosted public receptions for art exhibits by Talayia Teague at West Las Vegas Library, and Miguel Rodriguez, Ken Kline, and the Nevada Clay Guild at Sahara West Library.
- Mystic Fair committee members met to begin 2025 program planning.

POWERFUL PLACES

- Celebrated Pride month with a variety of programs including Drag Queen Bingo, Pride in Your Business, and the Las Vegas Men's Chorus.
- Met with General Services to discuss capital improvement projects planned for 2024-2025.
- Hosted the first teen pet therapy program with Angel the dog from Pet Partners of Las Vegas.
- Attended community art events at Archie C. Grant Hall, Donna Beam Fine Art Gallery, Winchester Dondero Cultural Center, and Left of Center Gallery.
- Accepted the *Las Vegas Weekly's Best of Vegas* award at Resorts World's Zouk Nightclub for Sahara West Library as "Best Library for Art Exploration."
- Hosted a three-day rental event for ZSpace virtual services at Windmill Library.
- Met with General Services to review Audio/Visual plans for the new West Las Vegas Library.
- Collaborated with Library Operations to convert the Conference Room at Rainbow Library into a new Passport Services venue.

- Completed the purchase of three new LED lighting kits to support conference room programs.
- Participated in a social media promotional video for Summer Challenge.
- Planned Back-to-School celebration programs for July and August. Supported the programs with partnership opportunities (elected official, government offices, and community organizations), school supplies, and library staffing.

POWERFUL PARTNERSHIPS

- Supported the Las Vegas Astronomical Society star gazing event at Mount Charleston with library STEAM activities.
- Renewed partnership efforts with Discovery Children's Museum to create a *Toddler Talks* series using Department of Education grant funds.
- Collaborated with CCSD Family Engagement locations to provide ongoing 0-5 programming for the 2024-2025 school year.
- Engaged customers and provided Library District resources at the following outreach events:
 - Las Vegas Weekly Winner Party at Zouk Night Club
 - Discovery Museum's Family Equity Day
 - Mirage Employee Job and Resource Fair
 - The LGBTQIA+ Center Job and Career Fair
 - Urban Village Health and Resource Fair
 - Southern Nevada Regional Housing Tailgate Party
 - Nevada Homeless Alliance Resource Fair
- Participated in an Early Literacy Coalition Meeting with the Tang Foundation and other invited community partners.
- Collaborated with Three Square to finalize a master agreement MOU.
- Met with Workforce Connections to discuss operations of the EmployNV Youth Hub at West Charleston Library.
- Met with Overdrive to discuss partnership opportunities and supporting services with youth author events at Area 15.
- Developed a partnership plan to create a Las Vegas Raiders library card, host author events, and gain support for *Winter Reading Challenge*.
- Worked with the Executive Director to engage Workforce Connections and extend a 4-year automatic renewal of the existing MOU.
- Met with Aztec, an adult learning industry leader, to incorporate workforce and healthcare employment pathways and training opportunities for students.
- Hung a special display of artwork at Windmill Library created by winners of Assemblyman Duy Nguyen's art contest for District 8 school students.
- Hosted the first Department of Neighborhood Services presentation in partnership with the City of Las Vegas.
- Collaborated with Poetry Promise to host Ada Limon, 24th Poet Laureate of the United States.
- Hosted a virtual program with the National Oceanic and Atmospheric Administration (NOAA).
- Contracted a local company, Cultivate, to offer college preparation programs at East Las Vegas, Whitney, and Sahara West libraries in Fall 2024.
- Met with the Children's Cabinet to renew program offerings of 'Ready for K' and 'Vroom' classes for preschoolers.
- Engaged Greek Chicken with Opportunity Marketing to support future library programs.

POWERFUL PLATFORMS

- Participated in Mental Health First Aid Certification.

- Planned the first Library District Teen Services Summit which occurred on August 15. Included Nevada Partnership for Homeless Youth (NPHY) in the summit to update library staff on current best practices and expectations. NPHY will also attend the September District Department Head meeting to provide annual training.
- Participated in two disconnected youth coalition convenings with over 25 local community partners.
- Renewed subscriptions to Cricut, Crunchyroll, and Jackbox Party Pack to support adult programming at library branches.
- Summer Challenge program statistics May 15-July 30:

	2024 Adult	2024 Youth	2024 Total	2023 Adult	2023 Youth	2023 Total	Percent Change +/-
Completions	1,284	2,633	3,917	925	2,123	3,092	+27%
Registrations	5,380	9,882	15,262	2,901	6,740	9,867	+55%
Completed Activities	78,401	56,819	135,220	54,396	45,079	101,033	+34%
Minutes Read	--	7,190,854	7,190,854	--	5,624,365	5,624,365	+41%
Super Reader Completions	--	1,648	1,648	--	1,426	1,426	+16%
Super Reader Registrations	--	7,645	7,645	--	5,685	5,685	+34%

HIGHLIGHTED EVENTS

Bellagio Hygiene Kit Distribution
Metropolitan Library Branches



0-5 Robotics and Tech Outreach – Head Start Preschools



HIGHLIGHTED EVENTS

Toddler Talks Family Engagement
Outreach – Discovery Children’s Museum



Senior STEAM Maker Crafts
Outreach – Willows Community Center



Summer Camp Hands-On Tech
Outreach – Pearson Community Center



NHA & Title I Hope Family Connect
Outreach – Whitney Ranch Recreation Center



**Best of Las Vegas Award Celebration
Outreach – Zouk Night Club**



**0-5 STEAM Maker Crafts
Outreach – Little Hearts Preschool**



**CASAS Summer Institute Conference
Anaheim, California**



**Pet Therapy
Centennial Hills**



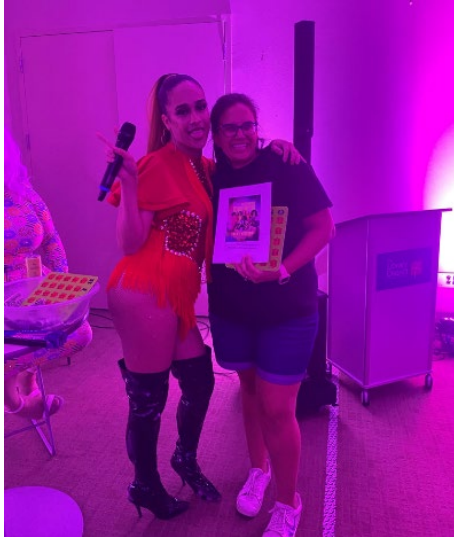
**Miguel Rodriguez: And Another One
Sahara West**



**Talayia Teague: Beats through Brushes
West Charleston**



Drag Queen Bingo
Centennial Hills



Sonia Barcelona
Sahara Hills



Ada Limon Reading
West Charleston



Arrio
Windmill



Juneteenth Poetry Workshop
Clark County



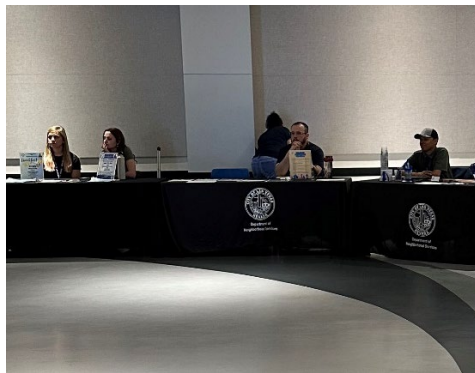
Las Vegas Men's Chorus
Clark County



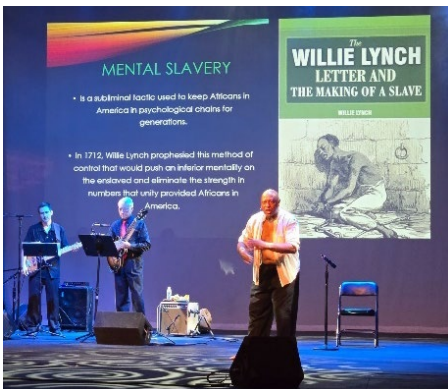
Khembo Collective
Whitney



Department of Neighborhood Services
Sahara West



Blu Soul Juneteenth Celebration
West Las Vegas



Ms. Juneteenth
West Las Vegas



Chadwick Johnson
Summerlin



Pride Storytime with Meow Wolf
Outreach – Area 15

Taiko
Summerlin



Yunior and Friends
Sahara West



Brite Ocean Storytime with Illuminarium
Outreach – Area 15



...

**Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
June 2024**

LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS												
	Total	Rank				Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
									Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	430	19	1,928	5	19	13	35	7	274	13	453	0	0	33	762			
BUNKERVILLE	225	24	796	3	99	1	16	178	589	3	42	0	0	182	647			
CENTENNIAL HILLS	37,598	1	28,480	746	2,483	17	211	75	3,034	39	951	18	262	149	4,458			
CLARK COUNTY	12,844	9	36,613	473	4,521	39	2,687	129	1,465	32	983	37	5,638	237	10,773			
EAST LAS VEGAS	9,719	12	25,257	389	4,234	49	2,154	27	263	40	526	16	1,008	132	3,951			
ENTERPRISE	11,343	11	15,897	297	1,704	10	65	5	372	44	985	14	307	73	1,729			
GOODSPRINGS	236	23	279	1	20	3	16	4	26	5	16	0	0	12	58			
INDIAN SPRINGS	421	20	3,543	6	79	20	437	8	152	24	246	0	0	52	835			
LAUGHLIN	3,023	15	4,674	50	553	15	1,039	16	172	1	125	1	15	33	1,351			
MEADOWS	619	17	2,298	18	189	5	32	7	49	29	732	0	0	41	813			
MESQUITE	5,845	13	8,375	107	888	55	419	46	315	40	501	2	4	143	1,239			
MOAPA TOWN	302	22	938	3	28	1	2	8	92	8	35	0	0	17	129			
MOAPA VALLEY	2,749	16	3,178	36	300	4	20	27	685	7	77	0	0	38	782			
MOUNT CHARLESTON	344	21	1,834	2	44	4	13	3	66	13	129	0	0	20	208			
RAINBOW	20,746	4	23,676	441	2,576	68	1,701	35	1,015	59	2,914	20	507	182	6,137			
SAHARA WEST	36,192	2	36,895	621	2,963	15	2,059	50	2,557	13	522	27	665	105	5,803			
SANDY VALLEY	481	18	953	5	30	4	11	7	56	1	21	0	0	12	88			
SEARCHLIGHT	202	25	900	6	37	1	5	5	25	20	157	0	0	26	187			
SPRING VALLEY	13,047	8	19,830	311	3,139	23	360	62	749	52	2,483	8	91	145	3,683			
SUMMERLIN	19,311	5	20,788	369	1,312	19	1,141	17	847	15	408	22	2,117	73	4,513			
SUNRISE	13,984	6	14,734	346	2,255	24	160	19	527	37	1,277	0	0	80	1,964			
WEST CHARLESTON	12,679	10	20,475	295	2,500	42	466	37	628	125	1,220	13	216	217	2,530			
WEST LAS VEGAS	3,547	14	14,795	209	3,076	12	234	51	219	67	2,044	14	780	144	3,277			
WHITNEY	13,608	7	17,744	366	2,982	30	841	34	590	25	753	8	204	97	2,388			
WINDMILL	33,864	3	26,905	686	2,801	14	292	27	823	29	2,436	19	1,209	89	4,760			
WINDMILL SERVICE CENTER	700,297		0	2,786	72,064	167	1,848	32	933	21	2,307	0	0	220	5,088			
2024 MONTHLY TOTAL	953,656		331,785	8,577	110,896	655	16,264	916	16,523	762	22,343	219	13,023	2,552	68,153			
FY 23-24 YTD TOTAL	11,250,202		3,850,045	115,855	1,133,660	12,593	179,062	11,670	206,588	9,807	318,014	2,590	112,826	36,660	816,490			

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	896,675		353,416	7,927	87,109	787	9,689	1,108	19,158	896	17,648	224	17,232	3,015	63,727
% CHANGE	6%		-6%	8%	27%	-17%	68%	-17%	-14%	-15%	27%	-2%	-24%	-15%	7%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	10,704,658		4,053,153	99,650	1,076,234	12,708	167,073	11,147	211,663	8,422	270,164	2,740	121,142	35,017	770,042
% CHANGE	5%		-5%	16%	5%	-1%	7%	5%	-2%	16%	18%	-5%	-7%	5%	6%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	871,663		343,527	6,707	86,898									2,570	68,810
% CHANGE	9%		-3%	28%	28%									-1%	-1%
2021 MONTHLY TOTAL	744,322		297,190	5,130	80,773									1,717	38,774
% CHANGE	28%		12%	67%	37%									49%	76%
2020 MONTHLY TOTAL	589,075		181,863	3,404	54,143									217	15,470
% CHANGE	62%		82%	152%	105%									1076%	341%

ANNUAL YTD COMPARISON															
FY 21-22 YTD TOTAL	9,508,475		3,487,616	67,503	1,049,294									26,905	616,654
% CHANGE	18%		10%	72%	8%									36%	32%
FY 20-21 YTD TOTAL	8,715,542		3,171,607	53,856	994,936									14,962	262,800
% CHANGE	29%		21%	115%	14%									145%	211%
FY 19-20 YTD TOTAL	9,746,992		4,278,550	139,562	1,387,737									18,566	517,327
% CHANGE	15%		-10%	-17%	-18%									97%	58%

**ITEM VI.A.2.b.****MEMORANDUM**

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Matt McNally, Community Engagement Director

DATE: August 31, 2024

SUBJECT: Community Engagement Activity Report, September 2024

This report provides an overview of District-wide Community Engagement division initiatives including adult literacy services, art gallery services, outreach services, project management, programming and venues services, adult services administration, and youth services administration. This report covers a one-month period of staff activity from **July 1, 2024 – July 31, 2024**.

POWERFUL PEOPLE

- Collaborated with Bellagio Director of Guest Experience Felicia Lindquist to distribute 2,000 donated personal hygiene kits to customers in need at metropolitan library branches.
- Participated on the IT Director interview panel.
- Met Director of Patient Experience Jeffrey Castillo and UMC hospital staff to provide library outreach and digital collection services.
- Met with producers of the Hang'n with Kasey Show and discussed possibilities of youth storytime television episodes.
- Collaborated with Kaylee O'Donnell of the Neon Museum to partner at future events.
- Worked with Judi Mae Huck of Clark County to select the next Clark County Poet Laureate.
- Developed potential outreach events with Adriana Connelly of Nevada Donor Network.
- Discussed library outreach tabling with Amy Runger of UMC Hospital.
- Met with Monica Anchondo of Reforma to discuss library resources and future collaborations.
- Planned future events with Beth Davis of Osher Lifelong Learning Institute (OLLI) at UNLV.
- Met with Jocylene Bumagat of Step Up for Kids to explore potential 0-5 children's events.
- Contracted artists, writers, and entertainers for the Vegas Valley Comic Book Festival.
- Met representatives from the City of Las Vegas regarding equipment and venue capabilities of the West Las Vegas Library Theatre.
- Met with architects and the AV consultant of the new West Las Vegas Library to confirm design needs and choices of the new facility.
- Hosted public receptions for art exhibits by Dr. AnnaMarie Carley at Summerlin Library and by members of the Nevada Camera Club at Whitney Library.
- Led tours of library galleries for a group from College of Southern Nevada's Art Department and other local artists.
- Provided a library branch visit to collaborate with Giovanna "Gigi" Gonzalez and her team to present the book *Cultura and Cash: Lessons from the First Gen Mentor* which focuses on Hispanic Americans and women.

POWERFUL PLACES

- The Adult Learning Program registered 570 students for the first cycle of English as a Second Language classes beginning July 2024.
- Windmill hosted Rockin' Back to School for 1,765 customers.
- Delivered 250 My First Library kits to Sunrise Hospital for future distribution.
- Attended art events at Lulu Art Studios and at the Green Valley Ranch Market in the Alley.
- Refreshed permanent art displays at Sunrise and Spring Valley libraries.
- Developed programs for TeenTober, an October initiative of ALA through YALSA. Currently, 86 programs are created.
- Developed plans to hold the 9th annual Teen Anime Festival on November 16 at Sahara West Library.
- Adult Services and Youth Services administration teams met to begin planning Winter Challenge 2025.

POWERFUL PARTNERSHIPS

- Burlington English provided onsite training for Adult Learning Program staff. This leading vendor helped ensure compliance with current WIOA testing requirements.
- Promoted library card sign ups and resources during the Overdrive bus tour at Area 15.
- Provided resources and engaged with customers at the following events:
 - District D Back to School Fair hosted by Commissioner William McCurdy at Walnut Recreation Center and Pearson Community Center.
 - Nevada State Treasurer Back to School Fair at Rancho High School.
 - District 17 Back to School Fair, hosted by Assemblywoman Claire Thomas at the Skyview YMCA.
 - Meet the Teacher for Teach for America.
 - Discovery Museum's Super Hero Day.
 - Cox Back-to-School Fairs at Downtown Summerlin and Boulevard Mall.
- Met with AARP to add Enterprise and Centennial Hills libraries as a tax assistance locations in 2025.
- Presented the culminating performance of the City of Las Vegas Performing and Visual Arts Camp.
- Conducted site visits with Pet Partners of Las Vegas at Windmill and Enterprise libraries. Beginning in September, therapy dogs are scheduled at Windmill during tutoring hours and two miniature horses and a dog will be scheduled monthly at Enterprise.
- Hosted Taylor Debevec from National Oceanic and Atmospheric Administration (NOAA) at West Charleston Library. The presentation engaged customers with active government agency staff dedicated to track, record, and interpret data.

POWERFUL PLATFORMS

- Presented Community Engagement power plays at the Playbook 2026 districtwide town hall.
- Added mid-afternoon classes for Adult Learning Program High School Equivalency students.
- Addressed employee relations issues with Human Resources and Financial Services.
- Reviewed Monday.com forms in development to launch an online partnership application.
- Met with Branding & Marketing and Library Operations to discuss marketing strategies for September and October programs.
- Met with staff to revise department procedures and guidelines for the new Venue Use Policy.
- Reviewed Monday.com forms, applications, and project boards with administrative staff.
- Researched background information on local venue fees to support the Venue Use Policy.

- Planned the first Library District Teen Services Summit which occurred on August 15. Included Nevada Partnership for Homeless Youth (NPHY) in the summit to update library staff on current best practices and expectations. NPHY will also attend the September District Department Head meeting to provide annual training.
- Participated in two disconnected youth coalition convenings with over 25 local community partners.
- Renewed subscriptions to Cricut, Crunchyroll, and Jackbox Party Pack to support adult programming at library branches.
- Summer Challenge program statistics May 15-July 30:

	2024 Adult	2024 Youth	2024 Total	2023 Adult	2023 Youth	2023 Total	Percent Change +/-
Completions	1,284	2,633	3,917	925	2,123	3,092	+27%
Registrations	5,380	9,882	15,262	2,901	6,740	9,867	+55%
Completed Activities	78,401	56,819	135,220	54,396	45,079	101,033	+34%
Minutes Read	--	5,575,495	5,575,495	--	7,306,716	7,306,716	-24%
Super Reader Completions	--	1,648	1,648	--	1,426	1,426	+16%
Super Reader Registrations	--	7,645	7,645	--	5,685	5,685	+34%

HIGHLIGHTED EVENTS

Bellagio Hygiene Kit Distribution
Metropolitan Library Branches



0-5 Robotics and Tech Outreach – Head Start Preschools



Adult Learning Program Staff Training
Clark County



Overdrive Bus Tour
Outreach – Area 15



Coffee and Canvas
Whitney



Assemblywoman Thomas Back-to-School Fair
Outreach – Skyview YMCA



Swing It Girls
West Charleston



Commissioner McCurdy Back-to-School Fair
Walnut & Pearson Community Centers



Dance in the Desert
Summerlin



Social CirKISH
Summerlin



Las Vegas Classica
Whitney



Summer Night Musi with Jonathan Karrant
West Charleston



Performing and Visual Arts Camp
West Las Vegas



Rockin' Back to School
Windmill



Christmas in July
Clark County



AnnaMarie Lao Carley, MD: Forgotten Connection
Summerlin



Saylor Gonzales: Pieces of Me
Windmill



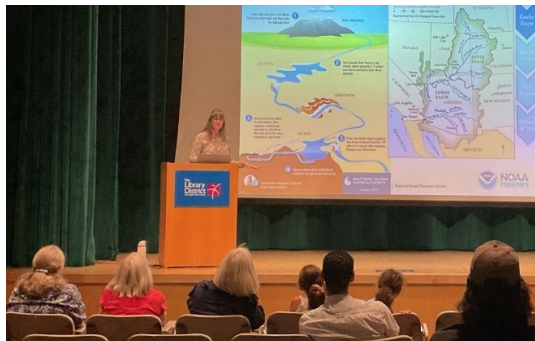
Sam Mihara
West Las Vegas



Ocean Storytime
Summerlin



Taylor Debevec
West Charleston



Back to School: Slime Day
West Charleston



...

**Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
July 2024**

LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS												
	Total	Rank				Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
									Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	550	17	1,861	2	22	12	78	7	237	16	396	0	0	35	711			
BUNKERVILLE	370	22	791	1	109	1	120	199	764	0	0	0	0	200	884			
CENTENNIAL HILLS	36,882	1	28,937	599	2,680	20	223	66	2,839	39	1,067	23	479	148	4,608			
CLARK COUNTY	13,664	8	36,689	541	5,952	35	2,794	140	1,680	48	2,280	21	174	244	6,928			
EAST LAS VEGAS	10,007	12	27,934	442	4,425	38	1,773	38	386	51	2,102	20	979	147	5,240			
ENTERPRISE	13,821	7	16,829	268	1,982	12	107	31	528	48	874	18	525	109	2,034			
GOODSPRINGS	222	24	268	2	11	3	13	2	6	5	21	0	0	10	40			
INDIAN SPRINGS	414	20	3,240	4	118	20	73	5	90	30	489	0	0	55	652			
LAUGHLIN	3,303	15	3,632	58	602	17	148	18	161	1	13	0	0	36	322			
MEADOWS	526	18	2,135	24	184	4	28	5	34	28	734	0	0	37	796			
MESQUITE	6,471	13	10,394	88	978	49	413	90	761	16	701	5	30	160	1,905			
MOAPA TOWN	357	23	684	1	25	1	3	10	54	1	8	0	0	12	65			
MOAPA VALLEY	2,785	16	2,905	24	299	2	10	29	498	11	238	0	0	42	746			
MOUNT CHARLESTON	404	21	1,245	8	26	4	21	4	199	26	291	0	0	34	511			
RAINBOW	20,655	4	21,812	359	2,784	88	256	41	1,042	52	2,787	27	516	208	4,601			
SAHARA WEST	35,905	2	34,950	581	3,125	5	80	65	3,301	14	392	41	714	125	4,487			
SANDY VALLEY	418	19	749	3	23	3	10	8	18	1	6	0	0	12	34			
SEARCHLIGHT	141	25	768	4	25	1	5	4	25	22	70	0	0	27	100			
SPRING VALLEY	12,901	10	20,374	340	3,421	14	251	72	962	46	2,148	15	206	147	3,567			
SUMMERLIN	20,015	5	20,137	330	1,536	13	144	25	1,077	22	1,524	16	478	76	3,223			
SUNRISE	13,970	6	14,401	315	2,410	21	201	25	559	44	1,295	0	0	90	2,055			
WEST CHARLESTON	12,466	11	21,593	276	2,659	40	674	39	719	54	1,373	8	271	141	3,037			
WEST LAS VEGAS	3,403	14	13,350	203	3,169	8	236	51	244	62	1,367	11	350	132	2,197			
WHITNEY	13,458	9	19,121	284	3,114	27	872	26	514	39	1,607	3	56	95	3,049			
WINDMILL	33,086	3	27,022	606	3,090	9	127	37	1,148	28	3,364	20	770	94	5,409			
WINDMILL SERVICE CENTER	752,349		0	3,239	72,914	223	4,053	30	703	14	3,743	0	0	267	8,499			
2024 MONTHLY TOTAL	1,008,523		331,821	8,602	115,683	670	12,713	1,067	18,549	718	28,890	228	5,548	2,683	65,700			
FY 24-25 YTD TOTAL	1,008,523		331,821	8,602	115,683	670	12,713	1,067	18,549	718	28,890	228	5,548	2,683	65,700			

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	944,454		370,591	7,737	88,588	775	10,614	1,011	19,215	922	30,165	187	5,620	2,895	65,614
% CHANGE	7%		-10%	11%	31%	-14%	20%	6%	-3%	-22%	-4%	22%	-1%	-7%	0%

ANNUAL YTD COMPARISON															
FY 23-24 YTD TOTAL	944,454		370,591	7,737	88,588	775	10,614	1,011	19,215	922	30,165	187	5,620	2,895	65,614
% CHANGE	7%		-10%	11%	31%	-14%	20%	6%	-3%	-22%	-4%	22%	-1%	-7%	0%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	878,789		307,516	6,283	86,141	754	9,138	915	17,709	845	28,013	216	6,292	2,730	61,152
% CHANGE	15%		8%	37%	34%	-11%	39%	17%	5%	-15%	3%	6%	-12%	-2%	7%
2021 MONTHLY TOTAL	764,365		301,511	5,168	83,173									1,790	34,023
% CHANGE	32%		10%	66%	39%									50%	93%
2020 MONTHLY TOTAL	759,365		235,015	3,609	76,329									483	9,722
% CHANGE	33%		41%	138%	52%									455%	576%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	878,789		307,516	6,283	86,141	754	9,138	915	17,709	845	28,013	216	6,292	2,730	61,152
% CHANGE	15%		8%	37%	34%	-11%	39%	17%	5%	-15%	3%	6%	-12%	-2%	7%
FY 21-22 YTD TOTAL	764,365		301,511	5,168	83,173									1,790	34,023
% CHANGE	32%		10%	66%	39%									50%	93%
FY 20-21 YTD TOTAL	759,365		235,015	3,609	76,329									483	9,722
% CHANGE	33%		41%	138%	52%									455%	576%



ITEM VI.A.2.c.



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director
FROM: Floresto Cabias, Chief Financial Officer on behalf of JoAnn Prevetti, MBA
DATE: August 31, 2024
SUBJECT: Development Report – (Development Financial Report Attached)

Development Department Powerful Plays in July/August 2024

July/August – \$293,200

LSTA: \$75,000 – Library Media Box – East Las Vegas – Awarded
NSLPR: \$48,000 (value) – Soundproof Study Pods – Windmill, Rainbow, Sahara West, and West Charleston – Awarding
Wynn: \$5,000 – Hip-Hop Architecture Camp – Awarded
Nevada Humanities Grant: \$2,000 – Hip-Hop Architecture Camp – Awarded
Best Buy: \$155,000 – Best Buy Tech Center Staffing Grant – Awarded
Nevada Commission on Mentoring: \$3,200 – East Las Vegas and Best Buy Tech Center Robotics Labs – Awarded
National Library of Medicine All of Us Grant: \$5,000 – Mesquite Library – Awarded

July/August – \$11,815,000 – Pending

Community Project Funding: Congresswoman Susie Lee – \$850,000 – Rainbow Library Refresh
Senate LHHS for Libraries: Senators Cortez Mastro and Rosen – \$1,400,000 – Teachers in Libraries Tutoring Program
Community Project Funding: Congressman Horsford – \$9,500,000 – West Las Vegas Library
Wynn Resorts (Community Employees): \$50,000 – Tutoring Program – District-wide
Wynn Resorts (Corporate): \$15,000 – Arts and Culture – Summerlin Library

Bookstore Sales – July 1, 2023 – June 30, 2024

\$251,769.00

July/August Meetings (Development Staff in Director's Absence)

- 7/19/24 – Latin Chamber of Commerce Business & Networking Luncheon
- 7/23/24 – Meeting with Wynn Resorts regarding Hip Hop Architecture Camp
- 7/23/24 – Foundation Special Board Meeting
- 7/25/24 – East Las Vegas QALICB Meeting
- 7/25/24 – Foundation Special Board Meeting
- 8/1/24 – Foundation Special Board Meeting
- 8/6/24 – Mesquite QALICB Meeting
- 8/8/24 – NITA Grant Meeting
- 8/9/24 – Vegas Tickets Meeting regarding Lil' Learners Program at West Las Vegas Library
- 8/15/24 – Quarterly Foundation Meeting



Development

JoAnn Prevetti, MBA



Report through 8/27/24

FOUNDATION AWARDED	FOUNDATION PENDING	FOUNDATION NOT AWARDED	BOOKSTORE SALES July through June '24	DISTRICT AWARDED	DISTRICT PENDING	DISTRICT NOT AWARDED
\$528,495.37	\$840,000.00	\$453,000.00	\$251,769	\$1,734,500.00	\$14,874,131.00	\$14,655,000.00
			ONLINE DONATIONS Through 06/24/24			
			\$10,388.89			



July/August 2024 Data

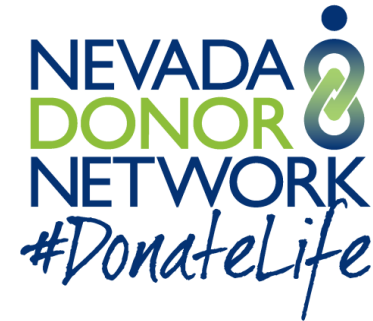
DISTRICT AWARDED FUNDING through 6/24/24		Submitted – In Progress			Not Awarded		
RTC Bus passes for Adult Education Students	\$1,500	Southern Stem Network Grant V	STEM Lab - Meadows	5,000	ALA – Financial Literacy for Kids (Mesquite)		\$5,000
Teen Tech Center (Best Buy)	\$10,000	OSIT	Stem Lab Centennial Hills	\$49,131	Congressman Horsford Appropriations	WLV	\$9,500,000
ALA – Financial Literacy for Kids (West Sahara Library)	\$5,000	LSTA - (\$1,500 per staff member – awaiting final number)	Continuing Education for Staff	TBA	Congresswoman Lee	Rainbow	\$4,150,000
Vegas PBS – Jobtimize Library Programming (funding for two years)	\$125,000	Google Ad Grants	Advertising on Google	\$120,000			
Whitney Teen Refresh – Shaw Contract	\$20,000	Literacy Programming	Library of Congress	\$150,000			
Microsoft (laptops/equipment)	\$95,000	NV DOE	Adult Literacy	\$1,400,000			
Congressman Horsford – WLV – Federal Appropriation Funding	\$500,000	Congressman Horsford Appropriations – Tutoring & WLV	District Wide	\$1,400,000			
Congresswoman Susie Lee – Rainbow-Appropriation Funding	\$850,000	Nevada Donor	District Wide Books in Circulation; Giveaways	TBA			
LSTA	\$75,000	Senators Mastro & Rosen					
NSLPR	\$48,000						
NNLM—Mesquite All of Us	\$5,000						
TOTAL DISTRICT GRANTS AWARDED	\$1,734,500	TOTAL	PENDING GRANT	\$3,124,131	TOTAL	Not Awarded	\$14,655,000

	FOUNDATION AWARDED FUNDING 7/1/23 – 8/27/24		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
Anonymous Gaming Donor Vegas Tickets	Tutoring Funding	\$5,000	Aviators	Support Youth Programs *\$2,500-\$5,000 TBD	\$5,000	NAACP – Black Futures Lab	\$250,000	
	Enterprise Program Funding \$12k per year for 3 years	\$36,000	Intermountain Healthcare	Mobile Phone Program – People experiencing homelessness	\$100,000	Cox Lego Lab	\$5,000	
Kurt and Pamela Huffman Foundation	Restricted for Library Programming	\$5,000	Mercado	Latino Community Marketing	\$20,000	Superbowl	\$58,000	
Patricia S. Dent Legacy Charitable Fund	Restricted for Library Programming	\$16,507.37	Chase Bank	Library Programming	\$50,000	NV Energy	\$15,000	
Aviators	Library District Program	\$85.00	Boyd Gaming	Youth Programming	\$5,000	Palms Cares – we are still in our funding year and have to reapply in '25	\$100,000	
Rogers Foundation	Appraised Artwork – restricted to be donated to Library Art Gallery	\$21,800	Arts Here	Performing Arts	\$130,000	Library of Medicine	\$25,000	
Rogers Foundation	Estimated monetary value of artwork donated to sell to support library programs	\$5,000	United Way	Library Programming	250,000			
Meow Wolf	Summer Reading Challenge Admissions Tickets to Meow Wolf	\$1,000	MGM Foundation	Tutoring	\$80,000			
Derek Parent	477 appraised library collection books for foundation to sell to support Library District Programs	\$20,830	MGM International	Career Online High School	\$119,000			
Anonymous Donor	Lil Learners Program – Enterprise	\$1,000	Vegas Tickets	Expansion of Lil Learners to WLW	\$6,000			
Bruce & Marjorie Norman	Foundation Programming	\$2,000	Humana	#GetCarded for Health	\$100,000			
Kroger Cox	Foundation Programming Unrestricted Funding	\$1,221.19 \$2,500	Cox	STEAM @ Enterprise	\$10,000			
Bright Funds Foundation	Foundation Programming	\$2,475						
Blackbaud Giving Fund	Foundation Programming	\$276						
Online Donations	Support of library Services	\$7,113.09						
Eagle Promotions	Tutoring/Little Learners	\$2,500						
TOTAL PAGE ONE	Total Awarded Page One	\$130,308.37	Total Pending Grant Awards Page One		\$775,000	Total Denied	\$453,000	

	FOUNDATION AWARDED FUNDING 7/1/23 – 8/27/24		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
Nevada State Bank	Tutoring	\$5,000	Wynn Resorts—Arts & Culture Summerlin Library	\$15,000				
Best Buy	Teen Tech Center – Position Funding	\$155,000	Wynn Resorts—Teachers in Libraries	\$50,000				
NV Dept of Education	Mentoring	\$3,200						
Latino Media Network	In Kind Media Promotion	\$20,000						
KME Architects	Hip Hop Architecture Funding	\$5,000						
Meow Wolf	Summer Reading Tickets	\$2,500						
Vegas Tickets	Expansion of Lil Learners Program (Enterprise)	\$6,000						
David L. Simon Foundation	Early Literacy (District wide)	\$3,500						
Meow Wolf	Summer Reading Challenge '24 Tickets	\$2,500						
NNLM Mini Grant	Mesquite Programming (mini grant)	\$5,000						
Wynn Charitable Corp Giving	Hip-Hip Architecture Camp – WLV- July 2024	\$5,000						
NV Humanities	Hip-Hip Architecture Camp – WLV- July 2024	\$2,000						
Best Buy	Best Buy Tech Center	\$155,000						
TOTAL	Grant Total	\$503,307.65	Total Pending Grant Awards		\$775,000	Total Denied	\$453,000	



A few of our New and Continued Partnerships/Donors....

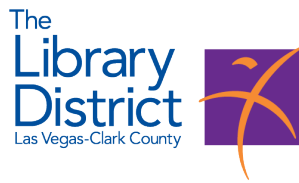


The
Library
District
Las Vegas-Clark County



It's what we do...

Thank you!



ITEM VI.A.2.d.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Ronald Melnar, Acting IT Director

DATE: July 31, 2024

SUBJECT: Information Technology Report, August 2024

This memorandum reports on the Information Technology (IT) division's activities and project updates for the month of July and analytics compiled from the period of July 1 to July 31.

POWERFUL PEOPLE

- Adult Services Collection Development Librarian Dan Wiig joined Distribution Center Manager Raychel Lendis to lead the "One District, One Collection" class at Centennial Hills Library on July 10th. Nine staff were in attendance.
- Collections and Bibliographic Services Manager Rebecca Colbert, Access Services Manager Sufa Anderson and myself attended a call with Innovative Interfaces' Customer Success Manager on July 18th. Upcoming projects were discussed and support needs were ascertained.
- Rebecca Colbert joined Community Engagement Director Matt McNally, General Services Director John Vino, and Library Operations Director Leo Segura for a discussion with UMC regarding potential library services to their community. A number of options were explored and Branding and Marketing is working on the next steps of designing a flyer with QR codes for library resources that will be included in all new patient admission folders.
- Rebecca Colbert joined Digital Content Specialist Jonathan Bradley to deliver a Web Content and Staff List training in person to four staff members at the WM Service Center on July 24th. A Webex version of the same training will be provided on July 31st.
- Librarians Heather Brooks and Dan Wiig attended the Annual American Library Association conference in San Diego from June 27 – July 1.
- Heather Brooks and Rebecca Colbert closed the financial books in Sierra for fiscal year 2024 and have opened up fiscal year 2025. Invoices have all been paid for FY24.
- The IT Department is advertising for a replacement for retired Microcomputer Technician Noah Goddard. So far, we have received over 70 applications. Interviews are scheduled for the second half of August.
- IT staff thwarted another attempt to impersonate one of our vendors and re-direct payment of an invoice. We are constantly vigilant to this type of impersonation attempt because the usual security measures do not always catch it. The most powerful tool against this type of cybercrime is the alert staff member and we have been working to improve that alertness in IT as well as Financial Services.

POWERFUL PLACES

- CBS staff added 2,018 titles with 8,781 new items to the collection and withdrew 5,243 items from the library catalog. The withdrawn items will either be resold or discarded. CBS staff also added 27,972 e-books and e-audiobooks. There were 12,884 music titles with 50 languages including 3,551 English records and 277 Spanish albums downloaded from Hoopla in June. There were 218 Government Document records downloaded to Sierra. We removed 463 Hoopla records from our database and updated 199 OCLC holding records. There were 1905 ISBN updates sent to EBSCO for the Novelist Select Catalog Enhancement Program.
- IT department staff continues to work with the Mobile App Implementation Team on the configuration of the various modules. The team has provided feedback on both the Apple and Android platforms and we are working toward a soft launch for staff in the next week or two. Work continues on the digital signage solution (Broadcast module) -- a training video was created by myself coordinating with Branding and Marketing and will be distributed to the branches to instruct them on how to connect their new television monitors to the cloud app.
- IT department staff has provided training on the newly deployed Digital Memories Preservation Lab at Laughlin. The lab will be opened up for public use in August.
- IT Department staff continues to work with General Services on the remodeling of the Enterprise Library. IT staff has deployed all adult and youth public computers, self-check-out kiosks, staff desks, and other IT peripherals. We will also be adding a Youth Services Print Release station, which the branch did not previously have.
- The IT Department has assisted General Services to start the remodel project for the Whitney library. We have removed and relocated several staff, youth, and adult computers and provided access to contractors to the communication closet so new data connections can be added.

POWERFUL PARTNERSHIPS

- Henderson District Public Library (HDPL) accounted for 1% of our Overdrive circulation with 3,195 items checked out, while our customers checked out 650 items from the HDPL through our Reciprocal Lending Agreement for the same period.
- Boulder City and North Las Vegas residents accounted for 8.2% of the District's Overdrive e-media circulation, with the North Las Vegas Library District accounting for approximately 6.6% and the Boulder City Library District accounting for 1.6% of our items checked out.
- Instant Digital Cards (IDC), promoted for our partnership with the RTC, generated 4% of our Overdrive circulation with 13,391 items checked out, and 718 new IDC user accounts were created; 715 were local residents and three were visitors.
- For the past month, *The Library @ the Boulevard Mall* had 40 checkouts and 60 items were returned to the kiosk and *The Library @ Sunrise Hospital* had 17 checkouts.
- For the past month, CBS staff added 860 items to the collection for the North Las Vegas Library District and 663 new unique items to the collection for the Boulder City Library District.
- Vendors Envisionware and Lyngsoe, coordinating with IT staff, have completed the replacement of the material handling automatic sorters at the Windmill library. This completes all of the AMH replacement projects for the fiscal year.
- The IT Department worked with IT personnel at the Clark County Detention Center to re-route a data connection for Cox Communications over a fiber backbone from the first floor up to the 10th floor where the library operates an annex. The CCDC library provides access

to legal information, books, magazines, and other materials to inmates, allowing them a degree of information freedom not previously available.

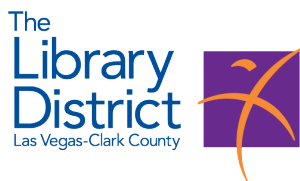
- IT Staff has begun working with our E-Rate Consultant on a new initiative. The FCC has just announced a release of \$200M in funding for schools and libraries to support a Cybersecurity Pilot Program. Since we are a library with more than eleven sites, we would be eligible for \$175K in funding per year for the next three years. This would go to support Firewalls, Endpoint Protection, Identity Protection, and Monitoring and Response systems. We are at the beginning of the process and will be working with our consultant to submit the extensive paperwork involved over the next few months.

POWERFUL PLATFORMS

- The District's total circulation for June was 946,273 of which 42% was derived from the use of e-media (e-books, e-audiobooks, streaming video, and digital magazines). Physical library material circulation was 547,796 and e-media circulation was 398,477. A breakdown of the e-media circulation by format is:
 - E-books – 163,425
 - E-audiobooks – 164,220
 - Magazines – 23,506
 - Music – 32,151
 - Video – 15,175
- IT staff received notice from our E-Rate consultant that we were approved for reimbursement payments of \$255,000 and \$146,755 from USAC for data services provided to our urban branches.
- IT staff has been working with Innovative Interfaces, Inc. and is planning to upgrade the Sierra Production platform to version 6.2 the first week of August. This is the latest version of Sierra and will provide several new features and fixes to the system.
- IT staff updated our FAQ document on Voyager to make sure links were not broken, information was accurate, and the format was current. We also updated policy documents so they could be displayed on current letterhead. This facilitated an improvement to Person In Charge (PIC) training being conducted by Library Operations.

Of the \$1,830,000 approved by the Board of Trustees in the IT department's Capital Projects Fund for FY25 \$14,833.86 was expended on the items listed below:

- General Services Supplemental requests – \$4,622.40
- End-of-life IT Equipment -- \$4285.46
- STEAM Bus HotSpot -- \$5,976



ITEM VI.A.2.d.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Ronald Melnar, Acting IT Director

DATE: August 31, 2024

SUBJECT: Information Technology Report, September 2024

This memorandum reports on the Information Technology (IT) division’s activities and project updates for the month of August and analytics compiled from the period of August 1 to August 31.

POWERFUL PEOPLE

- Adult Services Collection Development Librarian Dan Wiig joined Distribution Center Manager Raychel Lendis to lead the “One District, One Collection” class at Centennial Hills Library on August 8th. Twelve staff were in attendance.
- Young People’s Collection Development Librarian Jen Jost delivered “Making the Floating Collection Work for Everyone” training on August 8th at the WM Service Center. Although five employees were registered, only two showed up and Jen held the class for them. Jen also held the “Collection Development for Youth Services” training on August 14th for four staff members.
- Adult Collection Development Librarian Teresa Handleman is retiring from the District on August 30. There will be a retirement party for her on the 29th. She has finished several Opening Day Collection order lists and has been training Collection Development Librarians Debbie Tinsler and Dan Wiig in all areas of responsibility to prepare for her departure.
- Head of Collections and Bibliographic Services Rebecca Colbert was invited to speak to the DEIA Committee on August 28th to discuss the depth and breadth of diversity in the library collection and instruct staff how to answer inquiries about library materials.
- I, along with CFO Floresto Cabias and several members of Financial Services, met with the Customer Satisfaction Team at Sylogist, the support agency for the District’s payroll and accounting system. We discussed the current difficulty with printing checks as well as ways to be more successful with the system as we move into the new fiscal year.
- The IT Department has conducted interviews and selected a replacement for the open Microcomputer Technician position. An offer was made and accepted by the individual, who is a veteran as well as having a broad background in IT support and a very positive attitude. The department is excited for him to start on September 16th.
- Access Services Manager Sufa Anderson, Network and ILS Analyst Sloan Sakamoto, and I attended a meeting Clarivate’s Customer Success Representative. The meeting was mostly an introduction as we had no real problems to report and no dissatisfaction with any of our interactions with Innovative Interfaces, Inc.

POWERFUL PLACES

- CBS staff added 2,072 titles with 12,413 new items to the collection and withdrew 4,110 items from the library catalog. The withdrawn items will either be resold or discarded. CBS staff also added 40,538 e-books and e-audiobooks to the collection in July. There were over 50,000 music titles with 58 languages including 45,898 English records and 1,640 Spanish albums downloaded from Hoopla in July. Due to a data refresh, significantly more Hoopla records were downloaded than in a typical month. We removed 1,256 Hoopla records from our database and updated 2,549 OCLC holding records. There were 4,116 ISBN updates sent to EBSCO for the Novelist Select Catalog Enhancement Program.
- The remodel at the Enterprise branch has completed. The IT Department has updated the public computers, installing new monitors, as well as utilizing new desks for the public to sit at. We have also installed a new Print Release Station for the Youth Services Department. Previously, youths had to pick up their print jobs from the Adult Print Release, which was not our standard. The new layout made it much easier to justify the additional equipment needed for them to have their own location for print job pick-up.
- The IT Department has supported General Services to begin the refresh at the Whitney branch. We disconnected and relocated staff computers to provide access for the demolition without interrupting staff's daily workflow.
- Network and Security Analyst Alfred Cruz has completed our quarterly Payment Card Industry network scan. The scan was successful and the District is certified for processing credit card payments for another quarter.

POWERFUL PARTNERSHIPS

- Henderson District Public Library (HDPL) accounted for 1% of our Overdrive circulation with 3,650 items checked out, while our customers checked out 713 items from the HDPL through our Reciprocal Lending Agreement for the same period.
- Boulder City and North Las Vegas residents accounted for 6.6% of the District's Overdrive e-media circulation, with the North Las Vegas Library District accounting for approximately 6.6% and the Boulder City Library District accounting for 1.6% of our items checked out.
- Instant Digital Cards (IDC), promoted for our partnership with the RTC, generated 4% of our Overdrive circulation with 13,702 items checked out, and 925 new IDC user accounts were created; 921 were local residents and four were visitors.
- For the past month, *The Library @ the Boulevard Mall* had 15 checkouts and 15 items were returned to the kiosk and *The Library @ Sunrise Hospital* also had 15 checkouts.
- For the past month, CBS staff added three items to the collection for the North Las Vegas Library District and 284 new unique items to the collection for the Boulder City Library District.
- The IT Department has worked with General Services, Library Operations, and Branding and Marketing to complete the roll-out of the Broadcast application from Communico. An instructional video was created and distributed to the branches showing them how to set up TV monitors for addition to the app. Communico also held training sessions to instruct Library Staff on how to create and add content to their local displays.
- The IT Department continues to work with the vendor Communico and the Mobile App Implementation Team to prepare for the release of the new mobile application for The Library District. Branding and Marketing has released links and instructions to staff on how to download and install the app. We have also provided access to the Google Play Console

and the Apple Application Console to BAM so they can track the progress and statistics of application users and downloads.

- The Clark County Digital Equity Committee held a Summit, which was attended by a large number of agencies from around the County including myself. Since many of the topics covered at the Summit seemed to include features that our Outreach Department focuses on, I also invited Outreach Manager Emilee Wirshing. We are also working with Development Coordinator Lashea West to make sure that we are taking advantage of available opportunities from the Digital Equity Grand Fund.
- The IT Department has begun working with vendor Envisionware on the Materials Handling/Sorter replacement project for the current fiscal year. This year we are planning on replacing the remaining four sorters at the West Charleston, Whitney, and Mesquite branches as well as the Distribution Center.

POWERFUL PLATFORMS

- The District's total circulation for July was 991,561 of which 42% was derived from the use of e-media (e-books, e-audiobooks, streaming video, and digital magazines). Physical library material circulation was 570,369 and e-media circulation was 421,192. A breakdown of the e-media circulation by format is:
 - E-books – 172,008
 - E-audiobooks – 175,129
 - Magazines – 22,784
 - Music – 35,901
 - Video – 15,370
- The IT Department has increased the password complexity requirements for library staff and implemented them after releasing a district-wide announcement. This was done for several reasons including bringing us up to current industry standards and tightening network security for the District.
- The IT Department is proceeding with expanding the recently implemented mobile printing solution called Princh to the rest of the Greater Clark County branches. This implementation has required some innovation on the part of IT since most of the rural locations do not have Print Release Stations, which Princh uses to manage and allow payment for the print jobs. We expect to be complete with this rollout by the end of September.
- The FCC has released information regarding a new ruling for E-Rate funding that provides support for the use of hotspots. I attended a webinar on the topic to get more information, since we already provide hotspots for checkout. Under the parameters of this funding, the District could be eligible for support over three years for over 4200 hotspots and \$2.4M in funding discounts. We are working with our E-Rate consultant to ensure that we get whatever documentation is necessary in place to take advantage of this funding.
- The IT Department has coordinated with Clarivate to upgrade the Sierra Library Services Platform from version 6.0 to version 6.2. The upgrade process was successful and incurred no downtime for library staff. This latest version includes several new features and fixes to the system.

Of the \$1,830,000 approved by the Board of Trustees in the IT department's Capital Projects Fund for FY25 \$491,440.86 was expended on the items listed below:

- General Services Supplemental requests – \$4,622.40
- End-of-life IT Equipment -- \$4285.46
- STEAM Bus HotSpot -- \$5,976
- Sorter Replacements -- \$476,558



ITEM VI.A.3.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: July 31, 2024

SUBJECT: Financial Services Report, August 2024

This report summarizes the Financial Services Department's activities and accomplishments in the month of July 2024.

Administration

- **Floresto Cabias** attended The Library Leadership Team Meeting with The Beckley Group
- **Floresto Cabias** attended a Special Meeting of the LVCCLD Foundation Board
- **Floresto Cabias, Jill Myers, and Lien Thai** attended the 2024 NVPERS Liaison Officer Conference
- **Floresto Cabias** participated in LVCCLD Town Hall Kickoff
- **Floresto Cabias** participated in West Las Vegas QALICB Board of Directors Meeting
- **Floresto Cabias** participated and evaluated a *Workday* financial system demo meeting with **Lien Thai, Martha Ford, Tina Bolden, and Cherrie DeLaney**
- Submitted the Indebtedness Report, CIP and Debt Management Policy to the State of Nevada Department of Taxation and the Clark County Clerk's Office
- **Tina Bolden** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Serenic Navigator system
- **Tina Bolden** prepared and followed up on Agreements for Services for performances scheduled for District-wide events
- Published the Annual Fiscal Report General Fund
- **Tina Bolden** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

Accounting

- Coded and verified all transactions (\$6.2M for the month of July)
- Performed branch inventories
- Performed cash flow analysis
- Performed all payroll related duties, including PERS report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices
- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status for staff as requested

- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements
- Prepared and mailed PVS and Financial Services invoices
- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and patron inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the West Las Vegas, Mesquite, and East Las Vegas QALICBs.
- Administered the District's credit card and Amazon accounts
- Prepared schedules for financial statement audit



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director
FROM: Floresto Cabias, Chief Financial Officer
DATE: August 31, 2024
SUBJECT: FY 2024 Gift Fund Review

At the July 11, 2024 Board of Trustees meeting, Trustees asked for additional information related to the District’s Gift Fund. The following overview of Gift Fund activity supplements the enclosed financial reports for the year ended June 30, 2024.

The Las Vegas-Clark County Library District Foundation (the “Foundation”) provides aid, support, and assists the promotion, growth, and improvement of the District. The Gift Fund receives a considerable amount of its revenues from the Foundation, which the Foundation derives from bookstore sales at locations across the District. District staff, volunteers, and one Foundation employee at the Sahara West library branch, operate the bookstores under the supervision of the District’s Volunteer Program Coordinator.

The District transfers bookstore sales revenue to the Foundation monthly. Periodically, the District requests reimbursements for expenditures associated with programming and events, among other costs. The Foundation uses funds from bookstore sales revenue to reimburse the District for such costs. In FY 2024, the District transferred \$251,769.00 of bookstore sales revenue to the Foundation. The District incurred \$143,280.26 in Gift Fund-related expenditures and requested reimbursement for this amount from the Foundation. The surplus of bookstore sales revenues, after the Foundation reimburses the District, is \$108,488.74.

	District	District	Excess
	Bookstore	Reimbursed	Revenue Transferred
	Sales Revenue	Expenditures	After Reimbursement
Jul-23	\$ 15,826.42	\$ 1,801.37	\$ 14,025.05
Aug-23	19,701.35	4,624.68	15,076.67
Sep-23	16,522.64	9,956.78	6,565.86
Oct-23	20,878.20	10,309.93	10,568.27
Nov-23	29,651.86	5,999.41	23,652.45
Dec-23	15,896.25	5,900.08	9,996.17
Jan-24	22,045.49	12,154.63	9,890.86
Feb-24	17,716.76	16,747.29	969.47
Mar-24	28,069.08	19,674.99	8,394.09
Apr-24	16,001.56	9,345.10	6,656.46
May-24	24,434.50	31,027.80	(6,593.30)
Jun-24	25,024.89	15,738.20	9,286.69
	\$ 251,769.00	\$ 143,280.26	\$ 108,488.74

The following information summarizes the Gift Fund revenues and expenditures for FY 2024, by program.

Revenues

Foundation reimbursements - \$143,280.26
Gift - United Way of Southern Nevada - Career High School - from Foundation \$27,375.00
Gift - My First Library - from Foundation \$50,000.00
Gift - Barbershop Books - \$10,000.00
Gift - Clubhouse Network (Teen Summit) - \$2,000.00
NNLM Outreach & Engagement - \$24,530.25
Branch Donations - from the Foundation \$51,000.00
Branch Donations - restricted for Lil' Learners - from Foundation \$12,000.00
Branch Donations - restricted for Mesquite - from White Trust \$11,500.00
Miscellaneous contributions - \$7,376.15

Expenditures

Foundation Reimbursement \$143,280.26
Gift - Cox Charities - Golf Tournament \$1,230.54
Gift - My First Library - \$51,101.78
Gift - Barbershop Books - \$2,084.51
Gift - Clubhouse Network (Teen Summit) - \$1,200.00
Network of the National Library of Medicine - Outreach & Engagement - \$22,300.00
Network of the National Library of Medicine - All of Us Journey \$403.19
Superbowl Event - \$1,545.00
Branch Donations – \$45,113.30
Miscellaneous expenditures - \$8,538.90

Staff will be available to answer questions.



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: July 31, 2024

SUBJECT: Financial Services Report, August 2024

Enclosed are the budget status reports as of June 30, 2024. These reports are unaudited and open for year-end adjustments. The financial statement audit will begin in September 2024. Staff will discuss the FY 2024 unaudited financial information in more detail at the Finance and Audit Committee Meeting scheduled for September 9, 2024.

Property Tax Revenues

As of June 30, 2024, the District collected \$63.5M in property taxes, which exceeds the \$61.6M budget. Property taxes are assessed on a fiscal year basis beginning on July 1.

Consolidated Sales Tax Revenues (CTX)

The CTX shows 83% collected so far this fiscal year. The State of Nevada distributes CTX collections two months after the month of collection.

The CTX received by the District on June 28, 2024, represents CTX from the month of April 2024. The \$2.5M collected is 5% higher than the amount collected for the same month last fiscal year. For this reporting period, the CTX averaged a 4.5% increase compared to the same period in the prior year, and is on track to meet budget expectations for FY 2024.

Expenditures

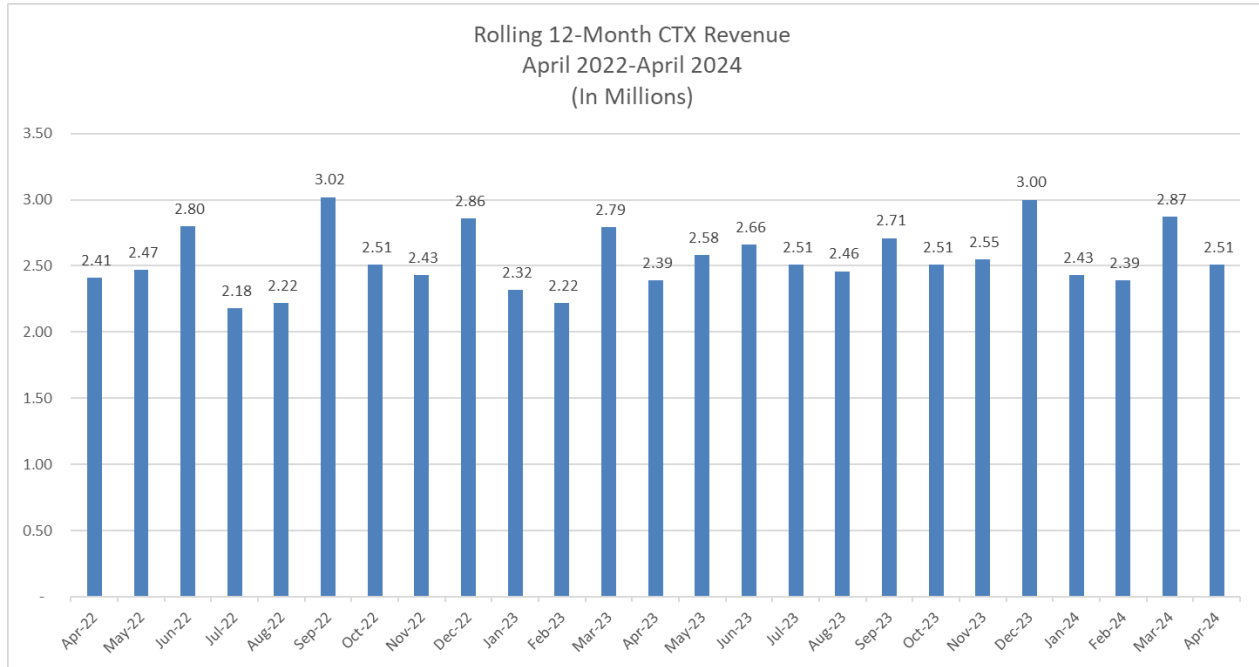
The General Fund spent 89% of the allocated budget for FY 2024. Expenditures totaled \$9.5M less than budgeted. See the summary of expenditures by department in the reports below.

Ending Fund Balance

The District transferred \$16.0M from the General Fund to the Capital Projects Fund in FY 2024, as budgeted, and maintained an ending fund balance greater than 20% of budgeted expenditures.

Staff will be available to answer questions.

Financial Services Report



Consolidated Sales Tax FY 2024 vs. FY 2023			
	FY23	FY24	% Change Over FY23
July	2,179,847.95	2,512,443.86	15.26%
August	2,215,102.72	2,458,283.10	10.98%
September	3,019,768.40	2,706,582.49	-10.37%
October	2,505,890.22	2,507,912.36	0.08%
November	2,434,986.56	2,554,982.14	4.93%
December	2,859,714.44	2,965,326.12	3.69%
January	2,319,602.49	2,430,171.83	4.77%
February	2,218,222.45	2,385,397.64	7.54%
March	2,788,228.89	2,868,464.77	2.88%
April	2,389,406.31	2,508,275.59	4.97%
May	2,578,879.06		
June	2,661,784.24		
TOTAL	30,171,433.73	25,897,839.90	

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**General Fund - 100
From 07/01/2023 Through 06/30/2024**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Tax Revenue	\$ 63,493,139.26	\$ 61,629,920.00	\$ (1,863,219.26)	-3.02%
Intergovernmental Revenue	26,413,695.85	31,443,860.00	5,030,164.15	16.00%
Charges for Services	569,470.39	1,000,000.00	(299,155.27)	-110.67%
Miscellaneous	2,963,861.66	1,060,000.00	(1,903,861.66)	-179.61%
Total Revenues	\$ 93,440,167.16	\$ 95,133,780.00	\$ 963,927.96	1.01%
Expenditures				
Salaries	\$ 35,151,357.56	\$ 38,647,658.00	\$ 3,496,300.44	9.05%
Benefits	15,165,860.10	17,451,171.00	2,285,310.90	13.10%
Supplies & Services	16,259,387.82	18,703,971.00	2,444,583.18	13.07%
Capital Outlay	11,853,845.31	13,100,000.00	1,246,154.69	9.51%
Total Expenditures	\$ 78,430,450.79	\$ 87,902,800.00	\$ 9,472,349.21	10.78%
Excess of Revenues Over Expenditures	\$ 15,009,716.37	\$ 7,230,980.00	\$ (8,508,421.25)	-117.67%

**Las Vegas-Clark County Library District
Summary Budget Comparison
By Department**

**General Fund - 100
From 7/1/2023 Through 6/30/2024**

		YTD Actual	Budget	Variance Amount	Variance Percent
110	Administration - Executive	\$ 788,637.33	\$ 856,213.00	\$ 67,575.67	7.89%
120	Administration - Library Operations	1,847,640.40	2,080,156.00	232,515.60	11.18%
200	Financial Services	1,909,515.04	2,151,493.00	241,977.96	11.25%
215	Community Outreach	612,411.74	751,492.00	139,080.26	18.51%
216	Youth Services	501,365.35	626,538.00	125,172.65	19.98%
217	Adult Services	363,775.61	452,163.00	88,387.39	19.55%
220	Development	528,755.77	764,417.00	235,661.23	30.83%
240	General Services	11,658,084.21	12,212,958.00	554,873.79	4.54%
250	Human Resources	2,205,072.84	3,039,736.00	834,663.16	27.46%
251	HR-Work Insurance	1,184,587.09	1,501,744.00	317,156.91	21.12%
260	Information Technology	4,378,926.76	4,876,342.00	497,415.24	10.20%
270	Literacy Services	470,436.62	2,105,386.00	1,634,949.38	77.66%
280	Branding and Marketing	2,960,344.89	3,242,024.00	281,679.11	8.69%
290	Access Services	1,224,648.47	1,485,038.00	260,389.53	17.53%
310	Collection and Bibliographic Services	14,065,229.80	15,540,578.00	1,475,348.20	9.49%
320	Gallery Services	214,581.67	224,445.00	9,863.33	4.39%
330	Programming and Venues Services	3,373,258.98	3,629,127.00	255,868.02	7.05%
340	Community Engagement	496,191.21	745,461.00	249,269.79	33.44%
400	Library Operations	29,610,972.87	31,617,489.00	2,006,516.13	6.35%
Total		\$ 78,394,436.65	\$ 87,902,800.00	\$ 9,508,363.35	10.82%

**Las Vegas-Clark County Library District
Summary Budget Comparison
By Location**

**General Fund - 100
Library Operations - Dept 400
From 7/1/2023 Through 06/30/2024**

		YTD Actual	Budget	Variance Amount	Variance Percent
100	Blue Diamond Library	\$ 149,396.82	\$ 155,745.00	\$ 6,348.18	4.08%
110	Bunkerville Library	142,954.35	148,398.00	5,443.65	3.67%
120	Clark County Library	2,866,216.53	3,020,555.00	154,338.47	5.11%
130	Enterprise Library	1,530,584.30	1,719,983.00	189,398.70	11.01%
140	Goodsprings Library	106,230.89	106,526.00	295.11	0.28%
160	Indian Springs Library	154,640.07	183,824.00	29,183.93	15.88%
180	Laughlin Library	723,892.62	795,301.00	71,408.38	8.98%
190	Mesquite Library	1,193,234.18	1,347,002.00	153,767.82	11.42%
200	Moapa Town Library	125,674.86	143,048.00	17,373.14	12.14%
210	Moapa Valley Library	375,961.75	377,164.00	1,202.25	0.32%
220	Mount Charleston Library	124,862.07	126,744.00	1,881.93	1.48%
230	Rainbow Library	2,031,284.39	2,083,003.00	51,718.61	2.48%
240	Sahara West Library	2,736,998.45	2,809,692.00	72,693.55	2.59%
250	Sandy Valley Library	148,573.55	150,564.00	1,990.45	1.32%
260	Searchlight Library	127,307.63	127,451.00	143.37	0.11%
270	Spring Valley Library	1,750,598.19	1,968,043.00	217,444.81	11.05%
280	Summerlin Library	1,563,184.76	1,632,199.00	69,014.24	4.23%
290	Sunrise Library	1,646,166.66	1,709,642.00	63,475.34	3.71%
300	West Charleston Library	1,902,455.51	1,977,411.00	74,955.49	3.79%
310	West Las Vegas Library	1,792,888.65	1,893,563.00	100,674.35	5.32%
320	Whitney Library	1,578,382.91	1,753,818.00	175,435.09	10.00%
360	Meadows Library	162,745.60	172,585.00	9,839.40	5.70%
370	Centennial Hills Library	2,059,584.10	2,156,434.00	96,849.90	4.49%
380	Windmill Library	2,098,686.06	2,164,055.00	65,368.94	3.02%
390	East Las Vegas Library	2,061,899.02	2,270,824.00	208,924.98	9.20%
605	City Misdemeanant	186,211.90	203,063.00	16,851.10	8.30%
610	Clark County Detention Dept.	270,357.05	420,852.00	150,494.95	35.76%
Total		\$ 29,610,972.87	\$ 31,617,489.00	\$ 2,006,516.13	6.35%

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

General Fund - 100
From 7/1/2023 Through 06/30/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ 28,324,772.36	\$ 29,400,787.00	\$ 1,076,014.64	3.66%
51200	Salaries - Part Time	5,452,088.16	7,177,310.00	1,725,221.84	24.04%
51300	Overtime Pay	49,174.03	63,250.00	14,075.97	22.25%
51400	Call Back Pay	14,995.53	15,091.00	95.47	0.63%
51500	Standby Pay	62,193.17	62,317.00	123.83	0.20%
51600	Longevity Pay	269,969.29	270,903.00	933.71	0.34%
51700	Separation Pay	682,834.47	700,000.00	17,165.53	2.45%
51800	Leave Buyout	295,330.55	500,000.00	204,669.45	40.93%
55100	Employees Retirement	9,520,223.85	10,272,409.00	752,185.15	7.32%
55200	Group Insurance	4,708,523.48	5,781,560.00	1,073,036.52	18.56%
55300	Workers' Comp. Payments	124,548.95	271,544.00	146,995.05	54.13%
55400	Medicare Coverage Expense	809,692.29	975,658.00	165,965.71	17.01%
55500	Unemployment Insurance	2,871.53	150,000.00	147,128.47	98.09%
61100	Office Supplies	537,749.52	556,680.00	18,930.48	3.40%
61110	Operating Supplies	541,521.50	810,550.00	269,028.50	33.19%
61120	Software & User Licenses	518,635.37	541,052.00	22,416.63	4.14%
61130	Software Maintenance	1,100,706.83	1,308,000.00	207,293.17	15.85%
61200	Book Materials & Supplies	58,412.98	110,000.00	51,587.02	46.90%
61205	Interlibrary Loan	914.43	3,500.00	2,585.57	73.87%
61210	Small Equipment	287,478.69	390,000.00	102,521.31	26.29%
61400	Equipment Repair & Maint.	388,597.33	767,856.00	379,258.67	49.39%
61410	Contracted Services	6,169,864.17	6,727,516.00	557,651.83	8.29%
61420	Building Repair & Maint.	257,426.24	400,000.00	142,573.76	35.64%
61500	Rental Expenses	69,272.57	84,566.00	15,293.43	18.08%
61600	Telephone	692,934.26	693,000.00	65.74	0.01%
61700	Utilities	2,325,216.88	2,335,910.00	10,693.12	0.46%
61800	Insurance & Bonds	419,456.21	438,954.00	19,497.79	4.44%
61900	Professional Services	458,439.40	811,500.00	353,060.60	43.51%
61910	Legal Services	164,576.09	364,000.00	199,423.91	54.79%
62200	Collection Agencies	71,874.00	72,000.00	126.00	0.18%
62300	Board Compensation	5,600.00	6,000.00	400.00	6.67%
62500	Postage	160,793.41	183,500.00	22,706.59	12.37%
62510	Advertising	571,715.08	646,700.00	74,984.92	11.60%
62600	Community Events	16,655.20	35,250.00	18,594.80	52.75%
62610	Staff Day	1,621.50	30,000.00	28,378.50	94.60%
62620	Recruitment	58,339.04	63,000.00	4,660.96	7.40%
62700	Education & Training	158,007.11	234,000.00	75,992.89	32.48%
62800	Travel & Transportation	149,139.61	255,000.00	105,860.39	41.51%
62900	Printing & Reproduction	412,565.52	521,250.00	108,684.48	20.85%
63000	Dues & Subscriptions	38,189.45	48,650.00	10,460.55	21.50%
65000	Miscellaneous Expenses	13,466.59	85,300.00	71,833.41	84.21%
65100	Bank Charges	55,218.84	56,000.00	781.16	1.39%
67000	Rental Expenses to QALICBs	555,000.00	582,237.00	27,237.00	4.68%
81700	Library Materials	11,817,800.17	13,100,000.00	1,282,199.83	9.79%
	Total	\$ 78,394,405.65	\$ 87,902,800.00	\$ 9,508,394.35	10.82%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Grant Fund - 220
From 07/01/2023 Through 06/30/2024**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Intergovernmental Revenue	\$ 2,248,384.67	\$ 20,000,000.00	\$ 17,751,615.33	88.76%
Total Revenues	<u>\$ 2,248,384.67</u>	<u>\$ 20,000,000.00</u>	<u>\$ 17,751,615.33</u>	<u>88.76%</u>
Expenditures				
Salaries	\$ 914,539.41	\$ 1,034,650.00	\$ 120,110.59	11.61%
Benefits	243,187.90	690,000.00	446,812.10	64.76%
Supplies & Services	1,299,788.01	10,247,350.00	8,947,561.99	87.32%
Capital Outlay	263,621.88	8,028,000.00	7,764,378.12	96.72%
Total Expenditures	<u>\$ 2,721,137.20</u>	<u>\$ 20,000,000.00</u>	<u>\$ 17,278,862.80</u>	<u>86.39%</u>
Deficit of Revenues Under Expenditures	<u>\$ (472,752.53)</u>	<u>\$ -</u>	<u>\$ 472,752.53</u>	

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Grant Fund - 220
From 7/1/2023 Through 06/30/2024

	YTD Actual	Budget	Variance Amount	Variance Percent
51100 Salaries - Full Time	\$ 391,164.75	\$ 538,529.60	\$ 147,364.85	27.36%
51200 Salaries - Part Time	521,711.59	496,120.40	(25,591.19)	-5.16%
51300 Overtime Pay	43.93	-	(43.93)	
51600 Longevity Pay	1,619.14	-	(1,619.14)	
55100 Employees Retirement	137,590.37	418,371.25	280,780.88	67.11%
55200 Group Insurance	60,797.51	152,510.83	91,713.32	60.14%
55400 Medicare Coverage Expense	44,800.02	119,117.92	74,317.90	62.39%
61100 Office Supplies	26,650.78	528,200.00	501,549.22	94.95%
61120 Software & User Licenses	102,361.50	1,127,600.00	1,025,238.50	90.92%
61210 Small Equipment	1,127,905.15	2,169,500.00	1,041,594.85	48.01%
61410 Contracted Services	-	1,995,900.00	1,995,900.00	100.00%
62700 Education & Training	1,834.00	1,017,400.00	1,015,566.00	99.82%
62800 Travel & Transportation	10,766.95	1,027,500.00	1,016,733.05	98.95%
63000 Dues & Subscriptions	500.00	500,500.00	500,000.00	99.90%
65000 Miscellaneous Expenses	29,769.63	1,880,750.00	1,850,980.37	98.42%
81600 Capital Equipment - Major	-	7,947,500.00	7,947,500.00	100.00%
81700 Library Materials	263,621.88	80,500.00	(183,121.88)	-227.48%
Total	\$ 2,721,137.20	\$ 20,000,000.00	\$ 17,278,862.80	86.39%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

Gift Fund - 230
From 07/01/2023 Through 06/30/2024

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ 323,234.96	\$ 10,000,000.00	\$ 9,676,765.04	96.77%
Total Revenues	\$ 323,234.96	\$ 10,000,000.00	\$ 9,676,765.04	96.77%
Expenditures				
Salaries	\$ -	\$ 200,000.00	\$ 200,000.00	100.00%
Supplies & Services	272,754.61	6,000,000.00	5,727,245.39	95.45%
Capital Outlay	648.90	3,800,000.00	3,799,351.10	99.98%
Total Expenditures	\$ 273,403.51	\$ 10,000,000.00	\$ 9,726,596.49	97.27%
Excess of Revenues Over Expenditures	\$ 49,831.45	\$ -	\$ (49,831.45)	

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Gift Fund - 230
From 7/1/2023 Through 06/30/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ -	\$ 200,000.00	\$ 200,000.00	100.00%
61100	Office Supplies	1,231.79	50,000.00	48,768.21	97.54%
61110	Operating Supplies	98,970.26	50,000.00	(48,970.26)	-97.94%
61200	Book Materials & Supplies	29,704.78	30,000.00	295.22	0.98%
61210	Small Equipment	20,054.97	100,000.00	79,945.03	79.95%
61410	Contracted Services	14,900.00	2,200,000.00	2,185,100.00	99.32%
61900	Professional Services	11,831.64	3,000,000.00	2,988,168.36	99.61%
62500	Postage	2.50	330,000.00	329,997.50	100.00%
62510	Advertising	2,700.00	3,000.00	300.00	10.00%
62600	Community Events	66,536.40	50,000.00	(16,536.40)	-33.07%
62800	Travel & Transportation	13.10	50,000.00	49,986.90	99.97%
62900	Printing & Reproduction	6,933.80	7,000.00	66.20	0.95%
65000	Miscellaneous Expenses	19,875.37	170,000.00	150,124.63	88.31%
81600	Capital Equipment - Major	-	2,760,000.00	2,760,000.00	100.00%
81700	Library Materials	648.90	1,000,000.00	999,351.10	99.94%
	Total	\$ 273,403.51	\$ 10,000,000.00	\$ 9,726,596.49	97.27%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

Capital Projects Fund - 510
From 07/01/2023 Through 06/30/2024

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ 3,603,739.02	\$ 150,000.00	\$ (3,453,739.02)	-2302.49%
Total Revenues	<u>3,603,739.02</u>	<u>150,000.00</u>	<u>(3,453,739.02)</u>	<u>-2302.49%</u>
Expenditures				
Supplies & Services	\$ 27,848,531.27	\$ 7,256,000.00	\$ (20,592,531.27)	-283.80%
Capital Outlay	1,048,125.81	27,022,000.00	25,973,874.19	96.12%
Total Expenditures	<u>\$ 28,896,657.08</u>	<u>\$ 34,278,000.00</u>	<u>\$ 5,381,342.92</u>	<u>15.70%</u>
Deficit of Revenues Under Expenditures	<u>\$ (25,292,918.06)</u>	<u>\$ (34,128,000.00)</u>	<u>\$ (8,835,081.94)</u>	<u>25.89%</u>

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Capital Projects Fund - 510
From 7/1/2023 Through 06/30/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
61100	Office Supplies	\$ 900.00	\$ 240,000.00	\$ 239,100.00	99.63%
61110	Operating Supplies	56,006.83	800,000.00	743,993.17	93.00%
61120	Software & User Licenses	72,244.50	900,000.00	827,755.50	91.97%
61210	Small Equipment	1,203,541.70	1,204,000.00	458.30	0.04%
61400	Equipment Repair & Maint.	608,327.81	640,000.00	31,672.19	4.95%
61410	Contracted Services	105,079.33	200,000.00	94,920.67	47.46%
61420	Building Repair & Maint.	2,297,701.39	2,365,000.00	67,298.61	2.85%
61500	Rental Expenses	17,052.29	30,000.00	12,947.71	43.16%
61900	Professional Services	112,895.17	1,535,000.00	1,422,104.83	92.65%
63000	Dues & Subscriptions	102.50	256,000.00	255,897.50	99.96%
65000	Miscellaneous Expenses	23,288,700.38	23,600,000.00	311,299.62	1.32%
65100	Bank Charges	85,979.37	86,000.00	20.63	0.02%
81400	Construction in Progress	123,960.58	300,000.00	176,039.42	58.68%
81500	Capital Improvements	117,113.58	622,000.00	504,886.42	81.17%
81600	Capital Equipment - Major	807,051.65	1,500,000.00	692,948.35	46.20%
Total		\$ 28,896,657.08	\$ 34,278,000.00	\$ 5,381,342.92	15.70%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 2050 - Furniture Replacement
From 07/01/2023 through 06/30/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ 55,113.37	\$ 75,000.00	\$ 19,886.63	27%
Total Expenditures		\$ 55,113.37	\$ 75,000.00	\$ 19,886.63	27%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 2200 - Financial Services
From 07/01/2023 through 06/30/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ 1,708.00	\$ 164,000.00	\$ 162,292.00	99%
61900	Professional Services	2,200.00	15,000.00	12,800.00	85%
65100	Bank Charges	85,979.37	86,000.00	20.63	0%
81600	Capital Equipment - Major	13,365.80	40,000.00	26,634.20	67%
Total Expenditures		\$ 103,253.17	\$ 305,000.00	\$ 201,746.83	66%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 4010 - IT - Tech Replacements & Upgrades
From 07/01/2023 through 06/30/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61100	Office Supplies	\$ 900.00	\$ 100,000.00	\$ 99,100.00	99%
61110	Operating Supplies	47,609.73	100,000.00	52,390.27	52%
61120	Software & User Licenses	72,244.50	91,000.00	18,755.50	21%
61210	Small Equipment	1,056,583.21	1,080,000.00	23,416.79	2%
61400	Equipment Repair & Maint.	608,327.81	609,000.00	672.19	0%
61410	Contracted Services	98,579.33	200,000.00	101,420.67	51%
81600	Capital Equipment - Major	375,320.67	457,000.00	81,679.33	18%
Total Expenditures		\$ 2,259,565.25	\$ 2,637,000.00	\$ 377,434.75	14%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 5010 - Bldg Repair & Maintenance
From 07/01/2023 through 06/30/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	\$ 338.98	\$ 175,000.00	\$ 174,661.02	100%
61130	Software Maintenance	-	50,000.00	50,000.00	100%
61210	Small Equipment	27,696.13	300,000.00	272,303.87	91%
61420	Building Repair & Maint.	2,417,887.17	3,390,000.00	972,112.83	29%
61500	Rental Expenses	-	25,000.00	25,000.00	100%
61900	Professional Services	36,380.45	265,000.00	228,619.55	86%
Total Expenditures		\$ 2,482,302.73	\$ 4,205,000.00	\$ 1,722,697.27	41%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 5015 - Capital Construction
From 07/01/2023 through 06/30/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	\$ 620.90	\$ 13,000.00	\$ 12,379.10	95%
61420	Building Repair & Maint.	4,748.06	80,000.00	75,251.94	94%
61900	Professional Services	-	900,000.00	900,000.00	100%
81500	Capital Improvements	23,751,138.78	23,992,000.00	240,861.22	1%
81600	Capital Equipment - Major	14,060.00	15,000.00	940.00	6%
Total Expenditures		\$ 23,770,567.74	\$ 25,000,000.00	\$ 1,229,432.26	5%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 5020 - PVS Projects
From 07/01/2023 through 06/30/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ 2,686.71	\$ 156,000.00	\$ 153,313.29	98%
81500	Capital Improvements	6,893.94	100,000.00	93,106.06	93%
81600	Capital Equipment - Major	40,456.85	650,000.00	609,543.15	94%
Total Expenditures		\$ 50,037.50	\$ 906,000.00	\$ 855,962.50	94%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 7010 - Library Materials
From 07/01/2023 through 06/30/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81700	Library Materials	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	100%
Total Expenditures		\$ -	\$ 1,000,000.00	\$ 1,000,000.00	100%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 9010 - Vehicle Purchase and Replacement
From 07/01/2023 through 06/30/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81600	Capital Equipment - Major	\$ 175,817.32	\$ 150,000.00	\$ (25,817.32)	-17%
Total Expenditures		\$ 175,817.32	\$ 150,000.00	\$ (25,817.32)	-17%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

Debt Service Fund
Year to date 07/01/2023 Through 06/30/2024

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Tax Revenue	\$ 76.04	\$ -	\$ (76.04)	
Miscellaneous	0.15	10,000.00	9,999.85	100.00%
Total Revenues	\$ 76.19	\$ 10,000.00	\$ 9,923.81	99.24%
Expenditures				
Supplies & Services	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total Expenditures	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Excess of Revenues Over Expenditures	\$ 76.19	\$ -	\$ (76.19)	

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Debt Service Fund - 610
From 7/1/2023 Through 06/30/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
65100	Bank Charges	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
	Total	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Administration - Executive - 110
From 07/01/2023 through 06/30/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 344,569.90	\$ 379,543.00	\$ 34,973.10
Total Salaries and Wages		\$ 344,569.90	\$ 379,543.00	\$ 34,973.10
Employee Benefits				
55100	Employees Retirement	\$ 109,150.29	\$ 127,147.00	\$ 17,996.71
55200	Group Insurance	27,967.39	43,270.00	15,302.61
55400	Medicare Coverage Expense	5,142.89	5,503.00	360.11
Total Employee Benefits		\$ 142,260.57	\$ 175,920.00	\$ 33,659.43
Services and Supplies				
61100	Office Supplies	\$ -	\$ 500.00	\$ 500.00
61110	Operating Supplies	2,891.05	3,000.00	108.95
61120	Software & User Licenses	40,610.37	41,000.00	389.63
61210	Small Equipment	-	500.00	500.00
61900	Professional Services	99,830.56	99,500.00	(330.56)
61910	Legal Services	89,810.00	83,500.00	(6,310.00)
62300	Board Compensation	5,600.00	6,000.00	400.00
62600	Community Events	6,386.64	7,000.00	613.36
62700	Education & Training	7,232.82	8,000.00	767.18
62800	Travel & Transportation***	22,240.15	22,500.00	259.85
62900	Printing & Reproduction	-	250.00	250.00
63000	Dues & Subscriptions	24,793.00	25,500.00	707.00
65000	Miscellaneous Expenses	2,412.27	3,500.00	1,087.73
Total Services and Supplies		\$ 301,806.86	\$ 300,750.00	\$ (1,056.86)
Total Administration - Executive-110		\$ 788,637.33	\$ 856,213.00	\$ 67,575.67

*** The Travel & Transportation Budget also accounts for costs incurred by the Board of Trustees

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Administration - Library Operations - 120
From 07/01/2023 through 06/30/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 1,052,420.08	\$ 1,111,647.00	\$ 59,226.92
51200	Salaries - Part Time	75,296.56	91,632.00	16,335.44
51600	Longevity Pay	8,435.70	6,877.00	(1,558.70)
Total Salaries and Wages		\$ 1,136,152.34	\$ 1,210,156.00	\$ 74,003.66
Employee Benefits				
55100	Employees Retirement	\$ 367,099.22	\$ 395,921.00	\$ 28,821.78
55200	Group Insurance	128,699.52	140,377.00	11,677.48
55400	Medicare Coverage Expense	16,389.70	19,302.00	2,912.30
Total Employee Benefits		\$ 512,188.44	\$ 555,600.00	\$ 43,411.56
Services and Supplies				
61100	Office Supplies	\$ 545.79	\$ 1,000.00	\$ 454.21
61110	Operating Supplies	20,411.97	50,000.00	29,588.03
61120	Software & User Licenses	10,671.02	15,000.00	4,328.98
61130	Software Maintenance	-	5,000.00	5,000.00
61210	Small Equipment	126,217.12	154,000.00	27,782.88
61410	Contracted Services	26,711.45	47,900.00	21,188.55
61500	Rental Expenses	12.00	2,500.00	2,488.00
62700	Education & Training	3,471.53	7,500.00	4,028.47
62800	Travel & Transportation	11,258.74	30,000.00	18,741.26
63000	Dues & Subscriptions	-	1,500.00	1,500.00
Total Services and Supplies		\$ 199,299.62	\$ 314,400.00	\$ 115,100.38
Total Administration - Library Operations-120		\$ 1,847,640.40	\$ 2,080,156.00	\$ 232,515.60

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Financial Services - 200
From 07/01/2023 through 06/30/2024**

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 474,058.74	\$ 631,970.00	\$ 157,911.26
51200 Salaries - Part Time	24,716.82	25,000.00	283.18
51300 Overtime Pay	1,374.48	-	(1,374.48)
51600 Longevity Pay	2,066.65	1,900.00	(166.65)
Total Salaries and Wages	\$ 502,216.69	\$ 658,870.00	\$ 156,653.31
Employee Benefits			
55100 Employees Retirement	\$ 155,826.12	\$ 220,722.00	\$ 64,895.88
55200 Group Insurance	63,983.73	94,880.00	30,896.27
55400 Medicare Coverage Expense	8,793.82	9,554.00	760.18
Total Employee Benefits	\$ 228,603.67	\$ 325,156.00	\$ 96,552.33
Services and Supplies			
61110 Operating Supplies	\$ 2,401.12	\$ 6,000.00	\$ 3,598.88
61130 Software Maintenance	42,296.35	50,000.00	7,703.65
61400 Equipment Repair & Maint.	96,016.02	96,030.00	13.98
61410 Contracted Services	132,546.62	159,000.00	26,453.38
61900 Professional Services	138,423.48	140,000.00	1,576.52
61910 Legal Services	-	2,500.00	2,500.00
62200 Collection Agencies	71,874.00	72,000.00	126.00
62500 Postage	65,924.41	83,000.00	17,075.59
62510 Advertising	10,056.46	16,700.00	6,643.54
62700 Education & Training	-	5,000.00	5,000.00
62800 Travel & Transportation	201.31	3,000.00	2,798.69
63000 Dues & Subscriptions	4,216.00	6,000.00	1,784.00
65000 Miscellaneous Expenses	4,489.07	40,000.00	35,510.93
65100 Bank Charges	55,249.84	56,000.00	750.16
67000 Rental Expenses to QALICBs***	555,000.00	432,237.00	(122,763.00)
Total Services and Supplies	\$ 1,178,694.68	\$ 1,167,467.00	\$ (11,227.68)
Total Financial Services-200	\$ 1,909,515.04	\$ 2,151,493.00	\$ 241,977.96

*** Miscalculation in New Markets rent in FY24 will be corrected in FY25

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Community Outreach - 215
From 07/01/2023 through 06/30/2024**

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 371,975.69	\$ 390,947.00	\$ 18,971.31
51200 Salaries - Part Time	25,624.39	75,206.00	49,581.61
51300 Overtime Pay	377.35	-	(377.35)
51600 Longevity Pay	3,066.40	5,107.00	2,040.60
Total Salaries and Wages	\$ 401,043.83	\$ 471,260.00	\$ 70,216.17
Employee Benefits			
55100 Employees Retirement	\$ 122,046.10	\$ 132,678.00	\$ 10,631.90
55200 Group Insurance	59,802.78	99,058.00	39,255.22
55400 Medicare Coverage Expense	7,321.60	11,496.00	4,174.40
Total Employee Benefits	\$ 189,170.48	\$ 243,232.00	\$ 54,061.52
Services and Supplies			
61110 Operating Supplies	\$ 15,256.87	\$ 17,000.00	\$ 1,743.13
61120 Software & User Licenses	-	1,500.00	1,500.00
62600 Community Events	976.82	1,000.00	23.18
62700 Education & Training	1,470.13	2,000.00	529.87
62800 Travel & Transportation	4,243.61	5,000.00	756.39
62900 Printing & Reproduction	-	10,000.00	10,000.00
63000 Dues & Subscriptions	250.00	500.00	250.00
Total Services and Supplies	\$ 22,197.43	\$ 37,000.00	\$ 14,802.57
Total Community Outreach-215	\$ 612,411.74	\$ 751,492.00	\$ 139,080.26

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Youth Services - 216
From 07/01/2023 through 06/30/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 209,321.47	\$ 232,877.00	\$ 23,555.53
51600	Longevity Pay	2,106.02	1,939.00	(167.02)
Total Salaries and Wages		\$ 211,427.49	\$ 234,816.00	\$ 23,388.51
Employee Benefits				
55100	Employees Retirement	\$ 70,144.70	\$ 78,664.00	\$ 8,519.30
55200	Group Insurance	19,801.71	30,503.00	10,701.29
55400	Medicare Coverage Expense	3,006.10	3,405.00	398.90
Total Employee Benefits		\$ 92,952.51	\$ 112,572.00	\$ 19,619.49
Services and Supplies				
61110	Operating Supplies	\$ 51,937.52	\$ 119,900.00	\$ 67,962.48
61120	Software & User Licenses	4,172.62	6,000.00	1,827.38
61210	Small Equipment	3,718.53	17,250.00	13,531.47
61410	Contracted Services	133,621.68	125,250.00	(8,371.68)
61500	Rental Expenses	-	1,250.00	1,250.00
62700	Education & Training	3,535.00	6,500.00	2,965.00
62800	Travel & Transportation	-	3,000.00	3,000.00
Total Services and Supplies		\$ 196,985.35	\$ 279,150.00	\$ 82,164.65
Total Youth Services-216		\$ 501,365.35	\$ 626,538.00	\$ 125,172.65

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Adult Services - 217
From 07/01/2023 through 06/30/2024**

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 138,652.70	\$ 165,588.00	\$ 26,935.30
51300 Overtime Pay	11.01	-	(11.01)
51600 Longevity Pay	2,346.39	2,180.00	(166.39)
Total Salaries and Wages	<u>\$ 141,010.10</u>	<u>\$ 167,768.00</u>	<u>\$ 26,757.90</u>
Employee Benefits			
55100 Employees Retirement	\$ 45,709.93	\$ 56,202.00	\$ 10,492.07
55200 Group Insurance	14,562.10	22,335.00	7,772.90
55400 Medicare Coverage Expense	2,035.10	2,433.00	397.90
Total Employee Benefits	<u>\$ 62,307.13</u>	<u>\$ 80,970.00</u>	<u>\$ 18,662.87</u>
Services and Supplies			
61110 Operating Supplies	\$ 60,374.98	\$ 73,375.00	\$ 13,000.02
61120 Software & User Licenses	419.88	500.00	80.12
61210 Small Equipment	11,546.95	15,250.00	3,703.05
61410 Contracted Services	85,665.00	107,300.00	21,635.00
62700 Education & Training	79.00	2,000.00	1,921.00
62800 Travel & Transportation	2,372.57	5,000.00	2,627.43
Total Services and Supplies	<u>\$ 160,458.38</u>	<u>\$ 203,425.00</u>	<u>\$ 42,966.62</u>
Total Adult Services-217	<u>\$ 363,775.61</u>	<u>\$ 452,163.00</u>	<u>\$ 88,387.39</u>

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Development - 220
From 07/01/2023 through 06/30/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 332,037.51	\$ 409,237.00	\$ 77,199.49
51600	Longevity Pay	2,815.34	2,649.00	(166.34)
Total Salaries and Wages		\$ 334,852.85	\$ 411,886.00	\$ 77,033.15
Employee Benefits				
55100	Employees Retirement	\$ 109,671.11	\$ 137,982.00	\$ 28,310.89
55200	Group Insurance	52,583.40	71,077.00	18,493.60
55400	Medicare Coverage Expense	4,836.46	5,972.00	1,135.54
Total Employee Benefits		\$ 167,090.97	\$ 215,031.00	\$ 47,940.03
Services and Supplies				
61110	Operating Supplies	\$ 10,669.26	\$ 12,500.00	\$ 1,830.74
61410	Contracted Services	-	18,000.00	18,000.00
61900	Professional Services	-	36,500.00	36,500.00
61910	Legal Services	-	2,000.00	2,000.00
62500	Postage	-	1,500.00	1,500.00
62510	Advertising	2,500.00	25,000.00	22,500.00
62600	Community Events	5,142.11	10,000.00	4,857.89
62700	Education & Training	1,951.50	2,000.00	48.50
62800	Travel & Transportation	4,189.87	25,000.00	20,810.13
63000	Dues & Subscriptions	2,359.21	5,000.00	2,640.79
Total Services and Supplies		\$ 26,811.95	\$ 137,500.00	\$ 110,688.05
Total Development-220		\$ 528,755.77	\$ 764,417.00	\$ 235,661.23

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
General Services - 240
From 07/01/2023 through 06/30/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 1,965,370.71	\$ 1,970,197.00	\$ 4,826.29
51200	Salaries - Part Time	66,030.51	78,163.00	12,132.49
51300	Overtime Pay	15,016.91	5,750.00	(9,266.91)
51400	Call Back Pay	14,624.97	12,091.00	(2,533.97)
51500	Standby Pay	62,193.17	56,317.00	(5,876.17)
51600	Longevity Pay	6,871.07	6,371.00	(500.07)
Total Salaries and Wages		\$ 2,130,107.34	\$ 2,128,889.00	\$ (1,218.34)
Employee Benefits				
55100	Employees Retirement	\$ 672,762.09	\$ 685,067.00	\$ 12,304.91
55200	Group Insurance	419,259.40	453,107.00	33,847.60
55400	Medicare Coverage Expense	34,583.01	35,632.00	1,048.99
Total Employee Benefits		\$ 1,126,604.50	\$ 1,173,806.00	\$ 47,201.50
Services and Supplies				
61100	Office Supplies	\$ 10,798.63	\$ 15,000.00	\$ 4,201.37
61110	Operating Supplies	273,408.27	380,000.00	106,591.73
61130	Software Maintenance	64,114.12	75,000.00	10,885.88
61210	Small Equipment	34,718.81	40,000.00	5,281.19
61400	Equipment Repair & Maint.	49,797.35	65,000.00	15,202.65
61410	Contracted Services	4,916,183.52	5,106,399.00	190,215.48
61420	Building Repair & Maint.	259,817.95	400,000.00	140,182.05
61500	Rental Expenses	37,545.81	32,500.00	(5,045.81)
61700	Utilities	2,276,905.37	2,285,910.00	9,004.63
61800	Insurance & Bonds	419,456.21	438,954.00	19,497.79
61900	Professional Services	56,325.95	40,000.00	(16,325.95)
61910	Legal Services	-	10,000.00	10,000.00
62700	Education & Training	955.00	5,000.00	4,045.00
62800	Travel & Transportation	32.89	1,000.00	967.11
62900	Printing & Reproduction	-	500.00	500.00
63000	Dues & Subscriptions	3,280.99	1,000.00	(2,280.99)
65000	Miscellaneous Expenses	5,692.00	14,000.00	8,308.00
Total Services and Supplies		\$ 8,409,032.87	\$ 8,910,263.00	\$ 501,230.13
Total General Services-240		\$ 11,665,744.71	\$ 12,212,958.00	\$ 547,213.29

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Human Resources - 250
From 07/01/2023 through 06/30/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 932,963.33	\$ 1,073,764.00	\$ 140,800.67
51300	Overtime Pay	116.43	-	(116.43)
Total Salaries and Wages		\$ 933,079.76	\$ 1,073,764.00	\$ 140,684.24
Employee Benefits				
55100	Employees Retirement	\$ 309,841.97	\$ 359,711.00	\$ 49,869.03
55200	Group Insurance	156,864.34	200,984.00	44,119.66
55300	Workers' Comp. Payments	159.00	-	(159.00)
55400	Medicare Coverage Expense	14,081.84	15,570.00	1,488.16
55500	Unemployment Insurance	2,871.53	75,000.00	72,128.47
Total Employee Benefits		\$ 483,818.68	\$ 651,265.00	\$ 167,446.32
Services and Supplies				
61110	Operating Supplies	\$ 6,157.33	\$ 15,015.00	\$ 8,857.67
61130	Software Maintenance	263,429.85	265,000.00	1,570.15
61400	Equipment Repair & Maint.	-	250.00	250.00
61410	Contracted Services	159,538.20	152,192.00	(7,346.20)
61900	Professional Services	85,170.04	296,000.00	210,829.96
61910	Legal Services	74,766.09	265,000.00	190,233.91
62510	Advertising	-	20,000.00	20,000.00
62600	Community Events	-	2,250.00	2,250.00
62610	Staff Day	1,621.50	30,000.00	28,378.50
62620	Recruitment	58,339.04	63,000.00	4,660.96
62700	Education & Training	102,945.88	150,000.00	47,054.12
62800	Travel & Transportation	35,430.19	50,000.00	14,569.81
63000	Dues & Subscriptions	349.99	5,000.00	4,650.01
65000	Miscellaneous Expenses	426.29	1,000.00	573.71
Total Services and Supplies		\$ 788,174.40	\$ 1,314,707.00	\$ 526,532.60
Total Human Resources-250		\$ 2,205,072.84	\$ 3,039,736.00	\$ 834,663.16

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
HR-Work Insurance - 251
From 07/01/2023 through 06/30/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51700	Separation Pay**	\$ 682,834.47	\$ 450,000.00	\$ (232,834.47)
51800	Leave Buyout	295,330.55	500,000.00	204,669.45
Total Salaries and Wages		<u>\$ 978,165.02</u>	<u>\$ 950,000.00</u>	<u>\$ (28,165.02)</u>
Employee Benefits				
55200	Group Insurance	\$ 82,032.12	\$ 205,200.00	\$ 123,167.88
55300	Workers' Comp. Payments	124,389.95	271,544.00	147,154.05
55500	Unemployment Insurance	-	75,000.00	75,000.00
Total Employee Benefits		<u>\$ 206,422.07</u>	<u>\$ 551,744.00</u>	<u>\$ 345,321.93</u>
Total HR-Work Insurance-251		<u>\$ 1,184,587.09</u>	<u>\$ 1,501,744.00</u>	<u>\$ 317,156.91</u>

**Retirement of multiple long-term employees, including the CIO

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Information Technology - 260
From 07/01/2023 through 06/30/2024**

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 1,787,375.52	\$ 1,742,485.00	\$ (44,890.52)
51300 Overtime Pay	18,362.66	28,750.00	10,387.34
51400 Call Back Pay	370.56	-	(370.56)
51600 Longevity Pay	10,701.16	10,445.00	(256.16)
Total Salaries and Wages	\$ 1,816,809.90	\$ 1,781,680.00	\$ (35,129.90)
Employee Benefits			
55100 Employees Retirement	\$ 594,001.83	\$ 587,232.00	\$ (6,769.83)
55200 Group Insurance	253,892.09	267,713.00	13,820.91
55400 Medicare Coverage Expense	28,818.33	25,417.00	(3,401.33)
Total Employee Benefits	\$ 876,712.25	\$ 880,362.00	\$ 3,649.75
Services and Supplies			
61110 Operating Supplies	\$ 27,991.99	\$ 30,000.00	\$ 2,008.01
61120 Software & User Licenses	28,563.81	30,000.00	1,436.19
61130 Software Maintenance	618,301.14	757,000.00	138,698.86
61210 Small Equipment	30,651.07	35,000.00	4,348.93
61400 Equipment Repair & Maint.	222,692.59	599,000.00	376,307.41
61410 Contracted Services	32,474.21	35,000.00	2,525.79
61600 Telephone	692,934.26	693,000.00	65.74
62700 Education & Training	24,560.25	25,000.00	439.75
62800 Travel & Transportation	6,981.21	10,000.00	3,018.79
65000 Miscellaneous Expenses	254.08	300.00	45.92
Total Services and Supplies	\$ 1,685,404.61	\$ 2,214,300.00	\$ 528,895.39
Total Information Technology-260	\$ 4,378,926.76	\$ 4,876,342.00	\$ 497,415.24

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Literacy Services - 270
From 07/01/2023 through 06/30/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 217,222.61	\$ 619,812.00	\$ 402,589.39
51200	Salaries - Part Time	44,063.02	1,026,667.00	982,603.98
51300	Overtime Pay	2.45	-	(2.45)
51600	Longevity Pay	-	1,453.00	1,453.00
Total Salaries and Wages		\$ 261,288.08	\$ 1,647,932.00	\$ 1,386,643.92
Employee Benefits				
55100	Employees Retirement	\$ 71,804.41	\$ 215,397.00	\$ 143,592.59
55200	Group Insurance	24,137.81	95,680.00	71,542.19
55400	Medicare Coverage Expense	6,618.46	86,202.00	79,583.54
Total Employee Benefits		\$ 102,560.68	\$ 397,279.00	\$ 294,718.32
Services and Supplies				
61100	Office Supplies	\$ -	\$ 2,000.00	\$ 2,000.00
61110	Operating Supplies	182.38	10,000.00	9,817.62
61400	Equipment Repair & Maint.	1,799.20	-	(1,799.20)
61410	Contracted Services	30,096.00	37,175.00	7,079.00
61420	Building Repair & Maint.	4,988.79	-	(4,988.79)
61700	Utilities	48,311.51	-	(48,311.51)
62700	Education & Training	8,826.00	5,000.00	(3,826.00)
62800	Travel & Transportation	11,034.88	6,000.00	(5,034.88)
63000	Dues & Subscriptions	1,349.10	-	(1,349.10)
Total Services and Supplies		\$ 106,587.86	\$ 60,175.00	\$ (46,412.86)
Total Literacy Services-270		\$ 470,436.62	\$ 2,105,386.00	\$ 1,634,949.38

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Branding and Marketing - 280
From 07/01/2023 through 06/30/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 914,910.08	\$ 957,022.00	\$ 42,111.92
51300	Overtime Pay	61.92	-	(61.92)
51600	Longevity Pay	1,966.72	1,800.00	(166.72)
Total Salaries and Wages		\$ 916,938.72	\$ 958,822.00	\$ 41,883.28
Employee Benefits				
55100	Employees Retirement	\$ 296,938.10	\$ 321,205.00	\$ 24,266.90
55200	Group Insurance	111,293.64	130,766.00	19,472.36
55400	Medicare Coverage Expense	13,201.95	13,903.00	701.05
Total Employee Benefits		\$ 421,433.69	\$ 465,874.00	\$ 44,440.31
Services and Supplies				
61110	Operating Supplies	\$ 10,102.05	\$ 12,800.00	\$ 2,697.95
61120	Software & User Licenses	369,864.97	370,052.00	187.03
61210	Small Equipment	19,048.60	20,000.00	951.40
61400	Equipment Repair & Maint.	14,609.47	19,576.00	4,966.53
61410	Contracted Services	138,585.57	189,700.00	51,114.43
61500	Rental Expenses	-	700.00	700.00
61910	Legal Services	-	1,000.00	1,000.00
62500	Postage	94,869.00	97,000.00	2,131.00
62510	Advertising	559,158.62	585,000.00	25,841.38
62600	Community Events	2,550.00	10,000.00	7,450.00
62800	Travel & Transportation	1,034.58	4,000.00	2,965.42
62900	Printing & Reproduction	411,956.74	506,000.00	94,043.26
65000	Miscellaneous Expenses	192.88	1,500.00	1,307.12
Total Services and Supplies		\$ 1,621,972.48	\$ 1,817,328.00	\$ 195,355.52
Total Branding and Marketing-280		\$ 2,960,344.89	\$ 3,242,024.00	\$ 281,679.11

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Access Services - 290
From 07/01/2023 through 06/30/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 628,164.51	\$ 734,966.00	\$ 106,801.49
51200	Salaries - Part Time	113,055.23	118,957.00	5,901.77
51300	Overtime Pay	-	5,750.00	5,750.00
51600	Longevity Pay	9,806.40	9,048.00	(758.40)
Total Salaries and Wages		\$ 751,026.14	\$ 868,721.00	\$ 117,694.86
Employee Benefits				
55100	Employees Retirement	\$ 237,019.94	\$ 275,912.00	\$ 38,892.06
55200	Group Insurance	78,727.52	108,842.00	30,114.48
55400	Medicare Coverage Expense	12,859.20	14,953.00	2,093.80
Total Employee Benefits		\$ 328,606.66	\$ 399,707.00	\$ 71,100.34
Services and Supplies				
61100	Office Supplies	\$ 1,263.67	\$ 2,500.00	\$ 1,236.33
61110	Operating Supplies	18,808.24	29,460.00	10,651.76
61120	Software & User Licenses	3,499.00	4,000.00	501.00
61130	Software Maintenance	112,565.37	156,000.00	43,434.63
61205	Interlibrary Loan	914.43	1,500.00	585.57
61210	Small Equipment	1,086.32	7,500.00	6,413.68
61900	Professional Services	5,400.27	5,500.00	99.73
62700	Education & Training	196.00	5,000.00	4,804.00
62800	Travel & Transportation	1,132.37	5,000.00	3,867.63
63000	Dues & Subscriptions	150.00	150.00	-
Total Services and Supplies		\$ 145,015.67	\$ 216,610.00	\$ 71,594.33
Total Access Services-290		\$ 1,224,648.47	\$ 1,485,038.00	\$ 260,389.53

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Collection and Bibliographic Services - 310
From 07/01/2023 through 06/30/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 1,326,552.43	\$ 1,286,678.00	\$ (39,874.43)
51200	Salaries - Part Time	17,478.31	51,582.00	34,103.69
51300	Overtime Pay	16.87	-	(16.87)
51600	Longevity Pay	31,068.47	28,910.00	(2,158.47)
Total Salaries and Wages		\$ 1,375,116.08	\$ 1,367,170.00	\$ (7,946.08)
Employee Benefits				
55100	Employees Retirement	\$ 437,250.70	\$ 449,449.00	\$ 12,198.30
55200	Group Insurance	246,081.44	292,552.00	46,470.56
55400	Medicare Coverage Expense	22,236.51	21,407.00	(829.51)
Total Employee Benefits		\$ 705,568.65	\$ 763,408.00	\$ 57,839.35
Services and Supplies				
61110	Operating Supplies	\$ 998.45	\$ 1,000.00	\$ 1.55
61120	Software & User Licenses	34,020.79	35,000.00	979.21
61200	Book Materials & Supplies	58,412.98	110,000.00	51,587.02
61210	Small Equipment	-	5,000.00	5,000.00
61900	Professional Services	73,289.10	154,000.00	80,710.90
62800	Travel & Transportation	23.58	5,000.00	4,976.42
Total Services and Supplies		\$ 166,744.90	\$ 310,000.00	\$ 143,255.10
Capital Outlay				
81700	Library Books	\$ 11,817,800.17	\$ 13,100,000.00	\$ 1,092,237.19
Total Capital Outlay		\$ 11,817,800.17	\$ 13,100,000.00	\$ 1,092,237.19
Total Collection and Bibliographic Services-310		\$ 14,065,229.80	\$ 15,540,578.00	\$ 1,285,385.56

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Gallery Services - 320
From 07/01/2023 through 06/30/2024

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 136,647.14	\$ 133,389.00	\$ (3,258.14)
Total Salaries and Wages	\$ 136,647.14	\$ 133,389.00	\$ (3,258.14)
Employee Benefits			
55100 Employees Retirement	\$ 45,492.97	\$ 44,685.00	\$ (807.97)
55200 Group Insurance	25,240.29	28,937.00	3,696.71
55400 Medicare Coverage Expense	1,999.00	1,934.00	(65.00)
Total Employee Benefits	\$ 72,732.26	\$ 75,556.00	\$ 2,823.74
Services and Supplies			
61110 Operating Supplies	\$ 4,399.11	\$ 8,500.00	\$ 4,100.89
61120 Software & User Licenses	-	2,000.00	2,000.00
62800 Travel & Transportation	194.38	3,500.00	3,305.62
62900 Printing & Reproduction	608.78	1,500.00	891.22
Total Services and Supplies	\$ 5,202.27	\$ 15,500.00	\$ 10,297.73
Total Gallery Services-320	\$ 214,581.67	\$ 224,445.00	\$ 9,863.33

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Programming and Venues Services - 330
From 07/01/2023 through 06/30/2024**

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 1,620,201.79	\$ 1,682,396.00	\$ 62,194.21
51200 Salaries - Part Time	339,918.79	335,091.00	(4,827.79)
51300 Overtime Pay	11,868.25	23,000.00	11,131.75
51600 Longevity Pay	18,083.53	15,562.00	(2,521.53)
Total Salaries and Wages	\$ 1,990,072.36	\$ 2,056,049.00	\$ 65,976.64
Employee Benefits			
55100 Employees Retirement	\$ 567,421.80	\$ 603,779.00	\$ 36,357.20
55200 Group Insurance	241,547.50	324,415.00	82,867.50
55400 Medicare Coverage Expense	44,386.43	43,784.00	(602.43)
Total Employee Benefits	\$ 853,355.73	\$ 971,978.00	\$ 118,622.27
Services and Supplies			
61110 Operating Supplies	\$ 31,235.74	\$ 32,000.00	\$ 764.26
61120 Software & User Licenses	3,146.64	12,000.00	8,853.36
61210 Small Equipment	44,022.00	60,500.00	16,478.00
61400 Equipment Repair & Maint.	3,682.70	8,000.00	4,317.30
61410 Contracted Services	417,591.92	434,600.00	17,008.08
61500 Rental Expenses	13,542.94	29,000.00	15,457.06
62700 Education & Training	419.00	7,000.00	6,581.00
62800 Travel & Transportation	15,945.79	16,000.00	54.21
63000 Dues & Subscriptions	244.16	2,000.00	1,755.84
Total Services and Supplies	\$ 529,830.89	\$ 601,100.00	\$ 71,269.11
Total Programming and Venues Services-330	\$ 3,373,258.98	\$ 3,629,127.00	\$ 255,868.02

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Community Engagement - 340
From 07/01/2023 through 06/30/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 226,537.70	\$ 373,574.00	\$ 147,036.30
Total Salaries and Wages		\$ 226,537.70	\$ 373,574.00	\$ 147,036.30
Employee Benefits				
55100	Employees Retirement	\$ 75,740.85	\$ 125,147.00	\$ 49,406.15
55200	Group Insurance	35,286.96	49,323.00	14,036.04
55400	Medicare Coverage Expense	3,362.94	5,417.00	2,054.06
Total Employee Benefits		\$ 114,390.75	\$ 179,887.00	\$ 65,496.25
Services and Supplies				
61110	Operating Supplies	\$ 4,575.17	\$ 10,000.00	\$ 5,424.83
61120	Software & User Licenses	23,666.27	24,000.00	333.73
61210	Small Equipment	16,469.29	35,000.00	18,530.71
61410	Contracted Services	96,850.00	99,000.00	2,150.00
62600	Community Events	1,599.63	5,000.00	3,400.37
62700	Education & Training	2,365.00	4,000.00	1,635.00
62800	Travel & Transportation	8,540.40	10,000.00	1,459.60
62900	Printing & Reproduction	-	3,000.00	3,000.00
63000	Dues & Subscriptions	1,197.00	2,000.00	803.00
Total Services and Supplies		\$ 155,262.76	\$ 192,000.00	\$ 36,737.24
Total Community Engagement-340		\$ 496,191.21	\$ 745,461.00	\$ 249,269.79

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Library Operations - 400
From 07/01/2023 through 06/30/2024**

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 15,645,790.45	\$ 15,769,695.00	\$ 123,904.55
51200 Salaries - Part Time	4,745,904.53	5,833,012.00	1,087,107.47
51300 Overtime Pay	1,965.70	-	(1,965.70)
51600 Longevity Pay	170,635.44	170,662.00	26.56
Total Salaries and Wages	\$ 20,564,296.12	\$ 21,773,369.00	\$ 1,209,072.88
Employee Benefits			
55100 Employees Retirement	\$ 5,232,301.72	\$ 5,455,509.00	\$ 223,207.28
55200 Group Insurance	2,666,759.74	3,122,541.00	455,781.26
55400 Medicare Coverage Expense	580,018.95	653,774.00	73,755.05
Total Employee Benefits	\$ 8,479,080.41	\$ 9,231,824.00	\$ 752,743.59
Services and Supplies			
61100 Office Supplies	\$ 525,141.43	\$ 535,680.00	\$ 10,538.57
61205 Interlibrary Loan	-	2,000.00	2,000.00
61500 Rental Expenses	18,171.82	18,616.00	444.18
62800 Travel & Transportation	24,283.09	51,000.00	26,716.91
65000 Miscellaneous Expenses	-	5,000.00	5,000.00
Total Services and Supplies	\$ 567,596.34	\$ 612,296.00	\$ 44,699.66
Total Library Operations-400	\$ 29,610,972.87	\$ 31,617,489.00	\$ 2,006,516.13

**Las Vegas Clark Count Library District
Check Register**

General Fund - 100
From 06/22/2024 through 07/19/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20649	6/24/2024	10641	Quench USA, Inc.	Various:FY 24-Filtered Drinking Water	\$ 1,028.62
20650	6/24/2024	11062	Blue Planet Lighting, Inc.	Lighting Repair	546.98
20651	6/24/2024	12045	Eagle Promotions	Blanket PO BAM swag thru June 2024	6,082.25
20652	6/24/2024	12054	Amazon Capital Services, Inc.	Amazon Billing 05/15/24 to 06/14/24	44,837.32
20653	6/24/2024	1580	Ferguson Enterprises, LLC	CC - Toilet Mounts Replaced	138.70
20654	6/24/2024	1640	Gerald M Welt Chartered	Legal Svcs rendered May 2024	6,225.00
20655	6/24/2024	1742	Ideal Supply Company Inc.	WC - Faucet Replacement	253.20
20656	6/24/2024	1757	Ingram Library Services	Books & Materials FY 24	188,837.54
20657	6/24/2024	2002	Japanese American Citizens League	SM Taiko 6-13-24	800.00
20658	6/24/2024	2152	Codale Electric Supply Inc	RB - EXIT Lighting Replaced	899.67
20659	6/24/2024	2234	Overton Power District #5	SVC 5/8/24 - 6/8/24 MV	404.63
20660	6/24/2024	2350	Rebel Oil Company	SC: Vehicle Diesel & Unleaded Fuel	4,268.18
20661	6/24/2024	2362	Refrigeration Supplies Distributor	#56 - Tool Vacuum Gauge W/Alarm	248.77
20662	6/24/2024	2702	Grainger, Inc.	#52 - Safety Glasses	12.97
20663	6/24/2024	2798	Brodart Co.	Order PUR026621	99,229.58
20664	6/24/2024	3143	FedEx Office - Customer Admin Svcs	CLR 2S Copy/Print_ Coil Mixed Covers	932.78
20665	6/24/2024	3149	Midwest Tape	Order PUR026105	29,891.53
20666	6/24/2024	3435	Ace Fire Systems, Inc.	Various:FY 24 Fire Alarm/Sprinkler Testing	175.00
20667	6/24/2024	4540	Robert Half	J. Gardiner w/e 06.14.2024	1,866.00
20668	6/24/2024	6206	Vital LLC	translation - circ info handout	320.00
20669	6/24/2024	7687	United Lock and Security, Inc.	Various FY24-Misc Lock/Key Services	474.39
20670	6/24/2024	7943	Communication Electronic Systems Inc	FY 24 - Burglar/Fire Alarm Monitoring	130.00
20671	6/24/2024	8010	Allied Universal Security Services	Various: FY 24 Security - On-Site	206,188.87
20672	6/24/2024	8122	Staples Advantage Dept LA	Rulers-Stnlss steel & other supplies_WC	3,892.39
20673	6/24/2024	8155	Las Vegas Clark County Library District Foundation	Invoice PI039981	24,434.50
20674	6/24/2024	8557	Guaranteed Pest Solutions LLC	Various FY24-Pest Control WM	168.75
20675	6/24/2024	8593	American Sign Language Communication	ASL Storytime at WC on 6/8/24	200.00
20676	6/24/2024	9101	O'Reilly Auto Parts	#40 - Blue Def Fluid	39.97
20677	6/24/2024	9383	Office Plus	Toner WM	2,956.36
20678	6/24/2024	9843	Gen-Tech of Nevada, Inc.	CC & SM: Generator - Fuel Polishing	2,169.90
20680	7/1/2024	10927	CenturyLink	Service 06.20.24 - 07.19.24	322.98
20681	7/1/2024	11055	Bryant Rogers	June 13 Board Comp	80.00
20682	7/1/2024	11137	Vital Records Holdings, Inc.	Monthly standard fee May 2024	154.11
20683	7/1/2024	11626	Jay Atwood	1995 Yamaha Upright P22 (T191509)	350.00
20684	7/1/2024	11652	Nathaniel Paul Waugh	June 13 Board Comp/Nomm Comm Meeting	80.00
20685	7/1/2024	11681	Jennifer L. Jiron	June 13 Board Comp	80.00
20686	7/1/2024	11686	Reliable Pump & Motor	CC,SW,WV: FY24-Sump/Fire Pump	550.00
20687	7/1/2024	11703	Kathleen Hagen Turner Whiteley	June 13 Board Comp	80.00
20688	7/1/2024	12130	PDQ Gill's Printing Evolved	Blanket PO printing thru June 2024	355.14
20689	7/1/2024	12302	Elaine Sanchez	June 13 Board Comp	80.00
20690	7/1/2024	1240	Brady Industries of Nevada, LLC	Consumable Stock Supplies	674.19
20691	7/1/2024	12405	Karen L. Dutkowski	June 13 Board Comp	80.00
20692	7/1/2024	12407	Par 3 Landscape and Maintenance Inc	Landscape Maint Svcs Oct 23-Sept 24	19,487.00
20694	7/1/2024	1580	Ferguson Enterprises, LLC	CC - Plumbing Men's TH RR	0.40
20695	7/1/2024	1757	Ingram Library Services	Order PUR025821	60,699.15
20697	7/1/2024	2257	Patrick's Signs, Inc.	MQ: Flagpole Repair	312.50
20698	7/1/2024	2307	Progressive Elevator	CC: FY 24 - Elevator Maintenance	795.00
20699	7/1/2024	2362	Refrigeration Supplies Distributor	MV: HVAC Compressor	1,326.58
20700	7/1/2024	2486	Sonitrol Of Southern NV	FY24-Burglar/Fire/Panic Button Repair	133.90
20702	7/1/2024	2733	Phoenix Fire Protection LLC	Various: FY 24 - Fire Sprinkler Tests/Insp	600.00
20703	7/1/2024	2798	Brodart Co.	Order PUR026912	35,415.16
20704	7/1/2024	2799	CDW Government Inc,	Tripp Lite 6U Wall Mount Rack	230.26
20705	7/1/2024	2809	Water District	SVC Summary April/May 2024	34,293.33
20706	7/1/2024	2852	Chem-Aqua, Inc.	EV & RB: FY 24-HVAC Water Treatment	788.27
20707	7/1/2024	2887	Thomson Reuters West Payment Ctr	Reference materials-CCDC and MISD	3,821.92
20708	7/1/2024	2891	AFLAC	June 2024	777.82
20709	7/1/2024	3023	Filtration Group IAQ	Filters for CC/CH	7,007.95
20710	7/1/2024	3149	Midwest Tape	Order PUR026672	40,577.86
20711	7/1/2024	3435	Ace Fire Systems, Inc.	Various:FY 24 Fire Alarm/Sprinkler Testing	135.00
20712	7/1/2024	3770	Cox Communications of Las Vegas	Service 06.17.24 - 07.16.24	29,755.21
20713	7/1/2024	4042	Baker & Taylor, Inc.	Order PUR026889	12,000.00
20714	7/1/2024	4540	Robert Half	Gardiner,Julia WE 06/21/2024	1,539.45
20715	7/1/2024	4604	Brodart Library Supplies & Furnishings	Suregrip Cotton Gloves	264.30
20716	7/1/2024	4676	Color Reflections	Blanket PO printing thru June 2024	300.00
20717	7/1/2024	4782	KNPR/Nevada Public Radio	SC24 polybag + F2B 8 ad series	27,307.50
20718	7/1/2024	5001	UniFirst Corporation	FAC: FY 24 - Uniform Rental	395.28
20719	7/1/2024	5769	The Penworthy Company	SRP - 1,200 board books	11,053.27
20722	7/1/2024	7419	EDS Electronics Inc.	SW: Fire Alarm Tests/Insp	330.00
20723	7/1/2024	7677	Uline, Inc.	BAM Supplies	2,242.43
20724	7/1/2024	7943	Communication Electronic Systems Inc	Bid 24-06 Fire Alarm Replacement	130,467.77
20725	7/1/2024	8010	Allied Universal Security Services	FY24 Security-Special Events	280.86

**Las Vegas Clark Count Library District
Check Register**

General Fund - 100
From 06/22/2024 through 07/19/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20726	7/1/2024	8122	Staples Advantage Dept LA	Letter brochure holder FAC	4,777.71
20727	7/1/2024	8438	Carrier Corporation	SM: Cooling Tower Repairs	2,178.00
20728	7/1/2024	8557	Guaranteed Pest Solutions LLC	Various FY24-Pest Control WM	506.25
20729	7/1/2024	9074	Statewide Fire Protection - Western States	CH & WM:FY 24-Fire Sprinkler Tests/Insp	175.00
20730	7/1/2024	9104	AV Vegas	Fishman Loudbox Acoustic Guitar Amp	470.00
20731	7/1/2024	9191	Canon Solutions America, Inc.	Mthly maint 03.19.24 - 04.18.24 WC	8,477.89
20732	7/1/2024	9332	Felipe A. Ortiz	June 13 Board Comp	80.00
20733	7/1/2024	9383	Office Plus	Toner SV	7,017.58
20734	7/1/2024	9553	Ashworth and Belcastro Systems (ABS)	SU:FY24 Fire Alarm Testing & Monitoring	390.00
20735	7/1/2024	9631	Elliott's Sewer & Drain	Various: FY24 -Misc Plumbing Repairs	269.50
20736	7/8/2024	10017	CDA Media Relations	7 Radio Show Segments 2024	7,000.00
20737	7/8/2024	10162	CenturyLink	Local Service from 06.24.24 to 07.23.24	137.51
20738	7/8/2024	10212	Virgin Valley Water District	SVC 5/20/24 - 6/20/24 MQLC	901.07
20739	7/8/2024	1064	Allied Refrigeration Inc.	MT - HVAC & #51 Tool Puller	207.39
20740	7/8/2024	10789	Gabriel Parker	Music Production Classes at CC	540.00
20741	7/8/2024	11685	Main-G, Inc.	Annual Fire Extinguisher Service - QTR #4	5,709.00
20742	7/8/2024	1180	Baron Pest Solutions, Inc.	LA: FY 24 - Pest Control	47.00
20743	7/8/2024	1201	Best Janitorial Services of Nevada	Various: FY24-Janitorial Service	157,132.20
20745	7/8/2024	12404	Classic Pianos NV LLC	Dolly with Locking Casters Model# 6544R	1,760.00
20746	7/8/2024	1300	Cashman Equipment Company	Various:FY 24-Generator/Fire Pump Service	1,632.25
20747	7/8/2024	1580	Ferguson Enterprises, LLC	MQL - Plumbing Fix Water Leaks	243.13
20748	7/8/2024	1753	InfoUSA Marketing Inc.-A Sub of Data Axle Inc.	Reference USA 6/14/24-6/13/25	71,335.00
20749	7/8/2024	1757	Ingram Library Services	Order PUR025821	22,722.73
20750	7/8/2024	2234	Overton Power District #5	SVC 5/22/24 - 6/22/24 MT	238.33
20751	7/8/2024	2362	Refrigeration Supplies Distributor	SV - HVAC Transformer	58.05
20752	7/8/2024	2698	Virgin Valley Disposal	SVC 6/1/24 - 6/30/24 MQ	125.51
20753	7/8/2024	2733	Phoenix Fire Protection LLC	Various: FY 24 - Fire Sprinkler Tests/Insp	110.00
20754	7/8/2024	2741	Westgate Book Exchange	Order PUR026631	3,000.00
20755	7/8/2024	2798	Brodart Co.	Weiss Guide Ratings Banks, Property Summer 2024	14,935.23
20757	7/8/2024	3149	Midwest Tape	Order PUR026984	15,967.34
20758	7/8/2024	3435	Ace Fire Systems, Inc.	Various:FY 24 Fire Alarm/Sprinkler Testing	682.00
20759	7/8/2024	3770	Cox Communications of Las Vegas	Service 06.22.24 - 07.21.24	146,851.10
20760	7/8/2024	4042	Baker & Taylor, Inc.	Order PUR026982	6,281.50
20761	7/8/2024	4224	DataPLUS Communications	WH: FY 24 - Fire Alarm Testing/Insp	1,460.00
20762	7/8/2024	4540	Robert Half	Gardiner,Julia WE 06/28/2024	1,866.00
20763	7/8/2024	4604	Brodart Library Supplies & Furnishings	300 pk card blank 100/pk	534.00
20764	7/8/2024	4676	Color Reflections	Blanket PO printing thru June 2024	2,040.75
20765	7/8/2024	5001	UniFirst Corporation	FAC: FY 24 - Uniform Rental	131.76
20766	7/8/2024	5130	OverDrive Inc.	electronic ebooks/eaudios invoices	590,100.44
20767	7/8/2024	5769	The Penworthy Company	juvi orders books and kits	9,477.42
20768	7/8/2024	6206	Vitral LLC	Meet up Eat up translation	95.00
20769	7/8/2024	7687	United Lock and Security, Inc.	Various FY24-Misc Lock/Key Services	317.50
20770	7/8/2024	7943	Communication Electronic Systems Inc	EV: Replace (4) FACP Batteries	220.00
20771	7/8/2024	8122	Staples Advantage Dept LA	Supplies WM	524.65
20772	7/8/2024	9191	Canon Solutions America, Inc.	Mthly Maint 04.25.24 - 05.24.24 BD	4,995.24
20773	7/8/2024	9454	Apple Inc.	Apple Care - 13-inch iPad Pro WiFi 1TB	4,892.00
20774	7/8/2024	9483	Tecre Co., Inc.	Round Mylar-Final Invoice	180.11
20775	7/8/2024	9631	Elliott's Sewer & Drain	Various: FY24 - Misc Plumbing Repairs	202.75
20777	7/8/2024	9907	Principal Life Insurance Company	July 2024	30,746.83
20778	7/15/2024	10017	CDA Media Relations	July purchasing ad Black Image	4,350.00
20780	7/15/2024	10751	Main Electric Supply Co. LLC	WM - Variable Frequency Drive - Air Handler #6	3,658.10
20781	7/15/2024	10789	Gabriel Parker	3 music production classes in June 2024	540.00
20782	7/15/2024	10808	Patron Point, Inc.	Order PUR027155	27,600.00
20783	7/15/2024	11143	Brightly Software, Inc.	Annual - AE Core 07/01/24 - 06/30/2025	24,083.39
20784	7/15/2024	11626	Jay Atwood	Piano Services	135.00
20785	7/15/2024	11662	Tyler Technologies, Inc.	ReadySub Absence & Substitute Mngmt Suite	7,993.13
20786	7/15/2024	11928	All Hose South LLC	Water Line SM	48.90
20787	7/15/2024	11984	Victig Background Screening	4 Pre-employ background checks	770.15
20788	7/15/2024	12130	PDQ Gill's Printing Evolved	June Bookmarks	256.41
20789	7/15/2024	12175	PSI Services, LLC	June 2024	290.25
20791	7/15/2024	1429	DC Thomas	BD Rent July 2024 - New contract	1,809.22
20792	7/15/2024	1535	El Mundo	June purchasing ad	80.00
20793	7/15/2024	1556	Ewing Bros. Inc.	Tow for veh 62 5/31/24	269.00
20794	7/15/2024	1580	Ferguson Enterprises, LLC	WC - Water Leak	353.57
20795	7/15/2024	1757	Ingram Library Services	Books & Materials FY 24	8,980.78
20797	7/15/2024	2152	Codale Electric Supply Inc	RB - HVAC - Power Issue	236.50
20798	7/15/2024	2234	Overton Power District #5	SVC 6/1/24 - 7/1/24 MV	2,791.21
20799	7/15/2024	2257	Patrick's Signs, Inc.	EV: Service Call - Reader Board	822.50
20800	7/15/2024	2465	Russell Sigler Inc.	Motor	1,716.29
20801	7/15/2024	2567	Teamsters Local Union #14	Union Dues - July 2024	12,985.00
20802	7/15/2024	2702	Grainger, Inc.	Invoice PI040237	12.97
20803	7/15/2024	2733	Phoenix Fire Protection LLC	Various: FY 24 - Fire Sprinkler Tests/Insp	75.00

**Las Vegas Clark Count Library District
Check Register**

General Fund - 100
From 06/22/2024 through 07/19/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20804	7/15/2024	2860	Las Vegas Review Journal	April Purch ad	794.74
20805	7/15/2024	2914	Iron Mountain	FY 2024 Service	607.76
20806	7/15/2024	3073	Hammond Sheet Metal, Inc.	CC:Replace rusted boiler stack rain shield	170.00
20807	7/15/2024	3307	Unique Management Services, Inc.	Placements - June 2024	5,753.00
20808	7/15/2024	3324	Rio Virgin Telephone Co.	Service 07/01/2024 to 07/31/2024	469.79
20809	7/15/2024	3355	Teamsters Security Fund S. Nevada	Employer 01184 July 2024	448,582.94
20810	7/15/2024	3435	Ace Fire Systems, Inc.	CC Replace missing escutcheon	285.00
20811	7/15/2024	3776	Got Bugs LLC	MQL & MQLC: FY 24-Pest Control	200.00
20812	7/15/2024	4517	Fingerprint Pros, Inc.	Pre-Emplymt Fingerprints	118.00
20813	7/15/2024	4649	H & E Equipment Services Inc.	CC/TH: Lift - Fire Sprinkler Repair	815.50
20814	7/15/2024	4676	Color Reflections	WV partner Banner	129.00
20815	7/15/2024	4897	Public Employees Benefits Program State of NV	Acct #750 Ins. Premium - July 2024	6,894.43
20816	7/15/2024	5130	OverDrive Inc.	FY 23/24 invoices	11,393.64
20817	7/15/2024	5718	Tangerine Office Machines	Printer Support WM Computer Lab	75.00
20818	7/15/2024	7188	Innovative Interfaces, Inc.	Cloud backup subscription, End 6/30/25	361,875.90
20820	7/15/2024	7671	Rentokil	RB Install ext door sweeps	2,863.00
20821	7/15/2024	7687	United Lock and Security, Inc.	SV - Keys Made	10.00
20822	7/15/2024	7943	Communication Electronic Systems Inc	Bid 24-06 Fire Alarm Replacement	9,223.22
20823	7/15/2024	8122	Staples Advantage Dept LA	STPLS 1SUB NTBK CR5X7.5 80 3PK	5,053.60
20825	7/15/2024	9074	Statewide Fire Protection - Western States	CH&WM FY24-Fire Spr Test/Insp	450.00
20826	7/15/2024	9101	O'Reilly Auto Parts	Courier Vehicles - Blue Def	84.95
20827	7/15/2024	9191	Canon Solutions America, Inc.	Mthly Maint 02.25.24 - 03.24.24 BD	6,785.07
20828	7/15/2024	9287	Otis Elevator Company	WM: Elevator Shaft Repairs	5,600.00
20829	7/15/2024	9383	Office Plus	Assorted Toner WC	1,151.94
20830	7/15/2024	9431	B&H Photo-Video	HDMI Cables	88.57
20831	7/15/2024	9454	Apple Inc.	IPAD MAGIC KEYBOARD 13 BLACK-USA	35,848.00
20833	7/15/2024	9730	Commercial Lighting Specialties, LLC	SU - Lighting - Replacement Bulbs	29.75
20835	7/15/2024	9869	Unique Integrated Communications	Call Center-Svc period - June 2024	6,885.07
94463	6/27/2024	10930	Business Enterprises of Nevada	EV: FY 24 - Cafe Management	3,423.00
94465	6/27/2024	11564	SPEBSQSA, Inc.	June 16 CC concert	1,000.00
94466	6/27/2024	11944	Sharon Phoenix	Candle Making Series 061524	250.00
94467	6/27/2024	12046	Enchanted Forest Reiki Center	Reiki Classes - June	83.00
94469	6/27/2024	12176	Columbia Artists Music, LLC	50% deposit -TQC 2.25, 2.26, 2025	2,500.00
94470	6/27/2024	12237	Multiservice Association XPM	IS & SE SC Programs	1,100.00
94471	6/27/2024	12248	John Lewitzke	Magic Shows for Summer Challenge 2024	3,120.00
94472	6/27/2024	12356	MARIACHIPERLATAPATIA LLC	SC Mariachi musical performances May-June	2,500.00
94473	6/27/2024	12378	Thomas S Klise Company	Order PUR026886	46,162.71
94474	6/27/2024	12479	Landon James Frederick	Arrlo band-WM Pride concert 6.20.24	500.00
94475	6/27/2024	12503	Daniel James Clark	SC June 24 - DW Photography Program	900.00
94476	6/27/2024	12506	Amanda Lozano	SC June 24-DW Painting Program Montaysia	700.00
94477	6/27/2024	12513	Virgin Valley Artists' Association	SC June 24 - Painting Program 50%	400.00
94478	6/27/2024	12530	California State Disbursement Unit	Mandated Court Payment	28.93
94479	6/27/2024	12561	Charles Emmet Holbert, Jr.	VVCBF artwork	500.00
94480	6/27/2024	12570	Tyler L. Wiegand	Refund returned library materials	41.65
94481	6/27/2024	12573	Randy Richins	Refund returned library materials	55.00
94482	6/27/2024	12579	Kaitlin Milroy	Moonfruits-Summer Concert 50% deposit	1,900.00
94483	6/27/2024	12580	Starlet Farm LLC	Delbert Anderson Quartet Deposit 50%	6,000.00
94486	6/27/2024	1458	State Collections & Disbursement Unit	Mandated Court Payment	421.60
94487	6/27/2024	2117	Multi-Cultural Books & Videos, Inc.	Order PUR026901	695.87
94488	6/27/2024	2159	AT&T SBC	Svc 06.11.24 - 07.10.24	392.73
94489	6/27/2024	2494	Southwest Gas Corp.	SVC 5/14/24 - 6/12/24 CC	1,170.78
94491	6/27/2024	2861	Jay D. Whipple	MV: FY 24 - Pest Control	40.00
94492	6/27/2024	3383	Home Depot Credit Services	May - Jun 2024 Operating & Small Equipment	4,121.33
94493	6/27/2024	4117	Television Monitoring Services, Inc.	CC Libraries Cooling Stations	150.00
94494	6/27/2024	5026	Nevada State Treasurer	Mandated Court Payment	2.00
94495	6/27/2024	6782	McFadden-Dale Industrial Hardware	WMSC - HVAC Cooling Tower	21.84
94497	6/27/2024	8736	Emcor Services Nevada	Various: FY 24 - Chiller Service	292,589.42
94498	6/27/2024	9159	Mesquite Lumber /Ace Hardware	MQL - Plumbing & Drywall Supplies	133.91
94499	6/27/2024	9937	AFLAC Premium Holding	June 2024_Group 12090	2,501.70
94501	7/3/2024	10293	Las Vegas Men's Chorus	June PRIDE concert	1,000.00
94502	7/3/2024	10336	Opera Las Vegas	Billy Goats Gruff	1,000.00
94503	7/3/2024	10458	4imprint Inc.	Swag Items - Pens	16,982.16
94504	7/3/2024	10499	School Specialty, Inc.	Order PUR026739	2,594.90
94505	7/3/2024	10568	Katherine Swick	SC 24 - DW Astrology Program	700.00
94506	7/3/2024	10951	Vogue M. Robinson	SC 24 - DW Poetry Program	400.00
94507	7/3/2024	11813	ASSA ABLOY Entrance Systems US Inc	Various: FY 24 Misc Door Repairs	304.95
94508	7/3/2024	12137	Gina Parham	Teen Zine Making Workshop	800.00
94509	7/3/2024	12154	GBS Benefits, Inc.	Mental Health Certification	600.00
94510	7/3/2024	12232	Prismatic Magic LLC	SC 24 - DW Laser Shows	5,640.00
94511	7/3/2024	12235	Bonnie Kelso	SC 24 - DW Mandala Program	1,200.00
94512	7/3/2024	12336	Vanessa Maciel Napoles	SC 24- DW Craft Program	1,700.00
94513	7/3/2024	12378	Thomas S Klise Company	Order PUR027004	3,859.43

**Las Vegas Clark Count Library District
Check Register**

General Fund - 100
From 06/22/2024 through 07/19/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
94515	7/3/2024	12434	Molodi	SC 24 - DW stepping program	800.00
94516	7/3/2024	12467	Esteban Ramirez	DW HHM Performances Oct 2024 Deposit 50%	5,250.00
94517	7/3/2024	12500	Samuel Kiyoshi Mihara	SC 24 - DW WWII Lecture	11,000.00
94518	7/3/2024	12507	Summer Barreto	SC 24 - DW Dancing Program	800.00
94519	7/3/2024	12783	Metropolis Mgmt. & Ent. Group	Kitty Pineapple comedian 6.28.2024	1,500.00
94521	7/3/2024	1354	City Of Las Vegas-Sewer Fin & Bus Svcs	Sewer SVC 5/1/24 - 7/31/24 SW	3,298.98
94522	7/3/2024	2053	Matthew Bender & Co., Inc.	NV REV STATS full set - Ms	2,445.43
94523	7/3/2024	2494	Southwest Gas Corp.	SVC 5/22/24 - 6/20/24 CH	1,460.32
94524	7/3/2024	2838	Verizon Wireless	Service 05.21.24 - 06.20.24	3,059.45
94525	7/3/2024	5932	Nexus Holdings LLC	SW: Repairs to Gallery Storage roll-up door	2,318.00
94526	7/3/2024	6817	Reliance Connects	Svcs 07.01.24 - 07.31.24 MQ	719.34
94527	7/3/2024	7188	Innovative Interfaces, Inc.	Sierra Training Server data refresh	2,400.00
94528	7/3/2024	9151	Occupational Health Centers of the SW, P.A.	Injury Care	62.00
94529	7/3/2024	9895	National Benefit Services, LLC	June 2024	511.00
94530	7/3/2024	9943	Catherine Maihen	WC Belly Dance Program 6.29.24	1,000.00
94591	7/18/2024	12834	Wardell Freeman IV	Drag Queen Bingo	1,200.00
Total 100 - General Fund					<u>\$ 3,642,725.83</u>

**Las Vegas Clark Count Library District
Check Register**

Grant Fund - 220
From 06/22/2024 through 07/19/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20720	7/1/2024	7285	HB Workplaces	Book Shelves for EV ALP	\$ 1,737.00
20726	7/1/2024	8122	Staples Advantage Dept LA	Letter brochure holder FAC	4,777.71
20759	7/8/2024	3770	Cox Communications of Las Vegas	Service 06.22.24 - 07.21.24	146,851.10
20823	7/15/2024	8122	Staples Advantage Dept LA	STPLS 1SUB NTBK CR5X7.5 80 3PK	5,053.60
20831	7/15/2024	9454	Apple Inc.	IPAD MAGIC KEYBOARD 13 BLACK-USA	35,848.00
Total 220 - Grant Fund					<u>\$ 194,267.41</u>

**Las Vegas Clark Count Library District
Check Register**

**Gift Fund - 230
From 06/22/2024 through 07/19/2024**

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20652	6/24/2024	12054	Amazon Capital Services, Inc.	Amazon Billing 05/15/24 to 06/14/24	\$ 44,837.32
20693	7/1/2024	1457	Demco, Inc.	YPL Toy Area Refresh	4,933.70
20726	7/1/2024	8122	Staples Advantage Dept LA	Letter brochure holder FAC	4,777.71
20744	7/8/2024	12086	Book Depot Inc.	Lil' Learner August 2024 Boxes	1,356.53
20776	7/8/2024	9821	Liquid Courage	WM_Tales & Cocktails_6.21.24	4,190.83
94514	7/3/2024	12418	Stoked On Printing Ltd	T-Shirts	563.40
Total 230 - Gift Fund					\$ 60,659.49

**Las Vegas Clark Count Library District
Check Register**

Capital Projects Fund - 510
From 06/22/2024 through 07/19/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20679	6/24/2024	10148	CORE Construction Services of Nevada, Inc.	West Las Vegas Construction	\$ 912,474.39
20696	7/1/2024	2152	Codale Electric Supply Inc	EN Refresh Proj Leviton & Brass Dplx Cover	267.51
20701	7/1/2024	2686	Simply Covered, Inc.	Upholster 2 club chairs LA	1,050.00
20721	7/1/2024	7371	EnvisionWare, Inc.	Replacements for end-of-life sorters: WM, SU, SM	419,360.81
20724	7/1/2024	7943	Communication Electronic Systems Inc	Bid 24-06 Fire Alarm Replacement	130,467.77
20756	7/8/2024	2799	CDW Government Inc,	Wasabi Reserved Capacity Hard Cap	36,548.99
20779	7/15/2024	10148	CORE Construction Services of Nevada, Inc.	Order PUR027123	931.33
20790	7/15/2024	12836	KOR Building Group, LLC	EN Refresh - Bid No. 24-07	171,171.67
20796	7/15/2024	2015	Machabee Office Environments	EN Refresh: Teen Zone Montage Wall	20,956.38
20819	7/15/2024	7371	EnvisionWare, Inc.	Rplcmnt for end-of-life sorters: WM,SU,SM	160,306.00
20822	7/15/2024	7943	Communication Electronic Systems Inc	Bid 24-06 Fire Alarm Replacement	9,223.22
20824	7/15/2024	8784	J&J Enterprises Services Inc.	MC Asphalt Removt/Replace/Restripe	84,000.00
20832	7/15/2024	9489	Teledata Technologies	Replace outdoor AP districtwide	26,404.00
20834	7/15/2024	9758	ConvergeOne, Inc.	FortiGate-81F-POE	19,495.93
94464	6/27/2024	11009	KME Architects	New WV Library - Contract 2021-026b WLV Library	33,764.44
94468	6/27/2024	12107	HintonBurdick Nevada LLC	990 Preparation and Filing EV	2,200.00
94485	6/27/2024	1366	Clark County Water Reclamation District	WH:PAC#BD24-19104(Adding New Kids Restroom)	1,963.00
94492	6/27/2024	3383	Home Depot Credit Services	May - Jun 2024 Operating & Small Equipment	4,121.33
94496	6/27/2024	8502	Regina L Schweska	WV: Labor Compliance - Certified Payroll	3,750.00
94497	6/27/2024	8736	Emcor Services Nevada	Various: FY 24 - Chiller Service	292,589.42
94520	7/3/2024	12820	CA Partners, Inc.	Progress & Funding Disb Report No.001 WV	1,000.00
Total 510 - Capital Projects Fund					<u>\$ 2,332,046.19</u>
Total - All Funds					<u>\$ 6,229,698.92</u>



ITEM VI.A.3.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: August 31, 2024

SUBJECT: Financial Services Report, September 2024

This report summarizes the Financial Services Department's activities and accomplishments in the month of August 2024.

Administration

- **Floresto Cabias** participated in IT Director Interviews
- **Floresto Cabias** attended the Library District Foundation Special Board Meeting
- **Floresto Cabias** held a Mesquite QALICB Board of Directors meeting
- **Floresto Cabias** held a West Las Vegas QALICB Board of Directors meeting
- **Floresto Cabias** attended The Library Leadership Team Meeting with The Beckley Group
- **Floresto Cabias** attended the Las Vegas Perspective 2024 event
- **Floresto Cabias** attended the Library District Foundation Board Meeting
- **Floresto Cabias** attended a Tyler Technologies financial software demo
- **Tina Bolden** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Serenic Navigator system
- **Tina Bolden** prepared and followed up on Agreements for Services for performances scheduled for District-wide events
- **Tina Bolden** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

Accounting

- Coded and verified all transactions (\$7.5M for the month of August)
- Performed cash flow analysis
- Performed all payroll related duties, including PERS report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices
- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status for staff as requested
- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements
- Prepared and mailed PVS and Financial Services invoices

- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and patron inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the West Las Vegas, Mesquite, and East Las Vegas QALICBs.
- Administered the District's credit card and Amazon accounts
- Prepared schedules for financial statement audit



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: August 31, 2024

SUBJECT: Financial Services Report, September 2024

Enclosed are the budget status reports for August 2024. General fund revenues show 6% of budgeted revenues collected.

Property Tax Revenues

As of August 16, 2024, the District collected \$3.5M in property taxes. Property taxes are assessed on a fiscal year basis beginning on July 1.

Consolidated Sales Tax Revenues (CTX)

The most recent CTX received by the District on July 31, 2024, represents CTX from the month of May 2024. Thus, the \$2.6M collected will be adjusted and reflected in the FY 2024 financials during audit preparation. The FY 2024 financial statement audit will begin in September 2024.

Expenditures

The General Fund has spent 10% of the allocated budget for FY 2025, which is consistent with prior years for this time period. See the summary of expenditures by department in the reports below.

Staff will be available to answer questions.

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**General Fund - 100
From 07/01/2024 Through 08/16/2024**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Tax Revenue	\$ 3,514,474.77	\$ 68,639,254.00	\$ 65,124,779.23	94.88%
Intergovernmental Revenue	2,586,872.90	31,585,602.00	28,998,729.10	91.81%
Charges for Services	105,243.03	950,000.00	99,756.97	48.66%
Miscellaneous	46,836.32	1,600,000.00	1,553,163.68	97.07%
Total Revenues	\$ 6,253,427.02	\$ 102,774,856.00	\$ 95,776,428.98	93.19%
Expenditures				
Salaries	\$ 3,429,038.63	\$ 41,391,742.00	\$ 37,962,703.37	91.72%
Benefits	1,483,743.91	19,338,939.00	17,855,195.09	92.33%
Supplies & Services	2,784,642.60	21,095,160.00	18,310,517.40	86.80%
Capital Outlay	2,187,631.84	14,425,000.00	12,237,368.16	84.83%
Total Expenditures	\$ 9,885,056.98	\$ 96,250,841.00	\$ 86,365,784.02	89.73%
Deficit of Revenues Under Expenditures	\$ (3,631,629.96)	\$ 6,524,015.00	\$ 9,410,644.96	144.25%

**Las Vegas-Clark County Library District
Summary Budget Comparison
By Department**

**General Fund - 100
From 7/01/2024 through 8/16/2024**

		YTD Actual	Budget	Variance Amount	Variance Percent
110	Administration - Executive	\$ 99,559.21	\$ 925,714.00	\$ 826,154.79	89.25%
120	Administration - Library Operations	269,489.67	2,265,951.00	1,996,461.33	88.11%
200	Financial Services	137,868.13	2,498,816.00	2,360,947.87	94.48%
215	Community Outreach	64,043.68	859,457.00	795,413.32	92.55%
216	Youth Services	98,889.75	693,949.00	595,059.25	85.75%
217	Adult Services	53,220.90	529,590.00	476,369.10	89.95%
220	Development	47,597.46	821,334.00	773,736.54	94.20%
240	General Services	1,382,544.81	13,072,918.00	11,690,373.19	89.42%
250	Human Resources	297,299.47	3,282,531.00	2,985,231.53	90.94%
251	HR-Work Insurance	79,011.00	1,507,000.00	1,427,989.00	94.76%
260	Information Technology	1,328,207.88	5,908,911.00	4,580,703.12	77.52%
270	Literacy Services	21,565.45	2,591,830.00	2,570,264.55	99.17%
280	Branding and Marketing	222,064.08	3,555,752.00	3,333,687.92	93.75%
290	Access Services	24,384.20	1,670,478.00	1,646,093.80	98.54%
310	Collection and Bibliographic Services	2,508,774.47	17,058,705.00	14,549,930.53	85.29%
320	Gallery Services	20,035.95	242,302.00	222,266.05	91.73%
330	Programming and Venues Services	324,008.16	3,824,342.00	3,500,333.84	91.53%
340	Community Engagement	40,591.73	817,095.00	776,503.27	95.03%
400	Library Operations	2,865,900.98	34,124,166.00	31,258,265.02	91.60%
Total		\$ 9,885,056.98	\$ 96,250,841.00	\$ 86,365,784.02	89.73%

**Las Vegas-Clark County Library District
Summary Budget Comparison
By Location**

**General Fund - 100
Library Operations - Dept 400
From 7/1/2024 Through 08/16/2024**

		YTD Actual	Budget	Variance Amount	Variance Percent
100	Blue Diamond Library	\$ 16,577.36	\$ 143,884.00	\$ 127,306.64	88.48%
110	Bunkerville Library	12,629.29	152,707.00	140,077.71	91.73%
120	Clark County Library	276,390.21	3,218,728.00	2,942,337.79	91.41%
130	Enterprise Library	140,983.69	1,809,598.00	1,668,614.31	92.21%
140	Goodsprings Library	10,596.08	112,540.00	101,943.92	90.58%
160	Indian Springs Library	14,675.11	176,567.00	161,891.89	91.69%
180	Laughlin Library	71,383.47	916,530.00	845,146.53	92.21%
190	Mesquite Library	120,444.12	1,441,452.00	1,321,007.88	91.64%
200	Moapa Town Library	12,312.64	137,995.00	125,682.36	91.08%
210	Moapa Valley Library	35,892.98	402,792.00	366,899.02	91.09%
220	Mount Charleston Library	12,613.23	137,615.00	125,001.77	90.83%
230	Rainbow Library	199,588.33	2,205,568.00	2,005,979.67	90.95%
240	Sahara West Library	270,597.59	3,009,614.00	2,739,016.41	91.01%
250	Sandy Valley Library	13,183.26	158,778.00	145,594.74	91.70%
260	Searchlight Library	11,965.24	136,488.00	124,522.76	91.23%
270	Spring Valley Library	174,748.85	2,087,699.00	1,912,950.15	91.63%
280	Summerlin Library	151,583.55	1,748,337.00	1,596,753.45	91.33%
290	Sunrise Library	157,869.55	1,858,716.00	1,700,846.45	91.51%
300	West Charleston Library	179,097.42	2,214,268.00	2,035,170.58	91.91%
310	West Las Vegas Library	171,531.21	2,285,488.00	2,113,956.79	92.49%
320	Whitney Library	149,532.94	2,034,859.00	1,885,326.06	92.65%
360	Meadows Library	15,379.67	176,901.00	161,521.33	91.31%
370	Centennial Hills Library	192,348.69	2,360,371.00	2,168,022.31	91.85%
380	Windmill Library	211,294.03	2,370,606.00	2,159,311.97	91.09%
390	East Las Vegas Library	199,480.09	2,337,371.00	2,137,890.91	91.47%
605	City Misdemeanant	13,453.40	52,982.00	39,528.60	74.61%
610	Clark County Detention Dept.	29,748.98	435,712.00	405,963.02	93.17%
Total		\$ 2,865,900.98	\$ 34,124,166.00	\$ 31,258,265.02	91.60%

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

General Fund - 100
From 7/1/2024 Through 08/16/2024

	YTD Actual	Budget	Variance Amount	Variance Percent
51100 Salaries - Full Time	\$ 2,802,923.24	\$ 33,785,022.00	\$ 30,982,098.76	91.70%
51200 Salaries - Part Time	526,977.67	6,274,546.00	5,747,568.33	91.60%
51300 Overtime Pay	4,843.92	55,000.00	50,156.08	91.19%
51400 Call Back Pay	2,047.08	10,798.00	8,750.92	81.04%
51500 Standby Pay	5,951.14	64,809.00	58,857.86	90.82%
51600 Longevity Pay	21,151.22	251,566.00	230,414.78	91.59%
51700 Separation Pay	65,144.36	450,000.00	384,855.64	85.52%
51800 Leave Buyout	-	500,000.00	500,000.00	100.00%
55100 Employees Retirement	917,615.50	11,626,197.00	10,708,581.50	92.11%
55200 Group Insurance	487,514.61	6,342,868.00	5,855,353.39	92.31%
55300 Workers' Comp. Payments	62.00	272,000.00	271,938.00	99.98%
55400 Medicare Coverage Expense	78,551.80	937,874.00	859,322.20	91.62%
55500 Unemployment Insurance	-	160,000.00	160,000.00	100.00%
61100 Office Supplies	20,331.62	612,630.00	592,298.38	96.68%
61110 Operating Supplies	28,443.45	855,205.00	826,761.55	96.67%
61120 Software & User Licenses	-	586,052.00	586,052.00	100.00%
61130 Software Maintenance	850,370.27	2,032,700.00	1,182,329.73	58.17%
61200 Book Materials & Supplies	3,469.83	110,000.00	106,530.17	96.85%
61205 Interlibrary Loan	55.00	4,500.00	4,445.00	98.78%
61210 Small Equipment	7,599.01	417,750.00	410,150.99	98.18%
61400 Equipment Repair & Maint.	330,866.32	814,856.00	483,989.68	59.40%
61410 Contracted Services	581,712.21	7,287,712.00	6,705,999.79	92.02%
61420 Building Repair & Maint.	19,427.32	400,000.00	380,572.68	95.14%
61500 Rental Expenses	6,430.94	70,816.00	64,385.06	90.92%
61600 Telephone	62,832.80	690,000.00	627,167.20	90.89%
61700 Utilities	116,469.16	2,500,000.00	2,383,530.84	95.34%
61800 Insurance & Bonds	478,043.30	480,000.00	1,956.70	0.41%
61900 Professional Services	123,479.27	832,750.00	709,270.73	85.17%
61910 Legal Services	14,302.50	362,500.00	348,197.50	96.05%
62200 Collection Agencies	1,194.75	100,000.00	98,805.25	98.81%
62300 Board Compensation	240.00	10,000.00	9,760.00	97.60%
62500 Postage	180.00	365,000.00	364,820.00	99.95%
62510 Advertising	57,578.31	489,700.00	432,121.69	88.24%
62600 Community Events	-	77,250.00	77,250.00	100.00%
62610 Staff Day	-	30,000.00	30,000.00	100.00%
62620 Recruitment	1,073.60	40,000.00	38,926.40	97.32%
62700 Education & Training	13,215.94	233,500.00	220,284.06	94.34%
62800 Travel & Transportation	32,501.52	287,800.00	255,298.48	88.71%
62900 Printing & Reproduction	9,500.35	391,953.00	382,452.65	97.58%
63000 Dues & Subscriptions	1,952.00	59,450.00	57,498.00	96.72%
65000 Miscellaneous Expenses	16,535.70	170,800.00	154,264.30	90.32%
65100 Bank Charges	6,837.43	50,000.00	43,162.57	86.33%
67000 Rental Expenses to QALICBs	-	732,237.00	732,237.00	100.00%
81700 Library Materials	2,187,631.84	14,425,000.00	12,237,368.16	84.83%
Total	\$ 9,885,056.98	\$ 96,250,841.00	\$ 86,365,784.02	89.73%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Grant Fund - 220
From 07/01/2024 Through 08/16/2024**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Intergovernmental Revenue	\$ 317,510.78	\$ 20,000,000.00	\$ 19,682,489.22	98.41%
Total Revenues	\$ 317,510.78	\$ 20,000,000.00	\$ 19,682,489.22	98.41%
Expenditures				
Salaries	\$ 67,532.74	\$ 1,300,000.00	\$ 1,232,467.26	94.81%
Benefits	26,211.09	700,000.00	673,788.91	96.26%
Supplies & Services	8,075.81	10,000,000.00	9,991,924.19	99.92%
Capital Outlay	-	8,000,000.00	8,000,000.00	100.00%
Total Expenditures	\$ 101,819.64	\$ 20,000,000.00	\$ 19,898,180.36	99.49%
Excess of Revenues Over Expenditures	\$ 215,691.14	\$ -	\$ (215,691.14)	

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Grant Fund - 220
From 7/1/2024 Through 08/16/2024

	YTD Actual	Budget	Variance Amount	Variance Percent
51100 Salaries - Full Time	\$ 45,136.29	\$ 900,000.00	\$ 854,863.71	95%
51200 Salaries - Part Time	22,159.36	400,000.00	377,840.64	94%
51300 Overtime Pay	99.38	-	(99.38)	
51600 Longevity Pay	137.71	-	(137.71)	
55100 Employees Retirement	15,892.55	400,000.00	384,107.45	96%
55200 Group Insurance	7,949.56	220,000.00	212,050.44	96%
55400 Medicare Coverage Expense	2,368.98	80,000.00	77,631.02	97%
61100 Office Supplies	-	511,200.00	511,200.00	100%
61120 Software & User Licenses	345.62	1,056,000.00	1,055,654.38	100%
61210 Small Equipment	6,569.25	2,017,500.00	2,010,930.75	100%
61410 Contracted Services	-	2,018,900.00	2,018,900.00	100%
61900 Professional Services	800.00	-	(800.00)	
62700 Education & Training	-	1,011,400.00	1,011,400.00	100%
62800 Travel & Transportation	360.94	1,004,000.00	1,003,639.06	100%
63000 Dues & Subscriptions	-	500,250.00	500,250.00	100%
65000 Miscellaneous Expenses	-	1,880,750.00	1,880,750.00	100%
81600 Capital Equipment - Major	-	7,926,176.67	7,926,176.67	100%
81700 Library Materials	-	73,823.33	73,823.33	100%
Total	\$ 101,819.64	\$ 20,000,000.00	\$ 19,898,180.36	99%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Gift Fund - 230
From 07/01/2024 Through 08/16/2024**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ 156,800.00	\$ 10,000,000.00	\$ 9,843,200.00	98.43%
Total Revenues	\$ 156,800.00	\$ 10,000,000.00	\$ 9,843,200.00	98.43%
Expenditures				
Salaries	\$ -	\$ 200,000.00	\$ 200,000.00	100.00%
Supplies & Services	8,486.34	6,000,000.00	5,991,513.66	99.86%
Capital Outlay	-	3,800,000.00	3,800,000.00	100.00%
Total Expenditures	\$ 8,486.34	\$ 10,000,000.00	\$ 9,991,513.66	99.92%
Excess of Revenues Over Expenditures	\$ 148,313.66	\$ -	\$ (148,313.66)	

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Gift Fund - 230
From 7/1/2024 Through 08/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
51100	Salaries - Full Time	\$ -	\$ 200,000.00	\$ 200,000.00	100%
61100	Office Supplies	-	5,989,000.00	5,989,000.00	100%
61110	Operating Supplies	4,505.25	5,000.00	494.75	10%
61900	Professional Services	200.00	1,000.00	800.00	80%
62510	Advertising	1,304.00	2,000.00	696.00	35%
62600	Community Events	2,477.09	3,000.00	522.91	17%
81600	Capital Equipment - Major	-	3,800,000.00	3,800,000.00	100%
Total		\$ 8,486.34	\$ 10,000,000.00	\$ 9,991,513.66	100%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Capital Projects Fund - 510
From 07/01/2024 Through 08/16/2024**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ -	\$ 1,200,000.00	\$ 1,200,000.00	100%
Total Revenues	\$ -	\$ 1,200,000.00	\$ 1,200,000.00	100%
Expenditures				
Supplies & Services	\$ 471,787.57	\$ 4,109,500.00	\$ 3,637,712.43	89%
Capital Outlay	872,400.42	12,557,500.00	11,685,099.58	93%
Total Expenditures	\$ 1,344,187.99	\$ 16,667,000.00	\$ 15,322,812.01	92%
Deficit of Revenues Under Expenditures	\$ (1,344,187.99)	\$ (15,467,000.00)	\$ (14,122,812.01)	91%

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Capital Projects Fund - 510
From 7/1/2024 Through 08/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
61110	Operating Supplies	\$ 13,857.77	\$ 1,871,000.00	\$ 1,857,142.23	99.26%
61210	Small Equipment	34,711.02	769,500.00	734,788.98	95.49%
61410	Contracted Services	-	125,000.00	125,000.00	100.00%
61420	Building Repair & Maint.	384,232.38	400,000.00	15,767.62	3.94%
61900	Professional Services	2,786.40	3,000.00	213.60	7.12%
61910	Legal Services	5,200.00	6,000.00	800.00	13.33%
65000	Miscellaneous Expenses	31,000.00	35,000.00	4,000.00	11.43%
81400	Construction in Progress	853,213.80	900,000.00	46,786.20	5.20%
81500	Capital Improvements	9,553.00	8,975,000.00	8,965,447.00	99.89%
81600	Capital Equipment - Major	-	2,957,500.00	2,957,500.00	100.00%
81700	Library Materials	9,633.62	625,000.00	615,366.38	98.46%
	Total	\$ 1,344,187.99	\$ 16,667,000.00	\$ 15,322,812.01	91.94%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 2050 - Furniture Replacement
From 07/01/2024 through 08/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ 2,252.46	\$ 100,000.00	\$ 97,747.54	98%
	Total Expenditures	\$ 2,252.46	\$ 100,000.00	\$ 97,747.54	98%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 2200 - Financial Services
From 07/01/2024 through 08/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ -	\$ 54,500.00	\$ 54,500.00	100%
81600	Capital Equipment - Major	15,753.00	250,500.00	234,747.00	94%
	Total Expenditures	\$ 15,753.00	\$ 305,000.00	\$ 289,247.00	95%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 4010 - IT - Tech Replacements & Upgrades
From 07/01/2024 through 08/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	\$ -	\$ 90,000.00	\$ 90,000.00	100%
61210	Small Equipment	28,404.79	600,000.00	571,595.21	95%
61400	Equipment Repair & Maint.	-	-	-	0%
61410	Contracted Services	-	80,000.00	80,000.00	100%
81600	Capital Equipment - Major	-	1,060,000.00	1,060,000.00	100%
Total Expenditures		\$ 28,404.79	\$ 1,830,000.00	\$ 1,801,595.21	98%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 5010 - Bldg Repair & Maintenance
From 07/01/2024 through 08/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61110	Operating Supplies	\$ 583.48	\$ 2,732,000.00	\$ 2,731,416.52	100%
61130	Software Maintenance	-	-	-	0%
61420	Building Repair & Maint.	388,485.44	390,000.00	1,514.56	0%
61500	Rental Expenses	-	-	-	0%
61900	Professional Services	2,786.40	3,000.00	213.60	7%
81600	Capital Equipment - Major	-	500,000.00	500,000.00	100%
Total Expenditures		\$ 391,855.32	\$ 3,625,000.00	\$ 3,233,144.68	89%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 5015 - Capital Construction
From 07/01/2024 through 08/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81500	Capital Improvements	\$ 905,922.42	\$ 8,975,000.00	\$ 8,069,077.58	90%
Total Expenditures		\$ 905,922.42	\$ 8,975,000.00	\$ 8,069,077.58	90%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 5020 - PVS Projects
From 07/01/2024 through 08/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
61210	Small Equipment	\$ -	\$ 15,000.00	\$ 15,000.00	100%
61410	Contracted Services	-	45,000.00	45,000.00	100%
81600	Capital Equipment - Major	-	997,000.00	997,000.00	100%
Total Expenditures		\$ -	\$ 1,057,000.00	\$ 1,057,000.00	100%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 7010 - Library Materials
From 07/01/2024 through 08/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81700	Library Materials	\$ -	\$ 625,000.00	\$ 625,000.00	100%
	Total Expenditures	\$ -	\$ 625,000.00	\$ 625,000.00	100%

**Las Vegas-Clark County Library District
Encumbrance Budget
By Project**

**Project 9010 - Vehicle Purchase and Replacement
From 07/01/2024 through 08/16/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Variance Amount	Variance Percent
Expenditures					
81600	Capital Equipment - Major	\$ -	\$ 150,000.00	\$ 150,000.00	100%
	Total Expenditures	\$ -	\$ 150,000.00	\$ 150,000.00	1.00

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Debt Service Fund - 610
Year to date 07/01/2024 Through 08/16/2024**

	YTD Actual	Budget	Variance Amount	Variance Percent
Revenues				
Miscellaneous	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total Revenues	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Expenditures				
Supplies & Services	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total Expenditures	-	10,000.00	10,000.00	100.00%
Excess (Deficit) of Revenues Over (Under) Expenditures	\$ -	\$ -	\$ -	

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Debt Service Fund - 610
From 7/1/2024 Through 08/16/2024

		YTD Actual	Budget	Variance Amount	Variance Percent
65100	Bank Charges	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total		\$ -	\$ 10,000.00	\$ 10,000.00	100.00%

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Administration - Executive - 110
From 07/01/2024 through 08/16/2024**

	YTD Actual	Budget	Variance Amount
Salaries and Wages			
51100 Salaries - Full Time	\$ 68,117.22	\$ 411,076.00	\$ 342,958.78
Total Salaries and Wages	\$ 68,117.22	\$ 411,076.00	\$ 342,958.78
Employee Benefits			
55100 Employees Retirement	\$ 10,398.98	\$ 137,711.00	\$ 127,312.02
55200 Group Insurance	2,856.43	45,216.00	42,359.57
55400 Medicare Coverage Expense	983.90	5,961.00	4,977.10
Total Employee Benefits	\$ 14,239.31	\$ 188,888.00	\$ 174,648.69
Services and Supplies			
61100 Office Supplies	\$ -	\$ 3,500.00	\$ 3,500.00
61110 Operating Supplies	-	2,000.00	2,000.00
61120 Software & User Licenses	-	45,000.00	45,000.00
61210 Small Equipment	-	10,000.00	10,000.00
61900 Professional Services	6,904.20	75,000.00	68,095.80
61910 Legal Services	8,552.50	75,000.00	66,447.50
62300 Board Compensation	240.00	10,000.00	9,760.00
62600 Community Events	-	15,000.00	15,000.00
62700 Education & Training	-	5,000.00	5,000.00
62800 Travel & Transportation***	633.98	25,000.00	24,366.02
62900 Printing & Reproduction	-	250.00	250.00
63000 Dues & Subscriptions	872.00	30,000.00	29,128.00
65000 Miscellaneous Expenses	-	30,000.00	30,000.00
Total Services and Supplies	\$ 17,202.68	\$ 325,750.00	\$ 308,547.32
Total Administration - Executive-110	\$ 99,559.21	\$ 925,714.00	\$ 826,154.79

*** The Travel & Transportation Budget also accounts for costs incurred by the Board of Trustees

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Administration - Library Operations - 120
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 161,281.27	\$ 1,198,803.00	\$ 1,037,521.73
51200	Salaries - Part Time	17,310.79	103,797.00	86,486.21
51600	Longevity Pay	755.44	8,665.00	7,909.56
Total Salaries and Wages		\$ 179,347.50	\$ 1,311,265.00	\$ 1,131,917.50
Employee Benefits				
55100	Employees Retirement	\$ 56,333.41	\$ 439,274.00	\$ 382,940.59
55200	Group Insurance	21,136.13	165,999.00	144,862.87
55400	Medicare Coverage Expense	2,906.35	19,013.00	16,106.65
Total Employee Benefits		\$ 80,375.89	\$ 624,286.00	\$ 543,910.11
Services and Supplies				
61100	Office Supplies	\$ -	\$ 1,000.00	\$ 1,000.00
61110	Operating Supplies	141.90	50,000.00	49,858.10
61120	Software & User Licenses	-	15,000.00	15,000.00
61130	Software Maintenance	-	5,000.00	5,000.00
61210	Small Equipment	2,271.63	140,000.00	137,728.37
61400	Equipment Repair & Maint.	-	10,000.00	10,000.00
61410	Contracted Services	1,300.00	27,900.00	26,600.00
61500	Rental Expenses	-	2,500.00	2,500.00
62600	Community Events	-	20,000.00	20,000.00
62620	Recruitment	-	20,000.00	20,000.00
62700	Education & Training	4,510.00	7,500.00	2,990.00
62800	Travel & Transportation	1,542.75	30,000.00	28,457.25
63000	Dues & Subscriptions	-	1,500.00	1,500.00
Total Services and Supplies		\$ 9,766.28	\$ 330,400.00	\$ 320,633.72
Total Administration - Library Operations-120		\$ 269,489.67	\$ 2,265,951.00	\$ 1,996,461.33

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Financial Services - 200
From 07/01/2024 through 08/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 61,351.67	\$ 634,017.00	\$ 572,665.33
51200	Salaries - Part Time	1,704.50	27,366.00	25,661.50
51300	Overtime Pay	198.27	-	(198.27)
51600	Longevity Pay	175.00	2,000.00	1,825.00
Total Salaries and Wages		\$ 63,429.44	\$ 663,383.00	\$ 599,953.56
Employee Benefits				
55100	Employees Retirement	\$ 18,714.17	\$ 213,066.00	\$ 194,351.83
55200	Group Insurance	8,312.51	93,584.00	85,271.49
55400	Medicare Coverage Expense	1,010.40	11,316.00	10,305.60
Total Employee Benefits		\$ 28,037.08	\$ 317,966.00	\$ 289,928.92
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 6,000.00	\$ 6,000.00
61130	Software Maintenance	-	50,000.00	50,000.00
61400	Equipment Repair & Maint.	8,562.16	76,030.00	67,467.84
61410	Contracted Services	13,490.00	225,000.00	211,510.00
61900	Professional Services	-	100,000.00	100,000.00
61910	Legal Services	-	2,500.00	2,500.00
62200	Collection Agencies	1,194.75	100,000.00	98,805.25
62500	Postage	180.00	85,000.00	84,820.00
62510	Advertising	883.31	16,700.00	15,816.69
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	83.08	3,000.00	2,916.92
63000	Dues & Subscriptions	1,080.00	6,000.00	4,920.00
65000	Miscellaneous Expenses	14,090.88	60,000.00	45,909.12
65100	Bank Charges	6,837.43	50,000.00	43,162.57
67000	Rental Expenses to QALICBs	-	732,237.00	732,237.00
Total Services and Supplies		\$ 46,401.61	\$ 1,517,467.00	\$ 1,471,065.39
Total Financial Services-200		\$ 137,868.13	\$ 2,498,816.00	\$ 2,360,947.87

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Community Outreach - 215
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 39,222.42	\$ 451,876.00	\$ 412,653.58
51200	Salaries - Part Time	5,033.35	80,470.00	75,436.65
51300	Overtime Pay	4.30	-	(4.30)
51600	Longevity Pay	261.09	2,933.00	2,671.91
Total Salaries and Wages		\$ 44,521.16	\$ 535,279.00	\$ 490,757.84
Employee Benefits				
55100	Employees Retirement	\$ 11,889.35	\$ 152,361.00	\$ 140,471.65
55200	Group Insurance	5,988.39	83,316.00	77,327.61
55400	Medicare Coverage Expense	945.25	12,751.00	11,805.75
Total Employee Benefits		\$ 18,822.99	\$ 248,428.00	\$ 229,605.01
Services and Supplies				
61110	Operating Supplies	\$ 83.25	\$ 24,500.00	\$ 24,416.75
61210	Small Equipment	-	12,500.00	12,500.00
61410	Contracted Services	-	2,000.00	2,000.00
62600	Community Events	-	5,000.00	5,000.00
62700	Education & Training	-	7,000.00	7,000.00
62800	Travel & Transportation	616.28	14,000.00	13,383.72
62900	Printing & Reproduction	-	10,000.00	10,000.00
63000	Dues & Subscriptions	-	750.00	750.00
Total Services and Supplies		\$ 699.53	\$ 75,750.00	\$ 75,050.47
Total Community Outreach-215		\$ 64,043.68	\$ 859,457.00	\$ 795,413.32

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Youth Services - 216
From 07/01/2024 through 08/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 22,755.08	\$ 252,524.00	\$ 229,768.92
51600	Longevity Pay	178.28	2,039.00	1,860.72
Total Salaries and Wages		\$ 22,933.36	\$ 254,563.00	\$ 231,629.64
Employee Benefits				
55100	Employees Retirement	\$ 7,682.67	\$ 85,279.00	\$ 77,596.33
55200	Group Insurance	2,397.48	26,026.00	23,628.52
55400	Medicare Coverage Expense	322.65	3,691.00	3,368.35
Total Employee Benefits		\$ 10,402.80	\$ 114,996.00	\$ 104,593.20
Services and Supplies				
61110	Operating Supplies	\$ 3,477.59	\$ 146,690.00	\$ 143,212.41
61120	Software & User Licenses	-	6,000.00	6,000.00
61210	Small Equipment	-	18,650.00	18,650.00
61410	Contracted Services	62,076.00	142,550.00	80,474.00
61500	Rental Expenses	-	1,500.00	1,500.00
62700	Education & Training	-	3,000.00	3,000.00
62800	Travel & Transportation	-	6,000.00	6,000.00
Total Services and Supplies		\$ 65,553.59	\$ 324,390.00	\$ 258,836.41
Total Youth Services-216		\$ 98,889.75	\$ 693,949.00	\$ 595,059.25

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Adult Services - 217
From 07/01/2024 through 08/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 16,312.01	\$ 181,446.00	\$ 165,133.99
51600	Longevity Pay	198.31	2,280.00	2,081.69
Total Salaries and Wages		\$ 16,510.32	\$ 183,726.00	\$ 167,215.68
Employee Benefits				
55100	Employees Retirement	\$ 5,530.96	\$ 61,548.00	\$ 56,017.04
55200	Group Insurance	2,346.68	25,252.00	22,905.32
55400	Medicare Coverage Expense	227.94	2,664.00	2,436.06
Total Employee Benefits		\$ 8,105.58	\$ 89,464.00	\$ 81,358.42
Services and Supplies				
61110	Operating Supplies	\$ 5.00	\$ 83,950.00	\$ 83,945.00
61120	Software & User Licenses	-	2,500.00	2,500.00
61210	Small Equipment	-	17,750.00	17,750.00
61410	Contracted Services	28,600.00	144,700.00	116,100.00
61500	Rental Expenses	-	1,500.00	1,500.00
62700	Education & Training	-	2,000.00	2,000.00
62800	Travel & Transportation	-	4,000.00	4,000.00
Total Services and Supplies		\$ 28,605.00	\$ 256,400.00	\$ 227,795.00
Total Adult Services-217		\$ 53,220.90	\$ 529,590.00	\$ 476,369.10

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Development - 220
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 31,494.18	\$ 446,079.00	\$ 414,584.82
51600	Longevity Pay	237.39	2,749.00	2,511.61
Total Salaries and Wages		\$ 31,731.57	\$ 448,828.00	\$ 417,096.43
Employee Benefits				
55100	Employees Retirement	\$ 10,434.15	\$ 150,357.00	\$ 139,922.85
55200	Group Insurance	4,649.69	78,141.00	73,491.31
55400	Medicare Coverage Expense	450.80	6,508.00	6,057.20
Total Employee Benefits		\$ 15,534.64	\$ 235,006.00	\$ 219,471.36
Services and Supplies				
61100	Office Supplies	\$ -	\$ 5,000.00	\$ 5,000.00
61110	Operating Supplies	-	3,750.00	3,750.00
61410	Contracted Services	-	14,000.00	14,000.00
61900	Professional Services	-	18,750.00	18,750.00
62510	Advertising	-	25,000.00	25,000.00
62600	Community Events	-	25,000.00	25,000.00
62800	Travel & Transportation	331.25	25,000.00	24,668.75
63000	Dues & Subscriptions	-	11,000.00	11,000.00
65000	Miscellaneous Expenses	-	10,000.00	10,000.00
Total Services and Supplies		\$ 331.25	\$ 137,500.00	\$ 137,168.75
Total Development-220		\$ 47,597.46	\$ 821,334.00	\$ 773,736.54

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
General Services - 240
From 07/01/2024 through 08/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 192,154.69	\$ 2,118,805.00	\$ 1,926,650.31
51200	Salaries - Part Time	7,124.59	104,670.00	97,545.41
51300	Overtime Pay	516.70	5,000.00	4,483.30
51400	Call Back Pay	2,047.08	10,798.00	8,750.92
51500	Standby Pay	5,951.14	64,809.00	58,857.86
51600	Longevity Pay	580.92	6,671.00	6,090.08
Total Salaries and Wages		\$ 208,375.12	\$ 2,310,753.00	\$ 2,102,377.88
Employee Benefits				
55100	Employees Retirement	\$ 64,763.66	\$ 737,363.00	\$ 672,599.34
55200	Group Insurance	40,739.00	487,184.00	446,445.00
55400	Medicare Coverage Expense	3,387.13	39,923.00	36,535.87
Total Employee Benefits		\$ 108,889.79	\$ 1,264,470.00	\$ 1,155,580.21
Services and Supplies				
61100	Office Supplies	\$ 220.62	\$ 15,000.00	\$ 14,779.38
61110	Operating Supplies	18,608.02	380,000.00	361,391.98
61130	Software Maintenance	24,083.39	79,700.00	55,616.61
61200	Book Materials & Supplies	-	-	-
61210	Small Equipment	(1,141.62)	40,000.00	41,141.62
61400	Equipment Repair & Maint.	4,976.43	65,000.00	60,023.57
61410	Contracted Services	403,380.78	5,463,495.00	5,060,114.22
61420	Building Repair & Maint.	19,427.32	400,000.00	380,572.68
61500	Rental Expenses	612.50	20,000.00	19,387.50
61700	Utilities	116,469.16	2,500,000.00	2,383,530.84
61800	Insurance & Bonds***	478,043.30	480,000.00	1,956.70
61900	Professional Services	-	15,000.00	15,000.00
61910	Legal Services	600.00	10,000.00	9,400.00
62510	Advertising	-	8,000.00	8,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	1,000.00	1,000.00
62900	Printing & Reproduction	-	500.00	500.00
63000	Dues & Subscriptions	-	1,000.00	1,000.00
65000	Miscellaneous Expenses	-	14,000.00	13,800.00
Total Services and Supplies		\$ 1,065,279.90	\$ 9,497,695.00	\$ 8,432,215.10
Total General Services-240		\$ 1,382,544.81	\$ 13,072,918.00	\$ 11,690,173.19

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Human Resources - 250
From 07/01/2024 through 08/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 92,009.70	\$ 1,198,391.00	\$ 1,106,381.30
51300	Overtime Pay	13.16	-	(13.16)
Total Salaries and Wages		\$ 92,022.86	\$ 1,198,391.00	\$ 1,106,368.14
Employee Benefits				
55100	Employees Retirement	\$ 30,823.20	\$ 401,461.00	\$ 370,637.80
55200	Group Insurance	15,052.27	220,595.00	205,542.73
55300	Workers' Comp. Payments	62.00	-	(62.00)
55400	Medicare Coverage Expense	1,292.80	17,377.00	16,084.20
55500	Unemployment Insurance	-	80,000.00	80,000.00
Total Employee Benefits		\$ 47,230.27	\$ 719,433.00	\$ 672,202.73
Services and Supplies				
61110	Operating Supplies	\$ 500.86	\$ 15,015.00	\$ 14,514.14
61130	Software Maintenance	97,867.19	210,000.00	112,132.81
61400	Equipment Repair & Maint.	-	250.00	250.00
61410	Contracted Services	16,852.69	77,192.00	60,339.31
61900	Professional Services	-	470,000.00	470,000.00
61910	Legal Services	5,150.00	265,000.00	259,850.00
62510	Advertising	-	20,000.00	20,000.00
62600	Community Events	-	2,250.00	2,250.00
62610	Staff Day	-	30,000.00	30,000.00
62620	Recruitment	1,073.60	20,000.00	18,926.40
62700	Education & Training	8,705.94	150,000.00	141,294.06
62800	Travel & Transportation	25,451.24	50,000.00	24,548.76
63000	Dues & Subscriptions	-	5,000.00	5,000.00
65000	Miscellaneous Expenses	2,444.82	50,000.00	47,555.18
Total Services and Supplies		\$ 158,046.34	\$ 1,364,707.00	\$ 1,206,660.66
Total Human Resources-250		\$ 297,299.47	\$ 3,282,531.00	\$ 2,985,231.53

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
HR-Work Insurance - 251
From 07/01/2024 through 08/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51700	Separation Pay	\$ 65,144.36	\$ 450,000.00	\$ 384,855.64
51800	Leave Buyout	-	500,000.00	500,000.00
Total Salaries and Wages		<u>\$ 65,144.36</u>	<u>\$ 950,000.00</u>	<u>\$ 884,855.64</u>
Employee Benefits				
55200	Group Insurance	\$ 13,866.64	\$ 205,000.00	\$ 191,133.36
55300	Workers' Comp. Payments	-	272,000.00	272,000.00
55500	Unemployment Insurance	-	80,000.00	80,000.00
Total Employee Benefits		<u>\$ 13,866.64</u>	<u>\$ 557,000.00</u>	<u>\$ 543,133.36</u>
Total HR-Work Insurance-251		<u><u>\$ 79,011.00</u></u>	<u><u>\$ 1,507,000.00</u></u>	<u><u>\$ 1,427,989.00</u></u>

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Information Technology - 260
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 150,396.49	\$ 1,904,766.00	\$ 1,754,369.51
51300	Overtime Pay	2,113.29	25,000.00	22,886.71
51600	Longevity Pay	745.45	10,945.00	10,199.55
Total Salaries and Wages		\$ 153,255.23	\$ 1,940,711.00	\$ 1,787,455.77
Employee Benefits				
55100	Employees Retirement	\$ 49,642.77	\$ 641,763.00	\$ 592,120.23
55200	Group Insurance	23,046.64	287,359.00	264,312.36
55400	Medicare Coverage Expense	2,454.11	27,778.00	25,323.89
Total Employee Benefits		\$ 75,143.52	\$ 956,900.00	\$ 881,756.48
Services and Supplies				
61110	Operating Supplies	\$ 2,815.06	\$ 35,000.00	\$ 32,184.94
61120	Software & User Licenses	-	30,000.00	30,000.00
61130	Software Maintenance	713,246.69	1,490,000.00	776,753.31
61210	Small Equipment	2,910.00	35,000.00	32,090.00
61400	Equipment Repair & Maint.	317,327.73	640,000.00	322,672.27
61410	Contracted Services	676.85	65,000.00	64,323.15
61600	Telephone	62,832.80	690,000.00	627,167.20
62700	Education & Training	-	25,000.00	25,000.00
62800	Travel & Transportation	-	1,000.00	1,000.00
65000	Miscellaneous Expenses	-	300.00	300.00
Total Services and Supplies		\$ 1,099,809.13	\$ 3,011,300.00	\$ 1,911,490.87
Total Information Technology-260		\$ 1,328,207.88	\$ 5,908,911.00	\$ 4,580,703.12

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Literacy Services - 270
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 10,597.57	\$ 1,504,990.00	\$ 1,494,392.43
51200	Salaries - Part Time	6,095.68	165,126.00	159,030.32
51300	Overtime Pay	28.04	-	(28.04)
51600	Longevity Pay	-	1,553.00	1,553.00
Total Salaries and Wages		\$ 16,721.29	\$ 1,671,669.00	\$ 1,654,947.71
Employee Benefits				
55100	Employees Retirement	\$ 3,552.26	\$ 512,654.00	\$ 509,101.74
55200	Group Insurance	463.74	296,329.00	295,865.26
55400	Medicare Coverage Expense	559.31	33,003.00	32,443.69
Total Employee Benefits		\$ 4,575.31	\$ 841,986.00	\$ 837,410.69
Services and Supplies				
61100	Office Supplies	\$ -	\$ 4,000.00	\$ 4,000.00
61110	Operating Supplies	-	12,000.00	12,000.00
61410	Contracted Services	236.50	42,175.00	41,938.50
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	32.35	15,000.00	14,967.65
Total Services and Supplies		\$ 268.85	\$ 78,175.00	\$ 77,906.15
Total Literacy Services-270		\$ 21,565.45	\$ 2,591,830.00	\$ 2,570,264.55

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Branding and Marketing - 280
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 95,443.62	\$ 1,046,705.00	\$ 951,261.38
51300	Overtime Pay	32.93	-	(32.93)
51600	Longevity Pay	166.67	1,900.00	1,733.33
Total Salaries and Wages		\$ 95,643.22	\$ 1,048,605.00	\$ 952,961.78
Employee Benefits				
55100	Employees Retirement	\$ 30,716.35	\$ 351,283.00	\$ 320,566.65
55200	Group Insurance	11,981.59	141,628.00	129,646.41
55400	Medicare Coverage Expense	1,361.96	15,205.00	13,843.04
Total Employee Benefits		\$ 44,059.90	\$ 508,116.00	\$ 464,056.10
Services and Supplies				
61110	Operating Supplies	\$ 195.61	\$ 26,800.00	\$ 26,604.39
61120	Software & User Licenses	-	364,052.00	364,052.00
61210	Small Equipment	-	10,000.00	10,000.00
61400	Equipment Repair & Maint.	-	15,576.00	15,576.00
61410	Contracted Services	15,970.00	470,700.00	454,730.00
61500	Rental Expenses	-	700.00	700.00
61910	Legal Services	-	10,000.00	10,000.00
62500	Postage	-	280,000.00	280,000.00
62510	Advertising	56,695.00	420,000.00	363,305.00
62600	Community Events	-	5,000.00	5,000.00
62800	Travel & Transportation	-	18,000.00	18,000.00
62900	Printing & Reproduction	9,500.35	376,703.00	367,202.65
65000	Miscellaneous Expenses	-	1,500.00	1,500.00
Total Services and Supplies		\$ 82,360.96	\$ 1,999,031.00	\$ 1,916,670.04
Total Branding and Marketing-280		\$ 222,064.08	\$ 3,555,752.00	\$ 3,333,687.92

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Access Services - 290
From 07/01/2024 through 08/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 5,113.73	\$ 805,527.00	\$ 800,413.27
51200	Salaries - Part Time	-	143,359.00	143,359.00
51300	Overtime Pay	-	5,000.00	5,000.00
51600	Longevity Pay	831.09	11,359.00	10,527.91
Total Salaries and Wages		\$ 5,944.82	\$ 965,245.00	\$ 959,300.18
Employee Benefits				
55100	Employees Retirement	\$ 1,986.51	\$ 302,984.00	\$ 300,997.49
55200	Group Insurance	678.65	115,665.00	114,986.35
55400	Medicare Coverage Expense	72.71	17,384.00	17,311.29
Total Employee Benefits		\$ 2,737.87	\$ 436,033.00	\$ 433,295.13
Services and Supplies				
61100	Office Supplies	\$ 266.48	\$ 2,500.00	\$ 2,233.52
61110	Operating Supplies	-	12,000.00	12,000.00
61120	Software & User Licenses	-	40,000.00	40,000.00
61130	Software Maintenance	15,173.00	198,000.00	182,827.00
61205	Interlibrary Loan	55.00	1,500.00	1,445.00
61210	Small Equipment	-	5,000.00	5,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	207.03	5,000.00	4,792.97
63000	Dues & Subscriptions	-	200.00	200.00
Total Services and Supplies		\$ 15,701.51	\$ 269,200.00	\$ 253,498.49
Total Access Services-290		\$ 24,384.20	\$ 1,670,478.00	\$ 1,646,093.80

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Collection and Bibliographic Services - 310
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 130,145.21	\$ 1,389,977.00	\$ 1,259,831.79
51200	Salaries - Part Time	2,600.06	77,844.00	75,243.94
51600	Longevity Pay	2,350.82	30,110.00	27,759.18
Total Salaries and Wages		\$ 135,096.09	\$ 1,497,931.00	\$ 1,362,834.91
Employee Benefits				
55100	Employees Retirement	\$ 40,187.92	\$ 492,499.00	\$ 452,311.08
55200	Group Insurance	23,764.27	295,832.00	272,067.73
55400	Medicare Coverage Expense	2,049.45	23,443.00	21,393.55
Total Employee Benefits		\$ 66,001.64	\$ 811,774.00	\$ 745,772.36
Services and Supplies				
61110	Operating Supplies	\$ -	\$ 1,000.00	\$ 1,000.00
61120	Software & User Licenses	-	47,000.00	47,000.00
61200	Book Materials & Supplies	3,469.83	110,000.00	106,530.17
61210	Small Equipment	-	7,000.00	7,000.00
61900	Professional Services	116,575.07	154,000.00	37,424.93
62800	Travel & Transportation	-	5,000.00	5,000.00
Total Services and Supplies		\$ 120,044.90	\$ 324,000.00	\$ 203,955.10
Capital Outlay				
81700	Library Materials	\$ 2,187,631.84	\$ 14,425,000.00	\$ 12,237,368.16
Total Capital Outlay		\$ 2,187,631.84	\$ 14,425,000.00	\$ 12,237,368.16
Total Collection and Bibliographic Services-310		\$ 2,508,774.47	\$ 17,058,705.00	\$ 14,549,930.53

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Gallery Services - 320
From 07/01/2024 through 08/16/2024

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 13,038.47	\$ 146,259.00	\$ 133,220.53
Total Salaries and Wages		\$ 13,038.47	\$ 146,259.00	\$ 133,220.53
Employee Benefits				
55100	Employees Retirement	\$ 4,367.89	\$ 48,997.00	\$ 44,629.11
55200	Group Insurance	2,339.89	29,425.00	27,085.11
55400	Medicare Coverage Expense	187.05	2,121.00	1,933.95
Total Employee Benefits		\$ 6,894.83	\$ 80,543.00	\$ 73,648.17
Services and Supplies				
61110	Operating Supplies	\$ 59.10	\$ 8,500.00	\$ 8,440.90
61120	Software & User Licenses	-	2,000.00	2,000.00
62800	Travel & Transportation	43.55	3,500.00	3,456.45
62900	Printing & Reproduction	-	1,500.00	1,500.00
Total Services and Supplies		\$ 102.65	\$ 15,500.00	\$ 15,397.35
Total Gallery Services-320		\$ 20,035.95	\$ 242,302.00	\$ 222,266.05

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Programming and Venues Services - 330
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 158,332.19	\$ 1,777,508.00	\$ 1,619,175.81
51200	Salaries - Part Time	32,536.75	363,333.00	330,796.25
51300	Overtime Pay	1,679.20	20,000.00	18,320.80
51600	Longevity Pay	1,006.37	11,476.00	10,469.63
Total Salaries and Wages		\$ 193,554.51	\$ 2,172,317.00	\$ 1,978,762.49
Employee Benefits				
55100	Employees Retirement	\$ 55,997.79	\$ 637,566.00	\$ 581,568.21
55200	Group Insurance	24,314.82	281,954.00	257,639.18
55400	Medicare Coverage Expense	4,113.55	46,655.00	42,541.45
Total Employee Benefits		\$ 84,426.16	\$ 966,175.00	\$ 881,748.84
Services and Supplies				
61110	Operating Supplies	\$ 1,016.49	\$ 38,000.00	\$ 36,983.51
61120	Software & User Licenses	-	10,000.00	10,000.00
61210	Small Equipment	3,559.00	86,850.00	83,291.00
61400	Equipment Repair & Maint.	-	8,000.00	8,000.00
61410	Contracted Services	39,129.39	488,000.00	448,870.61
61500	Rental Expenses	2,200.00	27,000.00	24,800.00
62700	Education & Training	-	10,000.00	10,000.00
62800	Travel & Transportation	122.61	16,000.00	15,877.39
63000	Dues & Subscriptions	-	2,000.00	2,000.00
Total Services and Supplies		\$ 46,027.49	\$ 685,850.00	\$ 639,822.51
Total Programming and Venues Services-330		\$ 324,008.16	\$ 3,824,342.00	\$ 3,500,333.84

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Community Engagement - 340
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 25,892.20	\$ 400,041.00	\$ 374,148.80
Total Salaries and Wages		\$ 25,892.20	\$ 400,041.00	\$ 374,148.80
Employee Benefits				
55100	Employees Retirement	\$ 8,673.90	\$ 134,014.00	\$ 125,340.10
55200	Group Insurance	4,114.77	58,739.00	54,624.23
55400	Medicare Coverage Expense	370.29	5,801.00	5,430.71
Total Employee Benefits		\$ 13,158.96	\$ 198,554.00	\$ 185,395.04
Services and Supplies				
61110	Operating Supplies	\$ 1,540.57	\$ 10,000.00	\$ 8,459.43
61120	Software & User Licenses	-	24,500.00	24,500.00
61210	Small Equipment	-	35,000.00	35,000.00
61410	Contracted Services	-	125,000.00	125,000.00
62600	Community Events	-	5,000.00	5,000.00
62700	Education & Training	-	4,000.00	4,000.00
62800	Travel & Transportation	-	10,000.00	10,000.00
62900	Printing & Reproduction	-	3,000.00	3,000.00
63000	Dues & Subscriptions	-	2,000.00	2,000.00
Total Services and Supplies		\$ 1,540.57	\$ 218,500.00	\$ 216,959.43
Total Community Engagement-340		\$ 40,591.73	\$ 817,095.00	\$ 776,503.27

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Library Operations - 400
From 07/01/2024 through 08/16/2024**

		YTD Actual	Budget	Variance Amount
Salaries and Wages				
51100	Salaries - Full Time	\$ 1,529,265.52	\$ 17,916,232.00	\$ 16,386,966.48
51200	Salaries - Part Time	454,571.95	5,208,581.00	4,754,009.05
51300	Overtime Pay	258.03	-	(258.03)
51600	Longevity Pay	13,664.39	156,886.00	143,221.61
Total Salaries and Wages		<u>\$ 1,997,759.89</u>	<u>\$ 23,281,699.00</u>	<u>\$ 21,283,939.11</u>
Employee Benefits				
55100	Employees Retirement	\$ 505,919.56	\$ 6,126,017.00	\$ 5,620,097.44
55200	Group Insurance	279,465.02	3,405,624.00	3,126,158.98
55400	Medicare Coverage Expense	55,856.15	647,280.00	591,423.85
Total Employee Benefits		<u>\$ 841,240.73</u>	<u>\$ 10,178,921.00</u>	<u>\$ 9,337,680.27</u>
Services and Supplies				
61100	Office Supplies	\$ 19,844.52	\$ 581,630.00	\$ 561,785.48
61205	Interlibrary Loan	-	3,000.00	3,000.00
61210	Small Equipment	-	-	-
61500	Rental Expenses	3,618.44	17,616.00	13,997.56
62800	Travel & Transportation	3,437.40	56,300.00	52,862.60
65000	Miscellaneous Expenses	-	5,000.00	5,000.00
Total Services and Supplies		<u>\$ 26,900.36</u>	<u>\$ 663,546.00</u>	<u>\$ 636,645.64</u>
Total Library Operations-400		<u>\$ 2,865,900.98</u>	<u>\$ 34,124,166.00</u>	<u>\$ 31,258,265.02</u>

**Las Vegas Clark Count Library District
Check Register**

**General Fund - 100
From 7/20/2024 through 08/16/2024**

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20836	7/22/2024	10049	State of NV Department of Business and Industry	State of NV Govn Employee Mgmt Relations Brd	\$ 1,110.00
20837	7/22/2024	10129	Fun Express LLC	Scavenger Hunt Prizes	597.81
20838	7/22/2024	10179	Safe and Secure Alarms and Video	FY 25: WC-Contrl Burglar Alarm Monitoring	54.00
20839	7/22/2024	10184	City of Mesquite Athletics & Leisure Services Dept	MQLC:FY24-Landscape Maintenance	1,600.00
20840	7/22/2024	10228	Sterling Volunteers	9 Volunteer background checks	166.50
20841	7/22/2024	10321	Bagsinbulk.com	Backpacks for WM Back to School Fair	1,436.40
20842	7/22/2024	10641	Quench USA, Inc.	FY 25: Contrl Filtered Drinking Water	1,093.75
20844	7/22/2024	10834	Brittany Mangelson	June 13 Board Mtgs	428.50
20845	7/22/2024	11055	Bryant Rogers	7/11 Board Mtg	40.00
20847	7/22/2024	11652	Nathaniel Paul Waugh	7/11 Board Mtg	40.00
20848	7/22/2024	11681	Jennifer L. Jiron	7/11 Board Mtg	40.00
20849	7/22/2024	11941	Brink's Incorporated	Excess Fees June 24	3,822.11
20850	7/22/2024	11963	zSpace, Inc.	zCon EDU 2024 Participants	4,510.00
20851	7/22/2024	12175	PSI Services, LLC	June 2024.1	21.50
20852	7/22/2024	12405	Karen L. Dutkowski	7/11 Board Mtg	40.00
20853	7/22/2024	12809	Gallagher	2024 Staffing Analysis	1,632.50
20854	7/22/2024	12836	KOR Building Group, LLC	WM Elevator Shaft Repairs	8,203.40
20855	7/22/2024	1429	DC Thomas	BD Rent August 2024 - New contract	1,809.22
20856	7/22/2024	1580	Ferguson Enterprises, LLC	RB Toilet Seat Replacement	70.44
20857	7/22/2024	1640	Gerald M Welt Chartered	June Legal Svcs	6,375.00
20858	7/22/2024	1757	Ingram Library Services	Order PUR027330	6,400.83
20859	7/22/2024	1854	Kamer Zucker Abbott	Attorney/Legal Fees Balance June 2024	13,600.00
20860	7/22/2024	2015	Machabee Office Environments	Strive Chairs and Dollys WC PVS	14,650.50
20861	7/22/2024	2152	Codale Electric Supply Inc	WH: LED Project	8,518.27
20862	7/22/2024	2307	Progressive Elevator	FY 25 CC Contrl Elevator Maint	795.00
20863	7/22/2024	2362	Refrigeration Supplies Distributor	MT Compressor Replacement	1,741.86
20864	7/22/2024	2471	Silver State Glass & Mirror	LA: Large broken window	5,412.24
20865	7/22/2024	2486	Sonitrol Of Southern NV	FY 25: Misc Burglar Alarm Repairs	217.04
20866	7/22/2024	2819	CenturyLink Communications, LLC	Service from Jul. 07.24 to Aug. 06.24	2,424.49
20867	7/22/2024	2822	City of Mesquite Sanitation	SVC 7/1/24 - 9/30/24 MQ	581.44
20868	7/22/2024	3020	Discount School Supply	Hogwarts craft materials	25.94
20869	7/22/2024	3435	Ace Fire Systems, Inc.	FY 25: Contrl Fire System Inspections	135.00
20870	7/22/2024	3772	NewsBank, Inc.	1 yr sub 7/24-6/25 LVRJ Collection	97,947.00
20871	7/22/2024	4522	Quest Diagnostics	Order PUR027229	160.20
20872	7/22/2024	4540	Robert Half	Gardiner,Julia WE 07/12/2024	1,726.05
20873	7/22/2024	4604	Brodart Library Supplies & Furnishings	WM Brodart Supplies	167.20
20874	7/22/2024	4676	Color Reflections	Blanket PO thru June 2025	1,353.75
20877	7/22/2024	7687	United Lock and Security, Inc.	FY25 Misc Lock/Key Services	271.38
20878	7/22/2024	8122	Staples Advantage Dept LA	Misc supplies CH	18,398.04
20879	7/22/2024	8557	Guaranteed Pest Solutions LLC	FY 25: Urban - Contrl Bed Bug Inspec	646.25
20880	7/22/2024	8565	WT Cox Information Services	Order PUR027316	5,837.14
20881	7/22/2024	9104	AV Vegas	Backline Rental	2,165.00
20882	7/22/2024	9332	Felipe A. Ortiz	7/11 Board Mtg	40.00
20883	7/22/2024	9383	Office Plus	Black toner WH	7,952.94
20884	7/22/2024	9393	Pamela Sundlie	Face painter for SE signature event	600.00
20885	7/22/2024	9454	Apple Inc.	Order PUR027303	420.00
20886	7/22/2024	9631	Elliott's Sewer & Drain	FY 25: Misc Plumbing Repairs	107.75
20887	7/22/2024	9730	Commercial Lighting Specialties, LLC	SE - Ballasts Stock	681.10
20888	7/22/2024	9827	Vision Sign Inc.	FY 25: SM & SV-Contrl Sign Maintenance	420.00
20889	7/29/2024	10129	Fun Express LLC	School supplies	429.40
20892	7/29/2024	10321	Bagsinbulk.com	Back to School backpacks for WM	778.80
20893	7/29/2024	10332	IXL Learning, Inc.	IXL site License	24,000.00
20894	7/29/2024	10454	USI Insurance Services LLC	Business Automobile 07/15/24-07/15/25 Renewal	478,043.30
20895	7/29/2024	10535	Johnson Controls Fire Protection LP	EN: FY 24 - Fire Alarm Tests/Insp	159.50
20896	7/29/2024	10604	Johnson Controls Security Solutions LLC	FY 25: Contrl Burglar & Fire Monitoring	5,687.06
20897	7/29/2024	10927	CenturyLink	Service 07.20.24 - 08.19.24	322.98
20898	7/29/2024	11652	Nathaniel Paul Waugh	Reimbursement for 2024 ALA Conference	502.85
20899	7/29/2024	11681	Jennifer L. Jiron	Reimbursement for 2024 ALA Conference	316.19
20900	7/29/2024	12054	Amazon Capital Services, Inc.	Amazon Billing 06/15/24 to 06/30/24	16,951.57
20901	7/29/2024	12130	PDQ Gill's Printing Evolved	Blanket PO thru June 2025	1,900.94
20902	7/29/2024	12407	Par 3 Landscape and Maintenance Inc	FY 25: EV - Contrl Undeveloped Land Maint	357.00
20903	7/29/2024	12464	Nationwide Premium Holding	July 2024	1,019.04
20904	7/29/2024	1580	Ferguson Enterprises, LLC	CH - Plumbing - Toilet Repair	1,256.99
20905	7/29/2024	1757	Ingram Library Services	Order PUR027330	12,458.13
20907	7/29/2024	2215	OCLC Inc.	FY 23/24 - IFM debits 6/1/24-6/30/24	430.24
20908	7/29/2024	2307	Progressive Elevator	Order PUR027462	450.00
20909	7/29/2024	2362	Refrigeration Supplies Distributor	Order PUR027462	947.14
20910	7/29/2024	2486	Sonitrol Of Southern NV	FY 25: Contrl Alarm Monitoring	3,912.00

**Las Vegas Clark Count Library District
Check Register**

**General Fund - 100
From 7/20/2024 through 08/16/2024**

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20911	7/29/2024	2798	Brodart Co.	Order PUR027354	5,827.90
20912	7/29/2024	2799	CDW Government Inc,	Patch cables	2,157.06
20913	7/29/2024	2809	Water District	SVC Summary May/June 2024	27,432.45
20914	7/29/2024	2852	Chem-Aqua, Inc.	EV & RB: FY 24-HVAC Water Treatment	1,599.29
20915	7/29/2024	2860	Las Vegas Review Journal	June 2024 ads	3,446.58
20916	7/29/2024	2891	AFLAC	July 2024	777.82
20917	7/29/2024	3149	Midwest Tape	Order PUR027366	6,931.19
20918	7/29/2024	3324	Rio Virgin Telephone Co.	Svs 07/01/24 to 07/31/24 Rate increase	159.30
20919	7/29/2024	3770	Cox Communications of Las Vegas	Service 07.17.24 - 08.16.24	29,018.53
20920	7/29/2024	3776	Got Bugs LLC	FY 25:MQL & MQLC-Contrl Pest Control	200.00
20921	7/29/2024	4540	Robert Half	Gardiner,Julia WE 07/19/2024	1,726.05
20922	7/29/2024	4604	Brodart Library Supplies & Furnishings	EV: 300 DVD CASES CLR	441.00
20923	7/29/2024	5001	UniFirst Corporation	FY 25: FAC - Contrl Uniform Rental	245.93
20924	7/29/2024	5130	OverDrive Inc.	orders for FY 24-25	191,775.29
20925	7/29/2024	5718	Tangerine Office Machines	Printer Support WM Computer Lab	757.50
20926	7/29/2024	5769	The Penworthy Company	Boardbook s o	10,535.70
20927	7/29/2024	6700	SAGE Publications, Inc.	CQ RESEARCHER 9/1/24-8/31/25	8,653.00
20928	7/29/2024	7188	Innovative Interfaces, Inc.	SIERRA CONTENT CAFE 7/1/24-6/30/25	51,799.94
20929	7/29/2024	7371	EnvisionWare, Inc.	Open PO for LDS Fax Overage End 06/30/24	315,833.23
20930	7/29/2024	7943	Communication Electronic Systems Inc	FY 25: CH & WM - Fire Alarm Monitoring	406.00
20931	7/29/2024	8010	Allied Universal Security Services	FY24 Security-Special Events	205,518.13
20932	7/29/2024	8122	Staples Advantage Dept LA	Stpls 8.5x11copy CS,Post-It SS notes SU	4,171.05
20933	7/29/2024	8557	Guaranteed Pest Solutions LLC	FY 25: Urban - Contrl Bed Bug Inspec	168.75
20935	7/29/2024	9191	Canon Solutions America, Inc.	Mtnly Maint 01.25.2024-02.24.24 BD	508.39
20936	7/29/2024	9287	Otis Elevator Company	FY 25: WM - Contrl Elevator Maintenance	1,800.98
20937	7/29/2024	9332	Felipe A. Ortiz	Reimbursement for 2024 ALA Conference	2,530.97
20938	7/29/2024	9383	Office Plus	Set of Toners LO Admin	6,485.20
20939	7/29/2024	9489	Teledata Technologies	MQL: FY 24 - Fire Alarm Tests/Insp	1,028.00
20940	7/29/2024	9553	Ashworth and Belcastro Systems (ABS)	FY 25: SU - Contrl Fire Alarm Test & Monitoring	135.00
20941	7/29/2024	9730	Commercial Lighting Specialties, LLC	WH: Lighting (LED Ballasts & Bulbs)	667.35
20943	7/29/2024	9907	Principal Life Insurance Company	August 2024	33,188.78
20944	8/5/2024	10162	CenturyLink	Local Service from 07.24.24 to 08.23.24	137.61
20945	8/5/2024	10179	Safe and Secure Alarms and Video	FY 25: WC-Contrl Burglar Alarm Monitoring	54.00
20946	8/5/2024	10212	Virgin Valley Water District	SVC 6/20/24 - 7/20/24 MQLC	923.92
20947	8/5/2024	10870	Communico LLC	2024-2025 Communico Subscription Fee	287,561.60
20948	8/5/2024	11653	Bombard Mechanical LLC	SW: Repair men's restroom main line	476.63
20949	8/5/2024	11686	Reliable Pump & Motor	FY 25: CC,SW,WV - Contrl Sump Pump Maintenance	750.00
20950	8/5/2024	1180	Baron Pest Solutions, Inc.	FY 25: LA - Contrl Pest Control	47.00
20951	8/5/2024	12130	PDQ Gill's Printing Evolved	Blanket PO thru June 2025	486.42
20952	8/5/2024	1742	Ideal Supply Company Inc.	SC - Down Spout Repair	296.59
20953	8/5/2024	1757	Ingram Library Services	Order PUR027330	46,555.84
20954	8/5/2024	2098	Moapa Valley Water District	SVC 6/5/24 - 7/9/24 MV	310.12
20955	8/5/2024	2152	Codale Electric Supply Inc	RB - Lighting	1,336.26
20956	8/5/2024	2215	OCLC Inc.	CAT/META SUB- WORLDSHARE	64,496.23
20957	8/5/2024	2234	Overton Power District #5	SVC 6/8/24 - 7/8/24 MV	868.71
20958	8/5/2024	2362	Refrigeration Supplies Distributor	CC: HVAC Compressor & Filter Dryer	1,352.77
20959	8/5/2024	2471	Silver State Glass & Mirror	SV: Broken Window Replacement	350.00
20960	8/5/2024	3023	Filtration Group IAQ	HVAC Filters for CC	5,390.00
20961	8/5/2024	3058	EBSCO Information Services	Orders for FY 24/25	237,829.00
20962	8/5/2024	3435	Ace Fire Systems, Inc.	FY 25: Contrl Fire System Inspections	90.00
20963	8/5/2024	3770	Cox Communications of Las Vegas	Service 07.22.24 - 08.21.24	96.61
20964	8/5/2024	4042	Baker & Taylor, Inc.	Order PUR027355	7,784.83
20965	8/5/2024	5001	UniFirst Corporation	FY 25: FAC - Contrl Uniform Rental	248.68
20966	8/5/2024	5718	Tangerine Office Machines	Repair YS	434.00
20967	8/5/2024	6646	Aqua Serv Engineers, Inc.	FY 25: Contrl HVAC Water Treatment	6,018.65
20969	8/5/2024	7687	United Lock and Security, Inc.	SC - Elevator Keys	158.00
20970	8/5/2024	8122	Staples Advantage Dept LA	ROLL THERMAL POS RB	582.09
20971	8/5/2024	8565	WT Cox Information Services	Order PUR027548	901.21
20972	8/5/2024	8593	American Sign Language Communication	Interpreting Services CC	200.00
20973	8/5/2024	9101	O'Reilly Auto Parts	#42 - Brush, Grease, Warranty	12.47
20974	8/5/2024	9137	Ideco-NV, Inc.	FY25 WMSC-Contrl Fuel System Compliance Test	912.50
20976	8/5/2024	9631	Elliott's Sewer & Drain	FY 25: Misc Plumbing Repairs	137.75
20977	8/5/2024	9730	Commercial Lighting Specialties, LLC	RB -Ballast & MQLC - EXIT Lighting	779.80
20978	8/5/2024	9843	Gen-Tech of Nevada, Inc.	CC & SM: Generator - Fuel Polishing	3,673.45
20979	8/12/2024	10017	CDA Media Relations	Blanket PO thru June 2025	4,350.00
20980	8/12/2024	10129	Fun Express LLC	Summer Challenge Supplies	1,476.15
20981	8/12/2024	10184	City of Mesquite Athletics & Leisure Services Dept	FY 25:MQLC-Contrl Landscape Maintenance	100.00
20982	8/12/2024	10877	Playaway Products, LLC	Order PUR027631	6,591.26

**Las Vegas Clark Count Library District
Check Register**

General Fund - 100
From 7/20/2024 through 08/16/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20983	8/12/2024	11137	Vital Records Holdings, Inc.	Monthly maintenance July 2024	125.24
20984	8/12/2024	11626	Jay Atwood	Yamaha Upright P22 (T189492) Green room	475.00
20985	8/12/2024	11984	Victig	6 Pre-Employment background checks	502.20
20986	8/12/2024	12130	PDQ Gill's Printing Evolved	Blanket PO thru June 2025	485.92
20987	8/12/2024	12175	PSI Services, LLC	July Inv 04-22518144	236.50
20988	8/12/2024	12809	Gallagher	2024 Staffing Analysis April Billing	5,550.00
20989	8/12/2024	1457	Demco, Inc.	20 boxes LP stickers	195.33
20990	8/12/2024	1556	Ewing Bros. Inc.	VF46-vehicle repair tow	233.13
20991	8/12/2024	1566	Fairway Chevrolet	#62: Repair & Maintenance	4,106.84
20992	8/12/2024	1580	Ferguson Enterprises, LLC	SV - Plumbing	297.79
20993	8/12/2024	1590	Mergent, Inc.	2 copies Principal Inter Dir	3,204.00
20994	8/12/2024	1627	Cengage Learning, Inc.	databases subs for Gale	412,126.74
20995	8/12/2024	1678	Scholastic Library Publishing	Scholastic Go 7/1/24-6/30/25	80,767.00
20996	8/12/2024	1753	InfoUSA Marketing Inc.-A Sub of Data Axle Inc.	City Directories - Midyear	2,700.00
20997	8/12/2024	1757	Ingram Library Services	Order PUR027330	25,057.63
20998	8/12/2024	1854	Kamer Zucker Abbott	Legal/Lawyer Fee Balance July 2024	4,040.00
20999	8/12/2024	2152	Codale Electric Supply Inc	Gallery Services: replacement lamps	1,129.92
21000	8/12/2024	2215	OCLC Inc.	IFM debits & admin fee for July	278.90
21001	8/12/2024	2257	Patrick's Signs, Inc.	EV:Reader board faults	250.00
21002	8/12/2024	2486	Sonitrol Of Southern NV	FY 25: Misc Burglar Alarm Repairs	126.73
21003	8/12/2024	2567	Teamsters Local Union #14	Union Dues - August 2024	12,616.00
21004	8/12/2024	2687	Value Line Publishing, LLC	Research center 8/24-8/25	33,600.00
21005	8/12/2024	2698	Virgin Valley Disposal	SVC 7/1/24 - 7/31/24 MQ	141.03
21007	8/12/2024	2799	CDW Government Inc,	HP ScanJet Pro 3000 S4 Scanner	6,965.96
21008	8/12/2024	2860	Las Vegas Review Journal	Order PUR027236	2,200.00
21009	8/12/2024	2887	Thomson Reuters West Payment Ctr	Order PUR027574	3,680.92
21010	8/12/2024	2914	Iron Mountain	FY 2025 Service	676.85
21011	8/12/2024	3058	EBSCO Information Services	Computer Skills 7/1/24-6/30/25	25,593.00
21012	8/12/2024	3061	Facts on File/Infobase Learning	Amer Indian Hist & Complete Care 1 yr sub	33,272.90
21013	8/12/2024	3149	Midwest Tape	Order PUR027366	25,192.51
21014	8/12/2024	3307	Unique Management Services, Inc.	July 2024 Collections	1,194.75
21015	8/12/2024	3324	Rio Virgin Telephone Co.	Service 08/01/2024 to 08/31/2024	642.23
21016	8/12/2024	4224	DataPLUS Communications	FY 25: Misc Prox & Camera Repairs	472.50
21017	8/12/2024	4604	Brodart Library Supplies & Furnishings	supplies for branches	1,590.50
21018	8/12/2024	4676	Color Reflections	Balloon banners Outdoor Fest	746.00
21019	8/12/2024	4721	Sweetwater Sound LLC	Electric Guitar for Built from Scratch	429.99
21020	8/12/2024	4897	Public Employees Benefits Program State of NV	Acct #750 Ins. Premium - August 2024	6,972.21
21021	8/12/2024	5001	UniFirst Corporation	FY 25: FAC - Contr'l Uniform Rental	117.89
21022	8/12/2024	5130	OverDrive Inc.	orders for FY 24-25	382,354.43
21023	8/12/2024	6704	Schneider Electric	FY 25: Contr'l DDC Controls	10,691.00
21024	8/12/2024	7188	Innovative Interfaces, Inc.	SKYRIVER EMARC	2,454.00
21026	8/12/2024	7671	Rentokil	FY25 Urban-Contr'l Monthly Pest Control	1,788.00
21027	8/12/2024	7943	Communication Electronic Systems Inc	CH Svce Call: Replace outed strobe light	276.00
21028	8/12/2024	8557	Guaranteed Pest Solutions LLC	FY 25: Urban - Contr'l Bed Bug Inspe	308.75
21029	8/12/2024	8565	WT Cox Information Services	Order PUR027566	2,638.31
21030	8/12/2024	8671	Eurie Creative, Inc.	Dead Crow Spaces	350.00
21031	8/12/2024	9101	O'Reilly Auto Parts	Courier Vehicles - BLUE DEF Fluid	84.95
21032	8/12/2024	9191	Canon Solutions America, Inc.	Mthly Maint 06.30.24-07.30.24 WMSC BO	8,353.79
21033	8/12/2024	9383	Office Plus	SM Branch & PVS	1,873.40
21034	8/12/2024	9631	Elliott's Sewer & Drain	FY 25: Misc Plumbing Repairs	461.00
21035	8/12/2024	9648	Bailey Kennedy LLP	AT&T Cell Site Expiring Agreement	600.00
21036	8/12/2024	9869	Unique Integrated Communications	Call Center July 24	6,115.07
94567	7/22/2024	10176	Jonathan Karrant	WC Performance 7.13.24	2,000.00
94568	7/22/2024	10223	Boulevard Supply	SM PVS Stanchions	810.00
94569	7/22/2024	10253	Elizabeth Ann Foyt	7/11 Board Mtg	40.00
94570	7/22/2024	10872	Radioactive Productions	Illuminarium footage-SC24 Poetry Footage	350.00
94572	7/22/2024	11137	Vital Records Holdings, Inc.	Monthly maintenance fee June 2024	148.37
94573	7/22/2024	11693	Richard James Cisneros	Classical Music Concert WH	1,000.00
94574	7/22/2024	12059	Printed Solid Inc.	3d printer filament	219.89
94575	7/22/2024	12089	Social CirKISH	SM July 13, 24 show	1,500.00
94576	7/22/2024	12193	Robert J. Leppke Jr.	2024 freelance design	975.00
94577	7/22/2024	12285	RNs Communications Inc	DMV Video Advertising	32,895.00
94578	7/22/2024	12336	Vanessa Maciel Napoles	Program Supplies	349.00
94580	7/22/2024	12437	73 Ventures LLC	WV - "New Hours" Sign	53.96
94581	7/22/2024	12506	Amanda Lozano	SC 24 DW Rocio Painting Program	400.00
94583	7/22/2024	1366	Clark County Water Reclamation District	Sewer Svc 7/1/24 - 6/30/25 WM	54,466.52
94584	7/22/2024	2494	Southwest Gas Corp.	SVC 5/30/24 - 6/27/24 WM	4,035.94
94585	7/22/2024	2772	Xerox Corporation	2024 late invoices	2,834.98

**Las Vegas Clark Count Library District
Check Register**

**General Fund - 100
From 7/20/2024 through 08/16/2024**

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
94589	7/22/2024	2837	Republic Services # 620	Rent SVC 7/1/24 - 9/30/24 EV	33,884.04
94590	7/22/2024	6817	Reliance Connects	FY25 MQL,MQLC-Contrl Alarm Monitor	134.85
94632	7/25/2024	10253	Elizabeth Ann Foyt	Reimburse 2024 ALA Conference	33.58
94633	7/25/2024	1064	Allied Refrigeration Inc.	CC - Hand Rail Insulation	101.38
94634	7/25/2024	10900	Asian Journal Publications	Asian Journal Ads - June 2024	3,200.00
94635	7/25/2024	10930	Business Enterprises of Nevada	EV: FY 24 - Cafe Management	2,176.00
94636	7/25/2024	10952	askART, Inc.	1 yr sub 9/3/24-9/3/25	5,000.00
94637	7/25/2024	11003	Koo Koo LLC	Three concerts for Summer Challenge 24	5,625.00
94638	7/25/2024	11115	Carahsoft Technology Corporation	eSignature Ent. Pro for State	11,212.50
94639	7/25/2024	11701	StayConnected	Mac mini M2 Ventura	954.00
94640	7/25/2024	11705	Transparent Language, Inc.	12 MO SUB 7/1/24-6/30/25	20,000.00
94641	7/25/2024	11812	With Socrates	LEARN WITH SOCRATES	5,000.00
94642	7/25/2024	11916	GB Auto Service, Inc.	#49 - LOF, Oil Filter & MPI	79.97
94644	7/25/2024	12137	Gina Parham	Teen zine making workshop SC24	400.00
94645	7/25/2024	12235	Bonnie Kelso	SC 24 DW Mandala Program	600.00
94646	7/25/2024	12322	International Opera Institute	IOI July Concert - Final payment	850.00
94647	7/25/2024	12459	Kirk Marsh	Bubble Circus- Chalk Fest	450.00
94648	7/25/2024	12469	Karen A Polak	WC Pentagological Brass 2024	750.00
94649	7/25/2024	12495	Harmony Artists, Inc.	8 perfoms of "Steve Trash SCIENCE LIVE!"	18,000.00
94650	7/25/2024	12513	Virgin Valley Artists' Association	SC24 7/19 MQ Painting- Final	400.00
94652	7/25/2024	12823	All American Entertainment	SC25 6/13 WV Jay Cameron	16,000.00
94653	7/25/2024	12826	Abbott's Custom Printing	I love my Library flyers	294.00
94654	7/25/2024	1458	State Collections & Disbursement Unit	Mandated Court Payment	421.60
94655	7/25/2024	2095	MITY Inc.	SM PVS Tables	2,749.00
94656	7/25/2024	2159	AT&T SBC	Svc 07.11.24 - 08.10.24	398.90
94657	7/25/2024	2175	NV Energy	Summary Bill June 2024	144,197.54
94658	7/25/2024	2494	Southwest Gas Corp.	SVC 6/18/24 - 7/17/24 WV	1,757.34
94660	7/25/2024	2838	Verizon Wireless	Service 06.15.24 - 07.14.24	18,924.35
94661	7/25/2024	2861	Jay D. Whipple	FY 25: MV - Contr'I Pest Control	40.00
94662	7/25/2024	4117	Television Monitoring Services, Inc.	Blanket PO thru June 2025	450.00
94663	7/25/2024	5026	Nevada State Treasurer	Mandated Court Payment	2.00
94664	7/25/2024	7348	Brainfuse, Inc	HELPNOW/JOBNOW/VETNOW	191,000.00
94665	7/25/2024	9325	Squeaky Clean CC LLC	FY 25: Misc Graffiti Removal	165.00
94666	7/25/2024	9467	Bombard Electric LLC	WMSC:Rooftop SATCON-Install(4)new IGBT's	3,685.90
94667	7/25/2024	9677	Elm USA, Inc.	Disc Repair - BD	645.29
94668	7/25/2024	9696	Truly Superb Painting, LLC	EV & SV:Touch up and paint certain rooms	2,515.00
94669	7/25/2024	9706	Carlos Nieto III	11 workshops for Summer Challenge 24	4,125.00
94670	7/25/2024	9937	AFLAC Premium Holding	July 2024 Group 12090	2,355.56
94671	7/25/2024	9945	Texas Life Insurance Company	July 2024	187.55
94678	8/1/2024	11813	ASSA ABLOY Entrance Systems US Inc	FY 25: Misc Door Repairs	2,098.23
94679	8/1/2024	11916	GB Auto Service, Inc.	LOF, MPI, & Tire Rotation	89.94
94680	8/1/2024	12135	Natalie Daniel	Six sessions for Summer Challenge 24	2,000.00
94681	8/1/2024	12232	Prismatic Magic LLC	Four perfrmncs for Summer Challenge 24	3,296.00
94682	8/1/2024	12237	Multiservice Association XPM	SC 24 DW Telescope Program	1,000.00
94683	8/1/2024	12309	Charles Herring	Christmas in July performance_CC 072724	1,000.00
94684	8/1/2024	12336	Vanessa Maciel Napoles	SC 24 DW Craft Program July	800.00
94685	8/1/2024	12434	Molodi	SC July 24 DW Percussive Dance Program	400.00
94686	8/1/2024	12503	Daniel James Clark	SC 24 DW Photography Class	1,100.00
94687	8/1/2024	12507	Summer Barreto	SC 24 SW Movement Program	200.00
94688	8/1/2024	12571	Lisa Deborah Levy	Painting Series FY 25	450.00
94689	8/1/2024	12601	Jeaniffer Degala	Refund-cancelled reservation on 09.04.24	60.00
94690	8/1/2024	12606	Jade M. Andrews-Lester	Refund Sierra Over Payment	6.00
94691	8/1/2024	12608	Gregory Mason	Replace final check lost in mail	1,091.56
94692	8/1/2024	12791	Lacey Marie Richardson	WC Paint Class 7.27.24	400.00
94693	8/1/2024	12802	Ascheley Hill	Cosplay Classes	1,200.00
94694	8/1/2024	1991	Lowe's Improvement	Statement June FY24 Operat & Sml Equip	1,407.09
94695	8/1/2024	2494	Southwest Gas Corp.	SVC 6/21/24 - 7/22/24 CH	272.94
94696	8/1/2024	2838	Verizon Wireless	Service 05.15.24 - 06.14.24	22,213.04
94697	8/1/2024	3383	Home Depot Credit Services	June, 2024 Operating & Small Equipment	2,029.88
94698	8/1/2024	4117	Television Monitoring Services, Inc.	Blanket PO thru June 2025	400.00
94699	8/1/2024	6817	Reliance Connects	FY25 MQL,MQLC-Contrl Alarm Monitor	855.69
94701	8/1/2024	9426	Rapid Color, Inc.	Blanket PO thru June 2025	350.00
94702	8/1/2024	9518	New Dance Foundation for the Arts, Inc.	SM Dance in Desert July,2024	1,500.00
94703	8/1/2024	9966	The Sherwin-Williams Co.	CC - Exterior Debris Cleaning	199.81
94705	8/1/2024	10063	Kyle Khembunjong	SC 24 DW Guitar Program July	600.00
94706	8/8/2024	10063	Kyle Khembunjong	Kyle Khembo concert WM 8.3.24	500.00
94707	8/8/2024	10217	T-Mobile	SVC 05.21.24 - 06.20.24	896.77
94708	8/8/2024	10389	The Firm	Blanket PO thru June 2025	4,625.00

**Las Vegas Clark Count Library District
Check Register**

**General Fund - 100
From 7/20/2024 through 08/16/2024**

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
94709	8/8/2024	10663	Jeffrey Scott Parker	VVCBF 2024 guest	750.00
94710	8/8/2024	10899	BioRhythms Publishing LLC	4 performances for Summer Challenge '24	10,975.00
94711	8/8/2024	11589	Greenspun Media Group, LLC	Blanket PO thru June 2025	3,000.00
94712	8/8/2024	11650	Michael Joseph Castiglia	Mike O. One man band	1,300.00
94713	8/8/2024	11722	Education.com Holdings, Inc.	School account 8/9/24-8/9/25	900.00
94714	8/8/2024	11813	ASSA ABLOY Entrance Systems US Inc	WMSC:RpIcse Device on front staff entry drs	2,030.95
94715	8/8/2024	11908	Toby Davison	VVCBF - invited panelist	750.00
94716	8/8/2024	11916	GB Auto Service, Inc.	#44-LOF,Oil Filter Digital Veh Insp & MPI	228.93
94717	8/8/2024	12114	Cornerstone OnDemand Inc.	Software maint 6/17/24-6/16/25	60,457.80
94718	8/8/2024	12193	Robert J. Leppke Jr.	July Freelance design	1,332.50
94719	8/8/2024	12353	Cristo Rey St. Viator Las Vegas Work Study Inc	Work Study Qtrly billing 2024-25	8,500.00
94720	8/8/2024	12414	Monkey Mind Management LLC	Yoga at the Library July 2024	1,300.00
94721	8/8/2024	12437	73 Ventures LLC	Consumables - Signs	268.40
94722	8/8/2024	12452	Relax Inc dba	Workplace Survey subscr 11/15/23-11/14/24	12,550.00
94723	8/8/2024	12532	Marla Hollenquest	Book Club Facilitator	500.00
94724	8/8/2024	12542	Secos LLC	Secos Band-Windmill 8.2.2024	750.00
94725	8/8/2024	12562	Jerry McCauley II	Summer Concert Series-Songs in Key of J	900.00
94726	8/8/2024	12591	Cultivate Consulting LLC	Nine college prep classes EV, WH, SW	2,925.00
94727	8/8/2024	12595	Catherine Anne Farris	VVCBF Panelist	750.00
94728	8/8/2024	12598	Chris J. Staros	VVCBF panelist	1,250.00
94729	8/8/2024	12602	Ryan Library Interlibrary Loan	ILL #225280147	55.00
94732	8/8/2024	12613	Alexander Acosta De Leon	Legal Services	2,000.00
94733	8/8/2024	12790	Las Vegas Star Wars Collective	SM Star Wars Day 8-3-24	500.00
94734	8/8/2024	1458	State Collections & Disbursement Unit	Mandated Court Payment	421.60
94735	8/8/2024	2097	Moapa Valley Telephone Co. Inc.	Svcs 07.26.24-08.25.24	305.37
94736	8/8/2024	2159	AT&T SBC	Service 07.25.24 - 08.24.24	627.63
94737	8/8/2024	2170	Nevada Legal News, LLC	12 Legal Directories July 2024	120.00
94738	8/8/2024	2494	Southwest Gas Corp.	SVC 6/26/24 - 7/25/24 SW	3,215.33
94739	8/8/2024	2772	Xerox Corporation	5-1 - 6-30/24 usage	2,279.50
94740	8/8/2024	2861	Jay D. Whipple	FY 25: MV - Contr'l Pest Control	40.00
94741	8/8/2024	4117	Television Monitoring Services, Inc.	Blanket PO thru June 2025	500.00
94742	8/8/2024	5026	Nevada State Treasurer	Mandated Court Payment	2.00
94743	8/8/2024	7740	Gaudin Ford	#58: Troubleshoot "Ck Engine Light"	2,750.79
94745	8/15/2024	10872	Radioactive Productions	Blanket PO thru June 2025	1,087.50
94746	8/15/2024	10229	Marion Siguenza	Facepainting services on 8/3/24	190.00
94747	8/15/2024	10263	Seda Aybay Owens	Kybele Dance	7,500.00
94748	8/15/2024	10568	Katherine Swick	BD 7/19 Astrology Program	200.00
94749	8/15/2024	11912	Mark Edward Ruben	SM Gardening 8-24 & 2-25	300.00
94750	8/15/2024	11916	GB Auto Service, Inc.	#64 - LOF, Oil Filter, Tire Rotated & MPI	176.98
94751	8/15/2024	12191	CHUBB	July 2024 CHUBB Group Invoice	923.78
94752	8/15/2024	12353	Cristo Rey St. Viator Las Vegas Work Study Inc	Quarterly billing for 2023-2024-Work study	8,500.00
94753	8/15/2024	12377	SkillSurvey Inc	Software Maintenance	37,409.39
94754	8/15/2024	12511	Huntsman Entertainment Inc	WM Costume wkshp 8-10-24	500.00
94755	8/15/2024	12579	Kaitlin Milroy	Summer Concert Series - Moonfruits	1,900.00
94756	8/15/2024	12585	Giovanna Gonzalez	WM Cultura And Cash Author Visit	500.00
94757	8/15/2024	12614	Caitlin Like	VVCBF panelist - Caitlin Like	750.00
94758	8/15/2024	1474	Di Bella Flowers & Gifts	Invoices 15793,15794,15851,15939	444.82
94759	8/15/2024	2494	Southwest Gas Corp.	SVC 7/4/24 - 8/2/24 LA	416.40
94761	8/15/2024	2837	Republic Services # 620	Medical Waste 8/1/24 - 8/31/24 WM	7,837.23
94762	8/15/2024	3034	State of Nevada Legislative Counsel Bureau	NAC supplement 7/1/24-6/30/25	125.00
94763	8/15/2024	4117	Television Monitoring Services, Inc.	Free Homework Help with Teachers	650.00
94764	8/15/2024	8192	AT&T	Service 08.01.24 - 08.31.24	44.63
94765	8/15/2024	9426	Rapid Color, Inc.	Blanket PO thru June 2025	975.00
94766	8/15/2024	9895	National Benefit Services, LLC	Debit Card Fee	520.00
94767	8/15/2024	9966	The Sherwin-Williams Co.	BD - Patch & Painting	86.16
94768	8/15/2024	10872	Radioactive Productions	Blanket PO thru June 2025	1,450.00
94769	8/15/2024	10872	Radioactive Productions	Blanket PO thru June 2025	2,175.00
94770	8/16/2024	4540	Robert Half	Gardiner,Julia WE 07/05/2024	1,586.10
Total 100 - General Fund					\$ 4,344,819.74

**Las Vegas Clark Count Library District
Check Register**

Grant Fund - 220
From 7/20/2024 through 8/16/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20843	7/22/2024	10746	Santiago Ricoy	ELV Robotics Lab Mentor Hours	\$ 1,400.00
20860	7/22/2024	2015	Machabee Office Environments	Strive Chairs and Dollys WC PVS	14,650.50
20878	7/22/2024	8122	Staples Advantage Dept LA	Misc supplies CH	18,398.04
20975	8/5/2024	9431	B&H Photo-Video	Lecterns with Speakers	1,738.29
94643	7/25/2024	12062	Essential Education	HiSet Acad Spanish	345.62
Total 220 - Grant Fund					<u>\$ 36,532.45</u>

**Las Vegas Clark Count Library District
Check Register**

**Gift Fund - 230
From 07/20/2024 through 08/16/2024**

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20878	7/22/2024	8122	Staples Advantage Dept LA	Misc supplies CH	\$ 18,398.04
20942	7/29/2024	9821	Liquid Courage	July 2024 WM Event-Tales and Cocktails	1,746.46
94571	7/22/2024	11012	Bradford Smith Jr	June Music Production Class	1,200.00
94579	7/22/2024	12362	Zahir Castrejon	Clark County BBTC Robotics Lab	1,200.00
94651	7/25/2024	12588	JZR Communications	All of Us Newspaper Ad	1,304.00
Total 230 - Gift Fund					<u>\$ 23,848.50</u>

**Las Vegas Clark Count Library District
Check Register**

Capital Projects Fund - 510
From 07/20/2024 through 08/16/2024

Check/ ACH #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
20846	7/22/2024	11062	Blue Planet Lighting, Inc.	Mega Light Packages	\$ 9,553.00
20860	7/22/2024	2015	Machabee Office Environments	Strive Chairs and Dollys WC PVS	14,650.50
20861	7/22/2024	2152	Codale Electric Supply Inc	WH: LED Project	8,518.27
20875	7/22/2024	7285	HB Workplaces	WMSC: Staff Cubicles	25,828.46
20876	7/22/2024	7371	EnvisionWare, Inc.	Rplcmnt - end-of-life sorters WM,SU,SM	9,865.00
20890	7/29/2024	10147	CompuNet, Inc.	FRU, Infoblox AC Power Supply Unit	4,286.46
20891	7/29/2024	10148	CORE Construction Services of Nevada, Inc.	WV: Pre Construction Ser Cont 22-10-027	2,581,670.77
20906	7/29/2024	2015	Machabee Office Environments	EN Refresh: Staff Office Furniture	18,602.92
20934	7/29/2024	8789	Findlay Chevrolet	New Vehicle: 2023 Chevrolet 4500HD GAS LCF-Truck	81,746.99
20968	8/5/2024	7677	Uline, Inc.	Training Tables	4,053.77
21006	8/12/2024	2798	Brodart Co.	Order PU027670	9,633.62
21007	8/12/2024	2799	CDW Government Inc,	HP ScanJet Pro 3000 S4 Scanner	6,965.96
21025	8/12/2024	7285	HB Workplaces	WMSC - Staff Cubicles	2,252.46
94582	7/22/2024	12787	Xtivia, Inc.	For Monday.com impl. & trg.	50.00
94659	7/25/2024	2726	Welles Pugsley Architects LLP	EN: Refresh - Consulting	2,386.40
94694	8/1/2024	1991	Lowe's Improvement	Statement June FY24 Operat & Sml Equip	1,407.09
94697	8/1/2024	3383	Home Depot Credit Services	June, 2024 Operating & Small Equipment	2,029.88
94700	8/1/2024	8736	Emcor Services Nevada	EN: Chiller Replacement BID 23-04	135,297.58
94730	8/8/2024	12611	Starke Contractors	WH: Refresh Bid 24-09	162,616.34
94731	8/8/2024	12612	EarthCam, Inc.	WV: Work Zone Camera Pro for Site	13,075.00
94744	8/8/2024	8502	Regina L Schweska	WV: Labor Compliance - Certified Payroll	11,250.00
Total 510 - Capital Projects Fund					<u>\$ 3,105,740.47</u>
Total - All Funds					<u>\$ 7,510,941.16</u>



ITEM VI.A.3.b.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: General Services Report

DATE: August 31, 2024

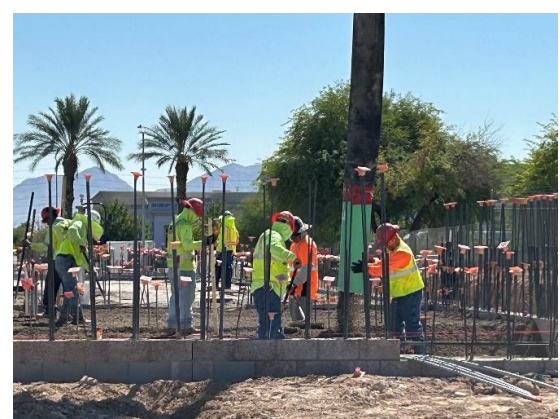
SUBJECT: General Services Report, September 2024

This report provides an overview of the primary accomplishments, initiatives, and District-Wide activities for the General Services Division for the month of July and August 2024.

POWERFUL PLACES and **POWERFUL PARTNERSHIPS**

New West Las Vegas Library:

Construction Status: Construction began on April 12th 2024 and is approx. 25% complete. Work completed to date includes rough grading, trenching and underground utilities including electric, sewer, water and fire. Slab on Grade is being poured. Three week look ahead includes CMU wall installation as well as the being of the steel installation.



Additional Capital Projects

Whitney Library Refresh – Construction began on July 7th - Phase 1 is complete and includes the new Youth Services Library bathroom and expanded staff offices. Phase 2 is underway and will include a new Computer Lab, a new Creations Lab, a new Digital Lab and upgraded study rooms.



Fire Alarm Replacement for the Summerlin, Rainbow and Spring Valley Libraries – Both The Spring Valley Library and the Rainbow Library have been completed. Summerlin Library installation is underway.

Enterprise Library HVAC – LVVWD Refund

As part of the installation of an new air-cooled chiller at the Enterprise Library, the District applied for rebates under the SNWA WET program for Water Efficient Technologies. As part of the Program the District received a rebate check in the amount of \$129,000 for our project's water savings.



Cell Site Lease Renewal – Summerlin Library

In 1994, The District entered into a Cell Site Lease Agreement with New Cingular Wireless (formerly AT&T), the lease was amended in November of 2011, and will expire on September 30th, 2024. The current monthly rent received is approx.\$1,350 plus full reimbursement for all utilities costs for approx. 550 sq feet of roof space.

The District commissioned an appraisal of our Cell Site to determine the current market lease rates. The appraisal showed that the fair market value for our lease site was \$2,500 per month with a 3% annual rental increase.

The District offered Cingular Wireless a renewal based on the following terms: A five-year initial term with three (3) five (5) year renewals; First year rent of \$2,500 per month. The rent will be adjusted annually by 3% over the rent paid during the previous year.

The Tenant has agreed to our renewal terms in full. All other lease terms remain in effect.

An agenda item for discussion and possible Board action will be submitted at the September 12th Board Meeting

Mt Charleston Library – Possible CCSD Partnership

CCSD has contacted the District and has requested consideration to explore a strategic partnership at the Mt. Charleston Library, which would include an approx. 900 square foot expansion for the use of CCSD and local students.

To fully understand the impacts and requirements of the proposed project, the District has agreed to a feasibility study to include:

- CCSD will utilize PGAL architectural services and & Wood Rogers engineering services, who is also a CCSD prequalified architect and engineer, to conduct a feasibility assessment on the impact and code requirements an expansion might have on the property.
- Possible Ground Lease & MOU's language and requirements for initial review.

While it is very early in the process, if the project does move forward, the District would require a Interlocal Statement of Intent - an outline of the general terms by which the CCSD and the District would enter into an Interlocal Agreement. This will be brought before the Board at a future meeting, for discussion and approval.

Safety and Security Update:

General Services provided support to Programming and Venue Services to provide additional Security Guards for special events that occurred in July and August.

The Safety Manager continues to conduct CPR/AED and MOAB classes for all PICs and any interested District staff members and continues to go branch to branch conducting in-person Lockdown-Active Shooter training for all of our District locations.

General Services continues to provide enhanced cleaning procedures to our District locations.



ITEM VI.A.3.c.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Jeffrey Serpico, Human Resources

DATE: August 31, 2024

SUBJECT: Human Resources Activity Report, September 2024

This memorandum reports on the Human Resources Department's activities and project updates for August 2024 and analytics compiled from the period of July 1, 2024 TO July 31, 2024.

Powerful People

HR Report Contents:

1. Fiscal Year HR Goals and Objectives (2024-2025 Playbook Plays - Powerful People)
2. Transactional Activity & Key Metrics (HR Administrative)
 - a. HR Dashboard - Fiscal Year 2024-2025
3. Monthly Attachments

1. Fiscal Year 2024-2025 HR Goals and Objectives (Plays/Milestones):

- **Develop and Maintain Competitive Total Rewards Program:**
 - Implement District Employee Recognition Program – In Process
 - Committee, Program Design, and Elements (Complete FY 23-24)
 - Present Program July 2024 Town Hall – Complete
 - August - Marketing Materials Distributed – Complete
 - September – Open Application Process – Pending
 - Implement Employee Emergency Fund – On hold

- **Develop, enhance and maintain intra-organizational communication methods and frequency to enhance employee engagement (Maintain and Modify 2024):**

Channel \ Method	Delivery	Frequency	Primary Audience
Monthly Board of Trustees Meeting	Meeting / Electronic	Monthly	External / Internal
Town Hall	Meeting / Electronic	Biannual	Internal
Executive Director Round Table	Meeting	Quarterly	Internal
Labor Management Meeting	Meeting	Quarterly	Internal / External
Inter Divisional Meetings	Meeting	Biweekly	Internal
Intra Divisional Meetings	Meeting	Biweekly	Internal
Standing Committees	Meeting	Variable	Internal
Administrative Team	Meeting	Weekly	Internal
District Web Site	Meeting	Continuous	External
Voyager Intranet	Electronic	Continuous	Internal
District Email	Electronic	Ad hoc	Internal
Surveys	Electronic	Ad hoc	Internal \ External
Conferences	Electronic	Ad hoc	External

- **Develop and enhance organizational and individual development opportunities:**
 - Implement Library Operations Career Ladder (carryover 23-24)
 - Develop Job Descriptions from Career Map (Matrix) – In Process
 - Implement Technical Production Services (TPS) Career Ladder – In Process
 - Complete State Ethics Training (District-wide) - Pending State Contact
 - Complete Leadership Engagement Training
 - Develop Internship / Work-study with CCSD
- **Evolve and champion a culture of Diversity, Equity, Inclusion, and Accessibility (Diversity Committee):**
 - Implement 2024-2024 DEIA Objectives (updated 23-24 based on DEIA Survey)
 - Diversity Committee – In Process
 - Continue to enhance internal DEIA knowledge and program initiatives through District supported education/certifications for DEIA Committee
- **Ensure quality outcomes by enhancing administrative effectiveness and efficiency:**
 - Complete 3rd party (Gallagher-Koff) Staffing Analysis to ensure appropriate staffing levels and skill mix across the District
 - Complete revisions of Job Descriptions
 - Implement UKG (HRIS) accrual updates

2. Transactional Activity and Key Metrics:

- Fiscal Year 2024-2025 Human Resources Dashboard

3. Monthly Attachments:

- HR Offered District Training
- Conflict of Interest Declaration Form / Process (2023)

Training Information

Green = Program developed and implemented within last four (4) years.

ALL EMPLOYEES

New Hire Orientation

Facilitated Every Other Tuesday (7 hours)

Purpose: For new employees joining The Library District (and those returning after 6 months or more of separation) to get acclimated to the District.

- Overview of the Library District
 - Mission, Vision, Values
 - Our History & Leadership
 - Welcome Video from the Executive Director
 - Open Door Policy & Executive Director Roundtables
 - Structure – The Board, Executive Director, Administration Team
 - Fun Facts about the Library District
 - Library District Locations and the Future of Our Libraries
 - Roles & Responsibilities of Each Department
 - Library District Revenue & Expenditures
 - Four Pillars and Playbook 2026
 - Library Services & Departments
 - Accomplishments – Library of the Future & Other Awards
 - Our Foundation and Partnerships
- Policies and Procedures
 - Safety and Training – Safety Data Sheets, Proper Lifting, Fire Extinguishers
 - Employee Attendance Policy & Time Off
 - **Conflict of Interest Policy**
 - Outside Employment Policy
 - Dress Guidelines – Dress appropriately when you come to work
 - Computer, & Electronic Use Guidelines - Privacy is not to be expected, Government Employees are to use their work email for professional purposes.
 - Social Media Participation Guidelines – Brand Guidebook, online conduct, employees and speaking to the media.
 - Sexual Harassment & Discrimination Policy
 - Holidays and Time Off
- Walking Tour
 - Windmill Service Center
 - Windmill Library
- Customer Service
 - A Culture of Service and why it matters
 - G.R.E.A.T. Service Acronym
 - Conduct In Person and Telephonically
 - Being Brand Ambassadors
 - Safe Place – Purpose and Brief Process Overview
- Diversity & DEIA Committee
 - DEIA Committee Purpose
 - DEIA Practices & Survey
- Employee Systems & Communication
 - UKG Timekeeping & Pay
 - Knowledge College Learning System
 - Voyager Employee Intranet Site
 - Halogen/Saba Employee Evaluation System

Training Information

Annual Compliance Training

Required for all employees every year, topics may vary

1/1/2024-1/31/2024

- Sexual Harassment & Discrimination
- Recognizing Your Own Bias
- Active Shooter
- Back Safety
- Safety Data Sheets
- Fire Extinguisher

Customer Connection Service Training

1/2022-6/2022

- **453** employees attended
- Rolled out District wide over the entire calendar year
- 22 engaging virtual sessions
- Became part of orientation in July 2022, now every employee receives it in orientation

Ryan Dowd Homeless Training

Ongoing

- Online Video Series Regarding Homelessness
- Required For New Library Operations Employees to Watch the Series On 'Addressing Homeless Issues'
- Monthly Trainings Are Available on a Variety of Homeless Topics

Ethics in Government

6/7/21 (During the pandemic, requested by Felipe Ortiz from the Board)

568 employees completed.

Online course utilizing materials from the Nevada Ethics Board

Included a quiz and employees had to receive a passing score.

Annual IT Compliance Training

Required for all employees every year in July or August, topics typically include:

- Password Security
- Email Security
- Social Engineering
- Phishing

FUTURE LEADERS

Apprentice PIC Program & Training

5/2021 – 5/2022 – Onsite & Virtual – one full year commitment

14 graduates

Purpose: The Apprentice Person-In-Charge program is designed to assist The District with coverage for existing PIC's. This program is a step to promotion and will have employees working above class. Completion of the Apprentice Person-In-Charge program constitutes as 12 months of experience towards a promotional opportunity.

Training Information

Employees that successfully graduate from this program are able to fill in for PICs and receive a pay differential of 25% added to their base hourly rate for hours designated by management as PIC hours.

LEADERS

RISE Training – Recruiting, Interviewing, and Selecting Employees

Ongoing – offered quarterly and on an adhoc basis

- Required for all New Leaders, must attend prior to interviewing
 - Recruiting and Selection Process
 - Interview Preparation and Etiquette
 - Legal Interview Questions and Employment Law
 - Potential Interview Biases
 - Scoring Guidelines
 - Selecting the Right Candidate
 - HR Hiring System

Recognizing & Reporting Child Maltreatment

Ongoing – offered quarterly, Partnership with Prevent Child Abuse Nevada

- Required for PICS and Library Operations Full Time Employees
- Open to any employee who wants to attend
 - How to recognize the signs of abuse
 - How to report abuse
 - The District’s Child Safety Guidelines

New Leader Onboarding Training

Ongoing - Every Month – Different Department Presents

3/2023- Present - Total of 8 Sessions

68 leaders have completed the training

- Started in February 2023 and went through January 2024
- New session started in March 2024 – currently running through October 2024.
- Rolled out to all existing leaders first, in person over the course of a year.
- Each Department’s Subject Matter Experts speak about their roles and responsibilities at the Library District
- Share an organizational chart for their department
- New leaders learn who to reach out to and when
- Experts share valuable resources and let new leaders know how to access them
- Experts answer questions from the new leaders regarding what has been presented
- Presentations range from 1 hour to 3 hours in length.
- All leaders are required to attend all 8 sessions.

New Attendance Policy Training for Leaders

10/2023 – Virtual – 3 sessions – 1 hour each

130 leaders attended

Purpose: To discuss Progressive Performance Improvement and Regular Attendance Expectations. Our HR Director will facilitate this training based on the new Collective Bargaining Agreement.

Career Ladder Training

11/2023 – 12/2023 – Onsite & Virtual Option – 2 hours

70 leaders attended

Training Information

Purpose: Career Ladder Training is designed for leaders to specifically learn more about the Library Operations Career Ladder. The new Library Aide positions will be rolling out in January 2024, so it's imperative that you get information that you need in order to successfully manage these roles.

Mental Health Series for Managers

5/1/2024 – 5/31/2024, Virtual – 1 hour

109 leaders completed

Purpose: May is Mental Health Awareness Month and as leaders it's important to consider the mental health of our employees. This month, all managers have been assigned a Mental Health Series through Knowledge College entitled, "**Made for Now: Mental Health – Managers.**" Please set aside **30 minutes** to successfully complete this series by **May 31**. This does not have to be completed all at once. You can pick up where you leave off if you need to.

DISC Training for Teams

Adhoc – By Request from Branch Manager/ Department Head

Requested by Human Resources and Centennial Hills Library

Facilitator: Sue from Wiley

- Personality Assessment
- Overview of Communication Styles
- Adapting Your Style

Strength Finder

Adhoc – By Request from Branch Manager/ Department Head

Requested by Summerlin Library

- Strengths Assessment
- Playing To Your Strengths

UKG Systems Training for Leaders

Rollout 2/2021 – 3/2021, Now Adhoc with video

- New System Benefits
- How To Use the System
- What To Expect in the Future

iCIMS Hiring System Training for Hiring Managers

Rollout 3/2024 – Ongoing

- What to Expect
- Creating Requisitions
- Reviewing Job Applications

Safety Related PIC Trainings are provided by Safety & Security continuously

Certain sessions are made available to non-PICS that would like to attend.

- CPR/AED
- Managing of Aggressive Behavior
- Stop the Bleed
- Active Shooter
- Self Defense

Training Information

ATEAM

Board Retreat & Training

6/25/21 – Located at East Las Vegas – 8 hours

8 employees attended

Guest Speakers:

- Justin Taruc – Deputy Attorney General
 - Open Meeting Law Training
 - Referenced Open Meeting Law Manual
- Norma Fowler – Nevada State Library
 - Golden Rules for Trustees
 - Nevada Public Library Trustee Resources
- Veronda Pitchford – Assistant Director for Califa
- Luis Herrera – Former City Librarian for San Francisco Public Library
 - Together they discussed Board Roles and Responsibilities
 - Administration Team Roles and Responsibilities
 - Results from the Board Survey
 - Additional Topics - Networks, Four Stages of a Team, Positioning, Challenges, Bringing Teams Together

DISC Training for Execs

7/2021 – Located at East Las Vegas – 3 hours

8 employees attended

Facilitator: Sue from Wiley

- Personality Assessment
- Overview of Communication Styles
- Adapting Your Style



CONFLICT OF INTEREST DECLARATION

All directors, officers, employees, and members of the staff of the Las Vegas-Clark County Library District (LVCCLD, or "the District") are subject to the District's Conflict of Interest and Outside Employment policies ("the Policy"), attached hereto on page two (2). No person will be employed by the District where such employment may create a possible conflict of interest, or the appearance thereof. In order to protect the interests of the District, this form requires the disclosure of any and all relevant interests that may be in conflict with the undersigned's duties and responsibilities as an employee of the Las Vegas-Clark County Library District.

The undersigned, in their/her/his capacity as an appointed director and/or as an employee of the District, does hereby affirm as follows:

1. I have received, read, and understand the District's Conflict of Interest Policy (provided and attached to this document).
2. I have received, read, and understand the District's Outside Employment Policy (provided and attached to this document).
3. I agree to comply with the Conflict of Interest and Outside Employment policies.
4. I understand that the District is a public entity which serves the interests of the general public.
5. I understand that it is my responsibility, and hereby agree, to notify Human Resources of any potential conflicts of interest that may arise in the future, including those as covered in the Outside Employment Policy.
6. I hereby declare that (check one):

NO; I do not have any conflicts of interest to report.
 • If NO, sign and return this page to Human Resources.

YES; I have potential conflicts of interest to report.
 • If YES, please describe, and follow additional instructions, on page three (3).

Employee Name (Print): _____

Title/Position: _____

Department/Location: _____

Employee Signature

Date

Conflict of Interest Policy

No person will be employed by the District where such employment may create a possible conflict of interest. The following prohibitions and guidelines will be used in determining conflicts of interest:

1. No employee may directly or indirectly seek or accept any gift, service, favor, gratuity, employment, or economic opportunity that might influence the employee to depart from the faithful and impartial discharge of the employee's District duties.
2. District employees may not use their positions to secure or grant unwarranted privileges, preferences, exceptions, or advantages for themselves or for others.
3. No District employee may participate as an agent of the District in negotiating contracts between the District and any private business in which the employee or members of the employee's immediate family have a financial interest.
4. No employee may accept, either directly or indirectly, any cash, gift, service, favor, gratuity, employment, economic opportunity, or monetary gift from a private source for the performance of his or her duties as a District employee. No gift except a promotional item of de minimis value (up to \$40) is permitted to be given to an employee.
5. District employees may not use confidential information gained through their work to further their own financial or personal interests or the interests of others.
6. No supervisor will lend money to a subordinate or create any other situation leading to the indebtedness of a subordinate.

Outside Employment Policy

1. District employees will not engage or invest in any outside employment, venture, or transaction that may interfere with the proper discharge of the employee's duties, and which might create a conflict of interest with the employee's work duties, which could bring the District or its employees into any general disrepute or discredit.
2. Employees will devote their full time and attention to District business during working hours.
3. For full-time employees, any requirements or requests for the employee to work beyond the regularly scheduled week will take precedence over the demands of outside employers. Outside employment is not considered a reason for poor performance, absenteeism, tardiness or refusal to work overtime.

Potential Conflicts of Interest

I, the undersigned, in my capacity as an employee of the District, do hereby declare the following potential conflicts of interest. After completing, I affirm that I will meet with my Branch Manager, Regional Manager, or Department Director to determine if they present real and/or perceived conflicts of interest. Furthermore, I agree to meet with Human Resources, as necessary, to propose and agree to steps to resolve any real and/or perceived conflicts.

- 1. _____

- 2. _____

- 3. _____

- 4. _____

- 5. _____

(Attach additional pages as necessary.)

Employee Signature	Print Name	Date
---------------------------	-------------------	-------------

Manager's Acknowledgement

(Please complete, sign, and return to Human Resources.)

The undersigned, in their capacity as the aforementioned employee's Manager or Department Director, does hereby declare that the following potential conflicts of interest as described above (and on additional pages as necessary) do constitute real and/or perceived conflicts of interest:

Indicate by numbers, or "None": _____

Applicable steps to resolve these conflicts of interest are proposed, and agreed to with Human Resources, as outlined on page four (4).

Manager/Director Signature	Print Name	Date
-----------------------------------	-------------------	-------------

Proposed Resolutions & HR Approval

The undersigned, in their capacity as the Human Resources Director or their designee, does hereby declare that the potential conflicts of interest as described on page three (and additional pages as necessary) have been determined to constitute real and/or perceived conflicts of interest as designated below (check one):

- NO**; declarations do NOT constitute real and/or perceived conflicts of interest.
- YES**; declarations do constitute real and/or perceived conflicts of interest.

If YES, the following actions have been proposed and approved. The undersigned, in their capacities as employee, Manager/Department Director, and HR Director/designee, do hereby agree to the following resolutions for the real and/or perceived conflicts of interest:

1. _____

2. _____

3. _____

4. _____

5. _____

(Attach additional pages as necessary.)

Employee and Manager signatures are not needed if declarations have been determined to NOT constitute real and/or perceived conflicts of interest.

Employee Signature	Print Name	Date
---------------------------	-------------------	-------------

Manager/Director Signature	Print Name	Date
-----------------------------------	-------------------	-------------

Human Resources Signature	Print Name/Title	Date
----------------------------------	-------------------------	-------------



ITEM VIII.A.1.

AGENDA ITEM

SEPTEMBER 12, 2024 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VIII.A.1.:

Discussion and possible Board action regarding the appointment of Broker of Record for the District's Workers Compensation And Voluntary Insurances coverage.

Background:

The current appointment for the District's Broker of Record for Workers Compensation And Voluntary Insurances expires on September 30, 2024. A Request for Qualifications (RFQ) for Broker of Record was advertised in the Review-Journal posted on the District's website, emailed to minority Chambers of Commerce as well as listed on NGEM (Nevada Government E-Market Place).

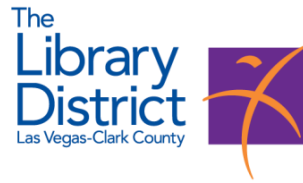
A total of two submittals were received. An evaluation committee comprised of representatives from General Services, Financial Services and Human Recourses performed the evaluation process. The evaluation process included a scoring and ranking of each responsive submittal based on established criteria and assigned weighted values to identify the preferred Broker to be recommended for appointment.

<u>Firm</u>	<u>Submittal Score/Rank</u>
Leavitt Insurance Agency	888/1
Branch Insurance Group	723/2

The appointment will be for the policy year commencing on October 1, 2024. The initial appointment will be for one year with four optional one-year extensions. The Broker of Record receives no direct remuneration from the District. Remuneration is typically received from the insurance company in the form of a commission.

Recommended Action:

Motion to authorize staff to appoint the Leavitt Insurance Agency as Broker of Record for property and casualty insurance coverage for the policy year commencing on October 1, 2024 with the provision for four additional renewals subject to the Broker continuing to meet performance standards outlined in the Request for Qualifications document. Subject to review by Counsel.



ITEM VIII.A.2.

AGENDA ITEM

SEPTEMBER 12, 2024 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VIII.A.2.:

Discussion and possible Board action regarding a Second Amendment to the original lease agreement for a Cell Site Lease at the Summerlin Library, with New Cingular Wireless.

Background:

In 1994, The District entered into a Cell Site Lease Agreement with New Cingular Wireless (formerly AT&T), the lease was amended in November of 2011, and will expire on September 30th, 2024. The current monthly rent received is approx.\$1,350 plus full reimbursement for all utilities costs for approx. 550 sq feet of roof space.

The District commissioned an appraisal of our Cell Site to determine the current market lease rates. The appraisal showed that the fair market value for our lease site was \$2,500 per month with a 3% annual rental increase.

The District offered Cingular Wireless a renewal based on the following terms: A five-year initial term with three (3) five (5) year renewals; First year rent of \$2,500 per month. The rent will be adjusted annually by 3% over the rent paid during the previous year.

The Tenant has agreed to our renewal terms in full. All other lease terms remain in effect.

Recommended Action:

Motion to authorize staff to execute a Second Amendment to the original lease agreement with New Cingular Wireless for initial term of five years, (3) five (5) year renewals; a first years rent of \$2,500 per month with the rent adjusted annually by 3% over the rent paid during the previous year; subject to final review of the lease agreement by Counsel.

ITEM VIII.B.1.



AGENDA ITEM

SEPTEMBER 12, 2024 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VIII.B.1.:

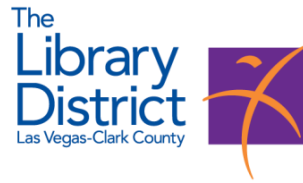
Presentation/Discussion from Greenberg Traurig, LLP regarding Bookstore Agreement between the Las Vegas Clark County Library District Board of Trustees, and the Las Vegas Clark County Library District Foundation. Greenberg Traurig has received a preliminary briefing, done initial research and will present their preliminary evaluation to the board.

Background:

During the June 2024 Las Vegas Clark County Library District Board of Trustees meeting, Counsel Gerald Welt informed the Board of Trustees that he would be contacting outside Counsel Lauri Thompson from Greenberg Traurig, LLP to review the Bookstore Agreement between the Las Vegas Clark County Library District Board of Trustees and the Las Vegas Clark County Library District Foundation with the charge to try and find common ground between the parties and try to resolve the legal and organizational conflicts. Additionally, to provide guidance to the board regarding the Nevada State statute regarding the District book store sales and the implications to the District.

Recommended Action:

No action needed.

ITEM VIII.B.2.**AGENDA ITEM****September 12, 2024 MEETING OF THE BOARD OF TRUSTEES****Agenda Item # VIII.B.2.:**

Discussion and possible board action authorizing the Executive Director to execute a five-year renewal agreement with website software provider BiblioCommons, subject to final review by Counsel, for the purpose of continuing the Library District's software platform, which is the basis for providing the public with access to the website, the catalog, and the events calendar.

Background:

The Library District's website is its primary marketing and service delivery tool, providing user-friendly access to our catalog, events, eResources, and databases. Back in 2016, the Branding & Marketing Department began researching a new software platform to replace the existing website, which was created in 2008. An internal Website Collection Committee was formed at the time, representing Community Engagement, Library Operations, Branding & Marketing, and IT, which included the Collections, Circulation, and Electronic Resources divisions. After an in-depth review, the committee unanimously agreed that the BiblioCommons platform was the best choice to help us create a highly engaging, user-friendly, and deeply functional website to serve both our staff and our customers' many needs. The agreement was reviewed in detail by Board Counsel Welt and it was approved by the Board of Trustees in March of 2017.

Branding & Marketing spent the following year working with all departments to migrate and update all content over to the new platform. The new website was launched in May of 2018, and it has performed beautifully for the Library District. We have received positive feedback from both the public and other library systems, and in 2024, we saw a record 1.8 million Unique Visits – which is a 24% increase year-over-year.

The BiblioCommons platform delivers:

- Ease of use for the public to discover new things that they never knew existed at the library. It is also ADA compliant.
- A completely integrated experience across the website content, the catalog, and the Communico events calendar.
- A sense of community around the library collection, through development of Staff Lists by the Website Content Committee, and a forum for the public to interact, share ideas, and provide feedback.
- A forum for library staff to promote their interests and spotlight their expertise.
- Multiple ways to promote customer engagement between social media and the website.
- A fully accessible, secure, and stable platform that BiblioCommons updates regularly with new features and security enhancements.

BiblioCommons continues to specialize in the high-level eCommerce and community engagement that library websites must offer their customers. Among their 200 library clients, the company also hosts websites for Chicago Public Library, King County Library System, San Diego County Library, Fulton County Library System, Harris County Public Library, Pima County Public Library, and Boston Public Library.

For residents who are new to the Las Vegas Valley, our website is often the first contact that they have with our library brand, and they judge us by this important first impression. Many library customers are savvy consumers of online content, and the feedback that we receive tells us that our site lives up to their expectations. However, we always keep in mind that our site must be welcoming and exciting for all, so we strive to keep the website bright and engaging, and the copy simple and clear. And since our service area includes a growing population of native Spanish speakers, we also offer the Spanish translation option.

BiblioCommons bases its client agreements on a library's service area population, and ours is currently 1.7 million residents.

To serve these residents, during Fiscal Year 2024-25, the Library District invested \$14.1 million in our materials collection, and even more in our events and programs. By contrast, our investment in the BiblioCommons software – which is vital for the public to access these materials, resources, and information – is \$282,250, or 2% of our annual materials budget.

In order to be most cost efficient, the Branding & Marketing Department has historically negotiated multi-year agreements with locked-in pricing, saving the cost of larger annual fee increases that would have otherwise been charged with single year agreements. For the 2024-2029 agreement, the increases therefore average \$10,000 per year, which will equal a cost savings of \$220,000 over five years.

Recommended Action:

Motion to authorize the Executive Director to execute a five-year agreement, subject to review by Counsel, to continue the software subscription, training, support, and upgrades provided by Software as a Service Provider BiblioCommons. The cost of this five-year agreement is not to exceed \$1,513,513.