

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
October 12, 2023**

DATE: Thursday, October 12, 2023

TIME: 5:00 p.m.

PLACE: Sahara West Library
9600 W Sahara Avenue
Las Vegas, NV 89117 and

Online via YouTube

The Agenda and Board meeting documents can be found at
<https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

Any comments which do not identify an agenda item will be read at the end of the meeting.

The public comment period at library district board meetings shall be limited to

a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

- III. Board Action to accept Proposed Agenda (For possible action)
- IV. Executive Session- This will be a closed session estimated to require up to 45 minutes.
 - A. Legal briefing regarding potential litigation given by Scott Abbott.
- V. Approval of Proposed Minutes (For possible action)
 - A. [Regular Board Meeting, September 14, 2023](#)
- VI. Chair's Report
 - A. Trustees Report
 - B. [Possible Board discussion regarding the 2024 Board of Trustees Meeting Schedule.](#)
- VII. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

 - A. [Executive Director's Report](#) - Kelvin Watson
 - 1. Program and Delivery Services
 - a. [Library Operations and Security Reports and Monthly Statistics](#)
 - 2. Program Support Services
 - a. [Branding and Marketing Report and Monthly Statistics](#)
 - b. [Community Engagement Report and Monthly Statistics](#)
 - c. [Development and Planning Report](#)
 - d. [Information Technology Report](#)
 - 3. Administrative Support Services
 - a. [Financial Services Report](#)
 - b. [General Services Report](#)
 - c. [Human Resources Report](#)

VIII. Unfinished Business- None

IX. New Business

A. Consent Agenda

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately.

1. [Discussion and possible Board action to approve the days of closing for calendar year 2024.](#)

B. Regular Agenda

X. Announcements

The Finance and Audit Committee meeting will be held on Monday, November 6, 2023 at 3:30 pm via zoom.

The November Board meeting will be held on Thursday, November 9, 2023, at 5:00pm. Location: Centennial Hills Library, 6711 N Buffalo Drive, Las Vegas, NV 89131.

West Las Vegas Library Groundbreaking Ceremony will be held on December 11, 2023 at 10:00am. Location: 1861 North MLK Boulevard, Las Vegas, NV 89106.

The December Board meeting will be held on Thursday, December 14, 2023, at 5:00pm. Location: East Las Vegas Library, 2851 E Bonanza Road, Las Vegas, NV 89101.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to comment via email during the meeting must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and this agenda item. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length

shall not be considered.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT EBONI NANCE AT (702) 507-6186 OR nanceea@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Thursday, October 5, 2023, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library
1401 Flamingo Road
Las Vegas, NV 89119

2. East Las Vegas Library
2851 Bonanza Road
Las Vegas, NV 89101
3. Sunrise Library
5400 E. Harris Avenue
Las Vegas, NV 89110
4. West Charleston Library
6301 Charleston Boulevard
Las Vegas, NV 89146
5. West Las Vegas Library
951 Lake Mead Boulevard
Las Vegas, NV 89106
6. Windmill Library
7060 Windmill Lane
Las Vegas, NV 89113
7. Sahara West Library
9600 W Sahara Avenue
Las Vegas, NV 89117
8. Las Vegas-Clark County Library District website
www.lvccld.org

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Live Stream Connection information:
<https://youtu.be/vv4AOQmWe5A> or

Visit the Library District's YouTube channel:
[Youtube.com/TheLibraryDistrict](https://www.youtube.com/TheLibraryDistrict)

ITEM V.A.

**PROPOSED MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
September 14, 2023**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Windmill Library, Las Vegas, Nevada, at 5:00 p.m., Thursday, September 14, 2023.

Present:

Board:	N. Waugh, Chair	K. Whiteley
	E. Foyt	K. Rogers
	J. Jiron	K. Benavidez
	E. Sanchez	
Counsel:	G. Welt	
Absent:	F. Ortiz- Excused	
Staff:	Kelvin Watson, Executive Director	
	Numerous Staff	
Guests:	None	

The meeting began at 5:00 p.m.

**Roll Call
(Item I.)** All members listed present above represent a quorum. Appendix A.
Chair Waugh led attendees in the Pledge of Allegiance.

**Public Comment
(Item II.)** Peter Guzman, 300 North 13th Street, Latin Chamber of Commerce:
I have the honor of being the President of the Latin Chamber of Commerce, and I'm honored to be speaking in front of you today on behalf of Kelvin Watson and the Library District, who I can't tell you what a breath of fresh air it's been working with Kelvin and working with the library, especially for a specific project like putting a library inside the Boulevard Mall. It's -- for us, it was a really, really big deal. It could have tremendous impact if done correctly and so far, when we just did La Oportunidad, we had a lot of kids go through there and you know, at first are a little intimidated. We are, you know, dealing with kids that probably have never seen a machine like this. And we kicked it off with the governor and it was amazing kickoff. And I sneak in there every once in a while. We do our -- we do a lot of events at the Boulevard Mall. We're -- you know, the Boulevard is very near and dear to our heart and when I mentioned to Kelvin that, you know, this is where I'd like to at least try to do this at the Boulevard Mall because we know there's other malls, but the Boulevard Mall is a very special mall. And in a 5 1/2-mile radius, it's a lot of people that look like us and so these kids don't always get that opportunity to check out a book and read. And so to do it in a cool setting right there in front of the movie theater, I remember running this all by Kelvin at a breakfast spot, and he didn't

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even blink. He said, that sounds amazing, let's do it. And so I'm very grateful. I'm grateful to your leadership. I'm also grateful that you've been to the majority, if not all of the Latin Chamber events and you've always taken my call. And so that -- I think that's important because I think more now than ever, it is critical, the job that you're tasked to do. And for me that job is to make sure young kids are reading and have the ability to get out, to get books and read. That's a really powerful thing. So I thank you for working alongside with us and being willing to always be where we ask you to be. Thank you.

John Ponder, P-like in Peter-O-N-D-E-R. Address is 333 North Rancho:
And I'm the Founder and CEO of Hope for Prisoners and our organization works with men, women and young adults that are exiting different arenas of our judicial system, aiming to provide them with the support of services to help them to get up in the next level of life. I stand before this Board today to acknowledge and honor the Executive Director, Kelvin Watson, who we have worked very closely together over the years. We have had the great privilege of not only building the digital library out at our headquarters in North Rancho, giving the folks that we have the great privilege to work with, the opportunity to have access to all these resources that are inside the Clark County Library District. We've done that and it has been absolutely phenomenal. And several months ago and having a conversation with Kelvin Watson, just like my colleague Mr. Guzman said, we ran this idea by Mr. Watson and that was the what if we could put a digital library inside Nevada Department of Corrections. Because of all those resources that are available from the Clark County Library District, we now have the access that -- for incarcerated people. And just thinking about it, right, you're dealing with a segment of the population that need to have access to all these resources. For me to be able to walk in there now - - we're probably two weeks into it right now, but every time I walk into the Department of Corrections, they are there in the library, sitting down, reading and the Library District issued them library cards. So that really, really warmed my heart to be able to see that. And just thank you for your leadership. Thank you for always making yourself available. I know that in the busyness of everything that you have, you always make yourself available to answer my calls. So I thank you for your leadership and I'd stand before this Board to tell you that I believe that you're one of the greatest leaders in our community. Thank you for the opportunity.

Kimberly Bailey Tureaud:

I'm Kimberly Bailey Tureaud. I'm a native of Las Vegas. My father was Bob Bailey, Equal Rights Commissioner and Anna Bailey arrived here in 1955. I have to tell you that I'm here to speak on behalf of Mr. Kelvin Watson. I've seen the library ever since I was a young girl, going into the libraries, but he has now brought technology, he has now brought resources out of those four walls into the community. I've been on radio now for 30 years at KCP doing the only business show talking to

authors from around the country. And it's so remarkable that many of them know of Mr. Watson because of his longevity within the Library Districts from around the nation. And how lucky are we to have him right here in Las Vegas. And I could tell you when I go out into the community, I speak at schools, they are picking up the book, but more importantly, Kelvin has bridged the gap between technology and resource, and books. So he has bridged that gap, especially for urban -- our urban community. I grew up in West Las Vegas and I tell you, he reminds me so much of my father, which my father would say, you know, education is the only thing that blinds ignorance. And Kelvin, I applaud you for your work you've done here, and I really mean it. I'm a Spelman College graduate and I haven't seen a man of your character, a man of your innovation since the days of my father and now you. So congratulations and you take it. And I'm so excited of what's coming next. Thank you.

Jaime Cruz 6330 West Charleston Boulevard:

My name is Jaime Cruz and I am the Executive Director for Workforce Connections. Some familiar faces, some. As you know, we started a partnership roughly five years ago. We are your workforce development partners. So we partner with you to bring those American Job Centers inside your libraries. Today, I'm going to show you a little data of why that's important, but I'm here also like the colleagues to thank you for the time that Director Watson spends on the Workforce Connections Board. I know that we don't pay him one cent, but he volunteers a lot of hours to work with us to make sure this partnership is always effective, but more than that, to find other ways also to maximize our impact in the community. You know, it's been really great to work with Director Watson and his team. I don't want to forget about the folks that I work with all the time; John, Leo, Al, Matt, JoAnne, you're -- they're all here. Your team here has just been fantastic, so I want to say that I think you're -- it's always great to have human capital that cares about the work and your team does care about the work, so. I'd like to share with you that just two days ago -- and again Director Watson was there as a member of the Workforce Connections Board -- we released something called a Community Investment Impact Dashboard. If you want to see it, just go to our website, it's right in the front. And we try to shorten the story and really articulate the story of why the work that's happening in your libraries or really across the valley is important. I'll just give you some numbers -- and let me say that not everybody that comes into the American Job Centers in the library is enrolled in the money or the funding that Workforce Connections administers, which in our world -- I'm going to try not to say a lot of acronyms, but it's called WIOA Title I. You, as the library, administer WIOA Title II, other agencies administer Title III, Title IV, TANF, SNAP, et cetera. But over the last four years -- and we have four-year investment cycles. Here in the Las Vegas-Clark County Library District, we have, together, pushed out \$11.3 million. So let me say that again, \$11.3 million of services through these American Job Centers in your libraries. What that meant, you know, many more than these got served with simple things as job

search, resume writing, but almost 2,000 -- 1,964 participants enrolled in Title 1. And that's a multi-month process of removing barriers, acquiring skills. Why? So they can get to work. And so those people who weren't working today are all together, earning an amount equal to \$29.5 million in annualized wages. Think about that, almost \$30 million of earnings because of what's happening here in the libraries. That means when you compare the investment to the return, it only takes five months to get that money back. So who wouldn't like to invest somewhere where in five months you can make your money back. That's great, right? But it doesn't end there. This organization had the foresight to do this, and now we're receiving national recognition, but also other regions are duplicating this work. But before that, here, what you did was you encouraged the other Library Districts, North Las Vegas, Henderson and Boulder City to jump in as well. And what that means that together now all of the Library Districts is almost \$20.4 million. Not 2,000, but 3500 and -- or 3,559 participants and not 30 million, but \$58.9 million in annualized wages. So think about the impact that's happening here in the libraries; Director Watson and his team is a big part of that. I'm just here to thank you for the partnership. And count us in for the next few years to continue to maximize our impact in the community. Thank you.

Janet Uthman:

Good evening, everyone, I'm Janet Uthman. I'm the Market Leader for Cox, Las Vegas and I've only been in the community for about 20 months now, so relatively new. And I'd like to thank you all for being so welcoming. But I'd like to thank Kelvin Watson, the Director. When I took this role, I said my passion and my purpose is the under-served and ensuring that everyone who wants a broadband connection can get a broadband connection. So immediately six months in, I held a grassroots event downtown and met Kelvin Watson there and I said, look, I am looking for partners in this community to help me spread the word. You can't spread it through marketing, you can't spread it, you know, with television ads, because a lot of times these people aren't connected, so you've got to get out in the community. There's a lot of people who talk the talk, but Mr. Watson walks the walk. He's like, what can I do to help you? So about six months after that, we partnered and we helped further a library initiative, as well as my digital divide initiative. It had about 150 business community leaders, as well as community residents come out on the Historic Westside at the Westside Library. And I will tell you that there's probably 60 percent, over 100,000 -- probably 130,000 across the valley that are not connected. So I just want to tout this amazing deal and that was a brainchild of Mr. Watson, who tapped into the government emergency connectivity fund. We at Cox, our Biz Cox business team partnered with him and this one kind of makes me Misty because it's bringing free Wi-Fi to 50,000 residents across this community. They have access to get free Wi-Fi. And it is a game changer for a lot of folks because there are a lot of folks that don't have a place to call home. We can't go to their home and connect them to Wi-Fi. So if they're homeless, wherever they

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are, they can tap into a Cox Wi-Fi spot and help change the trajectory of their life. So again, someone else mentioned visionary. I thank you for being an amazing partner and helping me to change the lives of the residents across the valley. That's all I have to say.

[Written Public Comments emailed read into record]

Clark County Commissioner, Tick Segerblom:

Dear Board Members, It has been my great pleasure to observe the tremendous, positive change that Executive Director Kelvin Watson has brought to the Las Vegas-Clark County Library District in just two years on the job. He arrived after a distinguished career in Florida, with no knowledge of the Las Vegas valley and surrounding communities, and immediately got to work understanding local needs. Kelvin brought with him to the Library District his firm belief in serving the underserved. He has created numerous programs that bring the library to people where they are. Three of particular note was a partnership with RTC called the Anywhere Library program, which gave bus riders access to library materials using onboard Wi-Fi; the Cell Phone Lending program, funded by a grant from the Institute of Museum & Library Services and other public funding, which provided 400 unhoused residents of Clark County with free cell phones for a year; and launching in August, from a \$3 .9 million grant from the Emergency Connectivity Fund, is a partnership with Cox Communications, which provide 50,000 households in Southern Nevada with free access to personal wi-Fi. Our Library District brings the job of learning and pursuing dreams to our residents, and under the direction of Mr. Watson. It serves Clark County with distinction, including back-to-back years being named "Library of the Future" by the American Library Association. I look forward to the next innovative programs and services that he will bring to our community.

Clark County Commissioner, William McCurdy:

*Dear Board Members,
It has been a pleasure to observe the tremendous, positive change that Executive Director Kelvin Watson has brought to the Las Vegas-Clark County Library District in just two years on the job. Kelvin's leadership in just two years has brought transformative changes and groundbreaking initiatives and partnerships. Kelvin has bridged partnerships with Regional Transportation Commission of Southern Nevada and Cox Communications which allowed digital access to the library available to bus riders. The Cell Phone Lending program, which was a grant from the Institute of Museum & Library Services to provide 400 unhoused residents of Clark County with free cell phones for a year. Kelvin has taken the time to understand the needs of the community and the people. Knowing that the library is the key to education. Recently the Clark County Board of Commissioners presented Kelvin Watson with a proclamation acknowledging his American Library Association (ALA) of the Future Award. I look forward to the next innovative programs and services that he will bring to Clark*

County and to the communities.

**Agenda
(Item III.)**

Trustee Benavidez made a motion to accept the proposed agenda. Trustee Rogers second the motion.

There was no opposition and the motion carried.

**Executive Session
(Item IV.)**

Discussion regarding the Executive Director's performance evaluation for the period July 1, 2022 through June 30, 2023.

Trustee Benavidez made a motion to go into closed session. Trustee Jiron second the motion.

There was no opposition and the motion carried.

[Executive Session from 5:22 p.m. to 6:28 p.m.]

**Approval of Proposed
Minutes of the
Special Board
Meeting June 28,
2023, Risk
Management
Committee Meeting
July 13, 2023, Regular
Board Meeting July
13, 2023
(Item V.)**

Trustee Sanchez moved to approve the Minutes of the Special Board Meeting June 28, 2023, Risk Management Committee Meeting July 13, 2023, Regular Board Meeting July 13, 2023. Trustee Jiron second the motion.

There was no opposition and the motion carried.

**Chair's Report
(Item VI.)**

Chair Waugh Read a highlighted portion of a letter received from a candidate that interviewed for a position with LVCCLD and wanted to share her thoughts on Director Watson.

" I am familiar with the writings and work of Kelvin Watson, the LVCCLD Executive Director and recipient of the ALA Medal of Excellence as I've been following him on ALA and LinkedIn for some time now. Mr. Watson is quite inspirational and knowledgeable, and I know that the back-to-back 2022 and 2023 ALA Library of the Future awards are well deserved, best practices for forging innovative community partnerships, and educating the public."

Chair Waugh also informed the Trustees that they should've received an invitation from the Consultant for the Foundation for a mini retreat and encourages everyone to attend if they are available. The Foundation will have their own later in the Fall.

**Library Reports
(Item VII.)**

**Executive Director's
Report
(Item VII.A.)**

Kelvin Watson, Executive Director presented a video that was developed as a part of the Cox Wi-Fi launch on August 18, 2023. Director Watson reported that approximately 4, 000 cards have been distributed thus far. Director Watson also highlighted the July Town Hall meeting where the Directors discuss updates on the Strategic Playbook progress from their department. Chair Waugh commented that her watched the Halftime report in real time and thanked the Library Administration for help out CCSD with an issue. Trustee Sanchez ask if the email notification for the Town Hall meetings can be sent out sooner to the Board of Trustees. Director Watson agreed to have the date sent out in advance to the Trustees and the link will be sent out when made available.

**Library Operations,
Security Reports and
Monthly Statistics
(Item VII.A.1.a)**

No questions.

**Branding and
Marketing Report and
Electronic Resources
Statistics
(Item VII.A.2.a.)**

Trustee Whiteley thanked the library staff and the Branding and Marketing Team for the resources offered to the students and schools. She also urged everyone on the Board to share to the people they know and constituencies about the library resources for students. She mentioned that Homework Help is a great program offered along with the Wi-Fi cards.

**Community
Engagement Report
and Monthly
Statistics
(Item VII.A.2.b.)**

Trustee Rogers gave a shout out to the Library District for engaging the crowd at the Jackson Avenue Block Party. He stated the two staff members were interacting with the community and said the community engagement team is doing a phenomenal job. There was a lot of positive feedback from the attendees.

**Development and
Planning Report
(Item VII.A.2.c.)**

No questions.

**Information
Technology Report
(Item VII.A.2.d.)**

No questions.

**Financial Services
Report
(Item VII.A.3.a.)**

No questions.

**General Services
Report
(Item VII.A.3.b.)**

John Vino, General Services Director reported that the groundbreaking is tentatively set for December 11 on site at 10:00am. The details will be finalized and a save to date will be sent out about 60 days before.

Chair Waugh thanked Mr. Vino and his team for their response in Mt. Charleston to get the library back up and running for the community. Mr. Vino reported that the Water Authority has informed that they may not be able to get the water back running until December 1st. Chair Waugh asked Director Watson what is the plan for staff. Director Watson reported that has already

been working at Centennial Hills. He also mentioned not reopening the branch until the community is back and can utilize the resource that are put in place to help the community. Mr. Vino continued that the roads aren't open at this time.

Chair Waugh thanked all Directors and the library staff for doing a great job.

**Human Resources
Report
(Item VII.A.3.c.)**

No questions.

Chair Waugh accepted the Library Reports.

**Unfinished Business
(Item VIII.)**

None.

**New Business
(Item IX.)**

**Consent Agenda
(Item IX.A.)**

None.

**Regular Agenda
(Item IX.B.)**

**Possible Board
discussion and
action regarding the
Executive Director's
performance
evaluation for the
period of July 1, 2022
through June 30,
2023.
(Item IX.B.1.)**

Chair Waugh reported that Kelvin Watson, Executive Director of the Las Vegas-Clark County Library District, began working for the District on February 1, 2021. This is second performance evaluation. The Board shall annually evaluate Executive Director's job performance and, if the Board determines that Executive Director's job performance has been satisfactory within the previous year, Executive Director's pay may be increased to such extent as the Board may determine that it is desirable to do so. At this time, the Board Chair will present a summary of Trustee feedback discussed at the Executive Session, using the attached Performance Evaluation Summary form. After approval by the Board, the summary will be attached to a copy of the Minutes of this meeting. So just in a broad summary of what was discussed, having had a chance to look at the Director's progress and his goals and, you know, the things that have been achieved and his stated goals, the Board has made -- well will make a recommendation to give Director Watson an overall rating of Exceeds Expectations, which will include -- he'll -- which includes a pay raise that matches with the rest of the employees received, which was a 5 percent cost of living adjustment and a 4 percent merit. And then on top of that including another 2 percent performance lump sum, a one-time bonus. And those lump sum payments are Non-PERS, so they will not go toward his PERS.

Trustee Rogers made a motion to award the Executive Director an overall performance evaluation score of Exceeds Expectations. And then the second motion is to approve setting the Executive Director's salary at \$257,400, with a one-time payment, Non-PERS lump sum payment of \$7,392. Trustee Jiron second the motion.

Trustee Sanchez abstained from voting because she was not part of the evaluation committee and just joined the Board.

There was no opposition and the motion carried.

Trustee Whiteley, Trustee Jiron, Trustee Foyt, Trustee Benavidez, Trustee Rogers, and Chair Waugh all thanked Director Watson for his service to the Las Vegas-Clark County Library District, school district, the community. They commended him on the great work and initiatives created under his leadership and look forward to seeing more coming in the future. Director Watson thanked the Board of Trustees who give him support and the staff that help make the Library District a success.

Discussion and possible Board action to nominate and appoint a Las Vegas-Clark County Library District Board Trustee, as a Director for the Las Vegas-Clark County Library District Foundation Board of Directors. (Item IX.B.2.)

Chair Waugh reported that Pursuant to the Las Vegas-Clark County Library District Foundation Bylaws, Article 5; Section 3: Directors shall be at least 18 years of age, the age of majority in this state. Two members of the Board of Directors shall, at all times, be appointed from the current membership of the Las Vegas-Clark County Library District Board of Trustees. If any member of the Board of Directors appointed from the Library District Board of Trustees dies, resigns, is removed, or ceases to be a member of the Library District Board of Trustees, the Library District Board of Trustees shall appoint a replacement to serve the remaining term of that member. The Executive Director of the Las Vegas-Clark County Library District shall also, at all times serve as a member of the Foundation Board of Directors in an ex-officio capacity. Previously, the Las Vegas-Clark County Library District Board of Trustees had two appointed Las Vegas-Clark County Library District Foundation Directors, Kelly Benavidez and Kate Turner Whiteley. Trustee Turner Whiteley is no longer able to serve on the Foundation Board of Directors, necessitating this appointment. Trustee Whiteley commented that she is thankful for the opportunity but her schedule is compatible with the Foundation's meeting schedule and made a motion to nominate Trustee Foyt. Trustee Jiron second the motion.

There was no opposition and the motion carried.

Discussion and possible Board action regarding contract award for Landscape Maintenance Services. (Item IX.B.3.)

John Vino, General Services Director reported that the Contracts for Landscape Maintenance Services for 17 Library District properties, including Centennial Hills, Clark County, East Las Vegas, Enterprise, Laughlin, Mesquite, Moapa Valley, Mt. Charleston, Rainbow, Sahara West, Spring Valley, Summerlin, Sunrise, West Charleston, West Las Vegas, Whitney, and Windmill libraries expire on September 30, 2023. The Request for Bid Proposals for Landscape Maintenance Services was advertised in the Review-Journal. Additionally, the RFP notice was posted on the District's website and faxed to all minority Chambers of Commerce and to firms registered on the Nevada Government eMarketplace. A pre-bid conference was held on July 31, 2023, and the bids proposals were opened August 23, 2023. A total of eight proposals were received, one being deemed non-responsive and subsequently rejected. A committee comprising of the District's Chief Financial Officer, Library Operations Director, General Services Director, Facilities Manager and Purchasing Manager conducted a

thorough evaluation of the responsive proposals. The process involved a scoring and ranking of each responsive proposal to establish a finalist. The evaluation criteria was weighted. We looked at the experience and reliability, experiences in performance of comparable services, pricing, and then their references. We included the proposal results. Par 3 ranked Number 1 and also provided the best fee proposal at \$232,713 per year. The most responsive and responsible contractor that submitted the most comprehensive and advantageous bid proposal in terms of overall experience, references, billable rates, et cetera is Par 3 Landscape Management. The bid documents provide for an initial term of one year with the option to extend the contract for up to four additional one-year periods provided the contractor's performance remains satisfactory.

Trustee Rogers made Motion to authorize staff to award a contract for Landscape Maintenance Services in accordance with RFP No. 24-01 to Par 3 Landscape Management for the amount of \$232,713; to authorize staff to extend the contract in subsequent years subject to funding being available and the contractor continuing to meet performance standards outlined in the bid documents; and to authorize staff to award the contract to the next lowest responsive and responsible bidder if contractor awarded the contract fails to execute the contract or successfully complete the 180 calendar day probationary period. Trustee Foyt second the motion.

There was no opposition and the motion carried.

Discussion and possible Board action regarding contract award for the purchase of One (1) Yamaha CFX Series Concert Grand Piano. (Item IX.B.4.)

John vino, general Services Director reported that Funds are allocated in the capital projects fund to purchase a replacement Concert Grand Piano for use in District Theaters. The equipment is needed due to replacement due to age and functionality deficiencies. A bid invitation was advertised in the Review-Journal, on the District's website, emailed to minority Chambers of Commerce, and was placed in the Nevada Government eMarketplace. The bid was opened on September 6, 2023. A total of four bids were received. The lowest responsive and responsible bidder is Las Vegas Pianos for \$129,500. We've included the Disclosure of Principals was included in my report. We asking for a motion to authorize staff to award a contract for the purchase of one Yamaha CFX Series Concert Grand Piano in accordance with Bid No. 24-02 to Las Vegas Pianos for set amount of \$129,500. Mr. Vino assures the amount may sound like a lot but significantly under the retail price for this level of piano. Trustee Whiteley asked what's happening with the old piano. Mr. Vino responded that it is replacing the piano in Summerlin and it will be moved to a different location which is one of the busiest locations. Trustee Benavidez asked about the maintenance of the piano and Mr. Vino responded that an outside contractor does the repairs.

Trustee Whiteley made a motion to authorize staff to award a contract for the purchase of one (1) Yamaha CFX Series Concert Grand Piano in accordance with Bid No. 24-02 to Las Vegas Pianos for the amount of \$129,500. Trustee Rogers second the motion.

There was no opposition and the motion carried.

**Announcements
(Item X.)**

Summerlin Library Outdoor Fall Festival on October 7, 2023 at 10:00am- 2:00pm. 1771 Inner Circle Drive, Las Vegas, NV 89134.

The October Board meeting will be held on Thursday, October 12, 2023, at 5:00pm. Location: Sahara West Library, 9600 W Sahara Avenue, Las Vegas, NV 89117.

The November Board meeting will be held on Thursday, November 9, 2023, at 5:00pm. Location: Centennial Hills Library, 6711 N Buffalo Drive, Las Vegas, NV 89131.

The December Board meeting will be held on Thursday, December 14, 2023, at 5:00pm. Location: East Las Vegas Library, 2851 E Bonanza Road, Las Vegas, NV 89101.

Mr. Vино read stated for the record that they have been working with Counsel Welt as a part of the West Las Vegas Project. They are working with the Water Authority to sign off on some easements and needs to memorialize a procedure that the District has allowed Director Watson to sign off on these agreements.

[Mr. Vино read statement into the record]

Be it hereby resolved by the Trustees of the Las Vegas-Clark County Library District, the Board that on this 14th day of September 2023, in accordance with NRS 379.027, Kelvin Watson, Executive Director is hereby authorized on behalf of the Board to sign all construction projects-related documents, including documents granting right-of-way easements, agreement applications and lease of building or property needed for the Las Vegas-Clark County Library District and other document, correspondence pursuant to the development of lands under local, state and federal jurisdictions of District facilities.

**Public Comment
(Item XI.)**

Quentin Savvoir, 3065 North Rancho Drive, Suite 154 in Las Vegas, 89130:

My comments tonight are just in support as the President of the NAACP Las Vegas, in support of Director Watson. I've been very thrilled to watch how the library has been transformed in a political climate where it's very hard to convince people that our systems and our institutions work for them, the library is working for people and I'm glad that Director Watson is at the helm to uphold the integrity of our democracy by way of being such a preeminent and skilled librarian. Thank you so much for your leadership. Our community is deeply, deeply grateful to have you and you have a partner in the NAACP.

Draft Minutes - Board of Trustees' Meeting
September 14, 2023
Page 12

Thank you so much.

Aesha Goins, 801 South Las Vegas Boulevard, Unit 311, 89101 in Las Vegas, Nevada:

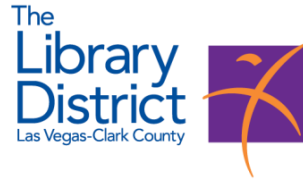
I am also the Vice President of the NAACP, but I stand here as a business owner, Black Joy Consulting. And I also want to just give thanks to Director Watson. You know, there's been a time where the library wasn't an actual asset and people didn't realize that they could use the library as an asset. And we, right now under the Director Watson, are so far away from that, even to the point where there has been times where people don't have access to apply for jobs and being able to have a place where you can send someone to go apply for jobs or not even have to apply there, but to be able to do that search online at home, that is a huge change, But I also just want to point out the things that the people don't even know about the library. The 3D machines, the drum sets, the podcasts. All of these things have become true assets to our communities. And as -- I met Director Watson about it two years ago, about two years ago, when they were doing a change -- they were talking about doing the change to the library on the West Las Vegas because I'm also a community partner. And I got the call, Aesha, they're doing some things to the library on the Westside, and you need to go to this meeting; it is a private meeting, and you need to be there. And I walked in and there was all the people and I waited, and Director handled his handled himself with so much composure. And if you've ever had to deal with that community, it takes a level of composure. And he was new to everyone there and he handled every question with love and kindness and respect and empathy. And he said at the end of that meeting, I can promise you that you'll like this. And I left that meeting, believing in him, and from that point to this point, I still believe in him, and I appreciate you. And I appreciate your care and empathy for not just that portion of the city, but for the whole city. I appreciate your dedication. Thank you.

**Adjournment
(Item XII.)**

Chair Waugh adjourned the meeting at 7:11 p.m.

Respectfully submitted,

Jennifer Jiron, Secretary



ITEM VI.B.

AGENDA ITEM

OCTOBER 12, 2023 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VI.B.:

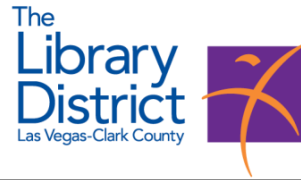
Possible Board discussion regarding the 2024 Board of Trustees Meeting Schedule.

2024 BOARD OF TRUSTEES PROPOSED MEETING DATES & LOCATIONS

January 18	Whitney
February 15	Summerlin
March 14	Windmill
April 11	Clark County
May 9	East Las Vegas
June 13	Centennial Hills
July 11	Rainbow
August	No Meeting
September 12	West Las Vegas
October 10	Clark County
November 14	Sahara West
December 12	West Las Vegas

Recommended Action:

No vote is required for this item.



ITEM VII.A.

MEMORANDUM

TO: Board of Trustees

FROM: Kelvin A. Watson, Executive Director

DATE: September 30, 2023

SUBJECT: Executive Director's Monthly Reports, October 2023

This report gives you a review of my activities and the accomplishments of Library District Staff for your review and discussion at the District Board of Trustees' October 12, 2023 meeting. I have supplemented this with information in the board packet and distributed to Trustees.

Participated in the NAACP Community Leaders Reception at West Las Vegas Library. Had the opportunity to share information regarding the Library District, Meeting Rooms, and New West Las Vegas Library.

Attended the IMLS Civic Engagement and Reading Convening Conference in New York as a panelist for child reading and geospatial analysis discussion.

Participated for the University of Johannesburg Library in South Africa for the 2023 International Conference as a panelist for the "Re-Imagining Sustainable Libraries" session.

Met with Shakita Kirkland of Henderson Library for the Nevada Library Association Mentorship Program who I will be mentoring to assist her in her library career.

Attended the Las Vegas Entrepreneur Accelerator Workshop that offers training opportunities that equip entrepreneurs with vital skills.

Met with Kim Bailey of Black Image Magazine, to discuss potential partnerships for the Library District.

Met with several staff members of the National Football League to discuss potential partnership with Superbowl and ongoing partnership.

Participated on the finalist round interview panel for Library Regional Manager.

Attended the Nevada Black Legislative Town Hall Meeting.

Attended The Las Vegas Chapter of Charms Incorporated sponsored Sixth Annual Brunch for M'lady All Male Fashion Show.

Attended the Vegas Chamber Washington DC Fly- In 2023 to discuss workforce partnerships, to advocate, and meet policy makers on federal issues that directly impact employers in Southern Nevada.

Met with Baker & Taylor and Downtown Grand staff to discuss E-PopUp that will offer hotel guests digital library material in their hotel room during their stay.

Interviewed with KCEP 88.1 Radio to discuss library programming and updates.

Held follow up meeting with Reana Morrison of Clarivate- Innovative Interfaces, Inc..

Attended the ribbon cutting ceremony for the new EmployNV Career Hub inside Casa Grande Transitional Housing Center.

Met with Remington Junior to discuss hypertension/high blood pressure care and prevention resources offered through the Library District.

Presented for the Digital Equity leaders Network discussing digital literacy and digital skills for covered populations and LVCCLD partnerships that we have implemented.

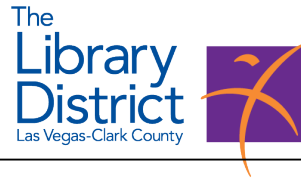
Toured Meow Wolf building with the Administration Team and discussed future partnership.

Met with Ferguson Library of Connecticut, staff to discuss the planning phase and success of the Cell Phone Lending Program.

Held New Hire Roundtable to meet and connect with employees hired 0-3 years with the Library District.

I attended the following meetings/events during the month of September:

- Bi-weekly meetings with Administration team
- Attended the LVEA weekly meetings
- ULC Director/CEO weekly zoom
- Attended the Latin Chamber of Commerce Breakfast
- Attended the Southern Nevada Library Director's meeting
- Participated in Regular Board of Trustees meeting
- Employee Related personnel meetings
- Participated in the Metro NYC Board meeting
- Staff meeting to discuss Z-Space and Z-Space Conference

MEMORANDUM**ITEM VII. A.1.a.**

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: September 30, 2023

SUBJECT: Library Operations Activity Report, October 2023

This memorandum reports on the Library Operations Department's activities and project updates, and analytics compiled from the period of **August 1 – August 31, 2023**.

Powerful People

- Library Operations concluded recruitments for eight (8) Pages, one (1) Adult Services Assistant, two (2) Youth Services Assistants, two (2) Circulation Assistants, and one (1) Adult Service Librarian.
- The Library District signed up **8,922** new library card users in August 2023, a 2% decrease over the same month in 2022 but still 8% up compared year over year.
- Gate count in August was **302,711** which was an 11% decrease from August 2022 but matching 2019 numbers.
- During July, staff answered **39,704** reference questions and conducted **132** curbside deliveries.
- Our volunteers logged **1,720** hours of service to the Library District.
- **185** Homeschool sessions were logged.
- **53,070** Wi-Fi sessions were logged for July.
- Congratulations to **Sahara West Library's** Assistant Branch Manager, **Marisa Eytalis**, who was invited to join the **ALA Intellectual Freedom Round Table's Oboler Memorial Award Committee**. The committee honors a literary work or series of works, in the area of intellectual freedom, including matters of ethical, political, or social concerns related to intellectual freedom. She will serve on the committee for two years.
- ESL classes are one of the most popular programs here at **Spring Valley Library**. Giving the students a tour of the library, reviewing the website and signing everyone up for library cards has proven most helpful to the students to continue their education once class is complete. We signed up over 30 students for cards, checked out 20 Cox WiFi cards, and signed up their children for the upcoming tutoring sessions.
- **Summerlin** Youth Services staff helped Outreach Services by attending an outreach event for: Richard Bryan Elementary School's Back to School Night.
- **Summerlin** Library staff and customers gathered to celebrate Summerlin's 30th Anniversary on August 16.
- **Leslie Shafer** with **AMR** Las Vegas contacted to teach first aide classes.

- **Indian Springs** had a volunteer appreciation party for our fantastic team of volunteers. Since January 1, volunteers have logged over 1,000 hours (1,218, to be exact!), most of it during our food pick-up program! We continue to work with Celestial Manna and Three Square on our Trader Joe's food pick-up available to our customers!



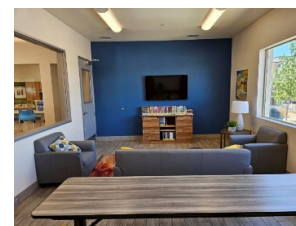
Powerful Places

- Library Branches improved overall circulation to **940,002** items, a 4% increase over August 2022.
- **72** passports were issued with **\$4,180.90** in fees collected.
- **95,851** PC internet sessions were logged which was a 2% increase from 2022.
- **West Las Vegas** hosted an open house to welcome our families and teachers back for the school year.
- **Sahara West** was named the Best Public Facility in **Desert Companion's Best of the City** issue.
- **Windmill Library** Book Sale held August 12. We made \$2500.00 in one day.
- **Summerlin Library** celebrated its **30th anniversary** on August 16.
- **Sandy Valley** had Film Club twice this month and screened two movies with our projector in the Community Center, and one in the branch. The latter was an impromptu mid-week screening for our Book Club Seniors who were early and waiting for book club to begin.
- **Mesquite Library** Hosted a STEAM PARTY for End of Summer Reading Challenge. We had nine stations, making and baking with Clay, Cubettos, 3D Printing 101, Cricut 101, Duplo City, Lego Land, Makerspace Lab, and Squishy Circuits and Snap Circuits.
- **Centennial Hills Library** Book Sale saw 620 customers who purchased \$1,865.26, worth of materials!



Powerful Partnerships

- **Lumina Senior Living center** West Las Vegas Library set up a depository collection for residents
- **Decatur Commons** also received a depository collection to accompany visits by West Las Vegas Staff.
- **Ogden Gardens**
- **US Department of State** (Passports)
- **Las Vegas Metropolitan Police Department**
- **Enterprise Town Board**
- **West Charleston** celebrated its one-year anniversary in August with the **EmployNV Youth Hub**. This has been an amazing partnership that open the door for the branch's new Teen Zone and, more importantly, provided a place for teens to grow and gain more access to resources.
- **Cox WiFi** Free personal Wi-Fi access helping customers #GetConnected and save their data. District initiative aimed to address the digital divide began on August 18th.



- **Project Marilyn** rolled out to the next group of libraries, thanks to the success of the pilot at Rainbow Library. Staff and customers appreciate everyone's contributions to this initiative that is aimed at addressing period poverty in our community. It has been very much appreciated by those who have needed it.
- **Let's Talk Art** with River Valley Artists Guild
- **Alzheimer's Association Support Group**
- **Laughlin Constable Town Hall Meeting**
- **Laughlin Writers Group**
- **Fort Mohave DAR**
- **Laughlin Writers Group**
- **Check, Mate!**
- **Helping Hands Rural Home Delivery** signed up hundreds of locals who learned about the program from **Laughlin Library**.
- **Clark County CARES team** - We continued our Social Worker program on August 9th. The Clark County CARES team provided CHAP assistance, Rental assistance, and many more social services for our WH community. The CARES team assisted 14 customers. The CARES team committed to coming to our branch every second Wednesday of the month. The CARES team also has committed to providing their Social Worker every time we have our "I Heart Whitney Fresh Start" initiative as well.
- 3 Square Food Distribution and Senior Meals
- **Whitney Recreation Center**
- **Clark County Nevada Commissioners Office**
- **Nevada Homeless Alliance**
- **Clark County Social Services**
- **Clean the World**
- **EmployNV and EmployNV Business Hub**
- **SNHD,**
- **NEAC**
- **Bonnie Lane Apartments**
- **Duet and Acapella Senior Living**
- **Cora Coleman Sr Center**
- **Bob Price Community Center**
- **Hollywood Community Center**
- **Walnut Community Center**
- **UNCE**
- **VGK**
- **Desert Research Institute** conducted a Space Hour for school-age kids in the **Summerlin Library Theater**.
- **Clark County Parks & Rec** continues to provide the **Searchlight Library** with all the support it is able with our programs such as renting out the use of the multipurpose room.
- **Searchlight Betterment Organization** supports the library by spreading the word about our programs to the people in town and asking us to join in on any celebrations they might hold.
- **Vitalant**
- **American Red Cross**
- All vendors that participated in the back-to-school fair at Rainbow Library
- **Virgin Valley History Museum**
- **Steam Center**
- **Breaking the Cycle**
- **4H**
- **Stupak Community Center**



- **Vegas PBS**
- **Clark County Parenting Project**
- **Enterprise Library hosted UNR Extension: Kickoff to Kindergarten (1 program) = 764**
- **Alzheimer's Association: Caregiver's Support Group**
- **Clark County Library Youth Services Department hosted several partnership programs in the month of August.**
 - **Engineering Simple Machines (UNR)** had its final session
 - **Explorers of the Deep (4-H/UNR)**, ran for five sessions
 - **The Desert Research Institute presented a Space Hour Program**
 - **Author Bonnie Kelso (in partnership with Nevada Humanities)** presented a story time tied into the **Back to School Event**.
- **The Red Rock Citizens Advisory Council**

Powerful Platforms

- **West Charleston Library** Adult Services had 1,060 study room reservations for the month of August, created five Hip Hop displays to help celebrate the 50th anniversary of Hip Hop, and hosted multiple guest performances.
- Please join us to help gather professional clothing for **Women United's 16th Annual Suit Drive** kicking off **October 16th through November 9th**. Be a part of **Women United's** longest-running event and make an impact on the lives of women in Southern Nevada community. The Women United Suit Drive has been providing suits, dresses, uniforms, accessories, and more to women across Las Vegas in order to prepare them for career opportunities and succeed in the workplace or in the courtroom.

Gently used clothing is needed – professional, business casual, and hospital scrubs

- | | | |
|-----------|-------------|---------------------|
| ○ Blazers | ○ Shoes | ○ Professional bags |
| ○ Blouses | ○ Skirts | ○ New |
| ○ Dresses | ○ Suits | undergarmen |
| ○ Pants | ○ Handbags | ts (retail tag |
| ○ Jackets | ○ Hair | required) |
| ○ Scarves | accessories | |
| ○ Scrubs | ○ Jewelry | |

Locations

Centennial Hills Library
 Sahara West Library
 Sunrise Library
 Clark County Library
 Spring Valley Library
 Windmill Library
 West Las Vegas Library
 89106

Address

6711 N. Buffalo Dr., Las Vegas, NV 89131
 9600 W. Sahara Ave., Las Vegas, NV 89117
 5400 Harris Ave., Las Vegas, NV 89110
 1401 E. Flamingo Rd., Las Vegas, NV 89119
 4820 S. Jones Blvd., Las Vegas, NV 89103
 7060 W Windmill Ln, Las Vegas, NV 89113
 951 W Lake Mead Blvd., Las Vegas, NV

- **Sahara West Library** *Return to Hogwarts* signature program entertained 530 guests

- Big meeting at **Spring Valley Library** with Congresswoman Susie Lee, Three Square and LVCCLD executives to discuss the importance of Three Square funding.

- **Sunrise Library** had a successful *Find the Launch Code! Escape Room* program on Friday night, August 11. Adult Services Assistant **Rebecca Z.** designed and wrote the escape room story and puzzles, and nearly 30 people enjoyed the program. We were the first branch to use (part of) the District's new "step and repeat" backdrop for photo ops in the Quiet Meeting Room, where participants gathered before and after their assigned puzzle rooms. Four staff members were on hand to run this after-hours program.



- 3d Printing is continuing here in **Moapa Valley Library** and the printers are busy most days.
- **Moapa Town** gave away more tomatoes, basil, and some strawberries from our hydroponics units. Then emptied and cleaned all of them except the tomatoes to prepare for future programming with teens.
- **East Las Vegas Library** hosted 4 DJ workshops with 15 students; 13 Podcast sessions, 39 Podcasters, and 35 Audio recording sessions, 73 Customers. This is not all the August programs but just a scratch on the surface.
- **Enterprise Library** reported that the Preschool boxes once again a huge success with over 60 attendees.

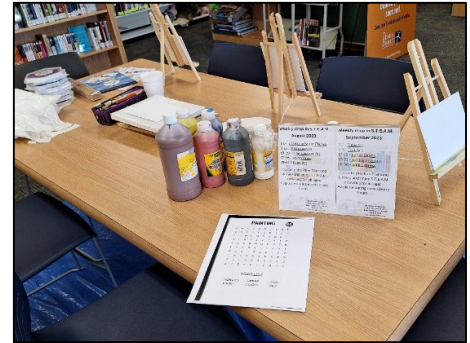
- **Centennial Hills Library** hosted a **Bridgerton Chari-TEA Party and Formalwear**

Donation. Tea and light refreshments were served and participants were invited to make their own fascinator hats and other Bridgerton-themed activities. Guests were invited to dress in their best morning tea outfit! Staff collected gently used formalwear (such as dresses and suits) to donate to a local youth organization. These will then be distributed to local youth for events like



- **Clark County's Dee P.** ran two Jam Sessions during August with a total attendance of 21 people. The song list for this month included: Chicago's *25 or 6 to 4*, Lady Gaga's *Always Remember Us This Way*, Audioslave's *Doesn't Remind Me*, Creedence Clearwater Revival's *Down on the Corner*, Lodi, and *Have You Ever Seen the Rain*, Joe Cocker's *Feelin' Alright*, The Temptations' *My Girl*, Bob Seger's *Night Moves*, Todd Rundgren's *Saw the Light*, Cheap Trick's *Surrender*, Pearl Jam's *Yellow Ledbetter*, and Peter Frampton's *Show Me the Way*, Bob Marley's *Redemption Song*, Tom Petty's *Breakdown*, and Stone Temple Pilot's *Interstate Love Song*.

- **Bunkerville Library** Youth hangout crowd saw 271 youth visits over the month.
 - Things overheard at Bunkerville
 - “Wow! They have a sewing machine!”
 - “There’s video games!”
 - “Look! Legos!”
 - “This library is so cute!”
 - “I wish my library at home was like this.”
 - “You have a piano!”
- Blue Diamond Library features a weekly “drop in STEAM” most hours of the day.



Upcoming Events

<http://lvccld.bibliocommons.com/events>

- Oct 14, **Fall-O-Ween at Enterprise Library!** A not quite yet Halloween celebration of fun, food, crafts, and entertainment. Midway games and prizes. Craft projects for all ages. Fantastic performers. Free drawings. Join us on Saturday, October...
- Oct 18, looking for a fun, free activity for the family to enjoy? Look no further! Join the **Rainbow Library** for our 3rd annual **Trunk or Treat** event. Come dressed in your costumes and visit our community partners’ trunks and tables for...
- Oct 19, Table of Treats & Haunted House. Join the **Clark County Library** for a Halloween celebration! We will be celebrating this spooky holiday with a haunted house, treats and fun activities! This will take place in the theater area on the 2nd floor. For families and children of all ages!...
- Oct. 20, **Curators of the Culture: Women Behind the Mic**
West Charleston Library
 Women Behind The Mic are a collective of women who worked behind the scenes in the Entertainment industry who shaped and shifted the most iconic artists and brands of all time. Come to hear readings from their Amazon Bestselling book ...
- Oct 21, **Centennial Hills Library's 2nd Annual Haunted Harvest** featuring Grimm's Fairy Tales. Featuring activities for all ages to include face painting, trunk or treating, shadow puppet shows and much, much more.
- Oct 26, Moapa Valley Library Monster Bash
- Oct 26, Meadows Library Stupak-ular Trunk or Treat
- Oct 31, 80s Themed Halloween at the **Laughlin Library**
- **Nov 4, Clark County Library** The Vegas Valley Comic Book Festival returns for a 15th year of comics, cosplay, workshops, and much, much, more! Shop our Vendor Courtyard filled with comic book stores and craft makers then in our Artist Alley you can meet and support.



Rainbow Library Back to School



Laughlin



Windmill Book Sale



West Charleston Library



Sahara West Returns to Hogwarts



Sahara West Library



Sunrise Escape Room



Summerlin Library 30th



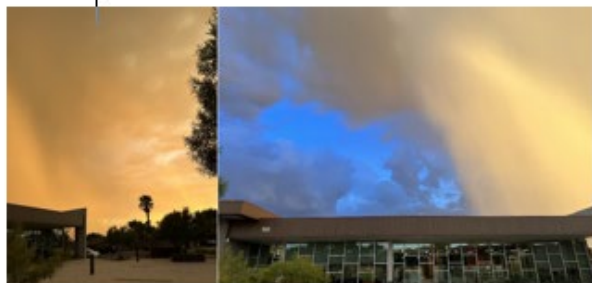
Sandy Valley Winners



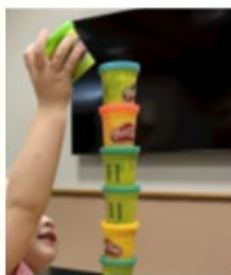
Moapa Valley Teen Zone



Moapa Town Robotics



Mesquite Library



Indian Springs



East Vegas Kickoff to K



Centennial Hills Book Sale



Best Buy Teen Tech Passion projects



Bunkerville Library



Blue Diamond STEAM



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: September 30, 2023

SUBJECT: Security Report, October 2023

This memorandum reports on security information and analytics compiled from the period of **August 1 – August 31, 2023.**

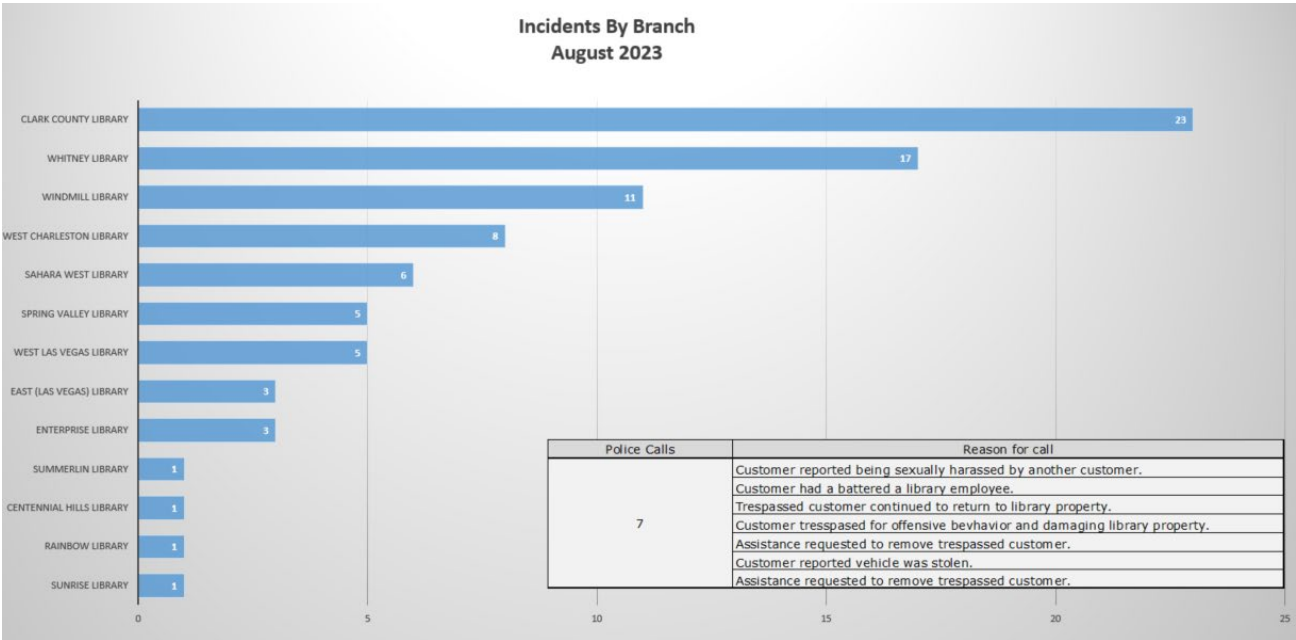
Branch	Incident Reports				Sep-21		Sep-22		
	Aug-22	Aug-23	Difference	% Change	Aug-22	to Aug-23	Difference	% Change	
BLUE DIAMOND LIBRARY	0	0	0	100.0%	1	2	1	100.0%	
BUNKERVILLE LIBRARY	0	0	0	0.0%	2	0	-2	-100.0%	
CENTENNIAL HILLS LIBRARY	0	1	1	100.0%	15	29	14	93.3%	
CLARK COUNTY LIBRARY	20	23	3	15.0%	234	197	-37	-15.8%	
EAST LAS VEGAS LIBRARY	8	3	-5	-62.5%	76	71	-5	-6.6%	
ENTERPRISE LIBRARY	1	3	2	200.0%	41	21	-20	-48.8%	
GOODSPRINGS LIBRARY	0	0	0	100.0%	0	2	2	0.0%	
INDIAN SPRINGS LIBRARY	0	1	1	0.0%	2	4	2	100.0%	
LAUGHLIN LIBRARY	3	0	-3	100.0%	13	5	-8	-61.5%	
MEADOWS LIBRARY	0	0	0	0.0%	4	6	2	50.0%	
MESQUITE LIBRARY	1	0	-1	-100.0%	10	13	3	30.0%	
MOAPA TOWN LIBRARY	0	0	0	0.0%	1	0	-1	100.0%	
MOAPA VALLEY LIBRARY	0	0	0	0.0%	5	1	-4	100.0%	
MT CHARLESTON LIBRARY	0	0	0	0.0%	0	0	0	0.0%	
RAINBOW LIBRARY	3	1	-2	100.0%	30	22	-8	-26.7%	
SAHARA WEST LIBRARY	7	6	-1	-14.3%	60	63	3	5.0%	
SANDY VALLEY LIBRARY	0	0	0	0.0%	0	0	0	0.0%	
SEARCHLIGHT LIBRARY	0	0	0	0.0%	0	0	0	0.0%	
SPRING VALLEY LIBRARY	6	5	-1	-16.7%	66	77	11	16.7%	
SUMMERLIN LIBRARY	5	1	-4	-80.0%	28	34	6	21.4%	
SUNRISE LIBRARY	0	1	1	0.0%	24	16	-8	-33.3%	
WEST CHARLESTON LIBRARY	5	8	3	60.0%	76	84	8	10.5%	
WEST LAS VEGAS LIBRARY	6	5	-1	-16.7%	55	68	13	23.6%	
WHITNEY LIBRARY	7	17	10	142.9%	88	92	4	4.5%	
WINDMILL LIBRARY	2	11	9	450.0%	26	54	28	107.7%	
Total	74	86	12	16.2%	857	861	4	0.5%	

For **August 2023**, branch staff reported **86 incidents**, an increase of 16.2% when compared to the number experienced in August 2022 but a 7.5% decrease when compared to August 2019. During this period, the District recorded **302,711** in-person visits. **This ratio is one incident for every 3,520 visits.**

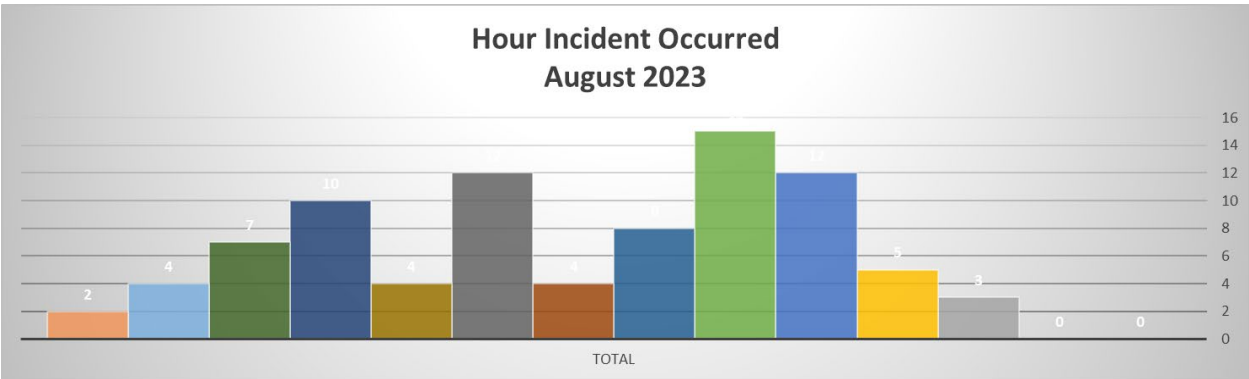
Clark County Library had an increase of three (3) over the same time period in 2022. The largest increases were at Windmill who experienced several phantom 911 calls and Whitney Libraries.



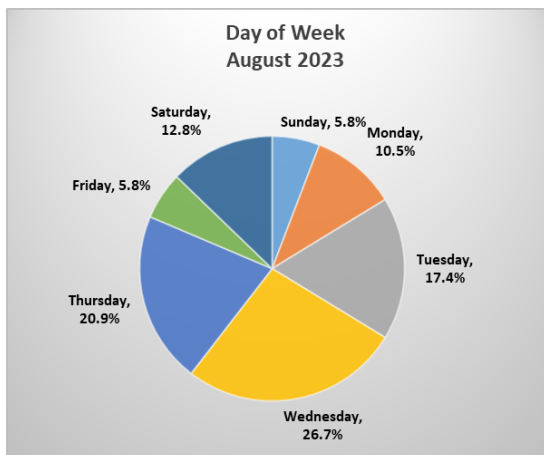
August 2023 followed the standard trendline but remained below the high of 2021.



The **Clark County Library** recorded the highest number of incidents at **twenty-three (23) incidents**. The remaining branches reported between **zero (0) and seventeen (17) incidents**. During **August 2023**, staff made seven (7) calls to law enforcement.



ADULT TRESPASS [1 YEAR]	20
CLARK COUNTY LIBRARY	7
EAST LAS VEGAS LIBRARY	1
RAINBOW LIBRARY	1
SAHARA WEST LIBRARY	1
SPRING VALLEY LIBRARY	1
WEST CHARLESTON LIBRARY	1
WEST LAS VEGAS LIBRARY	2
WHITNEY LIBRARY	5
WINDMILL LIBRARY	1
ADULT BAN [LESS THAN 1 YEAR]	9
CLARK COUNTY LIBRARY	3
SAHARA WEST LIBRARY	1
SPRING VALLEY LIBRARY	1
WEST LAS VEGAS LIBRARY	1
WHITNEY LIBRARY	3
MINOR BAN OR RPC [LESS THAN 1 YEAR]	4
CLARK COUNTY LIBRARY	3
EAST LAS VEGAS LIBRARY	1



During **August 2023**, staff banned thirty-three (33) customers. Twenty (20) adults received a one-year trespass while nine (9) adults received a shorter partial-year ban, and four (4) youth received a request for parental consultation.

District branch staff encountered **forty-six (46)** customer disturbances, accounting for most incident types at **53.5%**. This is a **31.4% increase** in customer disturbances from August 2022. This **ratio** is **one disturbance for every 6,581 visits**.

AUGUST 2023 INCIDENT TYPE



Library Operations Report

Page 12

Library Name	Square Footage	Occupancy	July	August	Total incidents 2023-2024	INCIDENTS PER 10K SQ. FT.	Incidents per PIC
Blue Diamond	1,000	20	0	0	0	0.00	0.00
Bunkerville	1,200	24	0	0	0	0.00	0.00
Centennial Hills	45,555	689	3	1	4	0.09	0.50
Clark County	120,000	905	19	23	42	0.35	3.00
East Las Vegas	41,015	1200	7	3	10	0.24	1.67
Enterprise	26,300	526	3	3	6	0.23	1.20
Goodsprings	900	9	1	0	1	1.11	1.00
Indian Springs	1,200	24	0	1	1	0.83	0.67
Laughlin	15,562	323	0	0	0	0.00	0.00
Meadows Library	813	16	0	0	0	0.00	0.00
Mesquite Learning Center	5,464	133	0	0	0	0.00	0.00
Mesquite Library	13,313	370	0	0	0	0.00	0.00
Moapa Town	2,000	40	0	0	0	0.00	0.00
Moapa Valley	4,700	94	0	0	0	0.00	0.00
Mt. Charleston	2,800	56	0	0	0	0.00	0.00
Rainbow	26,800	808	3	1	4	0.15	0.50
Sahara West	122,000	920	3	6	9	0.07	0.82
Sandy Valley	1,200	24	0	0	0	0.00	0.00
Searchlight	1,200	24	0	0	0	0.00	0.00
Spring Valley	25,000	511	6	5	11	0.44	1.22
Summerlin	40,165	1014	4	1	5	0.12	0.83
Sunrise	23,000	345	0	1	1	0.04	0.17
West Charleston	38,900	1054	7	8	15	0.39	1.88
West Las Vegas(excluding Theater)	30,693	370	6	5	11	0.36	1.22
Whitney	24,500	563	6	17	23	0.94	3.29
Windmill Library and Service Center	142,149	994	4	11	15	0.11	1.67
			0				
	Total Square Ft.	Occupancy Rate	0		Total Incidents	Average	Average
	757,429	11,056	72	86	158	0.21	1.10

Fiscal Year 2024

Red cells indicate a ratio higher than the district-wide average.

...

Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
August 2023

LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS									
	Total	Rank				Adult		Youth		General Interest		Rental		Total	
			Total	Total	Total	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	696	19	384	10	24	3	17	33	276	93	343	0	0	129	636
BUNKERVILLE	208	23	1,314	0	78	0	0	160	622	0	0	0	0	160	622
CENTENNIAL HILLS	35,156	1	15,777	605	2,215	28	249	20	1,023	12	760	13	176	73	2,208
CLARK COUNTY	14,511	10	28,276	638	5,643	32	2,062	166	1,891	64	1,927	36	1,098	298	6,978
EAST LAS VEGAS	11,012	12	28,269	484	4,116	77	207	37	1,949	46	875	14	495	174	3,526
ENTERPRISE	16,611	7	13,958	417	2,207	40	122	11	176	39	818	14	306	104	1,422
GOODSPRINGS	251	22	339	0	26	1	2	1	3	5	43	0	0	7	48
INDIAN SPRINGS	792	18	3,749	6	117	5	39	9	57	29	484	0	0	43	580
LAUGHLIN	3,775	15	3,371	65	670	23	188	13	345	0	0	3	41	39	574
MEADOWS	921	17	2,009	40	229	14	14	7	67	29	764	0	0	50	845
MESQUITE	6,464	13	11,600	105	976	61	447	64	1,650	24	264	2	7	151	2,368
MOAPA TOWN	345	21	906	6	54	1	0	2	19	17	201	0	0	20	220
MOAPA VALLEY	2,710	16	1,624	29	338	5	19	14	216	3	16	0	0	22	251
MOUNT CHARLESTON	106	25	0	2	0	0	0	0	0	0	0	0	0	0	0
RAINBOW	21,448	4	18,457	407	2,437	23	101	17	389	90	2,025	20	443	150	2,958
SAHARA WEST	33,845	3	31,164	612	3,204	129	223	8	1,077	10	510	33	647	180	2,457
SANDY VALLEY	637	20	924	7	24	10	42	0	0	6	36	0	0	16	78
SEARCHLIGHT	138	24	587	5	22	3	8	3	9	27	89	0	0	33	106
SPRING VALLEY	18,404	6	22,387	403	3,895	5	38	69	669	46	1,482	6	74	126	2,263
SUMMERLIN	20,106	5	17,757	333	1,392	14	92	8	415	11	787	2	28	35	1,322
SUNRISE	14,827	9	16,699	375	2,412	15	162	19	434	40	1,248	0	0	74	1,844
WEST CHARLESTON	12,403	11	21,907	334	2,706	41	195	30	156	169	1,163	17	763	257	2,277
WEST LAS VEGAS	4,637	14	15,138	269	3,517	48	418	58	745	88	2,302	14	685	208	4,150
WHITNEY	15,798	8	19,158	429	3,417	31	797	74	2,344	50	1,992	0	0	155	5,133
WINDMILL	34,145	2	26,957	756	3,062	37	643	7	112	17	954	24	558	85	2,267
WINDMILL SERVICE CENTER	670,056		0	2,585	53,070	744	9,164	36	2,105	10	1,997	0	0	790	13,266
2023 MONTHLY TOTAL	940,002		302,711	8,922	95,851	1,390	15,249	866	16,749	925	21,080	198	5,321	3,379	58,399
FY 23-24 YTD TOTAL	1,884,456		673,302	16,659	184,439	2,143	25,824	1,872	35,817	1,847	51,245	385	10,941	6,247	123,827

ANNUAL MONTHLY COMPARISON

2022 MONTHLY TOTAL	903,308	341,674	9,143	93,676	1,433	17,901	694	11,480	688	18,378	205	6,092	3,020	53,851
% CHANGE	4%	-11%	-2%	2%	-3%	-15%	25%	46%	34%	15%	-3%	-13%	12%	8%

ANNUAL YTD COMPARISON

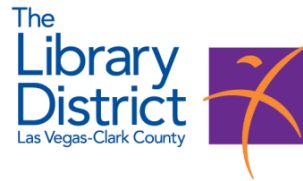
FY 22-23 YTD TOTAL	1,782,097	649,190	15,426	179,817	2,187	27,039	1,609	29,189	1,533	46,391	421	12,384	5,750	115,003
% CHANGE	6%	4%	8%	3%	-2%	-4%	16%	23%	20%	10%	-9%	-12%	9%	8%

ANNUAL MONTHLY COMPARISON

2021 MONTHLY TOTAL	793,978	311,409	7,045	87,609									1,924	32,096
% CHANGE	18%	-3%	27%	9%									76%	82%
2020 MONTHLY TOTAL	783,132	287,903	8,145	89,186									1,218	16,271
% CHANGE	20%	5%	10%	7%									177%	259%
2019 MONTHLY TOTAL	1,029,124	518,126	8,932	162,559									1,861	50,566
% CHANGE	-9%	-42%	0%	-41%									82%	15%

ANNUAL YTD COMPARISON

FY 21-22 YTD TOTAL	1,558,343	612,920	12,213	170,782									3,714	66,119
% CHANGE	21%	10%	36%	8%									68%	87%
FY 20-21 YTD TOTAL	1,542,497	522,918	11,754	165,512									1,701	25,993
% CHANGE	22%	29%	42%	11%									267%	376%
FY 19-20 YTD TOTAL	2,074,051	1,020,425	16,698	318,906									4,063	107,487
% CHANGE	-9%	-34%	0%	-42%									54%	15%



ITEM VII. A.2.a.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: Betsy Ward, Branding and Marketing Director

DATE: September 30, 2023

SUBJECT: Branding & Marketing Activity Report, October 2023

This memorandum reports on the Branding and Marketing Department's (BAM) activities and project updates for September and analytics compiled from August 1-31, 2023.

Powerful Platforms

Free To Be Campaign

BAM continues to pursue opportunities to promote the Library District's programs and services through the Free To Be public education campaign. Recent activity includes:

- The team is working on concepts for a promotional video using campaign assets and new b-roll footage.
- Updated hero shots were taken at each branch to showcase the new signage and building improvements. The Branch Locations page at TheLibraryDistrict.org/Locations will be updated with the new images.
- Dedicated ads continue to run in select media publications to showcase the Free To Be campaign and its message.

Powerful Partnerships

Vegas Golden Knights 2023-2024 Season Partnership

BAM held our annual marketing and brainstorming meeting with VGK Chief Marketing Officer **Eric Tosi**, and Manager of Marketing & Authenticity **Kloey Carpenter**. Mr. Tosi expressed his sincere gratitude for our long-term partnership and said that he recognizes the value that the Library District brings to the team. We presented a wide range of ideas, which celebrate the Stanley Cup Championship, and several are being explored by the team. More details to come!

Las Vegas Aces Partnership

BAM is in talks with the WNBA World Champions Las Vegas Aces to form a promotional partnership in the model of the Vegas Golden Knights partnership. More details to come on this exciting development.

Sunrise Hospital Partnership**My First Library**

BAM continues to work with Community Engagement and Sunrise Hospital to finalize production and delivery of a unique special gift to new mothers in the hospital's maternity unit. In the meantime, BAM is working closely with Community Engagement Project Manager **Sherry Walker** to finalize the gift details. More info to come.

Book Lending Machine

BAM is working with the Sunrise Hospital marketing team on a strategy to announce the book vending machine. We met with them in August and agreed that this launch should take place after construction is completed on the Sunrise Children's Hospital entrance, which is where the machine is located. They are hoping that the construction project will be completed sometime in October, but they will keep us informed.

Powerful Programs**September Is Library Card Sign-Up Month**

BAM created new promotional assets for the website, social media, flyers, and in-branch signage to spotlight the annual Library Card Sign-Up Month promotion. As always, we are using coveted prizes from our long-term partners, the Vegas Golden Knights (VGK), to capture the attention of residents who may not think the library is for them. This year, the prizes include a pair of VGK game tickets and the ever-popular co-branded #GetCarded with the VGK Library District T-shirt!

BAM [updated the #GetCarded Challenge Giveaway landing page](#) to reflect this year's promotion, which is open to all active library cardholders. **Through September 25, we have received a record 4,960 unique cardholder entries.**

This year's Library Card Sign-Up Month promotion is being actively promoted through:

- TheLibraryDistrict.org homepage and audience browse pages
- Library Highlights eNewsletter
- Facebook advertising
- Select print advertising placements
- Weekly organic social media posts
- Media outreach
- Postcard direct mailing

Media coverage included:

96.3 KKLZ Radio, [Las Vegas-Clark County Library District Offering Incentives To "Get Carded"; If you don't have a library card in Clark County, now is a great time to get one](#) (Sept. 13)

KTNV (ABC) Ch 13, [Win VGK Tickets from the Las Vegas-Clark County Library District Library cardholders can enter the #GetCarded Challenge Giveaway during Library Card Sign-Up Month](#) (Sept. 4)

Free CoxWiFi Card Program

After the launch of this unique program on August 18, BAM continued to promote it through public relations, social media, and in-branch signage. Select advertising was placed in the first two weeks after the launch. Feedback from branch staff, who have interacted with customers about the program, has been very helpful in guiding us to update promotional language on signage and flyers.

We continue to provide free gifts for branches to give out for those who check out a CoxWiFi Card. We also cross-promoted this ongoing initiative with this year's Library Card Sign-Up Month messaging. In addition, BAM is working with Assistant IT Director **Ron Melnar** to add the promotion to the home screens of the Library District's public computer labs.

Media coverage in September included:

LVRJ 7@7 en Español interviewed BAM Marketing Specialist Ayelen Milan about Library Card Sign-Up Month and the Free CoxWiFi program. (Sept. 20)

Audacy Radio interviewed Head of Collections & Bibliographic Services **Rebecca Colbert** about Library Card Sign-Up Month and the Free CoxWiFi program for the radio network's Public Affairs Podcast, which will also run on stations 98.8, Mix 94.1, Alt 107.5, Q100.5, NewsTalk 840 KXNT and 1140 AM The Bet. (Sept.19)

Asian Journal, [Las Vegas-Clark County Library District Teams Up With Cox Communications To Provide Free Cox WiFi To 50,000 Qualified Households](#) (Sept. 15)

96.3 KKLZ Radio, [Las Vegas-Clark County Library District Offering Incentives To 'Get Carded'](#) (Sept. 13)

Hispanic Heritage Month – September 15-October 15

BAM showcased our collection and branch programming surrounding Hispanic Heritage Month with the following activities:

- [A blog post was published on September 1](#), highlighting branch events, online resources, and staff recommendations.
- Priority website placement on homepage and audience browse pages.
- Dedicated social media posts running September 15 – October 15.
- Inclusion in Library Highlights eNewsletters.

Celebrate Hispanic Heritage Month 2023 with the Library District!

Read.
Watch.
Listen.
Learn.

Celebrate Hispanic Heritage Month
SEPTEMBER 15 – OCTOBER 15

THE HOUSE IN THE PINES
ANA REYES

THE VAMP WHO SAVED MY LIFE
ARIADNA NOVOA

THE PUERTO RICAN REPORT: MORE STRESS
ALI SISON

CEESAR CHAVEZ
OSCAR LEWIS

HARVEST OF EMPIRE
JUAN GONZALEZ

LOST CHILDREN ARCHIVE
VALERIA LUISELLI

CARMEN AND GRACE
MELISSA CROSS AQUINO

VALENTINA SALAZAR
ZORAIIDA CORINA

ROMA
SARA PENNYPACKER

LATINX
SARA PENNYPACKER

SPIRIT OF THE DRUMMER TREE
JUAN GONZALEZ

SAURINA & CORINA
SARA PENNYPACKER

OIGA DIES DREAMING
XOCHITL GONZALEZ

HOW TO DATE A FLYIN' MEXICAN
DANIEL A. OLIVAS

BIG CHICAS DON'T CRY
XOCHITL GONZALEZ

BORDER CHILD
XOCHITL GONZALEZ

VIVA HOLLYWOOD
ZORAIIDA CORINA

Featured Events:

- Branded graphics
- Flyers, posters & signage.
- Priority website promotion homepage and audience browse pages
- Dedicated social media posts – General event promotion, which will lead up to the Fall Festival, which takes place on Saturday, October 7. In addition, we will encourage the public to vote for the festival in the Las Vegas Review Journal's "Best of Las Vegas" Awards in the "Things to Do" category. Fan votes are accepted until September 21.
- Promotion in the October event round-up ads
- Inclusion in Library Highlights eNewsletter, which goes out to 400,000+ library cardholders

Hope for Prisoners

BAM continued to assist the Library District's support of Hope for Prisoners with new wall art for the Casa Grande Transitional Housing Center. BAM's wall wrap design, which features a map and QR codes which link to specific resources on the Library District website, has proven to be very popular. To date, it has been requested for use for multiple partnership programs, including twice for Hope for Prisoner centers.



#GetCarded for Health Initiative

BAM supported the #GetCarded for Health initiative, funded by the National Library of Medicine (NLM), with the following activities:

- Updated the [Health & Wellness page](#) with a card and link to the NLM's [Medline Plus](#) page
- Created posters, flyers, and social media graphics for the health series, which is a collaboration with Roseman University School of Medicine.
- Promoted the first program on Alzheimer's Disease on TheLibraryDistrict.org homepage, scheduled social media posts leading up to the event, and included it in Library Highlights eNewsletter, which was sent out on September 6.
- Collaborated with Roseman University's marketing team on a news release, and discussed promotion of the series.



Historic West Side School Centennial Parade - September 30

BAM collaborated with General Services to come up with a creative alternative to building a traditional float for West Las Vegas Library's entry into the West Side School Centennial Parade. The solution was to hire a mobile digital box truck, which can display images and video on three sides. BAM worked with West Las Vegas Branch Manager **Lenika Coleman** to create images that show the evolution of the branch and include artists renderings of the new building. We will also show the Free To Be campaign on the truck as part of the imagery.

Powerful People

Media Coverage Highlights

Las Vegas Weekly Superguide, [What to Do in Las Vegas This Week, included 20 Years with West Coast Drawing](#) at Sahara West Library (Aug. 31)

Nevada Current, [Lee, Three Square explain how regulatory barriers hinder access to child nutrition programs](#) at Spring Valley Library (Aug. 30)

KTNV (ABC) [Ch 13, Las Vegas-Clark County Library District, Vegas PBS, UNR hosting Kickoff To Kindergarten Fair](#) (Aug. 25)

Powerful Platforms

BAM Advertising Campaigns

Print Ads:

Library Card Sign-Up Month	Black Image	September	Full Page	\$2,000 per full page ad
	Las Vegas Weekly	31-Aug	Full Page	\$3,211.00
	RJ en Espanol	6-Sep	Half Page	\$600.00
	Las Vegas Review Journal	3-Sep	Half Page	\$1,050.00
Hispanic Heritage	Latin Chamber of Commerce	September	Full Page	Complimentary
	Las Vegas Weekly	14-Sep	Full page	\$3,211.00
	RJ en Espanol	20-Sep	Half Page	\$600.00
	Las Vegas Review Journal	17-Sep	Half Page	\$1,050.00
Free To Be	Black Image	September	Full Page	\$2,000 per full page ad
	Las Vegas Weekly	14-Sep	Full page	\$3,211.00
	Asian Journal	15-Sep	Half Page	\$800.00
	Las Vegas Review Journal	17-Sep	Half Page	\$1,050.00
Cox Free Personal WiFi	Las Vegas Weekly	7-Sep	Full Page	\$3,211.00
	RJ en Espanol	6-Sep	Half Page	\$600.00
	Las Vegas Review Journal	9-Sep	Half Page	\$1,050.00
Fall Lineup and TeenTober	Las Vegas Weekly	28-Sep	Full Page	\$3,211.00
	RJ en Espanol	27-Sep	Half Page	\$600.00
	Asian Journal	29-Sep	Half Page	\$800.00

Facebook Ads – Library Card Sign-Up Month (September 1-30):

Current Followers of LVCCLD/Kids & Teens + Locals Who Don't Currently Follow the Library District -- BAM ran Facebook Ads promoting the Library District's annual library card sign-up promotion that targeted these two groups:

Targeting Current Followers of the Library District

Total Budget: \$2,000

Total Spend to Date: \$1,342.78

Link Clicks: 2,185

Total Reach: 102,377

Total Impressions: 244,063

Cost Per Result: \$.61

Ad URL: <https://fb.me/28AnlCHhCmiwrSk>

Content: Library Card Sign-Up Month Promotional Graphic

Local Parents Who Don't Currently Follow the Library District

Total Budget: \$4,000

Total Spend to Date: \$2,682.35

Link Clicks: 3,608

Total Reach: 186,397

Total Impressions: 476,387

Cost Per Result: \$.74

Ad URL: <https://fb.me/2NxW1FUNubz9Sim>

Content: Library Card Sign-Up Month Promotional Graphic

Local Single Adults Who Don't Currently Follow the Library District

Total Budget: \$4,000

Total Spend to Date: \$2,675.79

Link Clicks: 3,767

Total Reach: 178,729

Total Impressions: 500,039

Cost Per Result: \$.71

Ad URL: <https://fb.me/1PDzrxWDqxZWZ0q>

Content: Library Card Sign-Up Month Promotional Graphic

Library Highlights eNewsletter – OrangeBoy Software Results

BAM continues to see very strong open rates on our bi-monthly Highlights eNewsletters, allowing the Library District to reach more active cardholders and to re-engage with cardholders who have not visited the library or used our services for some time. Below are details from our August & September eNewsletter campaigns:

August 18 Issue: FREE Personal WiFi Cards for Check-Out! + Best Art Galleries + Fandom Food + Health Fair

Topics: Details about the Library District's Free Personal WiFi Card Program in partnership with Cox; a link to watch the latest Virtual Program "Geeks & Ladles" on the Library District's Virtually Anywhere YouTube Channel; details on the library District winning the 2023 Reader's Choice

Award for “Best Art Gallery” at the Las Vegas Weekly Best of Vegas Awards; Summer Health Resource Fair at Clark County Library; Library District closure for Labor Day; Teen animeFest 2023 Logo Design Contest details; upcoming must-see events selected by PVS & YS; and our monthly call-to-action to donate to the Library District Foundation.

- 158,020 unique opens with a 37.1% open rate
- 3,443 unique clicks generated
- Sent to 425,517 unique emails
- 357 unsubscribes

Following the August 18 issue, 8,141 cardholders used OverDrive within seven days of opening the message; 3,644 circulated a physical item; and 1,383 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw a re-engagement of 1,469 Occasionals (users more than 3+ months without use), and 711 Inactives, which also included the re-engagement of 156 Bright Future users (Teen cardholders).

September 1 eBlast: Get Personal WiFi + Enter to Win VGK Tickets!!

Topics: This single topic eBlast was sent to spotlight and promote sign-ups for the Library District’s Free CoxWiFi Card Program in partnership with Cox Communications:

- 165,049 unique opens with a 38.7% percent open rate
- 4,633 unique clicks generated
- Sent to 426,655 unique emails
- 459 unsubscribes

Following the September 1 eBlast, 7,782 cardholders used OverDrive within 7 days of opening the message; 3,113 circulated a physical item; and 1,366 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw re-engagement of 1,702 Occasionals (users more than 3+ months without use), and 739 Inactives, which included the re-engagement of 148 Bright Future users (Teen cardholders).

September 6 Issue: Enter to Win VGK Tickets + Celebrate Hispanic Heritage + FREE Gift with FREE WiFi Card!

Topics: Details about the Library Card Sign-Up Month promotion to win a pair of VGK tickets or an exclusive #GetCarded with the VGK T-shirt; a link to 2023 Hispanic Heritage Month blog that details the Library District’s free events, programs, online resources and curated staff lists; information about the Free CoxWiFi Cards that are now available at participating branches and the free gift library customers get when they check out a CoxWiFi Card; CCSD’s new public awareness campaign, “Every Day Matters” that aims to educate the public on the importance of attending school; upcoming must-see events selected by PVS & YS; and our monthly call-to-action to donate to the Library District Foundation.

- 123,143 unique opens with a 38.7% open rate
- 5,197 unique clicks generated
- Sent to 318,520 unique emails
- 250 unsubscribes

Following the September 6 issue, 7,445 cardholders used OverDrive within seven days of opening the message; 3,327 circulated a physical item; and 1,316 utilized Hoopla.

This email was also sent to Lapsed users (cardholders who had not used their cards in more than 3 months), and we saw a re-engagement of 1,557 Occasionals (cardholders more than 3 months without use), and 701 Inactives, which also included the re-engagement of 140 Bright Future users (Teen cardholders).

OrangeBoy Outreach Campaign Results - August:

- Reengagement email messages sent in 2023 so far have reengaged 57,834 Occasionals (library cardholders who have not used Library District services in 2-12 months), and 28,333 Inactives (library cardholders who have not used Library District services in 12+ months).
 - The most popular email in this campaign is the second message in the series, “Must-See Events & Live Entertainment,” which has generated a 41% open rate.
- The New Cardholder campaign has seen 23,638 new users use library services within a week of opening the emails.
- We increased our Overall eNewsletter Activity +8% year-over-year from August 2022.

Google AdWords Grant Update

- Google AdWords is Google’s online advertising platform, in which advertisers bid on popular keywords & search phrases for their clickable text-based ads to appear in Google’s search results. The Foundation and the Library District have received a grant from Google for up to \$10,000 per month in Google AdWords credits.
- Nonprofit Megaphone is the Library District’s agency of record that works with Google to manage our monthly grant and helps us to optimize designated keywords that are selected from Library District and Foundation priorities promoted on TheLibraryDistrict.org.
- These monthly Google Grant campaigns help to increase our overall Google SEO and drive more qualified traffic to our website. When people conduct relevant searches on Google that incorporate our designated keywords, the Google AdWords campaign entices them to click on Library District search results, thereby increasing the opportunity for discovery of our programs and services.
- [View the Google Studio Data Report updates](#) in real-time for all our current Google Grant Google AdWords campaigns.
- Conversation tracking for priority Google AdWords campaigns (August 2023):
- Campaign ads were shown to 15,210 people, which generated 4,819 clicks on our Google Ads, with a strong CTR of **31.13%**. This is slightly down from last month, but this continues to be one of NPM’s top-performing accounts as the network average is only 3%, and the Google requirement is 5%. This means that Google is showing our ads to the right people and that the content is relevant and intriguing enough for users to click on our ads.
- Our ads to promote the Free CoxWiFi Cards at participating branches have only been running for a few weeks, but have already been seen 57 times, with a CTR of 10.53%.
- One of the top performing ads for August was people searching for “Library Near Me”, which generated 1,642 Impressions, with 618 clicks to TheLibraryDistrict.org resulting in a CTR of 37.64%.
- 142 people successfully filled in a Digital eCard application.

Clark County School District
1h · 🌐

[Las Vegas-Clark County Library District](#) offers Homework Help Centers at several locations to help students achieve success. 📖 🖨️ 🧑🏫

Laptops, printing services and designated quiet spaces to complete homework will be available to students at the help centers at the following libraries: Centennial Hills, Rainbow, East Las Vegas, Sunrise, Mesquite and West Las Vegas.

For more information, please visit TheLibraryDistrict.org/homeworkhelp.

Homework Help Centers
TheLibraryDistrict.org/homeworkhelp

Centro de ayuda para las tareas
TheLibraryDistrict.org/homeworkhelp

HOMework HELP CENTER LOCATIONS:

Centennial Hills Library 4211 N. Durango Dr. 702.567.6338	Rainbow Library 3330 N. Durango Dr. 702.567.5718
East Las Vegas Library 2931 E. Bonanza Rd. 702.567.2938	Sunrise Library 5400 Harris Ave. 702.567.2806
Mesquite Library 149 W. First North St. 702.565.0234	West Las Vegas Library 501 W. Lake Mead Blvd. 702.567.2886

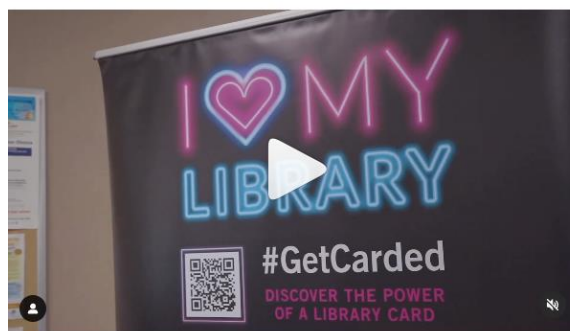
Please call your nearest location for hours and services.

LIBRERÍA DE LOS CENTROS DE AYUDA PARA LAS TAREAS:

Biblioteca Centennial Hills 4211 N. Durango Dr. 702.567.6338	Biblioteca Rainbow 3330 N. Durango Dr. 702.567.5718
Biblioteca East Las Vegas 2931 E. Bonanza Rd. 702.567.2938	Biblioteca Sunrise 5400 Harris Ave. 702.567.2806
Biblioteca Mesquite 149 W. First North St. 702.565.0234	Biblioteca West Las Vegas 501 W. Lake Mead Blvd. 702.567.2886

Librería de los centros de ayuda para tareas para conectar las familias y se disponen de todos.

Las Vegas-Clark County Library District 2 comments



hopeforprisoners · Following
Original audio

hopeforprisoners · 1h
Bringing Knowledge Behind Bars 📖
Honored to cut the ribbon on the new @lvccld Library at Casa Grande Transitional Facility, a beacon of hope for transformation. 💙 We are paving the way to literacy and growth, with a vision to stand up @lvccld libraries in all correctional facilities across the state! 📖 Thank you to all our community partners who made this possible! 🙌



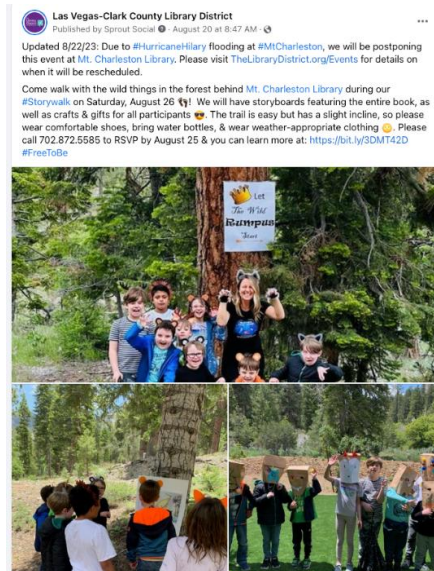
8 likes
1 HOUR AGO

Add a comment...

Top Social Media Posts August 2023

Facebook:

Our top Facebook post for the month helped to promote an upcoming Nature Storywalk at Mt. Charleston Library. Unfortunately, due to Hurricane Hilary flooding, this event was postponed. This post generated **4,830 organic impressions, 508 user engagements**, including **8 comments & 13 shares**, which helps to increase the total reach of the post.



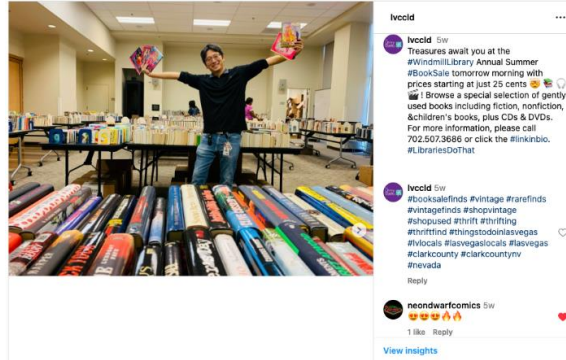
X (Formerly Twitter):

Our top post for August was a photo of cardholders at Windmill Library checking out their Free CoxWiFi Cards that are now available at participating branches. This post generated **955 organic impressions, 31 user engagements**, with **1 Comment and 2 Shares**.



Instagram:

Our most popular post on Instagram for the month was a photo of Circulation Assistant **Ryusuke Abe** setting up for the Annual Windmill Library Book Sale. This post generated **2,841 organic impressions & 208 total user engagements**, with **6 comments & 5 post saves** by users.

**LinkedIn:**

Our top performing post on LinkedIn was sharing photos from kickoff event at West Charleston Library for the Free CoxWiFi Card Program on August 18. This post generated **1,128 organic impressions, 244 total user engagements, plus 7 comments, 4 shares & 96 link clicks.**



Analytics for Web and Social Media: August 2023 + 30-Day Comparison + Year-Over-Year**Library District Facebook**

	Fans	Impressions	Post Engagements	Link Clicks
August 2023 Statistics	16,501	144,846	4,580	473
% Gain from July	+1%	-89%	-81%	-97%
% Gain from August 2022	+13%	+8%	-7%	-37%
% Gain from August 2021	+25%	-38%	-37%	-60%

Notes: We did not have a dedicated Facebook Ad campaign running in August, which dropped our monthly analytics back down to their normal range for this time period post Summer Challenge. BAM will run Facebook Ads to promote Library Card Sign-Up Month (Sept. 1-30), which will help increase our monthly average for analytics on this social media platform.

Library District X (Formerly Twitter)

	Followers	User Engagements	Organic Impressions	Link Clicks
August 2023 Statistics	4,412	2,460	106,213	204
% Gain from July	+1%	+24%	-21%	+20%
% Gain from August 2022	+5%	+27%	+18%	+3%
% Gain from August 2021	+18%	+25%	-57%	+19%

Notes: With the exception of Organic Impressions, all of our key X (formerly Twitter) analytics were up month-over-month. As Twitter has rebranded its social media platform to "X," we are closely monitoring how our analytics may be impacted as more users could opt to leave this social media platform due to the changes being made to the user experience. There is also the possibility that Elon Musk could add a subscription charge for this social media platform. We continue to share links to upcoming CE/LO events & priority landing pages on our website, along with sharing local and national resources, spotlighting the Library District's powerful partnerships, as well as timely and diverse staff lists created by the website content committee.

Library District Instagram

	Followers	User Engagement	Impressions	Total Likes	Total Comments
August 2023 Statistics	6,818	3,496	125.067	3,094	197
% Gain from July	+2%	+35%	-94%	+37%	+24%
% Gain from August 2022	+22%	+38%	+37%	+47%	-26%
% Gain from August 2021	+49%	+132%	-.5%	+132 %	+74%

Notes: Our Total Impressions decreased primarily due to not having a dedicated Facebook/Instagram Ad campaign running in August as we did for Summer Challenge; but we did increase all our other key analytics on this platform month-over-month. We were also encouraged to see year-over-year gains in Total Followers, User Engagement, Total Impressions and Likes. BAM continues to utilize the IG Stories feature to promote the weekly priority events & programs happening across the Library District using the designed promotional graphics. BAM also provides monthly social media training classes for branch staff and is actively working with them to create more organic photos and videos to help promote their upcoming events/programs. This content performs better on this social media platform as compared to sharing digital versions of promotional flyers.

Library District LinkedIn

	Followers	Impressions	User Engagement	Post Shares	Link Clicks
August 2023 Statistics	2,350	4,124	658	20	233
% Gain from July	+3%	-17%	+18%	+100%	-3%
% Gain from July 2022	N/A	N/A	N/A	N/A	N/A
% Gain from July 2021	N/A	N/A	N/A	N/A	N/A

Notes: We increased our Total Followers, User Engagement and Post shares month-over-month. BAM continues to share Library District news and partnership updates, plus the latest job openings provided by HR on this important professional networking channel. As LinkedIn is primarily used for employment and career networking, our monthly analytics on this platform will fluctuate based on the monthly content shared and may not be as robust as our primary social media channels. However, the updates we share on this platform connect with a more targeted audience, including community partners, library industry professionals, Library District employees, and jobseekers.

Virtually Anywhere YouTube Channel

	Channel Subscribers	Total Impressions	Total Channel Watch Time	Average View Duration
August 2023 Statistics	1,497	15,800	61.7 hrs	2 min 16 sec
% Gain from July	+3%	-38%	-80%	+58%
% Gain from August 2022	+24%	-18%	+22%	+31%
% Gain from August 2021	+41%	-9%	+191%	+66%

Notes: We continued to increase our Total Channel Subscribers and achieved an increase in the Average View Duration across our Virtually Anywhere YouTube Channel. With less virtual programming being added, we did see dips in Total Impressions and the Total Channel Watch Time. The creation of more virtual programming content and uploading it consistently continues to be critical to our sustained growth on this important social media platform as uploading video content regularly is prioritized by YouTube's algorithm.

Website Analytics — External Users (Outside of Library District Branches)

	Unique Users	Unique Homepage Views	Engaged Sessions	Engaged Sessions Per User	Average Engagement Time
August 2023 Statistics	153,000	115,336	264,305	1.4	2min 45sec
% Gain from July	+1%	+8%	+2%	No change	-5%
% Gain from August 2022	+54%	-10%	-9%	-44%	-59%
% Gain from August 2021	N/A	N/A	N/A	N/A	N/A

Notes: We increased our Unique Visitors, Unique Homepage Views and Engaged Sessions month-over-month, but did have a small dip in Average Engagement Time across the website. Universal Google Analytics was officially sunset on July 1, 2023, and we have migrated to the new GA4 (Google Analytics 4) Analytics. Some of Google's reporting terminology has changed and BAM is now reporting on the updated analytics.

Per the new GA4 reporting, the following Google Analytics terminology has changed from our previous Board Reports:

- Unique Visitors will be reported as "Unique Users"
- Unique Homepage Views will be reported as "Unique Views"
- Total User Sessions will be reported as "Engaged Sessions"
- Average User Sessions will be reported as "Engaged Sessions Per User"
- Average Session Duration will be reported as "Average Engagement Time"



ITEM VII.A.2.b.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Matt McNally, Community Engagement Director

DATE: September 30, 2023

SUBJECT: Community Engagement Activity Report, October 2023

This report provides an overview of District-wide Community Engagement division initiatives including adult literacy services, art gallery services, outreach services, project management, programming and venues services, adult services administration, and youth services administration. This report covers a one-month period of staff activity from **August 1, 2023 – August 31, 2023**.

POWERFUL PEOPLE

- Met with First Friday Coordinator Corey Fagan to plan outreach visits beginning in October.
- David Ortiz was hired to the position of Literacy Assistant in Literacy Services.
- Participated in the joint Library Operations/Community Engagement staff meeting. Provided staff training on programming.
- Chairs of the Summer Challenge committee met to discuss and prepare the After Action Review agenda.
- Met with Las Vegas Science and Technology Festival Chair Alex Liebman to discuss how The Library District can collaborate more directly with the program to expand the promotion of services at all events.
- Welcomed Cristo Rey student Julio Davis to the CE division. Julio will intern with each department over 27 days throughout the semester from August through December.
- Met with Sales and Marketing Manager Billy Pierro of the Paradox Museum to discuss a potential partnership with The Library District art galleries and Summer Challenge.
- Met with former Chalk It Up and Library District gallery artist Eyob Mergia at Debre Bisrat St. Gabriel EOTC LV Cathedral to discuss the mural work he is doing throughout the church.
- Participated in the Nevada Arts Council's Public Art Curator Check In meeting.
- Met with the City of Las Vegas' public art planner Amanda Rawson.
- Welcomed University of Nevada, Las Vegas student Stephanie Fuh for her fall semester internship with Gallery Services.
- Participated on the interview panel to hire the Adult Services Department Head at Spring Valley Library.
- Conducted an Adult Services staff meeting to share *Summer Challenge 2023* successes and seek staff suggestions for future programs.
- Revised/Updated the Youth Services Specialist and Adult Services Specialist job descriptions.
- Met with fine arts agent Christine Cox from C² Entertainment.

- Participated in a Technical and Production Services department meeting to discuss staff safety and labor issues.
- Met with Nevada Department of Corrections Director Jim Dzurenda to discuss partnership opportunities for incarcerated individuals.
- Met with Congresswoman Lee, Three Square CEO Beth Martino, and Executive Director Watson at Spring Valley Library to discuss partnership food-delivery programs.
- Met with CSN Dean Richard Kravchak to host an Adult Life Skills 101 college class at the East Las Vegas Library during the fall 2023 semester.
- Met with Northwest Career College VP of Community Relations Jilian Lopez to discuss partnership opportunities.

POWERFUL PLACES

- Promoted services at the Dream North Youth Literacy Festival, held at Windmill Library.
- Increased opportunity for customers to participate in the HSE and GED Adult Learning Program.
- Completed installation of new LED lighting at the Paul C. Blau Theatre.
- Engaged In-House Productions to inspect and repair the Summerlin Theater counterweight rigging system.
- Met with architects and the A/V consultant for the new West Las Vegas Library to discuss technical specifications of the multi-purpose room and other programmable areas.
- Updated photos of several meeting rooms and Performing Arts Centers on The Library District's website.
- Youth Services Administration hosted the eighth annual Kickoff to Kindergarten at the East Las Vegas Library.
- The Adult Learning Program evaluated ESL students during the CASAS post-testing process. Fifteen students from the language classes will pursue a pathway toward HSE (High School Equivalency) or COHS (Career Online High School).
- Attended art events at Core Contemporary, NUWU Art, ASAP, Priscilla Fowler Fine Art, Lulu Studios, and Slonina ARTSpace.
- Met with Workforce Connections to discuss current EmployNV hubs and expected service model changes.
- Provided Three Square staff and Las Vegas Executive Association tours of Windmill Library and the administrative service center.

POWERFUL PARTNERSHIPS

- Collaborated with the CCSD Engagement Unit to spread awareness of the Free Personal WiFi program to students and families.
- Celebrated the Best of Las Vegas Awards at Zouk Night Club and signed partygoers up for library cards. The Library District won the Best Art Galleries award.
- Connected with Native American community members at the Las Vegas Indian Center Back to School Fair.
- Provided library cards to members of the Latin Chamber of Commerce during a luncheon outreach visit.
- Conducted Library District outreach at the Opportunity Village Staff Day.
- Attended a One-Stop system orientation led by Workforce Connections to convene stakeholders of Title I, II, III, and IV services.
- Provided programming and technical support for the #getconnected kickoff event.

- Met with representatives from the City of Las Vegas to discuss library use of the Centennial Hills Amphitheater.
- Participated in the steering committee meeting for the Clark County Family Engagement Collaborative (CCFEC).
- Met with staff from Sunrise Hospital to discuss the My First Library program. The initiative will provide 2,000 boxes filled with books, library resources, and information on the importance of early childhood education to parents of newborns.
- Met with Hannah West from the Children's Cabinet to discuss grant funding and bringing VROOM resources to library branches.
- Met with Three Square leaders to discuss our ongoing partnership and new initiatives.
- Installed Dr. Chen's Spring Valley Library exhibit *Herstory* at the Lloyd D George Federal Courthouse.
- Attended the Free Cox WiFi Program launch at West Charleston Library.

POWERFUL PLATFORMS

- Educated students at Guinn Middle School on how to use online library resources.
- Received 44, 15-day bus passes valued at \$1,496 for Adult Learning Program students from the Development division through an RTC grant.
- Attended a planning meeting with Communico staff for the implementation of the Attend platform.
- Implemented rental payments via DocuSign. This new process allows rental customers to pay Performing Art Center deposits and final invoices online.
- The CCFEC is building a website where community partners that engage in family growth and development can list their upcoming events in one place, ensuring direct communication and less overlap of events. This free service will benefit library customers and customers across southern Nevada.
- Attended New Policy Training led by Human Resources.
- Trained staff on the use of Sterling Volunteers to conduct background checks.
- Attended the New Leader Onboarding training presented by Library Operations, and conducted leadership meetings in preparation of the Community Engagement presentation scheduled for September.
- Participated in planning sessions to implement Communico Attend.
- Conducted the *Summer Challenge 2023* after action review.
- Participated in a vendor demo for youth tutoring and enrichment by The Sapience.
- Participated in a monthly partnership update meeting with RTC.
- Conducted a Community Engagement Administration division leadership meeting.

HIGHLIGHTED EVENTS

My First Library Prototype
Sunrise Hospital



LVEA Open House
Windmill



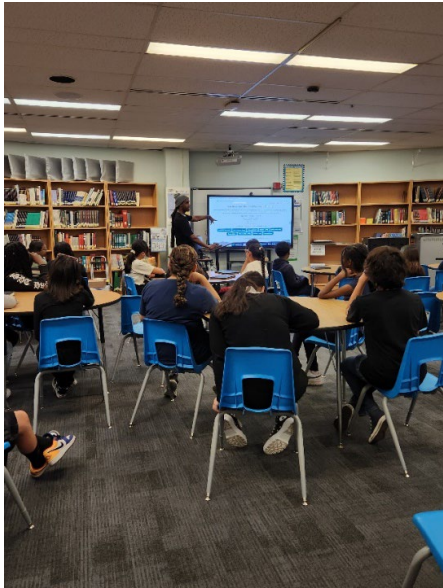
Summerlin Back to School Fair
Outreach Event – Downtown Summerlin



Dream North Youth Literacy Festival
Outreach Event – Windmill



*E-Resources Education
Outreach Event – Guinn Middle School*



*Staff Day Library Card Registrations
Outreach Event – Opportunity Village*



*Best of Las Vegas Awards
Zouk Night Club, Resorts World*



Community Engagement Report
Page 6

Hip Hop Reimagined
West Charleston



Pedagogical Brass Summer Concert
West Charleston



*Shaun Boothe Unauthorized Biography:
Stronger Together*
West Charleston



Back to School Literacy Festival
Windmill



Community Engagement Report
Page 7

Comic & Zine Las Vegas Festival
Clark County



Li Lin Hong Chinese Music Ensemble
Clark County



Pop Up Health Clinic
West Charleston



Las Vegas Executive Association Open House
Windmill



Kickoff to Kindergarten
East Las Vegas



Summer Challenge Winner
Rainbow



Summer Challenge Winner
Whitney



My First Library
Outreach – Sunrise Hospital



Nancy Erskine: Take Me Away
Enterprise



...

Las Vegas - Clark County Library District
Library Operations and Community Engagement
Monthly Statistics
August 2023

LOCATION	CIRCULATION		GATE COUNT	NEW LIBRARY CARD	PC INTERNET	PROGRAMS									
	Total	Rank				Adult		Youth		General Interest		Rental		Total	
			Total	Total	Total	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance	Programs	Attendance
BLUE DIAMOND	696	19	384	10	24	3	17	33	276	93	343	0	0	129	636
BUNKERVILLE	208	23	1,314	0	78	0	0	160	622	0	0	0	0	160	622
CENTENNIAL HILLS	35,156	1	15,777	605	2,215	28	249	20	1,023	12	760	13	176	73	2,208
CLARK COUNTY	14,511	10	28,276	638	5,643	32	2,062	166	1,891	64	1,927	36	1,098	298	6,978
EAST LAS VEGAS	11,012	12	28,269	484	4,116	77	207	37	1,949	46	875	14	495	174	3,526
ENTERPRISE	16,611	7	13,958	417	2,207	40	122	11	176	39	818	14	306	104	1,422
GOODSPRINGS	251	22	339	0	26	1	2	1	3	5	43	0	0	7	48
INDIAN SPRINGS	792	18	3,749	6	117	5	39	9	57	29	484	0	0	43	580
LAUGHLIN	3,775	15	3,371	65	670	23	188	13	345	0	0	3	41	39	574
MEADOWS	921	17	2,009	40	229	14	14	7	67	29	764	0	0	50	845
MESQUITE	6,464	13	11,600	105	976	61	447	64	1,650	24	264	2	7	151	2,368
MOAPA TOWN	345	21	906	6	54	1	0	2	19	17	201	0	0	20	220
MOAPA VALLEY	2,710	16	1,624	29	338	5	19	14	216	3	16	0	0	22	251
MOUNT CHARLESTON	106	25	0	2	0	0	0	0	0	0	0	0	0	0	0
RAINBOW	21,448	4	18,457	407	2,437	23	101	17	389	90	2,025	20	443	150	2,958
SAHARA WEST	33,845	3	31,164	612	3,204	129	223	8	1,077	10	510	33	647	180	2,457
SANDY VALLEY	637	20	924	7	24	10	42	0	0	6	36	0	0	16	78
SEARCHLIGHT	138	24	587	5	22	3	8	3	9	27	89	0	0	33	106
SPRING VALLEY	18,404	6	22,387	403	3,895	5	38	69	669	46	1,482	6	74	126	2,263
SUMMERLIN	20,106	5	17,757	333	1,392	14	92	8	415	11	787	2	28	35	1,322
SUNRISE	14,827	9	16,699	375	2,412	15	162	19	434	40	1,248	0	0	74	1,844
WEST CHARLESTON	12,403	11	21,907	334	2,706	41	195	30	156	169	1,163	17	763	257	2,277
WEST LAS VEGAS	4,637	14	15,138	269	3,517	48	418	58	745	88	2,302	14	685	208	4,150
WHITNEY	15,798	8	19,158	429	3,417	31	797	74	2,344	50	1,992	0	0	155	5,133
WINDMILL	34,145	2	26,957	756	3,062	37	643	7	112	17	954	24	558	85	2,267
WINDMILL SERVICE CENTER	670,056		0	2,585	53,070	744	9,164	36	2,105	10	1,997	0	0	790	13,266
2023 MONTHLY TOTAL	940,002		302,711	8,922	95,851	1,390	15,249	866	16,749	925	21,080	198	5,321	3,379	58,399
FY 23-24 YTD TOTAL	1,884,456		673,302	16,659	184,439	2,143	25,824	1,872	35,817	1,847	51,245	385	10,941	6,247	123,827

ANNUAL MONTHLY COMPARISON

2022 MONTHLY TOTAL	903,308	341,674	9,143	93,676	1,433	17,901	694	11,480	688	18,378	205	6,092	3,020	53,851
% CHANGE	4%	-11%	-2%	2%	-3%	-15%	25%	46%	34%	15%	-3%	-13%	12%	8%

ANNUAL YTD COMPARISON

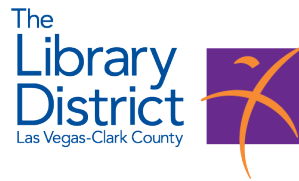
FY 22-23 YTD TOTAL	1,782,097	649,190	15,426	179,817	2,187	27,039	1,609	29,189	1,533	46,391	421	12,384	5,750	115,003
% CHANGE	6%	4%	8%	3%	-2%	-4%	16%	23%	20%	10%	-9%	-12%	9%	8%

ANNUAL MONTHLY COMPARISON

2021 MONTHLY TOTAL	793,978	311,409	7,045	87,609										1,924	32,096
% CHANGE	18%	-3%	27%	9%										76%	82%
2020 MONTHLY TOTAL	783,132	287,903	8,145	89,186										1,218	16,271
% CHANGE	20%	5%	10%	7%										177%	259%
2019 MONTHLY TOTAL	1,029,124	518,126	8,932	162,559										1,861	50,566
% CHANGE	-9%	-42%	0%	-41%										82%	15%

ANNUAL YTD COMPARISON

FY 21-22 YTD TOTAL	1,558,343	612,920	12,213	170,782										3,714	66,119
% CHANGE	21%	10%	36%	8%										68%	87%
FY 20-21 YTD TOTAL	1,542,497	522,918	11,754	165,512										1,701	25,993
% CHANGE	22%	29%	42%	11%										267%	376%
FY 19-20 YTD TOTAL	2,074,051	1,020,425	16,698	318,906										4,063	107,487
% CHANGE	-9%	-34%	0%	-42%										54%	15%



ITEM VII.A.2.c.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: JoAnn Prevetti, MBA - Development

DATE: September 30, 2023

SUBJECT: Development Report – October 2023 (Development Financial Report Attached)

Development Department Powerful Plays in September 2023

September - December to be written - \$630,000

Nevada Partners - \$30,000

F1 - \$500,000

Centene Corporation - \$100,000

Bookstore Sales – July 1, 2023 – September 30, 2023

Numbers not yet posted

Powerful Platforms/People/Partnerships/Places

End of August/September Meetings

8/23/23 – Congresswoman Susie Lee/Three Square discussion @ Spring Valley Library
8/24/23 – Asian Chamber Luncheon
8/24/23 – Karen Schnog – City of Las Vegas re: Cox Wifi Program
8/28/23 – United Way of Southern Nevada re: Programming/Grant Opportunities
9/7/23 – Jill Ross with MillDog – Library Tour
9/8/23 – Wynn Resorts Non-Profit Retreat – re: Funding Opportunities
9/11/23 – USAC (Cox Wifi Funder) re: reimbursements
9/12/23 – Channel 3 TV – re: Geofencing marketing for Cox Wifi Program
9/19/23 – Jason DiOrio – Goodwill – re: Cox Wifi Program/Grant Opportunities
9/19/23 – Jet Blue Airlines/City of Las Vegas – Programming/Grant Opportunities/Summer Reading Challenge
9/20/23 – Palms Resort – Programming/Grant Opportunities
9/22/23 – Linda Trijowsky – Boulder City Library – Programming
9/25/23 – Roseman University – NNLM Funded Alzheimer's Event
9/27/23 – Meow Wolf Tour with CEO
9/29/23 – Tour of Clark County Library with Toro Taxes
10/3/23 – Tony Gladney – MGM Resorts – Programming/Grant Opportunities
10/10/23 – City of Las Vegas – ARPA funding
10/17/23 – Summerlin Rotary Breakfast
10/25/23 – High End – Women's Philanthropy Event
10/26/23 – Asian Chamber Luncheon

October Pending Meetings

Ms. Piper Overstreet – Raiders

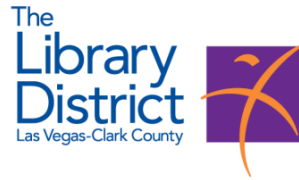
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September 2023 - Development Financial Report

FOUNDATION AWARDED	FOUNDATION PENDING	FOUNDATION DENIED	BOOKSTORE SALES	DISTRICT AWARDED	DISTRICT PENDING	DISTRICT DENIED
7/1/23 – 9/30/23			7/1/23 – 9/30/23	7/1/23 – 9/30/23		
\$111,232.77	\$180,000		Sales pending	\$0.00	\$15,205,000	\$0.00

	DISTRICT AWARDED GRANTS 7/1/23 – 8/31/23			DISTRICT	SUBMITTED Pending award notification	GRANTS		DISTRICT	DENIED GRANTS	
				Congressman Horsford Appropriations	Capital Project – West Las Vegas Library	\$10,000,000				
				Congresswoman Lee	Capital Project – Rainbow Library	\$5,000,000				
				Southern Stem Network Grant V	STEM Lab - Meadows	5,000				
				ALA	Literacy Kits Mesquite and Sahara West	\$4,000				
				Best Buy	Teen Tech Center	\$10,000				
				OSIT	Stem Lab Centennial Hills	\$49,131				
				LSTA	Continuing Education for Staff (\$1,500 per staff member – awaiting final number)	TBA				
	TOTAL DISTRICT GRANTS AWARDED	\$0.00		TOTAL	PENDING GRANTS	\$15,205,000		TOTAL	DENIED	\$0.00

	FOUNDATION AWARDED FUNDING 7/1/23 – 8/31/23		FOUNDATION	SUBMITTED Pending award notification	GRANTS	FOUNDATION	DENIED GRANTS	
Anonymous Gaming Donor	Tutoring Funding	\$5,000	Aviators	Support Youth Programs *\$2,500-\$5,000 TBD	\$5,000			
Vegas Tickets	Enterprise Program Funding \$12k per year for 3 years	\$36,000	Intermountain Healthcare	Mobile Phone Program – People experiencing homelessness	\$100,000			
Kurt and Pamela Huffman Foundation	Restricted for Library Programming	\$5,000	Mercado	Latino Community Marketing	\$20,000			
Patricia S. Dent Legacy Charitable Fund	Restricted for Library Programming	\$16,507.37	Chase Bank	Library Programming	\$50,000			
Aviators	Library Districted Program	\$85.00	Cox	Lego Lab	\$5,000			
Rogers Foundation	Appraised Artwork – restricted to be donated to Library Art Gallery	\$21,800						
Rogers Foundation	Estimated monetary value of artwork donated to sell to support library programs	\$5,000						
Meow Wolf	Summer Reading Challenge Admissions Tickets to Meow Wolf	\$1,000						
Derek Parent	477 appraised library collection books for foundation to sell to support Library District Programs	\$20,830						
	Items Donated	\$48,631.00						
	Awarded Funds	\$62,592.37						
	Total Foundation Funding/Donations Awarded	\$111,222.37	Total Pending		\$180,000	Total Denied	Foundation	\$0.00



ITEM VII.A.2.d.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Albert Prendergast, Chief Information Officer

DATE: September 30, 2023

SUBJECT: Information Technology Report, October 2023

This memorandum reports on the Information Technology (IT) division's activities and project updates for the months of July and August and analytics compiled from the period of August 1 to August 31.

POWERFUL PEOPLE

- IT division staff created the September edition of the *Primary Sources* eNewsletter to keep staff informed about what's happening in Access Services (AS), Collection and Bibliographic Services (CBS), the Distribution Center (DC), and Electronic Resources (ER).
- ER staff provided one-on-one assistance to customers with setting up their devices to access the District's online resources.
- Interlibrary Loan (ILL) staff provided one virtual training class on *How to Place an ILL Request* to improve the staff's ability to assist customers with the service.
- AS staff provided three library card creation training for District-wide staff.
- AS staff facilitated the quarterly Technology Advisory Committee meeting virtually to discuss and investigate District-wide technology issues and resolutions. IT department staff attended and provided updates on various technology projects.
- All IT division supervisors attended the required New Leader Onboard Training provided by Community Engagement.
- IT Microcomputer Specialist attended a week-long *PowerShell* training provided by Global Knowledge to increase the staff's ability to support our information technology assets and one Microcomputer and Network Analyst attended a week-long *Certified Wireless Network Administrator* training offered by Eight-O-Two Technology Solutions to increase the staff's ability to support our wireless network.
- CBS staff presented *Request for Reconsideration* trainings for staff at the Centennial Hills Library and at the District's Department Heads meeting.
- CBS staff recorded a radio podcast with 96.3 KKLZ for the *Talking Points* program to promote Library Card Sign Up Month and the CoxWifi Card program.
- AS and CBS staff attended administration training for the new Boundless platform from Baker & Taylor as the vendor prepares to migrate from the Axis 360 platform to the new platform for e-books. AS staff sent an e-mail to inform customers about the transition and informed District staff through our *Primary Sources* eNewsletter.
- CBS staff attended an Employee Recognition Committee meeting and assisted with the preparation of a draft Employee Recognition Survey to gather input from staff on how they prefer to receive regular recognition.

POWERFUL PLACES

- CBS staff added 3,294 titles with 14,735 new items to the collection and withdrew 4,805 items from the library catalog. The withdrawn items will either be resold or discarded. CBS staff also added 9,950 e-books and e-audiobooks and 4,320 new hoopla music records in 46 different languages to the collection. Additionally, 137 hoopla records were removed from our database.
- CBS and DC staff visited the Enterprise Library to assist with their branch remodel by weeding materials and sending relevant items to the DC, and DC staff continues to weed low-circulating items from their collection to keep the collection relevant and make room for incoming materials.
- DC staff provided fresh content to the Greater Clark County Branches to keep the collections relevant for customers and sent additional materials to one of the Neighborhood Collections managed by the Rainbow Library.
- IT department staff continues to work with the Mobile App Implementation Team on the configuration of the various modules. The Team was divided into smaller subgroups to focus the stakeholders on the relevant modules and work continues on the Attend (for events), Schedule (for appointment management), and door access for the Reserve (room reservation) modules. The Broadcast (for digital advertisement) module was completed and is ready for implementation but content for this module is dependent on the completion of the Attend module.
- IT department staff continues to work with General Services on the remaining two locations for the People Counter Replacement Project. Staff was trained on the new system and the old break-the-beam counters will be removed after October 1. The new people counters use 3D stereo vision technology and are 97% accurate. There will be a significant disparity between the numbers reported by this system compared to the old system!
- IT department staff began working on the next phase of the new DIY 3D Printing Model Project. The equipment and furniture were ordered for the next phase, which includes the East Las Vegas, Enterprise, Meadows, Summerlin, Sunrise, and Whitney libraries.
- IT department staff is working with Library Operations staff to procure additional makerspace equipment using grant funds to enhance the new Adult Tech Lab at the Clark County Library.
- The District received a Funding Commitment Decision letter from the Universal Services Administrative Company informing us that our request for funding for fiber construction, previously approved by the Board, to seven of our Greater Clark County branches was approved. The commitment was for \$7,630,373.22. The remaining balance will be covered by matching grants from the State and the FCC and the contract will be executed after receipt and review by Counsel Welt.

POWERFUL PARTNERSHIPS

- ER staff supported K-12 students and adults who needed access to Online Resources for school by creating eCards, Treehouse, and IXL accounts and responded to 754 e-mails to the ASK account, and answered 158 phone calls totaling over 18 hours.
- AS staff prepared QuickStart library cards for outreach visits to local schools and other community partners.
- Henderson District Public Library (HDPL) residents checked out 2,983 items from our OverDrive collection, while our customers checked out 475 items from the HDPL through the Reciprocal Lending Agreement.

- Boulder City and North Las Vegas residents accounted for 8.4% of the District's OverDrive e-media circulation, with the North Las Vegas Library District accounting for approximately 6.6% and the Boulder City Library District accounting for 1.8%
- Instant Digital Cards (IDC), promoted for our partnership with the RTC, generated 4.8% of our OverDrive circulation with 13,241 checkouts, and 907 new IDC user accounts were created.
- CBS staff continues to order materials to support Axis 360 as more Clark County School District schools opt-in to the Community Share Program.
- CBS staff added 48 unique items to the collection for the Boulder City Library District.
- ILL staff received 456 requests from our customers to borrow materials from other library systems and received 564 requests from other libraries to borrow our items, and there were 76 new ILL users.
- IT division staff worked with other divisions and Cox Communications to complete the launch of the CoxWiFi Program to help close the digital divide by expanding internet access to qualified customers. The program will expand internet access to over 50,000 low-income customers using the Cox Wi-Fi network. AS staff continues to provide daily checkout statistics for our regularly scheduled meetings with Cox.
- AS staff completed the Fines Purge process for the District and the Boulder City and North Las Vegas library districts. This is a three-day process that includes the removal of item records, bib records, and patron records related to the purge, as well as multiple syncs with our collection agency. AS staff trained new Financial Services staff on how to complete the process.
- ER staff attended an open house at Judith Steele Elementary School to promote online resources and interacted with over 170 parents, students, and teachers.
- AS staff provided the Boulder City Library District with customer and circulation data for their annual audit.
- CBS provided approximately 300 new items to the Casa Grande transitional housing facility in our partnership with the Hope For Prisoners organization. Additional items will be ordered for the facility soon.

POWERFUL PLATFORMS

- IT department staff continues to test a new wireless solution at the Enterprise Library as a potential replacement for our existing system.
- IT department staff completed the upgrade of all Windows Server 2012 servers, which have reached their end-of-support date.
- IT division staff completed a major upgrade of our Sierra library services platform to the latest version (Version 6.0) of the application. AS staff coordinated the upgrade, including testing and communicating with branch staff, Unique Call Center staff, and contract library staff.
- AS staff worked with our vendor to verify and renew over 12,500 eligible library cards that were expiring January 1, 2024. Customers who could not be verified received a reminder e-mail informing them that their library card will expire on January 1, 2024, and encouraging them to visit their nearest library to renew their cards.
- AS staff worked with our vendor to improve the verification process for Instant eCard applications to increase the approval rate for customers who rent.

Of the \$2,587,000 approved by the Board of Trustees in the IT department's Capital Projects Fund for FY24, \$174,420.82 was expended:

- Replacement end-of-life laptops - \$18,951
- Replacement end-of-life tote lifters - \$106,600
- 3D furniture - \$23,310.74
- 3D printers - \$23,434.23
- 3D repair parts - \$1,057.75
- 3D accessories - \$1,067.10



ITEM VII.A.3.a.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: September 30, 2023

SUBJECT: Financial Services Report, October 2023

This memorandum reports on the Financial Services Department's activities and project updates for the month of September 2023 and analytics compiled from the period of September 1 through September 30, 2023.

Powerful People

Administration

- Updated the District's cash flow analysis
- Provided various documentation and assistance to the independent auditing firm (HintonBurdick) for the FY 2022-2023 annual audit
- Worked with District staff regarding purchasing training and procedures
- **Floresto Cabias** attended the ribbon-cutting event for library services provided at the Casa Grande Transitional Housing Center
- **Floresto Cabias** attended the Labor Union Quarterly Meeting
- **Floresto Cabias** presented an update on financial services for the Finance & Audit Committee
- **Floresto Cabias** participated in the Regional Manager Recruitment Finalist Interviews
- **Floresto Cabias** evaluated District-Sage Intacct Demo software
- **Floresto Cabias** attended the Meow Wolf Luncheon and Tour
- **Louann Sammons** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Serenic Navigator system
- **Louann Sammons** prepared and followed up on Agreements for Services for performances scheduled for District-wide events
- **Louann Sammons** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

Accounting

- Coded and verified all transactions (\$3.8M for the month of September)
- Developed policies and procedures related to cash handling and internal controls
- Visited outlying branches; performed branch inventories and observed cash handling procedures
- Performed cash flow analysis
- Performed all payroll related duties, including PERS report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts

- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices
- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status for staff as requested
- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements
- Prepared and mailed PVS and Financial Services invoices
- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and patron inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the Mesquite and East Las Vegas QALICBs.
- Administered the District's credit card and Amazon accounts
- Staff cross-trained in payroll, fixed assets, cash receipts, and other Financial Services procedures



MEMORANDUM

To: Board of Trustees through Kelvin Watson, Executive Director

From: Floresto Cabias, Chief Financial Officer

Date: September 30, 2023

Subject: Financial Services Report, October 2023

Enclosed are the budget status reports for September 2023. General fund revenues show 20% of budgeted revenues collected.

Property Tax Revenues

As compared to September 2022, the District collected 9% more in property taxes. Property taxes are assessed on a fiscal year basis beginning on July 1.

Consolidated Sales Tax Revenues (CTX)

As of September 25, 2023, the District collected no CTX for FY 2024. The CTX that will be received on September 30, 2023 represents collections for the month of July 2023, which is the first month of FY 2024. The State of Nevada distributes CTX collections two months after the month of collection.

As reported throughout the year, the District continues to face economic headwinds that may adversely affect revenue collections going forward (e.g., inflation, housing interest rates, recession fears). Despite these concerns, consumer spending has remained resilient, but may experience near-term downward pressure. See the charts below showing historical CTX trends.

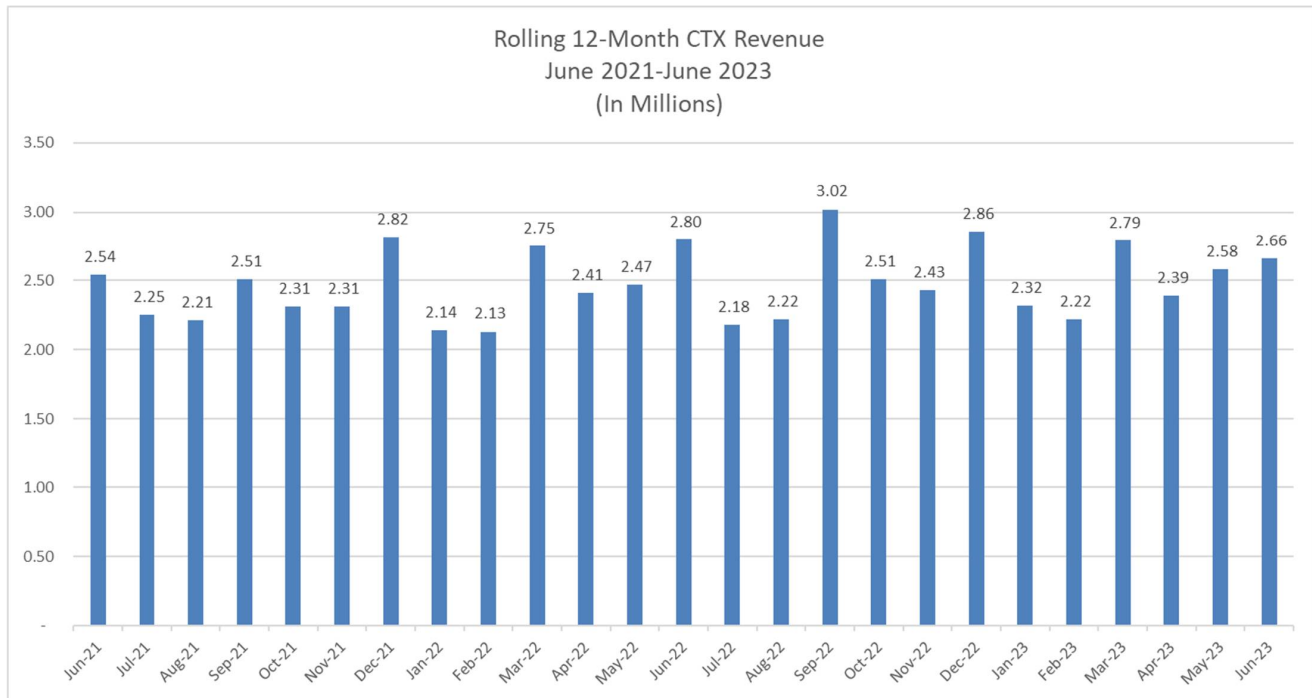
Expenditures

The General Fund has spent 17% of the allocated budget for FY 2024. The percentage spent so far is consistent with prior years. See the summary of expenditures by department in the reports below.

Ending Fund Balance

Based on revenue and expenditure activity so far in FY 2024, staff expects to maintain an ending fund balance for FY 2024 that is 20% of budgeted expenditures, while also transferring \$16M from the General Fund to the Capital Projects Fund.

Staff will be available to answer any questions.



Consolidated Sales Tax FY 2023 vs. FY 2022			
	FY22	FY23	% Change
			Over FY22
July	2,250,871.66	2,179,847.95	-3.16%
August	2,214,553.97	2,215,102.72	0.02%
September	2,511,203.79	3,019,768.40	20.25%
October	2,309,983.57	2,505,890.22	8.48%
November	2,309,864.50	2,434,986.56	5.42%
December	2,823,734.48	2,859,714.44	1.27%
January	2,140,260.80	2,319,602.49	8.38%
February	2,133,460.55	2,218,222.45	3.97%
March	2,752,024.85	2,788,228.89	1.32%
April	2,413,904.93	2,389,406.31	-1.01%
May	2,465,382.42	2,578,879.06	4.60%
June	2,784,189.02	2,661,784.24	-4.40%
TOTAL	29,109,434.54	30,171,433.73	3.65%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

General Fund - 100

From 07/01/2023 Through 09/15/2023

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Tax Revenue	18,649,149.60	61,629,920.00	42,980,770.40	69.74%
Intergovernmental Revenue	100,257.01	31,443,860.00	31,343,602.99	99.68%
Charges for Services	122,978.65	1,000,000.00	877,021.35	87.70%
Miscellaneous	254,337.92	1,060,000.00	805,662.08	76.01%
Total Revenues	19,126,723.18	95,133,780.00	76,007,056.82	79.89%
Expenditures				
Salaries	5,865,833.07	38,647,658.00	32,781,824.93	84.82%
Benefits	2,575,664.21	17,451,171.00	14,875,506.79	85.24%
Supplies & Services	3,385,742.15	18,703,971.00	15,318,228.85	81.90%
Capital Outlay	2,927,149.23	13,100,000.00	10,172,850.77	77.66%
Total Expenditures	14,754,388.66	87,902,800.00	73,148,411.34	83.22%
Excess (Deficit) of Revenues over (under) Expenditures	4,372,334.52	7,230,980.00	-	-

Las Vegas-Clark County Library District
Summary Budget Comparison
By Department

General Fund - 100**From 07/01/2023 Through 09/15/2023**

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
110	Administration - Executive	113,629.80	856,213.00	742,583.20	86.73%
120	Administration - Library Operations	267,183.16	2,080,156.00	1,812,972.84	87.16%
200	Financial Services	283,617.23	2,151,493.00	1,867,875.77	86.82%
215	Community Outreach	90,078.93	751,492.00	661,413.07	88.01%
216	Youth Services	115,099.65	626,538.00	511,438.35	81.63%
217	Adult Services	34,204.88	452,163.00	417,958.12	92.44%
220	Development	96,174.81	764,417.00	668,242.19	87.42%
240	General Services	2,015,737.51	12,212,958.00	10,197,220.49	83.50%
250	Human Resources	569,859.10	3,039,736.00	2,469,876.90	81.25%
251	HR-Work Insurance	152,497.63	1,501,744.00	1,349,246.37	89.85%
260	Information Technology	1,176,288.36	4,876,342.00	3,700,053.64	75.88%
270	Literacy Services	100,651.66	2,105,386.00	2,004,734.34	95.22%
280	Branding and Marketing	448,394.83	3,242,024.00	2,793,629.17	86.17%
290	Access Services	244,581.96	1,485,038.00	1,240,456.04	83.53%
310	Collection and Bibliographic Services	3,379,859.08	15,540,578.00	12,160,718.92	78.25%
320	Gallery Services	36,103.79	224,445.00	188,341.21	83.91%
330	Programming and Venues Services	545,927.73	3,629,127.00	3,083,199.27	84.96%
340	Community Engagement	80,892.15	745,461.00	664,568.85	89.15%
400	Library Operations	5,003,606.40	31,617,489.00	26,613,882.60	84.17%
Total		14,754,388.66	87,902,800.00	73,148,411.34	83.22%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Location

General Fund - 100
Library Operations - Dept 400
From 07/01/2023 Through 09/15/2023

		YTD Actual	Budget	YTD Variance	Percent Budget Remaining
100	Blue Diamond	25,742.63	155,745.00	130,002.37	83.47%
110	Bunkerville	23,720.97	140,898.00	117,177.03	83.16%
120	Clark County Library	483,170.84	3,029,255.00	2,546,084.16	84.05%
130	Enterprise Library	231,905.37	1,719,983.00	1,488,077.63	86.52%
140	Goodsprings	16,974.28	99,926.00	82,951.72	83.01%
160	Indian Springs	24,064.12	183,824.00	159,759.88	86.91%
180	Laughlin	125,932.47	795,301.00	669,368.53	84.17%
190	Mesquite	193,374.11	1,347,002.00	1,153,627.89	85.64%
200	Moapa Town	21,661.89	143,048.00	121,386.11	84.86%
210	Moapa Valley	61,901.83	377,164.00	315,262.17	83.59%
220	Mount Charleston	21,699.71	123,744.00	102,044.29	82.46%
230	Rainbow Library	347,826.84	2,083,003.00	1,735,176.16	83.30%
240	Sahara West Library	461,234.03	2,809,692.00	2,348,457.97	83.58%
250	Sandy Valley	25,168.62	146,564.00	121,395.38	82.83%
260	Searchlight	21,193.17	127,251.00	106,057.83	83.35%
270	Spring Valley Library	282,541.81	1,981,743.00	1,699,201.19	85.74%
280	Summerlin Library	262,964.29	1,632,199.00	1,369,234.71	83.89%
290	Sunrise Library	278,878.52	1,709,642.00	1,430,763.48	83.69%
300	West Charleston Library	325,772.96	1,977,411.00	1,651,638.04	83.53%
310	West Las Vegas Library	305,442.62	1,893,563.00	1,588,120.38	83.87%
320	Whitney Library	301,802.91	1,753,818.00	1,452,015.09	82.79%
360	Meadows Library	25,702.96	171,485.00	145,782.04	85.01%
370	Centennial Hills	345,316.41	2,156,434.00	1,811,117.59	83.99%
380	Windmill Library	351,367.52	2,164,055.00	1,812,687.48	83.76%
390	East Las Vegas Library	361,063.19	2,270,824.00	1,909,760.81	84.10%
605	City Misdemeanant	75,567.68	203,063.00	127,495.32	62.79%
610	Clark County Detention Dept.	1,614.65	420,852.00	419,237.35	99.62%
Total		5,003,606.40	31,617,489.00	26,613,882.60	84.17%

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

General Fund - 100
From 07/01/2023 Through 09/15/2023

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
51100 Salaries - Full Time	4,740,893.13	29,690,787.00	24,949,893.87	84.03%
51200 Salaries - Part Time	924,636.71	7,610,310.00	6,685,673.29	87.85%
51300 Overtime Pay	8,018.73	63,250.00	55,231.27	87.32%
51400 Call Back Pay	2,531.28	12,091.00	9,559.72	79.06%
51500 Standby Pay	10,424.87	56,317.00	45,892.13	81.49%
51600 Longevity Pay	47,338.75	264,903.00	217,564.25	82.13%
51700 Separation Pay	131,989.60	450,000.00	318,010.40	70.67%
51800 Leave Buyout	-	500,000.00	500,000.00	100.00%
55100 Employees Retirement	1,543,737.52	10,272,409.00	8,728,671.48	84.97%
55200 Group Insurance	896,023.00	5,781,560.00	4,885,537.00	84.50%
55300 Workers' Comp. Payments	656.78	271,544.00	270,887.22	99.76%
55400 Medicare Coverage Expense	135,246.91	975,658.00	840,411.09	86.14%
55500 Unemployment Insurance	-	150,000.00	150,000.00	100.00%
61100 Office Supplies	77,889.45	559,680.00	481,790.55	86.08%
61110 Operating Supplies	87,373.98	814,090.00	726,716.02	89.27%
61120 Software & User Licenses	7,120.00	504,052.00	496,932.00	98.59%
61130 Software Maintenance	740,948.73	1,257,000.00	516,051.27	41.05%
61200 Book Materials & Supplies	23,555.67	110,000.00	86,444.33	78.59%
61205 Interlibrary Loan	-	4,500.00	4,500.00	100.00%
61210 Small Equipment	29,692.85	396,500.00	366,807.15	92.51%
61400 Equipment Repair & Maint.	187,037.26	771,856.00	584,818.74	75.77%
61410 Contracted Services	837,142.66	7,094,016.00	6,256,873.34	88.20%
61420 Building Repair & Maint.	28,025.53	400,000.00	371,974.47	92.99%
61500 Rental Expenses	7,671.50	69,566.00	61,894.50	88.97%
61600 Telephone	119,322.81	690,000.00	570,677.19	82.71%
61700 Utilities	314,642.00	2,035,910.00	1,721,268.00	84.55%
61800 Insurance & Bonds	418,577.21	438,954.00	20,376.79	4.64%
61900 Professional Services	129,819.18	864,000.00	734,180.82	84.97%
61910 Legal Services	32,710.00	364,500.00	331,790.00	91.03%
62200 Collection Agencies	11,549.25	100,000.00	88,450.75	88.45%
62300 Board Compensation	560.00	10,000.00	9,440.00	94.40%
62500 Postage	50,402.59	316,500.00	266,097.41	84.08%
62510 Advertising	120,522.45	336,700.00	216,177.55	64.20%
62600 Community Events	6,655.75	83,250.00	76,594.25	92.01%
62610 Staff Day	-	30,000.00	30,000.00	100.00%
62620 Recruitment	2,484.96	20,000.00	17,515.04	87.58%
62700 Education & Training	16,865.20	225,000.00	208,134.80	92.50%
62800 Travel & Transportation	21,962.93	271,500.00	249,537.07	91.91%
62900 Printing & Reproduction	75,389.66	365,250.00	289,860.34	79.36%
63000 Dues & Subscriptions	4,848.99	53,110.00	48,261.01	90.87%
65000 Miscellaneous Expenses	486.62	35,800.00	35,313.38	98.64%
65100 Bank Charges	3,634.92	50,000.00	46,365.08	92.73%
67000 Rental Expenses to QALICBs	28,850.00	432,237.00	403,387.00	93.33%
81700 Library Books	2,927,149.23	13,100,000.00	10,172,850.77	77.66%
Total	14,754,388.66	87,902,800.00	73,148,411.34	83.22%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Grant Fund - 220

From 07/01/2023 Through 09/15/2023

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Intergovernmental Revenue	47,705.32	20,000,000.00	19,952,294.68	99.76%
Total Revenues	47,705.32	20,000,000.00	19,952,294.68	99.76%
Expenditures				
Salaries	116,983.82	1,300,000.00	1,183,016.18	91.00%
Benefits	30,757.50	700,000.00	669,242.50	95.61%
Supplies & Services	32,255.90	10,000,000.00	9,967,744.10	99.68%
Capital Outlay	242.71	8,000,000.00	7,999,757.29	100.00%
Total Expenditures	180,239.93	20,000,000.00	19,819,760.07	99.10%
Excess (Deficit) of Revenues over (under) Expenditures	(132,534.61)	-	-	

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Grant Fund - 220
From 07/01/2023 Through 09/15/2023

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
51100 Salaries - Full Time	48,881.22	1,000,000.00	951,118.78	95.11%
51200 Salaries - Part Time	67,836.78	300,000.00	232,163.22	77.39%
51300 Overtime Pay	7.06	-	-	
51600 Longevity Pay	258.76	-	-	
55100 Employees Retirement	16,274.00	423,698.21	407,424.21	96.16%
55200 Group Insurance	8,763.25	154,947.38	146,184.13	94.34%
55400 Medicare Coverage Expense	5,720.25	121,354.41	115,634.16	95.29%
61100 Office Supplies	1,608.42	511,200.00	509,591.58	99.69%
61110 Operating Supplies	2,041.18		(2,041.18)	
61120 Software & User Licenses	-	1,056,000.00	1,056,000.00	100.00%
61210 Small Equipment	26,806.85	2,017,500.00	1,990,693.15	98.67%
61410 Contracted Services	1,600.00	2,018,900.00	2,017,300.00	99.92%
62700 Education & Training	-	1,011,400.00	1,011,400.00	100.00%
62800 Travel & Transportation	199.45	1,004,000.00	1,003,800.55	99.98%
63000 Dues & Subscriptions	-	500,250.00	500,250.00	100.00%
65000 Miscellaneous Expenses	-	1,880,750.00	1,880,750.00	100.00%
81600 Capital Equipment - Major	-	7,947,500.00	7,947,500.00	100.00%
81700 Library Books	242.71	52,500.00	52,257.29	99.54%
Total	180,239.93	20,000,000.00	19,819,760.07	99.10%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Gift Fund - 230

From 07/01/2023 Through 09/15/2023

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Miscellaneous	141,575.00	10,000,000.00	9,858,425.00	98.58%
Total Revenues	141,575.00	10,000,000.00	9,858,425.00	98.58%
Expenditures				
Salaries	-	200,000.00	200,000.00	100.00%
Supplies & Services	26,572.39	6,000,000.00	5,973,427.61	99.56%
Capital Outlay	-	3,800,000.00	3,800,000.00	100.00%
Total Expenditures	26,572.39	10,000,000.00	9,973,427.61	99.73%
Excess (Deficit) of Revenues over (under) Expenditures	115,002.61	-	-	-

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Gift Fund - 230

From 07/01/2023 Through 09/15/2023

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
51100 Salaries - Full Time	-	200,000.00	200,000.00	100.00%
61100 Office Supplies	307.45	50,000.00	49,692.55	99.39%
61110 Operating Supplies	20,963.84	50,000.00	29,036.16	58.07%
61210 Small Equipment	846.95	100,000.00	99,153.05	99.15%
61410 Contracted Services	-	2,200,000.00	2,200,000.00	100.00%
61500 Rental Expenses	-	330,000.00	330,000.00	100.00%
61900 Professional Services	-	3,000,000.00	3,000,000.00	100.00%
62600 Community Events	1,354.15	50,000.00	48,645.85	97.29%
62800 Travel & Transportation	-	50,000.00	50,000.00	100.00%
65000 Miscellaneous Expenses	3,100.00	170,000.00	166,900.00	98.18%
81600 Capital Equipment - Major	-	2,800,000.00	2,800,000.00	100.00%
81700 Library Books	-	1,000,000.00	1,000,000.00	100.00%
Total	26,572.39	10,000,000.00	9,973,427.61	99.73%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Capital Projects Fund - 510
From 07/01/2023 Through 09/15/2023

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Miscellaneous	170,484.49	150,000.00	-	-
Total Revenues	170,484.49	150,000.00	-	-
Expenditures				
Supplies & Services	130,316.80	7,256,000.00	7,125,683.20	98.20%
Capital Outlay	51,521.35	27,022,000.00	26,970,478.65	99.81%
Total Expenditures	181,838.15	34,278,000.00	34,096,161.85	99.47%
Excess (Deficit) of Revenues over (under) Expenditures	(11,353.66)	(34,128,000.00)	-	-

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Capital Projects Fund - 510
From 07/01/2023 Through 09/15/2023

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
61110 Operating Supplies	1,678.65	800,000.00	798,321.35	99.79%
61120 Software & User Licenses	-	900,000.00	900,000.00	100.00%
61130 Software Maintenance	-	240,000.00	240,000.00	100.00%
61210 Small Equipment	47,026.74	1,200,000.00	1,152,973.26	96.08%
61400 Equipment Repair & Maint.	3,926.00	700,000.00	696,074.00	99.44%
61410 Contracted Services	6,500.00	200,000.00	193,500.00	96.75%
61420 Building Repair & Maint.	42,122.11	1,100,000.00	1,057,877.89	96.17%
61800 Insurance & Bonds	3,729.00	256,000.00	252,271.00	98.54%
61900 Professional Services	4,206.00	1,560,000.00	1,555,794.00	99.73%
61910 Legal Services	-	60,000.00	60,000.00	100.00%
65000 Miscellaneous Expenses	-	200,000.00	200,000.00	100.00%
65100 Bank Charges	21,128.30	40,000.00	18,871.70	47.18%
81500 Capital Improvements	11,064.50	20,022,000.00	20,010,935.50	99.94%
81600 Capital Equipment - Major	40,456.85	7,000,000.00	6,959,543.15	99.42%
Total	181,838.15	34,278,000.00	34,096,161.85	99.47%

Las Vegas-Clark County Library District

Project 2050 - Furniture Replacement
From 07/01/2023 through 09/15/2023

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61210	Small Equipment	9,527.38	125,000.00	115,472.62	92%
Total Expenditures		9,527.38	125,000.00	115,472.62	92%

Las Vegas-Clark County Library District

Project 2200 - Financial Services Projects
From 07/01/2023 through 09/15/2023

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61210	Small Equipment	-	170,000.00	170,000.00	100%
61800	Insurance & Bonds	1,435.00	15,000.00	13,565.00	90%
65100	Bank Charges	21,128.30	40,000.00	18,871.70	47%
81600	Capital Equipment - Major	-	80,000.00	80,000.00	100%
Total Expenditures		22,563.30	305,000.00	282,436.70	93%

Las Vegas-Clark County Library District

Project 4010 - Tech Replacements & Upgrades
From 07/01/2023 through 09/15/2023

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61110	Operating Supplies	1,057.75	100,000.00	98,942.25	99%
61120	Software & User Licenses	-	200,000.00	200,000.00	100%
61130	Software Maintenance	-	300,000.00	300,000.00	100%
61210	Small Equipment	19,771.47	700,000.00	680,228.53	97%
61400	Equipment Repair & Maint.	3,926.00	500,000.00	496,074.00	99%
61410	Contracted Services	-	200,000.00	200,000.00	100%
81600	Capital Equipment - Major	-	587,000.00	587,000.00	100%
Total Expenditures		24,755.22	2,587,000.00	2,562,244.78	99%

Las Vegas-Clark County Library District

Project 5010 - Bldg Repair & Maintenance
From 07/01/2023 through 09/15/2023

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61110	Operating Supplies	-	200,000.00	200,000.00	100%
61120	Software & User Licenses	-	200,000.00	200,000.00	100%
61130	Software Maintenance	-	200,000.00	200,000.00	100%
61210	Small Equipment	2,932.00	300,000.00	297,068.00	99%
61400	Equipment Repair & Maint.	-	300,000.00	300,000.00	100%
61410	Contracted Services	6,500.00	400,000.00	393,500.00	98%
61420	Building Repair & Maint.	42,122.11	900,000.00	857,877.89	95%
61900	Professional Services	-	900,000.00	900,000.00	100%
81500	Capital Improvements	-	600,000.00	600,000.00	100%
81600	Capital Equipment - Major	-	205,000.00	205,000.00	100%
Total Expenditures		51,554.11	4,205,000.00	4,153,445.89	99%

Las Vegas-Clark County Library District

Project 5015 - Construction Projects
From 07/01/2023 through 09/15/2023

510
Capital Projects Fund

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
45200 Interest Earnings	170,484.49	150,000.00	-	-
Total Revenues	170,484.49	150,000.00	-	-
Expenditures				
61110 Operating Supplies	620.90	-	-	-
81500 Capital Improvements	-	25,000,000.00	25,000,000.00	100%
Total Expenditures	620.90	25,000,000.00	-	-

Las Vegas-Clark County Library District

Project 5020 - PVS Projects

From 07/01/2023 through 09/15/2023

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61210	Small Equipment	14,795.89	406,000.00	391,204.11	96%
61410	Contracted Services	6,500.00	-	-	-
81500	Capital Improvements	11,064.50	100,000.00	88,935.50	89%
81600	Capital Equipment - Major	40,456.85	400,000.00	359,543.15	90%
Total Expenditures		72,817.24	906,000.00	839,682.76	93%

Las Vegas-Clark County Library District

Project 7010 - Library Materials
From 07/01/2023 through 09/15/2023

510
Capital Projects Fund

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures				
81700 Library Materials	-	1,000,000.00	1,000,000.00	100%
Total Expenditures	-	1,000,000.00	1,000,000.00	100%

Las Vegas-Clark County Library District

Project 9010 - Vehicle Purchase and Replacement
From 07/01/2023 through 09/15/2023

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
81600	Capital Equipment - Major	-	150,000.00	150,000.00	100%
Total Expenditures		-	150,000.00	150,000.00	100%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Debt Service Fund - 610
From 07/01/2023 Through 09/15/2023**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Miscellaneous	-	10,000.00	10,000.00	100.00%
Total Revenues	-	10,000.00	10,000.00	100.00%
Expenditures				
Supplies & Services	-	10,000.00	10,000.00	100.00%
Total Expenditures	-	10,000.00	10,000.00	100.00%
Excess (Deficit) of Revenues over (under) Expenditures	-	-	-	-

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Debt Service Fund - 610
From 07/01/2023 Through 09/15/2023

		YTD Actual	Budget	YTD Variance	Percent Budget Remaining
65100	Bank Charges	-	10,000.00	10,000.00	100.00%
	Total	-	10,000.00	10,000.00	100.00%

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Administration - Executive - 110****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	54,499.61	379,543.00	325,043.39
Total Salaries		54,499.61	379,543.00	325,043.39
Benefits				
55100	Employees Retirement	17,215.29	127,147.00	109,931.71
55200	Group Insurance	5,195.52	43,270.00	38,074.48
55400	Medicare Coverage Expense	783.38	5,503.00	4,719.62
Total Benefits		23,194.19	175,920.00	152,725.81
Supplies & Services				
61100	Office Supplies	-	3,500.00	3,500.00
61110	Operating Supplies	131.82	2,000.00	1,868.18
61120	Software & User Licenses	-	45,000.00	45,000.00
61210	Small Equipment	-	10,000.00	10,000.00
61900	Professional Services	18,034.76	75,000.00	56,965.24
61910	Legal Services	12,450.00	75,000.00	62,550.00
62300	Board Compensation	440.00	10,000.00	9,560.00
62600	Community Events	-	15,000.00	15,000.00
62700	Education & Training	878.00	5,000.00	4,122.00
62800	Travel & Transportation***	380.80	25,000.00	24,619.20
62900	Printing & Reproduction	-	250.00	250.00
63000	Dues & Subscriptions	3,344.00	30,000.00	26,656.00
65000	Miscellaneous Expenses	276.62	5,000.00	4,723.38
Total Supplies & Services		35,936.00	300,750.00	264,814.00
Total Administration - Executive-110		113,629.80	856,213.00	742,583.20

***The Travel & Transportation budget also accounts for costs incurred by the Board of Trustees.

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Administration - Library Operations - 120**

From 07/01/2023 through 09/15/2023

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	163,770.43	1,111,647.00	947,876.57
51200	Salaries - Part Time	12,513.04	91,632.00	79,118.96
51600	Longevity Pay	1,196.12	6,877.00	5,680.88
Total Salaries		177,479.59	1,210,156.00	1,032,676.41
Benefits				
55100	Employees Retirement	55,368.14	395,921.00	340,552.86
55200	Group Insurance	22,242.43	140,377.00	118,134.57
55400	Medicare Coverage Expense	2,516.68	19,302.00	16,785.32
Total Benefits		80,127.25	555,600.00	475,472.75
Supplies & Services				
61100	Office Supplies	203.89	1,000.00	796.11
61110	Operating Supplies	1,901.76	50,000.00	48,098.24
61120	Software & User Licenses	-	15,000.00	15,000.00
61130	Software Maintenance	-	5,000.00	5,000.00
61210	Small Equipment	5,868.52	154,000.00	148,131.48
61410	Contracted Services	-	47,900.00	47,900.00
61500	Rental Expenses	-	2,500.00	2,500.00
62700	Education & Training	-	7,500.00	7,500.00
62800	Travel & Transportation	1,602.15	30,000.00	28,397.85
63000	Dues & Subscriptions	-	1,500.00	1,500.00
Total Supplies & Services		9,576.32	314,400.00	304,823.68
Total Administration - Library Operations-120		267,183.16	2,080,156.00	1,812,972.84

Las Vegas-Clark County Library District
Department Expenditures

General Fund - 100**Financial Services - 200****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	78,251.03	626,970.00	548,718.97
51200	Salaries - Part Time	3,863.38	30,000.00	26,136.62
51300	Overtime Pay	106.67	-	-
51600	Longevity Pay	333.34	1,900.00	1,566.66
Total Salaries		82,554.42	658,870.00	576,422.25
Benefits				
55100	Employees Retirement	25,395.31	220,722.00	195,326.69
55200	Group Insurance	11,628.56	94,880.00	83,251.44
55400	Medicare Coverage Expense	1,409.85	9,554.00	8,144.15
Total Benefits		38,433.72	325,156.00	286,722.28
Supplies & Services				
61100	Office Supplies	391.48	-	-
61110	Operating Supplies	699.20	6,000.00	5,300.80
61130	Software Maintenance	-	50,000.00	50,000.00
61400	Equipment Repair & Maint.	14,755.64	76,030.00	61,274.36
61410	Contracted Services	27,053.31	225,000.00	197,946.69
61900	Professional Services	21,855.50	100,000.00	78,144.50
61910	Legal Services	-	2,500.00	2,500.00
62200	Collection Agencies	11,549.25	100,000.00	88,450.75
62300	Board Compensation	120.00	-	-
62500	Postage	50,402.59	85,000.00	34,597.41
62510	Advertising	2,260.45	16,700.00	14,439.55
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	51.75	3,000.00	2,948.25
63000	Dues & Subscriptions	1,005.00	6,000.00	4,995.00
65000	Miscellaneous Expenses	-	10,000.00	10,000.00
65100	Bank Charges	3,634.92	50,000.00	46,365.08
67000	Rental Expenses to QALICBs	28,850.00	432,237.00	403,387.00
Total Supplies & Services		162,629.09	1,167,467.00	1,005,349.39
Total Financial Services-200		283,617.23	2,151,493.00	1,868,493.92

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Community Outreach - 215****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	60,021.32	390,947.00	330,925.68
51200	Salaries - Part Time	-	75,206.00	75,206.00
51300	Overtime Pay	24.70	-	-
51600	Longevity Pay	488.84	5,107.00	4,618.16
Total Salaries		60,534.86	471,260.00	410,749.84
Benefits				
55100	Employees Retirement	17,681.92	132,678.00	114,996.08
55200	Group Insurance	10,653.96	99,058.00	88,404.04
55400	Medicare Coverage Expense	856.57	11,496.00	10,639.43
Total Benefits		29,192.45	243,232.00	214,039.55
Supplies & Services				
61110	Operating Supplies	190.68	17,000.00	16,809.32
61120	Software & User Licenses	-	1,500.00	1,500.00
62600	Community Events	26.82	1,000.00	973.18
62700	Education & Training	-	2,000.00	2,000.00
62800	Travel & Transportation	134.12	5,000.00	4,865.88
62900	Printing & Reproduction	-	10,000.00	10,000.00
63000	Dues & Subscriptions	-	500.00	500.00
Total Supplies & Services		351.62	37,000.00	36,648.38
Total Community Outreach-215		90,078.93	751,492.00	661,437.77

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Youth Services - 216****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	29,754.84	232,877.00	203,122.16
51600	Longevity Pay	339.90	1,939.00	1,599.10
Total Salaries		30,094.74	234,816.00	204,721.26
Benefits				
55100	Employees Retirement	9,699.83	78,664.00	68,964.17
55200	Group Insurance	2,916.08	30,503.00	27,586.92
55400	Medicare Coverage Expense	424.63	3,405.00	2,980.37
Total Benefits		13,040.54	112,572.00	99,531.46
Supplies & Services				
61110	Operating Supplies	9,211.87	124,900.00	115,688.13
61120	Software & User Licenses	4,000.00	6,000.00	2,000.00
61210	Small Equipment	-	17,250.00	17,250.00
61410	Contracted Services	58,752.50	125,250.00	66,497.50
61500	Rental Expenses	-	1,250.00	1,250.00
62700	Education & Training	-	1,500.00	1,500.00
62800	Travel & Transportation	-	3,000.00	3,000.00
Total Supplies & Services		71,964.37	279,150.00	207,185.63
Total Youth Services-216		115,099.65	626,538.00	511,438.35

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Adult Services - 217****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	17,924.43	165,588.00	147,663.57
51600	Longevity Pay	379.96	2,180.00	1,800.04
Total Salaries		18,304.39	167,768.00	149,463.61
Benefits				
55100	Employees Retirement	5,897.68	56,202.00	50,304.32
55200	Group Insurance	1,470.82	22,335.00	20,864.18
55400	Medicare Coverage Expense	250.27	2,433.00	2,182.73
Total Benefits		7,618.77	80,970.00	73,351.23
Supplies & Services				
61100	Office Supplies	142.90	-	-
61110	Operating Supplies	476.17	73,375.00	72,898.83
61120	Software & User Licenses	-	500.00	500.00
61210	Small Equipment	950.42	15,250.00	14,299.58
61410	Contracted Services	6,650.00	107,300.00	100,650.00
62700	Education & Training	-	2,000.00	2,000.00
62800	Travel & Transportation	62.23	5,000.00	4,937.77
Total Supplies & Services		8,281.72	203,425.00	195,286.18
Total Adult Services-217		34,204.88	452,163.00	418,101.02

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Development - 220****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	55,851.94	409,237.00	353,385.06
51600	Longevity Pay	458.12	2,649.00	2,190.88
Total Salaries		56,310.06	411,886.00	355,575.94
Benefits				
55100	Employees Retirement	18,156.22	137,982.00	119,825.78
55200	Group Insurance	11,216.56	71,077.00	59,860.44
55400	Medicare Coverage Expense	796.00	5,972.00	5,176.00
Total Benefits		30,168.78	215,031.00	184,862.22
Supplies & Services				
61110	Operating Supplies	342.04	2,500.00	2,157.96
61410	Contracted Services	-	28,000.00	28,000.00
61900	Professional Services	225.00	37,500.00	37,275.00
61910	Legal Services	-	2,000.00	2,000.00
62500	Postage	-	1,500.00	1,500.00
62510	Advertising	2,500.00	25,000.00	22,500.00
62600	Community Events	6,628.93	10,000.00	3,371.07
62700	Education & Training	-	1,000.00	1,000.00
62800	Travel & Transportation	-	25,000.00	25,000.00
63000	Dues & Subscriptions	-	5,000.00	5,000.00
Total Supplies & Services		9,695.97	137,500.00	127,804.03
Total Development and Planning-220		96,174.81	764,417.00	668,242.19

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**General Services - 240****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	321,824.90	1,970,197.00	1,648,372.10
51200	Salaries - Part Time	10,531.86	78,163.00	67,631.14
51300	Overtime Pay	2,371.27	5,750.00	3,378.73
51400	Call Back Pay	2,531.28	12,091.00	9,559.72
51500	Standby Pay	10,424.87	56,317.00	45,892.13
51600	Longevity Pay	1,111.82	6,371.00	5,259.18
Total Salaries		348,796.00	2,128,889.00	1,780,093.00
Benefits				
55100	Employees Retirement	107,395.92	685,067.00	577,671.08
55200	Group Insurance	78,757.64	453,107.00	374,349.36
55400	Medicare Coverage Expense	5,535.51	35,632.00	30,096.49
Total Benefits		191,689.07	1,173,806.00	982,116.93
Supplies & Services				
61100	Office Supplies	2,041.20	15,000.00	12,958.80
61110	Operating Supplies	59,486.09	380,000.00	320,513.91
61130	Software Maintenance	21,672.15	75,000.00	53,327.85
61210	Small Equipment	5,065.90	40,000.00	34,934.10
61400	Equipment Repair & Maint.	11,444.46	65,000.00	53,555.54
61410	Contracted Services	612,629.21	5,396,399.00	4,783,769.79
61420	Building Repair & Maint.	28,025.53	400,000.00	371,974.47
61500	Rental Expenses	1,468.69	17,500.00	16,031.31
61700	Utilities	314,642.00	2,035,910.00	1,721,268.00
61800	Insurance & Bonds	418,577.21	438,954.00	20,376.79
61900	Professional Services	-	15,000.00	15,000.00
61910	Legal Services	-	10,000.00	10,000.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	-	1,000.00	1,000.00
62900	Printing & Reproduction	-	500.00	500.00
63000	Dues & Subscriptions	-	1,000.00	1,000.00
65000	Miscellaneous Expenses	200.00	14,000.00	13,800.00
Total Supplies & Services		1,475,252.44	8,910,263.00	7,435,010.56
Total General Services/Facilities-240		2,015,737.51	12,212,958.00	10,197,220.49

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Human Resources - 250****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	157,841.82	1,073,764.00	915,922.18
51300	Overtime Pay	46.94	-	-
Total Salaries		157,888.76	1,073,764.00	915,922.18
Benefits				
55100	Employees Retirement	50,906.31	359,711.00	308,804.69
55200	Group Insurance	30,957.65	200,984.00	170,026.35
55300	Workers' Comp. Payments	477.00	-	-
55400	Medicare Coverage Expense	3,001.62	15,570.00	12,568.38
55500	Unemployment Insurance	-	75,000.00	75,000.00
Total Benefits		85,342.58	651,265.00	566,399.42
Supplies & Services				
61110	Operating Supplies	721.91	15,015.00	14,293.09
61130	Software Maintenance	239,904.66	280,000.00	40,095.34
61400	Equipment Repair & Maint.	-	250.00	250.00
61410	Contracted Services	11,031.96	77,192.00	66,160.04
61900	Professional Services	26,394.35	400,000.00	373,605.65
61910	Legal Services	20,260.00	265,000.00	244,740.00
62510	Advertising	-	20,000.00	20,000.00
62600	Community Events	-	2,250.00	2,250.00
62610	Staff Day	-	30,000.00	30,000.00
62620	Recruitment	2,484.96	20,000.00	17,515.04
62700	Education & Training	10,431.97	150,000.00	139,568.03
62800	Travel & Transportation	15,047.96	50,000.00	34,952.04
63000	Dues & Subscriptions	349.99	5,000.00	4,650.01
Total Supplies & Services		326,627.76	1,314,707.00	988,079.24
Total Human Resources-250		569,859.10	3,039,736.00	2,470,400.84

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100

HR-Work Insurance - 251

From 07/01/2023 through 09/15/2023

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51600	Longevity Pay	131,989.60	450,000.00	318,010.40
51700	Separation Pay	-	500,000.00	500,000.00
Total Salaries		131,989.60	950,000.00	818,010.40
Benefits				
55200	Group Insurance	20,508.03	205,200.00	184,691.97
55300	Workers' Comp. Payments	-	271,544.00	271,544.00
55500	Unemployment Insurance	-	75,000.00	75,000.00
Total Benefits		20,508.03	551,744.00	531,235.97
Total HR-Work Insurance-251		152,497.63	1,501,744.00	1,349,246.37

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Information Technology - 260****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	307,737.17	1,742,485.00	1,434,747.83
51300	Overtime Pay	3,716.41	28,750.00	25,033.59
51600	Longevity Pay	1,824.24	10,445.00	8,620.76
Total Salaries		313,277.82	1,781,680.00	1,468,402.18
Benefits				
55100	Employees Retirement	98,438.35	587,232.00	488,793.65
55200	Group Insurance	49,026.05	267,713.00	218,686.95
55400	Medicare Coverage Expense	4,421.32	25,417.00	20,995.68
Total Benefits		151,885.72	880,362.00	728,476.28
Supplies & Services				
61100	Office Supplies	26.98	-	-
61110	Operating Supplies	9,409.80	25,000.00	15,590.20
61120	Software & User Licenses	-	30,000.00	30,000.00
61130	Software Maintenance	410,348.92	757,000.00	346,651.08
61210	Small Equipment	9,830.98	35,000.00	25,169.02
61400	Equipment Repair & Maint.	155,316.94	607,000.00	451,683.06
61410	Contracted Services	1,288.66	35,000.00	33,711.34
61600	Telephone	119,322.81	690,000.00	570,677.19
62700	Education & Training	5,540.25	25,000.00	19,459.75
62800	Travel & Transportation	29.48	10,000.00	9,970.52
65000	Miscellaneous Expenses	10.00	300.00	290.00
Total Supplies & Services		711,124.82	2,214,300.00	1,503,202.16
Total Information Technology-260		1,176,288.36	4,876,342.00	3,700,080.62

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Literacy Services - 270****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	25,745.61	619,812.00	594,066.39
51200	Salaries - Part Time	32,840.22	1,026,667.00	993,826.78
51300	Overtime Pay	(95.64)	-	95.64
51600	Longevity Pay	-	1,453.00	1,453.00
Total Salaries		58,490.19	1,647,932.00	1,589,441.81
Benefits				
55100	Employees Retirement	8,712.68	215,397.00	206,684.32
55200	Group Insurance	2,833.44	95,680.00	92,846.56
55400	Medicare Coverage Expense	2,809.71	86,202.00	83,392.29
Total Benefits		14,355.83	397,279.00	382,923.17
Supplies & Services				
61100	Office Supplies	88.96	2,000.00	1,911.04
61110	Operating Supplies	-	10,000.00	10,000.00
61410	Contracted Services	27,600.75	37,175.00	9,574.25
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	115.93	6,000.00	5,884.07
Total Supplies & Services		27,805.64	60,175.00	32,369.36
Total Literacy Department-270		100,651.66	2,105,386.00	2,004,734.34

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Branding and Marketing - 280****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	139,201.70	957,022.00	817,820.30
51300	Overtime Pay	14.06	-	-
51600	Longevity Pay	316.66	1,800.00	1,483.34
Total Salaries		139,532.42	958,822.00	819,303.64
Benefits				
55100	Employees Retirement	43,367.42	321,205.00	277,837.58
55200	Group Insurance	19,350.85	130,766.00	111,415.15
55400	Medicare Coverage Expense	1,987.50	13,903.00	11,915.50
Total Benefits		64,705.77	465,874.00	401,168.23
Supplies & Services				
61100	Office Supplies	31.29	-	-
61110	Operating Supplies	395.13	26,800.00	26,404.87
61120	Software & User Licenses	2,427.00	334,052.00	331,625.00
61210	Small Equipment	-	10,000.00	10,000.00
61400	Equipment Repair & Maint.	4,652.95	15,576.00	10,923.05
61410	Contracted Services	45,406.25	470,700.00	425,293.75
61500	Rental Expenses	-	700.00	700.00
61910	Legal Services	-	10,000.00	10,000.00
62500	Postage	-	230,000.00	230,000.00
62510	Advertising	115,762.00	300,000.00	184,238.00
62600	Community Events	-	50,000.00	50,000.00
62800	Travel & Transportation	92.36	18,000.00	17,907.64
62900	Printing & Reproduction	75,389.66	350,000.00	274,610.34
65000	Miscellaneous Expenses	-	1,500.00	1,500.00
Total Supplies & Services		244,156.64	1,817,328.00	1,573,202.65
Total Branding and Marketing-280		448,394.83	3,242,024.00	2,793,674.52

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Access Services - 290****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	100,269.24	734,966.00	634,696.76
51200	Salaries - Part Time	20,329.20	118,957.00	98,627.80
51300	Overtime Pay	-	5,750.00	5,750.00
51600	Longevity Pay	1,578.84	9,048.00	7,469.16
Total Salaries		122,177.28	868,721.00	746,543.72
Benefits				
55100	Employees Retirement	37,324.52	275,912.00	238,587.48
55200	Group Insurance	13,297.39	108,842.00	95,544.61
55400	Medicare Coverage Expense	2,119.07	14,953.00	12,833.93
Total Benefits		52,740.98	399,707.00	346,966.02
Supplies & Services				
61100	Office Supplies	-	2,500.00	2,500.00
61110	Operating Supplies	388.52	35,000.00	34,611.48
61130	Software Maintenance	69,023.00	160,000.00	90,977.00
61205	Interlibrary Loan	-	1,500.00	1,500.00
61210	Small Equipment	-	7,500.00	7,500.00
62700	Education & Training	-	5,000.00	5,000.00
62800	Travel & Transportation	102.18	5,000.00	4,897.82
63000	Dues & Subscriptions	150.00	110.00	-
Total Supplies & Services		69,663.70	216,610.00	146,986.30
Total Access Services Department-290		244,581.96	1,485,038.00	1,240,496.04

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Collection and Bibliographic Services - 310****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	230,461.56	1,286,678.00	1,056,216.44
51200	Salaries - Part Time	4,590.13	51,582.00	46,991.87
51600	Longevity Pay	5,018.30	28,910.00	23,891.70
Total Salaries		240,069.99	1,367,170.00	1,127,100.01
Benefits				
55100	Employees Retirement	73,837.81	449,449.00	375,611.19
55200	Group Insurance	48,289.94	292,552.00	244,262.06
55400	Medicare Coverage Expense	3,623.29	21,407.00	17,783.71
Total Benefits		125,751.04	763,408.00	637,656.96
Supplies & Services				
61110	Operating Supplies	-	1,000.00	1,000.00
61120	Software & User Licenses	-	35,000.00	35,000.00
61200	Book Materials & Supplies	23,555.67	110,000.00	86,444.33
61210	Small Equipment	-	5,000.00	5,000.00
61900	Professional Services	63,309.57	154,000.00	90,690.43
62800	Travel & Transportation	23.58	5,000.00	4,976.42
81700	Library Books	2,927,149.23	13,100,000.00	10,172,850.77
Total Supplies & Services		3,014,038.05	13,410,000.00	10,395,961.95
Total Collection and Bibliographic Services-310		3,379,859.08	15,540,578.00	12,160,718.92

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Gallery Services - 320****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	22,960.41	133,389.00	110,428.59
	Total Salaries	22,960.41	133,389.00	110,428.59
Benefits				
55100	Employees Retirement	7,407.89	44,685.00	37,277.11
55200	Group Insurance	5,170.54	28,937.00	23,766.46
55400	Medicare Coverage Expense	326.43	1,934.00	1,607.57
	Total Benefits	12,904.86	75,556.00	62,651.14
Supplies & Services				
61110	Operating Supplies	154.02	8,500.00	8,345.98
61120	Software & User Licenses	-	2,000.00	2,000.00
62800	Travel & Transportation	84.50	3,500.00	3,415.50
62900	Printing & Reproduction	-	1,500.00	1,500.00
	Total Supplies & Services	238.52	15,500.00	15,261.48
	Total Gallery Services-320	36,103.79	224,445.00	188,341.21

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Programming and Venues Services - 330****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	281,433.04	1,682,396.00	1,400,962.96
51200	Salaries - Part Time	57,330.06	335,091.00	277,760.94
51300	Overtime Pay	1,614.03	23,000.00	21,385.97
51600	Longevity Pay	2,739.52	15,562.00	12,822.48
Total Salaries		343,116.65	2,056,049.00	1,712,932.35
Benefits				
55100	Employees Retirement	95,587.98	603,779.00	508,191.02
55200	Group Insurance	48,735.40	324,415.00	275,679.60
55400	Medicare Coverage Expense	7,370.68	43,784.00	36,413.32
Total Benefits		151,694.06	971,978.00	820,283.94
Supplies & Services				
61100	Office Supplies	28.52	-	-
61110	Operating Supplies	4,960.48	27,000.00	22,039.52
61120	Software & User Licenses	693.00	12,000.00	11,307.00
61210	Small Equipment	7,977.03	67,500.00	59,522.97
61400	Equipment Repair & Maint.	867.27	8,000.00	7,132.73
61410	Contracted Services	34,730.02	431,600.00	396,869.98
61500	Rental Expenses	1,351.75	30,000.00	28,648.25
62700	Education & Training	-	7,000.00	7,000.00
62800	Travel & Transportation	508.95	16,000.00	15,491.05
63000	Dues & Subscriptions	-	2,000.00	2,000.00
Total Supplies & Services		51,117.02	601,100.00	550,011.50
Total Programming and Venues Department-330		545,927.73	3,629,127.00	3,083,227.79

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Community Engagement - 340****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	45,819.57	373,574.00	327,754.43
Total Salaries		45,819.57	373,574.00	327,754.43
Benefits				
55100	Employees Retirement	14,781.32	125,147.00	110,365.68
55200	Group Insurance	7,487.91	49,323.00	41,835.09
55400	Medicare Coverage Expense	654.93	5,417.00	4,762.07
Total Benefits		22,924.16	179,887.00	156,962.84
Supplies & Services				
61110	Operating Supplies	-	10,000.00	10,000.00
61120	Software & User Licenses	-	23,000.00	23,000.00
61210	Small Equipment	-	35,000.00	35,000.00
61410	Contracted Services	12,000.00	100,000.00	88,000.00
62600	Community Events	-	5,000.00	5,000.00
62700	Education & Training	-	4,000.00	4,000.00
62800	Travel & Transportation	148.42	10,000.00	9,851.58
62900	Printing & Reproduction	-	3,000.00	3,000.00
63000	Dues & Subscriptions	-	2,000.00	2,000.00
Total Supplies & Services		12,148.42	192,000.00	179,851.58
Total Community Engagement-340		80,892.15	745,461.00	664,568.85

**Las Vegas-Clark County Library District
Department Expenditures**

General Fund - 100**Library Operations - 400****From 07/01/2023 through 09/15/2023**

		YTD Actual	FY2024 Budget	Balance Remaining
Salaries				
51100	Salaries - Full Time	2,647,524.51	15,769,695.00	13,122,170.49
51200	Salaries - Part Time	782,638.82	5,833,012.00	5,050,373.18
51300	Overtime Pay	220.29	-	-
51600	Longevity Pay	31,553.09	170,662.00	139,108.91
Total Salaries		3,461,936.71	21,773,369.00	18,311,652.58
Benefits				
55100	Employees Retirement	856,562.93	5,455,509.00	4,598,946.07
55200	Group Insurance	506,284.23	3,122,541.00	2,616,256.77
55300	Workers' Comp. Payments	179.78	-	-
55400	Medicare Coverage Expense	96,359.47	653,774.00	557,414.53
Total Benefits		1,459,386.41	9,231,824.00	7,772,617.37
Supplies & Services				
61100	Office Supplies	74,934.23	535,680.00	460,745.77
61110	Operating Supplies	(1,095.51)	-	1,095.51
61205	Interlibrary Loan	-	3,000.00	3,000.00
61500	Rental Expenses	4,851.06	17,616.00	12,764.94
62700	Education & Training	14.98	-	-
62800	Travel & Transportation	3,578.52	51,000.00	47,421.48
65000	Miscellaneous Expenses	-	5,000.00	5,000.00
Total Supplies & Services		82,283.28	612,296.00	530,027.70
Total Library Operations-400		5,003,606.40	31,617,489.00	26,614,297.65

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100
From 08/19/2023 through 09/15/2023

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
18495	8/21/2023	10017	CDA Media Relations	Aug purchasing ad	350.00
18496	8/21/2023	10129	Fun Express LLC	Library Supplies - EN	107.88
18497	8/21/2023	10239	Quest Software Inc.	Kace Training for David Rojas	2,600.00
18498	8/21/2023	1064	Allied Refrigeration Inc.	#57 - HVAC Refill Nitrogen	26.99
18499	8/21/2023	11653	Bombard Mechanical LLC	WC: Plumbing Repair in Supplies Rm	1,800.00
18500	8/21/2023	11724	Greenberg Traurig LLP	Legal service rendered June 2023	310.00
18501	8/21/2023	12130	PDQ Gill's Printing Evolved	1,000 - HAND BILLS	268.95
18502	8/21/2023	1244	Bron Tapes, Inc.	216 rolls 2" tape	1,674.00
18503	8/21/2023	1457	Demco, Inc.	ASM Demco order July 2023	1,256.19
18504	8/21/2023	1566	Fairway Chevrolet	#60 - Courier	2,511.93
18505	8/21/2023	1580	Ferguson Enterprises, LLC	Vehicle #59 and SW - Plumbing	836.00
18506	8/21/2023	1627	Cengage Learning, Inc.	Books May 2023	442,901.63
18507	8/21/2023	1742	Ideal Supply Company Inc.	CC - HVAC Copper Press/Adapter/Etc	494.45
18508	8/21/2023	1757	Ingram Library Services	Library Books & Materials for FY 2023-24	56,179.58
18509	8/21/2023	1837	Johnstone Supply	MQLC - HVAC Control Board	334.78
18510	8/21/2023	1897	Lakeshore Learning Materials	Neon Bins - SW	132.98
18511	8/21/2023	1994	Lowry Solutions, Inc.	Lowry Barcode 1.9 x 1.0 14 Digit 1000/Roll	9,092.21
18513	8/21/2023	2098	Moapa Valley Water District	SVC 7/6/23 - 8/8/23 MV	172.73
18514	8/21/2023	2152	Nedco Supply	CC - Lighting 36167 Replaces 35427	1,636.85
18515	8/21/2023	2215	OCLC Inc.	IFM debits & admin fee 7/1/23-7/31/23	349.20
18516	8/21/2023	2234	Overton Power District #5	SVC 7/8/23 - 8/8/23 MV	669.20
18517	8/21/2023	2307	Progressive Elevator	CC: Service Call - Retrieve Guard's Work Phone	375.00
18518	8/21/2023	2362	Refrigeration Supplies Distributor	CC - HVAC	494.10
18520	8/21/2023	2465	Russell Sigler Inc.	WV - HVAC	2,403.27
18521	8/21/2023	2702	Grainger, Inc.	SW - Door Sweeps	237.98
18522	8/21/2023	2798	Brodart Co.	Library Books & Materials FY 2024	80,000.05
18523	8/21/2023	2803	Boulevard Trophy	JoAnn Name Tags - 7.18.23	21.00
18524	8/21/2023	2819	CenturyLink Communications, LLC	Service 08.07.23-09.06.23	2,784.62
18525	8/21/2023	2853	Dick Blick	Order PUR022803	268.21
18526	8/21/2023	2860	Las Vegas Review Journal	062623-073023 RJ Ads	6,873.75
18527	8/21/2023	3061	Facts on File/Infobase Learning	Amer Indian History Dtbs 9/1/23-8/31/24	7,906.36
18528	8/21/2023	3355	Teamsters Security Fund S. Nevada	August 2023	450,154.99
18529	8/21/2023	3435	Ace Fire Systems, Inc.	Various: FY 24 Fire Alarm/Sprinkler Testing	364.74
18530	8/21/2023	3772	NewsBank, Inc.	Annual sub Jan-Dec 2023-LVRJ digital	8,353.00
18531	8/21/2023	4042	Baker & Taylor, Inc.	Library Books & Materials FY 2024	3,933.98
18532	8/21/2023	4540	Robert Half	Week Ended 7-28-23 D. Lewis	5,489.14
18533	8/21/2023	4604	Brodart Library Supplies & Furnishings	300 dvd cases, clear & 3 pkgs book covers 10"	1,706.48
18534	8/21/2023	4676	Color Reflections	X-banners	955.00
18535	8/21/2023	4742	Deseret Book Co.	Library Books & Materials FY 2024	127.11
18536	8/21/2023	4782	KNPR/Nevada Public Radio	July Ad - Desert Companion	3,125.00
18537	8/21/2023	4897	Public Employees Benefits Program State of NV	Aug 2023 Ins Premium	6,836.01
18538	8/21/2023	5001	UniFirst Corporation	FAC: FY 24 - Uniform Rental	126.31
18539	8/21/2023	5718	Tangerine Office Machines	Printer Support - CC	409.00
18540	8/21/2023	5968	Balloons With A Twist LLC	Balloon Arch for SM 30th Anniversary	385.00
18541	8/21/2023	6206	Vital LLC	Cox Free Personal Wifi Translation	45.00
18542	8/21/2023	6704	Schneider Electric	Various: FY 24 - DDC Controls Q1	9,968.50
18543	8/21/2023	7671	Rentokil	Various: FY 24 - Pest Control	1,778.00
18544	8/21/2023	7687	United Lock and Security, Inc.	Key locked in Ryder Rental	576.28
18545	8/21/2023	8010	Allied Universal Security Services	Various: FY 24 Security - Special Events	2,437.76
18546	8/21/2023	8122	Staples Advantage Dept LA	Carl the Crab Kit RB	9,973.18
18547	8/21/2023	8557	Guaranteed Pest Solutions LLC	Various: FY 24 - Pest Control	477.50
18548	8/21/2023	8565	WT Cox Information Services	SV Annual Periodical Sub FY23- 24	7,767.27
18549	8/21/2023	8575	Intermountain Lock and Security Supply	GS - Door Handle Cover	12.00
18550	8/21/2023	8593	American Sign Language Communication	Interpreting Svc 07.26.23 - EN	360.00
18551	8/21/2023	9101	O'Reilly Auto Parts	#46 - Wiper Blades for FR	54.92
18552	8/21/2023	9191	Canon Solutions America, Inc.	Mthly maint 6.15.23-7.14.23 WM	2,945.47
18553	8/21/2023	9383	Office Plus	Various toner - WV	8,782.89
18554	8/21/2023	9431	B&H Photo-Video	Order PUR022754	1,236.01
18555	8/21/2023	9489	Teledata Technologies	AV Audio - LA	190.00
18556	8/21/2023	9588	Vocera Communications, Inc.	Replacement/Spare Vocera Equipment	9,830.98
18557	8/21/2023	9631	Elliott's Sewer & Drain	Various: FY 24 - Misc Plumbing Repairs	102.75
18558	8/21/2023	9730	Commercial Lighting Specialties, LLC	CH - Lighting	233.25
18559	8/21/2023	9924	Modular Robotics	Order PUR021638	699.00
18560	8/28/2023	10017	CDA Media Relations	2 fp Aug ads Black Image	10,350.00
18561	8/28/2023	10129	Fun Express LLC	Back to School Supplies - SU	104.65
18562	8/28/2023	10184	City of Mesquite Athletics & Leisure Services Dept	MQLC: FY 24 - Landscape Maintenance	800.00
18563	8/28/2023	10298	Sprout Social, Inc.	Aug-23-Nov23 Social	2,427.00
18564	8/28/2023	1064	Allied Refrigeration Inc.	SW - HVAC SETRA Pressure Strip	570.00
18565	8/28/2023	10686	NLS Grounds Management LLC	Various: FY 24 - Landscape Maintenance	21,796.18
18567	8/28/2023	10877	Findaway World, LLC	Order PUR023085	899.84
18568	8/28/2023	10927	CenturyLink	Service 8/20-9/19/23	323.02
18569	8/28/2023	11137	Vital Records Control	Monthly Maintenance Fee July 2023	111.47
18570	8/28/2023	1180	Baron Pest Solutions, Inc.	LA: FY 24 - Pest Control	47.00
18571	8/28/2023	11919	Jazz's Office, LLC	Foundation Bookkeeping -Aug 2023	225.00
18572	8/28/2023	1201	Best Janitorial Services of Nevada	Various: FY 24 - Janitorial Service	150,547.20
18573	8/28/2023	12045	Eagle Promotions	Fall Festival T-shirts	1,496.72
18574	8/28/2023	12153	Quantum Glass & Mirror, Inc.	EV: Replace tempered glass in DJ Room (#168)	3,505.00
18575	8/28/2023	1300	Cashman Equipment Company	Fire Pump & Generator Insps	922.50
18576	8/28/2023	1429	DC Thomas	BD Rent Sept 2023	1,617.02
18577	8/28/2023	1457	Demco, Inc.	Floor Toys for Youth Services-Replaces P021110	3,553.59
18578	8/28/2023	1518	ECR	MQ: Cash Register Repair	105.00
18579	8/28/2023	1580	Ferguson Enterprises, LLC	LA & #49 - Plumbing	132.33
18580	8/28/2023	1590	Mergent, Inc.	Principal International Bus Dir 7/1/23-6/30/24	3,056.00
18581	8/28/2023	1627	Cengage Learning, Inc.	EBK: BUSINESS PLANS HANDBOOK 58	754.28
18582	8/28/2023	1742	Ideal Supply Company Inc.	RB - Repair Leak	104.89
18583	8/28/2023	2307	Progressive Elevator	SM: Pre-Insp Repairs to (2) Chair Lifts	3,107.00
18585	8/28/2023	2486	Sonitrol Of Southern NV	SW Story Room Low Battery	202.78

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100
From 08/19/2023 through 09/15/2023

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
18587	8/28/2023	2702	Grainger, Inc.	MQL - Cafe Plumbing leaking n Floor	229.53
18588	8/28/2023	2733	Phoenix Fire Protection, LLC	SC: Annual Fire Ex Inspect	490.00
18589	8/28/2023	2799	CDW Government Inc,	Replacement APC Battery Cart.	3,127.10
18590	8/28/2023	2803	Boulevard Trophy	Name tags for Ron and JoAnn	31.00
18591	8/28/2023	2809	Water District	SVC Summary July 2023	23,680.03
18592	8/28/2023	2852	Chem-Aqua, Inc.	EV & RB: FY 24 - HVAC Water Treatment	1,576.54
18593	8/28/2023	2853	Dick Blick	Mesh Zipper bag - CC	93.30
18594	8/28/2023	2860	Las Vegas Review Journal	Bid 24-01: Landscape Maint Service	375.20
18595	8/28/2023	3023	Filtration Group IAQ	Green Pleat Filters 20 x 25 x 2	558.60
18596	8/28/2023	3149	Midwest Tape	A/V Materials	13.20
18597	8/28/2023	3309	Cobblestone Group II LLC	CH - HVAC Batteries	19.75
18598	8/28/2023	3435	Ace Fire Systems, Inc.	WV: Service Call - Fire Pump Repair	726.00
18599	8/28/2023	3770	Cox Communications of Las Vegas	Service 08.17.23 - 09.16.23	30,965.67
18600	8/28/2023	3776	Got Bugs LLC	MQL & MQLC: FY 24 - Pest Control	200.00
18601	8/28/2023	4540	Robert Half	S. Sponaugle Week End 07.07.23	13,119.25
18602	8/28/2023	4604	Brodart Library Supplies & Furnishings	Order PUR022615	1,538.00
18603	8/28/2023	4649	H & E Equipment Services Inc.	30 ft boom lift rental - WV	796.75
18604	8/28/2023	4676	Color Reflections	Cox Personal WiFi campaign	1,839.00
18605	8/28/2023	4723	Purvis Industries - Las Vegas NV	#57 - HVAC Multi - Themaplex LPS	53.10
18606	8/28/2023	5001	UniFirst Corporation	FAC: FY 24 - Uniform Rental	252.62
18607	8/28/2023	5130	OverDrive Inc.	eAudio & eBooks	313,175.45
18608	8/28/2023	5718	Tangerine Office Machines	Printer Support - CC	1,048.50
18609	8/28/2023	6092	Innovative Users Group	Order PUR023202	150.00
18610	8/28/2023	6206	Vital LLC	CoxWiFi translations	385.00
18611	8/28/2023	6256	Read the Books LLC	Read The Books-AR Lists	4,000.00
18614	8/28/2023	7687	United Lock and Security, Inc.	DW - Fire Inspection Keys Dupe	201.75
18615	8/28/2023	7943	Communication Electronic Systems Inc	FY 24 - Burglar/Fire Alarm Monitoring	130.00
18616	8/28/2023	8010	Allied Universal Security Services	Various: FY 24 Security - On-Site	205,997.69
18617	8/28/2023	8122	Staples Advantage Dept LA	Alcohol WH	5,999.06
18618	8/28/2023	8557	Guaranteed Pest Solutions LLC	Various: FY 24 - Pest Control	337.50
18619	8/28/2023	8637	LYRASIS	FY 24 subscription	2,500.00
18620	8/28/2023	9101	O'Reilly Auto Parts	#47 - Wiper Blades	132.96
18621	8/28/2023	9104	AV Vegas	Order PUR022614	555.00
18622	8/28/2023	9133	Ted Wiens Tire & Auto Centers	#60: (4) New Tires	1,838.12
18623	8/28/2023	9159	Mesquite Lumber /Ace Hardware	MQL - Replaced Door Viewer	23.58
18624	8/28/2023	9191	Canon Solutions America, Inc.	WMSA Maint 5/31-6/29/23	2,538.06
18625	8/28/2023	9287	Otis Elevator Company	WM: FY 24 - Elevator Maintenance	873.58
18626	8/28/2023	9383	Office Plus	Bal Due - toner SU	3,601.75
18627	8/28/2023	9431	B&H Photo-Video	Order PUR022985	1,143.04
18628	8/28/2023	9483	Tecre Co., Inc.	Button Supplies for TS	343.55
18629	8/28/2023	9649	Freeman's Carpet Service, Inc.	CC: Repair Steps by Theater	1,102.39
18630	8/28/2023	9730	Commercial Lighting Specialties, LLC	WH - Replaced "ALL" EXIT Signs n TH	206.42
18631	8/28/2023	9821	Liquid Courage	Bar Package-Windmill Library for 8/18/23	4,046.39
18632	8/28/2023	9827	Vision Sign Inc.	SM & SV: FY 24 - Sign Maintenance	210.00
18633	9/5/2023	10129	Fun Express LLC	Order PUR022425	348.22
18634	9/5/2023	10212	Virgin Valley Water District	SVC 7/20/23 - 8/20/23 MQLC	1,109.69
18635	9/5/2023	10641	Quench USA, Inc.	Various: FY 24 - Filtered Drinking Water	2,082.37
18636	9/5/2023	10877	Findaway World, LLC	Order PUR023092	467.92
18637	9/5/2023	11062	Blue Planet Lighting, Inc.	Order PUR023203	1,382.20
18638	9/5/2023	11653	Bombard Mechanical LLC	CH Service Call: Clean Clogged Roof Drains	3,802.50
18639	9/5/2023	11677	Kronos SaaShr, Inc.	Order PUR023028	113,490.00
18640	9/5/2023	1518	ECR	Order PUR022973	40.00
18641	9/5/2023	1566	Fairway Chevrolet	#62 - Signal Bulb Replaced	75.00
18642	9/5/2023	1580	Ferguson Enterprises, LLC	EV Plumbing-"4" Inv's & WV (1) Plumbing	1,005.07
18643	9/5/2023	1757	Ingram Library Services	Order PUR023066	16,671.96
18644	9/5/2023	2152	Nedco Supply	#52 Tool & SU Lighting Ballast	1,881.77
18645	9/5/2023	2234	Overton Power District #5	SVC 6/22/23 - 7/22/23 MT	301.64
18646	9/5/2023	2307	Progressive Elevator	CC: FY 24 - Elevator Maintenance	900.00
18648	9/5/2023	2803	Boulevard Trophy	Past due invoice for 96808	20.50
18649	9/5/2023	2852	Chem-Aqua, Inc.	EV & RB: FY 24 - HVAC Water Treatment	630.00
18650	9/5/2023	2853	Dick Blick	Falll Fest Blick Art Supplies	1,128.77
18651	9/5/2023	2860	Las Vegas Review Journal	RFP 24-02 Grand Piano	263.40
18652	9/5/2023	2887	Thomson Reuters West Payment Ctr	Reference materials for CCDC and MISD	3,236.14
18653	9/5/2023	2891	AFLAC	August 2023	777.82
18654	9/5/2023	3020	Discount School Supply	Order PUR022429	445.96
18655	9/5/2023	3149	Midwest Tape	Order PUR023069	44,493.26
18656	9/5/2023	3770	Cox Communications of Las Vegas	Service 08.22.23-09.21.23	94.93
18657	9/5/2023	3772	NewsBank, Inc.	Jan-Dec 2024 LVRJ Digital Archive	8,604.00
18658	9/5/2023	4042	Baker & Taylor, Inc.	Order PUR023158	4,940.73
18659	9/5/2023	4540	Robert Half	S. Floyd w/e 8/25/23	5,798.45
18660	9/5/2023	4604	Brodart Library Supplies & Furnishings	supplies rcd in FY 22/23	2,466.36
18661	9/5/2023	4721	Sweetwater Sound LLC	Guitar accessories CC	458.98
18662	9/5/2023	5718	Tangerine Office Machines	Printer Support - SV	894.00
18663	9/5/2023	6646	Aqua Serv Engineers, Inc.	Various: FY 24 - Water Treatment	3,313.38
18664	9/5/2023	7687	United Lock and Security, Inc.	CH - Keys Made (5)	39.74
18665	9/5/2023	8122	Staples Advantage Dept LA	4x72YD CLR 1.8 Mil Tape - EV	1,494.33
18666	9/5/2023	8565	WT Cox Information Services	Order PUR023068	26,476.27
18667	9/5/2023	8593	American Sign Language Communication	Order PUR023239	450.00
18668	9/5/2023	9383	Office Plus	Rebill for correct toners - SV	4,288.94
18669	9/5/2023	9431	B&H Photo-Video	Order PUR022754	26.24
18670	9/5/2023	9588	Vocera Communications, Inc.	Annual Maint & Support, End 9/22/24	38,662.00
18671	9/5/2023	9730	Commercial Lighting Specialties, LLC	CC, RB - Lighting	539.50
18672	9/5/2023	9810	Bridgeall Libraries Limited	Order PUR023263	54,000.00
18673	9/5/2023	9890	High Sierra Elevator Inspections	Various: FY 24 - Annual Elevator Inspections	720.00
18674	9/5/2023	9907	Principal Life Insurance Company	September 2023	29,254.12
18675	9/11/2023	1064	Allied Refrigeration Inc.	SC - HVAC CO2 Wall Sensors	486.00
18676	9/11/2023	11984	Victig Background Screening	Order PUR023329	2,200.49

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100
From 08/19/2023 through 09/15/2023

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
18677	9/11/2023	12114	Cornerstone OnDemand	Cornerstone Learning Platform	56,092.50
18678	9/11/2023	12175	PSI Services, LLC	August 2023	225.75
18679	9/11/2023	1580	Ferguson Enterprises, LLC	SV - (5) Sizzle	350.69
18680	9/11/2023	1640	Gerald M Welt Chartered	Legal services rendered in Aug 2023	5,025.00
18681	9/11/2023	1757	Ingram Library Services	Library Books & Materials	131,167.92
18682	9/11/2023	1854	Kamer Zucker Abbott	Attorney Fee August 2023	12,100.00
18683	9/11/2023	2362	Refrigeration Supplies Distributor	EN-HVAC SN:J023489055100079	583.39
18684	9/11/2023	2567	Teamsters Local Union #14	Union Dues - September 2023	10,832.00
18685	9/11/2023	2702	Grainger, Inc.	EV - Plumbing Faucet Batteries	66.78
18686	9/11/2023	2798	Brodart Co.	Order PUR023402	66,743.09
18687	9/11/2023	2860	Las Vegas Review Journal	Purchasing ad ET Sept 23	43.75
18688	9/11/2023	2914	Iron Mountain	July 2023 Service	680.90
18689	9/11/2023	3149	Midwest Tape	Order PUR023240	20,485.64
18690	9/11/2023	3435	Ace Fire Systems, Inc.	WV: Clean (7) Sprinkler Heads	536.25
18691	9/11/2023	4042	Baker & Taylor, Inc.	Order PUR023374	10,252.98
18692	9/11/2023	4224	DataPLUS Communications	Prox & Camera Repairs	380.00
18693	9/11/2023	4517	Fingerprint Pros, Inc.	Order PUR023371	1,062.00
18694	9/11/2023	4522	Quest Diagnostics	Order PUR023360	853.50
18695	9/11/2023	4540	Robert Half	S. Floyd w/e 9/1/23	6,084.80
18696	9/11/2023	4604	Brodart Library Supplies & Furnishings	Supplies-dvds and dbl-sided tape	5,509.22
18697	9/11/2023	4676	Color Reflections	Cox Checks	7,679.50
18698	9/11/2023	5130	OverDrive Inc.	eBooks & eAudios from Overdrive	212,386.63
18699	9/11/2023	5718	Tangerine Office Machines	Printer Support - SV	250.00
18700	9/11/2023	6254	Board of Regents	Sewer SVC 7/1/23 - 9/30/23 WC	3,382.70
18702	9/11/2023	7687	United Lock and Security, Inc.	EV - Keys	42.50
18703	9/11/2023	8010	Allied Universal Security Services	Various: FY 24 Security - Special Events	3,061.12
18704	9/11/2023	8122	Staples Advantage Dept LA	Special order ME	3,746.83
18706	9/11/2023	8565	WT Cox Information Services	Order PUR023218	136,691.35
18707	9/11/2023	9191	Canon Solutions America, Inc.	Mnthly maint 07.31.23-08.30.23 WMSC	3,100.58
18708	9/11/2023	9383	Office Plus	Toner LA	864.02
18709	9/11/2023	9462	Production Resource Group, LLC	Order PUR023260	480.00
18711	9/11/2023	9730	Commercial Lighting Specialties, LLC	CC & WH - Lighting	465.25
18712	9/11/2023	9758	ConvergeOne, Inc.	MV Firewall Renewal and CoTerm through 9/2/2026	2,566.71
92998	8/24/2023	10213	Antonio Joseph Astarita	PUP Zenabi Instrumental Project at WH & WC	2,500.00
93000	8/24/2023	10458	4imprint Inc.	Mood Pencils	3,103.42
93001	8/24/2023	10930	Business Enterprises of Nevada	EV: FY 24 - Cafe Management WO13118	4,025.00
93002	8/24/2023	11813	ASSA ABLOY Entrance Systems US Inc	WC: Interior west entry auto door repairs	4,439.39
93003	8/24/2023	11916	GB Auto Service, Inc.	#43 - LOF, Oil Filter & MPI	80.97
93004	8/24/2023	11944	Sharon Phoenix	Candle Making Series	250.00
93005	8/24/2023	12162	Shelley M. Fontenelle	Video for Virtual Programming 2023	400.00
93006	8/24/2023	12299	James B Rose Jr	EV video + editing	650.00
93007	8/24/2023	12332	Sylvie Boisel	The Queen of Hearts at CC	1,100.00
93008	8/24/2023	12361	Royal Pacific of Las Vegas LLC	Imprint order 8-17-23	14,225.00
93009	8/24/2023	1458	State Collections & Disbursement Unit	Mandated Court Payment	421.60
93010	8/24/2023	2159	AT&T SBC	Service 08.11.23-09.10.23	394.79
93011	8/24/2023	2175	NV Energy	SVC Summary July 2023	167,610.37
93012	8/24/2023	2494	Southwest Gas Corp.	SVC 7/14/23 - 8/11/23 CC	532.12
93013	8/24/2023	2838	Verizon Wireless	Service 07.15.23 to 08.14.23	19,981.39
93014	8/24/2023	2854	FastSigns	SC - Sign for Loading Dock	112.90
93015	8/24/2023	2861	Jay D. Whipple	MV: FY 24 - Pest Control	40.00
93016	8/24/2023	4117	Television Monitoring Services, Inc.	8-11 Clips	300.00
93017	8/24/2023	5026	Nevada State Treasurer	Mandated Court Payment	2.00
93018	8/24/2023	7740	Gaudin Ford	#56: "Ck Engine Light" Flashing	1.00
93019	8/24/2023	9151	Occupational Health Centers of the SW, P.A.	Order PUR023177	159.00
93020	8/31/2023	10217	T-Mobile	Svc 8/3-8/20/23	504.42
93021	8/31/2023	12179	JaeAna Bernhardt	WC Summer Sound Bowls 2023	100.00
93022	8/31/2023	12191	CHUBB	July 2023	993.76
93023	8/31/2023	12252	Live Your Legacy Academy, Inc.	DW Shaun Boothe Hip Hop Prog 50%	6,000.00
93024	8/31/2023	12266	Schwob Acoustics Inc	SW: Multipurpose Acoustics Panels	1,800.00
93026	8/31/2023	12358	Dominique C Johnson	Author Visit 3-2-24	1,750.00
93027	8/31/2023	12368	Kevin Weatherford	Woodworking at Whitney	600.00
93028	8/31/2023	2494	Southwest Gas Corp.	SVC 7/22/23 - 8/21/23 CH	919.49
93029	8/31/2023	2838	Verizon Wireless	Usage 7/21-8/20/23 Monthly 8/21-9/20/23	2,741.30
93034	8/31/2023	3383	Home Depot Credit Services	Operating Cost for FAC, TPS, Gallery Svcs.	1,401.16
93035	8/31/2023	7740	Gaudin Ford	#45 - Repairs for gas smell	470.15
93036	8/31/2023	8731	UNUM Life Insurance Co. of America	September 2023	187.80
93037	8/31/2023	9151	Occupational Health Centers of the SW, P.A.	Injury care	159.00
93038	8/31/2023	9895	National Benefit Services, LLC	July 2023	514.50
93039	8/31/2023	9937	AFLAC Premium Holding	August 2023 Group 12090	2,308.06
93040	8/31/2023	9945	Texas Life Insurance Company	September 2023	230.05
93041	9/8/2023	11589	Greenspun Media Group, LLC	FTB Ad	6,422.00
93042	9/8/2023	11642	Partsbuilt 3D	Order PUR022690	203.89
93043	9/8/2023	11898	Biznet LLC	Workshops MQ,SV,WM,LA,SU 2022-2023	833.00
93044	9/8/2023	11916	GB Auto Service, Inc.	#37: LOF & Replace Driveshaft's (2) Bearings	1,354.49
93045	9/8/2023	12103	Professional Sports Publications	VGK Yearbook ads 23	44,000.00
93046	9/8/2023	12250	Dr. Sam Osmanagich	SM, WC Pyramid talks 9-2023	1,600.00
93047	9/8/2023	12375	Ethan Sneed	Free To Be: Cindy Alfonso-Alvarez Video Shoot/Edit	1,200.00
93048	9/8/2023	12376	GlobalLogic Inc	Order PUR023316	26,200.00
93049	9/8/2023	12377	SkillSurvey Inc	Order PUR023315	24,806.75
93051	9/8/2023	1458	State Collections & Disbursement Unit	Mandated Court Payment	421.60
93052	9/8/2023	1577	FedEx	FedEx Express Services	40.94
93053	9/8/2023	1991	Lowe's Improvement	Operating & Small Equipment	1,588.72
93054	9/8/2023	2097	Moapa Valley Telephone Co. Inc.	Service 08.26.23-09.25.23	301.10
93055	9/8/2023	2494	Southwest Gas Corp.	SVC 7/27/23 - 8/27/23 SW	1,042.63
93057	9/8/2023	2837	Republic Services # 620	Medical Waste SVC 9/1/23 - 9/30/23 WM	7,764.47
93058	9/8/2023	5026	Nevada State Treasurer	Mandated Court Payment	2.00
93059	9/8/2023	6817	Reliance Connects	MQ telephone 0923	850.93

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100
From 08/19/2023 through 09/15/2023

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
93060	9/8/2023	7740	Gaudin Ford	#56: "Ck Engine Light" Flashing	845.24
93062	9/8/2023	8896	Nevada Division of Environmental Protection	SC: Annual Fund Payment (Fuel Tanks)	200.00
93063	9/14/2023	10229	Marion Siguenza	Facepainting Services for Kickoff at EV	237.50
93064	9/14/2023	10389	The Firm	PR Services	4,625.00
93065	9/14/2023	10493	USPS-POC	Postage for WM Meter - Acct# 8050091 09/23	50,000.00
93066	9/14/2023	10534	Nevada Chamber Orchestra	SM 9-10-23	1,000.00
93067	9/14/2023	10872	Radioactive Productions	Library Card Sign Up Promo Video	1,500.00
93068	9/14/2023	10922	Eric Penrod	Venue Photos	1,265.00
93069	9/14/2023	10977	Epic Worldwide LLC	Sept 2023 Promo Truck Graphics #60 & 62	2,256.00
93070	9/14/2023	11589	Greenspun Media Group, LLC	LVW Full Page	3,211.00
93072	9/14/2023	11735	Los Mentores Financieros Inc.	2023 EV HCA - mentores Financieros	1,600.00
93073	9/14/2023	11801	Jeffrey Scott Trower	SM Drum Circles 23-24	500.00
93074	9/14/2023	12098	Cherrie DeLaney	Replenish Petty Cash - 06/30/2023	137.64
93075	9/14/2023	12113	Monica Cecilia Prado	Order PUR023045	200.00
93076	9/14/2023	12152	Nevada Entertainment Svcs LLC	WC Summer Concert Series 08.13.23	597.18
93077	9/14/2023	12191	CHUBB	August 2023	993.76
93078	9/14/2023	12221	Key Lime Photography LLC	Architecture Photography	13,395.00
93080	9/14/2023	12356	MARIACHIPERLATAPATIA LLC	Kickoff to Kindergarten Performance	450.00
93081	9/14/2023	12381	Grant Nordine	Dungeons and Dragon Day 2023	300.00
93082	9/14/2023	12389	Open Heart Happy Heart LLC	Awakening the Power Within	100.00
93083	9/14/2023	1354	City Of Las Vegas-Sewer Fin & Bus Svcs	Sewer SVC 10/1/23 - 12/31/23 SM	2,211.77
93084	9/14/2023	1588	Financial Information, Inc.	Library Reference Service	1,095.00
93085	9/14/2023	2159	AT&T SBC	Service 06.25.23 to 07.25.23	1,557.88
93086	9/14/2023	2772	Xerox Corporation	Xerox July 2023	3,495.17
93088	9/14/2023	2883	Schindler Elevator Corp	SW: FY 24 - Elevator Maintenance	9,982.19
93089	9/14/2023	3307	Unique Management Services, Inc.	Order PUR023486	4,806.00
93090	9/14/2023	4117	Television Monitoring Services, Inc.	8-18 WiFi clips	150.00
93091	9/14/2023	8192	AT&T	Service Sept 2023	39.19
93093	9/14/2023	9151	Occupational Health Centers of the SW, P.A.	Order PUR023441	159.00
93094	9/14/2023	9895	National Benefit Services, LLC	August 2023	458.50
93095	9/14/2023	9945	Texas Life Insurance Company	Texas Life 2023	230.05
Total 100 - General Fund					3,552,014.54

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

Grant Fund - 220
From 08/19/2023 through 09/15/2023

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
18506	8/21/2023	1627	Cengage Learning, Inc.	Books May 2023	3,200.00
18525	8/21/2023	2853	Dick Blick	Order PUR022803	164.41
18566	8/28/2023	10746	Santiago Ricoy	EV Robotics Lab Jun-July	1,600.00
18617	8/28/2023	8122	Staples Advantage Dept LA	Alcohol WH	1,608.42
18647	9/5/2023	2798	Brodart Co.	Book return for Anytime Library-SU Hospital	1,207.49
18704	9/11/2023	8122	Staples Advantage Dept LA	Special order ME	833.69
93087	9/14/2023	2838	Verizon Wireless	ECF Funded Verizon Hotspots (device only)	2,040.00
Total 220 - Grant Fund					10,654.01

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Las Vegas - Clark County Library District
Check/Voucher Register

Gift Fund - 230

From 08/19/2023 through 09/15/2023

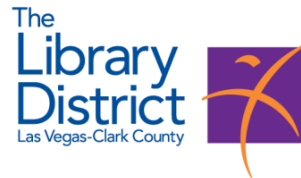
Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
18496	8/21/2023	10129	Fun Express LLC	Library Supplies - EN	169.99
18519	8/21/2023	2407	S & S Worldwide Inc.	Fun Spinner Cardstock - EN	179.96
18584	8/28/2023	2407	S & S Worldwide Inc.	Fun Spinner - EN	666.99
18617	8/28/2023	8122	Staples Advantage Dept LA	Alcohol WH	117.77
18704	9/11/2023	8122	Staples Advantage Dept LA	Special order ME	384.66
Total 230 - Gift Fund					1,519.37

Regular Board of Trustees Meeting- October 12, 2023 - Item VII. Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

Capital Projects Fund - 510
From 08/19/2023 through 09/15/2023

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
18512	8/21/2023	2015	Machabee Office Environments	SV: Teen Zone Furniture - Quote 84572	6,611.00
18586	8/28/2023	2686	Simply Covered, Inc.	SW Barrel Chairs-Blue	988.00
18612	8/28/2023	6704	Schneider Electric	EcoStruxure 3.0 BMS Technology Refresh	44,810.00
18613	8/28/2023	7371	EnvisionWare, Inc.	SV replacement RFID gate	3,926.00
18617	8/28/2023	8122	Staples Advantage Dept LA	Alcohol WH	3,399.70
18627	8/28/2023	9431	B&H Photo-Video	Order PUR022985	7,427.16
18692	9/11/2023	4224	DataPLUS Communications	Prox & Camera Repairs	2,932.00
18701	9/11/2023	7285	Henriksen Butler Nevada	WMSC: Cabinets and Dry Erase Boards	6,127.68
18710	9/11/2023	9649	Freeman's Carpet Service, Inc.	EV: Replace existing flooring EV Lobby	15,015.32
92999	8/24/2023	10358	Las Vegas Valley Water District	WV: Connection & Service Application	130,723.00
93025	8/31/2023	12333	In-House Production	Rigging inspection	6,500.00
93050	9/8/2023	12379	T2 UES Inc	WV: Potholing/Soil Testing	5,624.99
93053	9/8/2023	1991	Lowe's Improvement	Operating & Small Equipment	46.79
93061	9/8/2023	8784	J&J Enterprises Services Inc.	Restriping/Resealing - RB CH EN WM SV WC	15,160.00
93071	9/14/2023	11642	Partsbuilt 3D	3D printer repair parts	1,057.75
93079	9/14/2023	12333	In-House Production	Order PUR023312	11,064.50
93092	9/14/2023	8502	RLS Compliance, LLC	WC: Chiller - Labor Compliance Administration	5,206.00
Total 510 - Capital Projects Fund					266,619.89
Total - All Funds					3,830,807.81



ITEM VII.A.3.b.

MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: General Services Report

DATE: September 30, 2023

SUBJECT: General Services Report, October 2023

This report provides an overview of the primary accomplishments, initiatives, and District-Wide activities for the General Services Division for the month of September 2023.

POWERFUL PLACES and POWERFUL PARTNERSHIPS

New West Las Vegas Library:

Architectural Services: The design team completed 50% construction documents on September 1st. An updated estimate will be completed by both KME and Core Construction. Meetings with staff will continue to finalize the design of functional areas, systems, and finishes within the facility. Final Construction drawings are scheduled to be completed by November 1st and will be submitted to the Building Department for permitting.

The ground breaking is scheduled for December 11, 2023. General Services will be working with BAM on finalizing event planning and logistics.

Construction Manager at Risk (CMAR): CORE Construction continues to work closely with the design team for the West Las Vegas Library to advise on constructability and materials options as they progress through Construction Drawings and are continuously revising the cost estimate to ensure the project is staying within budget.

Capital Campaign - Working with the District's Development and Government Relations Director, created an RFP for A Capital Campaign & Naming Rights Consultant. The primary responsibility of the consultant would be the developing and implementing a strategic plan to identify and solicit potential naming client(s), philanthropic donors, and sponsorship opportunities, as well as negotiate naming client agreement(s) for the new West Las Vegas Library.

Other Capital Improvement Projects

Spring Valley Library Refresh – Savi Construction has finalized its construction schedule. The district has received and is reviewing submittals. On-site construction is scheduled to begin October 2nd.

Enterprise Library Refresh – Awaiting 100% construction drawings, we anticipated bidding will take place in October with Construction starting in early 2024.

POWERFUL PLACES**Mt. Charleston Library Closure**

The Mt Charleston Library remains closed after receiving heavy damage when tropical storm Hilary dropped 8 inches of rain on Lee and Kyle Canyons, the resulting raging rivers left rocks mud and organic debris throughout our building and property.

The District is waiting for coverage reports from our Insurance Carrier as well as a FEMA on reimbursables for damage and clean-up.

New carpet has been ordered, and we should have the building ready to reopen when conditions and roads allow. However, the Las Vegas Valley Water District doesn't anticipate having water restored to Old Town until the end of November. The District will reevaluate our ability to reopen the branch as conditions improve.

The District has made significant progress in clearing the debris from our property and reopening the bridge and wash. We are currently working on repairs to our propane tank and HVAC heating, creating permanent berms to further protect the property and regrading the property so water runoff flows back into the wash.

Before**After****Before****After**

POWERFUL PLATFORMS

Landscape Maintenance Service

At the September Board Meeting, the Board of Trustees approved a Landscape Maintenance Services Contract for Par 3 Landscape Maintenance. A contract for services has been executed, and will take effect October 1, 2023. The contract will have an initial term of one year with the option to extend the agreement for up to four additional one-year periods provided the contractor's performance remains satisfactory.

PURCHASING AND ADMINISTRATION DEPARTMENT

Major Procurements in Progress:

- 1) West Las Vegas Library - Capital Campaign & Naming Rights Consultant
- 2) Summerlin Library – Speaker System Upgrade

Vendor Outreach Efforts:

Participated in the Regional Business Development Advisory Council's (RBDAC) annual Committed to Our Business Community supplier outreach expo on September 19, 2023 at the Las Vegas Convention Center. The event affords local vendors the opportunity to meet numerous local public agency and large corporate procurement professionals. Purchasing and Administration met 50+ local vendors and obtained business and contact information from many of them.

Purchasing Policy Review and Update:

The District's purchasing policy shall be brought before the Board of Trustees for review at least every two years to coincide with the biennial sessions of the Nevada Legislature (when statutory changes are typically made) or when administrative changes are recommended.

At this time, the current District Purchasing policy meets all NRS statutory and administrative requirements.

Safety and Security Update:

General Services provided support to Programming and Venue Services to provide additional Security Guards for special events that occurred in September.

Safety Manager continues to conduct CPR/AED classes for any interested District staff members as well as Management of Aggressive Behavior (MOAB) training for all District PIC's.

General Services continues to supply COVID at-home test kits to all of our branches, for staff as well as patron use. We will continue to distribute tests as needed. General Services also has continued the application of enhanced cleaning procedures throughout the District.

**ITEM VII.A.3.c.****MEMORANDUM**

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Jeffrey Serpico, Human Resources

DATE: September 30, 2023

SUBJECT: Human Resources Activity Report, October 2023

This memorandum reports on the Human Resources Department's activities and project updates for the month of September 2023 and analytics compiled from the period of July 1, 2023 through August 31, 2023.

Powerful People**HR Report Contents:**

1. Fiscal Year HR Goals and Objectives (Plays - Powerful People)
2. Transactional Activity & Key Metrics (HR Administrative)
 - a. HR Dashboard - Fiscal Year 2022-2023
 - b. Diversity Dashboard - Calendar Year 2023

1. Fiscal Year HR Goals and Objectives (Plays/Milestones):

- **Develop and Maintain Competitive Total Rewards Program:**
 - Establish District Employee Recognition Committee to develop and implement a formal District Recognition Program
 - Identify committee members and schedule meetings - Complete
 - Identify program elements - Complete
 - Service Awards (Key Anniversaries)
 - Quarterly Recognition
 - Annual Most Valuable Player (MVP) Awards
 - Individual
 - Team/Committee/Task Force
 - Perform due diligence on program elements - In process
 - Budget
 - Resources / Materials
 - Process
 - Timeline
 - Develop and implement Multilingual Pay Program (CBA 2024)
 - Develop procedures - In process

- Develop and implement Employee Emergency Fund Program
 - Determine 3rd party administration feasibility - In process
- **Develop, enhance and maintain intra-organizational communication methods and frequency to enhance employee engagement (Maintain and Modify 2024):**

Channel \ Method	Delivery	Frequency	Primary Audience
Monthly Board of Trustees Meeting	Meeting / Electronic	Monthly	External / Internal
Town Hall	Meeting / Electronic	Biannual	Internal
Executive Director Round Table	Meeting	Quarterly	Internal
Labor Management Meeting	Meeting	Quarterly	Internal / External
Inter Divisional Meetings	Meeting	Biweekly	Internal
Intra Divisional Meetings	Meeting	Biweekly	Internal
Standing Committees	Meeting	Variable	Internal
Administrative Team	Meeting	Weekly	Internal
District Web Site	Meeting	Continuous	External
Voyager Intranet	Electronic	Continuous	Internal
District Email	Electronic	Ad hoc	Internal
Surveys	Electronic	Ad hoc	Internal \ External
Conferences	Electronic	Ad hoc	External

- **Develop and enhance organizational and individual development opportunities:**
 - Implement Library Operations Career Ladder/Map (Library Aide 1 to Director Library Operations)
 - Determine time-line, communication, and HRIS needs - In process
 - Target Implementation Date January 1, 2024
 - October - Develop Communication Materials
 - November - Conduct Two Communication Meetings
 - December - System Changes
 - Leverage "Knowledge College" LMS to develop at least one (1) internal certification cluster
 - Complete first year of New Leader Onboarding Program (all current Leaders)
 - March 2023 to November 2023 - In-process (on target to complete November 2023)
- **Evolve and champion a culture of Diversity, Equity, Inclusion, and Accessibility:**
 - Conduct District's first 3rd party DEIA Survey - Complete
 - Review survey results, update action plan and annual objectives to incorporate needs identified by the survey - In process
 - Continue to enhance internal DEIA knowledge and program initiatives through District supported education/certification - In process
- **Ensure quality outcomes by enhancing administrative effectiveness and efficiency:**
 - Conduct 3rd party (Koff and Associates) staffing analysis to ensure appropriate staffing levels and skill mix across the District
 - Implement new Applicant Tracking System (ATS)

2. **Transactional Activity and Key Metrics:**

- (a) Human Resources Dashboard 2023 - 2024
- (b) Diversity Dashboard (2023)

10/4/2023

LVCCLD HR DASHBOARD

FY2023-2024

LVCCLD FY 2023-2024 HUMAN RESOURCES DASHBOARD													Current FY		Previous	
Metric	Quarter 1 of FY 2023-2024			Quarter 2 of FY 2023-2024			Quarter 3 of FY 2023-2024			Quarter 4 of FY 2023-2024			FY Running Total (RT) TOTAL FY 2023-2024	FY Monthly Average FY 2023 - 2024	2022 - 2023 Monthly Average	2021 - 2022 Monthly Average
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24				
A Total Employees (Headcount)	669	670											NA	669.50	652.58	618.25
B Full-Time Employees 60 hours or more (Headcount)	356	358											NA	357.00	345.33	323.75
C Part-Time Employees 59 hours or less (Headcount)	313	312											NA	312.50	307.25	294.50
D Full-Time Equivalent (FTE-District) QTRLY.	564.59												NA	564.59	NA	NA
E Average Years of Service (District)	10.1	10.1											NA	10.10	10.04	10.8
Talent Acquisition & Management																
F Open Positions (Budget) = 821 (564.59 TOTAL BUDGET FTE 474.95 Filled - Begin Cycle)	152	151											303	151.50	125.42	159.75
G Positions Posted (Approved to Fill)	15	6											21	10.50	13.08	12.67
H Applications Received	3972	1873											5945	2672.50	844.50	525.08
I Interviews Conducted	10	22											32	16.00	12.17	12.83
J New Hires	10	8											18	9.00	11.75	11.42
K Promotions	2	5											7	3.50	3.83	5.67
L Lateral Transfers	0	0											0	0.00	2.08	1.00
M Demotions	2	0											2	1.00	0.33	0.42
N Employees Successfully Completing Probationary Period	12	4											16	8.00	9.58	3.67
O (1) Average Cost Per New Hire	\$16,123	\$32,218											\$48,340	\$24,170	\$31,917	\$38,671
Separations & Turnover																
P Total Separations from Employment	11	7											18	9	10.00	9.50
Q Voluntary Separations	10	6											16	8	8.75	8.67
R Involuntary Separations	1	1											2	1	1.25	0.83
S Turnover (Entire District)	1.64%	1.04%											2.69%	1.34%	1.54%	1.54%
T Turnover (Without Page Positions)	1.21%	0.46%											1.67%	0.84%	1.06%	0.94%
U Annualized Twelve Month Turnover (Entire District)	19.73%	16.13%											NA	17.93%	22.80%	18.72%
V FTE Vacancy Rate (Open FTEs) / (Total Filled FTEs + Open FTEs) (Budget 564.59 Total) QTRLY.	15.88%												NA	15.88%	16.12%	20.53%
W Average Years of Service (Voluntary Separations)	3.5	4.8											NA	4.15	5.71	5.50
X Average Years of Service (Involuntary Separations)	0.1	0.4											NA	0.25	1.09	3.50
Training & Talent Development																
Y Employee Attending New Hire Orientation	9	8											17	9	11.58	11.50
Z Total Employee Training Encounters	87	352											439	220	149.67	97.33
AA Virtual	42	192											234	117	33.42	49.75
BB Live On-Site	22	156											178	89	108.33	42.83
CC External Conferences	23	4											27	14	11.17	6.00
DD Total Training Cost	\$14,815	\$2,828											\$17,643	\$8,822	\$8,886	\$5,337
EE Total Tuition Reimbursements	\$1,157	\$0											\$1,157	\$579	\$3,707	\$1,417
FF Undergraduate	\$0	\$0											\$0	\$0	\$120	\$284
GG Graduate	\$0	\$0											\$0	\$0	\$3,222	\$1,132
GGZ Certification	\$1,157	\$0											\$1,157	\$579	NA	NA
HH (2) Annual Required Compliance Training Completion	100.00%	95.00%											NA	97.50%		
Benefits & Wellness																
II Staff Utilizing FMLA or Unpaid Authorized Leave > 4 weeks	1	1											2	1	0.00	0.00
JJ Total Leave Hours Utilized	80.00	80.00											160.00	80.00	1.58	1.58

(1) 8% of Base Salary if less than \$35,000 & 10.5% of Base Salary if Greater than \$35,000 (Source SHRM 2020)

Restate = Yellow

(2) January 24: Begin new compliance training cycle.

* Annual

126

[illegible]

ITEM IX.A.1.**AGENDA ITEM****October 12, 2023 MEETING OF THE BOARD OF TRUSTEES**

Agenda Item# IX.A.1.: Discussion and possible Board action to approve the days of closing for calendar year 2024.

Background:

Fourteen (14) paid holidays are allowed to all full-time staff each calendar year, as previously approved by the Board and outlined in the Collective Bargaining Agreements between the Library District and Teamsters Local Union No. 14. Board approval is requested for closing the Library District for the following Fourteen (14) days during calendar year 2024.

2024 Paid holidays:

Monday, January 1	*	New Year's Day
Monday, January 15	*	Martin Luther King Jr. Day
Monday, February 19	*	President's Day
Sunday, March 31	*	Easter Sunday
Monday, May 27	*	Memorial Day
Wednesday, June 19	*	Juneteenth
Thursday, July 4	*	Independence Day
Monday, September 2	*	Labor Day
Friday, October 25	*	Nevada Day
Monday, November 11	*	Veteran's Day
Thursday, November 28	*	Thanksgiving Day
Friday, November 29	*	Family Day
Tuesday, December 24	*	Christmas Eve
Wednesday, December 25	*	Christmas Day

It is also recommended to close the Library District at 5:00 PM on Tuesday, December 31, 2024.

Recommended Action:

Motion to approve the proposed days of closing for calendar year 2024.