

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
March 10, 2022**

DATE: Thursday, March 10, 2022

TIME: 6:00 p.m.

PLACE: Whitney Library
5175 E Tropicana Ave
Las Vegas, NV 89122 and

Online via YouTube

The Agenda and Board meeting documents can be found at
<https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

Any comments which do not identify an agenda item will be read at the end of the meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment.

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Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

- A. Finance and Audit Committee Meeting, February 2, 2022
- B. Regular Board Meeting, February 10, 2022
- C. Special Board Meeting, February 18, 2022

V. Chair’s Report

- A. Possible Board discussion regarding the Chair’s report.

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director’s Report - Kelvin Watson

- 1. Program and Delivery Services
 - a. Library Operations and Security Reports and Monthly Statistics
- 2. Program Support Services
 - a. Branding and Marketing Report and Monthly Statistics
 - b. Community Engagement Report and Monthly Statistics
 - c. Development and Planning Report
 - d. Information Technology Report
- 3. Administrative Support Services
 - a. Financial Services Report
 - b. General Services Report
 - c. Human Resources Report

VII. Unfinished Business- None

VIII. New Business

A. Consent Agenda

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately..

B. Regular Agenda

1. Discussion and possible Board action to change the start time of the monthly Las Vegas-Clark County Board of Trustees’ meeting to 5:00pm

IX. Announcements

Finance and Audit Committee meeting will be held on April 11, 2022 at 3pm via zoom.

The April Board meeting will be held on Thursday, April 21, 2022, at 6:00pm. Location: Centennial Hills Library, 6711 N Buffalo Dr., Las Vegas, NV 89131.

The May Board meeting will be held on Thursday, May 19, 2022, at 6:00pm. Location: Windmill Library, 7060 W Windmill Ln, Las Vegas, NV 89113.

The June Board meeting will be held on Thursday, June 9, 2022, at 6:00pm. Location: West Charleston Library, 6301 W Charleston Blvd, Las Vegas, NV 89146

X. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter’s name and legal address, and this agenda item. Commenters should state if they want their remarks included in the minutes of the meeting.

Anyone wishing to comment via email during the meeting must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and this agenda item. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

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The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

- XI. Executive Session regarding litigation, budget, and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

- XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT EBONI NANCE AT (702) 507-6186 OR nanceea@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, March 4, 2022, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

- 1. Clark County Library

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1401 Flamingo Road
Las Vegas, NV 89119

2. East Las Vegas Library
2851 Bonanza Road
Las Vegas, NV 89101

3. Sunrise Library
5400 E. Harris Avenue
Las Vegas, NV 89110

4. West Charleston Library
6301 Charleston Boulevard
Las Vegas, NV 89146

5. West Las Vegas Library
951 Lake Mead Boulevard
Las Vegas, NV 89106

6. Windmill Library
7060 Windmill Lane
Las Vegas, NV 89113

7. Whitney Library
5175 E Tropicana Ave
Las Vegas, NV 89122

8. Las Vegas-Clark County Library District website
www.lvcclld.org

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Live Stream Connection information:
<https://youtu.be/0I7ytVNoh7U> or

Visit the Library District's YouTube channel:
[Youtube.com/TheLibraryDistrict](https://www.youtube.com/TheLibraryDistrict)

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larger, the firm's experience with an independent library district is valuable. Although BDO did an outstanding job in 2021, Financial Services staff had to take time to acclimate BDO to our industry, because there was turnover when PBTK staff left. Financial Services staff is prepared to efficiently work with a new audit firm.

The other audit metrics are in line with our expectations regarding number of staff and allotted hours, and HintonBurdick will match prior fees, with an increase for inflation. Mr. Cabias feels their proposal, experience, and fees seem reasonable. He further explained that because this type of professional service isn't determined solely by price, but by combining qualifications, he would likely recommend HintonBurdick even had other firms responded to the RFP.

Trustee Ramaker said she has worked with HintonBurdick before; she thinks they're great and said they did a great job. Trustee Waugh commented that the firm is based in Mesquite, which is why Trustee Ramaker would be familiar with them. Chair Rogers noted the ownership percentages submitted by the firm exceed 100%, but stated no follow up was required.

Trustee Waugh moved to recommend to the Board of Trustees to authorize the Executive Director to execute a contract with HintonBurdick for auditing services in accordance with RFP No. 22-04 for the fiscal year ending June 30, 2022 for an amount not to exceed \$57,200, with options to extend the contract for four additional consecutive fiscal years, subject to final review of contract by Counsel. There was no opposition and the motion carried.

**Update on the
District's financials
and update of
projections. (For
discussion only)
(Item IV.B.)**

CFO Cabias displayed a Financial Services Update presentation detailing the District's financial status and an update of projections. The focus was on the General Fund, but he would finish with a review of the Capital Projects Fund. Mr. Cabias stated that so far this fiscal year, CTX is performing well. There have been significant increases over the prior year. The 24 million collected in 2021 was a record high, and 2022 is on track to be even higher. Chair Rogers asked for clarification on the CTX numbers for the prior fiscal year, and the trend for this year. Last year's CTX was 24 million and so far, the District is averaging 27 percent higher over the prior fiscal year. November 2021 CTX, which had just been received due to the two-month lag in collecting CTX, was 29 percent higher than November of the prior year. Even if collections for December and January are lower due to the recent COVID surge, the rest of the fiscal year is expected to recover. The District is on track to collect approximately 30 million. In the previous Financial Services report, Mr. Cabias had projected a high of around 27.5 million. However, if 20-plus percentage increases continue, the District could collect as much as 30 million by the end of the fiscal year, which is about 6 million higher than 2021 and higher than the original conservative estimate of 23 million for fiscal year 2022.

Property tax collections are also increasing, and are expected to continue to increase at least into fiscal year 2023.

Mr. Cabias mentioned that another Finance and Audit Committee meeting needs to be held prior to the Regular Board Meeting on April

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21st, because the deadline for filing the tentative budget with the State of Nevada is April 15th.

Chair Rogers asked about the actual property tax numbers for the prior fiscal year, and the trend for this year. Mr. Cabias referred to the chart on the presentation, which showed the actual fiscal year 2021 property tax at about 31.6 million, and a budget of 34.5 million for fiscal year 2022. He expects the District will collect the full budgeted amount, and projects it will be higher in 2023. He will present the actual number from the Assessor's Office at the April Committee meeting.

Mr. Cabias emphasized that while the District can't control revenues, we can control expenditures to mitigate negative economic conditions and take advantage of positive economic conditions. He pointed out that the fiscal year 2021 expenditures were higher than the previous year because of the VESP payments, but 2022 expenditures are lower because of continued efforts to maintain costs, and because personnel costs continue to be lower as a result of the VESP.

Mr. Cabias moved on to the Capital Projects Fund, noting that the fund balances for major programs – Technology Replacements and Building Repair and Maintenance – were relatively low at the end of 2021, at 3 million each – enough to cover one to two years of expenditures. Fortunately, we've recovered from the expected potential economic downturn, and 19 million in transfers to the Capital Projects Fund is budgeted in the current fiscal year to reestablish multi-year reserves in these two critical programs. 9 million has been transferred to the Capital Construction program, leaving 8.5 million in that program at the end of this fiscal year. We are likely to at least match the 19 million transfer in 2023, and most of it will be earmarked for Capital Construction. In addition, there will be other funding efforts, including a New Markets Tax Credit program, the sale of the previous library location, and other funding efforts.

Trustee Melendrez commended CFO Cabias.

Trustee Ortiz stated for context that although revenues are higher than usual, it's relative to the price of business increasing as well. Trustee Ramaker and Chair Rogers agreed, while acknowledging the positive trends. All Committee members are very pleased regarding the return to making investments in multi-year budget categories.

**Public Comment
(Item V.)**

None.

**Adjournment
(Item VI.)**

Chair Rogers adjourned the meeting at 4:21 p.m.

Respectfully submitted,

Dr. Keith Rogers, Committee Chair

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ITEM IV.B.

**PROPOSED MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
February 10, 2022**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session at the Windmill Library, Las Vegas, Nevada, at 6:00 p.m., Thursday, February 10, 2022.

Present:

Board:	B. Wilson, Chair	E. Foyt
	N. Waugh	S. Ramaker
	K. Whiteley	K. Rogers
	J. Jiron	F. Ortiz
	J. Melendrez	
Counsel:	G. Welt	
Absent:	K. Benavidez (Excused)	
Staff:	Kelvin Watson, Executive Director	
	Numerous Staff	
Guests:	George Krammer, Koff & Associates	

The meeting began at 6:01p.m.

Roll Call and Pledge of Allegiance (Item I.) All members listed above represent a quorum. Appendix A.
Chair Wilson led attendees in the Pledge of Allegiance.

Public Comment (Item II.) Email received from Scott Clonan:

Director Watson and Trustees

I am writing in opposition to agenda item VIII B3 changing start time of board meetings.

As this comment is being read, I am mostly listening in my car because I like the majority of branch staff either work until 6pm 6 15 pm or 815 pm on Thursdays. Which makes attending or watching live difficult.

I would like to applaud the Board for making their meetings more accessible by broadcasting live on YouTube. But I believe changing the start time to 5pm is a step in the wrong direction. 5pm is a busy time in the branches with programming, patrons and staffing concerns. Which means less staff will be able to watch live. If the Board values front line staff attendance, I would recommend changing the meeting to 7pm. This would give staff that gets off at 6 and 615 the opportunity to attend in person. Thank you for your consideration.

*Scott Clonan
525 E St Louis Ave # 11*

Las Vegas NV 89104

Agenda (Item III.)	<p>Trustee Waugh moved to approve the Agenda as proposed. Trustee Melendrez second the motion.</p> <p>There was no opposition and the motion carried.</p>
Approval of Proposed Minutes of Regular Board Meeting on December 9, 2021	<p>Trustee Waugh moved to approve the Minutes of the Board of Trustees Meeting held on December 9, 2021. Chair Wilson moved to approve motion.</p> <p>There was no opposition and the motion carried.</p>
Chair's Report (Item V.)	<p>Chair Wilson reminded the Board that a tentative outline for the Director's annual review was sent.</p>
Library Reports (Item VI.)	
Executive Director's Report (Item VI.A.)	<p>Director Watson did not have any highlights to his submitted report. Director Watson shared that the Library District has hired a new Development Director, JoAnn Prevetti who will start on February 18, 2022.</p> <p>Chair Wilson applauded Director Watson on the amount of meetings he has taken last month.</p>
Library Operations, Security Reports and Monthly Statistics (Item VI.A.1.a)	<p>Chair Wilson commented that he was happy to see the 29 percent decrease in the incident reports at Clark County.</p> <p>Trustee Ortiz asked if the Board could get a pandemic mitigation report. Director Watson explained that the CFO, Floresto Cabias provided a report to the Board in the summer and a final report will be given once the pandemic has ended- a pandemic after-action report.</p> <p>Trustee Rogers commended the staff for the BestBuy Tech Center for offering 93 unique programs and having over 1100 teens participating in the programming.</p>
Branding and Marketing Report and Electronic Resources Statistics (Item VI.A.2.a.)	<p>Chair Wilson commended Branding and Marketing for the 33 percent open rates on newsletters, 2 months in a row.</p>
Community Engagement Report and Monthly Statistics	<p>Chair Wilson asked to see the new statistics over 2019 statistics to compare and gauge off an open year. Matt McNally, Community Engagement Director agreed to have those numbers provided in next month's report.</p>

(Item VI.A.2.b.) Trustee Jiron wanted to celebrate and express her thankfulness for the community share project that the Library District has worked on for the students of Clark County School District.

Development and Planning Report (Item VI.A.2.c.) Chair Wilson mention from the Development and Planning Report, that Development Officer, Sherry Walker, met with the Foundation about capital campaign options and wanted to know if there was anything of significance that the Board could help with. Mrs. Walker replied there was nothing needed.

Information Technology Report (Item VI.A.2.d.) No questions.

Financial Services Report (Item VI.A.3.a.) No questions.

General Services Report (Item VI.A.3.b.) John Vino, General Services Director gave a brief update on the progress with the proposed new West Las Vegas location. Mr. Vino pointed out in his Board report that they are close to finalizing the numerated square footage for the new program, which is closing out a little under 39,000 square feet. This square footage is more usable than the square footage at East Las Vegas. A Maker's Space Suite is being considered within the projected square footage. In addition, a business incubation area is also being considered. The community outreach is scheduled for February 22, 2022 at 2:30pm, 3:30pm, and 5:00pm for the community stakeholders. In March, the Library District will have an interactive community meeting in the theater of West Las Vegas to present to the whole community on what the hope for the new library will be. The proposed date is March 21, 2022 at 5:30pm. Mr. Vino reported that the programming is intended for completion by end of March and a full presentation will be given to the Board at the April meeting. Mr. Vino also reported that the City has agreed to do an MOU for the sale of the property, which the Board will need to approve. The current zoning meets the standards and will not require rezoning for the property. Phase 1 Geotech is complete and the numbers were given to the real estate attorney for review. A deed was offered instead of the initial offer of a ground lease. (Mr. Vino did not have the full terms of the deed with him) Trustee Foyt mentioned that the downside of the existing facilities was not owning the land.

Trustee Rogers added that they had a very productive meeting with Commissioner McCurdy, who gave his endorsement and support to the new library project. Trustee Rogers also mentioned that they will be putting together a project milestone to share with an overlay of the East Las Vegas Library project. To have better context on the timeline progression, to show that the project is ahead of schedule.

Trustee Ortiz and Trustee Rogers agreed to be in attendance at the community stakeholders meetings.

Trustee Ortiz questioned the orientation and asked if the front door will be facing east or north. Mr. Vino replied that planning process has not gotten that far but the projection is to be a LEED building so the orientation of the building on the lot will be driven by everything from northern lights to the solar impact. Trustee Ortiz request is for the address to be on Martin Luther King and not Mount Moriah. Trustee Ortiz also asked that the property be zoned as a commercial business so that the library can have bigger signage at the West Las Vegas Library.

Trustee Rogers mention that conversations are being held to partner with the City and the County to make the new West Las Vegas Library a prominent location, to showcase the library and direct traffic there.

Trustee Melendrez asked for an update on the project to update signage that was placed on hold. Mr. Vino explained that COVID was the main reasoning for the delay and will look into how the project can be updated to bring back to the Board. Trustee Foyt and Trustee Turner Whiteley both agreed that the signage on some of the libraries are not visible enough for the public.

Trustee Waugh asked for the dates of the community meetings to be sent to the Board members. Director Watson agrees to have dates sent.

**Human Resources
Report
(Item VI.A.3.c.)**

No questions.

Chair Wilson accepted the Library Reports.

**Unfinished Business
(Item VII.)**

None.

**New Business
(Item VIII)**

**Consent Agenda
(Item VIII.A)**

**Discussion and
possible Board
action to appoint a
Board of Directors
for the Mesquite
QALICB, Inc.
(Item VIII.A.1)**

Trustee Waugh moved a motion to approve.

There was no opposition and the motion carried.

**Regular Agenda
(Item VIII.B)**

Discussion and possible Board action regarding the selection of an auditing firm for the fiscal year ending June 30, 2022 (Item VIII.B.1.)

Floresto Cabias, Financial Services Director, reported that the Nevada Revised Statutes requires the Board to designate its auditor for the fiscal year ending 2022. In December 2021, staff requested proposals from qualified audit firms to perform the audit for Fiscal Year 2022 of the District's financial statements. There was one firm that responded, Hinton Burdick. The prior year auditors, BDO, indicated that to continue as the District's auditor would require a significant increase in fees from the prior year. However, Hinton Burdick is well qualified to perform the District's audit. The firm has over 100 local government clients in multiple states, including Nevada. Their clients have library operations in some cases, including independent library systems similar to the District. Their proposed budget hours to complete the audit, along with their staffing is in line with what the District would expect based on comparisons with prior year audits. Their fees also appear to be realistic because of their extensive local government auditing experience and their experience with library as an industry itself, will give them the advantage of performing the District's audit efficiently. Their fees are also 6 percent higher than the prior year audit fee, which is still lower than the inflation numbers that were reported earlier this morning. Hinton Burdick will be a welcome set of fresh eyes on financial services.

Chair Wilson asked what was the inflation rate this morning. Mr. Cabias replied- 7.5/7.6 percent and the Library District is at a 6 percent increase on this.

Trustee Rogers made a Motion to authorize the Executive Director to execute a contract with Hinton Burdick for auditing services in accordance with RFP No. 22-04 for the fiscal year ending June 30, 2022, for an amount not to exceed \$57,200, with options to extend the contract for four additional consecutive fiscal years, subject to final review of contract by Counsel. Trustee Turner-Whiteley second the motion.

There was no opposition and the motion carried.

Discussion and Possible Board Action to implement the Wage Analysis compensation recommendations for the Administrative Team (Item VIII.B.2.)

[Jeff Serpico, Human Resources Director read background of Item VIII.B.2. and pages 2- 10 of attached presentation into the record]

Mr. Serpico and George Krammer of Koff & Associates, began explaining the columns on page 12 of attached presentation:

Columns 1 and 2 are the title the District utilizes and whether or not Koff & Associates saw that as a benchmark job title, and they all were. Column 3 is the current incumbent salary for that role. Column 4 is the current maximum; these are the ones that were frozen. Current maximum for the Las Vegas-Clark County pay range. Column 5 is taking that current maximum and dividing it into the 90th percentile, that's a compa-ratio. Where it goes over 100 percent, it could be seen as a little bit high. We'd want to start moving those back down below 100 percent. Column 6 is the market data. These are the median and max -- median and 90th percentile rates of all the maximums for those top steps for those organizations surveyed. Mr. Serpico explained that a meeting

was held with Koff & Associates to discuss a way to begin a guideline to bring the salaries and maximums back down towards the median and to get them on track. Koff & Associates suggest the Library District to look at a median plus 10 percent guideline which is take the median for the job, add 10 percent to it and as long as it's below the 90th percentile, which is the numbers in column 8.

Mr. Krammer explained that in order to ensure, Number 1, talent retention, Number 2, a method of recognizing performance and merit, paying a lump sum bonus that is not an actual salary raise, so a dollar amount that doesn't get added to the base salary is one way in the public sector to reward and acknowledge individuals for their contributions. There are some limitations in terms of what agencies are able to do with compensation.

[Mr. Serpico continued to explain the chart in the presentation.]

Chair Wilson asked what is the new proposed ratio spread under their plan. Mr. Serpico replied it is 34 percent. Chair Wilson asked Mr. Serpico to help the new Trustees understand why the salaries were frozen. Mr. Serpico explained that the range maximums and the District range seemed a bit high and there were PERS concerns, Merit and COLA issues. Mr. Serpico furthered explained the past issues within the Library District. Chair Wilson asked what is responsible for the PERS reduction. Mr. Serpico responded the incremental difference of the salaries being maxed out. Mr. Serpico explained that the lump sum payments were not PERS eligible.

Trustee Foyt addressed concerned about the auto allowances and mentioned that it was a hidden benefit that the board was not aware of.

Trustee Ortiz questioned if obtaining a Master's degree increases their pay. Mr. Serpico responded that they may be eligible to promote into a new job but it is not a step plan given for a degree. Mr. Serpico explained that a Merit is performance driven and Merit goes into PERS contributions because it adds to the base rate, but a bonus would not. He also explained that all of it is in the CBA.

Trustee Jiron, Trustee Waugh, and Trustee Whiteley all agree with the recommendations given in the presentation.

Trustee Ortiz stated he asked for this to be on the Agenda because things were not transparent. He explained that he doesn't like retroactivity and will not support it because he believed the administrative staff was paid to stay home for three months. Trustee Ortiz also asked if there was for staff that are move to an administrative position to end leave accumulation- use it or lose it, to avoid a big pay-out when they leave. Trustee Ortiz recommended giving more money to educational costs as opposed to giving a salary increase.

Chair Wilson and Trustee Ortiz both agreed that they may not be prepared to vote on this item.

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Counsel Welt reminded everyone that the District is entering into a collective bargaining agreement negotiation period and should be cautious of suggesting things in an open meeting.

Trustee Ramaker address concerns about retroactive pay and believes there should be a limit to vacation hours. She also stated she has never been in favor of an automatic merit.

Trustee Rogers stated he has experienced this within several organizations and commended the team on the presentation. He agrees that it is a sustainable and measured approach. He also believes that some of the topics discussed are indirect components versus the direct salary components. Trustee Rogers stated he is not opposed to retroactive pay and should stick to past practice. He also believes if the employees under the CBA got retroactive COLA and merit increases, the Administration team should be treated the same.

Trustee Melendrez agrees that retroactivity should go into place based at the time it was paused. He also thinks a more in-depth conversation is needed at a separate meeting.

Chair Wilson made a motion to table the vote until the indirect information is included with the package. Trustee Foyt second the motion.

Trustee Rogers, Trustee Waugh, Trustee Whiteley opposed. The motion carried.

Discussion and possible Board action to change the start time of the monthly Las Vegas-Clark County Board of Trustees' meeting to 5:00pm. (Item VIII.B.3.)

Chair Wilson explained after the January meeting was moved up to 5:00pm, some of the board members and staff commented the timing worked easier for their schedules. The board was asked of their availability, and 5:00pm worked best for everyone.

Trustee Rogers stated the 5:00pm timing doesn't work for his work schedule and if the time is moved, he will not be able to participate in any of the meetings.

Chair Wilson pulled the item from the agenda, because the participation of everyone is required.

Announcements (Item IX.)

The March Board meeting will be held on Thursday, March 10, 2022, at 6:00pm. Location: Whitney Library, 5175 E Tropicana Ave, Las Vegas, NV 89122.

The April Board meeting will be held on Thursday, April 21, 2022, at 6:00pm. Location: Centennial Hills Library, 6711 N Buffalo Dr., Las Vegas, NV 89131.

The May Board meeting will be held on Thursday, May 19, 2022, at 6:00pm. Location: Windmill Library, 7060 W Windmill Ln, Las Vegas, NV 89113.

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**Public Comment
(Item X.)** None.

**Executive Session
(Item XI.)** None.

**Adjournment
(Item XII.)** Chair Wilson adjourned the meeting at 7:48 p.m.

Respectfully submitted,

Elizabeth Foyt, Secretary

ITEM IV.C.

PROPOSED MINUTES LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT BOARD OF TRUSTEES' SPECIAL MEETING FEBRUARY 18, 2022

The Board of Trustees Bylaws Committee of the Las Vegas-Clark County Library District met in a Special Meeting via Zoom, at 12:00 p.m., Friday, February 18, 2022.

Present: Board: B. Wilson, Chair K. Rogers
K. Whiteley B. Wilson
J. Jiron F. Ortiz
E. Foyt N. Waugh

Counsel: G. Welt

Absent: K. Benavidez R. Ramaker
E. Foyt J. Melendrez

Staff: Kelvin Watson, Executive Director
Numerous Staff

The meeting began at 12:01 p.m.

Roll Call (Item I.) All members listed above represent a quorum. Appendix A.

Public Comment (Item II.) None.

Agenda (Item III.) Trustee Waugh moved to approve the Agenda as proposed.
There was no opposition and the motion carried.

New Business (Item IV.)

Discussion and Possible Board Action to implement the Administrative Team's 2021 frozen merit and COLA adjustments retroactive to July 1, 2021. (Item IV.A.)

Chair Wilson explained that the main reasoning for freezing salaries last year was to make sure no monies or pay raises given, in excess of market conditions. Everyone, with the exception of the IT Director, is well within the market range of salaries. He also explained, the rest of the District's staff have received their raises and were never frozen. He doesn't see a reason to continue the freeze while the new compensation study is completed. One exception is for the IT Director to cap out at the top rate that's being proposed and will be looked at again in April with a lump sum payment to catch up to what's outside that top rate. By next year, it should be caught back up and on track and within the proposed rates.

Trustee Waugh moved a motion to authorize staff to implement the Administrative Teams' frozen performance/merit (3%) and COLA (2.75%) increases retroactive (effective July 1, 2021) and to allow a one-time lump sum (over the max) payment of \$2,617.81 to the Chief Information Officer. Trustee Whiteley second the motion.

Trustee Ortiz stated for the record that he is opposing the motion, because it isn't clear. The motion isn't clear if it is asking the Board to

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approved the motion to include it as a contract or as following the collective bargaining agreement. He also asked for clarity of the retroactivity from the motion given on February 10, 2022 at the Regular Board of Trustees Meeting. Is it retroactively from 2021 to 2023, or will it be revisited in two years from 2022 to 2024?

Director Watson responded the motion is to authorize the staff to implement the Administrative Team's frozen after the study, everybody's within the market, with the exception of the CIO, that this is retroactively going back to the increases that they were supposed to receive last July. Director Watson also explained they can revisit answers to Trustee Ortiz's other questions at another time, because they are not relevant to the motion.

Trustee Ortiz then agreed to vote on the motion but is not satisfied with the answer given as things are still unclear.

Trustee Whiteley explained that she believes the integral result is to lift the freeze, which was meant to expire when the study came in and a study was provided.

There was no opposition and the motion carried.

Counsel Welt ask the Board if there are any questions regarding the general pay scale, the benefits, or the collective bargaining agreement- to submit to the staff so an answer can be prepared for the next meeting. To be sure not to get in the way of the negotiations of the collective bargaining agreement.

**Announcements
(Item V.)**

None.

**Public Comment
(Item VI.)**

None.

**Adjournment
(Item VII.)**

Chair Wilson adjourned the meeting at 12:12 p.m.

Respectfully submitted,

Elizabeth Foyt, Secretary



ITEM VI.A.

MEMORANDUM

DATE: February 28, 2022
TO: Board of Trustees
FROM: Kelvin A. Watson, Executive Director
SUBJECT: Executive Director's Monthly Report, March 2022

This report gives you a review of my activities and the accomplishments of Library District Staff for your review and discussion at the District Board of Trustees' March 10, 2022 meeting. I have supplemented this with information in the board packet, (numbered VI.A.1-3) and distributed to Trustees.

Participated in the final candidate's interviews for the Development Director. JoAnn Prevetti selected.

Participated in the Panel Discussion- Leadership with a Purpose: A Charge to Keep.

Attended the "State of the States" discussion.

Interviewed by Overdrive for their blog regarding our partnership with RTC and achievements within the Library District.

Met with the MLIS students of University of Washington where they interviewed me regarding eBooks and digital content

Attended the Asian Chamber of Commerce Gala and community Achievement Awards: "Year of the Tiger".

Attended in the "We Are Not Okay: Library Worker Trauma Before and During COVID-19 and What Happens After" Discussion.

Participated in the Urban Libraries Council Finding Our Way Forward Together: Libraries Taking Action as Anti- Racist Leaders Event

Participated the Standards of Library Services for Incarcerated and Detained Individuals Working Group.

Met with KME Architects and Commissioner Crear for the new West Las Vegas Project to begin the programming phase.

Participated as a panelist for the Baker & Taylor Webinar: Dismantling Racial Inequity in the Workplace and Diversity in Collection Management.

Interviewed with Keeping it 100 with Mel & Bruce 100 Black Men Radio Show.

Participated in an eBook data interview.

Met with REMCo for an ALA Presidential Campaign Discussion.

Participated in the "How to Lead a Digital Transformation in Your Library webinar.

Attended the MOB Museum Gala.

Attended the Community Stakeholders meetings regarding the new proposed West Las Vegas for planning phases.

Received the Fifth Annual Las Vegas Black Image Honors 2022 Award and attended the award reception with staff and guest. This award recognized my continuous contributions to Las Vegas, Nevada with diversified conscious involvement, advocacy, and support that has made Southern Nevada a better place.

Panelist for OCLC Creating a New Model Library Webinar.

Participated and attended event Leadership the 100 Way workshop Leadership the 100 Way" workshop is an initiative to help the future generation learn leadership skills that will help expedite their true potential.

I attended the following meetings/events during the month of October:

- Participated in the Leaders in Law Celebrating Nevada's Black Legal
- Attended Mesquite Library Discussion with Workforce Connections to review services offered and determine if we wanted to add business services for employers
- Attended meeting for UNLV/LVCCLD/B & T to discuss tools, resources, and deliverables with engineering students who will be working on the project
- Attended joint board luncheon
- Attended ALA core meeting
- Attended Color Purple presentation at West Las Vegas
- Attended APALA Executive Board Meeting
- Attended the REALM Steering Committee Meeting
- Met with ALA's Committee on Legislation
- Attended the ULC Director/CEO Weekly meeting
- Attended the Spring 2022 Augusta Baker Diversity Series: Serving Multicultural Communities in Public Libraries with Nicanor Diaz
- Attended the Library Directors monthly call
- Attended the ALA Executive Board Conference call
- Attended the Open Content Advisory Board Meeting
- Attended a meeting for new possible project, Positivity Pays Project & B & T

- Attended the CSN/LVCCLD Class Partnership Meeting to discuss project expectations and mid-March roll out
- Attended GODORT (ALA's Government Documents Round Table)
- Attended ALA Library Research Round Table Meeting
- Met with Pastor MJ Ivy to discuss Playbook 2026 and Library District vision
- Attended ALA Presidential Candidates for Q&A for Canadian LIS students
- Attended the ALA candidate Forum with COSLA
- Attended IMLS-Biopic Librarian Retention- Advisory Board Meeting
- Interviewed by Las Vegas Sun regarding book censorship
- Attended Library Freedom Project: Practicing library ethics through community
- Attended BISG Board Meeting
- ALA Connect Live: Sustainability and Climate Action for Libraries and Our Communities
- Attended AASL Board Meeting
- Attended The New World of Work Webinar
- ALA Campaign- Circulation Podcast Interview
- Attended the PLA Board Virtual Meeting

ITEM VI.A.1.a.



MEMORANDUM

TO: Board of Trustees through Mr. Kelvin Watson, Executive Director

FROM: Leo Segura, Library Operations Director

DATE: February 28, 2022

SUBJECT: Library Operations Report, March 2022

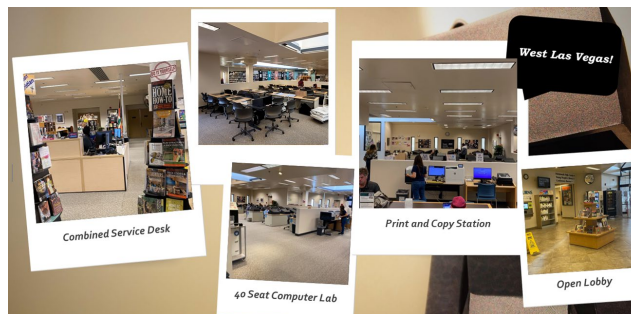
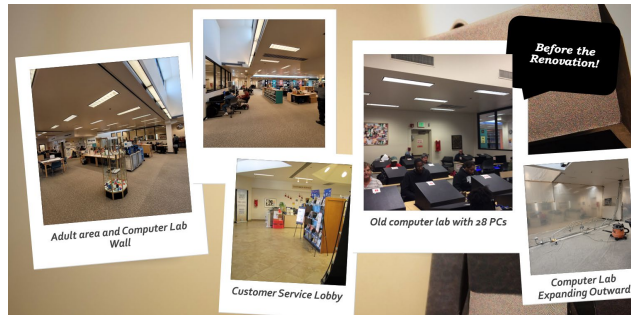
This report provides an overview of the Library Operations initiatives including 25 Branch Libraries and the Misdemeanant Jail Library. This report covers **February 01 – February 22, 2022.**

POWERFUL PEOPLE

- Library Operations recently promoted **Lauren Opp** to Adult Services Librarian at Whitney Library.
- Library Operations welcomes **Zachary Forrester** as a Library Assistant for Sandy Valley.
- Library Operations recently promoted **Faith Barrow-Waheed** to Adult Services Librarian for Whitney Library.
- Library Operations recently transferred **Doris Cazares** to Electronic Resources Librarian at Windmill Service Center.
- LVCCLD signed up 5,354 new library card users which was an increase of 31% over January 2021 and 64% of pre-pandemic numbers.
- Gate count is continuing to trend upward for most branches with a 7% increase from January 2021. East Las Vegas is showing an -39% drop due significantly to corrections in reporting practices. Last month we had 267,705 folks come into the library for services and programming.
- For the month of January staff answered 33,238 reference questions, conducted 147 computer classes for 176 customers.
- Volunteers logged 1,268 hours of service to the Library District. Windmill Library is hosting a MLIS Intern.
- 44 Homeschool sessions were logged.
- Wi-Fi usage was recorded at 46,927 sessions.
- Completed check-in calls regarding lifting the mask mandate to all branch libraries. Lifting of the mask mandate will hopefully result in reduced incidents but will take a month or two to reveal.

POWERFUL PLACES

- Library Branches overall improved circulation to 801,004 items for January which is a 7% increase over January 2021. We still have some catching up to do to pre-pandemic but are 83% there compared to January 2020.
- Windmill Library Staff in January processed 43 passport applications and collected \$1,746 in fees.
- January Library Gate Count was improved by 13% year by year but remains 57% of January 2020 gate.
- PC internet sessions saw an increase of 11% over 2021 totals and similar to gate count was nearly 57% of pre-pandemic totals.
- Best Buy Teen Tech Center staff offered 129 programs with a total attendance of 1,965 teens.
- Las Vegas Misdemeanor Jail circulated 1,930 items and answered 60 reference questions.
- WLV Renovations and New Building Site: Library Operations took over the expanded Computer Center at West Las Vegas Library. We now are able to host 40 workstations. We are receiving lots of positive feedback on this expansion of service as well as combining the service desks into one desk near the entrance which opens up the lobby space.



POWERFUL PARTNERSHIPS

- Library Operations will be hosting **Customer Appreciation Day** District-wide on April 26, 2022. All 25 branches will be hosting drop-in events to let customers know how much we appreciate their continued patronage of our libraries and their use of library services and programs.

This will also provide us an opportunity to get customer feedback since the pandemic changed how many patrons use the library. We plan on engaging our customers, highlighting some of our programming and services, and surveying our customers about their current needs and interests.

The Las Vegas-Clark County Library District Foundation is providing financial support and we are planning to have LVCCLD-branded giveaways at each branch during the event.

- West Las Vegas Youth Service Librarian **Scott** Harris participated as researcher and question developer for the taping of the 2022 **African American History Challenge** sponsored by the Clark County Black Caucus and filmed at Las Vegas PBS Studios. If you missed the live broadcast you can still view it at Vegas PBS VOD: <https://video.vegaspbs.org/video/2022-african-american-history-challenge-kh9jcd/> or on YouTube at <https://youtu.be/cooGxNQoLMs>.
- LVCCLD is moving forward with a partnership with the Mesquite Steam Center to bring a library lounge concept to the center which will also provide a programming venue for the Mesquite Library.
- SANDI Grant Project – Relayed to State Partners our readiness to start on VR headsets distribution and early adopter/beta tester participation.
- Work with WOW and CE to help staff the Pirates Festival Outreach at Craig Ranch Park on March 26 & 27, 2022 for a ticketed annual event.

"Pirate Fest is an annual festival. It has a Legend and a storyline. The pirates are cursed and "stuck in the desert". You are here to help and witness their attempts to break the curse and return to the sea. ..."

POWERFUL PLATFORMS

- **STS Cashless Pilot** working with Access Services, Financial Services, and IT to implement our new cashless system trial at **East Las Vegas Library**. Coordinating with **Sufa Anderson** and Financial Services to create peer-to-peer training for the cashless system currently being piloted at the East Las Vegas Library for possible roll-out to other branches.
- Participated in General Services Community Stakeholders meeting at the West Las Vegas Library.
- West Las Vegas will be hosting our first Living LIBRARY Legacy-Voices from the Las Vegas Community. Community members are invited to share a night of stories, reflection, and hear voices from our very own community's history. This event features various guests from our community, featuring a keynote presentation from Mr. & Mrs. Joseph, members of the Joe Louis family. In

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addition, join us in viewing the Joe Louis: American Hero art installation in our Art Gallery. As we chat and mingle, we welcome community members to assist the library in identifying donated images from our community, which will be added into the African American Special Collection to enhance our existing collection.

- Free After School Meals are provided in the Youth Services Department for kids and teens up to age 18 from 3 p.m. - 5 p.m. while supplies last. Food is provided by Three Square. Meals may be eaten in the Youth Services area or taken to go.
- Staff trained on the new **EBSCO Discovery Service (EDS)** interface. EDS lets our customers quickly and easily...
 - Find unbiased facts on today's news
 - Research health concerns
 - Make wiser shopping decisions
 - Learn about hobbies and sports
 - Know everything about their next travel destination
 - Research company information to find jobs
 - Discover resources about fixing small engines

Visit our online resources at www.lvccl.org.


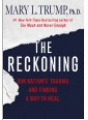
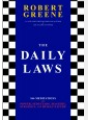
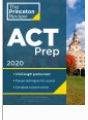

February 2022 Top 10 Fiction:

	Number	Title	Author
	1	Better off dead (catalog.)	Child, Lee.
	2	The midnight lock (catalog.)	Deaver, Jeffery.
	3	The dark hours (catalog.)	Connelly, Michael, 1956-
	4	The jailhouse lawyer (catalog.)	Patterson, James, 1947-
	5	Forgotten in death (catalog.)	Robb, J. D., 1950-

	Number	Title	Author
	6	The burning (catalog.)	Kellerman, Jonathan.
	7	Autopsy : a Scarpetta novel (catalog.)	Cornwell, Patricia Daniels.
	8	2 Sisters Detective Agency (catalog.)	Patterson, James, 1947-
	9	The butler : a novel (catalog.)	Steel, Danielle.
	10	Foul play (catalog.)	Woods, Stuart.

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February 2022 Top 10 Nonfiction:

Cover	Number	Title	Author
	1	Peril (catalog.)	Woodward, Bob, 1943-
	2	The reckoning : our nation's trauma and finding a way to heal. (catalog.)	Trump, Mary L.
	3	The daily laws : 366 meditations on power, seduction, mastery, strategy, and human nature. (catalog.)	Greene, Robert.
	4	ACT prep. (catalog.)	
	5	The pioneer woman cooks super easy! : 120 shortcut recipes for dinners, desserts, and more. (catalog.)	Drummond, Ree.

Cover	Rank	Title	Author
	6	The 48 laws of power. (catalog.)	Greene, Robert.
	7	Scott 2020 standard postage stamp catalogue. (catalog.)	
	8	American Marxism. (catalog.)	Levin, Mark R. (Mark Reed), 1957-
	9	I'll take your questions now : what I saw at the Trump White House. (catalog.)	Grisham, Stephanie, 1977-
	10	GED test prep 2020 : 2 practice tests + proven strategies + online. (catalog.)	

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MEMORANDUM

TO: Board of Trustees through Mr. Kelvin Watson, Executive Director

FROM: Leo Segura, Acting Library Operations Director

DATE: February 22, 2022

SUBJECT: Security Report, March 2022

This report provides security information and/or safety-related incidents in District branches from **January 1, 2022 – to January 31, 2022.**

	Branch	Incident Reports				Feb-20		Feb-21			
		Jan-21	Jan-22	Difference	% Change	Jan-21	to Jan-22	Difference	% Change		
Urban Branches	CENTENNIAL HILLS LIBRARY	0	2	2	0.0%	11	21	10	90.9%		
	CLARK COUNTY LIBRARY	12	17	5	41.7%	172	227	55	32.0%		
	EAST LAS VEGAS LIBRARY	4	8	4	100.0%	31	68	37	119.4%		
	ENTERPRISE LIBRARY	3	2	-1	-33.3%	36	37	1	2.8%		
	MEADOWS	0	0	0	0.0%	0	3	3	0.0%		
	RAINBOW LIBRARY	5	2	-3	-60.0%	21	25	4	19.0%		
	SAHARA WEST LIBRARY	2	8	6	300.0%	20	44	24	120.0%		
	SPRING VALLEY LIBRARY	4	7	3	75.0%	23	51	28	121.7%		
	SUMMERLIN	0	1	1	0.0%	5	12	7	140.0%		
	SUNRISE LIBRARY	2	1	-1	-50.0%	9	16	7	77.8%		
	WEST CHARLESTON LIBRARY	4	12	8	200.0%	38	65	27	71.1%		
	WEST LAS VEGAS LIBRARY	6	2	-4	-66.7%	40	46	6	15.0%		
	WHITNEY LIBRARY	9	8	-1	-11.1%	55	65	10	18.2%		
	WINDMILL LIBRARY	2	2	0	0.0%	22	32	10	45.5%		
Urban Total		53	72	19	35.8%	483	712	229	47.4%		

	Branch	Incident Reports				Feb-20		Feb-21			
		Jan-21	Jan-22	Difference	% Change	Jan-21	to Jan-22	Difference	% Change		
Outlying Branches	BLUE DIAMOND	0	0	0	0.0%	0	0	0	0.0%		
	BUNKERVILLE	0	0	0	0.0%	0	0	0	0.0%		
	GOODSPRINGS	0	0	0	0.0%	0	0	0	0.0%		
	INDIAN SPRINGS	0	0	0	0.0%	0	1	1	0.0%		
	LAUGHLIN LIBRARY	1	2	1	100.0%	11	9	-2	-18.2%		
	MESQUITE LIBRARY	1	2	1	100.0%	22	15	-7	-31.8%		
	MOAPA TOWN	0	0	0	0.0%	0	0	0	0.0%		
	MOAPA VALLEY	0	0	0	0.0%	0	3	3	0.0%		
	MT CHARLESTON	0	0	0	0.0%	1	0	-1	-100.0%		
	SANDY VALLEY LIBRARY	0	0	0	0.0%	0	0	0	0.0%		
	SEARCHLIGHT	0	0	0	0.0%	0	0	0	0.0%		
Outlying Total		2	4	2	100.0%	34	28	-6	-17.6%		
Grand Total		55	76	21	38.2%	517	740	223	43.1%		

* Due to the Pandemic District Branches were closed January 2nd & 3rd, 2021

In January 2022, there were **76** incidents, an **increase of 38.2%** from the total experienced in January 2021. LVCCLD was closed January 2-3, 2021. The Clark County Library experienced five (5) additional incidents compared to 2021 but the

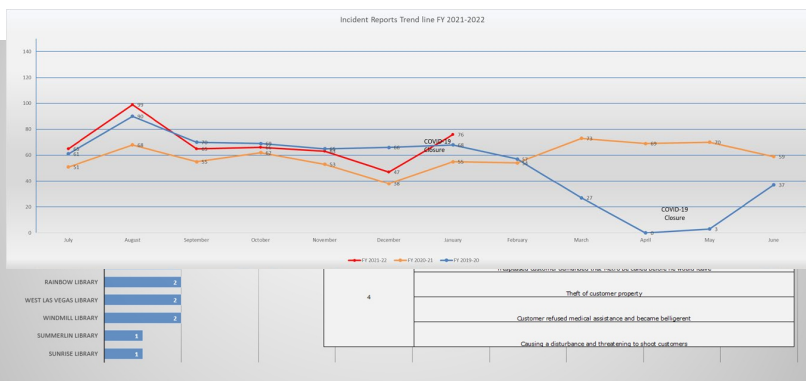
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exact same as in January 2019. This was 38.2% more incidents than in January 2021. We do anticipate that the number of incidents will fall due to the ending of the mask mandate which occurred in February. During this period, the District recorded **267,705** in-person visits. **This ratio is one incident for every 3,522 visits.**

Branch	Incident Reports				Feb-19			
	Jan-20	Jan-22	Difference	% Change	to Jan 20	to Jan-22	Difference	% Change
CENTENNIAL HILLS LIBRARY	0	2	2	0.0%	24	21	-3	-12.5%
CLARK COUNTY LIBRARY	13	17	4	30.8%	189	227	38	20.1%
EAST LAS VEGAS LIBRARY	4	8	4	100.0%	61	68	7	11.5%
ENTERPRISE LIBRARY	6	2	-4	-66.7%	56	37	-19	-33.9%
MEADOWS	0	0	0	0.0%	3	3	0	0.0%
RAINBOW LIBRARY	2	2	0	0.0%	32	25	-7	-21.9%
SAHARA WEST LIBRARY	6	8	2	33.3%	47	44	-3	-6.4%
SPRING VALLEY LIBRARY	4	7	3	75.0%	46	51	5	10.9%
SUMMERLIN	1	1	0	0.0%	23	12	-11	-47.8%
SUNRISE LIBRARY	0	1	1	0.0%	24	16	-8	-33.3%
WEST CHARLESTON LIBRARY	4	12	8	200.0%	60	65	5	8.3%
WEST LAS VEGAS LIBRARY	4	2	-2	-50.0%	83	46	-37	-44.6%
WHITNEY LIBRARY	13	8	-5	-38.5%	135	65	-70	-51.9%
WINDMILL LIBRARY	11	2	-9	-81.8%	39	32	-7	-17.9%
Urban Total*	68	72	4	5.9%	822	712	-110	-13.4%

Branch	Incident Reports				Feb-19			
	Jan-20	Jan-22	Difference	% Change	to Jan 20	to Jan-22	Difference	% Change
BLUE DIAMOND	0	0	0	0.0%	0	0	0	0.0%
BUNKERVILLE	0	0	0	0.0%	0	0	0	0.0%
GOODSPRINGS	0	0	0	0.0%	1	0	-1	-100.0%
INDIAN SPRINGS	0	0	0	0.0%	1	1	0	0.0%
LAUGHLIN LIBRARY	0	2	2	0.0%	10	9	-1	-10.0%
MESQUITE LIBRARY	0	2	2	0.0%	22	15	-7	-31.8%
MOAPA TOWN	0	0	0	0.0%	0	0	0	0.0%
MOAPA VALLEY	0	0	0	0.0%	0	3	3	0.0%
MT CHARLESTON	0	0	0	0.0%	0	0	0	0.0%
SANDY VALLEY LIBRARY	0	0	0	0.0%	1	0	-1	-100.0%
SEARCHLIGHT	0	0	0	0.0%	0	0	0	0.0%
Outlying Total*	0	4	4	0	35	28	-7	-20.0%
Grand Total	68	76	8	11.8%	857	740	-117	-13.7%

January 2022, incidents followed historic trendlines increasing for January but surpassed the previous two years monthly averages. Totals are running slightly higher than the previous year due to increased patron traffic coupled with COVID fatigue. Incidents include all types of activity not just disturbances with customers. Masking issues were cited in eighteen (18) incidents or 23.7% of January incidents.

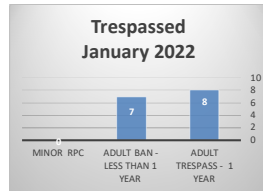


The **Clark County Library** recorded the highest number of incidents at **17 incidents** matching December 2021 and January 2019, but five (5) higher than January 2021. The remaining

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branches reported between **0-12 incidents**.

Trespass or Banned	Total
ADULT TRESPASS -	8
ADULT BAN - LESS THAN 1 YEAR	7
Minor RPC	0



For January 22, the staff made four (4) calls to law enforcement, and eight (8) customers trespassed, seven (7) received a shorter partial year ban.

District branch staff encountered **51** customer disturbances, accounting for most incident types at **67%**. This is a **31% increase** in the number of customer disturbances from January 2021 and a 51.6% increase in disturbances from 2019.

JANUARY 2022 INCIDENT TYPES

disturbance for every

This **ratio** is **one 5,241 visits**.

Three (3) FixIt Clark submitted for the public sidewalk and submitted regarding a food grease on the street in County Library.

County tickets were encampments blocking one (1) FixIT ticket was truck illegally dumping front of the Clark

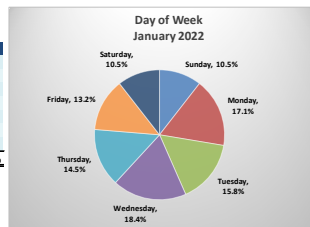
Hour Incident Occurred	Total	%
Overnight	2	2.6%
9 AM	1	1.3%
10AM	3	3.9%
11 AM	6	7.9%
12 Noon	13	17.1%
1 PM	12	15.8%
2 PM	8	10.5%
3 PM	10	13.2%
4 PM	8	10.5%
5 PM	7	9.2%
6 PM	2	2.6%
7 PM	4	5.3%
Grand Total	76	100.0%



It is important to note, the hour an incident occurs is higher before 6PM because most of our facilities close at 6PM Friday – Sunday with open hours until 8PM

Monday-Thursday.

Day of Week	Total	%
Sunday	8	10.5%
Monday	13	17.1%
Tuesday	12	15.8%
Wednesday	14	18.4%
Thursday	11	14.5%
Friday	10	13.2%
Saturday	8	10.5%
Grand Total	76	100.0%



Similarly, Monday through Thursday have the potential for more incidents because they are open more hours. For January 2022, Wednesdays experienced the highest number of incidents at 10 or 18.4% of the total.

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Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Monthly Statistics
Year over Year
January 2021 / January 2022

		Circulation				2021	2022			Gatecount				2021	2022		
	Library	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	33,212	28,639	-4,573	-14%	232,463	217,367	-15,096	-6%	15,844	18,603	2,759	17%	140,793	134,262	-6,531	-5%
	Clark County	18,759	16,959	-1,800	-10%	146,026	129,834	-16,192	-11%	20,488	31,730	11,242	55%	156,842	215,651	58,809	37%
	Enterprise	21,062	16,168	-4,894	-23%	149,029	121,049	-27,980	-19%	11,893	15,660	3,767	32%	105,668	114,465	8,797	8%
	East Las Vegas	13,615	11,510	-2,105	-15%	103,027	93,880	-9,147	-9%	29,197	17,812	-11,385	-39%	191,870	210,961	19,091	10%
	Meadows	274	349	75	27%	2,041	3,405	1,364	67%	424	1,578	1,154	272%	1,754	8,074	6,320	360%
	Rainbow	25,660	22,422	-3,238	-13%	182,074	155,941	-26,133	-14%	21,945	21,376	-569	-3%	130,115	165,021	34,906	27%
	Sahara West	38,254	35,035	-3,219	-8%	256,140	253,018	-3,122	-1%	18,596	24,132	5,536	30%	140,150	178,829	38,679	28%
	Spring Valley	20,053	14,672	-5,381	-27%	139,841	109,342	-30,499	-22%	15,594	11,913	-3,681	-24%	111,029	128,078	17,049	15%
	Summerlin	19,986	19,091	-895	-4%	142,499	141,898	-601	0%	11,343	14,419	3,076	27%	80,450	93,893	13,443	17%
	Sunrise	18,242	14,408	-3,834	-21%	130,716	105,218	-25,498	-20%	11,049	19,559	8,510	77%	77,706	117,775	40,069	52%
	West Charleston	16,605	13,715	-2,890	-17%	120,743	105,158	-15,585	-13%	12,568	15,589	3,021	24%	100,994	108,025	7,031	7%
	West Las Vegas	5,524	3,981	-1,543	-28%	40,726	31,019	-9,707	-24%	13,203	20,071	6,868	52%	96,067	102,341	6,274	7%
	Whitney	21,865	17,403	-4,462	-20%	148,491	123,683	-24,808	-17%	14,552	14,552	0	0%	164,707	113,582	-51,125	-31%
	Windmill	35,125	29,813	-5,312	-15%	241,373	217,952	-23,421	-10%	16,624	18,284	1,660	10%	125,954	131,380	5,426	4%
	Urban Totals	288,236	244,165	-44,071	-15%	2,035,189	1,808,764	-226,425	-11%	213,320	245,278	31,958	15%	1,624,099	1,822,337	198,238	12%
Outlying Branches	Blue Diamond	248	268	20	8%	1,475	1,977	502	34%	248	291	43	17%	2,196	1,934	-262	-12%
	Bunkerville	1,800	274	-1,526	-85%	4,856	1,684	-3,172	-65%	1,800	878	-922	-51%	7,676	5,683	-1,993	-26%
	Goodsprings	38	364	326	858%	5,219	3,351	-1,868	-36%	38	438	400	1053%	2,341	3,454	1,113	48%
	Indian Springs	805	625	-180	-22%	5,313	4,711	-602	-11%	805	1,193	388	48%	4,889	9,489	4,600	94%
	Laughlin	3,678	5,626	1,948	53%	35,386	36,647	1,261	4%	3,678	3,979	301	8%	31,747	23,244	-8,503	-27%
	Mesquite	8,405	7,056	-1,349	-16%	58,047	52,375	-5,672	-10%	8,405	9,055	650	8%	63,431	73,533	10,102	16%
	Moapa Town	341	251	-90	-26%	2,589	2,146	-443	-17%	341	274	-67	-20%	2,619	2,221	-398	-15%
	Moapa Valley	7,226	3,492	-3,734	-52%	31,503	26,041	-5,462	-17%	7,226	4,306	-2,920	-40%	49,928	32,143	-17,785	-36%
	Mt. Charleston	410	183	-227	-55%	3,139	1,566	-1,573	-50%	410	543	133	32%	3,570	5,026	1,456	41%
	Sandy Valley	731	557	-174	-24%	6,951	5,237	-1,714	-25%	731	716	-15	-2%	4,615	5,621	1,006	22%
	Searchlight	508	271	-237	-47%	3,708	2,125	-1,583	-43%	508	754	246	48%	3,519	4,339	820	23%
	Outlying Totals	24,190	18,967	-5,223	-22%	158,186	137,860	-20,326	-13%	24,190	22,427	-1,763	-7%	176,531	166,687	-9,844	-6%
Misc.	ILL	323	235	-88	-27%	2,383	2,083	-300	-13%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Metro	1,582	1,930	348	22%	1,582	5,939	4,357	275%	0	0	0	N/A	0	0	0	N/A
	Outreach	2,432	1,595	-837	-34%	15,216	11,762	-3,454	-23%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	eMedia	276,075	261,977	-14,098	-5%	1,887,639	1,799,568	-88,071	-5%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Online Renewals	152,866	272,135	119,269	78%	1,001,422	1,544,912	543,490	54%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Misc. Totals	433,278	537,872	104,594	24%	2,908,242	3,364,264	456,022	16%	0	0	0	N/A	0	0	0	N/A
	Grand Totals	745,704	801,004	55,300	7%	5,101,617	5,310,888	209,271	4%	237,510	267,705	30,195	13%	1,800,630	1,989,024	188,394	10%

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Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

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	Library	New Library Card				2021				2022				PC Internet Sessions				2021				2022			
		2021	2022	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	256	381	125	49%	1,797	2,332	535	30%	1,646	1,758	112	7%	12,186	12,208	22	0%								
	Clark County	300	500	200	67%	2,178	3,248	1,070	49%	3,546	5,435	1,889	53%	31,752	38,069	6,317	20%								
	Enterprise	174	271	97	56%	1,354	1,648	294	22%	1,439	1,670	231	16%	11,995	11,776	-219	-2%								
	East Las Vegas	260	356	96	37%	2,486	3,109	623	25%	2,678	3,592	914	34%	21,909	28,322	6,413	29%								
	Meadows	0	21	21	N/A	27	190	163	604%	0	95	95	N/A	0	890	890	N/A								
	Rainbow	206	337	131	64%	1,687	2,004	317	19%	1,899	2,462	563	30%	15,968	17,429	1,461	9%								
	Sahara West	212	404	192	91%	2,853	3,585	732	26%	2,289	2,834	545	24%	18,158	19,537	1,379	8%								
	Spring Valley	160	290	130	81%	1,523	1,662	139	9%	2,982	3,209	227	8%	23,883	23,576	-307	-1%								
	Summerlin	111	220	109	98%	886	1,461	575	65%	682	1,033	351	51%	5,214	6,639	1,425	27%								
	Sunrise	218	280	62	28%	1,875	1,901	26	1%	1,603	2,177	574	36%	12,902	15,473	2,571	20%								
	West Charleston	112	181	69	62%	987	1,296	309	31%	1,999	2,053	54	3%	14,206	15,301	1,095	8%								
	West Las Vegas	131	176	45	34%	1,015	1,137	122	12%	1,881	1,993	112	6%	14,622	15,659	1,037	7%								
	Whitney	219	379	160	73%	2,102	2,517	415	20%	2,800	2,505	-295	-11%	19,003	17,730	-1,273	-7%								
	Windmill	268	419	151	56%	1,862	2,917	1,055	57%	1,881	2,259	378	20%	14,205	16,922	2,717	19%								
	Urban Totals	2,627	4,215	1,588	60%	22,632	29,007	6,375	28%	27,325	33,075	5,750	21%	216,003	239,531	23,528	11%								
Outlying Branches	Blue Diamond	3	6	3	100%	15	19	4	27%	4	7	3	75%	71	76	5	7%								
	Bunkerville	1	2	1	100%	22	14	-8	-36%	16	32	16	100%	136	185	49	36%								
	Goodsprings	1	0	-1	100%	26	8	-18	-69%	3	21	18	600%	67	255	188	281%								
	Indian Springs	6	9	3	50%	20	49	29	145%	27	56	29	107%	226	468	242	107%								
	Laughlin	54	65	11	20%	341	328	-13	-4%	695	871	176	25%	5,402	5,082	-320	-6%								
	Mesquite	62	98	36	58%	567	1,381	814	144%	1,029	1,198	169	16%	6,298	7,393	1,095	17%								
	Moapa Town	5	1	-4	-80%	16	10	-6	-38%	41	22	-19	-46%	243	254	11	5%								
	Moapa Valley	25	20	-5	-20%	118	129	11	9%	94	246	152	162%	844	1,614	770	91%								
	Mt. Charleston	1	1	0	100%	20	7	-13	-65%	2	17	15	750%	81	104	23	28%								
	Sandy Valley	3	3	0	0%	18	20	2	11%	33	34	1	3%	253	338	85	34%								
	Searchlight	1	0	-1	-100%	10	8	-2	-20%	14	53	39	279%	69	219	150	217%								
	Outlying Totals	162	205	43	27%	1,173	1,973	800	68%	1,958	2,557	599	31%	13,690	15,988	2,298	17%								
Misc.	ALP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	123	22	-101	-82%	438	330	-108	-25%								
	Outreach	5	2	-3	-60%	2,276	669	-1,607	-71%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A								
	Online Registration	1,278	932	-346	-27%	6,851	6,000	-851	-12%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A								
	WiFi	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	45,240	46,927	1,687	4%	344,997	337,251	-7,746	-2%								
	Misc. Totals	1,283	934	-349	-27%	9,127	6,669	-2,458	-27%	45,363	46,949	1,586	3%	345,435	337,581	-7,854	-2%								
Grand Totals		4,072	5,354	1,282	31%	32,932	37,649	4,717	14%	74,646	82,581	7,935	11%	575,128	593,100	17,972	3%								

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		Circulation				2020	2022			Gatecount				2020	2022		
	Library	2020	2022	Difference	%	Year to Date	Year to Date	Difference	%	2020	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	45,621	28,639	-16,982	-37%	343,621	217,367	-126,254	-37%	29,783	18,603	-11,180	-38%	222,948	134,262	-88,686	-40%
	Clark County	39,302	16,959	-22,343	-57%	279,027	129,834	-149,193	-53%	51,769	31,730	-20,039	-39%	330,365	215,651	-114,714	-35%
	Enterprise	32,625	16,168	-16,457	-50%	229,948	121,049	-108,899	-47%	27,016	15,660	-11,356	-42%	186,268	114,465	-71,803	-39%
	East Las Vegas	32,129	11,510	-20,619	-64%	225,836	93,880	-131,956	-58%	32,959	17,812	-15,147	-46%	243,596	210,961	-32,635	-13%
	Meadows	2,595	349	-2,246	-87%	41,443	3,405	-38,038	-92%	2,631	1,578	-1,053	-40%	19,963	8,074	-11,889	-60%
	Rainbow	39,818	22,422	-17,396	-44%	286,151	155,941	-130,210	-46%	37,774	21,376	-16,398	-43%	245,289	165,021	-80,268	-33%
	Sahara West	56,330	35,035	-21,295	-38%	399,695	253,018	-146,677	-37%	43,872	24,132	-19,740	-45%	321,412	178,829	-142,583	-44%
	Spring Valley	33,031	14,672	-18,359	-56%	234,717	109,342	-125,375	-53%	29,537	11,913	-17,624	-60%	222,559	128,078	-94,481	-42%
	Summerlin	30,166	19,091	-11,075	-37%	213,852	141,898	-71,954	-34%	19,747	14,419	-5,328	-27%	191,503	93,893	-97,610	-51%
	Sunrise	34,916	14,408	-20,508	-59%	248,886	105,218	-143,668	-58%	26,697	19,559	-7,138	-27%	191,468	117,775	-73,693	-38%
	West Charleston	30,330	13,715	-16,615	-55%	217,803	105,158	-112,645	-52%	26,052	15,589	-10,463	-40%	187,366	108,025	-79,341	-42%
	West Las Vegas	12,974	3,981	-8,993	-69%	94,376	31,019	-63,357	-67%	25,400	20,071	-5,329	-21%	175,873	102,341	-73,532	-42%
	Whitney	31,787	17,403	-14,384	-45%	234,005	123,683	-110,322	-47%	48,082	14,552	-33,530	-70%	342,797	113,582	-229,215	-67%
	Windmill	51,942	29,813	-22,129	-43%	365,459	217,952	-147,507	-40%	31,135	18,284	-12,851	-41%	223,436	131,380	-92,056	-41%
	Urban Totals	473,566	244,165	-229,401	-48%	3,414,819	1,808,764	-1,606,055	-47%	432,454	245,278	-187,176	-43%	3,104,843	1,822,337	-1,282,506	-41%
Outlying Branches	Blue Diamond	323	268	-55	-17%	2,158	1,977	-181	-8%	622	291	-331	-53%	4,321	1,934	-2,387	-55%
	Bunkerville	341	274	-67	-20%	3,455	1,684	-1,771	-51%	1,197	878	-319	-27%	11,679	5,683	-5,996	-51%
	Goodsprings	1,380	364	-1,016	-74%	8,097	3,351	-4,746	-59%	475	438	-37	-8%	3,282	3,454	172	5%
	Indian Springs	1,346	625	-721	-54%	10,113	4,711	-5,402	-53%	2,151	1,193	-958	-45%	16,987	9,489	-7,498	-44%
	Laughlin	11,534	5,626	-5,908	-51%	80,190	36,647	-43,543	-54%	8,214	3,979	-4,235	-52%	55,500	23,244	-32,256	-58%
	Mesquite	13,244	7,056	-6,188	-47%	82,510	52,375	-30,135	-37%	16,296	9,055	-7,241	-44%	111,692	73,533	-38,159	-34%
	Moapa Town	552	251	-301	-55%	4,159	2,146	-2,013	-48%	633	274	-359	-57%	4,299	2,221	-2,078	-48%
	Moapa Valley	6,061	3,492	-2,569	-42%	43,556	26,041	-17,515	-40%	7,641	4,306	-3,335	-44%	59,601	32,143	-27,458	-46%
	Mt. Charleston	848	183	-665	-78%	4,101	1,566	-2,535	-62%	550	543	-7	-1%	6,145	5,026	-1,119	-18%
	Sandy Valley	1,692	557	-1,135	-67%	13,189	5,237	-7,952	-60%	919	716	-203	-22%	8,491	5,621	-2,870	-34%
	Searchlight	663	271	-392	-59%	4,486	2,125	-2,361	-53%	1,102	754	-348	-32%	8,749	4,339	-4,410	-50%
	Outlying Totals	37,984	18,967	-19,017	-50%	256,014	137,860	-118,154	-46%	39,800	22,427	-17,373	-44%	290,746	166,687	-124,059	-43%
Misc.	ILL	393	235	-158	-40%	2,570	2,083	-487	-19%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Metro	1,726	1,930	204	12%	14,485	5,939	-8,546	-59%	27	0	-27	-100%	385	0	-385	-100%
	Outreach	5,091	1,595	-3,496	-69%	35,073	11,762	-23,311	-66%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	eMedia	239,688	261,977	22,289	9%	1,647,730	1,799,568	151,838	9%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Online Renewals	208,833	272,135	63,302	30%	1,502,263	1,544,912	42,649	3%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Misc. Totals	455,731	537,872	82,141	18%	3,202,121	3,364,264	162,143	5%	27	0	-27	-100%	385	0	-385	-100%
	Grand Totals	967,281	801,004	-166,277	-17%	6,872,954	5,310,888	-1,562,066	-23%	472,281	267,705	-204,576	-43%	3,395,974	1,989,024	-1,406,950	-41%

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	Library	New Library Card				2020				2022				PC Internet Sessions				2020				2022			
		2020	2022	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	468	381	-87	-19%	3,235	2,332	-903	-28%	4,259	1,758	-2,501	-59%	32,979	12,208	-20,771	-63%	32,979	12,208	-20,771	-63%	32,979	12,208	-20,771	-63%
	Clark County	707	500	-207	-29%	5,027	3,248	-1,779	-35%	7,813	5,435	-2,378	-30%	56,304	38,069	-18,235	-32%	56,304	38,069	-18,235	-32%	56,304	38,069	-18,235	-32%
	Enterprise	435	271	-164	-38%	2,698	1,648	-1,050	-39%	3,327	1,670	-1,657	-50%	21,828	11,776	-10,052	-46%	21,828	11,776	-10,052	-46%	21,828	11,776	-10,052	-46%
	East Las Vegas	651	356	-295	-45%	4,967	3,109	-1,858	-37%	7,765	3,592	-4,173	-54%	54,262	28,322	-25,940	-48%	54,262	28,322	-25,940	-48%	54,262	28,322	-25,940	-48%
	Meadows	58	21	-37	-64%	340	190	-150	-44%	384	95	-289	-75%	2,630	890	-1,740	-66%	2,630	890	-1,740	-66%	2,630	890	-1,740	-66%
	Rainbow	517	337	-180	-35%	3,395	2,004	-1,391	-41%	4,187	2,462	-1,725	-41%	28,630	17,429	-11,201	-39%	28,630	17,429	-11,201	-39%	28,630	17,429	-11,201	-39%
	Sahara West	807	404	-403	-50%	4,546	3,585	-961	-21%	4,463	2,834	-1,629	-37%	32,045	19,537	-12,508	-39%	32,045	19,537	-12,508	-39%	32,045	19,537	-12,508	-39%
	Spring Valley	352	290	-62	-18%	2,582	1,662	-920	-36%	6,213	3,209	-3,004	-48%	42,514	23,576	-18,938	-45%	42,514	23,576	-18,938	-45%	42,514	23,576	-18,938	-45%
	Summerlin	281	220	-61	-22%	1,949	1,461	-488	-25%	1,894	1,033	-861	-45%	13,595	6,639	-6,956	-51%	13,595	6,639	-6,956	-51%	13,595	6,639	-6,956	-51%
	Sunrise	396	280	-116	-29%	3,217	1,901	-1,316	-41%	4,725	2,177	-2,548	-54%	33,924	15,473	-18,451	-54%	33,924	15,473	-18,451	-54%	33,924	15,473	-18,451	-54%
	West Charleston	350	181	-169	-48%	2,587	1,296	-1,291	-50%	3,318	2,053	-1,265	-38%	25,374	15,301	-10,073	-40%	25,374	15,301	-10,073	-40%	25,374	15,301	-10,073	-40%
	West Las Vegas	262	176	-86	-33%	2,411	1,137	-1,274	-53%	4,658	1,993	-2,665	-57%	34,020	15,659	-18,361	-54%	34,020	15,659	-18,361	-54%	34,020	15,659	-18,361	-54%
	Whitney	927	379	-548	-59%	3,552	2,517	-1,035	-29%	4,461	2,505	-1,956	-44%	30,501	17,730	-12,771	-42%	30,501	17,730	-12,771	-42%	30,501	17,730	-12,771	-42%
	Windmill	624	419	-205	-33%	4,477	2,917	-1,560	-35%	5,034	2,259	-2,775	-55%	35,113	16,922	-18,191	-52%	35,113	16,922	-18,191	-52%	35,113	16,922	-18,191	-52%
	Urban Totals	6,835	4,215	-2,620	-38%	44,983	29,007	-15,976	-36%	62,501	33,075	-29,426	-47%	443,719	239,531	-204,188	-46%	443,719	239,531	-204,188	-46%	443,719	239,531	-204,188	-46%
Outlying Branches	Blue Diamond	6	6	0	0%	12	19	7	58%	35	7	-28	-80%	177	76	-101	-57%	177	76	-101	-57%	177	76	-101	-57%
	Bunkerville	6	2	-4	-67%	11	14	3	27%	35	32	-3	-9%	186	185	-1	-1%	186	185	-1	-1%	186	185	-1	-1%
	Goodsprings	0	0	0	100%	12	8	-4	-33%	19	21	2	11%	130	255	125	96%	130	255	125	96%	130	255	125	96%
	Indian Springs	6	9	3	50%	33	49	16	48%	169	56	-113	-67%	1,259	468	-791	-63%	1,259	468	-791	-63%	1,259	468	-791	-63%
	Laughlin	75	65	-10	-13%	520	328	-192	-37%	1,618	871	-747	-46%	11,163	5,082	-6,081	-54%	11,163	5,082	-6,081	-54%	11,163	5,082	-6,081	-54%
	Mesquite	172	98	-74	-43%	1,430	1,381	-49	-3%	2,344	1,198	-1,146	-49%	14,824	7,393	-7,431	-50%	14,824	7,393	-7,431	-50%	14,824	7,393	-7,431	-50%
	Moapa Town	4	1	-3	-75%	12	10	-2	-17%	69	22	-47	-68%	586	254	-332	-57%	586	254	-332	-57%	586	254	-332	-57%
	Moapa Valley	24	20	-4	-17%	161	129	-32	-20%	470	246	-224	-48%	2,936	1,614	-1,322	-45%	2,936	1,614	-1,322	-45%	2,936	1,614	-1,322	-45%
	Mt. Charleston	0	1	1	100%	14	7	-7	-50%	22	17	-5	-23%	135	104	-31	-23%	135	104	-31	-23%	135	104	-31	-23%
	Sandy Valley	3	3	0	0%	26	20	-6	-23%	76	34	-42	-55%	536	338	-198	-37%	536	338	-198	-37%	536	338	-198	-37%
	Searchlight	2	0	-2	-100%	12	8	-4	-33%	66	53	-13	-20%	576	219	-357	-62%	576	219	-357	-62%	576	219	-357	-62%
	Outlying Totals	298	205	-93	-31%	2,243	1,973	-270	-12%	4,923	2,557	-2,366	-48%	32,508	15,988	-16,520	-51%	32,508	15,988	-16,520	-51%	32,508	15,988	-16,520	-51%
Misc.	ALP	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	275	22	-253	-92%	1,704	330	-1,374	-81%	1,704	330	-1,374	-81%	1,704	330	-1,374	-81%
	Outreach	556	2	-554	-100%	2,989	669	-2,320	-78%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	Online Registration	684	932	248	36%	4,167	6,000	1,833	44%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	WiFi	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	81,587	46,927	-34,660	-42%	578,777	337,251	-241,526	-42%	578,777	337,251	-241,526	-42%	578,777	337,251	-241,526	-42%
	Misc. Totals	1,240	934	-306	-25%	7,156	6,669	-487	-7%	81,862	46,949	-34,913	-43%	580,481	337,581	-242,900	-42%	580,481	337,581	-242,900	-42%	580,481	337,581	-242,900	-42%
Grand Totals		8,373	5,354	-3,019	-36%	54,382	37,649	-16,733	-31%	149,286	82,581	-66,705	-45%	1,056,708	593,100	-463,608	-44%	1,056,708	593,100	-463,608	-44%	1,056,708	593,100	-463,608	-44%

*Due to the pandemic District Branches were closed March 16 thru June 3, 2020

*Due to the pandemic District Branches were closed December 16, 2020 thru January 3, 2021

ITEM VI.A.2.a.



MEMORANDUM

TO: Board of Trustees Through Kelvin Watson, Executive Director

FROM: Betsy Ward, Branding and Marketing Director

DATE: February 28, 2022

SUBJECT: Branding and Marketing Activity Report, March 2022

This memorandum reports on the Branding and Marketing Department's (BAM) activities and project updates for the month of February 2022 and analytics compiled from the period of January 1-31, 2021.

Powerful Platforms

BLACK HISTORY MONTH 2022

- Graphic Designer **Cierra Pedro** worked with Head of Collections & Bibliographic Services **Rebecca Colbert** to create a new promotional image in celebration of Black History Month (Feb 1-28), which was added to the homepage hero banner on January 31. The graphic spotlighted the Library District's catalog items and encouraged click-throughs to the Black audience page, [HERE](#), which features updated lists of free events, programs, services & online resources on a year round basis.
- Digital Content Manager **Ryan Simoneau** and Senior Digital Projects Specialist **Paula Loop** updated the Black audience page with new curated staff lists throughout the month, with each list linking back to titles available from the Library District's physical and digital collection.
- Working with Black Image Magazine Editor **Charles Tureaud**, Branding & Marketing Director **Betsy Ward** and Sr. Public Communications Specialist **Lisa Jacob** wrote an advertorial for the publication, spotlighting Executive Director **Kelvin Watson's** suggested literature from Black authors from the District's catalog and featuring **Cierra Pedro's** graphic. **Betsy Ward** worked with Graphic Designer **Juanita Aiello** to create a full page ad in the inside front cover of the magazine.
- **Lisa Jacob** wrote and distributed a press release on Black History Month events at the Library District, which was included in the Las Vegas Review-Journal's calendar listing.
- Dedicated social media posts were distributed throughout February, linking back to the audience page (included above).

Read, Watch, Listen & Learn More About Black History Month



By Kelsin Watson | Executive Director, Las Vegas-Clark County Library District

Black History Month is an important time to focus on the experience of Black America and the Black Diaspora, to honor triumphs and struggles and celebrate contributions and achievements. Each year, I also take time to spotlight the father of Black History Month, Dr. Carter G. Woodson. In 1926, Dr. Woodson pioneered creation of Negro History Week, designating it to coincide with the February birthdays of Abraham Lincoln and Frederick Douglass.



"It is not so much a Negro History Week as it is a History Week. We should emphasize not Negro History,

but the Negro in History," said Dr. Woodson. "What we need is not a history of selected races or nations, but the history of the world, void of national bias, race hatred and religious prejudice."

The early idea of a Negro History Week was popular, and the Black United Students and Black educators at Kent State University in Ohio advocated to make it an entire month celebrating Black contributions, beginning on February 1, 1976. Since 1976, every U.S. president has continued this proud tradition. I invite you to learn more about Dr. Woodson on our website at LVCLD.org/DrWoodson.

In fact, our Library District is your portal to explore Black authors, scientists, political leaders, athletes, musicians, poets, actors, directors, dancers and

many more who have made their mark on the world's culture. We have assembled a host of events and activities, books, movies, music and resources to help you get started, and all you need is a FREE library card! If you don't have a library card yet, signing up is quick and easy online or in person. And remember, everything at the library is always FREE.

Below is just a brief overview of what your library card provides on our Black History Month website page, by going to <https://lvccid.org/black/>:

In the section Strong Women's Words, you will find in-demand titles such as "Hood Feminism" by Mikki Kendall, which looks at feminism from a Black perspective and "The Immortal Life of Henrietta Lacks"

continued on page 26 >>

LasVegasBlackImage.COM 9

Celebrate Black History Month @ the Library District

THE COLOR PURPLE – THE MUSICAL

Feb. 4 & 5 at 7 p.m. and Feb. 5 & 6 at 2 p.m., West Las Vegas Library Performing Arts Center Broadway in the H.O.O.D.

MID-DAY INSPIRATIONAL SHOWCASE AND LUNCHEON

Feb. 15 at 11 a.m., West Las Vegas Library Song, dance, poetry, and guest speakers, will be followed by a soul food luncheon.

ART NIGHT GALLERY RECEPTION

Feb. 17 at 5 p.m., Sahara West Library Obsidian and Neon by Erica Vital-Lazare and Greg Scheid, Have a Seat in My Chair by New Vista, and Bold and Beautiful by Lee Lanier

SUPREME DIVA: A DIANA ROSS TRIBUTE

Feb. 18 at 7:30 p.m., Summerlin Library Alyssa Harris tributes one of music's most iconic leading ladies.

BLACK WEEKEND 2022: REMET IN THE DESERT SERIES

Feb. 18 & 19 at 7 p.m., West Las Vegas Library Theatre Hear presentations from master teachers of African and Egyptian, history, religion, and culture.

CONTEMPORARY WEST DANCE THEATRE

Feb. 25 & 26 at 7:30 p.m., West Las Vegas Library Enjoy beautiful choreographic works and ballets by African American Choreographers Bernard H. Gaddis, Awee Walker, Ulysses Dove, and Milton Myers.

VOICES OF WOMEN: MAYA ANGELOU

Feb. 25 at 3 p.m., Summerlin Library Feb. 27 at 2 p.m., West Charleston Library Vegas City Opera brings an introspection on the artistry and influence of Dr. Maya Angelou, American poet, memoirist, and civil rights activist.



ADDITIONAL FREE PROGRAMS FOR KIDS

TEEN BOOK CLUB
Feb. 3 at 3 p.m., Windmill Library 20 Lessons on How to Wake Up, Take Action, and Do the Work by Tiffany Jewell.

STORYTIME EXPLORERS WITH MR. BILLY

Feb. 6, 13, 20, 27 at 11 a.m., Whitney Library Storytimes every Sunday in February with books by Black children's authors!

MOVEMENT & MUSIC STORYTIME

Feb. 8 at 11 a.m., Rainbow Library Join us for a special Movement and Music program highlighting music, songs, and stories by African American authors and artists.

ART CLUB: SMALL HANDS CHANGE THE WORLD WREATH

Feb. 9 at 4:30 p.m., Windmill Library Come create a personal handprint wreath to inspire our world to work together so every race and nationality can feel seen and heard.

BÖGÖLANFINI: MUD CLOTH CRAFT FOR KIDS

Feb. 10 at 4:30 p.m., Enterprise Library Calling all K-5th grade students! Come to the Enterprise Youth Services Department on Thursdays at 4:30 p.m. for Craftopia! It might be messy, but it will definitely be creative and fun! Tickets are handed out at 4 p.m., as space and supplies are limited.

AFRICAN AMERICAN STORIES: FAMILY STORYTIME

Feb. 12, 26 at 11 a.m., Enterprise Library Enjoy Family Storytime every 2nd and 4th Saturdays of the month as our expert children's staff reads a wide variety of books, sing fun songs, engage in learning activities and share early literacy tips.

AFRICAN AMERICAN HERITAGE MONTH: INTERESTING INVENTORS!

Feb. 17 at 4 p.m., Sunrise Library Let's learn about African American inventors to celebrate Black History Month!

STREET ART PORTRAITS

Feb. 22 at 4 p.m., West Las Vegas Library Celebrate Black History Month by making these unique self-portraits!

Read.
Watch.
Listen.
Learn.

Celebrate Black
History Month
@ THE LIBRARY DISTRICT
LVCLD.ORG/BLACK

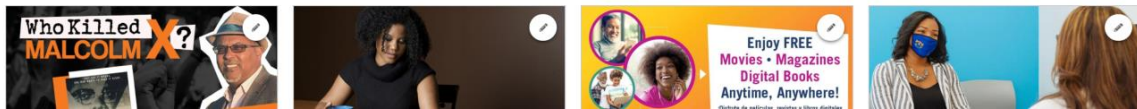


Las Vegas-Clark County
LIBRARY DISTRICT
LVCLD.ORG

Branding and Marketing Report
Page 3

We offer this page as a starting point for our entire community, to discover new voices and perspectives, and to begin a dialogue through understanding that leads to real, measurable racial and economic equality. And for our Black community, you will find on this page a range of free Library District services, as well as local and national resources, scholarship opportunities, and much more. We also invite you to take advantage of our free computer and WiFi access at [our library locations](#) throughout Southern Nevada. All you need is a library card! (In case you don't currently have one, sign up for one [here](#).)

Library District Resources



- Paula Loop** worked with **Betsy Ward, Lisa Jacob**, and Executive Director **Kelvin Watson** to spotlight our Black History Month catalog selections, as well as local and national resources on the audience page (listed above), and the Library District's Black History Month performances, events, and programs taking place during February.
 - The Kelvin's Corner blog post went live on February 8, and can be viewed [HERE](#). It was included in the February 9 edition of Library Highlights.
 - The newest Kelvin's Corner was also added to the website homepage and relevant audience browse pages, which helped drive more traffic to the blog post.
 - Dedicated social media posts were scheduled throughout February that linked back to the blog.

Executive Director's Blog: Read, Watch, Listen & Learn More About Black History Month Through the Library District

by [Kelvin](#) February 8, 2022 ([Edit](#))



Greetings:

Black History Month is an important time to focus on the experience of Black America and the Black Diaspora (people who no longer live in their homeland), to honor the struggles, the times of triumph, and to celebrate the stellar contributions and achievements of our people. Each year, I also take time to spotlight the father of Black History Month, Dr. Carter G. Woodson. In 1926, Dr. Woodson pioneered the creation of "Negro History Week," designating it to coincide with the February birthdays of Abraham Lincoln and Frederick Douglass.

"It is not so much a Negro History Week as it is a History Week. We should emphasize not Negro History, but the Negro in History," Dr. Woodson explained. "What we need is not a history of selected races or nations, but the history of the world, void of national bias, race hatred and religious prejudice."

The early idea of a Negro History Week was popular, and the Black United Students and Black educators at Kent State University in Ohio advocated to make it an entire month celebrating Black contributions, beginning on February 1, 1970. Since 1976, every U.S. president has continued this proud tradition.

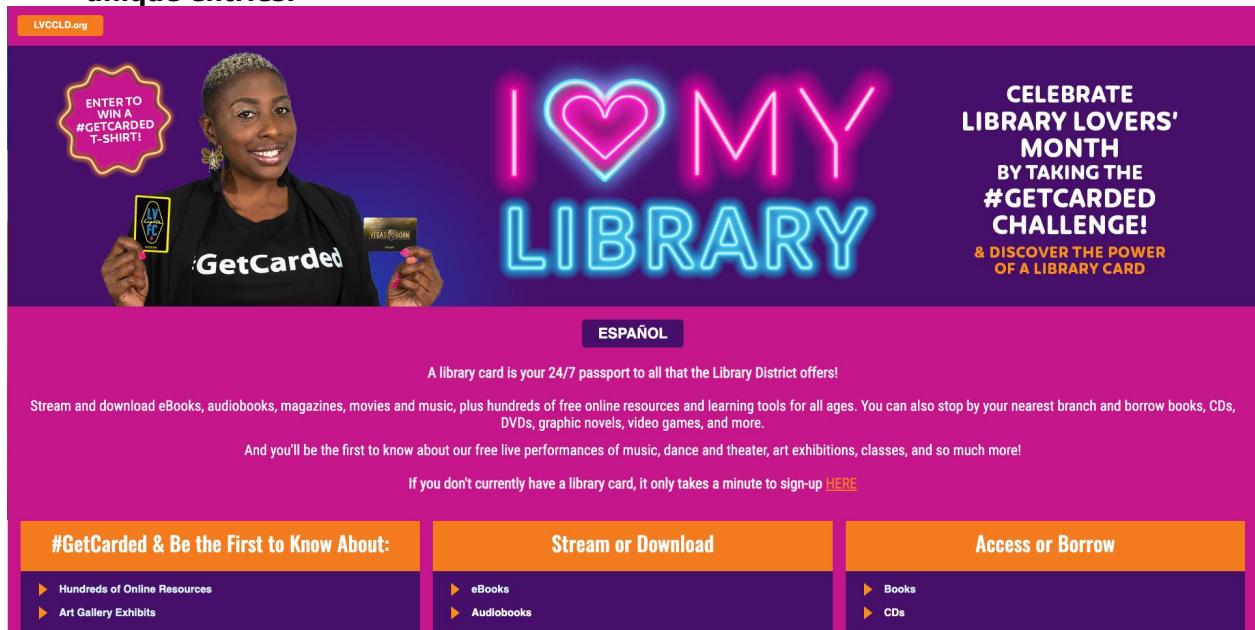
I hope you will take time to learn more about [Dr. Woodson on our website](#). Our library catalog also contains thousands of other stories that illuminate the Black experience, which I invite you to take advantage of by using [your FREE library card \(tell a friend\)](#)!



- In order to promote the March 21, 2022 Community Meeting, **BAM** used our new Orange Boy email marketing software to send a targeted email to 5,264 cardholders in a one mile radius around the West Las Vegas Library. The email had a 15% open rate.
- A postcard mailing designed by **Juanita Aiello** – promoting the March 21, 2022 Community Meeting – went out on February 27, 2022, to all business and residential addresses in this same one-mile radius, using the USPS Every Door Direct mail service. The postcard features a space where customers who have no digital access can write their comments and drop it off at the WV branch. It also invites those who cannot attend in person to send their questions and comments to Ask@LVCCLD.org.
- **Paula Loop** posted photos from the February 22, 2022 Stakeholders Meeting to all Library District social media channels. **Paula** also linked the photos to the YouTube Live event recording of the meeting, encouraging local residents to attend the March 21, 2022 Community Meeting.
- Additionally, she created a BiblioEvent for the March 21, 2022 Community Meeting, added it to the website homepage under the Trending card, and placed it on the [West Las Vegas Library location page](#).

LIBRARY LOVERS' MONTH 2022 PROMOTION

- **Betsy Ward** worked with **Cierra Pedro** to create a new promotional graphic to celebrate Library Lovers' Month in February, which included a call-to-action to enter the #GetCarded Challenge giveaway, where cardholders have the chance to win a popular #GetCarded T-shirt.
- **Betsy Ward** and **Cierra Pedro** worked with Graphic Designer **Gene Kilchenko** to update the [#GetCarded Challenge landing page](#) with the new promotional graphic.
- The promotional graphic was added to the website homepage and audience browse pages starting February 2.
- **Betsy Ward** worked with **Lisa Jacob** to write and send out a press release to the local media, which promoted Library Lovers' Month. The press release in [English](#) and [Spanish](#) was sent out on February 4.
- **Paula Loop** and **Ryan Simoneau** scheduled promotional posts on social media throughout February and tracked all giveaway entries. Through February 17, we have received **243 unique entries**.



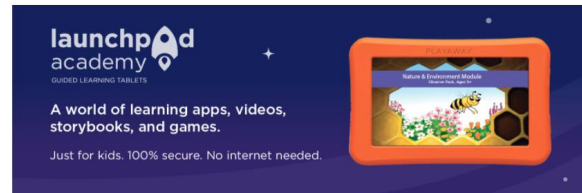
LAUNCHPADS NOW AVAILABLE AT THE LIBRARY DISTRICT

- BAM Worked with **Foundation Development Officer Sherry Walker** and **Rebecca Colbert** to gather information on the new Launchpad learning tablet program for kids Pre-K through age 8.
- **Paula Loop** worked with **Betsy Ward**, **Lisa Jacob**, and **Rebecca Colbert** to create a blog post that details the benefits of the Launchpads, which are available for check with a library card. Activities included:
 - The blog post went live on February 7, and can be viewed [HERE](#).
 - It was included in the second Library Highlights eNewsletter in February.
 - The Launchpads blog post was also added to the website homepage and relevant audience browse pages, which helped drive more traffic to the blog post.
 - Social media posts were scheduled throughout February and March that link back to the blog.

- **Betsy Ward** worked with **Lisa Jacob** to create a press release in [English](#) and [Spanish](#) for distribution to the local media, which included photos and b-roll video compiled by **Cierra Pedro**.

Screen Time That Equals Learning! Launchpads Are Now Available At The Library District

by Paula February 7, 2022 (Edit)



Parents & Caregivers:

Do you have a little math lover at home? A budding scientist? Or an early reader that needs some practice? The Library District now offers Launchpad learning tablets for kids ranging from Pre-K to age 8, available to check out. Whether you are homeschooling, looking for a way to keep kids engaged, or need access to new learning materials, Launchpads are your answer! They come loaded with a world of learning with apps, videos, storybooks, and games. They are 100% secure and no internet connection is needed for use.

What is a Launchpad?

Launchpads are tablets that are pre-loaded with educational apps and games, which cover a wide range of educational levels and subject areas. The apps focus on a variety of learning levels from pre-emerging to independent, and have five subject areas designed to promote multiple areas of growth: Math & Science, Language, Music, Social/Emotional Literacy, and Motor Skills. They also come with a durable rubber bumper so they are safe to use even for young kids.

What are the benefits?

The Library District is using Launchpads to help bridge the digital divide. Current statistics show that less than 40% of students in Clark County are enrolled in preschool, and many households lack access to the internet. Since Launchpads work without a WiFi connection, they are great tools to get kids engaged. These durable tablets also help ensure that children with no internet access at home can learn technological basics before entering school.

Where do I find them?

Powerful People

ASSISTING WITH EXECUTIVE DIRECTOR KELVIN WATSON'S ALA PRESIDENTIAL CAMPAIGN

Betsy Ward worked with **Lisa Jacob** to prepare responses and talking points for **Kelvin Watson's** interviews with the following library trade organizations and publications: Reforma, Association of College and Research Libraries, Cloudsource, YALSA, and the Association of Jewish Libraries.

Betsy and Lisa wrote and distributed, the following press release to library trades, local, and national media: ["Kelvin Watson First ALA Presidential Candidate to Receive Both ALA Spectrum & ARL Diversity Scholarship Awards"](#), which was picked up by 327 media outlets.

Betsy Ward worked with **Cierra Pedro** to assist with the content and design of **Kelvin Watson's** [website](#).



Candidate for President of American Library Association

2023 – 2024

[Donate](#)



Growth & Innovation for ALA's Next Chapter

Over the past year and a half, the American Library Association (ALA) has been a beacon, guiding our profession through unparalleled times. ALA has provided leadership through advocacy and partnerships to support all libraries and communities while balancing the internal opportunities for change that the pandemic has brought.

PREPPING FOR THE RETURN OF VIRTUAL PROGRAMMING FOR #MAKERMARCH 2022

- **Paula Loop** continued to work with Community Engagement Director **Matt McNally** in preparation for the return of the Library District's virtual programming to coincide with the start of #MakerMarch.
 - **Paula Loop, Matt McNally, Community Engagement Project Manager Jennifer Weitz,** and Greenberg Traurig Attorney **Lauri Thompson** met on January 31 to review the content release forms needed to start creating new virtual programming. Several scenarios were reviewed and two forms were created: Talent Release Form and Media Content Release Form. **Matt** and **Paula** continued to work on edits to these forms and they are now under review with **Lauri**.
 - Once the legal forms are approved, Nyla and Paula will work on live streaming an approved **PVS** event via YouTube Live. They plan to start with Las Vegas Stories since this is a highly requested program to be able to watch from home or on demand.
 - **Production Technician Nyla Walker,** Youth Service Manager **Shana Harrington,** and **Paula Loop** worked with Youth Services staff on February 16 & 17 to film storytimes and STEAM content to premiere for #MakerMarch.

SUMMER CHALLENGE 2022 PLANNING UNDERWAY

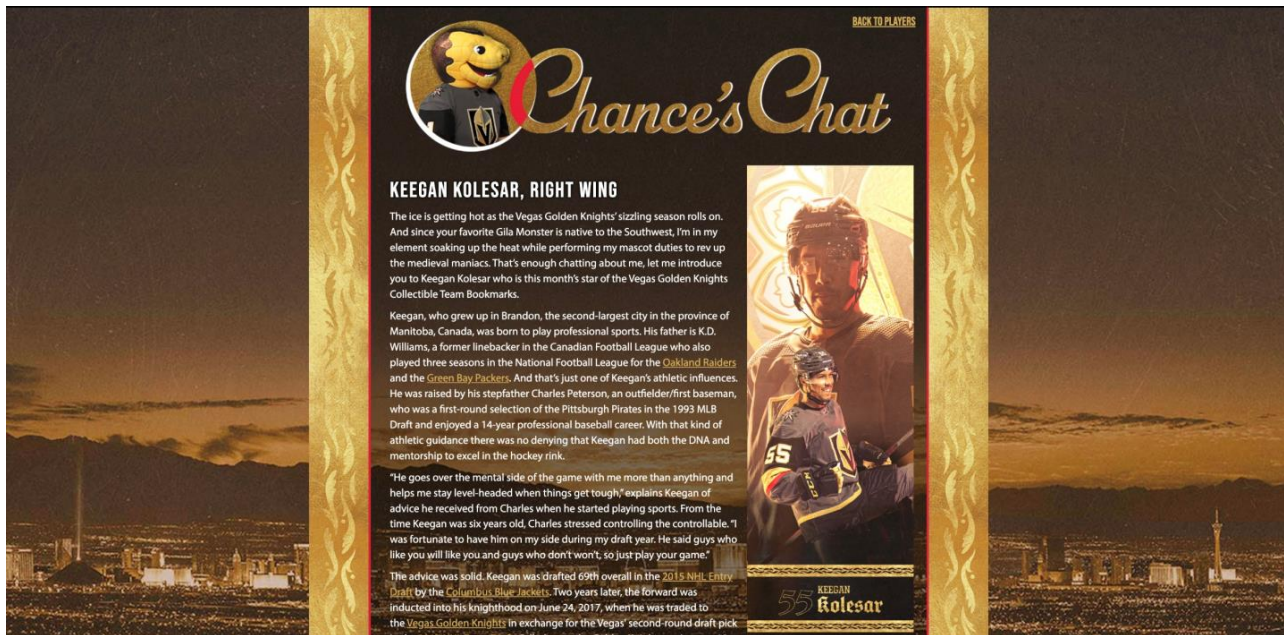
- **BAM** joined the **Community Engagement** team for the initial Summer Challenge 2022 planning meeting on February 15. We will be using our robot child and dog characters once again, as they were extremely popular. An early draft is pictured below.
- Youth Services Manager **Shanna Harrington** and Youth Services Specialist **Melissa Ramos** provided a timeline that **BAM** will follow to create the 2022 promotional materials.
- Additional Summer Challenge 2022 planning meetings will be scheduled by **Shana** and **Melissa** leading up to the start of the program in mid-May.



Powerful Partnerships

FEBRUARY VEGAS GOLDEN KNIGHTS COLLECTIBLE PLAYER BOOKMARK NOW AVAILABLE

- **Betsy Ward** and **Cierra Pedro** worked with Vegas Golden Knights Director of Marketing & Communications **Carley Sisolak** on the February Collectible Player Bookmark featuring fan-favorite Right Wing **Keegan Koelsar**. February's production schedule was unfortunately delayed again, within the VGK marketing department, due to COVID.
- The free monthly Collectible Player Bookmarks continue to be available at all 25 Library District branches, as well as the Arsenal Pro Shop located inside City National Arena.
- **BAM** sent 19,000 bookmarks to the 25 Library District branches on February 18 & delivered 2,000 bookmarks to City National Arena on February 22.
- The updated VGK landing page went live on February 22, and was promoted on the website homepage spinner and relevant audience browse pages. You can also view the promotional video message featuring **Mark Stone** and Defenseman **Alex Pietrangelo**, and check out the newest Chance's Chat with **Keegan Koeslar**, all [HERE](#).
- Social media posts were scheduled beginning February 22 to promote the availability of the **Keegan Koeslar** Collectible Player Bookmark and the continued availability of the **Mark Stone**, **Shea Theodore** and **Reilly Smith** bookmarks.
- **BAM** continues to work with **Carley Sisolak** to finalize the remaining 2022 Collectible Player Bookmarks and monthly outreach dates.



Powerful Platforms

MONTHLY HIGHLIGHTS eNEWSLETTER TO LIBRARY CARDHOLDERS

- **BAM** continues to produce twice-monthly Library Highlights eNewsletters to promote priority District-wide programs, upcoming **PVS** & **YS** events & classes, local partnerships, and online resources.
- Topics in January/February included:
 - **SUBJECT TITLE: New Year, New Career, + Help for Employers + Learn & Earn + Tax Assistance + The BIG Idea Contest for Education**
 - This eNewsletter included The Library District's Free Resources for Job Seekers and Small Business Owners, Employ NV Business Hub at Sahara West Library, No-Cost Training and Job Placement Assistance at the Library District's One-Stop Career Centers, High School Equivalency Testing in February through the Adult Learning Program, Nevada CareerExplorer, the January Vegas Golden Knights Collectible Bookmark featuring Right Wing Reilly Smith, The Big Idea Challenge content to help improve Nevada education, 2022 Tax Assistance program in partnership with AARP, Free COVID-19 Testing at select library branches, Upcoming Home Buying Workshops in partnership with Biznet, Must-See Events, programs & entertainment as selected by **PVS** & **YS**, along with a call-to-action to donate to the **Library District Foundation**.
 - This eNewsletter can be viewed [HERE](#).
 - Sent out Thursday, January 27.
 - **116,624 unique opens with a 34.64% open rate**
 - **4,323 unique clicks generated**
 - **Sent to 336,677 unique emails**

- **307 unsubscribes**
- **Total subscribers declined -.091%**

- **SUBJECT TITLE: Black History Month + Tax Help + Enter to Win a #GetCarded T-Shirt + Spanish 101 + UNLV Jazz**
- This edition of Highlights included Discover Executive Director Kelvin Watson's Picks to Celebrate Black History Month, Take the #GetCarded Challenge & You Could Win a #GetCarded T-shirt, Black History Month content on LVCCCLD.org/Black, Black History Month featured programs & events, Spanish 101 online classes, Free Tax Assistance Program in partnership with AARP, Free COVID Testing at Select Library District Locations, plus must-see events, programs & entertainment as selected by **PVS & YS**, along with a call-to-action to donate to the **Library District Foundation**.
 - This eNewsletter can be viewed [HERE](#).
 - Sent out Wednesday, February 9.
 - **112091 unique opens with a 33.35% open rate**
 - **3,452 unique clicks generated**
 - **Sent to 336,067 unique emails**
 - **294 unsubscribes**
 - **Total subscribers declined -.087%**

GOOGLE ADWORDS GRANT UPDATE

- **Google AdWords** is **Google's** online advertising platform in which advertisers bid on popular keywords & search phrases in order for their clickable text-based ads to appear in **Google's** search results. The Foundation and the Library District have received a grant from Google for up to \$10,000 per month in Google AdWords credits.
- Nonprofit Megaphone is the Library District's agency of record that works with Google to manage our monthly grant and helps us to optimize designated "keywords" that are selected from Library District and Foundation priorities promoted on LVCCCLD.org.
- These monthly Google Grant campaigns help to increase our overall Google SEO and drives more qualified traffic to our website. When people conduct relevant searches on Google that incorporate our designated "keywords," the Google AdWords campaign entices them to click on Library District search results, thereby increasing the opportunity for discovery of our programs and services.
- The Google Studio Data Report updates in real-time for all our current Google Grant Google AdWords campaigns and can be viewed [HERE](#).
- Conversation tracking for priority Google AdWords campaigns (January 20 – February 18, 2022):
 - 3,867 total clicks back to LVCCD.org landing pages, which is our highest total since September 2021.
 - 15.99% CTR, which is our highest since April 2021
 - Total Google Grant spend of \$6,696, which marks of highest spend since September 2021.
 - **83 successful digital eCard applications** from clicking on an ad, which is double what we saw in December 2021.
 - 38 people clicked on our ads to promote Black History Month at the Library District.
 - 35 people have clicked on our free tax assistance ads so far. Note: the average cost-per-click for this is \$5.36, so we're up against significant competition to go after these relevant keyword searches.

- 33 people clicked on our ads to promote that free COVID-19 testing is available at select Library District branches.
- In February we are seeing trending searches for people looking for adult education, GED help, as well as people looking for employment assistance.

SOCIAL MEDIA HIGHLIGHTS

- **BAM** received social media support during Black History Month, including the Nevada State Treasurer Instagram channel which spotlighted Executive Director **Kelvin Watson**.



- The City of Las Vegas posted to honor the winners of their African American Trailblazer Awards, which included Performing Arts Center Coordinator **China Hudson** from West Las Vegas Library. They also mentioned the Library District with the inclusion of Community Engagement Director **Matt McNally** in their Twitter Spaces discussion to celebrate National Education Day.

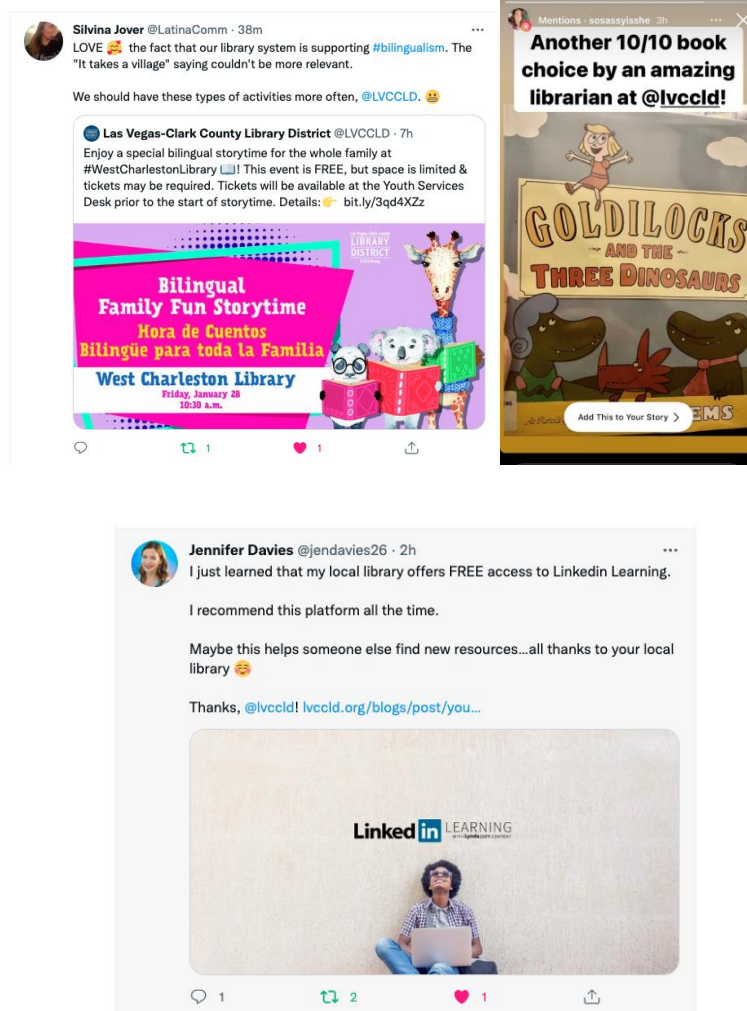
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- The Urban Libraries Council shared Executive Director **Kelvin Watson's** blog post for them about the Library District's dynamic partnership with RTC. They also posted about the Library District winning "Honorable Mention" at the ULC Innovations Awards for "Customer Experience".

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- We also received & shared positive user-generated posts about the Library District's programming and services to celebration of Library Lovers' Month.



LIBRARY DISTRICT'S TOP POSTS (JANUARY 2022)

- **Facebook:**
 - **BAM's** promotion of the Mariachi Winter Festival at Clark County Library was our top-performing Facebook post in January. Unfortunately, this event was postponed it will be rescheduled at a later date TBD.
 - This post received **6,199 organic impressions, 128 user engagements**, along with **12 shares** which helps to increase the total reach of the post.

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- **Twitter:**

- **BAM's** top Twitter post for January was the promotion of the free COVID-19 testing that is available at select Library District branches. This tweet generated **3,935 organic impressions, 65 user engagements, 10 Retweets, and 9 link clicks** back to the dedicated blog post on LVCCCLD.org.



- **Instagram:**

- The Library District's most popular post on Instagram in December was our promotion of the free COVID-19 testing available at select Library District branches, which generated **4,653 organic impressions & 842 total user engagements**.



**ANALYTICS FOR WEB & SOCIAL MEDIA –
JANUARY 2022 + 30 DAY COMPARISON + YEAR-OVER-YEAR****LVCCLD Facebook**

	Fans	Impressions	Post Engagements	Link Clicks
January 2022 Statistics	13,419	97,022	2,160	270
% Gain from Last Month	+1%	+47%	+6%	+42%
% Gain from January 2021	+6%	+50%	-11%	+85%
% Gain from January 2020	+13%	+29%	-44%	-37%

Notes: The Library District's Winter Reading Challenge in January helped us increase our key analytics on Facebook month-over-month. While Facebook remains the most challenging social media platform to grow organically, we are confident that the return of virtual programming in March 2022 should increase our analytics by incorporating more dynamic video content into our monthly editorial calendar which is prioritized by Facebook's algorithm.

LVCCLD Twitter

	Followers	User Engagements	Organic Impressions	Link Clicks
January 2021 Statistics	3,908	2,033	122,375	189
% Gain from Last Month	+1%	+82%	+37%	+47%
% Gain from January 2021	+11%	+7%	-11%	-10%
% Gain from January 2020	+28%	+41%	+3%	+32%

Notes: Month over month, all of our key analytics on this social media platform increased, with big gains in user engagement, impressions, and link clicks back to LVCCLD.org. We are continuing to share links to priority landing pages on the website, along with sharing local and national resources, spotlighting the Library District's powerful partnerships, as well as timely staff lists created by the Library District's website content committee.

LVCCLD Instagram

	Followers	User Engagement	Impressions	Total Likes	Total Comments
January 2022 Statistics	4,930	2,689	65,646	2,006	122
% Gain from Last Month	+2%	+98%	+38%	+65%	+30%
% Gain from January 2021	+26%	+5%	-4%	-13%	-13%
% Gain from January 2020	+79%	+36%	+14%	+11%	+63%

Notes: All of our key analytics increased month over month from last month, which can be partially attributed to the Library District's Winter Reading Challenge, as well as the promotion of free COVID-19 testing at select Library District branches. With the planned return of virtual programming in March 2022, BAM will resume utilizing our IGTV feed again, which will help increase user engagement and we will be sharing longer-form video content such as online storytimes, STEAM programming, along with "live" performances with programming partners. BAM continues to post daily to IG Stories to help promote the weekly priority programs happening across the Library District.

YouTube

	Channel Subscribers	Total Impressions	Total Channel Watch Time	Average View Duration
January 2022 Statistics	1,117	16,600	42.8 hrs	2 min 45 sec
% Gain from Last Month	+2%	+1%	-10%	-23%
% Gain from January 2021	+19%	+10%	+123%	+94%
% Gain from January 2020	N/A	N/A	N/A	N/A

Notes: Without adding any new virtual programming, we were still able to increase our total channel subscribers and impressions, but our total watch time and average view duration were both down. Our year-over-year numbers were all significantly up. BAM is currently prepping for the planned return of virtual programming in March 2022, and we are confident that our monthly analytics will increase exponentially as YouTube's algorithm prioritizes regular content being added.

Website Analytics — External Users (Outside of the Library District)

	Unique Visitors	Homepage Views	Total User Sessions	Average User Sessions	Average Dwell Time
January 2022 Statistics	88,692	127,536	219,777	2.48	4 min 04 sec
% Gain from Last Month	+17%	-13%	+13%	-3%	+7%
% Gain from FY 20-21	N/A	N/A	N/A	N/A	N/A
% Gain from FY 19-20	N/A	N/A	N/A	N/A	N/A

Notes: We were encouraged to see an increase in unique visitors to the website in January, which can be partially attributed to the Library District's annual Winter Reading Challenge promotion. We also increased our total number of user sessions, which means more users are making multiple visits to our website and the increase in our average User Dwell Time indicates that they are staying longer on the website as well.

Please note that BAM is unable to provide previous FY analytics as they reflect a system-wide security change to Google's provided analytics. This period also contains skewed data during the COVID-19 pandemic when the Library District was closed for extended periods of time and more residents were at home. BAM will be using the current FY reporting as the new website analytics baseline moving forward.

ITEM VI.A.2.b.



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director
FROM: Matt McNally, Community Engagement Director
DATE: February 28, 2022
SUBJECT: Community Engagement Report, March 2022

This report provides an overview of District-wide Community Engagement initiatives including adult literacy services, art gallery services, outreach services, adult programming and venues services, and youth programming services. This report covers a one-month period of staff activity from **January 1, 2022 – January 31, 2021.**

In response to follow-up items raised at the Board of Trustees meeting on February 10, 2022:

Programming statistics were compared and are included as an addendum to this report. A comparison summary of year-to-date activities reflect:

FY 21-22 to pre-pandemic conditions in FY 19-20:

Adult Programs:	-11%	Youth Programs:	+1%
Adult Attendance:	-22%	Youth Attendance:	-23%

FY 21-22 to pandemic conditions in FY 20-21:

Adult Programs:	+91%	Youth Programs:	+92%
Adult Attendance:	+257%	Youth Attendance:	+92%

The number of adult programs (compared to youth programs) lag in resurgence as most are generated by partnership. Partners differ in their comfort level, willingness, and ability to return program services. The Library District has taken an aggressive approach to address this by re-establishing or attracting new partners such as:

- SNHD – Covid-19 testing
- Immunize Nevada – immunization clinics
- Clark County – hiring fairs
- Nevada Legal Services – home eviction programs and record shielding
- CSN – college classes
- Three Square – senior meal distribution
- PIMA medical institute – curriculum for adults with sensory deficiencies
- USCIS – naturalization programs
- Nevada Office of Suicide Prevention – mental health awareness

Community Engagement Report
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Additionally, Programming and Venues Services exhibited numerous staffing challenges affecting the number of program offerings. These included VESP (Voluntary Employee Separation Plan), retirement, FMLA, sickness due to Covid-19, transition with internal promotion, and employee separation.

The Board of Trustees request to provide a pandemic after action review was discussed with the Executive Director. A review of Community Engagement operations will be completed at the Executive Director's request when the pandemic concludes.

POWERFUL PEOPLE

- Performing Arts Center Coordinator China Hudson was recognized by the city of Las Vegas and Clark County with the African American Trailblazer Service Award for spiritual leadership: <https://www.lasvegasnevada.gov/News/Blog/Detail/trailblazer-award-honorees>
- Initiated plans with Ward 3 Councilwoman Olivia Diaz, the office of County Commissioner Marilyn Kirkpatrick, Wonderschool, and The Nevada Department of Health and Human Services to collaborate on a childcare and small business information & resource fair.
- Mob Museum Vice President of Exhibits and Programs Geoff Schumacher presented on Howard Hughes, as part of the Library District's Las Vegas Stories.
- In honor of Dr. Martin Luther King and his legacy, the Library District hosted several events including Peace Week celebrations, the African American History Challenge, and a lecture about Malcom X.
- Finalized the selection of artists to create sidewalk chalk designs for the *Chalk it Up! Summerlin Library Chalk Art & Music Festival*.
- Received the 2021 Western Arts Alliance Leadership Award during their annual conference membership meeting.
- Attended a Leadership Las Vegas alumni mixer.
- Held interviews to hire a vacant Adult Programming Supervisor position. Kristen Kennedy-Larsen was selected.

POWERFUL PLACES

- Promoted library services pertaining to education during a panel interview conducted by the city of Las Vegas for International Education Day: <https://youtu.be/bVWijGBkQcM>
- Technical and Production Services staff completed venue improvements including the installation of a new sound console at the Whitney Library, installation of a front projector at Summerlin Library, and repainting stage floors.
- Hung art from the permanent collection in the West Las Vegas Library Theater lobby and Windmill Service Center meeting rooms.
- Attended the Left of Center gallery reception for the Tuskegee Airmen-inspired art exhibit, *Blanket of Protection*.
- Discussed possible relocation of One-Stop Career Center services at the Clark County Library. Employment services, High School Equivalency (HSE) testing, and adult computer classes currently occur in the same space. Relocating the One-Stop Career Center to the 2nd level would address operation concerns and bring more prominence to employment services provided at the library.

POWERFUL PARTNERSHIPS

- Impact NV was awarded an air quality monitoring grant. The Library District will support the initiative by hosting a device.
- Worked with the Department of Education Office of Early Learning, College of Southern Nevada, and Nevada Association for the Education of Young Children to plan: *Work Hard/Play Hard: An Early Childhood Career and Family Fun Fair* scheduled for April.
- Promoted social, emotional, and executive function skills in partnership with CCSD during virtual and in-person professional development sessions.
- Hosted the Workforce Connections annual board retreat.
- Engaged CSN in multiple discussions to provide college classes at the East Las Vegas Library.
- Expanded Covid-19 test sites with SNHD to include the Rainbow, Centennial Hills, Laughlin, and Sandy Valley libraries and extended hours of operations at all other library sites.
- Hosted training for AARP tax volunteers in preparation for the free tax assistance program which started in February.
- Established East Las Vegas Library as a polling location with the Clark County Election Commission during all voting days of the upcoming primary and general elections.
- Partnered with Nevada Hands and Voices to reach the hard of hearing and deaf community in Las Vegas. With the help of an American Sign Language (ASL) interpreter contracted by the Library District, West Charleston Library will host a monthly family ASL storytime.
- Loaned pedestals and vitrines to Discovery Children's Museum for their exhibit of Native American artifacts.
- Met with the Governor's Office for New Americans to discuss partnership opportunities and expand naturalization services.
- Met with the Nevada Homeless Alliance to discuss a cell phone distribution initiative.

POWERFUL PLATFORMS

- The 2022 Winter Reading Challenge occurred from January 1-31. The program recorded 2,122 registrations and 1,151 completions. These are increases of 55.34% and 22.93% respectively compared to pre-pandemic program results in 2020. This is attributed to aligning the program more closely with CCSD reading goals.
- Continued development of a Biblioboard User Glossary and Guide for staff.
- Uploaded bilingual storytime videos for parents, caregivers, and educators on the Library District's *Ready for K* webpage.
- Met with legal counsel Lauri Thompson to discuss the implementation of a Talent Release Form and a Media Content Release Form to protect the Library District with regards to virtual program offerings.
- Implemented bilingual storytimes in Spanish monthly at the Summerlin Library, and bi-monthly at the West Charleston Library.
- Began development of prop guidelines for program and rental usage as they relate to simulated weapons and other simulated banned items.
- Participated in the virtual Urban Library Council Innovations Celebration.
- Held meetings with CE Admin staff to prepare FY 2022-23 budget recommendations.

HIGHLIGHTED EVENTS

Skeleton Crew
Clark County



Crafternoon
Clark County



NDOT Public Meeting
East Las Vegas



Pentagonal Brass
Clark County



Outreach Event
Gold Coast Hotel & Casino



Outreach Event
CCSD-Las Vegas

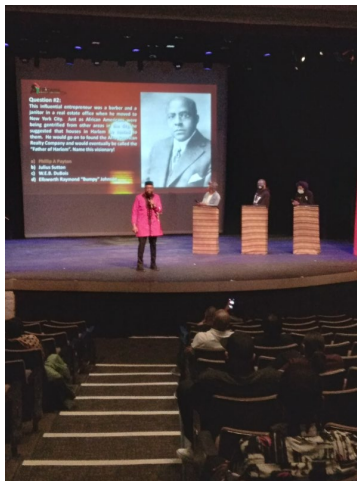


Community Engagement Report
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Who Killed Malcom X
West Las Vegas



African American History Challenge
West Las Vegas



Bilingual Family Fun Storytime
West Charleston



Winter Reading Challenge Winners
West Las Vegas



Lobby Art Refresh
West Las Vegas Library Theatre



Native American Artifacts Exhibit
Discovery Children's Museum



COMING HIGHLIGHT EVENTS IN MARCH

<i>Maker March</i>	District-wide	1-31
<i>Voices of Women: Ruth Bader Ginsberg and the Supreme 5</i>	Summerlin	12
<i>Banff Centre Mountain Film Festival World Tour</i>	Clark County	12
<i>Maker March Lite</i>	West Las Vegas	12
<i>FFN Business Development Workshop</i>	East Las Vegas	16
<i>Maker Fair</i>	West Charleston	17
<i>AssemblageSTUDIO Exhibit Reception</i>	Sahara West	17
<i>Korea Art Calligraphy Association Reception</i>	Sahara West	17
<i>Junior Farmers Outdoor Spring Garden Market</i>	Summerlin	19
<i>Roxy Gunn Project in Concert</i>	Whitney	22
<i>A Public Fit Theatre Company Staged Readings ▪ "Stop Kiss"</i>	Clark County	25
<i>Chalk it Up! Summerlin Library Chalk Art & Music Festival</i>	Summerlin	26

COMING HIGHLIGHT EVENTS IN APRIL

<i>STEAM Month</i>	District-wide	1-30
<i>Family Music Fest</i>	Windmill Library	2
<i>Work Hard, Play Hard: An Early Childhood Career and Family Fun Fair</i>	East Las Vegas	2
<i>7th Annual NATIVE SON Community Spelling Bee</i>	West Las Vegas	2
<i>UNLV Chamber Orchestra in Concert</i>	Clark County	5
<i>By Golly, W.O.W.! (Comedy Stage Play)</i>	West Las Vegas	9-10
<i>Spirit of the Land Exhibit Reception</i>	Laughlin	10
<i>A Journey Through The Great American Songbook</i>	Summerlin	12

Community Engagement Report
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<i>UNLV Jazz Concert Series: The Contemporary Jazz Ensemble</i>	Clark County	13
<i>Imagine... Exhibit Reception</i>	Spring Valley	21
<i>STEAM Carnival</i>	Sahara West	23
<i>Ken Kline: Still Life Exhibit Reception</i>	West Charleston	26
<i>Quattrosound in Concert!</i>	West Las Vegas, West Charleston	30
<i>El día de los niños, El día de los libros (Día)</i>	East Las Vegas	30

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Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Monthly Statistics
Year over Year
January 2021/ January 2022*

		Youth Services Programs				2021	2022			Youth Services Attendance				2021	2022		
		2021	2022	Difference	%	Year to Date	Year to Date	Difference	%	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Library																
	Centennial Hills	14	31	17	121%	87	182	95	109%	1,396	519	-877	-63%	7,072	5,434	-1,638	-23%
	Clark County	11	78	67	609%	77	551	474	616%	297	880	583	196%	1,899	9,961	8,062	425%
	Clark County BBTTC	80	129	49	61%	691	766	75	11%	516	1,965	1,449	281%	7,659	10,180	2,521	33%
	Enterprise	18	56	38	211%	264	379	115	44%	406	515	109	27%	5,280	4,016	-1,264	-24%
	East Las Vegas	11	75	64	582%	73	363	290	397%	303	447	144	48%	1,915	5,269	3,354	175%
	Meadows	0	3	3	N/A	30	56	26	87%	0	56	56	N/A	222	443	221	100%
	Rainbow	20	58	38	190%	140	416	276	197%	377	856	479	127%	3,223	8,356	5,133	159%
	Sahara West	39	29	-10	-26%	214	203	-11	-5%	421	681	260	62%	3,599	6,585	2,986	83%
	Spring Valley	72	128	56	78%	498	992	494	99%	1,580	3,945	2,365	150%	12,384	29,336	16,952	137%
	Summerlin	47	37	-10	-21%	345	426	81	23%	1,170	918	-252	-22%	10,429	11,865	1,436	14%
	Sunrise	52	60	8	15%	335	380	45	13%	795	776	-19	-2%	4,499	5,548	1,049	23%
	West Charleston	15	60	45	300%	104	382	278	267%	188	592	404	215%	1,608	4,809	3,201	199%
	West Las Vegas	39	59	20	51%	190	415	225	118%	384	462	78	20%	2,345	4,388	2,043	87%
Outlying Branches	Whitney	13	77	64	492%	278	543	265	95%	508	998	490	96%	6,199	9,765	3,566	58%
	Windmill	7	24	17	243%	60	133	73	122%	532	444	-88	-17%	2,751	3,724	973	35%
	Urban Totals	438	904	466	106%	3,386	6,187	2,801	83%	8,873	14,054	5,181	58%	71,084	119,679	48,595	68%
	Blue Diamond	1	2	1	100%	6	39	33	550%	3	3	0	0%	14	267	253	1807%
	Bunkerville	1	2	1	100%	11	10	-1	-9%	3	19	16	533%	30	206	176	587%
	Goodsprings	0	4	4	N/A	0	51	51	N/A	0	19	19	N/A	0	186	186	N/A
	Indian Springs	16	22	6	38%	80	192	112	140%	34	182	148	435%	216	1,633	1,417	656%
	Laughlin	2	11	9	450%	66	99	33	50%	198	94	-104	-53%	1,195	1,543	348	29%
	Mesquite	38	69	31	82%	212	520	308	145%	297	715	418	141%	2,880	6,129	3,249	113%
	Moapa Town	10	4	-6	-60%	46	102	56	122%	13	31	18	138%	87	496	409	470%
	Moapa Valley	0	16	16	N/A	0	175	175	N/A	0	196	196	N/A	0	2,439	2,439	N/A
	Mt. Charleston	3	5	2	67%	3	44	41	1367%	18	48	30	167%	18	271	253	1406%
	Sandy Valley	0	1	1	N/A	0	16	16	N/A	0	2	2	N/A	0	116	116	N/A
	Searchlight	11	29	18	164%	93	111	18	19%	115	134	19	17%	1,113	535	-578	-52%
	Outlying Totals	82	165	83	101%	517	1,359	842	163%	681	1,443	762	112%	5,553	13,821	8,268	149%
Outreach	Outreach-Branch	1	17	16	1600%	7	120	113	1614%	12	281	269	2242%	1,041	13,845	12,804	1230%
	Outreach-Department	63	39	-24	-38%	239	296	57	24%	793	907	114	14%	8,054	17,620	9,566	119%
	Outreach-PVS	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-YS Admin.	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-Literacy	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Gallery Services	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach Totals	64	56	-8	-13%	246	416	170	69%	805	1,188	383	48%	9,095	31,465	22,370	246%
	Grand Totals	584	1,125	541	93%	4,149	7,962	3,813	92%	10,359	16,685	6,326	61%	85,732	164,965	79,233	92%

*Due to the pandemic District Branches were closed beginning March 16th thru June 3rd.

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Las Vegas-Clark County Library District

Monthly Statistics
Year over Year
January 2021/ January 2022

		Adult Programs				2021	2022			Adult Attendance				2021	2022		
	Library	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%	2021	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	9	17	8	89%	78	148	70	90%	130	608	478	368%	1,137	2,968	1,831	161%
	Clark County	96	126	30	31%	657	1,005	348	53%	1,017	3,222	2,205	217%	5,363	27,351	21,988	410%
	Enterprise	7	64	57	814%	66	363	297	450%	85	5,935	5,850	6882%	903	14,959	14,056	1557%
	East Las Vegas	118	73	-45	-38%	790	869	79	10%	641	619	-22	-3%	3,641	7,711	4,070	112%
	Meadows	0	1	1	N/A	0	1	1	N/A	0	5	5	N/A	0	5	5	N/A
	Rainbow	17	34	17	100%	101	288	187	185%	263	993	730	278%	1,803	4,800	2,997	166%
	Sahara West	9	57	48	533%	124	443	319	257%	86	4,444	4,358	5067%	4,017	15,180	11,163	278%
	Spring Valley	12	17	5	42%	154	235	81	53%	160	333	173	108%	1,992	3,213	1,221	61%
	Summerlin	14	21	7	50%	118	213	95	81%	536	1,337	801	149%	2,399	14,980	12,581	524%
	Sunrise	10	30	20	200%	69	196	127	184%	137	1,253	1,116	815%	957	5,120	4,163	435%
	West Charleston	9	33	24	267%	99	213	114	115%	247	431	184	74%	921	3,900	2,979	323%
	West Las Vegas	23	66	43	187%	126	309	183	145%	376	2,627	2,251	599%	2,448	9,957	7,509	307%
	Whitney	12	35	23	192%	122	346	224	184%	56	1,227	1,171	2091%	959	6,857	5,898	615%
	Windmill	43	49	6	14%	272	388	116	43%	1,031	4,927	3,896	378%	5,233	18,386	13,153	251%
	Urban Totals	379	623	244	64%	2,776	5,017	2,241	81%	4,765	27,961	23,196	487%	31,773	135,387	103,614	326%
Outlying Branches	Blue Diamond	0	2	2	N/A	0	10	10	N/A	0	39	39	N/A	0	124	124	N/A
	Bunkerville	0	0	0	N/A	0	2	2	N/A	0	0	0	N/A	0	12	12	N/A
	Goodsprings	0	1	1	N/A	23	23	0	0%	0	10	10	N/A	41	68	27	66%
	Indian Springs	0	8	8	N/A	0	64	64	N/A	0	145	145	N/A	0	1,067	1,067	N/A
	Laughlin	24	27	3	13%	100	167	67	67%	329	488	159	48%	4,663	1,818	-2,845	-61%
	Mesquite	32	109	77	241%	238	595	357	150%	261	459	198	76%	1,879	4,007	2,128	113%
	Moapa Town	0	2	2	N/A	2	18	16	800%	0	10	10	N/A	6	63	57	950%
	Moapa Valley	0	8	8	N/A	0	58	58	N/A	0	54	54	N/A	0	297	297	N/A
	Mt. Charleston	0	4	4	N/A	2	34	32	1600%	0	14	14	N/A	8	260	252	3150%
	Sandy Valley	0	7	7	N/A	0	7	7	N/A	0	177	177	N/A	0	177	177	N/A
	Searchlight	2	5	3	150%	7	17	10	143%	13	40	27	208%	42	120	78	186%
	Outlying Totals	58	173	115	198%	372	995	623	167%	603	1,436	833	138%	6,639	8,013	1,374	21%
Outreach	Outreach-Branch	0	32	32	N/A	4	104	100	2500%	0	477	477	N/A	102	3,043	2,941	2883%
	Outreach-Department	11	13	2	18%	79	49	-30	-38%	365	410	45	12%	3,090	1,072	-2,018	-65%
	Outreach-PVS	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-YS Admin.	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-Literacy	0	0	0	N/A	0	3	3	N/A	0	0	0	N/A	0	1,200	1,200	N/A
	Outreach-Gallery Services	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach Totals	11	45	34	309%	83	156	73	88%	365	887	522	143%	3,192	5,315	2,123	67%
Grand Totals		448	841	393	88%	3,231	6,168	2,937	91%	5,733	30,284	24,551	428%	41,604	148,715	107,111	257%

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Monthly Statistics
Year over Year
January 2020/ January 2022*

		Youth Services Programs				2020				2022				Youth Services Attendance				2020				2022			
		2020	2022	Difference	%	Year to Date	Year to Date	Difference	%	2020	2022	Difference	%	2020	2022	Difference	%	Year to Date	Year to Date	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Library																								
	Centennial Hills	52	31	-21	-40%	290	182	-108	-37%	1,431	519	-912	-64%	8,549	5,434	-3,115	-36%								
	Clark County	66	78	12	18%	435	551	116	27%	2,564	880	-1,684	-66%	19,991	9,961	-10,030	-50%								
	Clark County BBTTC	157	129	-28	-18%	1,140	766	-374	-33%	2,110	1,965	-145	-7%	17,223	10,180	-7,043	-41%								
	Enterprise	58	56	-2	-3%	316	379	63	20%	809	515	-294	-36%	5,164	4,016	-1,148	-22%								
	East Las Vegas	46	75	29	63%	277	363	86	31%	706	447	-259	-37%	4,721	5,269	548	12%								
	Meadows	0	3	3	N/A	4	56	52	1300%	0	56	56	N/A	110	443	333	303%								
	Rainbow	71	58	-13	-18%	428	416	-12	-3%	2,497	856	-1,641	-66%	15,749	8,356	-7,393	-47%								
	Sahara West	69	29	-40	-58%	414	203	-211	-51%	1,945	681	-1,264	-65%	11,796	6,585	-5,211	-44%								
	Spring Valley	78	128	50	64%	540	992	452	84%	2,503	3,945	1,442	58%	15,443	29,336	13,893	90%								
	Summerlin	56	37	-19	-34%	296	426	130	44%	1,964	918	-1,046	-53%	14,329	11,865	-2,464	-17%								
	Sunrise	46	60	14	30%	359	380	21	6%	854	776	-78	-9%	6,808	5,548	-1,260	-19%								
	West Charleston	31	60	29	94%	193	382	189	98%	389	592	203	52%	3,044	4,809	1,765	58%								
	West Las Vegas	46	59	13	28%	296	415	119	40%	494	462	-32	-6%	3,142	4,388	1,246	40%								
	Whitney	79	77	-2	-3%	570	543	-27	-5%	2,917	998	-1,919	-66%	21,245	9,765	-11,480	-54%								
	Windmill	49	24	-25	-51%	261	133	-128	-49%	1,602	444	-1,158	-72%	9,997	3,724	-6,273	-63%								
	Urban Totals	904	904	0	0%	5,819	6,187	368	6%	22,785	14,054	-8,731	-38%	157,311	119,679	-37,632	-24%								
Outlying Branches	Blue Diamond	2	2	0	0%	31	39	8	26%	4	3	-1	-25%	147	267	120	82%								
	Bunkerville	0	2	2	N/A	8	10	2	25%	0	19	19	N/A	101	206	105	104%								
	Goodsprings	0	4	4	N/A	2	51	49	2450%	0	19	19	N/A	19	186	167	879%								
	Indian Springs	31	22	-9	-29%	230	192	-38	-17%	152	182	30	20%	1,351	1,633	282	21%								
	Laughlin	16	11	-5	-31%	127	99	-28	-22%	302	94	-208	-69%	2,410	1,543	-867	-36%								
	Mesquite	63	69	6	10%	395	520	125	32%	956	715	-241	-25%	7,314	6,129	-1,185	-16%								
	Moapa Town	17	4	-13	-76%	121	102	-19	-16%	136	31	-105	-77%	1,024	496	-528	-52%								
	Moapa Valley	31	16	-15	-48%	160	175	15	9%	351	196	-155	-44%	2,607	2,439	-168	-6%								
	Mt. Charleston	0	5	5	N/A	0	44	44	N/A	0	48	48	N/A	0	271	271	N/A								
	Sandy Valley	0	1	1	N/A	24	16	-8	-33%	0	2	2	N/A	142	116	-26	-18%								
	Searchlight	27	29	2	7%	184	111	-73	-40%	221	134	-87	-39%	1,783	535	-1,248	-70%								
	Outlying Totals	187	165	-22	-12%	1,282	1,359	77	6%	2,122	1,443	-679	-32%	16,898	13,821	-3,077	-18%								
Outreach	Outreach-Branch	24	17	-7	-29%	144	120	-24	-17%	1,294	281	-1,013	-78%	13,610	13,845	235	2%								
	Outreach-Department	103	39	-64	-62%	569	296	-273	-48%	2,978	907	-2,071	-70%	24,285	17,620	-6,665	-27%								
	Outreach-PVS	0	0	0	N/A	28	0	-28	-100%	0	0	0	N/A	1,543	0	-1,543	-100%								
	Outreach-YS Admin.	1	0	-1	-100%	14	0	-14	-100%	91	0	-91	-100%	1,384	0	-1,384	-100%								
	Outreach-Literacy	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A								
	Gallery Services	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A								
	Outreach Totals	128	56	-72	-56%	755	416	-339	-45%	4,363	1,188	-3,175	-73%	40,822	31,465	-9,357	-23%								
	Grand Totals	1,219	1,125	-94	-8%	7,856	7,962	106	1%	29,270	16,685	-12,585	-43%	215,031	164,965	-50,066	-23%								

*Due to the pandemic District Branches were closed beginning March 16th thru June 3rd.

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Las Vegas-Clark County Library District

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Monthly Statistics
Year over Year
January 2020/ January 2022

		Adult Programs				2020	2022			Adult Attendance				2020	2022		
	Library	2020	2022	Difference	%	Year to Date	Year to Date	Difference	%	2020	2022	Difference	%	Year to Date	Year to Date	Difference	%
Urban Branches	Centennial Hills	23	17	-6	-26%	202	148	-54	-27%	377	608	231	61%	3,355	2,968	-387	-12%
	Clark County	169	126	-43	-25%	1,231	1,005	-226	-18%	6,099	3,222	-2,877	-47%	42,988	27,351	-15,637	-36%
	Enterprise	47	64	17	36%	290	363	73	25%	908	5,935	5,027	554%	6,954	14,959	8,005	115%
	East Las Vegas	93	73	-20	-22%	703	869	166	24%	3,007	619	-2,388	-79%	14,471	7,711	-6,760	-47%
	Meadows	0	1	1	N/A	0	1	1	N/A	0	5	5	N/A	0	5	5	N/A
	Rainbow	28	34	6	21%	303	288	-15	-5%	650	993	343	53%	5,123	4,800	-323	-6%
	Sahara West	100	57	-43	-43%	711	443	-268	-38%	2,532	4,444	1,912	76%	15,453	15,180	-273	-2%
	Spring Valley	34	17	-17	-50%	267	235	-32	-12%	290	333	43	15%	3,370	3,213	-157	-5%
	Summerlin	41	21	-20	-49%	328	213	-115	-35%	592	1,337	745	126%	26,885	14,980	-11,905	-44%
	Sunrise	38	30	-8	-21%	281	196	-85	-30%	1,627	1,253	-374	-23%	7,499	5,120	-2,379	-32%
	West Charleston	48	33	-15	-31%	361	213	-148	-41%	1,262	431	-831	-66%	7,544	3,900	-3,644	-48%
	West Las Vegas	57	66	9	16%	374	309	-65	-17%	1,164	2,627	1,463	126%	13,029	9,957	-3,072	-24%
	Whitney	43	35	-8	-19%	396	346	-50	-13%	1,372	1,227	-145	-11%	10,020	6,857	-3,163	-32%
	Windmill	60	49	-11	-18%	406	388	-18	-4%	3,536	4,927	1,391	39%	20,863	18,386	-2,477	-12%
	Urban Totals	781	623	-158	-20%	5,853	5,017	-836	-14%	23,416	27,961	4,545	19%	177,554	135,387	-42,167	-24%
Outlying Branches	Blue Diamond	3	2	-1	-33%	15	10	-5	-33%	47	39	-8	-17%	198	124	-74	-37%
	Bunkerville	1	0	-1	-100%	1	2	1	100%	29	0	-29	-100%	29	12	-17	-59%
	Goodsprings	0	1	1	N/A	64	23	-41	-64%	0	10	10	N/A	117	68	-49	-42%
	Indian Springs	2	8	6	300%	14	64	50	357%	16	145	129	806%	64	1,067	1,003	1567%
	Laughlin	32	27	-5	-16%	181	167	-14	-8%	418	488	70	17%	2,564	1,818	-746	-29%
	Mesquite	33	109	76	230%	294	595	301	102%	346	459	113	33%	2,441	4,007	1,566	64%
	Moapa Town	2	2	0	0%	3	18	15	500%	16	10	-6	-38%	20	63	43	215%
	Moapa Valley	24	8	-16	-67%	155	58	-97	-63%	137	54	-83	-61%	565	297	-268	-47%
	Mt. Charleston	2	4	2	100%	21	34	13	62%	61	14	-47	-77%	394	260	-134	-34%
	Sandy Valley	0	7	7	N/A	8	7	-1	-13%	0	177	177	N/A	35	177	142	406%
	Searchlight	3	5	2	67%	17	17	0	0%	18	40	22	122%	128	120	-8	-6%
	Outlying Totals	102	173	71	70%	773	995	222	29%	1,088	1,436	348	32%	6,555	8,013	1,458	22%
Outreach	Outreach-Branch	4	32	28	700%	55	104	49	89%	80	477	397	496%	2,004	3,043	1,039	52%
	Outreach-Department	26	13	-13	-50%	204	49	-155	-76%	264	410	146	55%	2,582	1,072	-1,510	-58%
	Outreach-PVS	0	0	0	N/A	14	0	-14	-100%	0	0	0	N/A	873	0	-873	-100%
	Outreach-YS Admin.	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach-Literacy	0	0	0	N/A	1	3	2	200%	0	0	0	N/A	300	1,200	900	300%
	Outreach-Gallery Services	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A	0	0	0	N/A
	Outreach Totals	30	45	15	50%	274	156	-118	-43%	344	887	543	158%	5,759	5,315	-444	-8%
	Grand Totals	913	841	-72	-8%	6,900	6,168	-732	-11%	24,848	30,284	5,436	22%	189,868	148,715	-41,153	-22%



ITEM VI.A.2.c.

MEMORANDUM

TO: LVCCLD Board of Trustees through Kelvin Watson, Executive Director

FROM: Sherry Walker, Development Officer and
JoAnn Prevetti, Development Director

DATE: February 28, 2022

SUBJECT: Development and Planning Department Report, March 2022

Development and Planning Department Powerful Plays in February 2022

POWERFUL PEOPLE

- Met with **Nikki Childers**, Community Relations Director for the professional lacrosse team coming to Las Vegas to discuss partnership opportunities and tour of East Las Vegas Library.
- Prepared and submitted an update on the LSTA Early Childhood grant activities for **Commissioner Kirkpatrick**.
- **JoAnn Prevetti** started her position as Development Director.
- Attended planning meeting with **Councilwoman Olivia Diaz, Julian Escutia- Consul of Mexico, Irene Bustamante-Adams, Glenda Billingsley and Crystal Johnson (DWSS)** to discuss FFN/childcare provider training programs to be held in Spanish.
- Met with **potential "large" donor** who has a focus on Safe Place initiatives.

POWERFUL PLACES

- The library Foundation was a sponsor for the **Black History Month Festival at the Springs Preserve**, the library outreach team hosted the table at the event.
- **Sahara West bookstore** had its most successful hosted First Friday event with one-day sales of \$800.

Development and Planning Office Report
Page 2

- At the **Sahara West Bookstore and Warehouse**, Leslie Valdes mentors and provides internships to 12 students from East Tech, West Tech and Las Vegas High School.
- Attended the **Asian Chamber of Commerce** and spent some time with **Congresswoman Susie Lee** discussing “all things library.” I am in the process of setting up a meeting with her, Kelvin, and myself to expand on that discussion.
- Attended **Black Image Awards**. Kelvin was honored. Met with **Tony Gladney with the MGM** at that event and am working on a meeting with Tony to discuss the library and MGM’s philanthropy.

POWERFUL PARTNERSHIPS

- Met with the **Nevada State library** to review 2022 LSTA grant proposal for library vending machines.
- Attended the **Children’s Advocacy Alliance Winter Policy Summit**.
- Completed and submitted grant application to the **Nevada State Library** for additional funding for the 2021 LSTA grant.
- Attended planning meeting for the opening of the new **Nevada Strong Start Child Care Services Center**. Stemming from our work in early childhood and the pilot FFN program, the Library District will be a partner in this new resource for early childhood care providers.

Nevada Strong Start Child Care Services Center (CCSC) is offering a one-stop hub for new and existing child care providers to get help navigating licensing, connecting parents with services and benefits, and collaborating with industry peers. Created to support cross-sector partnerships, CCSC is building systems that are aligned, coordinated, and centered on meeting the needs of childcare providers and families.

In collaboration with other local organizations and coordination from The Children’s Cabinet with funding from the Nevada Division of Welfare and Supportive Services, CCSC will offer statewide support to childcare providers and families. In addition to the Las Vegas location, information can be found at NevadaChildCare.org and a Reno location will open later this year.

- Met with **Best Buy, Clubhouse Network, and Megan Nykodym** for annual Best Buy Teen Tech Center Check-in Meeting. The meeting is a time for Geographic Liaisons to touch base with each of their sites, talk about highlights and areas of growth in the report, and share announcements.
- Met with representatives from the **Police Athletic League** to discuss possible partnerships for afterschool tutoring.
- Foundation donated books to the 2022 **Coast-to-Coast Children’s Book Expo Las Vegas**.

POWERFUL PLATFORMS

- Planned and hosted luncheon for the Library District trustees and Library Foundation Board of Directors.
- Participated in the **United Way of Southern Nevada NPO sector call**.
- Trained the Sunrise library volunteer coordinators on **Better Impact software** system.
- Attended planning meeting with Library Operations for district-wide **Customer Appreciation Day**.
- Attended webinar for **LSTA 2022 Competitive Grant Application**.
- Received notice of approval for funding from the **Emergency Connectivity Fund** for \$746,200 to purchase chrome books.
- Received notice of approval for funding from the **City of Las Vegas American Rescue Plan Act** for \$400,000 to support after school tutoring at library branches.
- Foundation provided support for **Mind in the Making** Training for Youth Services Staff.



ITEM VI.A.2.d.

MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Albert G. Prendergast, Chief Information Officer

DATE: February 28, 2022

SUBJECT: Information Technology Report, March 2022

The Information Technology Division, comprised of the following departments-- Access Services (**AS**) Collection and Bibliographic Services (**CBS**) and the Information Technology (**IT**) Department, is pleased to share the following updates for February.

POWERFUL PEOPLE

- Distribution Center (DC) staff provided one virtual collection maintenance training class for District-wide staff to help build responsive library collections for our customers.
- Interlibrary Loan (ILL) staff provided one virtual training class overviewing ILL services for District-wide staff to improve staff's ability to assist customers.
- AS staff provided two virtual Sierra training for District-wide staff after the upgrade to Sierra Version 5.4 to train staff on how to use the new enhanced functionalities of the system. AS staff also provided one virtual training on handling fines and fees for the District's person-in-charge group.
- IT division staff created the monthly edition of the *Primary Sources* eNewsletter to keep staff informed about what's happening in AS, CBS, DC, and Electronic Resources (ER).
- One IT department Microcomputer Technician attended a weeklong virtual class on administering the District's internet protocol address management system and the Systems and Network Analyst attended a weeklong class on administering Microsoft 365.

POWERFUL PLACES

- IT department staff met with representatives from the Governor's Office of Science, Innovation, and Technology, E-Rate Central, and our E-Rate consultant (Infinity Communications and Consulting Inc.) to evaluate the response to our Request for Proposal (RFP) for fiber construction to the outlying branches. The proposal was higher than expected and more than the E-Rate program would finance. We will work with the vendor to try and

reduce the construction costs. If the costs cannot be reduced, the team will revisit the project in the summer and issue a new RFP.

- IT department staff worked with our Facilities department to complete the expansion of the West Las Vegas Library Computer Center. This expansion increased the number of public access computers from 24 to 38 computers.

POWERFUL PARTNERSHIPS

- ER staff supported K-12 students who needed access to Online Resources for school by creating eCards, Treehouse, and IXL accounts and responded to 867 e-mails to the ASK account in January.
- AS staff prepared Quick Start library cards for outreach visits to local schools.
- The District entered into a Reciprocal Lending Agreement for our OverDrive collection with the Henderson District Public Library (HDPL) three months ago. In January, HDPL customers checked out 1,509 items from our collection and LVCCLD customers checked out 467 items from HDPL.
- CBS staff continue to order materials to support Axis360 as more Clark County School District schools opt-in to the Community Share Program.
- IT department staff met with the Development and Community Engagement divisions, Executive Director Watson, Trustee Waugh, and the Nevada Homeless Alliance to discuss a new Customer Smartphone Lending Program.
- CBS staff continue to work with the Boulder City, Henderson, and North Las Vegas library districts to identify opportunities for collaboration on commonly purchased databases to determine if we can reduce our costs by working together.

POWERFUL PLATFORMS

- CBS staff added 2,109 titles with 10,780 new items to the collection and withdrew 6,011 items from the library catalog in January. The withdrawn items will either be resold or discarded.
- CBS staff ordered several print and Vox international languages materials for the print collection in French, Chinese, Russian, Tagalog, German, and Korean to increase the diversity of our collection.
- DC staff performed adult paperback reverse inventories at two branches to keep the collection relevant for our customers.
- IT division staff completed the migration of our production Sierra library services platform to the latest operating system and upgraded the system to the latest version (5.4) of the application.
- IT department staff successfully tested a new mobile device printing solution to improve the mobile printing experience for our customers. This new solution will be installed at the other branches in the coming weeks.
- IT department staff worked with ER staff to complete the deployment of our pilot tablet lending kiosks the Sahara West Library. The library received one Android (with six devices) and one iPad (with six devices) lending kiosk. We will assess the success of this pilot program at both locations to determine if it should be expanded to other branches.

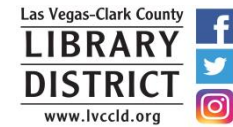
Technology Monthly Report
Page 3

- CBS staff completed the processing of 1,050 Pre-K to Second grade Playaway tablets and delivered them to the branches. CBS staff also submitted information for an article to the American Library Association promoting Launchpads as a way to bridge the digital divide. The information should appear in an upcoming issue of the American Libraries magazine.
- AS staff launched a staff pilot of SMS Courtesy Notifications. This service will be extended to our customers after successful testing and will allow customers to receive an SMS text message for their hold, due soon, and overdue items.
- IT department staff worked with Library Operations staff to purchase four pilot zSpace learning systems. zSpace will allow customers to interact with simulated objects in virtual environments as if they are real.

Of the \$1,585,00 approved by the Board of Trustees in the IT department's Capital Projects Fund for FY22, \$576,894.29 was expended:

- Miscellaneous computers - \$21,050.13
- Webex subscription - \$12,240
- Sahara West Library sorter - \$148,369.41
- West Las Vegas Library sorter - \$89,280
- Replacement LDS for Laughlin Library - \$1,552.95
- Miscellaneous data cable installation - \$7,318
- LDS Translation Services subscription - \$4,785
- Spring Valley and Sunrise libraries security gates - \$28,626.16
- Network threat defense solution - \$25,711
- Computer end-point protection subscription - \$27,620
- Self-check Replacement Project - \$124,058
- zSpace learning systems- \$75,408.64
- New mobile device printing solution - \$10,875.

FY 2020-2021 ELECTRONIC RESOURCES STATISTICS
January 2022



Customer Support	Jan-21	Jan-22	% Change	FY20-21	FY21-22	% Change
Number of Phone Calls to Electronic Resources	215	152	-29.30%	1105	857	-22.44%
Length of Calls in Hours, Minutes, and Seconds	23:36:14	15:38:10	-33.76%	120:51:55	89:40:26	-25.81%
Number of emails to ask@lvcclld.org	1,167	867	-25.71%	7,429	4,602	-38.05%
Number of Classes	0	0		0	0	
Number of Attendees	0	0		0	0	

**Top Online Resource From Each
Category Based on Retrievals**

Online Resource Category	Top Resource	Sessions	Retrievals
Business and Careers	Reference Solutions	344	6,610
Health and Wellness	Health Source: Consumer	19	303
Homework Help	IXL	133	42,355
Online Learning	LinkedIn Learning	149	4,297
A-Z Resources (All Others)	Newsbank - LVRJ	2,315	37,291

Downloadables and Streaming Circulation	Jan-21	Jan-22	% Change	FY20-21	FY21-22	% Change
eBooks	139,989	125,653	-10.24%	952,488	874,247	-8.21%
Audiobooks	88,739	92,991	4.79%	578,385	642,106	11.02%
Magazines	12,061	11,014	-8.68%	77,433	60,580	-21.76%
Movies and TV	13,179	11,488	-12.83%	97,167	80,396	-17.26%
Music	22,107	20,831	-5.77%	186,229	142,239	-23.62%
Total	276,075	261,977	-5.11%	1,891,702	1,799,568	-4.87%

Online Resources Usage by Category	Jan-21		Jan-22		% Change		FY20-21		FY21-22		% Change	
	Sessions	Retrievals	Sessions	Retrievals	Sessions	Retrievals	Sessions	Retrievals	Sessions	Retrievals	Sessions	Retrievals
Business and Careers	730	24,743	364	10,320	-50.14%	-58.29%	5,819	139,617	3,907	77,979	-32.86%	-44.15%
Health and Wellness	260	576	2,030	86	680.77%	-85.07%	3,945	11,649	3,495	2,013	-11.41%	-82.72%
Homework Help	680	84,203	404	48,555	-40.59%	-42.34%	5,033	404,659	3,359	322,540	-33.26%	-20.29%
Online Learning	2,827	6,369	2,242	5,592	-20.69%	-12.20%	22,162	49,344	10,123	40,205	-54.32%	-18.52%
A-Z Resources (All Others)	18,770	77,912	20,190	68,510	7.57%	-12.07%	141,490	536,315	124,290	502,064	-12.16%	-6.39%

Retrievals: the number of full-content units or descriptive records examined, downloaded, or otherwise supplied to customers from electronic collections

Sessions: the number of times an electronic resource is accessed

ITEM VI.A.3.a.



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Floresto Cabias, Chief Financial Officer

DATE: February 28, 2022

SUBJECT: Financial Services Report, March 2022

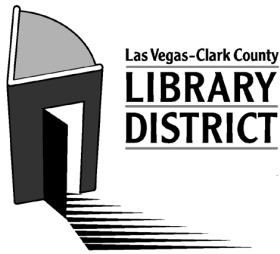
This report summarizes the Financial Services Department's activities and accomplishments in the month of February 2022.

Administration

- Updated the District's cash flow analysis
- Submitted the Annual Report of Capital Improvements to the State Department of Taxation, per NRS requirements
- Submitted the Fiscal Year 2023 proposed tax rate to the State Department of Taxation, per NRS requirements
- Submitted the Quarterly Economic Survey to the State Department of Taxation, per NRS requirements
- Submitted Form 990 tax returns for the Mesquite and East Las Vegas QALICBs
- Began gathering and updating information in preparation of the Fiscal Year 2023 budget planning kickoff
- Met with representatives of Brink's, the District's armored car service provider
- Met with representatives of Serenic, the District's purchasing and accounting software
- **Floresto Cabias** attended the Asian Chamber of Commerce luncheon
- **Floresto Cabias** attended meetings with Teamsters Local 14, the District's collective bargaining unit
- **Floresto Cabias** and **Lynn Wing** worked with District staff regarding purchasing training and procedures; held purchase order training sessions for new staff
- **Lynn Wing** created and updated vendor and customer accounts for accounts payable and accounts receivable in the Microsoft Serenic Navigator system
- **Lynn Wing** created and updated staff user accounts for online ordering of supplies from Staples, Office Plus, and Brodart (contract vendors); worked with District staff and vendors to update information and resolve issues
- **Lynn Wing** prepared and followed up on Agreements for Services for Literacy instructors and for performances scheduled for District-wide events
- **Lynn Wing** prepared weekly bank deposits
- Prepared monthly Budget Status Reports
- Scanned documents and updated files

Accounting

- Coded and verified all transactions (\$1.7M for the month of February)
- Performed all payroll related duties, including PERS report
- Performed all accounts payable duties
- Performed all accounts receivable duties, including collections for overdue accounts
- Prepared year-to-date detail transaction reports for each location/department
- Reviewed and reconciled outstanding invoices
- Reconciled daily cash reports received from branches to bank deposits
- Provided detail budget status for staff as required
- Prepared and scanned monthly journal voucher entries
- Reconciled monthly bank statements
- Prepared and mailed Financial Services invoices
- Processed refunds for cancelled Room Reservations
- Reviewed e-fines and patron inquiries regarding online payments
- Reconciled copier meter reading reports from branches/departments to invoices
- Staff cross-trained in payroll, fixed assets, cash receipts, and other Financial Services procedures
- Met with Communico, the District's room reservation software provider
- Attended the new Staff Point of Sale (STS) staff training and launch meeting



MEMORANDUM

To: Board of Trustees through Kelvin Watson, Executive Director

From: Floresto Cabias, Chief Financial Officer

Date: February 21, 2022

Subject: February 2022 Budget Status Report

Enclosed are the budget status reports for February 2022. General fund revenues indicate that 69% of budgeted revenue has been collected.

Property Tax Revenues

As compared to February 2021, the District collected 8% more in property taxes. Property taxes are assessed on a fiscal year basis beginning on July 1. Property tax revenue collections have been stable throughout the prior fiscal year and are on pace to reach the budgeted amount. Total property taxes for FY 2022 are budgeted to increase by 8%.

Consolidated Sales Tax Revenues (CTX)

The CTX shows 50% collected so far this fiscal year which does not include the CTX the District will receive on February 28, 2022. This amount represents collections for the month of December 2021. The State of Nevada distributes CTX collections two months after the month of collection.

The most recent CTX received by the District on January 31, 2022, represents CTX from the month of November 2021. The \$2.3M collected is 29% higher than the amount collected for the same period last fiscal year. Based on the current trend, the December 2021 CTX may increase by 20% or more compared to December 2020. However, the recent surge in COVID-19 cases may have an adverse impact on subsequent months.

Based on existing economic factors, staff expects CTX to total approximately \$26.5M-\$27.5M for FY 2022, which is a 10%-14% increase from the amount actually collected for FY 2021 (\$24.2M). With restrictions lifting in FY 2022, this projection appears reasonable, barring any significant changes affecting consumer spending. The most recent COVID-19 variants, among other factors (e.g., inflation, stimulus, employment rates), appears to be affecting consumer spending in the short term. However, the impact is unknown at this time. See the charts below showing historical CTX trends.

Expenditures

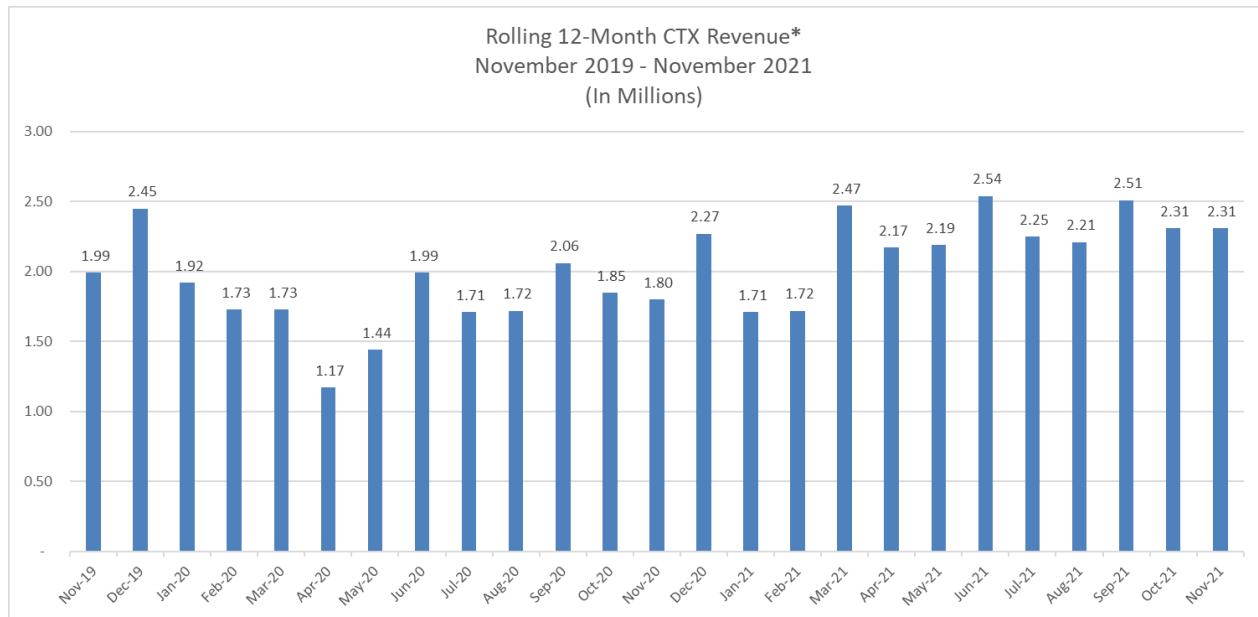
General Fund expenditures indicate that 52% of the allocated budget has been spent. Staff expects total expenditure savings of approximately \$10M for FY 2022, compared to the budget. These savings are due to reduced personnel costs resulting from the Voluntary Employee Separation Program (VESP) and filling positions based on operational needs, which includes modifying positions to best serve the Playbook 2026. Supplies and services expenditures are also expected to provide savings compared to the budget due to conservative spending practices throughout the pandemic.

Savings in expenditures will contribute to a higher ending fund balance.

Ending Fund Balance

FY 2022 General Fund ending fund balance is budgeted at \$14M, after a transfer of \$19M to the Capital Projects Fund. With the additional CTX expected and expenditure savings discussed above, the projected ending fund balance is approximately \$33M, a surplus of \$19M compared to the budget.

Staff will be available to answer any questions that you may have.



Consolidated Sales Tax FY 2022 vs. FY 2021*			
	FY21	FY22	% Change Over FY21
July	1,714,346.73	2,250,871.66	31.30%
August	1,717,590.95	2,214,553.97	28.93%
September	2,057,864.55	2,511,203.79	22.03%
October	1,852,957.96	2,309,983.57	24.66%
November	1,796,283.18	2,309,864.50	28.59%
December	2,271,961.21	-	
January	1,713,321.38	-	
February	1,715,949.40	-	
March	2,471,650.63	-	
April	2,165,140.53	-	
May	2,192,682.44	-	
June	2,542,392.79	-	
TOTAL	24,212,141.75	11,596,477.49	

*As of the date of this report, the December 2021 CTX has not been received. Staff will report this amount subsequent to receipt of the CTX on February 28, 2022.

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

General Fund - 100**From 02/01/2022 Through 02/21/2022**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Tax Revenue	41,838,103.21	53,100,000.00	11,261,896.79	21.21%
Intergovernmental Revenue	11,670,861.37	23,400,000.00	11,729,138.63	50.12%
Charges for Services	27,861.48	500,000.00	472,138.52	94.43%
Fines & Forfeits	342,816.38	500,000.00	157,183.62	31.44%
Miscellaneous	235,852.29	810,000.00	574,147.71	70.88%
Total Revenues	54,115,494.73	78,310,000.00	24,194,505.27	30.90%
Expenditures				
Salaries	16,207,325.97	32,562,438.00	16,355,112.03	50.23%
Benefits	6,849,589.62	13,125,445.00	6,275,855.38	47.81%
Supplies & Services	8,230,116.14	15,356,409.00	7,126,292.86	46.41%
Capital Outlay	5,934,088.30	10,767,307.00	4,833,218.70	44.89%
Total Expenditures	37,221,120.03	71,811,599.00	34,590,478.97	48.17%
Excess (Deficit) of Revenues over (under) Expenditures	16,894,374.70	6,498,401.00	(10,395,973.70)	-17.27%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Department

General Fund - 100**From 02/01/2022 Through 02/21/2022**

			Dollar Budget Amount Remaining	Percent Budget Remaining
	YTD Actual	Budget		
110	Administration - Executive	346,047.79	949,020.00	602,972.21 63.54%
120	Administration - Library Operations	649,572.15	1,741,177.00	1,091,604.85 62.69%
200	Financial Services	970,212.70	1,867,973.00	897,760.30 48.06%
215	Community Outreach	327,359.54	525,357.00	197,997.46 37.69%
216	Youth Services	199,722.80	386,363.00	186,640.20 48.31%
220	Development and Planning	240,368.67	590,056.00	349,687.33 59.26%
240	General Services/Facilities	6,016,056.32	10,498,423.00	4,482,366.68 42.70%
250	Human Resources	1,214,418.02	2,674,812.00	1,460,393.98 54.60%
251	HR-Work Insurance	428,250.82	1,501,744.00	1,073,493.18 71.48%
260	Information Technology	2,624,633.39	4,072,848.00	1,448,214.61 35.56%
270	Literacy Department	171,788.77	397,676.00	225,887.23 56.80%
280	Branding and Marketing	832,926.31	1,864,914.00	1,031,987.69 55.34%
290	Access Services Department	619,015.60	1,139,565.00	520,549.40 45.68%
310	Collection and Bibliographic Services	7,121,722.40	12,937,872.00	5,816,149.60 44.95%
320	Gallery Services	102,781.41	183,616.00	80,834.59 44.02%
330	Facilities	1,609,809.02	3,031,596.00	1,421,786.98 46.90%
340	Community Engagement	186,706.43	458,550.00	271,843.57 59.28%
400	Library Operations	13,559,727.89	26,990,037.00	13,430,309.11 49.76%
Total		37,221,120.03	71,811,599.00	34,590,478.97 48.17%

Las Vegas-Clark County Library District
Summary Budget Comparison
By Location

General Fund - 100
Library Operations - Dept 400
From 02/01/2022 Through 02/21/2022

		YTD Actual	Budget	YTD Variance	Percent Budget Remaining
100	Blue Diamond	41,671.91	76,057.00	34,385.09	45.21%
110	Bunkerville	32,871.32	61,328.00	28,456.68	46.40%
120	Clark County Library	1,393,571.75	2,779,346.00	1,385,774.25	49.86%
130	Enterprise Library	781,557.70	1,441,669.00	660,111.30	45.79%
140	Goodsprings	49,966.17	82,779.00	32,812.83	39.64%
160	Indian Springs	64,400.57	110,509.00	46,108.43	41.72%
180	Laughlin	383,750.18	726,089.00	342,338.82	47.15%
190	Mesquite	573,428.13	1,072,843.00	499,414.87	46.55%
200	Moapa Town	26,687.11	58,868.00	32,180.89	54.67%
210	Moapa Valley	175,378.43	328,880.00	153,501.57	46.67%
220	Mount Charleston	36,456.38	65,763.00	29,306.62	44.56%
230	Rainbow Library	940,328.33	1,842,222.00	901,893.67	48.96%
240	Sahara West Library	1,287,900.52	2,584,240.00	1,296,339.48	50.16%
250	Sandy Valley	39,345.87	96,110.00	56,764.13	59.06%
260	Searchlight	24,340.00	62,466.00	38,126.00	61.03%
270	Spring Valley Library	899,782.66	1,721,165.00	821,382.34	47.72%
280	Summerlin Library	742,912.28	1,531,780.00	788,867.72	51.50%
290	Sunrise Library	731,451.41	1,547,932.00	816,480.59	52.75%
300	West Charleston Library	880,502.63	1,685,830.00	805,327.37	47.77%
310	West Las Vegas Library	751,423.56	1,663,433.00	912,009.44	54.83%
320	Whitney Library	814,665.70	1,559,832.00	745,166.30	47.77%
360	Meadows Library	54,428.03	99,539.00	45,110.97	45.32%
370	Centennial Hills	816,055.86	1,923,480.00	1,107,424.14	57.57%
380	Windmill Library	981,732.65	1,830,571.00	848,838.35	46.37%
390	East Las Vegas Library	1,009,584.01	1,989,585.00	980,000.99	49.26%
605	City Misdemeanant	25,534.73	47,721.00	22,186.27	46.49%
Total		13,559,727.89	26,990,037.00	13,430,309.11	49.76%

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Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

General Fund - 100
From 02/01/2022 Through 02/21/2022

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
51100 Salaries - Full Time	12,800,186.88	24,921,202.00	12,121,015.12	48.64%
51200 Salaries - Part Time	2,805,786.16	6,199,467.00	3,393,680.84	54.74%
51300 Overtime Pay	22,268.11	55,000.00	32,731.89	59.51%
51400 Call Back Pay	6,158.33	8,595.00	2,436.67	28.35%
51500 Standby Pay	35,535.68	50,366.00	14,830.32	29.45%
51600 Longevity Pay	168,302.15	377,808.00	209,505.85	55.45%
51700 Separation Pay	238,956.25	450,000.00	211,043.75	46.90%
51800 Leave Buyout	130,132.41	500,000.00	369,867.59	73.97%
55100 Employees Retirement	4,057,268.58	7,938,096.00	3,880,827.42	48.89%
55200 Group Insurance	2,298,949.31	4,072,148.00	1,773,198.69	43.54%
55300 Workers' Comp. Payments	109,273.06	271,544.00	162,270.94	59.76%
55400 Medicare Coverage Expense	383,473.95	768,657.00	385,183.05	50.11%
55500 Unemployment Insurance	624.72	75,000.00	74,375.28	99.17%
61100 Office Supplies	202,547.17	559,357.00	356,809.83	63.79%
61110 Operating Supplies	268,491.89	597,065.00	328,573.11	55.03%
61120 Software & User Licenses	226,578.08	521,994.00	295,415.92	56.59%
61130 Software Maintenance	789,860.74	841,400.00	51,539.26	6.13%
61200 Book Materials & Supplies	19,413.20	120,409.00	100,995.80	83.88%
61205 Interlibrary Loan	248.98	4,500.00	4,251.02	94.47%
61210 Small Equipment	87,518.20	478,000.00	390,481.80	81.69%
61400 Equipment Repair & Maint.	503,335.42	690,280.00	186,944.58	27.08%
61410 Contracted Services	3,138,604.20	5,341,007.00	2,202,402.80	41.24%
61420 Building Repair & Maint.	133,048.72	218,200.00	85,151.28	39.02%
61500 Rental Expenses	31,406.22	47,316.00	15,909.78	33.62%
61600 Telephone	489,713.69	600,000.00	110,286.31	18.38%
61700 Utilities	1,048,408.40	1,935,071.00	886,662.60	45.82%
61800 Insurance & Bonds	357,303.45	455,000.00	97,696.55	21.47%
61900 Professional Services	274,067.17	932,700.00	658,632.83	70.62%
61910 Legal Services	59,368.25	394,500.00	335,131.75	84.95%
62200 Collection Agencies	39,325.50	310,000.00	270,674.50	87.31%
62300 Board Compensation	3,440.00	6,200.00	2,760.00	44.52%
62500 Postage	52,852.19	75,100.00	22,247.81	29.62%
62510 Advertising	65,219.49	88,700.00	23,480.51	26.47%
62600 Community Events	9,012.92	23,750.00	14,737.08	62.05%
62620 Recruitment	404.09	625.00	220.91	35.35%
62700 Education & Training	48,190.13	310,735.00	262,544.87	84.49%
62800 Travel & Transportation	21,811.21	285,250.00	263,438.79	92.35%
62900 Printing & Reproduction	66,148.67	99,250.00	33,101.33	33.35%
63000 Dues & Subscriptions	25,464.74	43,200.00	17,735.26	41.05%
65000 Miscellaneous Expenses	9,016.43	41,800.00	32,783.57	78.43%
65100 Bank Charges	24,579.99	20,000.00	(4,579.99)	-22.90%
67000 Rental Expenses to QALICBs	234,737.00	315,000.00	80,263.00	25.48%
81700 Library Books	5,934,088.30	10,767,307.00	4,833,218.70	44.89%
Total	37,221,120.03	71,811,599.00	34,590,478.97	48.17%

Las Vegas-Clark County Library District
Statement of Revenues and Expenditures

Grant Fund - 220**From 02/01/2022 Through 02/21/2022**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Intergovernmental Revenue	785,133.33	1,800,000.00	1,014,866.67	56.38%
Miscellaneous	77,656.73	-	(77,656.73)	
Total Revenues	862,790.06	1,800,000.00	937,209.94	52.07%
Expenditures				
Salaries	175,072.13	480,000.00	304,927.87	63.53%
Benefits	83,426.37	210,000.00	126,573.63	60.27%
Supplies & Services	388,317.15	500,000.00	111,682.85	22.34%
Capital Outlay	152,071.70	610,000.00	457,928.30	75.07%
Total Expenditures	798,887.35	1,800,000.00	1,001,112.65	55.62%
Excess (Deficit) of Revenues over (under) Expenditures	63,902.71	-	(63,902.71)	-3.55%

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Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Grant Fund - 220

From 02/01/2022 Through 02/21/2022

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
51100 Salaries - Full Time	174,219.67	480,000.00	305,780.33	63.70%
51300 Overtime Pay	38.52	-	(38.52)	
51600 Longevity Pay	813.94	-	(813.94)	
55100 Employees Retirement	52,826.81	162,356.79	109,529.98	67.46%
55200 Group Insurance	27,987.46	43,576.29	15,588.83	35.77%
55400 Medicare Coverage Expense	2,612.10	4,066.92	1,454.82	35.77%
61100 Office Supplies	1,272.39	1,223.54	(48.85)	-3.99%
61110 Operating Supplies	15,931.44	2,400.00	(13,531.44)	-563.81%
61120 Software & User Licenses	2,164.10	55,000.00	52,835.90	96.07%
61210 Small Equipment	148,724.47	-	(148,724.47)	
61410 Contracted Services	161,673.00	424,040.00	262,367.00	61.87%
61600 Telephone	6,772.20	-	(6,772.20)	
61900 Professional Services	11,294.21	-	(11,294.21)	
62800 Travel & Transportation	1,317.62	7,121.12	5,803.50	81.50%
65000 Miscellaneous Expenses	39,167.72	10,215.34	(28,952.38)	-283.42%
81600 Capital Equipment - Major	110,266.00	460,000.00	349,734.00	76.03%
81700 Library Books	41,805.70	150,000.00	108,194.30	72.13%
Total	798,887.35	1,800,000.00	1,001,112.65	55.62%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

Gift Fund - 230

From 02/01/2022 Through 02/21/2022

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Miscellaneous	63,077.38	815,000.00	751,922.62	92.26%
Total Revenues	63,077.38	815,000.00	751,922.62	92.26%
Expenditures				
Supplies & Services	57,506.08	715,000.00	657,493.92	91.96%
Capital Outlay	-	100,000.00	100,000.00	100.00%
Total Expenditures	57,506.08	815,000.00	757,493.92	92.94%
Excess (Deficit) of Revenues over (under) Expenditures	5,571.30	-	(5,571.30)	-0.68%

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Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Gift Fund - 230

From 02/01/2022 Through 02/21/2022

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
61100 Office Supplies	839.69	20,000.00	19,160.31	95.80%
61110 Operating Supplies	5,447.71	15,000.00	9,552.29	63.68%
61210 Small Equipment	15,172.50	15,000.00	(172.50)	-1.15%
61410 Contracted Services	13,337.50	250,000.00	236,662.50	94.67%
61500 Rental Expenses	-	315,000.00	315,000.00	100.00%
61900 Professional Services	18,593.00	100,000.00	81,407.00	81.41%
62800 Travel & Transportation	6.72	-	(6.72)	
65000 Miscellaneous Expenses	4,108.96	-	(4,108.96)	
81600 Capital Equipment - Major	-	100,000.00	100,000.00	100.00%
Total	57,506.08	815,000.00	757,493.92	92.94%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

**Capital Projects Fund - 510
From 02/01/2022 Through 02/21/2022**

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Miscellaneous	(49,703.48)	30,000.00	79,703.48	265.68%
Total Revenues	(49,703.48)	30,000.00	79,703.48	265.68%
Expenditures				
Supplies & Services	630,001.74	3,925,300.00	3,295,298.26	83.95%
Capital Outlay	132,586.99	2,016,200.00	1,883,613.01	93.42%
Total Expenditures	762,588.73	5,941,500.00	5,178,911.27	87.17%
Excess (Deficit) of Revenues over (under) Expenditures	(812,292.21)	(5,911,500.00)	(5,099,207.79)	178.51%

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Capital Projects Fund - 510
From 02/01/2022 Through 02/21/2022

	YTD Actual	Budget	YTD Variance	Percent Budget Remaining
61110 Operating Supplies	-	43,500.00	43,500.00	100.00%
61120 Software & User Licenses	34,580.90	250,000.00	215,419.10	86.17%
61130 Software Maintenance	48,493.00	50,000.00	1,507.00	3.01%
61210 Small Equipment	101,421.35	1,191,800.00	1,090,378.65	91.49%
61400 Equipment Repair & Maint.	288,325.57	645,000.00	356,674.43	55.30%
61410 Contracted Services	7,318.00	-	(7,318.00)	
61420 Building Repair & Maint.	67,892.56	800,000.00	732,107.44	91.51%
61900 Professional Services	70,200.00	960,000.00	889,800.00	92.69%
65100 Bank Charges	11,770.36	40,000.00	28,229.64	70.57%
81500 Capital Improvements	31,625.25	861,200.00	829,574.75	96.33%
81600 Capital Equipment - Major	100,961.74	1,100,000.00	999,038.26	90.82%
Total	762,588.73	5,941,500.00	5,178,911.27	87.17%

Las Vegas-Clark County Library District

Project 2050 - Furniture Replacement
From 2/01/2022 through 2/21/2022

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61210	Small Equipment	18,955.86	75,000.00	56,044.14	75%
Total Expenditures		18,955.86	75,000.00	56,044.14	75%

Las Vegas-Clark County Library District

Project 2200 - Financial Services Projects
From 2/01/2022 through 2/21/2022

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61210	Small Equipment	6,419.36	185,000.00	178,580.64	97%
61900	Professional Services	5,000.00	-	(5,000.00)	0%
65100	Bank Charges	11,770.36	40,000.00	28,229.64	71%
81600	Capital Equipment - Major	11,371.00	80,000.00	68,629.00	86%
Total Expenditures		34,560.72	305,000.00	270,439.28	89%

Las Vegas-Clark County Library District

Project 4010 - Tech Replacements & Upgrades
From 2/01/2022 through 2/21/2022

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61120	Software & User Licenses	34,580.90	250,000.00	215,419.10	86%
61130	Software Maintenance	39,860.00	50,000.00	10,140.00	20%
61210	Small Equipment	76,046.13	455,000.00	378,953.87	83%
61400	Equipment Repair & Maint.	288,325.57	545,000.00	256,674.43	47%
61410	Contracted Services	7,318.00	-	(7,318.00)	0%
81600	Capital Equipment - Major	26,887.82	285,000.00	258,112.18	91%
Total Expenditures		473,018.42	1,585,000.00	1,111,981.58	70%

Las Vegas-Clark County Library District

Project 5010 - Bldg Repair & Maintenance
From 2/01/2022 through 2/21/2022

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61130	Software Maintenance	8,633.00	-	(8,633.00)	0%
61210	Small Equipment	-	100,000.00	100,000.00	100%
61400	Equipment Repair & Maint.	-	100,000.00	100,000.00	100%
61420	Building Repair & Maint.	67,892.56	800,000.00	732,107.44	92%
61900	Professional Services	16,200.00	800,000.00	783,800.00	98%
81500	Capital Improvements	-	700,000.00	700,000.00	100%
Total Expenditures		92,725.56	2,543,500.00	2,450,774.44	96%

Las Vegas-Clark County Library District

Project 5015 - Construction Projects
From 2/01/2022 through 2/21/2022

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues					
45200	Interest Earnings	(49,703.48)	30,000.00	79,703.48	266%
Total Revenues		(49,703.48)	30,000.00	79,703.48	266%
Expenditures					
61900	Professional Services	56,850.00	160,000.00	103,150.00	64%
81500	Capital Improvements	-	400,000.00	400,000.00	100%
Total Expenditures		56,850.00	560,000.00	503,150.00	90%

Las Vegas-Clark County Library District

Project 5020 - PVS Projects
From 2/01/2022 through 2/21/2022

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
61210	Small Equipment	-	376,800.00	376,800.00	100%
81500	Capital Improvements	23,775.25	-	(23,775.25)	0%
81600	Capital Equipment - Major	62,702.92	346,200.00	283,497.08	82%
Total Expenditures		86,478.17	723,000.00	636,521.83	88%

Las Vegas-Clark County Library District

Project 9010 - Vehicle Purchase and Replacement
From 2/01/2022 through 2/21/2022

510
Capital Projects Fund

		YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Expenditures					
81600	Capital Equipment - Major	-	150,000.00	150,000.00	100%
Total Expenditures		-	150,000.00	150,000.00	100%

**Las Vegas-Clark County Library District
Statement of Revenues and Expenditures**

Debt Service Fund - 610

From 02/01/2022 Through 02/21/2022

	YTD Actual	Budget	Dollar Budget Amount Remaining	Percent Budget Remaining
Revenues				
Tax Revenue	52.32	-	(52.32)	
Miscellaneous	20.18	10,000.00	9,979.82	99.80%
Total Revenues	72.50	10,000.00	9,927.50	99.28%
Expenditures				
Supplies & Services	3,533.58	10,000.00	6,466.42	64.66%
Total Expenditures	3,533.58	10,000.00	6,466.42	64.66%
Excess (Deficit) of Revenues over (under) Expenditures	(3,461.08)	-	3,461.08	34.61%

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas-Clark County Library District
Summary Budget Comparison
By GL Account

Debt Service Fund - 610

From 02/01/2022 Through 02/21/2022

		YTD Actual	Budget	YTD Variance	Percent Budget Remaining
65100	Bank Charges	3,533.58	10,000.00	6,466.42	64.66%
	Total	3,533.58	10,000.00	6,466.42	64.66%

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100
From 1/22/2022 through 2/21/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14189	1/24/2022	10641	Quench USA, Inc.	Various: Filtered Drinking Water	850.00
14190	1/24/2022	11065	Pyro Combustion and Controls, Inc.	RB: Service Call - Boiler Repair	260.00
14191	1/24/2022	11137	Vital Records Control	Records Destruction Dec 2021	150.40
14192	1/24/2022	11552	Destiny Executive Search Group, Inc.	Executive Search Development Dir.	11,458.33
14194	1/24/2022	11922	Sability, LP	Consulting - December 21	1,572.50
14195	1/24/2022	1518	ECR	Silicone Cash Register KB Wetcover	49.00
14196	1/24/2022	1837	Johnstone Supply	Various	467.15
14197	1/24/2022	1854	Kamer Zucker Abbott	Legal Svc December 2021	2,575.00
14198	1/24/2022	1950	Liberty Lock and Security	WM Keys	11.80
14199	1/24/2022	2060	Mechanical Products Nevada Services, LLC	SM: HVAC Part	394.00
14200	1/24/2022	2152	Nedco Supply	Various	888.97
14201	1/24/2022	2234	Overton Power District #5	Service 12/08/21-01/08/22 MV	377.38
14202	1/24/2022	2307	Progressive Elevator	CC Elevator	697.00
14203	1/24/2022	2407	S & S Worldwide Inc.	Color Splash Faceted Gemstone - SV	422.73
14204	1/24/2022	2436	Scholastic, Inc.	ScienceFlix / TrueFlix 11/18/21-11/17/22	39,163.00
14205	1/24/2022	2798	Brodart Co.	Library Books & Materials for FY 2021-22	40,240.40
14206	1/24/2022	2852	Chem-Aqua, Inc.	EV & RB: HVAC Water Treatment	669.75
14207	1/24/2022	2887	West Payment Ctr	Bankruptcy Code Rules & Forms 2022	434.00
14208	1/24/2022	2914	Iron Mountain	Service Dec 2021	506.46
14210	1/24/2022	3023	Filtration Group IAQ	MB: Stock - Air Filters	4,485.12
14211	1/24/2022	3149	Midwest Tape	Library Books & Materials for FY 2021-2022	6,802.03
14212	1/24/2022	3309	Batteries Plus	CC Lighting Battery	124.85
14213	1/24/2022	3435	Ace Fire Systems, Inc.	Various: Fire Sprinkler & Alarm Tests/Insp's	462.00
14214	1/24/2022	4043	Won-Door Corporation	SW: Ann'l FireGuard Door Inspection	424.00
14215	1/24/2022	4604	Brodart Library Supplies & Furnishings	Suregrip cotton gloves - RB	89.43
14216	1/24/2022	5001	UniFirst Corporation	FAC Uniform Rental	313.30
14217	1/24/2022	5897	Gibson Construction of Nevada, Inc.	WM: Service Call - Auditorium roll-up door	946.08
14218	1/24/2022	7943	Communication Electronic Systems Inc	CH & WM: Burg/Fire Alarm Monitoring	130.00
14219	1/24/2022	8010	Allied Universal Security Services	On-Site Security 12/24/21-01/06/22 - CH	79,092.12
14220	1/24/2022	8263	Acoustic Eidolon Ltd.	Acoustic Eidolon perf WC Jan 2022	750.00
14222	1/24/2022	8557	Guaranteed Pest Solutions LLC	Various: Bed Bug Inspections	337.50
14223	1/24/2022	9143	Henry Marshall	NAE certificate	162.00
14224	1/24/2022	9383	Office Plus	Toner,hp li,contract - EV	1,617.50
14226	1/24/2022	9553	Ashworth and Belcastro Systems (ABS)	SU: Fire Alarm Tests / Inspections	390.00
14227	1/24/2022	9566	Diana Marshall	3h NAE Virtual PD Intr to AES	81.00
14228	1/24/2022	9631	Elliott's Sewer & Drain	CC: Service Call - Plumbing	122.75
14229	1/24/2022	9649	Freeman's Carpet Service, Inc.	WV: Replace carpet in Staff Lounge	959.46
14230	1/24/2022	9730	Commercial Lighting Specialties, LLC	Various	394.25
14231	1/31/2022	10298	Sprout Social, Inc.	Sprout For 2022	1,592.07
14232	1/31/2022	10527	Kevin Douglas Ford	ALP JAN PD 2022	54.00
14233	1/31/2022	10640	Susan Joan Hatch	2022 ALP PD JAN	54.00
14234	1/31/2022	10808	Patron Point, Inc.	Patron Point Verify FY 21-22	845.50
14235	1/31/2022	10809	Sandra Kay Ramaker	Board Comp for 1/20 Board Mtg	40.00
14236	1/31/2022	10864	Brian M. Wilson	Board Comp for 1/20 Board Mtg	40.00
14237	1/31/2022	10880	Michelle Holstein	ALP PD JAN 2022	54.00
14238	1/31/2022	11006	Michael Shon Thrower	2022 JAN ALP PD	54.00
14239	1/31/2022	11055	Bryant K. Rogers	Board Comp for 1/20 Board Mtg	40.00
14240	1/31/2022	11123	Tenera Curtina Sanders	ALP JAN 2022 PD	54.00
14241	1/31/2022	11598	Joseph F. Cortese	2h ALP JAN 2022 PD	54.00
14242	1/31/2022	11652	Nathaniel Paul Waugh	Board Comp for 1/20 Board Mtg	40.00
14243	1/31/2022	11681	Jennifer L. Jiron	Board Comp for 1/20 Board Mtg	40.00
14244	1/31/2022	11703	Kathleen Hagen Turner Whiteley	Board Comp for 1/20 Board Mtg	40.00
14245	1/31/2022	11711	Lisa Beth Grimm	2h JAN PD 2022	54.00
14246	1/31/2022	11713	Joseph Canaday	2H ALP Jan 2022 PD	54.00
14247	1/31/2022	11724	Greenberg Traurig, LLP	Audit response letter	1,107.00
14248	1/31/2022	11784	Cory Allen Starkes	JAN 2022 ALP PD	54.00
14249	1/31/2022	11865	Monica Shannah	ALP PD JAN 2022	54.00
14250	1/31/2022	11897	David Glenn Harrington	2H ALP JAN PD 2022	54.00
14251	1/31/2022	1201	Best Janitorial Services of Nevada	Extra Janitorial Services: December 2021	154.00
14252	1/31/2022	1300	Cashman Equipment Company	Various: Generator & Fire Pump Engine	1,298.31
14253	1/31/2022	1580	Ferguson Enterprises, LLC	Various	390.26
14254	1/31/2022	1620	Full Compass Systems Ltd	shure P3RA Wireless Bodypack Receiver,g20	388.05
14255	1/31/2022	1742	Ideal Supply Company Inc.	Various	286.21
14256	1/31/2022	1757	Ingram Library Services	Library Books & Materials for FY 2021-22	23,132.80
14257	1/31/2022	1837	Johnstone Supply	Various	117.78
14258	1/31/2022	2152	Nedco Supply	Various	1,323.22
14259	1/31/2022	2362	Refrigeration Supplies Distributor	#57 HVAC Mini Split Core	66.44
14261	1/31/2022	2860	Las Vegas Review Journal	Jan purchasing ad - ET	43.75
14262	1/31/2022	3149	Midwest Tape	Library Books & Materials for FY 2021-2022	26,535.40
14263	1/31/2022	3435	Ace Fire Systems, Inc.	SC (IT): Fire Sprinkler Repair	588.45
14264	1/31/2022	3500	Garda CL West, Inc	Excess Svc - Dec 2021	249.84
14265	1/31/2022	3677	Maria Cecilia P. Ordinario	JAN 2022 ALP PD	54.00
14266	1/31/2022	3770	Cox Communications of Las Vegas	Service 01/17/22-02/16/22	30,628.72
14267	1/31/2022	3776	Got Bugs LLC	MLQ & MLQC: Pest Control	200.00
14268	1/31/2022	3823	Lucas Holdings, LLC	LVCL Katelynn with barcode	2,490.62
14269	1/31/2022	4320	Kiesub Electronic Supply	PC1500 Duracell Procell AA batteries	210.24
14270	1/31/2022	4723	Purvis Industries - Las Vegas NV	Various	250.61
14271	1/31/2022	6704	Schneider Electric	Various: DDC Controls	8,934.99
14272	1/31/2022	6777	Mailmax Mailing Solutions, LLC	Maint 02/22/22-02/21/23	1,020.03
14273	1/31/2022	7289	Allison Socha	ALP JAN PD 2022	54.00
14274	1/31/2022	8010	Allied Universal Security Services	PVS Security 01/07/22-01/20/22	84,704.71
14275	1/31/2022	8122	Staples Advantage Dept LA	All-purpose school glue - WC	1,101.31
14276	1/31/2022	8557	Guaranteed Pest Solutions LLC	Various: Bed Bug Inspections	168.75
14277	1/31/2022	8575	Intermountain Lock and Security Supply	CC ADA Door Closer	318.37
14278	1/31/2022	9143	Henry Marshall	2022 ALP PD JAN	54.00
14279	1/31/2022	9159	Mesquite Lumber /Ace Hardware	Various	39.90
14280	1/31/2022	9287	Otis Elevator Company	WM: Elevator	849.70
14281	1/31/2022	9332	Felipe A. Ortiz	Board Comp for 1/20 Board Mtg	40.00

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100
From 1/22/2022 through 2/21/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14282	1/31/2022	9383	Office Plus	Oem toner hp 648a - CC	1,032.14
14283	1/31/2022	9511	Manny David Ford	JAN 2022 ALP PD	54.00
14284	1/31/2022	9566	Diana Marshall	3h NAE Virt Teacher Orieant Jan 2022	135.00
14285	1/31/2022	9730	Commercial Lighting Specialties, LLC	WC Lighting	202.50
14286	1/31/2022	9827	Vision Sign Inc.	MQLC: One-Stop Exterior Signage	3,125.32
14287	2/7/2022	10162	CenturyLink	Service 01/24/22-02/23/22	136.58
14288	2/7/2022	10179	Safe and Secure Alarms and Video	WC: Alarm Monitoring - Burglar	54.00
14289	2/7/2022	10212	Virgin Valley Water District	Service 12/20/21-01/20/22	477.43
14290	2/7/2022	10572	Mesquite Electric LLC	MQL: Lighting repairs in Cafe area	300.00
14291	2/7/2022	1064	Allied Refrigeration Inc.	MC HVAC	98.14
14292	2/7/2022	10654	Educational Testing Service (ETS)	Test Fee December 2021	118.25
14293	2/7/2022	10686	NLS Grounds Management, LLC	Various: Landscape Maintenance	20,393.15
14294	2/7/2022	10834	Brittany Mangelson	Transcribing for 1-20 Board Mtg	261.00
14295	2/7/2022	10927	CenturyLink	Service Jan 2022	1,953.07
14296	2/7/2022	11006	Michael Shon Thrower	NAE Teacher Orientation cert.	81.00
14297	2/7/2022	11113	BT Supplies West, Inc.	Gloves for MB	1,725.00
14298	2/7/2022	1157	AZ Partsmaster	SU Plumbing	304.42
14300	2/7/2022	1180	Baron Pest Solutions, Inc.	LA: Pest Control	37.00
14301	2/7/2022	1240	Brady Industries of Nevada, LLC	10 Cases of Hand Sanitizer	1,023.39
14302	2/7/2022	1455	Dell Marketing L.P.	SI# BLR901 Dell Latitude 9520	31,298.84
14303	2/7/2022	1457	Demco, Inc.	Book-Stops Section Markers- SV	205.00
14304	2/7/2022	1566	Fairway Chevrolet	#24 LOF	151.54
14305	2/7/2022	1580	Ferguson Enterprises, LLC	Various	984.63
14306	2/7/2022	1757	Ingram Library Services	Library Books & Materials for FY 2021-22	31,751.66
14307	2/7/2022	1803	JanWay Company USA, Inc.	carabiner pens 2500	2,160.00
14308	2/7/2022	1837	Johnstone Supply	Various	388.77
14309	2/7/2022	1897	Lakeshore Learning Materials	Lakeshore Pose & Play Families - YS	150.03
14311	2/7/2022	2152	Nedco Supply	Various	663.68
14312	2/7/2022	2234	Overton Power District #5	Service 12/22/21-01/22/22 MT	322.49
14313	2/7/2022	2362	Refrigeration Supplies Distributor	Various	488.78
14314	2/7/2022	2698	Virgin Valley Disposal	Rental fee/Totter svc - Jan 2022	126.40
14315	2/7/2022	2702	Grainger, Inc.	MV Lighting	110.58
14316	2/7/2022	2798	Brodart Co.	Library Books & Materials for FY 2021-22	37,505.98
14317	2/7/2022	2853	Dick Blick	Roylco Assorted Spectrum Mosaics - SW	62.30
14318	2/7/2022	2891	AFLAC	Premium January 2022	777.82
14319	2/7/2022	3023	Filtration Group IAQ	MB: Stock - Air Filters	2,470.44
14320	2/7/2022	3048	Desert Boilers & Controls Inc.	AnnT Pre-Season Boiler Service	13,735.00
14321	2/7/2022	3149	Midwest Tape	Library Books & Materials for FY 2021-2022	11,454.20
14322	2/7/2022	3324	Rio Virgin Telephone Co.	Service Feb 2022	406.34
14324	2/7/2022	4513	Blackstone Publishing	Targeted AudioCD, A Slow Burning Fire AudioCD	382.26
14325	2/7/2022	4522	Quest Diagnostics	11 pre-employment drug tests	415.58
14326	2/7/2022	4604	Brodart Library Supplies & Furnishings	Materials & Supplies FY 2021-22	161.00
14327	2/7/2022	4649	H & E Equipment Services Inc.	#33: Trailer Repairs	2,204.96
14328	2/7/2022	4676	Color Reflections	Tent & Lights	1,368.48
14329	2/7/2022	4723	Purvis Industries - Las Vegas NV	Various	125.12
14330	2/7/2022	5001	UniFirst Corporation	FAC Uniform Rental	215.40
14331	2/7/2022	5130	OverDrive Inc.	Library Books & Materials for FY 2021-22	173,898.91
14332	2/7/2022	5718	Tangerine Office Machines	Printer Support Svcs, Expires: 6/30/22	369.75
14333	2/7/2022	5769	The Penworthy Company	Library Books & Materials for FY 2021-2022	7,983.44
14334	2/7/2022	6777	Mailmax Mailing Solutions, LLC	Contract 4/2/22-4/1/23	1,062.00
14335	2/7/2022	7655	Gill's Printing and Color Graphics	Bookmarks winter reading 1k	217.13
14336	2/7/2022	7943	Communication Electronic Systems Inc	RB: Service Call - FACP Alarm Issue	404.00
14337	2/7/2022	8557	Guaranteed Pest Solutions LLC	Various: Bed Bug Inspections	168.75
14338	2/7/2022	8593	American Sign Language Communication	ASL storytime at WC	180.00
14339	2/7/2022	9191	Canon Solutions America, Inc.	Monthly Maint 11/22/21-12/21/21 - CC	3,890.26
14340	2/7/2022	9383	Office Plus	Crtgd,lsr,bk,hp - WC	4,189.89
14341	2/7/2022	9631	Elliott's Sewer & Drain	WC: Service Call - Floor drains backing up	202.75
14342	2/7/2022	9649	Freeman's Carpet Service, Inc.	WV-Comp Lab: Install rubber base and patch carpet	258.75
14343	2/7/2022	9730	Commercial Lighting Specialties, LLC	SU Lighting	467.70
14345	2/7/2022	9907	Principal Life Insurance Company	Premium Feb 2022	23,252.88
14346	2/14/2022	10017	CDA Media Relations	2/22 BHM ad	2,350.00
14347	2/14/2022	10184	City of Mesquite Athletics & Leisure Services Dept	MQLC: Landscape Maintenance	800.00
14349	2/14/2022	10809	Sandra Kay Ramaker	Finance & Audit Committee Mtg	40.00
14350	2/14/2022	10834	Brittany Mangelson	Feb Finance and Audit	124.50
14351	2/14/2022	10864	Brian M. Wilson	Finance & Audit Committee Mtg	40.00
14352	2/14/2022	11055	Bryant K. Rogers	Finance & Audit Committee	40.00
14354	2/14/2022	11652	Nathaniel Paul Waugh	Finance & Audit Committee Mtg	40.00
14355	2/14/2022	11653	Bombard Mechanical, LLC	SV - Service Call: Water leak in parking lot	3,435.18
14356	2/14/2022	11677	Kronos SaaShr, Inc.	PERS Report Creation	2,000.00
14358	2/14/2022	1201	Best Janitorial Services of Nevada	Various: Janitorial	143,598.10
14359	2/14/2022	1240	Brady Industries of Nevada, LLC	5 Cases Sanitizer & Towel Fold-up	603.26
14360	2/14/2022	1566	Fairway Chevrolet	#24 RR Hub Bear-Seal is Leaking	235.00
14361	2/14/2022	1580	Ferguson Enterprises, LLC	Various	423.17
14362	2/14/2022	1620	Full Compass Systems Ltd	CEI TPMC-8X-BTP Internal Batt Pack TPMC-8X	3,059.03
14363	2/14/2022	1627	Cengage Learning, Inc.	Library Books & Materials for FY 2021-22	15,399.12
14364	2/14/2022	1640	Gerald M. Welt, Chartered	January Invoice for Legal Services	4,326.73
14365	2/14/2022	1742	Ideal Supply Company Inc.	LA HVAC	68.87
14366	2/14/2022	1753	InfoUSA Marketing Inc.-A Sub of Data Axle Inc.	City Directories Annual	2,970.00
14367	2/14/2022	1757	Ingram Library Services	Library Books & Materials for FY 2021-22	35,968.99
14368	2/14/2022	2152	Nedco Supply	Various	4,623.17
14369	2/14/2022	2215	OCLC Inc.	Cataloging/ILL Charges FY2021-22	5,227.16
14370	2/14/2022	2234	Overton Power District #5	Service 01/01/22-02/01/22 MQ	2,743.64
14371	2/14/2022	2307	Progressive Elevator	CC - Service Call: Theater Elevator Repair	1,770.00
14372	2/14/2022	2567	Teamsters Local Union #14	Union Dues - Feb 2022	8,682.00
14373	2/14/2022	2702	Grainger, Inc.	4 Cabinets-Fire Extinguishers	168.52
14374	2/14/2022	2798	Brodart Co.	Library Books & Materials for FY 2021-22	36,233.14
14375	2/14/2022	2819	CenturyLink Communications, LLC	Service Feb 2022	8,131.32
14376	2/14/2022	2887	West Payment Ctr	Library Materials for MISD FY 2021-22	828.83

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100
From 1/22/2022 through 2/21/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14377	2/14/2022	3149	Midwest Tape	Library Books & Materials for FY 2021-2022	13,751.55
14378	2/14/2022	3300	ProQuest LLC	Music Reference collection 2/1/22-1/31/23	69,494.10
14379	2/14/2022	4517	Fingerprint Pros, Inc.	5 pre-employment fingerprints	295.00
14380	2/14/2022	4522	Quest Diagnostics	8 pre-employment drug tests	308.18
14381	2/14/2022	4676	Color Reflections	Window clings - silver & gold	5,803.50
14382	2/14/2022	4897	Public Employees Benefits Program State of NV	Acct #750 Ins. Premium - Feb 2022	7,395.27
14383	2/14/2022	5130	OverDrive Inc.	Library Books & Materials for FY 2021-22	58,696.71
14384	2/14/2022	5769	The Penworthy Company	Penworthy Books for WOW	60.60
14386	2/14/2022	6646	Aqua Serv Engineers, Inc.	Various: HVAC Water Treatment	1,975.12
14387	2/14/2022	7188	Innovative Interfaces, Inc.	Library Books & Materials for FY 2021-22	132.00
14388	2/14/2022	7671	Rentokil	SW: Semi-Annual Scorpion Service	1,773.00
14389	2/14/2022	7943	Communication Electronic Systems Inc	CH: QI DEF - Service Call fir air handler units	396.00
14390	2/14/2022	8010	Allied Universal Security Services	On-Site Security 01/21/22-02/03/22 - CH	89,956.89
14391	2/14/2022	8122	Staples Advantage Dept LA	Staples move&store tape 6pk - Dev	9,778.74
14392	2/14/2022	8155	Las Vegas Clark County Librar Dist Foundation	Foundation Bookstore Sales - Jan 2022	15,557.75
14393	2/14/2022	8354	Gruber Technical Inc.	Various: UPS PM Service	4,880.00
14394	2/14/2022	8557	Guaranteed Pest Solutions LLC	Various: Bed Bug Inspections	308.75
14395	2/14/2022	8575	Intermountain Lock and Security Supply	Various	555.08
14396	2/14/2022	8718	Library Ideas, LLC	Library Books & Materials for FY 2021-2022	527.40
14397	2/14/2022	9101	O'Reilly Auto Parts	Various	98.44
14398	2/14/2022	9332	Felipe A. Ortiz	Finance & Audit Committee Mtg	40.00
14399	2/14/2022	9383	Office Plus	Crtgd,lsr,bk,27k - SV	2,383.29
14400	2/14/2022	9553	Ashworth and Belcastro Systems (ABS)	SU: QI DEF Repair - Smoke Detector	285.00
14401	2/14/2022	9631	Elliott's Sewer & Drain	WM - Service Call: Plumbing	202.75
14402	2/14/2022	9958	Enerspect Medical Solutions LLC	AED Adult and Infant/Child Pads	1,462.64
90470	1/27/2022	10253	Elizabeth Ann Foyt	Board Comp for 1/20 Board Mtg	40.00
90471	1/27/2022	10265	Rowton Entertainment, LLC	SM Jackson Rayne Jan 2022	500.00
90472	1/27/2022	11671	Marc B. Leeds	ALP PD JAN 2022	54.00
90473	1/27/2022	11801	Jeffrey Scott Trower	SM Drum Circles 2022	350.00
90474	1/27/2022	11929	Koff and Associates Inc.	Services - Nov 2021	10,880.00
90475	1/27/2022	11930	Abdur-Rahman Muhammad	Remaing Due - Two -45min Macolm X	2,000.00
90476	1/27/2022	11932	Vicki Free	2 ALP JAN PD	54.00
90477	1/27/2022	11934	Karol Belaustegi	2h ALP Jan PD 2022	54.00
90478	1/27/2022	1458	State Collections & Disbursement Unit	Mandated Court Payment	1,017.91
90479	1/27/2022	1577	FedEx	Express Services - Nov 15 2021	27.56
90480	1/27/2022	2159	AT&T SBC	Service 01/11/22-02/10/22	616.19
90481	1/27/2022	2494	Southwest Gas Corp.	Service 12/08/21-01/10/22 EV	7,899.39
90482	1/27/2022	2861	Jay D. Whipple	MV: Pest Control	40.00
90483	1/27/2022	3064	Acco Brands USA LLC (GBC)	SV laminator repair	376.06
90484	1/27/2022	5026	Nevada State Treasurer	Mandated Court Payment	6.00
90485	1/27/2022	5246	Kelly D. Benavidez	Board Comp for 1/20 Board Mtg	40.00
90486	1/27/2022	7369	SYNCHRONY BANK/AMAZON	Amazon 011522	14,324.87
90487	1/27/2022	7553	Jonathan Lynn Tharp	JAN PD 2022	54.00
90488	1/27/2022	9711	Jose L. Melendrez	Board Comp for 1/20 Board Mtg	40.00
90489	2/3/2022	10084	A Public Fit	Staged Reading SKELETON CREW 1/ 28 & 29	1,000.00
90490	2/3/2022	10231	Janet A. Mikealson-Lenox	Balloon Artist for SW	450.00
90492	2/3/2022	10739	Signature Productions	Cancelled Room - 2/9 - 2/12	1,099.50
90493	2/3/2022	11076	Quadient, Inc.	Meter Rental 02/25/22-05/24/22	341.70
90494	2/3/2022	11617	Steve Spangler, Inc.	Winter Reading Challenge prizes K-5	5,200.00
90495	2/3/2022	11813	Capitol Door Service	EV: Staff entry door repairs	2,251.40
90496	2/3/2022	11906	Dirk Kleutgens	Live Concert at SW on 1/30/22	500.00
90497	2/3/2022	11926	Vector Media Holding Corp.	Anywhere Bus Wrap	4,115.00
90498	2/3/2022	11936	Angela Bozarth	Refund for Printing	16.20
90499	2/3/2022	11946	Bureau of Land Management	Serial Number N-66076-01 - Cactus South Library	720.00
90500	2/3/2022	11951	Lillian Grant	Deposit - March 2022 Women's History	500.00
90501	2/3/2022	1950	Liberty Lock and Security	Safe Lock Repair - WH	143.90
90504	2/3/2022	1991	Lowe's Improvement	Dec 2021 - Jan 2022	1,447.30
90505	2/3/2022	2097	Moapa Valley Telephone Co. Inc.	Service 01/26/22/02/25/22	974.68
90506	2/3/2022	2159	AT&T SBC	Service 01/25/22-02/24/22	609.02
90507	2/3/2022	2494	Southwest Gas Corp.	Service 12/21/21-01/21/22 CH	1,883.42
90508	2/3/2022	2772	Xerox Corporation	Meter Usage Dec 2021	951.78
90509	2/3/2022	2838	Verizon Wireless	Service 12/21/21-01/20/22	2,241.67
90511	2/3/2022	3383	Home Depot Credit Services	Dec 2021 - Jan 2022 Various	2,118.58
90512	2/3/2022	4117	Television Monitoring Services, Inc.	3 clips- covid & reading chall	150.00
90513	2/3/2022	6817	Reliance Connects	Service Feb 2022	634.12
90514	2/3/2022	8731	UNUM Life Insurance Co. of America	Premium February 2022	192.82
90515	2/3/2022	9895	National Benefit Services, LLC	NBS Dec 2021 Admin fee	406.00
90516	2/3/2022	9937	AFLAC Premium Holding	Premium January 2022	2,532.34
90517	2/3/2022	9945	Texas Life Insurance Company	Premium January 2022	230.05
90518	2/10/2022	10143	Treehouse Island Inc.	350 Annual Licenses	42,000.00
90519	2/10/2022	10176	Jonathan Karrant	SM Music Appreciation 2022	175.00
90520	2/10/2022	10441	University of Fashion, Inc.	1 year sub	6,700.00
90521	2/10/2022	10636	Glenn R. Pomianek	perf @ WC Jan 282022 by The Quitters	1,200.00
90522	2/10/2022	10998	Sprint	Service 12/27/21-1/26/22	18,144.28
90524	2/10/2022	11583	Cindy Lee	Female Composers Concert - 9/25/21	1,000.00
90525	2/10/2022	11625	Sri Lanka America LV	Refund - Room 2/5/22 WM	330.00
90526	2/10/2022	11644	Advent Cleaners	SC/Exec Suite: (11) Tablecloths dry-cleaned	226.60
90527	2/10/2022	11813	Capitol Door Service	Various: Misc Door Repairs	222.45
90528	2/10/2022	11898	Biznet LLC	Homebuyer Workshop Series - 1/26 WC	333.00
90529	2/10/2022	11916	Tire Works	Various	743.96
90530	2/10/2022	11957	The Vegas Voice	Refund - Rental 2/20/22 CC	420.00
90531	2/10/2022	11959	Lisa Theodore	Overpayment on Library Acct.	18.99
90532	2/10/2022	11965	Rose Kingsley	Refund - Room 2/13/2022 SM	200.00
90533	2/10/2022	11966	Alyssa Villanueva	Payroll replacement check - 8/17/21	254.95
90534	2/10/2022	11983	Mary Miller	Refund - Room 1/28-29/22 WM	880.00
90535	2/10/2022	1458	State Collections & Disbursement Unit	Mandated Court Payment	1,017.91
90536	2/10/2022	1577	FedEx	Express Services - Jan 2022	68.10
90537	2/10/2022	2053	Matthew Bender & Co., Inc.	Moore's Fed Rules Pamphlet 1-2-3-4	952.54

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas - Clark County Library District Check/Voucher Register

General Fund - 100
From 1/22/2022 through 2/21/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
90538	2/10/2022	2169	Nevada Illumination	SU: Parking Lot Lighting	279.50
90539	2/10/2022	2175	NV Energy	Service 12/17/21-01/20/22 CH	13,375.86
90540	2/10/2022	2494	Southwest Gas Corp.	Service 12/29/21-01/27/22 WC	10,707.10
90542	2/10/2022	2837	Republic Services 620	Recycling svc 02/01-02/28 WM	6,110.79
90543	2/10/2022	5026	Nevada State Treasurer	Mandated Court Payment	6.00
90544	2/10/2022	6817	Reliance Connects	MQL & MQLC: Alarm Monitoring	134.85
90545	2/10/2022	8192	AT&T	Service Feb 2022	37.63
90546	2/10/2022	9711	Jose L. Melendrez	Finance & Audit Committe Mtg	40.00
90547	2/10/2022	9966	The Sherwin-Williams Co.	Various	190.80
90549	2/14/2022	11986	Megin T. Dunn	PR Replacement - 02/11/22	10.00
90550	2/17/2022	10253	Elizabeth Ann Foyt	Board Compensation for 2-10-22 Board Mtg.	40.00
90551	2/17/2022	10945	UNLV Board of Regents	SM UNLV Jazz concerts 2/13/22	500.00
90553	2/17/2022	11693	Richard James Cisneros	LV Classica Music Concert -01-20-22	400.00
90554	2/17/2022	11929	Koff and Associates Inc.	Compensation Study	11,840.00
90555	2/17/2022	11961	Leaping Lizards Music	Deposit for March 20 show	2,750.00
90556	2/17/2022	11990	New York State Office of the State Comptroller	Unclaimed Property Period end 12/18/2018	500.00
90557	2/17/2022	1577	FedEx	Ground Services - Jan 2022	12.67
90558	2/17/2022	2117	Multi-Cultural Books & Videos, Inc.	Library Books & Materials for FY 2021-22	1,674.02
90559	2/17/2022	2169	Nevada Illumination	CC: Parking Lot Lighting	128.00
90560	2/17/2022	2175	NV Energy	Service Dec 21 & Jan 22	48,704.05
90561	2/17/2022	2838	Verizon Wireless	Equipment 01/24/22-01/31/22	12,000.00
90562	2/17/2022	2861	Jay D. Whipple	MV: Pest Control	40.00
90563	2/17/2022	6091	BayScan Technologies, LLC	4.02" x 984' C36 Resin Ribbon	190.00
90564	2/17/2022	9711	Jose L. Melendrez	Board Comp for 2-10-22 Board Mtg.	40.00
90565	2/17/2022	9895	National Benefit Services, LLC	Debit card fees 2022	2,133.00
Total 100 - General Fund					1,602,952.17

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

Grant Fund - 220
From 1/22/2022 through 2/21/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14193	1/24/2022	11796	Cheri Ann Licha	HSE Prep 239.10.23	108.00
14209	1/24/2022	3020	Discount School Supply	Glitter pony beads - OR	448.10
14225	1/24/2022	9454	Apple Inc.	iMac w/Retina BBTTC - Grant Refresh 2021	3,796.00
14299	2/7/2022	11672	Vickie Michelle Ford	ABE Virtual Transitional adv 241-1	1,944.00
14323	2/7/2022	4042	Baker & Taylor, Inc.	AXIS360 E-media Materials	15,536.77
14348	2/14/2022	10527	Kevin Douglas Ford	ELV ADV PM 303 1/25-2/3	472.50
14357	2/14/2022	11872	Dione Thompson	61h abe/hse OSCC 342	1,644.00
14384	2/14/2022	5769	The Penworthy Company	Penworthy Books for WOW	12,000.00
90522	2/10/2022	10998	Sprint	Service 12/27/21-1/26/22	569.76
Total 220 - Grant Fund					36,519.13

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

Gift Fund - 230
From 1/22/2022 through 2/21/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14344	2/7/2022	9821	Liquid Courage	SW art gallery reception	1,275.00
14391	2/14/2022	8122	Staples Advantage Dept LA	Staples move&store tape 6pk - Dev	90.38
90491	2/3/2022	10539	Jonathan Watson	EN DJ Instruction	132.00
90552	2/17/2022	11012	Bradford Smith Jr.	BBTTC instruction	1,600.00
Total 230 - Gift Fund					3,097.38

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas - Clark County Library District
Check/Voucher Register

Capital Projects Fund - 510
From 1/22/2022 through 2/21/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14260	1/31/2022	2686	Simply Covered, Inc.	Arm Covers for Executive Director	80.00
14302	2/7/2022	1455	Dell Marketing L.P.	SI# BLR901 Dell Latitude 9520	4,156.00
14310	2/7/2022	2015	Machabee Office Environments	EN Adult Service Chair	559.58
14353	2/14/2022	11594	BDO USA, LLP	QALICB 990s	5,000.00
14391	2/14/2022	8122	Staples Advantage Dept LA	Staples move&store tape 6pk - Dev	513.18
90523	2/10/2022	11009	KME Architects	WV: Arch'l Programming Services	28,000.00
90548	2/11/2022	11883	Invengo American Corp.	Any Time Library - DEP 50%	19,650.00
90566	2/17/2022	7285	Henriksen Butler Nevada	BAM: Relocate Office Space	340.91
Total 510 - Capital Projects Fund					58,299.67

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

Las Vegas - Clark County Library District Check/Voucher Register

Debt Service Fund - 610
From 1/22/2022 through 2/21/2022

Check/Voucher #	Posting Date	Vendor Number	Vendor Name	Description	Check Amount
14221	1/24/2022	8531	FHN Financial Main Street Advisors, LLC	Oct-Dec 2021	79.15
Total 610 - Debt Service Fund					79.15
Total - All Funds					1,700,947.50



ITEM VI.A.3.b.

MEMORANDUM

TO: Board of Trustees through Mr. Kelvin Watson, Executive Director
FROM: John Vino, General Services Director
DATE: February 28, 2022
SUBJECT: **General Services Report, March 2022**

This report provides an overview of the primary accomplishments, initiatives and District-Wide activities for the General Services Division for the month of February 2022.

POWERFUL PLACES

West Las Vegas Relocation

New Building Programming

On February 9th, KME Architects, the District and Trustee Rogers met with Commissioner McCurdy to present the New West Las Vegas Library Project. Our presentation covered:

- The History of the Branch
- Project Parameters
- Role and Purpose of the Library: Education / Services
- Core spaces and services of the new library
- Cultural Connection – Forms and Patterns
- Concepts - Tech Lab / Maker Spaces / Big Ideas

The project was well received and supported. Commissioner McCurdy shared his concerns over the traffic on Martin Luther King Boulevard. We shared that we have commissioned a traffic study of the area and would be working with the City and DOT for solutions regarding his concerns.

On February 22th – three Focus Group meetings were held at the West Las Vegas Library. The purpose of the meetings was to share information about the proposed new Library and help raise awareness of our Community Meeting scheduled for March 21, 2022. Approximately 120 community members participated in the meetings. Also present were Councilman Cedric Crear, Trustee Keith Rogers, KME Architects, SUMNU Marketing and District staff.

The meetings were divided into presentations by the District – what a 21st Century Library would bring to the Community, by KME – Site information and build design inspiration, as well as a question and answer period. Overall, the proposed new Library was well received, with the majority of the concerns expressed revolving

around the future of the current site and Theater. Councilman Crear answered many of these concerns. We will be forwarding these concerns and comments to the City, so they are aware of these issues and will be prepared to answer questions regarding them at the March 21st Community Meeting.

Community Meeting, March 21, 2022 – We are working on finalizing the agenda, speakers and presentations for the upcoming meeting – we are currently focused on ensuring that the meeting is publicized as broadly as possible. We plan to utilize the following marketing strategies:

- **E-blast** – a “Hold the Date” e-mail has been sent to West Las Vegas patrons
- **Mailing of postcards** - LVCCLD has designed “Hold the Date” post cards that are being mailed to all individuals within one mile of Library
- **Radio advertising** - We will run approx. 20 spots in the two week prior to the meeting on KCEP Power 88 – Director Watson may also appear on selected Radio Shows to promote the meeting
- **Canvassing** - We will canvas the community with posters/flyers.
- **Social Media** - Sumnu Marketing will be working with the District to maximize social media outreach.
- **Other** - Announcements in Planning Commission and City Council meetings
- **Website** - LVCCLD will update their website “Hero Banner” section to show the upcoming meeting.

WLV – New Site Location - Negotiations with the City of Las Vegas New Site:

The City has requested the new site to be conveyed (via Deed) to the District which includes a Reversionary Interest instead of a Ground Lease. The District has agreed to this form of conveyance as it is beneficial to the District specifically in our pursuit of New Market Tax credits.

Sale of Existing Site

Awaiting the City’s Letter of Intent for the purchase of our current West Las Vegas Library.

Whitney Library Project - The creation of a family restroom for the Youth Services Department – Plans have been submitted for review and permitting.

Spring Valley – Architectural Interior Design are underway for a branch refresh, which will include new flooring throughout the branch as well as the repainting of selected areas. Staff is finalizing carpet selections and bid drawings.

Laughlin Library - Architectural Interior Design is underway for a branch refresh, which will include new flooring throughout the branch.

POWERFUL PARTNERSHIPS

Workforce Connections – at the direction of Director Watson, the District is working on a reallocation of space at the West Charleston Library to accommodate an Employ NV Youth Hub. In partnership with LVCCLD, CCSD, CSN, and featured employers and other partners, this program focuses on connecting youths to careers. Workforce Connections hopes to provide in-person and virtual career services to 500 youth annually. Planned services include:

- An Apple LAB for STEM Activities
- Local Market Information
- Career Exploration
- Job Boards
- Resume Assistance
- Apprenticeship Partners
- Post-Secondary Education Pathways
- College Exposure Activities
- Campus Tours
- College Application Assistance

As part of the partnership, Workforce Connections will be providing to the District a dedicated Teen Zone as well as required furniture. In addition, the District will have access to the APPLE Lab to use for makerspace activities, when not in use by Workforce Connections. Below is the planned layout for the new program.



COVID Update

Nicole Baker, District Safety Manager has been working to stay apprised of all COVID-19 protocol updates from the CDC and SNHD. Nicole has also been working closely with Tricia Pavone in HR to field any questions and calls from District staff regarding COVID-19 as well as giving direction to staff who have questions regarding their positive test results and District COVID protocol.

Home COVID Tests

The District is working with the Private Business Sector Coordinator with NV Health Response to set up LVCCLD as a distribution site for the State's ACON FlowFlex at-home COVID test kits. The tests are expected to arrive on 2/25/22 and distribution to staff and the public will commence shortly after. We expect to receive and distribute 10,000 test kits.

West Las Vegas Library

Focus Meeting

Las Vegas-Clark County
**LIBRARY
DISTRICT**
LVCLD.org

kme
ARCHITECTS



Overview

- Introductions
 - LVCCLD
 - KME
- New West Las Vegas Library
 - Project Information
- Overall Themes and Ideas
- Next Steps
- Questions and Answers

Las Vegas-Clark County
**LIBRARY
DISTRICT**
LVCCLD.org

kme
ARCHITECTS



Las Vegas-Clark County

**LIBRARY
DISTRICT**

LVCCLD.org

Meeting Purpose

Proposed New West Las Vegas Library Community Meeting - March 21,2022

A interactive session to receive Community feed back on:

- Vision – **Innovation and Opportunities for Education.**
- Building and Design Objectives .
- Functional Objectives.
- Identification of future library services.

“The only thing you
absolutely have to know is
the location of your library.”
- Albert Einstein

Las Vegas-Clark County

**LIBRARY
DISTRICT**

LVCCLD.org

THE LIBRARY AS THE COMMUNITY ANCHOR



Branch on D Street - 1973
Lake Mead Branch opened 1989

THE LIBRARY AS THE COMMUNITY ANCHOR



A neighborhood branch, the library has many patrons that have grown up using the library and now bring their children and grandchildren to the library.

The West Las Vegas Library is a prominent part of the Historic Westside and is embedded in the community.

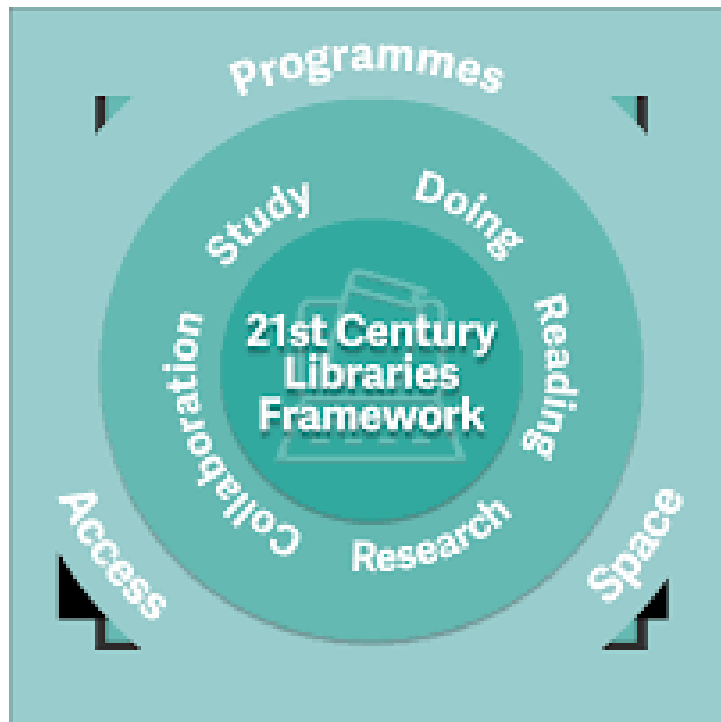
There is a sense of ownership and pride in the library by many of our patrons..

A 21ST CENTURY LIBRARY

Las Vegas-Clark County

**LIBRARY
DISTRICT**

LVCCLD.org



What Defines a 21st Century Library

Libraries have to be more than a just places for borrowing books.

- A new building with flexible spaces,
- A building that encourages exploration, creation, and collaboration,
- An active and interactive public spaces where people can socialize, play, and learn,
- A place where conversation, collaboration, and informal learning are encouraged, facilitated,
- That facilitated learning by dedicating more building square footage to human-centered activities with flexible and adaptable spaces, furniture, and collections.

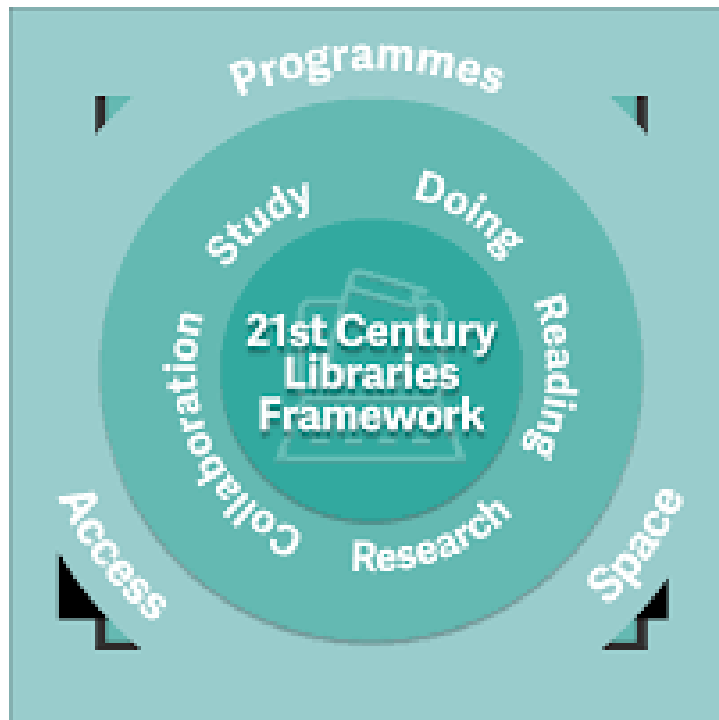
A 21ST CENTURY LIBRARY

Las Vegas-Clark County

**LIBRARY
DISTRICT**

LVCCLD.org

What Defines a 21st Century Library



Programs and Services will focus on 21st century skill sets, including:

- Critical Thinking and Problem Solving,
- Creativity and Innovation,
- Communication and Collaboration,
- Visual Literacy,
- Media Literacy,
- Entrepreneurial Literacy
- Global Awareness

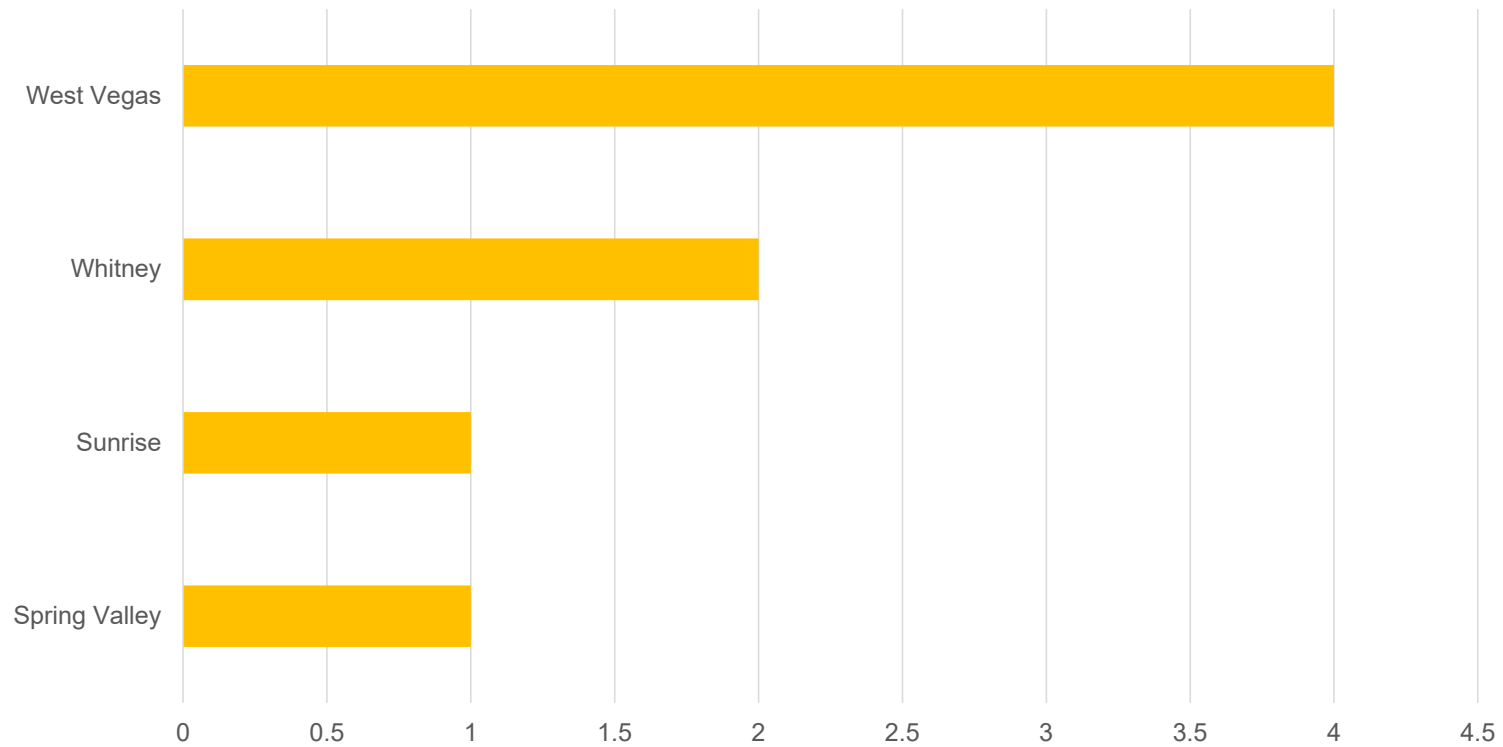
COMMUNITY NEEDS

Las Vegas-Clark County

**LIBRARY
DISTRICT**

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HIGHEST COMMUNITY NEEDS



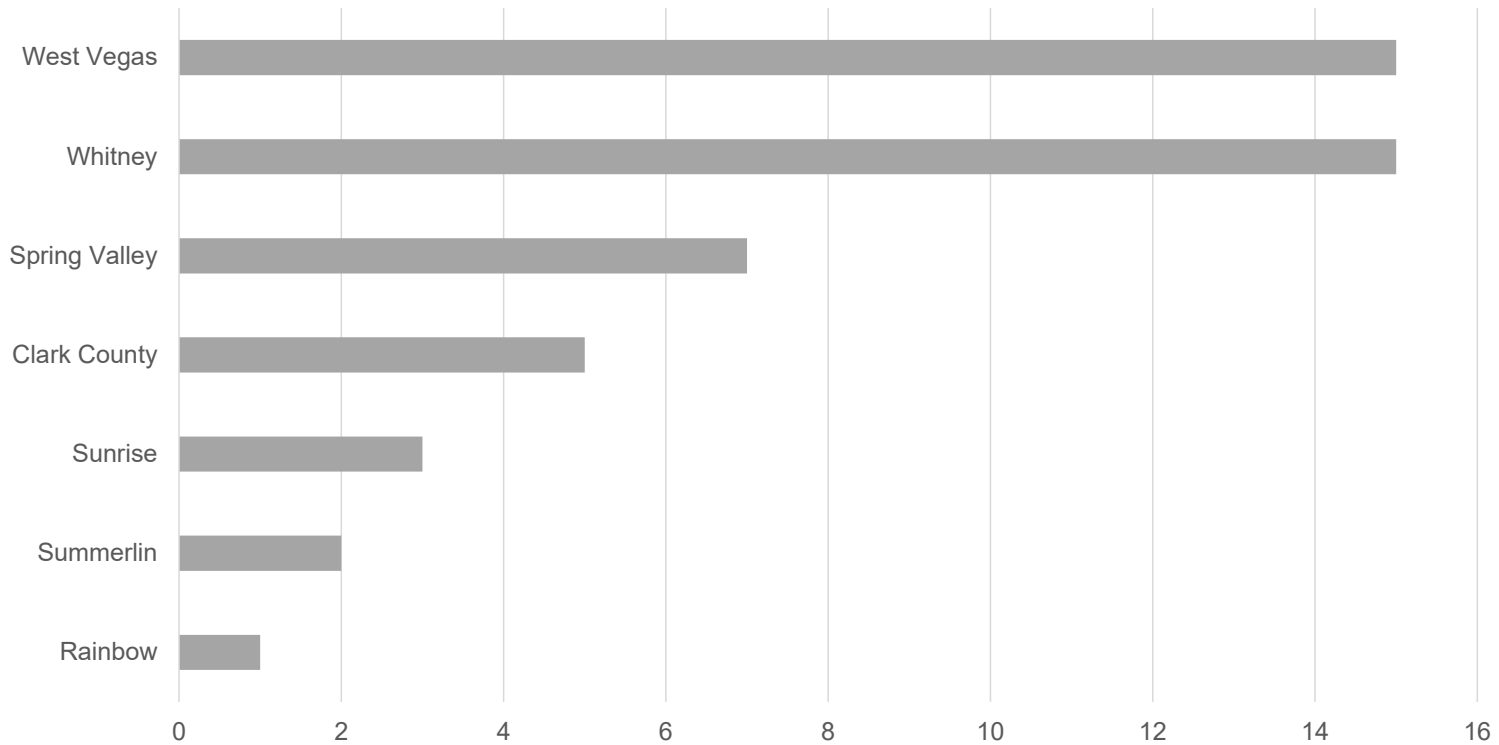
TOP COMMUNITY IMPACT

Las Vegas-Clark County

**LIBRARY
DISTRICT**

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TOP COMMUNITY IMPACT



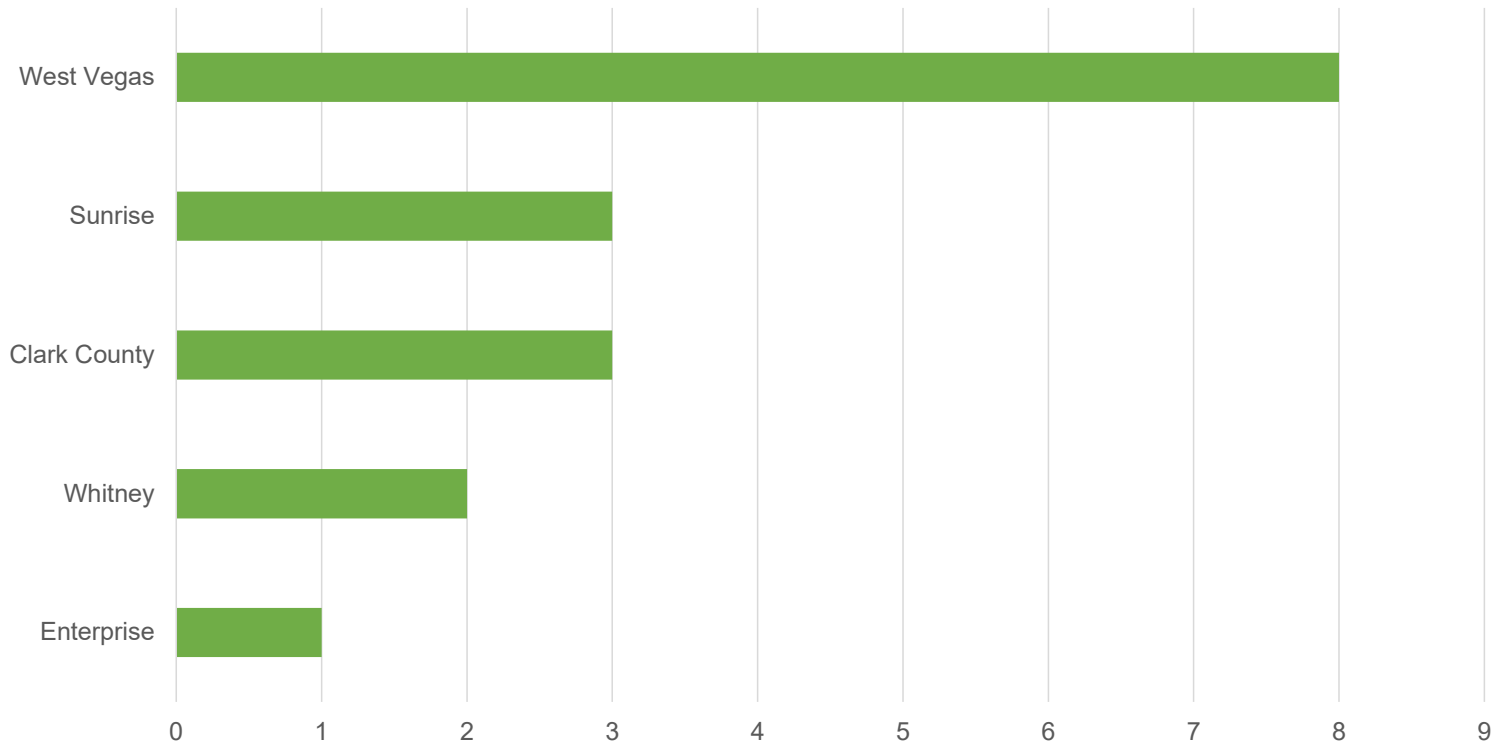
MOST DISASTROUS COMMUNITY IMPACT IF CLOSED

Las Vegas-Clark County

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DISTRICT**

LVCCLD.org

MOST IMPACT ON THE COMMUNITY IF CLOSED



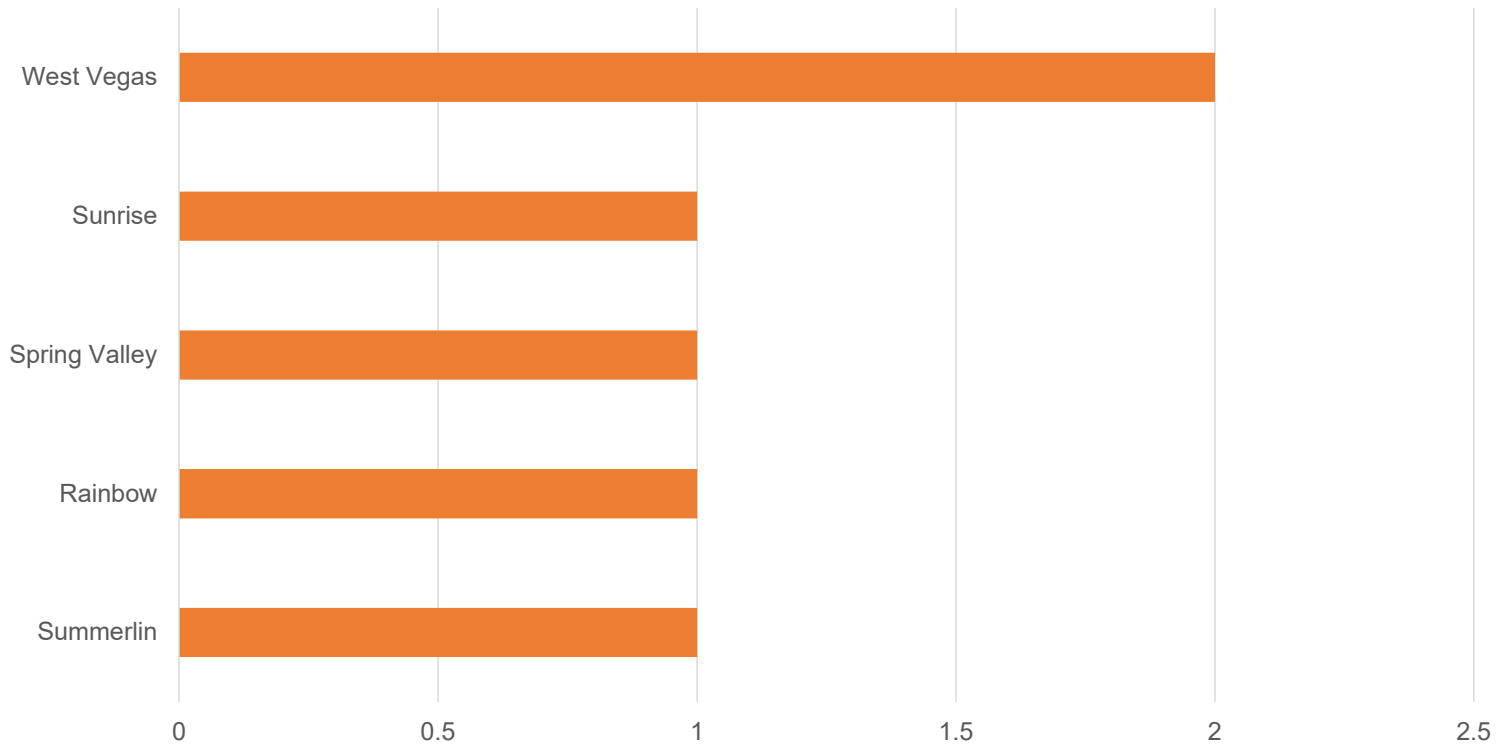
BUILDING (RENOVATION) NEEDS

Las Vegas-Clark County

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DISTRICT**

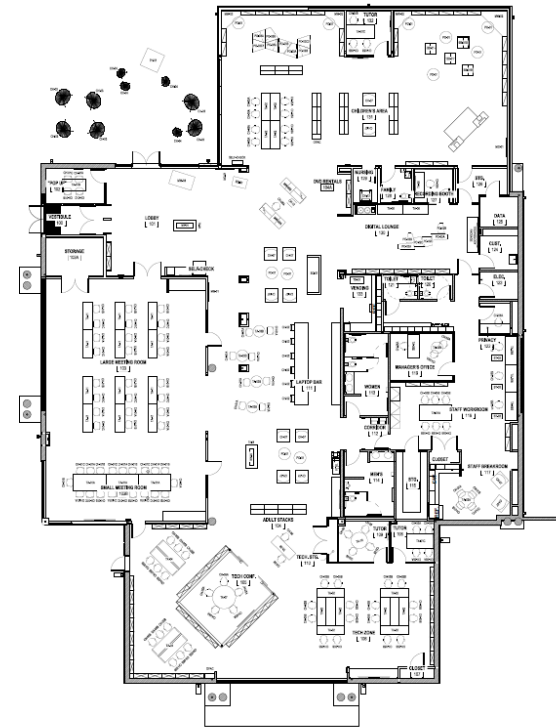
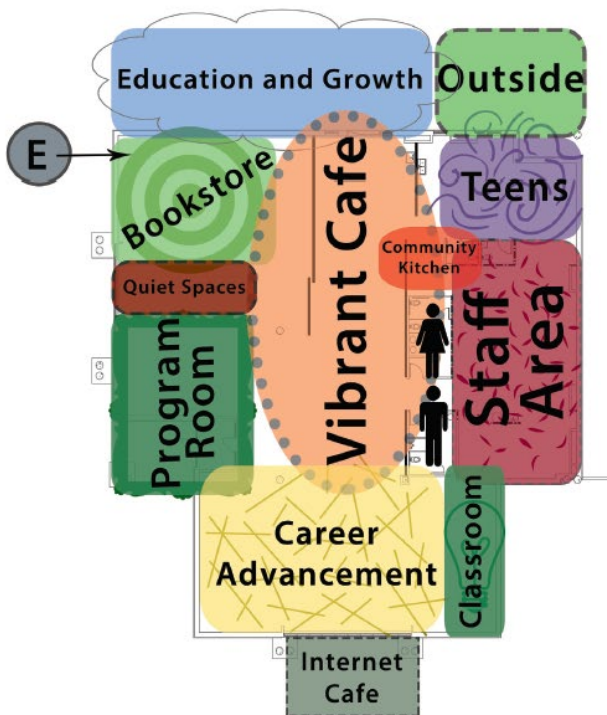
LVCCLD.org

HIGHEST RENOVATION NEEDS



STEP 1: TURN CONCEPT INTO COMPONENTS

LIBRARY



CORE SPACES/SERVICES OF THE DISTRICT

LIBRARY

Café Vibe

Intergenerational Living Room

Computer Lab

Study Rooms

Youth Story & Activity

Homework & Homeschool Support

Teen Area

Maker Spaces

Adult Learning Lab

Business/Career Services

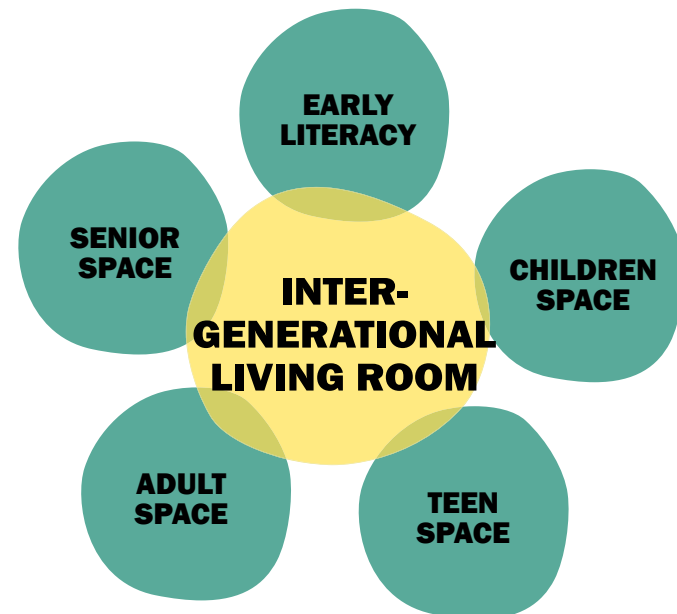
Social Services

Event Space

Gallery/Community Displays

Technology Access

Outdoor Space



INTERGENERATIONAL LIVING ROOM



**INTER-
GENERATIONAL
LIVING ROOM**

**COMMUNITY
& CULTURE**

INTERGENERATIONAL LIVING ROOM

Third Place

- Sanctuary away from home
- Open space, comfortable seating, work spaces, café



Our Favorite Coffee Shops All Have...

1. A Friendly Welcome
2. Coffee & Tea
3. Music!
4. Furniture Zones
 - Farm Table
 - Lounge
 - Bar Seating
 - Round Café Tables
5. People We Know

INTERGENERATIONAL LIVING ROOM

LIBRARY
DISTRICT
LVCCLD.org

Activities & Programs:

Community Meet-ups

Café Gathering

Entertainment Events

Cultural Programming

Health & Wellness

Performances

Movies/Music Programs

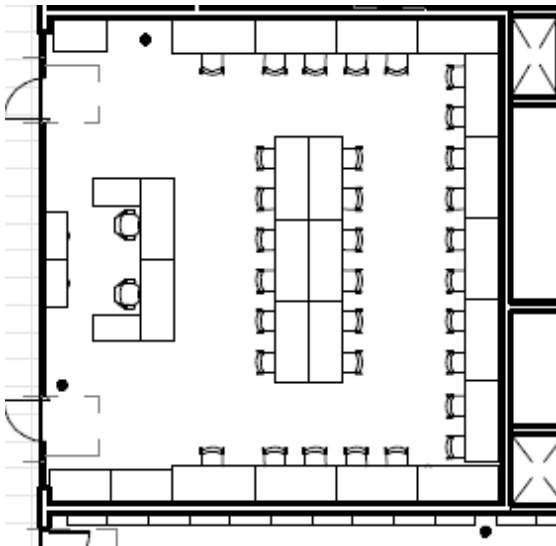
Gardening

Outdoor Recreation

COMPUTER ROOM

LIBRARY DISTRICT

LVCCLD.org



Young Peoples Library

Las Vegas-Clark County

**LIBRARY
DISTRICT**

LVCCLD.org

Youth Story & Activity

Teen Area

Homework & Homeschool Support

- **Children's Computer Area**
- **Homework Help**
- **Story Room**
- **Children's Space**
- **Toddler Area**



Young Peoples Library

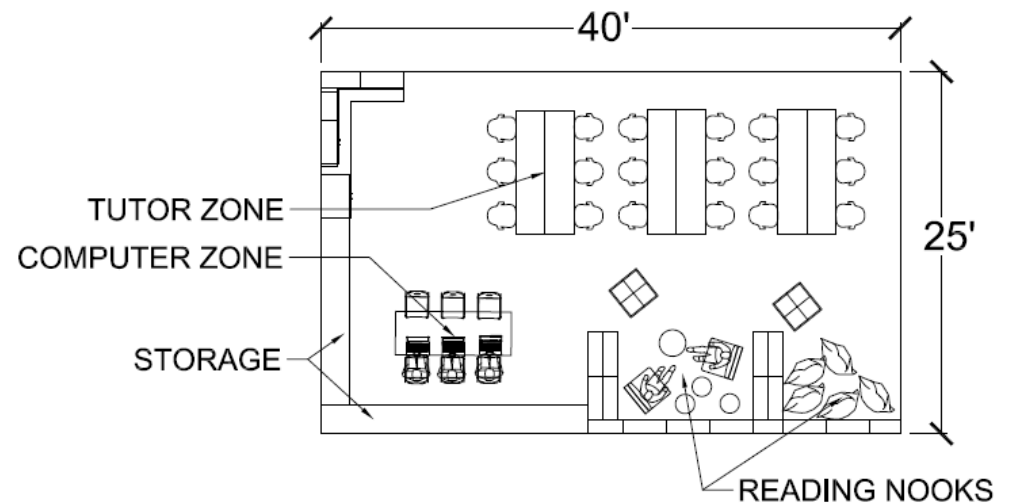
Las Vegas-Clark County
**LIBRARY
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Homework & Homeschool Support



Education Gap

- Strengthen support for K-12 students – in the branches and online

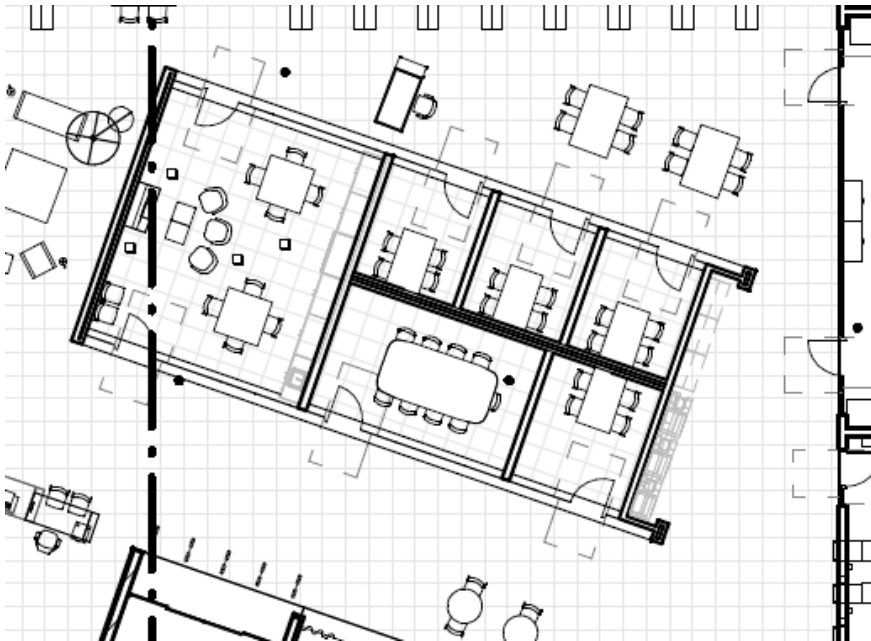


Study Rooms & Collaboration Zone

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DISTRICT**

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Study Rooms



- **Business Incubator**
- **Conference Room**
- **Pod Casting Studio**
- **Student Projects**
- **Group Collaboration**

Maker Spaces

Las Vegas-Clark County

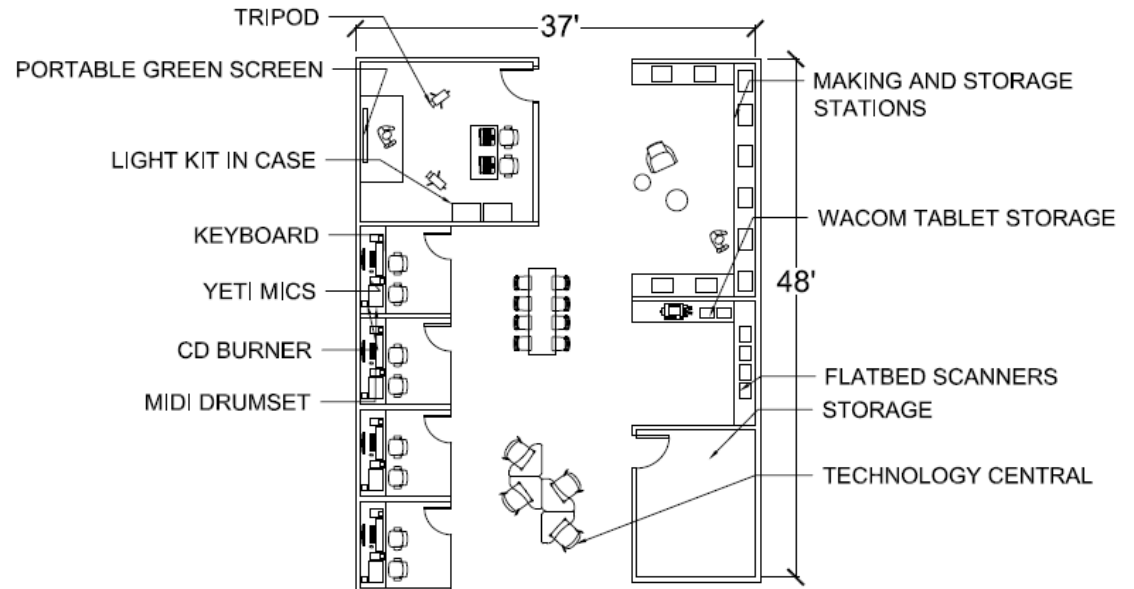
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DISTRICT**

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Maker Spaces

Creative Collaboration

- DJ/Tech Art Studio/Productions
- Makerspace
- Paid experts, knowledgeable staff



Maker Spaces

Las Vegas Clark County
**LIBRARY
DISTRICT**
LVCCLD.org

- Maker, DIY, DJ programs that grow life and workplace skills



ADULT LITERACY PROGRAMMING / PARTNERING

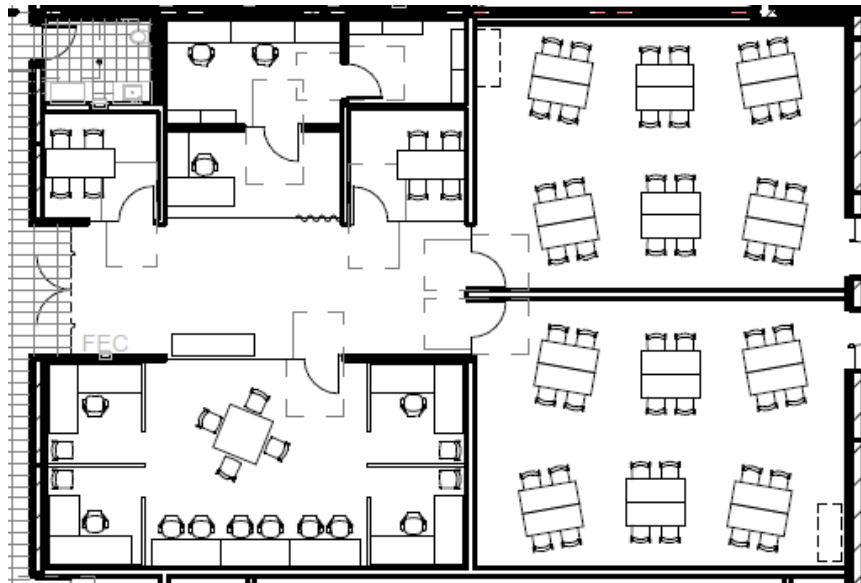
Las Vegas-Clark County

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Adult Learning Lab

Social Services



ALP LEARNING LAB

ALP Classroom #1

ALP Classroom #2

ALP Computer Lab

ALP Reception Area

ALP Study Room

AP Storage

Partnership Sharing Offices

ADULT LITERACY PROGRAMMING / PARTNERING

LIBRARY DISTRICT

LVCCLD.org

Job & Career Path Support

- Grow access to resources for job seekers: resume, interview, tech skills, finance
- Integrate career pathing into CALL
- Partner to develop workforce readiness and skills
- Tool up computer labs with new workforce skills, job assessment and search trainings
- Focus on small business development

Interest Driven Learning

- Customer-driven selection of programs and collections
- Variety of formats in our collections
- Maker, DIY, DJ programs that grow life and workplace skills
- Apps that make it easy for people to find materials and programs

Business Incubator

- Programs on all aspects of business planning and development
- Online tools
- Streaming content on business basics
- Business conversation circle

Creative Collaboration

- Create collaborative opportunities
- Meet-up atmosphere
- Social media, sharing, and learning sites
- DJ/Tech Art Studio/Productions
- Makerspace
- Paid experts, knowledgeable staff

Business/Career Services

Las Vegas-Clark County

**LIBRARY
DISTRICT**

LVCCLD.org

Business/Career Services



Business incubators support the development of start-ups by providing them with :

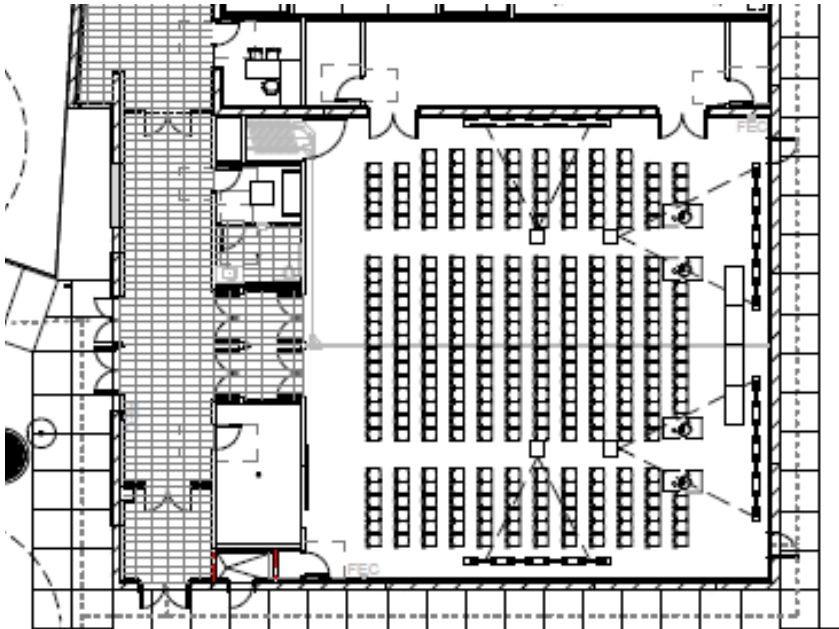
- Computers
- Internet Access,
- Work Spaces
- Access to Technology
- Conference Rooms
- Reference Materials,
- Professional Guidance
- Workforce Training

EVENT CENTER

**LIBRARY
DISTRICT**

LVCCLD.org

Event Space



An Event Space may be used by local groups for educational, civic and or cultural meetings.

- **Partition Wall**
- **Catering Kitchen**
- **Green Room**
- **Storage**
- **Afterhours Access**

EVENT CENTER

LIBRARY DISTRICT

LVCCLD.org



EVENT CENTER

**LIBRARY
DISTRICT**
LVCCLD.org

This room supports programs that will make this facility the Community Heart. Its size, ability to be divided, room finishes and integrated technology provides flexibility for programs that can Connect and Appeal to all Generations.



Programming opportunities may include:

- Educational lectures, workshops, or presentations
- Preschool activities such as Creative Play and Time for Twos
- Community events like book sales or public meetings
- Gathering events like movie nights, talent shows, or luncheon
- Performing arts and drama programs
- Children's camps
- Banquets, parties, and other private rentals
- Community group meetings
- Multimedia / technology classes
- Cooking classes when paired with kitchen

Gallery/ Exhibit Spaces

Las Vegas-Clark County

**LIBRARY
DISTRICT**

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The District has long been committed to enhancing the state of the cultural arts locally and has developed a wide scope of cultural programming as part of its service to the public.

Galleries serve as a free, cultural and educational resource for the community while promoting and providing opportunities to local, national, and international artists presenting a diverse range of artwork and related programs that visually and conceptually engage the public.

Technology/ Outdoor Spaces

Las Vegas-Clark County

**LIBRARY
DISTRICT**

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Technology Access

- Internet access is crucial
- Charging Stations
- Powered Furniture
- 3d Printers
- Wide format printers
- Copiers
- Pod Casting
- Editing Software
- Music and Video Recording Studios
- Music and Video editing stations

Outdoor Space

The best libraries don't stop at the front door

Encouraging Healthy Lifestyles

Community Gardens

Learning Gardens

Outdoor Maker Spaces

Opportunities for Environmental Education

Provides Space to Rest & Reflect

Space for Community to Gather

KME ARCHITECTS



- Full-Service Architecture Firm
 - Diverse company
 - 42+ years of experience
- Extensive work in the West Las Vegas community
 - Historic Preservation
 - Education
 - Economic Development
 - Community growth opportunity projects
 - Pro bono work



KME ARCHITECTS



Rainbow Dreams Academy



Wendell P. Williams E.S.



Splash Pad at Pearson Community Center



Historic West Side School



Nevada Partners



Kermit R. Booker E.S.



St. James Catholic Church

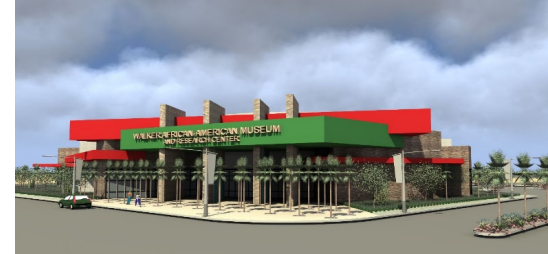
KME ARCHITECTS



The Legacy Theater Performing Art Center



NABVETS Housing Complex



Walker African American Memorial Museum



C Street Project Mixed-use



D Street Loft Affordable Housing



Rainbow Dreams Academy Middle School

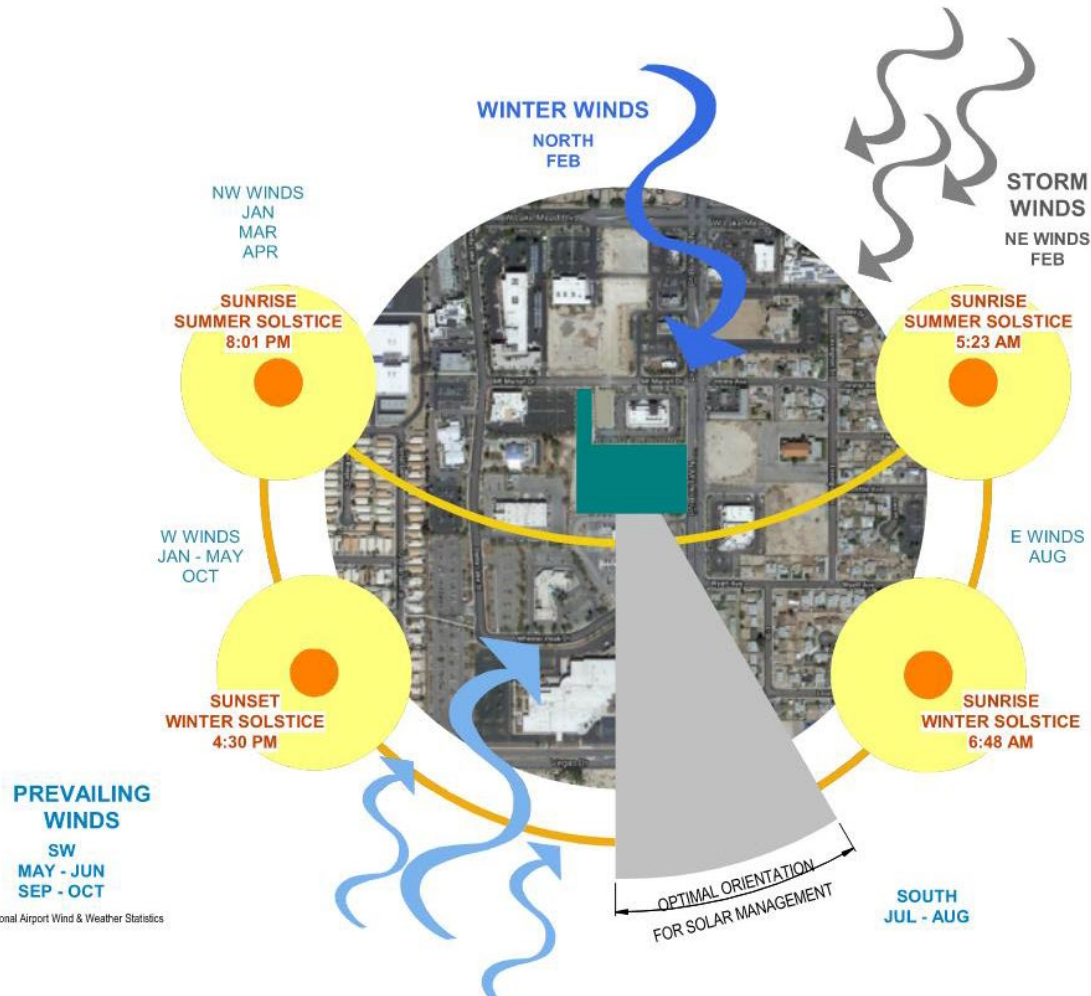


PROJECT PARAMETERS

Assessors Parcel No.	139-21-313-014
Jurisdiction:	City of Las Vegas
Master Plan:	Enterprise / Historic Westside
Site Size:	5.25 acres
Proposed Building Size:	~35,000 sf.
Current WLVL Size:	~16,000 sf.
No. of stories:	1-2 stories



PROJECT PARAMETERS

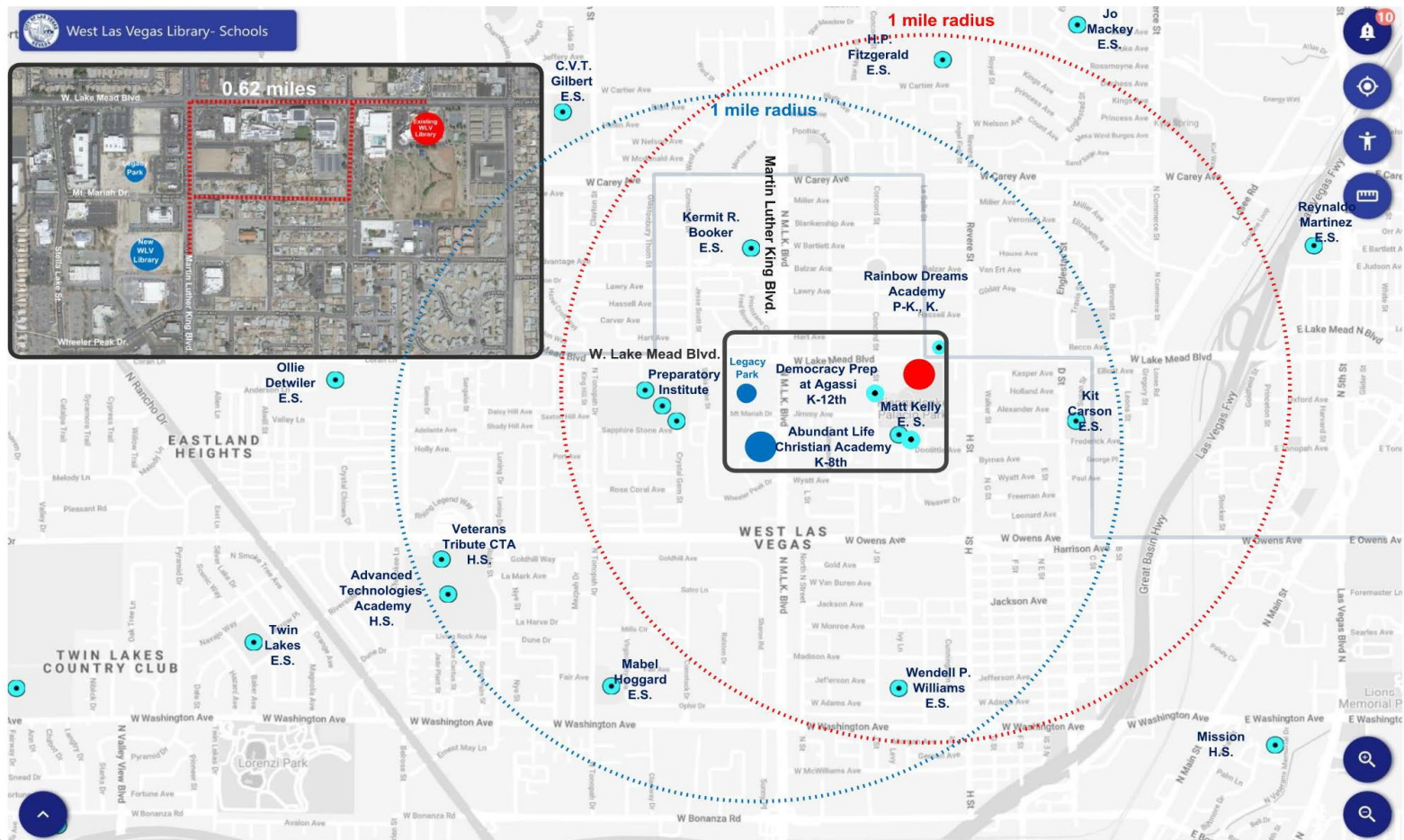


2021 SUMMER SOLSTICE *
 JUNE 20, 2021
 14:37:29
 HIGH: AVE 96, REC 117
 LOW: AVE 85, REC 54

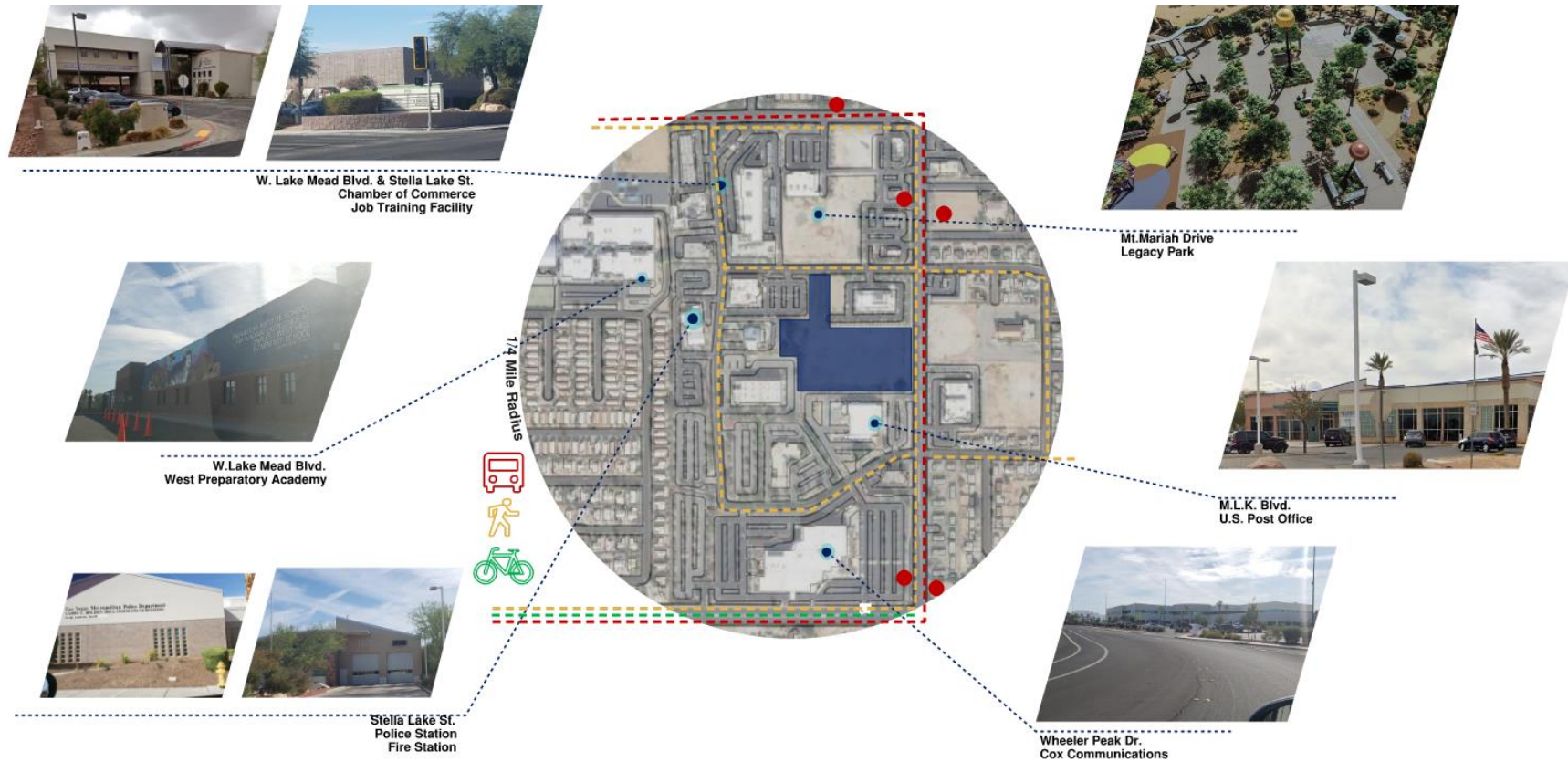
2021 WINTER SOLSTICE *
 DECEMBER 21, 2021
 09:41:50
 HIGH: AVE 53, REC 73
 LOW: AVE 45, REC 27

* Harry Reid International Airport Wind & Weather Statistics

PROJECT PARAMETERS: School Proximities



PROJECT PARAMETERS: Site Adjacencies – ¼ Mile Radius



ROLE AND PURPOSE OF THE LIBRARY: Themes

Project Themes

- Opportunities for Education
- Flexibility & Adaptability
- Safety & Security
- Technology
- Workforce Assistance
- Community Engagement
- Social Services



CORE SPACES/SERVICES OF THE LIBRARY

1. ENTRANCE

2. GALLERY

3. CAFÉ VIBE / SEATING AREA

4. SERVICE DESKS

5. INTERGENERATIONAL LIVING ROOM

6. FAMILY LEARNING (0-13 years)

7. HOMEWORK & HOME SCHOOL SUPPORT

8. TEEN AND YOUNG ADULTS

9. MAKER SPACES

10. COMPUTER LAB

11. BUSINESS & CAREER SERVICES

One-Stop (Social Services)

12. SOCIAL SERVICES

13. ADULT LEARNING LAB – CALL

(Community Adult Learning in Libraries)

14. STUDY ROOMS

15. MULTIPURPOSE ROOM

16. COLLECTIONS

17. STAFF SPACE – ADMIN.

18. STAFF SPACE – COLLECTIONS/SORT & DELIVERY

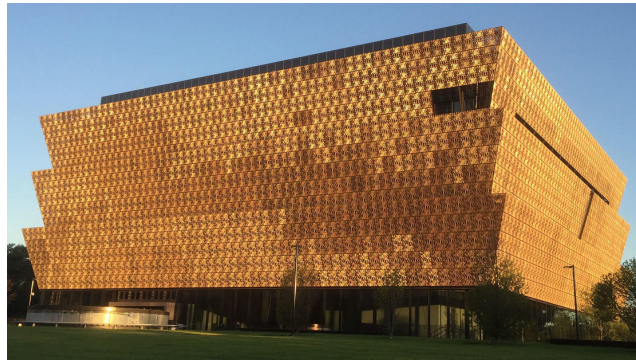
19. CIRCULATION / BOH/ BLDG. SYSTEMS

20. OUTDOOR SPACES

CONCEPTS: Cultural Connection – Form & Patterns



The Great Mosque at Djenné, Mali



National Museum of African American History & Culture at Washington, DC



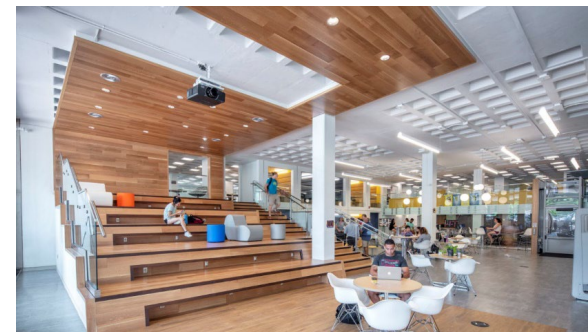
King's Hut Interior, Rwanda



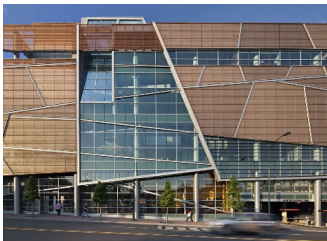
Philae Temple, Egypt



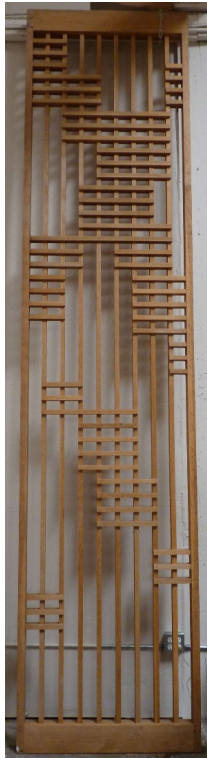
Step Pyramid & Temple of Zoser at Saqqara



CONCEPTS: Cultural Connections – Form & Patterns



Pattern within the Façade and interior



African Fabric Pattern,
Kente Cloth



Toronto Public Library, Canada



Interior of King's Palace at Zaria



Painted Gurunsi Houses of Tiebele, Burkina Faso

CONCEPTS: Porch, Arts & Culture



Aria Resort, Las Vegas



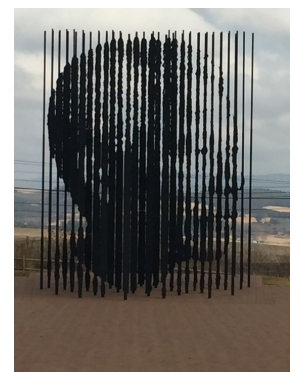
Toronto Public Library, Canada



Southern Front Porch



Burkina Institute of Technology



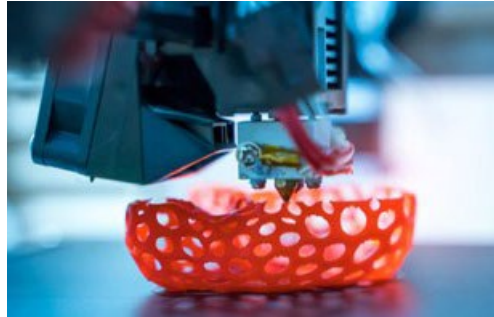
Cultural Art & Sculptures



CONCEPTS: Big Ideas



CONCEPTS: Tech Lab / Maker Spaces



Next Steps: Questions & Answers

3/21/2022 - Community Meeting

Las Vegas-Clark County
**LIBRARY
DISTRICT**
LVCLD.org

kme
ARCHITECTS



Las Vegas-Clark County
LIBRARY
DISTRICT
LVCCLD.org



Thank you!

ITEM VI.A.3.c.



MEMORANDUM

TO: Board of Trustees through Kelvin Watson, Executive Director

FROM: Jeff Serpico, Human Resources Director

DATE: February 28, 2022

SUBJECT: Human Resources (HR) Report, March 2022

Section (1) of this report, *Fiscal Year HR Goals and Objectives (Plays)*, covers activity February 1 to February 28. This section provides updates on HR strategic and operational activities (Playbook).

Section (2) of this report, *Transactional Activity & Key Metrics*, covers administrative transactions (volumes) and key HR measures such as Turnover, Vacancy Rate, Training and Diversity. The section is presented as two separate dashboard reports (attached). Please note section (2) covers the activity from July 1, 2021 to January 31, 2022 (HR Dashboard). The one-month lag for reporting of HR transactional data allows for a full month of data presentation and the ability to meet the report submission deadline.

HR Report Contents:

- 1. Fiscal Year HR Goals and Objectives (Plays)**
- 2. Transactional Activity & Key Metrics (HR Administrative)**
 - a. HR Dashboard - Fiscal Year 2021-2022**
 - b. Diversity Dashboard - Calendar Year 2021**

1. Fiscal Year HR Goals and Objectives (Plays):

- **Develop and Maintain Competitive Total Rewards Program:**
 - Data (Benchmark Jobs, Comparable Organizations, and Current Pay & Benefits Structures/Programs) sent to *Koff & Associates*. Market survey in-process
 - Review of A-Team Analysis/Recommendation(s)
 - February 10, Board of Trustees Meeting - Complete
 - February 18, Special Board of Trustees Meeting - Complete
 - Indirect Compensation (Benefits) Survey Results
 - Tentative Presentation April Board of Trustees Meeting

- Staff Employee Wellness survey launched on October 22 and closed on November 5 (Complete)
 - Rank of Interests (Wellness)
 - Stress Management
 - Mental Health
 - Work/Life Balance
 - Financial Wellness
 - Nutrition
 - Wellness Program (On-line Monthly Modules) scheduled to launch March 2022 - Implementing
- **Develop, enhance and maintain intra-organizational communication methods and frequency to enhance employee engagement:**
 - 2022 CY Quarterly Labor Management meetings (scheduled):
 - February 15 - Complete
 - May 26
 - August 4
 - November 3
 - Town Hall meeting #3 (Post-Game - Date June/July TBD)
- **Develop and enhance organizational and individual development opportunities:**
 - *Customer Service* training feedback session with A-Team (Complete)
 - *Customer Service* training scheduled to begin in March (WebEx) - Implementing
- **Evolve and champion a culture of Diversity, Equity, Inclusion, and Accessibility (DEIA):**
 - Districts DEIA Action Plan (Approved by Board of Trustees on July 8)
 - DEIA Plan, Goals and Board presentation added to Voyager page
 - DEIA Staff Survey (being researched)
 - Outreach sub-groups established
- **Exit Interviews (Update November Inquiry)**
 - Current State - UKG system does not have field defined for "*Separation Reason*" and live interviews conducted only if requested
 - Action Items:
 - Define and implement "*Separation Reason*" field in UKG (Complete)
 - Engage 3rd party (Work Institute) as Exit Interview service (interviews and reporting) for all voluntary separations (Implementing)
 - Target Go-Live March - Implemented

2. Transactional Activity and Key Metrics:

- (a) Human Resources Dashboard 2021 - 2022 (attached)
- (b) Diversity Dashboard (Q1 attached, Q2 revision due to implementation of UKG System)

2/4/2022

LVCCCLD HR DASHBOARD

FY2021-2022

LVCCCLD FY 2021-2022 HUMAN RESOURCES DASHBOARD																
Metric	Quarter 1 of FY 2021-2022			Quarter 2 of FY 2021-2022			Quarter 3 of FY 2021-2022			Quarter 4 of FY 2021-2022			FY Running Total (RT) TOTAL FY	FY Monthly Average FY 2021-2022	Prior FY Monthly Average FY 2020-2021	
	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22				
A Total Employees (Headcount)	620	610	604	602	612	607	612						NA	609.57	642.36	A
B Full-Time Employees 60 hours or more (Headcount)	313	314	317	316	319	320	324						NA	317.57	309.64	B
C Part-Time Employees 59 hours or less (Headcount)	307	296	287	286	293	287	288						NA	292.00	332.73	C
D Full-Time-Equivalent (FTE-District)	NA	NA	NA	NA	NA	NA	NA						NA	NA	NA	D
E Average Years of Service (District)	9.9	10.0	10.1		10.0	10.1	10.0						NA	10.09	9.59	E
Talent Acquisition & Management																
F Open Positions (Budget) = 778	158	168	174	176	166	171	166						NA	168	136.00	F
G Positions Posted (Approved to Fill)	11	16	17	12	10	17	10						NA	13	7.00	G
H Applications Received	414	829	540	586	205	554	455						3583	512	507.00	H
I Interviews Conducted	7	16	13	14	14	13	7						84	12	5.55	I
J New Hires	5	3	8	7	15	4	10						52	7	2.45	J
K Promotions	4	4	5	6	4	7	8						38	5	3.73	K
L Lateral Transfers	0	0	1	6	0	0	0						7	1	1.10	L
M Demotions	0	0	1	1	0	0	0						2	0	0.55	M
N Employees Successfully Completing Probationary Period	5	1	2	0	5	5	0						18	3	1.55	N
O (1) Average Cost Per New Hire	\$19,886.00	\$2,698.00	\$25,019.00	\$26,076.59	\$ 39,596.61	\$ 10,045.99	\$48,301.69						\$171,624	\$24,518	\$10,366	O
Separations & Turnover																
P Total Separations from Employment	8	12	13	10	5	10	7						65	9	10.00	P
Q Voluntary Separations	8	10	12	10	5	9	6						60	9	9.45	Q
R Involuntary Separations	0	2	1	0	0	1	1						5	1	0.55	R
S Turnover (Entire District)	1.29%	1.97%	2.15%	1.66%	0.82%	1.65%	1.14%						10.68%	1.53%	1.6% / *17.61%	S
T Turnover (Without Page Positions)	0.81%	0.65%	1.49%	1.32%	0.65%	1.31%	0.81%						7.04%	1.01%	2.19% / NA	T
U Annualized Twelve Month Turnover (Entire District)	15.48%	19.55%	21.64%	21.21%	18.93%	19.07%	18.31%						NA	19.17%	26.05%	U
V Vacancy Rate (Open Positions) / (Total Employees + Open Positions)	20.31%	21.59%	22.37%	22.62%	21.34%	21.98%	21.34%						NA	21.65%	17.49%	V
W Average Years of Service (Voluntary Separations)	1.5	2.5	5.6	7.9	2.1	8.9	6.3						NA	5.0	10.1	W
X Average Years of Service (Involuntary Separations)	5.7	4.3	12.9	0.0	0.0	15.8	2.7						NA	5.9	3.4	X
Training & Talent Development																
Y Employee Attending New Hire Orientation	5	3	8	7	15	4	7						49	7.00	2.45	Y
Z Total Employee Training Encounters	173	27	178	77	108	144	22						729	104.14	92.73	Z
AA Virtual	76	9	139	31	15	2	9						281	40.14	81.82	AA
BB Live On-Site	88	14	34	43	90	139	7						415	59.29	7.09	BB
CC External Conferences	9	4	5	3	3	3	6						33	4.71	3.82	CC
DD Total Training Cost	\$6,049	\$3,584	\$6,296	\$1,055	\$4,078	\$3,002	\$6,244						\$30,308	\$4,329.74	\$5,031	DD
EE Total Tuition Reimbursements	\$0.00	\$0.00	\$2,000	\$0.00	\$0.00	\$1,973	\$5,000						\$8,972.50	\$1,281.79	\$3,193	EE
FF Undergraduate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,973	\$1,000						\$2,972.50	\$424.64	\$652	FF
GG Graduate	\$0.00	\$0.00	\$2,000	\$0.00	\$0.00	\$0.00	\$4,000						\$6,000.00	\$857.14	\$2,541	GG
HH (2) Annual Required Compliance Training Completion	98.5%	97.20%	97.80%	97.70%		97.20%	97.20%						NA	97.54%	NA	HH
Benefits & Wellness																
II Staff Utilizing FMLA or Unpaid Authorized Leave > 4 weeks	2	1	1	1	0	1	1						7	1.00	5.00	II
JJ Total Leave Hours Utilized	104.00	80.00	80.00	80.00	0.00	80.00	80.00						504.00	72.00	269.09	JJ

(1) 8% of Base Salary if less than \$35,000 & 10.5% of Base Salary if Greater than \$35,000 (Source SHRM 2020)

(2) January 21 - Begin new compliance training cycle.

* Annual

Restate = Yellow

Final Regular Board of Trustees Meeting- March 10, 2022 - Item VI- Library Reports

NOTES:

EO-4 Instruction booklet - Race and Eth transition match EEO1

Data Full 03/11/21

*No 634

** No without Page Job Title - 684

*** July 2019 US Census Bureau - Clark County

Quarter 1 2021 (Initial)

LVCCLD Diversity Dashboard 2021
(Quarter 2)

A													
**Race and Ethnicity Identification													
***Clark County (CC)													
*All District													
%													
Variance CC													
**Without Page													
%													
Variance CC													
1	Hispanic or Latino (b)	31.60%	143	22.99%	-8.61%	97	19.96%	-11.64%					
2	White (Not Hispanic or Latino) (41.7%) white alone (a)	41.70%	305	49.04%	7.34%	250	51.44%	9.74%					
3	Black or African American (Not Hispanic or Latino) (a)	13.10%	66	10.61%	-2.49%	58	11.93%	-1.17%					
4	Native Hawaiian or Pacific Islander (Not Hispanic or Latino) (a)	0.90%	11	1.77%	0.87%	9	1.85%	0.95%					
5	Asian (Not Hispanic or Latino) (a)	10.40%	74	11.90%	1.50%	53	10.91%	0.51%					
6	Native American or Alaska Native (Not Hispanic or Latino) (a)	1.20%	3	0.48%	-0.72%	3	0.62%	-0.58%					
7	Two or More Race (Not Hispanic or Latino) (Combination - 2,3,4,5,6)	4.90%	20	3.22%	-1.68%	16	3.29%	-1.61%					
(b) (4) Overlap 2 or more		103.80%	622	100.00%		486	100.00%						
B													
**Sex / Gender Identification													
***Clark County (CC)													
*All District													
%													
Variance CC													
**Without Page													
%													
Variance CC													
1	Female	50.10%	423	68.01%	17.91%	318	65.43%	15.33%					
2	Male	49.90%	199	31.99%	-17.91%	168	34.57%	-15.33%					
3	Non Identifying	0.00%	0	0.00%	0.00%	0	0.00%	0.00%					
		100.00%	622	100.00%		486	100.00%						
C													
Job Categories (EO-4)													
1													
2													
3													
4													
5													
6													
7													
Total													
1	Officials and Administrators	8	47	17	0	8	0	2	82				
2	Professionals	16	34	6	1	11	0	4	72				
3	Technicians	10	26	6	2	5	1	0	50				
4	Protective Service Workers	0	0	0	0	0	0	0	0				
5	Paraprofessionals	18	63	9	2	18	0	1	111				
6	Administrative Support Workers (Including Clerical and Sales)	101	137	26	4	36	3	10	317				
7	Skilled Craft Workers	0	2	0	0	0	0	0	2				
8	Service/Maintenance Workers	0	7	5	1	0	0	3	16				
Total		153	316	69	10	78	4	20	659				
D													
Job Categories (EO-4)													
1													
2													
3													
4													
5													
6													
7													
Job Class Count													
Job Class % of all Positions													
1.0	Officials and Administrators	8	47	17	0	8	0	2	82	12.62%	Gender	Count	%
1.1	District Job Class %	9.76%	57.32%	20.73%	0.00%	9.76%	0.00%	2.44%	100.00%		Female	49	59.76%
1.2	Variance from CC	-21.84%	15.62%	7.63%	-0.90%	-0.64%	-1.20%	-2.46%			Male	33	40.24%
											Non	0	0.00%
2.0	Professionals	16	34	6	1	11	0	4	72	11.08%	Gender	Count	%
2.1	District Job Class %	22.22%	47.22%	8.33%	1.39%	15.28%	0.00%	5.56%	100.00%		Female	51	70.83%
2.2	Variance from CC	-9.38%	5.52%	-4.77%	0.49%	4.88%	-1.20%	0.66%			Male	21	29.17%
											Non	0	0.00%
3.0	Technicians	10	26	6	2	5	1	0	50	7.69%	Gender	Count	%
3.1	District Job Class %	20.00%	52.00%	12.00%	4.00%	10.00%	2.00%	0.00%	100.00%		Female	19	38.00%
3.2	Variance from CC	-11.60%	10.30%	-1.10%	3.10%	-0.40%	0.80%	-4.90%			Male	31	62.00%
											Non	0	0.00%
4.0	Protective Service Workers - Outsourced	0	0	0	0	0	0	0	0	0.00%			
5.0	Paraprofessionals	18	63	9	2	18	0	1	111	17.08%	Gender	Count	%
5.1	District Job Class %	16.22%	56.76%	8.11%	1.80%	16.22%	0.00%	0.90%	100.00%		Female	85	76.58%
5.2	Variance from CC	-15.38%	15.08%	-4.99%	0.90%	5.82%	-1.20%	-4.00%			Male	26	23.42%
5.3											Non	0	0.00%
6.0	Administrative Support Workers (Including Clerical and Sales)	91	139	22	5	32	2	10	301	46.31%	Gender	Count	%
6.1	District Job Class %	30.23%	46.18%	7.31%	1.66%	10.63%	0.66%	3.32%	100.00%		Female	233	77.41%
6.2	Variance from CC	-1.37%	4.48%	-5.79%	0.76%	0.23%	-0.54%	-1.58%			Male	68	22.59%
											Non	0	0.00%
7.0	Skilled Craft Workers	0	2	0	0	0	0	0	2	0.31%	Gender	Count	%
7.1	District Job Class %	0.00%	100.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%		Female	0	0.00%
7.2	Variance from CC	-31.60%	58.30%	-13.10%	-0.90%	-10.40%	-1.20%	-4.90%			Male	2	100.00%
											Non	0	0.00%
8.0	Service/Maintenance Workers	0	7	5	1	0	0	3	16	2.46%	Gender	Count	%
8.1	District Job Class %	0.00%	43.75%	31.25%	6.25%	0.00%	0.00%	18.75%	100.00%		Female	0	0.00%
8.2	Variance from CC	-31.60%	2.05%	18.15%	5.35%	-10.40%	-1.20%	13.85%			Male	16	100.00%
											Non	0	0.00%
Total		143	318	65	11	74	3	20	634	97.54%			



ITEM VIII.B.1.

AGENDA ITEM

MARCH 10, 2022 MEETING OF THE BOARD OF TRUSTEES

Agenda Item # VIII.B.1.:

Discussion and possible Board action to change the start time of the monthly Las Vegas-Clark County Board of Trustees' meeting to 5:00pm.

Background:

Several members of the Board of Trustees and District staff recently expressed interest in holding regular board meetings at an earlier time. Based on the availability of staff and Board members, it was determined a 5:00pm meeting start time would best accommodate the schedules of all Board members and required district staff.

Recommended Action:

Motion to change the monthly Las Vegas-Clark County Board of Trustees' meeting start time from 6:00pm to 5:00pm, beginning in May of 2022.