



Mobile Printing Instructions

1. From thelibrarydistrict.org, select "Using the Library" then "Mobile Printing."

The screenshot shows the website's navigation bar with the following items: Browse, Online Resources, Using the Library, Events, About Us, Support Us, Join Our Team, and Español. Below the navigation bar, the 'Using the Library' section is expanded, showing three columns: 'FIND US' (Hours & Locations, Contact Us, Days of Closing), 'SERVICES' (Homework Help, Adult Learning Program, Career Online High School, Nevada Career Explorer, Teen Tech Labs, Art Galleries & Exhibits, Museum & Park Passes), and 'HOW TO' (Get a Library Card, Find Technology & Business Services, Reserve a Computer, Access Free WiFi, Mobile Printing, Reserve Rental Facilities, Use Interlibrary Loan (ILL)). The 'Mobile Printing' link in the 'HOW TO' column is circled in red.

2. From the Mobile Printing area, select the library from which you would like to pick up your documents.

Mobile Printing

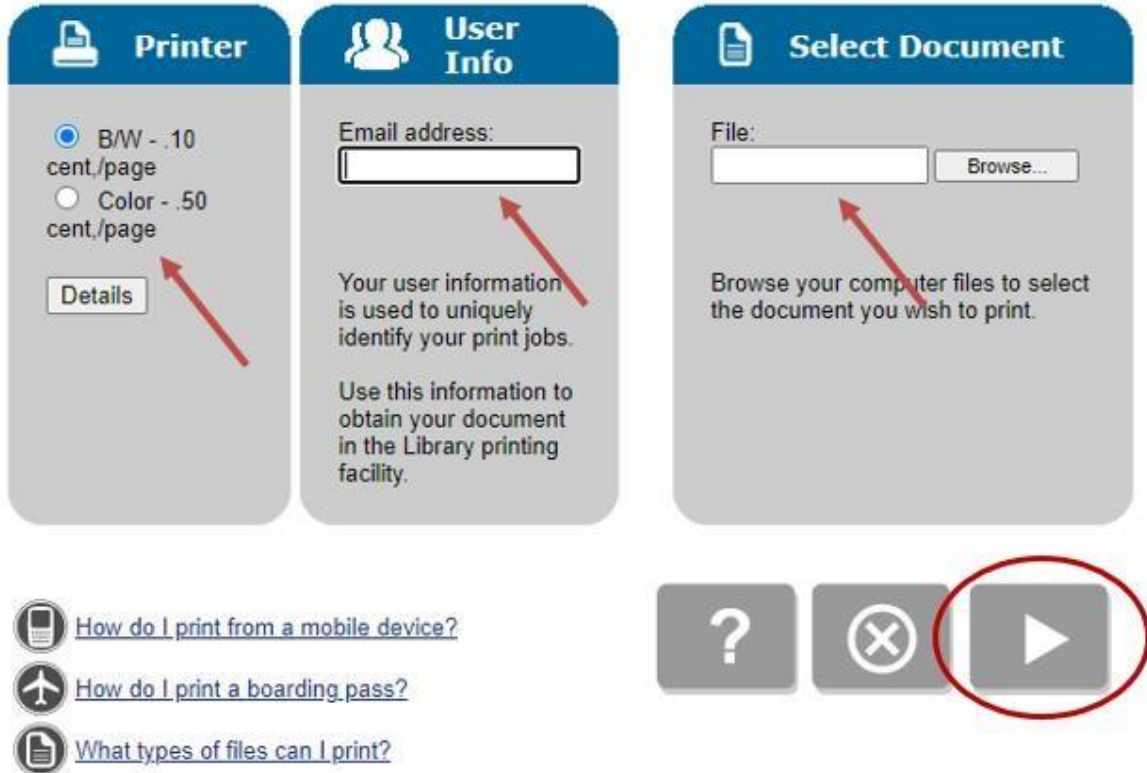
- You can print the most common file types from any smartphone, tablet, laptop or PC.
- You can access this service from anywhere, with a Wi-Fi or 3G/4G Internet connection.
- You can also download the PrinterOn app to your mobile device.

[Mobile Printing Instructions \(PrinterOn\)](#)

Select library for printing:

- | | |
|--|---|
| Centennial Hills Library | Spring Valley Library |
| Clark County Library | Summerlin Library |
| East Las Vegas Library | Sunrise Library |
| Enterprise Library | West Charleston Library |
| Mesquite Library | West Las Vegas Library |
| Mesquite Learning Center | Whitney Library |
| Rainbow Library | Windmill Library |
| Sahara West Library | |

3. Select a printer, enter your e-mail address, and enter the file name or URL to print. Then, select the "play" button.



4. Verify the print job information and pricing are accurate, and click the green print button to approve the job.

Approve print job

Your print job has 1 pages.

Pricing information:

\$ 0.10 /Page

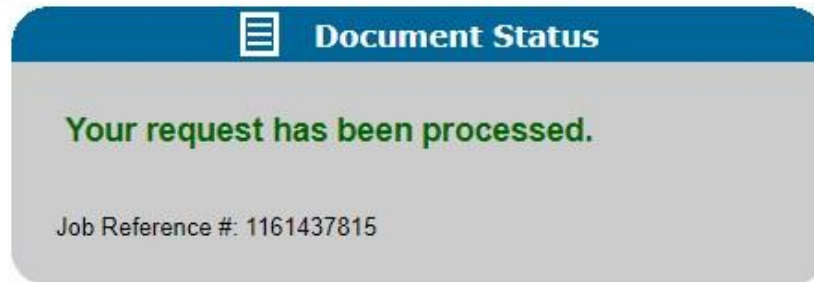
To approve this job, click the Print button.



5. The confirmation screen will display; you may make note of the Job Reference Number.

To pick up your document, go to the Computer Lab Desk with your user information. Note that unreleased jobs are deleted at the end of the day after the branch closes.

You can refresh the status of your document by clicking the (i) button.



Please record your job reference number to identify your print job in the event of a problem.



6. Visit the library where you sent your documents in order to and pay for and retrieve them.

7. See a staff member for assistance if needed.