

**MINUTES**  
**LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES' EMERGENCY MEETING**  
**LAS VEGAS, NEVADA**  
**Tuesday, July 6, 2021**  
**(approved September 9, 2021)**

The Board of Trustees of the Las Vegas-Clark County Library District met in emergency session in via WEBEX, at 7:00 a.m., Tuesday, July 6, 2021.

**Present:**

Board:	B. Wilson, Chair	E. Foyt
	N. Waugh	S. Ramaker
	J. Meléndrez	J. Jiron
Counsel:	G. Welt	
Absent:	K. Benavidez	
	F. Ortiz	
	K. Rogers	
	K. Turner Whiteley	
Staff:	Kelvin Watson, Executive Director	
	Allison Boyer, Executive Assistant	
Guests:		

B. Wilson, Chair, called the meeting to order at 7:05 a.m.

**Roll Call and Pledge of Allegiance (Item I.)** All members listed above represent a quorum. Appendix A.

**Public Comment (Item II.)** None.

**Agenda (Item III.)** Trustee Waugh moved to approve the Agenda as proposed. There was no opposition and the motion carried.

**New Business (Item IV.)**

**For discussion and possible Board action to adopt Resolution 2021-02 naming Kelvin Watson as the duly authorized representative of the Las Vegas-Clark County Library District for the checking account along with the Board of Trustees Treasurer, Nathaniel P. Waugh.** Chair Wilson advised the attendees that due to the temporary inability of Chief Financial Officer, Financial Services Director, Floresto Cabias, to perform his duties, the Board needs to approve a new signatory for the District's checking account and authorize the immediate installation of Kelvin Watson, Executive Director, as duly authorized representative of the District for the checking account along with the Board of Trustees' Treasurer, Nathaniel P. Waugh.

Mr. Watson will remain in place as signatory on the District's checking account until an Acting Chief Financial Officer is appointed or until Floresto Cabias returns to his duties as Chief Financial Officer. Proposed Resolution 2021-02 is enclosed for Trustee review. Human Resources Director Jeff Serpico will be a backup.

Trustee Waugh moved to adopt Resolution 2021-02 naming Kelvin Watson as duly authorized representative of the District for the

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**(Item IV.A.)** checking account along with the Board of Trustees' Treasurer, Nathaniel P. Waugh. There was no opposition and the motion carried.

Resolution 2021-02 is attached as Appendix B.

**Public Comment  
(Item V.)** None.

**Adjournment  
(Item VI.)** Chair Wilson adjourned the meeting at 7:12 a.m.

Respectfully submitted,

Elizabeth Foyt, Secretary

# 2021 ATTENDANCE

July 6, 2021 Emergency Board Meeting

Appendix A

2021		January 8 Special Board Mtg	January 21 Regular Board Mtg	February 18 Regular Board Mtg	March 11 Regular Board Mtg	March 23 Emergency Brd Mtg	April 8 Finance and Audit	April 8 Regular Board Mtg	May 20 Regular Board Mtg	June 5 Special Board Mtg	June 10 Risk Management Cmte	June 10 Nominating Cmte Mtg	June 10 Special Board Mtg	June 25 Regular Board Mtg	June 25 Board Retreat	July 6 Emergency Board Mtg
Benavidez	Kelly	P	P	P	P	P	P	P	P	P			A-E	P	P	A-E
Bilbray-Axelrod*	Shannon	P	P	P	X	X	X	X	X	X	X	X	X	X	X	X
Francis Drake***	Marilyn	P	P	P	P	P	P	P	X	X	X	X	X	X	X	X
Foyt	Elizabeth	P	P	P	P	P	P	P	P	P	A-E		A-E	P	P	P
Meléndrez	José	P	P	P	P	A-E	A-E	A-E	P	P			A-E	P	P	P
Ortiz	Felipe	P	P	P	P	P	P	P	P	P	P	P	P	P	P	A-U
Wadley-Munier***	Robin	P	P	P	P	P	P	P	X	X	X	X	X	X	X	X
Ramaker	Sandra	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Wilson	Brian	P	P	P	P	A-E	A-E	A-E	P	P	P	P	P	P	P	P
Rogers	Keith	A-E	P	P	P	P	P	P	P	P			P	P	P	P
Waugh**	Nathaniel	X	X	X	P	P	P	P	P	P	P	P	P	P	P	P
Jiron****	Jennifer	X	X	X	X	X	X	X	P	P	P	P	P	P	P	P
Turner Whiteley****	Kate	X	X	X	X	X	X	X	P	P			P	P	P	A-E

attended Committee meeting but not a member

A-E Excused Absence  
 A-U Unexcused Absence

\*Shannon Bilbray-Axelrod's term expired March 1, 2021  
 \*\*Nathaniel Waugh was appointed March 2, 2021  
 \*\*\* Term expired April 18, 2021  
 \*\*\*\* Appointed to term beginning April 19, 2021

as of July 7, 2021

## **Resolution 2021-02 Authorizing Checking Account Signatures**

WHEREAS, the Las Vegas-Clark County Library District (LVCCLD) adopted a Resolution on the 25<sup>th</sup> of June, 2021 providing that Chief Financial Officer Floresto Cabias and LVCCLD Board of Trustees Treasurer Nathaniel P. Waugh together were designated with the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District; and

THEREFORE RESOLVED that, in the event that the Library Board Treasurer is unable to perform the duties of Treasurer, or that the position of Treasurer is vacant for any reason, then, in that event, Secretary Elizabeth Foyt on behalf of the LVCCLD Board of Trustees shall have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022, or until a new Treasurer is elected.

WHEREAS, Floresto Cabias, Chief Financial Officer, as the representative of the LVCCLD, is temporarily unable to perform the duties of Chief Financial Officer; and

THEREFORE the Las Vegas-Clark County Library District wishes to appoint Kelvin Watson, Executive Director, as the representative of the LVCCLD, to have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022, or until an Acting Chief Financial Officer is appointed, or until Floresto Cabias returns to his duties as Chief Financial Officer.

NOW, BE IT RESOLVED that the following individuals shall have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District as of July 6, 2021:

Kelvin Watson, Executive Officer, and Nathaniel P. Waugh, Treasurer of the LVCCLD Board of Trustees

AND, THEREFORE RESOLVED that Kelvin Watson, Executive Director, as the acting representative of the LVCCLD and Nathaniel P. Waugh, Treasurer of the LVCCLD Board of Trustees together shall be authorized to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022.

AND, THEREFORE RESOLVED that, in the event that the Library Board Treasurer is unable to perform the duties of Treasurer, or that the position of Treasurer is vacant for any reason, then, in that event, Secretary Elizabeth Foyt on behalf of the LVCCLD Board of Trustees shall have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022, or until a new Treasurer is elected.

AND, THEREFORE RESOLVED that, in the event that Executive Director Kelvin Watson is unable to perform these duties, or if the position of Executive Director is vacant than, in that event, Human Resources Director Jeff Serpico, as the representative of the LVCCLD, shall have the authority to execute any and all checks on behalf of the Las Vegas-Clark County Library District until June 30, 2022, or until the Executive Director is able to resume

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his duties, an Acting Chief Financial Officer is appointed, or until Floresto Cabis returns to his duties as Chief Financial Officer.

This Resolution shall be spread at large, upon or attached in full to the minutes of the Las Vegas-Clark County Library District Board of Trustees.

PASSED, ADOPTED and APPROVED, this 6<sup>th</sup> of July 2021, LVCCLD Trustees.

DocuSigned by:

*Brian M. Wilson*

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Brian Wilson, Chair

DocuSigned by:

*NWB*

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Attest: Member, Board of Trustees