

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
September 9, 2021**

DATE: Thursday, September 9, 2021

TIME: 6:00 p.m.

PLACE: East Las Vegas Library
2851 East Bonanza Road
Las Vegas, NV 89101

AND

Online via Webex. Connection information is listed on page 6

The Agenda and Board meeting documents can be found at
<https://lvccld.org/board/board-of-trustees-meetings/>

- I. Roll Call and Pledge of Allegiance
- II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter's name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the Chair has the authority to grant additional time to a speaker.

Anyone wishing to comment via email under this item must send an email to boardcomments@lvccld.org. The email must include the commenter's name, legal address, and the agenda item that is being commented on. Email comments are limited to 500 in words in length and must also identify whether the commenter wants their remarks to be included in the minutes of the meeting. Any comments which do not state the commenter's name, legal address, or exceed 500 words in length shall not be considered.

Any comments which do not identify an agenda item will be read at the end of the meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

- A. Regular Board Meeting, June 25, 2021
- B. Board Retreat, June 25, 2021
- C. Emergency Board Meeting, July 6, 2021
- D. Regular Board Meeting, July 8, 2021

V. Chair’s Report

- A. Possible Board discussion regarding the 2022 Board Meeting Schedule.
- B. Possible Board discussion regarding the Chair’s report.

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director’s Report - Kelvin Watson

1. District Response to the COVID-19 Pandemic through fiscal year 2021.
2. Program and Delivery Services
 - a. Library Operations and Security Reports and Monthly Statistics
3. Program Support Services
 - a. Branding and Marketing Report and Monthly Statistics
 - b. Community Engagement Report and Monthly Statistics
 - c. Development and Planning Report
 - d. Information Technology Report
4. Administrative Support Services
 - a. Financial Services Report
 - b. General Services Report
 - c. Human Resources Report

VII. Unfinished Business

None.

VIII. New Business

A. Consent Agenda

The Consent Agenda may be approved in its entirety by a motion or individual items may be considered separately.

1. Discussion and possible Board action to retract approval for the Library District’s closure on October 11, 2021 for Staff Development Day.
2. Discussion and possible Board action to approve the days of closing for calendar year 2022.
3. Discussion and possible Board action to approve the District’s Workers Compensation Insurance.
4. Discussion and possible Board action regarding a contract award with KME Architects for architectural consulting services for the development of a building program for a possible relocation of the West Las Vegas Library.
5. Discussion and possible Board action to appoint the President of the East Las Vegas QALICB, Inc. Board of Directors.

B. Regular Agenda

1. Discussion and possible Board action to have periodic performance reviews of the Executive Director.

IX. Announcements

The Las Vegas-Clark County Library District and Regional Transportation Commission of Southern Nevada will jointly launch a commuter campaign promoting access to e-books, audiobooks, and magazines. The event will occur at the East Las Vegas Library, 2851 E. Bonanza Rd, Las Vegas, NV 89101 on Thursday, September 16, 2021 at 9:30a.m.

The next Board Meeting will be held Thursday, October 14, 2021 at 6:00 p.m. at the Enterprise Library, 8310 S. Las Vegas Blvd., Las Vegas, NV 89123.

The November Board meeting will be held on Wednesday, November 10, 2021, at 6:00 p.m. at the Whitney Library.

The December Board meeting will be held on Thursday, December 9, 2021, at 6:00 p.m. at the Windmill Library.

X. Public Comment

Topics raised under this item must be limited to matters on today’s Agenda. Anyone wishing to speak during this item must sign-up on the roster provided prior to the public comment period. The sign-up must include the commenter’s name, legal address, and the agenda item that is being commented on. Commenters should state if they want their remarks included in the minutes of the meeting. If there is no agenda item listed, the person will be called on at the end of the meeting.

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XI. Executive Session regarding litigation and budget issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF

ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL EBONI NANCE AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT EBONI NANCE AT (702) 507-6186 OR nanceea@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Thursday, September 2, 2021, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:
 - 1. Clark County Library
1401 E. Flamingo Road
Las Vegas, NV 89119
 - 2. East Las Vegas Library
2851 E Bonanza Road
Las Vegas, NV 89101
 - 3. Sunrise Library
5400 Harris Avenue
Las Vegas, NV 89110
 - 4. West Charleston Library
6301 W. Charleston Boulevard
Las Vegas, NV 89146
 - 5. West Las Vegas Library

951 W. Lake Mead Boulevard
Las Vegas, NV 89106

6. Windmill Library
7060 W. Windmill Lane
Las Vegas, NV 89113

8. Las Vegas-Clark County Library District website
www.lvccld.org

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Online Connection information:

Webex Connection information:

<https://lvccld.webex.com>

Event number (access code): 2494 542 2644

Password: 090921RBM

Join by phone: +1 (408) 418-9388

Use same meeting number

Join from a video system or application:

24945422644@lvccld.webex.com

You can also dial 173.243.2.68 and enter your meeting number.