

**PROPOSED AGENDA**  
**LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT FOUNDATION**  
**May 16, 2024**

DATE: Thursday, May 16, 2024

TIME: 12:00 p.m.

PLACE: Windmill Library – 2<sup>nd</sup> floor Meeting Rooms 2, 3, and 4 - or Join via Zoom Meeting

**Join Zoom Meeting**

<https://us06web.zoom.us/j/89440916244?pwd=L0BlFxsFBeg4iXhxTyeln0ml0b5bZw.1>

Meeting ID: 894 4091 6244

Passcode: 733710

I. Roll Call

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

The public comment period at Library Foundation board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes each. A speaker may not transfer time to another speaker, although the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five-minute maximum.

III. Board action to accept Proposed Agenda.

IV. Board action to accept Foundation Minutes and Transcript from:

- a. February 15, 2024 (minutes)
- b. March 19, 2024 (transcript – special meeting)

V. Discussion and possible action to accept 2025 meeting dates of:

- Thursday, February 13, 2025
- Thursday, May 15, 2025 (annual meeting)
- Thursday, August 14, 2025
- Thursday, November 13, 2025

- VI. Discussion and possible action to adopt annual budget.
- VII. Discussion and possible action for selecting an executive employment recruiter to fill a temporary position of Executive Director.
- VIII. Discussions and possible action for creating a temporary position of Executive Director.
- IX. Discussions and possible action for continued funding of the Homework Help program for FY 2024-25.
- X. Discussion and possible action to approve election of officers and directors
- XI. Chair's Report, Tamar Hoapili
- XII. Review Financial Statements and Treasurer's report - Fred James
- XIII. Library District Executive Director Report, Kelvin Watson
- XIV. Development Report, JoAnn Prevetti
- XV. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

- XVI. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL LASHEA WEST AT (702) 507-6181 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE.

NOTE: PLEASE CONTACT LASHEA WEST AT (702) 507-6181 OR [lashea.west@thelibrarydistrict.org](mailto:lashea.west@thelibrarydistrict.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL WILL BE MADE AVAILABLE AT THE MEETING LOCATION ON THE DAY OF THE MEETING AFTER 3:00 P.M.

Pursuant to NRS 241.020, written notice of the meeting of the Las Vegas-Clark County Library District Foundation Board of Directors was given on February 16, 2023, i.e., given at least three (3) working days before the meeting, including in the notice the time, place, location and agenda of the meeting:

- A. By delivering a copy of the notice to each Foundation Board Member;
- B. By posting a copy of the notice at the principal office of the Foundation, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Foundation, to wit:
  1. Clark County Library  
1401 E. Flamingo Road  
Las Vegas, NV 89119
  2. Enterprise Library  
8310 S. Las Vegas Blvd.  
Las Vegas, NV 89123
  3. West Charleston Library  
6301 W. Charleston Boulevard  
Las Vegas, NV 89146
  4. Windmill Library  
7060 W. Windmill Lane  
Las Vegas, NV 89113
  5. Las Vegas-Clark County Library District Foundation website  
[www.lvccldfoundation.org](http://www.lvccldfoundation.org)
  6. Nevada Public Notice Website: <https://notice.nv.gov/>
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library District Foundation Board of Directors in the same manner in which notice is requested to be mailed to a member of the Library District Foundation Board of Directors.
- D. Next Meeting Dates:
  - Thursday, August 15, 2024
  - Thursday, November 14, 2024

**LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT FOUNDATION**

**Board of Directors Meeting Minutes**

**February 15, 2024**

The Board of Directors of the Las Vegas-Clark County Library District Foundation meeting on February 15, 2024, in person and via Zoom at 12:00 p.m.

**Board Members  
In Attendance:**

Tamar Hoapili, Chair  
Shannon Bilbray-Axelrod, Vice Chair  
Nicole Rogers, Secretary  
Fred James, Treasurer  
Elizabeth Foyt, Director  
Kelvin Watson, Ex-Officio Director  
Keiba Crear, Director  
Felipe Ortiz, Director (Zoom)  
Pamela Graham, Director

**Board Members  
Absent:**

Michelle Sanders, Director  
Kelly Benavidez, Director

**Guests:**

Barry A. Burns, Partner, Kutak Rock, LLP  
Floresto Cabais, CFO, The Library District  
Briana Martinez, Esq., Associate, Kaempfer Crowell

**Staff in  
Attendance:**

Lashea West, Development Coordinator  
Julia Gardiner, Development Assistant

**Roll Call  
(Item I.)**

Chair Hoapili called the meeting to order at 12:01 p.m. All members in attendance listed above represent a quorum.

**Public Comment  
(Item II.)**

There is no Public Comment for this meeting nor public attending.

**Board action to  
accept proposed  
Agenda.  
(Item III.)**

Chair Hoapili opened the floor for a motion to approve the proposed agenda. Motion made by Secretary Rogers and seconded by Treasurer James. All voted in favor, and the motion carried.



**Board action to accept minutes from August 17, 2023 meeting. (Item IV.)**

Chair Hoapili opened the floor for a motion to approve the proposed minutes from the Board meeting on November 16, 2023. Motion made by Secretary Rogers to accept with one correction, where minutes state Secretary James instead of Treasurer James, then so moved. Seconded by Director Foyt. All voted in favor, and the motion carried.

**Discussion and possible action to pass New Markets Tax Credit Program Resolutions with Barry Burns of Kutak Rock (Floresto Cabias). (Item V.)**

Chair Hoapili turned the floor over to Floresto Cabias, the Library District's Chief Financial Officer, to discuss the New Market Tax Credits Resolutions.

Floresto introduced himself, as well as Barry Burns, partner at Kutak Rock, LLP, who is the Special Counsel for the West Las Vegas New Markets project. They are here to recommend the Board sign the resolutions as presented. By doing so, Floresto explained, the Board is formally consenting to the Foundation's participation in the New Markets transaction for the West Las Vegas project.

As a refresher, the Library District sought and secured federal funding to offset the costs of building the new library in the Historic West Side, and as part of the process the Library District will grant \$24M to the Foundation. As the Leverage Lender, the Foundation will loan that amount to what we call the New Markets Fund, and other subsequent loans that will happen throughout the New Market process.

As part of this process, as approved through these Resolutions, the Board will designate and authorize a representative to execute documents to consummate the New Markets transactions. The authorized representative is normally the Board Chairperson, but can be another Director as determined by the Board.

One example of a document that requires signature has been distributed with your Board Packet in draft form. It is called the Beneficial Ownership Certification (the JP Morgan document was presented on screen). JP Morgan is one of our Investor Partners that is required by Federal law to collect this information as part of the "Know Your Client" process that banks must conform to making this review necessary to execute a bridge loan for the Foundation, to complete the loan referred to above.

The Library District's staff will complete documentation throughout the process for the Foundation's signature. The Library District's staff and our Partners meet weekly to go through a checklist of items needed to finalize the New Markets transactions, including signing the Resolutions.

One of these meetings with our Partners was completed earlier today, with everything currently on track. We expect to close this transaction as of the first week in March. There are a number of documents that both the Library District and the Foundation will need to eventually execute. Again, this resolution is to ask the Foundation to approve the Resolutions in order to formally consent to participate in the New Markets program.

Floresto added another update reminding the Board of the upcoming new West Las Vegas Library Groundbreaking coming up later this month, hoping all are able to attend. He stated that once this New Markets transaction is consummated, construction on the new library should begin in earnest sometime in March.

The Library District is also holding a special Board of Trustees meeting in order to authorize the Library District's own resolutions, along with approving contracts in order to begin said construction in March. Thus ended Floresto's update for this agenda item.

Treasurer James asked Mr. Burns had we not signed this Beneficial Ownership Certificate following the last meeting for the Foundation.

Mr. Burns explained that this document is related to opening accounts at Chase Bank, and may appear familiar as it was done with Capital One on East Las Vegas Library as well as with JP Morgan Bank for Mesquite Library. This is a requirement for banks in order to open accounts for the Foundation to leverage funds into the New Market Tax Credit transaction. The account can normally be closed shortly after those funds flow through, in short term the account would remain open.

Treasurer James asked if the Chair can direct any Director to be able to sign these documents. Floresto stated yes, that appointing a designated signer is part of the Resolutions. Although it has been a number of years since our last New Market Tax Credit transaction, we are following the same playbook as we did for East Las Vegas and Mesquite transactions.

JoAnn noted that the document provided by the CFO had Secretary Rogers on the signature line. Floresto pointed out that it is traditionally the Board Secretary that signs off on these types of resolutions.

Briana Martinez, Foundation Legal Counsel, commented that she had not reviewed the presented documents and hoped that the Board had time to review them as needed and feels comfortable in appointing the Chair or Board Secretary to sign them on behalf of the Foundation.

Floresto stated that the Library District will also be reviewing said documents, as well as our partners' Special Counsel, such as Kutak Rock, and our other attorneys, Bailey Kennedy, LLP, and, of course, General Counsel for the Library District, Gerald Welt.

Floresto pointed out that the Foundation should be familiar and feel comfortable enough to sign but assured everyone that the Library District has diligently reviewed these documents. Kutak Rock actually drafted them, and again, same documents that were executed in previous New Market fields.

Briana remarked that she has some concerns as there are environmental indemnities for the Foundation, as well as noting that she has not reviewed these agreements, wanting to make sure the Board had so they can make the decision to move forward or not with the Resolutions.

Director Bilbray-Axelrod thanked Briana for her comments and concerns. She observed that she and many of those on the Board have gone through this before with all parties and that is where her comfort level comes from in regard to the resolutions.

Director asked Briana when she would have a chance to review the documents. Briana stated that she is just seeing them via Zoom now for the first time and could hope to review them within the next week.

Director Ortiz stated he had no problem or issue with signing or in recommending that the Foundation sign the Resolutions. This is the third (3<sup>rd</sup>.) occurrence, it's administrative, and in regard to the environmental deficiencies, the City already cured that when they transferred the land and that agreement went before a full City Council. He feels we should take care of this today as time is moving so quickly. In its simplest form, Congress created a tax break for people with money to donate. They will get three (3) times the write off, and we get three (3) times less the money. It's free money for us for an area that is impoverished or underdeveloped making it a great way to give the community back money. As for the rest of it. There's a Quality B (QUALICB) board that oversees us. The Library District oversees this, then the banks are going to oversee this, it's a good deal of oversight. That is why he feels comfortable in moving this forward today.

Treasurer James observed that he was also part of the original implementation New Market Tax Credit transactions and reading through these resolutions notes that are very similar to those for East Las Vegas and Mesquite. The only different item is the Beneficial Ownership Certificate but after reviewing the Resolutions, he would be very comfortable signing and recommending that the Board sign without further delay.

Chair Hoapili inquired if there was need for further discussion or additional questions in regard to this item. Chair Hoapili opened the floor for a motion to approve acceptance and signing the Resolutions. It was decided that Secretary Rogers would be the signatory. Motion made by Director Ortiz and seconded by Vice-Chair Bilbray-Axelrod. One opposing vote; motion carried

**Discussion and possible action in regard to Consultant's Report (Item VI.)**

Chair Hoapili explained that next on the agenda was the recommendation report by the Consultants, as prepared for the Foundation by Amanda E. Standerfer (of Fast Forward Libraries) and Cindy Fesemyer (of Fesemyer Consulting) for Alliance for Library Impact, following the Board Retreat in October 2023, in partnership with the Board of Trustees.

Chair Hoapili gave a brief of the Recommendation Report, touching on a few of the suggestions received to address in the next eighteen (18) months by the Foundation Board. Examples are finalizing Memorandum of Understanding (MOU), hire an Executive Director, create a Foundation budget to include future projections, create and engage a strategic planning process, etc. The entire report is included in the Board Packet.

The Chair asked for ideas and feedback from the Board members.

Treasurer James stated there was no issues basically with the recommendations but in implementing them as a volunteer nonworking board. Treasurer James suggested that some things need to be done before these recommendations can be addressed and implemented, i.e., such as possibly the hiring of a consultant. He feels the eighteen (18) month projection is more in line with an eighteen (18) to twenty-four (24) month timeline.

Treasurer James also professed the need to align with the Library District to access costs for current in-kind services the Foundation receives from the Library District to budget and plan for before any Foundation operational monies could be used for donations to programs and services. He stated that these expenses would have to be paid from any fees the Foundation collects such as the book sales and Endowment Fund. He feels that this will be a two (2) year process, a reserve will be needed, a two (2) year budget reserve before bringing on an ED, etc. The reserve in alignment with the future projections would notify the Board ahead of time if future revenue projections were not met for some reason, this person could look for another position before the ED position was terminated. If the Foundation is going to be a standalone, it must be determined and discussed where the money is coming from before they can do that. Also, what will be the Library District's obligations up to that standalone point?

Director Foyt proposed an alternative suggesting that the ED job posting task the applicants to share how they would address the Foundations future needs and wants as part of their application. UNLV does this. Could save monies spent on a consultant as well as having staff coming onboard with a deeper knowledge and understanding from day one (1).

Ex-Officio Director Watson suggested that rather than hire a consultant, he would offer the services of the Library District's HR department to assist in drafting a job description to be shared and tweaked by the Board as desired, the Library District could post the position and coordinate interviews for the Board as needed in supporting this initiative.

**Discussion and possible action to accept proposed creation of three (3) committees (Item VII.)**

Chair Hoapili stated that based on the report recommendations and in accordance with what the Board has been discussing, she proposes forming three (3) subcommittees: 1) Executive Director Search Committee, 2) Budget Committee, and 3) MOU Committee. Chair Hoapili feels this is the first step toward encompassing these recommendations.

Director Crear believes the special working committee should come prior to finalizing these as the only committees needed, and what that looks like, etc., establish the path of the Foundation and then establish which committees are needed.

In agreement with Director Crear on this point were Treasurer James, Secretary Rogers, Vice Chair Bilbray-Axelrod, and Director Foyt who mentioned the main focus should be the ED search and then focus on the other two items if time allowed.

Chair Hoapili stated there was no action to be taken at this time in regard to establishing these subcommittees; Development Director Prevetti urged getting Counselor Martinez's opinion in regard to if a motion is needed, if this meeting is to last several hours is it required to be an open meeting, does it need to be recorded, etc.?

Counselor Martinez advised that this special meeting would still have to abide by Open Meeting laws, the chair can call this meeting but must be posted at least seven (7) days in advance but not more than 30 days. She suggested that while everyone is together the meeting could be set up now.

It was suggested that March 19<sup>th</sup> as a possible date, half a day should be blocked, a Doodle Poll will be sent to the Directors to settle on a date.

**Discussion and possible action to the Las Vegas review Journal inquiry. (Item VIII.)**

Chair Hoapili asked for background in regard to the Review Journal Inquiry received by Counselor Martinez.

Counselor Martinez was contacted by David Wilson, a reporter with the RJ, requesting comment regarding comments made by Chair Hoapili following a Board of Trustees meeting in which the Library District announced approving a contract for a consulting firm, the Schaefer Company, LLC, in regard to raising money for naming rights for the new WLV Library.

Mr. Wilson felt these statements raised some concerns that the Library District Foundation was not included in the decision and asked if this was standard that the trustees contracted with third (3<sup>rd</sup>) parties to raise money for naming rights as well as what the role of the Foundation was in raising money for the Library District. Counselor Martinez believes Chair Hoapili's comments were taken out of context and did not think it was appropriate to supply comment

without this being brought to the Board's attention.

In the December Trustees' meeting, during Public Comment portion of the meeting, Chair Hoapili shared that she was excited by the engagement of the consultant but stated that the Foundation Board was unaware of the search and hiring and of the possibility of raising funds via naming rights for the new library. She wanted to make sure they worked in partnership with the Library District and that the Foundation Board was there to assist in any way they could on their quest for this consultant. There was discussion on the subject following this comment (can be accessed online in the recorded meeting on the LVCCLD website), a very robust conversation ensued and the motion was passed by the Board of Trustees.

Chair Hoapili stated that Ex-Officio Director Watson received the same request call from the reporter as did she. Mr. Wilson is asking for a comment from the Foundation; Counselor Martinez and Chair Hoapili did not feel comfortable supplying said comment without addressing this Board first.

Ex-Officio Director Watson shared more details about the approach chosen explaining it was not an effort to leave the Foundation out of the process but in terms of financing, the Library District recognized that what the consultant would be doing fell under the vision of the Board of Trustees. There were reasons to pay for a consultant and get this done; Ex-Officio Watson felt this was the best approach and the Board of Trustees agreed.

Director Foyt was also contacted for comment but unavailable at the time and Mr. Wilson did not follow up with her again.

Counselor Martinez stated that she had been contacted again this week by Mr. Wilson asking for a comment by the Foundation.

Treasurer James added that he was okay with the approach used by the Library District and the Board of Trustees. This does not fall under the Foundation's oversight; it belongs under the Library District's umbrella. He would have preferred the foundation was made aware before it was announced publicly, but finds no issue.

Secretary Rogers suggested a joint statement issued by both boards to which Ex-Officio Director Watson agreed made sense. Counselor Martinez stated she had drafted a response but it was not written as a joint response. Chair Hoapili can bring this up in the Board of Trustees meeting later this afternoon during the Foundation Report portion.

Chair Hoapili opened the floor for a motion to recommend a joint statement on behalf of the Library District Board of Trustees and the Foundation Board of Directors to issue a joint statement to the Las Vegas Review Journal via Mr. Wilson. Motion made by Vice Chair Shannon Bilbray-Axelrod and seconded by Treasurer James. All in favor with three (3) opposed, and after some discussion the motion was redacted by Vice Chair Bilbray-Axelrod then reinstated the motion with the only change being it be held in abeyance until

contacted again by Mr. Wilson. Motion seconded by Treasurer James.

An individual vote was taken:

Chair Hoapili – Y  
Vice Chair Bilbray-Axelrod – Y  
Secretary Rogers – Y  
Treasurer James – Y  
Director Foyt – Y  
Director Crear – N  
Director Ortiz – N

Five (5) yeses and two (2) nays; motion passes.

**Chair's Report,  
Tamar Hoapili.  
(Item IX.)**

Chair Hoapili shared a list of forms she has signed on behalf of the Foundation since the last meeting with copies in the Board packet; including a grant application for a Super Bowl Grant which we sadly didn't receive.

In reference to an earlier item discussed at a previous meeting in regard to the one thousand dollar (\$1,000) in board dues, she has researched and gone back to 2015 looking for references to this. In the minutes of the Foundation Board minutes for June 16, 2021, it was referenced by then-Chair Sanchez there was an agenda item #6 (these minutes included in packet as well) on briefing and discussion on foundation work for year ahead. It addresses Board Member expectations which was discussed and showed the mention of the one thousand dollars (\$1,000) does exist at least somewhere. However, when picking up this topic of "briefing and discussion on foundation work for year ahead" again in the September 20<sup>th</sup> minutes, it was not brought up again. No motion, no vote, no approval, etc.

Director Foyt explained it was her understanding that this Board was charged with this money as part of "the bones" of this organization, so that there would not have been a vote or mention.

Vice Chair Bilbray Axelrod was approached to join the Foundation when the switch from Friends of the Library became the Library District Foundation (circa 2010-2011) and it was never mentioned to her.

Chair Hoapili understands the concept of Board Members "Give/Get" is pretty standard for foundations. In reference the proposed special working meeting, this should come back to the floor.

Treasurer James agrees this is something that the Foundation Board should be doing for the new way the Foundation would be operating.

Director Crear stated this subject should be shelved for now with so many other more important issues for the special working meeting.

Chair Hoapili reminded the Board that the next meeting on May 16<sup>th</sup> is the Annual Meeting; including end of some board terms and elections of new officers. She also stated that if anyone needed a

copy of the by-laws to let her know.

**Treasurer's Report,  
Fred James.  
(Item X.)**

Treasurer James shared that the report included in the Board packet is the financial position before the period ending December 31, 2023. While it may appear that we have approximately nineteen million dollars (\$19M) in funding, in actuality we do not. As it shows under "Other Assets" there are monies classified as "Long-term Note Receivables" showing almost eighteen million dollars (\$18M). This is part of the New Market Tax Credit. We are the Lenders; the Library District will be the recipients as explained earlier in regard to upcoming twenty-four million dollars (\$24M) Ex-Officio Watson will be signing over shortly. The Foundation will be assisting the Library District in receiving approximately five point six million dollars (\$5.6M) back, which will go a long way in the West Las Vegas new building project.

These numbers will drop off as these programs come to an end. For example, the Mesquite Library will drop off in July, after this fiscal year, and the long-term receivables will come off in December. Same for East Las Vegas at some point, so these monies will be going away. Then the West Las Vegas New Market Tax Credit monies will be coming on, that we discussed earlier with CFO Cabias.

The Schwab accounts above for long-term portion of our investments are coming due in the future after one (1) year; the short-term portion will come due this year. All of this is part of the Endowment and that's the only funds we have, so if separate from the Library District, our projections will try to figure within the current interest rates, the current economy, etc., how much money we have.

If we could count on a ten percent (10%) return on three point one million dollars (\$3.1M) that would be three hundred thousand dollars (\$300,000) for operational costs. That can't be guaranteed, more likely five, six, or seven percent (5, 6, or 7%) return which would provide us operational funds in the one hundred fifty to two hundred thousand (\$150-200,000) range. That is not enough.

Treasurer James brought attention to the bank accounts which pay out for all obligations, making the money raised through the book donations and any unrestricted donations as fluctuating. With the bank account balances, these funds are always fluctuating as some of those dollars you see on the reports are restricted monies and cannot be used for operational expenses.

Next, Treasurer James shared the Statement of Activity sheet showing the division of restricted and unrestricted donations. He went on to explain how book sales are unrestricted but a donation by Best Buy for the Teen Center at Clark County Library is restricted for just that.

Most of our costs, while aligned under the Library District, are minute, very attainable. This does not contain the in-kind services we get from Marketing, Development, and Financial Services for example. These are all considerations when planning to separate



and operate on our own.

Planning on a tighter budget for next fiscal year, building up a reserve fund so the Foundation can go out on their own having to pay for the current in-kind services they now receive by Library District staff.

**Library District  
Executive Director  
Report, Kelvin  
Watson  
(Item XI.)**

Ex-Officio Watson shared that this coming Friday the 16<sup>th</sup> is his three (3) year anniversary with the Library District as the Executive Director.

A few of the initiatives he has spearheaded since his arrival are:

- #FreeToBe Public Education Campaign
- Building Signage – no more complaints that public can't find the libraries
- Green Our Planet – providing food and food growing skills and reinforces the importance of access to fresh food
- Memory Preservation Labs – in 17 branches
- Book Vending Machines – in Boulevard Mall and soon in Sunrise Hospital
- West Las Vegas Library Groundbreaking this month
- My First Library in hospitals – in conjunction with the Foundation
- Barbershop Books – in partnership with the NFL and Microsoft
- Hope for Prisoners
- Casa Grande Program
- Nevada State "I Love My Library" auto license plates coming soon
- Cox WiFi cards, cell phone lending programs, ROTC On Board
- Hip Hop Architecture Camp(s) – repeating in summer
- Summer and Winter Reading Challenges
- Lil Learners Activity Kits
- STEAM Truck

Our circulation continues to increase our programs. Numbers are up fifty-six percent (56%) from 2019 to fiscal year 2023. Our website has experienced a twenty-four percent (24%) jump in traffic from 2022 to 2023.

We have received many awards and acclamations during his tenure:

- American Library Association (ALA), Library of the Future Award two (2) years in a row.
- American Library Medal of Excellence Award (twice).
- Urban Library Council (ULC) has recognized us for innovation, anti-racism, digital equity, and inclusion.
- Urban Library Council (ULC) has recognized us as an Honorable Mention as a Top Innovator.
- Russo has recognized us for best emerging technology.

Ex-Officio Watson stated he had enjoyed his last three (3) years here and looks forward to the next couple of years to continue the growth and innovation path we are currently on within this community

**Library District  
Development  
Director Report,  
JoAnn Prevetti  
(Item XII.)**

following the Library District's Strategic Playbook for 2026.

Treasurer James complimented Ex-Officio Watson on all he has accomplished and thanked him for his contributions.

Director Prevetti congratulated Ex-Officio Watson on his upcoming third (3<sup>rd</sup>) year anniversary with the Library District and coincidentally, February 16<sup>th</sup> is also her two (2) year work anniversary a year to the day after. She stated what a pleasure it was working here and being out in this community.

Director Prevetti provided reports for the last three (3) months. We list all our appointments and she normally has three to five (3 to 5) appointments a week with partners and donors.

When this report was written in December, it shows that the Foundation was awarded approximately one hundred twelve thousand and two hundred twenty-two dollars and thirty-seven cents (\$112,222.37). As of this morning, that figure is two hundred and ten thousand dollars (\$210k).

We received a grant from best Buy for the Teen Center, as well as a commitment from KNE Architecture to help us expand the Pop Architecture program.

The report shows pending grants in the amount of two hundred eighty-three thousand dollars (\$283k) in December but that number is now nine hundred thirty-eight thousand (\$938k) in impending grants and demand for the Foundation.

Under the Library District Awarded column in December the amount was sixteen thousand five hundred dollars (\$16,500) as of today the awarded amount is one hundred forty-one thousand dollars (\$141k).

We still have the impending fifteen million (\$15M) and we are hoping to hear about ten million (\$10M) of that by June.

Director showed some images of events, partner and speakers. She also shared several new donors as included in her report in the Board packet including:

- Meow Wolf
- The Rogers Foundation
- Vegas Tickets
- USAC
- San Manuel Tribe – Band of Mission Indians (and Owners of the Palms Casino and Hotel)
- Latino Media Network
- The Mob Museum
- Formula One – F1
- Humana
- Summerlin Rotary Foundation
- Vegas PBS
- The Just One Project
- BF Foundation
- A few anonymous bequests and donations

- Shaw Contract Carpet
- San Francisco Human Rights Commission
- Microsoft
- The Hip Hop Architecture Camp
- Latino Beats ZonaMX 103.5 radio

Director Prevetti shared some images from our grants at work, such as the twenty-five-thousand-dollar (\$25k) grant from the National Library of Medicine and the #GetCarded for Health initiative and our partner Roseman University of Health Sciences, college of Medicine.

Director Prevetti shared an image of the ceremonial check presentation of the three point eight million dollar (\$3.8M) federal award for use with the Cox WiFi card. Treasurer James asked for more detail about this funding.

Director Prevetti explained that these funds went directly to the Library District because it was general funding. We partner with Cox Communications, people come in to a branch and check out the Cox digital WiFi card. Based on the number of checkouts, we receive a bill from Cox that we submit to USAC, then USAC reimburses us for paying the bill from Cox. We can spend up to three million dollars (\$3M) amount and we hope to do so.

Some of the events attended include the Latin Chamber of Commerce where we debuted our new Library District business ad with the Governor and his wife as well as many other dignitaries in attendance. Attended the Workforce Summit event with Ex-Officio Watson.

Director Prevetti updated the Board on the tutoring project stressing its importance; discussed the refresh of the Whitney Library Teen Zone with new carpet, paint and furniture donated by Shaw Contract Carpet and Microsoft came on and donated ninety-five thousand in laptops for use in our libraries.

There is no Public Comment at this time.

**Public Comment  
(Item XI.)**

**Adjournment  
(Item XII.)**

With no further business before the board, Chair Hoapili, opened the floor for a motion to adjourn. Vice-Chair Bilbray-Axelrod made the motion to adjourn the meeting at 1:26 pm, Secretary James seconded the motion. All voted in favor and the motion carried.

1 LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT FOUNDATION  
2 BOARD OF TRUSTEES MEETING VIA ZOOM  
3 TUESDAY, MARCH 19, 2024

4 \* \* \* \* \*

5 [Meeting began at 9:15 a.m.]

6 CHAIR HOAPILI: We are recording. Fabulous, fabulous.  
7 All right. JoAnn, can you do roll call, please?

8 MS. PREVETTI: Yes. Chair Hoapili.

9 CHAIR HOAPILI: Here.

10 MS. PREVETTI: Vice-Chair Bilbray-Axelrod.

11 [No heard response.]

12 MS. PREVETTI: Treasurer James.

13 TREASURER JAMES: Here.

14 MS. PREVETTI: Secretary Rogers.

15 SECRETARY ROGERS: Here.

16 MS. PREVETTI: Director Benavidez.

17 DIRECTOR BENAVIDEZ: Here.

18 MS. PREVETTI: Director Crear.

19 DIRECTOR CREAR: Here.

20 MS. PREVETTI: Director Graham.

21 DIRECTOR GRAHAM: Here.

22 MS. PREVETTI: Director Ortiz.

23 [No heard response.]

24 MS. PREVETTI: Director Sanders.

25 DIRECTOR SANDERS: Here.

1 MS. PREVETTI: Director Foyt.  
2 [No heard response.]  
3 MS. PREVETTI: And Ex-Officio Director Kelvin Watson.  
4 [No heard response.]  
5 MS. PREVETTI: Okay. You do have a quorum to proceed.  
6 CHAIR HOAPILI: Perfect. Thank you.  
7 MS. PREVETTI: Thank you. And then I'll leave the  
8 meeting, but I'll have all -- anything with me -- if you need anything  
9 you can call or text me.  
10 CHAIR HOAPILI: Okay. JoAnn, you're confirming on your  
11 end, there's -- you don't see anyone for public comment, right?  
12 MS. PREVETTI: That is correct. We have no one on our  
13 end for public comment.  
14 CHAIR HOAPILI: Same here. We -- yes, Sir.  
15 TREASURER JAMES: JoAnn, I just sent that e-mail.  
16 MS. PREVETTI: Thank you, Fred. I see it.  
17 TREASURER JAMES: Okay.  
18 MS. PREVETTI: Thank you very much.  
19 CHAIR HOAPILI: Same on our end. We have no one here  
20 for public comment. Okay.  
21 So we're going to move forward. So first of all, thank you  
22 guys so much --  
23 MS. PREVETTI: Thank you.  
24 CHAIR HOAPILI: -- for coming. I'm really excited. And I  
25 want to make sure that we are all open and honest as we can be,

1 right? We all, you know, want the best things for the Library and  
2 for our community. So the purpose of today's meeting is really to  
3 get our thoughts on paper, get creative and really kind of say where  
4 do we want to see the Library Foundation go, okay?

5 I'm going to ask this question, right because I want to  
6 make sure we're on the same page.

7 Oh, somebody beeped.

8 TREASURER JAMES: Yeah, somebody just came in.

9 DIRECTOR CREAR: Julia's back on.

10 CHAIR HOAPILI: Okay. That -- I want to -- we are all in  
11 agreement that we want the Foundation to go forward, correct? Us  
12 here, yes? Yes? Everybody yes?

13 [Only Yes Heard].

14 CHAIR HOAPILI: Okay. Thank you so much, Kelly. So  
15 we're doing this with the intent of we're going to do anything and  
16 everything we can to ensure that the Foundation will be  
17 sustainable, right? Once -- there will be a day that one of us will not  
18 be here, we will not be on the Board, we'll be off retiring like Fred;  
19 going to California and hanging out, right? And we want to --

20 TREASURER JAMES: [Indiscernible].

21 CHAIR HOAPILI: -- ensure that we build the Foundation  
22 from here to move forward to tomorrow. Okay.

23 Now I want to kind of talk about the elephant in the room.  
24 The Foundation cannot operate how it is today going into  
25 tomorrow, how it was in years past. Many of us have been here

1 for -- I'm not going to age us, Keiba, but we've been here for quite a  
2 long time, Kelly, and the reality is, is this is just the natural  
3 evolution of the Foundation. It really, really is, right? And part of it  
4 was the -- I'm going to put it out there, was the challenges that we  
5 had during some of our law issues that we had last year kind of  
6 opened up our eyes both on the District side and the Foundation  
7 side, right. So that's why we have our lovely Briana. She is our  
8 legal counsel. Hello, Briana. And she's here to ensure that we  
9 cross T's and dot I's and that we stay in the right lane of our legal  
10 work, okay? And so just kind of wanted to let you know who she is  
11 and what her purpose here as well.

12           So I just want to make sure we're all on the same page,  
13 right? Doing it for the Foundation, doing it for the community,  
14 doing it for our library patrons. And we're just going to rock it,  
15 right? So the purpose of today is just not -- let's think about it,  
16 right? So what our guide is -- our guide is that report that we kind  
17 of all received from the consultant. We talked about it during our  
18 retreat. The -- our takeaways during the retreat, was really just kind  
19 of have this let's kind of start from square one, kind of see what we  
20 want to do.

21           So my first question was, do we want to keep the  
22 Foundation, yes. So now Question Number 2 is, as I kind of use  
23 this as our guide, this is where we're going to cut cross T's and dot  
24 I's because this is kind of like our checklist, right? So the first one  
25 is, is -- and I'm going to go straight into it. Just stay on the

1 agenda -- agenda -- agenda -- shoot, it closed on me. No, I got it  
2 right here. I just [indiscernible] it by accident. So it's just kind of  
3 discussing --

4 DIRECTOR CREAR: It may be easier for you though that  
5 way. I know my phone shut down.

6 CHAIR HOAPILI: If you got a copy, that would be great.  
7 But the agenda really right now is we are on the No. 2 where it  
8 says, Discussion and possible action, right to discuss strategic  
9 outlook for the Foundation, right?

10 So based on this, this was our tentative 18-month type of  
11 guideline, right? Some of us said it might be 24 months, some of  
12 us said it might be, you know, 18, but for the most part this is our  
13 guideline, right. So let's kind of go through here. Number 1 is --

14 DIRECTOR BENAVIDEZ: Tamar, can we -- let's just -- so  
15 we need to move on the proposed agenda. We need to move and  
16 accept the proposed agenda.

17 CHAIR HOAPILI: Oh, I missed No. 2; sorry. I went straight  
18 to No. 3. Thank you. Thank you so much. Yes, so I apologize for  
19 that. I just wanted to get right into the mix of things. Everyone take  
20 a look at the agenda. I'd like a motion to approve and accept the  
21 agenda, please.

22 DIRECTOR BENAVIDEZ: So moved.

23 CHAIR HOAPILI: Thank you, Kelly.

24 DIRECTOR CREAR: Second.

25 CHAIR HOAPILI: Keiba; second. Okay. All in favor?



1 [ALL BOARD MEMBERS WERE IN AGREEMENT]  
2 CHAIR HOAPILI: Opposed?  
3 [No heard response.]  
4 Perfect. Thank you. Thank you, Kelly. I appreciate that.  
5 See, I just want to dive into work, Kelly. See.  
6 So next one is -- we're on No. 3, Discussion and possible  
7 action for strategic outlook for the Foundation. So again, kind of  
8 going back to this, right, you should all have copies of this, but I'll  
9 kind of read the first one is continue to reestablish trust between  
10 the Library and the Foundation.  
11 DIRECTOR CREAR: Will you pass out the copies for those  
12 of us who are not --  
13 CHAIR HOAPILI: Sure.  
14 DIRECTOR CREAR: -- so prepared and we can share?  
15 CHAIR HOAPILI: I've got three of them, so you can kind of  
16 share it. Here you go, Michelle.  
17 DIRECTOR CREAR: What page, Tamar?  
18 CHAIR HOAPILI: This is from the report. It's page 2.  
19 DIRECTOR GRAHAM: It's on this one. I think this is the  
20 entire report. This was the high level one.  
21 CHAIR HOAPILI: Okay. So I guess at first I want to just  
22 kind of look at it. It says continue to reestablish trust between the  
23 Library and the Foundation. What do you guys recommend that we  
24 do for this? I have an idea.  
25 SECRETARY ROGERS: I think having yearly retreats with

1 all of us --

2 CHAIR HOAPILI: Okay.

3 SECRETARY ROGERS: -- at least yearly. Something of  
4 the sort; retreat, however you want to call it is fine. Because that  
5 was the first time I had met everyone. Now given COVID was a big  
6 problem for me when I -- but think with their turnaround that they  
7 have with our potential turnaround that we have, it would be nice.

8 CHAIR HOAPILI: So the December retreat was good.

9 SECRETARY ROGERS: Yeah.

10 CHAIR HOAPILI: Yeah. And is in December a good time?  
11 I'm just saying because the Library and the Foundation's fiscal year  
12 is July through June, so December is kind of the halfway mark of  
13 the year, so we can actually do it in December like how we did or do  
14 it closer to the fiscal year.

15 SECRETARY ROGERS: I mean, personally, I think if you're  
16 going to get on Board with what the Library District wants and what  
17 we want to do for that coming year, maybe even in June towards  
18 the end of the school year so that we can get in alignment,  
19 potentially.

20 COUNSEL MARTINEZ: You might want to do it a little  
21 sooner than that just because by June you should have everything  
22 [unintelligible].

23 TREASURER JAMES: They have a budget that has to be  
24 submitted in May, so it's probably best if you do -- I'm  
25 recommending -- suggesting January.

1 CHAIR HOAPILI: January?

2 TREASURER JAMES: Yeah, because they need to tell us  
3 what programs -- or even February. They need to tell us what  
4 programs they're working to support or been asking them to  
5 support?

6 CHAIR HOAPILI: Okay.

7 TREASURER JAMES: And then that way they can put it in  
8 their budget. If they don't have it in their budget, you can put it in  
9 ours.

10 CHAIR HOAPILI: Perfect.

11 DIRECTOR SANDERS: But we're saying first quarter for  
12 the ensuing year.

13 CHAIR HOAPILI: Uh-huh.

14 DIRECTOR SANDERS: Okay.

15 TREASURER JAMES: Beginning July 1st.

16 DIRECTOR SANDERS: Yeah. Beginning of the fiscal year.

17 DIRECTOR CREAR: So Tamar, I do want to interject  
18 something though. Nicole said something key. I think in our past  
19 relationships, we funded things that the Library District wanted. I  
20 would like it to be more of what the Foundation feels passionate  
21 about and which of the programs because our budgets are going to  
22 be a lot smaller and we -- until we get our grants up and going. I  
23 think based on what they give us, we as a Board should vote on the  
24 priority of the programs that we feel are important.

25 And so I think we have to get to what we as a

1 Foundation -- there's a lot of great programming that's done, but  
2 you know, I can only tell you my favor, which is Homework Help,  
3 which as a mom I know how important it is for kids to get the extra  
4 help that they need. And there's so much of our funding goes to  
5 that and I think it's an incredible program. So that would be my  
6 vote but I'm just saying --

7 CHAIR HOAPILI: Okay.

8 DIRECTOR CREAR: -- we should look at holistically what  
9 they're proposing, because we're not going to be able to fund it all  
10 and then as a --

11 CHAIR HOAPILI: Right.

12 DIRECTOR CREAR: -- Board, that vote becomes what we  
13 want as a priority and move in that direction when we look at  
14 things, so.

15 CHAIR HOAPILI: I think that's fantastic. So is this  
16 timeline -- do you think it's going to work for us if we have this  
17 retreat, learn what they want -- what the District wants in the  
18 January/February Q1 time frame that will give us at least another  
19 quarter to review it, look at the spend, get recommendations from  
20 Fred and so forth and so then by the time we go into our fiscal year  
21 or in June at least, they'll know what we can and cannot fund. Does  
22 that look good?

23 SECRETARY ROGERS: I think it's a good system. I think  
24 that's what we're trying to figure out is the system's in place, so  
25 that no matter who's in charge --

1 CHAIR HOAPILI: Correct.

2 SECRETARY ROGERS: -- whether it's District or us, if we  
3 have the right systems that we can put in place, whoever comes in  
4 15 years from now, they'll have the system of this is how this  
5 operates as a Foundation.

6 CHAIR HOAPILI: Okay. You guys good with this?

7 DIRECTOR CREAR: Uh-huh.

8 CHAIR HOAPILI: Keiba.

9 DIRECTOR CREAR: Oh no, I was just going to say, I think  
10 No. 2 to improve those relationships would be when we get an  
11 Executive Director that that person goes to their monthly Board  
12 meeting and provides them with an update. And then, either by  
13 this retreat or at the end of the fiscal year, I think we should always  
14 produce an annual report to what our accomplishments are. And I  
15 think that's important for them to see what we've done and what  
16 we've accomplished. And so that's something that has not been  
17 taking place for two years. I think that's something that we should  
18 do.

19 And then I have one more idea. I was looking on the  
20 website and we are embedded in the Library District's website  
21 which in the past that was fine, but I think somehow, we might  
22 need to tease our own website out and our accomplishments  
23 should be front and center on our website as well so that people  
24 don't have to go searching for them. If we're not -- we'll produce  
25 this and give it to them, but it's always good on your website to

1 have your mission, your purpose, and what you've accomplished  
2 so.

3 SECRETARY ROGERS: Public education -- I was looking at  
4 that too. The Public Education Foundation has their own website  
5 and it's actually a pretty good website that they have with their  
6 main members and then all their directors underneath and then  
7 they even have their audits up and then their finance and their  
8 policies and you name it, it's all right there. So I think if we took  
9 something like that and copied it.

10 CHAIR HOAPILI: If you ever have -- I know, in our spare  
11 time, take a look at some of the other libraries. I kind of did that  
12 and you -- all of you are correct; they definitely work together, but  
13 they're also independent, right? And I kind of was looking at the  
14 Phoenix libraries because I worked -- in my company, we work a lot  
15 in Phoenix so I kind of looked at that. Again, work together, but  
16 definitely still independent own website but it connects with each  
17 other so it's still that partnership. It's very fluid in the sense -- very  
18 similar to us is if you think of the libraries, we're all one. It's not  
19 here and here, it's just kind of behind the scenes that it's kind of  
20 separate in that sense from the websites and so forth. So good  
21 points.

22 So I'm -- again getting back to No. 1, continue to  
23 reestablish trust between the Library and Foundation. We've said  
24 three things; that we want a yearly retreat, that we want to have a  
25 monthly Board meeting update from the Foundation, right, and we

1 want to produce an annual report showing what our  
2 accomplishments are. And so that would -- in our eyes that would  
3 allow the District Trustees to see what we're doing monthly,  
4 annually, and then we can discuss it at the yearly retreat.

5 TREASURER JAMES: We're going to need quarterly. We  
6 meet quarterly so it's going to be a quarterly --

7 CHAIR HOAPILI: Who, us?

8 TREASURER JAMES: The Foundation. The reporting  
9 mechanism, will it be quarterly or monthly?

10 CHAIR HOAPILI: Well, the team asked to do monthly  
11 Board meeting updates. Although we meet quarterly, we can still, if  
12 there are updates that are needed, I think -- my recommendation is  
13 to at least keep it monthly on our end if there are updates. If there  
14 are not, we can always tell the Chair that we won't, you know, be  
15 presenting, but at least with the goal that we're going to have some  
16 type of agenda item of something that's happening, and we can  
17 update them.

18 DIRECTOR BENAVIDEZ: Tamar, I -- and I agree on that.

19 DIRECTOR SANDERS: There's movement all the time.

20 CHAIR HOAPILI: Right.

21 DIRECTOR SANDERS: So even though we meet quarterly,  
22 I mean there's movement that happens within that quarter that  
23 should be produced and updated to the Board.

24 CHAIR HOAPILI: Right. I'm sorry, Kelly. Go ahead.

25 DIRECTOR BENAVIDEZ: And I would have -- I would

1 agree that we need to actually be an agenda item on the regular  
2 trustee agenda item. Whether we meet quarterly or monthly or not,  
3 it doesn't matter because we still have -- you know, we could still  
4 report on, you know, what projects were paid out that month or --  
5 there's always some sort of update. There's always something to  
6 give them as an update. So that's something like as a standard we  
7 are to be on their agenda every month.

8 CHAIR HOAPILI: Thank you, Kelly.

9 DIRECTOR BENAVIDEZ: And obviously I'm wearing both  
10 hats, so I'm going back and forth, but that way so there's no  
11 confusion of, you know, the Foundation not giving the Trustees  
12 updates monthly, let's just put it on their agenda as it comes.

13 CHAIR HOAPILI: Thank you, Kelly.

14 And now I'm going to throw it out here on our quarterly  
15 meetings, do we want the District to provide updates at our  
16 quarterly meeting of what's happening on the District side?

17 TREASURER JAMES: Yes.

18 DIRECTOR BENAVIDEZ: Yes.

19 TREASURER JAMES: For each one of the projects.

20 DIRECTOR CREAR: And so this is where -- I don't know  
21 where this belongs, just to be honest and maybe it's something we  
22 work through when we start looking at the Executive Director, but I  
23 think there needs to be some clear distinctions on JoAnn's duties  
24 because on -- what she reports on is often Foundation-type  
25 activities, but it goes as a Library update when really the funding is



1 coming to the Library; it's a Foundation activity.

2 And so I think that causes a lot of confusion and I think in  
3 the past two years her updates have been great and all the work  
4 she's doing, but it's coming across maybe to the Board as that's  
5 what the Library's doing, not what the Foundation is doing.  
6 Whereas -- and I'm not living in the past, but in the past, our  
7 Executive Director reported independently on the Foundation  
8 activities and reported them as Foundation activities. And so I think  
9 that will help with improving our relationships on --

10 CHAIR HOAPILI: Okay.

11 DIRECTOR CREAR: -- when we clearly define because is  
12 fundraising or getting a grant, is that a Foundation activity or is that  
13 a Library activity.

14 CHAIR HOAPILI: Well and I --

15 DIRECTOR CREAR: So --

16 CHAIR HOAPILI: I'll be honest, I think when we hire an  
17 Executive Director --

18 DIRECTOR SANDERS: I was just about to say the same  
19 thing --

20 CHAIR HOAPILI: -- it will change this --

21 DIRECTOR SANDERS: That is where those lines of --

22 CHAIR HOAPILI: -- right? Yeah, it will change this. And  
23 so I agree. That's why -- I kind of have a parking lot when --

24 DIRECTOR SANDERS: Yeah. That's what I'm saying. I  
25 don't know where it goes, but --

1           CHAIR HOAPILI: -- we don't get it but that's something  
2 that will have to be addressed when that time comes because  
3 you're right, there's that gray area. And let's be honest here, that  
4 gray area is what led to the legal issues, right, is that gray area. So  
5 let's get out of that gray area, let's define it, put it where it needs to  
6 be, and then we'll be able to move forward, okay?

7           Are we okay with this? Any other ideas? Yearly retreat,  
8 monthly Board meeting, annual report and District providing  
9 updates at our quarterly meeting.

10           Thank you, Nicole. Thank you for taking a picture of that  
11 for us.

12           DIRECTOR SANDERS: I do have a question just --

13           CHAIR HOAPILI: Sure.

14           DIRECTOR SANDERS: -- because I'm still very new.

15           DIRECTOR CREAR: We're not going to let you say that.

16           DIRECTOR SANDERS: Yeah. No, I can say that because  
17 we've spent the last year really in entanglements. So we really  
18 didn't produce the work that normally I'm sure you guys produce in  
19 a year because we were busy with legal stuff. So I'm still new.

20           DIRECTOR CREAR: Alrighty. All right.

21           DIRECTOR SANDERS: But what type of -- I mean, I know  
22 we get an e-mail from JoAnn or someone that says, hey, the Library  
23 is doing this; you're invited.

24           CHAIR HOAPILI: Right.

25           DIRECTOR SANDERS: Hey, this is happening; you're

1 invited. But what type of joint ventures have happened in the past  
2 where we come together to do things for the community besides  
3 things we're paying for? Are there other opportunities for us to do  
4 things together? I mean, I see an event happens oh, the Library  
5 bought a table, we have four seats left, any -- do any Foundation  
6 members want to go. What type of things happen, activities  
7 happen that actually bring us together in a nonformal or less formal  
8 scenario?

9 CHAIR HOAPILI: I will be honest with you, Michelle, I think  
10 the last three years I haven't seen any of that. It's been very  
11 separate. I'm not sure if it was by design because of the current  
12 legal situation that we're in, but, you know, I'm just going to say in  
13 the past -- and I don't want to keep bringing it up, but just for --

14 DIRECTOR SANDERS: No, I'm asking about the past  
15 because --

16 CHAIR HOAPILI: -- historical -- [talking simultaneously] --

17 DIRECTOR SANDERS: -- I don't know it.

18 CHAIR HOAPILI: There -- it was very much together like  
19 this. It wasn't --

20 DIRECTOR CREAR: There was no separation. We --

21 CHAIR HOAPILI: You didn't feel like it, right?

22 DIRECTOR CREAR: There wasn't any resentment or  
23 stepping on toes. It was a very fluid --

24 DIRECTOR SANDERS: This doesn't feel cohesive, and I'm  
25 wondering what led to it breaking, besides the legal issues.

1 CHAIR HOAPILI: I think that's just the start and I think  
2 that's kind of what we're going through this --

3 DIRECTOR CREAR: I think the new leadership that wanted  
4 to do -- and this is just my speculation --

5 CHAIR HOAPILI: Right, right, right.

6 DIRECTOR CREAR: -- maybe new leadership that wanted  
7 to do -- go in a different direction or maybe I -- I don't --

8 DIRECTOR SANDERS: I mean, it could just be -- I mean,  
9 with Kelvin it was almost two years and you kind of forget that but  
10 I -- right now, other than going to the website and looking at it, I can  
11 barely recognize their Board members outside of going to the  
12 website or oh yeah, they have their pin on.

13 CHAIR HOAPILI: Well maybe that's -- I'm going to put that  
14 in the parking lot. Maybe that's something that we want to capture;  
15 what can we do to --

16 DIRECTOR SANDERS: To make it --

17 CHAIR HOAPILI: -- jointly to --

18 DIRECTOR SANDERS: -- make more familiar --

19 DIRECTOR CREAR: So in the past what we --

20 DIRECTOR SANDERS: To get that connection.

21 DIRECTOR CREAR: Yeah.

22 DIRECTOR SANDERS: Like I don't know how else --

23 DIRECTOR CREAR: In the past what we would do --

24 DIRECTOR SANDERS: -- to say that.

25 DIRECTOR CREAR: -- is that -- the Foundation actually

1 hosted a luncheon, dinners and we would bring in speakers that  
2 would speak on --

3 DIRECTOR SANDERS: That's what I was wondering like --

4 DIRECTOR CREAR: -- [indiscernible; talking  
5 simultaneously].

6 DIRECTOR SANDERS: -- there had to be a way you were  
7 connecting --

8 DIRECTOR CREAR: Yeah.

9 DIRECTOR SANDERS: -- other than just we all know each  
10 other.

11 DIRECTOR CREAR: In the past, we've had twice like we  
12 went to Cordon Bleu. We went to restaurant on Flamingo. So we  
13 usually would do things like that. So we would --

14 DIRECTOR SANDERS: Maybe if something like that  
15 happened twice a year you'd get to know --

16 CHAIR HOAPILI: And explain more on that; luncheons,  
17 dinners?

18 DIRECTOR CREAR: Luncheons, dinners. We've even -- I  
19 think, when Nicole -- and I think it's important too for us as a Board.  
20 Danielle would bring us out often to do social events as far as  
21 Happy Hour or dinner, just to keep the Board connected and I think  
22 you came on right at our Christmas one; we went to a restaurant.  
23 But -- so we would do more social events together.

24 And then there was -- we just started getting these invites  
25 from JoAnn, but previously there were more invites to joint things

1 like --

2 DIRECTOR SANDERS: Yeah.

3 DIRECTOR CREAR: -- luncheons and we -- we're just  
4 starting to get those. So I think you have to go back to that  
5 mentality of hey, Congressman Horsford's giving us money, we'd  
6 love for you guys to come out. Those type of things go a long way  
7 to bring relationships together. So having those relationships are  
8 important.

9 So like if we opened, let's say, like our Tech Center,  
10 because that was a Foundation-funded event, we would invite the  
11 Board of Trustees to come out to open the Tech Center. Or when  
12 Tom Lawyer, which I think we should probably reach out to Tom  
13 Lawyer as a Foundation again, he used to give out to the kids in  
14 West Las Vegas, \$5,000 scholarships for college and he would give  
15 out like ten every year and it was a Foundation event. You  
16 remember.

17 CHAIR HOAPILI: Uh-huh.

18 DIRECTOR CREAR: And we would invite the Board to  
19 come out to those. And so we just need to get back to the habit --

20 CHAIR HOAPILI: Back to that.

21 DIRECTOR CREAR: -- of inviting them to the events. But  
22 again, it's a blurred line on what's our event and what's theirs.

23 CHAIR HOAPILI: Well, and I think this is a perfect  
24 opportunity to say is what do we as a Foundation want to do, right?  
25 I mean -- and you're right, Michelle, we've been in COVID for

1 two/two and half years, right? So we're kind of coming out, right?  
2 Get out of our legal issues, we're done, we're -- phew -- gone.

3 So let's put -- what do we do? Do we want to do a book  
4 drive? Do we want to do an event at a Library? What do we want  
5 to do? But in order to do that we want to know what projects, right,  
6 that we need to fund from the libraries, right? So I mean it kind of  
7 goes back to that -- because I'm all about having one --  
8 [indiscernible; side conversation] -- but we want to ensure that it's  
9 fundraising for a project or something that we're doing, right? So  
10 great, I captured that as well. We good with No. 1?

11 DIRECTOR SANDERS: Yeah.

12 CHAIR HOAPILI: Yeah. Thank you, Nicole.

13 SECRETARY ROGERS: I'm going to take one more photo.

14 CHAIR HOAPILI: Thank you.

15 SECRETARY ROGERS: So I get it all, since we added stuff.  
16 Giving you timestamps with the clock in there.

17 CHAIR HOAPILI: Love it. So good, we're done with No. 1;  
18 we've only got 500 more to go.

19 TREASURER JAMES: 500.

20 CHAIR HOAPILI: Yeah.

21 TREASURER JAMES: I'm good for 499.

22 So do you think Tom would be back maybe soon?

23 DIRECTOR CREAR: Maybe we should reach out to him. I  
24 mean, that was something --

25 CHAIR HOAPILI: To Tom?

1           DIRECTOR CREAR: To Tom. I think that's just a matter  
2 that we don't have an Executive Director --

3           CHAIR HOAPILI: Okay.

4           DIRECTOR CREAR: -- you know that -- you know, he had a  
5 great relationship with --

6           TREASURER JAMES: [Indiscernible].

7           DIRECTOR CREAR: Danielle and --

8           TREASURER JAMES: Did he have a good relationship  
9 with --

10          DIRECTOR CREAR: You know, everybody loved Tom.

11          TREASURER JAMES: -- Jeannie?

12          DIRECTOR CREAR: Yeah, Jeannie. I mean, they were all  
13 good relationships. And I think he mentioned when he left, he still  
14 wanted to do it, but I don't think we've pursued --

15          TREASURER JAMES: Haven't reached out.

16          DIRECTOR CREAR: Yeah.

17          CHAIR HOAPILI: All right. We're on No. 2. And I'm just  
18 going to tell you right now there are a total of five items to go  
19 through items to go through, okay? So No. 2 is finalizing a  
20 memorandum of understanding to guide the relationship. I don't  
21 think we have the time to go through the MOU here, but I'd like  
22 your thoughts on what are our next steps because I believe the  
23 MOU expires in June. So we've got just a couple months to get it  
24 updated, over to the District, so they can take a look at it, so we can  
25 get it signed. What are your thoughts?



1 COUNSEL MARTINEZ: The Bookstore Agreement expires  
2 [indiscernible].

3 CHAIR HOAPILI: Oh not the -- [indiscernible] MOU --

4 DIRECTOR SANDERS: [Indiscernible; talking  
5 simultaneously].

6 COUNSEL MARTINEZ: There is a Bookstore Agreement  
7 and an endowment agreement.

8 CHAIR HOAPILI: But not the MOU.

9 COUNSEL MARTINEZ: No.

10 DIRECTOR CREAR: The MOU would be new, I think.

11 TREASURER JAMES: That's --

12 DIRECTOR SANDERS: Yeah, we don't -- we haven't had  
13 one.

14 DIRECTOR CREAR: The MOU is --

15 COUNSEL MARTINEZ: Yeah, the MOU, all I did was put a  
16 shell together, but at the end of the day like both entities have to  
17 decide how we're going to move forward so we can fill in the  
18 blanks.

19 CHAIR HOAPILI: Okay.

20 COUNSEL MARTINEZ: -- on the MOU.

21 CHAIR HOAPILI: I apologize for that. So if that's the case,  
22 if we don't have a MOU, my recommendation is that as a  
23 Foundation, we create an MOU Committee. We do an ad hoc  
24 committee and whoever wants to jump on it, review it -- as Briana  
25 said, she put a shell together already and this was with our

1 previous chair, with Elaine. So we put some things in there.

2 And then I think with that, whether it be -- what are we,  
3 March? We can probably take a look at it via e-mail and I'm not  
4 sure the time that you guys want to do -- our next Foundation  
5 meeting is in February. Do we want to give it to the District to take  
6 a look at finalizing --

7 DIRECTOR CREAR: I don't know that we can move that  
8 with -- just because --

9 CHAIR HOAPILI: I'm not sure --

10 DIRECTOR CREAR: Because we still need to --

11 DIRECTOR SANDERS: You said February -- what --

12 CHAIR HOAPILI: I meant June.

13 DIRECTOR SANDERS: Oh, I was like what? For a year?

14 DIRECTOR CREAR: This is why I think that --

15 [indiscernible; talking simultaneously] -- is just because -- I think  
16 there are some things we have to iron out with the District as far as  
17 the book agreement, I think that should be our priority because  
18 that's where funding comes from right, Fred?

19 TREASURER JAMES: Yes.

20 CHAIR HOAPILI: Well, I think we've got three  
21 agreements -- I'm starting at the --

22 DIRECTOR SANDERS: Yeah.

23 CHAIR HOAPILI: We've got three agreements. So I think  
24 they can be independent of each other.

25 DIRECTOR SANDERS: Yeah, yeah, definitely.

1 CHAIR HOAPILI: But I don't want the three agreements to  
2 take a whole year to --

3 DIRECTOR CREAR: No --

4 CHAIR HOAPILI: You know what I mean?

5 DIRECTOR CREAR: No, I agree with you on that. I just  
6 don't know that we can clearly define it yet until we know where  
7 our fundings come from and then two, how much money they're  
8 going to give us. I don't know that we can resolve that to get  
9 established, you know. I think you just met with Floresto about  
10 costs on what all the in-kinds are, but.

11 CHAIR HOAPILI: And the in-kind -- I haven't been able to  
12 take a deep dive look at it yet, I just got it.

13 TREASURER JAMES: Did you get --

14 CHAIR HOAPILI: -- I will e-mail that out to you. Yeah, I  
15 just. I emailed it to you. I got it yesterday.

16 TREASURER JAMES: Okay.

17 CHAIR HOAPILI: I think it was yesterday, so.

18 TREASURER JAMES: I don't know what's going on but --  
19 [indiscernible; talking simultaneously].

20 CHAIR HOAPILI: The in-kind value is about half a million.

21 DIRECTOR CREAR: I'm not surprised.

22 TREASURER JAMES: See, that does surprise me.

23 CHAIR HOAPILI: Okay. So again, I haven't -- I'll e-mail it  
24 out to all of you. I just kind of got it yesterday. We'll take a look at  
25 it.

1           So what are your thoughts on this MOU? I just -- because  
2 it's one of the higher numbers that we have, I want to make sure at  
3 least we get back to the District, here's what our timeline is. Even if  
4 it's a six-month timeline, I just want to be able to get something  
5 back to them.

6           DIRECTOR SANDERS: I think six months is reasonable.

7           TREASURER JAMES: That's not due right now.

8           DIRECTOR CREAR: Yeah.

9           CHAIR HOAPILI: No, no, no, no.

10          TREASURER JAMES: Okay. So we're --

11          CHAIR HOAPILI: No, that's --

12          TREASURER JAMES: So we're -- this is the known  
13 timeline, we want to get it done --

14          CHAIR HOAPILI: Yep.

15          TREASURER JAMES: -- we want to work with them,  
16 okay? Because it's going to go back and forth.

17          CHAIR HOAPILI: Yep.

18          DIRECTOR CREAR: And so -- and maybe what we say  
19 here is that here are the agreements that we are going to put  
20 priority on to resolve, which would be the Bookstore Agreement, I  
21 think that's a high priority --

22          TREASURER JAMES: Right.

23          DIRECTOR CREAR: -- because of the associated funding.  
24 And what are the other two agreements, I'm sorry.

25          COUNSEL MARTINEZ: There is an endowment

1 agreement.

2 TREASURER JAMES: A endowment agreement.

3 DIRECTOR CREAR: So the endowment, I don't even know  
4 that that's a high priority.

5 TREASURER JAMES: That's not --

6 COUNSEL MARTINEZ: That's not --

7 SECRETARY ROGERS: That's --

8 TREASURER JAMES: It's not expired.

9 SECRETARY ROGERS: That's for as long as we --

10 TREASURER JAMES: As long as we are in business as  
11 the Foundation, that endowment [indiscernible].

12 DIRECTOR SANDERS: And there's a third?

13 TREASURER JAMES: Well it's --

14 DIRECTOR SANDERS: [Indiscernible; talking  
15 simultaneously].

16 DIRECTOR CREAR: So maybe our statement is just that,  
17 you know, we realize the importance of the MOU, it's one of our  
18 highest priorities. We're going to focus on the Bookstore  
19 Agreement and try to get that resolved before -- by the end of May  
20 and then --

21 CHAIR HOAPILI: So let's dive into this. I'm sorry. Maybe  
22 I'm just -- you know, one before the other. Endowment --

23 DIRECTOR SANDERS: Nothing.

24 CHAIR HOAPILI: -- we don't need to do anything, right?  
25 Agreement's --

1           SECRETARY ROGERS: It is what it is. It has the writing of  
2 the [indiscernible; audio not clear and talking simultaneously].

3           TREASURER JAMES: We have everything we want in the  
4 endowment. That endowment gives us the ability to take the  
5 investments forward.

6           CHAIR HOAPILI: So the endowment agreement is good.

7           TREASURER JAMES: But the Bookstore --

8           CHAIR HOAPILI: The Bookstore --

9           TREASURER JAMES: -- is not -- we need to get a  
10 commitment on continuing of allowing us to use the Bookstore  
11 money as we please because like the endowment -- and when I say  
12 that, in actual reality, when they give us the books, those books  
13 belong to the Foundation, but they have an agreement that we  
14 would turn around and give the money back. We need to change  
15 that agreement that we use the money for operations of the -- from  
16 the Library and -- for the Foundation for at least 18 months to two  
17 years to kind of build up a working capital fund.

18           CHAIR HOAPILI: Please hold, Fred. When does the  
19 Bookstore Agreement -- is it June 1st? June 30th?

20           COUNSEL MARTINEZ: June 30th.

21           CHAIR HOAPILI: June 30th.

22           TREASURER JAMES: We got to work on that now.

23           CHAIR HOAPILI: So I'm thinking with the Bookstore, we  
24 have an ad hoc committee, a couple of us come together.

25           TREASURER JAMES: We really need to work on that now

1 because it's March.

2 CHAIR HOAPILI: Yes.

3 DIRECTOR CREAR: I think Fred should lead it just because  
4 he knows the money and --

5 TREASURER JAMES: The fiscal budget is coming out in  
6 three weeks and then the final budget is coming out near the end of  
7 May. We really need to get [indiscernible; muffled].

8 CHAIR HOAPILI: So can we do an ad hoc committee?  
9 Fred, can you lead it?

10 TREASURER JAMES: Yeah.

11 CHAIR HOAPILI: And I'd like to see if we can have  
12 something -- based on this and the knowledge that you have, can  
13 we have a recommendation within 30 days?

14 TREASURER JAMES: Yes. Well, I have to do it quicker  
15 because the fact that --

16 CHAIR HOAPILI: I will take that.

17 TREASURER JAMES: So basically --

18 DIRECTOR CREAR: I'd say keep it at 30, Fred because --

19 TREASURER JAMES: Yeah.

20 DIRECTOR CREAR: -- there's some back and forth.

21 TREASURER JAMES: We can keep it at 30 because it's  
22 going to be, you know, people going out of town and not in town all  
23 the time, we may not be able to get the information back.

24 CHAIR HOAPILI: What is --

25 TREASURER JAMES: And there's going to be some

1 pushback. There's going to be a lot of pushback.

2 COUNSEL MARTINEZ: Based off of -- I mean, I think there  
3 will be based off of last year and the letter that was received.

4 TREASURER JAMES: Yeah. It's going to be pushed back.  
5 But we need that Bookstore.

6 DIRECTOR CREAR: And so I think working with Fred, we  
7 should have Felipe or Kelly because it brings the perspective of the  
8 found -- I mean the District to it. Because, you know, we're all  
9 going to be passionate about we want money, money, money but  
10 maybe they can give us some insight that [indiscernible; speaking  
11 over each other].

12 CHAIR HOAPILI: Kelly, can you jump on this ad hoc  
13 committee for us?

14 DIRECTOR BENAVIDEZ: Of course.

15 CHAIR HOAPILI: Thank you.

16 DIRECTOR BENAVIDEZ: And just as a side note, it -- there  
17 was some discussion on -- not the Bookstore, but there was some  
18 discussion about previous leadership. So you know, now that our --  
19 the Chair that was the sitting chair when all this hoopla happened  
20 obviously is no longer on the Board, I'm hoping that the rest of us  
21 have more of a comprehensive, you know, thought of what we're  
22 supposed to be doing with this, you know, Bookstore. So I'm  
23 hoping that the taste in people's mouth of like taking the Bookstore  
24 away, that's something that I would agree is on the table. So just  
25 as my personal thought and just kind of feeling out the rest of the



1 Trustees just to feel -- have you guys feel a little bit more  
2 comfortable, I think that was a one-person thing and he kind of took  
3 it too far. So just wanted to put that out as a side note.

4 CHAIR HOAPILI: Thank you, Kelly. Thank you.

5 DIRECTOR SANDERS: 30 days is 4/19.

6 TREASURER JAMES: Thank you, Kelly. Thank you for  
7 volunteering, Kelly.

8 DIRECTOR BENAVIDEZ: Just cause it's you, Fred; just  
9 cause it's you.

10 CHAIR HOAPILI: Okay. So our plan is we've got an ad hoc  
11 committee that's going to meet. Currently Fred and Kelly are on it.  
12 We're going to ask Felipe. Anyone else want to -- I'm sorry, Nicole.

13 SECRETARY ROGERS: No, I was going to say how much  
14 does Briana do with all of these like, ad hoc because you're going to  
15 have to be part of this because --

16 COUNSEL MARTINEZ: Yep.

17 SECRETARY ROGERS: -- it's going to be the written  
18 portion of it.

19 COUNSEL MARTINEZ: Yep.

20 TREASURER JAMES: So we need to schedule every  
21 meeting we have [indiscernible; audio distortion].

22 COUNSEL MARTINEZ: Yep. I mean, I think that's the  
23 easiest way. So that way I don't miss [indiscernible; talking  
24 simultaneously] because it definitely needs to be rewritten and  
25 more clear.

1           TREASURER JAMES: Okay.

2           CHAIR HOAPILI: And the reality is, is she's got that kind of  
3 working template she worked with through the previous Chair on.  
4 So you've got that historical as well.

5           So, Briana, if you could send that out to the Foundation  
6 Board, just so we have a vision -- we can look at it. And then Board,  
7 if I could ask you to review it, if you have any recommendations or  
8 thoughts, please forward them to Fred and to Kelly and to Briana so  
9 when they go into their ad hoc, they can take our recommendations  
10 under consideration.

11          DIRECTOR CREAR: So I need some clarification though  
12 on the Bookstore funds. When I was on the Board of Trustees, they  
13 could not take those funds and that's why they flowed through the  
14 Foundation.

15          CHAIR HOAPILI: Correct.

16          DIRECTOR CREAR: And then in their minds, they think  
17 they can take those sales -- that was part of that discussion, as Kelly  
18 said with the previous leadership and he's not there any longer. I  
19 don't know, did we resolve that aspect; can the Library District take  
20 those funds in?

21          COUNSEL MARTINEZ: So the Library District can go  
22 ahead and either donate the books to the Foundation, the  
23 Foundation sells them, or they can themselves sell them on public  
24 auction.

25          DIRECTOR CREAR: So they can sell them and take their

1 funds in. So the law has changed?  
2 COUNSEL MARTINEZ: It did change.  
3 TREASURER JAMES: But does -- when they sell the  
4 books themselves, remember it's taxpayer money --  
5 COUNSEL MARTINEZ: Right.  
6 TREASURER JAMES: -- originally --  
7 COUNSEL MARTINEZ: Right.  
8 TREASURER JAMES: -- they have to put it back in the  
9 general fund, is that correct?  
10 COUNSEL MARTINEZ: I believe so.  
11 TREASURER JAMES: Could you check that? Because I  
12 think they have to do it for library operations and not programs.  
13 The only way they can do it for program and that's coming from the  
14 Foundation.  
15 CHAIR HOAPILI: I'm a visual learner and --  
16 DIRECTOR CREAR: And so -- and I thought Shannon  
17 didn't agree with that because she wrote --  
18 COUNSEL MARTINEZ: Yes, I know.  
19 CHAIR HOAPILI: [Indiscernible] you got the books -- the  
20 books donated --  
21 TREASURER JAMES: Yeah.  
22 CHAIR HOAPILI: -- and if they're donated, someone said  
23 to the Library?  
24 TREASURER JAMES: If they're donated to the  
25 Foundation.

1 CHAIR HOAPILI: To the Foundation, what happens here,  
2 Fred?

3 TREASURER JAMES: It becomes our books. We sell it  
4 with their assistance through the Library. They collect the cash,  
5 they deposit them into our account. We in turn -- and I'm just --

6 CHAIR HOAPILI: Excuse me, sell through this -- Leslie,  
7 right?

8 TREASURER JAMES: Well, Leslie works for the District,  
9 but she facilitates the books --

10 CHAIR HOAPILI: Okay. But it's through that -- it's through  
11 her department, right?

12 TREASURER JAMES: Yeah.

13 CHAIR HOAPILI: So the books are donated to the  
14 Foundation, they become Foundation property, we sell them  
15 through Leslie --

16 TREASURER JAMES: Yeah.

17 CHAIR HOAPILI: -- money is collected.

18 TREASURER JAMES: Yes. Transferred back to the  
19 Foundation.

20 CHAIR HOAPILI: And transferred to Foundation. And  
21 what happens after that, Fred?

22 TREASURER JAMES: Then the Foundation is the one that  
23 pays for the program.

24 DIRECTOR CREAR: And that's restricted. We can't do  
25 anything else with it.

1           TREASURER JAMES: We cannot do --  
2           DIRECTOR CREAR: Right now, we can only --  
3           DIRECTOR SANDERS: Use it for their program.  
4           DIRECTOR CREAR: For their program.  
5           COUNSEL MARTINEZ: [Indiscernible] the Bookstore  
6 Agreement.  
7           TREASURER JAMES: This is the Bookstore.  
8           COUNSEL MARTINEZ: Right. It says it in the Bookstore  
9 Agreement [indiscernible].  
10          TREASURER JAMES: Yeah. So that's the restriction  
11 portion of it.  
12          CHAIR HOAPILI: Okay. So that's something we can work  
13 on.  
14          TREASURER JAMES: Yeah. But they can use it -- it's  
15 restricted to us and we have to give it back to them.  
16          Now if it's -- if they pay for it, my understanding that they  
17 do it --  
18          CHAIR HOAPILI: What do you mean they pay for it?  
19          TREASURER JAMES: I'm sorry, if they don't --  
20          COUNSEL MARTINEZ: If they were to sell it.  
21          TREASURER JAMES: If they were to sell it --  
22          DIRECTOR SANDERS: If they don't donate it.  
23          TREASURER JAMES: If they --  
24          DIRECTOR SANDERS: If they're not donating; just sell.  
25          TREASURER JAMES: Yeah. If they sell the books, it's --

1 my understanding is through an NRS statute my understanding -- I  
2 could be incorrect --

3 DIRECTOR CREAR: And I think also talk to Shannon  
4 Bilbray-Axelrod because she also was --

5 COUNSEL MARTINEZ: I need to double check. I know  
6 that -- so basically the law changed and it says that they may  
7 dispose of personal property by any manner including without  
8 limitation selling at public auction or donating it. It's not clear if it's  
9 restricted based off of this statute.

10 TREASURER JAMES: That's what I -- and see, that's the  
11 point we need to know; is it restricted back -- to going back to the  
12 general fund? They just can't use that money for anything because  
13 it's taxpayer money. It should be used for the operation of the  
14 Library and not any program, which is the general fund.

15 CHAIR HOAPILI: Okay. Do we understand? Tamar  
16 needed a visual. I'm sorry. I'm a visual learner.

17 SECRETARY ROGERS: I just have to confirm.

18 CHAIR HOAPILI: Okay. So that's -- I put you, Briana.  
19 That's you.

20 TREASURER JAMES: And once you find that just shoot  
21 me a quick e-mail, Briana because I want to get this out of my  
22 mind --

23 COUNSEL MARTINEZ: I know.

24 TREASURER JAMES: -- because I really believe that they  
25 cannot use the fund. That's why they have to work --

1           DIRECTOR CREAR: I think we should ask the Attorney  
2 General for an opinion on it, personally.

3           TREASURER JAMES: Or you can ask the Legislative  
4 Council [indiscernible].

5           COUNSEL MARTINEZ: We could ask, I just don't know  
6 how long it's going to take.

7           DIRECTOR CREAR: Yeah, I just think we should have --  
8 because I'm sorry, their lawyer practices -- he gives an opinion  
9 whatever they want, and so I don't know that that's an opinion that  
10 we should -- we have you and we want to trust your opinion and  
11 because it'll become two lawyers against the two lawyers, we -- you  
12 know, if we had an independent body give us a review, I think that  
13 would be --

14           TREASURER JAMES: I think that would be the Legislative  
15 Council of the Attorney General.

16           COUNSEL MARTINEZ: I mean, I agree with you. It just  
17 might take a while because then it -- then you have an answer and  
18 you're going to run with it.

19           DIRECTOR CREAR: I think we could still proceed with the  
20 Bookstore while you get that opinion. And we're going to go with --  
21 and I mean, I think --

22           DIRECTOR SANDERS: We're pushing for them to donate  
23 to us.

24           DIRECTOR CREAR: We need them to donate the books to  
25 us because otherwise we need to heavily find some grants for this

1 Foundation to run.

2 DIRECTOR SANDERS: Yes.

3 CHAIR HOAPILI: So I have a question. I think -- I'm not  
4 sure who said this, but for this ad hoc committee, should we have  
5 Shannon jumping in on this? Does she help on the law side?  
6 Correct?

7 TREASURER JAMES: [Thumbs up].

8 CHAIR HOAPILI: Again, if she's available. Remember  
9 she's running for office, right?

10 TREASURER JAMES: She has [indiscernible] so  
11 [indiscernible].

12 CHAIR HOAPILI: Right.

13 DIRECTOR SANDERS: As long as she's open for  
14 questions.

15 CHAIR HOAPILI: Yeah. So we're good on the Bookstore.  
16 We'll just talk about the Bookstore Agreement. So our plan is, is  
17 that Fred's going to lead an ad hoc committee. Kelly, Briana, and  
18 hopefully Shannon will be on it. And they said that they could do  
19 this agreement, get it back to us within 30 days, right. Then from  
20 there, we can talk about -- because I'm assuming we now have to  
21 take it to the District, have the District take a look at it, and we've  
22 got to come back. Our goal is to get this finalized by June 30th,  
23 right? That's our goal.

24 TREASURER JAMES: We've got the flexibility.

25 CHAIR HOAPILI: Yeah.



1           SECRETARY ROGERS: And I think we run this all parallel.  
2 I think we run this all like the District isn't going to have an issue  
3 because they know what we're trying to do.

4           CHAIR HOAPILI: Agreed.

5           COUNSEL MARTINEZ: I think that's how you just run this.  
6 I also think if they want to continue to work with the Foundation like  
7 they've said then the Bookstore Agreement should continue to be  
8 influenced [indiscernible].

9           DIRECTOR CREAR: I'm going to be very honest with you  
10 guys, I don't have the rose-colored glasses you guys have. So I'm --

11          CHAIR HOAPILI: [Indiscernible].

12          DIRECTOR CREAR: I really think what they're going to do  
13 is they're going to want their book sales. I think they're going to  
14 want to just donate us a batch of money. That's just --

15          TREASURER JAMES: Hopefully --

16          DIRECTOR CREAR: That's my opinion on it.

17          TREASURER JAMES: Hopefully that happens. That they  
18 want to donate some money, but I don't see that.

19          DIRECTOR CREAR: Yeah, but either way, it's money  
20 coming out of their general fund to do something, because if we  
21 take this money and run the Foundation off of it for two to three  
22 years, that means the programming that was funding that is gone.  
23 Let's say they keep the money, and they fund their programs and  
24 then they say they're going to give us a bunch of money, that  
25 money's coming out of something.

1 CHAIR HOAPILI: Well and I --

2 DIRECTOR CREAR: And so that's why I'm like, I don't  
3 know that I have the rose-colored glasses on but --

4 CHAIR HOAPILI: I totally agree --

5 DIRECTOR CREAR: -- I don't know what that answer is.

6 CHAIR HOAPILI: I think is if we get their list of programs  
7 that they'd like our help, then we can kind of -- you know, again we  
8 need what do you what do you want us to fund, how are we going  
9 fund it, and so forth. So I think it all has to go like this. I think it's  
10 just been very kumbaya-ish for so many years and we haven't as a  
11 Foundation questioned much. So I think this is great for -- at least  
12 for us to get a better understanding because we are all fiscally  
13 responsible for those monies, right? We're fiscally responsible.

14 This is number -- this is agreement with the Bookstore.  
15 Are we good with this?

16 TREASURER JAMES: Yeah. Before I forget, the  
17 insurance -- the -- oh, what's the name of the insurance?

18 CHAIR HOAPILI: The D&O insurance?

19 TREASURER JAMES: Yeah.

20 CHAIR HOAPILI: Okay.

21 TREASURER JAMES: I haven't seen anything that we  
22 paid that this year.

23 CHAIR HOAPILI: Okay.

24 COUNSEL MARTINEZ: We need to renew that.

25 CHAIR HOAPILI: I will check on that.

1 SECRETARY ROGERS: So who --

2 [Indiscernible; speaking over each other]

3 SECRETARY ROGERS: Well I get something from --

4 TREASURER JAMES: The insurance?

5 SECRETARY ROGERS: Maybe that's what it is. I think it  
6 comes to my house and then I tell myself to bring it to these  
7 meetings and then I forget.

8 CHAIR HOAPILI: When you get home, can you take a  
9 picture of it and send it [indiscernible].

10 DIRECTOR SANDERS: Nicole's like I think I might have it.

11 SECRETARY ROGERS: Something. It's not very  
12 expensive. I almost sent a payment myself, but I was like don't get  
13 into [indiscernible; talking simultaneously].

14 CHAIR HOAPILI: We're good with Bookstore --

15 SECRETARY ROGERS: [Indiscernible].

16 TREASURER JAMES: Okay.

17 CHAIR HOAPILI: Yes?

18 TREASURER JAMES: Yeah.

19 CHAIR HOAPILI: So we're good with the Bookstore  
20 Agreement, and we're good with the Endowment Agreement, right?

21 TREASURER JAMES: There's nothing to do with the  
22 Bookstore, and we do -- everyone kind of have a basic  
23 understanding on the Foundation.

24 CHAIR HOAPILI: Yeah. So I think the next step for that is  
25 Briana's going to send us the Bookstore Agreement and our

1 homework is that we're all going to review it and send Fred and  
2 Kelly and Briana and Shannon our thoughts on that so they could  
3 update the Bookstore Agreement for us with our input, okay?

4 I'm going to go back to the MOU.

5 DIRECTOR CREAR: [Indiscernible].

6 CHAIR HOAPILI: Ad hoc committee.

7 TREASURER JAMES: What are -- basically what do we  
8 need to do with the MOU? I have -- I mean, I just -- nobody's --

9 COUNSEL MARTINEZ: There's a lot.

10 CHAIR HOAPILI: Yeah, there's a lot. Again, I don't think  
11 that can be discussed here. That's what my recommendation is  
12 kind of like the Bookstore; get an ad hoc committee, take a look at it,  
13 review line by line, kind of do it with Briana, ask everyone to review  
14 it, and let's kind of go through that. And probably we might have to  
15 have another special meeting in another 30 to 45 days to review it  
16 with all the recommendations and then we can go from there.  
17 That's my thoughts.

18 COUNSEL MARTINEZ: I can give you high level bullet  
19 points of things that we need to think about for that one.

20 CHAIR HOAPILI: Yeah, why don't you -- yeah, just --

21 SECRETARY ROGERS: That would be great for  
22 something -- like for me I need something where I know what our  
23 end goal is and if you can give me something bulleted, then I can  
24 fill in. It's easier for me.

25 CHAIR HOAPILI: So before you do that, are you guys okay

1 with us -- we'll do an ad hoc committee. We'll review -- it's very  
2 similar to Bookstore sales. We'll take -- everyone will take a look at  
3 the MOU, we'll provide our thoughts to the committee members  
4 and then we'll have it back to the Foundation what, within 30 to 45  
5 days? Is that the timeline?

6 DIRECTOR SANDERS: So let me make sure I'm clear.

7 CHAIR HOAPILI: No problem.

8 DIRECTOR SANDERS: Briana's going to send out bullet  
9 point --

10 COUNSEL MARTINEZ: Oh, I'm just going to tell you.

11 CHAIR HOAPILI: No I'm going to have her tell us high  
12 level --

13 DIRECTOR SANDERS: Oh, tell us right now.

14 COUNSEL MARTINEZ: Yes.

15 DIRECTOR SANDERS: Okay.

16 CHAIR HOAPILI: Yeah, just a timeline, just so we  
17 understand. She's only going to give about two or three, but the  
18 MOU is about what, five/six pages?

19 COUNSEL MARTINEZ: Yeah, I mean it'll -- when we're all  
20 done, it'll probably be longer than that. Right now the shell is six  
21 pages, and we don't have all the information yet.

22 CHAIR HOAPILI: So I think -- I just want to kind of level  
23 set, right? We're going to take a look at it, we're all going to review  
24 it, we're going to provide our input and our thoughts to the ad hoc  
25 team. The team will review it and within 30 to 45 days come back

1 to the Foundation and then we can do a deep dive. We'll have an  
2 MOU meeting, right, and we'll do a deep dive on that. Is that it?  
3 Sounds good, the steps to success?

4 All right. You're on. Give us some high level.

5 COUNSEL MARTINEZ: Okay. So the first one I guess is  
6 depending on if you hire an Executive Director or not, what exactly  
7 will your Executive Director -- what services will the Executive  
8 Director provide the Foundation? What in-kind services will the  
9 District continue to provide the Foundation, if any? If that -- they  
10 might not at all.

11 One, I understand that Floresto still handles all the  
12 financials for the Foundation?

13 TREASURER JAMES: Yes.

14 COUNSEL MARTINEZ: So we should outline in the MOU  
15 so it's clear that he provides those services right, because if not,  
16 you would have to hire somebody out and who knows how  
17 expensive that would be.

18 DIRECTOR SANDERS: Can you repeat that one, I'm sorry?

19 COUNSEL MARTINEZ: The services that Floresto provides  
20 the Foundation, like financial services, that can continue.

21 TREASURER JAMES: Yeah, we need to know if they're  
22 going to continue that.

23 COUNSEL MARTINEZ: Right.

24 TREASURER JAMES: But based on that meeting, it  
25 sounded like they would, but we wouldn't get that in writing.

1 COUNSEL MARTINEZ: Right. Exactly.

2 TREASURER JAMES: And --

3 DIRECTOR CREAR: I'm in favor of --

4 TREASURER JAMES: We're going to have -- sorry. We're  
5 going have those New Market Tax Credits. I don't know who's on  
6 that, on the West Las Vegas. Are you still on the other --

7 DIRECTOR CREAR: I'm on the other two, but I've not been  
8 invited to do the -- that one.

9 DIRECTOR BENAVIDEZ: I think Felipe might be on that  
10 one, I'm not sure.

11 TREASURER JAMES: Okay. So we -- because of that, we  
12 need to make sure that they are doing the financials to that. And  
13 my understanding is we did it last time but with the help of  
14 someone in the department, I think it was [Sherry or Sharon]. So I  
15 need to know if they're billing it all. Those financial statements  
16 have to be done yearly -- quarterly in the beginning and then year --  
17 the year every after [indiscernible].

18 CHAIR HOAPILI: Okay.

19 TREASURER JAMES: Those are the ones we really don't  
20 see. Our financial statements is another issue.

21 COUNSEL MARTINEZ: Okay. So [indiscernible] should  
22 be outlined in that --

23 CHAIR HOAPILI: In that --

24 TREASURER JAMES: Should be outlined. District's  
25 Foundation.

1 CHAIR HOAPILI: [Gestures to board].

2 SECRETARY ROGERS: Yes.

3 CHAIR HOAPILI: You did?

4 SECRETARY ROGERS: I got it.

5 COUNSEL MARTINEZ: And then to add another layer, any  
6 District staff that's going to be assisting, if that even happens, right?  
7 So it's clear what their role is.

8 TREASURER JAMES: So we could just say like our  
9 finance department, they are responsible for assisting of our  
10 completing the financial statement for the Foundation.

11 So they -- you know, so we need to make sure that what  
12 responsibility or creation of our financial [indiscernible].

13 CHAIR HOAPILI: Briana, can you -- I know you mentioned  
14 four, can you say the four again just so I can write it so we can see  
15 it?

16 COUNSEL MARTINEZ: So the first one is a financial --  
17 what role the District's financial team will have with the Foundation.

18 CHAIR HOAPILI: Okay.

19 COUNSEL MARTINEZ: The second one is staff's role, if  
20 any.

21 DIRECTOR SANDERS: Well you got to include JoAnn.

22 COUNSEL MARTINEZ: Yeah, we could just lump JoAnn  
23 into that. And then -- I mean, I think the goal with the Foundation is  
24 to have your own Executive Director, correct? So how our  
25 Executive Director works with the District?



1 CHAIR HOAPILI: Okay.

2 COUNSEL MARTINEZ: Those are pretty much the like  
3 three main ones. And then any in-kind support like, you know,  
4 technology. You know JoAnn's the one -- this kind of goes into  
5 staff role but she helps set up all the meetings, all these little  
6 things --

7 CHAIR HOAPILI: Right.

8 COUNSEL MARTINEZ: -- that happen that nobody really  
9 thinks about because it's just been happening.

10 TREASURER JAMES: Also, this is kind of a note,  
11 marketing. You know that part.

12 COUNSEL MARTINEZ: Right.

13 TREASURER JAMES: So just --

14 COUNSEL MARTINEZ: Talk about the website.

15 TREASURER JAMES: Yeah. The website, marketing, that  
16 kind of stuff. We don't have one and so we don't have the people  
17 to do it. So they have to do it so it's an in-kind service. Will they  
18 provide us with a separate one. But that's for things that we need  
19 to be thinking about

20 CHAIR HOAPILI: Well and I like for it to be really  
21 discussed in the ad hoc committee but I -- Keiba, you wanted to talk  
22 about financial. I didn't want that to kind of be swept under. Do  
23 you have an opinion?

24 DIRECTOR CREAR: No, I just wanted to say I think we  
25 need to really consider in-kind services. I feel that they really want

1 us to do -- I don't want to be indebted to them and on their terms,  
2 and it's just too wishy washy on what we receive or not. Like it still  
3 bothers me that when I email both JoAnn and Kelvin, neither one of  
4 them responded back to me. I don't want that to continue to  
5 happen to any other Board member. So -- because you don't like  
6 me, I don't know what the reason is, you don't respond to me. I  
7 think that's inappropriate for -- especially for someone that's been  
8 doing this -- volunteering their time for over 13 years to help the  
9 Foundation. You got to take your politics, your views out of it, and  
10 be professional at all times and we're not here to rubber stamp  
11 what the Library does, we're here for the kids. I'm here for the kids  
12 and the services that we provide to them in this community. And I  
13 love libraries. And so -- and I think that was really critical when you  
14 said that in the beginning, if we're all working towards that goal,  
15 you know, all of this goes to the side.

16           And so I don't want -- we shouldn't -- if we're going to use  
17 them, they need to be responsive. And if they're not going to be  
18 responsive to us, what's the point of using them if they're not going  
19 to -- they'll be selective in what they choose to do for us. And so  
20 we just have to be careful. And I'm hoping when Kelly says that  
21 they're Board members who are no longer on the Board that felt  
22 that way, that's great but we just need to be careful. Their Board  
23 did want us to have some independence; they didn't want these  
24 fuzzy lines. And I think yes, outlining it in an agreement makes it  
25 less blurry but I think as independent as we can be, we should seek

1 to be.

2 CHAIR HOAPILI: Here's something that I'd like for you  
3 guys to consider, especially at the ad hoc committee level is maybe  
4 this MOU is a short-term type of MOU for right now. Maybe it's a  
5 three-year one because once we get the Executive Director in place,  
6 right -- and I'm not sure if we can have this first before this. I'm not  
7 sure yet; I'm kind of going back and forth in my head. But the  
8 Executive Director he or she will have some opinion, right? We  
9 want them to have some opinion.

10 And like I said, I've done my own research. There are  
11 Library Foundations that are separate in every sense of the word.  
12 They have their own treasurer, they have their own marketing  
13 person, they have their own, you know, websites and so forth like  
14 that. The only thing that they probably do share is that the District  
15 may provide them office space, you know that type of, you know,  
16 admin type of support on a minimal level, if needed. Use of a  
17 conference room and so forth and so forth. So we -- well, hello  
18 there, sir. We've got a guest here.

19 SECRETARY ROGERS: Hi, future mayor.

20 UNIDENTIFIED SPEAKER: Hi. How are you guys doing? I  
21 don't want to interrupt.

22 [Colloquy between Board and Unidentified Speaker]

23 CHAIR HOAPILI: All right.

24 SECRETARY ROGERS: I agree with you. Is there a way  
25 for a mutual of understanding [indiscernible] from the beginning,

1 can you -- can -- in it, I guess can you say hey, let's revisit this every  
2 two years and then at some point we'll get to a -- we'll get to a point  
3 where you're like, hey, let's just revisit it every five years because I  
4 do think a mutual understanding does need to be looked at but like  
5 maybe every year, but I feel like right now with all of our moves,  
6 like get something in place now and then look at it in two years  
7 when hopefully all this other stuff has been resolved.

8 TREASURER JAMES: I --

9 DIRECTOR GRAHAM: I agree.

10 TREASURER JAMES: I think [indiscernible; talking  
11 simultaneously].

12 DIRECTOR GRAHAM: We agree. Yeah.

13 CHAIR HOAPILI: So do you think two years or three?

14 TREASURER JAMES: Go two.

15 [Talking simultaneously].

16 TREASURER JAMES: Then you can choose the higher  
17 interval --

18 SECRETARY ROGERS: Every five years.

19 DIRECTOR CREAR: At least your first go round two --

20 SECRETARY ROGERS: Yeah.

21 DIRECTOR CREAR: -- and then --

22 SECRETARY ROGERS: Five after that.

23 DIRECTOR CREAR: -- if it goes well, then they can do it at  
24 five.

25 DIRECTOR GRAHAM: And I would add to the two-year,

1 even -- just some sort of addendum or add in there to do an  
2 extension.

3 TREASURER JAMES: Uh-huh.

4 DIRECTOR GRAHAM: Because even if you have a new  
5 Executive Director, they're going to want input and then we may  
6 not have time to --

7 CHAIR HOAPILI: Right.

8 DIRECTOR GRAHAM: -- to do it in the time frame that you  
9 want.

10 TREASURER JAMES: My -- I'm going to be a little candid  
11 here. I hate to do this though.

12 DIRECTOR SANDERS: When are you not candid?

13 [Indiscernible; talking simultaneously].

14 TREASURER JAMES: You know, we brought up the  
15 Board -- the Board is onboard with -- still working with us. I have  
16 my reservations about management -- about the management team  
17 working with us in -- and that's where my biggest concern is. Are  
18 they just giving us lip service or are they really working or going to  
19 work with us? That's what my biggest concern is.

20 COUNSEL MARTINEZ: I agree with you, but ultimately,  
21 they have to answer to the Board, so the Board --

22 TREASURER JAMES: But they could stop a lot of stuff  
23 before it gets to the Board, and that's where the problem comes in.  
24 There's a lot of things that -- you're right, but they -- I know how  
25 they can do the politicking, you know. They can politic us right out,

1 everything that we want to do. So, yes, that's what my biggest  
2 concern is.

3 CHAIR HOAPILI: And Fred, that's a valid point. That's a  
4 valid concern. And I think here's where we can help ease that is  
5 being present at the monthly meetings that someone give a report  
6 because every 30 days, if we're up there giving a report of  
7 something, right, it would be very difficult for any type of politicking  
8 to be happening. Is it always going to happen? It's going to  
9 happen in every job that we work at right? In every Foundation.  
10 We've all been on other nonprofits. This isn't the first time that  
11 we've probably come up to some challenging issues on a nonprofit,  
12 right. So it's going to be there, whether or not [indiscernible] right?  
13 But if we're in front of them, if we're showing them -- them,  
14 meaning the District, right -- our annual report -- if we're doing -- if  
15 we're coming and doing all this, we're putting together social  
16 events, inviting them, there's not an opportunity -- in my belief;  
17 that's my mind.

18 SECRETARY ROGERS: And I -- Nicole Rogers -- I was just  
19 saying I think that's where, you know, let's go forward like this is  
20 what we want to do and get the systems in place because then if  
21 they want -- that's fine but then we at least have our systems in  
22 place.

23 CHAIR HOAPILI: Yes.

24 SECRETARY ROGERS: So regardless of how they  
25 respond in a day-to-day, year to year, decade by decade, I think if

1 we have our -- if we do what we want to do, and obviously they  
2 have to agree with it, but I think that's just -- I think if we get our  
3 systems in place, I don't think there's a lot of wiggle room at some  
4 point.

5 CHAIR HOAPILI: Right.

6 SECRETARY ROGERS: We just have to get these systems  
7 in place and know and work over the next 18 months and see how it  
8 goes and make sure --

9 DIRECTOR BENAVIDEZ: Tamar.

10 DIRECTOR CREAR: I agree with --

11 DIRECTOR BENAVIDEZ: Tamar.

12 DIRECTOR CREAR: -- Nicole on that. Oh, go ahead.

13 CHAIR HOAPILI: I'm sorry, Kelly; go ahead.

14 DIRECTOR BENAVIDEZ: Just quick because I actually  
15 agree with Fred and I think, you know, all -- what we do, it has a lot  
16 to do with relationships, right?

17 CHAIR HOAPILI: Yes.

18 DIRECTOR BENAVIDEZ: It's about communication. So  
19 one thing, if I may suggest, because it -- this is something I've been  
20 thinking about, we have a lot of new faces on the Trustee Board, the  
21 Library District, if maybe we can invite -- and I'm not saying all at  
22 once. I'd say like maybe you know, every time a new Trustee  
23 comes in the Board, invite them, specifically, to the Foundation,  
24 whether it's the Chair of the Foundation, whether it's a whole  
25 Board, kind of briefing them of look this is what the Foundation

1 does. So now that you're on the Trustee Board, this is what we do  
2 as a Foundation. If you have any questions like, you know, please  
3 feel free to ask us but -- so that they're hearing it from us and  
4 they're not getting briefed on the Foundation from the Library Staff,  
5 but from the Trustees of the Foundation itself.

6 DIRECTOR CREAR: Danielle used to do that. She would  
7 take the Chair and go --

8 TREASURER JAMES: It's a good point.

9 DIRECTOR CREAR: Yeah. I think -- great point, Kelly.

10 TREASURER JAMES: It's a great point.

11 DIRECTOR CREAR: That's what Danielle used to do, and  
12 the Chair would go with her to the lunch. I think, off of a meeting,  
13 but like a social --

14 CHAIR HOAPILI: Social --

15 DIRECTOR CREAR: -- just like Michelle said, something  
16 just to --

17 DIRECTOR BENAVIDEZ: Right.

18 DIRECTOR CREAR: -- hey, here's our pretty material,  
19 here's our priorities for the year, love for you to come to a,  
20 meeting --

21 DIRECTOR SANDERS: This is how we work.

22 CHAIR HOAPILI: Right.

23 DIRECTOR CREAR: This is how we work.

24 CHAIR HOAPILI: Can I put this tactic under No. 1 about  
25 establishing trust, please?



1 DIRECTOR CREAR: Yeah.

2 CHAIR HOAPILI: Okay. I'm going to move this to No. 1  
3 because I want to --

4 DIRECTOR CREAR: Thank you, Kelly; that was great.

5 CHAIR HOAPILI: -- make sure we capture that.

6 DIRECTOR CREAR: But I agree with Fred, and I also agree  
7 with Nicole, but I think having the systems in place is what is  
8 probably key because now we're on record. Before we had no  
9 record to stand on, so if someone has an issue, we can clearly point  
10 them someplace and say, here's what we're doing. If they're not  
11 doing their part, it's on them and if they want to play whatever  
12 game that's being played, that's fine, but I think it's important for us  
13 to, you know -- like we tell our kids, you know, you got to have your  
14 stuff together, you know.

15 CHAIR HOAPILI: Right.

16 DIRECTOR CREAR: You just can't walk in there and think  
17 you're going to do a 20-minute presentation with no research. We  
18 need to be able to present a full package and turn it back on them.  
19 Before we had nothing to --

20 CHAIR HOAPILI: And I will tell you I had lunch with Chair  
21 Way? I don't know how to pronounce his name; W-A --

22 SECRETARY ROGERS: Waugh.

23 CHAIR HOAPILI: Waugh.

24 DIRECTOR BENAVIDEZ: Waugh.

25 CHAIR HOAPILI: Nate Waugh. He is all about what does

1 the Foundation need; let me know, let me know. So there is some  
2 positive intent on him, when I met with him and I said, don't worry,  
3 I'm going to have my wish list to you very soon. So just get your  
4 pen ready so you can sign all of it. So he laughed. So again, the  
5 discussions are there, but I agree with all of you.

6 Okay. So I'm going to move this -- if you guys are okay,  
7 I'm going to move this -- Kelly's idea under No. 1, I think that's one  
8 of our tactics is to host these. And this is part of the MOU -- for the  
9 MOU Committee to kind of take a look at these high level. We've  
10 agreed that we're going to set up an ad hoc committee. Anybody  
11 want to lead that?

12 DIRECTOR SANDERS: Can I backtrack before moving to  
13 that --

14 CHAIR HOAPILI: Sure.

15 DIRECTOR SANDERS: -- part? I'm sorry. I was just  
16 waiting for that part --

17 CHAIR HOAPILI: Go ahead.

18 DIRECTOR SANDERS: And I have a question and  
19 probably just the answer is money; however, I just want to put it in  
20 the air. Why are we not moving to trying to build the capacity of  
21 the organizations instead of depending on their in-kind services,  
22 other than money?

23 CHAIR HOAPILI: I think that's where we're kind of at. I  
24 think we need to first see what kind of money is coming in and  
25 that's kind of where we're starting with the Bookstore.

1 DIRECTOR SANDERS: So that's why we're asking to --

2 TREASURER JAMES: [Indiscernible; talking  
3 simultaneously].

4 CHAIR HOAPILI: Yeah.

5 DIRECTOR SANDERS: -- [indiscernible] the money for a  
6 couple of years and --

7 CHAIR HOAPILI: Right.

8 DIRECTOR SANDERS: Because as Board Members, trying  
9 to cover our fiduciary responsibilities, especially around finances,  
10 having them preparing all of -- everything for you, this -- that  
11 does -- that's just not --

12 CHAIR HOAPILI: It's scary.

13 DIRECTOR SANDERS: -- a good practice.

14 CHAIR HOAPILI: Yeah. No, agreed.

15 DIRECTOR SANDERS: It's just not a good practice. We  
16 leave ourselves vulnerable and open because all we're doing is now  
17 saying we're going to review what you give us about us.

18 CHAIR HOAPILI: Right. Agreed.

19 DIRECTOR SANDERS: That makes absolutely no sense to  
20 me.

21 CHAIR HOAPILI: And this is nothing on the person --

22 DIRECTOR SANDERS: [Indiscernible; talking  
23 simultaneously]. It just makes no sense at all --

24 CHAIR HOAPILI: Nothing on the person's process --

25 DIRECTOR SANDERS: No, I --

1 CHAIR HOAPILI: -- [indiscernible; talking simultaneously].  
2 It's a process.

3 DIRECTOR SANDERS: Right. And it is, it's part of the  
4 process and their in-kinds are [indiscernible] that they are getting to  
5 us so that we can move forward and continue to do what we do  
6 without the expenditure of money. But sometimes we have to go  
7 ahead and say we need to build the capacity of our Foundation --

8 CHAIR HOAPILI: Agreed.

9 DIRECTOR SANDERS: -- and spend the money.

10 CHAIR HOAPILI: Agreed 100 percent. And I think that's  
11 kind of where we're at, Michelle. I think we're, let's find out -- let's  
12 do an MOU at least -- because we need to have some type of  
13 understanding, right? Even if it's for two years and in that two  
14 years, which [indiscernible] we agreed make it 18 to 24 months,  
15 we're going to possibly get this person, we'll probably get a  
16 financial person [indiscernible]. Maybe we can work our magic and  
17 get some PR agency to do our marketing. I'm not sure.

18 DIRECTOR SANDERS: Some of that --

19 [Indiscernible; multiple people talking simultaneously].

20 UNIDENTIFIED SPEAKER: But even if you paid  
21 someone --

22 DIRECTOR SANDERS: Yeah. We don't have to hire  
23 someone; we'll have a outsource person.

24 CHAIR HOAPILI: Exactly.

25 DIRECTOR SANDERS: Because it's not that we have

1 major books to --

2 CHAIR HOAPILI: No.

3 DIRECTOR SANDERS: -- review, but they do have to

4 understand New Market Tax Credits and do have to understand

5 some things that they need to address.

6 CHAIR HOAPILI: Agreed.

7 DIRECTOR SANDERS: But in moving in that role, I'm --

8 this is a question. We'll start with a question first. When was the

9 last time we received an unrestricted donation from someone that

10 wasn't strictly related to a library program.

11 CHAIR HOAPILI: I don't have that answer, but I can find

12 out.

13 DIRECTOR SANDERS: Any idea that we've even had one

14 in the last -- I don't recall one in the last --

15 CHAIR HOAPILI:

16 CHAIR HOAPILI: Keiba, I'm going to ask you, do you

17 know?

18 DIRECTOR CREAR: I had that list that I [indiscernible;

19 talking simultaneously].

20 DIRECTOR SANDERS: [Indiscernible].

21 DIRECTOR CREAR: I don't know that they're restricted.

22 We've received money from Cox -- I have that list, hold on.

23 DIRECTOR SANDERS: Because usually everything that

24 I've heard JoAnn report and I could be wrong, I have missed a

25 session or two. Most things I've heard, JoAnn report is this --

1 giving for this program. So and so is giving for this program  
2 because her focus is the program.

3 CHAIR HOAPILI: Right.

4 DIRECTOR SANDERS: And as a Foundation, we have to  
5 have some reserves and give some unrestricted donations in here.

6 CHAIR HOAPILI: Agreed.

7 DIRECTOR SANDERS: And that's not her focus --

8 CHAIR HOAPILI: You are on point 100 percent.

9 DIRECTOR SANDERS: -- because she's their employee.

10 CHAIR HOAPILI: You're on point.

11 DIRECTOR SANDERS: We haven't [indiscernible].

12 CHAIR HOAPILI: Well and I think part of it goes back to  
13 Fred and I had a conversation and sometimes -- and Michelle, you  
14 would probably know this more than me is that when you apply for  
15 a grant, you can also ask for let's say a 5 or 10 percent admin fee  
16 which goes back to something like this, which is part of the grant.  
17 So if the grant is 100,000 dollars, 10 percent of it goes back to  
18 administration fees, so only 80 percent really funds whatever this  
19 program is so that -- again, that's part of this whole discussion. So  
20 no, you're right on track.

21 DIRECTOR SANDERS: Okay. I'm just -- I was just  
22 curious --

23 CHAIR HOAPILI: [Indiscernible] Michelle, but that's great  
24 because we kind of got to get some of these steps going and then  
25 we can get there. I'm sorry.

1 DIRECTOR GRAHAM: That's okay. I was just going to ask  
2 if -- Briana or Briana?

3 COUNSEL MARTINEZ: Briana.

4 DIRECTOR GRAHAM: Is there any way to have like in  
5 those agreements or requests for donations, a percentage of those  
6 donations even if they are restricted in some written form where it  
7 says this percentage is retained by the Foundation?

8 DIRECTOR SANDERS: It is, but that's just --

9 DIRECTOR CREAR: We'd have to write them  
10 [indiscernible; talking simultaneously].

11 DIRECTOR GRAHAM: That's what I'm saying. They're  
12 not --

13 DIRECTOR SANDERS: That was the point that I was  
14 making that we're not bringing --

15 DIRECTOR GRAHAM: Maybe it should be written --

16 DIRECTOR SANDERS: -- only programming --

17 DIRECTOR GRAHAM: -- in that way, very specifically --

18 DIRECTOR SANDERS: We have to write in --

19 COUNSEL MARTINEZ: Who signs these agreements?

20 CHAIR HOAPILI: [Raises hand] not all of them.

21 TREASURER JAMES: Well yeah --

22 DIRECTOR GRAHAM: But we should have the language --

23 TREASURER JAMES: -- she [indiscernible] --

24 DIRECTOR GRAHAM: -- already [indiscernible] by a  
25 person and whatever percentages is acceptable.

1           DIRECTOR CREAR: Well and Fred and I were talking on a  
2 New Market Tax. We can start asking for more money off of that,  
3 you know, because we're basically signing the check, taking that  
4 money and letting them --

5           TREASURER JAMES: We were pretty much shut up.

6           DIRECTOR CREAR: Yeah, but we need to ask for that  
7 money.

8           CHAIR HOAPILI: But --

9           TREASURER JAMES: It's too late [indiscernible; talking  
10 simultaneously] --

11          CHAIR HOAPILI: Not every grant will allow --

12          DIRECTOR SANDERS: Right.

13          CHAIR HOAPILI: -- [indiscernible] right, Michelle?

14          DIRECTOR SANDERS: Not every grant, yeah.

15          CHAIR HOAPILI: So not every [indiscernible] --

16          DIRECTOR SANDERS: But when they do, right?

17          CHAIR HOAPILI: And so we have to -- again, maybe the  
18 ones that are being applied for -- because I do sign them -- Briana  
19 and I -- she tells me don't sign nothing so I don't sign anything.  
20 And the few that we signed, they don't have that right. So for  
21 example the football -- the Raiders Super Bowl Football Grant that  
22 there was --

23          TREASURER JAMES: Did they get one?

24          COUNSEL MARTINEZ: Did it even come to you?

25          CHAIR HOAPILI: We didn't get it.



1 COUNSEL MARTINEZ: Yeah.

2 CHAIR HOAPILI: Yeah, we didn't get it.

3 DIRECTOR CREAR: But I think we need to just put that on  
4 our parking lot or someplace because capacity building and that  
5 when we do apply -- because I applied for the Water District, we  
6 apply for a lot of grants, and we put our staff time in there and they  
7 reimburse us for it. And so not every grant will reimburse for staff  
8 time, but we need to start building those things into our grants.

9 TREASURER JAMES: I have an idea.

10 CHAIR HOAPILI: Sure.

11 TREASURER JAMES: Someone said, but I disagree with  
12 this because we donate a lot of time and the market tax credit is  
13 really paying for us for -- to at least [indiscernible] we have a  
14 considerable amount, \$6 million from those guys. But any donation  
15 that's done by us that never comes up goes right to the  
16 endowment. We build on the endowment.

17 CHAIR HOAPILI: That's your recommendation?

18 TREASURER JAMES: Yes.

19 CHAIR HOAPILI: That's your recommendation.

20 TREASURER JAMES: Yes.

21 CHAIR HOAPILI: Let's put it in the parking lot, okay?

22 TREASURER JAMES: Yeah. That's my recommendation.  
23 If someone says oh, they should be making donation. Well, here's  
24 \$500, put it into the endowment. Restrain it so the building up. But  
25 we should have gotten -- but I did recommend a fee and it wasn't

1 for us to spend, it was to enhance our endowment fund. And so I  
2 was asking for \$50,000.

3 CHAIR HOAPILI: I remember that.

4 TREASURER JAMES: Up to six million.

5 CHAIR HOAPILI: I was told in that particular situation, I  
6 don't believe that was allowed. Again, there's some [indiscernible;  
7 talking simultaneously] --

8 TREASURER JAMES: No, it was --

9 CHAIR HOAPILI: -- right?

10 TREASURER JAMES: Not within the -- the District could  
11 have said we will, you know, get the \$50,000 and we could have --  
12 and remember the money doesn't get spent, we use it to build up  
13 the endowment. If we could get the endowment to almost a million  
14 dollars, that --

15 DIRECTOR SANDERS: I'm just going to make one point  
16 on that.

17 CHAIR HOAPILI: Of course.

18 TREASURER JAMES: Go ahead. Feel free --

19 DIRECTOR SANDERS: Now --

20 TREASURER JAMES: -- to criticize it.

21 DIRECTOR SANDERS: Do we want to grow our  
22 endowment? Of course we do, but to capacity the unrestricted  
23 funds.

24 TREASURER JAMES: You mean for programs?

25 DIRECTOR SANDERS: No, no. I'm talking about capacity

1 building like having someone who can do our finances for us; that  
2 takes money to pay them.

3 TREASURER JAMES: I know but what we're saying --  
4 okay, go ahead.

5 DIRECTOR SANDERS: Am I missing your point?

6 TREASURER JAMES: No. I want to hear your point.

7 DIRECTOR SANDERS: So I'm just saying that at some  
8 point, we have to spend some money.

9 CHAIR HOAPILI: Right.

10 DIRECTOR SANDERS: And usually when we're dealing  
11 with endowment, it's no waste in that. That's money that's just  
12 being killed. Am I missing what our endowment does? Am I  
13 confused?

14 TREASURER JAMES: Our endowment -- we have an  
15 endowment, correct --

16 DIRECTOR SANDERS: Yeah.

17 TREASURER JAMES: -- of three point -- less than 3.1  
18 million dollars. But the investment interest income off of --

19 DIRECTOR SANDERS: You're using that --

20 TREASURER JAMES: Unrestricted.

21 DIRECTOR SANDERS: Right.

22 TREASURER JAMES: So I want to build that up so that  
23 we can get a higher and higher amount but restricted. And it gives  
24 me a safe --

25 DIRECTOR SANDERS: So we're saying the same thing. I

1 think I'd want to get there faster than you do.

2 DIRECTOR CREAR: How much [indiscernible] for the two  
3 of you --

4 DIRECTOR SANDERS: That's the difference. He wants to  
5 get the money built up and -- so that we can live off the unrestricted  
6 interest. I get that part.

7 TREASURER JAMES: Hold on. When you're as old as I  
8 am, I have patience.

9 DIRECTOR SANDERS: Yeah. You could -- you might  
10 have -- that's the difference.

11 TREASURER JAMES: Yeah.

12 DIRECTOR SANDERS: We just have different views of  
13 how we get there.

14 TREASURER JAMES: Yeah. And that's good.

15 DIRECTOR SANDERS: I think we need some people now.

16 TREASURER JAMES: Yeah.

17 DIRECTOR SANDERS: Building the money is a later thing.

18 TREASURER JAMES: Yeah. Here's the problem. I have  
19 seen New Market -- not new market, nonprofits. I watch them, say,  
20 oh, we're going to get a million dollars. And they have like  
21 \$500,000 in their bank and then during the year, they realize they're  
22 only going to get \$600,000. And they're like, they're hiring people,  
23 then they'd fire them. They're hiring people then firing them. We  
24 don't want to be in that position. We only want to hire to what we  
25 have available in cash, and that's what we were talking about. The

1 accountants want to talk to financial statements, and I told you that  
2 you can't [indiscernible] you got to know what your cash balance is  
3 at the beginning. You got to know what you're going to spend it  
4 for. It's just a simple budget. And then you extend that.

5           And if there's something comes up where we're not  
6 getting the amount of funding, that person has almost 18 months to  
7 say that we're not firing Nicole. Oh, in six months, oh, guess what,  
8 we're sorry. We're not getting the cash, you're out of the door. We  
9 can't operate and especially with the Executive Director who's  
10 going to need support services. We have to have those two people.

11           DIRECTOR SANDERS: I've got one last contribution and  
12 I'm going to let you [indiscernible].

13           CHAIR HOAPILI: Go ahead.

14           DIRECTOR SANDERS: And I'm going to use -- I think they  
15 call it assistant fee. What if you have some of that support staff that  
16 we're talking about are all volunteers. Are we allowed volunteers?

17           TREASURER JAMES: Yeah.

18           DIRECTOR SANDERS: We don't have huge books. We  
19 have a retired finance person that's willing to come and give some  
20 time.

21           CHAIR HOAPILI: Well and I think that's part of the  
22 discussion.

23           DIRECTOR SANDERS: That still builds the capacity  
24 [indiscernible].

25           TREASURER JAMES: Right.

1 CHAIR HOAPILI: Because many of the companies on,  
2 right -- so for example, R&R -- Michelle, R&R, they do a lot of pro  
3 bono work in the PR marketing world, right? So -- in fact, every ear  
4 they give away one -- or they go behind the nonprofit. Maybe we  
5 can apply and be that nonprofit for the year so they can help us  
6 build everything that we need, right?

7 DIRECTOR SANDERS: I haven't visited with assistants  
8 meeting a couple of years for the last month visit they had, I think  
9 one and half employees in every other role, but their capacity is  
10 completely built out. Every other role besides Executive Director  
11 and I can't remember what the other person, the Bookstore, the  
12 person ran the Bookstore, every other person on that slide is  
13 volunteer.

14 CHAIR HOAPILI: I just think in the beginning we do have  
15 to be cautious because volunteer is volunteer.

16 DIRECTOR SANDERS: It's volunteer.

17 CHAIR HOAPILI: So it's not 100 percent all the time.

18 DIRECTOR CREAR: There's a lot of people like Fred  
19 looking for low employment.

20 [Indiscernible; talking simultaneously].

21 CHAIR HOAPILI: We're going to move to No. 3, which is  
22 part of this discussion, so I don't want to get it blurred. So, MOU,  
23 we're good with all of this that we have here? This is kind of our  
24 steps to success and again it won't be complete 100 percent, we do  
25 have some things here. So it's kind of like this but at least we've

1 got this plan, right?

2 DIRECTOR CREAR: You didn't get a leader on it.

3 CHAIR HOAPILI: Yes, that's where we were at. Anybody  
4 want to take the lead for this? I will raise my hand.

5 DIRECTOR SANDERS: That's a big one?

6 CHAIR HOAPILI: Briana, I'm going to volun-told you.

7 DIRECTOR SANDERS: I will be volun-told to be part of the  
8 committee.

9 CHAIR HOAPILI: You got it. This is commitment. Take a  
10 picture.

11 SECRETARY ROGERS: Put Nicole on there.

12 CHAIR HOAPILI: Of course.

13 SECRETARY ROGERS: I'll do -- I just don't want to  
14 [indiscernible] it up.

15 CHAIR HOAPILI: Take a picture.

16 DIRECTOR CREAR: Can we take a --

17 TREASURER JAMES: Five-minute break.

18 CHAIR HOAPILI: Yep. That's what I was going to do.

19 DIRECTOR CREAR: Thanks.

20 CHAIR HOAPILI: So I wanted -- let's [indiscernible] grab  
21 some more food. It is about 10:33, so let's come back actually  
22 10:40/10:45ish, okay? And we'll restart.

23 [BREAK]

24 CHAIR HOAPILI: All right. Are we ready to jump back into  
25 this, right. So we've done No. 1, No. 2. We're kind of in the middle

1 of No. 3, right? I'm just going to tell you, No. 3 the topic is build the  
2 Foundation's operational capacity, right? There you go, Michelle,  
3 you were just getting ahead of us. And it was -- 1 is create a  
4 Foundation with future projections, No. 2 is Foundation should hire  
5 an Executive Director, No. 3 is engage in strategic planning process  
6 that includes clarification of the Foundation's role/mission  
7 statement, No. 4 is the Foundation needs of donor development  
8 strategy and process. And then No. 5 is develop a leadership  
9 pipeline for the Foundation Board. There's a lot that goes under  
10 operational capacity, okay? So I'm just going to kind of take it little  
11 chunks at a time.

12 So the first one is create a Foundation budget with future  
13 projections. Fred, I'm going to turn this over to you because I know  
14 you have a lot of historical, as well as thoughts on this. My -- I have  
15 two questions; one is what are your thoughts on creating a  
16 Foundation process for today? And then what do you think our  
17 process should be for tomorrow? So let's start with today. What  
18 do you think the steps to success are in creating a Foundation -- and  
19 I think we started with Floresto last week, but what do you think?

20 TREASURER JAMES: And to my esteemed colleague here  
21 basically, I'm looking at this from a financial standpoint. We have  
22 to have solid financial standing -- footing. We can't do anything.  
23 We need to get our reserve fund set up. I've talked about this. If  
24 you ever look at the financial budget for the District, when I first got  
25 there, there was nothing. They had old cars. They hadn't replaced



1 anything. And so during that time period we set up a Capital  
2 Project Fund. The Capital Project Fund was building and building  
3 because they went out and they couldn't get money.

4 Remember, libraries didn't get [indiscernible] and bonds  
5 but it would -- but they'd have to get a vote on it for -- anything  
6 that's less than three years. If you did ten years, they'd call them --  
7 [indiscernible; audio went out] it's ten years but it can affect your  
8 revenue sources. And if something happened like it did during the  
9 recession that means you have to lay people off to pay that bond  
10 because you don't have any [indiscernible; muffled].

11 What we did was we set up a reserve fund, kind of like an  
12 HOA, which at the time was not what we were thinking, but we set  
13 up a reserve fund and those reserve funds, when we got money in  
14 whatever we didn't spend the year before, we pushed it off into the  
15 reserve fund for buildings, furnishings, et cetera because if you  
16 don't do that every year, you're fighting for money for replacement  
17 of cars, replacement of this and that.

18 So my view is we have a reserve fund, and that reserve  
19 fund is to protect the Foundation's operation. Okay. That's all it's  
20 about, protecting the Foundation's operations. If we're living off  
21 the reserve fund from year to year -- like I said we got -- let's say we  
22 have 300,000 and we've -- we got it this year, but then we have a  
23 recession and then nothing comes in. We're dead. We're closed  
24 down. Dead. We're switch stocking the water. We start right back  
25 where we started right there.

1                   So we need 18 to 24 months, basically 24 months to  
2 create a reserve fund before we hire permanent people. Now, in  
3 the process, we need cash now like the commercial side, what's  
4 the --

5                   DIRECTOR SANDERS: We need cash now.

6                   TREASURER JAMES: We need cash now. So we're going  
7 to need cash from somebody that's not going to be permanent on  
8 the Board and that's when I was working, and a consultant would  
9 come in and do this -- some of the work because you cannot do it.  
10 We travel, we do whatever we're doing so that we say this is what  
11 we want done; you do this, and they get it done for us, and then we  
12 pay them. Then, once we get that Executive Director's position  
13 identified, then we can hire that person because we'll know exactly  
14 what that person should be doing.

15                   So this is what the Foundation has to do financially. You  
16 got to create that reserve fund. The reserve fund is to protect the  
17 District and -- or not the District, the Foundation.

18                   DIRECTOR CREAR: So Fred, can I ask, are you saying -- so  
19 for this first basically two years, we shouldn't hire anyone; we  
20 should just work through a consultant.

21                   TREASURER JAMES: We should work through a  
22 consultant for the first year and then our objective for the -- my  
23 suggestion is that first year we come up with the -- what we need to  
24 get done and an Executive Director skill set to get done, then we  
25 hire but -- and then after that, we don't really need to consult. We

1 go from that to the consultant, but I don't know if we're going to  
2 have -- I don't think we're going to have the money for the first two  
3 years. I don't think we're going to have -- I think we'll have just  
4 enough to get started but we have to be really, really careful.

5 CHAIR HOAPILI: So I'm going to break it down just a little  
6 bit further for them.

7 TREASURER JAMES: Go ahead.

8 CHAIR HOAPILI: So if you look just on the Foundation  
9 with budgets, Fred, what is your recommendation from today until  
10 June, the end of our fiscal year? What is your recommendation on  
11 the funding for the financial side -- stay with what we have --

12 TREASURER JAMES: We -- financials -- for where we --  
13 yeah, save what we have. We just got a thing for cards -- \$7500 for  
14 gift cards. One of the most abused expenditures is gift cards.  
15 Remember the -- remember the -- don't that ring a bell?

16 DIRECTOR CREAR: Oh, this is still for the volunteers,  
17 right?

18 TREASURER JAMES: Yeah.

19 DIRECTOR CREAR: Okay.

20 TREASURER JAMES: But the point is gift cards, you have  
21 to keep track of them. It's cash, no matter how you do it. And I just  
22 approved that, but I said please do an accounting of who gets them  
23 and who the cards go out to, and each person get a card must sign  
24 for it. So we need to make sure that we -- when we do things that  
25 before it comes back, those are the things that they need to make

1 sure that there's an understanding where the money is going for  
2 and it's going for what it's going for; the program.

3 CHAIR HOAPILI: So --

4 TREASURER JAMES: I believe that we're going to have a  
5 hard time with the cash -- to be able to have enough cash. That's  
6 why I believe getting a consultant and we can still get the work  
7 done because the consultant doesn't expect to be there at the end  
8 of the term. We hire an Executive Director, they expect to be there  
9 when all of this is over and then we kind of lose a lot when we have  
10 to stop.

11 CHAIR HOAPILI: So here's my thoughts just to stay within  
12 the world of finances, right; just from now until June, we've kind of  
13 said let's kind of stay where we're at because we want to look at  
14 accounting for the monies, right, we want to establish a reporting  
15 structure. I also think it goes back to our earlier conversation is  
16 before we can start talking about what we want to do in the world  
17 of our financials, we need to know what we're supporting, right? It  
18 kind of goes back to our first discussion in what are the programs  
19 right? What our programs? And then where's the money?

20 So what I'm thinking is, is we'll spend the next at least  
21 couple months, what do you want us to support? How much does  
22 it cost? What can we do? And then from there it can spread. Now  
23 we're fortunate he's got historical on the District side so he can  
24 bring in on the Foundation side to kind of let us know, okay, hey,  
25 the District needs and I'm just throwing the number out there, half a

1 million dollars to run all the programs, right? Based on ABC and  
2 XYZ, Fred can turn around and say you know what, we can do this;  
3 is this something we want to do?

4 So I think the problem that we have -- and I'm -- I do need  
5 to say what I'm going to say, I don't know what programs we're  
6 really supporting. I mean, I don't have that knowledge. I'm sorry.

7 TREASURER JAMES: That's exactly where we have to be  
8 very diligent with these programs. I have a problem too because  
9 this is interesting, I'm going to say it to you and I said it to JoAnn, I  
10 don't know what programs we're spending --

11 CHAIR HOAPILI: Right.

12 TREASURER JAMES: -- money for. So there was all kinds  
13 of programs in there. I don't know what we were spending money  
14 for. So I said I want to see everything, every invoice -- that's -- I'm  
15 looking at every invoice that's coming through and saying, okay,  
16 what's this invoice for; what program is this for? So that's where  
17 I'm at today. So right now, we really don't have a lot of money in  
18 the account.

19 CHAIR HOAPILI: So why don't we at least say from now  
20 until the end of June, I see you Keiba, is let's just kind of -- let's kind  
21 of stay where we're at right now because we don't know where  
22 we're going to go yet, right, but let's start looking at where can we  
23 in -- start inserting accounting purposes for reporting structures.  
24 What programs are we funding so we know where we're starting,  
25 right? We can't go into our fiscal year for next year without

1 knowing where we came from and where we're at, right?

2 TREASURER JAMES: Yes. We have to know where we're  
3 going to be at the end of the year.

4 CHAIR HOAPILI: Right. And then we have to know what  
5 we're going to make next year, but I don't see what programs we're  
6 going to be able fund.

7 DIRECTOR CREAR: And I think we need to let the District  
8 know that.

9 CHAIR HOAPILI: Right.

10 TREASURER JAMES: Yes.

11 DIRECTOR CREAR: Because they're getting ready to do  
12 their budget if they're like us.

13 TREASURER JAMES: They're in --

14 DIRECTOR CREAR: Our budget's done --

15 TREASURER JAMES: Right.

16 DIRECTOR CREAR: -- I don't know that theirs is done, but  
17 we need to let them know and if they're depending on that money  
18 for this upcoming fiscal year, it's --

19 TREASURER JAMES: Well --

20 DIRECTOR CREAR: So that's probably something -- I don't  
21 know what cycle they're on, but you might need to have that  
22 conversation sooner with them even though we don't have --

23 CHAIR HOAPILI: We started it last week --

24 TREASURER JAMES: Yeah. Started --

25 CHAIR HOAPILI: We started that -- I'm sorry, Fred. We

1 started the conversation, but I'm going to be honest with you I left  
2 more confused than when I walked in, okay? Because they're -- I'm  
3 just like, wow. I mean, it was like thick book like this. And of  
4 course, you know, it was more high-level financial reports rather  
5 than the, you know, my budget level reporting. So, you know, Fred  
6 needed to, you know, decipher things for me. But you are right,  
7 Fred.

8 But I think -- so I think right now we're all in agreement, at  
9 least under financials, we need to figure out -- we need to find out  
10 more information, right, before we can move forward. And then I  
11 think over the next year, that's our plan. We need to build a better  
12 plan.

13 TREASURER JAMES: And also a better budget. And now  
14 you -- the information that you gave me last week, you had a  
15 budget and some of the items did not relate back to much of the  
16 expense; did not really relate back to them, but that wasn't the  
17 question.

18 CHAIR HOAPILI: Some of them I questioned.

19 TREASURER JAMES: I know. But the point is next year  
20 when we put the budget coming through this year, starting July 1st,  
21 that's a new budget. We get rid of that, and we say these are the  
22 programs, this is how much we're willing to spend, this is it. And  
23 this is where we're having the problem. Did we get the cash from  
24 the Bookstore?

25 CHAIR HOAPILI: Well, that's what I'm saying, Fred, we've

1 got a lot of work over the next two, you know --  
2 TREASURER JAMES: Well, actually --  
3 CHAIR HOAPILI: -- 60 to 90 days.  
4 TREASURER JAMES: Yeah.  
5 CHAIR HOAPILI: Yeah. 60 to 90 days we've got a lot of  
6 work, right? Just so we can get --  
7 SECRETARY ROGERS: I --  
8 CHAIR HOAPILI: -- in a better place. I'm sorry.  
9 SECRETARY ROGERS: No, no, no. I just -- it seems like  
10 by the end of June -- well before the end of June, we will have -- we  
11 should have answers by the end of June with the Bookstore and for  
12 our budget.  
13 CHAIR HOAPILI: Yes.  
14 TREASURER JAMES: Correct.  
15 SECRETARY ROGERS: And then from there I feel like that  
16 will set us up for then our whatever meeting in August.  
17 CHAIR HOAPILI: Yes.  
18 SECRETARY ROGERS: And then figure out going forward.  
19 So we have a lot to do in the next like three weeks.  
20 CHAIR HOAPILI: Yes.  
21 SECRETARY ROGERS: And then --  
22 TREASURER JAMES: Yes.  
23 SECRETARY ROGERS: Okay, let's go.  
24 TREASURER JAMES: We have a --  
25 CHAIR HOAPILI: Let's go.



1           TREASURER JAMES: We -- the key is to get our budget  
2 done --

3           CHAIR HOAPILI: Yes.

4           TREASURER JAMES: -- right now, because then we'll  
5 find -- figure out what monies you have. And then I could do a  
6 projection on that budget. But I just don't see it, I'm sorry guys. If  
7 it's one thing I can see, it's money. But I don't see it.

8           SECRETARY ROGERS: We'll get there.

9           CHAIR HOAPILI: Okay.

10          DIRECTOR CREAR: One thing for the parking lot.

11          CHAIR HOAPILI: Yeah.

12          DIRECTOR CREAR: Our volunteers are -- I mean, I know  
13 gift cards are not great to give, but we have always given those out  
14 from the Foundation to thank the volunteers who --

15          TREASURER JAMES: Yes, yes.

16          DIRECTOR CREAR: -- have run the Bookstore and help  
17 around the Library and so I used to go to those luncheons just to  
18 represent the Foundation, but we don't even know when they are  
19 now. We have no interaction with Leslie to know what she's doing  
20 with the volunteers. So somehow, I think we need to bring Leslie to  
21 kind of give us an update on the volunteers and at least let us know  
22 when she's doing these events that at least we can get one  
23 representation from the Foundation Board to go and say thank you  
24 and so I --

25          DIRECTOR SANDERS: Just [indiscernible] --

1 DIRECTOR CREAR: Yeah. I know she might just be  
2 handing them out now so.

3 CHAIR HOAPILI: I think that's great.

4 DIRECTOR CREAR: Yeah.

5 CHAIR HOAPILI: So again, getting back to finances, right,  
6 our goal was to create a Foundation budget with future projections.  
7 So I think our current plan is from today until June, we're going to  
8 kind of use the process we're at, but we're going to use that  
9 timeframe to learn more about what the programs are, where the  
10 money is, and we're going to -- we're going to look to actually  
11 insert -- start more of a reporting structure on some of these dollars  
12 that we are distributing.

13 TREASURER JAMES: That to us. They come and tell us --

14 CHAIR HOAPILI: Yeah.

15 TREASURER JAMES: -- what they spend, not us telling  
16 them.

17 CHAIR HOAPILI: Nope. Yeah, I --

18 TREASURER JAMES: Yeah.

19 CHAIR HOAPILI: Yes. Thank you, Fred.

20 And then I think just moving forward, Fred, he's correct,  
21 we do need to build a new budget. Remember, our fiscal year  
22 starts July 1st and that includes projections. This is -- this right  
23 here, it's going to be a hard pill to swallow for all of us. It is.

24 TREASURER JAMES: Both sides.

25 CHAIR HOAPILI: For both sides because I'll send you what

1 I got so you can take a look through the budget. I don't know if I did  
2 or not, but I mean, I do budgets, but I don't have that much. But I  
3 was looking at it and it didn't make sense to me, so that's what I'm  
4 saying is Fred had to decipher a couple of things for me, but if you  
5 have a budget that -- and you're going to get a revenue of five  
6 million dollars, how are you going to get that? How is that money  
7 coming in? What are the -- and you're going to cross your fingers,  
8 toes and eyeballs that you're going to get --

9 TREASURER JAMES: Five million dollars.

10 CHAIR HOAPILI: -- five million in grants? That's a lot to  
11 cross your fingers, toes, and eyeballs, right? So that's where -- so I  
12 think this is a good start, right? So with that Fred, I'm going to --  
13 I'm going to assume that you're going to start -- you can start this.

14 TREASURER JAMES: I can start that.

15 CHAIR HOAPILI: Okay.

16 TREASURER JAMES: Well, I thought that's what it was.

17 Isn't my name on there?

18 CHAIR HOAPILI: Well -- I can volun-told --

19 SECRETARY ROGERS: It is now.

20 CHAIR HOAPILI: -- but I'm trying to be, you know, nice to  
21 everyone, right?

22 TREASURER JAMES: This is -- we need to start on this  
23 right now and I'll take the budget that we have now, and I'll correct  
24 that.

25 CHAIR HOAPILI: Okay.

1           TREASURER JAMES: And I'll base it off of that and say  
2 this is what we're doing. And the gift cards, I'll make sure that  
3 that's a priority.

4           CHAIR HOAPILI: Okay.

5           TREASURER JAMES: The volunteers, that's something  
6 that -- well, I'm making a decision, but I'm used to that, so.

7           DIRECTOR BENAVIDEZ: Fred, what was the amount on  
8 that, the total?

9           TREASURER JAMES: About 7500, if I remember correctly.  
10 I just got it today.

11          DIRECTOR BENAVIDEZ: And that's to include how many  
12 volunteers?

13          TREASURER JAMES: They just sent me a request and I  
14 don't remember, but I think it's like \$25.

15          DIRECTOR CREAR: Yeah, I think it's usually \$25 a person.

16          TREASURER JAMES: It is [indiscernible].

17          DIRECTOR CREAR: They have a lot of high school  
18 students and elders, you know. They do a lot of work, and they  
19 help around the Library too.

20          CHAIR HOAPILI: So we're --

21          TREASURER JAMES: So --

22          CHAIR HOAPILI: I'm sorry.

23          DIRECTOR SANDERS: I have -- sorry, I have --

24          UNIDENTIFIED SPEAKER: Questions.

25          DIRECTOR SANDERS: And you know I do.

1 I'm waiting for Fred to finish this [indiscernible].

2 TREASURER JAMES: It's 250 cards at \$25 a piece; \$6,200.

3 You got that, Kelly?

4 DIRECTOR BENAVIDEZ: Yes, thank you.

5 CHAIR HOAPILI: Michelle?

6 DIRECTOR SANDERS: Okay. I heard something and it's --

7 I haven't been able to hear much since. So if we're building this  
8 2024-2025 budget, did I hear you say we won't have money to fund  
9 any programs?

10 TREASURER JAMES: Well, what I'm saying is -- what I'm  
11 saying --

12 DIRECTOR SANDERS: I'm like, what's he saying; what are  
13 we here for?

14 TREASURER JAMES: What I'm saying is that we need  
15 most of the money -- well, if we fund the programs, we won't have  
16 money to build up the fund.

17 DIRECTOR SANDERS: [Indiscernible].

18 CHAIR HOAPILI: Yeah.

19 TREASURER JAMES: So it's going to be -- that's why --  
20 that's the pill that's going to be hard to swallow. We can't do this --

21 DIRECTOR SANDERS: So maybe a --

22 TREASURER JAMES: -- and you can't do that.

23 DIRECTOR SANDERS: -- half and half?

24 CHAIR HOAPILI: Maybe.

25 TREASURER JAMES: Yeah. We have to --

1 DIRECTOR SANDERS: We need to do both.

2 TREASURER JAMES: But it's like if you do both, it's going  
3 to [indiscernible; talking simultaneously].

4 CHAIR HOAPILI: So that's why I think if Fred can start it,  
5 kind of put it and then we'll have a meeting, and we can all take a  
6 look at it, then we'll have a better mindset of, okay, hey, if we need  
7 this amount, then we'll know what type of fundraising projects we  
8 might need to start doing, right, or --

9 TREASURER JAMES: Right.

10 CHAIR HOAPILI: -- or grants or something like that.

11 DIRECTOR CREAR: Yeah, I was going to say maybe we  
12 put grants underneath here because the consultant we hire maybe  
13 one of her -- he or she's first priorities will be to apply for some  
14 grants and the mingling with, you know, our governor or our  
15 congressional delegation and going out with a Board member to  
16 get these requests in people's minds. So it might need to become a  
17 huge priority to get that moving.

18 DIRECTOR SANDERS: And the point in hiring the  
19 consultant versus the employee is basically personnel  
20 [indiscernible] right?

21 TREASURER JAMES: Yeah, because we can be -- we can  
22 pay a decent price if we're not having to come up with --

23 DIRECTOR SANDERS: Insurance and all the other stuff to  
24 go --

25 TREASURER JAMES: And all the other stuff that goes

1 with it. 1099, as opposed to W-2s and whatever.

2 DIRECTOR SANDERS: I just wanted to make sure I  
3 understood it correctly.

4 CHAIR HOAPILI: So --

5 DIRECTOR BENAVIDEZ: I have a question on that.

6 CHAIR HOAPILI: Yes.

7 DIRECTOR BENAVIDEZ: Is there a possibility of doing like  
8 a consultant with the option of a permanent position afterward?  
9 You know, kind of like keeping that same person but -- because I  
10 understand why we're doing the consultants part -- portion of it, but  
11 is there a way where we can kind of -- if we're able to extend it into  
12 an employment opportunity, we can do that?

13 TREASURER JAMES: They should be able to apply for the  
14 position. I mean, it's not like they won't know.

15 CHAIR HOAPILI: Yeah.

16 DIRECTOR SANDERS: The hard part about hiring a  
17 consultant is you're not their only client.

18 TREASURER JAMES: Well --

19 DIRECTOR SANDERS: So more than likely, they're not  
20 going to want the position afterwards because they're making  
21 money in other business.

22 DIRECTOR CREAR: Right.

23 DIRECTOR SANDERS: So that's usually not -- that's  
24 usually not what's going to happen at the end. But of course it  
25 would be open to them to do so if they wanted it, but that's a hard

1 one.

2 TREASURER JAMES: And the thing that -- to add on to  
3 what you're saying, the problem that we have is how much we're  
4 going to be paying; how much we're going to have available to pay.

5 DIRECTOR SANDERS: Right.

6 TREASURER JAMES: And if we're eating up all the  
7 money before we can get it into the -- if we eat up all the money  
8 before we can get it into our, you know, our reserve, then we're -- it  
9 just extends the time. We'll just keep extending the time.

10 DIRECTOR CREAR: Fred, how much money do we have  
11 right now?

12 TREASURER JAMES: Oh, I think I saw, it was like 2 or  
13 300,000.

14 DIRECTOR CREAR: No, we can't afford nothing. Yeah.

15 TREASURER JAMES: No, no. Most of that's --

16 DIRECTOR CREAR: We really can't.

17 TREASURER JAMES: Most of that's going to get eaten --

18 DIRECTOR CREAR: That's just the truth.

19 TREASURER JAMES: Most of that's going to get eaten up  
20 with the last payment -- I think we -- I think the last payment for the  
21 Homework Help Center, if they want to keep that.

22 DIRECTOR CREAR: Which is about 30, right?

23 TREASURER JAMES: Yeah. If they want to keep the  
24 Homework Help, which everybody here agrees it's a great program.

25 DIRECTOR SANDERS: Yes.



1           TREASURER JAMES: I mean -- but it's almost \$400,000.

2           DIRECTOR CREAR: So I think we need to talk to the  
3 District about that. I don't think we can make -- I mean, my opinion  
4 and I'm not you two, we can't afford to make that payment. And I  
5 think --

6           TREASURER JAMES: Actually that's true.

7           DIRECTOR CREAR: -- there needs to be a partnership.  
8 The District's going to need to help with that final payment. I just  
9 think we --

10          TREASURER JAMES: I totally agree.

11          CHAIR HOAPILI: So again, I think it goes back to Fred, I  
12 mean, you kind of take a look at the numbers, you can give us your  
13 best recommendations of what our next steps are, because I think  
14 as we start talking about the ED, right, we're looking at from now  
15 until whenever, I just kind of put a question mark. We're discussing  
16 if we want to hire a consultant to kind of be an Interim ED, right,  
17 that's really what they are. And we want to do this because at the  
18 same time, we're going to be doing it concurrently is we're going to  
19 look to build what does this ED look like, right? What is that  
20 position; what does it look like?

21                 So again, we could have this consultant for six months,  
22 for a year before we get here. But before we do this, I think we  
23 need to find out from Fred how much money we got.

24          DIRECTOR GRAHAM: Right.

25          CHAIR HOAPILI: Because in order to hire a consultant,

1 right and pay our other bills, whatever bills they are, right --  
2 because we want to make sure we pay our bills, right.

3 TREASURER JAMES: Right.

4 CHAIR HOAPILI: That's our No. 1, right, Ms. Briana? Fred  
5 has told Tamar we only have this much, right? So then that will  
6 determine the who, what, when, where, why of the consultant  
7 because consultants are expensive.

8 DIRECTOR SANDERS: They are expensive and then we're  
9 going to have to have some type of time constraint because again --

10 TREASURER JAMES: Yes.

11 DIRECTOR SANDERS: -- they have other --

12 CHAIR HOAPILI: Right.

13 DIRECTOR SANDERS: So whether it's they have to spend  
14 X amount of hours a week, what that looks like, but it's their  
15 schedule, it's not ours.

16 TREASURER JAMES: No, we can set a schedule. If they  
17 can't meet it, we can get another consultant. We tell them what  
18 we --

19 DIRECTOR SANDERS: We cannot set a schedule for a  
20 1099 employee; you know that.

21 TREASURER JAMES: No, no.

22 DIRECTOR SANDERS: Once you get to saying you have to  
23 work this time or these hours --

24 TREASURER JAMES: No, no, no. What we're saying is --

25 DIRECTOR SANDERS: -- you get in trouble.

1           TREASURER JAMES: -- we need something by this date.

2           DIRECTOR SANDERS: Oh no, no. That's what I said -- no,  
3 that -- no. What I'm saying -- when I said hours, I meant say not so  
4 much a set schedule, but a set amount of hours that we expect  
5 them to spend on it. It may include mandatory -- here's some  
6 meetings we do need you at --

7           TREASURER JAMES: Right.

8           DIRECTOR SANDERS: -- et cetera, blah, blah, blah. But  
9 you can't set their schedule.

10          TREASURER JAMES: She's right. We can't set their --

11          DIRECTOR SANDERS: You cannot set their schedule.

12          DIRECTOR CREAR: So I need clarification on that because  
13 I didn't know that. I mean, I know about 1099 but not -- I didn't  
14 know you couldn't set schedules because in my mind when you tell  
15 me a consultant, I'm looking for someone that's going to be  
16 working full time and I'm --

17          DIRECTOR SANDERS: No, ma'am.

18          DIRECTOR CREAR: -- expecting that the contract was  
19 going to be about 120 in my mind. And, you know my -- and I'm  
20 really always [indiscernible] --

21          DIRECTOR SANDERS: That's --

22          DIRECTOR CREAR: -- so you guys could probably --

23          DIRECTOR SANDERS: -- your downside. That's your  
24 downside --

25          DIRECTOR CREAR: And so I'm kind of blown back by that

1 because I maybe am selfish, and I want someone working on this  
2 full time so we can meet our obligations --

3 DIRECTOR SANDERS: [Indiscernible; talking same time].

4 DIRECTOR CREAR: And not saying that a consultant can't  
5 meet the obligations on a part time schedule, but --

6 DIRECTOR SANDERS: What you're trading off is --

7 DIRECTOR CREAR: Yes, so --

8 DIRECTOR SANDERS: -- their schedule versus --

9 DIRECTOR CREAR: I'm looking for someone --

10 DIRECTOR SANDERS: -- your payroll taxes --

11 DIRECTOR CREAR: -- that's fully engaged --

12 DIRECTOR SANDERS: -- health insurance, et cetera.

13 DIRECTOR CREAR: -- that's going meetings, they're  
14 meeting new people, they're looking for opportunities. I'm looking  
15 for them to wear a pin that goes, I work for the Library Foundation,  
16 and that's all they do. So maybe I'm -- my expectations --

17 DIRECTOR GRAHAM: [Indiscernible; talking  
18 simulataneously].

19 TREASURER JAMES: Those are good points but like I --  
20 my recommendation is just to -- hold it, here's the one thing you  
21 guys have to understand about recommendations.

22 Recommendations are just that.

23 DIRECTOR SANDERS: No, no, I get that.

24 TREASURER JAMES: They're not obligations.

25 CHAIR HOAPILI: Right.

1           TREASURER JAMES: They're not obligations. Always  
2 remember a recommendation --

3           DIRECTOR SANDERS: Yeah. A recommendation --

4           TREASURER JAMES: -- is a recommendation --

5           DIRECTOR SANDERS: -- is a recommendation.

6           TREASURER JAMES: -- but it's not an obligation.

7           DIRECTOR CREAR: I get that, Fred, but we want to build  
8 this Foundation.

9           TREASURER JAMES: No, no, no. What I'm saying --  
10 that's what I'm saying. My recommendation is not an obligation.

11           CHAIR HOAPILI: Hold on, let's have -- go ahead, Pam.

12           DIRECTOR GRAHAM: It's not worry. I -- the -- as you all  
13 were going through the recommendations, I was just having my  
14 little sidebar conversation, just making sure I'm up to par. The  
15 program hire in the job description, we don't even have anything  
16 like this in place to know what that entails, which in turn would  
17 affect the budget, because you know that different -- you know  
18 we're going to have different duties --

19           CHAIR HOAPILI: Yep. We're on the same page.

20           DIRECTOR GRAHAM: -- [indiscernible; talking  
21 simultaneously] different costs. But in any event that you're trying  
22 to figure this out, I think it wouldn't hurt to look into a consultant to  
23 develop that --

24           CHAIR HOAPILI: Yes.

25           DIRECTOR GRAHAM: -- out. And I think that could be

1 really great in designing that role. And then maybe they don't do  
2 the job, but they can make sure that they provide an accurate job  
3 description, so that you could actually hire an Executive Director.

4 Am I --

5 CHAIR HOAPILI: You and I are on the same page.

6 DIRECTOR GRAHAM: Okay. Because I think -- yeah, I  
7 think that's going to be a great way to segue into it and then you  
8 have someone who's vested.

9 TREASURER JAMES: Yeah. And what you're saying,  
10 we're going to be here, all of us. We're going to interview, so we'll  
11 all be on the same page. That's why we get the consultant. We get  
12 the consultant, they help develop the job description and we'll all  
13 be a part of that. And when we start hiring and that person comes  
14 into the door, we know what we're looking for as a group.

15 DIRECTOR GRAHAM: I don't think that the consultant will  
16 want the job, as you said, but I think that they would -- they'd go  
17 into it knowing that their job is to create an ED --

18 TREASURER JAMES: Their job description.

19 DIRECTOR GRAHAM: -- and know that they can meet our  
20 needs.

21 [Indiscernible; multiple people talking simultaneously].

22 CHAIR HOAPILI: I think we are all on the same page.  
23 Before we get to No. 2, Fred needs to come up with No. 1, right?

24 TREASURER JAMES: Yeah.

25 CHAIR HOAPILI: Fred needs to kind of get this and tell us

1 how much money do we have to hire a consultant.

2 DIRECTOR GRAHAM: Right.

3 CHAIR HOAPILI: Once he turns and says okay, you've got  
4 X amount, from there we can say okay, let's build out what do we  
5 want the consultant to do.

6 DIRECTOR SANDERS: To do.

7 TREASURER JAMES: Right.

8 CHAIR HOAPILI: Because there are different consultants  
9 and I've already done some research. There are consultants that  
10 can say, okay, hey, here's how you start up a nonprofit. Because  
11 we're kind of a nonprofit and we're kind of restarting it up. You  
12 know, I've had recommendations of close down the current  
13 Foundation nonprofit and create a new one, so all of that EIN things  
14 and so forth goes away. I said no, I don't want to do that.

15 DIRECTOR SANDERS: No.

16 CHAIR HOAPILI: But that was that was one  
17 recommendation, right? Another recommendation was work with  
18 this person to help build the ED. Work with this person to help find  
19 your financial person, right? Work with this person to find your  
20 marketing person. So there are different ways to use this  
21 consultant, we just don't know where that's at today.

22 So I think our process is let's get --

23 TREASURER JAMES: Find out --

24 CHAIR HOAPILI: -- this budget from here. In our next  
25 meeting then we look to see who's a consultant. My question is, is

1 do we need to put this out, Briana to like an RFP or does this -- can  
2 we just hire a person or can we just --

3 TREASURER JAMES: We --

4 CHAIR HOAPILI: -- can I just say, hey, I know this person;  
5 you guys want to vote on it or something --

6 TREASURER JAMES: We can do that.

7 CHAIR HOAPILI: -- or do I need to put it out there in the  
8 public?

9 TREASURER JAMES: We can do that.

10 DIRECTOR SANDERS: You can put it out to get bids but  
11 I -- the very first thing because I don't think that we have  
12 consistency here as to what is this consultant going to do?

13 CHAIR HOAPILI: We don't know yet.

14 COUNSEL MARTINEZ: Well, yeah.

15 DIRECTOR SANDERS: Until you do that, it doesn't even  
16 matter.

17 CHAIR HOAPILI: No, but you're right. But that's what --  
18 we can't even talk about what the consultant's doing --

19 TREASURER JAMES: [Indiscernible; talking  
20 simultaneously].

21 CHAIR HOAPILI: -- because we don't know how much  
22 money we've got.

23 DIRECTOR CREAR: I have a question. So we're not  
24 getting any more money in for the year, Fred? The book sales, I  
25 know they just paid us --



1           TREASURER JAMES: No, the book sales --

2           DIRECTOR CREAR: -- the back pay --

3           TREASURER JAMES: -- [indiscernible].

4           DIRECTOR CREAR: And so how much do we get in  
5 monthly with that?

6           TREASURER JAMES: I'd have to go back and check.

7           DIRECTOR CREAR: Okay. I just want to make sure, 200 is  
8 not our end all to the end of the year. We should be getting more  
9 book sales --

10          TREASURER JAMES: Yes.

11          DIRECTOR CREAR: -- dollars, correct?

12          TREASURER JAMES: Yes, and we're getting unrestricted  
13 donations from the endowment fund. The endowment fund is  
14 now -- most interest rates are still high, but there's an low side; high  
15 interest rate means that your valuation and your investment can go  
16 down so that you have to continue to bring, you know, just  
17 everything over to the 3.1 million, so if your investment goes down,  
18 that means you're eating up the investment that you can use and  
19 that's what people doing [indiscernible] are -- been trying to tell  
20 you.

21                   And then when the interest rate go up, go up -- or down,  
22 the investment goes up so you have the ability to make the  
23 investments. So the investment fund, I don't know, it's going to be  
24 rough to figure that one out. I'm watching the Federal Reserve on  
25 that one to see what goes on.

1 CHAIR HOAPILI: So again, I think Fred's got to  
2 [indiscernible] and when he does that -- Fred, how long do you  
3 think it will take you to do this? If we are on March 19th --  
4 TREASURER JAMES: This won't take me that long. I  
5 need to work with Floresto.  
6 CHAIR HOAPILI: Two weeks? Three weeks? A month?  
7 TREASURER JAMES: Yeah, three weeks is good.  
8 CHAIR HOAPILI: Three weeks is --  
9 DIRECTOR SANDERS: You're coming out of --  
10 DIRECTOR CREAR: We'll say four weeks.  
11 [Indiscernible; talking simultaneously].  
12 CHAIR HOAPILI: So again, Fred said he can work on this  
13 in three weeks. What is three weeks, Briana, from now?  
14 TREASURER JAMES: The 15th. Oh, I got to do taxes.  
15 You're going to have to go a week after that.  
16 DIRECTOR SANDERS: 4/22.  
17 CHAIR HOAPILI: 4/22.  
18 TREASURER JAMES: Because I got to do my taxes.  
19 CHAIR HOAPILI: So it's going to be 4/22.  
20 DIRECTOR CREAR: Four weeks.  
21 CHAIR HOAPILI: Four weeks.  
22 TREASURER JAMES: Okay.  
23 CHAIR HOAPILI: 4/22.  
24 DIRECTOR CREAR: I said four.  
25 CHAIR HOAPILI: I think while Fred is working on this, if all

1 of us can build a list of what do we want this consultant to do? If  
2 we can kind of just put some bullet points together, what do we  
3 want this consultant to do. And I'll be honest, you can even work  
4 concurrently and do one for the for the ED as well, right?

5 Let's build two lists. One is what do we want the  
6 consultant -- and consultant is immediate, now, right. ED is future,  
7 tomorrow. So there's two kind of thought processes here. What  
8 are we doing with the consultant? What do you want the ED to --  
9 they need to be qualified, this and that, what can they do, right?  
10 Because there are great EDs that can raise a lot of money, but they  
11 may be horrible with finance; they may be horrible with structure,  
12 right? They may not know a thing about marketing.

13 DIRECTOR SANDERS: Right.

14 CHAIR HOAPILI: I'm not sure. So we need to figure out,  
15 okay, we're going to get someone who's great at fundraising, then  
16 do we hire -- and we won't know now. Do we hire a financial team,  
17 right, or some CPA? Do we hire a marketing -- not sure. Yes, Pam?

18 DIRECTOR GRAHAM: Oh, I'm sorry.

19 CHAIR HOAPILI: Okay. So again, Pam, I love your idea.  
20 So while Fred works on this, this is our homework to kind of build a  
21 list of what we'd like to see in a consultant, and what we'd like to  
22 see in ED, and I'm going to give us -- if he's got four weeks, we've  
23 got four weeks to put this together. Sound good?

24 DIRECTOR GRAHAM: And we had another deadline, 4/19?  
25 What was that other deadline?

1 COUNSEL MARTINEZ: So that list, is that going to be  
2 presented at the next Board meeting then?  
3 CHAIR HOAPILI: Well, our next Board meeting is June.  
4 The Foundation Board meeting.  
5 DIRECTOR CREAR: I think in the real world, I think we  
6 need to meet monthly?  
7 DIRECTOR GRAHAM: Yeah.  
8 CHAIR HOAPILI: Oh.  
9 COUNSEL MARTINEZ: I agree.  
10 CHAIR HOAPILI: I -- that's how I wanted to end the  
11 meeting and you're jumping ahead.  
12 DIRECTOR CREAR: Yeah. Sorry.  
13 CHAIR HOAPILI: So I agree --  
14 COUNSEL MARTINEZ: There's too much going on.  
15 DIRECTOR CREAR: There's just too much going on.  
16 CHAIR HOAPILI: I think -- I leave for the next three/four  
17 months so I was going to kind of ask if we can meet at least until  
18 then and --  
19 DIRECTOR CREAR: And if we can --  
20 CHAIR HOAPILI: -- see where we're at.  
21 DIRECTOR CREAR: -- just choose a library that's in town  
22 not --  
23 DIRECTOR SANDERS: Oh yes.  
24 DIRECTOR CREAR: -- compared to -- it's tough to get out  
25 there for us --

1 CHAIR HOAPILI: Yeah.

2 DIRECTOR CREAR: -- working women.

3 CHAIR HOAPILI: Yeah, we'll pick one. We'll pick one

4 nearby.

5 DIRECTOR SANDERS: This is a good location for me. Not

6 to say that we have to be in here, but I'm just saying this area --

7 CHAIR HOAPILI: This area, yeah.

8 DIRECTOR SANDERS: It's so central. That is a 45-minute

9 drive for me.

10 SECRETARY ROGERS: How often can we use it?

11 DIRECTOR CREAR: I would have to talk to Christy

12 [phonetic].

13 DIRECTOR SANDERS: There's libraries that's not too far

14 from here.

15 CHAIR HOAPILI: Yeah. I think we're good with here.

16 Okay. Foundation budget. Foundation should hire an

17 Executive Director, right?

18 No. 3 is engage in a strategic planning process that

19 includes clarification of the Foundation's role. I think that was

20 actually covered under the MOU.

21 SECRETARY ROGERS: MOU slash it'll be the what we

22 find in a list of the --

23 CHAIR HOAPILI: Okay.

24 SECRETARY ROGERS: -- Executive Director.

25 CHAIR HOAPILI: Right. So let me just write that down so I

1 capture that. It is MOU and consultant slash [indiscernible] ED.

2 DIRECTOR CREAR: I think though you do need to call out  
3 what we want the Foundation to do because that -- it's a part of it,  
4 but it's a huge discussion and we know that just from, you know,  
5 what are we doing? Are we just getting grants for programs? Are  
6 we doing a gala? Are we helping them with naming? It's so  
7 much --

8 CHAIR HOAPILI: Right.

9 DIRECTOR CREAR: -- you know, that we may have one  
10 idea, they have a different idea. I think that's huge for us to decide  
11 what do we want to do?

12 TREASURER JAMES: That would be under this -- the  
13 planning process.

14 CHAIR HOAPILI: So you know what --

15 DIRECTOR CREAR: I just want to make sure that we  
16 allot -- because, you know, we know the MOU is the agreement, but  
17 that's a --

18 CHAIR HOAPILI: What is our --

19 DIRECTOR CREAR: -- big discussion on who we are as a  
20 Foundation.

21 TREASURER JAMES: And one of the things that -- on  
22 these galas, there's so many of them. Everybody has them.

23 SECRETARY ROGERS: Oh no, I don't think we should do  
24 a gala.

25 TREASURER JAMES: There's so many.

1 DIRECTOR SANDERS: There's other ways.

2 TREASURER JAMES: And it has to be --

3 DIRECTOR SANDERS: I mean, that's the thing, there's  
4 other ways. There's --

5 CHAIR HOAPILI: Hard costs and I got to tell you, I mean --  
6 in my world I buy tables and I no one going to sell them and unless  
7 you can get someone like a MGM or a Stations to underwrite the  
8 room and the food --

9 TREASURER JAMES: Right.

10 CHAIR HOAPILI: -- and beverage and all, you don't make  
11 money. It's very, very difficult.

12 So I agree, I think for this No. 3, where it's strategic  
13 planning, clarification of Foundation's role, I don't think we can  
14 answer it today. I think this is kind of evolving as we kind of go  
15 through all of this because part of our role we can spell out in the  
16 MOU, part of our role we'll spell out with the consultant or the ED.  
17 But also part of our role is we need more discussion because you're  
18 right, our role is to raise money for the District.

19 TREASURER JAMES: Right.

20 CHAIR HOAPILI: That's kind of --

21 DIRECTOR SANDERS: [Indiscernible] --

22 CHAIR HOAPILI: -- what the Foundation [indiscernible;  
23 talking simultaneously].

24 DIRECTOR SANDERS: -- what I do with it though -- I'm  
25 not on -- I'm fine with a gala if that's what somebody wants to do,

1 but we do need some type of awareness event.

2 CHAIR HOAPILI: Yes.

3 DIRECTOR CREAR: I think it's a cocktail hour at --  
4 [indiscernible; talking simultaneously].

5 DIRECTOR SANDERS: [Indiscernible] -- in a library.

6 SECRETARY ROGERS: It can -- we can -- [indiscernible].

7 DIRECTOR SANDERS: We need an awareness event so  
8 that people know -- because this is me prior to this coming on the  
9 Board. Do I know where the Library is? I sure do. But all I think in  
10 my mind is the Library gets money from the government.

11 SECRETARY ROGERS: Yeah.

12 CHAIR HOAPILI: Yeah.

13 DIRECTOR SANDERS: A lot of people are not aware that  
14 they can give money to the Foundation to help with more  
15 programs. How do we get that awareness out there? A gala is not  
16 the answer.

17 SECRETARY ROGERS: No.

18 DIRECTOR SANDERS: The people who come there  
19 already know.

20 SECRETARY ROGERS: Yeah.

21 DIRECTOR SANDERS: You need to campaign to the  
22 people who don't know. How do we do that? How do we get that  
23 awareness event? And it could be something happens at a local  
24 library, here's how you can give to your local library, here's how it  
25 will help. Maybe that's something we do at a different library once



1 a quarter. I mean, that's something that you would do to -- put  
2 together those awareness events --

3 CHAIR HOAPILI: Yes.

4 DIRECTOR SANDERS: -- but they need to be aware of  
5 what the Foundation does and why the Foundation has to be  
6 separate from the Library.

7 CHAIR HOAPILI: Correct.

8 DIRECTOR CREAR: Amen to that. And I --

9 DIRECTOR SANDERS: Okay. Who said hmm? I hear you  
10 over here.

11 TREASURER JAMES: No, I'm in agreement.

12 DIRECTOR SANDERS: Oh. And it doesn't have to be  
13 expensive.

14 CHAIR HOAPILI: No.

15 DIRECTOR CREAR: And I think that something that JoAnn  
16 actually has done a good job of on behalf of the Foundation, when  
17 she does like the Aviator -- Night at the Aviators, we never did  
18 anything like that or I think there's some signage on -- oh, I didn't  
19 mean that she's not doing a good job, guys, I meant --

20 DIRECTOR SANDERS: No, I got you.

21 DIRECTOR CREAR: Okay, good. I'm like ooh, that might  
22 have come out wrong. I'm saying she just --

23 DIRECTOR SANDERS: She's doing awareness events.

24 DIRECTOR CREAR: She's doing awareness events and we  
25 just have not been part of them, but those are great things that we

1 should probably continue and enhance upon. And I love your idea  
2 of the new ED going around and doing different events at the  
3 libraries to bring awareness. And it's a campaign that can be done  
4 through social media, so I think that's a great idea.

5 TREASURER JAMES: I've been at the -- we have season  
6 tickets to the hockey game and we -- the Library District got credit  
7 for some of the stuff. Oh, they're doing this with Teen Tech, but the  
8 word Foundation didn't come up.

9 CHAIR HOAPILI: And that's a Foundation thing.

10 TREASURER JAMES: It's always the District has done  
11 something.

12 DIRECTOR GRAHAM: [Indiscernible].

13 DIRECTOR SANDERS: But they use anonymous and  
14 that's -- that is where -- you said it, but I didn't jump in. A name  
15 change might be helpful.

16 TREASURER JAMES: And you took the -- I don't know  
17 why you keep thinking like I'm thinking.

18 DIRECTOR SANDERS: We need --

19 TREASURER JAMES: We need to consider it.

20 DIRECTOR SANDERS: A name change might be helpful.

21 TREASURER JAMES: We need to consider it. It was on  
22 the tip of my tongue and I -- wait, that's what I [indiscernible].

23 DIRECTOR SANDERS: Blew me away.

24 [Indiscernible; talking simultaneously].

25 DIRECTOR SANDERS: [Indiscernible] so I'm just making

1 up a stupid name, you know? Building -- building books -- let's just  
2 call it -- for the benefit of --

3 DIRECTOR GRAHAM: Yes.

4 TREASURER JAMES: Programs.

5 DIRECTOR SANDERS: -- the Clark County Library District.  
6 It's much more impactful --

7 DIRECTOR GRAHAM: Yes.

8 DIRECTOR SANDERS: -- because they -- that last part,  
9 they don't --

10 DIRECTOR GRAHAM: They don't remember that.

11 DIRECTOR SANDERS: With those first words, these are  
12 the people who make sure that the programs at the Library happen.

13 DIRECTOR CREAR: Such valid points.

14 DIRECTOR SANDERS: So as soon as you start off and say  
15 the Clark County blah, blah --

16 TREASURER JAMES: It's [indiscernible].

17 DIRECTOR GRAHAM: It's such a long [indiscernible] --

18 DIRECTOR SANDERS: By the time you get to Foundation,  
19 they haven't heard you.

20 COUNSEL MARTINEZ: Yeah, they just hear library.

21 DIRECTOR SANDERS: They just hear library and stop.

22 DIRECTOR CREAR: That's why we don't raise money from  
23 people, because that's --

24 DIRECTOR SANDERS: They hear library and stop.

25 DIRECTOR CREAR: We used to walk around and the first

1 thing is don't you get tax money?  
2 DIRECTOR SANDERS: Don't you get tax money?  
3 DIRECTOR CREAR: Why do you need money?  
4 TREASURER JAMES: Library --  
5 CHAIR HOAPILI: Yes, sir?  
6 TREASURER JAMES: Library Foundation of Southern  
7 Nevada.  
8 DIRECTOR CREAR: No, you still got library in there.  
9 TREASURER JAMES: No. Well --  
10 DIRECTOR CREAR: It can't start with library, I think.  
11 TREASURER JAMES: Are you saying --  
12 DIRECTOR SANDERS: And I'm saying library needs to be  
13 some -- if you're going to use it somewhere in the back end.  
14 TREASURER JAMES: Because they don't hear you.  
15 DIRECTOR SANDERS: Because you stop. As you say  
16 library, you go [indiscernible].  
17 DIRECTOR CREAR: I get heart palpitations, but I kind of  
18 agree.  
19 CHAIR HOAPILI: I'm going to put it in the parking lot,  
20 how's that? Just for right [indiscernible; talking simultaneously].  
21 DIRECTOR CREAR: In that parking lot, huh?  
22 CHAIR HOAPILI: I think it needs some discussion but I --  
23 [indiscernible; talking simultaneously].  
24 SECRETARY ROGERS: And I do think all of this will come  
25 as we start to [indiscernible; talking simultaneously] -- with all of

1 our systems in place and I think this name will just talk to us.

2 DIRECTOR SANDERS: Yeah, I agree. I think

3 [indiscernible] --

4 COUNSEL MARTINEZ: If you meet more often

5 [indiscernible; talking simultaneously].

6 [Multiple conversations happening simultaneously].

7 CHAIR HOAPILI: Nicole, before you leave, I do need to do

8 two votes that --

9 SECRETARY ROGERS: Okay.

10 CHAIR HOAPILI: -- [indiscernible] to the floor.

11 SECRETARY ROGERS: I can go online; I can call in too as

12 I'm driving.

13 CHAIR HOAPILI: It was on a committee.

14 Nicole, can you pull up your picture?

15 TREASURER JAMES: It's on the committees?

16 CHAIR HOAPILI: Yeah, because part of our agenda is to --

17 TREASURER JAMES: MOUs, the budget.

18 CHAIR HOAPILI: Yeah, to create committees, so I need to

19 put a vote on the floor before we [indiscernible].

20 So let's start with the first one.

21 So leaders, I want to put a vote on the floor to create a

22 Bookstore Committee -- Ad Hoc Committee to commence

23 immediately to discuss and create -- or update our Bookstore

24 Agreement.

25 DIRECTOR SANDERS: I move that the ad hoc committee

1 is created [unintelligible].

2 CHAIR HOAPILI: Thank you, Michelle.

3 Can we get a second?

4 SECRETARY ROGERS: Second.

5 CHAIR HOAPILI: All in favor?

6 [ALL BOARD MEMBERS WERE IN AGREEMENT]

7 CHAIR HOAPILI: Any opposed?

8 [No heard response.]

9 Perfect. Okay, next one. I'd like to put a motion on the

10 floor to create an ad hoc committee over our MOU (Member of

11 Understanding) to comment immediately and to have a

12 recommendation to the Board within 45 minutes.

13 DIRECTOR CREAR: Second.

14 CHAIR HOAPILI: Can I have someone say move --

15 DIRECTOR CREAR: Move for approval.

16 CHAIR HOAPILI: Okay. Keiba is the first. Can I get a

17 second?

18 DIRECTOR SANDERS: Second.

19 CHAIR HOAPILI: Michelle, second. All in favor?

20 [ALL BOARD MEMBERS WERE IN AGREEMENT]

21 CHAIR HOAPILI: Any opposed?

22 [No heard response.]

23 Perfect. Any other committees, Briana, did I forget?

24 Those are the two, right?

25 COUNSEL MARTINEZ: Just those two.

1 CHAIR HOAPILI: Okay. Those are the two committees.  
2 Since this is not a committee, Briana, I don't need to vote  
3 on it, right? Fred's -- this is just a -- Fred's going to take --  
4 COUNSEL MARTINEZ: At some point there will be but --  
5 CHAIR HOAPILI: Okay.  
6 COUNSEL MARTINEZ: [Indiscernible; talking  
7 simultaneously].  
8 CHAIR HOAPILI: Okay. So we have a discussion on the  
9 Foundation budget, which we've already talked about. We have  
10 discussion on our steps for the Executive Director, which we've kind  
11 of talked about. And again, we've all got our homework here, right.  
12 And then we did talk about what the Foundation's role is.  
13 Okay. So I think we're going to need to kind of come back to this  
14 one, to be honest, because I think before we can expand really what  
15 is our role, there's so much other things that we need to do.  
16 DIRECTOR SANDERS: Determine what that role looks like.  
17 CHAIR HOAPILI: So I think this is still tentative --  
18 SECRETARY ROGERS: In our -- at baseline, it's to raise  
19 money.  
20 CHAIR HOAPILI: Right?  
21 SECRETARY ROGERS: But outside of that, how do you  
22 parse it out?  
23 CHAIR HOAPILI: Yes.  
24 [Indiscernible; talking simultaneously].  
25 [Director Rogers leaves the meeting].

1 CHAIR HOAPILI: So No. 4 is the Foundation needs a  
2 donor development process and strategies.

3 TREASURER JAMES: That's a good one. But I think that  
4 goes up there too, right?

5 DIRECTOR CREAR: I think it goes there and I think the  
6 consultant and the -- or the ED does or leads that discussion for us.

7 DIRECTOR SANDERS: Yeah. Because we can say what  
8 we want all day long. It's that person who has to actually do it  
9 whose opinion's going to matter.

10 TREASURER JAMES: I'm going to tell you those ED -- the  
11 one of the Executive Director's job description, that's how we're  
12 going to have to evaluate them year to year. And it's got to be  
13 something that's achievable --

14 CHAIR HOAPILI: Yep.

15 TREASURER JAMES: -- and realistic. And so, you know,  
16 we're going to have to have evaluations on a yearly basis.

17 CHAIR HOAPILI: So this is another tentative, right?

18 DIRECTOR SANDERS: Yeah. Because we also have to see  
19 how that commingles with JoAnn's position.

20 TREASURER JAMES: Yes. Yes, because JoAnn's position  
21 is still there at the District -- yeah.

22 CHAIR HOAPILI: I'm going to take a photo of this or Pam,  
23 can you take --

24 DIRECTOR GRAHAM: I got it. I'm going to --

25 CHAIR HOAPILI: Can you? Oh, perfect. Thank you.



1 DIRECTOR GRAHAM: Got it. Don't erase it.

2 TREASURER JAMES: You know, that last ten minutes, I'm  
3 here for food, then.

4 CHAIR HOAPILI: Well, you guys, we're almost done.  
5 We've only got two more bullet points. So I think by the time lunch  
6 comes, we can kind of wrap up. We can -- and again, this is  
7 fantastic and I -- you're right, I think this is a great start.

8 DIRECTOR GRAHAM: I'm going to -- I'm taking multiple  
9 photos.

10 CHAIR HOAPILI: Sure.

11 You're good?

12 DIRECTOR GRAHAM: Yeah.

13 CHAIR HOAPILI: Okay. So here's one and Michelle and I  
14 chatted about this in emails, which [indiscernible] to your  
15 discussion.

16 So No. 5 here is develop a leadership pipeline for the  
17 Foundation Board, right? Sustainability, right? Leadership pipeline.  
18 I think before we do a leadership pipeline -- [indiscernible]  
19 onboarding process, right? I mean, I think we -- or maybe it's  
20 concurrent, I'm not sure. But Michelle, you were right, there is no  
21 official onboarding process. Danielle, who was the old  
22 development director, the previous JoAnn, would kind of take us  
23 out, hang out with us, but many of the documents were not official  
24 documents. That's how there was a discussion about the \$1,000  
25 GiveGet [sic]. It wasn't an official document, but it was a document.

1 So I think we need to start, what does onboarding look like, right?

2 In our bylaws, Briana does it state -- or not does it state.

3 What are the terms of Board members? Is it two years?

4 COUNSEL MARTINEZ: That's what I'm looking at.

5 DIRECTOR GRAHAM: I remember -- I thought it was three  
6 years.

7 DIRECTOR SANDERS: I thought it was three years.

8 CHAIR HOAPILI: Three years.

9 DIRECTOR GRAHAM: Yeah, that's what --

10 CHAIR HOAPILI: And I think in order to build this  
11 onboarding process, we need to look at what the bylaws are and  
12 kind of see where we go from there and then -- I mean when I  
13 built --

14 COUNSEL MARTINEZ: Okay. So director is four years.

15 CHAIR HOAPILI: Wow.

16 TREASURER JAMES: You can do four years as a director?

17 COUNSEL MARTINEZ: Each director shall hold office for a  
18 term of four years.

19 TREASURER JAMES: They can? I didn't know that.

20 That's a long time.

21 COUNSEL MARTINEZ: Each elected director may serve as  
22 such for two consecutive years. These are the new and amended  
23 ones. Okay. And then the officers?

24 TREASURER JAMES: We voted on it?

25 COUNSEL MARTINEZ: Yeah in 2023.

1           TREASURER JAMES: Okay. My two years is almost up.  
2           DIRECTOR GRAHAM: So four years with a two-year  
3 extension?  
4           COUNSEL MARTINEZ: No, you could run again for  
5 another --  
6           DIRECTOR GRAHAM: So six?  
7           TREASURER JAMES: Yeah, it can go --  
8           COUNSEL MARTINEZ: It's a total of eight years.  
9           CHAIR HOAPILI: Oh, total eight years.  
10          COUNSEL MARTINEZ: And then the officers are one year.  
11          TREASURER JAMES: But regular directors are how long?  
12          DIRECTOR GRAHAM: Four years with up to two, two-year  
13 extensions.  
14          TREASURER JAMES: But a director can be for four years  
15 and then the other --  
16          CHAIR HOAPILI: That's a long time.  
17          TREASURER JAMES: Treasurer person can be -- the  
18 Treasurer is what, ten years?  
19          COUNSEL MARTINEZ: It's one year.  
20          CHAIR HOAPILI: The officers are one year and the  
21 directors, I think what she said is a four year with two terms.  
22          COUNSEL MARTINEZ: Uh-huh. We could obviously  
23 change it if --  
24          DIRECTOR SANDERS: Well the things is --  
25          TREASURER JAMES: We can amend it.

1 DIRECTOR SANDERS: So are you saying four years is  
2 long or eight years is long?

3 CHAIR HOAPILI: I think both is long. What do you think,  
4 Michelle?

5 TREASURER JAMES: Eight years?

6 COUNSEL MARTINEZ: Well, if you run two consecutive --

7 CHAIR HOAPILI: If you have two terms.

8 DIRECTOR SANDERS: If you -- if after your four years is  
9 up, you want to stay on, you could stay up to four more years.

10 TREASURER JAMES: As a director.

11 COUNSEL MARTINEZ: Yes.

12 TREASURER JAMES: That seems a long time.

13 COUNSEL MARTINEZ: It is but then at the same time, if  
14 you have new blood coming in all the time, then nobody  
15 [indiscernible; talking simultaneously] --

16 DIRECTOR SANDERS: Nothing gets done, so.

17 COUNSEL MARTINEZ: But eight years does seem a little  
18 long.

19 DIRECTOR SANDERS: I would think maybe a three-year  
20 term with two-year extension, so it gives them an out in three years  
21 if they want out.

22 TREASURER JAMES: [Indiscernible] still out at eight  
23 years.

24 DIRECTOR SANDERS: Then you're out in seven if you  
25 want out. But you can be out in three years if you want. Then it's

1 either five or seven.

2 CHAIR HOAPILI: So --

3 DIRECTOR SANDERS: Now here's what I will say about  
4 the long terms. Thank goodness.

5 CHAIR HOAPILI: Yeah.

6 DIRECTOR SANDERS: Thank goodness. Like if we didn't  
7 have that and the turnover was -- we would be lost.

8 CHAIR HOAPILI: Right. And I don't know, that's why I'm  
9 kind of -- I'm like, whoa that's a long time but -- so I'm thinking what  
10 we need to do actually is -- and this is part of the process is to set  
11 up a four-year [indiscernible], right? So this person will serve 2024  
12 and 2025 and this one will serve 2025 and 2026, so there's an  
13 overlap, right. So you kind of overlap here so you're not losing --

14 DIRECTOR SANDERS: So only for two years then you  
15 mean?

16 CHAIR HOAPILI: I'm sorry. No, just was showing  
17 [indiscernible; talking simultaneously] --

18 DIRECTOR SANDERS: Oh, you're just --

19 CHAIR HOAPILI: Yeah, I'm just kind of showing it. So  
20 you'll have Keiba on for four years but, Michelle, you come on her  
21 Year 3 and 4, so Keiba rolls off, the next person comes on your 3  
22 and 4 and so forth so at least you still have that same group for a  
23 two-year process, right? So if somebody rolls off, you've still got  
24 that stability of the Michelle Arm for the last one or when a new  
25 person comes on here.

1           So that's kind of what I'm saying is I think it's -- I'm okay  
2 with the terms --

3           [Indiscernible; multiple people talking simultaneously].

4           DIRECTOR SANDERS: I mean it doesn't bother me so.

5           DIRECTOR CREAR: So you're only saying four years.

6           DIRECTOR SANDERS: That's minimum.

7           DIRECTOR CREAR: Minimum. Okay. Then what's your  
8 max?

9           DIRECTOR SANDERS: Eight.

10          CHAIR HOAPILI: You're max is eight.

11          DIRECTOR CREAR: And what's the max on the Trustees?

12          COUNSEL MARTINEZ: The Trustees from the District?

13          DIRECTOR CREAR: Yes.

14          TREASURER JAMES: Yeah, it's --

15          DIRECTOR BENAVIDEZ: So the Trustees from the District  
16 is the four with a total of 12 years.

17          DIRECTOR CREAR: 12 years. That's what I was going to  
18 say I think eight may be short. I think people like me, if you love  
19 something, you stick around and sometimes being on the Board  
20 like this is hard to find people because it's not as sexy and some  
21 other Boards. So I think eight -- guys, I am getting off. Once you  
22 guys -- we get established, I am done. I just wanted --

23          DIRECTOR BENAVIDEZ: So in full --

24          DIRECTOR CREAR: I think 12 should be the term. For the  
25 one person that wants the max term, just like with any other Board

1 or elected position.

2 DIRECTOR SANDERS: And the thing is, it's two-year  
3 extensions, they can get off when, you know, at any of the stops.

4 DIRECTOR CREAR: You can always stop whenever you  
5 want.

6 CHAIR HOAPILI: You wanted to say something, Kelly?

7 DIRECTOR BENAVIDEZ: In full disclosure, I will be leaving  
8 next year as well.

9 CHAIR HOAPILI: Okay.

10 TREASURER JAMES: At the end of this year?

11 DIRECTOR BENAVIDEZ: No, next year. So my term will  
12 be up next year, the 2025.

13 TREASURER JAMES: Okay.

14 CHAIR HOAPILI: Okay.

15 TREASURER JAMES: That's a good year.

16 CHAIR HOAPILI: So I think before we get too much in the  
17 detail of this, I know we said -- I think we kind of need to put  
18 together a team.

19 DIRECTOR GRAHAM: Yeah.

20 CHAIR HOAPILI: I think we got to put together an ad hoc  
21 committee to talk about what does the onboarding process look  
22 like, what does our succession plan look like, review the bylaws and  
23 then come with recommendations if we want to change the bylaws,  
24 right, so we can put it to vote. You guys -- are we on the same  
25 page? There's just a lot of detail that we can take a look at and we

1 need a smaller team to scrub that and provide --

2 DIRECTOR CREAR: What we did originally --

3 TREASURER JAMES: Is that something we want to get  
4 done because we need to get new people on the Board now. Try to  
5 figure out a way --

6 DIRECTOR SANDERS: [Indiscernible].

7 TREASURER JAMES: Oh. If you wanted to expand the  
8 Board too, was that -- I think this is --

9 CHAIR HOAPILI: I think it's always --

10 TREASURER JAMES: Expand the size.

11 DIRECTOR CREAR: Well, I think at minimum we need to  
12 at least recruit for at least three people; for me, for Kelly for sure  
13 and then then I think we kind of need maybe one more person to  
14 help with the diversity of the Board. So I think we need a  
15 recruitment for at least three people.

16 CHAIR HOAPILI: And I think if we put this together like  
17 we're talking about the succession, we'll kind of figure out how  
18 many that we need and how many we want on a Board at one time,  
19 right? I mean, I don't want it to be so big like the PEF. When I was  
20 on the PEF Board, I swear there's like 30 people on the Board, it's --

21 DIRECTOR SANDERS: See that's ridiculous.

22 TREASURER JAMES: [Indiscernible]?

23 CHAIR HOAPILI: Oh yeah.

24 DIRECTOR SANDERS: And meetings go forever because  
25 everyone has opinions. I would not want to be a part of that.



1 CHAIR HOAPILI: I just wrote my check, Fred and that was  
2 it. I just wrote the check.

3 DIRECTOR CREAR: I agree. I think the size of our Board is  
4 fine and that's why I think we just --

5 DIRECTOR GRAHAM: We could go up to 15

6 DIRECTOR CREAR: We're definitely not 15 [indiscernible;  
7 talking simultaneously] --

8 DIRECTOR SANDERS: I think it should be somewhere --  
9 around an odd number though.

10 DIRECTOR CREAR: But I think -- sorry, I stepped out with  
11 Nicole, but did you guys discuss having Trustees on the Board?

12 CHAIR HOAPILI: No, we haven't gotten there yet.

13 DIRECTOR CREAR: Okay.

14 CHAIR HOAPILI: We haven't gotten there yet?

15 COUNSEL MARTINEZ: So you have 11 and then you have  
16 Kelvin, but he's not --

17 TREASURER JAMES: [Indiscernible].

18 CHAIR HOAPILI: Yeah. So currently we have 11.

19 DIRECTOR SANDERS: We currently have 11.

20 COUNSEL MARTINEZ: Is what's on the website up to  
21 date?

22 CHAIR HOAPILI: Yes.

23 DIRECTOR SANDERS: So I think we need -- as you said  
24 before that would take us to 15 and I think that's a good size and  
25 probably the max I would want to go.

1 DIRECTOR CREAR: Well, actually you --

2 TREASURER JAMES: [Indiscernible] 15 --

3 DIRECTOR CREAR: I think you will still be at 11 because  
4 we'll fall off, which is a good size.

5 DIRECTOR SANDERS: Yeah, but --

6 CHAIR HOAPILI: But I think our max -- I agree with you, I  
7 think we can go up to 15. I think that's a great, great number, but  
8 you're right, a lot needs to go in to help keep us here. And I got to  
9 be honest, in order for us to go and you know, [indiscernible] for  
10 folks to be on the Board, all of that prior -- we got to get all of that  
11 together. You know what I mean? We've got to get all of that  
12 together before we go here.

13 So I don't think this is huge where this needs to be done  
14 within the next 30 to 60 days, but I do think it needs to be  
15 discussed. Again, I'm a time person, if this is March, do we want  
16 this to be wrapped up by the end of summer? By August 30th?

17 DIRECTOR SANDERS: I think that's reasonable.

18 CHAIR HOAPILI: July 31st.

19 DIRECTOR SANDERS: I think August is reasonable and  
20 that still gives you time before the end of the year.

21 DIRECTOR CREAR: I think it's reasonable, but you guys  
22 have to be -- realize you all have a life and summer's coming and  
23 there's travel and we have a lot that we are pushing on the front  
24 end of this to get done in the next two months. Let's just -- I think  
25 at some point we should write down all of our deliverables.

1 DIRECTOR GRAHAM: Right.

2 DIRECTOR CREAR: The dates we've given ourselves and  
3 then really look at them and see when it's adjustable.

4 CHAIR HOAPILI: And I think that's what Nicole is doing  
5 with all of the photos and stuff. She's going to kind of give it to us.

6 DIRECTOR SANDERS: Yeah, I think even the end of the  
7 year, is fine. With the number we have, we can work with it.

8 DIRECTOR CREAR: I think what we have now is enough to  
9 work with and get done what we need to get done and then we  
10 start.

11 CHAIR HOAPILI: Can we say end of August and then look  
12 to extend if we need to? Because here's why. December, as -- from  
13 November 15, we're done because you fall into holidays, people are  
14 working, people are traveling, so I always -- even in my work world  
15 1st of December, done because I'm trying to wrap up the year. So  
16 I'm kind of thinking if we can say end of August --

17 DIRECTOR SANDERS: Let's see where it goes.

18 CHAIR HOAPILI: -- but we still have two months as a --

19 COUNSEL MARTINEZ: Why don't we say September --

20 CHAIR HOAPILI: -- buffer. You want to say September.  
21 I'm going to --

22 DIRECTOR SANDERS: Yeah.

23 CHAIR HOAPILI: I'm going to -- end of September.

24 DIRECTOR SANDERS: Because we'll have a meeting  
25 around that time anyway.

1 CHAIR HOAPILI: Yeah.

2 DIRECTOR SANDERS: So here's my question to that,  
3 because we've only had one person since I became a Board  
4 member is what is that process? What -- is it a nomination from the  
5 person leaving? Is it a nomination from whoever?

6 CHAIR HOAPILI: There isn't a process. That's why this ad  
7 hoc committee should create a process, right. There is a  
8 nomination process of when -- but it's --

9 COUNSEL MARTINEZ: You can have a nomination  
10 committee if you want.

11 CHAIR HOAPILI: Yes.

12 COUNSEL MARTINEZ: Right? If you don't want a  
13 nomination committee then the nominations just go to you as the  
14 Chair.

15 CHAIR HOAPILI: Yeah. So --

16 DIRECTOR SANDERS: So anyone nominates they just  
17 submit it to you at the --

18 CHAIR HOAPILI: Yeah, but it has been very fluid in the  
19 years that I've been on the Board and normally the JoAnns or the  
20 Danielles kind of led that charge on that, but we can put a  
21 nominating committee together if --

22 DIRECTOR SANDERS: I don't think you need a  
23 nominating committee; I think we're small enough, but one of the  
24 things that I personally would like to see is -- and I apologize,  
25 Tamar, because I was traveling when you --

1 CHAIR HOAPILI: No, no.

2 DIRECTOR SANDERS: -- you sent out your surveys, you  
3 know, the get to know people is we need to make sure that we're  
4 looking at our strengths and weaknesses and getting member --  
5 new members who fill in those weaknesses and not another  
6 member who, you know, can just support the strengths we already  
7 have.

8 DIRECTOR BENAVIDEZ: That's a really good point.

9 DIRECTOR SANDERS: So whether it be -- I mean, we have  
10 Briana.

11 CHAIR HOAPILI: Do you want to lead this committee?

12 DIRECTOR SANDERS: No, ma'am. I have no time to do  
13 that. I will be on it, but I will not -- I don't have any time --

14 CHAIR HOAPILI: Pam, you want to lead this?

15 DIRECTOR SANDERS: -- to lead, I promise.

16 DIRECTOR GRAHAM: I don't know enough about  
17 anything of the Board yet. I don't mind --

18 CHAIR HOAPILI: How about I lead and you two be on it  
19 with me?

20 DIRECTOR SANDERS: I'm --

21 DIRECTOR GRAHAM: I don't mind that but I -- yeah, I just  
22 don't know about the details of this in the area.

23 DIRECTOR SANDERS: Oh, I was saying -- and I mean  
24 maybe someone is and I just don't know it because I don't -- and  
25 this is sad to say, I'm going to say this right now, I know very little

1 about most of our Board members.

2 DIRECTOR GRAHAM: Right.

3 DIRECTOR SANDERS: But I know we have Briana now,  
4 but we have -- prior to we had legal people, we had finance people,  
5 and we're lacking in a lot of areas that we need to make sure that  
6 that succession plan that we have covers the weaknesses in the  
7 Board and not just because I like someone and they want to be on a  
8 Board.

9 DIRECTOR GRAHAM: Right.

10 CHAIR HOAPILI: [Indiscernible; talking simultaneously].

11 DIRECTOR SANDERS: We need to get things done and  
12 where are we weak? Like right now, even though we have Briana,  
13 you know, the day may come when Briana's not here and we need  
14 a Board member who has legal standing, who knows the legal  
15 process. You know, you -- you know, may have another member  
16 that has a strength somewhere else that is beneficial to the Board.

17 CHAIR HOAPILI: Agreed.

18 DIRECTOR SANDERS: Fundraising. Marketing. You  
19 know, where are we weak?

20 CHAIR HOAPILI: Right.

21 DIRECTOR SANDERS: So I'm hoping that you will send  
22 your survey back to me and let me finish it.

23 CHAIR HOAPILI: I will. I'm sorry. I was traveling like you,  
24 so --

25 DIRECTOR SANDERS: Yeah.

1 CHAIR HOAPILI: -- I'll take a look and --  
2 DIRECTOR SANDERS: So I apologize that I missed the  
3 entire process, but --  
4 CHAIR HOAPILI: Don't even worry about it. So we'll wait  
5 for Keiba to come back before we vote on it, but we were talking  
6 about putting together an ad hoc committee, probably the deadline  
7 like to the end of September. This ad hoc committee will kind of  
8 meet, talk about all of these things and more and create what is an  
9 onboarding process? What is a succession process? What does  
10 that onboarding process mean about -- like right now, you're right, I  
11 need to collect everyone's bios and kind of send it out and send it  
12 somewhere, so we all know --  
13 COUNSEL MARTINEZ: [Indiscernible] website --  
14 CHAIR HOAPILI: -- where we've come, right?  
15 COUNSEL MARTINEZ: -- [indiscernible] future.  
16 DIRECTOR SANDERS: Yep, there's our website of the  
17 future.  
18 CHAIR HOAPILI: [Indiscernible] boards and you know  
19 what, I don't even know how to get on that.  
20 DIRECTOR SANDERS: Yeah, I do know how to get on it.  
21 CHAIR HOAPILI: I still don't.  
22 TREASURER JAMES: You got to set yours up.  
23 CHAIR HOAPILI: Well, I think that's --  
24 DIRECTOR SANDERS: The problem is not --  
25 CHAIR HOAPILI: -- [indiscernible].

1 DIRECTOR SANDERS: I know how to get on it. I don't use  
2 it.

3 DIRECTOR GRAHAM: I was going to say utilizing it is  
4 [indiscernible].

5 CHAIR HOAPILI: Yeah. So we've got to utilize it, right?

6 DIRECTOR SANDERS: I go to it when I need a reference  
7 and I go to it when we're in meetings at the Library and you can put  
8 it on the screen. That's it.

9 TREASURER JAMES: Yeah, because it's great because  
10 you can put almost everything. All the financial statements, our  
11 bylaws, everything.

12 CHAIR HOAPILI: Okay. So I think if Michelle, Pam and I,  
13 our homework is to review the bylaws as it pertains to Board  
14 members. Briana, can you send that out to us? She'll send it out to  
15 us so we'll get a copy of all of that. And again, not in a rush --

16 COUNSEL MARTINEZ: Do you want me to only send it to  
17 the committee or --

18 CHAIR HOAPILI: No, you can send it to -- yeah, send it to  
19 everyone.

20 COUNSEL MARTINEZ: Okay.

21 CHAIR HOAPILI: That would be great. Send it to  
22 everyone.

23 But if we could take a look at it and kind of review it and  
24 see what are your thoughts. So then I'll set up a meeting with us, I  
25 don't know, I'll look to see maybe in another month. And we'll



1 see -- and let's kind of just start flushing it out and let's bring some  
2 recommendations back to the Foundation Board to take a look at it.

3 [Indiscernible; multiple conversations]

4 CHAIR HOAPILI: All right. Keiba and Fred and Kelly, I  
5 want to put this to a vote. Our current thought process is Board  
6 leadership pipeline, we want to create an ad hoc committee. I'll  
7 take the lead with Pam, Briana, and Michelle; they've offered to  
8 jump on it and our deadline is like the end of September. And  
9 we're going to discuss the onboarding process, the succession  
10 process. We're actually going to review the current Board terms via  
11 the bylaws. And we -- Briana will send out the bylaws and the  
12 Board term so you've got this worksheet so we can take a look at it  
13 and update slash correct it, if needed.

14 And then we're going to also look at how do we expand  
15 the Board, right, the size of the Board. We currently know that we'll  
16 probably be losing four Foundation Board members by the end of  
17 this year, mid next year. We currently have 11. We'd like a capacity  
18 of no more than 15. And just as a side note, I'm going to grab  
19 everyone's Board bios so we can know more about each other.

20 And so I'd like to put a vote on the floor of the creation of  
21 an ad hoc committee -- a Leadership Pipeline Ad Hoc Committee.

22 DIRECTOR SANDERS: I move that we create a Leadership  
23 Pipeline Ad Hoc Committee composed of Tamar to lead it, Pam,  
24 Briana and Michelle.

25 CHAIR HOAPILI: Can I get a second?

1           TREASURER JAMES: [Raises hand].  
2           CHAIR HOAPILI: Fred, second.  
3           All in favor?  
4           [ALL BOARD MEMBERS WERE IN AGREEMENT]  
5           CHAIR HOAPILI: Any opposed?  
6           [No heard response.]  
7           Perfect. Okay. Is that good?  
8           All right. My goodness, my goodness. No. 4 -- okay, so  
9 we're done with No. 3. No. 3 is done.  
10          DIRECTOR GRAHAM: Wait, no.  
11          CHAIR HOAPILI: Yeah.  
12          DIRECTOR GRAHAM: Sorry. [Takes picture of board].  
13          It looked like you were getting excited.  
14          CHAIR HOAPILI: I was. We're almost done.  
15          DIRECTOR BENAVIDEZ: I'm going to have to head out, I  
16 have a 12:00, so -- am I good?  
17          CHAIR HOAPILI: Are you on your way here to pick up  
18 lunch, Kelly?  
19          DIRECTOR BENAVIDEZ: I'm not. All right. We'll see you  
20 at the next one. Let me know if you need anything from me.  
21          CHAIR HOAPILI: Yeah. Talk to you later, Kelly. Bye.  
22          DIRECTOR BENAVIDEZ: Thank you.  
23          CHAIR HOAPILI: Okay. So we have two more items. No.  
24 4 is plan for other needed support roles. I don't know if we can do  
25 that yet.

1 DIRECTOR SANDERS: We can't.  
2 TREASURER JAMES: There's nothing you can do to --  
3 CHAIR HOAPILI: Yeah.  
4 UNIDENTIFIED SPEAKER: There's no way.  
5 [Indiscernible; talking over each other].  
6 DIRECTOR SANDERS: -- know what we need and then  
7 that stuff can come later.  
8 CHAIR HOAPILI: Yeah. So I -- yeah, I don't think we can  
9 do anything there.  
10 TREASURER JAMES: Let's put that on a list  
11 [indiscernible] planning.  
12 CHAIR HOAPILI: I'm just going to write these just for  
13 notes -- for photos.  
14 DIRECTOR SANDERS: Can I ask a question before you  
15 move on from your other support roles?  
16 CHAIR HOAPILI: Yes.  
17 DIRECTOR SANDERS: The book online or whatever book  
18 sales that we had the one 1099 person doing it, is that still  
19 happening?  
20 CHAIR HOAPILI: Yes.  
21 DIRECTOR SANDERS: Okay.  
22 CHAIR HOAPILI: So that's kind of what needs to be  
23 discussed under here. Let me write that down.  
24 I think this also comes as part of our financials. When  
25 Fred goes through all of the financials, he can give us an update on

1 this. What I do want, which I haven't seen is any type of reports or  
2 reporting on this status of this employee and so forth --

3 DIRECTOR SANDERS: So we're going to change our  
4 wording for our Minutes? We're going to stop calling them  
5 employees and call them contracted.

6 CHAIR HOAPILI: Contracted, okay.

7 DIRECTOR SANDERS: Yeah. Because [indiscernible] go  
8 in our Minutes and they are not an employee.

9 CHAIR HOAPILI: Thank you, Michelle.

10 So I think if you guys are okay with this, let's keep this  
11 under tentative because once we build out the consultant, the ED  
12 and those discussions, your finances, we'll know because we can  
13 say we want to hire ten people, but if Fred says Tamar, you're only  
14 hiring one person, I can't hire ten people, right? Okay. So this is  
15 tentative. I'm going to circle this so we know.

16 You guys, we're on our last one. Standardize  
17 communication between the Library and Foundation.

18 TREASURER JAMES: We've already done that.

19 CHAIR HOAPILI: We've already done that, right? So No. 5  
20 comms with District and we've already done that in our No. 1 where  
21 we're going to do monthly presentations, right?

22 TREASURER JAMES: Yes.

23 DIRECTOR SANDERS: Well, it's annual -- as well as an  
24 annual report.

25 TREASURER JAMES: Annual report. Yeah, a wrap-up.

1           DIRECTOR SANDERS: Yeah. Annual Wrap-Up; that's a  
2 better word for it.

3           CHAIR HOAPILI: So we're done on this, and we've already  
4 created that process, right?

5           DIRECTOR SANDERS: Now, I will ask this about that so  
6 are we content with their communication with us, and if so, how  
7 can they give us better communication?

8           CHAIR HOAPILI: No. And I think if I remember correctly, I  
9 know Nicole's not here, but I think we asked for the Foundation to  
10 give us a report in the quarterly meetings.

11          DIRECTOR SANDERS: So I would --

12          CHAIR HOAPILI: Yeah.

13          DIRECTOR SANDERS: -- add.

14          CHAIR HOAPILI: Quarterly meetings. And you know  
15 what, I skipped over something here. I'm sorry, on the previous  
16 one I'm going to write it here. This is the Board Rules. Keiba, you  
17 brought that up.

18          DIRECTOR CREAR: I did.

19          CHAIR HOAPILI: District Trustees on the Foundation  
20 Board. Let's step back. Currently -- and Briana, if you can confirm  
21 this. Currently, our -- is it bylaws or MOU states that we have  
22 District Trustees on the Foundation Board? Do we want that?

23          DIRECTOR GRAHAM: No.

24          DIRECTOR SANDERS: [Indiscernible] in the bylaws --

25          TREASURER JAMES: [Indiscernible] bylaws or --

1 COUNSEL MARTINEZ: It's in the bylaws.  
2 DIRECTOR CREAR: I don't think we need them.  
3 TREASURER JAMES: We don't really -- the way we're  
4 going, we don't.  
5 COUNSEL MARTINEZ: So the way the bylaws read, it  
6 says no more than two members of the Board of Directors shall at  
7 all times be appointed by the District.  
8 TREASURER JAMES: Well --  
9 DIRECTOR SANDERS: No more than two shall be  
10 appointed but it could be zero though.  
11 TREASURER JAMES: It could be zero --  
12 DIRECTOR GRAHAM: [Indiscernible].  
13 TREASURER JAMES: -- it could be two, it could be three.  
14 DIRECTOR SANDERS: Yeah.  
15 CHAIR HOAPILI: So the --  
16 TREASURER JAMES: -- but we pull them on. We could  
17 have Board --  
18 CHAIR HOAPILI: Well --  
19 DIRECTOR CREAR: But we don't vote them on. They  
20 come on and they --  
21 CHAIR HOAPILI: They're appointed --  
22 COUNSEL MARTINEZ: They're appointed by the District.  
23 CHAIR HOAPILI: Yeah. The District appoints them.  
24 TREASURER JAMES: Okay. But we could -- can change  
25 that.

1 CHAIR HOAPILI: Yeah.

2 TREASURER JAMES: I mean [indiscernible] -- well, we're  
3 growing up so we can change that. We can amend that.

4 COUNSEL MARTINEZ: I just -- I don't know if they have  
5 anything in their bylaws, which I can pull, that says some type of  
6 requirement. Like I don't know where this came from, right? It's  
7 obviously been in there since the beginning.

8 DIRECTOR SANDERS: It's been in there --

9 TREASURER JAMES: It's been in there since  
10 [indiscernible] trust me.

11 CHAIR HOAPILI: So why don't we do this? I think the first  
12 one is, is that well have Briana, if you can check the District side,  
13 right? And then I think Michelle and Pam, this is where we look at  
14 the current bylaws and see if we can change it, right and provide  
15 our best recommendations to see if we want District Trustees to be  
16 [indiscernible] --

17 DIRECTOR SANDERS: Appointing District Trustees.

18 CHAIR HOAPILI: Appointed, correct.

19 DIRECTOR SANDERS: Right.

20 CHAIR HOAPILI: Yeah. Appointed District Trustees on the  
21 Foundation Board. And again, it was created like that way back  
22 when -- Keiba, please correct me and Fred is when we became --  
23 when we were Friends of the Library and then grew into the Library  
24 of Our Nation, the Friends of the Library/District wanted someone  
25 from the District on the Foundation just to kind of -- I don't

1 [indiscernible] words but other than to keep an eye on us, make  
2 sure everything's [indiscernible].

3 DIRECTOR SANDERS: So let me let me ask this question.  
4 Because we obviously have Trustees on this Board that's not  
5 appointed. I mean we have one that was appointed, right?

6 CHAIR HOAPILI: Well, no. We've got Kelly that's  
7 appointed and Elizabeth that's appointed.

8 DIRECTOR SANDERS: So we two appointed right now.

9 TREASURER JAMES: And then we have --

10 DIRECTOR SANDERS: But we also have Felipe who's just  
11 on the Board.

12 TREASURER JAMES: No, he was --

13 DIRECTOR CREAR: He was actually the appointed one  
14 that they had [indiscernible] --

15 DIRECTOR SANDERS: They had --

16 DIRECTOR CREAR: -- within their own Board.

17 DIRECTOR SANDERS: And they added [indiscernible] --

18 DIRECTOR CREAR: And they wanted Elizabeth to come on  
19 and they wanted Felipe to come off. And he's like well, I was asked  
20 to be on this Board. So --

21 TREASURER JAMES: He was [indiscernible] --

22 DIRECTOR CREAR: We elected to keep him because he's  
23 a very good Board member [indiscernible; talking simultaneously] --

24 CHAIR HOAPILI: [Indiscernible] -- yeah, I didn't  
25 understand that.



1           DIRECTOR SANDERS: So I think that maybe just so --  
2 because I'm going to get it out now because I'll forget about it when  
3 we talk about it.

4           CHAIR HOAPILI: Sure.

5           DIRECTOR SANDERS: There should be a balance  
6 between those that we invite and that number. So if we had invited  
7 Felipe at that time -- I know it's -- that's not the case, I'm just using  
8 that as an example. If we had invited Felipe, they would only have  
9 one position to appoint. I don't think it should be in addition to.  
10 Does that make sense?

11          CHAIR HOAPILI: It does.

12          DIRECTOR SANDERS: I just want to put that note out  
13 there because I'm going to forget. So I think it should be no more  
14 than two if we were to continue that, combined; invited or  
15 appointed.

16          DIRECTOR CREAR: My vote would be if it's not in their  
17 bylaws, to get rid of it and we only want Kelvin to be an ad hoc and  
18 anyone else on their Board is invited.

19          DIRECTOR GRAHAM: And is that in named for Kelvin or  
20 in title?

21          DIRECTOR CREAR: In title.

22          [Indiscernible; talking simultaneously].

23          DIRECTOR GRAHAM: Yeah, so that's -- you know what I  
24 mean?

25          DIRECTOR CREAR: Yes.

1 DIRECTOR SANDERS: I mean, it's just --

2 COUNSEL MARTINEZ: Wasn't Elizabeth just recently?

3 DIRECTOR CREAR: She replaced --

4 CHAIR HOAPILI: Katie.

5 DIRECTOR CREAR: -- Katie.

6 TREASURER JAMES: Is she here today?

7 CHAIR HOAPILI: No, she told JoAnn -- and I didn't see it,  
8 but again -- that she was not able to make it today. She's sick.

9 DIRECTOR GRAHAM: And I am slightly opposed -- and I  
10 don't have the relationship with the Board, right but I'm just -- from  
11 the outside in, you know, it's just always nice to make sure that  
12 we're in their minds so that we're not lost --

13 DIRECTOR SANDERS: Again --

14 DIRECTOR GRAHAM: -- in the pot.

15 DIRECTOR SANDERS: And that's why I said I think that --  
16 let's just say we invited two; they have no positions left.

17 CHAIR HOAPILI: Right.

18 DIRECTOR SANDERS: If, you know, we invited one, they  
19 have one that they could say, okay, well, you should have two  
20 people, you know, appointed. So the kind of way we got to -- don't  
21 really go head-to-head and argue about it is we have two -- we  
22 invite --

23 DIRECTOR CREAR: But I like your keyword is invite.  
24 Because I think it's important to have people on your Board that are  
25 supportive of the Board, and I don't feel that we have full support

1 with everyone that's been appointed. So you don't put people on  
2 your Board that are just trying to undermine or --

3 DIRECTOR GRAHAM: Undermine.

4 COUNSEL MARTINEZ: Yeah.

5 DIRECTOR SANDERS: And I think that's the difference in  
6 maybe that -- if -- and I think that would give them comfort and us  
7 comfort that we stay in their minds if we put a limit on that so that  
8 at some point the person that was invited leaves until we replace it,  
9 they can appoint someone.

10 DIRECTOR GRAHAM: Yeah, I agree.

11 CHAIR HOAPILI: I also think -- and again Michelle and  
12 Pam, we can kind of dive a little bit deeper on our committee --

13 DIRECTOR SANDERS: Yeah. I just wanted to put it out  
14 there because I'll forget.

15 CHAIR HOAPILI: [Indiscernible] that's on here. If we do  
16 decide to keep District Trustees or if we must -- again, we're going  
17 to take a look, I also think we need to look at what their role is, right.  
18 I want them to be able to come and -- I'll be honest, whether it be  
19 the Chair come, whether it be this District member come, I don't --  
20 what's going on with the District, give us an update, give us a  
21 report. Their position is supposed to be the liaison, right, between  
22 the two.

23 So tell us what's going on here, as well as if you're going  
24 to have your Board meeting or anything, hey, here's what we need  
25 your help on. And again, we've already talked about that. We're

1 going to be doing monthly meetings, but again, that person, that's  
2 what their role is, is to be that liaison and very fluid between both  
3 organizations. It could be difficult, but you know --

4 DIRECTOR SANDERS: An advocate on both sides.

5 DIRECTOR CREAR: I agree.

6 CHAIR HOAPILI: So I think if we decide to do it, we need  
7 to outline what their roles are, so the District or us, whoever votes  
8 them on, we vote for the right person that's going to benefit the  
9 Foundation, right.

10 COUNSEL MARTINEZ: When are the monthly meetings  
11 going to start?

12 CHAIR HOAPILI: For us?

13 COUNSEL MARTINEZ: Uh-huh.

14 CHAIR HOAPILI: I hadn't gotten there yet.

15 COUNSEL MARTINEZ: Sorry if I jumped the gun.

16 TREASURER JAMES: If --

17 CHAIR HOAPILI: No, no, no.

18 TREASURER JAMES: If -- is she going to be at some of  
19 our meetings, the --

20 CHAIR HOAPILI: Committee meetings?

21 TREASURER JAMES: Committee meetings.

22 CHAIR HOAPILI: Yes.

23 TREASURER JAMES: Okay. We need to get a number of  
24 people -- we need to tell her the number of meetings that she's  
25 expected -- I need that as part of my budget.

1 CHAIR HOAPILI: Yep. I can't get it --

2 TREASURER JAMES: Because right now --

3 CHAIR HOAPILI: Nicole's going to wrap up all of the notes

4 and --

5 TREASURER JAMES: Yeah.

6 CHAIR HOAPILI: -- so give her a couple of days to kind of

7 wrap it all up. She's going to give us our -- like our next steps. And

8 then from there, Briana can kind of do a financial --

9 TREASURER JAMES: And I need --

10 CHAIR HOAPILI: -- assessment.

11 TREASURER JAMES: -- you -- the number of meetings

12 you think you're going to be here and call us.

13 COUNSEL MARTINEZ: Okay.

14 TREASURER JAMES: Okay. And including your -- our

15 meeting calls; a normal meeting call.

16 COUNSEL MARTINEZ: All of it.

17 TREASURER JAMES: Yes.

18 COUNSEL MARTINEZ: Yes.

19 TREASURER JAMES: And I can use that --

20 DIRECTOR CREAR: And review of documents.

21 COUNSEL MARTINEZ: Yeah.

22 TREASURER JAMES: Yeah. All of the time you think

23 you're going to be spending.

24 DIRECTOR CREAR: And I'm glad you told Tamar don't

25 sign anything until -- on that that you need to review so, you know.

1 COUNSEL MARTINEZ: Well, it makes me feel  
2 uncomfortable because I'm like at a Board meeting and I know  
3 you're going to sign something that the Foundation's going to have  
4 obligations --

5 DIRECTOR SANDERS: I [indiscernible].

6 COUNSEL MARTINEZ: -- [indiscernible] nobody read it.

7 TREASURER JAMES: No, you have to.

8 DIRECTOR GRAHAM: You're the legal counsel.

9 CHAIR HOAPILI: All right, my friends, that is done with  
10 the [indiscernible]. We have gone through all five takeaways; we  
11 have plans for each of them. Did we not cover anything that you  
12 want to discuss? It's about 12:07, so we've got about 50 minutes  
13 left if you'd like to discuss something that we have not put on the  
14 board.

15 DIRECTOR SANDERS: Were we going to talk about the  
16 meeting more often?

17 CHAIR HOAPILI: We could. Okay. Are we ready for that  
18 though? That's not closing up. I'm sorry, Pam.

19 DIRECTOR SANDERS: I don't have anything else.

20 [Indiscernible; talking simultaneously].

21 DIRECTOR CREAR: Great job, Tamar.

22 CHAIR HOAPILI: Thank you.

23 So I think our next steps is we all kind of chatted about  
24 that we wanted to meet monthly. So if you guys are okay with it,  
25 I'm going to work -- see if I can work with JoAnn to send out that

1 Doodle Poll to see -- and if you're saying monthly, if it's March 19th,  
2 30 days from now.

3 DIRECTOR SANDERS: So here is my caveat to that --

4 CHAIR HOAPILI: Okay.

5 DIRECTOR SANDERS: -- for me.

6 CHAIR HOAPILI: Okay.

7 DIRECTOR SANDERS: I would like mini meetings and  
8 then a quarterly like -- like mini Zooms.

9 CHAIR HOAPILI: Okay. What do you mean by meetings;  
10 one hour?

11 DIRECTOR SANDERS: Yeah. Like an hour or so and then  
12 that once a quarter that we already have standing becomes our full  
13 meeting.

14 CHAIR HOAPILI: Agreed.

15 DIRECTOR CREAR: And that's still an hour and a half  
16 meeting too because it's during lunch and no more than that for  
17 me.

18 DIRECTOR SANDERS: But, I mean, that's where my  
19 presence is more quiet.

20 DIRECTOR CREAR: And I think it will help you if the  
21 meetings are like meeting -- [indiscernible] building so going out  
22 there is [shoo].

23 CHAIR HOAPILI: So I think here's the reality is that we're  
24 going to be in a ton meetings and --

25 COUNSEL MARTINEZ: Well yeah because you have

1 committee meetings too.

2 DIRECTOR SANDERS: Yeah.

3 CHAIR HOAPILI: So I think we do whoever the leads are  
4 for the committee meetings -- Nicole will get these notes out to us.  
5 Set up meetings immediately, right. And so the goal is, is that the  
6 ad hoc committee meetings will meet prior to our 30-day meeting  
7 that's happening on -- sometime in April and then at that April  
8 meeting, let's keep it to no more than one hour Zoom where these  
9 ad hoc committees provide their updates. That's really what it is.

10 DIRECTOR SANDERS: Yep.

11 CHAIR HOAPILI: Brief discussion and so forth. If the ad  
12 hoc committees feel that they're going to need more time to  
13 discuss, then let's talk about that when that happens, right? But I  
14 think that's the plan is ad hoc committees meet now. 30 days,  
15 Foundation, here's what the ad hoc committees are doing. Maybe  
16 recommendations. Next month, ad hoc committee and then we  
17 have our final in June, right? Does that work?

18 DIRECTOR SANDERS: Yeah. It might be beneficial too, if  
19 maybe like two days prior to -- I know that trims two days off of  
20 their 30 day mark, if they have something all ready to send it to us  
21 so they can review prior to and not have to walk through it in the  
22 meeting.

23 CHAIR HOAPILI: Exactly. Give them time to read through  
24 it.

25 COUNSEL MARTINEZ: Well, a lot of stuff should -- when



1 the agenda goes out, there's --

2 CHAIR HOAPILI: We have to do --

3 COUNSEL MARTINEZ: -- [indiscernible] proposed like

4 material, it should be included in the agenda.

5 CHAIR HOAPILI: Yeah.

6 DIRECTOR SANDERS: Oh that's true.

7 CHAIR HOAPILI: Briana, for our ad hoc committees --

8 COUNSEL MARTINEZ: You still have to follow.

9 CHAIR HOAPILI: Okay. So ad hoc committees, everything

10 needs to be posted seven days prior.

11 DIRECTOR CREAR: Can you tell me why we're open

12 meeting?

13 COUNSEL MARTINEZ: That's in the law.

14 TREASURER JAMES: It's --

15 COUNSEL MARTINEZ: When it's a foundation --

16 TREASURER JAMES: If it came --

17 DIRECTOR CREAR: So all foundations are required. I

18 mean, I do -- like I'm on a --

19 TREASURER JAMES: It's not --

20 DIRECTOR CREAR: -- bird observatory --

21 COUNSEL MARTINEZ: It's not all foundations. It's

22 because you support the Library District and so --

23 DIRECTOR CREAR: Okay.

24 COUNSEL MARTINEZ: I can send you -- I actually put a

25 memo together that has the specific law and why you have to

1 follow open meeting law.

2 TREASURER JAMES: Yeah.

3 CHAIR HOAPILI: So I'll send out an update, especially to  
4 the committees and -- well to all of us that we'll need to put an  
5 agenda together at least seven days prior. And then from there --  
6 so that will give the committee --

7 DIRECTOR SANDERS: So maybe that first monthly is  
8 actually in five weeks instead of four.

9 COUNSEL MARTINEZ: Well, maybe you're -- sorry, I was  
10 going to say maybe your first one needs to [indiscernible].

11 DIRECTOR SANDERS: We could do that too. That's  
12 probably even better.

13 DIRECTOR GRAHAM: Early then?

14 DIRECTOR SANDERS: That gives all the committees time  
15 to get --

16 DIRECTOR CREAR: The first one in May.

17 CHAIR HOAPILI: Yeah? Okay.

18 DIRECTOR SANDERS: -- start -- do the first one in May.

19 CHAIR HOAPILI: Okay. That'll give us five weeks.

20 TREASURER JAMES: Well what I'm doing isn't  
21 [indiscernible].

22 CHAIR HOAPILI: No, not --

23 DIRECTOR SANDERS: No.

24 CHAIR HOAPILI: No, not that one.

25 DIRECTOR SANDERS: Just the committee stuff and that

1 gives them time to turn something in --

2 CHAIR HOAPILI: So from now until that first week in May,  
3 ad hoc committees are meeting, meeting, meeting,  
4 recommendations, recommendations, first meeting in May we  
5 discuss those recommendations.

6 DIRECTOR SANDERS: Yeah.

7 DIRECTOR CREAR: I think, though, that it will be really  
8 tight on the budget. It's going to limit the discussion if you wait till  
9 May though, because there's discussion that needs to be had with  
10 the library. I'm just saying.

11 TREASURER JAMES: Well I can work with them.

12 DIRECTOR CREAR: So I'm just saying we need to --

13 DIRECTOR SANDERS: Well, early May.

14 DIRECTOR CREAR: -- make sure we're transparent --

15 DIRECTOR SANDERS: Not late May though.

16 DIRECTOR CREAR: -- with them.

17 DIRECTOR SANDERS: It would be the first part of May.

18 DIRECTOR CREAR: Yeah.

19 DIRECTOR SANDERS: Really it's just adding a week and a  
20 half.

21 TREASURER JAMES: And the -- their budget meeting is  
22 the third Thursday. Their budget -- their final budget has to be  
23 presented the third Thursday --

24 CHAIR HOAPILI: In May.

25 TREASURER JAMES: -- in May.

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DIRECTOR SANDERS: That's the 6th so that gives us a few weeks to battle that.

[Indiscernible; simultaneous conversations].

DIRECTOR CREAR: Hey Tamar, you want to close this so I can end the meeting and close this?

CHAIR HOAPILI: Yes. All right. Well, hey, everyone, I need to open up the floor. Is there any public comments?

[No heard response.]

Seeing none, I'd like to adjourn the meeting at 12:12.  
Meeting adjourned.

[Meeting concluded at 12:12 p.m.]

\* \* \* Total Meeting Run Time - 2 hours and 55 minutes\* \* \*

ATTEST: I do hereby certify that I have truly and correctly transcribed the audio/video proceedings in the above-entitled meeting to the best of my ability.

  
Brittany Mangelson  
Mangelson Transcribing

# Las Vegas Clark County Library District Foundation

## Statement of Financial Position

As of March 31, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Petty cash	100.00
1020 Wells Fargo Commercial Checking	127,137.45
1050 Nevada State Bank	55,056.12
1081 Schwab - Opr Cash & MM	19,792.74
1091 Schwab - Cash & MM	11,176.05
1095 Schwab - Bonds/Notes ST	544,960.89
1096 Schwab - CD ST	224,903.03
1097 Schwab - US Treasuries ST	2,273,298.32
<b>Total Bank Accounts</b>	<b>\$3,256,424.60</b>
Accounts Receivable	
1200 Interest Receivables	0.00
1240 Grants receivable	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
1094 Schwab - Mutual Funds ST	0.00
1299 Undeposited Funds	0.00
1590 Due from related party	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$3,256,424.60</b>
Other Assets	
1250 Other Receivables	0.00
1300 Inventory	103,961.00
1500 Schwab - Mutual Funds LT	0.00
1501 Schwab - CD LT	40,001.20
1502 Schwab - US Treasuries LT	167,039.83
1503 Schwab - Bonds/Notes LT	241,065.75
1600 Long-Term Note Receivable - ELV	11,335,600.00
1700 Long-Term Note Receivable - MQ	6,646,000.00
1800 1800 Long-Term Note Receivable - WLV	23,268,000.00
<b>Total Other Assets</b>	<b>\$41,801,667.78</b>
<b>TOTAL ASSETS</b>	<b>\$45,058,092.38</b>

	TOTAL
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
Credit Cards	
2070 Credit card #3924 Nevada State Bank	7,824.71
<b>Total Credit Cards</b>	<b>\$7,824.71</b>
Other Current Liabilities	
2760 Due to Related Party - LVCCLD	117,550.06
2800 Unearned Revenue	0.00
8900 Payroll Liability	0.00
8910 Payroll taxes- employee	-239.25
<b>Total 8900 Payroll Liability</b>	<b>-239.25</b>
<b>Total Other Current Liabilities</b>	<b>\$117,310.81</b>
<b>Total Current Liabilities</b>	<b>\$125,135.52</b>
<b>Total Liabilities</b>	<b>\$125,135.52</b>
Equity	
3001 Opening Bal Equity	0.00
3010 Fund Balance	21,933,048.04
<b>Net Revenue</b>	<b>22,999,908.82</b>
<b>Total Equity</b>	<b>\$44,932,956.86</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$45,058,092.38</b>





## **EXECUTIVE SEARCH RETAINED FEE AGREEMENT**

Las Vegas-Clark County Library District Foundation and  
Destiny Executive Search Group, Inc.  
Interim Executive Director Position

### **Scope of Agreement:**

This contract creates an agreement between the Las Vegas-Clark County Library District Foundation (hereinafter referred to as Client) and Destiny Executive Search Group, Inc. (hereinafter referred to as Company) to conduct an executive search for the contract position of Interim Executive Director. This agreement becomes effective upon written acceptance by both parties and is subject to the following provisions.

Coordination and management of the search will be handled by Jane Whisner, CPC, Managing Director of Destiny Executive Search Group, Inc. The Certified Personnel Consultant (CPC) credential is offered by the National Association of Personnel Services (NAPS). CPC certification confirms an understanding of the laws which govern the employment relationship in the United States including employment laws and the legal implications on the work of direct-hire staffing professionals.

### **Candidate Selection and Presentation:**

Company agrees to utilize its resources to identify, recruit and screen prospective candidates based on Client's minimum qualifications and preferred areas of experience and expertise.

Candidates who meet Client qualifications as determined by Destiny Executive Search Group, Inc. will be presented to Fred James, Treasurer of the Las Vegas-Clark County Library District Foundation.

Presentation of candidates will include a current resume, cover letter and a written profile.

Candidate inquiries and information will be held in strictest confidence by Company until presentation to Client.

Resumes submitted to Client by Company contain information furnished by individual candidates. Client acknowledges that information on resumes has not been independently verified by Company.

### **Interview Process:**

Once Client has reviewed candidate presentations and has agreed to continue with the interview process, Company will coordinate candidate interviews as directed by Client. Client agrees to keep Company informed of the candidate's status throughout the recruitment process.

If travel is required as part of the interview process, Client is responsible for making travel arrangements and covering all expenses connected with the candidate's interview including travel, lodging and meals.

Client is responsible for making their own evaluations and decisions regarding the candidates interviewed. The final selection of a candidate is the responsibility of the Client.

Required background verifications are the responsibility of the Client.

**Retained Search Fee Agreement:**

The total fee for our retained search service is 30% of the annualized base starting salary of the candidate hired.

The Retainer Fee to initiate the search is one-third (1/3) of the estimated total fee based on the anticipated starting salary for the position. An additional one-third (1/3) of the estimated total fee is due upon presentation of two (2) candidates selected to start Client's interview process. The remainder of the fee, recalculated to reflect the fee resulting from the final agreed upon annualized base starting salary will be due on the candidate's start date.

If an offer to a candidate has not been accepted within six (6) months of the date of this contract, Company reserves the right to review the parameters of the search with Client in detail and, if both parties are mutually agreeable, will continue the search upon determination of appropriate adjustments.

In the event the candidate hired has been entered into your records from another source, our fee is earned if our presentation caused the action leading to the eventual hire.

Any candidate referral made by Company to the Client will be considered effective for a period of twelve (12) months. A placement fee will be charged if the Client, its divisions, subsidiaries or affiliates engage the services in any capacity of a candidate submitted by Company.

In the event an account is turned over for collection, Client will pay all fees and expenses incurred.

Fees are non-refundable.

**Replacement Guarantee:**

In the event the candidate fails to honor their start date, Company will initiate search activity for a replacement candidate at no charge provided Client has fulfilled their oral and written agreements with the candidate and invoices have been paid in full.

If, within six (6) months from the candidate's start date, the candidate resigns or it becomes necessary to terminate the candidate for just cause, Company will conduct a search for a replacement candidate without an additional fee. From six (6) to twelve (12) months of employment, a replacement search will be conducted for 50% of the total fee due for the replacement candidate. Termination for just cause does not include termination by reason of fire, casualty, unavoidable accident, war, layoff, acts of God or office closure.



For the guarantee to be operative, Company must be notified of the employee's last day of employment within ten (10) working days. This guarantee is in force only if payment of invoices billed to-date has been received.

**Search Cancellation:**

In the event of cancellation of the opening within a three (3) month period from the effective date of this contract, Client is obligated to pay a fee on a prorated basis as follows:

- If the search is cancelled within six (6) weeks of the effective date of the contract, one-third (1/3) of the estimated total fee would be due.
- If the search is cancelled within six to twelve (6-12) weeks of the effective date of the contract, an additional fee of one-third (1/3) of the estimated total fee would be due.
- If the search is cancelled after twelve (12) weeks of the effective date of the contract, the remaining one-third (1/3) of the estimated total fee would be due.

**Equal Employment Opportunity Policy/Adherence to Nevada Revised Statutes:**

Destiny Executive Search Group, Inc. adheres to an equal employment opportunity policy. All candidates are referred based on their qualifications only without regard for race, gender, sex, age, religion, national origin, sexual orientation, marital status, veteran status or disability.

**This Agreement constitutes the exclusive remedies provided by Destiny Executive Search Group, Inc. and is in lieu of any other warranties expressed or implied.**

**AGREED:**

**Las Vegas-Clark County Library District Foundation**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Destiny Executive Search Group, Inc.**

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Las Vegas Clark County Library District Foundation**  
**July 2024- June 2025**

	2023-2024 Budget	Proposed Budget			2024-2025 Proposed Budget	Increase/ (Decrease)	
		Unrestricted Funds	Bookstore Restricted Funds	Restricted Funds			
<b>Revenue</b>							
Foundations/ Trust Grants	200,000	200,000	-	-	200,000	-	
Restricted Grant Funds City of Las Vegas	20,000	-	-	20,000	20,000	-	
After School Tutoring	380,000	-	-	-	-	(380,000)	No Longer receiving donations
Individual/ Business Contributions	50,000	50,000	-	-	50,000	-	
Bookstore Sales	300,000	-	280,000	-	280,000	(20,000)	Projection Adjusted
Interest Income	276,849	90,000	-	-	90,000	(186,849)	Increase in interest rates due to WLIV
NMTC Interest Income	-	-	-	650,000	650,000	650,000	Mesquite-100k/ELV-200k/WLV-350k
<b>Total Revenue</b>	<b>1,226,849</b>	<b>340,000</b>	<b>280,000</b>	<b>670,000</b>	<b>1,290,000</b>	<b>63,151</b>	
<b>Expenses</b>							
<b>Administrative Costs</b>							
Payroll	41,600	170,000	43,264	-	213,264	171,664	provide for increase in book store staff compensation. Recruitment for Interim Executive Director/Consultant(inc Payroll taxes
Contract Services	-	85,000	-	-	85,000	85,000	Executive-\$39k & Administrative Assistant-\$6k recruitment-will be paid from vacancy savings/Consultant-Strategic Planning-\$50k-
Financial and Legal Fees	40,000	45,000	-	-	45,000	5,000	Provide for Professional Fees- Legal - Accounting/Bookkeeping - Annual Audit
Outside Computer Services	10,000	10,000	-	-	10,000	-	
Insurance	4,000	4,000	-	-	4,000	-	provide for increase in insurance premium
Travel & Transportation	-	10,000	-	-	10,000	10,000	Exec Travel & Training/Moving expenses
Conference, Convention & ,Meeting	10,000	-	10,000	-	10,000	-	Exec Travel & Training
Supplies	1,000	1,000	-	-	1,000	-	
Printing, Copying and Postage	2,000	5,000	-	-	5,000	3,000	
Program Supplies- Bags, Headphones, Flash Drives	20,000	-	25,000	-	25,000	5,000	provide for additional Library program expenses
Bank & Investment Fees	5,000	10,000	-	-	10,000	5,000	
Media and Marketing	15,000	-	-	-	-	(15,000)	decrease; Foundation receives in-kind donations
Virtual Set-up/Invitations	-	-	-	-	-	-	
Decorations	-	-	-	-	-	-	
Venue & Catering	-	-	-	-	-	-	
Entertainment/production	-	-	-	-	-	-	
Awards	-	-	-	-	-	-	
Other -	-	-	-	-	-	-	
<b>Total Administrative Costs</b>	<b>148,600</b>	<b>340,000</b>	<b>78,264</b>	<b>-</b>	<b>418,264</b>	<b>269,664</b>	
<b>Program Costs</b>							
Volunteer Program- Recruiting, Training, Appreciation	20,000	-	21,736	-	21,736	1,736	increase due expected cost increase
After school tutoring	380,000	-	-	-	-	(380,000)	No Longer receiving donations
Library District Programs, Foundation Initiatives	445,000	-	180,000	20,000	200,000	(245,000)	Anticipated available funding
Interest Expenses NMTC	186,849	-	-	650,000	650,000	463,151	increase due to new NMTC for WLIV
<b>Total Program Costs</b>	<b>1,031,849</b>	<b>-</b>	<b>201,736</b>	<b>670,000</b>	<b>871,736</b>	<b>(160,113)</b>	
<b>Total Expenses</b>	<b>1,180,449</b>	<b>340,000</b>	<b>280,000</b>	<b>670,000</b>	<b>1,290,000</b>	<b>109,551</b>	
<b>Revenue over Expenses</b>	<b>46,400</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(46,400)</b>	Budget Savings will be used to increase the Endowment Fund

## MEMORANDUM

---

**TO:** Board of Trustees

**FROM:** Kelvin A. Watson, Executive Director

**DATE:** February 29, 2024

**SUBJECT:** Executive Director's Monthly Reports, March 2024

This report gives you a review of my activities and the accomplishments of Library District Staff for your review and discussion at the District Board of Trustees' March 14, 2024 meeting. I have supplemented this with information in the board packet and distributed to Trustees.

Attended HBCU Convening in San Francisco to meet with and discuss city investment and plans with San Francisco Public Library Director Michael Lambert, San Francisco Human Rights Director Dr. Sheryl Davis, and additional attendees from around the country. The San Francisco Human Rights dept. was a collaborator and partner with the Library District on the Hip Hop Architecture project held at Whitney Library.

Attended the National Action Network Honoring Our Black History Event where I was honored amongst others identified as black history makers in Southern Nevada.

Interviewed with City of Las Vegas for Black History Month for the African American Trailblazer Service Award that I was awarded in January for Community Activism and Politics.

Interviewed with several media outlets for the Barbershop Books and NFL Partnership.

Attended the Barbershop Books and LVCCLD Kickoff event at Clark County Library. The Program encourages children to engage with age-appropriate books, offered in the safe, welcoming spaces of their neighborhood barbershops.

Attended the grand opening of the EmployNV Career Hub at the Whitney Recreation Center.

Participated for two afternoons as a judge in the CCSD Black Student Union African American History Challenge.

Attended the Asian Chamber of Commerce, "Year of the Dragon" Lunar Year Gala and Community Achievement Awards.

Attended a Super Bowl Breakfast hosted by the NFL Alumni Association.

Attended the Whitney Library Teen Center Ribbon Cutting and reception, in addition to the Hip Hop Architecture camp.

Interviewed with Channel 13 KTNV Morning Blend for Black History Month.

Interviewed with Fox 5 More for Black History Month.

Participated in the Sixth Disconnected Youth Convening discussion at Workforce Connections.

Attended the Ribbon cutting and official launch of the LVCCLD/Sunrise Children's Hospital Book lending event.

Attended the Springs Preserve Black History Month Festival.

Attended and was a panelist during the 2024 Knight Library Conference and Knight Forum in Miami, FL.

Interviewed with KLAS Channel 8 for the West Las Vegas Library Groundbreaking.

Attended the Asian Chamber of Commerce Luncheon.

Participated in the AB Critical Conversations: Celebrating Black Men in Librarianship with Jerome Offord.

Attended the Three-square partner Breakfast with Matt McNally, Community Engagement Director and Youth Services staff.

Met with Shakita Kirkland, Mentee for the Nevada library Association Mentorship Program.

Hosted the Groundbreaking Ceremony for New West Las Vegas Library.

Attended the Vegas Chamber Installation Luncheon.

Participated in the SNRHA CEO Roundtable discussions, West Vegas/East Vegas bus tour, and luncheon.

Participated and led Storytime with Whaler's Creation Organization at Summerlin Library.

**I attended the following meetings/events during the month:**

- Bi-weekly meetings with Administration team
- Attended the LVEA weekly meetings
- Cox Wi-Fi re-strategizing discussion
- Met with Alvin Irby of Barbershop Books
- Attended SJSU L&M PAC Meeting
- ULC Director/CEO weekly zoom
- Participated in Regular Board of Trustees meeting

- Attended the "All in for Epilepsy" event
- Attended the Content for Change Event: Creators House Las Vegas
- Attended Knight Foundation planning meeting
- Participated in the Board of Trustees Finance and Audit Committee Meeting
- Attended the 100 Black Men Meeting
- Met with Pamela Lang and Ira Eichenfield from LVEA
- Attended the LVCCLD Foundation Meeting
- Participated in the Intellectual Freedom Coalition- Reconnect
- Participated in Library Ideas iVOX webinar
- Follow-up training meeting with Beckley Group
- Attended of Taste and Sounds of Soul Extravaganza and Black Image Honors Celebration at Clark County Library
- Attended the City of North Las Vegas Black- Owned Business Fair
- Attended General Donald Scott book event at West Las Vegas Library
- Attended the Special Board of Trustees Meeting



## MEMORANDUM

---

**TO:** Board of Trustees

**FROM:** Kelvin A. Watson, Executive Director

**DATE:** March 31, 2024

**SUBJECT:** Executive Director's Monthly Reports, April 2024

This report gives you a review of my activities and the accomplishments of Library District Staff for your review and discussion at the District Board of Trustees' April 11, 2024 meeting. I have supplemented this with information in the board packet and distributed to Trustees.

Attended the funeral services of West Charleston customer, Shirley Hill. She was a devoted and faithful customer to the Library District.

Participated as a panelist for the Urban Libraries Council Town hall on the Critical Role of Libraries.

Met with Deborah Campbell and Qiana Charles of the Federal Reserve Bank of San Francisco to discuss their upcoming conference.

Attended the National Action Network Las Vegas Women's History Month Monthly meeting

Attended the Summerlin Rotary Monthly meeting with JoAnn Prevetti, Development Director.

Attended the 2024 UNLV state of the University Address with President Keith Whitfield.

Attended the Lake Mead Nation Recreational Area Partnership Summit. The summit was to engage in robust conversations on shared interests, challenges, best practices, and opportunities which support and sustain outdoor recreation for future generations.

Met with Laura O'Grady and John Chrastka of EveryLibrary to discuss their upcoming voting project.

Attended the NPHY's Outreach Volunteer and Operations Center Grand Opening.

Participated in Nevada's Reading Week at Divich Elementary School and read to four classes, in grades- kindergarten, 1<sup>st</sup>, and 5<sup>th</sup>.

Interviewed with Las Vegas Korean Magazine to inform the Korean<sup>[EN1]</sup> community about the Library District's resources and programming.

Met with Centennial Hills Library staff, Leo Segura, and Kevin Maas to discuss the upcoming Veteran's Fair.

Guest speaker for the Augusta Baker Critical Conversations: Celebrating Black Men in Librarianship.

Participated in the AB Critical Conversations: Celebrating Black Men in Librarianship with Jerome Offord.

Met with Dewayne McCoy of After Market to discuss potential partnership.

Met with Shakita Kirkland, Mentee for the Nevada library Association Mentorship Program.

Met with Promise King of minority voters to discuss potential partnership.

Attended the Global Council March Business Meeting

Keynote speaker for the Virginia Public Library Director's Association.

Attended the National Association of Workforce Boards (NAWB) 2024 Forum: Forging Tomorrow's Workforce Today in Washington, DC.

Discussion with Amber Sheerin of Michigan Library Association to discuss Michigan Library Leaders Day as the keynote speaker.

Held New Hire Roundtable to meet and connect with employees hired 0-3 years with the Library District.

Attended the Urban Chamber's Women in Business & Politics Awards Luncheon with Trustee Shelton.

**I attended the following meetings/events during the month:**

- Bi-weekly meetings with Administration team
- Attended the LVEA weekly meetings
- ULC Director/CEO weekly zoom
- Participated in Regular Board of Trustees meeting
- Participated in the iVOX Webinar
- Participated in a OCLC PLA panel preparation discussion
- Met with Steve Potash of Overdrive
- Met with Nina Guevara for a director's coin recognition for accomplishment
- Attended Workforce Connections Finance & Budget Committee Meeting
- Attended the ULC Democracy Advisory Group Meeting

- Attended the Naming Committee Meeting
- Follow-up Meeting for Workforce tool within Public Libraries
- Participated in the Augusta Baker Critical Conversation preparation discussion
- Met with Myron Isley and CE staff for brainstorming discussion
- Participated in PLA Prep call for Unbanning books





# Development

**JoAnn Prevetti, MBA**

Director – March '24 Board Meeting

## Development Department Staff





## Report through 2/26/24

FOUNDATION AWARDED	FOUNDATION PENDING	FOUNDATION DENIED	BOOKSTORE SALES July through December '23	DISTRICT AWARDED	DISTRICT PENDING	DISTRICT DENIED
\$249,307.65	\$735,000.00	\$313,000.00	\$118,476.72	\$256,500.00	\$15,344,131	\$5,000
			<b>ONLINE DONATIONS Through 02/26/24</b>			
			\$8,428.76			

## February 2024 Data

DISTRICT AWARDED FUNDING through 1/19/24								
RTC Bus passes for Adult Education Students	\$1,500	Congressman Horsford Appropriations	Capital Project – West Las Vegas Library	\$10,000,000		ALA – Financial Literacy for Kids (Mesquite)		\$5,000
Teen Tech Center (Best Buy)	\$10,000	Congresswoman Lee	Capital Project – Rainbow Library	\$5,000,000				
ALA – Financial Literacy for Kids (West Sahara Library)	\$5,000	Southern Stem Network Grant V	STEM Lab - Meadows	5,000				
Vegas PBS – Jobtimize Library Programming (funding for two years)	\$125,000	OSIT	Stem Lab Centennial Hills	\$49,131				
Whitney Teen Refresh – Shaw Contract	\$20,000	LSTA	Continuing Education for Staff (\$1,500 per staff member – awaiting final number)	TBA				
Microsoft (laptops/equipment)	\$95,000	Google Ad Grants	Advertising on Google	\$120,000				
		Literacy Programming	Library of Congress	\$150,000				
<b>TOTAL DISTRICT GRANTS AWARDED</b>	<b>\$256,500</b>	<b>TOTAL</b>	<b>PENDING GRANTS</b>	<b>\$15,324,131</b>	<b>TOTAL</b>	<b>DENIED</b>		<b>\$5,000</b>

	FOUNDATION AWARDED FUNDING 7/1/23 – 2/26/2024		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
Anonymous Gaming Donor	Tutoring Funding	\$5,000	Aviators	Support Youth Programs *\$2,500-\$5,000 TBD	\$5,000	NAACP – Black Futures Lab	\$250,000	
Vegas Tickets	Enterprise Program Funding \$12k per year for 3 years	\$36,000	Intermountain Healthcare	Mobile Phone Program – People experiencing homelessness	\$100,000	Cox Lego Lab	\$5,000	
Kurt and Pamela Huffman Foundation	Restricted for Library Programming	\$5,000	Mercado	Latino Community Marketing	\$20,000	Superbowl	\$58,000	
Patricia S. Dent Legacy Charitable Fund	Restricted for Library Programming	\$16,507.37	Chase Bank	Library Programming	\$50,000			
Aviators	Library District Program	\$85.00	Boyd Gaming	Youth Programming	\$5,000			
Rogers Foundation	Appraised Artwork – restricted to be donated to Library Art Gallery	\$21,800	Palms Cares	Tutoring	\$100,000			
Rogers Foundation	Estimated monetary value of artwork donated to sell to support library programs	\$5,000	MGM Foundation	Tutoring	\$80,000			
Meow Wolf	Summer Reading Challenge Admissions Tickets to Meow Wolf	\$1,000	Library of Medicine	Health and Wellness	\$25,000			
Derek Parent	477 appraised library collection books for foundation to sell to support Library District Programs	\$20,830						
Anonymous Donor	Lil Learners Program – Enterprise	\$1,000	Arts Here	Performing Arts	\$130,000			
Bruce & Marjorie Norman	Foundation Programming	\$2,000	United Way	Library Programming	250,000			
Kroger	Foundation Programming	\$1,221.19						
Cox	Unrestricted Funding	\$2,500						
Bright Funds Foundation	Foundation Programming	\$2,475						
Blackbaud Giving Fund	Foundation Programming	\$276						
Online Donations	Foundation Programming	\$7,113.09						
Eagle Promotions	Tutoring/Little Learners	\$2,500						
<b>TOTAL PAGE ONE</b>		<b>\$130,307.65</b>	<b>Total Pending Page One</b>		<b>\$735,000</b>	<b>Total Denied</b>	<b>\$313,000</b>	





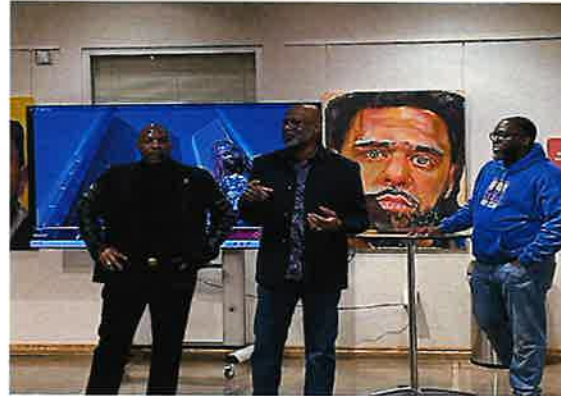
## A few of our New Partnerships/Donors....







# HIP-HOP ARCHITECTURE RECEPTION @ WHITNEY







# CONGRESSWOMEN LEE EVENT @ SPRING VALLEY LIBRARY





## GRANT FUNDING AT WORK – NATIONAL LIBRARY OF MEDICINE ROSEMAN UNIVERSITY LECTURE SERIES



## ASIAN CHAMBER – ANNUAL GALA





The  
Library  
District  
Las Vegas-Clark County



*It's what we do...*

***Thank you!***

## MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** JoAnn Prevetti, MBA - Development

**DATE:** March 14, 2024

**SUBJECT:** Development Report – February/March 2024 (Development Financial Report Attached)

### Development Department Powerful Plays in February 2024

#### February through April to be written – \$460,000.00

Palms Cares - \$100,000 - Tutoring – Districtwide  
Library of Congress - \$150,000 – Literacy Programming - Districtwide  
MGM Foundation - \$80,000 – Tutoring – Districtwide  
Arts Here - \$130,000 – Performing Arts - Districtwide

#### Bookstore Sales – July 1, 2023 – December 31, 2023

\$118,476.72

### **Powerful Platforms/People/Partnerships/Places**

#### January/February Meetings

2/1/24 – Las Vegas Global Economic Alliance (LVGEA) Board Meeting @ Windmill and Tour with Board Members  
2/1/24 - Vegas Chamber Executive Women's Council event  
2/1/24 – Michelle Cho – Echo Wealth Partners – Art Gallery Event (new donor)  
2/1/24 – Michael Ford and Shaw Contract – Hip Hop Architecture Event  
2/5/24 – Nevada Partners – Kelvin Watson Award Event  
2/6/24 – Franklin Covey – Ignite Results Webinar  
2/7/24 – Barbershop Books Event – Clark County Library  
2/9/24 – Kevin Malone – Donor Meeting  
2/9/24 – Nevada Donor Network – expansion of current partnership  
2/9/24 – Asian Chamber New Year Gala  
2/10/24 – Hip Hop Architecture event - Whitney Library  
2/12/24 - #Get Carded for Health – Heart Health event – East Vegas  
2/15/24 – Mayita Sanchez – NV Governor's Office re: Match Funding  
2/20/24 – Summerlin Rotary  
2/20/24 – Vegas PBS – Program Implementation  
2/21/24 - Carol Skerlich – Vegas PBS – Library Tour  
2/21/24 – Dr. Rickie McCurry – UNLV Foundation  
2/22/24 – Asian Chamber Lunch – Congresswoman Lee  
2/22/24 – Cristo Rey – Cox Wi Fi Enrollment Event  
2/26/24 – Evangelina Walsh, Melvin King, Forrest Lewis– City of North Las Vegas Libraries

2/27/24 – West Las Vegas Groundbreaking  
2/27/24 – Lunch with Humana Leadership  
2/27/24 – United Way Meeting  
2/27/24 – Maria Gatti – MGM Resorts  
2/27/24 – Vegas Inc Awards Event  
2/28/24 – Vegas Chamber Board of Trustees Installation Luncheon  
2/29/24 – City of Las Vegas Community Event  
3/2/24 – Workforce Connections Meeting  
3/5/24 – Summerlin Rotary  
3/5/24 – Vegas Chamber Executive Women’s Council Event  
3/28/24 – Asian Chamber Lunch

**PENDING MEETINGS**

F-1 in Schools (had three meetings thus far)  
Piper Overstreet – LV Raiders  
Karlos Lasane, II – Caesars Entertainment

**###**



# Development

**JoAnn Prevetti, MBA**  
April '24 Board Meeting

## Development Department Staff







## Report through 3/18/24

FOUNDATION AWARDED	FOUNDATION PENDING	FOUNDATION NOT AWARDED	BOOKSTORE SALES July through January '24	DISTRICT AWARDED	DISTRICT PENDING	DISTRICT NOT AWARDED
\$331,807.65	\$735,000.00	\$313,000.00	\$136,058.55	\$756,500.00	\$344,131.00	\$15,005,000
			<b>ONLINE DONATIONS Through 03/13/24</b> \$9,190.02			



## February 2024 Data

DISTRICT AWARDED FUNDING through 3/18/24							
RTC Bus passes for Adult Education Students	\$1,500	Southern Stem Network Grant V	STEM Lab - Meadows	5,000	ALA – Financial Literacy for Kids (Mesquite)		\$5,000
Teen Tech Center (Best Buy)	\$10,000	OSIT	Stem Lab Centennial Hills	\$49,131	Congressman Horsford Appropriations	WLV	\$9,500,000
ALA – Financial Literacy for Kids (West Sahara Library)	\$5,000	LSTA	Continuing Education for Staff (\$1,500 per staff member – awaiting final number)	TBA	Congresswoman Lee	Rainbow	\$5,000,000
Vegas PBS – Jobtimize Library Programming (funding for two years)	\$125,000	Google Ad Grants	Advertising on Google	\$120,000			
Whitney Teen Refresh – Shaw Contract	\$20,000	Literacy Programming	Library of Congress	\$150,000			
Microsoft (laptops/equipment)	\$95,000						
Congressman Horsford – WLW – Federal Appropriation Funding	\$500,000						
<b>TOTAL DISTRICT GRANTS AWARDED</b>	<b>\$756,500</b>	<b>TOTAL</b>	<b>PENDING GRANTS</b>	<b>\$15,324,131</b>	<b>TOTAL</b>	<b>Not Awarded</b>	<b>\$15,505,000</b>

	FOUNDATION AWARDED FUNDING 7/1/23 – 3/18/2024		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
Anonymous Gaming Donor	Tutoring Funding	\$5,000	Aviators	Support Youth Programs *\$2,500-\$5,000 TBD	\$5,000	NAACP – Black Futures Lab	\$250,000	
Vegas Tickets	Enterprise Program Funding \$12k per year for 3 years	\$36,000	Intermountain Healthcare	Mobile Phone Program – People experiencing homelessness	\$100,000	Cox Lego Lab	\$5,000	
Kurt and Pamela Huffman Foundation	Restricted for Library Programming	\$5,000	Mercado	Latino Community Marketing	\$20,000	Superbowl	\$58,000	
Patricia S. Dent Legacy Charitable Fund	Restricted for Library Programming	\$16,507.37	Chase Bank	Library Programming	\$50,000			
Aviators	Library District Program	\$85.00	Boyd Gaming	Youth Programming	\$5,000			
Rogers Foundation	Appraised Artwork – restricted to be donated to Library Art Gallery	\$21,800	Palms Cares	Tutoring	\$100,000			
Rogers Foundation	Estimated monetary value of artwork donated to sell to support library programs	\$5,000	MGM Foundation	Tutoring	\$80,000			
Meow Wolf	Summer Reading Challenge Admissions Tickets to Meow Wolf	\$1,000	Library of Medicine	Health and Wellness	\$25,000			
Derek Parent	477 appraised library collection books for foundation to sell to support Library District Programs	\$20,830						
Anonymous Donor	Lil Learners Program – Enterprise	\$1,000	Arts Here	Performing Arts	\$130,000			
Bruce & Marjorie Norman	Foundation Programming	\$2,000	United Way	Library Programming	250,000			
Kroger	Foundation Programming	\$1,221.19						
Cox	Unrestricted Funding	\$2,500						
Bright Funds Foundation	Foundation Programming	\$2,475						
Blackbaud Giving Fund	Foundation Programming	\$276						
Online Donations	Foundation Programming	\$7,113.09						
Eagle Promotions	Tutoring/Little Learners	\$2,500						
<b>TOTAL PAGE ONE</b>		<b>\$130,307.65</b>	<b>Total Pending Page One</b>		<b>\$735,000</b>	<b>Total Denied</b>	<b>\$313,000</b>	

	FOUNDATION AWARDED FUNDING 7/1/23 – 3/18/2024		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
<b>Nevada State Bank</b>	Tutoring	\$5,000						
<b>Best Buy</b>	Teen Tech Center – Position Funding	\$154,000						
<b>NV Dept of Education</b>	Mentoring	\$20,000						
<b>Latino Media Network</b>	In Kind Media Promotion	\$20,000						
<b>KME Architects</b>	Hip Hop Architecture Funding	\$5,000						
<b>Meow Wolf</b>	Summer Reading Tickets	\$2,500						
<b>TOTAL</b>		\$331,807.65	Total Pending		\$735,000	Total Denied	\$313,000	

## A few of our New and Continued Partnerships/Donors....





## FEDERAL APPROPRIATION FUNDING AWARDED



# CONGRESSWOMAN LEE - FEDERAL GRANT FUNDING EVENT @ RAINBOW VALLEY LIBRARY



## ELECTED OFFICIALS SPEAKING @ WEST LAS VEGAS GROUNDBREAKING





The  
Library  
District  
Las Vegas-Clark County



*It's what we do...*

***Thank you!***

## MEMORANDUM

**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** JoAnn Prevetti, MBA - Development

**DATE:** April 11, 2024

**SUBJECT:** Development Report – February/March 2024 (Development Financial Report Attached)

### Development Department Powerful Plays in March 2024

#### February through April to be written – \$590,000.00

Palms Cares - \$100,000 - Tutoring – Districtwide  
Library of Congress - \$150,000 – Literacy Programming - Districtwide  
MGM Foundation - \$80,000 – Tutoring – Districtwide  
Arts Here - \$130,000 – Performing Arts – Districtwide  
MGM Corporate - \$130,000 – Career Online High School

#### Bookstore Sales – July 1, 2023 –January 31, 2024

\$136,058.55

#### **Powerful Platforms/People/Partnerships/Places**

##### March Meetings

3/2/24 – Workforce Connections Meeting  
3/4/24 – WLV QalicB Board Meeting  
3/4/24 – Irene Bustamante Adams – Library Programming  
3/5/24 – Summerlin Rotary  
3/5/24 – Vegas Chamber Executive Women’s Council Event  
3/5/24 – National Library of Medicine – Mesquite Program Funding  
3/5/24 – City of Las Vegas – ARPA funding  
3/11/24 – Naming Committee Meeting  
3/13/24 – Office of Minority Broadband Initiatives  
3/14/24 – MGM Community Funding – Hip Hop Architecture  
3/14/24 – Congressman Horsford @ Windmill  
3/14/24 – Jet Blue  
3/18/24 – Congresswoman Lee @ Rainbow  
3/18/24 – Jeff Lund – CEO – Meow Wolf  
3/20/24 – Vegas PBS – Studio Tour  
3/21/24 – Monthly USDR Governor’s Office meeting  
3/28/24 – Asian Chamber Lunch  
4/2/24 – SF Fed President & CEO Mary C. Daly @ Windmill  
4/5/24 – Latin Chamber Breakfast

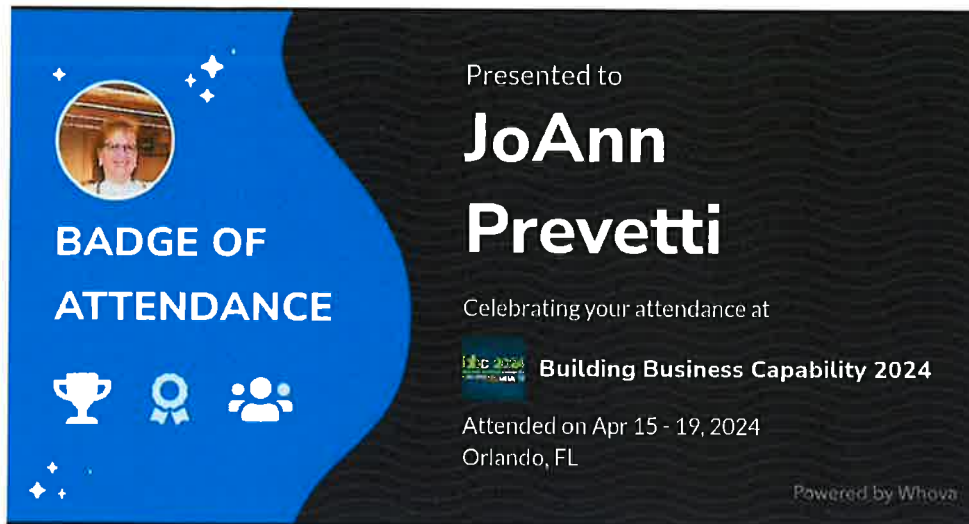
**PENDING MEETINGS**

F-1 in Schools (had three meetings thus far)

Piper Overstreet – LV Raiders

Karlos Lasane, II – Caesars Entertainment

**###**



### **Conference Report – JoAnn Prevetti, MBA**

This was a great conference on how to align initiatives with solutions no matter what the obstacles are. Some of the programs I attended are:

#### **Start with the Why Seminar.**

- Analyzed the strategic context/environment.
- Discussed scenarios to understand different stakeholders' perspectives, finding out where perspectives conflict and considering how to gain agreement.
- Analyzed and defined problems to better understand root causes and desired outcomes.
- Crystallized all of this into a clear “why” that can be used to help ensure there is a shared understanding.
- During this hands-on workshop, I practiced relevant techniques and walked away with a practical and applicable toolkit that I can immediately implement.

#### **Strategic Planning with an Edge.**

- Participated in strategic planning approaches to develop a roadmap for the Development Department with a methodology to solve business problems with many disciplines and techniques to enable strategy through analysis, ideation and prioritization steps leveraging Business Architecture.

### **Let your Data Tell the Story**

- Worked on data models to solve a case study issue. ***Presented data model to seminar attendees to share a resolution for the problem.***

### **AI and Organizational Success**

- Discussed AI capabilities and the essential building blocks required for effective AI solutions. This seminar aimed at expanding knowledge and understanding how to include AI in Development's business model.

### **Project Ownership**

- Aligning the intersection of development with all library divisions to ensure proper ownership and project implementation.

### **Crucial Analysis Skill: Unlearning**

- Becoming open to new possibilities through project challenges.

### **Navigating the Minefield – Understanding Organizational Politics**

- Mastering the art of navigating organizational politics.

###



# Development

**JoAnn Prevetti, MBA**  
May '24 Board Meeting



## Report through 4/30/24

FOUNDATION AWARDED	FOUNDATION PENDING	FOUNDATION NOT AWARDED	BOOKSTORE SALES July through February '24	DISTRICT AWARDED	DISTRICT PENDING	DISTRICT NOT AWARDED
\$341,307.65	\$890,487.00	\$453,000.00	\$186,308.05	\$756,500.00	\$30,024,131.00	\$15,005,000.00
			<b>ONLINE DONATIONS Through 04/29/24</b> \$9,288.86			

## April 2024 Data

DISTRICT AWARDED FUNDING through 4/30/24		Submitted - In Progress				
RTC Bus passes for Adult Education Students	\$1,500	Southern Stem Network Grant V	STEM Lab - Meadows	5,000	ALA - Financial Literacy for Kids (Mesquite)	\$5,000
Teen Tech Center (Best Buy)	\$10,000	OSIT	Stem Lab Centennial Hills Continuing Education for Staff	\$49,131	Congressman Horsford Appropriations	WLV \$9,500,000
ALA - Financial Literacy for Kids (West Sahara Library)	\$5,000	LSTA - (\$1,500 per staff member - awaiting final number)		TBA	Congresswoman Lee	Rainbow \$5,000,000
Vegas PBS - Jobtimize Library Programming (funding for two years)	\$125,000	Google Ad Grants	Advertising on Google	\$120,000		
Whitney Teen Refresh - Shaw Contract	\$20,000	Literacy Programming	Library of Congress	\$150,000		
Microsoft (laptops/equipment)	\$95,000	Congresswoman Lee	Rainbow	\$5,000,000		
Congressman Horsford - WLW - Federal Appropriation Funding	\$500,000	Congressman Horsford Appropriations	WLW	\$9,500,000		
		Congressman Horsford Appropriations - Tutoring	District Wide	\$1,400,000		
		Senator Rosen - Appropriations	WLW	\$5,500,000		
		Senator Rosen Appropriations	Rainbow	\$5,500,000		
		Senator Rosen - Tutoring	District Wide	\$1,400,000		
		NV DOE	Adult Literacy	\$1,400,000		
TOTAL DISTRICT GRANTS AWARDED	\$756,500	TOTAL	PENDING	\$30,024,131	TOTAL	Not \$15,505,000



	FOUNDATION AWARDED FUNDING 7/1/23 – 3/18/2024		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
Anonymous Gaming Donor	Tutoring Funding	\$5,000	Aviators	Support Youth Programs *\$2,500-\$5,000 TBD	\$5,000	NAACP – Black Futures Lab	\$250,000	
Vegas Tickets	Enterprise Program Funding \$12k per year for 3 years	\$36,000	Intermountain Healthcare	Mobile Phone Program – People experiencing homelessness	\$100,000	Cox Lego Lab	\$5,000	
Kurt and Pamela Huffman Foundation	Restricted for Library Programming	\$5,000	Mercado	Latino Community Marketing	\$20,000	Superbowl	\$58,000	
Patricia S. Dent Legacy Charitable Fund	Restricted for Library Programming	\$16,507.37	Chase Bank	Library Programming	\$50,000	NV Energy	\$15,000	
Aviators	Library District Program	\$85.00	Boyd Gaming	Youth Programming	\$5,000	Palms Cares – we are still in our funding year and have to reapply in '25	\$100,000	
Rogers Foundation	Appraised Artwork – restricted to be donated to Library Art Gallery	\$21,800	Arts Here	Performing Arts	\$130,000	Library of Medicine	\$25,000	
Rogers Foundation	Estimated monetary value of artwork donated to sell to support library programs	\$5,000	United Way	Library Programming	250,000			
Meow Wolf	Summer Reading Challenge Admissions Tickets to Meow Wolf	\$1,000	MGM Foundation	Tutoring	\$80,000			
Derek Parent	477 appraised library collection books for foundation to sell to support Library District Programs	\$20,830	MGM International	Career Online High School	\$119,000			
Anonymous Donor	Lil Learners Program – Enterprise	\$1,000	NNLM	Mesquite Programming (mini grant)	\$2,487			
Bruce & Marjorie Norman	Foundation Programming	\$2,000	NV Humanities	Hip Hop Architecture (WLV)	\$2,000			
Kroger	Foundation Programming	\$1,221.19	Cox	STEAM @ Enterprise	\$10,000			
Cox	Unrestricted Funding	\$2,500	Wynn Charitable Giving	Hip Hop Architecture (WLV)	\$15,000			
Bright Funds Foundation	Foundation Programming	\$2,475	Humana	#GetCarded for Health	\$100,000			
Blackbaud Giving Fund	Foundation Programming	\$276						
Online Donations	Foundation Programming	\$7,113.09						
Eagle Promotions	Tutoring/Little Learners	\$2,500						
<b>TOTAL PAGE ONE</b>	<b>Total Awarded Page One</b>	<b>\$130,307.65</b>	<b>Total Pending Grant Awards Page One</b>		<b>\$890,487</b>	<b>Total Denied</b>	<b>\$453,000</b>	

	FOUNDATION AWARDED FUNDING 7/1/23 – 3/18/2024		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
<b>Nevada State Bank</b>	Tutoring	\$5,000						
<b>Best Buy</b>	Teen Tech Center – Position Funding	\$154,000						
<b>NV Dept of Education</b>	Mentoring	\$20,000						
<b>Latino Media Network</b>	In Kind Media Promotion	\$20,000						
<b>KME Architects</b>	Hip Hop Architecture Funding	\$5,000						
<b>Meow Wolf</b>	Summer Reading Tickets	\$2,500						
<b>Vegas Tickets</b>	Expansion of Lil Learners Program (Enterprise)	\$6,000						
<b>David L. Simon Foundation</b>	Early Literacy (District wide)	\$3,500						
<b>Meow Wolf</b>	Summer Reading Challenge '24 Tickets	\$2,500.00						
<b>TOTAL</b>	Grant Total	\$341,307.65	Total Pending Grant Awards		\$890,487	Total Denied	\$453,000	



## A few of our New and Continued Partnerships/Donors....



## Congresswoman Lee @ Windmill and Sahara West





## Mary C. Daly – President & CEO of the San Francisco Federal Reserve @ Windmill





# Brightline Groundbreaking Ceremony

Transportation Secretary - Pete Buttigieg

Sarah Watterson – President - Brightline



Bill Hornbuckle – MGM Chairman



The  
Library  
District  
Las Vegas-Clark County



*It's what we do...*

***Thank you!***

## MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** JoAnn Prevetti, MBA - Development

**DATE:** May 23, 2024

**SUBJECT:** Development Report – April (Development Financial Report Attached)

### Development Department Powerful Plays in April/May/June 2024

#### April – May to be written – \$140,000.00

LSTA - \$75,000 – Video Machine – Location not yet decided upon  
Bank of America \$50,000 – Arts & Culture - Districtwide  
Wynn - \$15,000 – Arts and Culture - Districtwide

#### Bookstore Sales – July 1, 2023 –March 31, 2024

\$186,308.05

### **Powerful Platforms/People/Partnerships/Places**

#### April Meetings

4/1/24 – Hope for Prisoners Event  
4/1/24 – Department of Education tour of West Sahara  
4/2/24 – Mary C. Daly – President & CEO of San Francisco Federal Reserve  
4/3/24 – Humana – re: #Get Carded for Health Program Continuation  
4/3/24 – Michelle Cho – Wealth Management – Donor Meeting  
4/5/24 – Latin Chamber of Commerce Breakfast  
4/5/24 – Library Tour with Rebecca Wilson – Deputy City Attorney  
4/8/24 – Rita Vaswani – VP NV State Bank – Donor Meeting  
4/9/24 – Allison Loftus – Vegas PBS – Donor Meeting  
4/9/24 – C.M. Chiller – County Manager – Library Discussion Meeting  
4/11/24 – Bequest Donor Meeting in Mesquite  
4/14/24 – 4/19/24 – Building Business Capability Conference, Orlando  
4/17/24 – Summerlin Rotary Meeting via Zoom  
4/18/24 – Brightline Ribbon Cutting Event with Nevada Federal Delegation  
4/23/24 – Jeff Lund – Meow Wolf CEO – Donor Meeting – new donation  
4/24/24 – Roger and Christy Jones – Vegas Tickets – Donor Meeting – expansion of program  
4/25/24 – San Manuel Forging Hope Event @ the Palms  
4/25/24 – UMC Leadership Meeting re: Library @ UMC  
4/26/24 – Congresswoman Lee event @ Windmill  
4/26/24 – Latin Chamber Luncheon  
4/26/24 – Piper Overstreet – confirmed June meeting with Library  
4/26/24 – Congresswoman Lee event @ West Sahara  
4/26/24 – Best Buy Teen Tech Center Tour with Nevada State Library team



- 4/29/24 – Dawn Mack – Tan Foundation re: Program Funding
- 4/30/24 – Jocelyn Cousins – San Francisco Federal Reserve – Banking/possible donor event
- 4/30/24 – Nevada Commission on Ethics
- 4/30/24 – Eric Cardona – Senator Rosen’s Office re: Cox Wifi Program

**MAY MEETINGS**

- 5/2/24 – Governor Lombardo @ West Sahara – West Sahara Small Business Fair
- 5/3/24 – Latin Chamber of Commerce Breakfast with Las Vegas Mayoral Candidates
- 5/3/24 – Speaking to Mesquite Club
- 5/7/24 – Summerlin Rotary Breakfast Meeting
- 5/7/24 – Vegas Chamber – Executive Women’s Council event with the UFC
- 5/16/24 – Governor Lombardo @ Windmill – Correction Officers Graduation
- 5/16/24 – Joselyn Cousins – San Francisco Federal Reserve – Windmill Library Tour
- 5/17/24 – Dawn Mack – Tang Foundation re: Program Funding (2<sup>nd</sup> Meeting)
- 5/30/24 – Vegas Chamber Breakfast with Congresswoman Dina Titus
- 6/4/24 – Summerlin Rotary Breakfast
- 6/4/24 – Meeting with Piper Overstreet/Raiders
- 6/7/24 – Latin Chamber Breakfast

**PENDING MEETINGS**

- F-1 in Schools (had three meetings thus far)
- Karlos Lasane, II – Caesars Entertainment

###