

**PROPOSED AGENDA**  
**LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT FOUNDATION**  
**Board of Directors**  
**Special Meeting**  
**December 19, 2022**

DATE: Monday, December 19, 2022

TIME: 1:00 p.m. to 2:00 p.m.

PLACE: Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/84880953322?pwd=KzU0akdiL1YvQVpOMIEyK1NqMXFudz09>

Meeting ID: 848 8095 3322

Passcode: 454333

I. Roll Call

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. If you wish to comment on an item appearing on this agenda, you may send an email to [weidenfellerv@lvccld.org](mailto:weidenfellerv@lvccld.org). Please identify on which agenda item you are commenting. Any comments not so identified will be read at the end of this meeting.

The public comment period at Library Foundation board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board action to accept Proposed Agenda

IV. Board action to accept Minutes from November 16, 2022 and December 5, 2022

V. Discussion and possible action – Gala Committee Assignments

VI. Discussion and possible action – Honoree selection

VII. Discussion and possible action – Event Theme

VIII. Discussion and possible action – Sponsorship Levels

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- IX. Discussion and possible action – Honorary Chair Recommendations/Selection
- X. Discussion and possible action – 2023 Meeting Schedule
- XI. Discussion and possible action – Adopt Nominating and Governance Meeting Charter
- XII. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to comment on an item appearing on this agenda, you may send an email to [weidenfellerv@lvccld.org](mailto:weidenfellerv@lvccld.org). Please identify on which agenda item you are commenting. Any comments not so identified will be read at the end of this meeting.

XIII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL VIRGINIA WEIDENFELLER AT (702) 507-6181 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE.

NOTE: PLEASE CONTACT VIRGINIA WEIDENFELLER AT (702) 507-6181 OR [weidenfellerv@lvccld.org](mailto:weidenfellerv@lvccld.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL WILL BE MADE AVAILABLE AT THE MEETING LOCATION ON THE DAY OF THE MEETING AFTER 3:00 P.M.

Pursuant to NRS 241.020, written notice of the meeting of the Las Vegas-Clark County Library District Foundation Board of Directors was given on Tuesday, December 13, 2022, i.e., given at least three (3) working days before the meeting, including in the notice the time, place, location and agenda of the meeting:

- A. By delivering a copy of the notice to each Foundation Board Member;
- B. By posting a copy of the notice at the principal office of the Foundation, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Foundation, to wit:
  - 1. Clark County Library  
1401 E. Flamingo Road  
Las Vegas, NV 89119
  - 2. Enterprise Library  
8310 South Las Vegas Blvd.  
Las Vegas, NV 89123
  - 3. West Charleston Library  
6301 W. Charleston Boulevard  
Las Vegas, NV 89146

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4. Windmill Library  
7060 W. Windmill Lane  
Las Vegas, NV 89113
  5. Las Vegas-Clark County Library District Foundation website.  
[www.lvccldfoundation.org](http://www.lvccldfoundation.org)
  6. Nevada Public Notice Website: <https://notice.nv.gov/>
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library District Foundation Board of Directors in the same manner in which notice is requested to be mailed to a member of the Library Foundation Board of Directors.

## Minutes

### LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT FOUNDATION

#### Board of Directors Meeting

**November 16, 2022**

The Board of Directors of the Las Vegas-Clark County Library District Foundation met on November 16, 2022, at the Windmill Library and via Zoom at 12:00 p.m.

**Board Members in Attendance:**

Elaine Sanchez, President  
Tamar Hoapili, Vice President  
Jane Mac, Treasurer  
Nicole Rogers, Secretary  
Kelly Benavidez, Director  
Keiba Crear, Director  
Fred James, Director  
Michael Kalish, Director  
Felipe Ortiz, Director  
Michelle Sanders, Director  
Chris Way, Director  
Kelvin Watson, Ex-Officio Director

**Board Members Absent:** Kelvin Watson, Ex-Officio Director

**Guests:** Gary Lein, Hilburn & Lein CPAs  
Mary Quiroz, Hilburn & Lein CPAs

**Roll Call  
(Item I)**

President Sanchez called the meeting to order at 12:00 p.m. All members listed above represent a quorum.

**Public Comment  
(Item II)**

None

**Board Action to  
accept proposed  
agenda  
(Item III)**

Director Benavidez moved to approve the proposed agenda, Director Way seconded the motion. All voted in favor, motion carried.

**Board Action to  
accept minutes from  
September 22, 2022  
and October 6, 2022  
(Item IV)**

Director Benavidez moved to approve the minutes from September 22, 2022 and October 6, 2022. Vice President Hoapili seconded the motion; all voted in favor, motion carried.

**Presentation of  
Audited Financial  
Statements –**

President Sanchez asked Treasurer Mac if she had any comments before the presentation of the audited financials. Treasurer Mac replied no.

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**Discussion and action  
with auditor Gary  
Lein of Hilburn &  
Lein, CPAs  
(Item V)**

Mary Quiroz and Gary Lein introduced themselves, stating that they have been doing the Foundation audit for about eight years and thanked the board for the opportunity to conduct the audit for FY2021-22. Ms. Quiroz began with the independent auditor's report that states an unqualified opinion with no emphasis of matter or modifications. Ms. Quiroz moved on to review the audit documents and notes that were presented on a comparative basis.

**Development Report,  
JoAnn Prevetti  
(Item VI)**

Ms. Quiroz asked if there were any questions from the board. All replied no. President Sanchez thanked Ms. Quiroz for the information. Director Kalish made a motion to accept the audited financial statements for the year ending June 30, 2022. Treasurer Mac seconded the motion; all voted in favor, motion passed. Development Director Prevetti presented the activities of the Development Department. She highlighted a new partnership with Intermountain Healthcare, who is donating funds to purchase blood pressure monitors/ disposable cuffs that will be available for library patron checkout, as well as bringing community health workers into the branches.

Ms. Prevetti then reviewed the list of grants that have been submitted, awarded and are pending. Ms. Prevetti noted that she is very excited for a grant that was submitted to the United Way for support of the Career Online High School and she thanked Cox for the generous donation of \$2,500 in grant funding and \$25,000 from the proceeds of their golf tournament.

Ms. Prevetti informed the board that the bookstore is switching vendors for third party sales and will now be using Thriftbooks

Ms. Prevetti shared with the board that the Foundation was invited to be part of the Boyd gaming wreath-decorating contest. She reviewed the list of other potential donors that she is meeting with and let the board know that she is willing to meet with any of their contacts. President Sanchez stated that it is a good idea for board members to assist Ms. Prevetti with introductions to potential donors starting in January.

President Sanchez asked how everything is going with the gala. Ms. Prevetti replied that the Save the Date is going out in business publications in December and at the next meeting, the board can create their committees and plan further.

Director Way asked Ms. Prevetti if there were any updates on Orange Boy. Ms. Prevetti replied that there was a change in management at Orange Boy so there have been no decisions made as of yet.

A discussion was held in regards to having another meeting in December to discuss the gala. All agreed it was a good idea and a meeting will be scheduled for December that will be held via Zoom. Director Ortiz thanked Ms. Prevetti for her work so far and asked

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when will she present the Library District Board of Trustees with the gala plans? Ms. Prevetti replied she would present at the next meeting in December.

President Sanchez congratulated Leslie Valdes, volunteer coordinator, for winning the Governor's Points of Light award for volunteer coordinator of the year.

**Library District  
Report, Kelvin  
Watson (Item VII)**

President Sanchez thanked Executive Director Watson for his report. Ms. Sanchez added that the Library District was part of the Las Vegas Book Festival and it was a great event, with several elected officials in attendance. Director Sanders added that she attended as well and enjoyed the event and especially Executive Director Watson's talk.

President Sanchez pointed out the expansion plans for the Library District in the report. Director Ortiz added that these plans are for long-term expansion of the library district and have been reviewed thoroughly by the Library District Board of Trustees.

**President's Report,  
Elaine Sanchez  
(Item VIII)**

President Sanchez stated that she wanted to read her report into the record as follows:

The Las Vegas Clark County Library District Foundation ("Foundation") is a 501c (3) nonprofit corporation and was created by District counsel. While the Las Vegas Clark County Library District ("District") is a public agency organized under applicable Nevada Revised Statutes ("NRS"), the Foundation is a quasi-public board required under NRS Chapter 379, and pursuant to such is required by state law to comply with Nevada's Open Meeting laws. The Foundation must fulfill financial and board obligations, and be a separate and independent board, according to the Internal Revenue Service rules. While the Foundation and the District are separate and distinct organizations, both share the common goal of supporting, enriching, and enabling library services within the Las Vegas Clark County Library District service area.

The law firm of Brownstein, Hyatt, Farber and Schrek has graciously provided specialized nonprofit and public board pro bono work to assist the Las Vegas Clark County Library Foundation with its bylaws and other matters that pertain to keeping it compliant. In the course of this ongoing work, legal counsel has suggested the following:

- An overall update to the Foundation bylaws as they have not been revised or updated in 22 years. There is not an outlined nominating process for the Foundation in the bylaws. On September 22, 2022, a Bylaws Committee was established with Directors Crear, Hoapili, Kalish and Rogers voted in as members of the Committee.
- After reviewing the Foundation's Secretary of State Annual List, it was noted that former Library District employee

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Danielle Milam was listed as the Foundation's non-commercial registered agent. A registered agent is a business or individual designated to receive service of process when a business entity is party in a legal action, such as a lawsuit or summons. Pro-bono counsel has recommended we hire counsel or a third-party company to be the Foundation's registered agent. Pursuant to this recommendation, the Foundation hired CT Corporation System.

- The Foundation officers have very specific activities related to their role. They are responsible for maintaining records, agendas, meeting minutes, and financial reports on the health of the organization. There is a fiduciary duty to protect the organization's assets and investments. The board at large is also responsible for controlling and monitoring functions of the Foundation, including grants or any fundraising activities. Potential board governance training for the Foundation directors is recommended.
- Additional actions to be taken include the creation of a checklist for the Foundation's officers to know what legal requirements, agreements and financial obligations must be met on a yearly basis.
- Previous years taxes should be reviewed and conduct an independent, three-year audit of the Foundation in all areas from policies to bylaws to financial compliance. This would ensure independent and thorough processes are in place and being followed.
- Examination of the potential to hire board counsel for the Foundation. Counsel will provide advice and be available for consultation on a regular basis. It is important that board counsel be a subject matter expert on nonprofits and public boards.

President Sanchez asked if there were any questions on the report. Director James stated that the report suggests that the Foundation board is responsible for controlling and monitoring grants, but those grants are in fact overseen by the Library District, not the Foundation. President Sanchez replied that counsel believes that all board members should be informed of grant applications before they are submitted to ensure there is no conflict of interest, and that the Foundation is compliant with grant requirements. Director James added that the grant compliance piece is overseen by the Library District and the annual audit answers the questions about the Foundation taxes, so most of the things suggested by counsel are already being taken care of.

Ms. Prevetti asked Director James if he wanted the board to review

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grants before they are submitted. He replied, no, the board should just be informed of the submissions if they are the grantee. Director Crear added that in the past, grants were reviewed by the President before submission. Further discussion was held and all agreed that a list of grant submissions would be put into the board packet so that all Directors are aware of what has been submitted. Director Ortiz added that Nevada law states that the Library District cannot solicit funds, thus the reason that the Foundation exists.

All board members agreed that the suggestions in the President's report should be acted upon with the assistance of legal counsel.

Director Ortiz made a motion to accept the President's report, all voted in favor.

**Discussion and possible action on Foundation Bylaws (Item IX)**

President Sanchez explained she would put the Foundation By Laws on the agenda for every meeting in case anyone wanted to discuss. She asked if there were any questions about the bylaws. All replied no.

**Discussion and possible action on appointment of legal counsel (Item X)**

President Sanchez stated that most boards have legal counsel and it is especially important for the Foundation because it must follow open meeting law in addition to being a 501c3. She added that in order to have a closed session there must be an attorney present, so at this time the Foundation cannot have a closed session because they are without counsel.

President Sanchez introduced Briana Martinez from Kaempfer Crowell Attorneys and asked her to tell the board about herself and her law firm. Ms. Martinez reviewed her qualifications and experience with Charter schools and non-profits, adding that if issues arise that she is not expert in, she has access to the other members of the law firm to assist. Ms. Martinez then explained her hourly rates as outlined in the engagement letter included in the board packet noting that there is no minimum monthly fee. There was discussion among board members as to how many hours the Foundation might need from counsel on a monthly basis and how those costs fit into the approved budget.

President Sanchez thanked Ms. Martinez for her time and introduced Africa Sanchez, Esq., stating that there is no relation between herself and Africa Sanchez. Ms. Sanchez reviewed her qualifications highlighting her work with the Clark County School District and the Clark County Education Association Teachers Union. Ms. Sanchez reviewed her retainer agreement, explaining that is a set monthly fee regardless of hours billed, within reason. Director Kalish asked if Ms. Sanchez had any experience with drafting by-laws for non-profits and she replied no, her past clients have been schools. Director James asked Ms. Sanchez if she had staff and she replied yes, she has five staff working for her and has been in her current position since 2014. Hearing no other questions, President Sanchez thanked Ms. Martinez and Ms. Sanchez for their time.



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Discussion was held on the pros and cons of the two potential candidates for Foundation legal counsel. After all questions were explored and answered, Director Ortiz made a motion to award a contract to Africa Sanchez as legal representation for the Foundation per the details as stated in her summary report. Director Benavidez seconded the motion. Directors Sanchez, Mac, Hoapili, James, Sanders and Way voted in favor. Directors Crear, Kalish, and Rogers voted against. Motion passed.

**Public Comment  
(Item XI)**

None

**Adjournment**

The meeting was adjourned at 1:23 p.m.

**(Item XII)  
Executive Session  
(Item XIII)**

Closed meeting. Directors Ortiz, Benavidez and James did not attend.

Respectfully submitted,

Nicole Rogers, Secretary

**Minutes**

**LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT FOUNDATION**

**Board of Directors Meeting**

**December 5, 2022**

The Board of Directors of the Las Vegas-Clark County Library District Foundation met on December 5, 2022, via Zoom at 2:00 p.m.

**Board Members in Attendance:**

Elaine Sanchez, President  
Jane Mac, Secretary-Treasurer  
Kelly Benavidez, Director  
Fred James, Director  
Michael Kalish, Director  
Tamar Hoapili, Director  
Felipe Ortiz, Director  
Nicole Rogers, Director  
Michelle Sanders, Director  
Chris Way, Director  
Kelvin Watson, Ex-Officio Director

**Board Members Absent:**

Keiba Crear, Director

**Roll Call (Item I)**

President Sanchez called the meeting to order at 2:05 p.m. All members listed above represent a quorum.

**Public Comment (Item II)**

No public comment

**Board Action to accept  
proposed agenda (Item III)**

President Sanchez set forth a motion to approve proposed agenda. Motion approved.

**Gala Committee Discussion (Item IV)**

JoAnn Prevetti, Director of Development recommended the following:

- 1) The Foundation have one Gala Committee that consists of the Foundation President and five or six directors, with one of the six being assigned to:
  - a. Table Sales
  - b. Entertainment

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- c. Reception/Dinner Menu
- d. Invitations/Invite Follow Ups
- e. Silent/Live Auction Committee

Director Rogers agreed that keeping the committees small is the right way to proceed.

**Honoree Selection (Item V)**

JoAnn then discussed the proposed honorees and explained how the individuals are community leaders and their name recognition would be an asset to raising funds for the gala based on their circles of influence:

- a. Tim Wong
- b. Peter Guzman
- c. Maureen Schafer

President Sanchez suggested that since this is our first gala, that we honor individuals who have supported the Library, and possibly, we honor five individuals, and to also provide a list to the Board that has all of the previous Foundation Trustees.

Director James agreed, and recommend Senator Mo Denis and Councilman Cedric Crear and William McCurdy. He also suggested we add a \$10,000 sponsorship for one table and call it the "Friends of the Library." He also asked if there was any files listing all of the former Trustees. JoAnn advised that she would look through Danielle's old files and report back at the next meeting.

JoAnn advised she would put together a Google Doc for all Foundation Directors to add potential honorees, potential sponsors for the gala, names for invitations, etc. The document will be sent to all Foundation Directors by Friday, 12/16/22.

**Event Theme (Item VI)**

Gala Branding – JoAnn presented to the Board the District's new branding campaign called, "Free to Be" and how we can tie in the new branding with our honorees. Such as, Honoree One went to the library as a child and became a successful businessman and the library made him "Free to Be a Leader." JoAnn also recommended that for the first gala we use the new branding and for our second gala to change the theme.

President Sanchez and Director James would like suggestions on the gala theme by the Board to make the gala our own and

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identify the Foundation as separate from the District. Director Benevidez advised that she sits on both boards and she wants to bridge the gap and would like to see more unity between both boards. President Sanchez agreed

President Sanchez set forth a motion to reconvene in two weeks. Motion approved.

**Sponsorship Levels (Item VII)**

JoAnn continued to discuss table sponsorships. Right now the following is proposed:

- a. 1 - \$100,000 Table Sponsor - Summer Challenge Presenting Sponsor, which will include a library naming/marketing aspect and four tables.
- b. 1 - \$75,000 Official Mobile Tech Lab Sponsor, which will receive 3 tables and fund a Mobile Teen Tech Lab.
- c. 1 - \$50,000 - Official Homework HQ Sponsor/After School Tutoring Program, and will receive two tables.
- d. 1 - \$25,000 "Adult Learning Sponsor" will receive one table of 10 and marketing recognition.
- e. Tables of 10 will sell for \$5,000
- f. Individual tickets will sell for \$500

The sponsorships are set up to give value to the donor in the form of a naming opportunity for one year and marketing recognition. The Board of Trustees in October revised the naming opportunity policy that removed the 51% donor-paid cost requirement for naming opportunities.

President Sanchez asked if members of the Library District would be a part of the gala since they are unable to solicit. JoAnn recommended adding the Board of Trustees as honorary members of the event. JoAnn also advised that she would present the gala outline to the Trustees in January or February once the Foundation Board approves the table sales, etc.

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Director Hoapili discussed that our price point might be high at \$100,000 for the lead sponsor.

President Sanchez asked when we would have a final presentation for the board. JoAnn advised that Development just met with the Marketing Department and we should have a revised draft to the Foundation Board prior to January 15.

Director Way asked if we had a list of donors that we would be sending invitations too. JoAnn advised that do will be marketing it to all newsletter recipients, over 350k persons, philanthropists, and corporate leaders.

President Sanchez would like to have one point-person to answer any inquiries re: the Gala. JoAnn advised that a specific email has been set up [gala@thelibrarydistrict.org](mailto:gala@thelibrarydistrict.org) for all inquiries. President Sanchez would like a separate URL for the foundation to not mingle the District with the Foundation.

**Honorary Chairs (Item VIII)**

It was also discussed to have an honorary chair, the Mayor, the chair of the County Commission and City Council as honorary committee members and to possibly add library staff to the list of honorees. It was also suggested that we have multiple sponsorship opportunities, vs. one in each category.

**Director Sanders motioned to list these leaders as honorary chairs. Motion approved.**

**Public Comment (Item IX)**

None

**Adjournment (Item X)**

The meeting was adjourned at 3:32 pm.

Respectfully submitted,

Nicole Rogers  
Foundation Secretary

Item V Gala Committee Assignments

Gala Spreadsheet in Google Sheets

[https://docs.google.com/spreadsheets/d/1We2EUpOeOOnr\\_moUiA3Wl-1VosUt5TFjF7tPf8JU9S4/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1We2EUpOeOOnr_moUiA3Wl-1VosUt5TFjF7tPf8JU9S4/edit?usp=sharing)

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**Gala Input from Director Hoapili**

Thank you for a great meeting yesterday regarding the Gala. Due to my holiday travel schedule I will most likely NOT be able to attend our upcoming gala meeting slated for week of December 19<sup>th</sup>. I wanted to be sure to share my thoughts/feedback and some ideas for consideration.

**Sponsorship Levels:**

- I am concerned that the \$100K sponsorship level might be out of reach.
- I would prefer to see the levels listed as library related instead of the basic platinum, gold, etc.
  - Maybe lets use this opportunity to highlight the services the library provides:
    - Special Collection Level
    - Teen Lab Level
    - Galleries/Exhibit Level

**\*\* Again, just an idea but trying to find a way to tie it back to the library\*\***

- I have attached the program booklet for the SHAQ event earlier this year and their highest was \$75K
- Note that their "draw" was a few singers/musicians
- I am not sure if we already have a working list of sponsors that are already slated to purchase the \$100K level, but knowing the market is still recovering and budgets are being cut, I just wanted to share my concern for that high price tag.

**Sponsorship benefits/elements:**

- I am not sure if we have to give away so much for the sponsorship levels.
- As you can see in the SHAQ event, very basic elements. Some other events I attended added champagne to the table for the higher levels
- Again, just ideas!

**Honorees:**

- I love that we are exploring other community leaders who have given back to the library!
- I like that we are considering categories!
- Some ideas that I researched are below.
  - Legacy Award (i.e. Tim Wong)
  - Community Partner Award (i.e. VGK – business partner)
  - Volunteer of the Year
  - Library Staffer of the Year

**Theme:**

I did some research and found some great themes. See below.

- Evening in the Stacks
- Once Upon a Time
- Once Upon a Library
- I Love my Library!
- A Novel Affair

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- You're BOOKED!
- Every book is an adventure!
- For the LOVE of Books!
- Spoonful of Sugar!
- Where the wild things are!
- A Wrinkle in Time!
- The Secret Garden

I would love to see that as an exit gift, everyone receives a book. If we theme it after a book, then that is the book we should give away. I wonder if we could get the author to do a video and/or come to the dinner. Maybe have an book signing during the cocktail hour? Maybe that's our draw?!

Thank you for letting me share my ideas!



JOIN US FOR

# The Event

OCTOBER 1, 2022

HOSTED BY THE SHAQUILLE  
O'NEAL FOUNDATION

PRESENTED BY



MGM GRAND  
GARDEN ARENA  
LAS VEGAS, NEVADA



FEATURING PERFORMANCES BY

H.E.R.  
MAROON 5  
MAREN MORRIS  
JOHN MULANEY  
PITBULL

2022

# A MESSAGE FROM SHAQ

Friends – I am so thrilled The Event will be here soon. Last year, at this time, I couldn't imagine the wild journey we would be starting with The Event. Together, we raised \$2.9M and created something truly special. So now, our group is beyond excited to continue this new annual tradition with an even better night of fun, giving, and entertainment.

Join me on October 1st for The Event, the second fundraising gala for The Shaquille O'Neal Foundation. We hope you will help us build off the incredible momentum we gained last year by marking this lasting occasion alongside us. We have another one-of-a-kind evening lined up for you, where your support will impact the lives of underserved children in Las Vegas and Atlanta. Let's top last year's event and have the BEST time doing it.

I hope to see you there.





#### MARKETING BENEFITS

Recognition as a Diamond level sponsor

Logo on video screen during dinner portion of event\*

Full-page acknowledgement in program book\*

Logo on event webpage

Inclusion in one @Shaq group social post recognizing all Diamond level sponsors

Mention in event press release\*

#### HOSPITALITY BENEFITS

Premium seating for one table of 10 guests

Includes cocktail reception, dinner, live auction and concert

VIP reception for 10 table guests



#### MARKETING BENEFITS

Recognition as a Platinum level sponsor

Logo on video screen during dinner portion of event\*

Full-page acknowledgement in program book\*

Listing as a Platinum sponsor on event webpage

#### HOSPITALITY BENEFITS

Preferred seating for one table of 10 guests

Includes cocktail reception, dinner, live auction and concert

VIP reception for 10 table guests



#### MARKETING BENEFITS

Recognition as a Gold level sponsor

Logo on video screen during dinner portion of event\*

Full-page acknowledgement in program book\*

Listing as a Gold sponsor on event webpage

#### HOSPITALITY BENEFITS

One table of 10 guests

Includes cocktail reception, dinner, live auction and concert

\*Pending confirmation of sponsorship prior to deadline

## 15K SILVER SPONSOR

### MARKETING BENEFITS

Recognition as a Silver level sponsor

Half-page acknowledgement in program book\*

### HOSPITALITY BENEFITS

One table of 10 guests

Includes cocktail reception, dinner, live auction and concert

## 10K BRONZE SPONSOR

**SOLD OUT**

### MARKETING BENEFITS

Recognition as a Bronze level sponsor

### HOSPITALITY BENEFITS

One table of 10 guests

Includes cocktail reception, dinner, live auction and concert

Tables are limited at each level of sponsorship and sold on a first-come, first-served basis; availability cannot be guaranteed. Payment is required in full at the time of the purchase and is non-refundable.

Please visit [shaqfoundation.org/the-event](http://shaqfoundation.org/the-event) or email **Kari Uyehara** or **Samantha Atkinson** for more information.

\*Pending confirmation of sponsorship prior to deadline

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## M I S S I O N   S T A T E M E N T

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The Shaquille O'Neal Foundation creates pathways for underserved youth to help them achieve their full potential. The Foundation works to instill hope and bring about change in communities, collectively shaping a brighter future for our children.

The Shaquille O'Neal Foundation is honored to support Boys & Girls Clubs and Communities in Schools.

[SHAQFOUNDATION.ORG](https://shaqfoundation.org)

# SPECIAL THANKS TO THE FOUNDERS COUNCIL



<b>2023 Proposed Board Meetings</b>						
<b>12-1:30 pm</b>						
		Monday	Tuesday	Wednesday	Thursday	Friday
	<b>February</b>	13	14	15	16	17
	<b>May</b>	15	16	17	18	19
	<b>August</b>	14	15	16	17	18
	<b>November</b>	13	14	15	16	17

Item XI Nominating and Governance Charter

LAS VEGAS - CLARK COUNTY  
LIBRARY DISTRICT FOUNDATION

**NOMINATING AND GOVERNANCE COMMITTEE CHARTER**

**The Las Vegas Clark County Library Foundation Board of Directors**

**Purpose**

The purpose of the Nominating and Governance Committee (the “Committee”) is to ensure that the Board of Directors (the “Board”) fulfills its legal, ethical and functional responsibilities through adequate governance policy development, recruitment, strategies, training programs, monitoring of Board activities and evaluation of Board members’ performance.

**Membership**

The Committee shall be comprised of three or more directors approved by the Board to serve one year terms.

**Meetings**

The Committee shall meet at least four times per year, or more frequently as the Committee considers necessary. The Committee Chair, who shall be nominated by the Committee and elected by the Board, shall preside at all meetings. Meetings may be in person or telephonic and the Chair shall present findings or recommendations to the Board. The Committee can take unanimous written consent. A quorum shall consist of a majority of the members.

**Recruitment & Selection**

The Committee will ensure that:

1. The Board does not fall below the number of directors required by the bylaws



**LAS VEGAS - CLARK COUNTY  
LIBRARY DISTRICT FOUNDATION**

2. The Board is comprised of members who provide a broad range of skills, experience, and community representation to the Foundation
3. Directors elected to the Board understand and agree with the mission of the organization and the code of ethics for directors
4. Directors elected to the Board understand and agree to the time and participation requirements of Board members
5. Directors elected to the Board understand and agree to the financial requirements of Board members
6. Elections and appointments to the Board comply with bylaws and other legal requirements

### **Responsibilities**

The Committee will ensure that the Board is able to govern the Foundation effectively through:

1. Creation of governance policies and procedures
2. Recruiting and nominating suitable board members
3. Providing orientation and training programs for members of the Board
4. Evaluating the performance of individual members and the Board as a whole

The Committee will conduct an annual performance self-assessment review, including the adequacy of the committee charter, and recommend any changes to the Board.

### **Governance Policy Development**

The Committee will ensure that policies are created and periodically reviewed which define the:

1. Rights and responsibilities of the Board members
2. Duties and responsibilities of the directors and officers
3. Policies to avoid actual or perceived conflicts of interest
4. Procedures for nomination, selection, and removal of directors

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### **Education**

The Committee will ensure that directors are able to discuss, debate and plan the following from a basis of knowledge regarding the:

1. Foundation's mission, goals, objectives, programs, and services
2. Foundation's budget and financial statements
3. Roles, duties and responsibilities of the Board, committees, individual directors, and the President

### **Evaluation**

The Committee will ensure that Board, its committees, and its members participate in an annual process to evaluate the activities in terms of achievements, abilities and strengths and areas for improvement.

### **Accountability**

The Committee is accountable to the Board for the following tasks:

1. Annual evaluation of the Board's strengths and weaknesses
2. Creation and annual review of a 3-5 year plan for Board development based on the Foundation's strategic plan and annual Board evaluation
3. Ongoing recruitment of members who can augment the Board's strengths and add their skills in areas that need improvement
4. Training, coaching, and mentoring of directors to develop their own skills as Board members
5. Monitoring the attendance and contributions of members
6. Drafting governance policies and budgets for Board development
7. Keeping records of director recruitment, names suggested, qualifications, contacts with candidates and final outcomes
8. Producing and keeping current documents needed for recruitment efforts

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### **Documentation**

All actions of the Committee and all recommendations of the Board will be documented in contemporaneous minutes maintained with the Board's records.