

**LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
April 8, 2021
(Approved June 25, 2021)**

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session in the East Las Vegas Library, Las Vegas, Nevada, and via Webex, at 6:00 p.m., Thursday, April 8, 2021.

Present:

Board:	F. Ortiz, Chair	K. Benavidez (Webex)
	R. Wadley-Munier	M. Francis Drake
	S. Ramaker	K. Rogers
	N. Waugh	E. Foyt

Counsel: G. Welt

Absent: J. Meléndrez - Excused
B. Wilson - Excused

Staff: Kelvin Watson, Executive Director
Numerous Staff

Guests:

F. Ortiz, Chair, called the meeting to order at 6:04 p.m.

Roll Call and Pledge of Allegiance (Item I.) All members listed above represent a quorum. Trustee J. Meléndrez and Trustee B. Wilson had an excused absence. Appendix A.
Chair Ortiz led attendees in the Pledge of Allegiance.

Public Comment (Item II.) None.

Agenda (Item III.) Trustee Ramaker moved to approve the Agenda as proposed. There was no opposition and the motion carried.

Presentations to Trustees Marilyn Francis Drake and Robin Wadley-Munier (Item IV.) Trustee Francis Drake and Trustee Wadley-Munier are retiring as Trustees. Chair Ortiz presented awards to mark their services as Trustees. All Trustees shared a few words of appreciation.

Approval of Proposed Minutes Regular Session, November 12, 2020, Special Session, December 4, 2020, Regular Sessions, December 17, 2020, February 18, 2021 and March 11, 2021. (Item V.A-E.) Minutes for the November 12, 2020, December 4, 2020 and February 18, 2021 meetings were tabled.
Trustee Ramaker moved to approve the Minutes of the Board of Trustees Meeting held December 17, 2020. There was no opposition and the motion carried.
Trustee Rogers moved to approve the Minutes of the Regular Board Committee Meeting held March 11, 2021. There was no opposition from Committee members and the motion carried.

Chair's Report (Item VI.) There was no report except for Chair Ortiz expressing gratitude for the District's ability to open at 50 percent capacity and more.

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**Library Reports
(Item VII.)**

Trustee Waugh moved to accept Reports VII.A 1-3. There was no opposition and the reports were accepted

**Acting Executive
Director's Report
(Item VII.A.)**

Executive Director Watson recognized National Library Week and National Library Workers' Day. Mr. Watson read the email that he sent to recognize the staff at the District.

Mr. Watson reiterated his efforts since the last Board meeting in continuing library visits and meeting with the staff individually. Mr. Watson mentioned his time spent with Mayor Goodman and the meeting with Las Vegas City Councilman Crear. Mr. Watson thanked Trustee Foyt for introducing him to Clark County Commissioners Naft, Jones and Segerblom.

Mr. Watson stated that he also had the opportunity to meet with Representative Congresswoman Susie Lee.

Mr. Watson shared that he was a keynote speaker for the Polk County Library Cooperative Staff Retreat, is a Co-Chair for the Digital Content Working Group with the American Library Association in addition to other activities.

Mr. Watson shared some of his upcoming events such as appearing at the California Workforce Association meeting presenting on partnership with Workforce Connections; as well as a visit with the CEO of Discovery Children's Museum. Additionally, he will be the keynote speaker at the District's Career Online High School graduation and all Trustees are invited to attend the celebration.

Chair Ortiz asked the Trustees if there were any questions. There were no questions.

**Library Operations,
Security Reports
and Monthly
Statistics (Item
VII.A.1.a.)**

No questions.

**Branding and
Marketing Report
and Electronic
Resources Statistics
(Item VII.A.2.a.)**

No questions.

**Community
Engagement Report
and Monthly
Statistics
(Item VII.A.2.b.)**

Chair Ortiz asked Matt McNally to explain the STEAM event. Mr. McNally stated that on April 17th, the Las Vegas Clark County Library is working in partnership with Southern Nevada Education of Young Children and are working to provide the community a STEAM Carnival.

**Development and
Planning Report
(Item VII.A.2.c.)**

Chair Ortiz shared statistics provided by the Library Foundation and encouraged Trustees to download and print the brochure from the website.

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Information Technology Report (Item VII.A.2.d.) No questions.

Financial Services Report (Item VII.A.3.a.) No questions.

General Services Report (Item VII.A.3.b.) No questions.

Human Resources Report (Item VII.A.3.c.) No questions.

Unfinished Business

Report on 2021 Nevada Legislature issues by The Griffin Company and staff. (Item VIII.) Chair Ortiz asked Chelsea Capurro from The Griffin Company for a status update on the 2021 Legislature. Ms. Capurro reported that Bill AB258 has met the deadline and got passed out of committee. It will get reported to the floor for an assembly vote then sent over to the Senate.

New Business

Discussion and possible Board action to update the District's *Public Comment Policy*. (Item IX.A.) Chair Ortiz reminded Trustees that patron Graeme Williams had requested the Trustees update the District's *Public Comment Policy* in light of using online meetings. Chair Ortiz asked Counsel Welt to discuss what he gave to the Board of Trustees.

Counsel Welt stated that it is allowed by statute and by the Nevada Attorney General's opinion to put reasonable restrictions on public comment, both to time, place and manner and to restrict inappropriate comments assuming that there is definition ahead of time. The current restrictions are three minutes per person, for total of 45 minutes which the Chair can extend that if they so desire.

Counsel Welt recommended to continue having email comments, to restrict those to approximately 500 words. This would in effect be three minutes' worth of testimony and they would only be attached if someone states, as they would at a meeting, to attach them to the Minutes.

Trustee Benavidez asked if full in-person meetings are back in place, would people still be able to turn in email public comments. Counsel Welt stated only if the Board passes it.

Chair Ortiz stated that if the Board accepts email comments, then name and address of person commenting needs to be included and not stricken from the record.

Counsel Welt suggested that he can work with staff on a proposed policy and will present a final form at the next Board meeting. Trustee Rogers asked what the current protocol is in regards to what personal information a person has to disclose to be approved to make a public comment. Counsel Welt replied that they would have to state their

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name and address when at the podium and write it down on the public comment.

Chair Ortiz directed Counsel Welt to bring back this item at the next Trustee meeting.

**Announcements
(Item X.)**

Trustee Foyt requested for next meeting discussion or approval of the Board reps on the Foundation. Chair Ortiz asked Danielle Milam to provide a brief Foundation report at the next meeting to get an understanding on the process since there will be brand new Board members and to be clear of how someone gets appointed on the Foundation.

The next Career Online High School (COHS) graduation will take place on Wednesday, April 21, 2021 at 6:00 p.m. in the Clark County Library Theater. All Trustees are invited. Please let Ms. Boyer know if you plan to attend (boyera@lvccld.org or (702) 768-7455).

Summer Challenge, the District's summer reading program, kicks off on Saturday, May 15, 2021 at the East Las Vegas Library at 10:30 a.m. All Trustees are invited to share in the fun and excitement.
#ChallengeAccepted

The next Board Meeting will be held Thursday, May 20, 2021, via Webex and in the Windmill Library Auditorium at 6:00 p.m.

**Public Comment
(Item XI.)**

None.

**Executive Session
(Item XII.)**

Removed from Agenda.

**Adjournment
(Item XIII.)**

Chair Ortiz adjourned the meeting at 7:01 p.m.

Respectfully submitted,

Kelly Benavidez, Secretary-Treasurer

2021 ATTENDANCE

April 8, 2021 Regular Board Meeting

Appendix A

2021		January 8 Special Board Mtg	January 21 Regular Board Mtg	February 18 Regular Board Mtg	March 11 Regular Board Mtg	March 23 Emergency Brd Mtg	April 8 Finance and Audit	April 8 Regular Board Mtg							
Benavidez	Kelly	P	P	P	P	P	P	P							
Bilbray-Axelrod*	Shannon	P	P	P	X	X	X	X							
Francis Drake	Marilyn	P	P	P	P	P	P	P							
Foyt	Elizabeth	P	P	P	P	P	P	P							
Meléndrez	José	P	P	P	P	A-E	A-E	A-E							
Ortiz	Felipe	P	P	P	P	P	P	P							
Wadley-Munier	Robin	P	P	P	P	P	P	P							
Ramaker	Sandra	P	P	P	P	P	P	P							
Wilson	Brian	P	P	P	P	A-E	A-E	A-E							
Rogers	Keith	A-E	P	P	P	P	P	P							
Waugh	Nathaniel	X	X	X	P	P	P	P							

attended Committee meeting but not a member

A-E Excused Absence

A-U Unexcused Absense

*Shannon Bilbray-Axelrod's term expired March 1, 2021

**Nathaniel Waugh was appointed March 2, 2021

as of April 8, 2021