

**MINUTES  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES' MEETING  
LAS VEGAS, NEVADA  
February 15, 2024  
(Approved March 14, 2024)**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Summerlin Library, Las Vegas, Nevada, at 5:00 p.m., Thursday, February 15, 2024.

**Present:** Board: N. Waugh, Chair K. Whiteley  
J. Jiron F. Ortiz  
K. Dutkowski E. Foyt  
C. Shelton K. Benavidez  
E. Sanchez

Counsel: G. Welt

Absent: B. Rogers

Staff: Kelvin Watson, Executive Director  
Numerous Staff

Guests: None

The meeting began at 5:00 p.m.

**Roll Call (Item I.)** All members listed present above represent a quorum. Appendix A. Chair Waugh led attendees in the Pledge of Allegiance.

**Public Comment (Item II.)** None.

**Agenda (Item III.)** Trustee Sanchez made a motion to accept the proposed agenda. Trustee Jiron second the motion.

There was no opposition and the motion carried.

**Approval of Proposed Minutes of the Regular Board of Trustees Meeting on December 14, 2023 and January 11, 2024. (Item IV.)** Trustee Sanchez mentioned that she read through the minutes and there were several typos. (The typos were not given for correction) Trustee Sanchez made a motion to approve the Minutes of the Regular Board of Trustees Meeting on December 14, 2023 and January 11, 2024. Trustee Jiron second the motion.

There was no opposition and the motion carried.

**Chair's Report  
(Item V.)**

Chair Waugh reported thanked Leo Segura, Library Operations Director for the wonderful tour of the CCDC Library. Chair Waugh also asked everyone for their availability for a virtual Special Board Meeting on February 28, 2024 for the New Market Tax Credits and construction contract for the new West Las Vegas Library. The meeting was scheduled for 3:00pm. Trustee Ortiz asked for the contracts and names of principals to be sent a head of time.

Trustee Ortiz asked Chair Waugh about the December Minutes. Director Watson responded that due to the holidays, the minutes from December were not ready for January meeting.

**Library Reports  
(Item VI.)**

**Executive Director's  
Report  
(Item VI.A.)**

Director Watson shared that it is his 3<sup>rd</sup> year anniversary and read the following passage into the record:

*I want to thank each of you for your support in making the past three years of my service such a time of growth and change for the Las Vegas-Clark County Library District. I know that each one of you love our libraries and deeply believe in the work that we do every day to support literacy, education, literature, arts, and culture.*

*These three years have been a busy time that has required us to think differently about how we deliver our services and messaging to reach the public at large, but especially those who need us the most. Together, we have created smart, innovative programs that take the library outside of our branches. We have also launched an uplifting public education campaign that invites folks in to discover their truest selves. I am proud to say that because of you, these are examples of how we are leading the way within the library industry.*

*And there is no better proof of this than being recognized by the ALA, for two years running, as the Library of the Future.*

*As a taxpayer-funded library system, which enables us to continually transform our buildings and methods of outreach, we must invest in technologies of the future and make them accessible to the public. This is especially true of populations who don't yet know that our libraries are free and welcoming places for all and that through our doors and on our website, they can pursue their goals and dreams.*

*Just to remind us how far we have come, I would like to list some of our accomplishments:*

- Free To Be public education campaign & building signage – Helping people understand how libraries have transformed and encouraging them to engage with us.*
- Hydroponics – Reinforcing the importance of access to fresh food.*
- Memory Preservation Labs – Honoring the past by helping to preserve it.*
- West Las Vegas Library planning and groundbreaking – Expanding*

*the possibilities for a growing community.*

- Book Vending Machines – Bringing the library to the people at Boulevard Mall & Sunrise Children's Hospital (launching 2/16/24)*
- My First Library ... Activity Boxes for Moms & Babies – Also in partnership with Sunrise Children's Hospital, we are introducing parents to the many benefits that our libraries bring to young children, even newborns! These gift boxes are filled with beginner books and other items to give babies a great start in life!*
- Barbershop Books – Inspiring youth to discover the joy of reading, led by a trusted male figure in a safe and familiar space.*
- Hope for Prisoners & The Casa Grande Re – Supporting the formerly incarcerated to imagine new possibilities with on-site family libraries & QR code wall art that promotes TheLibraryDistrict.org.*
- I Love My Library License Plate – Coming soon, we will be launching out new library license plates, which were selected among many candidates by the DMV.*
- Summer Challenge & Winter Reading Challenge – Now including adults and continually innovating new ways to reach children.*
- West Las Vegas Library Building Planning & Groundbreaking – Expanding services for an important community.*
- Cox WiFi Cards, Cell Phone Lending Program, AND RTC Onboard Access – Connecting those who are underserved with access to digital Library District materials through access to the internet.*
- Whitney Library's Hip Hop Architecture Camp AND Enterprise Library's Lil' Learners Activity Kits – Creating new opportunities for hands-on learning.*
- STEAM Truck – Another great example of both hands-on learning AND bringing the library out into our communities!*
- Behind all of these new programs and services has been an increased need for additional staff – to plan, promote, and run them. To this end, we have hired new staff in LO, CE and BAM.*
- We have also refreshed our Spring Valley & Laughlin Libraries, and next on deck are our Enterprise & Whitney Libraries.*

*In addition, we have seen our circulation increase by 23% since FY 2021, and the decline in cardholders, library visits, and computer usage, which took place during the pandemic, has been stemmed and is now rising. Our number of programs increased by 56% – from 22,509 in FY 2019 to 35,174 in FY 2023 – thanks to additional staffing and exciting new partnerships such as the NFL, Microsoft, Barbershop Books, NBA Summer League, Nevada Partnership for Homeless Youth, 50th Anniversary of Hip Hop with Queens Library, EmployNV, Illuminarium, and Get Outdoors Nevada, among many others. As a result of the increased Branding & Marketing activity, to promote these initiatives and more, visits to the Library District website also experienced a 24% jump from 2022 to 2023.*

*I have also worked to raise the profile of the library as a community partner by accepting appointments and leadership roles in the following organizations:*

- Selected as a Community Ambassador for the Historic Westside Museum, a cultural anchor that will celebrate the contributions of African Americans.*
- Appointed to serve on the Governor's Commission on Educational Technology, 2022-2024*
- Appointed to serve on the Springs Preserve Foundation Board of Directors*

*Elevating the library's role in celebrating the culture of its citizens has been a priority of mine, which contributed to my:*

- Receiving the City of Las Vegas 2024 African American Trailblazer Award for community activism and politics.*

- Receiving the National Action Network Las Vegas Chapter 2024 Black History Makers Award NAACP Las Vegas Chapter honored Kelvin with the 2023 James Anderson Visionary Award.*

*Major Awards that the Library District has received include:*  
*2023 American Library Association Medal of Excellence Award Winner*  
*2023 Library of the Future Award from American Library Association*  
*2023 Urban Libraries Council Innovation Award for Anti-Racism, Digital Equity & Inclusion*  
*2022 ALA Library of the Future Award*  
*2022 RUSA Best Emerging Technology Award*  
*2022 Urban Libraries Council Top Innovators Honorable Mention*

*Again, I want to thank our staff and the Board of Trustees for your support, feedback, and ideas throughout my tenure, and I look forward to many more years of innovation. Our collective love for our mission can be seen every day in our commitment to free access to literature, STEAM learning, the performing arts, and culture in an environment that celebrates all. Thank you for working with me to bring the love of our libraries to the communities that we serve! And speaking of STEAM Learning, I would like to close out my report with a brief look at our fantastic new FULL STEAM AHEAD Truck, to support our Community Outreach efforts.*

Trustee Sanchez asked Director Watson to explain the "participated in Executive Director evaluation discussion" from his report. Director Watson responded that he participated in a discussion with Chair Waugh, General Counsel Welt, and the Director of Human Resources, Jeff Serpico, to come up with the plan that will be brought forward to the Executive Committee and Trustees by Chair Waugh.

**Library Operations,  
Security Reports and  
Monthly Statistics  
(Item VI.A.1.a.)**

Trustee Ortiz pointed out the incident reports at Clark County Library and asked if Metro Police and the University Police were still providing service when called for assistance. Leo Segura, Library Operations Director responded that the branch staff put in Clark County Fix-It tickets and they police were responsive before the NFL events. He also stated several people were housed through Metro's Cares team. Counsel Welt stated that Metro Police is starting a new plan to bring more security within two miles of Clark County Library.

**Branding and  
Marketing Report and  
Electronic Resources  
Statistics  
(Item VI.A.2.a.)**

No questions.

**Community  
Engagement Report  
and Monthly  
Statistics  
(Item VI.A.2.b.)**

No questions.

**Development and  
Planning Report  
(Item VI.A.2.c.)**

Trustee Sanchez asked JoAnn Prevetti, Development Director to go over what she's been working on. She also asked if she wanted to introduce her new staff member. Ms. Prevetti responded that the new staff member was a clerical temp. employee. Ms. Prevetti responded that the report is through January 19<sup>th</sup>. The District was awarded a \$1500 grant for the RTC Bus program. That was a \$1500 grant and those are for bus passes for individuals to get to the library and throughout town. \$10,000 for the Teen Tech Center from Best Buy, and that was for a refresh. \$5,000 grant from ALA Financial Literacy for Kids for West Las Vegas. Vegas PBS came on board as donors, and they are paying the cost of a \$125,000 two-year program called Jobtimize. And that helps youth and adults seek employment. For the Foundation- \$80,000 in additional funding was received. 75 of that is for a new position at the Clark County Library for the Teen Tech Center that is being funded by Best Buy and the Development Department is working with Director Serpico on getting that job description posted. Also received a \$5,000 commitment from KME Architects to continue the Hip Hop Architecture Program for the Library District. Trustee Sanchez asked if the position for the Best Buy Teen Center will be funded for one year. Ms. Prevetti responded that to her understanding it will be a grant funded position for one year and that information will be on the posting. Trustee Sanchez then asked about Julia Gardener and her role. MS. Prevetti explained that she is a temporary assistant that helps with meetings and paperwork.

**Information  
Technology Report  
(Item VI.A.2.d.)**

Trustee Sanchez asked AI Prendergast, Chief Information Officer if a presentation can be done on the new mobile app for the District. Mr. Prendergast agreed to present the mobile app to the Board.

**Financial Services  
Report  
(Item VI.A.3.a.)**

No questions.

**General Services  
Report  
(Item VI.A.3.b.)**

Trustee Ortiz thanked John Vino, General Services Director for the OSHA Summary Report of Injuries. He also pointed out that there were only four injuries out of 670 staff members.

Trustee Sanchez asked Mr. Vino for an update on the contract review for Schaefer LLC because there was no mention of it in his report. Mr. Vino responded that the consultant asked to withdraw her contract and Director Watson accepted it. Trustee Sanchez then asked Chair Waugh if he was made aware of it because she hadn't heard mention of it. Chair Waugh responded that Director Watson informed him and will be reopening the RFP.

**Human Resources  
Report  
(Item VI.A.3.c.)**

No questions.

**Unfinished Business  
(Item VII.)**

None.

**New Business  
(Item VIII.)**

**Consent Agenda  
(Item VIII.A.)**

None.

**Regular Agenda  
(Item VIII.B.)**

**Discussion and  
possible Board action  
regarding contract  
award to Cox  
Communications,  
Hyper Networks,  
Moapa Valley  
Telephone, and  
Stimulus  
Technologies for the  
purchase of  
telecommunications  
services for the  
District.  
(Item VIII.B.1.)**

**[AI Prendergast, Chief Information Officer read Agenda Item VIII.B.1 into the record.]**

Trustee Ortiz made a motion to authorize staff to award contracts for data services to:

- 1- Cox Communications for a three-year contract for the purchase of WAN and Internet telecommunications services for the urban branches and the Mesquite Library for \$9,288.84 per month with two optional 12-month extensions, pending review by counsel.
- 2- Hyper Networks for a 27-month contract for the purchase of WAN services for the Bunkerville Library (with two option 12-month extensions) and a 12-month contract for the purchase of WAN services for the Blue Diamond, Goodsprings, Laughlin, and Searchlight libraries for \$8,237.04 per month, pending review by counsel.
- 3- Stimulus Technologies for a 12-month contract for the purchase of Internet services for the Indian Springs, Mt. Charleston, and Sandy Valley libraries

for \$1,571.85 per month, pending review by counsel.

4- Moapa Valley Telephone for a month-to-month contract for the purchase of Internet Services for the Moapa Town and Moapa Valley libraries for \$151.90 per month, pending review by counsel.

Trustee Sanchez second the motion. There was no opposition and the motion carried.

None.

**Executive Session  
(Item IX.)**

**Announcements  
(Item X.)**

Trustee Ortiz reported that he had an opportunity to go by Spring Valley Library and encourages everyone to stop by.

The Groundbreaking for West Las Vegas is on February 27 at 10:00am. Location: 1861 N Martin Luther King Blvd..

The March Board meeting will be held on Thursday, March 14, 2024, at 5:00pm. Location: Windmill Library, 7060 W Windmill Lane, Las Vegas, NV 89113.

The April Board meeting will be held on Thursday, April 11, 2024, at 5:00pm. Location: Mesquite Library, 121 W 1st N St, Mesquite, NV 89027.

The May Board meeting will be held on Thursday, May 23, 2024, at 5:00pm. Location: Windmill Library, 7060 W Windmill Lane, Las Vegas, Nevada 89148.

**Public Comment  
(Item XI.)**

None.

**Adjournment  
(Item XII.)**

Chair Waugh adjourned the meeting at 5:39 p.m.

Respectfully submitted,

Jennifer Jiron, Secretary

# 2024 ATTENDANCE

		2024			
		January 11 Regular Board Mtg	February 12 Finance and Audit Comm. Mtg	February 15 Regular Board Mtg	February 28 Special Board Mtg
		March 14 Regular Board Mtg	April Finance and Audit Comm. Mtg	April 11 Regular Board Mtg	May 23 Regular Board Mtg
		June Nominations Comm. Mtg	June 13 Regular Board Mtg	July Risk Management Comm. Mtg	July 11 Regular Board Mtg
		AUGUST	September Finance and Audit Comm Mtg	September 12 Regular Board Mtg	October 10 Regular Board Mtg
		November Finance and Audit Comm. Mtg	November 14 Regular Board Mtg	December 12 Regular Board Mtg	
Waugh	Nathaniel	P		P	
Rogers	Keith	A	P	A-E	
Jiron	Jennifer	P	P	P	
Turner Whiteley	Kate	P	P	P	
Foyt	Elizabeth	A-E		P	
Ortiz	Felipe	P		P	
Benavidez	Kelly	A-E	P	P	
Sanchez (Term Began 5-15-23)	Elaine	P		P	
Dutkowski (Term Began 7/18/23)	Karen	P	P	P	
Shelton (Term Began 9/19/23)	Chris	P		P	

P	Present
A-E	Excused Absence
A-U	Unexcused Absence
	attended Committee meeting but not a member
X	Term Ended/ New