

## **ITEM III.**

**PROPOSED AGENDA  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
Board of Trustees' Meeting  
May 19, 2022**

DATE: Thursday, May 19, 2022

TIME: 5:00 p.m.

PLACE: Windmill Library  
7060 W Windmill Lane  
Las Vegas, NV 89113 and

Online via YouTube

The Agenda and Board meeting documents can be found at  
<https://lvccld.org/board/board-of-trustees-meetings/>

- I. Roll Call and Pledge of Allegiance
- II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to comment via email under this item must send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

Any comments which do not identify an agenda item will be read at the end of the meeting.

The public comment period at library district board meetings shall be limited

Agenda– Board of Trustees’ Meeting  
May 19, 2022  
Page 2

to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

A. Regular Board Meeting, April 21, 2022

V. Chair’s Report

A. Possible Board discussion regarding the Chair’s report.

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director’s Report - Kelvin Watson

1. Program and Delivery Services
  - a. Library Operations and Security Reports and Monthly Statistics
2. Program Support Services
  - a. Branding and Marketing Report and Monthly Statistics
  - b. Community Engagement Report and Monthly Statistics
  - c. Development and Planning Report
  - d. Information Technology Report
3. Administrative Support Services
  - a. Financial Services Report
  - b. General Services Report-(Presentation by John Vino)
  - c. Human Resources Report

VII. Unfinished Business- None

VIII. New Business

A. Consent Agenda

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately.

B. Regular Agenda

1. Public Hearing on the Las Vegas-Clark County Library District Tentative Budget for Fiscal Year 2022-2023.
2. Discussion and possible Board action to adopt the Las Vegas-Clark County Library District’s Final Budget for Fiscal Year 2022-2023.

IX. Announcements

The June Board meeting will be held on Thursday, June 9, 2022, at 5:00pm. Location: West Charleston Library, 6301 W Charleston Blvd, Las Vegas, NV 89146.

The July Board meeting will be held on Thursday, July 14, 2022 at 5:00pm. Location: East Las Vegas Library, 2851 E Bonanza Rd, Las Vegas, NV 89101.

The August Board meeting will be held on Thursday, August 11, 2022 at 5:00pm. Location: Clark County Library, 1401 E Flamingo Rd, Las Vegas, NV 89119.

X. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter’s name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to comment via email during the meeting must send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). The email must include the commenter's name, legal address, and this agenda item. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

The public comment period at library district board meetings shall be limited

Agenda– Board of Trustees’ Meeting  
May 19, 2022  
Page 4

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- XI. Executive Session regarding litigation, budget, and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

- XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT EBONI NANCE AT (702) 507-6186 OR [nanceea@lvccld.org](mailto:nanceea@lvccld.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, [www.lvccld.org](http://www.lvccld.org) and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Wednesday, May 11, 2022, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library  
1401 Flamingo Road



Agenda– Board of Trustees’ Meeting  
May 19, 2022  
Page 5

Las Vegas, NV 89119

2. East Las Vegas Library  
2851 Bonanza Road  
Las Vegas, NV 89101

3. Sunrise Library  
5400 E. Harris Avenue  
Las Vegas, NV 89110

4. West Charleston Library  
6301 Charleston Boulevard  
Las Vegas, NV 89146

5. West Las Vegas Library  
951 Lake Mead Boulevard  
Las Vegas, NV 89106

6. Windmill Library  
7060 Windmill Lane  
Las Vegas, NV 89113

7. Las Vegas-Clark County Library District website  
[www.lvcclld.org](http://www.lvcclld.org)

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Live Stream Connection information:  
<https://youtu.be/7ZtBqpnKVrc> or

Visit the Library District’s YouTube channel:  
[Youtube.com/TheLibraryDistrict](https://www.youtube.com/TheLibraryDistrict)

## ITEM V.A

**PROPOSED MINUTES  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
BOARD OF TRUSTEES' MEETING  
LAS VEGAS, NEVADA  
April 21, 2022**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Centennial Hills Library, Las Vegas, Nevada, at 6:00 p.m., Thursday, April 21, 2022.

**Present:**

Board:	B. Wilson, Chair	E. Foyt
	N. Waugh	K. Whiteley
	K. Rogers	J. Jiron
	F. Ortiz	J. Melendrez
Counsel:	G. Welt	
Absent:	K. Benavidez	
	S. Ramaker	
Staff:	Kelvin Watson, Executive Director	
	Numerous Staff	

The meeting began at 6:00p.m.

**Roll Call and Pledge of Allegiance (Item I.)** All members listed present above represent a quorum. Appendix A.  
Chair Wilson led attendees in the Pledge of Allegiance.

**Public Comment (Item II)** None.

**Agenda (Item III.)** Trustee Waugh moved to approve the Agenda as proposed.  
There was no opposition and the motion carried.

**Executive Session Discussion regarding the Executive Director's performance evaluation for the period February 1, 2021 through July 1, 2022. (Item IV.A)** Chair Wilson made a motion to amend Agenda Item# IV.A to "Executive Director's performance evaluation for the period February 1, 2021 through February 1, 2022 through the fiscal year ending June 30, 2022."  
There was no opposition and the motion carried.  
Closed session began.

**Approval of Proposed Minutes of Board of Trustees Meetings on March 10, 2022 and the Finance and Audit Committee Meeting on April 11, 2022.** Trustee Waugh moved to approve the Minutes of the Board of Trustees Meeting held on March 10, 2022 and the Finance and Audit Committee Meeting held on April 11, 2022. Trustee Rogers second the motion.  
There was no opposition and the motion carried.

**(Item V.)**

**Chair's Report  
(Item VI.)**

Chair Wilson allowed Trustee Waugh to report on his involvement with the Library District and the organization he works for, Nevada Homeless Alliance on the Cell Phone Lending Program. Trustee Waugh reported that through a grant, the Library District was able to lend phones to people experiencing homelessness and low-income individuals. The devices received were, Motorola Moto G Pures. Each phone comes with a case, 18-month service plan, unlimited talk, text, data, and wireless hotspot at no cost to the individuals, without ID requirements. There was a total of 358 available for distribution. 146 of those phones were distributed at the launch event. The recipients were happy and grateful to receive the phones. Trustee Waugh also reported that there was also a resource fair offered at the event. 25 people received vaccines.

**Library Reports  
(Item VII.)**

**Executive Director's  
Report  
(Item VII.A.)**

Kelvin Watson, Executive Director thanked Trustee Waugh and Trustee Jiron for attending the Cell Phone Lending launch event. Director reported that dignitaries were also in attendance- Congresswoman Susie Lee, County Commissioner Segerblom, and District Attorney Steve Wolfson. Director Watson thanked everyone involved in the planning and execution of the cell phone lending program: from IT- Mr. Al Prendergast, Ron Melnar, Nadine Griego, Jocelyn Bates, Maria Eufemio; from Community Engagement- Matt McNally, Kristin Kennedy-Larsen, Ryan Neely, Jen Weitz, Suzanne Scott, Glenda Billingsley, Andrew Brannon, Jeremy Klewicki, Ben Saint-Louis, Amiel Bravo, Robert Wilson, Chelsea Snead; from Branding and Marketing- Betsy Ward, Ayelen Milan Lisa Jacob, Gene Kilchenko; from Development- JoAnn Prevetti and Sherry Walker, from Library Operations, Robin Gaebler and Megan Nykodym; from Finance Services- Anita Lai.

Director Watson reported that the Library District won, by a unanimous jury vote, the American Library Association Library of the Future Award for bringing the library to transit riders through RTC partnership. The Library of the Future Award honors an individual library, library consortium, group of librarians, or support organization for innovative planning, for applications of or development of patron training programs about information technology in a library setting.

All other details can be found in the written report.

**Library Operations,  
Security Reports  
and Monthly  
Statistics  
(Item VII.A.1.a)  
Branding and  
Marketing Report  
and Electronic  
Resources Statistics  
(Item VII.A.2.a.)**

No questions.

No questions.

<b>Community Engagement Report and Monthly Statistics (Item VII.A.2.b.)</b>	No questions.
<b>Development and Planning Report (Item VII.A.2.c.)</b>	No questions.
<b>Information Technology Report (Item VII.A.2.d.)</b>	No questions.
<b>Financial Services Report (Item VII.A.3.a.)</b>	No questions.
<b>General Services Report (Item VII.A.3.b.)</b>	No questions.
<b>Human Resources Report (Item VII.A.3.c.)</b>	No questions.  Chair Wilson accepted the Library Reports.
<b>Unfinished Business (Item VIII.)</b>	None.
<b>New Business (Item IX.)</b>	
<b>Consent Agenda (Item IX.A.)</b>	None.
<b>Regular Agenda (Item IX.B.)</b>	
<b>Discussion and possible Board action regarding the Executive Director's performance evaluation for the period of February 1, 2021 through June 30, 2022. (Item IX.B.1.)</b>	<p>Chair Wilson reported during the executive session a performance review was done of the Director and the rating from the over-all Board exceeded expectations.</p> <p>Each Board member shared their thoughts to Director Watson:</p> <p>Chair Wilson- <i>I don't know what we did to deserve you, Kelvin. I am so grateful with every passing day that you left Florida to come here and call this your home. The difference from when I joined this Board to now, it's unbelievable to me what a change in leadership can do and how much an organization can just change from the top down so quickly and so drastically. The amount of progress and vision you have to get programs done, I've never seen you stand behind a desk barking out orders. Every time I see you, I'm trying to chase you down somewhere. Everyone</i></p>

Draft Minutes - Board of Trustees' Meeting  
March 10, 2022  
Page 4

*trying to keep up with you to get the job done and it is just a thing of beauty to watch. I don't know any other way to express my appreciation, other than it's just a joy to watch you work. Every day as a taxpayer -- forget being a Chair, as a taxpayer, I feel like I'm getting kind of one heck of a bargain for what we get for our penny with you.*

*Trustee Jiron- Director Watson has far exceeded all of our expectations. So much of what you said Chair Wilson was absolutely accurate, but I feel like he's brought this teamwork approach to this District and leads by example. And he has created an environment for everyone where we all want to excel and we all want to exceed, and we all want to be a part of it, and buy into it, and do our best. I'm so incredibly proud of Director Watson and the entire staff. I think that he has shown us all how to think outside of the box and has shown us ways that we can serve the community that we never thought we could serve the community in those ways and just has created this wonderful, wonderful situation here where the District is providing such amazing things. I feel so much from the staff, from everyone who works with him, this new passion for what they're doing and this new excitement and being a part of this. So you can't put a value on that, so thank you.*

*Trustee Foyt- We knew we were getting a rock star when we hired him, there's no doubt about that but you, as others have said far exceeded our expectations. One of the things that I asked during the time that we were interviewing for the position was that -- did you understand that you would be the face of the library out into the community, would you be active, would you do this because that was lacking. It was severely lacking. And you are. I'm proud to introduce you to people, delighted when you see people that you've made connections with. And they're not just in passing, they're not connections of convenience. You have made deep friendships here; you've opened doors for us. Proud to call you my friend. Thank you.*

*Trustee Waugh- I wanted to save most of my praise for Director Watson separately, Director Watson is my first -- he's my first Executive Director since I've been on this Board, and you always remember your first. But it's one of those things is when I'm out in the community and I'm meeting with County Commissioners and I'm there to talk about housing and homelessness is at the end it always turns around to oh by the way, your Executive Director is fantastic. And so it's just the passion that you've brought to this position and the relationship in the community, you know, you're out in the community, you're going to events, you're meeting with community groups, and you do it all for the right reasons. Even when folks will stand there and read you the definition of what a library is, you take that in stride and you have this grace and poise that, even on the bad days, you never let it get you down. And that's something, I know we can all aspire to be but you personify what it is to lead this District in a very positive and I'm fortunate to have you be a part of this and excited we've made history in this District, you've made history in this District, and I'm looking forward to seeing what comes next.*

Trustee Ortiz- *Through you, first of all, this Library District is a Top Tier 1 Library, so there's a lot of expectations that we not only be the best but keep moving and changing. And trying to turn a ship is really, really hard. So real quick, this Library District is responsible for 8.8 million books, 2.4 million unique visits, 3.3 million number of items in the collection, 1.3 million collection computer uses. It's responsible for 262,800 children and adult. But what does that mean? That means that we are responsible for a lot of individuals. And when I say we, we just give the policy, and the Director implements it. He's done a fantastic job, he exceeded expectations, he's allowed the staff to bring forward and participate in the programming. The staff has changed, you see smiles on their faces, almost everybody. I don't think I've not seen anybody without a smile. And he believes in the staff, he trusts the staff, and he's really deserving, if I can use that word, of the merit increase and whatever we give him because this is a monster operation. And if those numbers didn't sink in, I would invite you to look them up. It's a monster operation because we not only deal with that but with 2.4 million individuals here in Southern Nevada because I do know the Henderson, North Las Vegas and other entities are using our library services and we don't turn them down. So congratulations again. Thank you for being part of the District. And proud to say that I was the Chair at the time he got hired and it was not a mistake. It was -- he really has brought us forward with new ideas, recognition, and thank you, again. You've done a great job.*

Trustee Melendrez- *What I would add to that is that from one old-timer community organizer to another community organizer, I think we model the behavior that we want to see in our staff and our community and Kelvin does, to the ultimate level, what this kind of position can be and the impact that it can have in our communities. And, you know, I've been a fan of our library for a long time. My kids were young and small and every Saturday being at playtime and reading books and all this good stuff. And so the effort and the initiative that Kelvin's taking on in the short time that he's been with this library has really moved a lot of different areas forward. I agree with Trustee Ortiz about the shift in the staff approach and how they look at things. You can see it in the energy, you can see it in the pride in the work. And again, I think -- Kelvin shared this -- we just got recognized again by ALA for our work on a national level and that, again, speaks to the level of commitment and work that our Executive Director and all of our staff put in. So again, thank you, Kelvin and the way that model leadership, your work ethic, it's paying off for the good of the library, and more importantly for the good of our staff, and more importantly for the good of our constituents who use the libraries. So thank you for that.*

Trustee Rogers- *I certainly agree with all the comments that have been said, all deserving and more. And I would just say that, you know, going back to what Trustee Ortiz said about being on the committee and I just was impressed when all the questions -- you never wrote one question down in your interview but you always responded thoroughly to all the components of the -- of our questions which I was thoroughly impressed by and I told you that afterwards. And I had the distinct pleasure of being*

Draft Minutes - Board of Trustees' Meeting  
March 10, 2022  
Page 6

*able to call you to let you know that we selected you as our candidate so that was a great connection point for us, and I think we've sort of just grown since. And similar to what Jose said, we interact in a lot of the same community circles and all I hear is hey, you all got lucky. You have a rock star. Keep him as long as you can. We certainly appreciate, I appreciate all the work that you do, the dedication, and I think it sort of culminates in the email that we got a couple meetings ago from one of the employees here in the library for such a long time who said that she sent him an email and asked him to come and speak with my staff at a retreat or something and you showed up. And she said hey, I have been sending this email to the previously predecessors and never got a response. So I think that just sort of exemplifies how you approach your work, and how caring you are, and how you always make time to make a difference. And so I certainly appreciate that, and I've tried to emulate some of that in some of the things that I do as well. So I appreciate it and continue the great work. You set a high standard for this first evaluation, so we're looking forward to where you're going to take us over the next evaluation period. So, congratulations.*

*Trustee Whitley- I echo what everyone else has said. I've said this a couple of times on this Board, libraries are sacred places for me. Prior to joining the Board I was, you know, a self-described fan girl or library evangelist, whatever you want to call it. I love the District and have been a patron for many, many years and I could not be happier to have Kelvin leading the District. He has just shown intense creativity, flexibility, tenacity in something -- in a year that I'm sure has been challenging, right? The community is still changing with COVID-19. Change in general in any organization is really hard. Even when it's good change, it's still hard, it's challenging for an organization to navigate and Kelvin has really taken the helm and navigated the transition with incredible skill right from the jump. I think that's something that stands out for me. We started sort of at the same time and there was really no warm-up period. There was no like I'm going to get my sea legs for three, four, five, six months. It was here are the ideas I have, here are the things I want to do, how can we do this, what ideas do you have, what can we do and it's just stunning to me all that he's accomplished in this first year. The bus program is fantastic. The phone program is fantastic. The vending machines are fantastic. And there's just so much more and I know there's so much more in his mind as well. You know, Kelvin, your community engagement is just top notch. We know when we get people through these doors either -- even one of the branches or online that they can then get a real good idea of what we can experience for them and what they can experience through our services. And when we can just get them a taste, that's how we convert them and you being out there in the community evangelizing for the library and all of its different -- in all the different areas that you do, really helps us get people on board and get people through the door so that this incredible staff that you have can then, you know, continue to show them that, you know, libraries do that. So anyway, Kelvin, I've relished our conversations, I am thrilled with your ideas, and I am fully confident in your vision for the future of the Library District.*

Draft Minutes - Board of Trustees' Meeting  
March 10, 2022  
Page 7

Chair Wilson reported and made a motion that in the Executive Session, the Board recommended a performance merit which will be a prorated 16-and-a-half months' worth of the normal COLA and merit increase- the COLA for February 2021 through June 2022 will be \$8,690, effective April 16th of 2022. Merit for February 2021 through June 2022 of \$9,433, effective April 16th, 2022. This will bring the Director's new base rate to \$238,123. Trustee Waugh second the motion.

There was no opposition and the motion carried.

Director Watson thanked everyone for their remarks. He also thanked the staff for their support.

**Review of Employee Benefits (Indirect Compensation) survey results. (Item IX.B.2)**

Jeff Serpico, Human Resources Director introduced Mike Harary and Georg Krammer from Koff and Associates who presented the Employee Benefits (Indirect Compensation) survey results. **[Mike Harary presented pages 110- 119 of attached presentation into the record]**

No action taken.

**Discussion and Possible Board Action to implement the Wage Analysis compensation recommendations for the Administrative Team. (Item IX.B.3)**

**[Mike Harary of Koff and Associates presented pages 123-128 of attached presentation into the record]**

Chair Wilson made a motion to:

1. Implement the pay grades and associated pay ranges recommended by Koff and Associates;
2. Freeze the pay ranges recommended by Koff and Associates for a period of 24-months; and
3. After July 1, 2022, on an annual basis, charge the Executive Director to provide a performance merit increase and general increase (COLA, Market etc.) recommendation to the Board of Trustees, independent of all Collective Bargaining Agreements, for approval.

Trustee Waugh second the motion. There was no opposition and the motion carried.

Trustee Ortiz thanked Director Watson and Mr. Serpico for presenting the information that has been requested for a while to make sure staff is sufficiently and equally paid. Trustee Ortiz stated he was happy with freezing the pay because it is public money that needed justification. He felt the days off given from the Library District was a good benefit for staff that other places weren't giving. He explained that the sick leave given was generous and he was not okay with staff quitting after one-three years, and being allowed to take their sick leave. Trustee Ortiz stated that he is in favor with all three recommendations after receiving the study information.

**Announcements (Item X.)**

The May Board meeting will be held on Thursday, May 19, 2022, at 5:00pm. Location: Windmill Library, 7060 W Windmill Ln, Las Vegas, NV



Draft Minutes - Board of Trustees' Meeting  
March 10, 2022  
Page 8

89113.

The June Board meeting will be held on Thursday, June 9, 2022, at 5:00pm. Location: West Charleston Library, 6301 W Charleston Blvd, Las Vegas, NV 89146.

The July Board meeting will be held on Thursday, July 14, 2022 at 5:00pm. Location: East Las Vegas Library, 2851 E Bonanza Rd, Las Vegas, NV 89101.

1. Email from: Anahi Bravo, 7112 Pinelake Rd, Las Vegas, NV 89145

**Public Comment  
(Item XI.)**

**[Read into the record by Eboni Nance, Executive Assistant]**

To the Board of Directors,

Morale in the district has significantly dropped and I believe the Board Members should be as concerned as staff members are.

I am requesting a change in the way staff and other people can voice their opinions on certain matters.

The current requirements set to make a public comment, ie requiring to add your legal name and address, is unnecessary. Frankly, this discourages staff members from voicing their concerns during board meetings. It is commonly known within the library district, that retaliation in voicing ones opinion is very much alive. Particularly if that opinion is negative towards those in power. The changes that I am asking the board to make in regards to this regulation is to implement constructive criticism within the library and management. This will also guarantee staff anonymity and protect us from any retaliation. I am stepping up now with my name out in the open, because I believe in the District and I believe we are capable of change. The need for change outweighs my fear of retaliation.

In terms of management, I would like to request staff's input to be taken into account when evaluating anything from Branch Manager to the Executive Director. I believe this is important information to consider because, according to HR as part of our Mental Health Campaign and Playbook Strategy to become a "*Public Employer of Choice*", we cannot achieve that if higher management is being evaluated by people who do not work with them day to day. It is easy to put a facade once every six months, for this reason, I believe that staff input is necessary and overdue.

Thank you.

2. Nephi Khaliki, 2800 South Highland Drive.

I want to thank you guys for welcoming our organization to come and hold an event. I realize that it has been controversial but a lot of things on whatever side you're on is controversial to the other. I appreciate the accommodations that were made to us, to allow us to also enjoy our library. I do things differently, just like I think a lot of people in our society do things differently. And what makes the world a beautiful place

Draft Minutes - Board of Trustees' Meeting  
March 10, 2022  
Page 9

is our ability to hopefully try to laugh at things and to learn something.

I had a friend of mine years ago that complained that he couldn't find the money to do a quality education and I said nobody's keeping you out of the library. I want to say that I'm impressed with how you guys have treated our group and accommodated us. And if the Clark County School District was run the way you've run this organization, we'd be Number 1 in education. Thank you.

3. Comiesha Monica Lenoir, 1020 Desert Inn, Las Vegas, Nevada 89106.

Mr. Khaliki came under fire for a presentation he gave in your library. I'm just going to point out a few things. Freedom of speech is a principle that supports the freedom of an individual or a community to articulate their opinions and ideas without fear of retaliations, censorship, or legal sanction. But a lot of people forget there's an exception to the rule. Excitement, fighting words, obscenity, defamation, commercial speech, compelling interest.

Mr. Khaliki could have fallen under defamation, which is a false statement about another person or group that tends to damage the reputation of that person. It is unprotected under the First Amendment. It is not a crime; it is a tort in all jurisdictions, however, you can be sued civilly for this. But I do think in Mr. Khaliki's favor that there wasn't actual malice or he acted reckless in disregard for the truth.

I don't be -- I believe he should be given another chance to give an event because I know him, and I know that he's not racist. I mean, he might be watching too many movies with stereotypes and perpetuation that and getting -- and being offensive to get people's attention. But the truth is, I know him personally, and he even talks about himself in the videos that were shown.

So I say all of this to say that hopefully he'll be given another chance because what he's doing for the community, for people like me, who are afraid of guns and things like that, he's giving us an opportunity to understand why our Second Amendment right is important. And I'm with the Las Vegas Tribune and running for US Congress. Thank you.

**Adjournment  
(Item XII.)**

Chair Wilson adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Elizabeth Foyt, Secretary



## ITEM VII.A.

### MEMORANDUM

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**DATE:** April 30, 2022  
**TO:** Board of Trustees  
**FROM:** Kelvin A. Watson, Executive Director  
**SUBJECT:** Executive Director's Monthly Report, May 2022

This report gives you a review of my activities and the accomplishments of Library District Staff for your review and discussion at the District Board of Trustees' May 19, 2022 meeting. I have supplemented this with information in the board packet, (numbered VI.A.1-3) and distributed to Trustees.

Presented a Library District update of the initiatives and programs offered to the Clark County Board of Commissioners for National Library Week and received Proclamation for LVCCLD/RTC partnership.

Presented a Library District update of the initiatives and programs offered to the Las Vegas City Council for National Library Week.

Attended the Employ NV Youth and MGM Resorts International, Youth Career Chat. Vice President of Workforce Development, Wanda Smith-Gispert was the speaker.

Met with Lewis Jordan, Executive Director and Tracey Torrence, Supportive Services Manager or Southern Nevada Regional Housing Authority to discuss potential partnership.

Met with Sheriff Lombardo and JoAnn Prevetti, Development Director, to discuss community initiatives and potential partnerships with Library District and the Sheriff Office of Clark County.

Traveled to Durham, NC to participate in the Black Caucus of ALA Leadership Institute as the Keynote Speaker.

Traveled to Walla Walla, WA to participate in the Walla Walla County Rural Library District Staff Training Day. I was selected as a keynote speaker to do presentation on leadership.

Met with District Attorney Steve Wolfson along with JoAnn Prevetti, Development Director, to discuss potential partnership with Library District.

Attended UNLV Center for Business and Economic Research Spring Outlook Event to discuss the Endemic Economy. Other members from Admin team and Board of Trustees were also in attendance.

Spoke with LIS students of Syracuse University as guest speaker for the Library Leadership and Management class. The goal is to build awareness about the broad spectrum of experiences in library management and leadership.

A speaker discussing Playbook 2026 for SJSU Leadership & Management PAC webinar- Game Changer- Transformational Planning Perspectives

Participated in the Cell Phone Lending Program Launch at Clark County Library. This project was in partnership with T-Mobile, Nevada Homeless Alliance and Nevada Partnership for Homeless Youth. 383 cell phones were distributed to qualifying recipients with 18-months of service at no cost to the end user. The plan includes unlimited calling, text, and data from T-Mobile. Phones were also pre-programmed with community links, resource contacts, and library apps.

Met with Congressman Horsford and JoAnn Prevetti, Development Director, to discuss West Las Vegas, Congressional funding, and LVCCLD initiatives.

Presented for the University of San Diego 2022 Digital Initiatives Symposium, as a part of the Dean's Panel, Phases of Partnership: Implementing & Sustaining Digitization Projects.

Visited five branches for Customer Appreciation Day to participate with the staff in celebrating our customers. I was able to visit Windmill Library, Enterprise Library, Whitney Library, East Las Vegas Library, and West Las Vegas Library.

Met with LSTA Planning Consultant, Quality Metrics and members of the Admin team to discuss as a part of their initial on site Nevada Library Needs Assessment to assist with planning of the new LSTA 5 year plan.

I attended the following meetings/events during the month of March:

- Met with Koff & Associates to review benefits data and presentation
- Met with staff to discuss the planning for the Chromebook distribution and tracking
- Met with KCEP to tour radio station Power 88 and met with staff in West Las Vegas
- Participated in Library Directors monthly call
- Participated in Reforma Informational Session
- Attended the LVCCLD Finance and Audit Committee Meeting
- Attended DPLA Community & Board of Directors Meeting
- Attended the OCLC REALM Steering Committee Meeting
- Participated in the ULC Directors/CEO Weekly Meeting
- Met with Steve Lake along with Leo Segura, Library Operations Director and Matt McNally, Community Engagement Director, to discuss suggestions for LVCCLD
- Met with Dr. Maurice Wheeler of UNT SLIS
- Attended Diversity Meeting at Windmill Library

- Met with Craig Settles to discuss Telehealth Broadband Adoption Project opportunity for LVCCLD and state of Nevada
- Participated in the OCLC ARC All Delegate Meeting
- Speaker at LYRASIS Member Summit Discussion on a program development
- Attended ALA Standards Working Group Meeting
- Met with Charles and Kim Tureaud for Black Image Magazine article
- Attended the Library Operation Meeting
- Participated in the Leadership the 100 Way Event with 100 Black Men

## ITEM VI.A.1.a.



### MEMORANDUM

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TO: Board of Trustees through Mr. Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: April 30, 2022

SUBJECT: Library Operations Report, May 2022

This report provides an overview of the Library Operations initiatives, including 25 Branch Libraries and the Misdemeanant April Jail Library. This report covers **April 1 – April 30, 2022.**

#### POWERFUL PEOPLE

- Library Operations recently promoted **David Le De** to Adult Services Librarian at the Spring Valley Library.
- Library Operations promoted **Cindy Alfonso** to Full-Time Adult Services Assistant for East Las Vegas Library.
- Library Operations recently promoted **Diana Palacio** from to Full-Time Youth Services Assistant for Sunrise.
- In March 2022, LVCCLD signed up **6,762 new library card** users, a 67% increase over the same period in 2021 and 90% of pre-pandemic numbers.
- **Gate count** continued to improve overall with a 7% increase from March 2021. East Las Vegas is showing an -38% drop due significantly to corrections in reporting practices. Last month we had 307,670 folks come into the library for services and programming.
- For March, staff answered **39,925 reference questions** and conducted **202 computer classes** for **279 customers**.
- **Volunteer hours** nearly doubled as our volunteers logged **4,025 hours** of service to the Library District.
- **42 Homeschool sessions** were logged.
- **Wi-Fi** usage was recorded at **57,560** sessions.
- I want to thank everyone who participated and attended our first-ever **Customer Appreciation Day** on April 26, 2022. The staff's commitment to this initiative helped pull off a fantastic event! We continue to hear great things from customers and staff about the events held around the district, specifically at the level of creativity exhibited. Branches were successful in tailoring events to their local branch community.

Library Operations Report  
Page 2

It was exciting to see customers engaged with staff, and we have received great feedback that we can use to inform our future planning of programming, services, and operations.

Please give us a few weeks to compile and analyze the data. We will then be in touch with branches with the results for specific branch feedback.

April 26<sup>th</sup> was more than a novel success. At all 25 branch locations, staff celebrated our customers throughout the day and during the week. The common threads that bound the program together were a customer survey on library services and programs, a special gift and raffle prizes from the Library Foundation, activities, snacks, or other goodies like take and makes, and lots of goodwill and celebration.

Special thanks to regional manager **Chantel Clark** for dreaming up the idea and to library operations support manager **Ermal Reinhart** for purchasing and project management, and to their committee consisting of **Misty Hayes**, **Joanna Goddard**, and **Sherry Walker** for all their help on the action committee and making sure that the branches all had a great time with the event!



## POWERFUL PLACES



Library Operations Report  
Page 3

- Library Branches overall improved **circulation** to **872,685 items** for March 2022, a 16% increase over March 2021. We still have some catching up to pre-pandemic but are 88% there compared to March 2019.
- Windmill Library Staff in March processed **78 passport applications** and collected \$3,319 in fees.
- March **Library Gate Count** was **307,670**, which improved, by 7% year by year but remains 62% of the March 2019 gate.
- **PC internet sessions** saw an increase of 11% over 2021, totals at **101,538**.
- **Best Buy Teen Tech Center** staff offered **164 programs** with a total attendance of 2,077 teens.
- **Las Vegas Misdemeanant Jail** circulated **2,040 items** and answered **58 reference questions**.

### POWERFUL PARTNERSHIPS

- Kickoff planned for 100 Black Men of Las Vegas to community book club and one-read featuring ***The Hate U Give*** by Amanda Thomas will feature a June 15<sup>th</sup> kick-off event at the Sahara West Library from 3:00 – 5:00 PM.
- **General Services** started a project to refurb and refresh our book drops at neighborhood libraries throughout Clark County. Completed in April were the Enterprise Library Drops.



- It was a magical time at the 2<sup>nd</sup> Annual Mystic Fair. It was an all-hands-on-deck partnership with the library departments and vendors to entertain and inform approximately 340 customers. Library Operations staff from the Windmill Library planned their signature event, and the Community Engagement team was assigned to the branch and District. The execution included staff from Windmill and other departments and District-Wide employees.





Everyone got to choose programs from Reiki, chakra balancing, singing bowls, sound healing, and much more.



### POWERFUL PLATFORMS

- **Passport Services** will be expanding their walk-up and weekend hours since we have been able to train more staff.

Windmill Library opens appointments on the 1st of each month between 9:30 a.m. and 9:45 a.m. for reservations.



**PLEASE NOTE:** Windmill Library has a limited number of appointments per month, and these will fill rapidly. If you cannot make an appointment locally, you should try to make a reservation at a post office in the rural areas of Clark County.

- STS Cashless Pilot program is active and being tested at East Las Vegas Library. Previous technical issues were resolved by Access Services Manager **Sufa Anderson**, Assistant IT Director **Ron Melnar**, and Facilities Manager **Fernando Rosete**.

STS and Location Manager are both installed, the credit card reader is installed and operational, and the register has been relocated to work better for staff.

Circulation Department Head **Cathrina Ortiz** and **Ermal Reinhart** conducted multiple pieces of training for staff. They ensured their User IDs were working, identified staff concerns/potential issues that could arise, and worked with **Sufa Anderson** and Accountant **Mayumi Kramer** to address concerns and issues. Cathrina also provided information on opening and closing procedures and what changes might occur due to STS.

- April 27<sup>th</sup>, 24 of the 25 Branch Managers or designees presented highlights to their Branch Playbook 2026 at the West Charleston Library Lecture Hall. Featuring a mix of accomplishments and reach goals for the coming year(s).

Library Operations Report  
Page 5

The impressive presentations allowed us to see the Playbook in action, the enthusiasm shared by staff, and that libraries are continuing to make a difference in our communities and bring the library where the community is to ensure a great customer experience! It was a delight to see how much commonality exists even in such diverse communities. Even more impressive is that staff recognized it and started networking to share and collaborate on some of the presented plays and ideas to ensure better we see continued future successes.

**Las Vegas-Clark County LIBRARY DISTRICT**  
LVCLD.org

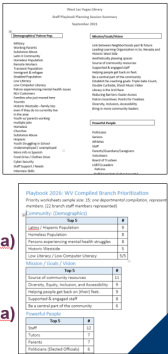
## Journey to Playbook 2026

Brainstorm → Prioritize → Ready!

**September 2021: Brainstorming Session (Chantel)**  
Library leadership hosted two open sessions where staff was prompted to list our goals, ideas for the future, and what our branch's strategic direction should be.

**November 2021: Prioritization Exercise (Mayra & Lenika)**  
Library leadership took the raw ideas presented by the whole staff, grouped them and engaged the staff in an individual prioritization exercise. This revealed the staff's priorities as a whole. This exercise gave our branch a clear Mission and Vision.

**December 2021: WV Playbook (Mayra & Lenika)**  
Since our staff invested in creating the content, we decided to theme, restructure, and adjust our Playbook's stylization to match our branch's personality. This meant streamlining our playbook into a report styled document. The first completed DRAFT of our playbook is ready for the Starting Line.



2

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## Community & Culture

**Establish Sustainable Art Gallery**  
Promote community involvement through arts where customers and staff can participate in the production of the art work showcased.



**Create a Community Garden**  
Create a community garden to promote sustainable living in urban environments. Programming involving children, gardeners, and other community partners will be included.



3

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## Add non book Material to Library in Support of Education

### Limitless Learning - zSpace

zSpace is a combined augmented and virtual reality (AR/VR) solution for immersive, interactive, multi-sensory learning experiences. Students can view virtual models in 3D, examine them in detail from all angles, and manipulate them fearlessly using a stylus pen, effectively bringing learning to life. zSpace and NOCTI (National Occupational Competency Testing Institute) combined for students to potentially earn up to 33 industry credentials. In **Health Science, Advanced Manufacturing, Agri-Science and Transportation**.

3

**Las Vegas-Clark County LIBRARY DISTRICT**  
LVCLD.org

## Small Plays, Big Wins

**Battle of the Bots - Rebranding**  
STEAM & Coding rebranded to "Battle of the Bots" was experiencing 1-4 in attendance to 7 - 12 teens/teens in attendance

**Built from Scratch Lab Brochure**  
Brochures delivered February 20, for the month of March the Built from Scratch Lab experienced a 61% increase in Podcast Sessions and a 71% increase in audio recording sessions.

**Toy Library Relocation**  
Move happened January 16, for January and February, EV was #1 in Toy Library Circulation

**Flyer Stands**

**New Study Room Log**  
New Study Room Log format has reduced customer complaints and enhanced customer experience






4

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## Adult

### Programs

- Painting
- Book club
- Sewing class in partnership with Parks and Recreations




3

**Las Vegas-Clark County LIBRARY DISTRICT**  
LVCLD.org

## Reflection



### Successes

- Effective strategy to introduce new leadership.
- Alignment of District and Branch-level staff.
- Staff Involvement and Engagement

### Improvements

- Timeline and Deadline
- Annual review
- Eisenhower Matrix
- Condense and K.I.S.S.

### Highlights


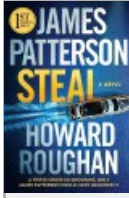
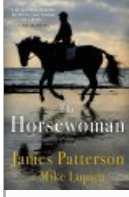
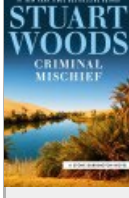
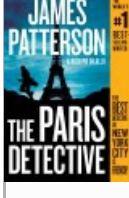



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Library Operations Report  
Page 6





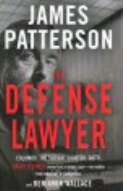
## April 2022 Top 10 Fiction:

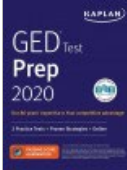




	Number	Title	Author
	1	<a href="#">Better off dead</a> ( <a href="#">catalog.</a> )	<a href="#">Child, Lee.</a>
	2	<a href="#">The dark hours</a> ( <a href="#">catalog.</a> )	<a href="#">Connelly, Michael, 1956-</a>
	3	<a href="#">Mercy</a> ( <a href="#">catalog.</a> )	<a href="#">Baldacci, David.</a>
	4	<a href="#">Autopsy : a Scarpetta novel</a> ( <a href="#">catalog.</a> )	<a href="#">Cornwell, Patricia Daniels.</a>
	5	<a href="#">Nothing to lose</a> ( <a href="#">catalog.</a> )	<a href="#">Jance, Judith A.</a>

	Number	Title	Author
	6	<a href="#">Run, Rose, run</a> ( <a href="#">catalog.</a> )	<a href="#">Parton, Dolly</a>
	7	<a href="#">Steal</a> ( <a href="#">catalog.</a> )	<a href="#">Patterson, James, 1947-</a>
	8	<a href="#">The horsewoman : a novel</a> ( <a href="#">catalog.</a> )	<a href="#">Patterson, James, 1947-</a>
	9	<a href="#">Criminal mischief</a> ( <a href="#">catalog.</a> )	<a href="#">Woods, Stuart.</a>
	10	<a href="#">The Paris detective</a> ( <a href="#">catalog.</a> )	<a href="#">Patterson, James, 1947-</a>

Library Operations Report  
Page 7

## April 2022 Top 10 Nonfiction:

	Number	Title	Author
	1	<a href="#">The recovery agent</a> <a href="#">(catalog.)</a>	<a href="#">Evanovich, Janet.</a>
	2	<a href="#">Baby steps millionaires : how ordinary people built extraordinary wealth - and how you can too</a> <a href="#">(catalog.)</a>	<a href="#">Ramsey, Dave.</a>
	3	<a href="#">Scott 2020 standard postage stamp catalogue</a> <a href="#">(catalog.)</a>	
	4	<a href="#">The daily laws : 366 meditations on power, seduction, mastery, strategy, and human nature</a> <a href="#">(catalog.)</a>	<a href="#">Greene, Robert.</a>
	5	<a href="#">The defense lawyer : the Barry Slotnick story</a> <a href="#">(catalog.)</a>	<a href="#">Patterson, James, 1947-</a>

	Number	Title	Author
	6	<a href="#">GED test prep 2020 : 2 practice tests + proven strategies + online.</a> <a href="#">(catalog.)</a>	
	7	<a href="#">Betrayal : the final act of the Trump show</a> <a href="#">(catalog.)</a>	<a href="#">Karl, Jonathan, 1968-</a>
	8	<a href="#">Untamed</a> <a href="#">(catalog.)</a>	<a href="#">Doyle, Glennon, 1976-</a>
	9	<a href="#">Get off your sugar : burn the fat, crush your cravings, and go from stress eating to strength eating</a> <a href="#">(catalog.)</a>	<a href="#">Gioffre, Daryl,</a>
	10	<a href="#">That sounds so good : 100 real-life recipes for every day of the week</a> <a href="#">(catalog.)</a>	<a href="#">Music, Carla Lalli.</a>



## MEMORANDUM

**TO:** Board of Trustees through Mr. Kelvin Watson, Executive Director

**FROM:** Leo Segura, Library Operations Director

**DATE:** May 02, 2022

**SUBJECT:** Security Report, May 2022

This report provides security information and safety-related incidents in District branches from **March 1, 2022 – to March 31, 2022.**

Urban Branches	Incident Reports					Apr-20	Apr-21		
	Branch	Mar-21	Mar-22	Difference	% Change	Mar-21	to Mar-22	Difference	% Change
	CENTENNIAL HILLS	6	1	-5	-83.3%	19	16	-3	-15.8%
	CLARK COUNTY LIB	20	13	-7	-35.0%	181	230	49	27.1%
	EAST LAS VEGAS LI	6	4	-2	-33.3%	36	71	35	97.2%
	ENTERPRISE LIBRAI	3	7	4	133.3%	36	45	9	25.0%
	MEADOWS	0	0	0	0.0%	0	4	4	0.0%
	RAINBOW LIBRARY	1	1	0	0.0%	23	21	-2	-8.7%
	SAHARA WEST LIB	10	11	1	10.0%	33	54	21	63.6%
	SPRING VALLEY LIB	6	8	2	33.3%	24	57	33	137.5%
	SUMMERLIN	0	1	1	0.0%	5	15	10	200.0%
	SUNRISE LIBRARY	0	3	3	0.0%	7	22	15	214.3%
	WEST CHARLESTON	5	6	1	20.0%	42	70	28	66.7%
	WEST LAS VEGAS L	5	7	2	40.0%	43	51	8	18.6%
WHITNEY LIBRARY	4	7	3	75.0%	50	74	24	48.0%	
WINDMILL LIBRARY	0	4	4	0.0%	16	37	21	131.3%	
Urban Total		66	73	7	10.6%	515	767	252	48.9%

	Incident Reports				Apr-20	Apr-21			
	Branch	Mar-21	Mar-22	Difference	% Change	Mar-21	to Mar-22	Difference	% Change
Outlying Branches	BLUE DIAMOND	0	0	0	0.0%	0	0	0	0.0%
	BUNKERVILLE	0	1	1	0.0%	4	2	-2	-50.0%
	GOODSPRINGS	0	0	0	0.0%	0	0	0	0.0%
	INDIAN SPRINGS	0	0	0	0.0%	0	2	2	0.0%
	LAUGHLIN LIBRARY	0	2	2	0.0%	4	11	7	175.0%
	MESQUITE LIBRARY	5	1	-4	-80.0%	17	14	-3	-17.6%
	MOAPA TOWN	0	0	0	0.0%	2	0	-2	-100.0%
	MOAPA VALLEY	0	1	1	0.0%	1	4	3	300.0%
	MT CHARLESTON	0	0	0	0.0%	0	0	0	0.0%
	SANDY VALLEY LIBR	0	0	0	0.0%	0	0	0	0.0%
	SEARCHLIGHT	0	0	0	0.0%	0	0	0	0.0%
	Outlying Total	5	5	0	0.0%	28	33	5	17.9%
	Grand Total	71	78	7	9.9%	543	800	257	47.3%



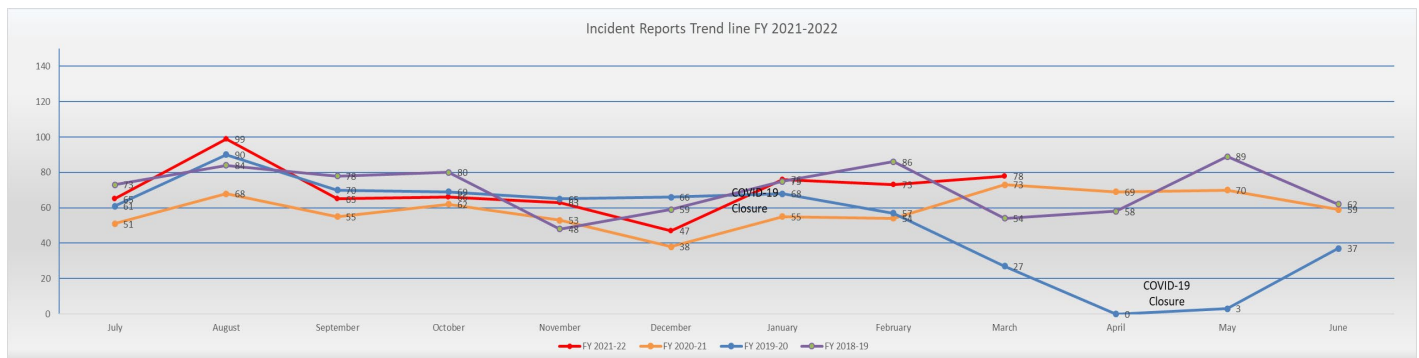
Library Operations Report  
Page 9

In March 2022, there were **78** incidents, an **increase of 9.9%** from the total experience in March 2021 and 39.3% above March 2019. The Clark County Library experienced the highest number of incidents in March at thirteen (13), matching the number experienced in 2019. This was 35% fewer incidents than in March 2021. During this period, the District recorded **307,670** in-person visits. **This ratio is one incident for every 3,945 visits.**

Branch	Incident Reports				Mar-18 Mar-21			
	Mar-19	Mar-22	Difference	% Change	to Mar-19	to Mar-22	Difference	% Change
CENTENNIAL HILLS	3	1	-2	-66.7%	20	16	-4	-20.0%
CLARK COUNTY LIB	12	13	1	8.3%	208	230	22	10.6%
EAST (LAS VEGAS)	5	4	-1	-20.0%	81	71	-10	-12.3%
ENTERPRISE LIBRA	4	7	3	75.0%	35	45	10	28.6%
MEADOWS	0	0	0	0.0%	1	4	3	300.0%
RAINBOW LIBRARY	3	1	-2	-66.7%	26	21	-5	-19.2%
SAHARA WEST LIBR	2	11	9	450.0%	46	54	8	17.4%
SPRING VALLEY LIB	1	8	7	700.0%	40	57	17	42.5%
SUMMERLIN	6	1	-5	-83.3%	30	15	-15	-50.0%
SUNRISE LIBRARY	2	3	1	50.0%	28	22	-6	-21.4%
WEST CHARLESTON	3	6	3	100.0%	38	70	32	84.2%
WEST LAS VEGAS L	3	7	4	133.3%	41	51	10	24.4%
WHITNEY LIBRARY	9	7	-2	-22.2%	96	74	-22	-22.9%
WINDMILL LIBRARY	1	4	3	300.0%	51	37	-14	-27.5%
Urban Total	54	73	19	35.2%	741	767	26	3.5%

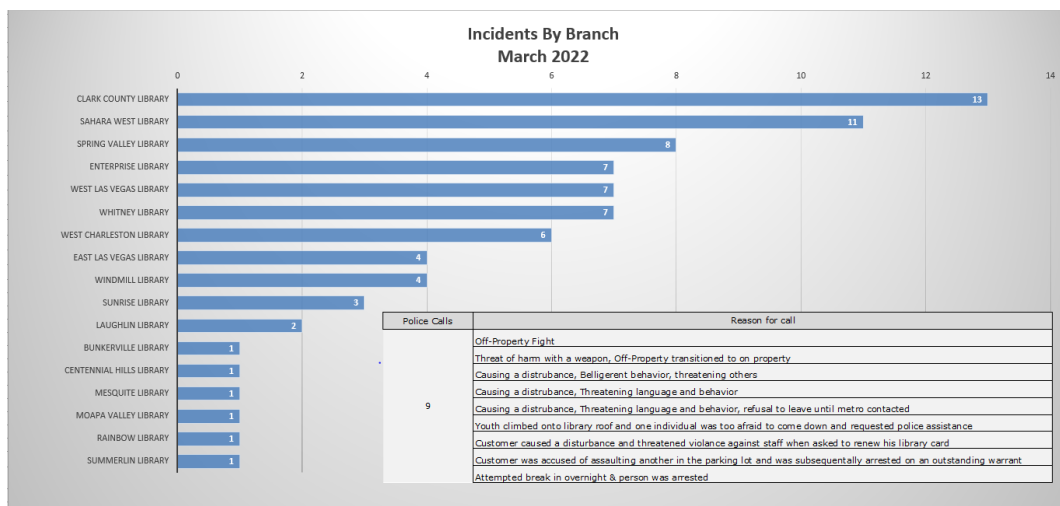
Branch	Incident Reports				Apr-18 Apr-21			
	Mar-19	Mar-22	Difference	% Change	to Mar-19	to Mar-22	Difference	% Change
BLUE DIAMOND	0	0	0	0.0%	0	0	0	0.0%
BUNKERVILLE	0	1	1	0.0%	0	2	2	0.0%
GOODSPRINGS	0	0	0	0.0%	0	0	0	0.0%
INDIAN SPRINGS	0	0	0	0.0%	0	2	2	0.0%
LAUGHLIN LIBRARY	1	2	1	100.0%	11	11	0	0.0%
MESQUITE LIBRARY	1	1	0	0.0%	28	14	-14	-50.0%
MOAPA TOWN	0	0	0	0.0%	1	0	-1	-100.0%
MOAPA VALLEY	0	1	1	0.0%	0	4	4	0.0%
MT CHARLESTON	0	0	0	0.0%	0	0	0	0.0%
SANDY VALLEY LIBR	0	0	0	0.0%	0	0	0	0.0%
SEARCHLIGHT	0	0	0	0.0%	0	0	0	0.0%
Outlying Total	2	5	3	150.0%	40	33	-7	-17.5%
Grand Total	56	78	22	39.3%	781	800	19	2.4%

March 2022, incidents remained relatively flat and followed a trendline similar to last fiscal year, even with the removal of masking disturbances. Incidents include all types of activity, not just disturbances with customers.

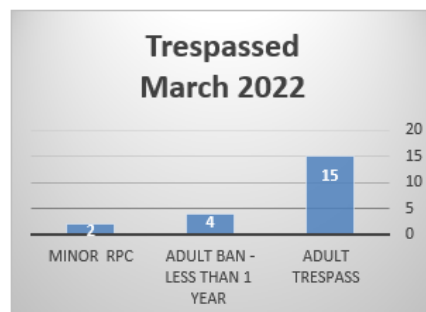


Library Operations Report  
Page 10

The **Clark County Library** recorded the highest number of incidents at **13 incidents**. The remaining branches reported between **0-and 11 incidents**.



Trespass or Banned	Total
ADULT TRESPASS	15
ADULT BAN - LESS THAN 1 YEAR	4
Minor RPC	2



For March 2022, the staff made nine (9) calls to law enforcement, and fifteen (15) customers were trespassed, while four (4) received a shorter partial year ban., and two (2) youth received a Request for Parental Conference.

**MARCH 2022 INCIDENT TYPES**

**56**   
CUSTOMER DISTURBANCE

**7**   
OTHER

**7**   
CUSTOMER ILLNESS | EMERGENCY

**3**   
CUSTOMER INJURY: NOT STAFF

**2**   
LIBRARY PROPERTY DAMAGE [ BROKEN WINDOWS : VANDALISM : GRAFFITI : ETC ]

**2**   
THEFT OF DISTRICT PROPERTY

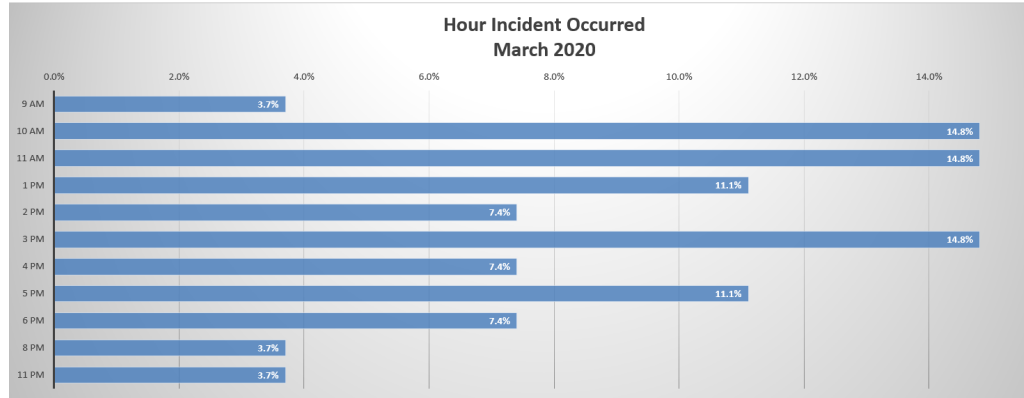
**1**   
BUILDING SECURITY [ ATTEMPTED BREAK-IN ]

District branch staff encountered **56** customer disturbances, accounting for most incident types at **71.8%**. This is a **19% increase** in customer disturbances from March 2021. This **ratio** is **one disturbance for every 5,494 visits**.

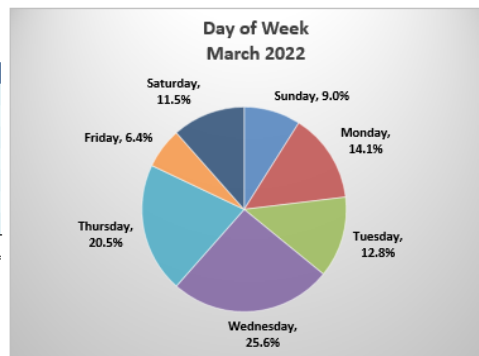
Four (4) FixIt Clark County tickets were submitted for encampments blocking the public sidewalks adjacent to libraries.

Library Operations Report  
Page 11

Hour Incident Occurred	Total	%
9 AM	1	3.7%
10 AM	4	14.8%
11 AM	4	14.8%
1 PM	3	11.1%
2 PM	2	7.4%
3 PM	4	14.8%
4 PM	2	7.4%
5 PM	3	11.1%
6 PM	2	7.4%
8 PM	1	3.7%
11 PM	1	3.7%
Grand Total	27	100.0%



Day of Week	Total	%
Sunday	7	9.0%
Monday	11	14.1%
Tuesday	10	12.8%
Wednesday	20	25.6%
Thursday	16	20.5%
Friday	5	6.4%
Saturday	9	11.5%
Grand Total	78	100.0%



Most incidents occur at or near the opening and then again in the early afternoon when we have the most people in the library.

Similarly, Monday through Thursday have the potential for more incidents because we are open more hours. For

March 2022, Wednesdays experienced the highest number of incidents at 20 or 25.6% of the total.

Library Name	Address	Square Footage	March	INCIDENTS PER 10K SQ. FT.	Incidents per PIC
Blue Diamond	14 Cottonwood, Blue Diamond 89004	1,000	0	0.00	0.00
Bunkerville	150 West Virgin Street, Bunkerville 89007	1,200	1	8.33	0.67
Centennial Hills	6711 N. Buffalo Dr., LV 89131	45,555	1	0.22	0.13
Clark County	1401 East Flamingo Road, LV 89119	120,000	13	1.08	0.93
East Las Vegas	2851 East Bonanza Road, Las Vegas, NV 89101	41,015	4	0.98	0.67
Enterprise	25 East Shelbourne, LV 89123	26,300	7	2.66	1.40
Goodsprings	365 West San Pedro Avenue, Goodsprings 89019	900	0	0.00	0.00
Indian Springs	715 Gretta Lane, Indian Springs 89018	1,200	0	0.00	0.00
Laughlin	2840 South Needles Highway, Laughlin 89029	15,562	2	1.29	0.25
Meadows Library	251 W. Boston Ave, LV 89102	813	0	0.00	0.00
Mesquite Learning Center	121 West First North Street, Mesquite 89027	5,464	0	0.00	0.00
Mesquite Library	160 West First North Street, Mesquite 89027	13,313	1	0.75	0.13
Moapa Town	1340 East Highway 168, Moapa 89025	2,000	0	0.00	0.00
Moapa Valley	350 North Moapa Boulevard, Overton 89040	4,700	1	2.13	0.17
Mt. Charleston	75 Ski Chalet Place, Las Vegas 89124	2,800	0	0.00	0.00
Rainbow	3150 North Buffalo Drive, LV 89128	26,800	1	0.37	0.13
Sahara West	9600 West Sahara Avenue, LV 89117	122,000	11	0.90	1.00
Sandy Valley	650 West Quartz Avenue, Sandy Valley 89019	1,200	0	0.00	0.00
Searchlight	200 Michael Wendell Way, Searchlight 89046	1,200	0	0.00	0.00
Spring Valley	4280 South Jones Boulevard, LV 89103	25,000	8	3.20	0.89
Summerlin	1771 Inner Circle Drive, LV 89134	40,165	1	0.25	0.17
Sunrise	5400 Harris, LV 89110	23,000	3	1.30	0.50
West Charleston	6301 West Charleston Boulevard, LV 89146	38,900	6	1.54	0.75
West Las Vegas(excluding Theater)	951 West Lake Mead Boulevard, LV 89106	30,693	7	2.28	0.78
Whitney	5175 East Tropicana Avenue, LV 89122	24,500	7	2.86	1.00
Windmill Library and Service Center	7060 W. Windmill Lane, Las Vegas NV 89113	142,149	4	0.28	0.44
			Average	Average	
			757,429	0.96	0.51

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Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Monthly Statistics  
Year over Year  
March 2019 / March 2022\*

		Circulation				2019	2022			Gatecount				2019	2022		
	Library	2019	2022	Difference	%	Year to Date	Year to Date	Difference	%	2019	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	53,313	31,450	-21,863	-41%	477,859	276,494	-201,365	-42%	34,486	22,565	-11,921	-35%	304,021	175,957	-128,064	-42%
	Clark County	44,924	17,097	-27,827	-62%	448,068	161,923	-286,145	-64%	50,004	34,740	-15,264	-31%	427,078	278,633	-148,445	-35%
	Enterprise	36,329	16,395	-19,934	-55%	320,703	151,996	-168,707	-53%	29,622	20,800	-8,822	-30%	238,742	152,519	-86,223	-36%
	East Las Vegas	14,132	12,844	-1,288	-9%	141,895	117,894	-24,001	-17%	28,846	21,069	-7,777	-27%	260,370	249,757	-10,613	-4%
	Meadows	3,001	619	-2,382	-79%	30,234	4,470	-25,764	-85%	2,774	1,138	-1,636	-59%	29,871	10,172	-19,699	-66%
	Rainbow	44,436	22,783	-21,653	-49%	416,242	199,236	-217,006	-52%	39,037	27,865	-11,172	-29%	351,567	217,803	-133,764	-38%
	Sahara West	60,857	34,953	-25,904	-43%	545,392	320,125	-225,267	-41%	47,125	29,679	-17,446	-37%	413,182	235,089	-178,093	-43%
	Spring Valley	40,130	15,217	-24,913	-62%	354,787	137,979	-216,808	-61%	37,051	18,064	-18,987	-51%	284,265	160,950	-123,315	-43%
	Summerlin	32,038	21,342	-10,696	-33%	284,042	180,606	-103,436	-36%	24,252	21,362	-2,890	-12%	204,190	131,753	-72,437	-35%
	Sunrise	43,322	15,136	-28,186	-65%	402,429	133,938	-268,491	-67%	29,616	20,305	-9,311	-31%	260,799	157,835	-102,964	-39%
	West Charleston	34,731	13,417	-21,314	-61%	302,493	130,919	-171,574	-57%	26,155	15,755	-10,400	-40%	265,652	139,535	-126,117	-47%
	West Las Vegas	13,621	3,931	-9,690	-71%	133,028	38,879	-94,149	-71%	23,993	4,360	-19,633	-82%	215,131	121,508	-93,623	-44%
	Whitney	37,287	17,447	-19,840	-53%	352,038	157,683	-194,355	-55%	47,074	16,115	-30,959	-66%	440,112	145,471	-294,641	-67%
	Windmill	58,409	31,288	-27,121	-46%	498,901	276,023	-222,878	-45%	34,463	23,784	-10,679	-31%	276,123	175,037	-101,086	-37%
	Urban Totals	516,530	253,919	-262,611	-51%	4,708,111	2,288,165	-2,419,946	-51%	454,498	277,601	-176,897	-39%	3,971,103	2,352,019	-1,619,084	-41%
Outlying Branches	Blue Diamond	398	390	-8	-2%	3,192	2,706	-486	-15%	588	549	-39	-7%	6,140	2,743	-3,397	-55%
	Bunkerville	416	277	-139	-33%	4,813	2,177	-2,636	-55%	1,986	1,016	-970	-49%	19,937	7,683	-12,254	-61%
	Goodsprings	1,118	359	-759	-68%	9,674	3,905	-5,769	-60%	484	457	-27	-6%	4,087	4,285	198	5%
	Indian Springs	1,956	973	-983	-50%	17,039	6,421	-10,618	-62%	1,828	1,984	156	9%	18,550	13,122	-5,428	-29%
	Laughlin	12,155	6,102	-6,053	-50%	100,971	48,144	-52,827	-52%	9,711	4,686	-5,025	-52%	75,079	31,924	-43,155	-57%
	Mesquite	13,180	7,273	-5,907	-45%	119,886	66,152	-53,734	-45%	15,349	11,722	-3,627	-24%	124,956	94,551	-30,405	-24%
	Moapa Town	672	266	-406	-60%	7,129	2,613	-4,516	-63%	601	365	-236	-39%	5,784	2,876	-2,908	-50%
	Moapa Valley	6,756	3,563	-3,193	-47%	59,902	32,873	-27,029	-45%	11,630	5,877	-5,753	-49%	90,527	42,323	-48,204	-53%
	Mt. Charleston	899	197	-702	-78%	3,973	1,908	-2,065	-52%	649	743	94	14%	6,743	6,373	-370	-5%
	Sandy Valley	2,312	558	-1,754	-76%	19,428	6,364	-13,064	-67%	1,031	907	-124	-12%	11,937	7,239	-4,698	-39%
	Searchlight	776	494	-282	-36%	7,731	2,975	-4,756	-62%	1,071	1,763	692	65%	9,367	7,204	-2,163	-23%
	Outlying Totals	40,638	20,452	-20,186	-50%	353,738	176,238	-177,500	-50%	44,928	30,069	-14,859	-33%	373,107	220,323	-152,784	-41%
Misc.	ILL	376	252	-124	-33%	3,843	2,605	-1,238	-32%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Metro	2,252	2,040	-212	-9%	19,557	10,028	-9,529	-49%	53	0	-53	-100%	612	0	-612	-100%
	Outreach	5,798	2,106	-3,692	-64%	56,100	15,014	-41,086	-73%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	eMedia	207,691	266,134	58,443	28%	1,721,014	2,301,730	580,716	34%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Online Renewals	212,925	327,782	114,857	54%	1,813,916	2,161,128	347,212	19%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Misc. Totals	429,042	598,314	169,272	39%	3,614,430	4,490,505	876,075	24%	53	0	-53	-100%	612	0	-612	-100%
Grand Totals		986,210	872,685	-113,525	-12%	8,676,279	6,954,908	-1,721,371	-20%	499,479	307,670	-191,809	-38%	4,344,822	2,572,342	-1,772,480	-41%

\*Due to the pandemic District Branches were closed December 16, 2020 thru January 3, 2021

1

Las Vegas - Clark County Library District

Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Monthly Statistics  
Year over Year  
March 2019 / March 2022\*

		New Library Card				2019	2022			PC Internet Sessions				2019	2022		
	Library	2019	2022	Difference	%	Year to Date	Year to Date	Difference	%	2019	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	498	454	-44	-9%	4,861	3,144	-1,717	-35%	5,186	2,267	-2,919	-56%	41,035	16,225	-24,810	-60%
	Clark County	708	532	-176	-25%	6,933	4,347	-2,586	-37%	9,006	6,351	-2,655	-29%	75,734	49,666	-26,068	-34%
	Enterprise	450	294	-156	-35%	3,604	2,182	-1,422	-39%	3,326	2,025	-1,301	-39%	26,734	15,505	-11,229	-42%
	East Las Vegas	283	388	105	37%	2,780	3,892	1,112	40%	5,072	4,545	-527	-10%	44,237	36,730	-7,507	-17%
	Meadows	54	12	-42	-78%	396	222	-174	-44%	332	171	-161	-48%	3,128	1,181	-1,947	-62%
	Rainbow	598	378	-220	-37%	4,688	2,689	-1,999	-43%	4,421	3,119	-1,302	-29%	38,830	23,014	-15,816	-41%
	Sahara West	663	513	-150	-23%	5,719	4,529	-1,190	-21%	5,393	3,263	-2,130	-39%	44,461	25,412	-19,049	-43%
	Spring Valley	400	283	-117	-29%	3,593	2,184	-1,409	-39%	7,211	3,839	-3,372	-47%	59,197	30,733	-28,464	-48%
	Summerlin	302	609	307	102%	2,514	2,282	-232	-9%	2,248	1,215	-1,033	-46%	18,139	8,853	-9,286	-51%
	Sunrise	716	314	-402	-56%	7,506	2,493	-5,013	-67%	5,873	2,783	-3,090	-53%	52,224	20,479	-31,745	-61%
	West Charleston	365	227	-138	-38%	3,226	1,746	-1,480	-46%	3,794	2,518	-1,276	-34%	32,795	19,836	-12,959	-40%
	West Las Vegas	263	232	-31	-12%	2,607	1,536	-1,071	-41%	5,064	2,807	-2,257	-45%	42,754	20,755	-21,999	-51%
	Whitney	416	333	-83	-20%	4,133	3,123	-1,010	-24%	4,720	2,923	-1,797	-38%	40,508	23,197	-17,311	-43%
	Windmill	764	569	-195	-26%	6,128	3,911	-2,217	-36%	5,943	2,630	-3,313	-56%	46,889	21,860	-25,029	-53%
	<b>Urban Totals</b>	<b>6,480</b>	<b>5,138</b>	<b>-1,342</b>	<b>-21%</b>	<b>58,688</b>	<b>38,280</b>	<b>-20,408</b>	<b>-35%</b>	<b>67,589</b>	<b>40,456</b>	<b>-27,133</b>	<b>-40%</b>	<b>566,665</b>	<b>313,446</b>	<b>-253,219</b>	<b>-45%</b>
Outlying Branches	Blue Diamond	2	0	-2	-100%	16	24	8	50%	28	13	-15	-54%	272	105	-167	-61%
	Bunkerville	2	0	-2	-100%	11	15	4	36%	48	24	-24	-50%	508	246	-262	-52%
	Goodsprings	1	0	-1	-100%	12	9	-3	-25%	8	33	25	313%	98	306	208	212%
	Indian Springs	4	9	5	125%	36	71	35	97%	168	128	-40	-24%	1,487	695	-792	-53%
	Laughlin	113	54	-59	-52%	703	436	-267	-38%	2,150	1,065	-1,085	-50%	15,047	6,992	-8,055	-54%
	Mesquite	143	356	213	149%	2,467	1,867	-600	-24%	2,401	1,432	-969	-40%	19,846	10,057	-9,789	-49%
	Moapa Town	5	1	-4	-80%	125	13	-112	-90%	109	32	-77	-71%	784	323	-461	-59%
	Moapa Valley	20	25	5	25%	217	169	-48	-22%	471	437	-34	-7%	4,136	2,294	-1,842	-45%
	Mt. Charleston	5	3	-2	-40%	24	13	-11	-46%	11	22	11	100%	104	137	33	32%
	Sandy Valley	2	2	0	0%	41	25	-16	-39%	65	73	8	12%	850	450	-400	-47%
	Searchlight	0	3	3	N/A	28	15	-13	-46%	55	91	36	65%	421	377	-44	-10%
	<b>Outlying Totals</b>	<b>297</b>	<b>453</b>	<b>156</b>	<b>53%</b>	<b>3,680</b>	<b>2,657</b>	<b>-1,023</b>	<b>-28%</b>	<b>5,514</b>	<b>3,350</b>	<b>-2,164</b>	<b>-39%</b>	<b>43,553</b>	<b>21,982</b>	<b>-21,571</b>	<b>-50%</b>
Misc.	ALP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	293	172	-121	-41%	1,968	555	-1,413	-72%
	Outreach	6	324	318	5300%	45,670	1,096	-44,574	-98%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Online Registration	690	847	157	23%	5,808	7,675	1,867	32%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	WiFi	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	105,675	57,560	-48,115	-46%	679,516	445,605	-233,911	-34%
	<b>Misc. Totals</b>	<b>696</b>	<b>1,171</b>	<b>475</b>	<b>68%</b>	<b>51,478</b>	<b>8,771</b>	<b>-42,707</b>	<b>-83%</b>	<b>105,968</b>	<b>57,732</b>	<b>-48,236</b>	<b>-46%</b>	<b>681,484</b>	<b>446,160</b>	<b>-235,324</b>	<b>-35%</b>
	<b>Grand Totals</b>	<b>7,473</b>	<b>6,762</b>	<b>-711</b>	<b>-10%</b>	<b>113,846</b>	<b>49,708</b>	<b>-64,138</b>	<b>-56%</b>	<b>179,071</b>	<b>101,538</b>	<b>-77,533</b>	<b>-43%</b>	<b>1,291,702</b>	<b>781,588</b>	<b>-510,114</b>	<b>-39%</b>

\*Due to the pandemic District Branches were closed December 16, 2020 thru January 3, 2021

Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Monthly Statistics  
Year over Year  
March 2021 / March 2022\*

		Circulation				2021	2022			Gatecount				2021	2022		
	Library	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	34,401	31,450	-2,951	-9%	299,631	276,494	-23,137	-8%	17,976	22,565	4,589	26%	175,501	175,957	456	0%
	Clark County	21,951	17,097	-4,854	-22%	189,367	161,923	-27,444	-14%	24,559	34,740	10,181	41%	202,635	278,633	75,998	38%
	Enterprise	20,623	16,395	-4,228	-21%	190,650	151,996	-38,654	-20%	16,567	20,800	4,233	26%	137,346	152,519	15,173	11%
	East Las Vegas	14,554	12,844	-1,710	-12%	131,032	117,894	-13,138	-10%	32,905	21,069	-11,836	-36%	254,991	249,757	-5,234	-2%
	Meadows	169	619	450	266%	2,458	4,470	2,012	82%	529	1,138	609	115%	2,378	10,172	7,794	328%
	Rainbow	27,217	22,783	-4,434	-16%	235,530	199,236	-36,294	-15%	25,781	27,865	2,084	8%	178,196	217,803	39,607	22%
	Sahara West	39,027	34,953	-4,074	-10%	331,333	320,125	-11,208	-3%	22,557	29,679	7,122	32%	183,793	235,089	51,296	28%
	Spring Valley	20,275	15,217	-5,058	-25%	180,346	137,979	-42,367	-23%	19,997	18,064	-1,933	-10%	148,420	160,950	12,530	8%
	Summerlin	21,269	21,342	73	0%	182,569	180,606	-1,963	-1%	13,150	21,362	8,212	62%	104,400	131,753	27,353	26%
	Sunrise	19,770	15,136	-4,634	-23%	169,001	133,938	-35,063	-21%	13,025	20,305	7,280	56%	102,203	157,835	55,632	54%
	West Charleston	19,378	13,417	-5,961	-31%	156,415	130,919	-25,496	-16%	14,115	15,755	1,640	12%	127,092	139,535	12,443	10%
	West Las Vegas	4,826	3,931	-895	-19%	51,446	38,879	-12,567	-24%	22,495	4,360	-18,135	-81%	137,972	121,508	-16,464	-12%
	Whitney	21,980	17,447	-4,533	-21%	191,173	157,683	-33,490	-18%	16,836	16,115	-721	-4%	197,317	145,471	-51,846	-26%
	Windmill	35,671	31,288	-4,383	-12%	310,354	276,023	-34,331	-11%	20,265	23,784	3,519	17%	164,968	175,037	10,069	6%
	<b>Urban Totals</b>	<b>301,111</b>	<b>253,919</b>	<b>-47,192</b>	<b>-16%</b>	<b>2,621,305</b>	<b>2,288,165</b>	<b>-333,140</b>	<b>-13%</b>	<b>260,757</b>	<b>277,601</b>	<b>16,844</b>	<b>6%</b>	<b>2,117,212</b>	<b>2,352,019</b>	<b>234,807</b>	<b>11%</b>
Outlying Branches	Blue Diamond	272	390	118	43%	2,039	2,706	667	33%	428	549	121	28%	3,009	2,743	-266	-9%
	Bunkerville	390	277	-113	-29%	5,660	2,177	-3,483	-62%	851	1,016	165	19%	9,605	7,683	-1,922	-20%
	Goodsprings	748	359	-389	-52%	6,430	3,905	-2,525	-39%	352	457	105	30%	2,760	4,285	1,525	55%
	Indian Springs	739	973	234	32%	6,774	6,421	-353	-5%	1,108	1,984	876	79%	6,833	13,122	6,289	92%
	Laughlin	7,931	6,102	-1,829	-23%	49,441	48,144	-1,297	-3%	4,145	4,686	541	13%	40,405	31,924	-8,481	-21%
	Mesquite	9,231	7,273	-1,958	-21%	75,351	66,152	-9,199	-12%	12,821	11,722	-1,099	-9%	86,194	94,551	8,357	10%
	Moapa Town	412	266	-146	-35%	3,280	2,613	-667	-20%	402	365	-37	-9%	3,395	2,876	-519	-15%
	Moapa Valley	4,384	3,563	-821	-19%	40,543	32,873	-7,670	-19%	5,730	5,877	147	3%	66,990	42,323	-24,667	-37%
	Mt. Charleston	221	197	-24	-11%	3,710	1,908	-1,802	-49%	93	743	650	699%	4,073	6,373	2,300	56%
	Sandy Valley	1,277	558	-719	-56%	9,232	6,364	-2,868	-31%	1,381	907	-474	-34%	6,680	7,239	559	8%
	Searchlight	567	494	-73	-13%	4,675	2,975	-1,700	-36%	587	1,763	1,176	200%	4,577	7,204	2,627	57%
	<b>Outlying Totals</b>	<b>26,172</b>	<b>20,452</b>	<b>-5,720</b>	<b>-22%</b>	<b>207,135</b>	<b>176,238</b>	<b>-30,897</b>	<b>-15%</b>	<b>27,898</b>	<b>30,069</b>	<b>2,171</b>	<b>8%</b>	<b>234,521</b>	<b>220,323</b>	<b>-14,198</b>	<b>-6%</b>
Misc.	ILL	379	252	-127	-34%	3,082	2,605	-477	-15%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Metro	0	2,040	2,040	N/A	3,690	10,028	6,338	172%	11	0	-11	-100%	423	0	-423	-100%
	Outreach	2,268	2,106	-162	-7%	19,399	15,014	-4,385	-23%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	eMedia	278,051	266,134	-11,917	-4%	2,424,182	2,301,730	-122,452	-5%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Online Renewals	146,858	327,782	180,924	123%	1,286,736	2,161,128	874,392	68%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	<b>Misc. Totals</b>	<b>427,556</b>	<b>598,314</b>	<b>170,758</b>	<b>40%</b>	<b>3,737,089</b>	<b>4,490,505</b>	<b>753,416</b>	<b>20%</b>	<b>11</b>	<b>0</b>	<b>-11</b>	<b>-100%</b>	<b>423</b>	<b>0</b>	<b>-423</b>	<b>-100%</b>
	<b>Grand Totals</b>	<b>754,839</b>	<b>872,685</b>	<b>117,846</b>	<b>16%</b>	<b>6,565,529</b>	<b>6,954,908</b>	<b>389,379</b>	<b>6%</b>	<b>288,666</b>	<b>307,670</b>	<b>19,004</b>	<b>7%</b>	<b>2,352,156</b>	<b>2,572,342</b>	<b>220,186</b>	<b>9%</b>

\*Due to the pandemic District Branches were closed March 16, 2020 thru June 3, 2020

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Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Monthly Statistics  
Year over Year  
March 2021 / March 2022\*

		New Library Card				2021	2022			PC Internet Sessions				2021	2022		
	Library	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	320	454	134	42%	2,386	3,144	758	32%	1,969	2,267	298	15%	16,079	16,225	146	1%
	Clark County	382	532	150	39%	2,908	4,347	1,439	49%	4,332	6,351	2,019	47%	39,763	49,666	9,903	25%
	Enterprise	217	294	77	35%	1,782	2,182	400	22%	1,946	2,025	79	4%	15,635	15,505	-130	-1%
	East Las Vegas	355	388	33	9%	3,098	3,892	794	26%	3,482	4,545	1,063	31%	28,402	36,730	8,328	29%
	Meadows	1	12	11	1100%	30	222	192	640%	0	171	171	N/A	0	1,181	1,181	N/A
	Rainbow	296	378	82	28%	2,250	2,689	439	20%	2,779	3,119	340	12%	21,006	23,014	2,008	10%
	Sahara West	332	513	181	55%	3,472	4,529	1,057	30%	3,080	3,263	183	6%	23,884	25,412	1,528	6%
	Spring Valley	170	283	113	66%	1,887	2,184	297	16%	4,253	3,839	-414	-10%	31,766	30,733	-1,033	-3%
	Summerlin	128	609	481	376%	1,143	2,282	1,139	100%	883	1,215	332	38%	6,876	8,853	1,977	29%
	Sunrise	219	314	95	43%	2,270	2,493	223	10%	2,170	2,783	613	28%	16,970	20,479	3,509	21%
	West Charleston	144	227	83	58%	1,263	1,746	483	38%	2,527	2,518	-9	0%	18,907	19,836	929	5%
	West Las Vegas	177	232	55	31%	1,318	1,536	218	17%	2,657	2,807	150	6%	19,433	20,755	1,322	7%
	Whitney	223	333	110	49%	2,532	3,123	591	23%	3,107	2,923	-184	-6%	25,098	23,197	-1,901	-8%
	Windmill	308	569	261	85%	2,485	3,911	1,426	57%	2,483	2,630	147	6%	18,765	21,860	3,095	16%
	<b>Urban Totals</b>	<b>3,272</b>	<b>5,138</b>	<b>1,866</b>	<b>57%</b>	<b>28,824</b>	<b>38,280</b>	<b>9,456</b>	<b>33%</b>	<b>35,668</b>	<b>40,456</b>	<b>4,788</b>	<b>13%</b>	<b>282,584</b>	<b>313,446</b>	<b>30,862</b>	<b>11%</b>
Outlying Branches	Blue Diamond	2	0	-2	-100%	17	24	7	41%	10	13	3	30%	97	105	8	8%
	Bunkerville	0	0	0	N/A	24	15	-9	-38%	24	24	0	0%	195	246	51	26%
	Goodsprings	1	0	-1	-100%	28	9	-19	-68%	3	33	30	1000%	74	306	232	314%
	Indian Springs	2	9	7	350%	27	71	44	163%	51	128	77	151%	302	695	393	130%
	Laughlin	49	54	5	10%	441	436	-5	-1%	921	1,065	144	16%	7,118	6,992	-126	-2%
	Mesquite	92	356	264	287%	719	1,867	1,148	160%	1,483	1,432	-51	-3%	8,913	10,057	1,144	13%
	Moapa Town	4	1	-3	-75%	20	13	-7	-35%	59	32	-27	-46%	340	323	-17	-5%
	Moapa Valley	10	25	15	150%	142	169	27	19%	144	437	293	203%	1,112	2,294	1,182	106%
	Mt. Charleston	0	3	3	N/A	20	13	-7	-35%	3	22	19	633%	94	137	43	46%
	Sandy Valley	2	2	0	0%	23	25	2	9%	55	73	18	33%	357	450	93	26%
	Searchlight	1	3	2	200%	11	15	4	36%	12	91	79	658%	92	377	285	310%
	<b>Outlying Totals</b>	<b>163</b>	<b>453</b>	<b>290</b>	<b>178%</b>	<b>1,472</b>	<b>2,657</b>	<b>1,185</b>	<b>81%</b>	<b>2,765</b>	<b>3,350</b>	<b>585</b>	<b>21%</b>	<b>18,694</b>	<b>21,982</b>	<b>3,288</b>	<b>18%</b>
Misc.	ALP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	84	172	88	105%	587	555	-32	-5%
	Outreach	52	324	272	523%	2,332	1,096	-1,236	-53%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Online Registration	559	847	288	52%	8,156	7,675	-481	-6%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	WiFi	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	53,037	57,560	4,523	9%	447,933	445,605	-2,328	-1%
	<b>Misc. Totals</b>	<b>611</b>	<b>1,171</b>	<b>560</b>	<b>92%</b>	<b>10,488</b>	<b>8,771</b>	<b>-1,717</b>	<b>-16%</b>	<b>53,121</b>	<b>57,732</b>	<b>4,611</b>	<b>9%</b>	<b>448,520</b>	<b>446,160</b>	<b>-2,360</b>	<b>-1%</b>
	<b>Grand Totals</b>	<b>4,046</b>	<b>6,762</b>	<b>2,716</b>	<b>67%</b>	<b>40,784</b>	<b>49,708</b>	<b>8,924</b>	<b>22%</b>	<b>91,554</b>	<b>101,538</b>	<b>9,984</b>	<b>11%</b>	<b>749,798</b>	<b>781,588</b>	<b>31,790</b>	<b>4%</b>

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## ITEM VI.A.2.a.



### MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** Betsy Ward, Branding and Marketing Director

**DATE:** April 30, 2022

**SUBJECT:** Branding and Marketing Activity Report, May 2022

This memorandum reports on the Branding and Marketing Department's (BAM) activities and project updates for the month of April 2022 and analytics compiled from the period of March 1-31, 2022.

### Powerful Partnerships

#### **Library District Launches Cell Phone Lending Program April 21**

BAM supported the April 21 Cell Phone Lending Program Launch at Clark County Library with the following:

- Through an introduction from Trustee Waugh, the BAM PR team worked with the Nevada Current to secure the story, [Library District, Nonprofits Use ARPA Funds to Provide Phones to Help Clients Exit Homelessness](#).
- The team wrote and distributed a press release about the program via PR Newswire, which resulted in pick up in [Yahoo! Finance](#), [AP News](#), [Las Vegas Sun](#), KVVU Fox 5 ([broadcast](#) and [online](#)), and library trades [American Library Association InfoDocket](#) and [Information Today](#).
- BAM created the following promotional materials and collateral: Program Invitation for Dignitaries; Program Agenda for Attendees (Spanish and English versions); Program FAQs (Spanish and English versions); Library District Guide to Online Resources (Spanish and English versions); Signage for Vendor Tables and Directional; and PowerPoint presentations for speakers.
- Attendees and local media created social media posts about the event:

Branding and Marketing Report  
Page 2





## Branding and Marketing Report Page 3



### Nevada Author Project 2022 – Competition Launch

This year's Indie Author Project Competition includes Nevada and the entry period runs April 1 – May 31, 2022. To help support this initiative, BAM worked on the following:

- The Writer's Room landing page was updated to include the Nevada Author Project entry details: <https://lvccld.org/writersroom/>
- Social media posts scheduled through May 31 that link back to the Writer's Room landing page

### New Library District PSAs for COX Communications

The BAM PR team is developing 10 public service announcements for COX Communications, which were secured by the Development team. The spots will be narrated by Executive Director **Kelvin Watson**, and will highlight a variety of Library District programs and encourage support of the Foundation. They will begin airing on local Cox channels this summer.

Branding and Marketing Report  
Page 4



**Hope for Prisoners – New Library Space**

BAM is developing vinyl wall art for a new library space, which will be located within the new Hope for Prisoners headquarters. The new library space will support the Hope for Prisoners mission to reunite and solidify family relationships for those who were previously incarcerated and are re-entering society. The vinyl wall art includes QR codes that link to resources such as our One-Stop Career Centers, Adult Learning Programs, LinkedIn Learning, Homework Help Centers, and lots of resources and programs for kids and teens such as Ready for K, Teens Work!, and Tools for School Success.

**April Vegas Golden Knights Collectible Player Bookmark Now Available**

- BAM created new promotional artwork for April's featured player, **William Karlsson**. This will be the final collectible player bookmark released this season.
- The free monthly Collectible Player Bookmarks are available at all 25 Library District branches, as well as the Arsenal Pro Shop located inside City National Arena.
- The updated VGK landing page went live on April 1, and was promoted on the website homepage spinner and relevant audience browse pages. You can also view the promotional video message featuring **Mark Stone** and Defenseman **Alex Pietrangelo**, and check out the newest Chance's Chat with **William Karlsson**, all [HERE](#).
- Social media posts were scheduled beginning April 1 to promote the availability of the newest Collectible Player Bookmark and the continued availability of all the previous players that were released monthly during the NHL season.

BACK TO PLAYERS



# Chance's Chat

## WILLIAM KARLSSON, FORWARD

I'm baaackkk! It's Chance your favorite Gila Monster sliding in on my trusty steel blades to reveal this month's Vegas Golden Knights Collectible Player Bookmark star. A fan favorite who has been a staple in The Fortress from the very beginning, please allow me to introduce William Karlsson.

Nicknamed "Wild Bill," he was born in [Märsta, Sweden](#) and was drafted in the second round, 53rd overall, by the [Anaheim Ducks](#) during the [2011 NHL Entry Draft](#). After playing for Anaheim, he was traded to the Columbus Blue Jackets before being inducted into his knighthood.

Will has the distinction of being one of the original Golden Misfits, having been left "exposed" by the Columbus Blue Jackets for the [2017 NHL Expansion Draft](#). VGK leadership saw his raw talent and selected him as part of their dream team. It was then that the hockey gods smiled their good fortune on the Swedish sensation.

During his first season, Karlsson scored a career-high 43 goals and became the franchise all-time leader in goals. By the way, those 43 goals are not only pretty darn impressive, but also an NHL record for most goals scored by a single player in an expansion team's inaugural season, placing him third in NHL scoring, behind [Patrik Laine](#) (44) and [Alexander Ovechkin](#) (49) that season. Needless to say, all of this resulted in Will quickly becoming one of the keys to the team's offense helping Vegas reach the [Stanley Cup Finals](#) during the VGK's inaugural



## Powerful People

### Media Coverage

Media outreach in April resulted in the following coverage:

- The team wrote and distributed the press release [Western Arts Alliance Honors Library District's Community Engagement Director Matt McNally for Leadership During Pandemic](#) to library trade publications and local media, and posted on LinkedIn. Resulting media coverage included:
  - KNPR conducted in interview with Matt for State of Nevada, KNPR's weekly newsletter, and KNPR's Fifth Street Q&A. [\(LINKS AVAILABLE MAY 5\)](#)
  - Mojave Valley News article titled, [Western Arts Alliance honors library district's McNally](#)
- El Mundo featured Enterprise Library in a story titled, [En Enterprise Library...Cada Miércoles Una Aventura Diferente](#) about the variety of activities and programming offered at the branch.
- Mojave Valley Daily News featured the Laughlin Library in story titled [Seminar at Laughlin Library Tries to Make the Homebuying Process Less Scary.](#)
- The team's public relations efforts also resulted in a live remote on Feb. 25 with KVVU Fox5 (which took place after the previous board report was published) featuring the new Launchpads. The reporter conducted multiple interviews with [Executive Director Kelvin Watson](#) and Youth Services Manager Shana Harrington LIVE from the Windmill Lobby.

### West Las Vegas Library Project Updates

In continued support of the West Las Vegas Library Project, the BAM PR team wrote an article for Black Image Magazine, which was published in the May print and online editions. This was a follow-up to the West Las Vegas Library Community Meeting on March 21, as a way of providing feedback to local residents and keeping the lines of communication open.



## Library District Extends Thank You for West Las Vegas Community Feedback

By Kelvin Watson | Executive Director, Las Vegas-Clark County Library District

On behalf of the Las Vegas-Clark County Library District Board of Trustees and the Library District Staff, I want to offer our sincere thank you to all those who participated in our Community Planning Meeting on March 21. The goal of this meeting was to hear from you – our valued library customers – regarding your ideas and feedback on a proposed new, larger library building to serve the West Las Vegas community.

### Panel of Experts

At the meeting, an expert panel shared the Library District's early vision for this exciting library of the future – detailing the new types of programs, services, special collections, and equipment that we would like to offer.

The panel included UNLV Libraries



Historian Claytee D. White; Las Vegas City Councilman Cedric Crear; SUMNU Marketing President Shannell Newsome; KME Architects Principals Emanuele Arguelles and Melvin Green; and Library District representatives Board Trustee Dr. Keith Rogers; Executive Director Kelvin Watson; Library Operations Director Leo Segura; and General Services Director John Vino.

### In-Person Feedback from Participants

Community members who attended the meeting in person were able to vote for their favorite new programs and services on our Activity Boards, which were on display in the lobby. They also asked insightful questions, which gave us even more perspective. I am happy to report that approximately 120 community members attended the meeting and 97 people livestreamed it. Additionally, more than 200 people have viewed the archived video of the meeting's proceedings on the Library District's YouTube Channel at

<https://youtu.be/wa3pFNRv7TQ>, and I invite you to do so as well.

### Community Questionnaire

We also distributed a detailed questionnaire at the meeting, and sent emails to library cardholders in a two-mile radius around the existing library. Some sample questions included:

- What does your dream library look like?
- What type of makerspaces would you like to see?
- What services are important in a Business & Career Center?
- What would you like to see in your event center?
- What would you like to see in your outdoor space?

I am happy to report that we received 220 completed surveys, which are being recorded and evaluated. The results will be included in the final Programming Document, which will guide us in our planning of the new library building.

This document will become the blueprint for KME Architects as they design the space needs within the library. It will outline physical components such as furniture, lighting, play areas, study areas, new technology features for children, teens, and adults, and so much more. It will also examine the future facility's requirements and the adaptability criteria needed to serve the community's needs for the next 20 years.

In the next several months, we hope to move forward on conceptual designs. This is where the new building's form and function will come together, along with the types of interactions and experiences that we want our customers to enjoy!

As we make progress on this project, I promise to keep you informed and will share with you details as they are confirmed. On behalf of the Library District, I extend my sincere thanks for your engagement with this process.

*I am happy to report that we received 220 completed surveys, which are being recorded and evaluated.*



Library meeting in auditorium



Library lobby display board



Library District's engagement

14 MAY

## Powerful Programs

### STEAM Month 2022

The BAM team's activities to promote the Library District's free events, programs, services & online resources during STEAM Month included:

- The creation of promotional art for use on the website and social media channels.
- Created a dedicated blog post to spotlight the Library District's featured STEAM events, online resources and curated reading recommendations from the catalog. The blog post can be viewed, [HERE](https://lvccld.org/blogs/post/steammonth2022/).
- Social media messages were scheduled throughout April that linked back to the STEAM Month blog post.

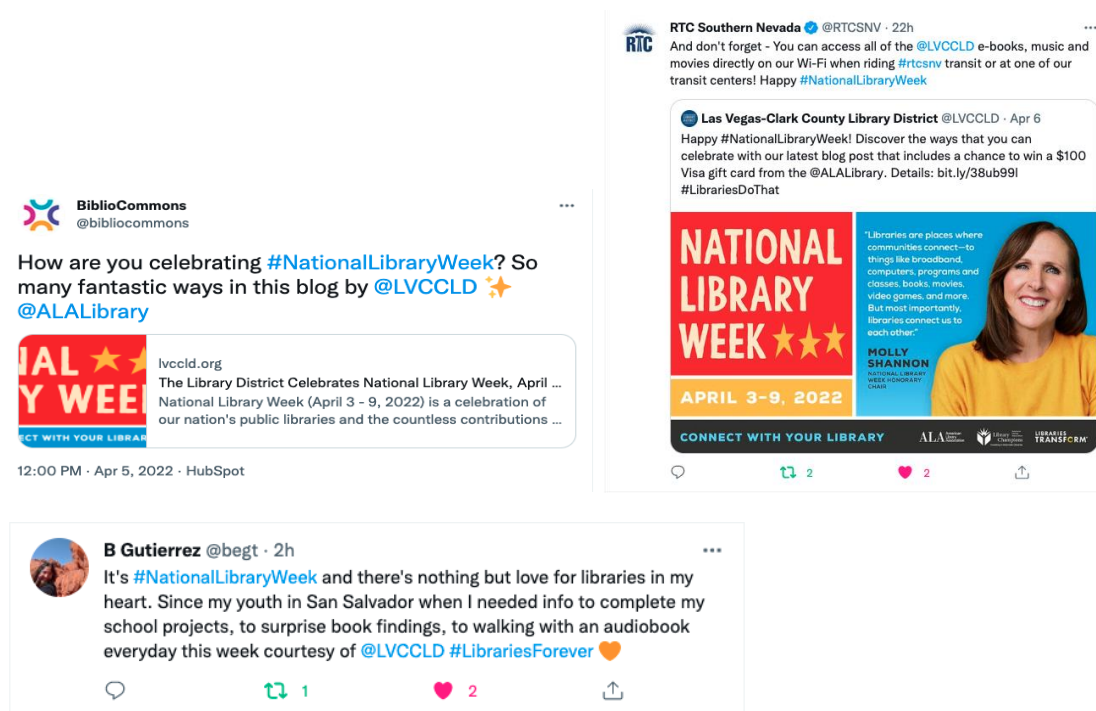


### Library District Celebrates National Library Week

To help celebrate National Library Week 2022 (April 3-9), the BAM team worked on the following:

- Created promotional graphics and a dedicated blog post that spotlighted this annual celebration by the American Library Association, as well as a chance to win a \$100 gift card. Customers were invited to visit our branches; enjoy new online resources that are available; donate & volunteer with the Library District Foundation; check out reading recommendations & staff lists from the Library District's collection, and more.
- The blog post was added to the homepage on April 3, as well as the different audience and format browse pages. The blog post can be viewed, [HERE](https://lvccld.org/blogs/post/steammonth2022/).

- Social media posts were scheduled throughout the week and linked back to the blog post.



- The BAM team secured time on the April agendas of the Clark County Board of Commissioners and Las Vegas City Council during National Library Week for presentations from **Kelvin Watson**. The team prepared comments and a Powerpoint presentation that reviewed the Library District's accomplishments and upcoming programs.
- On behalf of **Kelvin Watson**, the BAM PR team also wrote a guest column for the Las Vegas Sun entitled, [The Library Revolution Has Begun, and You Can Join It In Your Neighborhood](#), which was published during National Library Week.
- On behalf of **Kelvin Watson**, the BAM team researched, purchased, and compiled a National Library Week memento, which was distributed to all Library District employees, thanking them for their hard work throughout the year.

### Customer Appreciation Day at the Library District

To help the Library District celebrate Customer Appreciation Day at all 25 branches, the BAM team created promotional artwork for in-branch signage, as well as promotion on LVCCLD.org, eNewsletter and social media.

- The BAM PR team wrote and distributed a media alert in English and Spanish to local print and broadcast outlets.
- Created a dedicated blog post that details Customer Appreciation Day and the fun activities + giveaways taking place at all 25 branches. The blog went live on April 20 and can be viewed, [HERE](#).
  - Added to website homepage on April 20
  - Added to audience & format browse pages
  - Social media posts were scheduled leading up to the event

## Join Us For Customer Appreciation Day at Your Local Branch For Activities + Giveaways + More!

by Paula April 20, 2022 ([Edit](#))



We are dedicating this special day to sharing our sincere appreciation for YOU, our valued customers! Stop by your favorite library branch anytime on **Tuesday, April 26**, to participate in fun activities, receive special giveaways, and celebrate with us. Each of our 25 unique branches will have giveaways happening all day — with cool prizes including gift cards, stickers, gift baskets, and more, so be sure to visit as many as you can for additional opportunities to win! [Click here](#) to find the Library District branches that are closest to you.



### Take Our Survey!

The Library District values your feedback on topics such as operating hours, programming, services, and our library collection. We will use this information to help our branches better serve the evolving needs of the diverse communities the Library District serves across Southern Nevada. We thank you for taking a few minutes to help guide us in our planning process!

### 2<sup>nd</sup> Annual Mystic Fair at Windmill Library, April 23

To support the Windmill Library's Mystic Fair, and the unique programming that took place in multiple areas of the Windmill Library and Service Center, the BAM team:

- Created new promotional graphics and in-branch signage.
- Wrote and distributed media alerts, in English and Spanish, to local print and broadcast outlets, resulting in coverage on [Action 13 KTNV Things to Do](#).
- Worked with Radioactive Productions to film b-roll for media distribution and to create a dedicated promotional video to use in 2023.
- The digital team attended the event in order to capture and share real-time social media posts.





### Summer Challenge 2022 Creative & PR Development

BAM continues to participate in Summer Challenge planning meetings with Community Engagement to finalize marketing materials and discuss messaging and outreach opportunities. Updates in April include:

- Finalizing designs for both kids/teens brochures, along with the first ever “Summer Challenge for Adults” brochure and materials.
- Materials are set to be distributed prior to May 15 launch, including: kids’ brochure/log, flyers, posters, branch signage (window clings, exterior banners, X banners, posters, etc.), as well as advertising in Black Image, El Mundo & El Tiempo (translated), Las Vegas Review-Journal, Las Vegas Weekly, and Asian Journal.





Branding and Marketing Report  
Page 13

- The PR team is working with Las Vegas Review-Journal on incorporating Summer Challenge into the newspaper's annual summer reading guide, which is slated to publish May 23. Rebecca Colbert has been instrumental in providing information and analytics about reading trends to the reporter.

## Powerful Platforms

### Improved Customer Targeting and Analytics with OrangeBoy

Beginning in March, BAM began implementing our work with OrangeBoy, the email marketing platform that specializes in library outreach optimization. This software is already enabling BAM to send more robust and topic-specific email messaging to Library District cardholders, providing powerful advantages over LibraryAware, our previous email software:

- **More accurate and detailed demographics and analytics –**
  - OrangeBoy is able to pull catalog activity, as well as U.S. Census data, to create targeted messaging by geolocation/branch most frequently used, as well as cardholder interests based on catalog check-outs.
  - As mentioned previously, our first test drive of this capability enabled us to target cardholders who lived within a designated area around the West Las Vegas Library. (More information on the WV outreach analytics is in the next section.)
- **More accurate customer engagement reports –**
  - Prior to contracting with OrangeBoy, we researched competing library email marketing tools, and found that it was considered far superior by other library systems.
  - Once we dove into OrangeBoy's platform, we realized that LibraryAware's methodology did not provide the reliable, deep dive analytics that we needed to accurately measure our effectiveness.
  - OrangeBoy measures *Unique Opens* rather than *Duplicate Opens* by the same cardholder, which LibraryAware measures. Duplicate opens can lead to artificially inflated open rates, (which we have been concerned about), whereas Unique Opens shows how many individual email addresses interacted with each message.
  - Because OrangeBoy's methodology is more in line with marketing best practices, moving forward, we will be reporting only on Unique Open Rates analytics.
  - While our new OrangeBoy Unique Open Rates are still considered high by industry standards, they will appear lower compared LibraryAware's analytics.
  - This new baseline is similar to the analytics improvement that BAM was able to make to the back end of our website, thanks to the expert guidance and recommendations of **Trustee Brian Wilson**.
- **Watch for changes to Library Highlights based on these targeted best practices –**
  - BAM is using this improved data to adjust our email marketing strategy with the twice monthly Library Highlights eNewsletter.
  - Data shows us that shorter "news" paragraphs make it more likely that readers will scroll down quickly to see Community Engagement's marquee headlines and spotlighted events in each issue.
  - For high profile events, such as Summer Challenge, Hispanic Heritage Month, Vegas Valley Comic Book Festival, TeenTober, and Foundation events and book sales, our new approach will be to send out one-topic Highlights, just to shoot out a quick reminder that a "don't-miss" event is happening!
  - OrangeBoy is also able to filter events by proximity to branch, branch preference, or by interest, and create a customized eBlast to cardholders (similar to the WV Community Meeting eBlast). This work will be added in the coming months.
- **New & Lapsed Cardholder Campaigns –**
  - In April, BAM launched the new, OrangeBoy-driven "Welcome to the Library District" email campaign to new cardholders. Every two weeks, new cardholders

will receive an email from us spotlighting unique experiences and services that they may not know the library offers. This campaign will reach back to new cardholders from one year ago.

- Next up will be a similar campaign directed at cardholders who have not used their cards in six months. The goal is not to guilt them with "We miss you!" messages, but rather to share with them all of the cool things that they could be enjoying.
- OrangeBoy measures how many Lapsed Users return to the website after receiving an email marketing message. These metrics will be extremely useful as they will allow us to better understand cardholders' interests and pivot our approach based on that feedback.

#### **Updating Library District's LinkedIn Social Media Account**

To expand the Library District's B2B presence, the PR team is now co-managing the Library District LinkedIn account with the HR Department.

The HR team will continue to post career opportunities, while the PR team will share corporate Library District news. The goals are to:

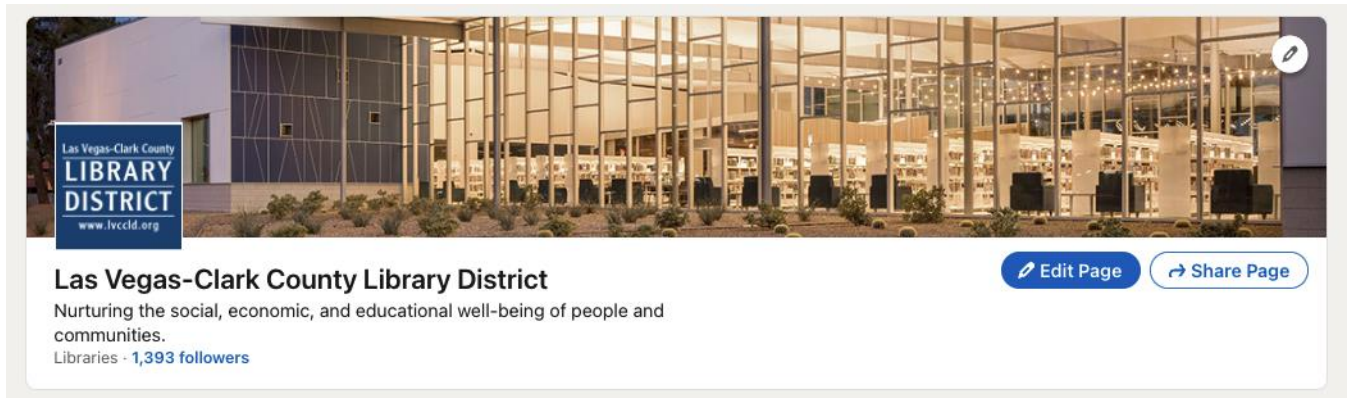
- Raise the profile of the Library District among the local business and community leaders
- Drive interest among potential employees by showcasing the Library District's accomplishments and impact
- Promote Foundation initiatives
- Celebrate employee awards and accomplishments
- Instill a sense of pride in our employees and create the opportunity for them to share news of their accomplishments and impact on the community
- Create shareable opportunities for partners and Library District followers to tell our story
- During the first 30 days of activity BAM helped to drive:
  - 3,130 total impressions
  - 87 new followers
  - 376 post reactions
  - 240 clicks

In addition, the team:

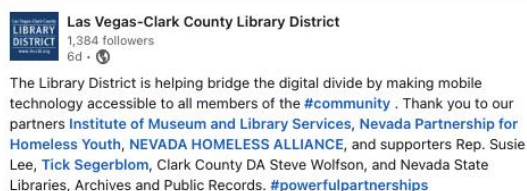
- Updated the Library District's LinkedIn profile with a new blue and white logo, a photo of the Windmill Library, and the Library District's mission statement.
- Established connections with key community partners and organizations so our posts will begin appearing in their feeds, increasing the opportunity for visibility and engagement.

Branding and Marketing Report  
Page 16

- Added the LinkedIn logo to the list of Library District social accounts on the website.





Branding and Marketing Report  
Page 17Library  
Highlights Newsletter

As discussed in the OrangeBoy section, above, while the new analytics may seem lower than what we are used to seeing, we are confident that they are in line with marketing industry best practices. BAM continues to promote priority District-wide programs, upcoming PVS & YS events & classes, local partnerships, and online resources in the twice-monthly Library Highlights eNewsletters. This was the first month that BAM used the OrangeBoy platform to push out the eNewsletter:

[March 4 Issue:](#) Maker March + Free College Prep Class + 2 New VGK Bookmarks + Events Galore!

Topics: Maker March programs and events; the March Vegas Golden Knights Collectible Player Bookmark featuring Center Jack Eichel; CSN & The Library District's Open House at East Las Vegas Library on March 5 for the free college-prep class starting March 19;

Branding and Marketing Report  
Page 18

upcoming "Must-See" priority events as selected by PVS & YS; and a call-to-action to donate to the Library District Foundation.

- 46,922 unique opens with a 12.7% open rate
- 1,327 unique clicks generated
- 1,301 occasional users reengaged with the Library District services from this email
- Sent to 369,394 unique emails
- 930 unsubscribes

[March 22 Issue:](#) Celebrate Women's Achievements + Summerlin Chalk It Up! Music & Art Festival + Movie Books

Topics: The Library District's events, programs & services in celebration of Women's History Month; a call-to action to sign-up for the Fresh Picks Page to Screen eNewsletter of monthly curated titles from the Library District's collection; the March 24 Nevada Virtual Grant Series from U.S. Senator Jacky Rosen; upcoming events & programs as selected by PVS & YS; and donate to the Library District Foundation.

- 46,521 unique opens with an 11.8% open rate
- 1,463 unique clicks generated
- Sent to 392,651 unique emails
- 606 unsubscribes

[April 5 Issue:](#) National Library Week, Enter to Win \$100 + Music, Comedy & Crafts Galore!

Topics: Spotlighting the Library District's free services & resources in celebration of National Library Week, plus a call-to-action to win a \$100 gift card by sharing your favorite library experience on the American Library Association's "I Love Libraries" Facebook page. Also included are upcoming priority events & programs as selected by PVS & YS; and a call-to-action to donate to the Library District Foundation.

- 61,899 unique opens with a 13.8% open rate
- 1,684 unique clicks generated
- Sent to 278,792 unique emails
- 308 unsubscribes

[April 6 Issue:](#) #LibraryGivingDay

Topics: a dedicated eBlast to cardholders that encouraged them to donate to the Library District Foundation during #LibraryGivingDay as part of National Library Week.

- 40,483 unique opens with a 14.5% open rate
- 1,130 unique clicks generated
- Sent to 278,799 unique emails
- 445 unsubscribes

[April 13 Issue:](#) Two Job Fairs + Library Career Resources = All Free!

Topics: Spotlighting the Spring Job Fair at the Las Vegas Convention Center on April 15, plus the Nevada Small Business Resource Fair at Sahara West Library on May 4, along with a list of the Library District's free online resources for employment assistance, plus One-Stop Career Centers for free in-person employment assistance.

Branding and Marketing Report  
Page 19

- 43,116 unique opens with a 15.5% open rate
- 1,507 unique clicks generated
- Sent to 277,824 unique emails
- 409 unsubscribes

April 22 Issue: Mystic Fair + Author Visit + Library Customer Appreciation Day = Prizes & Fun!

Topics: The second annual Mystic Fair at Windmill Library on April 23, Meet "Beyond Bourbon Street" author Nikesha Elise Williams at West Las Vegas Library, the STEAM Carnival at Sahara West Library, SHERO's: Women Who Saved the Day event at West Las Vegas Library, the Library District's Customer Appreciation Day on April 26, along with additional upcoming priority events & programs as selected by PVS & YS.

- 91,234 unique opens with a 25% open rate
- 2,201 unique clicks generated
- Sent to 366,055 unique emails
- 1,434 unsubscribes

#### Google AdWords Grant Update

- Google AdWords is Google's online advertising platform in which advertisers bid on popular keywords & search phrases in order for their clickable text-based ads to appear in Google's search results. The Foundation and the Library District have received a grant from Google for up to \$10,000 per month in Google AdWords credits.
- Nonprofit Megaphone is the Library District's agency of record that works with Google to manage our monthly grant and helps us to optimize designated "keywords" that are selected from Library District and Foundation priorities promoted on LVCCLD.org.
- These monthly Google Grant campaigns help to increase our overall Google SEO and drives more qualified traffic to our website. When people conduct relevant searches on Google that incorporate our designated "keywords," the Google AdWords campaign entices them to click on Library District search results, thereby increasing the opportunity for discovery of our programs and services.
- The Google Studio Data Report updates in real-time for all our current Google Grant Google AdWords campaigns and can be viewed [HERE](#).
- Conversation tracking for priority Google AdWords campaigns (March 18 – April 18, 2022):
  - Our overall CTR (click-through rate) for March was 17.65%, which is the highest we have seen since October 2020. The average CTR across Google Grants is 10%, so this is encouraging to see.
  - 91 people found the Library District when searching for "tax prep help"
  - 87 successful eCard applications during this time from clicking on an ad
  - 72 people found the Library District when searching for information about getting started with the Libby app
  - 44 people found the Library District for searching for places to "donate gently used books"
  - 33 people called a branch directly from an ad

#### Social Media Highlights

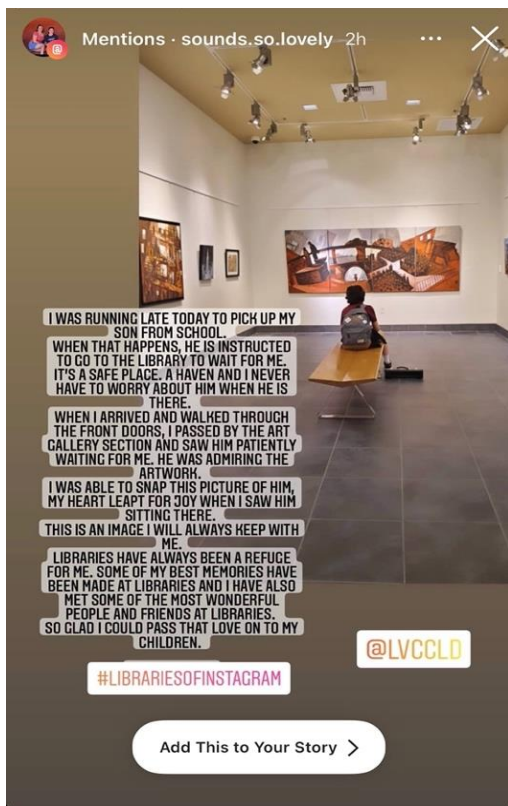
Branding and Marketing Report  
Page 20



Branding and Marketing Report  
Page 21



Branding and Marketing Report  
Page 22



**Top Social Media Posts March 2022****Facebook:**

- Whitney Library's Spring Mariachi Concert was our top performing Facebook post for the month with **10,096 organic impressions, 554 user engagements**, along with **16 share** which helps to increase the total reach of the post.



- Twitter:**

- Spring Valley Library's celebration of K-pop band, BTS, coinciding with the band's sold-out concerts at Allegiant Stadium, was the top Tweet with **155,391 organic impressions, 11,734 user engagements, 1,390 Retweets, and 335 link clicks** back to the event listing on LVCCLD.org.
- This set a new record for our most engaged tweet and demonstrates the power of creating content that ties into passionate fan bases, along with trending topics & pop culture. This introduces the library's awesomeness factor to young people who may not view us that way.



- **Instagram:**

- The Library District's most popular post on Instagram in February was also to promote the BTS Celebration at Spring Valley Library. This post generated **1,824 organic impressions & 177 total user engagements.**



**Analytics for Web and Social Media –  
March 2022 + 30 Day Comparison + Year-Over-Year****LVCCLD Facebook**

	<b>Fans</b>	<b>Impressions</b>	<b>Post Engagements</b>	<b>Link Clicks</b>
<b>March 2022 Statistics</b>	13,568	86,441	3,612	262
<b>% Gain from February</b>	+1%	+11%	+68%	+12%
<b>% Gain from March 2021</b>	+7%	+23%	+83%	+51%
<b>% Gain from March 2020</b>	+12%	-64%	-80%	-68%

**Notes:** We had gains month-over-month across all of our key analytics on Facebook, as well as year-over-year. This is encouraging as Facebook remains the most challenging social media platform to grow organically. As virtual programming begins to ramp back up and we can include that into our content calendar, it will help increase our analytics as dynamic video content is prioritized by Facebook's algorithm.

**LVCCLD Twitter**

	<b>Followers</b>	<b>User Engagements</b>	<b>Organic Impressions</b>	<b>Link Clicks</b>
<b>March 2022 Statistics</b>	3,967	2,215	89,970	187
<b>% Gain from February</b>	+1%	+37%	+16%	+31%
<b>% Gain from March 2021</b>	+10%	-20%	-46%	-27%
<b>% Gain from March 2020</b>	+23%	-62%	-51%	-65%

**Notes:** All of our key analytics on Twitter were up month over month. On this social media platform, we are continuing to share links to priority landing pages on the website, along with local and national resources, spotlighting the Library District's powerful partnerships, as well as timely staff lists created by the Library District's website content committee.

**LVCCLD Instagram**

	<b>Follower s</b>	<b>User Engagem ent</b>	<b>Impress ions</b>	<b>Total Likes</b>	<b>Total Comments</b>
<b>March 2022 Statistics</b>	5,094	2,462	84,972	2,103	196
<b>% Gain from February</b>	+2%	+29%	+32%	+27%	+29%
<b>% Gain from March 2021</b>	+24%	+12%	+10%	+5%	+63%
<b>% Gain from March 2020</b>	+66%	-13%	+53%	-18%	+94%

**Notes:** We increased all of our key analytics month-over-month on Instagram, but also year-over-year as well. As virtual programming is ramped up in the coming months, BAM will be



Branding and Marketing Report  
Page 26

able to utilize our IGTV feed again, which will further help increase our overall user engagement. BAM continues to post daily to IG Stories to help promote the weekly priority programs happening across the Library District, and also for sharing “real-time” coverage of designated priority events such as the Windmill Library Mystic Fair on Saturday, April 23.

**YouTube**

	<b>Channel Subscribers</b>	<b>Total Impressions</b>	<b>Total Channel Watch Time</b>	<b>Average View Duration</b>
<b>March 2022 Statistics</b>	1,151	23,700	117 hrs	5 min 14 sec
<b>% Gain from February</b>	+1%	+56%	+1%	-22%
<b>% Gain from March 2021</b>	+16%	+56%	+262%	+124%
<b>% Gain from March 2020</b>	N/A	N/A	N/A	N/A

**Notes:** By slowly integrating the return of some virtual programming in March, we saw a significant spike in total impressions and watch time on our YouTube channel. This is also up significantly year-over-year, when virtual programming was on pause. We are confident that our monthly analytics will continue to increase in the months ahead as more consistent virtual programming content is added as YouTube’s algorithm prioritizes fresh content.

**Website Analytics — External Users (Outside of the Library District)**

	<b>Unique Visitors</b>	<b>Homepage Views</b>	<b>Total User Sessions</b>	<b>Average User Sessions</b>	<b>Average Session Duration</b>
<b>March 2022 Statistics</b>	76,841	105,995	228,330	2.44	3 min 48 sec
<b>% Gain from February</b>	+31%	+32%	+24%	-2%	-7%
<b>% Gain from FY 20-21</b>	N/A	N/A	N/A	N/A	N/A
<b>% Gain from FY 19-20</b>	N/A	N/A	N/A	N/A	N/A

**Notes:** We increased our number of unique visitors and total user sessions, which was great to see. We did have small dips in the average number of user sessions and the total session duration, but we are still managing to keep the average user engaged on the website for nearly four minutes.

Please note that BAM is unable to provide previous FY analytics as they reflect a system-wide security change to Google’s provided analytics. This period also contains skewed data during the COVID-19 pandemic when the Library District was closed for extended periods of time and more residents were at home. BAM will be using the current FY reporting as the new website analytics baseline moving forward.

## ITEM VI.A.2.b.



### MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director  
**FROM:** Matt McNally, Community Engagement Director  
**DATE:** April 30, 2022  
**SUBJECT:** Community Engagement Report, May 2022

This report provides an overview of District-wide Community Engagement initiatives including adult literacy services, art gallery services, outreach services, adult programming and venues services, and youth programming services. This report covers a one-month period of staff activity from **March 1, 2022 – March 31, 2022**.

#### POWERFUL PEOPLE

- Joined LGA Architecture's *Preserving Legacy and Placemaking* chat featuring Las Vegas City Councilman Cedric Crear and Clark County Commissioner William McCurdy II.
- Literacy Services coordinated with Human Resources and Financial Services to transition 33 independent contractors in the Adult Learning Program to part-time employee status. New hire orientation was provided to onboard the new staff.
- Adult Learning Program instructors attended a 2-hour virtual professional development addressing instruction on multi-level ESL classes.

#### POWERFUL PLACES

- Celebrated Women's History Month with programming across the District including a work place empowerment seminar, poetry reading, panel conversation with the Las Vegas Metro Chamber of Commerce, and a local women's history program with the Southern Nevada Women's History Project.
- Hosted the first annual *Chalk it Up! Summerlin Library Chalk Art & Music Festival* which included 14 local artists at Summerlin Library. Customers voted for their favorite art throughout the day. Director Watson presented awards to the top three artists.
- Updated the Clark County Library theater kitchenette with new countertops, the removal of old appliances, and an addition of an eating nook.
- Hosted a public reception at Sahara West Library for the architecture exhibit *Pushing the Rock Uphill*, the Korean calligraphy exhibit *Hangeul Enlightens the World*, and Ardie Yorgan's photography exhibit *Beneath the Meadows*.
- Attended art exhibit receptions at Test Site Projects for Nima Abkenar's installation, and at the Marjorie Barrick Art Museum for *Spirit of the Land*.
- Staff celebrated Maker March with various events around the District, specifically with three large Maker Fairs at Sunrise, West Charleston, and West Las Vegas libraries.

Community Engagement Report  
Page 2

- The Adult Learning Program opened Cycle IV online registration and 256 customers registered within the first 24 hours.

**POWERFUL PARTNERSHIPS**

- Held conversations with the city of Las Vegas' Office of Cultural Affairs to host reading programming as part of the Big Read initiative.
- Partnered with PIMA Medical Institute to provide training to LVCCLD staff on programming for adults with cognitive disabilities.
- Staff was interviewed by Desert Companion Deputy Editor Heidi Kyser about the longstanding partnership between Gallery Services and the *Focus on Nevada Photo Showcase*.
- Engaged with Valley Health System to explore potential partnership opportunities including pop-up libraries and early childhood education training for health care staff.
- Launched a CSN Adult Life Skills college-level class at the East Las Vegas Library. The class was provided to high school juniors and seniors for free.
- Engaged with Chase Bank to implement financial literacy programs throughout the Library District.
- Met with Clark County School District staff to discuss the implementation of a hospital partnership that would provide new parents with resources and educate them about available services for early childhood education.
- Provided *Work Hard, Play Hard*, an employment resource and family fun event at East Las Vegas Library.
- A new partnership was created with Shade Tree, a facility serving battered women and children. The partnership provides monthly family educational programs and promotes Library District resources to children and families.
- A new partnership was developed with Henderson Equality Center. Staff will facilitate ongoing educational youth programs and participate in the Henderson Pride Day scheduled to occur in June.
- Planning began for a musical performance and early childhood professional development training facilitated by *Musically Minded*. The initiative was made possible by an IMLS grant funded partnership with Las Vegas Urban League's Family, Friends, and Neighbor's.
- A new partnership was developed with Black Pearl Productions. A non-profit resource symposium and resource fair was planned for Sahara West Library in August.
- The Library District, in partnership with The Bezos Family Foundation (BFF), launched a national task force to develop and refine curriculum and resources to be utilized by library staff, health care practitioners, and other professionals who facilitate high quality intentional learning experiences for young children, families, and early care professionals.
- Participated in Nevada Reading Week by reading to classrooms of students at Divich Elementary School.

**POWERFUL PLATFORMS**

- Made preparations to distribute 383 cell phones on April 21 to individuals experiencing, or at risk of experiencing homelessness. Using allocated funds from the federal 2021 LSTA ARP Act grant, these phones gave customers access to information including digital platforms of the Library District.
- Made preparations to distribute 2,000 Chromebooks through the Emergency Connectivity Fund Lending Program. Devices will be distributed to individuals



Community Engagement Report  
Page 3

who do not have access to equipment sufficient to meet their educational needs. These will help many students in the Adult Learning Program and refugees from community partners including the ECDC African Community Center, Lighthouse Charities, and Catholic Charities.

- Engaged in multiple discussions to plan and launch *Summer Challenge*. The summer reading and learning initiative will expand to include an adult component and feature great prizes.
- Completed proposed department budget adjustments for next fiscal year. Engaged in multiple discussions throughout the month with other departments.
- Staff attended the Public Library Association conference in Portland, OR.
- Participated in monthly Library Operations, Programming, and Services (LOPS) meetings to improve organizational communication.
- Developed an MOU with Three Square Food Bank to provide *Senior Meal Services* at the Clark County Library.
- Promoted RTC virtual community workshops to library customers.
- Implemented Programming and Event Prop Guidelines and Staff Procedures for simulated use of weapons, firearms, alcohol, smoking, and drug paraphernalia for the purposes of artistic expression and/or public education.
- Provided programming and partnership information to the Mesquite QUALIC B annual report.
- The Career Online High School provided by Gale/Cengage is no longer supported due to a vendor partnership that dissolved. Staff began transitioning diploma services to a new platform provided by Smart Horizons. All previously purchased seats will be recognized and honored with the new platform.
- The Adult Learning Program hosted in-person professional development for staff. An expert representative from Burlington English provided training to instructors on how to effectively use the software platform to support English Language Learners.

**HIGHLIGHTED EVENTS**

*Library Services Community Meeting*  
West Las Vegas



*Work Hard, Play Hard*  
East Las Vegas



Community Engagement Report  
Page 4

*Las Vegas Percussion Collective*  
West Charleston



*Keith Zalinger*  
Laughlin



*Women's Month Kickoff Circle*  
West Las Vegas



*Stop Kiss*  
Clark County



*Garden Market*  
Summerlin



*Roxy Gunn Project*  
Whitney



Community Engagement Report  
Page 5

*Chalk it Up! Chalk Art & Music Festival  
Summerlin*



*Chalk it Up! Chalk Art & Music Festival  
Summerlin; Winning Artists*



*Chalk it Up! Chalk Art & Music Festival  
Summerlin*



*Korean Calligraphy Exhibit Reception  
Sahara West*





Community Engagement Report  
Page 6

*Darlene Hutchinson: On the Trail  
Whitney*



*Maker Fair  
West Charleston*



*Outreach Event  
Bob Price Community Center*



*Outreach Event  
Griffith Elementary School*



*Maker Fair  
Sunrise*



**COMING HIGHLIGHT EVENTS IN MAY**

<i>Las Vegas Kaminari Taiko Concert</i>	Windmill	1
<i>UNLV Chamber Orchestra in Concert</i>	Clark County	3
<i>Career Online High School Graduation</i>	Clark County	4
<i>Jarabe Mexicano</i>	East Las Vegas, West Charleston, West Las Vegas	7-8
<i>Folias Duo</i>	West Charleston, Mount Charleston, Clark County	13-15
<i>Jennifer Singer: International Vocalist</i>	Clark County, West Charleston	13-14
<i>Shimmy Mob and World Belly Dance Day</i>	Summerlin	14
<i>Summer Challenge</i>	District-wide	15
<i>A Very Special Afternoon with Karla Bonoff</i>	Summerlin	15
<i>Summer Challenge Kickoffs</i>	Clark County, Centennial Hills, Enterprise, Sunrise, West Charleston, West Las Vegas, Windmill	15-30
<i>Fyütch</i>	East Las Vegas, Enterprise, West Charleston, West Las Vegas	20-21
<i>Outreach Event</i>	Opportunity Village	20
<i>Las Vegas Kaminari Taiko Concert</i>	Summerlin	21
<i>Summer Challenge Kickoff</i>	East Las Vegas	21
<i>Loving Books through Art</i>	Clark County	25
<i>Hangeul Enlightens the World</i>	Sahara West	27
<i>Philippine Culture and Expression of Color</i>	West Las Vegas	29

**COMING HIGHLIGHT EVENTS IN JUNE**

<i>Summer Challenge Kickoffs</i>	Rainbow, Sahara West, Summerlin	1
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Community Engagement Report  
Page 8

<i>Talewise: Pirates Lost at Sea</i>	Enterprise, Clark County, Moapa Town, Moapa Valley, Rainbow, Sahara West, Spring Valley, Sunrise, Whitney	1-5
<i>Mob Museum: Forensics &amp; Fingerprinting</i>	Centennial Hills, Enterprise, West Charleston, Whitney	1, 7, 14, 23
<i>SALT Dance Reparatory Show</i>	Summerlin, Windmill	2-3
<i>Trucking 101 for Women</i>	Sahara West	4
<i>Adam London</i>	Enterprise, Mesquite, Moapa Valley, Sandy Valley, Spring Valley, Windmill	4, 10, 12, 16, 17
<i>Las Vegas Men's Chorus Pride Concert</i>	Clark County	6
<i>Juneteenth Kickoff</i>	West Las Vegas	5
<i>Art of Inspiration: Words to Live By</i>	Sahara West	10
<i>Outreach Event - Henderson Pride Fest</i>	Henderson City Hall Plaza	10
<i>History of the World According to the Las Vegas Brass Band</i>	Clark County	12
<i>A Journey Through the Great American Songbook with Jonathan Krannt</i>	Summerlin	14
<i>Juneteenth</i>	West Las Vegas	18
<i>A Sista's Imagination Reception</i>	West Las Vegas	18
<i>Fratello Marionettes: Spooktacular</i>	Various (16 branches)	20-26
<i>Heroes of the Fourth Turning – A Public Fit Theatre Company</i>	Clark County	24-25

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Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Monthly Statistics  
Year over Year  
March 2019/ March 2022\*

		Youth Services Programs				2019				2022				Youth Services Attendance				2019				2022			
		2019	2022	Difference	%	Year to Date	Year to Date	Difference	%	2019	2022	Difference	%	2019	2022	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Library																								
	Centennial Hills	46	51	5	11%	383	266	-117	-31%	1,412	1,707	295	21%	10,838	7,937	-2,901	-27%								
	Clark County	57	85	28	49%	496	724	228	46%	2,867	1,090	-1,777	-62%	27,367	12,196	-15,171	-55%								
	Clark County BBTTC	130	164	34	26%	1,168	1,062	-106	-9%	1,919	2,077	158	8%	20,277	13,992	-6,285	-31%								
	Enterprise	64	70	6	9%	425	506	81	19%	969	1,088	119	12%	7,645	5,799	-1,846	-24%								
	East Las Vegas	0	107	107	N/A	353	561	208	59%	0	782	782	N/A	3,292	6,568	3,276	100%								
	Meadows	0	4	4	N/A	0	65	65	N/A	0	103	103	N/A	0	663	663	N/A								
	Rainbow	57	74	17	30%	543	543	0	0%	1,959	1,848	-111	-6%	19,431	11,878	-7,553	-39%								
	Sahara West	76	35	-41	-54%	476	269	-207	-43%	2,129	1,209	-920	-43%	15,215	8,961	-6,254	-41%								
	Spring Valley	77	179	102	132%	554	1,294	740	134%	2,628	6,300	3,672	140%	15,931	40,650	24,719	155%								
	Summerlin	52	43	-9	-17%	385	506	121	31%	1,826	2,590	764	42%	12,717	15,622	2,905	23%								
	Sunrise	52	69	17	33%	361	503	142	39%	1,062	1,539	477	45%	8,485	8,041	-444	-5%								
	West Charleston	34	60	26	76%	235	502	267	114%	563	781	218	39%	3,923	6,371	2,448	62%								
	West Las Vegas	33	79	46	139%	345	562	217	63%	352	1,343	991	282%	4,393	6,742	2,349	53%								
Outlying Branches	Whitney	70	108	38	54%	566	742	176	31%	2,144	1,813	-331	-15%	17,990	13,095	-4,895	-27%								
	Windmill	49	29	-20	-41%	341	190	-151	-44%	1,776	996	-780	-44%	12,643	5,508	-7,135	-56%								
	Urban Totals	797	1,157	360	45%	6,631	8,295	1,664	25%	21,606	25,266	3,660	17%	180,147	164,023	-16,124	-9%								
	Blue Diamond	5	7	2	40%	30	49	19	63%	27	71	44	163%	362	355	-7	-2%								
	Bunkerville	0	4	4	N/A	77	18	-59	-77%	0	49	49	N/A	308	302	-6	-2%								
	Goodsprings	0	8	8	N/A	0	62	62	N/A	0	44	44	N/A	0	239	239	N/A								
	Indian Springs	36	31	-5	-14%	232	245	13	6%	129	387	258	200%	890	2,369	1,479	166%								
	Laughlin	20	16	-4	-20%	176	123	-53	-30%	346	213	-133	-38%	2,634	1,923	-711	-27%								
	Mesquite	69	78	9	13%	525	638	113	22%	1,256	682	-574	-46%	11,442	7,197	-4,245	-37%								
	Moapa Town	17	11	-6	-35%	154	122	-32	-21%	152	42	-110	-72%	1,550	567	-983	-63%								
	Moapa Valley	35	19	-16	-46%	261	215	-46	-18%	523	302	-221	-42%	3,669	2,987	-682	-19%								
	Mt. Charleston	0	6	6	N/A	1	55	54	5400%	0	34	34	N/A	18	344	326	1811%								
	Sandy Valley	4	2	-2	-50%	41	20	-21	-51%	6	2	-4	-67%	721	123	-598	-83%								
	Searchlight	24	31	7	29%	181	163	-18	-10%	256	265	9	4%	1,621	949	-672	-41%								
	Outlying Totals	210	213	3	1%	1,678	1,710	32	2%	2,695	2,091	-604	-22%	23,215	17,355	-5,860	-25%								
Outreach	Outreach-Branch	86	60	-26	-30%	608	207	-401	-66%	5,051	3,520	-1,531	-30%	37,218	18,397	-18,821	-51%								
	Outreach-Department	99	69	-30	-30%	641	421	-220	-34%	3,624	3,296	-328	-9%	27,833	24,471	-3,362	-12%								
	Outreach-PVS	4	0	-4	-100%	39	0	-39	-100%	6	0	-6	-100%	680	0	-680	-100%								
	Outreach-YS Admin.	0	0	0	N/A	29	0	-29	-100%	0	0	0	N/A	2,618	0	-2,618	-100%								
	Outreach-Literacy	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A								
	Gallery Services	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A								
	Outreach Totals	189	129	-60	-32%	1,317	628	-689	-52%	8,681	6,816	-1,865	-21%	68,349	42,868	-25,481	-37%								
	Grand Totals	1,196	1,499	303	25%	9,626	10,633	1,007	10%	32,982	34,173	1,191	4%	271,711	224,246	-47,465	-17%								

\*Due to the pandemic District Branches were closed beginning March 16th thru June 3rd.

1

Las Vegas-Clark County Library District

Monthly Statistics  
Year over Year  
March 2019/ March 2022

		Adult Programs				2019	2022			Adult Attendance				2019	2022		
	Library	2019	2022	Difference	%	Year to Date	Year to Date	Difference	%	2019	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	22	34	12	55%	218	212	-6	-3%	266	366	100	38%	3,332	3,709	377	11%
	Clark County	177	175	-2	-1%	1,357	1,364	7	1%	5,274	5,439	165	3%	49,867	36,403	-13,464	-27%
	Enterprise	37	86	49	132%	340	512	172	51%	671	1,717	1,046	156%	7,968	18,493	10,525	132%
	East Las Vegas	12	152	140	1167%	186	1,171	985	530%	82	1,373	1,291	1574%	1,946	10,264	8,318	427%
	Meadows	0	3	3	N/A	0	4	4	N/A	0	45	45	N/A	0	50	50	N/A
	Rainbow	45	71	26	58%	479	424	-55	-11%	1,487	972	-515	-35%	13,071	6,619	-6,452	-49%
	Sahara West	100	81	-19	-19%	879	617	-262	-30%	2,940	2,476	-464	-16%	27,269	19,707	-7,562	-28%
	Spring Valley	30	48	18	60%	390	346	-44	-11%	407	428	21	5%	5,862	4,260	-1,602	-27%
	Summerlin	59	45	-14	-24%	456	285	-171	-38%	3,474	4,901	1,427	41%	27,002	20,792	-6,210	-23%
	Sunrise	30	53	23	77%	246	308	62	25%	1,042	554	-488	-47%	10,697	6,367	-4,330	-40%
	West Charleston	54	42	-12	-22%	374	297	-77	-21%	1,413	676	-737	-52%	9,124	5,254	-3,870	-42%
	West Las Vegas	50	89	39	78%	488	484	-4	-1%	1,122	1,337	215	19%	18,274	15,217	-3,057	-17%
	Whitney	46	58	12	26%	364	458	94	26%	897	644	-253	-28%	10,802	8,281	-2,521	-23%
	Windmill	58	88	30	52%	480	554	74	15%	3,100	3,511	411	13%	21,211	24,892	3,681	17%
	<b>Urban Totals</b>	<b>720</b>	<b>1,025</b>	<b>305</b>	<b>42%</b>	<b>6,257</b>	<b>7,036</b>	<b>779</b>	<b>12%</b>	<b>22,175</b>	<b>24,439</b>	<b>2,264</b>	<b>10%</b>	<b>206,425</b>	<b>180,308</b>	<b>-26,117</b>	<b>-13%</b>
Outlying Branches	Blue Diamond	3	3	0	0%	23	15	-8	-35%	44	47	3	7%	339	195	-144	-42%
	Bunkerville	0	0	0	N/A	0	2	2	N/A	0	0	0	N/A	0	12	12	N/A
	Goodsprings	2	5	3	150%	69	28	-41	-59%	31	12	-19	-61%	217	80	-137	-63%
	Indian Springs	2	13	11	550%	4	85	81	2025%	9	187	178	1978%	18	1,403	1,385	7694%
	Laughlin	25	30	5	20%	176	231	55	31%	524	279	-245	-47%	5,109	2,476	-2,633	-52%
	Mesquite	55	73	18	33%	330	793	463	140%	593	347	-246	-41%	3,743	4,844	1,101	29%
	Moapa Town	0	2	2	N/A	4	21	17	425%	0	73	73	N/A	15	144	129	860%
	Moapa Valley	23	10	-13	-57%	149	78	-71	-48%	84	122	38	45%	772	496	-276	-36%
	Mt. Charleston	4	5	1	25%	24	45	21	88%	74	60	-14	-19%	394	395	1	0%
	Sandy Valley	2	5	3	150%	19	21	2	11%	2	9	7	350%	123	205	82	67%
	Searchlight	1	4	3	300%	19	25	6	32%	7	34	27	386%	76	196	120	158%
	<b>Outlying Totals</b>	<b>117</b>	<b>150</b>	<b>33</b>	<b>28%</b>	<b>817</b>	<b>1,344</b>	<b>527</b>	<b>65%</b>	<b>1,368</b>	<b>1,170</b>	<b>-198</b>	<b>-14%</b>	<b>10,806</b>	<b>10,446</b>	<b>-360</b>	<b>-3%</b>
Outreach	Outreach-Branch	16	46	30	188%	134	190	56	42%	176	442	266	151%	3,716	3,846	130	3%
	Outreach-Department	37	14	-23	-62%	315	73	-242	-77%	463	457	-6	-1%	3,679	1,705	-1,974	-54%
	Outreach-PVS	2	0	-2	-100%	27	0	-27	-100%	0	0	0	N/A	2,398	0	-2,398	-100%
	Outreach-YS Admin.	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-Literacy	0	0	0	N/A	0	3	3	N/A	0	0	0	N/A	0	1,200	1,200	N/A
	Outreach-Gallery Services	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	<b>Outreach Totals</b>	<b>55</b>	<b>60</b>	<b>5</b>	<b>9%</b>	<b>476</b>	<b>266</b>	<b>-210</b>	<b>-44%</b>	<b>639</b>	<b>899</b>	<b>260</b>	<b>41%</b>	<b>9,793</b>	<b>6,751</b>	<b>-3,042</b>	<b>-31%</b>
	<b>Grand Totals</b>	<b>892</b>	<b>1,235</b>	<b>343</b>	<b>38%</b>	<b>7,550</b>	<b>8,646</b>	<b>1,096</b>	<b>15%</b>	<b>24,182</b>	<b>26,508</b>	<b>2,326</b>	<b>10%</b>	<b>227,024</b>	<b>197,505</b>	<b>-29,519</b>	<b>-13%</b>



Monthly Statistics  
Year over Year  
March 2021/ March 2022\*

		Youth Services Programs				2021	2022			Youth Services Attendance				2021	2022		
	Library	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	15	51	36	240%	115	266	151	131%	1,465	1,707	242	17%	9,789	7,937	-1,852	-19%
	Clark County	20	85	65	325%	122	724	602	493%	939	1,090	151	16%	3,295	12,196	8,901	270%
	Clark County BBTTC	73	164	91	125%	853	1,062	209	25%	604	2,077	1,473	244%	9,066	13,992	4,926	54%
	Enterprise	69	70	1	1%	361	506	145	40%	1,114	1,088	-26	-2%	6,979	5,799	-1,180	-17%
	East Las Vegas	14	107	93	664%	99	561	462	467%	347	782	435	125%	2,563	6,568	4,005	156%
	Meadows	13	4	-9	-69%	67	65	-2	-3%	128	103	-25	-20%	543	663	120	22%
	Rainbow	30	74	44	147%	193	543	350	181%	649	1,848	1,199	185%	4,395	11,878	7,483	170%
	Sahara West	38	35	-3	-8%	288	269	-19	-7%	462	1,209	747	162%	4,479	8,961	4,482	100%
	Spring Valley	68	179	111	163%	650	1,294	644	99%	1,929	6,300	4,371	227%	16,078	40,650	24,572	153%
	Summerlin	70	43	-27	-39%	473	506	33	7%	1,653	2,590	937	57%	13,572	15,622	2,050	15%
	Sunrise	47	69	22	47%	434	503	69	16%	713	1,539	826	116%	5,933	8,041	2,108	36%
	West Charleston	31	60	29	94%	150	502	352	235%	403	781	378	94%	2,200	6,371	4,171	190%
	West Las Vegas	51	79	28	55%	281	562	281	100%	513	1,343	830	162%	3,197	6,742	3,545	111%
	Whitney	18	108	90	500%	315	742	427	136%	693	1,813	1,120	162%	7,454	13,095	5,641	76%
Outlying Branches	Windmill	10	29	19	190%	79	190	111	141%	763	996	233	31%	4,125	5,508	1,383	34%
	Urban Totals	567	1,157	590	104%	4,480	8,295	3,815	85%	12,375	25,266	12,891	104%	93,668	164,023	70,355	75%
	Blue Diamond	2	7	5	250%	10	49	39	390%	7	71	64	914%	31	355	324	1045%
	Bunkerville	3	4	1	33%	16	18	2	13%	18	49	31	172%	58	302	244	421%
	Goodsprings	0	8	8	N/A	0	62	62	N/A	0	44	44	N/A	0	239	239	N/A
	Indian Springs	22	31	9	41%	122	245	123	101%	188	387	199	106%	575	2,369	1,794	312%
	Laughlin	28	16	-12	-43%	120	123	3	3%	439	213	-226	-51%	1,927	1,923	-4	0%
	Mesquite	50	78	28	56%	306	638	332	108%	474	682	208	44%	3,720	7,197	3,477	93%
	Moapa Town	7	11	4	57%	62	122	60	97%	47	42	-5	-11%	165	567	402	244%
	Moapa Valley	0	19	19	N/A	0	215	215	N/A	0	302	302	N/A	0	2,987	2,987	N/A
	Mt. Charleston	3	6	3	100%	10	55	45	450%	13	34	21	162%	49	344	295	602%
	Sandy Valley	0	2	2	N/A	0	20	20	N/A	0	2	2	N/A	0	123	123	N/A
	Searchlight	24	31	7	29%	139	163	24	17%	274	265	-9	-3%	1,683	949	-734	-44%
	Outlying Totals	139	213	74	53%	785	1,710	925	118%	1,460	2,091	631	43%	8,208	17,355	9,147	111%
Outreach	Outreach-Branch	7	60	53	757%	16	207	191	1194%	1,258	3,520	2,262	180%	2,352	18,397	16,045	682%
	Outreach-Department	53	69	16	30%	351	421	70	20%	1,172	3,296	2,124	181%	9,906	24,471	14,565	147%
	Outreach-PVS	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-YS Admin.	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-Literacy	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Gallery Services	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach Totals	60	129	69	115%	367	628	261	71%	2,430	6,816	4,386	180%	12,258	42,868	30,610	250%
	Grand Totals	766	1,499	733	96%	5,632	10,633	5,001	89%	16,265	34,173	17,908	110%	114,134	224,246	110,112	96%

\*Due to the pandemic District Branches were closed beginning March 16th thru June 3rd.

1

Las Vegas-Clark County Library District

Monthly Statistics  
Year over Year  
March 2021/ March 2022

		Adult Programs				2021	2022			Adult Attendance				2021	2022		
	Library	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	6	34	28	467%	94	212	118	126%	87	366	279	321%	1,347	3,709	2,362	175%
	Clark County	155	175	20	13%	967	1,364	397	41%	1,224	5,439	4,215	344%	7,596	36,403	28,807	379%
	Enterprise	36	86	50	139%	112	512	400	357%	699	1,717	1,018	146%	1,807	18,493	16,686	923%
	East Las Vegas	122	152	30	25%	1,058	1,171	113	11%	675	1,373	698	103%	5,202	10,264	5,062	97%
	Meadows	0	3	3	N/A	0	4	4	N/A	0	45	45	N/A	0	50	50	N/A
	Rainbow	36	71	35	97%	158	424	266	168%	699	972	273	39%	2,746	6,619	3,873	141%
	Sahara West	32	81	49	153%	181	617	436	241%	461	2,476	2,015	437%	4,766	19,707	14,941	313%
	Spring Valley	26	48	22	85%	222	346	124	56%	265	428	163	62%	2,718	4,260	1,542	57%
	Summerlin	27	45	18	67%	165	285	120	73%	558	4,901	4,343	778%	3,236	20,792	17,556	543%
	Sunrise	15	53	38	253%	94	308	214	228%	159	554	395	248%	1,258	6,367	5,109	406%
	West Charleston	22	42	20	91%	152	297	145	95%	343	676	333	97%	1,509	5,254	3,745	248%
	West Las Vegas	30	89	59	197%	180	484	304	169%	490	1,337	847	173%	3,428	15,217	11,789	344%
	Whitney	21	58	37	176%	176	458	282	160%	163	644	481	295%	1,362	8,281	6,919	508%
	Windmill	53	88	35	66%	379	554	175	46%	1,390	3,511	2,121	153%	8,052	24,892	16,840	209%
	<b>Urban Totals</b>	<b>581</b>	<b>1,025</b>	<b>444</b>	<b>76%</b>	<b>3,938</b>	<b>7,036</b>	<b>3,098</b>	<b>79%</b>	<b>7,213</b>	<b>24,439</b>	<b>17,226</b>	<b>239%</b>	<b>45,027</b>	<b>180,308</b>	<b>135,281</b>	<b>300%</b>
Outlying Branches	Blue Diamond	0	3	3	N/A	0	15	15	N/A	0	47	47	N/A	0	195	195	N/A
	Bunkerville	0	0	0	N/A	0	2	2	N/A	0	0	0	N/A	0	12	12	N/A
	Goodsprings	1	5	4	400%	24	28	4	17%	11	12	1	9%	52	80	28	54%
	Indian Springs	1	13	12	1200%	1	85	84	8400%	54	187	133	246%	54	1,403	1,349	2498%
	Laughlin	21	30	9	43%	140	231	91	65%	258	279	21	8%	5,193	2,476	-2,717	-52%
	Mesquite	52	73	21	40%	334	793	459	137%	405	347	-58	-14%	2,583	4,844	2,261	88%
	Moapa Town	0	2	2	N/A	4	21	17	425%	0	73	73	N/A	43	144	101	235%
	Moapa Valley	0	10	10	N/A	0	78	78	N/A	0	122	122	N/A	0	496	496	N/A
	Mt. Charleston	0	5	5	N/A	3	45	42	1400%	0	60	60	N/A	9	395	386	4289%
	Sandy Valley	0	5	5	N/A	0	21	21	N/A	0	9	9	N/A	0	205	205	N/A
	Searchlight	0	4	4	N/A	9	25	16	178%	0	34	34	N/A	54	196	142	263%
	<b>Outlying Totals</b>	<b>75</b>	<b>150</b>	<b>75</b>	<b>100%</b>	<b>515</b>	<b>1,344</b>	<b>829</b>	<b>161%</b>	<b>728</b>	<b>1,170</b>	<b>442</b>	<b>61%</b>	<b>7,988</b>	<b>10,446</b>	<b>2,458</b>	<b>31%</b>
Outreach	Outreach-Branch	3	46	43	1433%	8	190	182	2275%	32	442	410	1281%	156	3,846	3,690	2365%
	Outreach-Department	16	14	-2	-13%	105	73	-32	-30%	260	457	197	76%	3,591	1,705	-1,886	-53%
	Outreach-PVS	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-YS Admin.	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-Literacy	0	0	0	N/A	0	3	3	N/A	0	0	0	N/A	0	1,200	1,200	N/A
	Outreach-Gallery Services	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	<b>Outreach Totals</b>	<b>19</b>	<b>60</b>	<b>41</b>	<b>216%</b>	<b>113</b>	<b>266</b>	<b>153</b>	<b>135%</b>	<b>292</b>	<b>899</b>	<b>607</b>	<b>208%</b>	<b>3,747</b>	<b>6,751</b>	<b>3,004</b>	<b>80%</b>
	<b>Grand Totals</b>	<b>675</b>	<b>1,235</b>	<b>560</b>	<b>83%</b>	<b>4,566</b>	<b>8,646</b>	<b>4,080</b>	<b>89%</b>	<b>8,233</b>	<b>26,508</b>	<b>18,275</b>	<b>222%</b>	<b>56,762</b>	<b>197,505</b>	<b>140,743</b>	<b>248%</b>



## ITEM VI.A.2.c.

### MEMORANDUM

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**TO:** LVCCLD Board of Trustees through Kelvin Watson, Executive Director  
**FROM:** JoAnn Prevetti, Director of Development  
**DATE:** April 30, 2022  
**SUBJECT:** Development and Planning Department Report, May 2022

#### Development and Planning Department Powerful Plays in April 2022

##### POWERFUL PEOPLE

- **David Eclips** – Harry Reid Airport – Re: Philanthropy Marketing at the airport.
- **Tamar Hoapili** – Cox Communications. Secured 10 – 30 second PSA spots that will run throughout the year on Cox.
- **LVRJ** - Secured digital philanthropy ad space to run on the RJ's digital platforms.
- **Beverly Rogers** – CEO – The Rogers Foundation – presented Mrs. Rogers with funding opportunities to support library programs.
- **Maureen Schafer** – CEO – Council for a Better Nevada. Discussed philanthropy funding for our workforce programs.
- **Dr. Barbara Atkinson** – Founding Dean – UNLV School of Medicine – potential donor.
- **Derek Stevens** – CEO of Circa Resorts. Spoke via conference call with Mr. Steven's office re: our 2023 Gala and library programs.
- **Tony Gladney** – VP of Community and Diversity for MGM Resorts. Discuss recent grant proposals and future funding for library programs.
- **Mary Daly** – President and CEO of the Federal Reserve Bank of San Francisco. Spoke with Ms. Daly at a recent event held at the Thomas and Mack re: our library programs. She will be back in Nevada toward the end of the year. I am working with her Chief of Staff on a possible visit for Ms. Daly to tour the library.

- **Congressman Horsford** – With Kelvin, met with the Congressman to discuss library programs and federal appropriation funding.
- **Miles Dixon** – ED of the Nevada Grant Lab. We are collaborating on grant funding opportunities for the library.
- **Aly Van Horne – Cox Business and Cox Corporate Atlanta Team** – Regarding ECF Hot Spot pilot program and LVCCLD.

### POWERFUL PLACES

- **Wynn Las Vegas** – Grant funding meeting with corporate leadership.
- **District Attorney Wolfson's office** – Discussed anything library possibility at the courthouse.
- **Latin Chamber of Commerce** – Business Networking Luncheon
- **Thomas & Mack** – Federal Reserve networking breakfast.

### POWERFUL PARTNERSHIPS AND PLATFORMS

- **Trust Attorneys** – Received \$40,000 donation from a client of a local trust attorney to support library programs.
- Received \$125,000 from **Windsong Trust** for Teachers in Libraries
- Submitted Q1 grant report to **SWITCH** for West Las Vegas Robot Lab
- Met with **Matt Enger** re- capital campaign materials
- Submitted EOY grant report to **LV Raiders Foundation**
- Conducted staff surveys for **IMLS** grant for Playaway Launchpads
- Established procedures for Chromebooks tracking and reporting
- Submitted Q1 report and invoice to the **Bezos Family Foundation**
- Submitted **Clark County ARPA grant** for Foundation- \$840,000 for Teachers in Libraries.
- The bookstores reported sales of \$219,382 through February 28, 2022.
- The Foundation has total revenues of \$505,757 and expenses of \$457,757 through February 28, 2022.
  - Volunteers donated 14,261 hours of time.

**GRANT SUBMISSIONS:**

- Submitted IMLS grant request for \$75,000 for Anytime library
- Submitted \$120,000 to MGM Foundation for Z-Space funding
- Submitted \$700,000 grant for the continuation of our Adult Learning Programs
- Submitted Clark County ARPA grant for Foundation- \$840,000 for Teachers in Libraries
- Submitted Clark County ARPA grant for District- \$3.4 million for devices and hotspots
- Submitted ALA COVID grant for \$20,000 mobile phones

**GRANT SUBMISSIONS**

- The bookstores reported sales of \$236,973.21 through March 31, 2022.
- The Foundation has total revenues of \$549,801.65 and expenses of \$487,834.65 through March, 2022.
- Volunteers donated 20,290 hours of time through April 31, 2022



## ITEM VI.A.2.d.

### MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** Albert G. Prendergast, Chief Information Officer

**DATE:** April 30, 2022

**SUBJECT:** Information Technology Report, May 2022

The Information Technology Division, comprised of the following departments-- Access Services (**AS**) Collection and Bibliographic Services (**CBS**) and the Information Technology (**IT**) Department, is pleased to share the following updates for April.

#### POWERFUL PEOPLE

- Electronic Resources (ER) staff attended the Customer Smartphone Lending Program launch at the Clark County Library and provided two training sessions on how to use apps to access the District's electronic collection.
- IT division staff created the monthly edition of the *Primary Sources* eNewsletter to keep staff informed about what's happening in AS, CBS, DC, and ER.
- One IT department staff attended a weeklong virtual class on CommVault Backup System Administration.
- AS staff revised several staff procedures, including the Computer Use Guidelines, Borrowing Guidelines, Account and Collections Timeline, and QuickStart Library Card Request Procedures to keep the information current and consistent for staff.
- CBS staff worked with Branding and Marketing and a Las Vegas Review-Journal reporter on a planned feature story on the Summer Reading Program. CBS staff prepared and presented the reporter with a large amount of data on the most popular items in our collection.
- CBS staff prepared the reporting data for the Nevada State Collection Development Grant for FY21. The \$142,000 grant was written to support e-book purchases to lower customer wait times for materials.
- CBS staff worked with Development staff to obtain a \$234,000 American Rescue Plan Act state grant for digital resources. CBS staff identified potential digital purchases for these funds which must be spent before September 30, 2022.



**POWERFUL PLACES**

- IT department staff continues to work on the project to migrate the District's mobile hotspots from T-Mobile to Verizon Wireless to provide improved connectivity for our customers. Over 300 of the more than 900 mobile hotspots have been migrated.
- AS and CBS staff continue to work with Library Operations to develop a Deposit Collection model for senior outreach facilities. This dedicated collection will allow seniors to browse, read, and return items to the shelves at senior centers.
- AS staff worked with Library Operations to formally launch the pilot Staff Point of Sale system at East Las Vegas Library to help reduce staff's handling of cash. AS staff continues to answer inquiries and troubleshoot issues as they are discovered.

**POWERFUL PARTNERSHIPS**

- ER staff supported K-12 students who needed access to Online Resources for school by creating eCards, Treehouse, and IXL accounts and responded to 477 e-mails to the ASK account in March.
- AS staff prepared Quick-Start library cards for outreach visits to local schools.
- In March, Henderson District Public Library (HDPL) customers checked out 1,658 items from our collection, while LVCCLD customers checked out 537 items from the HDPL through the Reciprocal Lending Agreement.
- Boulder City and North Las Vegas customers accounted for 6.8% of the District's OverDrive e-media collection, with North Las Vegas Library District accounting for approximately 5.3% and Boulder City Library District accounting for approximately 1.5%.
- Instant Digital Cards (IDC), promoted for our partnership with the RTC, generated 7% of our Overdrive circulation with 13,665 checkouts and 692 new IDC user accounts created in March.
- CBS staff continue to order materials to support Axis 360 as more Clark County School District schools opt-in to the Community Share Program. AS and ER staff worked with CBS to identify youth items in OverDrive with outstanding holds and began notifying customers that the items can be located in Axis 360.
- IT department staff worked with Community Engagement on the launch of the new Customer Smartphone Lending Program at the Clark County Library.
- CBS staff added 214 titles with 454 items for the North Las Vegas Library District to the catalog in March.
- IT department staff assisted the North Las Vegas Library District with connecting their new self-check systems to the catalog.
- ER staff assisted Library Operations staff with a partnership effort with the Whitney Recreation Center on their annual field trip to Zion National Park. ER staff provided iPads and hotspots for use on the trip.
- IT department staff attended a local-oriented session hosted by Clark County to discuss broadband, other technologies, and the gaps that exist for many in our communities.

- IT department and Library Operations staff visited the Nevada Assistive Technology Resource Center to discuss a partnership that would provide ADA technologies for needy citizens.

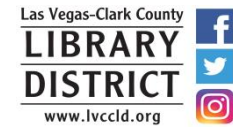
### **POWERFUL PLATFORMS**

- CBS staff added 2,476 titles with 11,711 new items to the collection and withdrew 8,281 items from the library catalog in March. The withdrawn items will either be resold or discarded.
- CBS staff also added 2,463 new Hoopla music records in 41 different languages and 5,697 e-books and e-audiobooks to the collection in March.
- CBS staff purchased over 600 items for the Anytime Library and ordered World Book workbooks to support kindergarten readiness and homework help programs in the branches.
- IT division staff continues to work with General Services staff on the pilot Anytime Library kiosk. The Anytime Library was delivered and the vendor will visit in early May to complete the setup.
- IT department staff continues to work with Community Engagement, Development, and Library Operations on the distribution of 2,000 Chromebooks obtained through the FCC's Emergency Connectivity Fund.

Of the \$1,585,00 approved by the Board of Trustees in the IT department's Capital Projects Fund for FY22, \$1,182,711.81 was expended:

- Miscellaneous computers - \$32307.63
- Webex subscription - \$12,240
- Clark County Library sorter - \$147,492.94
- Enterprise Library sorter - \$138,805.88
- Sahara West Library sorter - \$148,369.41
- West Las Vegas Library sorter - \$89,280
- Replacement LDS for Laughlin Library - \$1,552.95
- Miscellaneous data cable installation - \$7,318
- LDS Translation Services subscription - \$4,785
- Spring Valley and Sunrise libraries security gates - \$28,626.16
- Network threat defense solution - \$25,711
- Computer end-point protection subscription - \$27,620
- Self-check Replacement Project - \$124,058
- zSpace learning systems- \$75,408.64
- New mobile device printing solution - \$10,875
- Microsoft 365 Licenses - \$36,996
- Consulting services for Microsoft 365 migration - \$28,336
- Cybersecurity assessment and training - \$5,617.50
- Virtual hosts for ILS migration - \$136,987.83
- Miscellaneous Equipment Maintenance - \$28,066.27
- Helpdesk Software Licenses - \$16,257.60
- Chromebook cases - \$56,000.

**FY 2021-2022 ELECTRONIC RESOURCES STATISTICS**  
**March 2022**



<b>Customer Support</b>	<b>Mar-21</b>	<b>Mar-22</b>	<b>% Change</b>	<b>FY20-21</b>	<b>FY21-22</b>	<b>% Change</b>
Number of Phone Calls to Electronic Resources	201	119	-40.80%	1413	1,132	-19.89%
Length of Calls in Hours, Minutes, and Seconds	21:34:50	12:58:00	-39.92%	155:45:00	117:37:26	-24.48%
Number of emails to ask@lvccld.org	625	477	-23.68%	8,725	5,654	-35.20%
Number of Classes	0	0		0	0	
Number of Attendees	0	0		0	0	

**Top Online Resource From Each  
Category Based on Retrievals**

<b>Downloadables and Streaming Circulation</b>	<b>Mar-21</b>	<b>Mar-22</b>	<b>% Change</b>	<b>FY20-21</b>	<b>FY21-22</b>	<b>% Change</b>
eBooks	133,371	125,350	-6.01%	1,212,106	1,114,802	-8.03%
Audiobooks	89,623	99,246	10.74%	750,657	829,731	10.53%
Magazines	13,861	9,141	-34.05%	103,541	77,948	-24.72%
Movies and TV	12,653	10,847	-14.27%	122,001	101,320	-16.95%
Music	28,543	21,550	-24.50%	239,940	183,335	-23.59%
<b>Total</b>	<b>278,051</b>	<b>266,134</b>	<b>-4.29%</b>	<b>2,428,245</b>	<b>2,307,136</b>	<b>-4.99%</b>

<b>Online Resource Category</b>	<b>Top Resource</b>	<b>Sessions</b>	<b>Retrievals</b>
Business and Careers	Reference Solutions	1,645	36,165
Health and Wellness	Credo Reference	44	131
Homework Help	IXL	126	39,920
Limitless Learning	LinkedIn Learning	155	6,170
A-Z Resources (All Others)	Newsbank - LVRJ	2,231	36,478

<b>Online Resources Usage by Category</b>	<b>Mar-21</b>		<b>Mar-22</b>		<b>% Change</b>		<b>FY20-21</b>		<b>FY21-22</b>		<b>% Change</b>	
	Sessions	Retrievals	Sessions	Retrievals	Sessions	Retrievals	Sessions	Retrievals	Sessions	Retrievals	Sessions	Retrievals
Business and Careers	814	22,769	1,967	40,422	141.65%	77.53%	7,311	172,588	6,450	128,593	-11.78%	-25.49%
Health and Wellness	461	1,189	427	457	-7.38%	-61.56%	4,800	13,598	4,345	2,904	-9.48%	-78.64%
Homework Help	1,297	93,036	434	48,009	-66.54%	-48.40%	6,974	565,162	4,219	412,135	-39.50%	-27.08%
Online Learning	2,442	5,003	1,616	7,516	-33.82%	50.23%	27,295	60,758	13,198	53,191	-51.65%	-12.45%
A-Z Resources (All Others)	18,103	67,345	13,461	74,158	-25.64%	10.12%	177,977	673,999	149,943	648,562	-15.75%	-3.77%

**Retrievals:** the number of full-content units or descriptive records examined, downloaded, or otherwise supplied to customers from electronic collections

**Sessions:** the number of times an electronic resource is accessed

## ITEM VI.A.3.a.



### MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** Floresto Cabias, Chief Financial Officer

**DATE:** April 30, 2022

**SUBJECT:** Financial Services Report, May 2022

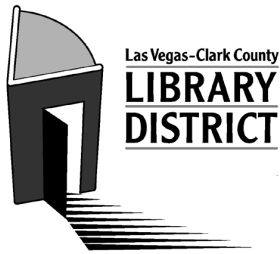
This report summarizes the Financial Services Department's activities and accomplishments in the month of April 2022.

#### **Administration**

- Updated the District's cash flow analysis
- Submitted the Fiscal Year 2022-2023 Tentative Budget to the State of Nevada Department of Taxation, Clark County, and the city of Las Vegas
- Compiled information, projections, and forecasts for the Fiscal Year 2022-2023 Final Budget, for budget adoption
- Published the Public Hearing notice for the Fiscal Year 2022-2023 Tentative Budget
- Prepared agenda items for the Fiscal Year 2022-2023 Tentative Budget Public Hearing and Final Budget adoption
- Submitted various required reports and budgets related to the Mesquite and East Las Vegas New Markets Tax Credit programs (QALICBs)
- **Floresto Cabias** attended the Center for Business and Economic Research (CBER) Conference
- **Floresto Cabias** attended the Asian Chamber of Commerce luncheon
- **Floresto Cabias** and **Lynn Wing** worked with District staff regarding purchasing training and procedures
- **Lynn Wing** attended virtual troubleshooting meetings with representatives of Microsoft Serenic Navigator
- **Lynn Wing** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Serenic Navigator system
- **Lynn Wing** created and updated staff user accounts for online ordering of supplies from Staples, Office Plus, and Brodart (contract vendors); worked with District staff and vendors to update information and resolve issues
- **Lynn Wing** prepared and followed up on Agreements for Services for performances scheduled for District-wide events
- **Lynn Wing** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

**Accounting**

- Coded and verified all transactions (\$3.3M for the month of April)
- Performed cash flow analysis
- Performed all payroll related duties, including PERS report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices
- Reconciled daily cash reports received from branches to bank deposits
- Provided detailed budget status for staff as requested
- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements
- Prepared and mailed PVS and Financial Services invoices
- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and patron inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Managed/tracked all grant activity and prepared related reports
- Managed all investment activity
- Performed all accounting functions related to the Mesquite and East Las Vegas QALICBs.
- Administered the District's credit card and Amazon accounts
- Staff cross-trained in payroll, fixed assets, cash receipts, and other Financial Services procedures



## MEMORANDUM

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To: Board of Trustees through Kelvin Watson, Executive Director

From: Floresto Cabias, Chief Financial Officer

Date: April 30, 2022

Subject: April 2022 Budget Status Report

Enclosed are the budget status reports for April 2022. General fund revenues indicate that 90% of budgeted revenue has been collected.

### **Property Tax Revenues**

As compared to April 2021, the District collected 8% more in property taxes. Property taxes are assessed on a fiscal year basis beginning on July 1. Property tax revenue collections have remained consistent and are on track to reach the budgeted amount. Total property taxes for FY 2022 are budgeted to increase by 8%.

### **Consolidated Sales Tax Revenues (CTX)**

The CTX shows 74% collected so far this fiscal year. The State of Nevada distributes CTX collections two months after the month of collection.

The most recent CTX received by the District on April 30, 2022, represents CTX from the month of February 2022. The \$674K collected is 61% lower than the amount collected for the same period last fiscal year. In February 2022, Nevada lifted its indoor mask mandate, with no restrictions on domestic travel to Las Vegas or the state of Nevada. The decline in CTX does not appear to be due to the impact of COVID-19. Moreover, other relevant economic indicators showed no signs of weakening in consumer spending. As of the date of this report, staff considers the February CTX an outlier and is researching possible explanations for the decline.

Based on existing economic factors, staff expected CTX to total approximately \$29.5M-\$30.5M for FY 2022, which is a 22%-26% increase from the amount actually collected for FY 2021 (\$24.2M). As reported throughout the fiscal year, the District continues to face economic headwinds that may adversely affect revenue collections going forward (e.g., inflation, housing interest rates, recession fears). However, the reasons for the decrease in the February CTX are unclear. See the charts below showing historical CTX trends.



### **Expenditures**

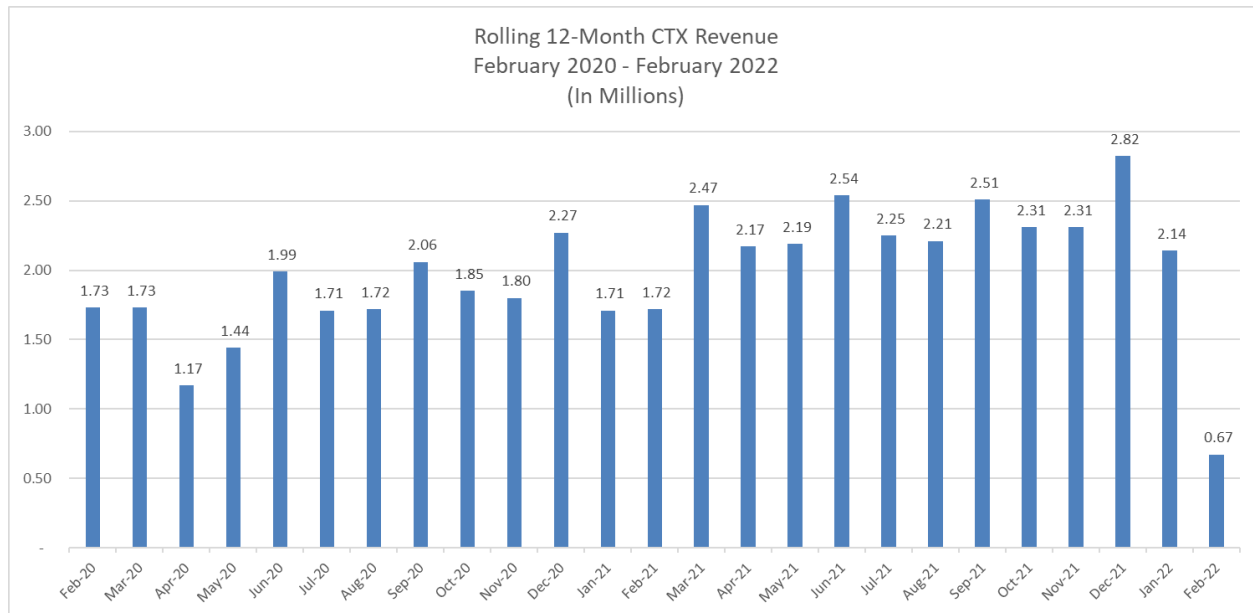
General Fund expenditures indicate that 69% of the allocated budget has been spent. Staff expects total expenditure savings of approximately \$9.9M for FY 2022, compared to the budget. These savings are due to reduced personnel costs resulting from the Voluntary Employee Separation Program (VESP) and filling positions based on operational needs, which includes modifying positions to best serve the Playbook 2026. Supplies and services expenditures are also expected to provide savings compared to the budget due to conservative spending practices throughout the pandemic.

Savings in expenditures will contribute to a higher ending fund balance.

### **Ending Fund Balance**

FY 2022 General Fund ending fund balance is budgeted at \$14M, after a transfer of \$19M to the Capital Projects Fund. Despite the decrease in the February 2022 CTX, with the additional CTX expected and expenditure savings discussed above, the projected ending fund balance is approximately \$33M, a surplus of \$19M compared to the budget.

Staff will be available to answer any questions that you may have.



Consolidated Sales Tax FY 2022 vs. FY 2021			
	FY21	FY22	% Change Over FY21
<b>July</b>	1,714,346.73	2,250,871.66	31.30%
<b>August</b>	1,717,590.95	2,214,553.97	28.93%
<b>September</b>	2,057,864.55	2,511,203.79	22.03%
<b>October</b>	1,852,957.96	2,309,983.57	24.66%
<b>November</b>	1,796,283.18	2,309,864.50	28.59%
<b>December</b>	2,271,961.21	2,823,734.48	24.29%
<b>January</b>	1,713,321.38	2,140,260.80	24.92%
<b>February</b>	1,715,949.40	673,914.90	-60.73%
<b>March</b>	2,471,650.63	-	
<b>April</b>	2,165,140.53	-	
<b>May</b>	2,192,682.44	-	
<b>June</b>	2,542,392.79	-	
<b>TOTAL</b>	<b>24,212,141.75</b>	<b>17,234,387.67</b>	

**Las Vegas-Clark County Library District**  
**Statement of Revenues and Expenditures**

**General Fund - 100****From 04/01/2022 Through 04/30/2022**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
<b>Revenues</b>				
Tax Revenue	52,593,430.86	53,100,000.00	506,569.14	0.95%
Intergovernmental Revenue	17,335,417.49	23,400,000.00	6,064,582.51	25.92%
Charges for Services	36,277.61	500,000.00	463,722.39	92.74%
Fines & Forfeits	443,796.18	500,000.00	56,203.82	11.24%
Miscellaneous	51,947.38	810,000.00	758,052.62	93.59%
<b>Total Revenues</b>	<b>70,460,869.52</b>	<b>78,310,000.00</b>	<b>7,849,130.48</b>	<b>10.02%</b>
<b>Expenditures</b>				
Salaries	22,558,879.79	32,562,438.00	10,003,558.21	30.72%
Benefits	9,131,676.70	13,125,445.00	3,993,768.30	30.43%
Supplies & Services	10,390,961.96	15,356,409.00	4,965,447.04	32.33%
Capital Outlay	7,258,046.45	10,767,307.00	3,509,260.55	32.59%
<b>Total Expenditures</b>	<b>49,339,564.90</b>	<b>71,811,599.00</b>	<b>22,472,034.10</b>	<b>31.29%</b>
<b>Excess (Deficit) of Revenues over (under) Expenditures</b>	<b>21,121,304.62</b>	<b>6,498,401.00</b>	<b>(14,622,903.62)</b>	<b>-21.27%</b>

**Las Vegas-Clark County Library District**  
**Summary Budget Comparison**  
**By Department**

**General Fund - 100****From 04/01/2022 Through 04/30/2022**

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
110	Administration - Executive	491,006.73	949,020.00	458,013.27	48.26%
120	Administration - Library Operations	928,970.83	1,741,177.00	812,206.17	46.65%
200	Financial Services	1,215,779.41	1,867,973.00	652,193.59	34.91%
215	Community Outreach	424,097.95	525,357.00	101,259.05	19.27%
216	Youth Services	289,552.76	386,363.00	96,810.24	25.06%
220	Development and Planning	333,283.20	590,056.00	256,772.80	43.52%
240	General Services/Facilities	7,845,247.10	10,498,423.00	2,653,175.90	25.27%
250	Human Resources	1,622,103.72	2,674,812.00	1,052,708.28	39.36%
251	HR-Work Insurance	465,936.62	1,501,744.00	1,035,807.38	68.97%
260	Information Technology	3,316,205.84	4,072,848.00	756,642.16	18.58%
270	Literacy Department	256,999.54	397,676.00	140,676.46	35.37%
280	Branding and Marketing	1,148,819.09	1,864,914.00	716,094.91	38.40%
290	Access Services Department	826,991.29	1,139,565.00	312,573.71	27.43%
310	Collection and Bibliographic Services	8,873,657.18	12,937,872.00	4,064,214.82	31.41%
320	Gallery Services	142,617.07	183,616.00	40,998.93	22.33%
330	Facilities	2,184,743.82	3,031,596.00	846,852.18	27.93%
340	Community Engagement	294,595.10	458,550.00	163,954.90	35.76%
400	Library Operations	18,678,957.65	26,990,037.00	8,311,079.35	30.79%
Total		49,339,564.90	71,811,599.00	22,472,034.10	31.29%

**Las Vegas-Clark County Library District**  
**Summary Budget Comparison**  
**By Location**

**General Fund - 100**  
**Library Operations - Dept 400**  
**From 04/01/2022 Through 04/30/2022**

		YTD Actual	Budget	YTD Variance	Percent Budget Remaining
100	Blue Diamond	55,431.13	76,057.00	20,625.87	27.12%
110	Bunkerville	45,851.59	61,328.00	15,476.41	25.24%
120	Clark County Library	1,914,367.74	2,779,346.00	864,978.26	31.12%
130	Enterprise Library	1,081,359.06	1,441,669.00	360,309.94	24.99%
140	Goodsprings	67,966.13	82,779.00	14,812.87	17.89%
160	Indian Springs	88,712.95	110,509.00	21,796.05	19.72%
180	Laughlin	509,116.46	726,089.00	216,972.54	29.88%
190	Mesquite	786,847.40	1,072,843.00	285,995.60	26.66%
200	Moapa Town	39,119.32	58,868.00	19,748.68	33.55%
210	Moapa Valley	240,641.67	328,880.00	88,238.33	26.83%
220	Mount Charleston	50,780.10	65,763.00	14,982.90	22.78%
230	Rainbow Library	1,277,683.95	1,842,222.00	564,538.05	30.64%
240	Sahara West Library	1,789,249.85	2,584,240.00	794,990.15	30.76%
250	Sandy Valley	55,707.87	96,110.00	40,402.13	42.04%
260	Searchlight	36,884.01	62,466.00	25,581.99	40.95%
270	Spring Valley Library	1,211,893.83	1,721,165.00	509,271.17	29.59%
280	Summerlin Library	1,014,575.74	1,531,780.00	517,204.26	33.76%
290	Sunrise Library	1,012,721.95	1,547,932.00	535,210.05	34.58%
300	West Charleston Library	1,207,221.12	1,685,830.00	478,608.88	28.39%
310	West Las Vegas Library	1,070,299.66	1,663,433.00	593,133.34	35.66%
320	Whitney Library	1,130,093.72	1,559,832.00	429,738.28	27.55%
360	Meadows Library	74,919.49	99,539.00	24,619.51	24.73%
370	Centennial Hills	1,151,367.55	1,923,480.00	772,112.45	40.14%
380	Windmill Library	1,340,293.91	1,830,571.00	490,277.09	26.78%
390	East Las Vegas Library	1,390,632.23	1,989,585.00	598,952.77	30.10%
605	City Misdemeanant	35,219.22	47,721.00	12,501.78	26.20%
Total		18,678,957.65	26,990,037.00	8,311,079.35	30.79%

Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Las Vegas-Clark County Library District  
Summary Budget Comparison  
By GL Account

**General Fund - 100**  
**From 04/01/2022 Through 04/30/2022**

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
51100 Salaries - Full Time	17,969,892.95	24,921,202.00	6,951,309.05	27.89%
51200 Salaries - Part Time	3,863,753.00	6,199,467.00	2,335,714.00	37.68%
51300 Overtime Pay	34,339.14	55,000.00	20,660.86	37.57%
51400 Call Back Pay	9,784.80	8,595.00	(1,189.80)	-13.84%
51500 Standby Pay	48,664.70	50,366.00	1,701.30	3.38%
51600 Longevity Pay	240,461.28	377,808.00	137,346.72	36.35%
51700 Separation Pay	261,851.51	450,000.00	188,148.49	41.81%
51800 Leave Buyout	130,132.41	500,000.00	369,867.59	73.97%
55100 Employees Retirement	5,379,017.10	7,938,096.00	2,559,078.90	32.24%
55200 Group Insurance	3,126,577.73	4,072,148.00	945,570.27	23.22%
55300 Workers' Comp. Payments	121,553.78	271,544.00	149,990.22	55.24%
55400 Medicare Coverage Expense	503,903.37	768,657.00	264,753.63	34.44%
55500 Unemployment Insurance	624.72	75,000.00	74,375.28	99.17%
61100 Office Supplies	279,127.19	559,357.00	280,229.81	50.10%
61110 Operating Supplies	335,112.73	597,065.00	261,952.27	43.87%
61120 Software & User Licenses	273,336.80	521,994.00	248,657.20	47.64%
61130 Software Maintenance	844,064.22	841,400.00	(2,664.22)	-0.32%
61200 Book Materials & Supplies	32,081.54	120,409.00	88,327.46	73.36%
61205 Interlibrary Loan	323.81	4,500.00	4,176.19	92.80%
61210 Small Equipment	138,583.25	478,000.00	339,416.75	71.01%
61400 Equipment Repair & Maint.	540,581.56	690,280.00	149,698.44	21.69%
61410 Contracted Services	4,152,868.55	5,341,007.00	1,188,138.45	22.25%
61420 Building Repair & Maint.	160,783.28	218,200.00	57,416.72	26.31%
61500 Rental Expenses	38,887.22	47,316.00	8,428.78	17.81%
61600 Telephone	695,516.24	600,000.00	(95,516.24)	-15.92%
61700 Utilities	1,323,784.72	1,935,071.00	611,286.28	31.59%
61800 Insurance & Bonds	357,303.45	455,000.00	97,696.55	21.47%
61900 Professional Services	321,363.59	932,700.00	611,336.41	65.54%
61910 Legal Services	86,604.26	394,500.00	307,895.74	78.05%
62200 Collection Agencies	44,482.50	310,000.00	265,517.50	85.65%
62300 Board Compensation	4,320.00	6,200.00	1,880.00	30.32%
62500 Postage	64,892.93	75,100.00	10,207.07	13.59%
62510 Advertising	82,606.29	88,700.00	6,093.71	6.87%
62600 Community Events	9,559.92	23,750.00	14,190.08	59.75%
62620 Recruitment	554.09	625.00	70.91	11.35%
62700 Education & Training	103,609.63	310,735.00	207,125.37	66.66%
62800 Travel & Transportation	38,827.33	285,250.00	246,422.67	86.39%
62900 Printing & Reproduction	106,791.64	99,250.00	(7,541.64)	-7.60%
63000 Dues & Subscriptions	31,410.70	43,200.00	11,789.30	27.29%
65000 Miscellaneous Expenses	35,517.53	41,800.00	6,282.47	15.03%
65100 Bank Charges	24,579.99	20,000.00	(4,579.99)	-22.90%
67000 Rental Expenses to QALICBs	263,487.00	315,000.00	51,513.00	16.35%
81700 Library Books	7,258,046.45	10,767,307.00	3,509,260.55	32.59%
<b>Total</b>	<b>49,339,564.90</b>	<b>71,811,599.00</b>	<b>22,472,034.10</b>	<b>31.29%</b>



**Las Vegas-Clark County Library District**  
**Statement of Revenues and Expenditures**

**Grant Fund - 220**  
**From 04/01/2022 Through 04/30/2022**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
<b>Revenues</b>				
Intergovernmental Revenue	949,258.07	1,800,000.00	850,741.93	47.26%
Miscellaneous	77,656.73	-	(77,656.73)	
<b>Total Revenues</b>	<b>1,026,914.80</b>	<b>1,800,000.00</b>	<b>773,085.20</b>	<b>42.95%</b>
<b>Expenditures</b>				
Salaries	263,762.47	480,000.00	216,237.53	45.05%
Benefits	108,685.43	210,000.00	101,314.57	48.25%
Supplies & Services	558,293.55	500,000.00	(58,293.55)	-11.66%
Capital Outlay	181,187.50	610,000.00	428,812.50	70.30%
<b>Total Expenditures</b>	<b>1,111,928.95</b>	<b>1,800,000.00</b>	<b>688,071.05</b>	<b>38.23%</b>
<b>Excess (Deficit) of Revenues over (under) Expenditures</b>	<b>(85,014.15)</b>	<b>-</b>	<b>85,014.15</b>	<b>4.72%</b>

Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Las Vegas-Clark County Library District  
Summary Budget Comparison  
By GL Account

**Grant Fund - 220**  
**From 04/01/2022 Through 04/30/2022**

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
51100 Salaries - Full Time	257,322.39	480,000.00	222,677.61	46.39%
51200 Salaries - Part Time	5,224.50	-	(5,224.50)	
51300 Overtime Pay	38.52	-	(38.52)	
51600 Longevity Pay	1,177.06	-	(1,177.06)	
55100 Employees Retirement	67,677.44	162,356.79	94,679.35	58.32%
55200 Group Insurance	37,286.41	43,576.29	6,289.88	14.43%
55400 Medicare Coverage Expense	3,721.58	4,066.92	345.34	8.49%
61100 Office Supplies	3,264.12	1,223.54	(2,040.58)	-166.78%
61110 Operating Supplies	17,229.81	2,400.00	(14,829.81)	-617.91%
61120 Software & User Licenses	2,164.10	55,000.00	52,835.90	96.07%
61210 Small Equipment	178,948.02	-	(178,948.02)	
61410 Contracted Services	238,070.02	424,040.00	185,969.98	43.86%
61600 Telephone	7,775.88	-	(7,775.88)	
61900 Professional Services	28,294.21	-	(28,294.21)	
62800 Travel & Transportation	11,450.90	7,121.12	(4,329.78)	-60.80%
62900 Printing & Reproduction	5,028.77	-	(5,028.77)	
63000 Dues & Subscriptions	26,900.00	-	(26,900.00)	
65000 Miscellaneous Expenses	39,167.72	10,215.34	(28,952.38)	-283.42%
81600 Capital Equipment - Major	110,266.00	460,000.00	349,734.00	76.03%
81700 Library Books	70,921.50	150,000.00	79,078.50	52.72%
<b>Total</b>	<b>1,111,928.95</b>	<b>1,800,000.00</b>	<b>688,071.05</b>	<b>38.23%</b>

**Las Vegas-Clark County Library District**  
**Statement of Revenues and Expenditures**

**Gift Fund - 230**

From 04/01/2022 Through 04/30/2022

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
<b>Revenues</b>				
Miscellaneous	248,821.61	815,000.00	566,178.39	69.47%
<b>Total Revenues</b>	248,821.61	815,000.00	566,178.39	69.47%
<b>Expenditures</b>				
Salaries	10,000.00	-	(10,000.00)	
Supplies & Services	197,497.24	715,000.00	517,502.76	72.38%
Capital Outlay	-	100,000.00	100,000.00	100.00%
<b>Total Expenditures</b>	207,497.24	815,000.00	607,502.76	74.54%
<b>Excess (Deficit) of Revenues over (under) Expenditures</b>	41,324.37	-	(41,324.37)	-5.07%

Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Las Vegas-Clark County Library District  
Summary Budget Comparison  
By GL Account

**Gift Fund - 230**

**From 04/01/2022 Through 04/30/2022**

	<b>YTD Actual</b>	<b>Budget</b>	<b>YTD Variance</b>	<b>Percent Budget Remaining</b>
51100 Salaries - Full Time	10,000.00	-	(10,000.00)	
61100 Office Supplies	857.66	20,000.00	19,142.34	95.71%
61110 Operating Supplies	5,442.03	15,000.00	9,557.97	63.72%
61210 Small Equipment	18,111.22	15,000.00	(3,111.22)	-20.74%
61410 Contracted Services	17,357.50	250,000.00	232,642.50	93.06%
61500 Rental Expenses	-	315,000.00	315,000.00	100.00%
61900 Professional Services	147,941.00	100,000.00	(47,941.00)	-47.94%
62600 Community Events	454.42	-	(454.42)	
62800 Travel & Transportation	6.72	-	(6.72)	
65000 Miscellaneous Expenses	7,326.69	-	(7,326.69)	
81600 Capital Equipment - Major	-	100,000.00	100,000.00	100.00%
<b>Total</b>	<b>207,497.24</b>	<b>815,000.00</b>	<b>607,502.76</b>	<b>74.54%</b>

**Las Vegas-Clark County Library District  
Statement of Revenues and Expenditures**

**Capital Projects Fund - 510  
From 04/01/2022 Through 04/30/2022**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
<b>Revenues</b>				
Miscellaneous	(156,226.52)	30,000.00	186,226.52	620.76%
<b>Total Revenues</b>	(156,226.52)	30,000.00	186,226.52	620.76%
<b>Expenditures</b>				
Supplies & Services	1,767,817.67	3,925,300.00	2,157,482.33	54.96%
Capital Outlay	274,500.76	2,016,200.00	1,741,699.24	86.39%
<b>Total Expenditures</b>	2,042,318.43	5,941,500.00	3,899,181.57	65.63%
<b>Excess (Deficit) of Revenues over (under) Expenditures</b>	(2,198,544.95)	(5,911,500.00)	(3,712,955.05)	555.13%

Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Las Vegas-Clark County Library District  
Summary Budget Comparison  
By GL Account

**Capital Projects Fund - 510**  
**From 04/01/2022 Through 04/30/2022**

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
61110 Operating Supplies	403.02	43,500.00	43,096.98	99.07%
61120 Software & User Licenses	77,194.40	250,000.00	172,805.60	69.12%
61130 Software Maintenance	48,493.00	50,000.00	1,507.00	3.01%
61210 Small Equipment	855,762.53	1,191,800.00	336,037.47	28.20%
61400 Equipment Repair & Maint.	575,293.39	645,000.00	69,706.61	10.81%
61410 Contracted Services	15,518.00	-	(15,518.00)	
61420 Building Repair & Maint.	100,481.63	800,000.00	699,518.37	87.44%
61900 Professional Services	82,553.82	960,000.00	877,446.18	91.40%
65000 Miscellaneous Expenses	347.52	-	(347.52)	
65100 Bank Charges	11,770.36	40,000.00	28,229.64	70.57%
81500 Capital Improvements	34,099.16	861,200.00	827,100.84	96.04%
81600 Capital Equipment - Major	240,401.60	1,100,000.00	859,598.40	78.15%
<b>Total</b>	<b>2,042,318.43</b>	<b>5,941,500.00</b>	<b>3,899,181.57</b>	<b>65.63%</b>



Las Vegas-Clark County Library District

**Project 2050 - Furniture Replacement  
From 4/01/2022 through 4/30/2022**

**510  
Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Dollar Budget Amount Remaining</b>	<b>Percent Budget Remaining</b>
<b>Expenditures</b>					
61210	Small Equipment	19,578.04	75,000.00	55,421.96	74%
<b>Total Expenditures</b>		<b>19,578.04</b>	<b>75,000.00</b>	<b>55,421.96</b>	<b>74%</b>

Las Vegas-Clark County Library District

**Project 2200 - Financial Services Projects**  
**From 4/01/2022 through 4/30/2022**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Dollar Budget Amount Remaining</b>	<b>Percent Budget Remaining</b>
<b>Expenditures</b>					
61210	Small Equipment	8,591.36	185,000.00	176,408.64	95%
61900	Professional Services	2,500.00	-	(2,500.00)	0%
65100	Bank Charges	11,770.36	40,000.00	28,229.64	71%
81600	Capital Equipment - Major	11,371.00	80,000.00	68,629.00	86%
<b>Total Expenditures</b>		<b>34,232.72</b>	<b>305,000.00</b>	<b>270,767.28</b>	<b>89%</b>

## Las Vegas-Clark County Library District

**Project 4010 - Tech Replacements & Upgrades**  
**From 4/01/2022 through 4/30/2022**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Dollar Budget Amount Remaining</b>	<b>Percent Budget Remaining</b>
<b>Expenditures</b>					
61120	Software & User Licenses	77,194.40	250,000.00	172,805.60	69%
61130	Software Maintenance	39,860.00	50,000.00	10,140.00	20%
61210	Small Equipment	827,593.13	455,000.00	(372,593.13)	-82%
61400	Equipment Repair & Maint.	555,643.39	545,000.00	(10,643.39)	-2%
61410	Contracted Services	15,518.00	-	(15,518.00)	0%
81600	Capital Equipment - Major	163,875.65	285,000.00	121,124.35	42%
<b>Total Expenditures</b>		<b>1,679,684.57</b>	<b>1,585,000.00</b>	<b>(94,684.57)</b>	<b>-6%</b>

## Las Vegas-Clark County Library District

**Project 5010 - Bldg Repair & Maintenance**  
**From 4/01/2022 through 4/30/2022**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Dollar Budget Amount Remaining</b>	<b>Percent Budget Remaining</b>
<b>Expenditures</b>					
61110	Operating Supplies	403.02	43,500.00	43,096.98	99%
61130	Software Maintenance	8,633.00	-	(8,633.00)	0%
61210	Small Equipment	-	100,000.00	100,000.00	100%
61400	Equipment Repair & Maint.	19,650.00	100,000.00	80,350.00	80%
61420	Building Repair & Maint.	100,481.63	800,000.00	699,518.37	87%
61900	Professional Services	22,200.00	800,000.00	777,800.00	97%
81500	Capital Improvements	-	700,000.00	700,000.00	100%
<b>Total Expenditures</b>		<b>151,367.65</b>	<b>2,543,500.00</b>	<b>2,392,132.35</b>	<b>94%</b>

Las Vegas-Clark County Library District

**Project 5015 - Construction Projects**  
**From 4/01/2022 through 4/30/2022**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Dollar Budget Amount Remaining</b>	<b>Percent Budget Remaining</b>
<b>Revenues</b>					
	45200 Interest Earnings	(156,226.52)	30,000.00	186,226.52	621%
	<b>Total Revenues</b>	<b>(156,226.52)</b>	<b>30,000.00</b>	<b>186,226.52</b>	<b>621%</b>
<b>Expenditures</b>					
	61900 Professional Services	66,051.34	160,000.00	93,948.66	59%
	81500 Capital Improvements	-	400,000.00	400,000.00	100%
	<b>Total Expenditures</b>	<b>66,051.34</b>	<b>560,000.00</b>	<b>493,948.66</b>	<b>88%</b>

Las Vegas-Clark County Library District

**Project 5020 - PVS Projects**  
**From 4/01/2022 through 4/30/2022**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Dollar Budget Amount Remaining</b>	<b>Percent Budget Remaining</b>
<b>Expenditures</b>					
61210	Small Equipment	-	376,800.00	376,800.00	100%
81500	Capital Improvements	26,249.16	-	(26,249.16)	0%
81600	Capital Equipment - Major	65,154.95	346,200.00	281,045.05	81%
<b>Total Expenditures</b>		<b>91,404.11</b>	<b>723,000.00</b>	<b>631,595.89</b>	<b>87%</b>

Las Vegas-Clark County Library District

**Project 9010 - Vehicle Purchase and Replacement**  
**From 4/01/2022 through 4/30/2022**

**510**  
**Capital Projects Fund**

		<b>YTD Actual</b>	<b>Budget</b>	<b>Dollar Budget Amount Remaining</b>	<b>Percent Budget Remaining</b>
<b>Expenditures</b>					
81600	Capital Equipment - Major	-	150,000.00	150,000.00	100%
<b>Total Expenditures</b>		<b>-</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>100%</b>



**Las Vegas-Clark County Library District  
Statement of Revenues and Expenditures**

**Debt Service Fund - 610  
From 04/01/2022 Through 04/30/2022**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
<b>Revenues</b>				
Tax Revenue	58.39	-	(58.39)	
Miscellaneous	38.79	10,000.00	9,961.21	99.61%
<b>Total Revenues</b>	97.18	10,000.00	9,902.82	99.03%
<b>Expenditures</b>				
Supplies & Services	3,612.45	10,000.00	6,387.55	63.88%
<b>Total Expenditures</b>	3,612.45	10,000.00	6,387.55	63.88%
<b>Excess (Deficit) of Revenues over (under) Expenditures</b>	(3,515.27)	-	3,515.27	35.15%

Las Vegas-Clark County Library District  
Summary Budget Comparison  
By GL Account

**Debt Service Fund - 610**  
**From 04/01/2022 Through 04/30/2022**

		YTD Actual	Budget	YTD Variance	Percent Budget Remaining
65100	Bank Charges	3,612.45	10,000.00	6,387.55	63.88%
	<b>Total</b>	<b>3,612.45</b>	<b>10,000.00</b>	<b>6,387.55</b>	<b>63.88%</b>

# Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

## Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100  
From 4/01/2022 through 4/29/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14734	4/4/2022	10114	Vickie Thompson	72h ABE Virt Acad Adv 340	40.50
14735	4/4/2022	10129	Fun Express LLC	Junk Food Self-Adhesive Shapes - CC	2,286.64
14736	4/4/2022	10290	Carrot-Top Industries, Inc.	EV SPS: (1) ea NV & USA Interior Flags	223.07
14738	4/4/2022	10640	Susan Joan Hatch	SW PM INT 312 2/1-3/22	94.50
14739	4/4/2022	10654	Educational Testing Service (ETS)	Test fee FEB 2022	268.75
14740	4/4/2022	10729	Linda C. Pelfrey	Burlington English & Onboarding w/HR	94.50
14741	4/4/2022	10879	Tara Barrett	Onboarding w/ HR 03/25	40.50
14742	4/4/2022	10880	Michelle Holstein	BE & HR Onboarding 03/25/22	94.50
14743	4/4/2022	10927	CenturyLink	Service March 2022	1,953.07
14745	4/4/2022	11123	Tenera Curtina Sanders	Conversation Virt. Class 334 1/28-3/19	796.50
14746	4/4/2022	11137	Vital Records Control	Records Destruction Feb 2022	297.00
14747	4/4/2022	11552	Destiny Executive Search Group, Inc.	Final Payment Development Dir	9,583.34
14748	4/4/2022	11598	Joseph F. Cortese	BE & HR Onboarding	94.50
14749	4/4/2022	11654	Benjamin Jones	HR onboarding 03/25	40.50
14751	4/4/2022	11672	Vickie Michelle Ford	HR Onboarding 03/25	40.50
14752	4/4/2022	11711	Lisa Beth Grimm	BE & HR Onboarding 3/25/22	94.50
14753	4/4/2022	11712	Tatyana Balashova	SU 336 1/31-3/21	94.50
14754	4/4/2022	11713	Joseph Canaday	ELV AV VIRT 333 2/1-3/22	94.50
14755	4/4/2022	11723	Tania Ordinola	RB 323 2/3-3/24	94.50
14756	4/4/2022	11784	Cory Allen Starkes	Onboarding w/ HR 03/25	40.50
14757	4/4/2022	1180	Baron Pest Solutions, Inc.	LA: Pest Control	37.00
14758	4/4/2022	11865	Monica Shannah	SV PM BEG 335 1/31-3/21	94.50
14759	4/4/2022	11897	David Glenn Harrington	BE & HR Onboarding 03/25	94.50
14760	4/4/2022	11932	Vicki Free	BE & HR Onboarding	94.50
14761	4/4/2022	1240	Brady Industries of Nevada, LLC	Various	637.98
14762	4/4/2022	1244	Bron Tapes, Inc.	PREMIUM CARTON SEALING TAPE	1,729.49
14763	4/4/2022	1566	Fairway Chevrolet	#60 LOF & MPI	163.96
14764	4/4/2022	1580	Ferguson Enterprises, LLC	Various	744.35
14765	4/4/2022	1648	Global Knowledge Training LLC	Office 365 Administrator Training	7,785.00
14766	4/4/2022	1742	Ideal Supply Company Inc.	Various	383.50
14767	4/4/2022	1757	Ingram Library Services	Library Books & Materials for FY 2021-22	16,094.26
14768	4/4/2022	1854	Kamer Zucker Abbott	Legal Services February 2022	3,719.91
14770	4/4/2022	1950	Liberty Lock and Security	Various	321.10
14771	4/4/2022	2152	Nedco Supply	Various	651.65
14772	4/4/2022	2234	Overton Power District #5	Service 02/22/22-03/22/22 MT	239.00
14773	4/4/2022	2486	Sonitrol Of Southern NV	Various: Alarm Response/Repair	99.00
14774	4/4/2022	2490	Source 4 Industries	SM: Sort Rm - Wheels for book cart	120.64
14775	4/4/2022	2702	Grainger, Inc.	Various	213.49
14776	4/4/2022	2733	Phoenix Fire Protection, LLC	Various: Fire Sprinkler Tests/Inspections	380.00
14777	4/4/2022	2798	Brodart Co.	Library Books & Materials for FY 2021-22	20,036.23
14779	4/4/2022	2803	Boulevard Trophy	2 Name badges	27.00
14780	4/4/2022	2891	AFLAC	Premium March 2022	777.82
14781	4/4/2022	3073	Hammond Sheet Metal, Inc.	WV: Theater Seat Brackets	217.00
14782	4/4/2022	3435	Ace Fire Systems, Inc.	SW: 3-Yr Dry System Pressure Test	3,445.25
14783	4/4/2022	3677	Maria Cecilia P. Ordinario	BE & HR Onboarding	94.50
14784	4/4/2022	3770	Cox Communications of Las Vegas	Service 03/17/22-04/16/22	30,751.93
14785	4/4/2022	4604	Brodart Library Supplies & Furnishings	Med wire/vinyl easel - BU	1,876.40
14786	4/4/2022	4721	Sweetwater	Korg i3 Arranger Keyboard - Silver - EN	1,003.92
14787	4/4/2022	5001	UniFirst Corporation	FAC Uniform Rental	213.07
14788	4/4/2022	7289	Allison Socha	BE & HR Onboarding 03/25/22	94.50
14789	4/4/2022	7943	Communication Electronic Systems Inc	EV: Service Call - FACP Expansion Module Failed	929.00
14790	4/4/2022	8010	Allied Universal Security Services	PVS Security 03/04/22-03/17/22 - PVS	1,591.20
14791	4/4/2022	8557	Guaranteed Pest Solutions LLC	Various: Bed Bug Inspections	168.75
14792	4/4/2022	8770	BiLibrary	Annual Renewal thru 03/22-10/22	30,257.50
14793	4/4/2022	8797	Natalia Hiscock	SV PM 327 1/31-3/21	94.50
14794	4/4/2022	9074	Statewide Fire Protection - Western States	CH & WM: Fire Sprinkler Tests/Inspections	250.00
14795	4/4/2022	9101	O'Reilly Auto Parts	Various	32.48
14796	4/4/2022	9143	Henry Marshall	BE PD 7 Onboard	94.50
14797	4/4/2022	9383	Office Plus	Crt dg, lj, hp 90a bk - WV	7,587.02
14798	4/4/2022	9431	B&H Photo-Video	SAMSUNG 65" NEO QLED 4K TV/REG	1,665.86
14799	4/4/2022	9454	Apple Inc.	10.2-inch iPad Wi-Fi 256GB - Space Gray	1,016.00
14800	4/4/2022	9483	Tecre Co., Inc.	rectangle 2x3 button pin set - CC	547.52
14801	4/4/2022	9511	Manny David Ford	BE & HR Onboarding 03/25/22	94.50
14802	4/4/2022	9566	Diana Marshall	BE & Onboarding HR	94.50
14804	4/4/2022	9631	Elliott's Sewer & Drain	CC: Service Call - Clogged sink in Staff Lounge	171.75
14805	4/4/2022	9907	Principal Life Insurance Company	Premium April 2022	23,337.54
14806	4/11/2022	10017	CDA Media Relations	April purchasing ad	350.00
14807	4/11/2022	10129	Fun Express LLC	Scented food erasers - CC	495.21
14808	4/11/2022	10212	Virgin Valley Water District	Service 02/20/22-03/20/22	434.32
14809	4/11/2022	10305	A Affordable Striping & Sealing LLC	EV: Parking Lot Signage	1,015.00
14810	4/11/2022	10522	Diligent Corp.	Diligent Software Feb 2022	34,816.71
14811	4/11/2022	10604	Johnson Controls Security Solutions LLC	Various: Alarm Monitoring	9,819.04
14812	4/11/2022	10686	NLS Grounds Management, LLC	Various: Landscape Maintenance	20,393.15
14815	4/11/2022	1157	AZP	WV Plumbing	698.52
14816	4/11/2022	11652	Nathaniel Paul Waugh	RMB Mar 2022 PLA Exp	447.75
14818	4/11/2022	11685	Main-G, Inc.	2022 Annual Backflow Certifications	1,775.00
14820	4/11/2022	11796	Cheri Ann Licha	Onboarding W HR	40.50
14821	4/11/2022	1201	Best Janitorial Services of Nevada	Various: Janitorial	143,898.10
14822	4/11/2022	1580	Ferguson Enterprises, LLC	WO-1098 #9588038 CH HVAC	540.14
14823	4/11/2022	1757	Ingram Library Services	Library Books & Materials for FY 2021-22	22,887.16
14824	4/11/2022	1837	Johnstone Supply	Various	463.87
14825	4/11/2022	1897	Lakeshore Learning Materials	Hair-Colors Crinkle Strips - SU	81.64
14826	4/11/2022	1950	Liberty Lock and Security	WO-2878 #26280 CC Fire Box Keys	15.80
14827	4/11/2022	2152	Nedco Supply	WO-1965 #5100342474.001 #52 Electrical	144.47
14828	4/11/2022	2351	Rebel Party Rentals	400 Chairs - CE	3,545.28
14829	4/11/2022	2362	Refrigeration Supplies Distributor	WM Install of Anytl. Lib. Kio.	60.74
14830	4/11/2022	2567	Teamsters Local Union #14	Union Dues - April 2022	8,506.00

# Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

## Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100  
From 4/01/2022 through 4/29/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14831	4/11/2022	2702	Grainger, Inc.	WO-2832 #9263287139 EV HVAC	643.86
14832	4/11/2022	2798	Brodart Co.	Library Books & Materials for FY 2021-22	8,721.69
14834	4/11/2022	2822	City of Mesquite Sanitation	Service Apr, May, Jun 2022	570.97
14835	4/11/2022	2853	Dick Blick	Blick Mesh Zipper Bags	4,596.96
14836	4/11/2022	2860	Las Vegas Review Journal	Black History Month 2.22 Ads	6,790.00
14837	4/11/2022	3020	Discount School Supply	Yoga & Mindfulness Activity Card Set	4,174.88
14838	4/11/2022	3149	Midwest Tape	Library Books & Materials for FY 2021-2022	11,677.98
14839	4/11/2022	3435	Ace Fire Systems, Inc.	WH: Fire Alarm System Repair	352.00
14840	4/11/2022	3776	Got Bugs LLC	MQL & MQLC: Pest Control	200.00
14842	4/11/2022	4604	Brodart Library Supplies & Furnishings	Materials & Supplies FY 2021-22	118.00
14843	4/11/2022	4649	H & E Equipment Services Inc.	B&S Portable Generator: Replace carburator	568.71
14844	4/11/2022	4676	Color Reflections	Foundation Boards 2022	829.00
14845	4/11/2022	5001	UniFirst Corporation	FAC Uniform Rental	105.31
14846	4/11/2022	5130	OverDrive Inc.	Library Books & Materials for FY 2021-22	234,531.78
14847	4/11/2022	5769	The Penworthy Company	Library Books & Materials for FY 2021-2022	10,729.59
14848	4/11/2022	6664	Sky High Marketing, Inc.	T-shirts for Maker March for SU/SV/WC	1,595.00
14849	4/11/2022	7285	Henriksen Butler Nevada	Keyboard tray-HR	379.99
14851	4/11/2022	7655	Gill's Printing and Color Graphics	Built from Scratch Brochure	637.02
14852	4/11/2022	7671	Rentokil	Various: Pest Control	1,413.00
14853	4/11/2022	8010	Allied Universal Security Services	On-Site Security 03/04/22-03/17/22 - CH	97,663.77
14854	4/11/2022	8122	Staples Advantage Dept LA	8.5x11 Gray/Grey 28lb ppr - WV	5,494.32
14855	4/11/2022	8155	Las Vegas Clark County Librar Dist Foundation	Foundation Bookstore Sales - Mar 2022	17,623.09
14856	4/11/2022	8438	Carrier Corporation	SM: Chiller PM	1,184.00
14857	4/11/2022	8593	American Sign Language Communication	Interpreting Service 2/24/22	540.00
14858	4/11/2022	9101	O'Reilly Auto Parts	Various	148.40
14859	4/11/2022	9104	AV Vegas	Nord Electro 5D 73 Key	542.00
14860	4/11/2022	9133	Ted Wiens Tire & Auto Centers	2022 Annual Smog Checks - Unleaded Vehicles	19.95
14861	4/11/2022	9159	Mesquite Lumber / Ace Hardware	WO-1965 #51 Misc. Hardware	5.72
14862	4/11/2022	9383	Office Plus	HP14a black toner cart - CC	4,694.92
14863	4/11/2022	9393	Pamela J. Sundlie	Pam Sundlie Chalk Art 3-26-22	400.00
14864	4/11/2022	9631	Elliott's Sewer & Drain	CC: Service Call - 1st Flr WPRR - Clogged Sinks	129.50
14865	4/11/2022	9730	Commercial Lighting Specialties, LLC	EN Lighting	71.70
14866	4/11/2022	9956	Cherry Lake Publishing	Library Books & Materials FY 2021-2022	167.00
14867	4/18/2022	10162	CenturyLink	Service Apr 2022	136.58
14868	4/18/2022	10184	City of Mesquite Athletics & Leisure Services Dept	MQLC: Landscape Maintenance	800.00
14870	4/18/2022	10535	Johnson Controls Fire Protection LP	EN: Fire Alarm Tests/Inspections	159.50
14871	4/18/2022	10686	NLS Grounds Management, LLC	Various: Extra Landscaping Services	232.08
14872	4/18/2022	10809	Sandra Kay Ramaker	Finance & Audit Commitee - 4/11/22	40.00
14873	4/18/2022	10864	Brian M. Wilson	Finance & Audit Commitee - 4/11/22	40.00
14874	4/18/2022	10877	Findaway World, LLC	Library Books & Materials for FY 2021-2022	3,419.27
14875	4/18/2022	11055	Bryant K. Rogers	Finance & Audit Commitee - 4/11/22	40.00
14876	4/18/2022	11652	Nathaniel Paul Waugh	Finance & Audit Commitee - 4/11/22	40.00
14877	4/18/2022	11653	Bombard Mechanical, LLC	SW: Service Call - Water leak in Sort Room	1,228.92
14880	4/18/2022	11941	Brink's, Incorporated	Excess Services - Mar 2022	3,419.44
14881	4/18/2022	11984	Victig Background Screening	30 pre-employment verifications	2,605.50
14882	4/18/2022	1627	Cengage Learning, Inc.	Library Books & Materials for FY 2021-22	5,943.84
14883	4/18/2022	1640	Gerald M. Welt, Chartered	Legal Svc March 2022	5,204.23
14884	4/18/2022	1647	Global Equipment Company Inc.	Global Industrial Drywall cart 2400 lb cap	348.32
14885	4/18/2022	1757	Ingram Library Services	Library Books & Materials for FY 2021-22	19,215.65
14886	4/18/2022	1854	Kamer Zucker Abbott	Legal Services March 2022	10,158.64
14887	4/18/2022	2060	Mechanical Products Nevada Services, LLC	EN: HVAC - Exhaust Fan Motor	210.00
14888	4/18/2022	2098	Moapa Valley Water District	Service 03/09/22-04/05/22	260.44
14889	4/18/2022	2215	OCLC Inc.	Cataloging/ILL Charges FY2021-22	5,050.91
14890	4/18/2022	2234	Overton Power District #5	Service 03/01/22-04/01/22 MQ	2,209.38
14891	4/18/2022	2307	Progressive Elevator	CC-Th: Service Call - Elevator Issue	1,253.00
14892	4/18/2022	2465	Russell Sigler Inc.	WV: HVAC Supplies	507.29
14893	4/18/2022	2698	Virgin Valley Disposal	Rental Fee/Totter Svc - Mar 2022	144.03
14894	4/18/2022	2798	Brodart Co.	Library Books & Materials for FY 2021-22	10,090.49
14895	4/18/2022	2819	CenturyLink Communications, LLC	Service Apr 2022	11,003.55
14896	4/18/2022	2887	Thomson Reuters West Payment Ctr	Library Materials for MISD FY 2021-22	828.83
14897	4/18/2022	3149	Midwest Tape	Library Books & Materials for FY 2021-2022	32,727.71
14898	4/18/2022	3324	Rio Virgin Telephone Co.	Service Apr 2022	401.79
14899	4/18/2022	3355	Teamsters Security Fund S. Nevada	Premium April 2022	362,423.31
14900	4/18/2022	4179	Safelite Fulfillment, Inc	#54: Windshield Replacement	646.51
14901	4/18/2022	4513	Blackstone Publishing	Dune Audiobook	341.64
14902	4/18/2022	4517	Fingerprint Pros, Inc.	30 pre-employment fingerprints	2,537.00
14903	4/18/2022	4522	Quest Diagnostics	14 pre-employment drug tests	552.38
14904	4/18/2022	4604	Brodart Library Supplies & Furnishings	Materials & Supplies FY 2021-22	1,022.00
14905	4/18/2022	4742	Deseret Book Co.	Deseret fiction, nonfiction & audios	5,516.70
14906	4/18/2022	4897	Public Employees Benefits Program State of NV	Acct #750 Ins. Premium - Apr 2022	7,395.27
14907	4/18/2022	5718	Tangerine Office Machines	Printer Support Svcs, Expires: 6/30/22	1,844.99
14908	4/18/2022	7188	Innovative Interfaces, Inc.	Library Books & Materials for FY 2021-22	1,813.50
14909	4/18/2022	7592	Stanley Convergent Security Solutions	Various: Fire Alarm Tests/Inspections	275.00
14910	4/18/2022	8010	Allied Universal Security Services	PVS Security 03/18/22-03/31/22	100,305.82
14912	4/18/2022	8557	Guaranteed Pest Solutions LLC	Various: Bed Bug Inspections	533.25
14913	4/18/2022	9191	Canon Solutions America, Inc.	Jamex Coin op - SM	6,485.99
14914	4/18/2022	9383	Office Plus	Crtgd,lsr,bk,27k - DEV	4,299.12
14915	4/18/2022	9431	B&H Photo-Video	Oklahoma Zed Lectern with Speaker	505.84
14916	4/18/2022	9827	Vision Sign Inc.	WV: Flag Pole Repair	2,415.50
14917	4/18/2022	9890	High Sierra Elevator Inspections	SC: Annual Permit Inspections	375.00
14918	4/25/2022	10017	CDA Media Relations	LV black image April 2022 Ad	2,000.00
14919	4/25/2022	10179	Safe and Secure Alarms and Video	WC: Alarm Monitoring - Burglar	54.00
14920	4/25/2022	10641	Quench USA, Inc.	Various: Filtered Drinking Water	850.00
14921	4/25/2022	10654	Educational Testing Service (ETS)	Testing Fee March 2022	258.00
14922	4/25/2022	10834	Brittany Mangelson	4/11/22 F&A mtg	119.50
14923	4/25/2022	11137	Vital Records Control	Records Destruction Mar 2022	121.52
14924	4/25/2022	1157	AZP	Various	958.32

# Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

## Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100  
From 4/01/2022 through 4/29/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14925	4/25/2022	11917	Red 7 Communications LLC	EV library event press release - Mar 22	550.00
14926	4/25/2022	11922	Sabillity, LP	March billing	1,110.00
14927	4/25/2022	1580	Ferguson Enterprises, LLC	Various	1,105.82
14928	4/25/2022	1757	Ingram Library Services	Library Books & Materials for FY 2021-22	10,463.24
14929	4/25/2022	1803	JanWay Company USA, Inc.	Pencil Sharpeners Swag - 140147	4,181.56
14930	4/25/2022	1950	Liberty Lock and Security	Various	135.80
14931	4/25/2022	2152	Nedco Supply	SU Lighting	51.23
14932	4/25/2022	2215	OCLC Inc.	EZproxy Hosted	17,242.20
14933	4/25/2022	2234	Overton Power District #5	Service 03/08/22-04/08/22 MV	257.12
14934	4/25/2022	2486	Sonitrol Of Southern NV	Various: Alarm Response/Repair	313.58
14935	4/25/2022	2798	Brodart Co.	Library Books & Materials for FY 2021-22	33,008.47
14936	4/25/2022	2799	CDW Government Inc.	General Services document scanner	726.53
14937	4/25/2022	2852	Chem-Aqua, Inc.	EV & RB: HVAC Water Treatment	669.75
14938	4/25/2022	2853	Dick Blick	Vanilla Textured Cardstock	709.36
14939	4/25/2022	2914	Iron Mountain	Services Mar 2022	562.17
14940	4/25/2022	3772	NewsBank, Inc.	LVRJ Historical sub 7/22-6/23	92,244.00
14942	4/25/2022	4604	Brodart Library Supplies & Furnishings	QLA Sidewlk sgn-brd&ltr sets - MV	817.29
14943	4/25/2022	4676	Color Reflections	Community Board - 588331	83.00
14944	4/25/2022	4782	KNPR/Nevada Public Radio	April 2022 Ad - 1220433266	2,640.00
14945	4/25/2022	5718	Tangerine Office Machines	Printer Support Svcs, Expires: 6/30/22	29.99
14946	4/25/2022	7285	Henriksen Butler Nevada	Casters for HR	106.77
14947	4/25/2022	7655	Gill's Printing and Color Graphics	Biz Cards Eboni & Kelvin - 155962	240.20
14948	4/25/2022	7943	Communication Electronic Systems Inc	CH & WM: Burg/Fire Alarm Monitoring	130.00
14949	4/25/2022	8010	Allied Universal Security Services	On-Site Security 04/01/22-04/14/22 - CH	97,950.13
14951	4/25/2022	8557	Guaranteed Pest Solutions LLC	Various: Bed Bug Inspections	168.75
14952	4/25/2022	9133	Ted Wiens Tire & Auto Centers	2022 Annual Smog Checks - Unleaded Vehicles	34.00
14953	4/25/2022	9159	Mesquite Lumber /Ace Hardware	MV Graffiti	74.97
14954	4/25/2022	9191	Canon Solutions America, Inc.	Newspaper Direct Maint. 02/28/22-03/30/22	205.51
14955	4/25/2022	9234	Data Processing Air Corporation	CC,SW,SC: Chiller Service PM	4,092.50
14956	4/25/2022	9431	B&H Photo-Video	MAMK290XTA33 tripods	1,798.20
14957	4/25/2022	9454	Apple Inc.	iPads - LSTA Libraries as Partners	15,030.00
14958	4/25/2022	9827	Vision Sign Inc.	SV & SM: Sign Maintenance	210.00
90755	4/7/2022	10253	Elizabeth Ann Foyt	RMB Mar 2022 PLA Exp	546.02
90756	4/7/2022	10303	Sidney Lavel Smith	Sid Smith Chalk Fest 3-26-22	2,500.00
90757	4/7/2022	10847	Karen Sidell	2 Chalk Art Painters 3-26-22	800.00
90758	4/7/2022	10872	Radioactive Productions	Junior Farmers Market	1,200.00
90759	4/7/2022	10890	Vanessa Portillo	SM Chalk Art Crafter 3-26-21	500.00
90760	4/7/2022	10918	Two Coopers LLC	Nik Naks Chalk fest 3-26-22	500.00
90761	4/7/2022	11790	The-Mint, LLC	Stilt characters chalk fest 3-26-22	800.00
90763	4/7/2022	11873	Nicole Kim	Painting Class March 27	200.00
90764	4/7/2022	11898	Biznet LLC	Homebuyer Workshop Series - 3/26 LA	335.00
90765	4/7/2022	11981	Alexandermagic, Inc.	Magician Chalk Fest 3-26-22	2,000.00
90766	4/7/2022	11991	David William Johnson	Balloons/magic 3-26-22	700.00
90767	4/7/2022	11996	Elijah Liel	Tarot Cards Women's History Mth WV	100.00
90768	4/7/2022	11998	Action Company Consulting	2.5 hrs -Women, Policy, Politics 2022 (WV)	500.00
90769	4/7/2022	11999	Dawn L. Douglas	Crystal Healing for Womens History (WV)	100.00
90770	4/7/2022	12024	Pink Kitty Creative	Graphic Design 3.28	520.00
90771	4/7/2022	12028	Jesuel Escoto Guiao	PR replacement check 2/11/22	112.74
90772	4/7/2022	1458	State Collections & Disbursement Unit	Mandated Court Payment	1,017.91
90773	4/7/2022	1577	FedEx	Express Services March	186.80
90776	4/7/2022	1991	Lowe's Improvement	Feb - Mar 2022 Various	664.28
90777	4/7/2022	2159	AT&T SBC	Service 03/25/22-04/24/22	297.05
90778	4/7/2022	2494	Southwest Gas Corp.	Service 02/24/22-03/24/22 RB	3,944.37
90780	4/7/2022	2854	FastSigns	Various	112.63
90785	4/7/2022	3383	Home Depot Credit Services	Feb - Mar 2022 Various	2,591.20
90786	4/7/2022	4117	Television Monitoring Services, Inc.	KTNV CH. 13 3/18/22	50.00
90787	4/7/2022	4588	Banff Centre	Screening Fees on 3/12/22	1,900.00
90788	4/7/2022	5026	Nevada State Treasurer	Mandated Court Payment	6.00
90789	4/7/2022	6817	Reliance Connects	MQL & MQLC: Alarm Monitoring	134.85
90790	4/7/2022	7740	Gaudin Ford	#53 MPI/Connectors/Coil /HEPA Filter	417.87
90791	4/14/2022	10176	Jonathan Karrant	SM Music Appreciation 2022	175.00
90792	4/14/2022	10785	Empire Digital Signs, LLC	EV: Ann'l Software License Renewal	2,430.00
90793	4/14/2022	10998	Sprint	Service 02/27/22-03/26/22	17,697.74
90794	4/14/2022	11656	BKI Corp.	Completion of Services_Yogapalooza	3,750.00
90795	4/14/2022	11744	369 Payroll Service LLC	SW Pentagonal Brass Band April 10	467.83
90796	4/14/2022	11813	Capitol Door Service	MQL & MQLC: Misc Door Repairs	1,959.85
90797	4/14/2022	11929	Koff and Associates Inc.	Total Comp Jan 2022 & Mar 2022	15,720.00
90798	4/14/2022	11935	Work Institute, LLC	March 2022 Exit Reviews	309.00
90799	4/14/2022	11949	Genesis Betania Castillo	Refund - returned items	77.98
90800	4/14/2022	12004	SW Marketing & Consulting LLC	Translation 2/18 - 3/31	1,187.50
90801	4/14/2022	12005	NCC Group Software Resilience (NA) LLC	FlexSAFE Beneficiary 5/22 - 5/23	315.00
90802	4/14/2022	12007	PKWY Media LLC	Speaking and screening fees Apr 2022	1,000.00
90803	4/14/2022	12011	Love Outreach Inc.	Kristy in Concert/Love Outreach CC	2,500.00
90804	4/14/2022	12020	Indigenous Educators Empowerment	Performance at SM Chalk Fest 03/26	500.00
90805	4/14/2022	2117	Multi-Cultural Books & Videos, Inc.	Library Books & Materials for FY 2021-22	1,054.70
90806	4/14/2022	2175	NV Energy	Service 02/24/22-03/25/22 EV	53,694.03
90807	4/14/2022	2494	Southwest Gas Corp.	Service 03/01/22-03/29/22 WC	3,763.34
90811	4/14/2022	2837	Republic Services 620	Regulatory/Compl 4/1-4/30 - WM	29,909.35
90812	4/14/2022	2854	FastSigns	FAC Truck Logo's	130.90
90813	4/14/2022	2861	Jay D. Whipple	MV: Pest Control	40.00
90814	4/14/2022	4540	Robert Half	Office Temp Services March/April 2022	5,700.76
90815	4/14/2022	8192	AT&T	Service 04/01-04/30	46.07
90816	4/14/2022	9635	Frances L. Hall	Stage Play 4/9/ & 4/10	1,500.00
90817	4/14/2022	9711	Jose L. Melendrez	Finance & Audit Committee - 4/11/22	40.00
90818	4/21/2022	10872	Radioactive Productions	Summerlin Chalk Fest - 1132	2,100.00
90819	4/21/2022	11813	Capitol Door Service	CH: Repairs to north entrance ADA doors	2,160.05
90820	4/21/2022	11988	Steven Joseph Spatafore	Photography April 2022	500.00
90822	4/21/2022	1354	City Of Las Vegas-Sewer Fin & Bus Svcs	Service 05/01/22-07/31/22 RB	8,450.51

# Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

## Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100  
From 4/01/2022 through 4/29/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
90823	4/21/2022	1458	State Collections & Disbursement Unit	Mandated Court Payment	1,017.91
90824	4/21/2022	1710	Henri Specialties	MV Graffiti	18.00
90825	4/21/2022	2117	Multi-Cultural Books & Videos, Inc.	Library Books & Materials for FY 2021-22	1,731.47
90826	4/21/2022	2159	AT&T SBC	Service 03/08/22-04/08/22 MV	307.67
90827	4/21/2022	2175	NV Energy	Service 03/03/22-04/01/22 WM	10,021.61
90828	4/21/2022	2494	Southwest Gas Corp.	Service 03/11/22-04/08/22 EV	1,225.74
90829	4/21/2022	2772	Xerox Corporation	Meter usage 01/30/22-03/08/22	1,457.96
90830	4/21/2022	2854	FastSigns	Various	157.49
90831	4/21/2022	4117	Television Monitoring Services, Inc.	COVID Testing Sites 1.21.22	50.00
90832	4/21/2022	5026	Nevada State Treasurer	Mandated Court Payment	6.00
90833	4/21/2022	9439	D & R Hydrant, Inc.	SW: Fire Hydrant Repair	800.00
90834	4/21/2022	9467	Bombard Electric, LLC	SC: SATCON PV System Inspection	1,680.00
90835	4/21/2022	9788	Matias Rodriguez	EV: Tint Gallery Windows	564.60
90836	4/21/2022	9966	The Sherwin-Williams Co.	Various	212.95
90837	4/28/2022	10180	heARTS Productions LLC	Stage Play April 2022	1,000.00
90838	4/28/2022	10253	Elizabeth Ann Foyt	Board Comp for April Mtg	40.00
90839	4/28/2022	10568	Katherine Wind	Mystic Fair Presentations	575.00
90840	4/28/2022	10930	Business Enterprises of Nevada	MQL: Cafe Management	1,386.00
90841	4/28/2022	10976	Dallisa Hocking, LLC	Services during Mystic Fair	2,675.00
90842	4/28/2022	11689	Learning Resources - Educational Insights	Coding Critters Ranger & Zip	13,173.48
90843	4/28/2022	11904	Nikesha Elise Williams	Nikesha Author Visit - Balance Due	2,500.00
90844	4/28/2022	11916	GB Auto Service, Inc.	#50: Transmission Leak Repair	597.34
90845	4/28/2022	11955	Leah Hansen	two dance performances @ WC	2,000.00
90848	4/28/2022	12027	Authentic Alchemist	Services during Mystic Fair	1,400.00
90849	4/28/2022	12033	Ripples in the Matrix, LLC	Mystic Fair Yoga Lecture	400.00
90850	4/28/2022	12035	Susan Morgan	OMystic Fair Lecture	250.00
90851	4/28/2022	2117	Multi-Cultural Books & Videos, Inc.	Library Books & Materials for FY 2021-22	1,447.83
90852	4/28/2022	2494	Southwest Gas Corp.	Service 03/17/22-04/14/22 EV	526.35
90853	4/28/2022	2838	Verizon Wireless	Service 03/15/22-04/14/22	20,838.92
90854	4/28/2022	2854	FastSigns	Various	112.63
90856	4/28/2022	4117	Television Monitoring Services, Inc.	Chalk Fest. Ch. 5	50.00
90857	4/28/2022	6782	McFadden-Dale Industrial Hardware	WM: Table Hardware	35.10
90858	4/28/2022	7369	SYNCHRONY BANK/AMAZON	Amazon 041522	23,331.44
90859	4/28/2022	8731	UNUM Life Insurance Co. of America	Premium May 2022	299.40
90860	4/28/2022	9711	Jose L. Melendrez	Board Comp for April Mtg	40.00
90861	4/28/2022	9895	National Benefit Services, LLC	NBS Debit Card Fee	675.00
90862	4/28/2022	9937	AFLAC Premium Holding	Premium April 2022	2,475.74
90863	4/28/2022	9945	Texas Life Insurance Company	Premium April 2022	230.05
Total 100 - General Fund					2,027,728.15

Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

**Las Vegas - Clark County Library District  
Check/Voucher Register**

**Grant Fund - 220**  
**From 4/01/2022 through 4/29/2022**

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14734	4/4/2022	10114	Vickie Thompson	72h ABE Virt Acad Adv 340	1,944.00
14737	4/4/2022	10543	Kathleen San Nicolas	CC PM VIRT INT 317 1/31-3/21	3,780.00
14738	4/4/2022	10640	Susan Joan Hatch	SW PM INT 312 2/1-3/22	1,890.00
14744	4/4/2022	11006	Michael Shon Thrower	WH PM 310 1/24-3/21	1,755.00
14750	4/4/2022	11657	Maria A. Preston	RB PM 322 2/2-3/21	1,863.00
14753	4/4/2022	11712	Tatyana Balashova	SU 336 1/31-3/21	3,780.00
14754	4/4/2022	11713	Joseph Canaday	ELV AV VIRT 333 2/1-3/22	1,890.00
14755	4/4/2022	11723	Tania Ordinola	RB 323 2/3-3/24	1,687.50
14758	4/4/2022	11865	Monica Shannah	SV PM BEG 335 1/31-3/21	1,890.00
14769	4/4/2022	1897	Lakeshore Learning Materials	Puppet Theater - OR	94.53
14793	4/4/2022	8797	Natalia Hiscock	SV PM 327 1/31-3/21	1,890.00
14817	4/11/2022	11654	Benjamin Jones	ELV CC PM BEG 307 1/27-3/17	1,890.00
14819	4/11/2022	11711	Lisa Beth Grimm	CC PM L INT 321 1/27-3/17	1,890.00
14841	4/11/2022	4042	Baker & Taylor, Inc.	AXIS360 E-media Materials	3,667.47
14854	4/11/2022	8122	Staples Advantage Dept LA	8.5x11 Gray/Grey 28lb ppr - WV	1,968.58
14878	4/18/2022	11796	Cheri Ann Licha	HSE Prep class 443 4/2/22	108.00
14941	4/25/2022	4042	Baker & Taylor, Inc.	AXIS360 E-media Materials	8,047.48
14957	4/25/2022	9454	Apple Inc.	iPads - LSTA Libraries as Partners	10,465.00
90793	4/14/2022	10998	Sprint	Service 02/27/22-03/26/22	433.92
90821	4/21/2022	12008	Premier Wireless Business Technology Solution	LSTA ARP Cellphone Lending Program	19,146.17
90846	4/28/2022	11979	Geek Tech Branding	Chargers for Foundation	5,028.77
90855	4/28/2022	4111	Discovery Children's Museum	DCM outreach staff visits to branch	29,143.19
<b>Total 220 - Grant Fund</b>					<b>104,252.61</b>



Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

Las Vegas - Clark County Library District  
Check/Voucher Register

Gift Fund - 230  
From 4/01/2022 through 4/29/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14803	4/4/2022	9618	Andson, Inc.	Tutoring 2021-2022	120,000.00
14813	4/11/2022	10746	Santiago Ricoy	EV Robotics instruction	1,400.00
14854	4/11/2022	8122	Staples Advantage Dept LA	8.5x11 Gray/Grey 28lb ppr - WV	310.99
14869	4/18/2022	10523	Blake Hament	BBTTC instruction	600.00
14879	4/18/2022	11919	Jazz's Office, LLC	Foundation accounting	60.00
Total 230 - Gift Fund					122,370.99

# Final Regular Board of Trustees Meeting- May 19, 2022 - Item VI- Library Reports

## Las Vegas - Clark County Library District Check/Voucher Register

Capital Projects Fund - 510  
From 4/01/2022 through 4/29/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14778	4/4/2022	2799	CDW Government Inc,	Licences for migration to MS 365	36,996.00
14812	4/11/2022	10686	NLS Grounds Management, LLC	Various: Landscape Maintenance	2,530.00
14833	4/11/2022	2799	CDW Government Inc,	Cybersecurity assessment and training	5,617.50
14850	4/11/2022	7371	EnvisionWare, Inc.	EN Replacement for EOL Sorter	286,298.82
14911	4/18/2022	8511	GHA Technologies	ECF Funded Chromebooks for school	552,000.00
14913	4/18/2022	9191	Canon Solutions America, Inc.	Jamex Coin op - SM	2,172.00
14950	4/25/2022	8511	GHA Technologies	ECF Funded Chromebooks for school	138,000.00
90762	4/7/2022	11813	Capitol Door Service	WC: Repairs to east interior ADA doors	4,526.40
90779	4/7/2022	2726	Welles Pugsley Architects LLP	LA: Interior Design & Bid Docs	6,000.00
90830	4/21/2022	2854	FastSigns	Various	130.90
90847	4/28/2022	11995	JS Pest Control	WV: Pidgeon Abatement & Clean-Up	9,200.00
90854	4/28/2022	2854	FastSigns	Various	272.12
Total 510 - Capital Projects Fund					1,043,743.74
Total - All Funds					3,298,095.49



## ITEM VI.A.3.b.

### MEMORANDUM

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**TO:** Board of Trustees through Mr. Kelvin Watson, Executive Director  
**FROM:** John Vino, General Services Director  
**DATE:** May 2, 2022  
**SUBJECT:** General Services Report, May 2022

This report provides an overview of the primary accomplishments, initiatives and District-Wide activities for the General Services Division for the month of April 2022.

### POWERFUL PLACES

#### West Las Vegas Relocation

**Negotiations with the City of Las Vegas** – On April 7<sup>th</sup>, we received an Interlocal Statement of Intent regarding the general terms for consideration for the sale of the existing West Las Vegas Library and the development of the new Library Branch in Las Vegas Enterprise Park.

Unfortunately, the District could not agree to the terms as outlined. We believed more detailed information was required for the District to meet the minimum requirements for a Board Resolution and Open Public Meeting. Specifically, the offer failed to define the amount the City had agreed to compensate the District for our Leasehold Improvements.

In addition, the agreement imposed conditions for the closing of the agreement such as (i) a building permit for construction of the new library has been issued; (ii) District has established to City's reasonable satisfaction that it has all funds available to complete construction of the new library which may include the Ground Lease Termination Payment; and (iii) District has entered into a general contract for the construction of the new library and has issued a notice to proceed to the general contractor.

These conditions would delay the final closing for up to a year. In past agreements, the closing was contingent only on the execution of the Interlocal Agreement and the capital contribution was paid within sixty days following the recording of the conveyance.

We felt we could not move forward with these restrictions, as it required the District to invest millions of dollars in design and development costs in a property we have not fully secured.

Further, we believed a delayed closing will hinder our efforts with some of the site improvements we are already pursuing, such as a pedestrian bridge and an on-site bus stop. Our Chief Financial Officer was also concerned that a delayed closing will

impact his ability to pursue New Market Tax Credits and establishing our QALICB for the project.

We countered with a red-lined copy of the agreement which was based on the same terms of past interlocal agreements. This would include simultaneous closings of both properties within 60 days of the execution of the Interlocal Agreement, without restrictions.

On May 2<sup>nd</sup>, we attended a meeting with City Staff, and we were able to reach an agreement based on our revised terms. We are awaiting the updated and final revision of the Interlocal Statement of Intent, with both parties ready to bring the agreement to our Governing Boards.

**KME Architects** – KME has finalized the Programing Document and presented a draft copy for staff review. We are currently reviewing the document for publication and presentation.

We have also finalized negotiations on the architectural contract and it has cleared legal review and has been fully executed.

**Laughlin Library and Spring Valley Library** – Renovations and refreshes of these Libraries are on schedule. The new carpet for Laughlin has been selected and we are finalizing bid documents with the Architect. Spring Valley's carpet has also been finalized, but it will also be undergoing a refresh, which will include a new computer area, new conference and study rooms as well as new teen zone. The carpet installation will be delayed until the refresh is completed.

## **POWERFUL PARTNERSHIPS**

### **Hope For Prisoners**

We have held additional meetings with Jon Ponder and the staff at Hope for Prisoners to finalize the design of the Library for their space. We will be installing shelving as well as providing donated books and children's toys. We are helping their staff select furniture for their space as well. We hope to have the space completed by the end of May.

### **The Chef Jeff Project**

We are exploring a possible partnership with Chef Jeff Henderson to utilize the café at the East Las Vegas Library as a training ground for his project. Chef Jeff is the creator of the Chef Jeff Project, a culinary, hospitality, and life skills training program for disenfranchised youth, formerly incarcerated individuals, and those seeking a fair chance.

They offer masterclasses, life coaching, in-person and virtual culinary and hospitality training, and hands-on food service experience to help local youths learn the necessary skills to find and retain employment.

Their program focuses on helping individuals overcome barriers to employment through cognitive thinking transformation, soft-skills development, professional communication, conflict resolution, and time management to not only prepare them for the workforce but to lead a more productive life.

Chef Jeff believes the café could be a vital part of the real-life training his participants need as they become trained in the art of cooking and baking, restaurant cleaning and sanitation, and the principles of hospitality and customer service.

## **POWERFUL PARTNERSHIPS**

**Anytime Library** - the kiosk has arrived at the Windmill Library and has been installed in the lobby - It will receive its factory set-up and initiation on May 9<sup>th</sup> and will then undergo District testing for several weeks.

### **COVID Update**

Issues and incidents continue to stabilize and we have seen a considerable drop off in security issues related to COVID and masking. We will continue to stay apprised of all COVID-19 protocol updates from the CDC and SNHD for the forcible future.

**Home COVID Tests** - We received an additional 10,200 test kits from the State, and they will be distributed as needed.

## ITEM VI.A.3.c.



### MEMORANDUM

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**TO:** Board of Trustees through Kelvin Watson, Executive Director

**FROM:** Jeff Serpico, Human Resources Director

**DATE:** April 30, 2022

**SUBJECT:** Human Resources (HR) Report, May 2022

Section (1) of this report, *Fiscal Year HR Goals and Objectives (Plays)*, covers activity April 1 to April 30. This section provides updates on HR strategic and operational activities (Playbook).

Section (2) of this report, *Transactional Activity & Key Metrics*, covers administrative transactions (volumes) and key HR measures such as Turnover, Vacancy Rate, Training and Diversity. The section is presented as two separate dashboard reports (attached). Please note section (2) covers the activity from July 1, 2021 to April 30, 2022 (HR Dashboard). The one-month lag for reporting of HR transactional data allows for a full month of data presentation and the ability to meet the report submission deadline.

#### **HR Report Contents:**

- 1. Fiscal Year HR Goals and Objectives (Plays)**
- 2. Transactional Activity & Key Metrics (HR Administrative)**
  - a. HR Dashboard - Fiscal Year 2021-2022**
  - b. Diversity Dashboard - Calendar Year 2021**

#### **1. Fiscal Year HR Goals and Objectives (Plays):**

- **Develop and Maintain Competitive Total Rewards Program:**
  - Data (Benchmark Jobs, Comparable Organizations, and Current Pay & Benefits Structures/Programs) sent to *Koff & Associates*. Market survey in-process
    - Review of A-Team Analysis/Recommendation(s)
      - February 10, Board of Trustees Meeting - Complete
      - February 18, Special Board of Trustees Meeting - Complete

- Recommendation New A-Team Pay Ranges - Complete
  - Indirect Compensation (Benefits) Survey Results
    - Presentation Board of Trustees Meeting - Complete
  - Staff Base Compensation (Direct) Survey Results Summary - Tentative July Board of Trustees Meeting
  - A-Team July 2022 Review (Merit, COLA)
  - Staff Employee Wellness survey launched on October 22 and closed on November 5 (Complete)
    - Rank of Interests (Wellness)
      - Stress Management
      - Mental Health
      - Work/Life Balance
      - Financial Wellness
      - Nutrition
    - Wellness Program (On-line Monthly Modules) scheduled to launch March 2022 - Complete (Monitor/Assess)
- **Develop, enhance and maintain intra-organizational communication methods and frequency to enhance employee engagement:**
  - 2022 CY Quarterly Labor Management meetings (scheduled):
    - February 15 - Complete
    - May 26
    - August 4
    - November 3
  - Town Hall meeting #3 (Post-Game - Date July 19)
- **Develop and enhance organizational and individual development opportunities:**
  - *Customer Service* training feedback session with A-Team (Complete)
  - *Customer Service* training scheduled to begin in March (WebEx) - In-process
- **Evolve and champion a culture of Diversity, Equity, Inclusion, and Accessibility (DEIA):**
  - Districts DEIA Action Plan (Approved by Board of Trustees on July 8)
  - DEIA Plan, Goals and Board presentation added to Voyager page
  - DEIA Staff Survey
    - Survey Providers First Screening
      - Pulsely - Complete
      - McBassi - Complete
      - WorkTango - Complete
      - Culture Amp - Complete
    - Survey Providers Second Screening
      - Work Tango - Scheduled May
      - Culture Amp - Scheduled May
  - Outreach sub-groups established
    - Action Plan (Hispanic outreach) - In-process

- **Exit Interviews (Update November Inquiry)**
  - Current State - UKG system does not have field defined for "*Separation Reason*" and live interviews conducted only if requested
  - Action Items:
    - Define and implement "*Separation Reason*" field in UKG (Complete)
    - Engage 3rd party (Work Institute) as Exit Interview service (interviews and reporting) for all voluntary separations (Implementing)
      - Target Go-Live March - Implemented

**2. Transactional Activity and Key Metrics:**

- (a) Human Resources Dashboard 2021 - 2022 (attached)
- (b) Diversity Dashboard (Q1 attached, Q2 revision due to implementation of UKG System)



5/10/2022

## LVCCLD HR DASHBOARD

FY2021-2022

LVCCLD FY 2021-2022 HUMAN RESOURCES DASHBOARD																
Metric	Quarter 1 of FY 2021-2022			Quarter 2 of FY 2021-2022			Quarter 3 of FY 2021-2022			Quarter 4 of FY 2021-2022			FY Running Total (RT) TOTAL FY 2020-2021	FY Monthly Average FY 2021-2022	Prior FY Monthly Average FY 2020-2021	
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22				
A Total Employees (Headcount)	620	610	604	602	612	607	612	609	605				NA	609.00	642.36	A
B Full-Time Employees 60 hours or more (Headcount)	313	314	317	316	319	320	324	326	329				NA	319.78	309.64	B
C Part-Time Employees 59 hours or less (Headcount)	307	296	287	286	293	287	288	283	276				NA	289.22	332.73	C
D Full-Time-Equivalent (FTE-District)	NA	NA	NA	NA	NA	NA	NA	NA	NA				NA	NA	NA	D
E Average Years of Service (District)	9.9	10.0	10.1	10.5	10.0	10.1	10.0	10.1	10.0				NA	10.08	9.59	E
Talent Acquisition & Management																
F Open Positions (Budget) = 778	158	168	174	176	166	171	166	169	173				NA	169	136.00	F
G Positions Posted (Approved to Fill)	11	16	17	12	10	17	10	8	18				NA	13	7.00	G
H Applications Received	414	829	540	586	205	554	455	466	800				4849	539	507.00	H
I Interviews Conducted	7	16	13	14	14	13	7	16	17				117	13	5.55	I
J New Hires	5	3	8	7	15	4	10	5	8				65	7	2.45	J
K Promotions	4	4	5	6	4	7	8	7	8				53	6	3.73	K
L Lateral Transfers	0	0	1	6	0	0	0	2	1				10	1	1.10	L
M Demotions	0	0	1	1	0	0	0	0	0				2	0	0.55	M
N Employees Successfully Completing Probationary Period	5	1	2	0	5	5	0	0	8				26	3	1.55	N
O (1) Average Cost Per New Hire	\$19,886.00	\$2,698.00	\$25,019.00	\$26,076.59	\$ 39,596.61	\$ 10,045.99	\$48,301.69	\$19,797.99	\$34,516.17				\$225,938	\$25,104	\$10,366	O
Separations & Turnover																
P Total Separations from Employment	8	12	13	10	5	10	7	6	10				81	9	10.00	P
Q Voluntary Separations	8	10	12	10	5	9	6	6	9				75	8	9.45	Q
R Involuntary Separations	0	2	1	0	0	1	1	0	1				6	1	0.55	R
S Turnover (Entire District)	1.29%	1.97%	2.15%	1.66%	0.82%	1.65%	1.14%	0.99%	1.65%				13.32%	1.48%	1.6% / *17.61%	S
T Turnover (Without Page Positions)	0.81%	0.65%	1.49%	1.32%	0.65%	1.31%	0.81%	0.65%	0.98%				8.67%	0.96%	2.19% / NA	T
U Annualized Twelve Month Turnover (Entire District)	15.48%	19.55%	21.64%	21.21%	18.93%	19.07%	18.31%	17.50%	19.98%				NA	19.07%	26.05%	U
V Vacancy Rate (Open Positions) / (Total Employees + Open Positions)	20.31%	21.59%	22.37%	22.62%	21.34%	21.98%	21.34%	21.72%	22.24%				NA	21.72%	17.49%	V
W Average Years of Service (Voluntary Separations)	1.5	2.5	5.6	7.9	2.1	8.9	6.3	7.8	6.8				NA	5.5	10.1	W
X Average Years of Service (Involuntary Separations)	5.7	4.3	12.9	0.0	0.0	15.8	2.7	0.0	0.1				NA	4.6	3.4	X
Training & Talent Development																
Y Employee Attending New Hire Orientation	5	3	8	7	15	4	7	7	9				65	7.22	2.45	Y
Z Total Employee Training Encounters	173	27	178	77	108	144	22	60	129				918	102.00	92.73	Z
AA Virtual	76	9	139	31	15	2	9	56	107				444	49.33	81.82	AA
BB Live On-Site	88	14	34	43	90	139	7	3	19				437	48.56	7.09	BB
CC External Conferences	9	4	5	3	3	3	6	1	3				37	4.11	3.82	CC
DD Total Training Cost	\$6,049	\$3,584	\$6,296	\$1,055	\$4,078	\$3,002	\$6,244	\$138	\$3,114				\$33,560	\$3,728.91	\$5,031	DD
EE Total Tuition Reimbursements	\$0.00	\$0.00	\$2,000	\$0.00	\$0.00	\$1,973	\$5,000	\$ 4,000.00	\$0.00				\$12,972.50	\$1,441.39	\$3,193	EE
FF Undergraduate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,973	\$1,000	\$0.00	\$0.00				\$2,972.50	\$330.28	\$652	FF
GG Graduate	\$0.00	\$0.00	\$2,000	\$0.00	\$0.00	\$0.00	\$4,000	\$4,000.00	\$0.00				\$10,000.00	\$1,111.11	\$2,541	GG
HH (2) Annual Required Compliance Training Completion	98.5%	97.20%	97.80%	97.70%	97.20%	97.20%	97.20%	92.30%	92.30%				NA	96.38%	NA	HH
Benefits & Wellness																
II Staff Utilizing FMLA or Unpaid Authorized Leave > 4 weeks	2	1	1	1	0	1	1	1	1				9	1.00	5.00	II
JJ Total Leave Hours Utilized	104.00	80.00	80.00	80.00	0.00	80.00	80.00	80.00	80.00				664.00	73.78	269.09	JJ

(1) 8% of Base Salary if less than \$35,000 &amp; 10.5% of Base Salary if Greater than \$35,000 (Source SHRM 2020)

(2) January 21 - Begin new compliance training cycle.

\* Annual

Restate = Yellow

NOTES:

EO-4 Instruction Booklet - Race and Eth transition match EEO1

Data Pub 03/31/21

\*No 634

\*\* No without Page Job Title - 484

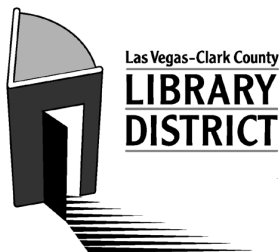
\*\*\* July 2019 US Census Bureau - Clark County

Quarter 1 2021 Initial

LVCCLD Diversity Dashboard 2021  
(Quarter 2)

A	**Race and Ethnicity Identification	**Clark County (CC)	*All District	%	Variance CC	**Without Page	%	Variance CC					
1	Hispanic or Latino (b)	31.60%	143	22.99%	-8.61%	97	19.96%	-11.64%					
2	White (Not Hispanic or Latino) (41.7%) white alone (a)	41.70%	305	49.04%	7.34%	250	51.44%	9.74%					
3	Black or African American (Not Hispanic or Latino) (a)	13.10%	66	10.61%	-2.49%	58	11.93%	-1.17%					
4	Native Hawaiian or Pacific Islander (Not Hispanic or Latino) (a)	0.90%	11	1.77%	0.87%	9	1.85%	0.95%					
5	Asian (Not Hispanic or Latino) (a)	10.40%	74	11.90%	1.50%	53	10.91%	0.51%					
6	Native American or Alaska Native (Not Hispanic or Latino) (a)	1.20%	3	0.48%	-0.72%	3	0.62%	-0.58%					
7	Two or More Race (Not Hispanic or Latino) (Combination - 2,3,4,5,6)	4.90%	20	3.22%	-1.68%	16	3.29%	-1.61%					
(b) Overlap 2 or more		103.80%	622	100.00%		486	100.00%						
B	**Sex / Gender Identification	**Clark County (CC)	*All District	%	Variance CC	**Without Page	%	Variance CC					
1	Female	50.10%	423	68.01%	17.91%	318	65.43%	15.33%					
2	Male	49.90%	199	31.99%	-17.91%	168	34.57%	-15.33%					
3	Non Identifying	0.00%	0	0.00%	0.00%	0	0.00%	0.00%					
		100.00%	622	100.00%		486	100.00%						
C	Job Categories (EO-4)	1 Hispanic or Latino	2 White (Not Hispanic or Latino) (41.7%) white only	3 Black or African American (Not Hispanic or Latino)	4 Native Hawaiian or Pacific Islander (Not Hispanic or Latino)	5 Asian (Not Hispanic or Latino)	6 Native American or Alaska Native (Not Hispanic or Latino)	7 Two or More Race (Not Hispanic or Latino) (Combination - 2,3,4,5,6)	Total				
1	Officials and Administrators	8	47	17	0	8	0	2	82				
2	Professionals	16	34	6	1	11	0	4	72				
3	Technicians	10	26	6	2	5	1	0	50				
4	Protective Service Workers	0	0	0	0	0	0	0	0				
5	Paraprofessionals	18	63	9	2	18	0	1	111				
6	Administrative Support Workers (Including Clerical and Sales)	101	137	26	4	36	3	10	317				
7	Skilled Craft Workers	0	2	0	0	0	0	0	2				
8	Service/Maintenance Workers	0	7	5	1	0	0	3	16				
Total		153	316	69	10	78	4	20	650				
D	Job Categories (EO-4)	1 Hispanic or Latino	2 White (Not Hispanic or Latino) (41.7%) white only	3 Black or African American (Not Hispanic or Latino)	4 Native Hawaiian or Pacific Islander (Not Hispanic or Latino)	5 Asian (Not Hispanic or Latino)	6 Native American or Alaska Native (Not Hispanic or Latino)	7 Two or More Race (Not Hispanic or Latino) (Combination - 2,3,4,5,6)	Job Class Count	Job Class % of all Positions	Gender	Count	%
1.0	Officials and Administrators	8	47	17	0	8	0	2	82	12.62%	Gender	Count	%
1.1	District Job Class %	9.76%	57.32%	20.73%	0.00%	9.76%	0.00%	2.44%	100.00%		Female	40	59.76%
1.2	Variance from CC	-21.84%	15.62%	7.63%	-0.90%	-0.64%	-1.20%	-2.46%			Male	33	40.24%
1.3											Non	0	0.00%
2.0	Professionals	16	34	6	1	11	0	4	72	11.08%	Gender	Count	%
2.1	District Job Class %	22.22%	47.22%	8.33%	1.39%	15.28%	0.00%	5.56%	100.00%		Female	51	70.83%
2.2	Variance from CC	-9.38%	5.52%	-4.77%	0.49%	4.88%	-1.20%	0.66%			Male	21	29.17%
2.3											Non	0	0.00%
3.0	Technicians	10	26	6	2	5	1	0	50	7.69%	Gender	Count	%
3.1	District Job Class %	20.00%	52.00%	12.00%	4.00%	10.00%	2.00%	0.00%	100.00%		Female	19	38.00%
3.2	Variance from CC	-11.60%	10.30%	-1.10%	3.10%	-0.40%	0.80%	-4.90%			Male	31	62.00%
3.3											Non	0	0.00%
4.0	Protective Service Workers - Outsourced	0	0	0	0	0	0	0	0	0.00%			
5.0	Paraprofessionals	18	63	9	2	18	0	1	111	17.08%	Gender	Count	%
5.1	District Job Class %	16.22%	56.76%	8.11%	1.80%	16.22%	0.00%	0.90%	100.00%		Female	85	76.58%
5.2	Variance from CC	-15.38%	15.06%	-4.99%	0.90%	5.82%	-1.20%	-4.00%			Male	26	23.42%
5.3											Non	0	0.00%
6.0	Administrative Support Workers (Including Clerical and Sales)	91	139	22	5	32	2	10	301	46.31%	Gender	Count	%
6.1	District Job Class %	30.23%	46.18%	7.31%	1.66%	10.63%	0.66%	3.32%	100.00%		Female	233	77.41%
6.2	Variance from CC	-1.37%	4.48%	-5.79%	0.76%	0.23%	-0.54%	-1.58%			Male	68	22.59%
6.3											Non	0	0.00%
7.0	Skilled Craft Workers	0	2	0	0	0	0	0	2	0.31%	Gender	Count	%
7.1	District Job Class %	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		Female	0	0.00%
7.2	Variance from CC	-31.60%	58.30%	-13.10%	-0.90%	-18.40%	-1.20%	-4.90%			Male	2	100.00%
7.3											Non	0	0.00%
8.0	Service/Maintenance Workers	0	7	5	1	0	0	3	16	2.46%	Gender	Count	%
8.1	District Job Class %	0.00%	43.75%	31.25%	6.25%	0.00%	0.00%	18.75%	100.00%		Female	0	0.00%
8.2	Variance from CC	-31.60%	2.05%	18.15%	5.35%	-10.40%	-1.20%	13.85%			Male	16	100.00%
8.3											Non	0	0.00%
Total		143	318	65	11	74	3	20	634	97.54%			

## ITEM VIII.B.1.



### AGENDA ITEM

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#### MAY 19, 2022 MEETING OF THE BOARD OF TRUSTEES

##### **Agenda Item #VIII.B.1.:**

Public Hearing on the Las Vegas-Clark County Library District Tentative Budget for Fiscal Year 2022-2023.

##### **Background:**

Nevada Revised Statutes (NRS) 354.596 requires that a Public Hearing on the Las Vegas-Clark County Library District Tentative Budget be held not sooner than the third Monday in May nor later than the last day in May.

On April 11, 2022, staff met with the Finance and Audit Committee to review and comment on staff's recommendations for preparation of the Tentative Budget for Fiscal Year 2022-2023. The Tentative Budget was filed on April 15, 2022 with the State Department of Taxation. Staff will present a report to Trustees on adjustments, if any, that have been made to the Tentative Budget in preparation of the adoption of the Final Fiscal Year 2022-2023 Budget.

##### **Recommended Action:**

Motion to convene the Public Hearing regarding the Las Vegas-Clark County Library District's Tentative Budget for Fiscal Year 2022-2023. Following the staff report, Board review, and public testimony, a motion is required to close the Public Hearing on the Tentative Budget.

# TENTATIVE/ PROPOSED BUDGET

Fiscal Year 2022–2023

Las Vegas–Clark County  
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Presented by  
Floresto Cabias  
Chief Financial Officer



Las Vegas-Clark County

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# FY 2023 Total Revenues

## All Funds

**FY 2023 vs. FY 2022 Revenues**

	<b>FY 2022 Budget</b>	<b>FY 2023 Budget</b>	<b>Variance FY 2023 vs. FY 2022</b>	<b>Percent Increase</b>
<b>General Fund</b>	78,310,000	<b>91,058,000</b>	12,748,000	16.28%
<b>Special Revenue Funds:</b>				
Gift Fund	815,000	<b>2,000,000</b>	1,185,000	145.40%
Grant Fund	1,800,000	<b>6,000,000</b>	4,200,000	233.33%
<b>Capital Projects Fund</b>	30,000	<b>150,000</b>	120,000	400.00%
<b>Debt Service Fund</b>	10,000	<b>10,000</b>	-	0.00%
<b>Total</b>	<b>80,965,000</b>	<b>99,218,000</b>	<b>18,253,000</b>	<b>22.54%</b>

- The General Fund increase is primarily due to property taxes and consolidated sales taxes
- The Special Revenue Funds increases allow more spending for higher potential gifts and grants
- The adjustments since the preliminary budget presented in April 2022 increased the Gift and Grant Funds in order to account for additional potential gifts and grants identified

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# FY 2023 Total Expenditures

## All Funds

**FY 2023 vs. FY 2022 Expenditures**

	<b>FY 2022 Budget</b>	<b>FY 2023 Budget</b>	<b>Variance FY 2023 vs. FY 2022</b>	<b>Percent Increase</b>
<b>General Fund</b>	71,811,599	<b>76,195,444</b>	4,383,845	6.10%
<b>Special Revenue Funds:</b>				
Gift Fund	815,000	<b>2,000,000</b>	1,185,000	145.40%
Grant Fund	1,800,000	<b>6,000,000</b>	4,200,000	233.33%
<b>Capital Projects Fund</b>	5,941,500	<b>11,692,221</b>	5,750,721	96.79%
<b>Debt Service Fund</b>	10,000	<b>10,000</b>	-	0.00%
<b>Total</b>	<b>80,378,099</b>	<b>95,897,665</b>	<b>15,519,566</b>	<b>19.31%</b>

- The General Fund increase is primarily due to personnel costs
- Special Revenue Funds expenditures match budgeted expenditures to allow for spending of gifts and grants received
- The Capital Projects Fund increase is due to continuing projects deferred during the pandemic and expenditures for construction



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# FY 2023 Total Revenues

## General Fund

**FY 2023 vs. FY 2022 Revenues**

	<b>FY 2022 Budget</b>	<b>FY 2023 Budget</b>	<b>Variance FY 2023 vs. FY 2022</b>	<b>Percent Increase (Decrease)</b>
<b>Revenues:</b>				
Property Taxes	53,100,000	59,198,000	6,098,000	11.48%
Consolidated Tax	23,400,000	30,000,000	6,600,000	28.21%
Charges for Services	500,000	500,000	-	0.00%
Fines and Forfeits	500,000	500,000	-	0.00%
Miscellaneous Revenue	790,000	810,000	20,000	2.53%
Investment Income	20,000	50,000	30,000	150.00%
<b>Total</b>	<b>78,310,000</b>	<b>91,058,000</b>	<b>12,748,000</b>	<b>16.28%</b>

- Property Tax Revenues continue to trend upward
- The \$23.4M budgeted for CTX in FY 2022 is a conservative estimate calculated by the State of Nevada
- The State of Nevada estimate for FY 2023 is \$28.6M
- The budgeted FY 2023 CTX of \$30M matches the \$30M expected for FY 2022

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# FY 2023 Total Expenditures

## General Fund

**FY 2023 vs. FY 2022 Expenditures**

	<b>FY 2022 Budget</b>	<b>Preliminary FY 2023 Budget</b>	<b>Variance FY 2023 vs. FY 2022</b>	<b>Percent Increase</b>
<b>General Fund Expenditures:</b>				
Salaries	32,562,438	33,541,019	978,581	3.01%
Benefits	13,125,445	14,062,191	936,746	7.14%
Services and Supplies	15,356,409	17,091,234	1,734,825	11.30%
Library Materials	10,767,307	11,353,000	585,693	5.44%
<b>Total</b>	<b>71,811,599</b>	<b>76,047,444</b>	<b>4,235,845</b>	<b>5.90%</b>

- Salaries and Benefits reflect pay increases effective July 1, 2022
- FY 2023 Services and Supplies expenditures increased to support operations adjusting to lifted restrictions
- Library Materials represents 15% of total budgeted expenditures
- Total expenditures increased by \$141K since the preliminary budget presented in April 2022 due to adjustments to account for additional costs in Salaries and Benefits and Services and Supplies



## Ending Fund Balance

### General Fund Budget

- Ending Fund Balance is budgeted at **\$15.2M** in FY 2023, which is 20% of expenditures
  - This ending fund balance is after transfers to the Capital Projects Fund of \$34M for construction and other projects
  - The ability to transfer \$34M resulted from making no transfers in FY 2021, higher than expected revenue collections, and expenditure savings in FY 2021 and FY 2022
- Provides liquidity for cash outflows
- Acts as a cushion during economic downturns
- **Ending fund balance drives budgeted expenditures**

## Capital Projects Fund Transfers In and Budgeted Expenditures FY 2022-2023

Capital Program	6/30/2022 Estimated Ending Funding Balance	FY 2023 Transfers from General Fund	FY 2023 Budgeted Revenues	FY 2023 Budgeted Expenditures	6/30/2023 Budgeted Ending Funding Balance
Technology Replacements and Upgrades	5,532,013	4,000,000		(3,102,000)	6,430,013
Building Repair and Maintenance	6,405,142	4,000,000		(3,175,221)	7,229,921
Vehicle Purchase and Replacement	658,694			(150,000)	508,694
Furniture Purchase and Replacement	706,243			(75,000)	631,243
Financial Services	579,688			(305,000)	274,688
Community Engagement/Programming and Venues	512,560	1,000,000		(885,000)	627,560
Capital Construction	8,550,743	25,000,000	150,000	(4,000,000)	29,700,743
<b>TOTAL</b>	<b>22,945,083</b>	<b>34,000,000</b>	<b>150,000</b>	<b>(11,692,221)</b>	<b>45,402,862</b>

- In FY 2022, expenditures focused on shorter-term projects while building a reserve for longer-term projects
- In FY 2022, transfers from the General Fund replenished reserves in the Technology Replacements/Upgrades and Building Repair/Maintenance Programs
- In FY 2023, expenditures will focus on long-term projects, and resuming short-term projects postponed due to the pandemic

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*Questions?*

## ITEM VIII.B.2.



### AGENDA ITEM

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#### MAY 19, 2022 MEETING OF THE BOARD OF TRUSTEES

##### **Agenda Item #VIII.B.2.:**

Discussion and possible Board action to adopt the Las Vegas-Clark County Library District's Final Budget for Fiscal Year 2022-2023.

##### **Background:**

The Las Vegas-Clark County Library District's Final Budget for Fiscal Year 2022-2023 is provided for Trustees' review. The Tentative Budget was filed with the State of Nevada Department of Taxation on April 15, 2022.

NRS 354.598 requires that the Final Budget be adopted by the governing body and transmitted to the State Department of Taxation on or before June 1st. Once the Final Budget is adopted, it becomes the operating plan for the fiscal year beginning July 1, 2022.

##### **Recommended Action:**

Motion to adopt the Final Las Vegas-Clark County Library District's Fiscal Year 2022-2023 Budget subject to any modifications as directed by Trustees and instruct staff to adjust estimated Fiscal Year 2022-2023 revenues in accordance with final estimates from the Department of Taxation provided such estimates are received in sufficient time for staff to make adjustments by the June 1, 2022 filing date.