

**MINUTES  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES' MEETING  
LAS VEGAS, NEVADA  
May 19, 2022  
(Approved June 9, 2022)**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Windmill Library, Las Vegas, Nevada, at 6:00 p.m., Thursday, May 19, 2022.

- Present:**
- |        |                  |              |
|--------|------------------|--------------|
| Board: | B. Wilson, Chair | E. Foyt      |
|        | N. Waugh         | K. Whiteley  |
|        | K. Rogers        | J. Jiron     |
|        | F. Ortiz         | J. Melendrez |
|        | S. Ramaker       |              |
- Counsel: G. Welt
- Absent: K. Benavidez
- Staff: Kelvin Watson, Executive Director  
Numerous Staff
- Guests: Melvin Green, KME Architects  
Emanuele Arguelles, KME Architects

The meeting began at 5:00p.m.

**Roll Call and Pledge of Allegiance (Item I.)** All members listed present above represent a quorum. Appendix A. Chair Wilson led attendees in the Pledge of Allegiance.

**Public Comment (Item II)** None.

**Agenda (Item III.)** Trustee Waugh moved to approve the Agenda as proposed. There was no opposition and the motion carried.

**Approval of Proposed Minutes of Board of Trustees Meetings on April 21, 2022. (Item IV.)** Trustee Waugh moved to approve the Minutes of the Board of Trustees Meeting held on April 21, 2022. Trustee Rogers second the motion. There was no opposition and the motion carried.

**Chair's Report (Item V.)** Chair Wilson acknowledged and thank Director Watson for visiting the branches.

**Library Reports (Item VI.)**

**Executive Director's Report** Kelvin Watson, Executive Director reported about the graduation of the Inaugural Apprentice Person-In-Charge Program. The program was

**(Item VI.A.)**

developed to support and train the staff. It gave them opportunities to earn supervisory experiences that can help them promote by developing additional skills outside of their designated work classification. There were 14 graduates. On May 26, the Library District is invited to attend the Governor's High Speed Initiative to increase high-speed internet across the Silver State. This high-speed Nevada internet access will better connect the underserved, underserved communities, and improve access to government services, such as the Library District. On June 4<sup>th</sup>, the Library District will be partnering with Southern Nevada Regional Housing Authority to distribute 300 of the Chromebooks received as part of the Emergency Connectivity Funding. This will help the customers and patrons in partnership with the Southern Nevada Regional Housing Authority to provide access to equipment and services to help these individuals' educational needs.

Director Watson also reported that he was inducted to the 100 Black Men of Las Vegas Organization on May 10.

Director Watson presented the video of the Cell Phone Lending Program and the Best Buy Teen Center that recognizing some of the teens of the Library District's Center.

All other details can be found in the written report.

**Library Operations,  
Security Reports  
and Monthly  
Statistics  
(Item VI.A.1.a)**

Chair Wilson wanted to point out and ask if there were any insight as to what is keeping the high incident level as a percentage of visitors. Leo Segura, Library Operations Director responded that he was able to give a direct response to the specifics. Director Watson responded that he reads all of the incident reports and there is no direct answer because as a public entity there are numerous disruptive customers that do not want to follow simple instructions and the incidents are ranging. The Library incidents fall in line in comparison measures to other Public Library incidents. Trustee Melendrez stated a perspective from the public health field, is that an outcome and impact from the pandemic, along with the shutdown in the Vegas/Nevada area has caused a fall out in the mental health and behavior health of people. Trustee Ortiz stated that he feels comfortable with the incidents because of the adding of armed security that helps with safety. Mr. Segura stated that the staff is doing all they can do and reporting as needed and following through.

Trustee Waugh acknowledged the branch manager, Billy Allen and staff at the Whitney Library reached out to the Homeless Alliance to assist with the launch of the iHeart Whitney program, to address the needs in the Whitney Community. Trustee Waugh thanked the Whitney team, Leo Segura, and Roslyn Dean, Library Operations Regional Manager for their innovative thinking and assistance.

Trustee Whiteley acknowledged the Customer Appreciation Day and how amazing all 25 branches worked to have successful events for their customers. Mr. Segura and Director Watson acknowledge Chantel Clark, Library Operations Regional Manager for creating Customer Appreciation Day for the Library District.

**Branding and Marketing Report and Electronic Resources Statistics (Item VI.A.2.a.)**

Betsy Ward, Branding and Marketing Director spoke about the partnership between the library District and Pizza Hut. The franchise consists of 45 Pizza Hut locations throughout Las Vegas Valley and they wanted to partner with educational organizations for the youth. After contacting the Youth Services Manager, Shanna Harrington and hearing about the Summer Learning Challenge, they committed to work with the Library District. Pizza Hut will attend the Summer Learning Challenge Kick-off event at East Last Vegas on May 21, donating 15 percent of their proceeds from the event to the Library District Foundation. They will also be including the Summer Learning Challenge brochures on every pizza box across the valley for a minimum of four weeks. Pizza hut has also agreed to donate personal pan pizzas for every child and teen that completes all three levels of the Summer Learning Challenge and a 30 percent off coupon to the adults that complete the challenge. Trustee Jiron thanked Ms. Ward for the Summer Learning Challenge brochures that were given out to the schools. (Personal Pan Pizzas were given to all Board Members)

**Community Engagement Report and Monthly Statistics (Item VI.A.2.b.)**

Trustee Whiteley recognized Matt McNally, Community Engagement Director for being awarded the Western arts Alliance award for his leadership during the pandemic.

**Development and Planning Report (Item VI.A.2.c.)**

Trustee Waugh acknowledged JoAnn Prevetti, Development Director for the phenomenal work she has done in the last three months.

**Information Technology Report (Item VI.A.2.d.)**

No questions.

**Financial Services Report (Item VI.A.3.a.)**

Trustee Ortiz question if staff is being trained on the Board policy of no expenditures over \$50,000 unless they are brought to the Board. Floresto Cabias, Chief Financial Officer responded that General Services takes the lead on many of the purchasing processes since they have most of the contracts and Financial Services monitors but did agree staff is aware of the policy.

**General Services Report (Item VI.A.3.b.)**

Trustee Ortiz questioned if the annual OSHA report has been turned in. John Vino, General Services Director responded that the report was attached to his February Board report and overall the numbers are low.

Mr. Vino, presented an update on the new proposed West Las Vegas project, along with Melvin Green and Emanuele Arguelles, principals of KME Architects. **[Attached presentation was presented into the record]**

**Human Resources Report (Item VI.A.3.c.)**

No questions.

Chair Wilson accepted the Library Reports.

**Unfinished Business (Item VII.)**

None.

**New Business (Item VIII.)**

**Consent Agenda (Item IX.A.)**

None.

**Regular Agenda (Item VIII.B.)**

**Public Hearing on the Las Vegas-Clark County Library District Tentative Budget for Fiscal Year 2022-2023. (Item VIII.B.1.)**

**[Floresto Cabias, Chief Financial Officer presented pages 118-124 of attached presentation into the record]**

Chair Wilson thanked Mr. Cabias for the organized presentation. There were no questions.

Trustee Rogers made a motion to convene the Public Hearing regarding the Las Vegas-Clark County Library District's Tentative Budget for Fiscal Year 2022-2023. Following the staff report, Board review, and public testimony, a motion is required to close the Public Hearing on the Tentative Budget. Trustee Waugh second the motion.

There was no opposition and the motion carried.

**Discussion and possible Board action to adopt the Las Vegas-Clark County Library District's Final Budget for Fiscal Year 2022-2023. (Item VIII.B.2.)**

Trustee Rogers made a motion to adopt the final Las Vegas-Clark County Library District's Fiscal Year 2022 to 2023 Budget, subject to any modifications as directed by the Trustees and instruct staff to adjust estimated Fiscal Year 2022 to 2023 Revenues in accordance with the final estimates from the Department of Taxation provided such estimates are received in sufficient time for staff to make adjustments by the June 1st, 2022 filing date. Trustee Waugh second the motion.

There was no opposition and the motion carried.

**Announcements (Item X.)**

The June Board meeting will be held on Thursday, June 9, 2022, at 5:00pm. Location: West Charleston Library, 6301 W Charleston Blvd, Las Vegas, NV 89146.

The July Board meeting will be held on Thursday, July 14, 2022 at 5:00pm. Location: East Las Vegas Library, 2851 E Bonanza Rd, Las Vegas, NV 89101.

The August Board meeting will be held on Thursday, August 11, 2022 at 5:00pm. Location: Clark County Library, 1401 E Flamingo Rd, Las Vegas,

NV 89119.

**Public Comment  
(Item XI.)**

None.

**Adjournment  
(Item XII.)**

Chair Wilson adjourned the meeting at 6:21 p.m.

Respectfully submitted,

Elizabeth Foyt, Secretary

