

**MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' SPECIAL BOARD MEETING
LAS VEGAS, NEVADA
AUGUST 10, 2017
(approved October 12, 2017)**

The Board of Trustees of the Las Vegas-Clark County Library District met in special session in the Windmill Service Center Boardroom and on the telephone, Las Vegas, Nevada, at 6:00 p.m., Thursday, August 10, 2017.

Present: Board: R. Ence, Chair – telephone S. Moulton - telephone
S. Bilbray-Axelrod R. Wadley-Munier – telephone
M. Francis Drake F. Ortiz
J. Melendrez – telephone K. Benavidez
E. Foyt

Counsel: G. Welt - telephone

Absent: Y. Yturralde - excused

Staff: Dr. Ronald R. Heezen, Executive Director
Executive Council

Guests:

R. Ence, Chair, called the meeting to order at 6:00 p.m.

Roll Call (Item I.) All members listed above represent a quorum. Chair Ence and Trustees Moulton, Melendrez, and Wadley-Munier attended via telephone. Planning and Development Director Danielle Milam and General Counsel Welt attended via telephone. Trustee Yturralde had an excused absence. Appendix A.

Public Comment (Item II.) None.

Agenda (Item III.) Trustee Benavidez moved to approve the Agenda as proposed. There was no opposition and the motion carried.

Discussion and possible Board action regarding authorization to move forward with a New Markets Tax Credits (NMTC) project related to the Mesquite Library, including the creation of a legal entity titled, "Mesquite Library QALICB, Inc." (Qualified Active Low-Income Community Business).

Deputy Director/CFO Fred James explained that the Board of Trustees, at the March 9, 2017 meeting, approved management's request to create a QALICB to qualify for New Market Tax Credit (NMTC) project funds for construction of the East Las Vegas Library.

The creation of the "East Las Vegas Library QALICB, Inc." allowed the District to receive approximately \$4.1M dollars in NMTC. This became effective on July 26, 2017. Mr. James said that the District now has received the money in the last week and is ready for General Services Director Steve Rice to start construction. It was a challenging process for staff and there were many people working on it. The District now has a framework to move forward with future projects.

Management is requesting to move forward with a Mesquite NMTC project, including the creation of the "Mesquite Library QALICB, Inc." Using the framework put together for the East Las Vegas Library construction, staff plans to do the same thing for the Mesquite Library construction. Mr. James noted that there is already a framework in place that will be a guide but added that the parties and circumstances

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(Item IV.A.)

are different in Mesquite and may have different challenges to move through. If approved, the District has the opportunity to receive as much as \$1.8M to \$2M in NMTC funding. Staff are asking the same thing staff asked for in the East Las Vegas project, the ability to create a NMTC QUALICB for the Mesquite Library.

Trustee Ence thanked staff for their efforts as he knows so many people put in a large number of hours. Now that staff has made the East Las Vegas arrangements, it will get easier for the next time the District plans to use the arrangement to provide building funds. Speaking on behalf of the Board, he wanted to compliment everyone involved.

Trustee Francis Drake asked if, like the East Las Vegas project, we will be creating another non-profit entity for the Mesquite project. Mr. James said the Library District will create a separate QUALICB entity for the Mesquite NMTC project.

In answer to questions from Trustee Moulton, Mr. James explained that the QUALICB entity will be set up with former Library District Board members as well. If anyone has recommendations, please send them to Development and Planning Director Danielle Milam. Ms. Milam explained, in response to a further question from Trustee Moulton, that the money raised by the Mesquite NMTC will go to the District's Capital Projects Fund. Milam also said that former District Trustees Tim Wong and Keiba Crear have agreed to be on the board of the Mesquite QUALICB entity in addition to CFO James. The Mesquite entity would mirror the East Las Vegas QUALICB entity in terms of bylaws and the director appointment process.

In response to a question from Ms. Milam, Chair Ence agreed to serve on the board of the QUALICB entity as well, since he represents the project area.

Executive Director Dr. Heezen explained that originally, District staff thought they would be able to establish one QUALICB entity, but as they get further into the details, staff understands there needs to be one for each project. In addition, to amplify Ms. Milam's information, the money the District receives from both the East Las Vegas and Mesquite NMTC projects will go to the Capital Projects Fund, which will be almost empty after completing the two new buildings. This will allow the District to fund the Master Plan projects.

Chair Ence moved to authorize staff to move forward with a NMTC project related to the Mesquite Library, including the creation of a legal entity titled, "Mesquite Library QALICB, Inc." There was no opposition and the motion carried.

Announcements (Item V.)

On September 14, 2017, if necessary, there will be a Risk Management Committee Meeting at 4:00 p.m. in the Rainbow Library, 3150 N. Buffalo Drive, Las Vegas, NV 89128.

There will be a Naming Libraries Policy Committee Meeting at 4:30 p.m. on September 14, 2017 in the Rainbow Library, 3150 N. Buffalo Drive, Las Vegas, NV 89128.

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The next Board Meeting will be held Thursday, September 14, 2017 in the Rainbow Library, 3150 N. Buffalo Drive, Las Vegas, NV 89128 at 6:00 p.m.

Ms. Boyer will send an email with further details shortly and confirm all meeting dates and times.

In response to a question from Trustee Bilbray-Axelrod, Ms. Boyer will also send out a list of members of each Board Committee.

At the request of Chair Ence, Trustee Ortiz spoke shortly about the Mesquite Groundbreaking. Ortiz said that the Mesquite Library, as well as the upcoming East Las Vegas Library, would be better libraries that provide services the public needs today. There was a tremendous turnout for the Mesquite event. He also thought that building two libraries without the need for bonding was a big challenge and a testament to Chair Ence's support and leadership. Ortiz thought that the Mesquite City Council was impressed by the result as so many projects are derailed by the lack of funding.

Chair Ence thanked Trustee Ortiz for the information about the NMTC program, which was turning out to be a key ingredient for the District's ability to complete these projects and he again thanked staff for their very hard work.

Public Comment
(Item VI.)

None.

Executive Session
(Item VII.)

Removed from Agenda.

Adjournment
(Item VIII.)

Chair Ence adjourned the meeting at 6:22 p.m.

Respectfully submitted,

Shannon Bilbray-Axelrod, Secretary

2017 ATTENDANCE

Appendix A

August 10, 2017 Special Board Meeting

2017		January 12 Regular Board Mtg	February 9 Regular Board Mtg	March 9 Naming Policy Cmte	March 9 Regular Board Mtg	April 6 Finance & Audit Cmte	May 18 Regular Board Meeting	June 8 Risk Management Cmte	June 8 Nominating Cmte	June 8 Regular Board Mtg	July 13 Regular Board Mtg	August 10 Special Board Meeting			
Bilbray-Axelrod	Shannon	P	A-E	A-E	A-E	A-E	A-E	P	P	P	A-E	P			
Crear*	Keiba	P	P	P	P	X	X	X	X	X	X	X			
Drake	Marilyn	P	P	P	P		P	P	P	P	P	P			
Ence	Randy	P	P	P	P	P	P	P	P	P	P	P			
Melendrez	Jose	P	P	P	P	P	P		P	P	P	P			
Moulton	Sheila	P	P	P	P	P	P	P	P	P	P	P			
Ortiz	Felipe	P	P	P	P	P	P	P	P	P	P	P			
Saunders*	Michael	P	P	P	P	X	X	X	X	X	X	X			
Wadley-Munier	Robin	P	P	P	P	P	P	P	P	P	P	P			
Yturralde	Ydoleena	P	P	P	P	P	A-E	P	P	P	P	A-E			
Benavidez**	Kelly	X	X	X	X	P	P		P	P	P	P			
Foyt**	Elizabeth	X	X	X	X	P	P		P	A-E	P	P			

attended Committee meeting but not a member

A-E Excused Absence
 A-U Unexcused Absense

as of August 10, 2017

* Term expired March 1, 2017, served until new appointment made March 21, 2017

** Appointed on March 21, 2017