

MINUTES
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
BOARD OF TRUSTEES' MEETING
LAS VEGAS, NEVADA
July 14, 2011
(approved September 8, 2011)

The Board of Trustees of the Las Vegas-Clark County Library District met in regular session in the West Las Vegas Library, Las Vegas, Nevada, at 6:00 p.m., Thursday, July 14, 2011.

Present:

Board:	K. Benavidez, Chair	F. Barron
	V. Davis-Hoggard	R. Kirsh
	K. Crear	M. Saunders
	C. Reese	R. Ence
	Y. Yturralde	S. Bilbray-Axelrod (via telephone)

Counsel: G. Welt

Absent:

Staff: Robb Morss, Deputy Director, COO
Numerous Staff

Guests: Tim Wong, Las Vegas-Clark County Library District Foundation, Inc.
Kris Hipwell, Las Vegas-Clark County Library District Foundation, Inc.

K. Benavidez, Chair, called the meeting to order at 6:00 p.m.

Roll Call and Pledge of Allegiance (Item I.) All members listed above represent a quorum. Trustee Bilbray-Axelrod attended via telephone. Appendix A.

Trustee Davis-Hoggard led attendees in the Pledge of Allegiance. Trustee Davis-Hoggard then asked attendees to join her in a moment of silence for Executive Director Jeanne Goodrich, who was not able to be present for the Board meeting.

Agenda (Item II.) Trustee Kirsh moved to approve the Agenda as proposed. There was no opposition and the motion carried.

Centennial Hills Library branch presentation (Item III.) Chair Benavidez asked Branch Manager Tammy Giesecking to give a presentation on the Centennial Hills Library as the Board has not yet had a chance to meet at that branch.

Ms. Giesecking expressed how pleased she was able to provide information about Centennial Hills. She then introduced herself and the Centennial Hills Department Heads:

- Angel Avila, Assistant Branch Manager and Adult Services Department Head
- Andrew Kaplan, Young People's Library Department Head
- Tony Rosales, Customer Service Department Head
- Joanne Ross, Computer Lab supervisor

Ms. Giesecking emphasized that each of these individuals is integral to the success of Centennial Hills Library, as are all the staff at the branch.

Last year when she was first slated to give the presentation, Ms. Giesecking said that she could have said that Centennial Hills Library was the newest branch in the District, which is no longer true. Still,

Centennial Hills is a very new branch, being open just two and a half years. The branch is still young and staff are learning how best to serve the patrons in the service area.

Before giving Trustees some statistics related to the Centennial Hills collection and services, Ms. Giesecking provided background on the building and the Centennial Hills community. Designed by JMA Architects, the Centennial Hills Library has a prime location adjacent to the YMCA, the Centennial Hills Active Adult Center, and the Centennial Hills Park. The service population is approximately 112,000: this population is fairly young, with 30% being under 19 years of age, and 78% comprised of families. The highest demographic, "up and coming families" comprises nearly 42% of the community. Given that the branch is located in an area that was new and booming before the economic downturn, there is now have an average of 1 in 25 homes in the area in foreclosure. Yet even with a decline in service population, Centennial Hills is still a very busy branch, as the following statistics attest to.

Last year Centennial Hills circulated over 935,000 items, placing the branch fifth in circulation among the urban branches. Contributing immensely to this total is the very impressive YPL circulation: Centennial Hills has the 2nd highest Children's materials circulation in the District and the highest Young Adult materials circulation since opening. Branch story times and special children's programs are also some of the highest attended in the District, often filling to capacity.

Ms. Giesecking commented on how busy the branch gets once school is over for the day and explained that part of the after school rush is because Centennial Hills Library is one of two branches to have a Homework Help Center. This allows the branch to provide assistance as detailed in *Forward to Basics*. Inside the branch service area are ten elementary schools, four middle schools and four high schools, making the Homework Help Center very popular with the community. During the school year the center is open Monday through Thursday from 2:30 p.m. - 6:45 p.m., offering a place where students through high school can use District laptops to research and write papers, and print their homework for free.

The YPL Department has staff in the area and is available to assist students with needs ranging from how to print, accessing District databases, to instruction on how to use the software. In the past school year the Homework Help Center was used by 3,717 patrons with an average of 26 users per open day. Additionally, 226 tutors took advantage of the Homework Help Study Room. Ms. Giesecking said she could not emphasize enough how much demand there is for the service in the Centennial Hills community and how committed the staff are to providing it.

Centennial Hills Library is also one of two branches to offer a combination bookstore and café area with vending machines for snacks and drinks. Ms. Giesecking noted how popular this area was with the patrons, especially the after school crowd.

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Ms. Giesecking continued to say that one of the Branch's unique services is the Family Resource area, which is comprised of a computer section in the YPL Department that can be used by parents and their children at the same time. The service helps to keep the Adult Computer Lab environment quiet and conducive to resume writing, job searching and studying, tasks the lab is used for quite a bit during this economic downturn.

Ms. Giesecking continued to say that, as shown by both the statistics and the available services, Centennial Hills is truly a new millennium library. The Centennial Hills Library staff continues to strive to meet the needs of its community and places the highest importance on the *Forward to Basics* priorities, especially as they pertain to children's services, computer assistance, and lifelong learning. Centennial Hills staff are also committed to adapting programs, services, and collections as the community needs evolve.

Ms. Giesecking concluded that she provided each Trustee with a list of the "top 10 fun facts" about Centennial Hills Library that staff hopes the Trustees will find informative, as well as a notepad from branch's opening day ceremonies. Giesecking concluded that this would be the time when she would offer Trustees a tour of the branch after the Board meeting. Since she could not do so at this time, she invited all Trustees to contact her if they would like a tour of the Centennial Hills Library. She thanked Trustees for their attention.

Chair Benavidez asked all Centennial Hills staff to stand and led meeting attendees in a round of applause for their work.

Approval of Proposed Minutes Nominating Committee Meeting, June 6, 2011, Risk Management Committee Meeting, June 9, 2011 and Regular Session, June 9, 2011. (Item IV.A-C.)

Trustee Barron moved to approve as one motion:

- The Minutes of the Nominating Committee Meeting held June 6, 2011.
- The Minutes of the Risk Management Committee Meeting held June 9, 2011.
- The Minutes of the Board of Trustees Meeting held June 9, 2011.

There was no opposition and the motion carried.

Chair's Report (Item V.)

Presentation to Trustee Davis-Hoggard:

Chair Benavidez said she had a presentation to Trustee Davis-Hoggard, who must leave the Board in August. Verlia Davis-Hoggard joined the Board in March 2003 and has served two terms as Vice Chair, two terms as Chair, and two terms as Treasurer.

Chair Benavidez said this was bittersweet, as during her years as a Trustee, Ms. Davis-Hoggard had made significant contributions to the Board and to the Library District and had been a prudent and passionate supporter for the Library during the boom times and the bad times:

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- She was an enthusiastic supporter of the District's diversity initiatives, and the goals in two *Strategic Service Plans* adopted during her tenure.
- She was instrumental in acquiring funding from the 2005 Nevada Legislature that helped to create the Library's first Homework Help Center at the West Las Vegas Library.
- She brought badly needed library services to underserved areas of the valley through two new branches in the Centennial Hills area in the northwest and the new Windmill Library in the southwest.
- She was a participant in library conferences and the Association of Library Trustees and Advocates.
- In 2005, she was named Trustee of the Year by the Nevada Library Association.
- With her fellow trustees, she helped guide the District through the most difficult economic challenges in the District's history.
- She was a staunch advocate of the West Las Vegas Library and its community, and the work of the Library District to bring needed services to all residents.

Chair Benavides said that everyone will miss her sweet potato pie and peach cobbler and asked for the recipes! Chair Benavidez concluded her remarks by saying that she considered Trustee Davis-Hoggard a mentor and invited other Trustees to add their comments.

Trustee Crear also was sad as Trustee Davis-Hoggard had taught her how to be a Trustee. Crear commented that she had also gained a new friend.

Trustee Kirsh described how Trustee Davis-Hoggard had, when Kirsh was a new Trustee attending his first library conference, told him exactly where to go and what to see. He said he did as she directed and learned how to be a library Trustee.

Trustee Ence said he greatly appreciated Trustee Davis-Hoggard's work on the Board and how grateful he was to her at his first meeting. Ence had arrived early and was rather lost. Davis-Hoggard also arrived early and was very helpful. Ence commented that from that time on, he regularly competed with Davis-Hoggard to arrive at Trustee meetings first!

Trustee Saunders commented that Trustee Davis-Hoggard provided a wonderful example for all District Trustees and set a very high bar. He was very appreciative of her efforts on behalf of the District.

Trustee Reese explained that she was also a relatively new Trustee. Reese added that her learning curve would have been a lot longer, had it not been for the mentoring provided by Trustee Davis-Hoggard. Reese concluded by saying that Davis-Hoggard is a great example of someone who is truly invested in making the world a better place.

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Trustee Yturralde wanted to echo the comments of her fellow Trustees and was sad, as a very new member of the Board, that she did not have more time to serve with Trustee Davis-Hoggard and that she will be missed.

Chair Benavidez and Deputy Director Robb Morss then presented Trustee Davis-Hoggard with a clock in the form of a book. There was a round of applause for Trustee Davis-Hoggard.

Chair Benavidez invited West Las Vegas Branch Manager Leo Segura on the stage to make a special presentation from the West Las Vegas Library staff.

Mr. Segura thanked Trustee Davis-Hoggard for her service and her work since 1989 to improve her community and more specifically, the West Las Vegas Library. Segura said that improving one's community is something of a mantra for the West Las Vegas Library staff. On behalf of the branch staff, he presented Trustee Davis-Hoggard with an Elements Angel and a keychain which is inscribed, "one person can make a difference." The staff hoped that these gifts would help Davis-Hoggard remember them.

Trustee Davis-Hoggard then spoke. She thanked everyone who came, especially former Trustee and current Foundation Board President Tim Wong who was a Trustee when she began her service. Davis-Hoggard commented that the Board was in good hands with Chair Benavidez and was confident she would do a great job. Davis-Hoggard then expressed how pleased she was the meeting was being held at the West Las Vegas Library as she was so proud of all the work that went into creating the Homework Help Center at the branch, the first one in the District and the model that all branches would eventually contain.

Trustee Davis-Hoggard thanked everyone and wished the Trustees good luck. There was another round of applause.

Board Committees:

Chair Benavidez asked for volunteers to serve on the following Standing Committees: the Finance and Audit Committee and the Risk Management Committee.

After discussion, the Committee members were appointed by Chair Benavidez and are listed below.

Finance and Audit Committee: Michael Saunders, Chair; Keiba Crear, Randy Ence.

Risk Management Committee: Keiba Crear, Chair; Shannon Billbray-Axelrod, Carol Reese, Ydoleena Yturralde.

The Chair is an ex-officio member of all Committees.

The Executive Committee is made up of Board Officers: Kelly Benavidez, Chair; Ron Kirsh, Vice Chair; Keiba Crear, Secretary; Michael Saunders, Treasurer.

She also sunsetted the following Special/Ad Hoc Committees as their work has been completed: Legislative Committee, Trustee Travel

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Policy Committee, Executive Director Evaluation Committee, Labor Relations Committee, Conference Room/PAC Use Committee.

The next appointments to the Nominating Committee will be made in May, 2012.

Chair Benavidez concluded by reporting on the recent lunch that Trustees attended along with members of the Las Vegas-Clark County Library District Foundation Board of Directors to hear a presentation by civic branding specialist Bennett Peji. Benavidez felt these events were helpful to members of both groups and suggested these educational presentations be scheduled on a regular basis.

**Executive Director's Report
(Item VI.A.)**

Chair Benavidez asked if there were any questions on the reports. Trustee Reese had questions on the Technology and Development Reports.

Trustee Davis-Hoggard moved to accept Reports VI.A. 1-3 and 5-6. There was no opposition and the reports were accepted.

**Public Services and Security Report
(Item VI.A.1.)**

Approved.

**Business Office Report
(Item VI.A.2.)**

Approved.

**Human Resources Report
(Item VI.A.3.)**

Approved.

**Technology Report
(Item VI.A.4.)**

Trustee Reese asked IT Director Al Prendergast about a meeting with Zappos that he had mentioned in his report. Mr. Prendergast explained that he and Development Director Danielle Milam as well as Human Resources Management Specialist London Porter showed a representative from Zappos around the Windmill Library and Service Center's meeting and training rooms. The District is in the early stages of discussing a possible partnership with Zappos to provide technology training to high school students.

**General Services Report
(Item VI.A.5.)**

Approved.

**Marketing Report
(Item VI.A.6.)**

Approved.

**Development Report
(Item VI.A.7.)**

Trustee Reese commented that she enjoyed reading all the reports as she was fascinated by the work of staff throughout the District and impressed by the different ideas and projects created by staff. Reese then asked Ms. Milam to provide further information on several of the projects discussed in the Development Report.

Ms. Milam reported that the District received a grant award from the Nevada Arts Council to conduct five *Art in Action* camps during Spring Break in April 2012. Milam commented that with the tremendous cuts made by the Legislature in this type of funding, she felt that the District was extremely fortunate to receive these funds. Led by local state certified Art Specialist Linda Stout, the camps will acquaint youth with material that links knowledge of the great masters and art history with specific techniques in various media to aid in activating their artistic talent. Staff from other local organizations interested in replicating this art education immersion experience will also be involved, and at the end of the camp, youth art will be displayed in five branch art galleries.

Ms. Milam is assembling the project team and crafting the District's response to an August deadline for national Youth Media Lab planning grants funded by the Institute for Museum and Library Services, MacArthur Foundation and Knight Foundation. The project team consists of representatives from the District, Henderson District Public Library, Science Center of Henderson, City of Las Vegas (Neighborhood Services and Parks and Recreation), Boys and Girls Clubs of Las Vegas, Lied Discovery Children's Museum, the Las Vegas Natural History Museum and possibly the Clark County Museum.

The funding organizations will award planning grants to 30 national sites to scale the highly successful YouMedia project at the Chicago Public Library. That program allows youth to delve into digital media literacy projects in environments shaped by youth engagement, interests, technology and social connections. Ms. Milam commented that this was an exciting project as the grant is a collaborative grant, unusual for the community and more importantly, is a grant driven by youth, not only in the implementation, but in the planning stages as each project member will be involving young people as part of the team as well.

The first stage, if awarded, is a planning grant for the project to last eighteen months. The second stage, if approved, will be at the usual IMLS level of \$1 million over three years.

Trustee Saunders was pleased to read about the Foundation's participation in social media with the launching of its FaceBook page. Ms. Milam reported on intern Natasha Brown's work to create this new offering, including incorporating research and information sent by Foundation President Tim Wong about events as well as questions for users about the way they used the District's services. Ms. Brown, an undergraduate student of management at UC/Santa Clara, is also the daughter of long-time staff member Mary Nelson-Brown, so she already was familiar with the District. Milam said that while the number of "friends" was low at this point, she expected that to rise and encouraged everyone to "friend" the Foundation.

Trustee Saunders moved to accept Reports VI.A. 4 and 7. There was no opposition and the reports were accepted.

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Unfinished Business None.
(Item VII.)

Discussion and possible Board action to increase the mileage rate from \$0.51 cents per mile to \$0.555 for employee reimbursed mileage. (Item VIII.A.)

Upon announcement of the mileage item, Trustee Ence announced that he did receive mileage expenses to get to and from meetings and upon advice of legal counsel, would recuse himself from voting on the item. He stayed in his seat while the item was discussed, but did not participate.

Human Resources Director Jerilyn Gregory explained that effective July 1, 2011, the IRS rate increased to \$0.555 cents per mile. This is an increase of 4.5 cents from the 51 cent rate in effect for the first six months of 2011. In recognition of recent gasoline price increases, Gregory said that the IRS made this special adjustment for the final months of 2011. The IRS normally updates the mileage rates once a year in the fall for the next calendar year.

During the 2006 contract negotiations, Ms. Gregory said that the District agreed to maintain the mileage reimbursement rate to the Internal Revenue Service level. As a result, it was necessary to increase the corresponding amount reimbursed by the District to the new level.

Ms. Gregory further noted that the District reimburses employees for on the job travel requiring the use of a personal vehicle. District employees are reimbursed after completing a mileage log documenting the reason for the trip and the mileage.

Chair Benavidez asked what the increase in the mileage reimbursement rate would mean to the District. Deputy Director CFO Fred James reported that over the last several fiscal years the District has averaged about \$25,000 per year for this cost, with approximately 25-30 employees receiving the reimbursements. With the increase in the rate, the cost to the District will increase approximately by the percentage of the increase.

In response to a question by Trustee Crear, Mr. James said that the move to Windmill will result in some reduction in the reimbursements for those employees who no longer need to travel but that some other staff members will need to increase their travel.

Trustee Reese appreciated the Business Office including the reimbursement totals in the monthly report.

Trustee Saunders moved to increase the District mileage rate to \$0.555 cents per mile in accordance with the IRS published mileage reimbursement rates. There was no opposition and the motion carried.

Discussion and possible Board action regarding the extension of the Agreement with the Las Vegas-Clark County Library

Development Director Danielle Milam and Las Vegas-Clark County Library District Foundation, Inc. (Foundation) President Tim Wong and Foundation Director Kris Hipwell presented the item on the Foundation Agreement extension.

Ms. Milam, for the benefit of the newer Trustees, provided a brief history of the Foundation and the current Agreement which dates back to 2009. She explained that the Las Vegas-Clark County Library

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District Foundation, Inc., designating the Foundation as the sole recipient of discarded library materials for the purpose of funding Library District and Foundation programs and projects. (Item VIII.B.)

District Foundation has come before the Board for this agreement since 2009. The Foundation, an independent 501(c)(3) non-profit corporation, was chartered in 2003 to "aid, support and assist the promotion, growth, and improvement of the Las Vegas-Clark County Library District," and to serve as an "innovative, flexible, and efficient vehicle to facilitate the solicitation and management of gifts, grants, bequests, and devises for the benefit of the Las Vegas-Clark County Library District."

In 2009, the District terminated its relationship with the Friends of Southern Nevada Libraries and in September 2009, the Foundation and District entered into an Agreement, the terms of which:

- designate the Foundation as the sole recipient of restricted revenues from discarded and donated library materials for the purpose of funding Library District and Foundation programs and projects
- direct the support of a District-wide Volunteer Program Coordinator
- call for an annual audit of the Foundation's financial statements and regular reports to the Library District Board of Trustees on the activities of the Foundation - Ms. Milam added that all audits of the Foundation have been stellar
- stipulate that the annual budget for these restricted revenues be created by the District's Executive Director, Deputy Director and Development Director, in consultation with Foundation officers and board members

The one-year Agreement was extended in 2010 for an additional year. The item requests another one year extension of the Agreement, as provided for in Section IX. *Execution of Agreement*, to be executed by the authorized representatives of the District and Foundation on or before September 1, 2011.

Ms. Milam then reported on the Foundation's activities over the past year. The Board of Directors has worked diligently to build a library support organization that fulfills three major functions: fundraising, advocacy and friend-raising. While this is a departure from the historical trend of having multiple fundraising and friends organizations, Milam explained that the Board feels strongly that these functions are integrated and that the success of fundraising in the District community is closely tied to the Foundation's ability to attract volunteers, champions and political allies.

Staff recommended support for this Board action, as the Agreement between the District and Foundation has yielded several benefits for the District:

- As of June 30, 2011, a total of \$187,452.70 in restricted Foundation book sales revenues have returned to the District for program and volunteer support. This represents sales of books in the District's used book stores, at special sales throughout the year, and online via Amazon. Milam felt it showed tremendous support by the community. With two months to go

in the Agreement, this figure is a \$30,000 increase over last year's total.

In keeping with the *Forward To Basics* strategic directions set by Executive Director Jeanne Goodrich and the Board of Trustees, these revenues returned to the District: 28% for programs for children, families, caregivers, and youth; 23% to cultural programs; 25% to volunteer support and recognition; and 20% to pending grant project matches and Foundation program development. The Foundation was proud to be a major sponsor of the District's 2011 Summer Reading Program, as well as important community cultural events like the Vegas Valley Book Festival and special programs conducted in the District's branch theaters and meeting rooms.

- The Volunteer Program Coordinator, Leslie Valdes, was instrumental in growing the book sales revenues by 25%, not only by increasing stock in the book stores, but also by launching online book sales through Amazon. More importantly, the Volunteer Program Coordinator facilitates a pipeline of volunteer contributions of time and expertise, which has grown 18% over the previous year.
- Volunteer appreciation events and media coverage have been put in place to showcase ways people in the District community are giving back to make customer service and library reach into the community stronger. Volunteers have also been asked in this legislative year to be advocates for the Foundation, contacting their legislators.
- The Agreement continues to bring alignment of Foundation and District activities, as well as media attention and community visibility to the Foundation and District. The Foundation's budget is set in concert with the priorities of the District, while Foundation board members bring their circles of influence and funder connections to the work of the District.

With the past two years as a guide, Ms. Milam anticipated that the positive benefits of the joint Agreement will continue to develop, providing additional capacity to both the District and the Foundation in ways that impact serious community challenges including literacy, educational attainment, employment, and quality of life.

Ms. Milam then introduced two members of the Foundation Board who have been instrumental in its success, Foundation President and former Board of Trustee member Tim Wong and Kris Hipwell, a six-year member of the Foundation Board and currently Foundation Treasurer/Secretary. Milam then acknowledged Foundation Board members Keiba Crear and Francie Barron, the Trustee representatives on the Foundation Board. Milam said that the success of the Foundation is due to the work of these Foundation Directors.

Ms. Milam also acknowledged the work of District Trustee Davis-Hoggard on behalf of the Foundation. Her efforts resulted in the

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Foundation receiving its largest gift so far, the funding from the State Legislature to build the West Las Vegas Homework Help Center.

Ms. Milam concluded her remarks by reporting on the Foundation's last meeting, at which the Foundation launched its first program with the money raised from the District's bookstores. This program will fund tutors at each branch in the District's urban area and is a good first step in the right direction to establish Homework Help Centers in those branches without them.

Foundation President Tim Wong remarked that he was pleased about the Foundation's progress over the last year. While the goal was to increase revenues about 50%, he felt that the 20% increase was a strong effort by the Board. Wong added that he felt the Foundation Board set high bars but that the framework is in place to meet the goals in the next year.

Mr. Wong thanked Ms. Hipwell and the other members of the Foundation Board present, especially District Trustees Crear and Barron whose work on behalf of the Foundation is in addition to their time and effort on behalf of the District. Wong noted that while the Foundation Board members deserve a lot of credit, Ms. Milam's outstanding efforts were a huge part of the Foundation's success over the last year.

Mr. Wong was very excited about the Foundation's activities for the upcoming year, especially those associated with the *Fast Forward Vegas* initiative, which will include a talk from a Zappos representative at a library branch on October 12, 2011. Wong commented that he agreed with District Board Chair Benavidez on the engagement by both the District and Foundation's Boards and looked forward to more opportunities to learn how the Foundation could improve on their work by reaching out to more groups in the community and increase their success.

Mr. Wong concluded his remarks by taking the opportunity to acknowledge the phenomenal contributions of Ms. Davis-Hoggard not only as a Trustee, but also to the community, to Clark County and to all the children she has impacted in her career at Clark County and service as a Trustee. He believed she would continue to serve the community in a positive fashion in the future and that it had been a great pleasure to serve with her on the District's Board and Foundation supporter.

Trustee Davis-Hoggard moved to authorize the Board Chair to extend the contract with the Las Vegas-Clark County Library District Foundation, Inc., per the terms outlined above, subject to review by counsel. There was no opposition and the motion carried.

Executive Session (Item IX.)

Chair Benavidez removed this item from the Agenda.

Announcements (Item X.)

There will be no August Board Meeting.

The next Board Meeting will be held Thursday, September 8, 2011 in the Summerlin Library at 6:00 p.m.

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Public Comment None.
(Item XI.)

Adjournment Chair Benavidez adjourned the meeting at 6:43 p.m.
(Item XII.)

Respectfully submitted,

Keiba Crear, Secretary

2011 ATTENDANCE

APPENDIX A JULY 14, 2011 REGULAR BOARD MEETING

2011		January 13 Regular Board Mtg	January 27 Finance & Audit Cmte	February 10 Regular Board Mtg	March 10 Executive Director Evaluation Cmte	March 10 Regular Board Mtg	March 24 Finance and Audit Committee	March 29 Ad-Hoc Conference Rm/PAC Use Cmte	April 14 Regular Board Mtg	May 5 Special Board Meeting	May 19 Regular Board Mtg	June 6 Nominating Cmte	June 9 Risk Management Cmte	June 9 Regular Board Mtg	July 14 Regular Board Mtg
Aguirre*	Aldo	P	P	P	P	P			X	X	X	X	X	X	X
Barron	M. Frances	P		P	P	P	P		P	P	A-E			A-E	P
Benavidez	Kelly	P	A-E	P		P	A-E	P	P	P	P		P	P	P
Carrasco**	Liz	P		A-E		A-E			A-E	X	X	X	X	X	X
Crear	Keiba	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Davis-Hoggard	Verlia	P	P	P		P	P	P	P	P	P	P	P	P	P
Ence	Randy	P	P	P	P	P	P		P	A-E	P		P	P	P
Kirsh	Ron	P	P	P	A-E	A-E	P	P	P	P	P			P	P
Reese	Carol	P		P	P	P	P	A-E	A-E	P	P		P	P	P
Saunders	Michael	P	P	P	P	P	P	A-E	P	P	P	P	P	P	P
Yturralde***	Ydoleena	X	X	X	X	X	X	X	P	P	P			P	P
Bilbray-Axelrod****	Shannon	X	X	X	X	X	X	X	X	X	P			P	P

attended Committee meeting but not a member

A-E Excused absence
 A-U Unexcused absence
 as of July 15, 2011

*Term expired April 3, 2011
 **Resigned April, 2011 due to move out of District boundaries
 ***Appointed for new term beginning April 3, 2011
 ****Appointed May 17, 2011