

# ITEM III.

**PROPOSED AGENDA  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
Board of Trustees' Meeting  
May 20, 2021**

DATE: Thursday, May 20, 2021

TIME: 6:00 p.m.

PLACE: Pursuant to the Governor's Emergency Directive on Public Meetings, [http://gov.nv.gov/News/Emergency\\_Orders/2020/2020-03-22 -  
\\_COVID-19\\_Declaration\\_of\\_Emergency\\_Directive\\_006/](http://gov.nv.gov/News/Emergency_Orders/2020/2020-03-22_-_COVID-19_Declaration_of_Emergency_Directive_006/) this meeting will take place at the Windmill Library Auditorium, 7060 West Windmill Lane, Las Vegas, NV 89113 AND online via Webex. Connection information is listed on page 5.

The Agenda and Board meeting documents can be found at <https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. If you wish to comment on an item appearing on this agenda, you may sign up on the Public Comments sign up sheet at the entrance to the meeting room or you may send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). Please identify the agenda item you wish to speak on and include your name and address in your email. Signups or emails without a name and address will not be read.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Executive Session regarding personnel. If necessary, this will be a closed session estimated to take 10-15 minutes.

V. Approval of Proposed Minutes (For possible action)

- A. Regular Board Meeting, November 12, 2020
- B. Special Board Meeting, December 4, 2020
- C. Regular Board Meeting, March 11, 2021
- D. Emergency Board Meeting, March 23, 2021
- E. Finance and Audit Committee Meeting, April 8, 2021
- F. Regular Board Meeting, April 8, 2021

VI. Chair’s Report

- A. Appointment of Nominating Committee members. Interested Trustees please contact Chair Ortiz.
- B. Trustees interested in serving as Board Officers please contact Chair Ortiz.
- C. Appoint Chair of the Risk Management Committee for June’s meeting.
- D. Possible Board discussion regarding the Chair’s report.

VII. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director’s Report - Kelvin Watson

- 1. Program and Delivery Services
  - a. Library Operations and Security Reports and Monthly Statistics
- 2. Program Support Services
  - a. Branding and Marketing Report and Monthly Statistics
  - b. Community Engagement Report and Monthly Statistics
  - c. Development and Planning Report
  - d. Information Technology Report
- 3. Administrative Support Services
  - a. Financial Services Report
  - b. General Services Report
  - c. Human Resources Report

VIII. Unfinished Business

- A. Report on 2021 Nevada Legislature issues by The Griffin Company and staff.

IX. New Business

- A. Public Hearing on the Las Vegas-Clark County Library District Tentative Budget for Fiscal Year 2021-2022.
- B. Discussion and possible Board action to adopt the Las Vegas-Clark County Library District’s Final Budget for Fiscal Year 2021-2022.
- C. Discussion and possible Board Action on Search for an Internal Auditor.
- D. Discussion and possible Board action to update the District’s *Public Comment Policy*.

X. Announcements

The Risk Management Committee will meet on Thursday, June 10, at a time to be determined at the East Las Vegas Library.

The Nominating Committee will be held on Thursday, June 10, at a time to be determined at the East Las Vegas Library.

The next Board Meeting will be held Thursday, June 10, at a time to be determined at the East Las Vegas Library.

The Board retreat will be held on Friday, June 25, from 8:00 a.m. – 5:00 p.m., at the East Las Vegas Library.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you may send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). Please identify this agenda item in your email, along with your name and address. Emails without a name and address will not be read.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLISON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR [boyera@lvccld.org](mailto:boyera@lvccld.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, [www.lvccld.org](http://www.lvccld.org) and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, May 14, 2021, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library  
1401 E. Flamingo Road  
Las Vegas, NV 89119
2. East Las Vegas Library  
2851 E Bonanza Road  
Las Vegas, NV 89101
3. Sunrise Library  
5400 Harris Avenue  
Las Vegas, NV 89110
4. West Charleston Library  
6301 W. Charleston Boulevard  
Las Vegas, NV 89146

5. West Las Vegas Library  
951 W. Lake Mead Boulevard  
Las Vegas, NV 89106
  6. Windmill Library  
7060 W. Windmill Lane  
Las Vegas, NV 89113
  8. Las Vegas-Clark County Library District website  
[www.lvccld.org](http://www.lvccld.org)
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.
- D. Webex Connection information:  
<https://lvccld.webex.com>  
Event number (access code): 187 318 1147  
Password: 052021RBT  
Join by phone: +1 (408) 418-9388  
Use same meeting number  
Join from a video system or application:  
Dial [1873181147@lvccld.webex.com](mailto:1873181147@lvccld.webex.com)  
You can also dial [173.243.2.68](tel:173.243.2.68) and enter your meeting number.