

**MINUTES  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES' RISK MANAGEMENT COMMITTEE MEETING  
LAS VEGAS, NEVADA  
JUNE 2, 2022  
(Approved on July 14, 2022)**

The Board of Trustees Risk Management Committee of the Las Vegas-Clark County Library District met in regular session via Zoom at 4:00 p.m., Thursday, June 2, 2022.

**Present:** Committee: J. Jiron S. Ramaker  
J. Melendrez B. Wilson, ex-officio

Guest: Brandon Lewis Jennifer Fyer

Staff: Kelvin Watson, Executive Director  
Numerous Staff

Chair Wilson called the meeting to order at 4:15p.m.

**Roll Call (Item I.)** All members listed present above represent a quorum. Appendix A.

**Public Comment (Item II.)** None.

**Agenda (Item III.)** Chair Wilson moved to approve the Agenda as proposed.

There was no opposition and the motion carried.

**Discussion and possible Committee action regarding a report from the District's Broker of Record regarding recommendation for contract award for property and casualty insurance and public officials and employment practices liability insurance for the policy year commencing on July 15, 2022. (Item IV.A.)**

John Vino, General Services Director introduced Brandon Lewis, Vice-President of Commercial Property and Casualty and Jennifer Fryer, Commercial Operations Manager for USI Insurance Services.

**[Mr. Vino read Item# IV.A into the record.]**

Brandon Lewis stated that their company did a thorough review and a comprehensive marketing this year. He also mention the insurance markets have been challenging these last few years. They've seen a lot of steady increases for public entities and government entities. Mr. Lewis mentioned that The Library District has been fortunate to have a package carrier called Travelers that has worked with them the last few years. Travelers have kept rates flat or very close to flat when the market was going up 10, 15, 20 percent, or more. Mr. Lewis recommends that LVCCLD renew with the incumbent. They decided it was best to do a full marketing effort to check with the insurance companies that could consider your type of entity.

**[Mr. Lewis and Ms. Fryer discussed the attached report, beginning at page 3.]**

Jennifer Fryer mentioned that LVCCLD currently does not have any self-insured retention on the liability which would mean going from a zero retention, up to a 250,000.

Chair Wilson wanted to be sure the quotes were in for the July Board Meeting and asked Mr. Vino to advise the Board if there are any delays. Kelvin Watson, Executive Director instructed Mr. Vino to add the numbers into his report to get approval up to an amount by the Board.

Trustee Ramaker stated that the report given was awesome and a great idea to stay within a certain rate.

Trustee Jiron also agreed that the report was great.

Chair Wilson made a Motion to recommend to the Board of Trustees that a contract for property and casualty insurance and public officials and employment practices liability insurance be awarded through USI Insurance Services to Travelers, Chubb Federal Benchmark, Tokio Marine Specialty, Great American, Indian Harbor, and Atlantic Specialty at an annual premium, not to exceed \$390,275.53 for the policy year commencing on July 15, 2022, subject to final review by Counsel. Trustee Ramaker second the motion.

There was no opposition and the motion carried.

**Public Comment  
(Item V.)**

None.

**Adjournment  
(Item VI.)**

Chair Wilson adjourned the meeting at 4:52 p.m.

Respectfully submitted,

Elizabeth Foyt, Secretary