

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
November 8, 2018**

DATE: Thursday, November 8, 2018

TIME: 6:00 p.m.

PLACE: Enterprise Library
25 E. Shelbourne Ave
Las Vegas, NV 89123

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Presentations

A. Presentation and discussion of the partnership between the Las Vegas-Clark County Library District (LVCCLD) and Nevada Partnership for Homeless Youth (NPHY) to implement the Safe Place Program.

V. Approval of Proposed Minutes (For possible action)

- A. Regular Session, October 13, 2016
- B. Regular Session, January 12, 2017
- C. Regular Session, February 9, 2017
- D. Regular Session, May 18, 2017
- E. Regular Session, July 13, 2017
- F. Regular Session, October 12, 2017
- G. Regular Session, November 9, 2017
- H. Regular Session, May 24, 2018
- I. Regular Session, September 20, 2018
- J. Regular Session, October 11, 2018

VI. Chair’s Report

- A. Possible Board discussion regarding the Chair’s report.
- B. Reports on the recent Nevada Library Association Conference (October 13-14, 2018) by Chair Moulton, and Trustees Francis Drake, and Ortiz.
- C. Trustee Resources through the Nevada State Library.
- D. Committee updates

VII. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director’s Report - Dr. Ronald R. Heezen

- 1. Program and Delivery Services
 - a. Library Operations and Security Reports and Monthly Statistics
- 2. Program Support Services
 - a. Branding and Marketing Report and Monthly Statistics
 - b. Community Engagement Report and Monthly Statistics
 - c. Development and Planning Report
 - d. Information Technology Report
- 3. Administrative Support Services
 - a. Financial Services Report
 - b. General Services Report
 - c. Human Resources Report

VIII. Unfinished Business

None

IX. New Business

- A. Discussion and possible Board action to approve a Settlement and Release Agreement with Mr. William Deans.
- B. Discussion and possible Board action regarding the Finance and Audit Committee’s recommendation to approve the audit performed by Piercy Bowler Taylor & Kern for the Fiscal Year 2017-2018.

- C. Discussion and possible Board action to approve proposed revisions to the District’s Diversity Action Plan, last revised September 13, 2012.
- D. Discussion and possible Board action to authorize the Executive Director to execute a contract for an Automated Materials Handling Replacement System with EnvisionWare and Lyngsoe Systems.
- E. Discussion and possible Board action regarding authorization to purchase a projector, lens, interface board, and tester/analyzer for the Windmill Library auditorium.

X. Announcements

The next Board Meeting will be an all-day Workshop on the Facilities Master Plan Framework on Monday, December 10, 2018 starting at 10:00 a.m. and ending around 4:00 p.m. at the Clark County Library, 1401 E. Flamingo Road, Las Vegas, Nevada 89119.

The next Board Meeting will be held Thursday, December 13, 2018, at 6:00 p.m. in the Windmill Library, 7060 W Windmill Lane, Las Vegas, Nevada 89113.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. Persons wishing to speak in public comment must sign in on the sign-in sheet before this item is addressed.

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- XII. Executive Session regarding litigation and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

XIII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLISON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR boyera@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL WILL BE MADE AVAILABLE AT THE MEETING LOCATION ON THE DAY OF THE MEETING AFTER 3:00 P.M.

Pursuant to NRS 241.020, written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Friday, November 2, 2018, i.e., given at least three (3) working days before the meeting, including in the notice the time, place, location and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

1. Clark County Library
1401 E. Flamingo Road
Las Vegas, NV 89119
2. Enterprise Library
25 E. Shelbourne Ave
Las Vegas, NV 89123
3. Las Vegas Library
833 Las Vegas Boulevard North
Las Vegas, NV 89101
4. Sunrise Library
5400 Harris Avenue
Las Vegas, NV 89110
5. West Charleston Library
6301 W. Charleston Boulevard
Las Vegas, NV 89146
6. West Las Vegas Library
951 W. Lake Mead Boulevard
Las Vegas, NV 89106

7. Windmill Library
7060 W. Windmill Lane
Las Vegas, NV 89113
 8. Las Vegas-Clark County Library District website
www.lvccld.org
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.