

Homebound Services—Sylvia Riesselmann

Phone: 702-507-6334 Fax: 702-507-6333

The Las Vegas Clark County Library District offers a Books By Mail service to patrons who are unable to come to the library.



Who is Eligible?

Patrons residing in the LVCCLD taxing District who are by medical necessity restricted to their homes on a long-term basis.

We require a letter from a doctor on professional letterhead stating that the patron is homebound. The letter should state the length of time the patron is expected to be homebound.

Patrons may ask their health care provider to fax or mail the letter to the Homebound Office. The Homebound fax number is (702) 507-6333. The address is:

Homebound Services
Las Vegas-Clark County Library District
7060 W Windmill Lane, Las Vegas, NV 89113

Once we have the letter on file and you have a current library account we will mail requested items to you! This service is free.

Information we need from you to set up a library account:

Name Date of birth Mailing address Phone number

If you have a current library account we will want that information, otherwise we will create a new account for you.



What materials are available?

Books in regular print or large print (including new releases and paper backs)

Magazines Movies on DVD

Audio Books and Music on CD

You may have up to **50 total items** checked out to you on your card!

How Does it Work?

Items are checked out for 6 weeks and are renewable as long as they are not a popular item in demand (new or bestsellers.)

Items are mailed to you in a canvas bag and include return postage.

When done with the items, simply:

put them back into the bag,

insert the return postage label into the slot in front of the bag,

and mail it back to Homebound!

Please insert your address card back in the bag (these can be used again.)

How To Request Material

☒ Go online to thelibrarydistrict.org to order your materials through the Library catalog.

☒ Include a list of requested items in the bag with your returns.

☒ Call and leave a **brief message** with your requests. Tell us the title and format (Large Print, DVD etc.) of the items you want. If you know the author or any other publication information tell us that too. Keep phone messages concise, we have many clients and many requests to process.

☒ Fax us your list of requests. The Homebound Fax is (702) 507-6333

Limited internet research is available (1-2 research queries per week)

There is a \$0.10 per copy charge.