

MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
March 12, 2015
(approved April 9, 2015)

ITEM V.B.

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session in the Summerlin Library, Las Vegas, Nevada, at 6:00 p.m., Thursday, March 12, 2015.

Present:

Board:	K. Crear, Chair	M. Saunders
	R. Ence	Y. Yturralde
	S. Bilbray-Axelrod	S. Moulton
	R. Wadley-Munier	M. Francis Drake
	F. Ortiz	J. Melendrez

Counsel: G. Welt

Absent: None

Staff: Dr. Ronald R. Heezen, Executive Director
Numerous Staff

Guests:

K. Crear, Chair, called the meeting to order at 6:00 p.m.

Roll Call and Pledge of Allegiance (Item I.) All members listed above represent a quorum. Appendix A.
Trustee Bilbray-Axelrod's daughter Molly led attendees in the Pledge of Allegiance.

Public Comment (Item II.) None.

Agenda (Item III.) Trustee Saunders moved to approve the Agenda as proposed. There was no opposition and the motion carried.

Public Innovation Team Presentation by Sahara West Library Branch Manager Kim Clanton-Green and Spring Valley Library Branch Manager Nikki Winslow. (Item IV.) Sahara West Library Branch Manager Kim Clanton-Green and Spring Valley Library Branch Manager Nikki Winslow presented a report on the Public Innovation Team's visit to Cuyahoga County, Ohio, last August to see the work that system had done as part of their recent planning process. The team, composed of Ms. Clanton-Green, Ms. Winslow, Mario Aguilar, Regional Branch Services Director, and Carlotta Dickerson, Rainbow Library Branch Manager, took away several important ideas that they hope to incorporate into the District's master planning process. Many things they learned will become part of the District's strategic planning process. Based upon this visit and their observations, Ms. Clanton-Green and Ms. Winslow have created teen areas at each of their branches.

The presentation is attached as Appendix B.

Trustee Saunders saw a role for digitized signs at area branches, especially at the Spring Valley branch, due to its location on Jones, a highly-trafficked street. Ms. Winslow said that both she and Ms. Clanton-Green are part of Team 2020, the strategic planning team, and that electronic signage is being discussed to promote programs and services.

Chair Crear noted that the team was making its second presentation and wanted to know the next step. Ms. Winslow noted that Team 2020 will be making recommendations shortly and said that many members will be visiting public libraries in the San Francisco area during the ALA conference in June as they have also completed a project similar to Cuyahoga.

Trustee Bilbray-Axelrod said she would appreciate going along with the group when they visit San Francisco-area libraries as she is also attending ALA. Ms. Clanton-Green said she is welcome.

Chair Crear thanked the group for their information and work.

**Approval of
Proposed Minutes
Regular Session,
February 12, 2015.
(Item V.A.)**

Trustee Yturralde moved to approve the Minutes of the Board of Trustees Meeting held February 12, 2015. There was no opposition and the motion carried.

**Chair's Report
(Item VI.)**

Chair Crear welcomed Trustee Wadley-Munier back and appreciated her participation over the phone for the last few months. Crear then welcomed new Trustee Jose Melendrez and invited him to say a few words.

Trustee Melendrez said he was happy to be meeting in his own "backyard," as the Summerlin Library was the branch where his children have grown up and participated in programs. He said the staff has been professional, courteous and helpful with everything and he looks forward to having the opportunity to serve on the Board and be a part of this exciting process, working on behalf of libraries and supporting these efforts. Melendrez thanked Councilman Beers for nominating him to serve as a Trustee.

Chair Crear reminded Trustees of a joint meeting with the Foundation Board and District staff on Monday, March 23. If Trustees can attend, please let Development Director Danielle Milam know. Crear also reminded Trustees of ALA registration deadlines and asked those who want to attend this year's meeting in San Francisco to contact Executive Assistant Allison Boyer before noon on Monday, March 16.

Trustee Moulton wanted to take a moment to thank Youth Services Coordinator Mary Nelson. Moulton works with a small group, *Each One Read One*. The group is in their fifth year of existence and Ms. Nelson does a great job supporting the group by helping promote its efforts. The group brought in author Stephen Jenkins, who wrote "What Do You Do With a Tale Like This?" He was able to meet children in six public schools and at the Windmill Library, due to Ms. Nelson's efforts. Moulton said Ms. Nelson is wonderful and thanked her for her efforts.

**Executive Director's
Report
(Item VII.A.)**

Executive Director Dr. Heezen first thanked staff for all of their work and said he could not say it enough. Heezen then pointed out various handouts provided to Trustees at their places focusing on the partnerships and programs the District was putting together over the next few months; a partnership with The Mob Museum, programs on STEM (science, technology, engineering and mathematics) activities for

children, Día de Los Niños events for the community and more. He commented that it is a remarkable thing to have such an active District with staff working together: the Business Office, Facilities, Collection Development, IT, Marketing, and Public Services.

Dr. Heezen continued to say that staff are moving forward with 2020 Vision, the strategic plan, Trustees have received his bi-weekly reports, the internal assessment of Human Resources is nearly completed and he will be meeting with HR Counsel soon to review the final report. He has also been working on increasing collaboration with area library directors. Heezen also reported that he just came back from the III Library Directors' conference last week in New Orleans.

Trustee Saunders thanked staff for reaching out to the community in so many ways, saying that they are great brand ambassadors.

Trustee Moulton commented that she understood that out-of-state driver's licenses were being turned in at a rate of over 7,000 per month to receive new Nevada cards. She commented that the District will really start growing again and suggested that District staff try to work with the DMV to let people know about libraries.

Trustee Moulton moved to accept Reports VII.A. 1-7. There was no opposition and the reports were accepted.

**Public Services and
Security Report
(Item VII.A.1.)**

Trustee Ortiz congratulated staff on the increase in circulation in January 2015 from January 2014. The District increased patron circulation by 1,265,305 items or 2%. He also noted the 60% increase in eBook circulation, saying these numbers are a tribute to the District. It shows that staff members are getting people in to use the library and becoming more efficient. Ortiz emphasized that the increased numbers stood out to him and he wanted that on the record.

**Business Office
Report
(Item VII.A.2.)**

No questions.

**Human Resources
Report
(Item VII.A.3.)**

No questions.

**Information
Technology Report
(Item VII.A.4.)**

Trustee Saunders wanted to recognize IT Director Al Prendergast for his mentoring work that was discussed in the report. Saunders greatly appreciated such work. He feels very strongly about the role of mentors and the importance of the kindness of others as people move along the path of their chosen profession. Saunders also hoped the students Mr. Prendergast was mentoring would perhaps be led to employment at the District in the future.

**General Services
Report
(Item VII.A.5.)**

No questions.

Marketing Report No questions.
(Item VII.A.6.)

Development Report No questions.
(Item VII.A.7.)

Unfinished Business None.
(Item VIII.)

Discussion and possible Board action regarding authorization to appoint the auditing firm Piercy Bowler Taylor & Kern for auditing services to the District for the fiscal year ending June 30, 2015. (Item IX.A.)

Deputy Director/CFO Fred James advised Trustees that Nevada Revised Statutes (NRS 354.624) require the Board of Trustees to designate its auditor or firm no later than three months before the close of the fiscal year for which the audit is to be made. In March 2013, the Board approved Piercy Bowler Taylor & Kern as the District's auditors. The Request for Proposal called for an initial appointment for auditing services for the year ending June 30, 2013, with four one-year renewal options. This is the second of the four options to renew.

Mr. James said that staff wishes to appoint Piercy Bowler Taylor & Kern to audit the District's June 30, 2015, financial statements. Piercy Bowler Taylor & Kern's fees for the fiscal year ending June 30, 2015, are \$36,600 for audits and GFOA assistance and \$3,600 for any required Federal Financial Assistance Audit reports and procedures. The fees for the fiscal year ended June 30, 2014, were \$34,100 for audits and GFOA assistance and \$3,600 for required Federal Financial Assistance Audit reports and procedures.

Trustee Moulton moved to authorize staff to appoint Piercy Bowler Taylor & Kern for auditing services for the fiscal year ending June 30, 2015. There was no opposition and the motion carried.

Discussion and possible Board action regarding the recommendation to authorize staff to joiner onto the Western States Contracting Alliance (WSCA) contract and make purchases of Canon multi-function printers (MFPs) and related equipment for over \$50,000, as approved in the District's annual Adopted Budget by the Board of Trustees. (Item IX.B.)

Al Prendergast, IT Director explained that the District currently offers services for patrons to only copy letter-size and legal-size documents, in black and white, with cash payment. The District would like to improve patron services by including color copying, 12"x18" paper-size copying, and scanning a document into an electronic format, while also accepting credit card payment. The Canon MFPs solution will allow the District to offer these services. These devices will also be used by staff.

Mr. Prendergast explained that staff and the vendor are still working on some areas of function and configuration such as the ability to scan and send the document via email, instead of to a thumb drive. As well, they are also working on a staff bypass, which would be more inexpensive than a work-around. In response to a question from Chair Crear about how long these last two components will take, Prendergast said staff members are receiving daily updates from the vendor and anticipates these items being worked out shortly. The current copiers in the branch are 10 to 11 years old, and staff wants to be ready to get the new machines in place as soon as the details are worked out.

The District has used the WSCA contract for purchasing computer related equipment for the past 15 years. WSCA was formed in October 1993 by the state purchasing directors from 15 western states. The

primary purpose of creating WSCA was to establish the means by which participating states may join together in cooperative multi-state contracting. This approach helps states to achieve cost-effective and efficient acquisition of quality products and services. Membership consists of the heads of each state's central procurement organization, from Alaska, Arizona, California, Colorado, Hawaii, Idaho, Minnesota, Montana, Nevada, New Mexico, Oregon, South Dakota, Utah, Washington and Wyoming.

All governmental entities are welcome to use the approved WSCA agreements. A Participating Addendum is required in order for a state or other eligible entities to use a WSCA contract. Many local governmental entities in southern Nevada, including the Clark County School District, Clark County, city of Las Vegas, University of Nevada, Las Vegas, and the University Medical Center use these agreements.

Trustees Saunders asked if all public copiers are being replaced. Mr. Prendergast explained that this project will cover the urban branches, which currently have two copiers each. This fiscal year, staff will replace one copier in each branch. In the next fiscal year, the second copier in each urban branch will be replaced as well as the public copiers in the branches at Laughlin and Mesquite.

Trustee Bilbray-Axelrod asked about the cost to patrons for the copies compared to other copy vendors, and whether the District planned to make money on this service. Mr. Prendergast explained that the current cost of \$.10 per black and white copies will remain. Color copies will be charged at \$.50 per copy. Staff members are trying to keep the costs consistent to only cover District costs to provide this important service.

Trustee Ortiz asked whether the programs in the new equipment will be up to date. Mr. Prendergast said that the copier programs for TIFFs and PDFs have remained relatively constant throughout the years and he does not anticipate this as an additional expense or problem.

Trustee Ortiz then asked whether the cost would be much over \$50,000 and whether Trustees would be seeing a report on what was spent. Mr. Prendergast said that \$130,000 was budgeted in the IT budget and more was budgeted in the Business Office. CFO Fred James interjected to explain that the reason for the two-step process is that staff wanted to joiner onto an existing contract to not go through a separate bidding process. And, any purchase over \$50,000 has to be approved by the Board. By approving both steps at this meeting, Trustees are authorizing staff to go forward with the project once all the pieces are in place.

Trustee Saunders moved to authorize staff to: 1) joiner onto the Western States Contracting Alliance contract for purchasing Canon MFPs and related equipment; and 2) to make purchases of Canon MFPs and related equipment for over \$50,000, as approved in the District's annual Adopted Budget by the Board of Trustees. There was no opposition and the motion carried.

Discussion and possible Board action to approve a revision to the District's *Circulation Policy*, last revised and adopted on September 8, 2011. (Item IX.C.)

Assistant Public Services Director Jennifer Schember explained that since the last revision in 2011, the District's *Circulation Policy* has allowed materials to be renewed for an unlimited number of times provided that there are no outstanding requests. It has recently come to staff's attention that there is a limitation within the District's current automation system of 255 renewals per item.

Currently, there are approximately 25 patrons with 182 items that are approaching the 255 renewal limit:

200-220 renewals – 61 items

221-230 renewals – 23 items

231-240 renewals – 46 items

241-255 renewals – 52 items

Ms. Schember explained that while the current number of patrons approaching the renewal limit are small, she cautioned that the number may grow over the next year before staff can conduct a planned, full review and revision of the existing *Policy*. Staff recommends this policy revision be changed to reflect the renewal limit.

The proposed changes to the Circulation Policy are located in **Section 8. Renewals** will read, "Materials may be renewed **up to the limit established by the Library District's automation system**, provided there are no outstanding requests and you have a valid library card in good standing." **Changes are listed in red.**

Trustee Bilbray-Axelrod wanted clarification on whether the changes would include this limit set by the automation system and felt that this number as described above was extremely high, to the point that she felt the patrons would just keep the items.

Dr. Heezen explained that currently the staff members are in the process of reviewing automation systems for the District as the current one will no longer be supported and that staff do not want to keep making changes to the *Policy* as they do not know what the new limits will be, or, if there will be any limits at all. This is why the proposed change is worded in such a broad fashion.

Trustee Francis Drake asked what type of materials are being renewed so many times. Ms. Schember explained that most of the items are DVDs. This type of item is only checked out for a seven-day period. In the case of the patron who brought this issue to staff attention, staff members have encouraged her to return the items. She has checked out mostly children's materials which have been watched by her children over and over. Since no other requests have been placed on these materials as the District has plenty in stock, the patron has been able to continue to renew these items.

Trustee Saunders then wondered whether the *Policy* was too liberal as he was concerned patrons may be sitting on materials for an unrealistic amount of time and may lead to lost items and questioned whether the District's *Policy* was standard.

Ms. Schember said that when staff last reviewed the *Policy* and brought revisions to the Board, the District had a limit of three renewals. Patrons would return the items and then check them out again. In 2011, staff looked at policies from 35 other library systems around the country similar in size to the District; approximately 75% of them had an unlimited renewal policy. Schember explained to Trustees that renewals count as circulation statistics. The other systems which also had the unlimited renewals policy had very high circulation numbers which is one of the reasons staff proposed the change.

Trustee Bilbray-Axelrod asked if it was possible some of the other systems had the same number limitation as the District is finding out with its ILS system. Ms. Schember agreed it was possible as some of those systems use the same ILS system as the District. Bilbray-Axelrod wanted to ensure the materials were returned to the District at some point.

Chair Crear agreed that 255 renewals equated to a long time. Ms. Schember said that the patron who had hit that number had returned some of the DVDs and had not returned others. If the items are not returned, the patron may go to collections.

Trustee Saunders asked about high-demand items. Ms. Schember explained that if another hold is placed on an item, it cannot be renewed and must be returned.

Trustee Ortiz asked if it would be cheaper for a patron to purchase the item at a store and give it to the District and would the District accept it. Ms. Schember explained that the District only accepts replacements for an uncatalogued item such as paperbacks and magazines.

Chair Crear asked if that part of the *Policy* could be changed as patrons could buy items in stores cheaper than the District charges for replacements. She understands that the replacement piece needs to be cataloged and tagged, which cost is included in the District's price.

Ms. Schember reminded Trustees that staff will be reviewing the entire policy over the next year and will include a comparison with other library systems nationally and will include all the concerns brought up by Trustees at this meeting.

Trustee Saunders believes that will allay his concerns and understands that the current situation is not a widespread problem. Trustee Ence says that this change will allow some limitations.

Trustee Saunders moved to approve the proposed revisions to the *Circulation Policy* to address the renewal limitation effective on March 13, 2015. There was no opposition and the motion carried.

Discussion and possible Board action regarding approval of terms and authorization to enter into an Interlocal

Prior to the beginning of discussion of the item, Trustees Ortiz and Wadley-Munier declared that, on Counsel's advice, to avoid a conflict of interest or the appearance of a conflict of interest, they will be abstaining from participation in any discussion of this item and from voting on this item as employees of the city of Las Vegas.

Agreement with the City of Las Vegas for the exchange of the Las Vegas Library building and related improvements for a City-owned parcel, capital contribution, and other consideration for the construction of the new East Las Vegas Library and approval of Resolution No. 15-01 regarding the same. (Item IX.D.)

General Services Director Steve Rice explained that consolidation of District-wide support departments into the Windmill Service Center and the relocation of the Lied Discovery Children's Museum left approximately 50% of the Las Vegas Library building vacant. The building is 111,400 square feet and much larger than what is needed for the library. The District has no foreseeable need for the excess space.

The Las Vegas Natural History Museum (LVNHM) desires to relocate to a larger facility. After several discussions between the District, LVNHM and city of Las Vegas (CLV), the parties determined that the Las Vegas Library facility would adequately meet the growth needs of the LVNHM. The parties agree that transferring the Las Vegas Library to the CLV for use by the LVNHM is mutually beneficial. The LVNHM will acquire the space they need for the future and the District will be able to right-size and relocate the library from its current location to an area of greater population density in East Las Vegas. The new location overlaps the current service area of the Las Vegas Library. There has been a desire for several years on the part of the District and City leaders to fill the service void in the East Las Vegas area. East Las Vegas is an inner-city area of increasing density whose residents face physical, transportation and economic barriers that put them at a disadvantage for accessing library services.

The District leases the parcel from the City upon which the Las Vegas Library building and related improvements (the "Premises") were constructed. The appraised value of the premises is \$10.1M. The City owns a vacant six acre parcel at Sunrise Ave. and 28th St. (the "Sunrise Parcel") which will become the site for the new East Las Vegas Library. The appraised value of the Sunrise Parcel is \$677K.

In exchange for the transfer of the Premises from the District to the City, the City will convey the Sunrise Parcel to the District along with a capital contribution toward the cost of the new library and other consideration. Pursuant to NRS 277.050, the governing body of public agencies may exchange land for property or cash.

The terms of the exchange agreement are:

- 1) District transfers the Premises to the City upon execution of the Interlocal Agreement.
- 2) City conveys the Sunrise Parcel to the District upon execution of the Interlocal Agreement.
- 3) City's capital contribution of \$7M to be paid to the District upon recordation of conveyance of the Sunrise Parcel.
- 4) City agrees to allow the District to use the space it currently occupies within the Premises, without any lease or rental fee during the term of design, construction and occupancy of the new East Las Vegas Library. Estimated leaseback value is \$1.2M.
- 5) City and District agree to terminate the utility settlement Memorandum of Understanding (MOU) without further obligation on the part of the District. Monetary value is \$127K.

6) City agrees, at its expense, to pursue and make a good faith effort to acquire New Markets Tax Credits, on the District's behalf, for the East Las Vegas Library project. Potential value to District is \$1.5M to \$2.5M.

7) Upon finalization of the Premises transfer, utility accounts will be transferred to the City.

8) Upon finalization of the Premises transfer, City will be responsible for maintenance and repairs of the structure, building systems, landscaping, etc., District will be responsible for general maintenance of the interior space it occupies.

9) District will reimburse City for its proportionate share of utility and common area maintenance expenses based on the proportionate share of space the District occupies.

10) Under a separate form of agreement, City agrees to take the lead on acquiring for the District the 8.5 acre Housing Authority parcel at E. Bonanza and N. 28th St. as an alternative site for the new East Las Vegas Library. Although the Sunrise Ave. and 28th St. site is a good site for the library, this alternative site is better because it is in closer proximity to the population center of the service area. If this site can't be acquired in a timely manner, or at all, the library will be constructed on the Sunrise Ave. site.

The estimated project cost for the new East Las Vegas Library is \$13.8M. The project cost includes architectural and construction management fees, construction, furniture and equipment, technology, utility fees, insurance and other miscellaneous costs. Design will commence upon execution of the agreement and it is anticipated that construction and occupancy will be completed by October 31, 2017.

Upon approval of the terms and authorization to enter into an Interlocal Agreement with the CLV for the exchange, the Board of Trustees will approve Resolution No. 15-01, Transfer of Las Vegas Library Building and Related Improvements to the city of Las Vegas. Subsequently, a public hearing will be scheduled as part of the regularly scheduled meeting of the Board of Trustees on April 9, 2015, at which time objections to the exchange may be made.

Trustee Moulton asked who would be making construction decisions on the new building. Mr. Rice said that the only obligation the District will have to the CLV is to ensure that the funds they provide will go to the construction of a library building. The District will control the construction. Counsel Welt added that language to that effect is in the proposed agreement.

Trustee Moulton then asked for an explanation of New Markets Tax Credits. Mr. Rice said that his understanding of the program is that it is run by the U.S. Treasury Department and encourages private investment into facilities that will be constructed by non-profit organizations to encourage development into designated, disadvantaged neighborhoods. It encourages private investment to cover construction costs for which an organization may be having trouble obtaining financing. There are tax incentives for these

investors to provide these loans for that program. In return, the organizations receive low-interest loans lower than what could be borrowed, or in the case of the District, bonded for (probably 2% to 3%), for up to a seven-year period. The payments are interest-only and, if everything goes according to the program agreement, after seven years there is the opportunity for the principal on the loan to be forgiven. This is a direct monetary benefit back to the non-profit organization. In the District's case, staff would have to establish a non-profit to partner on our behalf for this or use the Foundation to obtain these funds and then loan the money back to the District. This is a complicated program.

Mr. Rice said that the CLV already has the mechanism in place to apply for these types of tax credits. They have the consultants and legal teams available. According to the terms of the agreement, the CLV would assist the District in seeking these funds with their resources. While there is no guarantee the District will obtain these funds, the CLV is obligated to make a good-faith effort.

Trustee Moulton asked if the estimated costs for construction were created using prevailing wages and Mr. Rice said they were.

Trustee Yturalde commented that she has a lot of confidence in the CLV staff and the others that would assist the District in obtaining the New Markets Tax Credits. She noted that this was a very tedious process, but any assistance the District would receive would be well worth it. She asked Mr. Rice about how much the District could receive using this method and Rice said the amount could be up to 20% of what the project actually costs, possibly as much as \$2.8 million. Yturalde said the area where the new District facility would be located is in an under-served community and the reach would be tremendous for the District.

Trustee Saunders asked about the schedule for breaking ground and opening for the new facility. Mr. Rice said that staff members are starting the design process with the selection of a consultant to create the building program and hope to have that completed by May 2015. The next step is to select a design team and hope to bring that contract to the Board in August or September 2015. The groundbreaking would be scheduled for Spring 2016 with a proposed occupancy date by October 31, 2017. This timeline is based upon the proposed schedule with the CLV.

Trustee Ence commented that this project is a win-win situation; the District will get a new facility and the District's current facility is something the CLV can use. He said he asked himself if 1) the agreement was in the best interest of the District's patrons and 2) are public funds being used in the best interest. He answered yes to both questions.

Trustee Bilbray-Axelrod said, based upon her approximately four years of service on the Board, that if anyone had told her, in February of 2015, Trustees would be talking about building a new library, she would have thought the person absolutely crazy. The community

deserves a wonderful, shiny, brand new building with state of the art computers and services. She is very proud to be a part of the effort.

Trustee Moulton commented that she loves to see educational meccas and that is what the new location will be with a community center and schools nearby. The new library building will be a great asset to the area. She is also proud to be a part of the effort and agreed that this was not on the horizon four years ago.

Chair Crear commented that Counsel Welt reminded her that there were several previous Trustees who fought hard for a new building in this area to be the next library the District constructed.

Trustee Yturralde moved to approve the terms and to authorize staff to enter into an Interlocal Agreement with the city of Las Vegas for the exchange of the Las Vegas Library building and related improvements for a City owned parcel, capital contribution, and other consideration for the construction of the new East Las Vegas Library; subject to final review of agreement by Counsel. Trustees Ortiz and Wadley-Munier abstained, there were no objections and the motion carried.

Trustee Yturralde moved to approve Resolution No. 15-01, Transfer of Las Vegas Library Building and Related Improvements to the city of Las Vegas. Trustees Ortiz and Wadley-Munier abstained, there were no objections and the motion carried.

Resolution No. 15-01 is attached as Appendix C.

**Announcements
(Item X.)**

The grand opening of the new teen space at the Sahara West Library, teens@, will take place on Thursday, April 9, 2015, from 4:30 p.m. to 5:30 p.m.

There will be a Finance and Audit Committee Meeting on Thursday, April 9, 2015, at the Sahara West Library at 6:00 p.m.

The next Board Meeting will be held Thursday, April 9, 2015, in the Sahara West Library, 9600 West Sahara Avenue, Las Vegas, Nevada 89117, to begin immediately after the Finance and Audit Committee.

**Public Comment
(Item XI.)**

None.

**Executive Session
(Item XII.)**

Removed from Agenda.

**Adjournment
(Item XIII.)**

Chair Crear adjourned the meeting at 7:09 p.m.

Respectfully submitted,

Randy Ence, Secretary

2015 ATTENDANCE

Appendix A

March 12, 2015 Regular Board Meeting

2015		January 8 Regular Board Mtg	February 12 Regular Board Mtg	March 12 Nominating Committee Mtg	March 12 Regular Board Mtg							
Benavidez*	Kelly	P	P	X	X							
Bilbray-Axelrod	Shannon	P	P	P	P							
Crear	Keiba	P	P	P	P							
Drake	Marilyn	P	P	P	P							
Ence	Randy	P	P	P	P							
Melendrez**	Jose	X	X	P	P							
Moulton	Sheila	P	P	P	P							
Ortiz	Felipe	P	P	P	P							
Saunders	Michael	P	P	P	P							
Wadley-Munier	Robin	A-E	P	P	P							
Yturalde	Ydoleena	P	P	P	P							

attended Committee meeting but not a member

A-E Excused Absence

A-U Unexcused Absence

* Term expired March 6, 2015

** Appointed for a term beginning March 6, 2015

as of March 13, 2015

Public Innovation Team

Trip to Cuyahoga County,
Ohio

August 4-7, 2014

The Public Innovation Team

- **Mario Aguilar,**
Regional Branch
Services Director
- **Carlotta Dickerson,**
Rainbow Branch
Manager
- **Kim Clanton-Green,**
Sahara West Branch
Manager
- **Nikki Winslow,**
Spring Valley
Branch Manager

Why visit Cuyahoga?

- Recently went through a Master Planning Process
- Built or remodeled 18 of their 27 buildings
- Their mission is to make their branches a central part of their communities, very similar to what we are trying to accomplish
- Provided us with design and layout ideas to incorporate

What did we look at?

- LOTS of additional computers
- Open Sightlines
- Modern, comfortable furniture
- Bookstore feel with displays
- AMAZING Children's areas
- Café spaces in all buildings
- Convenient services
- New, innovative services
- VERY visible and clear signage

LOTS of additional computers



Open sightlines



Modern, comfortable furniture



Bookstore feel with displays



AMAZING Children's Areas



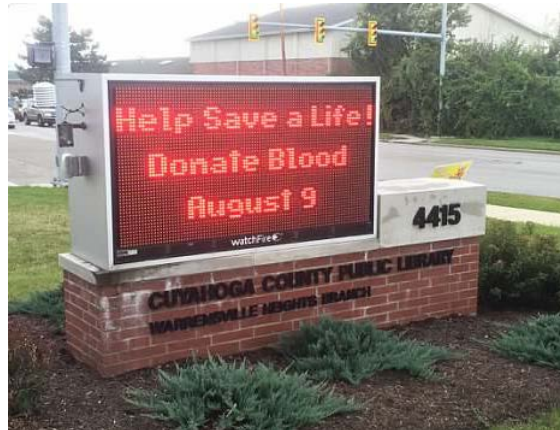
Café spaces in all buildings



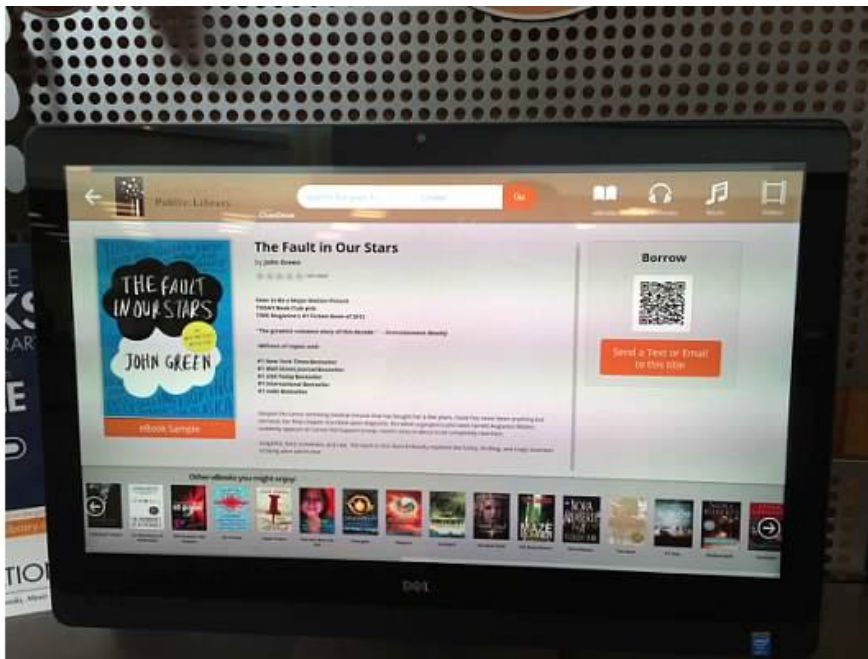
Convenient services



VERY visible and clear signage



New, innovative services

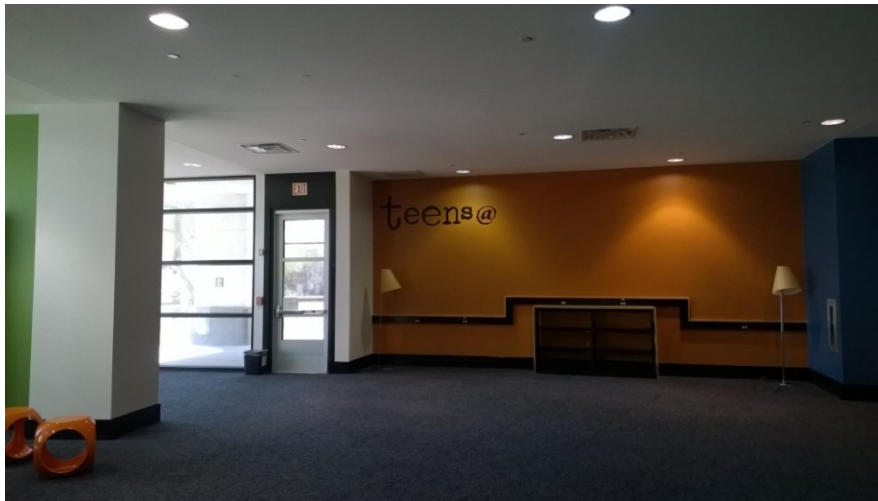


New, innovative services



New Teens Areas

- Sahara West



- Spring Valley



What else are we hoping to include here?

- A more bookstore feel to our shelving and displays
- Additional access to computers and technology
- Vending and café areas for patrons
- More uniform feel throughout our spaces
- Clear, visible signage inside and outside buildings

Thank you
for your
time
tonight!!

**RESOLUTION NO. 15-01 TRANSFER OF LAS VEGAS LIBRARY BUILDING AND
RELATED IMPROVEMENTS TO THE CITY OF LAS VEGAS**

WHEREAS, the Las Vegas-Clark County Library District (hereinafter "District") is a consolidated library district in Clark County duly authorized by the State of Nevada as set forth in the Nevada Revised Statute 379.0221 and the City of Las Vegas (hereinafter "City") is a municipal corporation of the State of Nevada; and

WHEREAS, pursuant to Nevada Revised Statute ("NRS") 277.180 any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, the City is the owner of that certain real property, APN 139-27-708-017 with an address of 833 North Las Vegas Boulevard 89101, Las Vegas, Clark County and commonly known as the Las Vegas Library (the "Library Parcel"); and

WHEREAS, the District leases the Library Parcel pursuant to that certain lease agreement dated February 19, 1986 and subsequent First Amendment dated October 16, 1991 and Second Amendment dated May 18, 2011; and

WHEREAS, the District constructed the Las Vegas Library building and related improvements (the "Premises") and currently operates the Las Vegas Library on the Library Parcel; and

WHEREAS, the City is the owner of that certain vacant real property, APN 139-36-302-005 with an address of 2601 Sunrise Avenue, Las Vegas, Clark County, Nevada and commonly known as the former Clark County School District Variety School site (the "Sunrise Parcel"); and

WHEREAS, pursuant to NRS 277.050, the governing body of public agencies may exchange land for property or cash by adopting a resolution declaring its intent and without advertising for public bids; and

WHEREAS, the District desires to transfer the Premises to the City in exchange for the conveyance of the Sunrise Parcel to the District, a capital contribution, and other consideration from the City for the new East Las Vegas Library and related facilities to be constructed on the Sunrise Parcel; and

WHEREAS, a public hearing is scheduled for April 9, 2015 as part of the regularly scheduled meeting of the Board of Trustees at the Sahara West Library, 9600 West Sahara Ave., Las Vegas, NV 89117 at 6:00 P.M. at which time objections to the exchange may be made; and

NOW THEREFORE BE IT RESOLVED, that the Trustees of the Las Vegas Clark County Library District shall take those steps necessary and execute the appropriate Interlocal Agreements and other documents to exchange said Premises and acquire the Sunrise Parcel on the following terms and conditions:

- 1) District transfers the Premises to the City upon execution of the Interlocal Agreement.
- 2) City conveys the Sunrise Parcel to the District upon execution of the Interlocal Agreement.

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- 3) City's capital contribution of \$7M to be paid to the District upon recordation of conveyance of the Sunrise Parcel.
- 4) City agrees to allow the District to use the space it currently occupies within the Premises, without any lease or rental fee during the term of design, construction and occupancy of the new East Las Vegas Library. Estimated leaseback value is \$1.2M.
- 5) City and District agree to terminate the utility settlement Memorandum of Understanding (MOU) without further obligation on the part of the District. Monetary value is \$127K.
- 6) City agrees, at its expense, to pursue and make a good faith effort to acquire New Markets Tax Credits, on the District's behalf, for the East Las Vegas Library project. Potential value to District is \$1.5-2.5M.
- 7) Upon finalization of the Premises transfer, utility accounts will be transferred to the City.
- 8) Upon finalization of the Premises transfer, City will be responsible for maintenance and repairs of the structure, building systems, landscaping, etc., District will be responsible for general maintenance of the interior space it occupies.
- 9) District will reimburse City for its proportionate share of utility and common area maintenance expenses based on the proportionate share of space the District occupies.
- 10) Under a separate form of agreement, City agrees to take the lead on acquiring for the District the 8.5 acre Housing Authority parcel at E. Bonanza and N. 28th St. as an alternative site for the new East Las Vegas Library. Although the Sunrise Ave. and 28th St. site is a good site for the library, this alternative site is better because it is in closer proximity to the population center of the service area. If this site can't be acquired in a timely manner, or at all, the library will be constructed on the Sunrise Ave. site.

THE FORGOING RESOLUTION approved this 12th day of March 2015.

Las Vegas Clark County Library District

By: 
Keiba Crear, Chair, Board of Trustees

ATTEST:


Randy Ence, Secretary, Board of Trustees

Approved as to Form:


Gerald M. Welt
Attorney for Las Vegas-Clark County Library District