

## ITEM III.

**PROPOSED AGENDA  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
Board of Trustees' Special Meeting  
April 4, 2023**

DATE: Tuesday, April 4, 2023

TIME: 10:00 a.m.

PLACE: Online via YouTube

The Agenda and Board meeting documents can be found at  
<https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to comment via email under this item must send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

Any comments which do not identify an agenda item will be read at the end of the meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a

speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. New Business

- A. Discussion and possible Board action regarding a contract award to Valley Communications Association, LLC (VCA) for the construction of fiber services for seven of the District’s outlying branches.

V. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter’s name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to comment via email during the meeting must send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). The email must include the commenter’s name, legal address, and this agenda item. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter’s name, legal address, or exceed 500 words in length shall not be considered.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

VI. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING

TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT EBONI NANCE AT (702) 507-6186 OR [nanceea@lvccld.org](mailto:nanceea@lvccld.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, [www.lvccld.org](http://www.lvccld.org) and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Tuesday, March 28, 2023, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

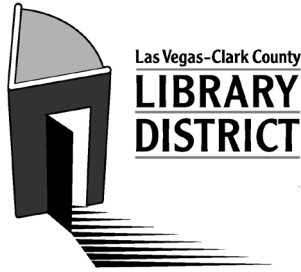
- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:
  - 1. Clark County Library  
1401 Flamingo Road  
Las Vegas, NV 89119
  - 2. East Las Vegas Library  
2851 Bonanza Road  
Las Vegas, NV 89101
  - 3. Sunrise Library  
5400 E. Harris Avenue  
Las Vegas, NV 89110
  - 4. West Charleston Library  
6301 Charleston Boulevard  
Las Vegas, NV 89146
  - 5. West Las Vegas Library  
951 Lake Mead Boulevard  
Las Vegas, NV 89106
  - 6. Windmill Library  
7060 Windmill Lane  
Las Vegas, NV 89113

7. Las Vegas-Clark County Library District website  
[www.lvcclld.org](http://www.lvcclld.org)

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Live Stream Connection information:  
<https://www.youtube.com/watch?v=3PFTtH8svos>

Visit the Library District’s YouTube channel:  
[Youtube.com/TheLibraryDistrict](https://www.youtube.com/TheLibraryDistrict)



## ITEM IV.A.

### AGENDA ITEM

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#### APRIL 4, 2023 MEETING OF THE BOARD OF TRUSTEES

##### **Agenda Item #IX.:**

Discussion and possible Board action regarding a contract award to Valley Communications Association, LLC (VCA) for the construction of fiber services for seven of the District's outlying branches.

##### **Background:**

In September 2021, HR&A Advisors, Inc. contacted Executive Director Kelvin Watson via Trustee Kelly Benavidez regarding a Clark County broadband internet masterplan initiative. HR&A Advisors was hired by the County to assist with this project by making recommendations for improving broadband infrastructure throughout the County using various funding sources. The initiative was intended to assess the current state of broadband internet access, quality, affordability, and adoption. The American Rescue Plan Act (ARPA) of 2021 allocated funding explicitly for expanding and improving internet access nationwide. With the passage of ARPA and other Federal funding sources (primarily E-Rate), the funding environment was favorable for accomplishing this initiative.

In November 2021, the Las Vegas-Clark County Library District worked with HR&A Advisors and our E-Rate consultant to issue an RFP for fiber construction to all of our outlying library branches. We received one response which was deemed too expensive. The decision was made to try a different approach at a later date.

HRA Advisors worked with the Nevada Governor's Office of Science, Innovation and Technology (OSIT) to develop a Nevada State Broadband Connectivity Strategy. With this new approach, numerous Clark County government institutions joined the project and included their RFPs into the State's larger RFP for constructing fiber to the outlying communities (effectively pooling our resources).

In September 2022, the District worked with HR&A Advisors, our E-Rate consultant to issue an RFP for fiber construction to seven of our outlying library branches. The branches included the Blue Diamond, Goodsprings, Indian Springs, Laughlin, Mount Charleston, Sandy Valley, and Searchlight libraries. The Bunkerville, Mesquite, Moapa Town, and Moapa Valley libraries were excluded because these branches already had fiber connectivity.

HR&A Advisors received one bid from Valley Communications Association, LLC with several options:

**100Mb 84-Month Term**

	<b>Monthly Cost</b>	<b>Construction Cost</b>
*Blue Diamond Library	\$599.95	\$16,809.62
Goodsprings Library	\$599.95	\$152,664.05
*Indian Springs Library	\$599.95	\$20,218.80
Laughlin Library	<i>\$599.95</i>	<i>\$3,905,874.95</i>
*Mount Charleston Library	\$599.95	\$4,943.00
Sandy Valley Library	\$599.95	\$6,880.71
Searchlight Library	<i>\$599.95</i>	<i>\$3,090,580.68</i>
Windmill Hub	<i>\$599.95</i>	<i>\$834,000.00</i>
	<b>\$4,199.65</b>	<b>\$8,031,971.81</b>

**500Mb 84-Month Term**

	<b>Monthly Cost</b>	<b>Construction Cost</b>
*Blue Diamond Library	\$749.95	\$16,809.62
Goodsprings Library	\$749.95	\$152,664.05
*Indian Springs Library	\$749.95	\$20,218.80
Laughlin Library	<i>\$749.95</i>	<i>\$3,905,874.95</i>
*Mount Charleston Library	\$749.95	\$4,943.00
Sandy Valley Library	\$749.95	\$6,880.71
Searchlight Library	<i>\$749.95</i>	<i>\$3,090,580.68</i>
Windmill Hub	<i>\$749.95</i>	<i>\$834,000.00</i>
	<b>\$5,249.65</b>	<b>\$8,031,971.81</b>

**1Gb 84-Month Term**

	<b>Monthly Cost</b>	<b>Construction Cost</b>
*Blue Diamond Library	\$1,495.95	\$16,809.62
Goodsprings Library	\$1,495.95	\$152,664.05
*Indian Springs Library	\$1,495.95	\$20,218.80
Laughlin Library	<i>\$1,495.95</i>	<i>\$3,905,874.95</i>
*Mount Charleston Library	\$1,495.95	\$4,943.00
Sandy Valley Library	\$1,495.95	\$6,880.71
Searchlight Library	<i>\$1,495.95</i>	<i>\$3,090,580.68</i>
Windmill Hub	<i>\$1,495.95</i>	<i>\$834,000.00</i>
	<b>\$10,471.65</b>	<b>\$8,031,971.81</b>

District staff's recommendation:

**100Mb 84-Month Term**

	<b>Monthly Cost</b>	<b>Construction Cost</b>
*Blue Diamond Library	\$599.95	\$16,809.62
Goodsprings Library	\$599.95	\$152,664.05
*Indian Springs Library	\$599.95	\$20,218.80
Laughlin Library	<i>\$599.95</i>	<i>\$3,905,874.95</i>

*Mount Charleston Library	\$599.95	\$4,943.00
Sandy Valley Library	\$599.95	\$6,880.71
Searchlight Library	<b>\$599.95</b>	<b>\$3,090,580.68</b>
Windmill Hub	<b>\$599.95</b>	<b>\$834,000.00</b>
	<b>\$4,199.65</b>	<b>\$8,031,971.81</b>

The proposed costs for the Blue Diamond, Indian Springs, and Mount Charleston libraries are contingent on the Clark County School District's (CCSD) participation by constructing fiber to schools in these communities. CCSD is currently working with VCA to award the contract for these communities.

The construction is expected to take multiple years and the cost will be covered fully by other funding sources (90% from the Federal E-Rate Program, 5% from the State of Nevada, and a 5% matched by the FCC). The E-Rate deadline for executing the contract and filing an application for the upcoming Funding Year is March 28, 2023 with a 14-day grace period, making the absolute deadline April 10.

The District's current reimbursement rate for the Federal E-Rate program Category One items is 90%. The District will continue to apply for E-Rate discounts, effectively reducing our responsibility to 10% of the monthly recurring cost.

**Recommended Action:**

Motion to authorize staff to award a contract to Valley Communications Association, LLC for the construction of fiber services to seven of the District's outlying branches (Blue Diamond, Goodsprings, Indian springs, Laughlin, Mount Charleston, Sandy Valley, and Searchlight) in the amount of \$8,031,971.81, with a monthly recurring cost of \$4,199.65 per month for 84 months, pending review by counsel.