

**MINUTES  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES' MEETING  
LAS VEGAS, NEVADA  
January 20, 2022  
(Approved on February 10, 2022)**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Clark County Library, Las Vegas, Nevada, at 5:00 p.m., Thursday, January 20, 2022.

**Present:** Board: B. Wilson, Chair K. Benavidez  
E. Foyt N. Waugh  
S. Ramaker K. Whiteley  
K. Rogers J. Jiron  
F. Ortiz J. Melendrez

Counsel: G. Welt  
S. Abbott

Absent:  
Staff: Kelvin Watson, Executive Director  
Numerous Staff

Guests: Allied Security Universal Corporate Staff

The meeting began at 5:01p.m.

**Roll Call and Pledge of Allegiance (Item I.)** All members listed above represent a quorum. Appendix A. Chair Wilson led attendees in the Pledge of Allegiance.

**Public Comment (Item II.)** None.

**Agenda (Item III.)** Trustee Waugh moved to approve the Agenda as proposed. Trustee Turner-Whiteley second the motion.  
There was no opposition and the motion carried.

**Approval of Proposed Minutes of Regular Board Meeting on December 9, 2021** Trustee Waugh moved to approve the Minutes of the Board of Trustees Meeting held on December 9, 2021. Chair Wilson moved to approve motion.  
There was no opposition and the motion carried.

**Chair's Report (Item V.)** None.

**Library Reports (Item VI.)**

**Executive Director's Report** Executive Director Watson wanted to highlight some things that were not in the submitted report: This past Fall our Best Buy Teen Tech Center of

**(Item VI.A.)**

Clark County Library, participated in a coding music competition called Beats Unlocked by Facebook. The Library District had 18 teens participated, Eight of the teens submitted in the competition and five won the MVP awards.

The art galleries of the Library District won a gold award for the Best of Las Vegas by the readers of the Las Vegas Review Journal, as Best Art Galleries. The Summerlin Library Fall Festival and Craft Fair won a silver award for Best Arts and Culture Events. Director Watson thanked the staff at the Summerlin Library for being creative and servicing the public.

The Urban Libraries Council will recognize the Library District for an Honorable Mention award on January 21, 2022, in Customer Experience for the submission, Bringing the Library to Transit.

Trustee Whiteley thanked Director Watson for his continued innovation. She also expressed her excitement to see the programming from the Library District getting recognition. Trustee Waugh also thanked Director Watson and the entire team. He receives great feedback on Omicron, that has filled an important testing role in the community.

**Library Operations,  
Security Reports  
and Monthly  
Statistics  
(Item VI.A.1.a)**

Chair Wilson asked what was the difference in the gate count from 2019 because it was not mentioned in the security report. Leo Segura, Library Operations Manager, responded that the gate count for 2020 was fairly close to 2021 therefore, he did not include a 2019 comparison.

Trustee Foyt complimented Mr. Segura on his professionalism in handling the issue about the survey that is being done.

**Branding and  
Marketing Report  
and Electronic  
Resources Statistics  
(Item VI.A.2.a.)**

None.

**Community  
Engagement Report  
and Monthly  
Statistics  
(Item VI.A.2.b.)**

None.

**Development and  
Planning Report  
(Item VI.A.2.c.)**

No questions.

**Information  
Technology Report  
(Item VI.A.2.d.)**

No questions.

**Financial Services  
Report  
(Item VI.A.3.a.)**

No questions.

**General Services  
Report  
(Item VI.A.3.b.)**

Vice Chair Benavidez wanted to hear more details on the Northwest Regional Park and future development. She expressed her excitement about the parking situation being addressed. John Vino, General Services Director, reported that the City originally gave the Library District 2.17 acres and shared parking on the remaining 6.49 acres. At the request of the Library District, the City reconsidered and allocated five acres for future library site as part of the Northwest Regional Park. Which was part of the interlocal agreement from Centennial Hills. Vice Chair Benavidez asked if there was an estimated timeline and Mr. Vino replied that the City hasn't started that phase. Trustee Foyt asked about the community input that will be serviced by this location. Director Watson explained that this was a plan the City anticipated before meeting with the Library District. Trustee Ortiz congratulated Director Watson and Mr. Vino on the location of the property.

Trustee Ortiz asked if there was a meeting for the community stakeholders for West Las Vegas. Mr. Vino explained that a meeting was held with community leaders and Councilman Crear. A meeting with Commissioner McCurdy was also scheduled. There will not be a community outreach meeting until the City gives the interlocals and gives an update. A meeting with the City was scheduled prior to the board meeting but was rescheduled for the following week. The focus groups will be after the community leaders meeting and then the visioning with the community will probably be within the next 30 days. Mr. Vino explained that they are a little ahead of their plan. Trustee Ortiz questioned if the City Manager was aware that not having the signed interlocal agreement is the reason community meetings are held up. Mr. Vino replied that the City Manager is aware. Trustee Ortiz asked that it be made clear to the City Manager that the Board is asking for something in writing- "*We're going to give you these three parcels in exchange for a library*", before proceeding to community meetings. Mr. Vino says that if the City is asking for different terms from what was submitted to the Board for approval, it will be brought to the Board immediately. Vice Chair Benavidez agrees.

**Human Resources  
Report  
(Item VI.A.3.c.)**

Trustee Ortiz questioned if there is a plan for the one year evaluation of Director Watson as he reaches his one year anniversary with the Library District. Jeff Serpico, Human Resources Director, responded that a plan is in place and the evaluation will be forwarded to Chair Wilson, through Director Watson.

Chair Wilson discussed about having a small report group led by Dr. Rogers, which will keep in touch with the staff throughout the month. To stay updated on the plans, progress, and needs for the new West Las Vegas Library. Trustee Ortiz also agreed to be a part of the group.

Chair Wilson accepted the Library Reports.

**Unfinished Business  
(Item VII.)** None.

**New Business  
(Item VIII)**

**Consent Agenda  
(Item VIII.A)** None.

**Regular Agenda  
(Item VIII.B)**

**Discussion and  
possible Board  
action regarding  
contract award for  
security officer  
services (Item  
VIII.B.1.)**

**[John Vino, General Services Director read Agenda Item VIII.B.1. from January 20<sup>th</sup> meeting into the record.]**

Mr. Vino pointed out, that 2.9 million dollars for the contract is the maximum expected. He stated that COVID has affected the contract in numerous ways and the Vegas Strong Academy. When compared to last year- 2.6 million dollars, that included almost 300,000 in extra charges, which is abnormal. The 2021 hours were shown and what the contract would be which is, 2.6 versus 2.9. Mr. Vino furthered explained that a flat billable rate, up to \$270,000 would increase the contract. 180,000 of that is an increased wage for the guards. The library District was paying \$17 an hour and had trouble keeping the guards. A comp study of security was done- City of LV paying \$21, Sunrise Hospital paying \$19, the State of Nevada paying \$18. \$19 was on the lower end however, it is a Two-dollar raise for the guards of the Library District. In addition, the armed guards are requested to have past military or police experience. The billable rates will go \$24.70 an hour to roughly \$27 an hour and \$2.26 is strictly to the guards. The contract increase is about 1.4 percent over what is currently being paid. Across the contract, the escalation, or the cost-of-living increase is about 1.5 per year.

Chair Wilson asked how the morale of the guards at this pay scale. Tammy Nixon, Regional Vice President for Allied Universal Security, replied that the morale is good. The increase of two-dollars is a large increase for the guards. The guards of the Library District are in a nice environment.

Trustee Waugh made a motion to authorize staff to award a contract to Allied Universal Security for security officer services in accordance with RFP NO. 22-01 and to authorize staff to extend the contract in subsequent years' subject to funding being available and the contractor continuing to meet performance standards outlined in the request for bid proposal documents; subject to final review of contract by Counsel. Trustee Whiteley second the motion.

There was no opposition and the motion carried.

**Discussion and possible Board action to ratify amendments to the Bylaws of the Las Vegas-Clark County Library District Board of Trustees recommended by the Bylaws Committee.(Item VIII.B.2.)**

Trustee Waugh explained that the Bylaws Committee met in December to bring two recommended amendments to the Board.

The first recommendation is to create a new article that states, "Current and former members of the Board of Trustees shall not be eligible to be employed by Las Vegas-Clark County Library District as either a direct employee or contractor for a period of one year and one day following the end of their service on the Board." The second recommendation is to amend Article V to state, "Any member of the Board of Trustees may cast a proxy vote in officer elections in the event of their excused absences. Members shall submit in writing their intended proxy vote to any other member of the Board to be entered into the record." Trustee Ortiz discussed being in favor of the first recommendation, to create a cooling off period of a year and a day but, is not in favor of the second recommendation. **[Trustee Ortiz read page 423 of the 11<sup>th</sup> Edition of Robert's Rules of Order into the record.]** Counsel Welt explained that the proxy voting is allowed because the vote is on the election of officers and does not directly affect library business. However, he does not recommend it because the Board members are appointed to represent a subgroup, and are obligated to give an opinion and to vote. The Robert Rules of Order language prefers it to not be done but does not state it cannot be done. Trustee Melendrez stated that he suggested this recommendation because of other Boards he was a part of, would allow those who were unable to come in-person, to submit a proxy vote through someone else on the Board as long as the person was cognizant of the issues. Counsel Welt explained a way to get around someone missing out on voting is by having a virtual meeting. He also mentioned that he is not aware of any public entities that are of requirement of the open meeting law, to have proxy voting, except in a very limited capacity. Trustee Whiteley mentioned she does not support proxy voting and that decision is the right choice for the constituents. Vice Chair Benavidez agrees with Counsel Welt that if someone is unable to come in-person, they could call in or appear virtually. Trustee Jiron agreed as well and doesn't think the change is necessary. Trustee Foyt also agree and is not in favor of proxy voting. Trustee Rogers concurred with the conversation as long as other options to participate are available during that time. Trustee Ramaker agrees to leave the bylaw Article as it is.

Trustee Whiteley is not in support of the first recommendation. She believes it will put additional bureaucratic handcuffs on the chosen leadership and the more Bylaws out in will make harder to navigate or create the best possible situation for the District.

Trustee Waugh made a motion to amend the Bylaws of the Board of Trustees by adding a new article that states, "Current and former members of the Board of Trustees shall not be eligible to be employed by the Las Vegas-Clark County Library District as either a direct employee or a contractor for a period of one year and one day following

the end of their service on the Board." Trustee Rogers second the motion.

Trustee Ortiz, Trustee Whiteley, and Trustee Ramaker opposed the motion and the motion carried.

Trustee Waugh made a motion to amend Article V of the Bylaws to state, "Any member of the Board of Trustees may cast a proxy vote in officer elections in the event of their excused absence. Members shall submit in writing their intended proxy vote to any other member of the Board to be entered into the record." Trustee Melendrez second the motion.

No board members were in favor. The motion did not carry.

**Announcements  
(Item IX.)**

Finance and Audit Committee meeting will be held on Wednesday, February 2 at 4pm, via Zoom.

Bylaws Committee meeting will be held on Thursday, February 10, 2022 at 5pm. Location: Rainbow Library, 3150 N Buffalo Drive, Las Vegas, NV 89128.

The February Board meeting will be held on Thursday, February 10, 2022 at 6pm. Location: Rainbow Library, 3150 N Buffalo Drive, Las Vegas, NV 89128.

The March Board meeting will be held on Thursday, March 10, 2022, at 6:00pm. Location: Whitney Library, 5175 E Tropicana Ave, Las Vegas, NV 89122.

**Public Comment  
(Item X.)**

None.

**Executive Session  
(Item XI.)**

None.

**Adjournment  
(Item XII.)**

Chair Wilson adjourned the meeting at 6:01 p.m.

Respectfully submitted,

Elizabeth Foyt, Secretary

