

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
April 11, 2024**

DATE: Thursday, April 11, 2024

TIME: 5:00 p.m.

PLACE: Mesquite Library
160 W 1st N Street
Mesquite, NV 89027 and

Online via YouTube

The Agenda and Board meeting documents can be found at
<https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

Any comments which do not identify an agenda item will be read at the end of the meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

- A. [Finance and Audit Committee Meeting, February 12, 2024](#)
- B. [Special Board Meeting, February 28, 2024](#)
- C. [Naming Committee Meeting, March 11, 2024](#)
- D. [Regular Board Meeting, March 14, 2024](#)

V. Chair's Report

A. Trustees Report

- 1. Trustee Ramaker Recognition

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. [Executive Director's Report](#)- Kelvin Watson

- 1. Program and Delivery Services
 - a. [Library Operations and Security Reports and Monthly Statistics](#)
- 2. Program Support Services
 - a. [Branding and Marketing Report and Monthly Statistics](#)
 - b. [Community Engagement Report and Monthly Statistics](#)
 - c. [Development and Planning Report](#)
 - d. [Information Technology Report](#)
- 3. Administrative Support Services

- a. [Financial Services Report](#)
- b. [General Services Report](#)
- c. [Human Resources Report](#)

VII. Unfinished Business- None

VIII. New Business

A. Consent Agenda

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately.

B. Regular Agenda

1. [Discussion and possible Board action to appoint the East Las Vegas QALICB, Inc., Mesquite QALICB, Inc., and West Las Vegas QALICB, Inc. Boards of Directors.](#)
2. [Discussion and possible Board action to approve the process for naming opportunities and plaque recognition for non-funded donors.](#)

IX. Executive Session regarding litigation, budget, and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

X. Announcements

50th Anniversary of West Las Vegas Library: 70's Celebration will be on Wednesday, April 24, 2024 at 6:30pm.

The May Board meeting will be held on Thursday, May 23, 2024, at 5:00pm. Location: Windmill Library, 7060 W Windmill Lane, Las Vegas, Nevada 89148.

The June Board meeting will be held on Thursday, June 13, 2024, at 5:00pm. Location: Centennial Hills Library, 6711 N Buffalo Dr, Las Vegas, Nevada 89131.

The July Board meeting will be held on Thursday, July 11, 2024, at 5:00pm. Location: Rainbow Library, 3150 N Buffalo Dr, Las Vegas, Nevada 89128.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter’s name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to comment via email during the meeting must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and this agenda item. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT EBONI NANCE AT (702) 507-6186 OR nanceea@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, April 5, 2024, i.e., given

at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:
 - 1. Clark County Library
1401 Flamingo Road
Las Vegas, NV 89119
 - 2. East Las Vegas Library
2851 Bonanza Road
Las Vegas, NV 89101
 - 3. Sunrise Library
5400 E. Harris Avenue
Las Vegas, NV 89110
 - 4. West Charleston Library
6301 Charleston Boulevard
Las Vegas, NV 89146
 - 5. West Las Vegas Library
951 Lake Mead Boulevard
Las Vegas, NV 89106
 - 6. Windmill Library
7060 W. Windmill Lane
Las Vegas, NV 89113
 - 7. Mesquite Library
160 W 1st N Street
Mesquite, NV 89027
 - 8. Las Vegas-Clark County Library District website
www.lvcclld.org
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

- D. Live Stream Connection information:
<https://www.youtube.com/watch?v=LbE5FgZVa7k> or

Visit the Library District's YouTube channel:
Youtube.com/TheLibraryDistrict

Consumer spending behavior is unpredictable.

So, while it's very hard to predict what's coming each month, we're pretty comfortable that over the course of five months the average increase is 4%. At this rate, we expect to collect \$31.4 million (M). However, that could change soon. There's always discussion of a recession coming in the near future, but even if that happens, we won't know how severe it could be. It could be mild; it could not happen; or we could go into a boom. There has been talk of a recession since 2020, but it hasn't materialized. We monitor the conditions accordingly.

Mr. Cabias pointed out that there is a two-month lag in collecting CTX. We received collections for November in January, which is why he has numbers through November, and not January.

A more stable source of revenue is the property taxes. The collections for first six months of the current FY were \$33.7M, compared to \$31.9M in FY 2023, a 6% increase. We budgeted a 4% increase. The Library District is on track and slightly ahead with this increase. We always expect to collect the property tax as budgeted, maybe even a higher amount. This is consistent.

The only exception was a year ago, when we were short \$1M in property tax compared to the budget, which was very unusual. That was due to a push by the Clark County Treasurer's office to remind tax payers to update their property status. Property owners living in their primary residence would be taxed at a maximum of 3%. However, property owners may move throughout the year, maybe into a property that's more expensive and the Treasurer would tax that property at 8%, not knowing that was now the taxpayer's primary residence, which should be taxed at 3%. So, tax payers were overpaying their property taxes. Our tax projections for real estate are based on the security rolls, stating that this tax payer is paying 3% here and 8% there, but once the clean-up happened in FY23, there was a net decrease in property taxes collected. All of the property taxes weren't collected as expected. It wasn't until late in the fiscal year that we realized that we were on track to collect less, did our research, which involved all of our peers and Clark County itself to find an explanation as to why we saw a shortfall in property tax revenues.

It was important because this property tax stream is really reliable and if it's not coming in on track, we want to know why. Again, CFO Cabias pointed it out because although consistent over the years, there is always a possibility that there could be a shortfall. We want to make sure we are prepared for that if necessary. We don't assume we are going to get all of the property taxes we budget, even though that is almost always the case, 99.9% of the time.

Moving on to the Total Expenditures from July-December. The expenditures for the first six-months of FY24 were \$37.9M, compared to FY23 at \$34.9M, a 9% increase. A 15% increase was budgeted. We should come in under budget, which is the plan based on how we budget each year. The 9% actual, and 15% budgeted increase is relatively high. Our increases have been closer to the 8% range on average, but due to the pandemic, we've tightened our belts and haven't been increasing in total expenditures much at all. This has given us the benefit of accumulative reserves that we were able to transfer to Capital Projects, and also the reason we were able to fund the new West Las Vegas Library. The point is the that although the increase looks large compared to 2023, going back to 2020 we are right

where we are expected to be at a 4 to 8% increase in expenditures year after year. We saw a big jump in 2024 as we expected to open up fully and offer more programs than what has been done the last few years because of the changes in operations due to the pandemic.

The projected General Fund Statement of Revenues, Expenditures and Changes in the Fund Balance isn't new, however hasn't been presented recently because of the pandemic. The economy shut down for months and was nearly decimated for all of 2020 and most of 2021. People who received Federal stimulus now have savings. Consumer spending is up, as shown by the CTX. Staff is now comfortable with presenting a five-year projection of where we believe the District's financial health would be.

Starting with the Fiscal Year 2023 Actuals, after the large transfer out of \$34M, we ended up with a \$23.5M Ending Fund Balance in the General Fund, which is 34% of the total expenditures, well above where we would like to see a safe margin of 20%, depending on the economy. In the most recent budget in 2024, we planned for a 15% Ending Fund Balance (15% of the total expenditures), which is what we consider a safe margin. The reason we ended up with such a large transfer and high Ending Fund Balance is because we were spending more than needed to operate current programming in Library Operations because we wanted to make sure to continue to be financially stable going forward. We are now seeing that is the case. We consistently monitor the economy and the District's revenues very closely. We ended up with a \$55.9M Ending Fund Balance in the Capital Projects Fund.

The Tentative Budget will break down the Capital Projects Fund Ending Fund Balance. We are in the middle of our budget cycle now. This presentation is to show the detail on the General Fund, which is the Operating Fund, and how that contributes to what's available in the Capital Projects Fund.

Chair Rogers asked about the FY24 budgeted personnel, salaries, wages, employees' benefits, service and supplies. He said the numbers are representative of being fully operational from the pandemic and are at 15%, but we are coming around at about 8 to 9%. CFO Cabias responded that is correct. The numbers use the basis of the District being fully opened, for the most part. This is the foundation for how we start checking numbers in the FY25. FY24 is budgeted at 100% of all possible costs we are aware of. For example, Salary and Wages and Employee Benefits numbers are higher than FY23 or FY25 because we are assuming all positions are filled for 2024 Fiscal Year, which is not the case. Although we budgeted roughly 800 positions, only 700 of those positions might be filled at any given time throughout the FY, meaning there are 100 positions vacant, which represents savings. It is our budget practice to budget at 100%, because we want to make sure we can actually pay these individuals if they were to be filled, without exceeding our budget.

CFO Cabias pointed out that in FY23, the Capital Projects Fund ended up with almost 56M, which was necessary because during this time we were well into the planning stages of the new West Las Vegas Library. In FY24, we budgeted another 16M to go from the General Fund to the Capital Projects Fund, and yet our Capital Ending Fund Balance drops to 35M, because we are spending 24-25M on the West Las Vegas Library this FY (2024).

In FY25, another 19M is budgeted from the General Fund to the Capital

Projects Fund, which ends up leading to 33M left over at the end of FY25. That number is not higher because we will be completing construction on the new West Las Vegas Library in 2025.

Chair Rogers asked if that is an assumption based on us fully funding the library project from the Capital Projects Fund, and not taking into account the New Markets Tax Credit (NMTC) that will come to the project or other development work that may materialize. CFO Cabias responded that it does account for the NMTC program and the subsidies. It's an important part of the projection analysis. The 33M left over in FY25 are Capital Project balances. This is what's left to invest in other major Capital Projects, taking into account that we are receiving about 6M in Federal funds to pay for the cost of the West Las Vegas Library. Had we not collected those funds, we would have 6M less in FY25 reserve. Another factor to consider is we are sold the current West Las Vegas Library site land and improvements for about 3M to the City of Las Vegas. The proceeds of 3M is more funding going towards construction costs. Altogether that's 9M offsetting the cost of construction, a 40M project in the new West Las Vegas Library. Almost 10M is being saved through those sources of funds, which means, had we not had them, the 33M in FY25 would really be 23M, which is important in the short term. As we look out five years, the Capital Projects Fund is even more important. We go from a Capital Projects Fund available balance of 33M to an increase to 41.5M in FY26, to 47M in FY27, 50M in FY28 and 48.5M by FY29, which is good information for the staff and the Board of Trustees to consider when evaluating future projects. On one hand, we have the flexibility based on these numbers in Capital Projects to fund another major project, hypothetically, a new library. Another 40M library would completely exhaust these reserves. CFO Cabias emphasized the need for reserves in the Capital Projects Fund primarily for the critical programs: IT Replacements, and Building Maintenance and Repairs.

CFO Cabias referred to the revenues: Property Tax and CTX. They are consistent over time. We are comfortable with the total Revenue numbers incrementally increasing consistently going all the way to FY25, a good sign, regardless of what may happen in the economy between now and then, we can rely on those revenues.

The total Expenditures are budgeted high 2024. The projection is the actual numbers we expect to spend in all of these projected years. The Salaries and Wages and Employee Benefits amounts are not based on 100% filled vacancies. We estimate what the vacancy factor is and determine what we really are going to pay in that fiscal year. It's lower than what the budget will be in all of these budget years. We will be going over the FY25 budget soon with this Committee, and the full Board in May.

Chair Rogers stated in FY2024 we used 15% for Ending Fund Balance. He asked what percentage is used for planning the projections. CFO Cabias answered that 15% is used for FY25, but for projections, we are a bit more conservative and go to 20%. If we drop this to 15%, that actually would free up more funds. The numbers across the board will be higher. The projections represent a scenario of positive cash flow. With a 15% margin, the Ending Fund Balance goes negative. He explained he didn't want to be too aggressive in the projections because we want to look at our future in terms of a safe progression in our spending and in Revenues. The Revenues are consistent. The Expenditures are under our control to an extent. Salaries and Benefits will be consistent over the next two or three fiscal years because we just negotiated a Collective Bargaining Agreement

(CBA) that will dictate the increases over the next few years. At some point around 2027 or 2028, we'll be discussing the CBA again, and we don't know at this time what those increases are going to be. Every 1% increase in staff members' merit raise or COLA increase is going to have a huge impact on the numbers going forward.

We can control Services and Supplies, as we always have, except that has an effect on programming. The increase in Services and Supplies was steep from 2023 to 2024, because we were fully open. Assuming that that trend continues, and we continue to increase programming, this is the expectation of what those Expenditures will be.

Capital Outlay represents Library Media Materials, which increases steadily because it is 15% of the total budget. CFO Cabias pointed out that the increase in total Expenditures is rising at a higher rate than Revenues as we go five years out. Even though we get comfort in knowing that the Revenues are reliable, Expenditures outpace the increase in Revenues. If we go out another five years, we will see that our balances are reserved and the ability to transfer funds to the Capital Projects Fund diminishes. We had a large 35M transfer in FY23, but that was to fund New West Las Vegas Library.

Starting in FY25, we can afford to transfer 19M, then 18.5M then it goes to 16M. Then it goes to 14M and then 10M, which will continue over time if all other things are held equal. He said there is no reason to present another five years of projections, because then the projections become a crystal ball. It's hard to project what will happen next FY, much less ten years from now. But seeing the trends and where we believe we are going to be over the next five years gives staff and the Trustees a lot of insight to where we are, where we believe we are going to be, and how that impacts our decisions going forward on what projects to fund.

In the Operating Fund, we can sustain this for years. What's really important is what we are transferring out to the Capital Projects Fund because the Operating Fund is the only source of revenue for Capital Projects. Without the General Fund creating a transfer every year, saving enough to make a transfer to Capital Projects, the Capital Projects Fund can't operate. It will be one thing if we can't afford to build a new project - for example, another library - but even without trying to build another major project, we have reserves that are necessary in the Capital Projects Fund. There is at least 10M per year that must be expended in the Capital Projects Fund for our critical programs: IT Replacements and Upgrades, and Building Maintenance and Repairs.

In discussions with the Administrative Team, it was determined that Community Engagement requires a reserve to maintain our venues for customers, which is another potentially 1M that should be maintained every year in the Capital Program to fund those needs. This is what he wanted to get across to the Trustees in this presentation. He will do a deeper dive in the Budget presentations, but thought it was important to let the Finance and Audit Committee know where we stand. This not only drives our Budget, but it really is going to put in context the decisions that are made by the Board of Trustees going forward on what our priorities are in Capital Projects.

CFO Cabias continued with an update on the NMTC program. He said a lot of this information has been provided in the past and in Financial Services reports for the Board, but was worth reviewing again at this time. He

explained that we ended up partnering up with four different investors of CDE (Community Development Entity) partners to raise 33.5M in allocation for the New Markets Program. We expect approximately 17% to be generated funds that will be directed towards the West Las Vegas Library Project to offset construction costs, which will add up to approximately 5.7M. He emphasized the importance of the fact that the Capital Projects Fund Ending Fnd Balance numbers look healthy on their face, but could be much less. The 6M is allowing 6M more dollars to be available in Capital Projects. The same applies to the 3M in proceeds that we received for the sale of the West Las Vegas current site.

He presented a hypothetical scenario regarding the Capital Project Fund. The current West Las Vegas Library project comes in at a price tag 40M. There has already been an escalation in costs for this project, which is why this 6M is so important, as well as the 3M in proceeds. A brand-new library could cost 50M, and might not have the benefit of selling anything to raise proceeds to go towards funding it, and moreover, that potential new library may not be located in a distressed community. Over this five-year projection, the Capital Projects Fund would not be sufficient. Although we would love to be able to provide new services and programming to different parts of our community, it's really now that we start thinking about that, as the dust has settled in the economy and we are well underway with the new West Las Vegas Library project, which should be on track for construction sometime in the last half of the calendar year 2025. We want to be prepared and provide the Trustees with the information needed to identify future initiatives and the priorities for those Capital initiatives.

CFO Cabias talked about the return we expect from the investment from our CDE partners. He stated that there is an opportunity to seek more funding from the State of Nevada, as opposed to the 6M funds we are receiving from the Federal Government program. CFO Cabias hesitated to provide dollar amounts because although it looks promising, at this point staff isn't aware whether the District can take advantage of New Markets funding from the State. There is also the possibility in the new Fiscal Year that we can seek out more from the CDE Partners that may be able to contribute more allocation to the West Las Vegas Library, which is going to be under construction for approximately the next 18 months. So, that gives us time to seek more funding from Federal New Market Funds and from State New Markets Funds. Staff is diligently working on this along with wrapping up the current New Markets transaction for the new West Las Vegas Library. There is a budget impact because the State of Nevada funds have requirements that we are trying to qualify for and that will have a budget impact because there may be the need to sacrifice some Property Tax revenues in order to get that benefit. More information will be provided by CFO Cabias to the Trustees as we get that information.

As far as closing the current West Las Vegas Library project transaction, staff is working diligently with all our partners. We also need the Trustees' approval for a lot of the next steps that are coming. In the month of February, we will need Board approval for the construction contracts for the West Las Vegas Library Project. General Services Director John Vino will be presenting that to the Board. This is not something that can wait until the March Board meeting. We are planning to ask the Trustees to convene for a Special meeting in late February. The construction contracts will be presented to the Board along with Resolutions for the New Markets Tax Credit Program. Staff will need authorization from the Board of Trustees to

ratify all of the transactions that are in place. Closing requires a lot of agreements to be finalized, a lot of transfers of funds between the District, the CDEs, and the Library District Foundation.

There is a Library District Foundation meeting this Thursday, at the same time as the Board of Trustees meeting. Library staff will be bringing a Resolution to the Foundation Board for their approval. That is ready to go and there is no reason to wait for the Foundation Board's approval, for the role they are playing in a New Markets program. However, staff needed more time to present the Board of Trustees with the Resolution and other items for review later this month. Staff is coordinating the Special meeting now, and will hopefully be able to lock in a date soon to ensure a quorum at the Special meeting we are planning for later this month, February.

One other item to be presented at the Special Meeting is approval of the Board of Directors for the West Las Vegas Library QALICB. This is the non-profit that is created in order to hold title of the new building. The Trustees are aware that we've done this with the East Las Vegas Library and Mesquite Libraries. We are required to maintain the structure between the District, the Foundation and the QALICBs for seven years. After that time is expired, the title of the ownership of the libraries reverts back to the Library District. The seven-year compliance period is ending soon. Right now, the QALICBs are non-profit corporations that actually own the East Las Vegas Library, the Mesquite Library, and the new QALICB will own the West Las Vegas Library. The Board of the QALICB is very important. After the seven-year compliance period is over, the QALICB must approve the transfer of the Library back to the District. This recap is a refresher for the Trustees' background.

The West Las Vegas Library QALICB Non-Profit Corporation is in formation now and it will require approval of the Board of Trustees to appoint every Director on the West Las Vegas Library QALICB Board. He thanked Dr. Rogers and Secretary Jiron for agreeing to serve on that QALICB Board. The Library CFO also serves as President of the Board. The reason for that is that Board controls who owns the actual property, who has title. It requires control of the Board, which is why the CFO and two members of the Board of Trustees serve on that five-member Board. The other two Directors are friends of the Library. For the West Las Vegas Library QALICB, we've asked Senator Mo Dennis and former Trustee, Michael Saunders to serve on the Board. Both of those Directors already served of the QALICB Boards for the East Las Vegas Library and the Mesquite Library. This is a process designed by counsel to secure the security of the Library District investment and asset. There aren't any leases there because we controlled the transfer and transactions happening in the New Markets Program. This is some context for the Trustees for when staff brings the Directors to the Board of Trustees for approval at the Special Meeting at the end of February.

CFO Cabias said he had touched on all the areas that not only help the Trustees consider future projects, but also the impact the budget has on them and update on the NMTC program and all of the activities that are happening now and the end of February. All of this needs to be wrapped up and we will need the Trustees approval and involvement to make that happen.

Chair Rogers opened the meeting up for questions from the quorum. Trustee Whiteley asked if the five-year projections going to FY29 are valid, knowing we are going to new labor negotiations. CFO Cabias responded we have no idea what that amount will be, given we have a new CBA in

place. But it's a good estimate as a placeholder, to give us an idea of the direction we are going. A new CBA is going to change the increases in Salaries and Wages, and Employee Benefits, when implemented. It will let us know right away the trend of these important line items. It will transfer out in the future years, and what effect it has on the Capital Project's Ending Fund balance. This is the reason for hesitation in going any further than the five years, but the current projection gives some idea of the potential direction we are going in and the factors we need to consider when making decisions of major Capital Projects. The concern is maintaining Capital Projects Fund balances because we are maintaining 20% reserves in the General Fund. That's not to say that the General Fund isn't impacted itself. It's for the Board of Trustees to determine the Capital Project initiatives. But a new library, for example, like the new West Las Vegas Library is going to increase operating costs. It has a huge impact on Salaries and Benefits. The new West Las Vegas Library is going to take the place of the current West Las Vegas Library so on paper, there should be no net increase in Operating because we are closing one library, and moving it to another library location, except even then, we know that our operating costs of the new West Las Vegas Library are going to increase. As of right now, there are at least a couple positions that are going to be brand new to the West Las Vegas Library. We are going to be providing more multimedia programming and that is going to require a Multimedia Supervisor and a Multimedia Specialist. These are two brand new positions that didn't exist in the current West Las Vegas Library. And there will be many more new positions because of the type of programming we will be providing at the new West Las Vegas Library. That alone is going to increase the Salaries and Benefits cost and where we know it's going to happen right now vs. any new Capital Project. A new library will add as many as 40 different new positions which is a huge impact on our Salaries and Benefits costs. We know in FY2029, the projected numbers are not going to be right on, but the question is what direction is it going. That is what informs our decisions going forward.

Trustee Whiteley thanked CFO Cabias for answering and elaborating on her question. She understood it looks even rosier in FY2029 than we should expect it to look. CFO Cabias added he agreed, but we know that this could look completely different which is why staff will be updating the budget as we go along and we can have these kinds of conversations so the Trustees can have their questions answered and we can address any concerns that staff has or that the Board of Trustees may have.

Trustee Karen Dutkowski commented that she appreciates all this information from CFO Cabias and his very clear explanations. She appreciates the time it took for CFO Cabias to do this presentation. Chair Rogers added thanks for the thorough presentation. He said CFO Cabias makes it difficult to ask questions because of being so thorough. CFO Cabias thanked Chair Rogers.

**Public Comment
(Item V.)**

None.

Adjournment (Item VI.) Chair Rogers adjourned the meeting at 4:19 p.m.

Respectfully submitted,

Dr. Keith Rogers, Committee Chair

ITEM IV.A.

**PROPOSED MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
SPECIAL BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
February 28, 2024**

The Board of Trustees of the Las Vegas-Clark County Library District met in special meeting via Zoom, at 3:30 p.m., Wednesday, February 28, 2024.

Present:

Board:	N. Waugh, Chair	K. Whiteley
	J. Jiron	F. Ortiz
	K. Dutkowski	E. Foyt
	K. Benavidez	E. Sanchez
Counsel:	G. Welt	
Absent:	B. Rogers	C. Shelton
Staff:	Kelvin Watson, Executive Director Numerous Staff	
Guests:	Mark Hobaica, Executive Vice President- Core Construction	

The meeting began at 3:30 p.m.

Roll Call (Item I.) All members listed present above represent a quorum. Appendix A.

Public Comment (Item II.) None.

Agenda (Item III.) Trustee Whiteley made a Motion to accept the proposed agenda. Trustee Foyt second the motion.

There was no opposition and the motion carried.

New Business (Item IV.)

Discussion and possible Board action to Approve Resolution No. 2024-01 related to the New Markets Tax Credit (NMTC) Transaction for the West Las Vegas Library Project (Item IV.A.)

Floresto Cabias, Chief Financial Officer reported the New Markets transaction for West Las Vegas project is going well and staff is diligently working with partners to close the transaction by March 12. Part of completing the transaction is the Board approval of the resolutions. The Library District Foundation approved similar resolutions at their last Board meeting and the newly formed West Las Vegas QALICB will also convene on Monday, March 4th to approve these resolutions which are the respective roles in finalizing New Markets funding. The resolutions ratify actions needed to complete the transaction and one of those important actions is awarding a contract to provide Construction Manager at Risk services for the West Las

Vegas project.

Trustee Sanchez asked if the Board’s approval is just for processes sake since the Foundation has already approved it, before it goes to QALICB. Mr. Cabias responded

Trustee Foyt thanked Mr. Cabias for his careful analysis and giving an update.

Trustee Ortiz made a Motion to approve Resolution No. 2024-01 related to the New Markets Tax Credit Transaction for the West Las Vegas Library Project. Trustee Foyt second the motion.

There was no opposition and the motion carried.

Discussion and possible Board action regarding contract award for Construction Manager at Risk (CMAR) Phase 2 - Construction Services to CORE West, Inc for the new West Las Vegas Library. (Item IV.B.)

[John Vino, General Services Director read Item IV.B. into the record]

Trustee Sanchez stated she went back to the December 2022 Board of Trustee meeting where the Board approved the contract award for CORE as a construction manager for Phase 1, and it said to no exceed \$148,200. She wanted to know what was spent on that. Mr. Vino responded it will be the exact price. He also stated there was a change order which was not reflected of CORE. Trustee Sanchez also asked if the architectural design is included. Mr. Vino answered that the architectural contract is separate contract which was approved by the Board.

Trustee Ortiz asked for the overall cost and asked Director Watson to have that for the next meeting to know how much was spent for architectural schematics and permitting. Mr. Vino responded that the price of the permit has not be received as of now but the permits are done and should have all information relatively shortly. When Trustee Ortiz realized the permit is through the architect, he retracted his request for permit cost. Then Trustee Ortiz asked if Counsel Welt reviewed the contract. Mr. Vino stated that the contract was sent to Counsel Welt, but an outside firm, Mead Law was used to review before it went out to bid.

Trustee Ortiz made a Motion to authorize staff to award a contract to provide Construction Manager at Risk Phase 2 - Construction Services for the West Las Vegas Library, in accordance with RFP No. 23-06 and NRS 338, to CORE West, Inc. for the guaranteed maximum price of \$37,981,024*, subject to final review by Counsel; and to approve a contingency budget of \$1.25M for potential District initiated change orders. Trustee Sanchez second the motion.

Trustee Foyt thanked Mr. Vino for his informative report. There was no opposition and the motion carried.

**Public Comment
(Item XI.)**

None.

**Adjournment
(Item XII.)**

Chair Waugh adjourned the meeting at 3:50 p.m.

Draft Minutes – Special Board of Trustees' Meeting
February 28, 2024
Page 4

Respectfully submitted,

Jennifer Jiron, Secretary

ITEM IV.C.

**PROPOSED MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING NAMING COMMITTEE MEETING
LAS VEGAS, NEVADA
MARCH 11, 2024**

The Board of Trustees Naming Committee of the Las Vegas-Clark County Library District met via Zoom, on Monday, March 11, 2024 at 1:00 p.m.

Present: Committee: K. Rogers, Chair
C. Shelton
N. Waugh, ex officio
K. Benavidez

Board: K. Dutkowski

Counsel: G. Welt

Absent: N/A

Staff: Kelvin Watson, Executive Director
Numerous Staff

Chair Rogers called the meeting to order at 1:05 p.m.

Roll Call All members listed present above represent a quorum. Appendix A.

Agenda (Item III.) Trustee Benavidez, made a Motion to accept the proposed agenda. Trustee Shelton second the Motion.

There was no opposition and the Motion carried.

Public Comment (Item II) None.

New Business (Item IV.)

Discussion and possible Committee action to recommend the Board of Trustees on non-funded naming opportunities. (Item IV. A)

JoAnn Prevetti, Development Director stated the naming in the past for the Las Vegas-Clark County Library District was that any naming opportunity would also be aligned with a 51 percent or more contribution to the cost of the program, the cost of the building or room. On September 8, 2022, she went before the Board to request that be modified, to remove the 51 percent requirement so that District would be able to secure more donors and it was passed. Mrs. Prevetti stated she is working on the Capital Campaign and with donors for possible naming opportunities but have no paid donors. Following the NSHE model that was a part of her presentation in September, affords the opportunity for non-funded donors to have naming opportunities at NSHE and down the line for the Library District. If the District starts bringing on non-funded naming opportunities before securing funding for paid naming opportunities, she thinks it would be detrimental to

Draft Minutes –Board of Trustees Naming Committee’ Meeting
March 11, 2024
Page 2

the success in securing donors that would be contributing to have their name as part of a program or for their name on a building or for a meeting room. While she agrees that the NSHE model is a great model, NSHE has been naming buildings and programs for 50 years, so if they have a non-funded naming from time to time, it's not detrimental to their funding base because of all the namings that they have. Since the District is just starting off with this and hasn't had this in the past, she recommends that for any non-funded naming opportunities or non-funded honoring of certain community individuals, that it would be in the form of a plaque in the library where there is a special recognition wall because it doesn't take away from the Development Department to secure donors for namings. She thinks if the District starts off with non-funded namings before securing funded namings, it could hinder the progress.

Trustee Benavidez stated that she agrees with Mrs. Prevetti and asked to be reminded why the District went to the non-funding naming opportunities. Mrs. Prevetti responded that while putting this together she used NSHE as the model because they are the master of namings when it comes to the state of Nevada and they don't have any buildings at NSHE that are not donor-funded as of now. Mrs. Prevetti stated the District wants to have the opportunity because there are so many in the community that do so much for the library and from time to time to recognize them for what they do. When it's a non-donor funded recognition, she thinks it is best to stay away from the namings, at least for the first few years until the program is up and running because she may meet with donors that will ask what was the contribution of the non-funded namings.

Chair Rogers stated that he is familiar with the NSHE naming policy (Nevada System of Higher Education) practice and has been an NSHE employee for 30 years.

Executive Director Watson commented that the reason this is being discussed is because of the process that is in place, that names be presented to him and then include Development and General Services before presenting the names to the Naming Committee and then the Board as a whole. They have received some requests, one of the requests is to name a space at the Mesquite Library in honor of Former Trustee Ramaker and the other recognizing former Assemblyman Harvey Munford at the Future West Las Vegas Library. There was also a request for Mr. Thomas Patton for Mount Charleston who was resident in that community. This meeting is to have the committee to make some decisions regarding naming to go to the full Board as the new Naming Committee process.

Chair Rogers asked if they were establishing non-donor recognition thresholds in terms of how they would be recognized and asked if there was more comprehensive recognition options or just the plaques. Mrs. Prevetti responded that her recommendation would be since this program is so new, it would be to move forward with the plaques, because then it can honor that person in that library who has done so much for the community, but not take away a naming opportunity from a prospective donor. Director Watson

Draft Minutes –Board of Trustees Naming Committee’ Meeting
March 11, 2024
Page 3

added that with the non-funding naming opportunities, he would bring them to the Naming Committee to make the decision regarding the room based on the information given. He says he has not made any decisions or recommendations directly except for working with Mrs. Prevetti to bring it to the Committee for discussion. Chair Rogers asked if all names mentioned thus far were for plaque recommendations. Director Watson responded and agreed that was the staff’s recommendation.

Trustee Benavidez asked if there was a criteria to make sure it is being done correctly and ask Mrs. Prevetti to prepare a criteria to be presented to the Board. She mentions she would like to have a resume or something more formal presented to the Committee. Mrs. Prevetti explained that the names were requests given to Director Watson and he asked her to research the policy. She stated the policy read: The naming of a room, part of a building, library program or public space within any of the LVCCLD locations so be considered in accordance with the following principles if named after a person or person, the following ought to be a part of the consideration process. So “A” would be quality and time of service to the state and local community, years of residency within the state or the community, substantial or significant donations to libraries, nonprofits, educational institutions which without a goal of personal gain. So, quality of time and service to the state and local community and years of residency in the state or community. And that also mirrors the NSHE Policy. Director Watson stated that they will add in the resume criteria that Trustee Benavidez mentions. Trustee Benavidez then asked for more information on Thomas Patton. Trustee Waugh mentioned that name was submitted through Trustee Foyt through Christian Coliani. Mr. Patton was a well-known resident of Mount Charleston that passed and they were looking in to honoring him before COVID at the reading room.

Chair Rogers agrees with the process for non-donor recognition through a plaque and agrees with Trustee Benavidez to have some sort of process in place to receive those requests. Chair Rogers also wanted clarification on what the Committee will be voting on today. Counsel Welt stated that the vote today is to recommend a process to the Board of Trustees for approval. Once the process is approved, then those individuals mentioned will have to be submitted to the Committee through the process.

Trustee Waugh says he would like the recommendation to be given to the Board to vote on and if approved, in subsequent have an Agenda item for Trustee Ramaker’s plaque since the meeting will be in Mesquite. Counsel Welt stated he isn’t sure how that will work because the process needs to be approved first. Counsel Welt says he would be more comfortable if the Board waited but he understands why he is asking. He further explained if the Committee recommends the process, then approve by the Board; then the Committee could present considering the process they’re recommending, the due diligence is already done it and the recommendation is to put a plaque up for Trustee. Ramaker. Then they can ratify that and go forward. Trustee Benavidez suggested that adding an agenda Item to the Mesquite Meeting, stating the Committee is planning to

Draft Minutes –Board of Trustees Naming Committee’ Meeting
March 11, 2024
Page 4

have a plaque for Trustee Ramaker. Counsel Welt clarifies Trustees Benavidez’s statement saying the she is suggesting Committee have on the April meeting’s agenda that they are recommending the process and then also an agenda item stating the intent is to use the process to get Trustee Ramaker a plaque. Trustee Dutkowski asked if there was any way to fast-track it order to not violate any rules but to announce to her husband about the plaque. But also thinks there should be a presentation later to her husband to recognize her. Counsel Welt also suggest that a special meeting could be done in the next ten days to approve the process and have the due diligence done to present to the full Board. Director Watson mentioned that a plaque in honor of Trustee Ramaker is already in the works to be presented to her husband at the April meeting for her time and service as a Trustee. Trustee Dutkowski was please to hear this.

It has been agreed on to recommend the process to the full Board at the April meeting and announce that Trustee Ramaker will be the first person to go through the process. Later a presentation will be done that includes the City of Mesquite to unveil the plaque to Mr. Ramaker.

Trustee Benavidez made a Motion to recommended Committee Action to the Board of Trustees is to propose plaques for non-donor recognition. Trustee Shelton second the Motion.

There was no opposition and the Motion carried.

**Public Comment
(Item V.)**

None.

**Adjournment
(Item VI.)**

Chair Rogers adjourned the meeting at 1:36 p.m.

Respectfully submitted,

Jennifer Jiron, Secretary

ITEM IV.D.

PROPOSED MINUTES LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES' MEETING LAS VEGAS, NEVADA March 14, 2024

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Windmill Library, Las Vegas, Nevada, at 5:00 p.m., Thursday, March 14, 2024.

- Present:**
- | | | |
|--------|-----------------|--------------|
| Board: | N. Waugh, Chair | K. Whiteley |
| | B. Rogers | F. Ortiz |
| | K. Dutkowski | E. Foyt |
| | C. Shelton | K. Benavidez |
| | E. Sanchez | |
- Counsel: G. Welt
- Absent: J. Jiron
- Staff: Kelvin Watson, Executive Director
Numerous Staff
- Guests: None

The meeting began at 5:02 p.m.

- Roll Call (Item I.)** All members listed present above represent a quorum. Appendix A. Chair Waugh led attendees in the Pledge of Allegiance.
- Public Comment (Item II.)** None.
- Agenda (Item III.)** Trustee Benavidez made a Motion to accept the proposed agenda. Trustee Shelton second the Motion.
- There was no opposition and the Motion carried.
- Approval of Proposed Minutes of the Regular Board of Trustees Meeting on February 15, 2024. (Item IV.A.)** Trustee Benavidez made a Motion to approve the Minutes of the Regular Board of Trustees Meeting on February 15, 2024. Trustee Foyt second the Motion.
- There was no opposition and the Motion carried.
- Chair's Report (Item V.)** Chair Waugh reported that a new evaluation form for the Executive Director is in the works and will be presented to the Trustees.
- Congressman Steven Horsford, Congressional District 4 of Nevada thanked Executive Director Kelvin Watson and the entire Las Vegas- Clark County Library District for the tireless efforts and work on behalf of Nevadans. He

mentions he is excited about the new West Las Vegas Library project and was proud to help secure some additional money through the community project funding process that the Library District submitted to his office. He announced that he was able to secure \$500,000 for the building of the historic Westside Library. He says she he was younger; the West Las Vegas Library has been a facility he personally benefited from. With its comprehensive collection of books, high speed internet access and diverse educational programs, the historic West Side Library will serve as a lifeline for students, families, and individuals eager to expand their horizons and to pursue their dreams.

[Congressman Horsford presented check to Executive Director and Board of Trustees].

**Executive Session
(Item IX.- Moved up
on Agenda)**

Trustee Benavidez made a Motion to go into Executive Session. Trustee Foyt second the motion.

There was no opposition and the Motion carried.

[Executive Session from 5:13 p.m. to 6:05 p.m.]

**Library Reports
(Item VI.)**

**Executive Director's
Report
(Item VI.A.)**

Executive Director Watson reported that each year the American Library Association honors the development and implementation of innovative programming with this Library of the Future award. The ALA honored the Library District with the Library of the Future award in 2022, for the Anywhere Library program with the RTC and then again in 2023, for the Cell Phone Lending program, which was back-to-back; a first in ALA. Another first in ALA history, The Library District will be receiving the ALA Library of the Future award for the third year in a row for 2024. The ALA selected the Library District for its community-focused programs, which we submitted in this year's entry. The Cox Wi-Fi program, the Book Vending Machines at the Boulevard Mall and Sunrise Children's Hospital and the Family Libraries and Resources that we created in partnership with Hope for Prisoners and Casa Grande Transitional Housing and Re-Entry Center. Director Watson thank the Library District's staff for their hard work and dedication the customers.

[Director Watson shared a video presentation for the following events]:

Video 1- Our Lil' Learners Kits were founded by Enterprise Branch Manager Marie Lynam. These boxes were specially designed by the Branding and Marketing team and are filled with board books and interactive materials to promote early literacy and learning for children who attend Storytimes at the Enterprise Library. Each month The Lil' Learners Kit features a different thing. Development Director JoAnn Prevetti connected the program with the funder, Mr. Roger Jones, who's the owner of vegastickets.com, and he has promised and dedicated to fund the program, which he's already started for the next three years.

Video 2- The Sunrise Children's Hospital Book Vending Machine helps the Library District's mission to bring library services out into the community where people gather. This new vending machine will provide young patients and their caregivers with the moments of joy that reading together can provide, and it will give busy hospital staff a welcome break to escape into a world of imagination. This is the second book vending installation, the first vending machine is known as The Library at the Boulevard Mall, this vending machine is known as The Library at the Sunrise Children's Hospital.

Video 3- Barbershop Books NFL kickoff event that took place at the Clark County Library. This is yet another fantastic partnership. This program brought us together with the NFL, the NFL Foundation, Microsoft, and the Barbershop Books program, which trains barbers to engage with youth to inspire the joy of reading while waiting for their appointments and while sitting in the chair. As part of this partnership, Microsoft also donated \$100,000 in hardware and software to the Library District, including Minecraft-Education Edition software and professional library staff development, to enable the District to incorporate the Minecraft into digital literacy programming. Currently there are 10 barbershops partners recruited.

Video 4- The West Las Vegas Library Groundbreaking that took place on February 27th. The Library District was extremely proud to announce the start of construction on the new expanded location of our West Las Vegas Library, which is celebrating 50 years of service to the Historic Westside. At more than 41,000 square feet, this new building will more than double the available space for this diverse community and provide expanded learning, cultural and civic opportunities for all ages.

Trustee Benavidez asked if "Our Lil' Learners' will be expanding to other library branches. Director Watson replied that it is still a pilot program similar to the "My First Library" that was also launched, but will be considered to expand it. No decision has been made as of now.

**Library Operations,
Security Reports and
Monthly Statistics
(Item VI.A.1.a.)**

No questions.

**Branding and
Marketing Report and
Electronic Resources
Statistics
(Item VI.A.2.a.)**

No questions.

**Community
Engagement Report
and Monthly
Statistics
(Item VI.A.2.b.)**

No questions.

Development and Planning Report (Item VI.A.2.c.)	No questions.
Information Technology Report (Item VI.A.2.d.)	No questions.
Financial Services Report (Item VI.A.3.a.)	No questions.
General Services Report (Item VI.A.3.b.)	Trustee Ortiz had a question for John Vino, General Services Director on page 125 of his report. He thanked him for the numbers provided and asked if there were attorney fees. Mr. Vino responded that legal fees are listed. Trustee Ortiz asked if the fees for the QALICB would be separate. Mr. Vino responded that it is not on his project but could be added in. The legal fees are part of the QALICB fees. Trustee Ortiz then asked if the numbers were included in the Agenda Item. Mr. Vino answered that it is a little higher than anticipated and the number have been accounted for and expensed out, except for the furniture. It won't be coming out of future budgets. Trustee Ortiz explains the reason he asked is to help bring in money for anyone that is watching and would like to help move the project forward.
Human Resources Report (Item VI.A.3.c.)	No questions.
Unfinished Business (Item VII.)	None.
New Business (Item VIII.)	
Consent Agenda (Item VIII.A.)	None.
Regular Agenda (Item VIII.B.)	

Discussion and possible Board action regarding authorization to extend the appointment of the District's current auditor, HintonBurdick, CPAs and Advisors, for one year, for the fiscal year ending June 30, 2024. (Item VIII.B.1.)

Floresto Cabias, Chief Financial Officer reported that under NRS 354, the Board of Trustees must designate the Library District's auditor each year and in February 2022 the Board approved HintonBurdick as the auditor and they performed the audit of the District's financial statements for Fiscal Year 2022 and 2023. For Fiscal Year 2024, HintonBurdick is proposing a fee of \$62,750, which is less than a 5 percent increase from the prior year. And based on that proposed fee, based on HintonBurdick's credentials and their performance over the last two audit years, staff is recommending that the Board authorize staff to sign an agreement with HintonBurdick for auditing services and to designate HintonBurdick as the District's auditor for Fiscal Year 2024.

Trustee Ortiz asked if the four-year contract already end and if this will start a new four-year contract. Mr. Cabias responded that the Board approved a five-year contract in 2022, and this will be the third year out of five. Trustee Ortiz asked in the price will go up beginning with the fourth year and if this was extending the contract out longer than five years. Mr. Cabias explained that the first year of 2022, with four extensions. This is the third year of extension and the fees are discussed with the auditors each year. This year it was a less than 5 percent increase based on the discussions. Mr. Cabias says this will not extend the contract and the contract will be brought to the Board again for a multiyear agreement.

Trustee Sanchez needed more understanding and asked how the contract worked. Mr. Cabias explained that because of the cost of services that rise each year, that's discussed with the auditors every year and then presented to this Board. This discussion determines the not-to-exceed limit and presented to the Board while asked for the approval to designate the auditor. Trustee Sanchez then asked when Mr. Cabias did his original contract, it wasn't to exceed what amount? Mr. Cabias did not have the amount at hand and stated that those fees were for that particular year and was negotiated or discussed with the auditor each year. Trustee Sanchez then asked if he knew what it was the year prior to that. Mr. Cabias responded the year prior for 2023 was \$59,930 total and didn't have the prior year at hand. Trustee Sanchez asked to have it sent to her to see the increase are each year. Mr. Cabias agreed to send the number to Director Watson for the Board.

Trustee Ortiz made a Motion to authorize staff to sign the agreement to appoint HintonBurdick, CPAs and Advisors, for auditing services for the fiscal year ended June 30, 2024. Trustee Benavidez second the Motion.

There was no opposition and the Motion carried.

Discussion and possible Board action regarding contract award for replacement of the fire detection and alarm system at the

[John Vino, General Services Director read Agenda Item VIII.B.2. into the record].

Trustee Benavidez asked what the lifespan of a system like this. Mr. Vino responded the life pan is about 20 years. Sometimes the UL listing goes out a little earlier. Some lens was hit by lightning, so that's a little earlier and said the Summerlins' and Rainbows' are probably the original, so they're a

**Rainbow, Summerlin and Spring Valley Libraries.
(Item VIII.B.2.)**

little older.

Trustee Ortiz asked if the new systems being installed meet the newest building codes. Mr. Vino responded that it is part of the requirements of the permit.

Trustee Ortiz made a Motion to authorize staff to award a contract to replace the fire detection and alarm system at the Rainbow, Summerlin and Spring Valley Libraries, in accordance with Bid No. 24-06 to Communication Electronic Systems(CES) for the amount of \$251,300. Trustee Benavidez second the Motion.

There was no opposition and the Motion carried.

**Discussion and possible Board action regarding contract award for renovations and flooring replacement for the Enterprise Library.
(Item VIII.B.3.)**

[John Vino, General Services Director read Agenda Item VIII.B.3. into the record].

Trustee Benavidez asked if there was timeline of how long it will take. Mr. Vino responded that permits are ready to be picked up and will give them notice to proceed if approved. Mr. Vino also mentioned they will be meeting tomorrow to do a project kickoff, if approved. The project will probably be 60-90 days, subject to availability of carpet and other materials.

Trustee Ortiz made a Motion to authorize staff to award a contract for renovations and flooring replacement for Enterprise Library in accordance with Bid No. 24-07 to KOR Building Group, LLC, for the amount of \$577,762.00; and to authorize staff to award the contract to the next lowest responsive and responsible bidder if KOR Building Group, LLC, fails to comply with the contract documents and construction specifications or fails to execute the contract. Trustee Benavidez second the Motion.

There was no opposition and the Motion carried.

**Discussion and possible Board action regarding approval to purchase vehicles from Ford Country and Findley Chevrolet at previously bid contract rates of the State of Nevada (Bid No. 8475).
(Item VIII.B.4.)**

[John Vino, General Services Director read Agenda Item VIII.B.4. into the record].

Counsel Welt pointed out the ownership paper was not attached and wasn't sure if it mattered since it's a state contract. Mr. Vino responded that he didn't bid it and doesn't have it. Trustee Ortiz said he was satisfied with not having ownership info attached since the state of Nevada got the cheaper bid.

Trustee Ortiz explained to the general public that Mr. Vino reported they ran a vehicle from 2001 to now and a 2004 vehicle to now and is pretty good. Mr. Vino explained they run a 15-year cycle when replacing vehicles. These vehicles were scheduled to be replaced prior to COVID and then it's just been kind of a struggle to get and find vehicles that met the District's needs.

Trustee Sanchez asked if the State dictates what amenities are going to be in the vehicle since it is a state contract. Mr. Vino responded that was correct. Mr. Vino said these vehicles Findley had purchased on spec and the District

accepted the amenities that came with the vehicle that was already on the lot. Trustee Sanchez then asked if Mr. Vino ordered enhancements of audio speaker or anything like that. Mr. Vino responded that is how the vehicle came. He also pointed out that the description can be misleading because the enhanced audio it is referencing is the backup cameras and security cameras.

Trustee Ortiz made a Motion to approve the purchase of two (2) vehicles from Findley Chevrolet at the previously bid contract rates of the State of Nevada (Bid No 99SWC-NV21-8889) in the amount of \$125,217.07. Trustee Benavidez second the Motion. Trustee abstained from the vote.

There was no opposition, all of the Board were in favor of the Motion and the Motion carried.

Discussion and possible Board action regarding contract award for construction materials testing and observation services during construction of the West Las Vegas Library. (Item VIII.B.5.)

[John Vino, General Services Director read Agenda Item VIII.B.5. into the record].

Trustee Ortiz made a comment that this probably the most important part because they won't have a Miami Beach collapse of a condo here. All materials are tested and the purpose of the money- to reassure that the right materials are correct for the weather and ground for the public.

Trustee Ortiz made a Motion to authorize staff to award a contract to AZTECH Inspections and Testing not to exceed \$310,470 plus authorized reimbursable expenses, for construction materials testing and observation services during construction of the West Las Vegas Library, subject to review by Counsel. Trustee Benavidez second the motion.

There was no opposition and the Motion carried.

Executive Session (Item IX.)

None.

Announcements (Item X.)

The April Board meeting will be held on Thursday, April 11, 2024, at 5:00pm. Location: Mesquite Library, 121 W 1st N St, Mesquite, Nevada 89027.

The May Board meeting will be held on Thursday, May 23, 2024, at 5:00pm. Location: Windmill Library, 7060 W Windmill Lane, Las Vegas, Nevada 89148.

The June Board meeting will be held on Thursday, June 13, 2024, at 5:00pm. Location: Centennial Hills Library, 6711 N Buffalo Dr, Las Vegas, Nevada 89131.

Trustee Foyt mentioned that on Saturday, March 23rd at the West Charleston Library, there will be a live taping of a podcast and broadcast as called the Women Who Saved History. It's a podcast celebrating Nevada women who preserved Nevada state's history. It's free, starts at 3:00, and

open to everyone.

**Public Comment
(Item XI.)**

None.

**Adjournment
(Item XII.)**

Chair Waugh adjourned the meeting at 6:55 p.m.

Respectfully submitted,

Jennifer Jiron, Secretary



ITEM VI.A.

MEMORANDUM

TO: Board of Trustees
FROM: Kelvin A. Watson, Executive Director
DATE: March 31, 2024
SUBJECT: Executive Director's Monthly Reports, April 2024

This report gives you a review of my activities and the accomplishments of Library District Staff for your review and discussion at the District Board of Trustees' April 11, 2024 meeting. I have supplemented this with information in the board packet and distributed to Trustees.

Attended the funeral services of West Charleston customer, Shirley Hill. She was a devoted and faithful customer to the Library District.

Participated as a panelist for the Urban Libraries Council Town hall on the Critical Role of Libraries.

Met with Deborah Campbell and Qiana Charles of the Federal Reserve Bank of San Francisco to discuss their upcoming conference.

Attended the National Action Network Las Vegas Women's History Month Monthly meeting

Attended the Summerlin Rotary Monthly meeting with JoAnn Prevetti, Development Director.

Attended the 2024 UNLV state of the University Address with President Keith Whitfield.

Attended the Lake Mead Nation Recreational Area Partnership Summit. The summit was to engage in robust conversations on shared interests, challenges, best practices, and opportunities which support and sustain outdoor recreation for future generations.

Met with Laura O'Grady and John Chrastka of EveryLibrary to discuss their upcoming voting project.

Attended the NPHY's Outreach Volunteer and Operations Center Grand Opening.

Participated in Nevada's Reading Week at Divich Elementary School and read to four classes, in grades- kindergarten, 1st, and 5th.

Interviewed with Las Vegas Korean Magazine to inform the Korean^[EN1] community about the Library District's resources and programming.

Met with Centennial Hills Library staff, Leo Segura, and Kevin Maas to discuss the upcoming Veteran's Fair.

Guest speaker for the Augusta Baker Critical Conversations: Celebrating Black Men in Librarianship.

Participated in the AB Critical Conversations: Celebrating Black Men in Librarianship with Jerome Offord.

Met with Dewayne McCoy of After Market to discuss potential partnership.

Met with Shakita Kirkland, Mentee for the Nevada library Association Mentorship Program.

Met with Promise King of minority voters to discuss potential partnership.

Attended the Global Council March Business Meeting

Keynote speaker for the Virginia Public Library Director's Association.

Attended the National Association of Workforce Boards (NAWB) 2024 Forum: Forging Tomorrow's Workforce Today in Washington, DC.

Discussion with Amber Sheerin of Michigan Library Association to discuss Michigan Library Leaders Day as the keynote speaker.

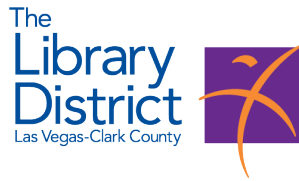
Held New Hire Roundtable to meet and connect with employees hired 0-3 years with the Library District.

Attended the Urban Chamber's Women in Business & Politics Awards Luncheon with Trustee Shelton.

I attended the following meetings/events during the month:

- Bi-weekly meetings with Administration team
- Attended the LVEA weekly meetings
- ULC Director/CEO weekly zoom
- Participated in Regular Board of Trustees meeting
- Participated in the iVOX Webinar
- Participated in a OCLC PLA panel preparation discussion
- Met with Steve Potash of Overdrive
- Met with Nina Guevara for a director's coin recognition for accomplishment
- Attended Workforce Connections Finance & Budget Committee Meeting
- Attended the ULC Democracy Advisory Group Meeting

- Attended the Naming Committee Meeting
- Follow-up Meeting for Workforce tool within Public Libraries
- Participated in the Augusta Baker Critical Conversation preparation discussion
- Met with Myron Isley and CE staff for brainstorming discussion
- Participated in PLA Prep call for Unbanning books



ITEM VI. A.1.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: March 31, 2024

SUBJECT: Library Operations Activity Report, April 2024

This memorandum reports on the Library Operations Department's activities and project updates for February 2024 and Branch activities and analytics compiled from the period of **February 1 – February 29, 2024**.

Powerful People

- In March, Library Operations concluded recruitments for one (1) Library Aide I, two (2) Library Aide II, one (1) Youth Services Department Head, and one (1) Library Operations Trainer.
 - Library Operations is happy to announce that **Natalia Tabisaura** started in her new role as the Branch Manager at Rainbow Library on March 16th. She has been with the Library District since 2007 in various positions and locations including West Las Vegas, Rainbow, Sahara West, Las Vegas, Windmill, and Sunrise. Natalia received her MLIS from San Jose State University. She is interested in creative storytelling, art, multigenerational programming, and all things maker. In her time with The District, Natalia has led large-scale initiatives including Sewing in the Library, Teen Animefest, and Shadow Puppetry in Libraries.
 - **Dana** joined team LO as our Trainer on March 18. Dana comes to us with extensive education including a Masters in Learning Technologies, and her experience includes Program Director, Learning Consultant, Implementation Manager, Curriculum Developer, Sr. Curriculum Director, Instructional Design Specialist, Program Manager – Training, Manager – Knowledge Delivery, and Co-founder and Educational Consultant.
- Library Operations Administration Team met with Financial Services, General Services, IT, and Community Engagement teams regarding budgets for FY2025.
- Library Operations Administration Team met with representatives of Branding and Marketing, IT, and Community Engagement regarding ongoing Communication implementation.
- **Kevin Maas** met with various staff on DIY 3D printing deployment and program development, working towards (re)creation of the Maker Space Committee.
- **Library Operations Manager Ermal Reinhart** distributed new voter registration forms to all branches with an active Voter Registrar. Metro branches without a registrar have been instructed to designate a person at their branch whom the Election Department will train.
- **Clark County Library** had its first outreach visit to **Accessible Spaces**. Accessible Spaces is a Non-Profit Organization that provides housing with care for persons with

physical disabilities and brain injuries, as well as seniors and veterans. The contact person there is **Shannon Esplin**.

- **East Las Vegas** Adult Services Staff helped out the **Outreach Team** at the Springs Preserve Black History Celebration.
- **Saucey Downs** hosted a panel hip-hop discussion with three other members of the Las Vegas music community at the **West Charleston Library** in February.
- **Blanca Vazquez** Community District Liaison
- **Susan Gersh** Executive Assistant to Commissioner Gibson. Susan Gersh will be publishing all Whitney programs in the community newsletter every month to help promote Whitney's programs and resources.
- **Will Allphin** Regional Manager For Clean The World met with Whitney Manager **Billy Allen** to set up a dates shower and to work with Administration on an MOU.



By the Numbers (February 2024):

- The Library District signed up **10,668** new **library card** users, a 13% decrease over the same month last year but a 12% increase as compared year over year.
- **Gate count** was **324,462** which was a 1% increase from the same month last year and - 05 % below the yearly total. The total being reduced can be attributed to more accurate counting of customers entering our facilities. IT has implemented new smart counters and we will expect skewed comparison as they are no longer just break the beam counters.
- During the month, staff answered **38,054 reference questions** and conducted **78 curbside deliveries** for **388 items**.
- Our **volunteers** logged **1,226 hours** of service to the Library District
- **344 Homeschool** sessions were logged.
- **104,821 Wi-Fi** sessions were logged.

Powerful Places

Branch Activities (February 2024)

- **Blue Diamond Library** hosted 270 customers at their Library Lovers' Celebration. the **Discovery Children's Museum** attend and regaled the kiddos with STEAM activities.

- **Bunkerville** is definitely the 3rd place for kids after school. First Place is always home, with second place being occupied by work or school. 3rd Place is where you choose to be, like hanging out at the library and attending programs.



Youth Service logged 179 kids HOMAGO (**H**anging **O**ut **M**essing **A**round and **G**eeking **O**ut)!

- **Searchlight Library** hosted a foil mosaics STEAM/Craft. On the last Wednesday of February each kid received a caterpillar to take home with a supply of food to watch it grow and cocoon into a butterfly.



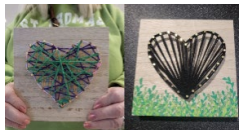


- **Summerlin Library** hosted a storytime with **Whaler's Creation** on 2/29. Thanks to **Sherry Walker** for coordinating the visit which included a picture-book reading by **Executive Director Watson**.
- **Sunrise Library** shared their setups for visits to area senior living facilities.
- **Spring Valley Library** is the place



you want to be to attend a Learn Korean Class. You will definitely feel more connected watching your Korean Dramas, attending a concert, or just chatting with friends.

- **New Signage added in February** both inside and out!
- **Sahara West Youth Services Librarian Susan T.** visited **Goolsby Elementary School** for their Family STEAM night, where she met with 150 students and their families.



She provided information about The Library District's many resources, as well as showed students how to play with the Ozobot Robots. **Hobby Hub** features String Art Hearts to a sold-out audience.

- **West Charleston Library** helped fill 777 study room reservations in February, and Assistant Branch Manager **Nikki Imber** hosted a special Black History Month Watercolors program for adults.
- **West Las Vegas Performing Arts Center** Coordinator, China, introduced Executive Director Watson to youth who frequent the library. Director Watson gave each youth his card and a groundbreaking coin. It was awesome to watch! Thanks, Director Watson and China, for being truly instrumental in young people's lives!
 - African American Leadership Summit attendees 300 with 66 attendees visiting with Trades Reps from CSN, Culinary Academy, Aviation Institute, and Expertise Cosmetology Institute during the breakfast hour.

By the Numbers (February 2024):

- Library Branches improved overall circulation to **912,924** items, a **03%** increase over the same month last year and **05%** year over year.
- **161 passports** were issued which is a 95% increase over the same month last year. Windmill Passport services collected **\$7,180.00** in fees. They typically collect between 2,200 – 3,500 monthly. We implemented a change in service hours by adding a full-time Library Aide dedicated to assisting customers with Passport Services. They cross-train one day per week outside the passport office but Windmill Staff are all still certified acceptance agents and continue to help out in the passport office when they are not available.
- **143,500 PC internet** sessions were logged which was a 65% increase from the same month last year.

Powerful Partnerships (February 2024)

- **Accessible Spaces**
- **American Red Cross**

- **AARP Tax Assistance Program**
- **Barbershop Books** – Dr. Roslyn Dean and Joanna Goddard continued working on adding local barbershops. Preparing branch liaisons to continue the partnerships. Delivered VOX book donations and coordinated a BAM photo shoot..
- The **Blue Diamond History Committee**
- **Celestial Manna** and **Three Square** on **Indian Spring Library Trader Joe’s** food pick-up available to our customers! We are also coordinating with Celestial Manna and **Clark County Parks and Recreation (CCPR)** again on bread for our community, with Jett making Wednesday pick-ups, CCPR sorting and distributing the bread. Volunteers donated 96 hours in February.
- **Centennial Hills Library** hosts the **Alzheimer’s Association: Caregiver’s Support Group**.
- **Chapter One – Virgin Valley Fellowship of Writers Clark** “is a fellowship devoted to the craft of writing. Creative writing, technical writing, screenplays, poetry, and more.”
- **Clark County Social Services C.A.R.E.S.** team. They provided Social Workers on February 14th, for **Whitney Library** customers.
- **Clark County Elections Department**
- **County Parks and Rec.**
- **Clark County School District**
- **Dan Marino Foundation (VI | ready)** Dr. Roslyn Dean is working on the possibility of establishing a partnership with the Dan Marino Foundation to get the workforce to develop software/programs for the ASD community. Had the first overview meeting on 3/11. We will be scheduling a software demo in April.
- **Discovery Children’s Museum**
- **Election department**
- **EmployNV**
- **First Friday Outreach Kevin Maas** coordinated the 3/8 outreach after the 3/1 event was canceled due to high winds and is planning for the 4/5 Event
- **4-H club**
- **Green Our Planet Joanna Goddard** met with the planning team (Robbie DeBuff, Sara Calvillo, and Marie “Jett” Reed for Outreach Planning to Green Our Planet & CCSD’s Bi-Annual Farmer’s Market (the largest student-run farmers market in the nation). Also spoke with Corinne Spitzer, Director of Social Impact at Green Our Planet, to discuss possibilities surrounding their new community nutrition hub:
<https://www.ktnv.com/news/new-community-resources-are-planned-for-this-area-near-nellis-las-vegas-boulevards>
- **Indian Springs Town Advisory Board** was a full house in February with 47 attendees who received information on the Winter Reading Program, Food Pick-Up, Paint Nights, and a variety of storytimes!
- **The Las Vegas Family Search Center**, genealogy classes
- **Las Vegas Metro**
- **Laughlin Chamber of Commerce**
- **Lost City Museum**
- **National Charity League, Inc.:** “Mothers and their daughters (grades 7-12) participate in an enriching program that embraces pillars of philanthropy, leadership, and culture.” The women of NCL helped out with the Mystic Fair at Windmill Library.
- **National Institutes of Health**, All of Us Research Program at Mesquite Library
- **National Library of Medicine**
- **Nevada Department of Wildlife**



Alzheimer's Association Caregiver's Support Group - 2/9/24 - 6

- **Nevada Hand**
- **Nevada State Treasure Department**
- **Project Marilyn**
- **Kevin Maas** toured the **Punk Rock Museum** and inquired about a possible partnership with the BBTTC on 3/19
- **Red Rock Citizen's Action Committee**, Blue Diamond
- **Social Security Administration:** The Library District is hosting free workshops discussing everything you ever wanted to know about your Social Security. In February this free workshop was at Goodsprings Library.
- **Southern Nevada Health Department**
- **Three Square**
- **Toastmasters Club**
- **US Dept of State**
- **Kevin Maas and Leo met with UNLV Police** regarding partnership and issues along Escondido.
- **UNR Extension – Guide to Social Emotional Learning**
- **VGK Outreach, Kevin Maas coordinated and led outreach at 3/19 game where the team created/updated 75 library cards! Planning for additional outreach at 4/2 and 4/12 games is underway.**
- **Violins for Kids** at the **East Las Vegas Library** (14 programs) = 175
- **Vitalant**
- **Whaler's Creation**
- **Wings and Wildlife**, Laughlin
- **Yoga at the Library Joanna Goddard** completed an Agreement for Services for Q2 2024 programming dates. Currently exploring digital waiver creation with IT through Dropbox Sign.

Powerful Platforms (February 2024)

- **Clark County Library SoNNPIC (Southern Nevada Non-Profit Center)** hosted a training on "Starting a Nonprofit in Nevada" with 19 attendees.

Teen Services was awarded/honored with the **Career Pathways Center** grant by the **Best Buy Corporation**. This grant is designated to facilitate the addition of an extra staff member dedicated to aiding teenagers in College and Career preparation. Additionally, the grant will provide funding for the acquisition of paid internships for our teens. The program not only supports teenagers in preparing for their collegiate and career pursuits, but also emphasizes the development of soft skills such as tie tying, professional attire selection, public speaking, and time management, among other topics. The grant is renewable annually, and Best Buy has assured us that once awarded, it will remain accessible until we opt out.



The monthly Jam Session featured a 7-piece Jam Sessions Band which played during the 2024 Authors and Artists Fair in the Paul C. Blau Theater. Twenty-seven people attended the intimate 2-hour performance.

- **Formal Programs "Starting a Nonprofit in Nevada" Boulevard vending** checked out **32** items in **February**.
- **Cox Wi-Fi Cards** reached **over 16,500** at the end of **March**.

- **Centennial Hills Library** hosted 10 Baby Storytimes with 338 in attendance. The 0-5 storytime topped that with 507 in attendance. Services also offers Teen Pop-Gaming upwards of 4 times week.



Youth up each

- **Enterprise Library** gave out 411 **Lil' Learners** kits to customers. They also started an open sew studio and Machine Sewing Basics.

- **East Las Vegas Library** Valentine's Day Mug Press Program.



- **Indian Springs Library** hosted a genealogy by family search.



- **Tai Chi Classes at Laughlin Library**



- **Meadows Library** is now hosting a Book Club, and classes in Hydroponics, crafting, Cricut, Woosah, and painting.



- **Mesquite Library** Steam Storytime

- **Moapa Town Library** hosted 23 Homeschoolers for an African American History Month-themed activity. We talked about jazz music and played some Louie Armstrong while they did a mixed media craft involving watercolors and markers. The idea for the craft was shared on the Diversity Committee drive.

<https://drive.google.com/file/d/1VMXuzGWEFyI7XtoleTxgoa3Ech77ph38/view>

- **Moapa Valley** Book Club and Teen space
- **Monday.com**
- **Smarty-Cat Branch Calendars**
- **Rainbow Library** hosted a **Pokémon Play Day 2024**



Upcoming Events to bookmark on your calendar

What	Library	Tentative Date
Free Concert Series	Mesquite	14-Apr
West Las Vegas 50th	West Las Vegas	24-Apr
Customer Appreciation Day	District-wide	25-Apr
Art and Music Festival	East Las Vegas	27-Apr
Pirate and Princess Fair	Moapa Valley	27-Apr
SuperCon	Rainbow	27-Apr
Star Wars Day	Sahara West	4-May
Veterans' Fair	Centennial Hills	11-May
Summer Challenge Kickoff	District-wide	15-27-May
Spring Valley Spring Fair	Spring Valley	19-May

Join us for

CUSTOMER APPRECIATION DAY

at your local branch for activities + giveaways + more!

Enter our raffle for a chance to win these prizes!*

Astronomy LEGO Set!
(for ages 12 and under)

Cricut Joy
(for ages 13 and up)

THURSDAY
APRIL 25

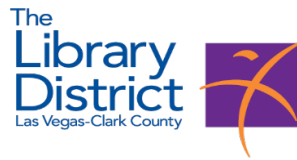
The Library District
Las Vegas-Clark County

FREE TO BE

We are dedicating a special day to share our appreciation for you, our valued customers! Drop in anytime during open hours on Thursday, April 25 at your favorite library branch to participate in activities, enter to win prizes, and celebrate with us!

This year, we want to show you how to "MAKE the Library Yours" with fun maker activities! Each branch will offer unique crafts, workshops, and kits for all ages, while supplies last.

...



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: March 31, 2024

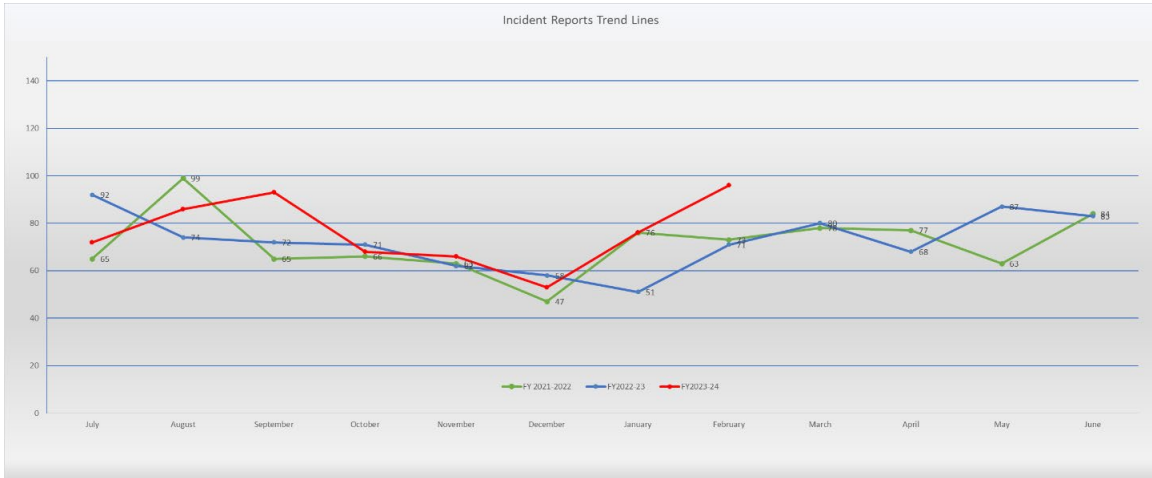
SUBJECT: Security Report, April 2024

This memorandum reports on the security information and analytics compiled from the period of **February 1 – February 29, 2024.**

Branch	Incident Reports				Mar-22		Mar-24	
	Feb-23	Feb-24	Difference	% Change	to Feb-23	to Feb-24	Difference	% Change
BLUE DIAMOND LIBRARY	0	0	0	0.0%	1	4	3	300.0%
BUNKERVILLE LIBRARY	0	0	0	0.0%	1	0	-1	-100.0%
CENTENNIAL HILLS LIBRARY	2	2	0	0.0%	20	24	4	20.0%
CLARK COUNTY LIBRARY	14	19	5	35.7%	202	241	39	19.3%
EAST LAS VEGAS LIBRARY	4	9	5	125.0%	74	74	0	0.0%
ENTERPRISE LIBRARY	1	8	7	700.0%	32	37	5	15.6%
GOODSPRINGS LIBRARY	0	0	0	0.0%	0	2	2	0.0%
INDIAN SPRINGS LIBRARY	0	0	0	0.0%	3	1	-2	-66.7%
LAUGHLIN LIBRARY	0	3	3	0.0%	12	4	-8	-66.7%
MEADOWS LIBRARY	1	1	0	0.0%	3	7	4	133.3%
MESQUITE LIBRARY	1	2	1	100.0%	12	10	-2	-16.7%
MOAPA TOWN LIBRARY	0	1	1	0.0%	0	2	2	0.0%
MOAPA VALLEY LIBRARY	1	0	-1	-100.0%	5	1	-4	-80.0%
MT CHARLESTON LIBRARY	0	0	0	0.0%	0	0	0	0.0%
RAINBOW LIBRARY	2	2	0	0.0%	28	26	-2	-7.1%
SAHARA WEST LIBRARY	8	11	3	37.5%	61	75	14	23.0%
SANDY VALLEY LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SEARCHLIGHT LIBRARY	0	0	0	0.0%	0	0	0	0.0%
SPRING VALLEY LIBRARY	7	6	-1	-14.3%	81	63	-18	-22.2%
SUMMERLIN LIBRARY	4	1	-3	-75.0%	34	31	-3	-8.8%
SUNRISE LIBRARY	1	1	0	0.0%	17	17	0	0.0%
WEST CHARLESTON LIBRARY	8	9	1	12.5%	71	90	19	26.8%
WEST LAS VEGAS LIBRARY	7	5	-2	-28.6%	69	57	-12	-17.4%
WHITNEY LIBRARY	3	8	5	166.7%	91	112	21	23.1%
WINDMILL LIBRARY	7	8	1	14.3%	36	50	14	38.9%
Total	71	96	25	35.2%	853	928	75	8.8%

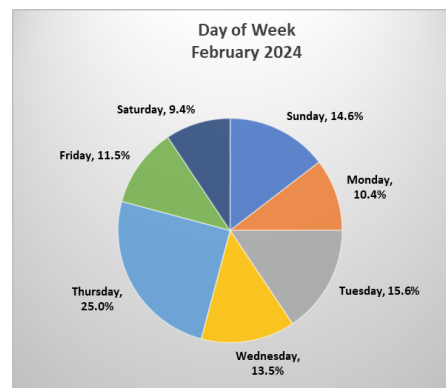
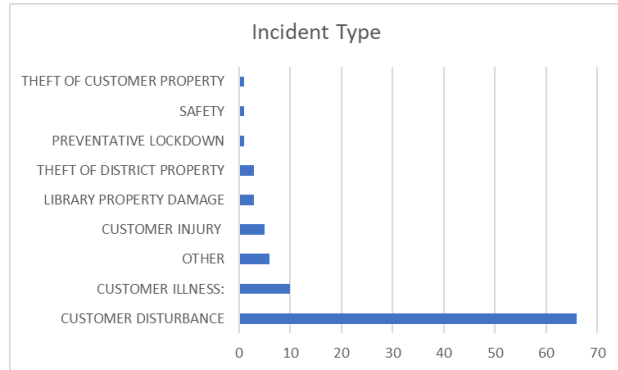
In February 2024, branch staff reported **96 incidents**, an increase of 35.2% over the same month last year. During this period, the Library District recorded **324,462** customer visits. **This ratio** is one incident for every **3,380 visits**.

Trends show a significant increase in the number of incidents experienced for February. Many libraries noted an increase in youth disturbances as well as issues around drinking and drug use. Additionally, video game theft has also been on the increase and we are changing some display and lending options to help reduce the opportunity.



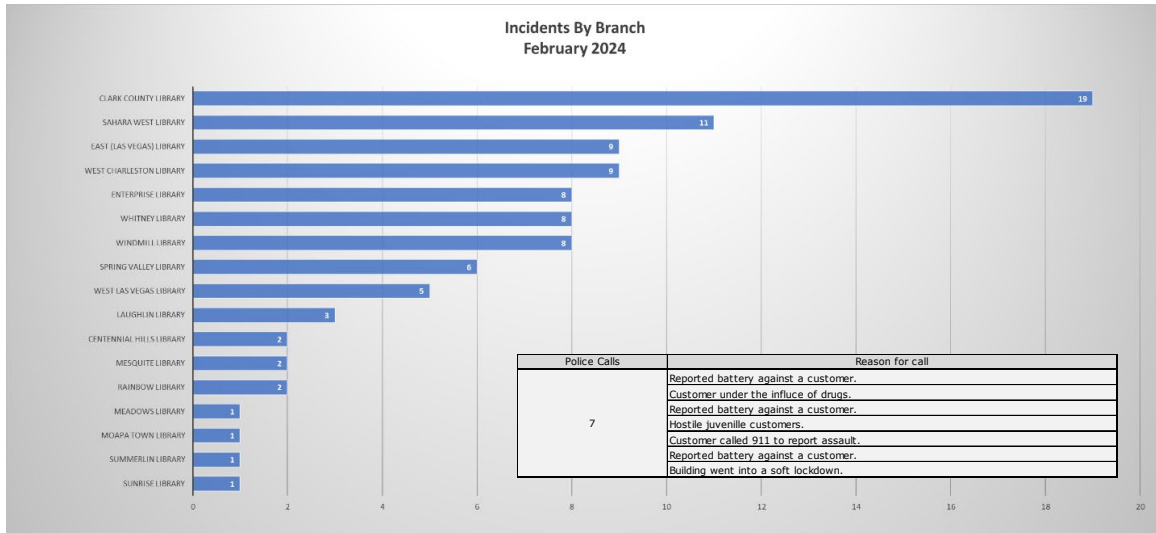
Incident types include a Preventative Lockdown but most experienced customer disturbances at 68.8% of incidents for February. The largest increases were at Enterprise and Whitney.

ADULT TRESPASS [5 YEAR]	2
CLARK COUNTY LIBRARY	1
SAHARA WEST LIBRARY	1
ADULT TRESPASS [3 YEAR]	4
CLARK COUNTY LIBRARY	3
EAST LAS VEGAS LIBRARY	1
ADULT TRESPASS [1 YEAR]	25
CLARK COUNTY LIBRARY	7
EAST LAS VEGAS LIBRARY	3
ENTERPRISE LIBRARY	1
SAHARA WEST LIBRARY	1
SPRING VALLEY LIBRARY	1
WEST CHARLESTON LIBRARY	5
WEST LAS VEGAS LIBRARY	2
WHITNEY LIBRARY	3
WINDMILL LIBRARY	2
ADULT BAN [LESS THAN 1 YEAR]	16
CLARK COUNTY LIBRARY	2
MEADOWS LIBRARY	1
SAHARA WEST LIBRARY	1
SPRING VALLEY LIBRARY	5
SUNRISE LIBRARY	1
WEST CHARLESTON LIBRARY	2
WHITNEY LIBRARY	4
MINOR BAN OR RPC [LESS THAN 1 YEAR]	0
MINOR BAN OR RPC [LESS THAN 1 YEAR]	3
EAST LAS VEGAS LIBRARY	1
ENTERPRISE LIBRARY	2



District staff encountered **sixty-six (66) customer disturbances** which account for 68.8% of February incidents or one disturbance for every **4,916** visits.

During **February 2024**, staff banned fifty (50) customers. Two (2) adults received a five-year trespass, four (4) received a three-year trespass, twenty-five (25) adults received a one (1) year trespass, and sixteen (16) received a partial-year ban while three (3) minors received a trespass.



The **Clark County Library** recorded the most incidents, reporting nineteen (19), one less than January. The remaining branches reported between zero (0) and thirteen (11) incidents. During February 2024, staff made seven (7) calls to law enforcement. Clark County Library submitted two (2) Clark County FixIt tickets requesting assistance regarding homeless encampments along Escondido Street and small fires which are allowed by Metro and Clark County Fire during cold months.

Proactive Preparation:

- Library Rules of Conduct
- Security Officers and Branch Leadership receive
 - Management of Aggressive Behavior (**MOAB**) training
 - PIC Manual
 - Annual training on active shooter, lockdown, and Code Adam
- Ryan Dowd Homeless Training and de-escalation techniques
- EAP (Employee Assistance Program) for aftercare of staff
- Our branch staff, including the branch managers, do advocate the Courtyard and other community services to our customers when a need is apparent.
- Clean the World Foundation partner programs
- Nevada Homeless Alliance
- Law Enforcement
 - Coffee with a Cop
 - Metro C.A.R.E.S. and Metro HOT teams have come to do training and visit regularly
 - Park Police
 - UNLV Police have visited with branch leadership to discuss jurisdiction and limits of involvement
 - Marshals at locations within City parks, trails, or lands
 - FixIt tickets with Clark County

Fiscal Year

Library Name	Square Footage	Occupancy	February	Total incidents 2023-2024	INCIDENTS PER 10K SQ. FT.	Incidents per PIC
Blue Diamond	1,000	20	0	2	2.00	1.33
Bunkerville	1,200	24	0	0	0.00	0.00
Centennial Hills	45,555	689	2	14	0.31	1.75
Clark County	120,000	905	19	164	1.37	11.71
East Las Vegas	41,015	1200	9	45	1.10	7.50
Enterprise	26,300	526	8	30	1.14	6.00
Goodsprings	900	9	0	1	1.11	1.00
Indian Springs	1,200	24	0	1	0.83	0.67
Laughlin	15,562	323	3	3	0.19	0.38
Meadows Library	813	16	1	4	4.92	2.67
Mesquite Learning Center	5,464	133	2	2	0.37	0.67
Mesquite Library	13,313	370	0	2	0.15	0.25
Moapa Town	2,000	40	1	2	1.00	1.33
Moapa Valley	4,700	94	0	1	0.21	0.17
Mt. Charleston	2,800	56	0	0	0.00	0.00
Rainbow	26,800	808	2	19	0.71	2.38
Sahara West	122,000	920	11	49	0.40	4.45
Sandy Valley	1,200	24	0	0	0.00	0.00
Searchlight	1,200	24	0	0	0.00	0.00
Spring Valley	25,000	511	6	40	1.60	4.44
Summerlin	40,165	1014	1	17	0.42	2.83
Sunrise	23,000	345	1	8	0.35	1.33
West Charleston	38,900	1054	9	52	1.34	6.50
West Las Vegas(excluding Theater)	30,693	370	5	33	1.08	3.67
Whitney	24,500	563	8	84	3.43	12.00
Windmill Library and Service Center	142,149	994	8	37	0.26	4.11
Total Square Ft.	Occupancy Rate			Total Incidents	Average	Average
757,429	11,056		96	610	0.81	4.23

Red cells indicate a ratio higher than the district-wide average.

...

**Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
February 2024**

LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS												
	Total	Rank				Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
									Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	698	17	1,476	7	37	12	188	6	350	24	1,057	0	0	42	1,595			
BUNKERVILLE	213	24	772	3	57	1	1	160	456	0	0	0	0	161	457			
CENTENNIAL HILLS	31,144	2	28,085	597	2,464	343	596	57	2,312	19	389	13	296	432	3,593			
CLARK COUNTY	11,813	9	30,045	499	5,012	45	3,135	144	1,613	49	1,157	32	1,219	270	7,124			
EAST LAS VEGAS	9,394	12	24,712	424	4,078	85	396	39	257	62	605	16	453	202	1,711			
ENTERPRISE	14,870	6	17,545	336	2,392	23	77	109	1,072	47	1,152	17	414	196	2,715			
GOODSPRINGS	265	22	643	0	40	4	29	8	37	1	5	0	0	13	71			
INDIAN SPRINGS	507	19	2,285	11	30	6	70	10	74	28	398	0	0	44	542			
LAUGHLIN	4,033	14	5,537	68	733	30	945	11	138	0	0	1	8	42	1,091			
MEADOWS	691	18	1,935	31	163	19	35	14	67	17	358	0	0	50	460			
MESQUITE	6,436	13	9,565	117	1,172	90	594	76	1,569	19	182	2	10	187	2,355			
MOAPA TOWN	262	23	1,147	5	87	1	0	5	80	20	54	0	0	26	134			
MOAPA VALLEY	2,401	16	2,914	16	249	14	109	24	407	1	1	0	0	39	517			
MOUNT CHARLESTON	135	25	941	1	11	1	3	8	47	10	60	1	35	20	145			
RAINBOW	18,666	4	21,291	393	2,176	42	876	43	1,000	47	1,704	25	610	157	4,190			
SAHARA WEST	33,244	1	30,417	506	2,617	150	874	37	2,172	4	36	24	271	215	3,353			
SANDY VALLEY	401	20	848	2	26	2	7	1	4	1	5	0	0	4	16			
SEARCHLIGHT	319	21	1,028	3	5	2	4	6	48	24	90	0	0	32	142			
SPRING VALLEY	10,690	11	19,284	774	2,965	12	71	50	873	65	2,081	10	62	137	3,087			
SUMMERLIN	16,936	5	19,218	274	1,410	20	974	20	880	17	679	9	234	66	2,767			
SUNRISE	11,785	10	15,499	478	2,166	25	160	29	555	36	1,324	0	0	90	2,039			
WEST CHARLESTON	13,119	8	19,964	286	2,273	104	663	53	754	83	915	12	753	252	3,085			
WEST LAS VEGAS	3,610	15	16,588	289	2,891	38	135	52	638	141	3,639	11	420	242	4,832			
WHITNEY	14,264	7	17,324	269	2,767	72	978	43	1,084	30	1,011	1	12	146	3,085			
WINDMILL	27,997	3	35,399	875	2,858	27	687	32	1,122	27	1,412	22	1,351	108	4,572			
WINDMILL SERVICE CENTER	679,031		0	4,404	104,821	600	9,710	40	979	13	1,918	0	0	653	12,607			
2024 MONTHLY TOTAL	912,924		324,462	10,668	143,500	1,768	21,317	1,077	18,588	785	20,232	196	6,148	3,826	66,285			
FY 23-24 YTD TOTAL	7,434,712		2,510,399	76,509	962,664	9,138	111,572	7,543	134,237	6,613	212,480	1,699	67,149	24,993	525,438			

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	890,039		321,441	12,305	87,001	1,358	18,189	1,097	22,974	606	19,570	203	5,924	3,264	66,657
% CHANGE	3%		1%	-13%	65%	30%	17%	-2%	-19%	30%	3%	-3%	4%	17%	-1%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	7,080,866		2,649,390	68,214	707,257	8,294	111,315	7,011	132,862	5,318	171,756	1,790	67,506	22,413	483,439
% CHANGE	5%		-5%	12%	36%	10%	0%	8%	1%	24%	24%	-5%	-1%	12%	9%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	771,335		275,648	5,297	86,950									2,415	47,390
% CHANGE	18%		18%	101%	65%									58%	40%
2021 MONTHLY TOTAL	709,073		262,448	3,806	83,116									1,377	19,062
% CHANGE	29%		24%	180%	73%									178%	248%
2020 MONTHLY TOTAL	927,396		470,739	8,210	150,106									2,618	69,972
% CHANGE	-2%		-31%	30%	-4%									46%	-5%

ANNUAL YTD COMPARISON															
FY 21-22 YTD TOTAL	6,082,223		2,264,672	42,946	680,050									16,545	361,070
% CHANGE	22%		11%	78%	42%									51%	46%
FY 20-21 YTD TOTAL	5,810,690		2,063,078	36,738	658,244									8,757	146,398
% CHANGE	28%		22%	108%	46%									185%	259%
FY 19-20 YTD TOTAL	7,800,350		3,866,713	62,592	1,206,814									17,374	474,871
% CHANGE	-5%		-35%	22%	-20%									44%	11%

**Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
January 2024**

LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS												
	Total	Rank				Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
									Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	633	18	1,180	2	33	10	29	5	222	17	276	0	0	32	527			
BUNKERVILLE	256	23	903	3	58	0	0	145	449	3	18	0	0	148	467			
CENTENNIAL HILLS	33,300	2	27,827	598	2,086	205	545	55	2,163	22	794	22	381	304	3,883			
CLARK COUNTY	12,694	9	30,971	571	4,368	21	2,254	168	1,505	37	1,344	34	2,506	260	7,609			
EAST LAS VEGAS	10,420	12	22,388	441	3,815	74	1,492	45	323	58	445	24	1,528	201	3,788			
ENTERPRISE	16,459	6	17,692	346	2,290	9	189	49	678	67	1,238	23	398	148	2,503			
GOODSPRINGS	208	25	605	0	49	3	24	9	45	2	9	0	0	14	78			
INDIAN SPRINGS	796	17	2,904	2	63	2	20	5	32	27	477	0	0	34	529			
LAUGHLIN	4,512	14	5,268	67	880	36	514	11	139	17	24	2	30	66	707			
MEADOWS	597	19	2,253	27	245	19	46	14	46	20	406	0	0	53	498			
MESQUITE	6,563	13	9,764	118	1,200	72	543	82	1,638	17	134	3	16	174	2,331			
MOAPA TOWN	323	21	973	3	57	1	4	3	80	23	56	0	0	27	140			
MOAPA VALLEY	2,983	16	2,629	24	232	7	55	27	362	8	52	0	0	42	469			
MOUNT CHARLESTON	219	24	864	2	8	2	4	0	0	23	208	0	0	25	212			
RAINBOW	20,189	4	21,071	427	2,350	52	418	46	1,135	59	2,495	37	1,203	194	5,251			
SAHARA WEST	35,966	1	31,447	556	2,717	113	194	34	1,473	1	18	37	567	185	2,252			
SANDY VALLEY	515	20	859	4	36	1	3	1	12	0	0	0	0	2	15			
SEARCHLIGHT	272	22	773	2	8	0	0	0	0	24	119	0	0	24	119			
SPRING VALLEY	12,670	10	20,377	281	3,231	15	174	58	804	54	2,423	11	180	138	3,581			
SUMMERLIN	18,817	5	19,125	419	1,345	20	468	20	801	12	233	6	422	58	1,924			
SUNRISE	13,113	8	15,214	339	2,204	20	152	30	640	37	1,377	0	0	87	2,169			
WEST CHARLESTON	12,563	11	20,210	286	2,392	122	562	63	683	71	1,010	9	190	265	2,445			
WEST LAS VEGAS	3,923	15	14,939	183	3,024	11	154	60	457	62	1,668	12	410	145	2,689			
WHITNEY	14,924	7	1,804	407	2,919	10	673	32	516	68	402	2	17	112	1,608			
WINDMILL	30,282	3	34,113	679	2,831	33	330	31	1,030	19	492	21	1,004	104	2,856			
WINDMILL SERVICE CENTER	697,298		0	9,115	103,023	242	3,357	34	722	19	1,832	0	0	295	5,911			
2024 MONTHLY TOTAL	950,495		306,153	14,902	141,464	1,100	12,204	1,027	15,955	767	17,550	243	8,852	3,137	54,561			
FY 23-24 YTD TOTAL	6,521,788		2,185,937	65,841	819,164	7,340	90,133	6,464	115,532	5,828	192,248	1,503	61,001	21,135	458,914			

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	906,486		325,413	12,959	89,085	872	9,493	1,057	18,098	620	14,017	211	7,282	2,760	48,890
% CHANGE	5%		-6%	15%	59%	26%	29%	-3%	-12%	24%	25%	15%	22%	14%	12%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	6,190,827		2,327,949	55,909	620,256	6,936	93,126	5,914	109,888	4,712	152,186	1,587	61,582	19,149	416,782
% CHANGE	5%		-6%	18%	32%	6%	-3%	9%	5%	24%	26%	-5%	-1%	10%	10%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	801,004		267,705	5,354	82,581									1,966	46,969
% CHANGE	19%		14%	178%	71%									60%	16%
2021 MONTHLY TOTAL	745,704		237,510	4,072	74,646									1,032	16,092
% CHANGE	27%		29%	266%	90%									204%	239%
2020 MONTHLY TOTAL	967,281		472,281	8,373	149,286									2,132	54,118
% CHANGE	-2%		-35%	78%	-5%									47%	1%

ANNUAL YTD COMPARISON															
FY 21-22 YTD TOTAL	5,310,888		1,989,024	37,649	593,100									14,130	313,680
% CHANGE	23%		10%	75%	38%									50%	46%
FY 20-21 YTD TOTAL	5,101,617		1,800,630	32,932	575,128									7,380	127,336
% CHANGE	28%		21%	100%	42%									186%	260%
FY 19-20 YTD TOTAL	6,872,954		3,395,974	54,382	1,056,708									14,756	404,899
% CHANGE	-5%		-36%	21%	-22%									43%	13%



ITEM VI.A.2.a.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: Betsy Ward, Branding and Marketing Director

DATE: March 31, 2024

SUBJECT: Branding & Marketing Activity Report, April 2024

This memorandum reports on the Branding and Marketing Department's (BAM) activities and project updates for March and analytics compiled from February 1-29, 2024.

Powerful Platforms

West Las Vegas Library Groundbreaking & 50th Anniversary Celebration

The PR team conducted media outreach with the following tools:

- A [news release and fact sheet](#) were sent to local, national, and library trade media. The news release was picked up by [Yahoo! Finance](#).
- A West Las Vegas Library [microsite](#) was created, which will continue to evolve leading up to the new branch's grand opening. Highlights included:
 - Building details and artist renderings
 - The architect's animated flyover video
 - A history about the branch including photos of the original 1973 grand opening event featuring library champion and community activist Ruby Duncan, along with local officials
 - A video featuring interviews with longtime West Las Vegas Library customer Lucille Bryant; UNLV Oral History Research Center Director Claytee D. White; former Sentinel Voice Editor Ramon Savoy; and longtime West Las Vegas staff member Lisa Gibson

Nearly all local media outlets attended the groundbreaking ceremony and ran numerous stories on Feb. 27, throughout their broadcasts and on their websites. Coverage included:

Black Image, [Library District Breaks Ground on New 40,000 square-foot West Las Vegas Library, State-of-the-art library doubles the size of the existing branch, and will serve as a new hub for literacy, learning, and community](#) (March issue)

KCLV 2 City of Las Vegas TV, [A Library of the Future, The New West Las Vegas Library Breaks Ground](#) (March 1)

Telemundo Las Vegas, [Groundbreaking for New West Las Vegas Library, An Updated Library for the Historic Westside](#) (Feb. 27)

News 3 Las Vegas, [Historic Westside Library Expanding, Groundbreaking Ceremony for the New West Las Vegas Library Held Tuesday](#) (Feb. 27)

KTNV News 13 Las Vegas, [New Library Coming to West Las Vegas, A Brand New West Las Vegas Library for the Historic Westside](#) (Feb. 27)

KTNV News 13 Las Vegas, [Groundbreaking Held for New West Las Vegas Library, The New Library Will Double in Size](#) (Feb. 27)

KVVU Fox 5 Las Vegas, [New West Las Vegas Library Breaks Ground, Dignitaries Launch the Construction Project with a Special Ceremony](#) (Feb. 27)

KLAS 8 News Now, [West Las Vegas Library to Move to New, Bigger Location, to Offer More Resources, Part of the Historic Urban Neighborhood Design Redevelopment Plan](#) (Feb. 27)

KNPR News 88.9, [Officials Break Ground on New, State-of-the-Art West Las Vegas Library, Dignitaries Shovel First Plot of Dirt](#) (Feb. 27)

Yahoo! Finance picked up a story by KLAS 8 News Now, [West Las Vegas Library to Move to New, Bigger Location, to Offer More Resources, The library will have resources for students, small businesses, and the overall community](#) (Feb. 27)

KLAS 8 News Now, [Groundbreaking Held at Site of Future West Las Vegas Library, The New Building Will Bring More Resources to the Community](#) (Feb. 27)

News 3 Las Vegas, [Historic Westside Library Expanding with New Building, Groundbreaking Held for the New West Las Vegas Library](#) (Feb. 27)

KVVU Fox 5 Las Vegas, [The West Las Vegas Library is Expanding, A Groundbreaking Held on the Site of the New West Las Vegas Library](#) (Feb. 27)

KVVU Fox 5 Las Vegas, [The West Las Vegas Library is Expanding, A Groundbreaking Held on the Site of the New West Las Vegas Library](#) (Feb. 27)

KVVU Fox 5 Las Vegas, [Groundbreaking Ceremony Marks Start of New West Las Vegas Library Construction, The Library Will Open in the Fall of 2025](#) (Feb. 27)

KTNV News 13 Las Vegas, [Groundbreaking Ceremony Marks Start of New West Las Vegas Library Construction, New Building Slated to Open in Fall 2025](#) (Feb. 27)

KLAS 8 News Now, [Community Leaders Break Ground on New West Las Vegas Library, The New Library is Expected to Open in Late Next Year](#) (Feb. 26)

In collaboration with the West Las Vegas Library, BAM designed T-shirts for staff to commemorate the 50th anniversary of the branch. Library branch staff wore the shirts at the groundbreaking ceremony and will continue to wear them at branch events, leading up to the grand opening in fall 2025.



Women's History Month

BAM created a [2024 Women's History Month blog](#) to spotlight the Library District's free events, programs, online resources, and curated staff picks from the collection to help celebrate Women's History Month. This was added to the website homepage hero banner for maximum exposure and also shared in the Library Highlights eNewsletter, which was sent out to all active cardholders on March 6.

Throughout the month of March, BAM's digital team scheduled social media posts that linked back to the 2024 blog post.

Women's History Month 2024 at the Library District

by JB February 28, 2023



[Betty.](#) [Ruth.](#) [Eleanor.](#) [Aretha.](#) [Malala.](#) [Rosa.](#) [Pocahontas.](#) [Gaga.](#) [Amy.](#) [Kamala.](#) [Alice.](#) [Frida.](#) [Beyoncé.](#) [Taylor.](#) [Maya.](#) [Georgia.](#) [Dolly.](#) [Meryl.](#) [Sally.](#) [Serena.](#) The first names of these fascinating women are shorthand for the contributions that they and countless others have made to politics, law, human rights, music, film, poetry, art, literature, sports, science, and so much more.

Each March, the Library District recognizes the progress of women everywhere, and library cardholders can do the same by checking out our collection of [books](#), [movies](#), [music](#), [events](#), and much more, inspired by courageous, talented, trailblazing women.

Don't have a library card yet? You can [#GetCarded on our website](#) and enjoy instant access to our ever-growing catalog!

Featured Events



The PR team wrote a [news release](#) to educate the media about the events offered during Women's History Month. Head of Collections & Bibliographic Services **Rebecca Colbert** served as the Library District spokesperson and appeared on [KTNV News 13 Las Vegas \(March 18\)](#)

and KVVU Fox 5 Las Vegas (March 26) to discuss Women’s History Month-themed events, programs, movies, music, books, and more, which were curated to commemorate the celebration.

Additional coverage included:

KLAS 8 News Now, [Library District Celebrates Women's History Month. A Woman's Thoughts in Song with Vegas City Opera](#) (March 6)

KTNV News 13 Las Vegas, [The Library District Recognizes the Progress of Women, Books, Movies, Music, and Events Available at Various Branches](#) (March 4)

Maker March

BAM [updated the Maker landing page on the website](#) to spotlight the Library District’s annual Maker March campaign, sharing upcoming events and programs, along with the Library District’s online resources and curated staff lists from the collection. This updated landing page was promoted on the website homepage and audience browse pages and will be refreshed throughout the year with programming, online resources, and new staff lists as they become available.

BAM’s digital team scheduled social media posts throughout the month of March that linked back to the landing page.

The PR team pitched Maker March activities and programs and secured an interview for Outreach Services Manager **Emilee Wirshing** on [KVVU Fox 5 Las Vegas on March 22](#). Emilee demonstrated in the Fox 5 studio some of the activities that customers can find in the branches and promoted additional Maker March events that will be held throughout the month.



The Library District celebrates makers of all ages during the month of March! Check out our upcoming FREE events that we have planned, as well as our fun, online learning resources, like [Creativebug](#), which lets you enjoy hundreds of DIY projects 24/7 with your library card. Do you still need to #GetCarded? Sign up today [HERE](#) on our website for instant access!

West Las Vegas Library
Maker Fair

Maker Activities for All Ages

D.I.Y. Craft for Adults
Fri, Mar 22, 11:30am - 12:30pm
📍 Mesquite Library
It is an amazing feeling to make something unique and creative, so join us for a fun experience.

Drop in STEAM - Cubelets
Fri, Mar 22, 12:00pm - 3:45pm
📍 Blue Diamond Library

[↑ Back to Top](#)

Library Lovers’ Month Celebration & Giveaway



Prizes for this year's Library Lovers' Month promotion in February included a pair of Vegas Golden Knights tickets and the Library District's exclusive #GetCarded with the Vegas Golden Knights T-shirt. These efforts helped drive a **record-setting 5,585 entries**, which is up 8% from our previous high that was set during Library Card Sign Up Month in September 2023. Below is an example of how the BAM team becomes "The T-Shirt Factory," sorting and distributing T-shirts and other swag for Board Members, library staff, and contest winners during promotional giveaways.



Powerful Partnerships

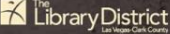
Vegas Golden Knights 2024 Season Partnership – Bookmarks & Toshiba Plaza Appearances

During March, VGK Defenseman **Nicolas Hague's** Collectible Player Bookmark was added to the [TheLibraryDistrict.org/VGK landing page](https://TheLibraryDistrict.org/VGK), along with existing player bookmarks for Defenseman Alec Martinez, Goaltender Logan Thompson! The bookmarks feature those players' favorite items to check out at the library, and BAM promotes them on our social channels and to the news media. This year, the collectible Player Bookmarks are available for the first time in both English and Spanish at all 25 Library District branches, and The Arsenal Pro Shop at City National Arena. (One more Player Bookmark will be announced in April!)

On Tuesday, March 19, BAM worked with Regional Manager **Kevin Maas** and the Library District's Outreach Services Department to conduct library card sign-ups and pass out bookmarks during the pregame activation on Toshiba Plaza. **The team signed up 75 people** for the VGK "Vegas Born" library card and each new sign-up (or upgrade to a VGK card) received the Library District's co-branded #GetCarded with the World Champions Vegas Golden Knights T-shirt. VGK Chief Marketing Officer **Eric Tosi** stopped by for a visit, too!





 ESPAÑOL

GET YOUR NEW VEGAS GOLDEN KNIGHTS COLLECTIBLE PLAYER BOOKMARKS!
Pick up your FREE VGK player bookmarks, now also available in Spanish, at any Library District branch.

To find out the players' favorite library items, or "Players Picks," just click on the bookmarks!

HAGUE
Viccas

WHAT IS YOUR FAVORITE MOVIE?
Spiderman

WHO WAS YOUR FAVORITE CHILDHOOD BOOK?
"Bunny Blues" by Mary Shen

WHAT WOULD YOU WANT TO SEE MADE IN A 3D PRINTER?
Big top

WHO WAS YOUR NHL HERO GROWING UP?
Ricklas Lohman

FOR MORE INFORMATION, CHECK OUT THE PLAYERS' PICKS AT: THELIBRARYDISTRICT.ORG/VEGK

THOMPSON
Logan

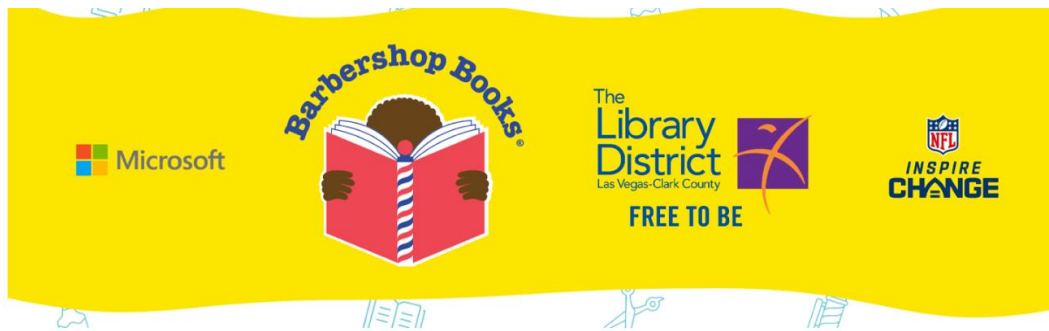
MARTINEZ
Fleece

Barbershop Books

BAM has continued to promote the Barbershop Books partnership on our website and social media. A [new website landing page](#) was published that provides an overview of the program and the current list of participating barbershops. Also featured is a gallery of photos from the kickoff event at Clark County Library, as well as photos taken at local participating barbershops.

BAM's digital team worked with **Library Operations Regional Manager Dr. Roslyn Dean** and **Library Operations Support Manager Joanna Goddard** to coordinate photoshoots at these local barbershops. BAM will create a short promotional video from these visits to help promote the program.

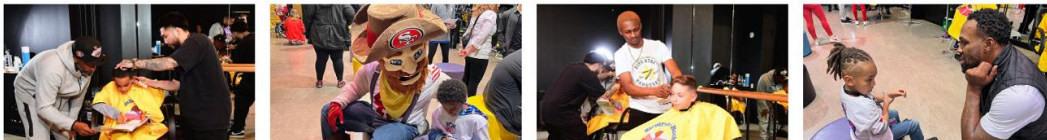
BAM will continue to share photos and videos from these visits on social media and will plan additional barbershop visits as needed.



Barbershop Books Brings the Library to Local Barbershops

The Library District has partnered with the award-winning nonprofit literacy organization [Barbershop Books](#), in our joint mission of inspiring area youth to discover the joy and wonders of reading.

The Barbershop Books program encourages children to engage with age-appropriate books, offered in the safe, welcoming spaces of their neighborhood barbershops. The partnership was kicked off at a pre-Super Bowl event at our [Clark County Library](#) branch on Flamingo Road, where children received haircuts and their very own book to take home, along with visits from NFL Commissioner Roger Goodell, NFL Legends Players, team cheerleaders, and mascots!



Media coverage continued with the following stories:

NFL Network, [NFL Inspire Change, Clark County Library Host Grand Opening to Celebrate Local Launch of Barbershop Books](#) (March 19)

Black Image, [NFL Commissioner Roger Goodell Surprises Kids at Barbershop Books Kickoff Event](#) (March issue)

KTNV News 13 Las Vegas, [Barbershop Books: Henderson Barbershop Caters to Kids with Special Needs, Increases Literacy, A Program Sponsored by the Las Vegas-Clark County Library District](#) (Feb. 28)

KTNV News 13 Las Vegas, [Barbershop Books Has First 10 Barbershops Joining the Program, A Partnership with the NFL and the Library District](#) (Feb. 28)

KTNV News 13 Las Vegas, [Barbershop Books Program Begins in Las Vegas](#) (Feb. 28)

Latino Radio Network Partnership

As part of the Library District's partnership with **The Latino Media Network**, Windmill Library's Adult Services Librarian **Marco Antonio Veyna-Reyes** and Whitney Library Performing Arts Center Coordinator **Amiel Bravo** were guests on the "Hablando De" program. They talked about the Library District's public education campaign Free To Be, as well as Women's History Month, Maker March, and signature events such as Chalk it Up!, Mystic Fair, and The Indian Springs Tiny Art Show.

The interview aired on March 17 and was uploaded to the YouTube channel on March 19:
<https://www.youtube.com/watch?v=JHQ1hsZWQ3Y>

"Hablando De" ("Chatting About") highlights the great work of associations, organizations, and events that empower the underrepresented Latino and POC communities in Las Vegas, and airs on 98.1, 99.3 & 103.5.



Library District Mobile App Preparation & Continued Communico Software Integration

In preparation for the public launch of the Library District mobile app, BAM continues to work with each department to manage and pair the app with our website, making it a seamless experience for customers. It will be offered for free from the leading app stores on Google and Apple. Stay tuned for continued updates!

Powerful Programs

Summer Challenge

BAM continued to work diligently with the Community Engagement team to finalize the exciting Summer Challenge kids' and adults' program brochures. Production deadlines were moved up this year to allow for early registration from **May 1 - 15**, a new feature this year. As always, the project is spearheaded within BAM by Senior Digital Designer **Juanita Aiello**. BAM is also preparing an updated Summer Challenge landing page, advertising buys, a news release, social graphics, and promotional videos.

Powerful People

#WeAreTheLibraryDistrict - #FreeToBe Employee Spotlight on Social Media

BAM's digital team is working on a new, ongoing initiative to spotlight Library District staff through social media. The goal is three-fold:

- Use short-form videos to showcase the amazing work that our diverse staff does across the Library District
- Demonstrate the Library District's fun, creative, dedicated employee culture, which we hope will attract new employee applications
- Reflect how the Free To Be public education campaign is inherent in everything we do for our customers

To launch the new series, BAM featured Whitney Library Branch Manager **Billy Allen** on Instagram in celebration of Black History Month:



Additional Media Coverage Highlights for March Included:

KTNV News 13 Las Vegas, [EmployNV Hosts Job Fair at Sahara West Library, Interviews Conducted on Site](#) (March 20)

KLAS 8 News Now Las Vegas, [EmployNV Hosting Job Fair at Sahara West Library](#) (March 14)

KLAS 8 News Now Las Vegas, [Library District Partners with Three Square, Free Meals Available for Kids and Teens](#) (March 14)

KCLV 2 City of Las Vegas TV, [Kelvin Watson Named African American Trailblazer by the City of Las Vegas, Part of the 10th Annual African American Trailblazer Service Awards](#) (March 7)

Las Vegas Sun, [People on the Move, Kelvin Watson Receives African American Trailblazer Service Award](#) (March 4)

CityCast Las Vegas, [Poke Around Blue Diamond. Ongoing Book Sale at the Library](#)
(March 4)

KTNV News 13 Las Vegas, [The 24th Annual "Taste & Sounds of Soul" Held at the Clark County Library](#) (Feb. 22)

Powerful Platforms

BAM Advertising Campaigns

Print Ads:

Free To Be	Las Vegas Weekly	21-Mar	Full page	\$3,000.00
	RJ en Español	28-Feb	Half Page	\$600.00
	Asian Journal	21-Mar	Half Page	\$800.00
	Desert Companion	February/March	Full Page	\$3,125.00
Maker March	Las Vegas Weekly	7-Mar	Full Page	\$3,000.00
	Las Vegas Review-Journal	4-Mar	Half Page	\$1,050.00
	RJ en Español	5-Mar	Half Page	\$600.00
	Asian Journal	7-Mar	Half Page	\$800.00
	Black Image	March	Full Page	\$2,000.00
Women's History Month	Desert Companion	February/March	Full Page	\$2,800.00
	Black Image	March	Full Page	\$2,000.00
	Asian Journal	29-Feb	Half Page	\$800.00
	RJ en Español	28-Feb	Full Page	\$600.00
	Las Vegas Review-Journal	4-Mar	Half Page	\$1,050.00
	Las Vegas Weekly	29-Feb	Full page	\$3,000.00

Library Lovers' Month Giveaway Facebook Advertising Campaign

Facebook Advertising campaign to help promote the annual Library Lovers' Giveaway drove users to our dedicated landing page to enter the giveaway. With the help of this campaign, BAM generated a new Library District giveaway record of 5,585 entries which is up +8% from our previous high that was set during Library Card Sign Up Month in September 2023.

Targeted Ad to Library District Followers:

Total Budget: \$4,000

Total Link Clicks: 6,929

Average Cost Per Result: \$.57

Total People Reached: 855,336

Total Impressions: 1,235,681

Targeted Ad to Las Vegas-Clark County Residents Who Don't Follow the Library District

Total Budget: \$4,000

Total Amount Spent: \$4,000

Total Link Clicks: 6,297

Average Cost Per Result: \$.64

Total People Reached: 272,988

Total Impressions: 944,335

Library Highlights eNewsletter – OrangeBoy Software Results

BAM continues to see strong open rates on our bi-monthly Highlights eNewsletters, allowing the Library District to reach more active cardholders and to re-engage with cardholders who have not visited the library or used our services for some time. Below are details from our February and March eNewsletter campaigns.

BAM also launched the first **individual branch Library Highlights eNewsletters** using OrangeBoy's SmartyCat software. This is an important communication tool for branches to promote their upcoming events and programs and spotlight Library District priority initiatives. BAM will now include combined analytics for those 25 monthly eNewsletters at the bottom of this section.

Library Highlights eNewsletters & eBlasts (sent to all active library cardholders)

February 22 Issue: Twin Flames Musical Landscapes + Illumination Exhibit + Pokémon Play Day

Topics: Twin Flames performing at the Library District; Artist William Wilkerson's "Illuminations" exhibit at West Charleston Library; Pokémon Play Day at Rainbow Library; Black History Month programs and resources; Library Lovers' Month Giveaway; Upcoming must-see events selected by PVS & YS; and the 2024 Microbusiness Summit 2024.

- 138,462 unique opens with a 38.4% percent open rate
- 3,595 unique clicks generated
- Sent to 360,506 unique emails
- 503 unsubscribes

Following the February 22 eNewsletter, 9,130 cardholders used OverDrive within 7 days of opening the message; 3,250 circulated a physical item; and 1,622 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 1,521 Occasionals (users who have not used the library in 3-12 months), and 560 Inactives (users who have not used the library in more than 12 months), which included the re-engagement of 129 Bright Future users (Teen cardholders).

March 6 Issue: Women's History Month + Mystic Fair + Chalk It Up!

Topics: Women's History Month programming and resources; Maker March programming and resources; Mystic Fair 2024 at Windmill Library; Chalk It Up! Art & Music Festival at Summerlin Library; Upcoming must-see events selected by PVS & YS; and the 2024 Spring Job Fair.

- 130,976 unique opens with a 36.1% percent open rate
- 2,433 unique clicks generated
- Sent to 362,514 unique emails
- 388 unsubscribes

Following the March 6 eNewsletter, 8,452 cardholders used OverDrive within 7 days of opening the message; 2,791 circulated a physical item; and 1,385 utilized hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 1,542 Occasionals (users who have not used the library in 3-12 months), and 571 Inactives (users who have not used the library in more than 12 months), which included the re-engagement of 123 Bright Future users (Teen cardholders).

March 20 Issue: Teen Empowerment Summit + NEW VGK T-shirts + Faces of Hip Hop

Topics: 2nd Annual Teen Empowerment Summit at Whitney Library on April 7; upcoming Library District outreach dates at Vegas Golden Knights home games on April 2 and 12; [Gallery Tour video with local artist Stephanie Amon](#) to help promote the "Faces of Hip Hop" exhibit that is currently on display at Whitney Library; Upcoming must-see events selected by PVS & YS; and the Fair Housing Month Community Resource Fair on April 13 at the East Las Vegas Community Center.

Analytics for the March 20 eNewsletter are still being compiled and will be included in the May Board Report.

Branch Library Highlights eNewsletters (sent monthly to active library cardholders in residing zip codes)

- Initial emails were sent out to all 25 branches' active cardholders residing in the respective service area zip codes on February 27.

- The **average open rate for our 25 branch eNewsletters was 46%**, with an **average Click Through Rate (CTR) of 7%**. This is an impressive start and shows our cardholders are actively looking to hear from their home library.
- **1,253** Occasionals were Reengaged.
- **197** Inactives were Reengaged.
- **3,706** physical items were checked out from the Library District's catalog.
- **4,128** items were checked out from Overdrive.
- **1,071** items were checked out from hoopla.

The graphic features a blue header with the Library District logo and the text 'CENTENNIAL HILLS LIBRARY Branch Highlights'. Below the header is a colorful bar and contact information: '6711 N. Buffalo Dr. • Las Vegas, NV 89131 • 702.507.6100 • April 2024'. The main image shows the exterior of the Centennial Hills Library building with large windows and a purple banner hanging from the side. Below the image is a purple banner with the text 'Check Out These Upcoming Events at Centennial Hills Library'.

[Alzheimer's Association: Caregiver's Support Group](#)

Monday, April 01 2024 - 1:00 PM - 2:00 PM

[Teen Tuesdays](#)

Tuesday, April 02 2024 - 4:00 PM - 5:00 PM

[We Love the Zoo!](#)

Wednesday, April 03 2024 - 4:30 PM - 5:15 PM

Google AdWords Grant Update

Brief Overview of the Campaign's Benefits:

- Google AdWords is Google's online advertising platform, in which advertisers bid on popular keywords & search phrases for their clickable text-based ads to appear in Google's search results.
- The Foundation and the Library District have received a grant from Google for up to \$10,000 per month in Google AdWords credits.
- Nonprofit Megaphone is the Library District's agency of record that works with Google to manage our monthly grant and helps us to optimize designated keywords that are

selected from Library District and Foundation priorities promoted on TheLibraryDistrict.org.

- These monthly Google Grant campaigns help to increase our overall Google SEO and drive more qualified traffic to our website.
- When people conduct relevant searches on Google that incorporate our designated keywords, the Google AdWords campaign entices them to click on Library District search results, thereby increasing the opportunity for discovery of our programs and services.

Monthly Campaign Results:

[View the Google Studio Data Report updates](#) in real-time for all our current Google Grant Google AdWords campaigns.

Conversation tracking for priority Google AdWords campaigns (February 2024):

- Our ads generated **4,139 clicks which was down -17% from January** and **12,162 impressions which was down -7%**, resulting in a **CTR (Click Through Rate) of 34.03 which was down -11% month-over-month**. Despite these dips, the Library District continues to be one of NPM's top-performing accounts as the network average is only 3%, and the Google requirement is 5%. This means that Google is showing our ads to the right people and that the content is relevant and intriguing enough for users to click on our ads.
- The Library District's Google search impression percentage remained high at 91.19%, which was down -2% month-over-month.
- In February, our Google Grant ads to help promote the Library District's free Tax Preparation Assistance Program in partnership with AARP received 608 impressions and 94 clicks, generating a 14.17% CTR as more people searched for tax assistance ahead of the filing date in April.
- 111 people submitted an application for an Instant eCard from clicking on an ad.
- 27 people made calls to the library after seeing a Google Grant ad.
- The number of people looking for their local library branch continued to remain strong, with ads to help people "Find a Location" generating 2,613 clicks.
- 23 people made a call to their local library after seeing one of our ads.

Social Media Highlights

Barbershop Books
@BarbershopBooks

🏆📺 Our recent event with the @LVCCLD and the @NFL was a resounding success, reaching over 150 children from the @BGCSNV.

Check out this inspiring feature to see our impact in action!

👍👍👍👍👍👍👍

youtube.com
Clark County Library Celebrate Local Launch of Barbershop | One of the many highlights of Super Bowl Week in Las Vegas was an event that had nothing to do with the ...

1:39 PM · Mar 14, 2024 · 37 Views

🗨️ 🔄 1 ❤️ 1 📌 📤

Inspire Change 
@InspireChange

The NFL and the Clark County Library District (@LVCCLD) hosted a grand opening to celebrate the local launch of @BarbershopBooks. This non-profit organization focuses on creating child-friendly reading spaces for boys aged 8 and under in barbershops, with the hope of inspiring reading. #InspireChange



4:13 PM · Mar 14, 2024 · 145 Views

  1  2  

Justin Hinton
@justinhintontv

The @BarbershopBooks program is now up and running in 10 Las Vegas valley barbershops. I went to Certified Barbershop 2 as the @LVCCLD kicked off the program. Coming up at 6am, I'll take you inside a different shop in Henderson that is changing lives in more than one way. @KTNV



5:24 AM · Feb 28, 2024 · 1,160 Views


  6  8  1 

City of Las Vegas @CityOfLasVegas

Today, a groundbreaking ceremony kicked off the new West Las Vegas Library construction at 1861 N. Martin L. King Jr. Blvd.

The new West Las Vegas Library is part of the HUNDRED Plan and will be double the size of the existing one.

- Building will be on 5.25 acres, two stories and over 41,000 sq ft.
- Computers, 3D printing, teen areas, community events and spaces, and more
- Expected to open in fall 2025



2:26 PM · Feb 27, 2024 · 1,629 Views

Rep. Steven Horsford @RepHorsford


Big shoutout to Kelvin Watson & the @LVCCLD team for their work on the new, bigger West Las Vegas Library!

Today is an important day for expanding access to education & opportunity in our communities.

This space will be a great hub for learning and engagement.



6:25 PM · Feb 27, 2024



nevadapublicradio · Following
Original audio

nevadapublicradio 2h
Ground has been broken on the new West Las Vegas Library! Officials, community members and Historic Westside legends turned out for the event.

The new library will be double the size of the current one, and feature many more programs and state-of-the-art upgrades.

The new location is slated to open fall 2025 on Martin Luther King Jr. Boulevard next to Legacy Park.

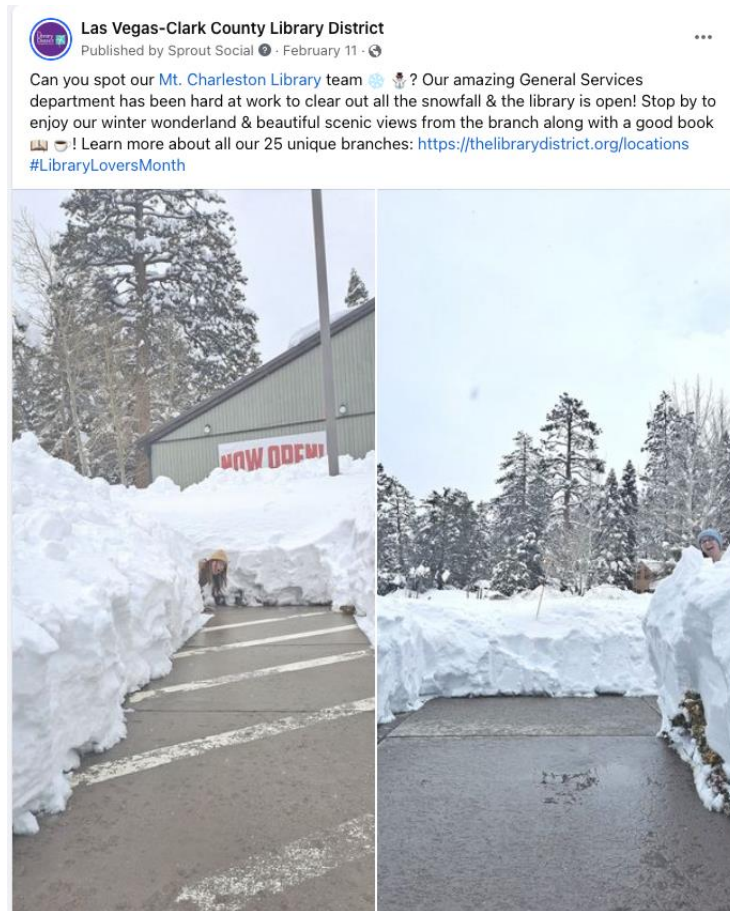
lvccld Now
Thank you for your continued support, @nevadapublicradio!
#FreeToBe

47 likes
2 hours ago

Top Social Media Posts February 2024

Facebook:

Our top Facebook post for the month a fun photo from the Mt. Charleston Library team that showed the branch had reopened after receiving significant snowfall which was cleared out by the Library District's General Services department. This helps show the power of sharing impactful stories from our branches. This post generated **29,060 organic impressions, 1,350 user engagements**, including **7 comments & 20 shares**, which helps to increase the total reach of the post.





X:
Our top-performing post on X was sharing a video featuring **Clark County Library Branch Manager Robbin Gaebler** to help promote their creative “Blind Date with a Book” display that was available in celebration of Library Lovers’ Month and Valentine’s Day. This post generated **1,358 organic impressions, 72 user engagements & 69 link clicks** back to TheLibraryDistrict.org.

Instagram:

Our most popular post on Instagram during February was a fun meme that the BAM team created using a trending photo from this year’s Super Bowl Halftime Show featuring Usher and Alicia Keys. This shows the power of pairing trending pop culture content with the Library District’s free services and resources. This post generated **3,533 organic impressions, 642 total user engagements, 18 comments, & 135 shares of the post.**

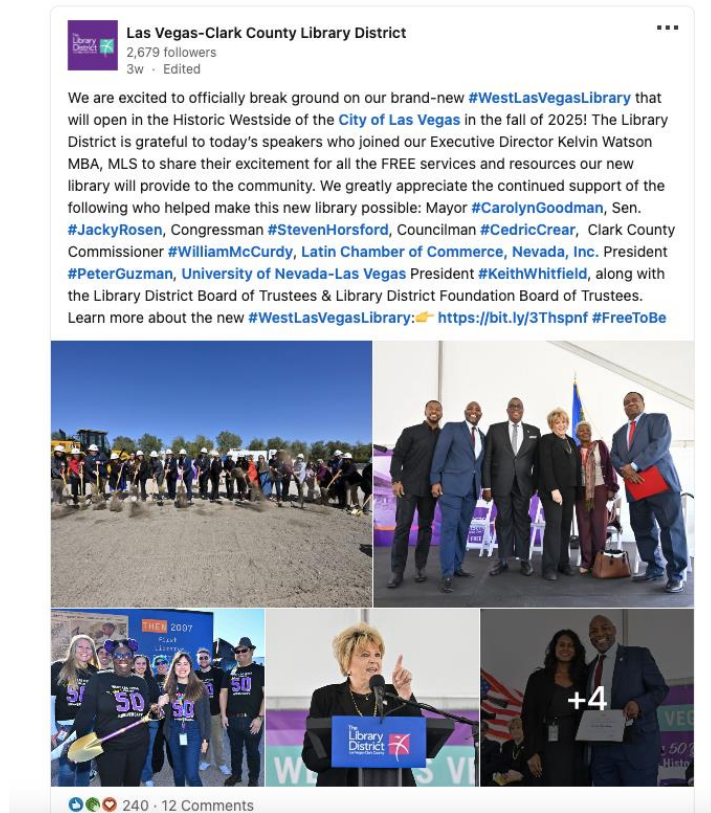


LinkedIn:

Our top-performing post on LinkedIn was sharing photos and a brief recap from the groundbreaking ceremony of the new West Las Library that was held on February 27. This post generated **8,183 organic impressions, 2,502 total user engagements, 12 comments, 11 shares of the post, plus 128 link clicks.**

Analytics for Web and Social Media: February 2024 + 30-Day Comparison + Year-Over-Year

Las Vegas-Clark County Library District's Post



Library District Facebook

	Fans	Impressions	Post Engagements	Link Clicks
February 2024 Statistics	17,746	1,314,945	19,680	9,004
% Gain from January	+1%	+957%	+375%	+1,309%
% Gain from February 2023	+13%	+119%	-63%	+29%
% Gain from February 2022	+31%	+1,590%	+19,680%	+3,732%

Notes: BAM ran a targeted Facebook advertising campaign (which included Instagram) to help promote the annual Library Lovers' Month Giveaway, which helped to increase all our key analytics month-over-month. While Facebook remains the largest social media platform, getting more organic engagement remains a challenge, but sharing more branch-submitted content helps, as evidenced by this month's topperforming post which was submitted by Mount Charleston Library. Facebook remains an important communication and promotional tool. We continue to create Facebook Events for select CE/LO programs which help increase the awareness and attendance for these events.

Library District X

	Followers	User Engagements	Organic Impressions	Link Clicks
February 2024 Statistics	4,485	1,301	71,648	137
% Gain from January	+1%	+16%	+4%	+5%
% Gain from February 2023	+5%	-39%	-39%	-13%
% Gain from February 2022	+14%	-24%	-14%	-13%

Notes: While we increased all our key analytics month-over-month, overall user growth and engagement have continued to trend down over the last two years, as this social media platform is struggling to attract new users and retain current users. Many of the Library District's programming partners, as well as local government officials and organizations are still actively communicating on this social media platform. BAM is closely monitoring our monthly analytics to see how they may be further impacted as more users could opt to not engage on or leave this social media platform and more brands are opting to not post to or leave this social media platform. BAM will continue to share links to upcoming CE/LO events and priority landing pages on our website, along with sharing local and national resources, spotlighting the Library District's powerful partnerships, plus timely and diverse staff lists created by the website content committee.

Library District Instagram

	Followers	User Engagement	Impressions	Total Likes	Total Comments
February 2024 Statistics	7,645	5,747	939,321	4,672	213
% Gain from January	+4%	+79%	+1,056%	+81%	+38%
% Gain from February 2023	+24%	+127%	+1,016%	+131%	-4%
% Gain from February 2022	+53%	+199%	+1,361%	+181%	+40%

Notes: All of our key analytics on this social media platform were up month-over-month. These spikes were due in part to the Library Lovers' Month Giveaway that BAM ran a dedicated Facebook and Instagram advertising campaign to help promote. We also saw a lot of user engagement from the meme BAM created using a viral photo from this year's Super Bowl Halftime show (which was included in the Social Media Highlights section of this report). This shows the power of capitalizing on pop culture trends and tying those to promoting the Library District's services and resources. BAM continues to utilize the IG Stories feature to promote the weekly priority events and programs happening across the Library District using the designed promotional graphics. BAM also provides monthly social media training classes for branch staff and is actively working with them to create more organic photos and videos to help promote

their upcoming events/programs. This content performs better on this social media platform as compared to sharing digital versions of promotional flyers.

Library District LinkedIn

	Followers	Impressions	User Engagement	Post Shares	Link Clicks
February 2024 Statistics	2,631	10,808	2,942	17	2,378
% Gain from January	+3%	+79%	+485%	+1,600 %	+758 %
% Gain from February 2023	+34%	+77%	+357%	-39%	+1,095 %
% Gain from February 2022	N/A	N/A	N/A	N/A	N/A

Notes: Our key analytics were up month-over-month, as BAM continues to share Library District news and partnership updates, plus the latest job openings provided by HR on this important professional networking channel. As LinkedIn is primarily used for Library District updates, and employment and career networking, our monthly analytics on this platform will fluctuate based on the monthly content shared and may not be as robust as our primary social media channels. However, the updates we share on this platform are connecting with a more targeted audience, including community partners, library industry professionals, Library District employees, and job seekers.

Virtually Anywhere YouTube Channel

	Channel Subscribers	Total Impressions	Total Channel Watch Time	Average View Duration
February 2024 Statistics	1,654	18,600	113.5 hrs	2 min 13 sec
% Gain from January	+1%	+8%	+71%	+14%
% Gain from February 2023	+22%	-14%	-11%	+37%
% Gain from February 2022	+45%	+22%	-3%	-67%

Notes: We increased our key analytics month-over-month, as BAM was able to add more promotional videos to our YouTube channel to help promote upcoming branch signature. As more emphasis is put on creating in-branch programming, the development of new virtual programming and uploading it consistently will continue to be critical to our sustained growth on this important social media platform as uploading video content regularly is prioritized by YouTube's algorithm.

Website Analytics — External Users (Outside of Library District Branches)

	Unique Users	Unique Homepage Views	Engaged Sessions	Engaged Sessions Per User	Average Engagement Time
February 2024 Statistics	159,000	125,204	357,130	1.62	2 min 2sec
% Gain from January	-9%	-7%	-13%	-5%	-5%
% Gain from February 2023	+24%	-8%	-4%	-36%	-20%
% Gain from February 2022	+170%	+56%	+93%	-35%	-50%

Notes: Our overall analytics were slightly down from the previous month, but the drop was nominal as February had two fewer days for analytics to be compiled. In April, BAM will begin to promote the start of our annual Summer Challenge and encourage early registration on May 1, and these promotional efforts will help drive more visitors to TheLibraryDistrict.org.

-end-



ITEM VI.A.2.b.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Matt McNally, Community Engagement Director

DATE: March 31, 2024

SUBJECT: Community Engagement Activity Report, April 2024

This report provides an overview of District-wide Community Engagement division initiatives including adult literacy services, art gallery services, outreach services, project management, programming and venues services, adult services administration, and youth services administration. This report covers a one-month period of staff activity from **February 1, 2024 – February 29, 2024**.

POWERFUL PEOPLE

- Engaged Friends of Red Rock Executive Director Terri Janison to develop outreach plans for the Full STEAM Ahead truck.
- Met with Matthew Pennock of RTC Bike Share program to discuss partnership opportunities.
- Met with Amy Morrow of Xtivia to plan implementation and training timelines for CRM (customer relationship management) software platform Monday.com.
- Met with General Services to discuss rezoning City of Las Vegas library plaza and parking areas to eliminate future needs for special event permits.
- Met with New Horizons staff to learn Microsoft Shifts training for staff use.
- Hired Valerie Wicklund to the position of Literacy Transition Supervisor in the Adult Learning Program. She will assist students through the High School Equivalency and Career Online High School programs in addition to developing Integrated Education and Training (IET) partnerships.
- Met with Executive Director Laura Sanders while visiting the Rita Deanin Abbey Museum.
- Gallery Services Manager Darren Johnson spoke at the 2024 Annual Juried Student Art Exhibition reception at the University of Nevada, Las Vegas's Donna Beam Gallery.
- Attended Commissioner Kirkpatrick's *Pathway from Poverty Roundtable* community meeting.
- Met with Joseph Stranzl from Illuminarium to discuss *Summer Challenge* and future youth programming at Area 15.

POWERFUL PLACES

- Sahara West Library held *80's After Dark* movies. The program engaged customers to re-live an 80's experience while watching a classic film.
- Clark County Library held a trivia program where customers challenged each other for exciting library branded prizes.

- Clark County Library hosted a Super Bowl event with the NFL, Microsoft, Barbershop Books, and the Boys and Girls Club. Young customers participated in storytimes, physical skills challenges, coding and STEAM activities, and received free haircuts.
- Attended the groundbreaking ceremony for the new West Las Vegas Library. Provided contracted artists and technical support for the program.
- Hosted an Authors & Artist Fair featuring many local authors.
- Hosted indigenous Canadian music group Twin Flames at three libraries.
- Worked with General Services to complete a public bid process for new projector purchases.
- West Las Vegas library hosted eight days of events drawing 1,500 customers to Black History Month programs.
- Hosted public receptions for Yeo Wool's calligraphy exhibit at Summerlin Library and for William Wilkerson's painting exhibit at West Charleston Library.
- Attended art receptions at Couper Russ Studios and Priscilla Fowler Fine Art.
- Assisted Blue Diamond Library to celebrate Library Lovers Month with *I love My Library Day*.
- Met with General Services to develop a centralized location of workstations for the Adult Services Administration department at Windmill Service Center.

POWERFUL PARTNERSHIPS

- Collaborated with Virgin Valley Artist's Association to provide adult programming utilizing local talent at the Mesquite Library.
- Presented best library practices to engage youth at Safekey and YMCA programs during the Afterschool Showcase hosted by Nevada Afterschool Network.
- Delivered STEAM activities, promoted library services, and conducted library card sign ups at outreach events including: Junior Achievement Inspire Career Fair; Springs Preserve Black History Celebration; CCSD Family Engagement events at Springs Preserve and Clark High School; Clark County Commissioner Michael Naft's first annual Puppy Love event; Department of Education family event at Discovery Children's Museum.
- Taught a workshop called *Resume Best Practices* at The LGBTQIA+ Center.
- Attended *Educational Meet-Up* and educated first-year teachers about library services.
- *Free Tax Assistance* began at seven libraries in partnership with AARP. The program runs through April 15. AARP added West Las Vegas as a new 2024 tax assistance site.
- Offered *Entertainment Law for Film Makers* in partnership with the Nevada Film Office.
- Hosted genealogy workshops at three Greater Clark County library branches in partnership with Las Vegas Family Search Center.
- Provided technical and logistic support for kick-off launches of Barbershop Books and Hip-Hop Architecture Camp.
- Met with vendor representatives from Burlington English.
- Met with staff from Nevada Department of Education and American Institute for Research (AIR) who outlined partnership opportunities for workplace literacy with local employers.
- Attended Three Square Food Bank's community partnership breakfast. The Library District received a nomination for Outstanding Partner for Childhood Nutrition Programs.
- Met with Children's Cabinet to reestablish partner programming including *Ready for K* and *Vroom Best Practices for Parents*.
- Re-engaged Library District partners including Workforce Connections, Nevada Homeless Alliance, and AARP to help promote the Free Cox Wi-Fi program. Staff at Library District programs and in the Adult Learning Program are also promoting the service regularly.

POWERFUL PLATFORMS

- Presented library resources and early childhood education initiatives to 500+ participants at the Early Learning Institute annual conference.
- Reviewed and provided recommendations for the online platform Jobtimize, which assists teens and adults with job searching.
- Reviewed and provided recommendations for the online platform Fiero, which assists customers to learn coding.
- Attended Jobtimize training, Library Operations and Programming Services meetings, iCIMS training for recruitment, Work Canvas training, Policy Review Committee meeting, employee relations meetings, DEIA committee meeting, staff work plan meetings, and substance abuse training.
- Attended the second annual City of Las Vegas Arts and Culture Summit.
- Received delivery of updated video production and live streaming equipment to improve Library District and Board of Trustees meetings.
- Held Community Engagement department and division budget meetings for FY25.
- Attended the grand opening of the EmployNV Career Hub at the Whitney Recreation Center.
- Attended the ribbon cutting ceremony of the library vending machine at Sunrise Hospital.

HIGHLIGHTED EVENTS

*Library Groundbreaking
West Las Vegas*



*Library Groundbreaking
West Las Vegas*



*Super Bowl Event
Clark County*



*Super Bowl Event
Clark County*



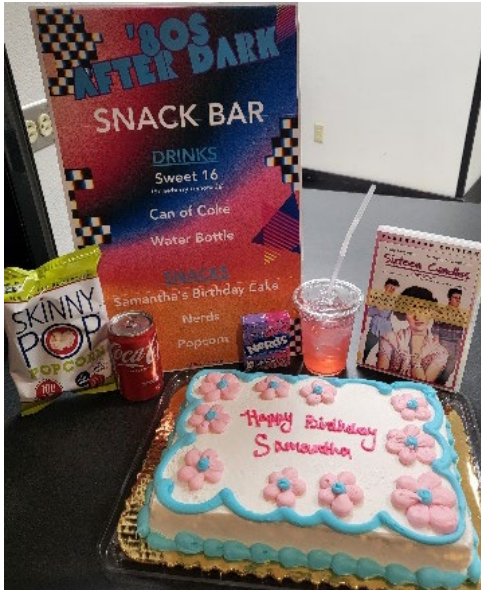
Super Bowl Event
Clark County



45 Years of Black History
West Las Vegas



80's After Dark
Sahara West



Brother Yusef
West Charleston



*CCSD Family Engagement
Outreach Event – Springs Preserve*



*Clark County Commissioner Puppy Love Event
Outreach Event – Silverado Dog Park*



*Junior Achievement Career Event
Outreach Event - Student Union, UNLV*



*Trivia
Clark County*



*Black History Month Celebration
Springs Preserve*



*Get Carded for Health – Oral Hygiene Heart Health
East Las Vegas*



Gentlemen's Agreement
Rainbow



Motor City to Memphis; Tribute to Motown and Stax
Summerlin



AARP Tax Assistance
Clark County



Author & Artist Fair
Clark County



Taste & Sounds of Soul
Clark County



Twin Flames
Clark County



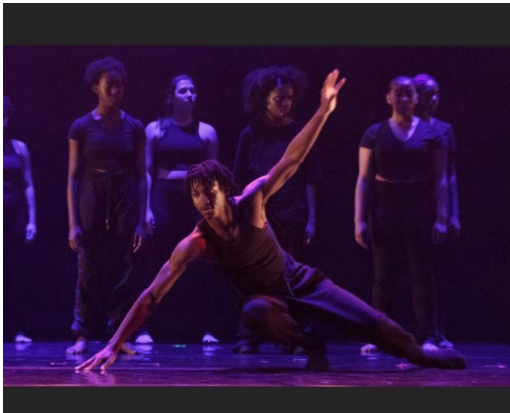
*United States Air Force Band
Clark County*



*Teen Summit
West Las Vegas*



*Rebirth
West Las Vegas*



*Adult Learning Program Staff Train the Trainer
Clark County*



*Yeo Wool: Calligraphy Art
Summerlin*



*William Wilkerson: Illuminations
West Charleston*



...

**Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
January 2024**

LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS												
	Total	Rank				Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
									Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	633	18	1,180	2	33	10	29	5	222	17	276	0	0	32	527			
BUNKERVILLE	256	23	903	3	58	0	0	145	449	3	18	0	0	148	467			
CENTENNIAL HILLS	33,300	2	27,827	598	2,086	205	545	55	2,163	22	794	22	381	304	3,883			
CLARK COUNTY	12,694	9	30,971	571	4,368	21	2,254	168	1,505	37	1,344	34	2,506	260	7,609			
EAST LAS VEGAS	10,420	12	22,388	441	3,815	74	1,492	45	323	58	445	24	1,528	201	3,788			
ENTERPRISE	16,459	6	17,692	346	2,290	9	189	49	678	67	1,238	23	398	148	2,503			
GOODSPRINGS	208	25	605	0	49	3	24	9	45	2	9	0	0	14	78			
INDIAN SPRINGS	796	17	2,904	2	63	2	20	5	32	27	477	0	0	34	529			
LAUGHLIN	4,512	14	5,268	67	880	36	514	11	139	17	24	2	30	66	707			
MEADOWS	597	19	2,253	27	245	19	46	14	46	20	406	0	0	53	498			
MESQUITE	6,563	13	9,764	118	1,200	72	543	82	1,638	17	134	3	16	174	2,331			
MOAPA TOWN	323	21	973	3	57	1	4	3	80	23	56	0	0	27	140			
MOAPA VALLEY	2,983	16	2,629	24	232	7	55	27	362	8	52	0	0	42	469			
MOUNT CHARLESTON	219	24	864	2	8	2	4	0	0	23	208	0	0	25	212			
RAINBOW	20,189	4	21,071	427	2,350	52	418	46	1,135	59	2,495	37	1,203	194	5,251			
SAHARA WEST	35,966	1	31,447	556	2,717	113	194	34	1,473	1	18	37	567	185	2,252			
SANDY VALLEY	515	20	859	4	36	1	3	1	12	0	0	0	0	2	15			
SEARCHLIGHT	272	22	773	2	8	0	0	0	0	24	119	0	0	24	119			
SPRING VALLEY	12,670	10	20,377	281	3,231	15	174	58	804	54	2,423	11	180	138	3,581			
SUMMERLIN	18,817	5	19,125	419	1,345	20	468	20	801	12	233	6	422	58	1,924			
SUNRISE	13,113	8	15,214	339	2,204	20	152	30	640	37	1,377	0	0	87	2,169			
WEST CHARLESTON	12,563	11	20,210	286	2,392	122	562	63	683	71	1,010	9	190	265	2,445			
WEST LAS VEGAS	3,923	15	14,939	183	3,024	11	154	60	457	62	1,668	12	410	145	2,689			
WHITNEY	14,924	7	1,804	407	2,919	10	673	32	516	68	402	2	17	112	1,608			
WINDMILL	30,282	3	34,113	679	2,831	33	330	31	1,030	19	492	21	1,004	104	2,856			
WINDMILL SERVICE CENTER	697,298		0	9,115	103,023	242	3,357	34	722	19	1,832	0	0	295	5,911			
2024 MONTHLY TOTAL	950,495		306,153	14,902	141,464	1,100	12,204	1,027	15,955	767	17,550	243	8,852	3,137	54,561			
FY 23-24 YTD TOTAL	6,521,788		2,185,937	65,841	819,164	7,340	90,133	6,464	115,532	5,828	192,248	1,503	61,001	21,135	458,914			

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	906,486		325,413	12,959	89,085	872	9,493	1,057	18,098	620	14,017	211	7,282	2,760	48,890
% CHANGE	5%		-6%	15%	59%	26%	29%	-3%	-12%	24%	25%	15%	22%	14%	12%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	6,190,827		2,327,949	55,909	620,256	6,936	93,126	5,914	109,888	4,712	152,186	1,587	61,582	19,149	416,782
% CHANGE	5%		-6%	18%	32%	6%	-3%	9%	5%	24%	26%	-5%	-1%	10%	10%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	801,004		267,705	5,354	82,581									1,966	46,969
% CHANGE	19%		14%	178%	71%									60%	16%
2021 MONTHLY TOTAL	745,704		237,510	4,072	74,646									1,032	16,092
% CHANGE	27%		29%	266%	90%									204%	239%
2020 MONTHLY TOTAL	967,281		472,281	8,373	149,286									2,132	54,118
% CHANGE	-2%		-35%	78%	-5%									47%	1%

ANNUAL YTD COMPARISON															
FY 21-22 YTD TOTAL	5,310,888		1,989,024	37,649	593,100									14,130	313,680
% CHANGE	23%		10%	75%	38%									50%	46%
FY 20-21 YTD TOTAL	5,101,617		1,800,630	32,932	575,128									7,380	127,336
% CHANGE	28%		21%	100%	42%									186%	260%
FY 19-20 YTD TOTAL	6,872,954		3,395,974	54,382	1,056,708									14,756	404,899
% CHANGE	-5%		-36%	21%	-22%									43%	13%

**Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
February 2024**

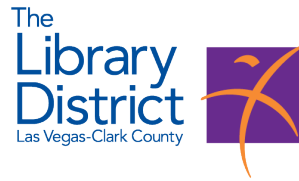
LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS												
	Total	Rank				Total	Total	Total	Adult		Youth		General Interest		Rental		Total	
									Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	698	17	1,476	7	37	12	188	6	350	24	1,057	0	0	42	1,595			
BUNKERVILLE	213	24	772	3	57	1	1	160	456	0	0	0	0	161	457			
CENTENNIAL HILLS	31,144	2	28,085	597	2,464	343	596	57	2,312	19	389	13	296	432	3,593			
CLARK COUNTY	11,813	9	30,045	499	5,012	45	3,135	144	1,613	49	1,157	32	1,219	270	7,124			
EAST LAS VEGAS	9,394	12	24,712	424	4,078	85	396	39	257	62	605	16	453	202	1,711			
ENTERPRISE	14,870	6	17,545	336	2,392	23	77	109	1,072	47	1,152	17	414	196	2,715			
GOODSPRINGS	265	22	643	0	40	4	29	8	37	1	5	0	0	13	71			
INDIAN SPRINGS	507	19	2,285	11	30	6	70	10	74	28	398	0	0	44	542			
LAUGHLIN	4,033	14	5,537	68	733	30	945	11	138	0	0	1	8	42	1,091			
MEADOWS	691	18	1,935	31	163	19	35	14	67	17	358	0	0	50	460			
MESQUITE	6,436	13	9,565	117	1,172	90	594	76	1,569	19	182	2	10	187	2,355			
MOAPA TOWN	262	23	1,147	5	87	1	0	5	80	20	54	0	0	26	134			
MOAPA VALLEY	2,401	16	2,914	16	249	14	109	24	407	1	1	0	0	39	517			
MOUNT CHARLESTON	135	25	941	1	11	1	3	8	47	10	60	1	35	20	145			
RAINBOW	18,666	4	21,291	393	2,176	42	876	43	1,000	47	1,704	25	610	157	4,190			
SAHARA WEST	33,244	1	30,417	506	2,617	150	874	37	2,172	4	36	24	271	215	3,353			
SANDY VALLEY	401	20	848	2	26	2	7	1	4	1	5	0	0	4	16			
SEARCHLIGHT	319	21	1,028	3	5	2	4	6	48	24	90	0	0	32	142			
SPRING VALLEY	10,690	11	19,284	774	2,965	12	71	50	873	65	2,081	10	62	137	3,087			
SUMMERLIN	16,936	5	19,218	274	1,410	20	974	20	880	17	679	9	234	66	2,767			
SUNRISE	11,785	10	15,499	478	2,166	25	160	29	555	36	1,324	0	0	90	2,039			
WEST CHARLESTON	13,119	8	19,964	286	2,273	104	663	53	754	83	915	12	753	252	3,085			
WEST LAS VEGAS	3,610	15	16,588	289	2,891	38	135	52	638	141	3,639	11	420	242	4,832			
WHITNEY	14,264	7	17,324	269	2,767	72	978	43	1,084	30	1,011	1	12	146	3,085			
WINDMILL	27,997	3	35,399	875	2,858	27	687	32	1,122	27	1,412	22	1,351	108	4,572			
WINDMILL SERVICE CENTER	679,031		0	4,404	104,821	600	9,710	40	979	13	1,918	0	0	653	12,607			
2024 MONTHLY TOTAL	912,924		324,462	10,668	143,500	1,768	21,317	1,077	18,588	785	20,232	196	6,148	3,826	66,285			
FY 23-24 YTD TOTAL	7,434,712		2,510,399	76,509	962,664	9,138	111,572	7,543	134,237	6,613	212,480	1,699	67,149	24,993	525,438			

ANNUAL MONTHLY COMPARISON															
2023 MONTHLY TOTAL	890,039		321,441	12,305	87,001	1,358	18,189	1,097	22,974	606	19,570	203	5,924	3,264	66,657
% CHANGE	3%		1%	-13%	65%	30%	17%	-2%	-19%	30%	3%	-3%	4%	17%	-1%

ANNUAL YTD COMPARISON															
FY 22-23 YTD TOTAL	7,080,866		2,649,390	68,214	707,257	8,294	111,315	7,011	132,862	5,318	171,756	1,790	67,506	22,413	483,439
% CHANGE	5%		-5%	12%	36%	10%	0%	8%	1%	24%	24%	-5%	-1%	12%	9%

ANNUAL MONTHLY COMPARISON															
2022 MONTHLY TOTAL	771,335		275,648	5,297	86,950									2,415	47,390
% CHANGE	18%		18%	101%	65%									58%	40%
2021 MONTHLY TOTAL	709,073		262,448	3,806	83,116									1,377	19,062
% CHANGE	29%		24%	180%	73%									178%	248%
2020 MONTHLY TOTAL	927,396		470,739	8,210	150,106									2,618	69,972
% CHANGE	-2%		-31%	30%	-4%									46%	-5%

ANNUAL YTD COMPARISON															
FY 21-22 YTD TOTAL	6,082,223		2,264,672	42,946	680,050									16,545	361,070
% CHANGE	22%		11%	78%	42%									51%	46%
FY 20-21 YTD TOTAL	5,810,690		2,063,078	36,738	658,244									8,757	146,398
% CHANGE	28%		22%	108%	46%									185%	259%
FY 19-20 YTD TOTAL	7,800,350		3,866,713	62,592	1,206,814									17,374	474,871
% CHANGE	-5%		-35%	22%	-20%									44%	11%



ITEM VI.A.2.c.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: JoAnn Prevetti, MBA - Development

DATE: March 31, 2024

SUBJECT: Development Report – April 2024 (Development Financial Report Attached)

Development Department Powerful Plays in March 2024

February through April to be written – \$590,000.00

Palms Cares - \$100,000 - Tutoring – Districtwide
Library of Congress - \$150,000 – Literacy Programming - Districtwide
MGM Foundation - \$80,000 – Tutoring – Districtwide
Arts Here - \$130,000 – Performing Arts – Districtwide
MGM Corporate - \$130,000 – Career Online High School

Bookstore Sales – July 1, 2023 –January 31, 2024

\$136,058.55

Powerful Platforms/People/Partnerships/Places

March Meetings

3/2/24 – Workforce Connections Meeting
3/4/24 – WLV QalicB Board Meeting
3/4/24 – Irene Bustamante Adams – Library Programming
3/5/24 – Summerlin Rotary
3/5/24 – Vegas Chamber Executive Women’s Council Event
3/5/24 – National Library of Medicine – Mesquite Program Funding
3/5/24 – City of Las Vegas – ARPA funding
3/11/24 – Naming Committee Meeting
3/13/24 – Office of Minority Broadband Initiatives
3/14/24 – MGM Community Funding – Hip Hop Architecture
3/14/24 – Congressman Horsford @ Windmill
3/14/24 – Jet Blue
3/18/24 – Congresswoman Lee @ Rainbow
3/18/24 – Jeff Lund – CEO – Meow Wolf
3/20/24 – Vegas PBS – Studio Tour
3/21/24 – Monthly USDR Governor’s Office meeting
3/28/24 – Asian Chamber Lunch
4/2/24 – SF Fed President & CEO Mary C. Daly @ Windmill
4/5/24 – Latin Chamber Breakfast

PENDING MEETINGS

F-1 in Schools (had three meetings thus far)

Piper Overstreet – LV Raiders

Karlos Lasane, II – Caesars Entertainment

###

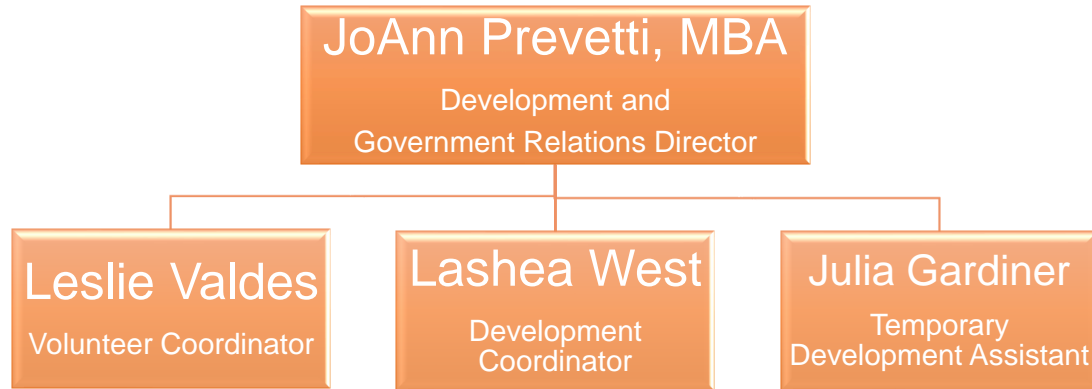


Development

JoAnn Prevetti, MBA
April '24 Board Meeting



Development Department Staff





Report through 3/18/24

FOUNDATION AWARDED	FOUNDATION PENDING	FOUNDATION NOT AWARDED	BOOKSTORE SALES July through January '24	DISTRICT AWARDED	DISTRICT PENDING	DISTRICT NOT AWARDED
\$331,807.65	\$735,000.00	\$313,000.00	\$136,058.55	\$756,500.00	\$344,131.00	\$15,005,000
			ONLINE DONATIONS Through 03/13/24			
			\$9,190.02			



February 2024 Data

DISTRICT AWARDED FUNDING through 3/18/24								
RTC Bus passes for Adult Education Students	\$1,500	Southern Stem Network Grant V	STEM Lab - Meadows	5,000	ALA – Financial Literacy for Kids (Mesquite)			\$5,000
Teen Tech Center (Best Buy)	\$10,000	OSIT	Stem Lab Centennial Hills	\$49,131	Congressman Horsford Appropriations	WLV		\$9,500,000
ALA – Financial Literacy for Kids (West Sahara Library)	\$5,000	LSTA	Continuing Education for Staff (\$1,500 per staff member – awaiting final number)	TBA	Congresswoman Lee	Rainbow		\$5,000,000
Vegas PBS – Jobtimize Library Programming (funding for two years)	\$125,000	Google Ad Grants	Advertising on Google	\$120,000				
Whitney Teen Refresh – Shaw Contract	\$20,000	Literacy Programming	Library of Congress	\$150,000				
Microsoft (laptops/equipment)	\$95,000							
Congressman Horsford – WLW – Federal Appropriation Funding	\$500,000							
TOTAL DISTRICT GRANTS AWARDED	\$756,500	TOTAL	PENDING GRANTS	\$15,324,131	TOTAL	Not Awarded		\$15,505,000

	FOUNDATION AWARDED FUNDING 7/1/23 – 3/182024		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
Anonymous Gaming Donor	Tutoring Funding	\$5,000	Aviators	Support Youth Programs *\$2,500-\$5,000 TBD	\$5,000	NAACP – Black Futures Lab	\$250,000	
Vegas Tickets	Enterprise Program Funding \$12k per year for 3 years	\$36,000	Intermountain Healthcare	Mobile Phone Program – People experiencing homelessness	\$100,000	Cox Lego Lab	\$5,000	
Kurt and Pamela Huffman Foundation	Restricted for Library Programming	\$5,000	Mercado	Latino Community Marketing	\$20,000	Superbowl	\$58,000	
Patricia S. Dent Legacy Charitable Fund	Restricted for Library Programming	\$16,507.37	Chase Bank	Library Programming	\$50,000			
Aviators	Library District Program	\$85.00	Boyd Gaming	Youth Programming	\$5,000			
Rogers Foundation	Appraised Artwork – restricted to be donated to Library Art Gallery	\$21,800	Palms Cares	Tutoring	\$100,000			
Rogers Foundation	Estimated monetary value of artwork donated to sell to support library programs	\$5,000	MGM Foundation	Tutoring	\$80,000			
Meow Wolf	Summer Reading Challenge Admissions Tickets to Meow Wolf	\$1,000	Library of Medicine	Health and Wellness	\$25,000			
Derek Parent	477 appraised library collection books for foundation to sell to support Library District Programs	\$20,830						
Anonymous Donor	Lil Learners Program – Enterprise	\$1,000	Arts Here	Performing Arts	\$130,000			
Bruce & Marjorie Norman	Foundation Programming	\$2,000	United Way	Library Programming	250,000			
Kroger	Foundation Programming	\$1,221.19						
Cox	Unrestricted Funding	\$2,500						
Bright Funds Foundation	Foundation Programming	\$2,475						
Blackbaud Giving Fund	Foundation Programming	\$276						
Online Donations	Foundation Programming	\$7,113.09						
Eagle Promotions	Tutoring/Little Learners	\$2,500						
TOTAL PAGE ONE		\$130,307.65	Total Pending Page One		\$735,000	Total Denied	\$313,000	

	FOUNDATION AWARDED FUNDING 7/1/23 – 3/18/2024		FOUNDATION	SUBMITTED OR IN PROGRESS	GRANTS	FOUNDATION	DENIED GRANTS	
Nevada State Bank	Tutoring	\$5,000						
Best Buy	Teen Tech Center – Position Funding	\$154,000						
NV Dept of Education	Mentoring	\$20,000						
Latino Media Network	In Kind Media Promotion	\$20,000						
KME Architects	Hip Hop Architecture Funding	\$5,000						
Meow Wolf	Summer Reading Tickets	\$2,500						
TOTAL		\$331,807.65	Total Pending		\$735,000	Total Denied	\$313,000	



A few of our New and Continued Partnerships/Donors....





FEDERAL APPROPRIATION FUNDING AWARDED





CONGRESSWOMAN LEE - FEDERAL GRANT FUNDING EVENT @ RAINBOW VALLEY LIBRARY





ELECTED OFFICIALS SPEAKING @ WEST LAS VEGAS GROUNDBREAKING





It's what we do...

Thank you!



ITEM VI.A.2.d.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Albert Prendergast, Chief Information Officer

DATE: March 31, 2024

SUBJECT: Information Technology Report, April 2024

This memorandum reports on the Information Technology (IT) division's activities and project updates for the month of March and analytics compiled from the period of February 1 to February 29.

POWERFUL PEOPLE

- IT division staff created the March edition of the *Primary Sources* eNewsletter to keep staff informed about what's happening in Access Services (AS), Collection and Bibliographic Services (CBS), the Distribution Center (DC), and Electronic Resources (ER).
- DC staff provided one in-person *Collection Maintenance 1: Decision Center and collectionHQ* and one *Weeding 101* training for District-wide staff to teach staff how to use the tools to keep the collection relevant.
- AS staff facilitated the quarterly Technology Advisory Committee (TAC) meeting virtually to discuss and investigate District-wide technology issues and resolutions and the quarterly Circulation Department Heads meeting virtually to discuss, investigate, and resolve District-wide circulation issues and review procedural changes to keep staff updated. IT department staff attended the TAC meeting and provided updates on various technology projects.
- ER staff facilitated vendor-provided training for the *Jobtimize*, *Peterson's Test Prep*, and *Hiveclass* online resources for District-wide staff to improve staff's ability to assist customers with these resources. *Jobtimize* connects, tracks, and guides people to career paths and opportunities that are right for them. *Peterson's Test Prep* provides access to many full-length, timed practice exams and courses, including college admission exams and high school preparation tests. *Hiveclass* is a web-based training platform that includes more than 1,500 brief, skills-based videos that teach "physical literacy" and build competence in a wide range of sports.
- Several IT division supervisors attended the District's Department Heads meeting and IT staff provided an update on several ongoing projects.
- All IT division managers submitted their tentative budgets to Financial Services for Fiscal Year 2025.
- I participated in training with the Administration Team on the fifth and sixth leadership modules, *The Five Behaviors of a Cohesive Team: Parts 1 and 2*, provided by the Beckley Group. The Beckley Group will provide a culture assessment, team building, and leadership development training for the District.

- Head of CBS Rebecca Colbert provided in-studio interviews at KTNV and KVVU to promote the Library District's Women's History Month programming.
- One Microcomputer and Network Analyst attended a week-long *Transitioning into Leadership for an IT Manager* training class at the New Horizons training facility in Las Vegas.
- CBS cataloging staff attended vendor-provided training sessions for BTCat Module One and Module Two. BTCat is the cataloging utility used by one of our library materials vendors, Baker & Taylor.
- YPL Collection Development Librarian Kathy DiGeorge retired from the District after over 30 years of service. CBS staff worked with the HR department to advertise the position and interviews will be conducted in early April. The DC hired a new DC Library Aide 1, Leo Phouksouvath.

POWERFUL PLACES

- CBS staff added 1,963 titles with 9,773 new items to the collection and withdrew 6,321 items from the library catalog. The withdrawn items will either be resold or discarded. CBS staff also added 21,563 e-books and e-audiobooks and 15,664 new hoopla music records in 35 different languages to the collection. Additionally, 299 hoopla records were removed from our collection.
- DC staff provided fresh content to the Greater Clark County branches to help keep their collections relevant for customers and distributed Easter and Passover books back to the branches for the upcoming holiday.
- IT department staff continues to work with the Mobile App Implementation Team on the configuration of the various modules. The vendor continues to refine the mobile app (Connect module) incorporating staff feedback and we expect the app to be ready for public use in a few weeks. The team also reviewed the configuration of the self-check kiosk (Interact module), provided feedback, and expects to receive the build shortly for testing. We have received a test lock for the door access solution for the room reservation system (Reserve module) and expect to have it installed for testing shortly. Work continues on the digital signage solution (Broadcast module), user accounts were created, General Services continues to deploy new monitors to the branches, and staff training will commence in the coming weeks.
- IT department staff continues to work on the expansions of the All Hands On Tech (AHOT) Project (for the Summerlin, Sunrise, West Charleston, and West Las Vegas libraries) and the Digital Memories Preservation Labs (for the Enterprise, Laughlin, Sunrise, and Summerlin libraries). The AHOT carts for the Summerlin, Sunrise, and West Las Vegas libraries were completed this month.
- Several IT division staff attended the groundbreaking for the new West Las Vegas Library and IT department staff accompanied General Services staff and representatives from our construction contractor on a walk-through of the Enterprise Library in preparation for the upcoming branch remodel project.

POWERFUL PARTNERSHIPS

- ER staff supported K-12 students and adults who needed access to online resources for school by creating eCards, Treehouse, and IXL accounts, responded to 674 e-mails to the ASK account, and answered 133 phone calls totaling almost 20 hours.
- AS staff prepared Quick Start library cards for outreach visits to local schools and other community partners.

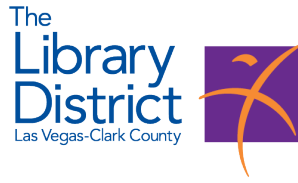
- Henderson District Public Library (HDPL) accounted for .9% of our Overdrive circulation with 2,718 items checked out, while our customers checked out 582 items from the HDPL through our Reciprocal Lending Agreement.
- Boulder City and North Las Vegas residents accounted for 8.3% of the District's OverDrive e-media circulation, with the North Las Vegas Library District accounting for approximately 6.7% and the Boulder City Library District accounting for 1.6% of our items checked out.
- Instant Digital Cards (IDC), promoted for our partnership with the RTC, generated 4% of our OverDrive circulation with 12,308 items checked out, and 806 new IDC user accounts were created.
- The *Library @ the Boulevard Mall* had 15 checkouts and 12 items were returned to the kiosk and *The Library @ Sunrise Hospital* had 12 checkouts.
- CBS staff continues to order materials to support Axis 360 (now Boundless) as more Clark County School District schools opt-in to the Community Share Program.
- CBS staff added 241 new titles with 374 items to the collection for the North Las Vegas Library District and 530 new unique items to the collection for the Boulder City Library District.
- Interlibrary Loan (ILL) staff received 461 requests from our customers to borrow materials from other library systems and received 490 requests from other libraries to borrow our items, and there were 51 new ILL users.
- District staff continues to collaborate with Cox Business on the CoxWiFi Program to help close the digital divide by expanding internet access to qualified customers. IT staff continues to provide daily checkout statistics for our regularly scheduled meetings with Cox. To date, over 16,300 accounts have been checked out.
- CBS staff placed supplemental orders for Barbershop Books and the Summer Reading Program in support of both programs.
- ER staff attended the Legacy Traditional Charter School's Science Night and hosted a table to promote the District's resources, events, and services.

POWERFUL PLATFORMS

- IT department staff worked with our E-Rate consultant to certify the necessary E-Rate forms which will allow our vendors to begin working on the infrastructure to deliver our new data services.
- IT department staff continues to work on this year's Annual Computer Replacement Project. IT division staff replaced 75 Homework Help Center laptops across four branches, 15 Adult Learning Program laptops, and 12 Best Buy Teen Tech Center all-in-on computers this month. Five new staff computers were also deployed this month.
- IT department staff continues to work with HR on the integration of the new iCIMS talent acquisition system to allow for the seamless interchange of data with our human resources information system.
- IT department staff continues to work with our vendor on a project upgrade of our telephone and voice mail systems.
- IT division staff completed an upgrade of our Sierra library services platform to the latest version of the application. AS staff coordinated the upgrade, including testing and communicating with branch staff, Unique Call Center staff, and contract library staff.

Of the \$2,587,000 approved by the Board of Trustees in the IT department's Capital Projects Fund for FY24, \$1,607,427.28 was expended on the items listed below:

- Replacement end-of-life laptops - \$462,099.81
- Replacement end-of-life tote lifters - \$106,600
- 3D printer furniture - \$23,310.74
- 3D printers - \$23,434.23
- 3D repair parts and accessories - \$2,124.85
- 3D printing laptops - \$13,662.90
- Replacement end-of-life web application firewall - \$266,775.77
- Replacement end-of-life sorters - \$482,931.81
- Digital Memories Preservation Lab - \$19,626.57
- All Hands On Tech - \$1,899.96
- zSpace - \$74,327.50
- Monday.com subscription - \$26,000
- iPad wrappers for kiosks - \$16,500
- End-of-life security gates - \$13,973.14
- iPad kiosks - \$74,160



ITEM VI.A.3.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director
FROM: Floresto Cabias, Chief Financial Officer
DATE: March 31, 2024
SUBJECT: Financial Services Report, April 2024

This memorandum summarizes the Financial Services Department’s activities and project updates for the month of March 2024 and analytics compiled from the period of March 1 through March 31, 2024.

Powerful People

New Markets Tax Credit Program

- On March 15, 2024, **Floresto Cabias** and **John Vino**, General Services Director, closed the *New Markets Tax Credit* transaction with the Library District’s Community Development Entity partners: Chase Bank, Accion Opportunity Fund, Clearinghouse CDFI, and Prestamos CDFI. On this closing date, all parties, including Trustees, Directors, and staff of the Library District and the Library District Foundation, came together to execute the final documents and exchange funds. Successfully closing this transaction meant securing \$6.5M in vital funding to support construction of the West Las Vegas Library Project.

Auditor Designation and Audit Fees

- At the March 14, 2024 Board of Trustees Meeting, the Board authorized staff to sign the agreement to appoint HintonBurdick, CPAs and Advisors, for auditing services for the fiscal year ended June 30, 2024. The following audit fee information was requested:

Audit Fiscal Year	Total Fee	Amount Increase	% Increase
2022*	\$ 57,200	N/A	N/A
2023	59,930	2,730	4.8%
2024**	62,750	2,820	4.7%
*FY22 was HintonBurdick’s first year on the audit			
**FY24 Fee is the proposed not-to-exceed amount			

- The 4.7% increase for FY24 is a concession from the auditors based on discussions with Financial Services staff. The auditors initially proposed an 8% increase based on service inflation, which staff considers fair due to rising labor costs of financial services professionals. However, staff cited uncertain economic conditions as a reason to request a lower fee for the Library District.

Administration

- Welcomed a new Administrative Specialist, **Tina Bolden**
- Filed the Auditor Designation with the State of Nevada, per NRS requirement
- Prepared the Finance and Audit Committee agenda and agenda item
- Gathered, updated, and prepared information for the Fiscal Year 2025 Tentative Budget
- Presented a Financial Services New Leader Orientation/Training to staff
- Staff participated in the Circulation Department Head meeting
- **Floresto Cabias** met with *Paycom*, a Human Resources Information Systems service provider to review their software
- **Floresto Cabias** received and reviewed the Final Revenue Projections from the State of Nevada
- **Lynn Wing** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Serenic Navigator system
- **Lynn Wing** prepared and followed up on Agreements for Services for performances scheduled for District-wide events
- **Lynn Wing** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

Accounting

- Coded and verified all transactions (\$2M for the month of March)
- Performed cash flow analysis
- Performed all payroll related duties, including PERS report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices
- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status for staff as requested
- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements
- Prepared and mailed Programming and Venues Services and Financial Services invoices
- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and customer inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the Mesquite and East Las Vegas QALICBs
- Administered the District's P-card and Amazon accounts



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: March 31, 2024

SUBJECT: Financial Services Report, April 2024

Enclosed are the budget status reports for February 2024. General fund revenues show 74% of budgeted revenues collected.

Property Tax Revenues

As of March 19, 2024, the District collected \$52.8M in property taxes, which is still on pace to meet budget expectations. Property taxes are assessed on a fiscal year basis beginning on July 1.

Consolidated Sales Tax Revenues (CTX)

The CTX shows 51% collected so far this fiscal year. The State of Nevada distributes CTX collections two months after the month of collection.

As of the date of this report, the most recent CTX received by the District on February 29, 2024, represents CTX from the month of December 2023. The \$3.0M collected is 4% higher than the amount collected for the same month last fiscal year. So far this fiscal year the CTX are averaging a 4% increase compared to the same period in the prior year.

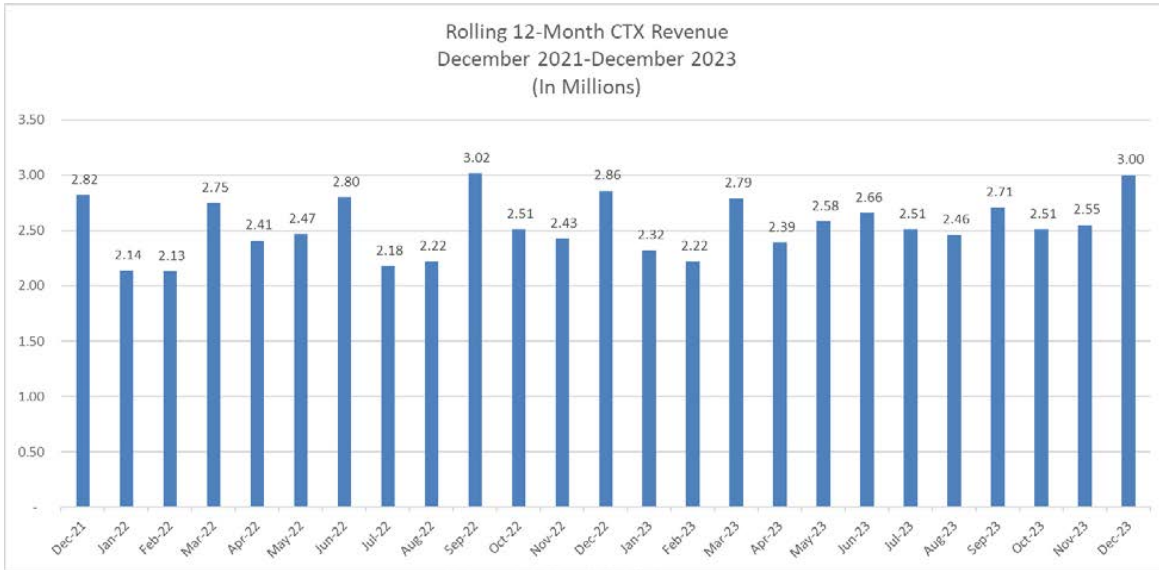
Expenditures

The General Fund has spent 59% of the allocated budget for FY 2024, which is on pace to meet budget expectations. See the summary of expenditures by department in the reports below.

Ending Fund Balance

Based on revenue and expenditure activity so far in FY 2024, staff expects to maintain an ending fund balance for FY 2024 that is at least 20% of budgeted expenditures. The District will transfer \$16M from the General Fund to the Capital Projects Fund in FY 2024.

Staff will be available to answer questions.



Consolidated Sales Tax FY 2024 vs. FY 2023			
	FY23	FY24	% Change Over FY23
July	2,179,847.95	2,512,443.86	15.26%
August	2,215,102.72	2,458,283.10	10.98%
September	3,019,768.40	2,706,582.49	-10.37%
October	2,505,890.22	2,507,912.36	0.08%
November	2,434,986.56	2,554,982.14	4.93%
December	2,859,714.44	2,965,326.12	3.69%
January	2,319,602.49		
February	2,218,222.45		
March	2,788,228.89		
April	2,389,406.31		
May	2,578,879.06		
June	2,661,784.24		
TOTAL	30,171,433.73	15,705,530.07	

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**General Fund - 100
From 07/01/2023 Through 03/19/2024**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Tax Revenue	\$ 52,774,574.34	\$ 61,629,920.00	\$ 8,855,345.66	14.37%
Intergovernmental Revenue	16,086,561.20	31,443,860.00	15,357,298.80	48.84%
Charges for Services	431,911.91	1,000,000.00	568,088.09	56.81%
Miscellaneous	1,482,300.16	1,060,000.00	-	-
Total Revenues	\$ 70,775,347.61	\$ 95,133,780.00	\$ 24,780,732.55	26.05%
Expenditures				
Salaries	\$ 23,182,062.27	\$ 38,647,658.00	\$ 15,465,595.73	40.02%
Benefits	10,246,733.32	17,451,171.00	7,204,437.68	41.28%
Supplies & Services	11,025,931.77	18,703,971.00	7,678,039.23	41.05%
Capital Outlay	7,708,601.32	13,100,000.00	5,391,398.68	41.16%
Total Expenditures	\$ 52,163,328.68	\$ 87,902,800.00	\$ 35,739,471.32	40.66%
Excess (Deficit) of Revenues over (under) Expenditures	\$ 18,612,018.93	\$ 7,230,980.00	\$ -	-

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas-Clark County Library District
Summary Budget Comparison
By Department

General Fund - 100
From 07/01/2023 through 03/19/2024

			Dollar Budget	Percent Budget	
	YTD Actual	Budget	Amount Remaining	Remaining	
110	Administration - Executive	536,830.76	856,213.00	319,382.24	37.30%
120	Administration - Library Operations	1,160,012.20	2,080,156.00	920,143.80	44.23%
200	Financial Services	1,517,462.51	2,151,493.00	634,030.49	29.47%
215	Community Outreach	391,792.46	751,492.00	359,699.54	47.86%
216	Youth Services	326,155.48	626,538.00	300,382.52	47.94%
217	Adult Services	144,868.10	452,163.00	307,294.90	67.96%
220	Development	352,931.95	764,417.00	411,485.05	53.83%
240	General Services	7,658,761.34	12,212,958.00	4,554,196.66	37.29%
250	Human Resources	1,503,804.28	3,039,736.00	1,535,931.72	50.53%
251	HR-Work Insurance	785,234.42	1,501,744.00	716,509.58	47.71%
260	Information Technology	3,175,139.61	4,876,342.00	1,701,202.39	34.89%
270	Literacy Services	315,256.82	2,105,386.00	1,790,129.18	85.03%
280	Branding and Marketing	1,906,871.02	3,242,024.00	1,335,152.98	41.18%
290	Access Services	842,427.87	1,485,038.00	642,610.13	43.27%
310	Collection and Bibliographic Services	9,289,818.82	15,540,578.00	6,250,759.18	40.22%
320	Gallery Services	141,558.25	224,445.00	82,886.75	36.93%
330	Programming and Venues Services	2,160,156.86	3,629,127.00	1,468,970.14	40.48%
340	Community Engagement	369,551.53	745,461.00	375,909.47	50.43%
400	Library Operations	19,584,694.40	31,617,489.00	12,032,794.60	38.06%
Total		52,163,328.68	87,902,800.00	35,739,471.32	40.66%

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By Location

General Fund - 100
 Library Operations - Dept 400
 From 07/01/2023 through 03/19/2024

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
100	Blue Diamond Library	97,040.04	155,745.00	58,704.96	37.69%
110	Bunkerville Library	96,761.16	148,398.00	51,636.84	34.80%
120	Clark County Library	1,897,698.28	2,865,255.00	967,556.72	33.77%
130	Enterprise Library	1,003,736.00	1,719,983.00	716,247.00	41.64%
140	Goodsprings Library	69,756.12	99,926.00	30,169.88	30.19%
160	Indian Springs Library	100,510.27	183,824.00	83,313.73	45.32%
180	Laughlin Library	485,693.62	795,301.00	309,607.38	38.93%
190	Mesquite Library	778,885.63	1,347,002.00	568,116.37	42.18%
200	Moapa Town Library	82,856.00	143,048.00	60,192.00	42.08%
210	Moapa Valley Library	249,993.62	377,164.00	127,170.38	33.72%
220	Mount Charleston Library	82,838.32	123,744.00	40,905.68	33.06%
230	Rainbow Library	1,347,237.91	2,083,003.00	735,765.09	35.32%
240	Sahara West Library	1,805,087.08	2,809,692.00	1,004,604.92	35.75%
250	Sandy Valley Library	99,153.50	146,564.00	47,410.50	32.35%
260	Searchlight Library	84,706.21	127,251.00	42,544.79	33.43%
270	Spring Valley Library	1,151,545.29	1,981,743.00	830,197.71	41.89%
280	Summerlin Library	1,031,786.89	1,632,199.00	600,412.11	36.79%
290	Sunrise Library	1,100,647.63	1,709,642.00	608,994.37	35.62%
300	West Charleston Library	1,268,166.17	1,977,411.00	709,244.83	35.87%
310	West Las Vegas Library	1,195,507.56	1,893,563.00	698,055.44	36.86%
320	Whitney Library	1,043,275.15	1,753,818.00	710,542.85	40.51%
360	Meadows Library	108,758.96	171,485.00	62,726.04	36.58%
370	Centennial Hills Library	1,390,854.38	2,156,434.00	765,579.62	35.50%
380	Windmill Library	1,362,600.52	2,164,055.00	801,454.48	37.03%
390	East Las Vegas Library	1,342,854.43	2,270,824.00	927,969.57	40.86%
605	City Misdemeanant	303,368.78	359,563.00	56,194.22	15.63%
610	Clark County Detention Dept.	3,374.88	420,852.00	417,477.12	99.20%
Total		19,584,694.40	31,617,489.00	12,032,794.60	38.06%

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

General Fund - 100
From 07/01/2023 Through 03/19/2024

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
51100 Salaries - Full Time	18,631,506.57	29,565,787.00	10,934,280.43	36.98%
51200 Salaries - Part Time	3,689,371.41	7,635,310.00	3,945,938.59	51.68%
51300 Overtime Pay	30,645.04	63,250.00	32,604.96	51.55%
51400 Call Back Pay	8,032.59	12,091.00	4,058.41	33.57%
51500 Standby Pay	41,259.68	56,317.00	15,057.32	26.74%
51600 Longevity Pay	181,767.60	364,903.00	183,135.40	50.19%
51700 Separation Pay	305,911.92	450,000.00	144,088.08	32.02%
51800 Leave Buyout	293,567.46	500,000.00	206,432.54	41.29%
55100 Employees Retirement	6,364,577.96	10,272,409.00	3,907,831.04	38.04%
55200 Group Insurance	3,214,622.30	5,781,560.00	2,566,937.70	44.40%
55300 Workers' Comp. Payments	124,230.95	271,544.00	147,313.05	54.25%
55400 Medicare Coverage Expense	540,430.58	975,658.00	435,227.42	44.61%
55500 Unemployment Insurance	2,871.53	150,000.00	147,128.47	98.09%
61100 Office Supplies	312,560.00	559,680.00	247,120.00	44.15%
61110 Operating Supplies	357,157.24	818,550.00	461,392.76	56.37%
61120 Software & User Licenses	489,101.50	527,052.00	37,950.50	7.20%
61130 Software Maintenance	1,045,772.23	1,312,000.00	266,227.77	20.29%
61200 Book Materials & Supplies	49,640.69	110,000.00	60,359.31	54.87%
61205 Interlibrary Loan	440.44	4,500.00	4,059.56	90.21%
61210 Small Equipment	149,282.99	406,500.00	257,217.01	63.28%
61400 Equipment Repair & Maint.	293,696.81	771,856.00	478,159.19	61.95%
61410 Contracted Services	3,747,627.07	6,957,516.00	3,209,888.93	46.14%
61420 Building Repair & Maint.	146,709.02	400,000.00	253,290.98	63.32%
61500 Rental Expenses	51,521.03	84,566.00	33,044.97	39.08%
61600 Telephone	465,413.36	690,000.00	224,586.64	32.55%
61700 Utilities	1,474,834.02	1,911,897.00	437,062.98	22.86%
61800 Insurance & Bonds	418,577.21	438,954.00	20,376.79	4.64%
61900 Professional Services	417,119.22	856,000.00	438,880.78	51.27%
61910 Legal Services	97,502.50	364,500.00	266,997.50	73.25%
62200 Collection Agencies	47,412.00	70,000.00	22,588.00	32.27%
62300 Board Compensation	3,200.00	10,000.00	6,800.00	68.00%
62500 Postage	76,177.19	286,500.00	210,322.81	73.41%
62510 Advertising	312,443.83	372,700.00	60,256.17	16.17%
62600 Community Events	11,718.18	83,250.00	71,531.82	85.92%
62610 Staff Day	1,621.50	30,000.00	28,378.50	94.60%
62620 Recruitment	23,318.44	30,000.00	6,681.56	22.27%
62700 Education & Training	112,499.34	225,000.00	112,500.66	50.00%
62800 Travel & Transportation	80,105.52	271,500.00	191,394.48	70.50%
62900 Printing & Reproduction	243,172.40	365,250.00	122,077.60	33.42%
63000 Dues & Subscriptions	26,754.20	53,150.00	26,395.80	49.66%
65000 Miscellaneous Expenses	7,785.33	116,800.00	109,014.67	93.33%
65100 Bank Charges	36,518.51	50,000.00	13,481.49	26.96%
67000 Rental Expenses to QALICBs	526,250.00	526,250.00	-	-
81700 Library Books	7,708,601.32	13,100,000.00	5,391,398.68	41.16%
Total	52,163,328.68	87,902,800.00	35,739,471.32	40.66%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Grant Fund - 220
From 07/01/2023 Through 03/19/2024**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Intergovernmental Revenue	\$ 1,131,403.79	\$ 20,000,000.00	\$ 18,868,596.21	94.34%
Total Revenues	<u>\$ 1,131,403.79</u>	<u>\$ 20,000,000.00</u>	<u>\$ 18,868,596.21</u>	<u>94.34%</u>
Expenditures				
Salaries	\$ 515,292.58	\$ 1,300,000.00	\$ 784,707.42	60.36%
Benefits	138,407.71	700,000.00	561,592.29	80.23%
Supplies & Services	585,553.36	10,000,000.00	9,414,446.64	94.14%
Capital Outlay	213,689.11	8,000,000.00	7,786,310.89	97.33%
Total Expenditures	<u>\$ 1,452,942.76</u>	<u>\$ 20,000,000.00</u>	<u>\$ 18,547,057.24</u>	<u>92.74%</u>
Excess (Deficit) of Revenues over (under) Expenditures	<u>\$ (321,538.97)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Grant Fund - 220
From 07/01/2023 Through 03/19/2024

	<u>YTD Actual</u>	<u>Budget</u>	<u>Dollar Budget Amount Remaining</u>	<u>Percent Budget Remaining</u>
51100 Salaries - Full Time	219,743.00	506,354.60	286,611.60	56.60%
51200 Salaries - Part Time	294,443.96	793,645.40	499,201.44	62.90%
51300 Overtime Pay	37.32	-	-	-
51600 Longevity Pay	1,068.30	-	-	-
55100 Employees Retirement	77,254.00	423,698.21	346,444.21	81.77%
55200 Group Insurance	35,871.83	154,947.38	119,075.55	76.85%
55400 Medicare Coverage Expense	25,281.88	121,354.41	96,072.53	79.17%
61100 Office Supplies	13,547.61	511,200.00	497,652.39	97.35%
61120 Software & User Licenses	20,549.10	1,056,000.00	1,035,450.90	98.05%
61210 Small Equipment	546,036.83	2,017,500.00	1,471,463.17	72.93%
61410 Contracted Services	-	2,018,900.00	2,018,900.00	100.00%
62700 Education & Training	-	1,011,400.00	1,011,400.00	100.00%
62800 Travel & Transportation	3,318.78	1,004,000.00	1,000,681.22	99.67%
63000 Dues & Subscriptions	-	500,250.00	500,250.00	100.00%
65000 Miscellaneous Expenses	2,101.04	1,880,750.00	1,878,648.96	99.89%
81600 Capital Equipment - Major	-	7,947,500.00	7,947,500.00	100.00%
81700 Library Books	213,689.11	52,500.00	-	-
Total	1,452,942.76	20,000,000.00	18,547,057.24	92.74%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Gift Fund - 230
From 07/01/2023 Through 03/19/2024**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Miscellaneous	\$ 249,764.03	\$ 10,000,000.00	\$ 9,750,235.97	97.50%
Total Revenues	<u>\$ 249,764.03</u>	<u>\$ 10,000,000.00</u>	<u>\$ 9,750,235.97</u>	<u>97.50%</u>
Expenditures				
Salaries	\$ -	\$ 200,000.00	\$ 200,000.00	100.00%
Supplies & Services	167,299.00	6,000,000.00	5,832,701.00	97.21%
Capital Outlay	648.90	3,800,000.00	3,799,351.10	99.98%
Total Expenditures	<u>\$ 167,947.90</u>	<u>\$ 10,000,000.00</u>	<u>\$ 9,832,052.10</u>	<u>98.32%</u>
Excess (Deficit) of Revenues over (under) Expenditures	<u>\$ 81,816.13</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Gift Fund - 230
From 07/01/2023 Through 03/19/2024

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
51100 Salaries - Full Time	-	200,000.00	200,000.00	100.00%
61100 Office Supplies	921.01	50,000.00	49,078.99	98.16%
61110 Operating Supplies	67,189.23	50,000.00	-	-
61200 Book Materials & Supplies	23,982.80	-	-	-
61210 Small Equipment	13,543.14	100,000.00	86,456.86	86.46%
61410 Contracted Services	9,700.00	2,200,000.00	2,190,300.00	99.56%
61500 Rental Expenses	-	330,000.00	330,000.00	100.00%
61900 Professional Services	6,438.36	3,000,000.00	2,993,561.64	99.79%
62510 Advertising	2,700.00	-	-	-
62600 Community Events	23,377.24	50,000.00	26,622.76	53.25%
62800 Travel & Transportation	13.10	50,000.00	49,986.90	99.97%
62900 Printing & Reproduction	6,933.80	-	-	-
65000 Miscellaneous Expenses	12,500.32	170,000.00	157,499.68	92.65%
81600 Capital Equipment - Major	-	2,800,000.00	2,800,000.00	100.00%
81700 Library Books	648.90	1,000,000.00	999,351.10	99.94%
Total	167,947.90	10,000,000.00	9,832,052.10	98.32%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Capital Projects Fund - 510
From 07/01/2023 Through 03/19/2024**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Miscellaneous	\$ 1,271,195.18	\$ 150,000.00	\$ -	-
Total Revenues	<u>\$ 1,271,195.18</u>	<u>\$ 150,000.00</u>	<u>\$ -</u>	<u>-</u>
Expenditures				
Supplies & Services	\$ 3,153,158.44	\$ 7,256,000.00	\$ 4,102,841.56	56.54%
Capital Outlay	23,829,811.54	27,022,000.00	3,192,188.46	11.81%
Total Expenditures	<u>\$ 26,982,969.98</u>	<u>\$ 34,278,000.00</u>	<u>\$ 7,295,030.02</u>	<u>21.28%</u>
Excess (Deficit) of Revenues over (under) Expenditures	<u>\$ (25,711,774.80)</u>	<u>\$ (34,128,000.00)</u>	<u>\$ -</u>	<u>-</u>

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Capital Projects Fund - 510
From 07/01/2023 Through 03/19/2024

	<u>YTD Actual</u>	<u>Budget</u>	<u>Dollar Budget Amount Remaining</u>	<u>Percent Budget Remaining</u>
61110 Operating Supplies	48,492.44	800,000.00	751,507.56	93.94%
61120 Software & User Licenses	62,794.50	900,000.00	837,205.50	93.02%
61130 Software Maintenance	-	240,000.00	240,000.00	100.00%
61210 Small Equipment	650,565.35	1,200,000.00	549,434.65	45.79%
61400 Equipment Repair & Maint.	5,605.00	700,000.00	694,395.00	99.20%
61410 Contracted Services	28,600.32	200,000.00	171,399.68	85.70%
61420 Building Repair & Maint.	1,174,759.66	1,100,000.00	-	-
61500 Rental Expenses	21,845.35	-	-	-
61800 Insurance & Bonds	1,716.00	256,000.00	254,284.00	99.33%
61900 Professional Services	954,028.37	1,560,000.00	605,971.63	38.84%
61910 Legal Services	-	50,000.00	50,000.00	100.00%
62900 Printing & Reproduction	1,000.00	-	-	-
65000 Miscellaneous Expenses	161,287.44	200,000.00	38,712.56	19.36%
65100 Bank Charges	42,464.01	50,000.00	7,535.99	15.07%
81500 Capital Improvements	23,510,840.45	24,022,000.00	511,159.55	2.13%
81600 Capital Equipment - Major	318,971.09	3,000,000.00	2,681,028.91	89.37%
Total	26,982,969.98	34,278,000.00	7,295,030.02	21.28%

Las Vegas-Clark County Library District

Project 2050 - Furniture Replacement
From 07/01/2023 through 03/19/2024

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61210	Small Equipment	20,668.87	125,000.00	104,331.13	83%
	Total Expenditures	20,668.87	125,000.00	104,331.13	83%

Las Vegas-Clark County Library District

Project 5010 - Bldg Repair & Maintenance
From 07/01/2023 through 03/19/2024

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61110	Operating Supplies	612.85	200,000.00	199,387.15	100%
61120	Software & User Licenses	-	50,000.00	50,000.00	100%
61130	Software Maintenance	-	50,000.00	50,000.00	100%
61210	Small Equipment	17,351.95	300,000.00	282,648.05	94%
61400	Equipment Repair & Maint.	-	50,000.00	50,000.00	100%
61410	Contracted Services	-	50,000.00	50,000.00	100%
61420	Building Repair & Maint.	1,149,283.60	1,200,000.00	50,716.40	4%
61900	Professional Services	57,709.20	265,000.00	207,290.80	78%
81500	Capital Improvements	-	282,000.00	282,000.00	100%
81600	Capital Equipment - Major	-	1,758,000.00	1,758,000.00	100%
Total Expenditures		1,224,957.60	4,205,000.00	2,980,042.40	71%

Las Vegas-Clark County Library District

Project 2200 - Financial Services Projects
From 07/01/2023 through 03/19/2024

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61210	Small Equipment	1,708.00	170,000.00	168,292.00	99%
61800	Insurance & Bonds	-	15,000.00	15,000.00	100%
65100	Bank Charges	42,464.01	40,000.00	-	-
81600	Capital Equipment - Major	13,365.80	80,000.00	66,634.20	83%
Total Expenditures		57,537.81	305,000.00	247,462.19	81%

Las Vegas-Clark County Library District

**Project 4010 - Tech Replacements & Upgrades
From 07/01/2023 through 03/19/2024**

**510
Capital Projects Fund**

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61110	Operating Supplies	39,609.73	100,000.00	60,390.27	60%
61120	Software & User Licenses	62,794.50	200,000.00	137,205.50	69%
61130	Software Maintenance	-	300,000.00	300,000.00	100%
61210	Small Equipment	593,353.93	700,000.00	106,646.07	15%
61400	Equipment Repair & Maint.	5,605.00	500,000.00	494,395.00	99%
61410	Contracted Services	20,460.32	200,000.00	179,539.68	90%
81600	Capital Equipment - Major	251,088.44	587,000.00	335,911.56	57%
Total Expenditures		972,911.92	2,587,000.00	1,614,088.08	62%

Las Vegas-Clark County Library District

**Project 5015 - Construction Projects
From 07/01/2023 through 03/19/2024**

**510
Capital Projects Fund**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
45200 Interest Earnings	1,271,195.18	150,000.00	-	-
Total Revenues	1,271,195.18	150,000.00	-	-
Expenditures				
61110 Operating Supplies	7,648.96	13,000.00	5,351.04	41%
61420 Building Repair & Maint.	44,281.12	60,000.00	15,718.88	26%
61800 Insurance & Bonds	1,716.00	3,000.00	1,284.00	43%
61900 Professional Services	897,959.17	1,000,000.00	102,040.83	10%
62900 Printing & Reproduction	1,000.00	9,000.00	8,000.00	89%
65000 Miscellaneous Expenses	161,908.34	250,000.00	88,091.66	35%
81500 Capital Improvements	23,268,000.00	23,640,000.00	372,000.00	2%
81600 Capital Equipment - Major	14,060.00	25,000.00	10,940.00	44%
Total Expenditures	24,396,573.59	25,000,000.00	603,426.41	2%

Las Vegas-Clark County Library District

Project 5020 - PVS Projects
From 07/01/2023 through 03/19/2024

510
Capital Projects Fund

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures				
61210 Small Equipment	17,482.60	156,000.00	138,517.40	89%
61410 Contracted Services	6,500.00	100,000.00	93,500.00	94%
61500 Rental Expenses	3,040.29	150,000.00	146,959.71	98%
81500 Capital Improvements	54,809.44	100,000.00	45,190.56	45%
81600 Capital Equipment - Major	228,487.86	400,000.00	171,512.14	43%
Total Expenditures	310,320.19	906,000.00	595,679.81	66%

Las Vegas-Clark County Library District

Project 7010 - Library Materials
From 07/01/2023 through 03/19/2024

510
Capital Projects Fund

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures				
81700 Library Materials	-	1,000,000.00	1,000,000.00	100%
Total Expenditures	-	1,000,000.00	1,000,000.00	100%

Las Vegas-Clark County Library District

Project 9010 - Vehicle Purchase and Replacement
From 07/01/2023 through 03/19/2024

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
81600	Capital Equipment - Major	-	150,000.00	150,000.00	100%
	Total Expenditures	-	150,000.00	150,000.00	100%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Debt Service Fund - 610
From 07/01/2023 Through 03/19/2024**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Total Revenues	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Expenditures				
Supplies & Services	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Total Expenditures	\$ -	\$ 10,000.00	\$ 10,000.00	100.00%
Excess (Deficit) of Revenues over (under) Expenditures	\$ -	\$ -	\$ -	-

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas-Clark County Library District
 Summary Budget Comparison
 By GL Account

Debt Service Fund - 610
From 07/01/2023 Through 03/19/2024

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
65100 Bank Charges	-	10,000.00	10,000.00	100.00%
Total	-	10,000.00	10,000.00	100.00%

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Administration - Executive - 110
From 07/01/2023 through 03/19/2024**

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	232,610.87	379,543.00	146,932.13
Total Salaries and Wages	232,610.87	379,543.00	146,932.13
Employee Benefits			
55100 Employees Retirement	72,284.05	127,147.00	54,862.95
55200 Group Insurance	19,077.24	43,270.00	24,192.76
55400 Medicare Coverage Expense	3,530.93	5,503.00	1,972.07
Total Employee Benefits	94,892.22	175,920.00	81,027.78
Services and Supplies			
61100 Office Supplies	-	3,500.00	3,500.00
61110 Operating Supplies	990.56	2,000.00	1,009.44
61120 Software & User Licenses	40,610.37	45,000.00	4,389.63
61210 Small Equipment	-	10,000.00	10,000.00
61900 Professional Services	73,258.83	75,000.00	1,741.17
61910 Legal Services	53,217.50	75,000.00	21,782.50
62300 Board Compensation	3,200.00	10,000.00	6,800.00
62600 Community Events	4,989.62	15,000.00	10,010.38
62700 Education & Training	3,267.00	5,000.00	1,733.00
62800 Travel & Transportation***	6,865.84	25,000.00	18,134.16
62900 Printing & Reproduction	-	250.00	250.00
63000 Dues & Subscriptions	21,478.00	30,000.00	8,522.00
65000 Miscellaneous Expenses	1,449.95	5,000.00	3,550.05
Total Services and Supplies	209,327.67	300,750.00	91,422.33
Total Administration - Executive-110	536,830.76	856,213.00	319,382.24

***The Travel & Transportation budget also accounts for costs incurred by the Board of Trustees.

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Administration - Library Operations - 120
From 07/01/2023 through 03/19/2024**

		YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages				
51100	Salaries - Full Time	675,709.84	1,111,647.00	435,937.16
51200	Salaries - Part Time	46,041.73	91,632.00	45,590.27
51600	Longevity Pay	5,413.94	6,877.00	1,463.06
Total Salaries and Wages		727,165.51	1,210,156.00	482,990.49
Employee Benefits				
55100	Employees Retirement	236,448.16	395,921.00	159,472.84
55200	Group Insurance	84,269.63	140,377.00	56,107.37
55400	Medicare Coverage Expense	10,373.22	19,302.00	8,928.78
Total Employee Benefits		331,091.01	555,600.00	224,508.99
Services and Supplies				
61100	Office Supplies	545.79	1,000.00	454.21
61110	Operating Supplies	11,878.66	50,000.00	38,121.34
61120	Software & User Licenses	7,729.04	15,000.00	7,270.96
61130	Software Maintenance	-	5,000.00	5,000.00
61210	Small Equipment	71,596.02	154,000.00	82,403.98
61410	Contracted Services	1,525.00	47,900.00	46,375.00
61500	Rental Expenses	12.00	2,500.00	2,488.00
62700	Education & Training	2,127.00	7,500.00	5,373.00
62800	Travel & Transportation	6,342.17	30,000.00	23,657.83
63000	Dues & Subscriptions	-	1,500.00	1,500.00
Total Services and Supplies		101,755.68	314,400.00	212,644.32
Total Administration - Library Operations-120		1,160,012.20	2,080,156.00	920,143.80

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Financial Services - 200
From 07/01/2023 through 03/19/2024

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	321,425.07	631,970.00	310,544.93
51200 Salaries - Part Time	16,665.87	25,000.00	8,334.13
51300 Overtime Pay	333.39	-	-
51600 Longevity Pay	1,366.65	1,900.00	533.35
Total Salaries and Wages	339,790.98	658,870.00	319,412.41
Employee Benefits			
55100 Employees Retirement	106,405.55	220,722.00	114,316.45
55200 Group Insurance	44,533.03	94,880.00	50,346.97
55400 Medicare Coverage Expense	5,975.47	9,554.00	3,578.53
Total Employee Benefits	156,914.05	325,156.00	168,241.95
Services and Supplies			
61110 Operating Supplies	1,695.84	6,000.00	4,304.16
61130 Software Maintenance	42,296.35	50,000.00	7,703.65
61400 Equipment Repair & Maint.	52,775.03	76,030.00	23,254.97
61410 Contracted Services	111,686.29	165,000.00	53,313.71
61900 Professional Services	138,423.48	140,000.00	1,576.52
61910 Legal Services	-	2,500.00	2,500.00
62200 Collection Agencies	47,412.00	70,000.00	22,588.00
62500 Postage	54,962.19	85,000.00	30,037.81
62510 Advertising	6,147.62	16,700.00	10,552.38
62700 Education & Training	-	5,000.00	5,000.00
62800 Travel & Transportation	132.17	3,000.00	2,867.83
63000 Dues & Subscriptions	2,458.00	6,000.00	3,542.00
65000 Miscellaneous Expenses	-	60,000.00	60,000.00
65100 Bank Charges	36,518.51	50,000.00	13,481.49
67000 Rental Expenses to QALICBs***	526,250.00	432,237.00	-
Total Services and Supplies	1,020,757.48	1,167,467.00	240,722.52
Total Financial Services-200	1,517,462.51	2,151,493.00	728,376.88

**Miscalculation in New Markets rent in FY24 will be corrected in FY25.

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Community Outreach - 215
From 07/01/2023 through 03/19/2024

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	244,306.63	390,947.00	146,640.37
51200 Salaries - Part Time	8,105.14	75,206.00	67,100.86
51300 Overtime Pay	285.41	-	-
51600 Longevity Pay	2,022.04	5,107.00	3,084.96
Total Salaries and Wages	254,719.22	471,260.00	216,826.19
Employee Benefits			
55100 Employees Retirement	80,904.57	132,678.00	51,773.43
55200 Group Insurance	41,165.92	99,058.00	57,892.08
55400 Medicare Coverage Expense	4,155.30	11,496.00	7,340.70
Total Employee Benefits	126,225.79	243,232.00	117,006.21
Services and Supplies			
61110 Operating Supplies	6,881.00	17,000.00	10,119.00
61120 Software & User Licenses	-	1,500.00	1,500.00
62600 Community Events	976.82	1,000.00	23.18
62700 Education & Training	689.00	2,000.00	1,311.00
62800 Travel & Transportation	2,050.63	5,000.00	2,949.37
62900 Printing & Reproduction	-	10,000.00	10,000.00
63000 Dues & Subscriptions	250.00	500.00	250.00
Total Services and Supplies	10,847.45	37,000.00	26,152.55
Total Community Outreach-215	391,792.46	751,492.00	359,984.95

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Youth Services - 216
From 07/01/2023 through 03/19/2024**

		YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages				
51100	Salaries - Full Time	130,133.22	232,877.00	102,743.78
51600	Longevity Pay	1,392.90	1,939.00	546.10
Total Salaries and Wages		131,526.12	234,816.00	103,289.88
Employee Benefits				
55100	Employees Retirement	44,356.18	78,664.00	34,307.82
55200	Group Insurance	12,329.86	30,503.00	18,173.14
55400	Medicare Coverage Expense	1,885.34	3,405.00	1,519.66
Total Employee Benefits		58,571.38	112,572.00	54,000.62
Services and Supplies				
61110	Operating Supplies	37,172.62	124,900.00	87,727.38
61120	Software & User Licenses	4,095.88	6,000.00	1,904.12
61210	Small Equipment	1,547.80	17,250.00	15,702.20
61410	Contracted Services	93,241.68	125,250.00	32,008.32
61500	Rental Expenses	-	1,250.00	1,250.00
62700	Education & Training	-	1,500.00	1,500.00
62800	Travel & Transportation	-	3,000.00	3,000.00
Total Services and Supplies		136,057.98	279,150.00	143,092.02
Total Youth Services-216		326,155.48	626,538.00	300,382.52

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Adult Services - 217
From 07/01/2023 through 03/19/2024**

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	82,134.97	165,588.00	83,453.03
51300 Overtime Pay	11.01	-	-
51600 Longevity Pay	1,553.15	2,180.00	626.85
Total Salaries and Wages	83,699.13	167,768.00	84,079.88
Employee Benefits			
55100 Employees Retirement	27,555.24	56,202.00	28,646.76
55200 Group Insurance	7,255.10	22,335.00	15,079.90
55400 Medicare Coverage Expense	1,244.53	2,433.00	1,188.47
Total Employee Benefits	36,054.87	80,970.00	44,915.13
Services and Supplies			
61110 Operating Supplies	10,318.47	73,375.00	63,056.53
61120 Software & User Licenses	119.88	500.00	380.12
61210 Small Equipment	1,647.42	15,250.00	13,602.58
61410 Contracted Services	11,125.00	107,300.00	96,175.00
62700 Education & Training	-	2,000.00	2,000.00
62800 Travel & Transportation	1,903.33	5,000.00	3,096.67
Total Services and Supplies	25,114.10	203,425.00	178,310.90
Total Adult Services-217	144,868.10	452,163.00	307,305.91

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Development - 220
From 07/01/2023 through 03/19/2024**

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	222,312.35	409,237.00	186,924.65
51600 Longevity Pay	1,865.78	2,649.00	783.22
Total Salaries and Wages	224,178.13	411,886.00	187,707.87
Employee Benefits			
55100 Employees Retirement	74,207.11	137,982.00	63,774.89
55200 Group Insurance	38,109.17	71,077.00	32,967.83
55400 Medicare Coverage Expense	3,262.97	5,972.00	2,709.03
Total Employee Benefits	115,579.25	215,031.00	99,451.75
Services and Supplies			
61110 Operating Supplies	5,641.83	12,500.00	6,858.17
61410 Contracted Services	-	18,000.00	18,000.00
61900 Professional Services	-	37,500.00	37,500.00
61910 Legal Services	-	2,000.00	2,000.00
62500 Postage	-	1,500.00	1,500.00
62510 Advertising	2,500.00	25,000.00	22,500.00
62600 Community Events	4,278.11	10,000.00	5,721.89
62700 Education & Training	-	1,000.00	1,000.00
62800 Travel & Transportation	351.42	25,000.00	24,648.58
63000 Dues & Subscriptions	403.21	5,000.00	4,596.79
Total Services and Supplies	13,174.57	137,500.00	124,325.43
Total Development-220	352,931.95	764,417.00	411,485.05

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
General Services - 240
From 07/01/2023 through 03/19/2024**

		YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages				
51100	Salaries - Full Time	1,282,694.82	1,970,197.00	687,502.18
51200	Salaries - Part Time	41,941.50	78,163.00	36,221.50
51300	Overtime Pay	9,661.23	5,750.00	-
51400	Call Back Pay	7,851.88	12,091.00	4,239.12
51500	Standby Pay	41,259.68	56,317.00	15,057.32
51600	Longevity Pay	4,547.39	6,371.00	1,823.61
Total Salaries and Wages		1,387,956.50	2,128,889.00	744,843.73
Employee Benefits				
55100	Employees Retirement	442,487.18	685,067.00	242,579.82
55200	Group Insurance	290,564.55	453,107.00	162,542.45
55400	Medicare Coverage Expense	22,588.21	35,632.00	13,043.79
Total Employee Benefits		755,639.94	1,173,806.00	418,166.06
Services and Supplies				
61100	Office Supplies	5,902.08	15,000.00	9,097.92
61110	Operating Supplies	214,128.47	380,000.00	165,871.53
61130	Software Maintenance	59,027.34	75,000.00	15,972.66
61210	Small Equipment	10,701.70	40,000.00	29,298.30
61400	Equipment Repair & Maint.	36,271.21	65,000.00	28,728.79
61410	Contracted Services	3,057,832.66	5,356,399.00	2,298,566.34
61420	Building Repair & Maint.	146,709.02	400,000.00	253,290.98
61500	Rental Expenses	29,708.24	32,500.00	2,791.76
61700	Utilities	1,474,834.02	2,035,910.00	561,075.98
61800	Insurance & Bonds	418,577.21	438,954.00	20,376.79
61900	Professional Services***	54,325.95	40,000.00	-
61910	Legal Services	-	10,000.00	10,000.00
62700	Education & Training	955.00	5,000.00	4,045.00
62800	Travel & Transportation	-	1,000.00	1,000.00
62900	Printing & Reproduction	-	500.00	500.00
63000	Dues & Subscriptions	500.00	1,000.00	500.00
65000	Miscellaneous Expenses	5,692.00	14,000.00	8,308.00
Total Services and Supplies		5,515,164.90	8,910,263.00	3,409,424.05
Total General Services-240		7,658,761.34	12,212,958.00	4,572,433.84

***Temporary employment services used due to extended staff leave.

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Human Resources - 250
From 07/01/2023 through 03/19/2024

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	613,436.37	1,073,764.00	460,327.63
51300 Overtime Pay	101.31	-	-
Total Salaries and Wages	613,537.68	1,073,764.00	460,327.63
Employee Benefits			
55100 Employees Retirement	202,816.51	359,711.00	156,894.49
55200 Group Insurance	110,077.53	200,984.00	90,906.47
55400 Medicare Coverage Expense	9,587.44	15,570.00	5,982.56
55500 Unemployment Insurance	2,871.53	75,000.00	72,128.47
Total Employee Benefits	325,353.01	651,265.00	325,911.99
Services and Supplies			
61110 Operating Supplies	3,449.36	15,015.00	11,565.64
61130 Software Maintenance	263,429.85	265,000.00	1,570.15
61400 Equipment Repair & Maint.	-	250.00	250.00
61410 Contracted Services	44,724.67	77,192.00	32,467.33
61900 Professional Services	77,301.44	404,000.00	326,698.56
61910 Legal Services	44,285.00	265,000.00	220,715.00
62510 Advertising	-	20,000.00	20,000.00
62600 Community Events	-	2,250.00	2,250.00
62610 Staff Day	1,621.50	30,000.00	28,378.50
62620 Recruitment	23,318.44	30,000.00	6,681.56
62700 Education & Training	80,212.09	150,000.00	69,787.91
62800 Travel & Transportation	25,891.95	50,000.00	24,108.05
63000 Dues & Subscriptions	349.99	5,000.00	4,650.01
65000 Miscellaneous Expenses	329.30	1,000.00	670.70
Total Services and Supplies	564,913.59	1,314,707.00	749,793.41
Total Human Resources-250	1,503,804.28	3,039,736.00	1,536,033.03

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
HR-Work Insurance - 251
From 07/01/2023 through 03/19/2024

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51700 Separation Pay	305,911.92	450,000.00	144,088.08
51800 Leave Buyout	293,567.46	500,000.00	206,432.54
Total Salaries and Wages	599,479.38	950,000.00	350,520.62
Employee Benefits			
55200 Group Insurance	61,524.09	205,200.00	143,675.91
55300 Workers' Comp. Payments	124,230.95	271,544.00	147,313.05
55500 Unemployment Insurance	-	75,000.00	75,000.00
Total Employee Benefits	185,755.04	551,744.00	365,988.96
Total HR-Work Insurance-251	785,234.42	1,501,744.00	716,509.58

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Information Technology - 260
From 07/01/2023 through 03/19/2024**

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	1,202,787.70	1,742,485.00	539,697.30
51300 Overtime Pay	11,048.01	28,750.00	17,701.99
51400 Call Back Pay	180.71	-	-
51600 Longevity Pay	7,463.63	10,445.00	2,981.37
Total Salaries and Wages	1,221,480.05	1,781,680.00	560,380.66
Employee Benefits			
55100 Employees Retirement	402,558.91	587,232.00	184,673.09
55200 Group Insurance	176,940.65	267,713.00	90,772.35
55400 Medicare Coverage Expense	17,640.21	25,417.00	7,776.79
Total Employee Benefits	597,139.77	880,362.00	283,222.23
Services and Supplies			
61110 Operating Supplies	22,508.85	25,000.00	2,491.15
61120 Software & User Licenses	22,928.08	30,000.00	7,071.92
61130 Software Maintenance	584,476.87	757,000.00	172,523.13
61210 Small Equipment	20,117.43	35,000.00	14,882.57
61400 Equipment Repair & Maint.	197,748.01	607,000.00	409,251.99
61410 Contracted Services	15,051.33	35,000.00	19,948.67
61600 Telephone	465,413.36	690,000.00	224,586.64
62700 Education & Training	24,135.25	25,000.00	864.75
62800 Travel & Transportation	3,926.53	10,000.00	6,073.47
65000 Miscellaneous Expenses	214.08	300.00	85.92
Total Services and Supplies	1,356,519.79	2,214,300.00	857,780.21
Total Information Technology-260	3,175,139.61	4,876,342.00	1,701,383.10

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Literacy Services - 270
From 07/01/2023 through 03/19/2024**

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	114,346.84	619,812.00	505,465.16
51200 Salaries - Part Time	108,956.92	1,026,667.00	917,710.08
51600 Longevity Pay	-	1,453.00	1,453.00
Total Salaries and Wages	223,303.76	1,647,932.00	1,424,628.24
Employee Benefits			
55100 Employees Retirement	39,134.40	215,397.00	176,262.60
55200 Group Insurance	12,207.57	95,680.00	83,472.43
55400 Medicare Coverage Expense	9,863.98	86,202.00	76,338.02
Total Employee Benefits	61,205.95	397,279.00	336,073.05
Services and Supplies			
61100 Office Supplies	1,159.53	2,000.00	840.47
61110 Operating Supplies	296.38	10,000.00	9,703.62
61410 Contracted Services	29,050.50	37,175.00	8,124.50
62700 Education & Training	-	5,000.00	5,000.00
62800 Travel & Transportation	240.70	6,000.00	5,759.30
Total Services and Supplies	30,747.11	60,175.00	29,427.89
Total Literacy Services-270	315,256.82	2,105,386.00	1,790,129.18

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Branding and Marketing - 280
From 07/01/2023 through 03/19/2024

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	581,858.91	957,022.00	375,163.09
51300 Overtime Pay	46.70	-	-
51600 Longevity Pay	1,300.04	1,800.00	499.96
Total Salaries and Wages	583,205.65	958,822.00	375,663.05
Employee Benefits			
55100 Employees Retirement	190,162.07	321,205.00	131,042.93
55200 Group Insurance	73,993.48	130,766.00	56,772.52
55400 Medicare Coverage Expense	8,444.34	13,903.00	5,458.66
Total Employee Benefits	272,599.89	465,874.00	193,274.11
Services and Supplies			
61110 Operating Supplies	5,555.40	26,800.00	21,244.60
61120 Software & User Licenses	355,283.55	356,052.00	768.45
61210 Small Equipment	18,812.01	20,000.00	1,187.99
61400 Equipment Repair & Maint.	5,925.29	15,576.00	9,650.71
61410 Contracted Services	95,920.89	457,700.00	361,779.11
61500 Rental Expenses	-	700.00	700.00
61910 Legal Services	-	10,000.00	10,000.00
62500 Postage	21,215.00	200,000.00	178,785.00
62510 Advertising	303,796.21	311,000.00	7,203.79
62600 Community Events	1,050.00	50,000.00	48,950.00
62800 Travel & Transportation	529.40	18,000.00	17,470.60
62900 Printing & Reproduction	242,877.73	350,000.00	107,122.27
65000 Miscellaneous Expenses	100.00	1,500.00	1,400.00
Total Services and Supplies	1,051,065.48	1,817,328.00	766,262.52
Total Branding and Marketing-280	1,906,871.02	3,242,024.00	1,335,199.68

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Access Services - 290
From 07/01/2023 through 03/19/2024

		YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages				
51100	Salaries - Full Time	420,064.73	734,966.00	314,901.27
51200	Salaries - Part Time	79,715.33	118,957.00	39,241.67
51300	Overtime Pay	-	5,750.00	5,750.00
51600	Longevity Pay	6,482.04	9,048.00	2,565.96
Total Salaries and Wages		506,262.10	868,721.00	362,458.90
Employee Benefits				
55100	Employees Retirement	162,994.75	275,912.00	112,917.25
55200	Group Insurance	52,649.69	108,842.00	56,192.31
55400	Medicare Coverage Expense	8,743.77	14,953.00	6,209.23
Total Employee Benefits		224,388.21	399,707.00	175,318.79
Services and Supplies				
61100	Office Supplies	817.96	2,500.00	1,682.04
61110	Operating Supplies	7,821.64	29,460.00	21,638.36
61130	Software Maintenance	96,541.82	160,000.00	63,458.18
61205	Interlibrary Loan	440.44	1,500.00	1,059.56
61210	Small Equipment	-	7,500.00	7,500.00
61900	Professional Services	5,400.27	5,500.00	99.73
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	605.43	5,000.00	4,394.57
63000	Dues & Subscriptions	150.00	150.00	-
Total Services and Supplies		111,777.56	216,610.00	104,832.44
Total Access Services-290		842,427.87	1,485,038.00	642,610.13

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Collection and Bibliographic Services - 310
From 07/01/2023 through 03/19/2024

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	897,412.85	1,286,678.00	389,265.15
51200 Salaries - Part Time	14,122.31	51,582.00	37,459.69
51300 Overtime Pay	16.87	-	-
51600 Longevity Pay	20,473.31	28,910.00	8,436.69
Total Salaries and Wages	932,025.34	1,367,170.00	435,161.53
Employee Benefits			
55100 Employees Retirement	308,600.20	449,449.00	140,848.80
55200 Group Insurance	173,175.09	292,552.00	119,376.91
55400 Medicare Coverage Expense	14,324.11	21,407.00	7,082.89
Total Employee Benefits	496,099.40	763,408.00	267,308.60
Services and Supplies			
61110 Operating Supplies	998.45	1,000.00	1.55
61120 Software & User Licenses	34,020.79	35,000.00	979.21
61200 Book Materials & Supplies	49,640.69	110,000.00	60,359.31
61210 Small Equipment	-	5,000.00	5,000.00
61900 Professional Services	68,409.25	154,000.00	85,590.75
62800 Travel & Transportation	23.58	5,000.00	4,976.42
Total Services and Supplies	153,092.76	310,000.00	156,907.24
Capital Outlay			
81700 Library Books	7,708,601.32	13,100,000.00	5,391,398.68
Total Capital Outlay	7,708,601.32	13,100,000.00	5,391,398.68
Total Collection and Bibliographic Services-310	9,289,818.82	15,540,578.00	6,250,776.05

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100
Gallery Services - 320
From 07/01/2023 through 03/19/2024

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	90,469.76	133,389.00	42,919.24
Total Salaries and Wages	90,469.76	133,389.00	42,919.24
Employee Benefits			
55100 Employees Retirement	30,023.57	44,685.00	14,661.43
55200 Group Insurance	17,961.22	28,937.00	10,975.78
55400 Medicare Coverage Expense	1,335.00	1,934.00	599.00
Total Employee Benefits	49,319.79	75,556.00	26,236.21
Services and Supplies			
61110 Operating Supplies	1,332.05	8,500.00	7,167.95
61120 Software & User Licenses	-	2,000.00	2,000.00
62800 Travel & Transportation	141.98	3,500.00	3,358.02
62900 Printing & Reproduction	294.67	1,500.00	1,205.33
Total Services and Supplies	1,768.70	15,500.00	13,731.30
Total Gallery Services-320	141,558.25	224,445.00	82,886.75

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Programming and Venues Services - 330
From 07/01/2023 through 03/19/2024**

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	1,051,138.27	1,682,396.00	631,257.73
51200 Salaries - Part Time	227,490.33	335,091.00	107,600.67
51300 Overtime Pay	8,132.47	23,000.00	14,867.53
51600 Longevity Pay	14,058.05	15,562.00	1,503.95
Total Salaries and Wages	1,300,819.12	2,056,049.00	755,229.88
Employee Benefits			
55100 Employees Retirement	376,366.15	603,779.00	227,412.85
55200 Group Insurance	164,492.85	324,415.00	159,922.15
55400 Medicare Coverage Expense	29,796.81	43,784.00	13,987.19
Total Employee Benefits	570,655.81	971,978.00	401,322.19
Services and Supplies			
61110 Operating Supplies	25,753.34	27,000.00	1,246.66
61120 Software & User Licenses	1,146.64	12,000.00	10,853.36
61210 Small Equipment	18,581.26	67,500.00	48,918.74
61400 Equipment Repair & Maint.	977.27	8,000.00	7,022.73
61410 Contracted Services	222,219.05	431,600.00	209,380.95
61500 Rental Expenses	8,864.53	30,000.00	21,135.47
62700 Education & Training	419.00	7,000.00	6,581.00
62800 Travel & Transportation	10,505.84	16,000.00	5,494.16
63000 Dues & Subscriptions	215.00	2,000.00	1,785.00
Total Services and Supplies	288,681.93	601,100.00	312,418.07
Total Programming and Venues Services-330	2,160,156.86	3,629,127.00	1,468,970.14

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Community Engagement - 340
From 07/01/2023 through 03/19/2024**

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	179,528.73	373,574.00	194,045.27
Total Salaries and Wages	179,528.73	373,574.00	194,045.27
Employee Benefits			
55100 Employees Retirement	59,345.25	125,147.00	65,801.75
55200 Group Insurance	27,486.05	49,323.00	21,836.95
55400 Medicare Coverage Expense	2,689.40	5,417.00	2,727.60
Total Employee Benefits	89,520.70	179,887.00	90,366.30
Services and Supplies			
61110 Operating Supplies	734.32	10,000.00	9,265.68
61120 Software & User Licenses	23,167.27	24,000.00	832.73
61210 Small Equipment	6,279.35	35,000.00	28,720.65
61410 Contracted Services	65,250.00	99,000.00	33,750.00
62600 Community Events	423.63	5,000.00	4,576.37
62700 Education & Training	695.00	4,000.00	3,305.00
62800 Travel & Transportation	3,002.53	10,000.00	6,997.47
62900 Printing & Reproduction	-	3,000.00	3,000.00
63000 Dues & Subscriptions	950.00	2,000.00	1,050.00
Total Services and Supplies	100,502.10	192,000.00	91,497.90
Total Community Engagement-340	369,551.53	745,461.00	375,909.47

**Las Vegas-Clark County Library District
Department Expenditures**

**General Fund - 100
Library Operations - 400
From 07/01/2023 through 03/19/2024**

	YTD Actual	Budget	Budget Balance Remaining
Salaries and Wages			
51100 Salaries - Full Time	10,289,134.64	15,769,695.00	5,480,560.36
51200 Salaries - Part Time	3,146,332.28	5,833,012.00	2,686,679.72
51300 Overtime Pay	1,008.64	-	-
51600 Longevity Pay	113,828.68	170,662.00	56,833.32
Total Salaries and Wages	13,550,304.24	21,773,369.00	8,224,073.40
Employee Benefits			
55100 Employees Retirement	3,507,928.11	5,455,509.00	1,947,580.89
55200 Group Insurance	1,806,809.58	3,122,541.00	1,315,731.42
55400 Medicare Coverage Expense	384,989.55	653,774.00	268,784.45
Total Employee Benefits	5,699,727.24	9,231,824.00	3,532,096.76
Services and Supplies			
61100 Office Supplies	304,134.64	535,680.00	231,545.36
61205 Interlibrary Loan	-	3,000.00	3,000.00
61500 Rental Expenses	12,936.26	17,616.00	4,679.74
62800 Travel & Transportation	17,592.02	51,000.00	33,407.98
65000 Miscellaneous Expenses	-	5,000.00	5,000.00
Total Services and Supplies	334,662.92	612,296.00	277,633.08
Total Library Operations-400	19,584,694.40	31,617,489.00	12,033,803.24

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

General Fund - 100
From 02/17/2024 through 03/19/2024

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
19812	2/26/2024	10162	CenturyLink	Invoice P1038944	137.66
19813	2/26/2024	10179	Safe and Secure Alarms and Video	WC: FY 24-Burglar Alarm Monitoring	54.00
19814	2/26/2024	10641	Quench USA, Inc.	Various: FY 24 - Filtered Drinking Water	1,028.62
19815	2/26/2024	10927	CenturyLink	Service 02.20.24 - 03.19.24	323.02
19816	2/26/2024	11055	Bryant Rogers	Feb Board Mtg	40.00
19817	2/26/2024	11652	Nathaniel Paul Waugh	Feb Board Mtg	40.00
19818	2/26/2024	11681	Jennifer L. Jiron	Feb Board Mtgs	80.00
19819	2/26/2024	11703	Kathleen Hagen Turner Whiteley	Feb Board Mtgs	80.00
19820	2/26/2024	12130	PDQ Gill's Printing Evolved	Blanket PO printing thru June 2024	889.95
19821	2/26/2024	12216	Les Olson Corp.	SC: LARGE FORMAT PRINTER SUPPLIES	2,482.50
19822	2/26/2024	12302	Elaine Sanchez	Feb Board Mtg	40.00
19823	2/26/2024	12405	Karen L. Dutkowski	Feb Board Mtgs	220.03
19824	2/26/2024	12407	Par 3 Landscape and Maintenance Inc	Landscape Maint Svcs Oct 23-Sept 24	19,130.00
19825	2/26/2024	1429	DC Thomas	BD Rent March 2024	1,617.12
19827	2/26/2024	1457	Demco, Inc.	Library Quiet 6 Sloping Shelf Bktruck	4,393.15
19828	2/26/2024	1535	El Mundo	Feb 2024 purchasing ad	80.00
19829	2/26/2024	1580	Ferguson Enterprises, LLC	SW & WV - Plumbing	491.26
19830	2/26/2024	1757	Ingram Library Services	Books & Materials FY 24	15,530.64
19831	2/26/2024	1897	Lakeshore Learning Materials	Order PUR025061	1,046.87
19832	2/26/2024	2152	Codale Electric Supply Inc	SM - Lighting & Tool	160.68
19833	2/26/2024	2234	Overton Power District #5	SVC 1/8/24 - 2/8/24 MV	311.86
19834	2/26/2024	2307	Progressive Elevator	CC: FY 24 - Elevator Maintenance	795.00
19835	2/26/2024	2362	Refrigeration Supplies Distributor	CC - HVAC Refrigerant	855.00
19836	2/26/2024	2702	Grainger, Inc.	Mobile Desk - WC	117.26
19837	2/26/2024	2809	Water District	SVC Summary Dec 23/Jan 24	15,908.92
19838	2/26/2024	2819	CenturyLink Communications, LLC	Invoice P1038942	4,825.93
19839	2/26/2024	2852	Chem-Aqua, Inc.	EV & RB: FY 24-HVAC Water Treatment	788.27
19840	2/26/2024	2860	Las Vegas Review Journal	Blanket POS thru June 2024 RJ Advertising	3,000.00
19841	2/26/2024	2891	AFLAC	February 2024	777.82
19842	2/26/2024	3149	Midwest Tape	Order PUR025365	10,088.58
19843	2/26/2024	3435	Ace Fire Systems, Inc.	MB:5Yr NFPA Fire Sprinkler Inspects	1,125.00
19844	2/26/2024	4061	RSVP Party Rentals, Inc.	CC: NFL - Tent Rental	920.00
19845	2/26/2024	4293	MTM/Jostens Recognition	EMPLOYEE ANNV PINS	462.53
19846	2/26/2024	4540	Robert Half	Gardiner, Julia WE - 02/16/2024	1,866.00
19847	2/26/2024	4676	Color Reflections	Blanket PO printing thru June 2024	2,613.00
19848	2/26/2024	4723	Purvis Industries - Las Vegas NV	WV - HVAC Belts	355.69
19849	2/26/2024	5001	UniFirst Corporation	FAC: FY 24 - Uniform Rental	131.76
19850	2/26/2024	7687	United Lock and Security, Inc.	SU - Mortise & Keys Made	40.69
19851	2/26/2024	7943	Communication Electronic Systems Inc	CH: Fire Alarm Battery Replacement	990.00
19852	2/26/2024	8557	Guaranteed Pest Solutions LLC	Various FY24-Pest Control CC	168.75
19853	2/26/2024	8575	Intermountain Lock and Security Supply	SW - EXIT Alarm Door or Wall Battery	146.30
19854	2/26/2024	8593	American Sign Language Communication	ASL Services at WC on 2/10/24	180.00
19855	2/26/2024	9101	O'Reilly Auto Parts	Courier Vehicles - Wiper Blades	22.26
19856	2/26/2024	9133	Ted Wiens Tire & Auto Centers	Various: FY24-Annual Smog Checks	79.90
19857	2/26/2024	9332	Felipe A. Ortiz	Feb Board Mtg	40.00
19858	2/26/2024	9383	Office Plus	Asst toner - WM	2,026.70
19859	2/26/2024	9454	Apple Inc.	ASM - Apple Supply	697.00
19860	2/26/2024	9588	Vocera Communications, Inc.	Repl. Vocera Charger Bays	2,402.68
19861	2/26/2024	9631	Elliott's Sewer & Drain	Various: FY 24 - Misc Plumbing Repairs	309.50
19862	2/26/2024	9655	Worthington Direct Holdings, LLC	Order PUR025123	1,666.58
19863	2/26/2024	9821	Liquid Courage	Tales and Cocktails 02.16.24	1,553.28
19864	2/26/2024	9827	Vision Sign Inc.	EV: Reader board repair	1,230.00
19865	2/26/2024	9907	Principal Life Insurance Company	Principal March 2024	29,724.82
19867	3/4/2024	10162	CenturyLink	Local Service from 02.24.24 to 03.23.24	137.60
19868	3/4/2024	10184	City of Mesquite Athletics & Leisure Services Dept	MQLC:FY24-Landscape Maintenance	800.00
19869	3/4/2024	10212	Virgin Valley Water District	SVC 1/20/24 - 2/20/24 MQ	365.96
19871	3/4/2024	10877	Playaway Products, LLC	Order PUR025497	12,039.45
19872	3/4/2024	11065	Pyro Combustion and Controls, Inc.	WMSC: Boilers	859.00
19873	3/4/2024	11072	DEKRA Certification, Inc.	Various:FY24-Annual Diesel Smog Checks	90.00
19874	3/4/2024	11626	Jay Atwood	2023 Yamaha Grand CFX (65697000)	450.00
19875	3/4/2024	1180	Baron Pest Solutions, Inc.	LA: FY 24 - Pest Control	94.00
19876	3/4/2024	12054	Amazon Capital Services, Inc.	Amazon Billing 01/15/24 to 02/14/24	44,101.89
19877	3/4/2024	1457	Demco, Inc.	Letter stickers- Yellow	35.82
19878	3/4/2024	1580	Ferguson Enterprises, LLC	WM - Plumbing YS RR	322.16
19879	3/4/2024	1627	Cengage Learning, Inc.	Gale in Context: Elementary/Middle 4/26/24-4/25/25	43,979.51
19880	3/4/2024	1757	Ingram Library Services	Books & Materials FY 24	48,536.43
19881	3/4/2024	1897	Lakeshore Learning Materials	3 Sm Equip - carpet-table-board	918.65
19882	3/4/2024	2152	Codale Electric Supply Inc	SW - Lighting	299.70
19883	3/4/2024	2799	CDW Government Inc,	CommVault on-prem Supp, End: 3/18/25	19,583.92
19884	3/4/2024	2852	Chem-Aqua, Inc.	EV & RB: FY 24-HVAC Water Treatment	630.00
19885	3/4/2024	3435	Ace Fire Systems, Inc.	CC: Service Call - Suspect Sprinkler Leak	1,438.75
19886	3/4/2024	3770	Cox Communications of Las Vegas	Service 02.17.24 - 03.16.24	31,235.13
19887	3/4/2024	3776	Got Bugs LLC	MQL & MQLC: FY 24-Pest Control	200.00
19888	3/4/2024	4083	The Council for Community and Economic Research	Cost of Living Index renewal	190.00
19889	3/4/2024	4540	Robert Half	Julia Gardiner Wk End 02.23.24	1,376.18
19890	3/4/2024	4723	Purvis Industries - Las Vegas NV	WM - HVAC Belts	1,433.56
19891	3/4/2024	5001	UniFirst Corporation	FAC: FY 24 - Uniform Rental	131.76
19892	3/4/2024	5718	Tangerine Office Machines	Printer Support WM Computer Lab	140.00
19895	3/4/2024	6777	Mailmax Mailing Solutions, LLC	FS Formax(C141289)Maint-04/02/24-04/01/25	1,404.50
19896	3/4/2024	8557	Guaranteed Pest Solutions LLC	Various FY24-Pest Control WM	168.75
19897	3/4/2024	8565	WT Cox Information Services	Order PUR025501	65.92
19898	3/4/2024	9133	Ted Wiens Tire & Auto Centers	Various: FY24-Annual Smog Checks	79.90
19899	3/4/2024	9159	Mesquite Lumber /Ace Hardware	BK-Pest Control Scorpion Killer & Bungees	39.98
19900	3/4/2024	9191	Canon Solutions America, Inc.	Newsppr Direct Print 12.27.23-01.26.24 CC	5,409.29
19901	3/4/2024	9287	Otis Elevator Company	WM: FY 24 - Elevator Maintenance	900.49
19902	3/4/2024	9383	Office Plus	Copier Ink	9,738.24
19903	3/4/2024	9431	B&H Photo-Video	Equipment EN	44.60
19904	3/4/2024	9649	Freeman's Carpet Service, Inc.	SM: Lobby Flooring Repair	942.10

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

General Fund - 100
From 02/17/2024 through 03/19/2024

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
19905	3/4/2024	9730	Commercial Lighting Specialties, LLC	CC - Lighting	242.50
19906	3/4/2024	9758	ConvergeOne, Inc.	Ren. Maint. Fortinet, End: 06/30/2026	33,893.75
19907	3/11/2024	10017	CDA Media Relations	March ad in LV Black Image Magazine	4,350.00
19908	3/11/2024	10298	Sprout Social, Inc.	Sprout Social Feb-May	2,427.00
19909	3/11/2024	10834	Brittany Mangelson	Feb Board Mtgs	401.00
19910	3/11/2024	11120	Zoom Video Communications, Inc.	Add'l Zoom lic. Co-term End: 11/18/24	384.31
19911	3/11/2024	11653	Bombard Mechanical LLC	LA: Emerg Srvc Call - Main Line Clogged	3,900.00
19912	3/11/2024	11984	Victig Background Screening	18 pre-employment background checks	2,280.28
19913	3/11/2024	1201	Best Janitorial Services of Nevada	Various: FY24-Janitorial Service	157,132.20
19914	3/11/2024	12045	Eagle Promotions	Maker Fair T-shirts	740.00
19916	3/11/2024	12130	PDQ Gill's Printing Evolved	Blanket PO printing thru June 2024	1,204.43
19917	3/11/2024	12207	RELX, Inc. DBA LexisNexis	LexisNexis Subsrptn Content Jan-Dec2024	11,150.00
19918	3/11/2024	12432	Outfront Media Inc	Additional Bus Stop Signage	5,000.00
19919	3/11/2024	1535	El Mundo	March Purchasing Ad	80.00
19920	3/11/2024	1627	Cengage Learning, Inc.	GDL: Ency of Assoc V63	6,646.70
19921	3/11/2024	1837	Johnstone Supply	MV - HVAC Fan Motor S58-574	301.48
19922	3/11/2024	2215	OCLC Inc.	IFM debits & Admin	400.98
19923	3/11/2024	2234	Overton Power District #5	SVC 1/22/24 - 2/22/24 MT	2,407.61
19924	3/11/2024	2362	Refrigeration Supplies Distributor	EN - HVAC Refrigerant	469.02
19925	3/11/2024	2486	Sonitrol Of Southern NV	FY24-Burglar/Fire/Panic Button Repair	539.29
19926	3/11/2024	2567	Teamsters Local Union #14	Union Dues - March 2024	12,481.00
19927	3/11/2024	2698	Virgin Valley Disposal	SVC 2/1/24 - 2/29/24 MQ	126.40
19928	3/11/2024	2798	Brodart Co.	Order PUR023645	1,648.83
19929	3/11/2024	2803	Boulevard Trophy	Name Tags	31.00
19930	3/11/2024	2860	Las Vegas Review Journal	Legals-CLS - BID No. 24-07 EN Refresh	474.10
19931	3/11/2024	3023	Filtration Group IAQ	Stock Filter Order	8,029.92
19932	3/11/2024	3324	Rio Virgin Telephone Co.	Service 03/01/2024 Thru 03/31/2024	475.81
19933	3/11/2024	3355	Teamsters Security Fund S. Nevada	March 2024	418,203.04
19934	3/11/2024	3770	Cox Communications of Las Vegas	Invoice P1039070	96.71
19935	3/11/2024	3823	Lucas Holdings, LLC	Standard Mini-dollar CR80+Lsqr ktg Catelyn	1,717.28
19936	3/11/2024	4042	Baker & Taylor, Inc.	Order PUR025630	5,948.94
19938	3/11/2024	4224	DataPLUS Communications	Prox Cards	400.00
19939	3/11/2024	4540	Robert Half	Gardiner,Julia WE - 03/01/2024	1,866.00
19940	3/11/2024	4604	Brodart Library Supplies & Furnishings	2500 dvd clear single cases, 4 pkgs kapco	4,633.06
19941	3/11/2024	4676	Color Reflections	Blanket PO printing thru June 2024	2,161.00
19942	3/11/2024	4782	KNPR/Nevada Public Radio	Desert Companion Ads Feb-Mar	5,925.00
19943	3/11/2024	5718	Tangerine Office Machines	Printer Support WM Computer Lab	345.00
19944	3/11/2024	7188	Innovative Interfaces, Inc.	Skyriver 1,018 eMARC Feb 2024	763.50
19945	3/11/2024	7687	United Lock and Security, Inc.	Spare AE2 Keys for PVS	22.50
19946	3/11/2024	9383	Office Plus	Copier/printer ink	764.94
19947	3/11/2024	9431	B&H Photo-Video	TPS Supplies and Equipmnet	7.29
19948	3/11/2024	9730	Commercial Lighting Specialties, LLC	WV & WMSC - Lighting	617.20
19949	3/11/2024	9869	Unique Integrated Communications	Call Center Feb 2024	6,790.64
19950	3/18/2024	10129	Fun Express LLC	For March-June Craft Buffets	343.06
19951	3/18/2024	10228	Sterling Volunteers	Order PUR025722	480.00
19952	3/18/2024	10834	Brittany Mangelson	Transcribing 2-28 Mtg	132.25
19953	3/18/2024	11101	Academy Glass Company Inc.	EV: glass door alignment	1,065.00
19954	3/18/2024	11120	Zoom Video Communications, Inc.	Zoom lic. Co-term End: 11/18/24	109.48
19955	3/18/2024	11137	Vital Records Control	Monthly Fee Feb 2024	138.11
19956	3/18/2024	11652	Nathaniel Paul Waugh	Sp Board Mtg 02.28.2024	40.00
19957	3/18/2024	11941	Brink's Incorporated	Excess Services - 02.01.24 - 02.29.24	3,853.11
19959	3/18/2024	12302	Elaine Sanchez	SP BOT MTG 02.28.24	40.00
19961	3/18/2024	12788	Mt Charleston Snow Removal LLC	MC: Snow Removal - FY 24	225.00
19962	3/18/2024	1640	Gerald M Welt Chartered	Feb Legal Svcs	7,700.00
19963	3/18/2024	1757	Ingram Library Services	Books & Materials FY 24	8,990.72
19964	3/18/2024	1954	The Library Store Inc.	24-HR Library Book Return - BLVD Mall	2,098.00
19965	3/18/2024	2098	Moapa Valley Water District	SVC 2/7/24 - 3/5/24 MV	180.82
19966	3/18/2024	2350	Rebel Oil Company	SC: Vehicle Diesel & Unleaded Fuel	22,456.78
19967	3/18/2024	2486	Sonitrol Of Southern NV	Various: FY 24 - Alarm Monitoring	3,912.00
19968	3/18/2024	2533	Suburban Propane - 1487	Propane SVC 2/29/24 MC	2,442.68
19969	3/18/2024	2702	Grainger, Inc.	CC - Plumbing Fix H2O Fountain	342.16
19970	3/18/2024	2733	Phoenix Fire Protection LLC	Fire SprinklR prps-Rplce missing escutcheons	185.00
19971	3/18/2024	2809	Water District	SVC Summary Jan 24/Feb 24	15,820.59
19972	3/18/2024	2819	CenturyLink Communications, LLC	Service from March 07.24 to Apr 06.24	2,536.94
19973	3/18/2024	2860	Las Vegas Review Journal	Purchasing ad ET - Dec,2023; Jan & Feb,2024	186.32
19974	3/18/2024	2914	Iron Mountain	FY 2024 Service	675.78
19975	3/18/2024	3307	Unique Management Services, Inc.	Placements - February 2024	4,934.25
19976	3/18/2024	3435	Ace Fire Systems, Inc.	Various: FY 24 Fire Alarm/Sprinkler Testing	580.00
19977	3/18/2024	4517	Fingerprint Pros, Inc.	14 pre-employment fingerprints	826.00
19978	3/18/2024	4522	Quest Diagnostics	Order PUR025683_15 pre-employment	559.80
19979	3/18/2024	4540	Robert Half	Gardiner,Julia - WE 03/08/2024	1,866.00
19980	3/18/2024	4897	Public Employees Benefits Program State of NV	Acct #750 Ins. Premium - March 2024	6,836.01
19981	3/18/2024	5001	UniFirst Corporation	FAC: FY 24 - Uniform Rental	131.76
19982	3/18/2024	6646	Aqua Serv Engineers, Inc.	Various: FY24-Water Treatment	1,720.17
19983	3/18/2024	7671	Rentokil	Various: FY 24 - Pest Control	1,413.00
19984	3/18/2024	8263	Acoustic Eidolon Ltd.	Guitar Concert-guitar and cello duo	2,400.00
19985	3/18/2024	8557	Guaranteed Pest Solutions LLC	Various FY24-Pest Control WM	477.50
19986	3/18/2024	9101	O'Reilly Auto Parts	#44 & #45 Washing Supplies	46.94
19987	3/18/2024	9133	Ted Wiens Tire & Auto Centers	Various: FY24-Annual Smog Checks	39.95
19988	3/18/2024	9332	Felipe A. Ortiz	Sp Board Mtg 02.28.24	40.00
19990	3/18/2024	9631	Elliott's Sewer & Drain	Various: FY 24 -Misc Plumbing Repairs	904.05
19992	3/18/2024	9730	Commercial Lighting Specialties, LLC	WH - Atrium Lightings	89.50
19993	3/18/2024	9881	Ion Wave Technologies, LLC	Annual Subscription 12/01/23 to 11/30/24	25,225.00
93779	2/22/2024	10036	Vegas City Opera	SM February BHM 24	500.00
93780	2/22/2024	10253	Elizabeth Ann Foyt	Feb Board Mtg	40.00
93781	2/22/2024	10534	Nevada Chamber Orchestra	WC NCO Programs 2024	500.00
93782	2/22/2024	10802	Verdek LLC	Replace ACH#19033 WFB Case #65666516	4,995.00
93783	2/22/2024	12191	CHUBB	January 2024	993.76

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

General Fund - 100
From 02/17/2024 through 03/19/2024

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
93784	2/22/2024	12330	Nevada Shakespeare Festival	NEVADA SHAKESPEARE FESTIVAL 2-14-24	800.00
93785	2/22/2024	12349	Dennis L Jones	Library-3 shows Feb 16-18 '24	5,700.00
93786	2/22/2024	12397	Pete W Taylor III	Honor the legacy of Black Cowboys 02.15.24	1,350.00
93787	2/22/2024	12413	Christopher L Shelton	Feb Board Mtg	40.00
93788	2/22/2024	12437	73 Ventures LLC	GS - Sign "STAFF ENTRANCE ONLY"	60.17
93790	2/22/2024	1458	State Collections & Disbursement Unit	Mandated Court Payment	421.60
93791	2/22/2024	1991	Lowe's Improvement	Nov - Dec 2023 Operating & Small Equip.	916.15
93792	2/22/2024	2159	AT&T SBC	Svc 02.11.24 - 03.10.24	393.64
93793	2/22/2024	2494	Southwest Gas Corp.	SVC 1/10/24 - 2/8/24 EV	9,151.96
93794	2/22/2024	4117	Television Monitoring Services, Inc.	Ongoing Sgments	550.00
93795	2/22/2024	5026	Nevada State Treasurer	Mandated Court Payment	2.00
93796	2/22/2024	5246	Kelly D. Benavidez	Feb Board Mtgs	80.00
93797	2/22/2024	9426	Rapid Color, Inc.	Blanket PO printing June 2024	1,115.00
93798	2/22/2024	9836	Sean Gaskell	Sean Gaskell-The Music of West Africa	1,100.00
93799	2/22/2024	9945	Texas Life Insurance Company	February 2024	187.55
93800	2/22/2024	9966	The Sherwin-Williams Co.	SU - Graffiti Clean-Up	409.39
93802	3/1/2024	10253	Elizabeth Ann Foyt	Reimb for '24 LibLearn Conf	857.00
93804	3/1/2024	11715	Michael Klein	WM classical guitar concert 02-24-24	400.00
93805	3/1/2024	11888	Alyssa Marie Harris	SM BHM February 24	2,500.00
93806	3/1/2024	11916	GB Auto Service, Inc.	#57 - LOF, Oil Filter & MPI	558.44
93807	3/1/2024	12046	Enchanted Forest Reiki Center	Reiki February Classes	83.00
93808	3/1/2024	12082	Las Vegas Dance Academy, LLC	SM Dance Show	500.00
93809	3/1/2024	12323	Barbara Collin	Brother Yusuf Final Payment	1,200.00
93811	3/1/2024	12378	Thomas S Klise Company	Order PU025408	10,097.56
93814	3/1/2024	12473	Craig Plumbing Contractors	LA: Drains plugged	269.00
93816	3/1/2024	12788	Mt Charleston Snow Removal LLC	MC: Snow Removal - FY 24	800.00
93817	3/1/2024	12800	Lawrence A. Gainor	L Gainor agreement	1,000.00
93819	3/1/2024	2025	Manpower Inc. of Southern Nevada	K. Smith week of 11/5/2023	17,121.10
93820	3/1/2024	2257	Patrick's Signs, Inc.	MQ: Flag Pole Repair	708.15
93821	3/1/2024	2494	Southwest Gas Corp.	SVC 1/19/24 - 2/16/24 WV	3,937.52
93822	3/1/2024	2838	Verizon Wireless	Service 01.15.24 - 02.14.24	21,896.53
93823	3/1/2024	2861	Jay D. Whipple	MV: FY 24 - Pest Control	40.00
93824	3/1/2024	3383	Home Depot Credit Services	February 2024 Operating & Small Equip	685.29
93825	3/1/2024	4297	Priority Business Checks	A/P checks	423.10
93827	3/1/2024	9895	National Benefit Services, LLC	February 2024	486.50
93828	3/1/2024	9937	AFLAC Premium Holding	February 2024	2,591.66
93829	3/7/2024	10012	Vivace Enterprises, LLC	Beethoven and Shakespeare - Concert	1,580.06
93830	3/7/2024	1017	AAA Air Filter Company, Inc.	Various: FY 24 - Air Filter Changes	798.30
93831	3/7/2024	10204	Ariel Artists LLC	Paragon Ragtime Orchestra	6,000.00
93832	3/7/2024	10217	T-Mobile	Fleet Locate 360 Jan 21, 24 to Feb 20, 24	597.59
93833	3/7/2024	10229	Marion Siguenza	SM Garden Market 3-2-24	375.00
93834	3/7/2024	10422	Weber County Library ILL	ILL #222818090 replacement pay	50.00
93835	3/7/2024	10735	JoAnn Stores, LLC	Creativebug 2024 renewal-12 libraries	47,500.00
93836	3/7/2024	11589	Greenspun Media Group, LLC	Blanket PO for ads thru June 2024	6,000.00
93838	3/7/2024	11644	Advent Cleaners	SC - Outreach "5" tablecloths to be cleaned	73.95
93839	3/7/2024	11693	Richard James Cisneros	January 26th, 2024 live orchestral perform.	800.00
93840	3/7/2024	11898	Biznet LLC	Business Classes 07.27.23 RB	600.00
93841	3/7/2024	11916	GB Auto Service, Inc.	#37/43- Vehicle Repl. 2 tires/LOF etc..	492.15
93842	3/7/2024	11988	Steven Joseph Spatafore	Barbershop Books Photography	400.00
93843	3/7/2024	12059	Printed Solid Inc.	Order PU024476 - Prusament PLA	1,097.67
93844	3/7/2024	12164	Excel Education Inc.	ACT Prep Classes at EV	93.00
93845	3/7/2024	12179	JaeAna Bernhardt	SW - 6 Sound Healing Classes	100.00
93846	3/7/2024	12191	CHUBB	February 2024	993.76
93847	3/7/2024	12262	Dropbox Inc	DMPL, End: 03/01/25	2,640.00
93848	3/7/2024	12305	Twin Flames Music Inc	3 concerts	9,000.00
93849	3/7/2024	12355	Garden Farms of Nevada LLC	SM Garden Market 3-2-24	375.00
93850	3/7/2024	12359	Doug Citizen	SM Garden Market 3-2-24	300.00
93854	3/7/2024	12468	HAP LLC	Food SM Market HOLD CHECK PICKUP	500.00
93855	3/7/2024	12804	Jean Elizabeth Mangino	Refund returned library item	20.99
93856	3/7/2024	12805	Gina Marie Pagani	Refund returned library items	29.99
93857	3/7/2024	12807	Carroll County Public Library	ILL replacement pay #219838492	17.99
93858	3/7/2024	12808	Green Hills Public Library District	ILL payment of postage	4.87
93859	3/7/2024	1458	State Collections & Disbursement Unit	Mandated Court Payment	421.60
93860	3/7/2024	1577	FedEx	FedEx Express Services March 2024	34.32
93861	3/7/2024	1710	Henri Specialties	SU - Door Knob Set	56.00
93862	3/7/2024	2025	Manpower Inc. of Southern Nevada	R. Wilkins - W/E 12/24/2023	3,591.80
93863	3/7/2024	2053	Matthew Bender & Co., Inc.	NV Court Rules Anno 24 ED FED v2	2,693.48
93864	3/7/2024	2097	Moapa Valley Telephone Co. Inc.	Service 02.26.24 - 03.25.24 MV	305.58
93865	3/7/2024	2159	AT&T SBC	Service 02.25.24 - 03.24.24	382.17
93866	3/7/2024	2494	Southwest Gas Corp.	SVC 1/24/24 - 2/22/24 CH	19,048.09
93868	3/7/2024	2837	Republic Services # 620	Recycle SVC FEB/MAR 2024 WC	15,055.73
93869	3/7/2024	4117	Television Monitoring Services, Inc.	Ongoing Sgments	1,000.00
93870	3/7/2024	4633	Salt Lake County Library System - ILL	ILL #222815578 replacement pay	24.99
93871	3/7/2024	5026	Nevada State Treasurer	Mandated Court Payment	2.00
93872	3/7/2024	6817	Reliance Connects	Basic Svcs 03.01.24 - 03.31.24 BK	855.96
93874	3/7/2024	9151	Occupational Health Centers of the SW, P.A.	Injury Care	159.00
93875	3/7/2024	9426	Rapid Color, Inc.	Blanket PO printing June 2024	1,085.00
93876	3/7/2024	9655	Worthington Direct Holdings, LLC	SM Black chairs and rack	2,562.00
93877	3/7/2024	9895	National Benefit Services, LLC	Debit Card	72.00
93878	3/14/2024	10036	Vegas City Opera	WHM SM Opera 3-8-24	500.00
93879	3/14/2024	10174	Sovos Compliance, LLC	Sovos TIR ACA Mngr 4/1/2024-3/31/2025	19,131.40
93880	3/14/2024	10253	Elizabeth Ann Foyt	Sp Board Mtg 02.28.24	40.00
93882	3/14/2024	11649	Adventure Entertainment Americas LLC	Women's Adventure Film Tour	500.00
93883	3/14/2024	11801	Jeffrey Scott Trower	SM Drum Circles 23-24	500.00
93884	3/14/2024	11813	ASSA ABLOY Entrance Systems US Inc	Various: FY 24 Misc Door Repairs	342.45
93885	3/14/2024	11916	GB Auto Service, Inc.	#42 - LOF, Oil Filter, Tires Rotated & MPI	74.97
93886	3/14/2024	11935	Work Institute, LLC	Monthly maintenance fee Feb 2024	50.00
93887	3/14/2024	12059	Printed Solid Inc.	Order PU025518 _ Prusa	395.89

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

General Fund - 100
From 02/17/2024 through 03/19/2024

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
93888	3/14/2024	12180	i3screen	MRO Bundled (Quest Diagnostics)	45.35
93889	3/14/2024	12220	Willie Tyree Williams III	WC - Willie Williams	675.00
93891	3/14/2024	12281	Johnny's Selected Seeds	Seeds for Hydroponics	73.86
93892	3/14/2024	12358	Dominique C Johnson	Author Visit 3-2-24	1,750.00
93895	3/14/2024	12809	Gallagher	Staffing Analysis 2-2024	600.00
93897	3/14/2024	1353	City Of Las Vegas	Stupak lease 2024	12.00
93898	3/14/2024	1354	City Of Las Vegas-Sewer Fin & Bus Svcs	Sewer SVC 4/1/24 - 6/30/24 SM	2,386.49
93899	3/14/2024	1991	Lowe's Improvement	Jan-Feb 2024 Operating & Small Equipment	2,844.41
93900	3/14/2024	2025	Manpower Inc. of Southern Nevada	H. Brown - W/E 03/03/24	2,512.54
93901	3/14/2024	2471	Silver State Glass & Mirror	CC: Glass Door Repairs	929.14
93902	3/14/2024	2494	Southwest Gas Corp.	SVC 1/30/24 - 2/29/24 BD	10,674.41
93903	3/14/2024	2861	Jay D. Whipple	MV: FY 24 - Pest Control	40.00
93905	3/14/2024	5932	Nexus Holdings LLC	WM: Service Call-Security Roll-Up Gate	1,530.36
93906	3/14/2024	8192	AT&T	Service 03.01.24-03.31.24	40.11
93907	3/14/2024	9325	Squeaky Clean CC LLC	Various: FY 24 - Graffiti Removal	425.00
93908	3/14/2024	9426	Rapid Color, Inc.	Blanket PO printing June 2024	250.00
93909	3/14/2024	9696	Truly Superb Painting, LLC	CH:Remove/Install new dry wall/new stand	1,875.00
93910	3/14/2024	9966	The Sherwin-Williams Co.	CC - Graffiti - Paint over Graffiti	74.94
Total 100 - General Fund					1,464,154.69

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

Grant Fund - 220
From 02/17/2024 through 03/19/2024

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
19934	3/11/2024	3770	Cox Communications of Las Vegas	Invoice PI039070	108,360.00
19989	3/18/2024	9454	Apple Inc.	Proposal 2111561178-Feb 2024	38,642.00
93853	3/7/2024	12450	Roseman University of Health Sciences	Honorarium Dr.Gregory Schneider-NNLM Grant	2,500.00
Total 220 - Grant Fund					149,502.00

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

Gift Fund - 230
From 02/17/2024 through 03/19/2024

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
19811	2/26/2024	10129	Fun Express LLC	Order PUR025020	712.22
19826	2/26/2024	1455	Dell Marketing L.P.	BBTC replacement AIO	5,639.96
19866	3/4/2024	10129	Fun Express LLC	Order PUR025374 Assrtd magnets & Art	679.38
19870	3/4/2024	10746	Santiago Ricoy	Invoice PI038951	1,000.00
19915	3/11/2024	12086	Book Depot Inc.	Order PUR025293 - Books	1,360.23
93789	2/22/2024	12785	Cravin' Creole LV, LLC	Food Truck for CC	1,200.00
Total 230 - Gift Fund					10,591.79

Regular Board of Trustees Meeting- April 11, 2024 - Item VI. Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

Capital Projects Fund - 510
From 02/17/2024 through 03/19/2024

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
19826	2/26/2024	1455	Dell Marketing L.P.	BBTTC replacement AIO	7,049.95
19893	3/4/2024	5897	Gibson Construction of Nevada, Inc.	EN: Remove Block Wall for Chiller	7,238.00
19894	3/4/2024	5968	Balloons With A Twist LLC	WV: Balloons-Ground-Breaking Ceremony	1,836.00
19913	3/11/2024	1201	Best Janitorial Services of Nevada	Various: FY24-Janitorial Service	490.00
19937	3/11/2024	4061	RSVP Party Rentals, Inc.	WV: Tent/Chairs for Groundbreaking	8,068.06
19958	3/18/2024	12133	Smith & Associates Land Surveying, LLC	WV: ALTA/NSPS Land Title Survey	6,350.00
19960	3/18/2024	12383	NDX LLC	MC: Emergency Work	12,842.78
19991	3/18/2024	9648	Bailey Kennedy LLP	WV:New Markets Tac Credit Programs 2024	33,100.00
93791	2/22/2024	1991	Lowe's Improvement	Nov - Dec 2023 Operating & Small Equip.	52.66
93801	2/22/2024	12437	73 Ventures LLC	Invoice P1038950	1,386.68
93803	3/1/2024	11701	StayConnected	ER iPad Wrappers 50% deposit	8,000.00
93810	3/1/2024	12360	Kre-8 Media LLC	WV: Digital Mobile-groundbreak-02/27/24	1,000.00
93812	3/1/2024	12404	Classic Pianos NV LLC	Bid 24-02 - Concert Grand Piano Yamaha CFX (1)	129,500.00
93813	3/1/2024	12472	Computer Projection Systems LLC	Virtual meeting equipment - Capital Project	58,531.01
93815	3/1/2024	12477	Southwest Property Consultants Inc	WV: Appraisal of New WV	6,800.00
93824	3/1/2024	3383	Home Depot Credit Services	February 2024 Operating & Small Equip	56.58
93826	3/1/2024	9696	Truly Superb Painting, LLC	WH: Paint Teen Zone wall/Apply gloss	1,925.00
93837	3/7/2024	11642	Partsbuilt 3D	3D Printer LCD Screen Replacements	109.79
93851	3/7/2024	12374	Robert W Entrikin	WV Groundbreaking Feb 2024	400.00
93852	3/7/2024	12449	Doolittle Never Too Late Band	WV Groundbreaking Feb 2024	750.00
93873	3/7/2024	8736	Emcor Services Nevada	CC: Chiller #1 Valves Repair	9,950.00
93881	3/14/2024	11009	KME Architects	Design Development Phase	44,770.78
93890	3/14/2024	12260	Probus LLC	SV Refresh:New Face Existing Sign/Lobby Sign	8,276.54
93893	3/14/2024	12406	Wood Rodgers Inc	MC: Flood Damage Repair	1,662.50
93894	3/14/2024	12433	Cooling & Power Rentals Inc	WV: Groundbreaking - Portables Rental	775.00
93896	3/14/2024	12820	CA Partners, Inc.	Construction Doc & Budget Review-WV	2,800.00
93899	3/14/2024	1991	Lowe's Improvement	Jan-Feb 2024 Operating & Small Equipment	105.35
93904	3/14/2024	4678	Berger Transfer & Storage, Inc.	SV & EN: Book Cart Rental for Refresh	1,350.00
Total 510 - Capital Projects Fund					355,176.68
Total - All Funds					1,979,425.16



ITEM VI.A.3.b.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: General Services Report

DATE: March 31, 2024

SUBJECT: General Services Report, April 2024

This report provides an overview of the primary accomplishments, initiatives, and District-Wide activities for the General Services Division for the month of March 2024.

POWERFUL PLACES and POWERFUL PARTNERSHIPS

New West Las Vegas Library:

Construction Manager at Risk (CMAR):

The Construction Contract with CORE Construction has been finalized and executed by all parties. A Project Kickoff meeting with Core, KME and Subcontractors was held on March 27th. Preliminary testing of the site has begun for the start of site grading. All required documents and comments have been submitted to the City for our permit. We expect the permit to be release by March 28th with construction beginning immediately thereafter.

Current and On-Going Projects

Enterprise Library Refresh – On March 14th, the Board approved contract award to KOR Building Group for the Refresh of the Enterprise Library. The Construction Agreement has been executed, and we are finalizing the construction schedule and submittals.

The Refresh will be a significant upgrade to the branch which will include new flooring and paint, new Adult and YS Computer Areas, a new Teen Zone, new Creations Labs, a new Digital Memories Preservation Lab, a Flex Classroom, and upgraded Study Rooms.

Whitney Library Refresh - We are finalizing Construction Documents for Whitney Library Refresh. We anticipate the branch refresh will include a new Computer Lab, a new Creations Lab, a new Digital Lab, expanded offices and storage for staff as well upgraded study rooms.

Fire Alarm Replacement - On March 14th, the Board approved contract award to Communication Electronic Systems Communication Electronic Systems for the replacement of fire alarm systems and associate at the Rainbow, Spring Valley and Summerlin Libraries. The Construction Agreement has been executed, and we are finalizing the construction schedule and Submittals for Fire Department approval and permitting.

Safety and Security Update:

General Services provided support to Programming and Venue Services to provide additional Security Guards for special events that occurred in March.

The Safety Manager, Library Operations Director, and Library Operations Manager met with the UNLV Police Director to start a conversation regarding a possible partnership and how we can work together with the UNLV Police Department to address some of the concerns the District has regarding the area around Clark County Library and the UNLV Campus.

Nicole Baker, Safety Manager, has recently been selected to serve on the City of Las Vegas, Department of Public Safety, Chief's Advisory Board. The Board meets with Public Safety Chief Jason Potts bi-monthly and acts as a resource for community input and feedback on strategies, community policing concepts, and public awareness.

The Safety Manager continues to conduct CPR/AED and MOAB classes for all PICs and any interested District staff members and has also started in-person Lockdown-Active Shooter training for all of our District locations.

General Services continues to provide enhanced cleaning procedures to our District locations.



ITEM VI.A.3.c.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director
FROM: Jeffrey Serpico, Human Resources
DATE: March 31, 2024
SUBJECT: Human Resources Activity Report, April 2024

This memorandum reports on the Human Resources Department's activities and project updates for the month of April 2024 and analytics compiled from the period of July 1, 2023 TO February 29, 2024.

Powerful People

HR Report Contents:

1. Fiscal Year HR Goals and Objectives (Plays - Powerful People)
2. Transactional Activity & Key Metrics (HR Administrative)
 - a. HR Dashboard - Fiscal Year 2022-2023
 - b. Diversity Dashboard - Calendar Year 2023

1. Fiscal Year HR Goals and Objectives (Plays/Milestones):

- **Develop and Maintain Competitive Total Rewards Program:**
 - Establish District Employee Recognition Committee to develop and implement a formal District Recognition Program
 - Identify committee members and schedule meetings - Complete
 - Identify program elements - Complete
 - Service Awards (Key Anniversaries)
 - Service Pin redesign - Complete
 - Presentation December Town Hall - Complete
 - Program revision - Complete
 - Quarterly Recognition
 - Annual Most Valuable Player (MVP) Awards
 - Individual
 - Team/Committee/Task Force

- Perform due diligence on program elements - Complete
 - Budget - estimate complete
 - Resources / Materials
 - Service Award Pin designs - Finalized
 - MVP (Team/Individual) Awards designs - In process
 - Process / Scoring - In process (Drafted)
 - Timeline - In process
 - Develop and implement Multilingual Pay Program (CBA 2024 7/1)
 - Develop procedures - Drafted
 - Testing Vendor Selection - Complete
 - Develop and implement Employee Emergency Fund Program
 - Determine 3rd party administration feasibility - Complete
 - Develop Funding Presentation - In process
- **Develop, enhance and maintain intra-organizational communication methods and frequency to enhance employee engagement (Maintain and Modify 2024):**

Channel \ Method	Delivery	Frequency	Primary Audience
Monthly Board of Trustees Meeting	Meeting / Electronic	Monthly	External / Internal
Town Hall	Meeting / Electronic	Biannual	Internal
Executive Director Round Table	Meeting	Quarterly	Internal
Labor Management Meeting	Meeting	Quarterly	Internal / External
Inter Divisional Meetings	Meeting	Biweekly	Internal
Intra Divisional Meetings	Meeting	Biweekly	Internal
Standing Committees	Meeting	Variable	Internal
Administrative Team	Meeting	Weekly	Internal
District Web Site	Meeting	Continuous	External
Voyager Intranet	Electronic	Continuous	Internal
District Email	Electronic	Ad hoc	Internal
Surveys	Electronic	Ad hoc	Internal \ External
Conferences	Electronic	Ad hoc	External

- **Develop and enhance organizational and individual development opportunities:**
 - Implement Library Operations Career Ladder/Map (Library Aide 1 to Director Library Operations) - Complete
 - Determine time-line, communication, and HRIS needs - Complete
 - Target Implementation Date January 1, 2024
 - October - Develop Communication Materials - Complete
 - November - Conduct Two Communication Meetings - Complete
 - December - System Changes - Complete
 - Leverage "Knowledge College" LMS to develop at least one (1) internal certification cluster - In process
 - Complete first year of New Leader Onboarding Program (all current Leaders)
 - March 2023 to November 2023 - In-process (on target to complete REV. January 2024) - Complete
 - A-Team Training (Beckley Group) - Begin November 8th, 2023 - Complete
- **Evolve and champion a culture of Diversity, Equity, Inclusion, and Accessibility:**
 - Conduct District's first 3rd party DEIA Survey - Complete
 - Review survey results, update action plan and annual objectives to incorporate needs identified by the survey - In process

- Continue to enhance internal DEIA knowledge and program initiatives through District supported education/certification - In process
- **Ensure quality outcomes by enhancing administrative effectiveness and efficiency:**
 - Conduct 3rd party (Koff and Associates) staffing analysis to ensure appropriate staffing levels and skill mix across the District - In process
 - Implement new Applicant Tracking System (ATS) - Complete

2. Transactional Activity and Key Metrics:

- (a) Human Resources Dashboard 2023 - 2024
- (b) Diversity Dashboard (2023)

3/26/2024

LVCCLD HR DASHBOARD

FY2023-2024

LVCCLD FY 2023-2024 HUMAN RESOURCES DASHBOARD												Current FY		Previous			
Metric	Quarter 1 of FY 2023-2024			Quarter 2 of FY 2023-2024			Quarter 3 of FY 2023-2024			Quarter 4 of FY 2023-2024			FY Running Total (RT) TOTAL FY 2023-2024	FY Monthly Average FY 2023 - 2024	2022 - 2023 Monthly Average	2021 - 2022 Monthly Average	
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24					
Talent Acquisition & Management																	
A	669	670	663	682	683	677	683	687					NA	679.25	652.58	618.25	A
B	356	358	360	361	362	359	366	375					NA	362.13	345.33	323.75	B
C	313	312	323	321	321	318	317	312					NA	317.13	307.25	294.50	C
D	564.59												NA	564.59	NA	NA	D
E	10.1	10.1	10.1	10.1	10.3	10.2	10.3	10.4					NA	10.20	10.04	10.8	E
Separations & Turnover																	
F	152	151	138	139	138	144	138	134					NA	141.75	125.42	159.75	F
G	15	6	10	7	15	13	8	9					NA	10.38	13.08	12.67	G
H	3972	1373	999	1384	1985	1546	1863	1008					13930	1741.25	844.50	525.08	H
I	10	22	6	10	13	11	17	14					103	12.88	12.17	12.83	I
J	10	8	14	8	5	4	13	10					72	9.00	11.75	11.42	J
K	2	5	10	1	3	2	1	4					28	3.50	3.83	5.67	K
L	0	0	1	0	1	0	1	1					4	0.50	2.08	1.00	L
M	2	0	0	0	0	1	1	0					4	0.50	0.33	0.42	M
N	12	4	7	4	6	13	13	6					65	8.13	9.58	3.67	N
O	\$16,123	\$32,218	\$25,490	\$21,560	\$12,971	\$4,793	\$42,040	\$43,639					\$198,833	\$24,854	\$31,917	\$38,671	O
Training & Talent Development																	
Y	9	8	11	11	4	4	13	10					70	9	11.58	11.50	Y
Z	87	352	289	227	164	173	86	250					1,628	204	149.67	97.33	Z
AA	42	192	96	62	48	59	19	204					722	90	33.42	49.75	AA
BB	22	156	179	159	95	101	54	45					811	101	108.33	42.83	BB
CC	23	4	14	6	21	13	13	1					95	12	11.17	6.00	CC
DD	\$14,815	\$2,828	\$8,556	\$3,553	\$3,095	\$11,360	\$5,078	\$1,596					\$50,881	\$6,360	\$8,886	\$5,337	DD
EE	\$1,157	\$0	\$1,688	\$0	\$0	\$3,869	\$15,760	\$0					\$24,474	\$3,059	\$3,707	\$1,417	EE
FF	\$0	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0					\$2,000	\$250	\$120	\$284	FF
GG	\$0	\$0	\$1,110	\$0	\$0	\$3,869	\$15,760	\$0					\$20,739	\$2,592	\$3,222	\$1,132	GG
GG2	\$1,157	\$0	\$578	\$0	\$0	\$0	\$0	\$0					\$1,735	\$217	NA	NA	HH
HH	100.00%	95.00%	95.00%	95.00%	95.00%	100.00%	94.00%	93.00%					NA	95.88%	NA	NA	II
Benefits & Wellness																	
II	1	1	1	1	2	2	2	1					11	1	0.00	0.00	JJ
JJ	80.00	80.00	80.00	80.00	160.00	160.00	160.00	80.00					880.00	110.00	1.58	1.58	KK

(1) 8% of Base Salary if less than \$35,000 & 10.5% of Base Salary if Greater than \$35,000 (Source SHRM 2020)

(2) January 24 - 8/1/24 new compliance training cycle

* Annual

Restate = Yellow

ITEM VIII.B.1.



AGENDA ITEM

APRIL 11, 2024 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VIII.B.1.:

Discussion and possible Board action to appoint the East Las Vegas QALICB, Inc., Mesquite QALICB, Inc., and West Las Vegas QALICB, Inc. Boards of Directors.

Background:

In 2017, the Library District entered into two New Markets Tax Credit transactions for the East Las Vegas and Mesquite library construction projects. In 2024, the Library District entered into another New Markets Tax Credit transaction for the West Las Vegas library construction project. As part of those transactions, three new non-profit corporations, known as QALICBs (Qualified Active Low-Income Community Business), were formed to operate exclusively for the benefit of the Library District for the purposes of acquisition and leasing of real and/or personal property subject to restrictions and terms of the transaction documents.

The Articles of Incorporation for the East Las Vegas QALICB, Inc., the Mesquite QALICB, Inc., and West Las Vegas QALICB, Inc. each stipulate that a five-member Board of Directors shall be appointed annually by the Library District Board of Trustees as follows:

1. Two Board Directors shall be independent directors who are not officers, directors, trustees, or employees of the Library District, Las Vegas-Clark County Library District Foundation, Inc., or any other affiliate of the QALICB Corporation, the Library District, or the Library Foundation.
2. Three Board Directors shall be appointed from nominees who are current or former employees, officers, or trustees of the Library District or employees, officers, or directors of the Library Foundation.

This Item calls for the appointment of existing Boards of Directors as follows:

East Las Vegas QALICB, Inc.: Floresto Cabias, President; Karen Dutkowski, Secretary-Treasurer; and Directors Mo Denis, Felipe Ortiz, and Michael Saunders.

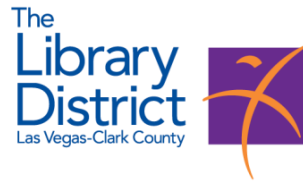
Mesquite QALICB, Inc.: Floresto Cabias, President; Karen Dutkowski, Secretary-Treasurer; and Directors Tim Wong, Michael Saunders, and Nathaniel Waugh.

West Las Vegas QALICB, Inc.: Floresto Cabias, President; Jennifer Jiron, Secretary; B. Keith Rogers, Treasurer; and Directors Mo Denis and Michael Saunders.

Recommended Action:

Motion to appoint the slate of officers and directors detailed above to the East Las Vegas QALICB, Inc., Mesquite QALICB, Inc., and West Las Vegas QALICB, Inc. Boards of Directors.

ITEM VIII.B.2.



AGENDA ITEM

APRIL 11, 2024 MEETING OF THE BOARD OF TRUSTEES

Agenda Item# VIII.B.2.:

Discussion and possible Board action to approve the process for naming opportunities and plaque recognition for non-funded donors.

Background:

On March 11, 2024, the Naming Rights Committee, comprised of Dr. Keith Rogers, Committee Chair, Kelly Benavidez, and Christopher Shelton; met, via Zoom, to discuss the process for naming opportunities.

Executive Director Watson outlined the process for naming opportunities, which is the recommender is to provide the prospective name(s) and background information to the office of the Executive Director, Development, and General Services divisions. The Executive Director will review and present the prospective name(s) and background information to the Naming Committee for consideration. If the Naming Committee approves the proposed name(s), the committee will place an agenda item on the next Board of Trustees meeting for discussion and possible action. The naming committee is also recommending that non-funded naming opportunities be in the form of a plaque placed at the appropriate library of the honoree, following the same process.

Recommended Action:

Motion to approve the process for naming opportunities and approve non-funded naming opportunities in the form of a plaque placed at the appropriate library of the non-donor honoree following the same process.