

MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
September 8, 2011
(approved October 13, 2011)

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session in the Summerlin Library, Las Vegas, Nevada, at 6:00 p.m., Thursday, September 8, 2011.

Present:

Board:	R. Kirsh, Vice Chair	K. Crear (via telephone)
	M. Saunders	R. Ence
	C. Reese	Y. Yturralde
	S. Bilbray-Axelrod	S. Moulton

Counsel: G. Welt

Absent: F. Barron - Excused
K. Benavidez - Excused

Staff: Jeanne Goodrich, Executive Director
Numerous Staff

Guests: None

Ron Kirsh, Vice Chair, called the meeting to order at 5:57 p.m.

Roll Call and Pledge of Allegiance (Item I.) All members listed above represent a quorum. Trustee Crear attended via telephone. Appendix A.
Trustee Ence led the Pledge of Allegiance.

Public Comment (Item II.) None.

Agenda (Item III.) Trustee Reese moved to approve the Agenda as proposed. There was no opposition and the motion carried.

Spring Valley Library branch presentation by Johnette Morales, Branch Manager (Item IV.A.) Removed from the Agenda – will be heard at the October 13, 2011 Board Meeting.

Presentation on the District's Computer Assisted Literacy in Libraries (CALL) Program by Connie Barker, Literacy Services Coordinator (Item IV.B.) Vice Chair Kirsh called on Connie Barker, Literacy Services Coordinator, to give a presentation on the District's Computer Assisted Literacy in Libraries (CALL) Program.
Ms. Barker thanked the Trustees for letting her speak about the District's adult literacy program. She believed District patrons are fortunate to have this program available to them in the current economic time as it can help address so many critical needs. Barker has been with the District over 11 years and has seen the program grow from a mostly volunteer staff offering individual tutoring to the state of the art program with formal classes and other programs that it is today.

The CALL program offers a wide range of services:

- Adult ESL Classes
- Citizenship Preparation Classes
- Project EASE – offers transition to higher education and/or other employment opportunities
- One-on-One Tutoring Program
- Dedicated Computer Labs at the Las Vegas and Clark County libraries that offer direct instruction and open study with individual education programs
- Reading Improvement Clinic for native English speakers
- Additional workshops for ESL students
- Library tours and library cards

Ms. Barker continued to say that the program had dedicated space for her nine staff and many volunteers at both Clark County and Las Vegas Libraries plus utilized space at the West Charleston, Whitney, Spring Valley, Sunrise and West Las Vegas Libraries in addition to using several community centers at each side of the valley.

Ms. Barker then described the typical CALL student:

- 17 years of age or older (NOTE: unless a student has been legally emancipated, CALL cannot serve students who are currently attending the CCSD)
- Approximately 50% work
- Approximately 30% have children
- Many students are native speakers of another language (Spanish, Chinese, Farsi, Thai, Amharic, Bulgarian, Arabic, Russian, Japanese, Lao, Tagalog plus others)

The requirements of CALL students include:

- Must be available to study three hours a day, four days a week for a total of six to seven weeks
- Must register on the scheduled orientation date at their desired location
- Must attend a minimum of 50 hours of classes and take a test to receive a certificate
- Must not be enrolled in another program funded under the same umbrella (federal/state requirements)

All CALL students must first go through an orientation and standardized testing process that sets program expectations and properly places the student in the correct level. This increases retention and the chances of success. Ms. Barker noted that the CALL program, since it receives federal and state funding, utilizes a standardized testing and reporting process to collect student demographics and to record student progress and performance. It also provides individual assessments of student skill levels and progress. This allows CALL to very clearly compare its results with other adult literacy programs in the state as well as nationally.

Some of the students that come to the District's CALL program are referred to other agencies, based upon their testing and requirements:

- GED students are referred to CSN or CCSD
- Learning Disabled students are referred to the Community

Multicultural Center at Tropicana and Eastern.

- Advanced students are referred to CSN for a more comprehensive curriculum.

The District's CALL program focuses on beginning and intermediate levels.

Ms. Barker said that CALL also utilizes several community partnerships for volunteer staff, locations for classes and programs and media outreach:

- Cambridge Community Center
- East Las Vegas Senior Community Center
- College of Southern Nevada
- Nevada Legal Services
- Latin Chamber of Commerce
- AARP (Senior Community Service Employment Program)
- Telmundo
- Univision
- KCET

In addition, the District's website, www.lvcclld.org, offers access to CALL program information such as classes and registration, how to get started plus other library resources and additional links.

Ms. Barker then spoke specifically about two of the individual programs offered by CALL. The first program is the Citizenship Preparation Program. For the period 2005-2006 to the present, the program has:

- Averaged 25 new citizens per year. These new citizens are featured on CALL's "Wall of Fame" located at the Clark County Library computer lab.
- Averaged 40 students achieving citizenship skills
- Featured 60 hour courses over six to seven weeks with five cycles per year (10 classes)
- Classes take place at the Spring Valley and Clark County Libraries

This program has the best track record of any other citizenship program in Nevada and CALL is notable for its work in this area.

Ms. Barker then spoke about Project EASE (Education Assistance to Support Employability), a program originated by District CALL staff to serve a specific need. In the past, a class centered on low literacy African Americans has been a challenge to sustain due to the negative connotations associated with being "illiterate." This is especially true for individuals attending reading classes in their own community.

Ms. Barker explained that staff launched Project EASE in the historic West Las Vegas community. This area has a large African American population. The goal of Project EASE was to target native English speakers, especially young African American men experiencing underachievement due to low literacy, reading and writing skills. Staff also targeted those who desired introductory courses in GED preparation classes.

Project EASE features classes that promote the acquisition of basic skills in a context of increased employability on the part of the learner, not simply a literacy class, with all the negative connotations. The recruitment, using a variety of media and methods, targeted African American males 16-24. This resulted in a response from a very diverse population.

The program content included basic skills and work readiness via nationally approved curriculum materials, proper interview skills and workplace attire, participation in two on-site employment fairs. Students also received, free of charge, actual outfits that were used for interviews and the job fair.

Of the two Project EASE classes that have been completed:

- 28 students graduated from the program
- Eight students had perfect attendance with 80 or more hours of classroom instruction
- 73.5% overall student retention
- 12 students reported that they had gotten a job
- Two students are earning high school diplomas
- One student is earning a GED
- Two students are pursuing college degrees

This success had led to requests to present information about Project EASE and its results at a prestigious national adult literacy conference. Ms. Barker also will be presenting information on the program at the Nevada Library Association (NLA) conference in October.

Ms. Barker compared the CALL program accomplishments to the other eight adult literacy programs in the state of Nevada:

- Each year, CALL serves between 1,200-1,600 students
- Historically, CALL's per student cost has been the lowest in the state
- Over the last two-three years, CALL has been third from the bottom in terms of state/federal funding BUT third from the top in terms of student academic success
- On average, 70% of CALL students improved one or more education levels in the 2010-2011 program year which compares with an average national gain of about 50%

Ms. Barker credits these accomplishments not only to her staff and volunteers, but to the generosity of the District in terms of resources. This, coupled with the state and federal funding that CALL receives, is key to these accomplishments.

Ms. Barker concluded by reiterating that that the District is fortunate to have a very effective adult literacy program and thanked the Trustees for their attention.

Trustee Saunders commented that he was a literacy tutor for the CALL program in college and that it was a very rewarding experience for him. He thinks the CALL program is vital to furthering the District's mission and then thanked Ms. Barker and her staff for their service in opening up the world to those who may have literacy issues.

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Ms. Barker thanked Trustee Saunders for his comments and noted that, statistics show that over 40% of the American population is considered to be under educated. She continued to say that this is directly linked to the jobs issue and, she is proud to be doing this work to help alleviate the problem.

Vice Chair Kirsh thanked Ms. Barker and commented that Ms. Barker and the CALL program are changing lives thanks to their passion. He then led attendees in a round of applause.

**Approval of
Proposed Minutes
Regular Session,
July 14, 2011.
(Item V.A.)**

Trustee Ence moved to approve the Minutes of the Board of Trustees Meeting held July 14, 2011. Vice Chair Kirsh and Trustees Crear, Saunders, Ence, Reese, Yturralde, and Bilbray-Axelrod voted in favor. Trustee Moulton abstained as she was not a member at the time of the meeting. The motion carried.

**Chair's Report
(Item VI.)**

Vice Chair Kirsh welcomed newly appointed Trustee Sheila Moulton to the Board, noting that her name was not unfamiliar to many present due to her service on other public bodies. Kirsh then invited her to say a few words.

Trustee Moulton said that her family moved to the area from Southern California in 1978, as her husband was tasked to open the first Sav-On Drug, at Eastern and Bonanza. One of the first things Moulton did was to go to the Sunrise Library, then housed in a storefront, to meet new people. Her children remember the bookmobile that visited their neighborhood. Moulton and her husband have six children and are the proud grandparents of 16 with another soon to make an appearance. While her family live all over the country, all of them enjoy the libraries in their communities. She concluded by saying she was glad to be present, working for literacy and libraries.

Vice Chair Kirsh thanked Trustee Moulton for her remarks and commented that it was great to have a person who was familiar with how a Board works as a Trustee.

Executive Director Jeanne Goodrich asked Trustees to advise Executive Assistant Allison Boyer if they will have a conflict with the November 10th Board Meeting date, which occurs the day before Veteran's Day. When originally scheduled, the date was not a problem for Trustees and Ms. Goodrich wanted to remind Trustees so there would be no quorum problems.

Ms. Goodrich also announced that staff will be contacting the members of the Finance & Audit Committee to schedule a meeting in November to review the audit.

Vice Chair Kirsh then reviewed the proposed 2012 Board Meeting dates:

January 12	Sahara West
February 9	Rainbow

March 8	West Charleston
April 12	Clark County
May 17	Windmill
June 14	West Las Vegas
July 12	Centennial Hills
August 9	Whitney
September 13	Las Vegas
October 11	Sunrise
November 8	Summerlin
December 13	Enterprise

Vice Chair Kirsh noted this was not a voting item, but emphasized that meetings would continue to rotate between branches as it was important to visit the different locations and meet the branch staff. There were no issues with the proposed dates and Ms. Goodrich said they would move forward with the schedule as proposed.

Executive Director's Report (Item VII.A.)

Vice Chair Kirsh asked that the Human Resources Report be presented. Trustee Reese said she had several questions on the General Services Report.

Trustee Ence moved to accept Reports VII.A. 1-2, 4, 6-7. There was no opposition and the reports were accepted.

Ms. Goodrich amended her written report by updating Trustees on the final report on the District's annual Summer Reading Program (SRP), which ended on August 6, 2011. The final numbers show a 40% increase over last year's participation rate in a program that reaches toddlers, school-age youngsters and teens. Goodrich is passionate about this program which is so important to keep children reading during summer vacation. Goodrich credited the success to Youth Services Coordinator Mary Nelson Brown and the SRP Committee headed up by Andrew Kaplan of the Centennial Hills Library and Carla Land of the Summerlin Library.

The Committee was able to visit schools this year as they all were on the same schedule, and get the word out to tutors and those who work with young people, as well as collaborate with several Boys and Girls Clubs, the 100 Academy, and numerous local day care centers. In addition, the Committee created a "read to me" program for pre-readers. Ms. Goodrich emphasized how important this program is for cognitive and skills development. She emphasized the importance of

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parents and caregivers taking time read to pre-readers to create a solid base for when the child starts reading on their own.

Ms. Goodrich also emphasized the important contribution of the Library District Foundation. This year the Foundation made available Book Bucks as SRP prizes and, as of this report, 73% of them have been redeemed. The "Bucks" have proven to be a very popular incentive, particularly in this financial climate. Children are eager to spend the "Bucks" they have earned by picking out materials at one of the Foundation-run used book stores and paying for the material themselves with the "Bucks."

Ms. Goodrich concluded her report by congratulating Volunteer Coordinator Leslie Valdes for her hard work. The number of volunteer hours is up 18% over last year and the Foundation bookstore revenues are up 25%. Ms. Valdes has worked hard to grow both of these programs. Goodrich added that volunteers are recycling materials, making low-cost materials available to community members and maximizing profits through the use of specialized software to price and sell materials on Amazon, as well as continuing to build a cadre of dedicated volunteers and friends and supporters of District programs and services.

Ms. Goodrich advised Trustees that another series of volunteer recognition events will be scheduled during the spring and encouraged Trustees to attend if they have a chance. She felt it was heartwarming to see that District volunteers are representative of their community, a very diverse group in terms of age and race. Their work is important not only to the District, but also because they are carrying back to their community a message of what libraries can do.

Vice Chair Kirsh also noted that IT Director, CIO Al Prendergast is a finalist in the Government category for Vegas INC's 2011 Top Tech Executives. Nominated by Cox Communications, the ceremony is being held at the same time as this meeting. Kirsh congratulated Mr. Prendergast and his team on their work and the nomination.

Public Services and Security Report (Item VII.A.1.)

Accepted.

Business Office Report (Item VII.A.2.)

Accepted.

Human Resources Report (Item VII.A.3.)

Human Resources Director Jerilyn Gregory introduced Diversity Committee Chair Art Cabrales, who provided a report on the Committee's activities over the last 18 months.

Mr. Cabrales explained that in October of 1999, the Committee was formed to study diversity in employment and make recommendations for the District. Their goal was to have the District's workforce reflect the ethnic distribution of the Clark County population.

At the beginning of their work in 1999, the Committee made a comparison between the District's workforce and the County's population. Based on their findings, the Committee made many recommendations regarding recruitment and retention. Currently, as a result of incorporating these goals and plans into its organizational culture, the District's workforce is more diverse across *all* ethnic populations.

Mr. Cabrales then introduced the Diversity Committee members: Connie Barker, Mary Nelson Brown, Jerilyn Gregory, Ann LaGumina, Melissa Peters, Joanne Ross, Jennifer Schember and Lorinda Soto. He also noted the work of former staff member Lew Taylor, who retired in July. He thanked Ms. Peters for her work on the statistics, Ms. Soto for her work recording the minutes of the committee meetings and then introduced Ms. LaGumina as the next Chair of the Committee. There was a round of applause.

Mr. Cabrales stated that the success of the District is due not only to the Committee's efforts, but it also grows out of the participation of staff throughout the District in planning and participating in these programs. He concluded his remarks by saying that he spoke for the entire Committee when he said that he believed that the District's success is a result of the culture that has been created by Trustees who have challenged staff over the years to be the best in the country as far as diversity programming has been concerned and thanked Trustees for their encouragement.

Technology Report
(Item VII.A.4.)

Accepted.

General Services
Report
(Item VII.A.5.)

Trustee Reese asked General Services Director Steve Rice to update his written report on the Mesquite Library addition and the negotiations with the Las Vegas Natural History Museum (NHM) on the available space at the Las Vegas Library.

Mr. Rice noted that staff had selected a Mesquite architect, R.P. Heim, who had worked with the City of Mesquite, to prepare a proposal for a modular addition to the existing Mesquite Library and will have details on the specifics of that at the next meeting. Ms. Goodrich emphasized that the modular building will not look like any temporary structure Trustees may have seen in other locations: it will be attached and clad in such a way to meld it with the existing building and asked Rice to provide some more details.

Mr. Rice said that the plan is to connect the existing structure with the modular structure via an interior hallway and try to match the existing stucco finish of the existing building in the modular building. There will be an additional cost for these finishes, but, the structure is planned to last for a long while and staff did not want it to look "temporary." Also, as the Mesquite Library is currently 2,800 sq. ft., the modular addition will add approximately 2,600 sq. ft., almost doubling the amount of space available for patrons.

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Mr. Rice then discussed the status of the negotiations with the NHM over the available space at the Las Vegas Library. The Metro Arts Council of Southern Nevada, a key component of the proposal, was planning to unite all of its organizations under one roof, subletting space in the tower. It has withdrawn its interest and, at this time, unless the NHM can locate alternate funding, they will not be able to fulfill the proposal as originally structured. Mr. Rice, Ms. Goodrich, Marilyn Gillespie, NHM Director and Scott Adams, City of Las Vegas Redevelopment Officer, have recently met to discuss alternative funding options. The City of Las Vegas provides the NHM with substantial support at its current location. Rice added that the NHM is very interested in the space that will be vacated at the Las Vegas Library when the Lied Discovery Children's Museum moves to its new facility in a year or so. At this time, the NHM may not be able to take the space, but a different proposal may come in the future.

**Marketing Report
(Item VII.A.6.)**

Accepted.

**Development Report
(Item VII.A.7.)**

Accepted.

Trustees Saunders moved to accept the Human Resources Report (Item VII.A.3.) and the General Services Report (Item VII.A.5.). There was no opposition and the reports were accepted.

**Unfinished Business
(Item VIII.)**

None.

Consent Agenda

1. Discussion and possible action to approve the days of closing for calendar year 2012.

Vice Chair Kirsh said he was advised that there were no protests for the contract awards for janitorial maintenance services (Item IX.A.2.).

Trustee Reese questioned the scheduling of Nevada Day on October 26th, not on the actual holiday. Staff advised her that the holiday was set by the State of Nevada, and is generally the last Friday in October.

Trustee Ence moved to approved the Consent Agenda which consisted of Items IX.A.1-2 in its entirety:

1. Approve the proposed days of closing for calendar year 2012.

Proposed days of closing:

Sunday, January 1	*	New Year's Day
Monday, January 16	*	Martin Luther King, Jr.'s Birthday
Monday, February 20	*	President's Day
Sunday, April 8	*	Easter (unpaid holiday)
Monday, May 28	*	Memorial Day
Wednesday, July 4	*	Independence Day
Monday, September 3	*	Labor Day

**2. Discussion and possible Board action regarding contract awards for janitorial maintenance services and to consider any potential protests.
(Item IX.A.1-2.)**

Friday, October 26	*	Nevada Day
Sunday, November 11	*	Veterans' Day
Thursday, November 22	*	Thanksgiving Day
Monday, December 24	*	Christmas Eve
Tuesday, December 25	*	Christmas Day

It is also recommended to close the Library District at 5:00 PM on Monday, December 31, 2012.

2. Motion to authorize staff to award janitorial maintenance services contracts to Best Janitorial Services of Nevada for the Enterprise, Rainbow, Sahara West, Summerlin, West Charleston, and Windmill libraries and to Valley Enterprises, Inc. for Mesquite Library as specified in RFB No. 12-01, and to authorize staff to extend the contracts in subsequent years subject to funding being available and the contractor continuing to meet performance standards outlined in the bid documents, and to authorize staff to award contracts to the next lowest responsive and responsible bidders if bidders awarded a contract fail to execute the contract.

There was no opposition and the motion carried to approve the Consent Agenda in its entirety.

Discussion and possible Board action to declare fines and fees totaling \$1,135,191.60 that are five years old, dating from the year 2006, as uncollectible and purge from District records. (Item IX.B.)

Robb Morss, Deputy Director, COO, advised Trustees that the proposed item before them is to declare all fines and fees accrued in 2006, totaling \$1,135,191.60, as uncollectible and to purge them from the Innovative Database. This is an annual request.

Mr. Morss noted that the action is not a forgiveness campaign. Morss reported that staff and the District's collection agency have made several efforts to collect the fines and fees by sending multiple notices. In addition to the District's collection agency stating that at this point there is little hope of collecting on this debt there is also a statute of limitations that prevents the District and the collection agency from actively pursuing further action on these outstanding fines and fees.

Mr. Morss continued to say that of the 13,716 patrons staff proposes to declare uncollectible, 4,115 (30%) owe less than \$25 and 10,269 (75%) of these patrons owe less than \$100.

Vice Chair Kirsh and several other Trustees questioned whether these patrons' accounts were noted in some way so if the patron returned, there would be a record. Mr. Morss said that these patrons would be required to pay for a new library card and clear all fines and fees prior to resuming their use of the library. Counsel Welt added that the patron would also have an item on their credit report.

Trustee Saunders moved to declare all fines and fees accrued in 2006, totaling \$1,135,191.60 as uncollectible and authorize staff to purge from District records. There was no opposition and the motion carried.

Discussion and possible action to approve revisions to the District's Circulation Policy. (Item IX.C.)

Mr. Morss reported that during the past summer staff reviewed the District's current Circulation Policy. The policy was last revised in June 2007 when the District, as well as the city and county, looked much different than it does today. A committee of staff comprised of branch managers, circulation department heads, computer center supervisors and public services team members met to analyze the current policy and to compare it with public library systems across the county which are either similar in size and make up or serve communities similar to the District.

The committee decided early on to focus on revising the policy so that it would allow patrons greater flexibility when accessing the District's collections but also continue to provide guidelines that would ensure proper use and care of the collections by those who use them. Additionally the committee took the opportunity to simplify and clarify certain passages of the policy which have been deemed as vague when being interpreted by patrons and staff.

Mr. Morss then detailed the proposed changes:

- No limits or differences on cards issued to residents, nonresidents, and out of state residents.
The current policy limits out of state residents to five items at a time. Mr. Morss noted that this will help to accommodate the District's many snowbird patrons who will continue to have to renew their cards every three months.
- Unlimited renewals on all items with no outstanding requests.
The current policy limits renewals on DVD's to one renewal and books to two renewals. Mr. Morss said staff felt there was no reason to limit renewals unless there is an outstanding request for the item.
- 50 item limit with no specifications on material type.
The current policy limits patrons to seven DVD; and seven bestsellers at a time. Staff felt that this will help patrons with their selections so that if they want a large number of DVD's or bestsellers at the same time, they don't have to keep coming back, especially with the more limited hours the District is currently open.
- Allow circulation of multiple copies of same title.
The current policy only allows a patron to check out one copy of the same title at one time. This limits teachers and book clubs, which may need multiple copies for their classes or groups, from doing so. The District wants to encourage these patrons and staff believes this will encourage more activity.
- Increase outstanding requests from 20 to 25.
Mr. Morss noted that the floating collection model has reduced the courier load so that that more space is available to fulfill requests. In addition, many patrons have also requested this change.

Staff is recommending that these proposed revisions take effect on January 2, 2012. This will allow time to make the necessary changes in the settings of the circulation system, for the Marketing Department to promote and alert patrons of the upcoming revisions to the policy, as well to ensure staff members are trained on the changes.

Trustee Saunders moved to adopt the Circulation Policy with proposed revisions implemented effective January 2, 2012.

Trustee Reese complimented Mr. Morss on his explanation of the reason for these changes as she had several questions which he has already answered. These changes will save time and staff hours.

Trustee Bilbray-Axelrod asked if outstanding requests ever expire. Mr. Morss explained that currently, requests expire after 180 days. Very few requests expire as Collection Development staff generally order more copies, depending on the number of requests in the system.

Vice Chair Kirsh confirmed that the last time the Circulation Policy was updated was in 2007.

There was no opposition and the motion carried.

Discussion and possible Board action to revise the Public Comment Policy and the Library Board of Trustees Bylaws and Policies (Article 7) due to changes made in NRS 241 by the Nevada State Legislature at the 2011 Session. (Item IX.D.)

Ms. Goodrich reported that NRS 241, also known as the Open Meeting Law (OML), was changed with the passage of two bills during the most recent Legislative Session and will affect the way the District conducts its Board and Committee meetings.

AB59 – Added several items to the list of required notifications on the meeting Agenda. The Agenda for this meeting has been updated to reflect these items not already on the Agenda which include more flexibility for boards to move, remove or combine items. The bill also added a civil penalty of no more than \$500 to any criminal penalties for a member of a public body convicted of a violation of the OML.

AB257 – Changed the way public comment is handled at meetings by adding an opportunity for the public to comment on any item on the Agenda *either* prior to the consideration of any action items *or* during the discussion on each action item. In addition, the public has an opportunity to comment on any matter not specifically included on the Agenda as an action item at some time prior to the adjournment of the meeting.

Staff recommended that, as most of the Agenda is comprised of action items, the Board add the additional period of public comment at the beginning of the meeting, prior to the consideration of any action items. This period of public comment will be limited to matters on the Agenda. The Board Chair can also ask for additional public comment during the discussion of any item, which has been the Board's practice in recent years. Public comment on any matter not specifically included on the Agenda as an action item will remain on the Agenda after Announcements and before Adjournment.

The changes in AB257 require revision of the *Public Comment Policy* and Article 7, *Library Board of Trustees Bylaws and Policies*, which is the item before Trustees for their approval. Ms. Goodrich thanked Ms.

Boyer for her research work on the changes and the effect on District policies and procedures.

Counsel Welt added that several of the additions in AB59 and AB257 were things that the Board had already been doing. Welt said that the practice of the Trustees of the District has always been to go the extra mile to comply with the OML and to provide the public with the opportunity to know what the Board is considering. While the change to the Public Comment section provides an additional opportunity for the public to express their views, fundamentally, the Board was in compliance with the changes before they had been enacted.

Vice Chair Kirsh asked about the penalty if the Board did not approve the items under discussion. Mr. Welt and Ms. Goodrich clarified that the Board was voting on changes to the Board's *Bylaws* and the District's *Public Comment Policy*, not voting on whether or not to comply with the OML.

Trustee Yturralde moved to revise the *Public Comment Policy* to reflect the addition of a period of public comment prior to the consideration of any action items. There was no opposition and the motion carried.

Trustee Yturralde moved to revise Article 7, *Library Board of Trustees Bylaws and Policies* to reflect the change in the order of business. There was no opposition and the motion carried.

**Announcements
(Item X.)**

The next Board Meeting will be held Thursday, October 13, 2011 in the Clark County Library at 6:00 p.m.

**Public Comment
(Item XI.)**

None.

**Executive Session
(Item XII.)**

Removed from Agenda.

**Adjournment
(Item XIII.)**

Vice Chair Kirsh adjourned the meeting at 6:43 p.m.

Respectfully submitted,

Keiba Crear, Secretary

2011 ATTENDANCE

SEPTEMBER 8, 2011 REGULAR BOARD MEETING APPENDIX A

		2011														
Aguirre*	Aldo	P	P	P	P	P	P	P	X	X	X	X	X	X		X
Barron	M. Frances	P		P	P	P	P	P	P	P	P	P	P	P	P	A-E
Benavidez	Kelly	P	A-E	P					A-E	P	P	P	P	P	P	A-E
Carrasco**	Liz	P		A-E					A-E							X
Creat	Keiba	P	P	P	P	P	P	P	P	P	P	P	P	P	P	X
Davis-Hoggard***	Verlia	P	P	P	P	P	P	P	P	P	P	P	P	P	P	X
Ence	Randy	P	P	P	P	P	P	P	P	P	P	P	P	P	P	X
Kirsh	Ron	P	P	P	P	A-E	A-E	P	P	P	P	P	P	P	P	X
Reese	Carol	P		P	P	P	P	P	A-E	A-E	P	P	P	P	P	X
Saunders	Michael	P	P	P	P	P	P	P	A-E	A-E	P	P	P	P	P	X
Yturralde*****	Ydalaena	X	X	X	X	X	X	X	X	X	X	X	X	X	X	P
Bilbray-Axelrod*****	Shannon	X	X	X	X	X	X	X	X	X	X	X	X	X	X	P
Moulton, Sheila*****	Sheila	X	X	X	X	X	X	X	X	X	X	X	X	X	X	P
attended Committee meeting but not a member		X	X	X	X	X	X	X	X	X	X	X	X	X	X	P
NO BOARD MEETING IN AUGUST																
September 8 Regular Board Mtg																

A-E Excused absence
A-U Unexcused absence
as of September 12, 2011

*Term expired April 3, 2011
**Resigned April, 2011 due to move out of District boundaries
***Term expired August 7, 2011
****Appointed for new term beginning April 3, 2011
*****Appointed May 17, 2011
*****Appointed for new term beginning August 8, 2011