

**MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
DECEMBER 8, 2022
(Approved on January 19, 2023)**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Summerlin Library, Las Vegas, Nevada, at 5:00 p.m., Thursday, December 8, 2022.

Present: Board: B. Wilson, Chair N. Waugh
E. Foyt J. Melendrez
K. Rogers J. Jiron
F. Ortiz K. Benavidez
K. Whiteley

Counsel: G. Welt

Absent: S. Ramaker

Staff: Kelvin Watson, Executive Director
Numerous Staff

Guests: None.

The meeting began at 5:02 p.m.

Roll Call and Pledge of Allegiance (Item I.) All members listed present above represent a quorum. Appendix A. Chair Wilson led attendees in the Pledge of Allegiance.

Public Comment (Item II) None.

Agenda (Item III.) Vice Chair Waugh moved to approve the Agenda as proposed.
There was no opposition and the motion carried.

Approval of Proposed Minutes of the Finance and Audit Committee Meeting on November 7, 2022 and the Regular Board of Trustees Meetings on November 10, 2022. (Item IV.) Vice Chair Waugh moved to approve the Minutes of the Finance and Audit Committee Meeting held on November 7, 2022 and the Regular Board of Trustees Meeting on November 10, 2022.
There was no opposition and the motion carried.

**Chair's Report
(Item V.)** None.

**Library Reports
(Item VI.)**

**Executive Director's Report
(Item VI.A.)** Director Watson mentioned that the Library Administration held the Strategic Playbook 2026 Half-Time Town Hall on December 6 for all staff. Director Watson also thanked all the Administration team and Library District staff for all their hard work serving the community- all through Powerful People, Platforms, Partnerships, and Places.

Director Watson shared a video that was shared to staff at the Town Hall, highlighting some of the programming that has been done.

Trustee Foyt and Vice Chair Waugh thanked Director Watson for presenting the video and thanked the staff for all of the programming.

**Library Operations, Security Reports and Monthly Statistics
(Item VI.A.1.a)** Trustee Ortiz wanted to point out that on the safety report, most of the incident reports submitted are on Mondays.

**Branding and Marketing Report and Electronic Resources Statistics
(Item VI.A.2.a.)** No questions.

**Community Engagement Report and Monthly Statistics
(Item VI.A.2.b.)** No questions.

**Development and Planning Report
(Item VI.A.2.c.)** No questions.

**Information Technology Report
(Item VI.A.2.d.)** No questions.

**Financial Services Report
(Item VI.A.3.a.)** Trustee Ortiz directed everyone to page 207 of the November Budget Report, to question the increase in the General Fund Administration Library Operations of \$992,376. Trustee Ortiz stated that he remembers the amount being under \$500,000 and wanted to know where the extra expense came from. Floresto Cabias, Chief Financial Officer was given time to review the report in order to give a response.

It was decided by Chair Wilson and Trustee Ortiz to give Mr. Cabias time to thoroughly research to provide in the financial report to the Executive Director for the upcoming month.

**General Services
Report
(Item VI.A.3.b.)**

No questions.

**Human Resources
Report
(Item VI.A.3.c.)**

No questions.

Chair Wilson accepted the Library Reports.

**Unfinished Business
(Item VII.)**

None.

**New Business
(Item VIII.)**

**Consent Agenda
(Item VIII.A.)**

Trustee Ortiz asked to pull Item VIII.A.1. from the Consent agenda to discuss.

**Discussion and
possible Board
action regarding
contract award for
Construction
Manager at Risk
(CMAR) Phase 1 -
Preconstruction
Services for the
West Las Vegas
Library project.
(Item VIII.A.1.)**

[John Vino, General Services Director, read Agenda Item# VIII.A.1. into the record.]

Trustee Ortiz wanted it to be known for the record that he will vote for everything for West Las Vegas. His concerns were about two things – 1) the Board has not been given an estimate of what the cost will be per square foot. 2) Where is the money coming from and how was it set aside? Chair Wilson followed up by asking if the money was coming from the Capital Improvements Fund that Board approves in the budget every year? Trustee Ortiz responded yes, but other projects are also included in that fund, such as air conditioners, chillers, painting, etc. so he wanted to know the actual costs per square foot and suggest possibly cutting down from 40,000 square feet to 35, 000 square feet.

Mr. Vino responded that with East Vegas, a budget was submitted for the architectural project to the Board for \$638 a square foot, which was actually higher than the inflation rate since being built. Therefore, there are additional monies built in. He also stated that where the money is coming from is unknown and this is the reasons to bring CMAR in to start the estimating process. The estimation should be in within the next 60 to 90 days based on the schematic design, which will be submitted if the CMAR is approved.

Chair Wilson then polled the Board to ask if anyone of the members think funds hadn't been voted on or allocated correctly. He wanted to be sure everyone was on the same page and no one was left out the loop. Trustee Foyt responded that she believes a wealth of information was provided to the Board. She also mentioned that some of the

building materials cost is going down.

Mr. Vino explained that in January a schematic design presentation will be given to the Board for permission to move on to the next phase-design development.

For clarification, Trustee Ortiz stated that the cost is projected to cost \$643 a square foot at about 26 million, with the possibility of going up and the money is coming from the Capital Improvements Budget over the next three years.

Trustee Waugh moved to authorize staff to award a contract to provide Construction Manager at Risk (CMAR) Phase 1 - Preconstruction Services for the West Las Vegas Library project to CORE Construction in the amount not-to-exceed \$148,200 subject to final fee negotiations, and final review of contract by Counsel. Trustee Rogers second the motion.

There was no opposition and the motion carried.

**Regular Agenda
(Item VIII.B.)**

None.

**Announcements
(Item IX.)**

The January Board meeting will be held on Thursday, January 19, 2023, at 5:00pm. Location: Whitney Library, 5175 E Tropicana Ave, Las Vegas, NV 89122.

The February Board meeting will be held on Thursday, February 9, 2023, at 5:00pm. Location: Windmill Library, 7060 W Windmill Lane, Las Vegas, NV 89113.

The March Board meeting will be held on Thursday, March 9, 2023, at 5:00pm. Location: West Las Vegas Library, 951 W Lake Mead Blvd, Las Vegas, NV 89106.

Trustee Foyt thanked the trustees and Counsel Welt for participating in the Socks for the Unhoused in the Community project.

**Public Comment
(Item X.)**

Elaine Sanchez, 9136 Golden Eagle Drive, Las Vegas NV 89134

Elaine Sanchez introduced herself as the President of the Las Vegas-Clark County Library District Foundation. She also pointed out members from the Board of Trustees that are members of the Foundation Board- Kelvin Watso- ex officio, Trustee Kelly Benavidez and Trustee Felipe Ortiz. Ms. Sanchez stated that the Foundation has been working diligently on their bylaws and a very important upcoming event- The Inaugural Las Vegas-Clark County Library District Foundation Gala and wanted to get the Board of Trustees involved.

Ms. Shanchez named the officers of the Foundation Board- Tamar Hoapili, Vice Chair; Jane Mac, Secretary; and Nicole Rogers, Treasurer.

**Executive Session
(Item XI.)** None.

**Adjournment
(Item XII.)** Chair Wilson adjourned the meeting at 5:47 p.m.

Respectfully submitted,

Elizabeth Foyt, Secretary

