

**MINUTES**  
**LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT**  
**BOARD OF TRUSTEES' BYLAWS COMMITTEE MEETING**  
**LAS VEGAS, NEVADA**  
**December 21, 2007**  
**(approved January 9, 2008)**

The Bylaws Committee of the Board of Trustees of the Las Vegas-Clark County Library District met in regular session in the Las Vegas Library, Las Vegas, Nevada, at 12:00 p.m., Friday, December 21, 2007.

**Present:** Committee: L. Overstreet, Chair  
F. Sponer (via phone)  
L. Harala  
V. Davis-Hoggard (ex-officio)  
A. Arthurholtz

Counsel: G. Welt

Staff: Daniel L. Walters, Executive Director

L. Overstreet, Bylaws Committee Chair, called the meeting to order at 12:00 p.m.

**Roll Call** All members listed above represent a quorum.

**Agenda** Trustee Arthurholtz moved to approve the Agenda as proposed. There was no opposition and the motion carried.

**Discussion and possible Committee action regarding recommendations to amend the Bylaws of the Board of Trustees at a future Board meeting and related discussion pertaining to rules and policies for efficient Trustee governance. (Item.III.A.)**

Chair Overstreet announced that the meeting was called to clean up several items in the *Library Board of Trustees Bylaws and Regulations (Bylaws)*, as the Committee had not met for some time.

Chair Overstreet said the items under discussion include: Trustee attendance expectations (*Bylaws*, Article 2), adding a maximum number of terms each Board officer can serve to allow all Trustees the opportunity to participate in Executive Committee functions (*Bylaws*, Article 5), and adding a section to the *Bylaws* referencing the District's commitment to minority hiring and utilizing minority vendors.

Chair Overstreet asked if committee members or staff had any additional *Bylaws* changes they wanted to discuss. Executive Director Walters said that the construction change order procedure in *Bylaws*, Article 6(b)2 needed to be deleted or otherwise reviewed in light of the new *Change Order Policy* adopted by the Board at its April, 2007 Board meeting.

After discussion, Committee members agreed to the following, to be proposed to the full Board at a future meeting:

1. Trustee Sponer will email wording to Mr. Walters and Counsel Welt for review as discussed to update the *Bylaws*, Article 2, first paragraph, to clarify attendance expectations for Trustees.
2. The Committee agreed to recommend that all Board offices be subject to terms limits.
3. Mr. Walters and Mr. Welt will draft wording so that the *Bylaws* contain references or links to the District's emphasis on

**Minutes - Board of Trustees' Bylaws Committee Meeting**

**December 21, 2007**

**Page 2**

partnering with minority vendors and commitment to minority hiring.

4. Mr. Walters and Mr. Welt will draft recommended wording to update the *Bylaws*, Article 6(b)2 in light of the updated construction change order policy approved by Trustees at the April 12, 2007 Board meeting.

Mr. Walters reminded Trustees that the next Board meeting has been moved to Wednesday, January 9.

**Public Comment  
(Item IV.)**

None.

**Adjournment  
(Item V.)**

Trustee Sponer moved to adjourn the meeting at 12:23 p.m. There was no opposition and the motion carried.

Respectfully submitted,

E. Louis Overstreet, Committee Chair