



Whitney Library Concert Hall

Performing Arts Center Venue Information Packet

5175 E. Tropicana Avenue, Las Vegas, NV 89122

For more information or to inquire about rental opportunities, please contact:

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About Us

The Library District nurtures the social, economic, and educational well-being of people and communities. The Library District is committed to building communities of people who can come together to pursue their individual and group aspirations.

The Library District has 25 branches, serving 1.7 million people over 8,000 square miles.

We welcome over 810,000 people to 36,000 library-sponsored and community events each year.

Programming and Venues Department (PVS)

The PVS Department coordinates the use of our venues via partnerships and rentals. We partner with other government entities and non-profit institutions to present free and open public programs, without solicitation or commercial intent, that align with the Library District's strategic framework. All PVS facilities are available to rent on a first-come, first-served basis.

Our six performing arts centers, all with dedicated sound, lighting and projection equipment, are unique spaces offering varying performance options and seating capacities: Clark County (399 seats), Summerlin (284 seats), West Charleston (276 seats), West Las Vegas (295 seats), Whitney (198 seats) and Windmill (294 seats). The rental rate is \$40 per hour, with additional fees for technicians, security, and insurance (through a separate vendor). Reservations are accepted no more than 13 months and no less than six weeks in advance.

Our 18 meeting rooms at 15 library branches can accommodate up to 300 people. All of the meeting rooms have tables and chairs, and many feature audio-visual equipment. The rental rate is \$30 per hour, and reservations can be made up to six months in advance on our website (www.thelibrarydistrict.org), or in person at any library branch.

Whitney Library Concert Hall

The Concert Hall at Whitney Library is a performing arts center with 198 seats. It features a Schimmel grand piano, a Yamaha upright piano, 23 orchestra chairs, and 15 music stands. The facility is well suited for a variety of smaller live productions of music, dance, and theatre, as well as lectures, movie screenings, and private video and sound recordings.

Whitney Library is located at 5175 East Tropicana Avenue, less than 2 miles east of US-95 on East Tropicana.

Whitney Library Concert Hall Venue Quick Reference

SEATING CAPACITY

198

ADA COMPLIANCE

4 ADA Accessible fixed seats
Assistive listening system

STAGE DIMENSIONS

Proscenium opening – 40'-0"W x 18'-0"H
Width (wing wall to wing wall) – 44'-0"
Width (masking leg to masking leg) – 24'-0"
Depth down stage edge to back wall– 21'-6"
Depth down stage edge to upstage left stage
ramp – 17'-0"
Deck height above house floor – 2'-0"

STAGE FLOOR

No traps
No penetrations allowed
No dance floor available
Sprung stage floor

DRESSING ROOMS & GREEN ROOM

One combined dressing room and green room
with a dual vanity mirror and makeup counter
Single occupancy restroom
Clothing rack available
Approximate capacity – 10 People

WARDROBE

No washer/dryer facilities on site

PIANO

1 Schimmel grand piano
1 Yamaha Upright Piano

MISCELLANEOUS EQUIPMENT

23 orchestra chairs
15 music stands
5 6'-0" MityLite portable tables
Lectern
US and NV flags

CONTROL BOOTH

Fully enclosed booth located at back of house
Sliding glass windows
Partial sound when glass window is closed

LOADING DOCK & SHOP INFO

Loading door – 8'-0"W x 8'-0"H
No raised dock
Limited space in shop for storage

RIGGING SYSTEM

3 motorized battens
No fly loft
Dead-hung masking
Dead-hung main traveler drape (center-draw)
Dead-hung upstage traveler (center-draw)
Dead-hung upstage projection screen (center-stage)

SOFT GOODS & BACK DROP INFO

Pipe width end-to-end – 31'
Visible width leg-to-leg – 24'-0"
Visible height floor to upstage border – 13'-0"
Suggested backdrop size – 31'-0"W x 18'-0"H
No cyclorama available on site

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Venue Use Fees

Venue Use Fees apply to rental use of Library District facilities. For more information about available venues, please visit: <https://thelibrarydistrict.org/rental-facilities/>.

Library District rates for venues and labor apply for up to 8 hours. Time exceeding 8 hours of continuous use is charged at the overtime rate. A Technician Specialist is required for Performing Arts Center use and Security is required for after-hours use.

Venues

Conference Room; 1-hour minimum	\$30 per hour
Performing Arts Center; 2-hour minimum	
Single day use; charged hourly	\$40 per hour
Overtime rate	\$60 per hour
Multi-day use; charged daily for up to 8 hours of use	
Daily rate – first 17 days	\$300 per day
Daily rate – additional days	\$450 per day
Additional use over 8 hours per day	\$60 per hour

Labor

Technician Specialist; 2-hour minimum	\$65* per hour
Overtime rate	\$98* per hour
Security; 4-hour minimum	\$32* per hour
Overtime rate	\$48* per hour

Services

ADA Hearing Interpreter; 2-hour minimum	\$115* per hour
Piano Tuning	\$200* per service

Policy Non-Compliance

Late Payment & Insurance Submission (Days 1-6)	\$100 per day
Late Insurance Submission (Day 7)	Cancellation
Exceeding Occupancy	At cost per violation
Cleaning, Restoration, and Labor	Actual cost
Disposal of Customer Property and Labor	Actual cost
Early Arrival/Late Departure	
Conference Room	\$30 per 15 minutes
Performing Arts Center	\$40 per 15 minutes
Labor	Hourly rate per 15 minutes
ADA Failure to Notify	At cost per violation
Resolution of Naming Misuse (48-120 hours)	\$500 per day
Resolution of Naming Misuse (120 hours)	Cancellation
Understaffing Chaperones & Ushers	\$25 per hour, per person

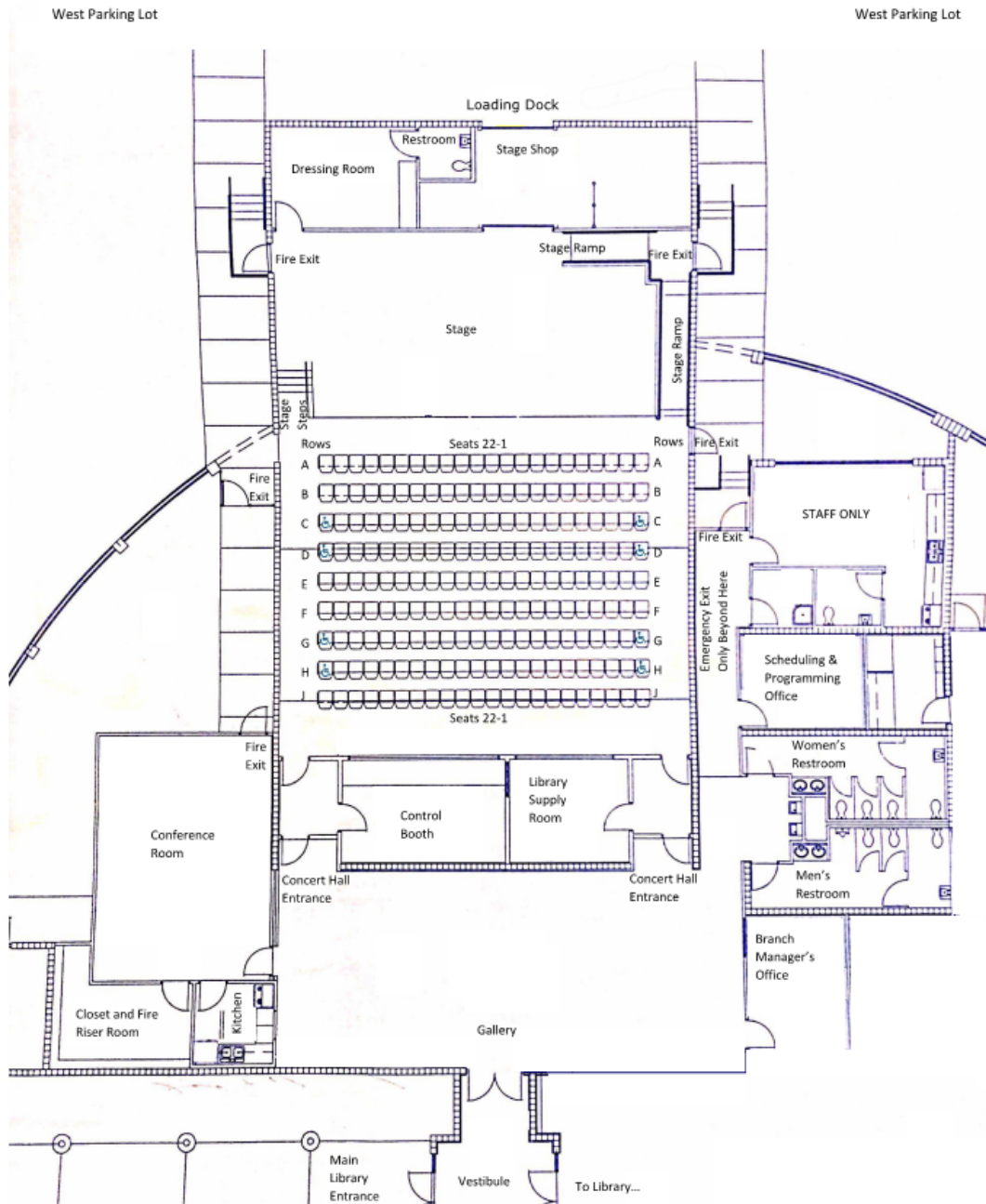
**Subject to change annually based on expected incurred costs rounded up to the nearest dollar.*

Effective Date: 07/01/2026	☐ New ☒ Revised	Index Code: CE 330-6-POL.4.P
Originating Department: Community Engagement		

Performing Arts Center Specifications

PERFORMING ARTS CENTER GROUND PLAN

Drawing Not to Scale





STAGE DIMENSIONS

Proscenium opening – 40'-0"W x 18'-0"H
Total width (wall-to-wall) – 44'-0"
Visible width (masking leg-to-leg) – 24'-0"
Depth at center stage – 21'-6"
Depth at stage left ramp – 17'-0"
Deck height above house floor – 2'-0"

BACKDROP INFORMATION

Pipe width end-to-end – 31'-0"
Visible width (masked leg-to-leg) – 24'-0"
Visible height (floor to US border) – 15' – 0"
Suggested drop size – 31'-0"W x 18'-0"H
No cyclorama available on site

RIGGING SYSTEM

The Concert Hall does not have a fly system. There is a motorized retractable projection screen (22'-0"W x 10'-0"H) dead-hung at 11'-0" from downstage edge of stage. In addition, there are three battens which are motorized and have the capability to move in and out. The first motorized batten is located over the audience; the other two are located over the stage. All three battens are dedicated electrics. Scenery and backdrops cannot be hung on any soft good pipes or electrics. Motorized battens cannot be operated during performances. There is one crank-winch non-motorized batten located 8'-9" from downstage edge of stage, just upstage of the first set of masking legs. This crank-winch batten can be used to hang a backdrop.

MASKING SYSTEM

The stage masking is dead hung and includes: a royal blue main drape (which can travel and is operated from downstage right on stage level), legs and borders, an upstage curtain (which can travel and is operated from upstage right on stage level). All soft goods, other than the main drape, are flat black velour.

CONTROL BOOTH

Lighting, sound, and projection controls are located in a booth at the rear of the house. The booth has sliding glass windows which can be closed during events, allowing the technicians to see performances clearly while providing some sound dampening.



Front of House

SEATING AREA

The Concert Hall at Whitney Library has a seating capacity of 198, with 4 marked accessible seats. Additional wheelchair accessible space can be found behind the back row. Aisles located on each side of the seating area are sloped, with no steps anywhere in the house. There is also an aisle behind the seating. The distance to the stage from the last row of seats is approximately 33'-0". There are no partial view seats in the house.



LOBBY

The Concert Hall Lobby is shared with the Art Gallery and is suitable for a small sign-in table and receptions. The Art Gallery must remain accessible to the public during regular operating hours (Monday-Thursday 10:00 a.m. to 8:00 p.m. and Friday-Sunday 10:00 a.m. to 6:00p.m.). The lobby features three benches, public restrooms, and rotating art exhibition managed by the Library District's Gallery Services Department.



MEETING ROOM

A Conference Room is situated adjacent to the Concert Hall in the Art Gallery/Lobby. This Conference Room may be rented separately or in conjunction with a Concert Hall rental. It is suitable as an additional dressing room and/or green room space, or for selling concessions. Access to the Concert Hall is through front-of-house only as there is no direct access from the Conference Room to backstage. The Conference Room seating capacity is 37.



KITCHENETTE

The kitchenette with concession window opening to the Art Gallery/Lobby is included in meeting room rentals and, subject to availability, can be used/rented in conjunction with the Concert Hall. It contains a refrigerator, microwave, stove and oven, dishwasher, and sink with waste disposal. When using the kitchenette customers must comply with Southern Nevada Health District policies and regulations. Kitchenettes and other food service areas do not have permits for uncatered food preparation and distribution.

USHERS

Ushers must be provided by all rental customers. The number of ushers will be determined by the Library District staff and agreed to in the Performing Arts Center License Agreement. In addition to helping customers find their seats, ushers are also responsible for monitoring customers to ensure that no food or drink (other than bottled water) is taken into the performing arts center. Failure to provide the agreed upon number of ushers will lead to additional fees in accordance with the Venue Fee Schedule. The Library District provides front-of-house staff for all library programming events.

CHAPERONES

Customers using a venue for an event involving minors (exclusive of audience members) are required to have at minimum two qualified adult chaperons including one adult for every 10 children for ages 0-5, one adult for every 12 children for ages 6-11, and one adult for every 15 children for ages 12-17. Chaperones must supervise and accompany minors to ensure their safety and proper behavior. Failure to provide chaperones will lead to additional fees in accordance with the Venue Fee Schedule.

ADA COMPLIANCE

Any customer who receives a request for accommodation under Title II of the Americans with Disabilities Act shall refer the request to Library District Staff. Please allow five business days for sign language interpreter requests to ensure availability. The Library District will make arrangements to provide services at the expense of the customer. Failure to notify staff of these requests will result in additional fees in accordance with the Venue Fee Schedule. Access to the Performing Arts Center is provided through the main lobby. Wheelchair accessibility is provided as listed on the seating diagram and ground plan. The venue was designed and operates in compliance with ADA specifications. The Library District will cover the cost for requested sign language interpreters for all library programming events.

ASSISTIVE LISTENING

The performing arts center is equipped with an assistive listening system that is available for use upon request. There are a total of 10 headsets available to audience members who may have difficulty hearing performances. Headsets are typically located in the control booth but can be relocated to serve your front-of-house needs.

Load In Area

LOADING DOCK

The loading dock can accommodate one truck at a time. The loading dock should only be used while actively loading and unloading vehicles, utilizing the Concert Hall. The dock door opens directly into a small shop area behind the stage.

Dock Height – at ground level

Roll Up Loading Door – 10'-0"W x 8'-0"H



Dressing Rooms

The Dressing Room also serves as the Green Room. It is located stage right and contains a vanity area for two people, a mini-fridge, and an adjoining single occupancy restroom. A clothing rack is available for use.

This venue does not include any laundry facilities.



Sound

SOUND SYSTEM & EQUIPMENT INVENTORY

QTY	MANUFACTURER	MODEL	DESCRIPTION
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CONTROL

1	Yamaha	CL 3	Digital Console 64 Channels Dante
1	Yamaha	Ri8-D	Dante Enabled Stage Box – Booth Rack
1	Yamaha	Rio 1608-D	Dante Enabled Stage Box
1	Yamaha	Ro8-D	Dante Enabled Stage Box- Booth Rack

PLAYBACK

1	Apple	Mac Mini	Running Q Lab Audio & Video Playback
1	Rode	Rode Caster Duo	Audio Interface
1	Denon	DN-C635	CD Player

INTERCOM COMMUNICATIONS

4	Hollyland	Solidcom C1	Wireless Headsets
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MICROPHONES

User groups are required to provide their own batteries for microphones

1	Shure	ULXD4Q=-G50	4 Channel Wireless Receiver
4	Shure	ULXD2/K8=-G50	Handheld Wireless Microphone
4	Shure	ULXD1=-G50	Body Pack/Lavalier Transmitter
4	Point Source	CO-3-SH-BE	Beige Earset Microphone
4	Point Source	CR-BL-XSH-BL	Black Lavalier Microphone
1	Audio-Technica	AT857QM1a	Cardioid Condenser Microphone
1	Audio-Technica	AT851a	Cardioid Condenser Boundary Microphone
1	Audio-Technica	ATM 710	Cardioid Condenser Handheld Microphone
1	Audix	D6	Cardioid Instrument Microphone
1	Beyerdynamic	M88	Hypercardioid Dynamic Moving-Coil Microphone
2	Beyerdynamic	M201	Hypercardioid Dynamic Moving-Coil Microphone
3	Crown	PCC 160	Microphone
1	Heil Sound	PR 48	Large-diaphragm dynamic microphone
2	Heil Sound	PR-31BW	Dynamic Microphone
2	sE Electronics	sE 4400a	Large Diaphragm Condenser Microphone
1	Sennheiser	Evolution 600	Drum Microphone Kit
1	Sennheiser	MD 421 II	Large Diaphragm Cardioid Dynamic Microphone
2	Sennheiser	e 906	Supercardioid Dynamic Instrument Microphone
3	Shure	SM58	Microphone
3	Shure	SM57	Microphone
2	Shure	SM81	Condenser Microphone
1	Shure	VP88	Stereo Condenser Microphone

MICROPHONE STANDS

2	Atlas		Tabletop Mic Stand
1	Atlas		Short Mic Stands
9	Various		Tall Mic Stands

INTERFACE ADAPTERS

2	Pro Co	DB-1	Direct Box
1	Pro Co	AV-1A	AV Direct Box
1	Radial	Pro AV-1	Multimedia Direct Box
4	Radial	Pro AV-2	Multimedia Direct Box

MONITORS

4	JBL	EON 612	Active Stage Monitor
4	Community	CSX28-52	Passive Wedge Monitor

SPEAKERS

2	JBL	PRX535	Speaker
2	JBL	PRX515	Speaker

AMPLIFIERS

4	QSC	1200	Amplifier
	Furman	HR-2	Headphone Amp

SUBWOOFERS

2	Mackie	SRS 1500	Sub Speaker
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ASSISTED LISTENING EQUIPMENT

1	Telex	Soundmate AAT-2	Transmitter
10	Telex	Soundmate AAR-10	Receiver

SOUND CONSOLE PRESET INFORMATION

INPUT/OUTPUT PATCH

Inputs					
Channel	Function	Location	Channel	Function	Location
1	Dante 1	Rio1608-D-1	38	Dante 38	Ri8-D-6
2	Dante 2	Rio1608-D-2	39	Dante 39	Ri8-D-7
3	Dante 3	Rio1608-D-3	40	Dante 40	Ri8-D-8
4	Dante 4	Rio1608-D-4	41	Unpatched	
5	Dante 5	Rio1608-D-5	42	Unpatched	
6	Dante 6	Rio1608-D-6	43	Unpatched	
7	Dante 7	Rio1608-D-7	44	Unpatched	
8	Dante 8	Rio1608-D-8	45	Unpatched	
9	Dante 9	Rio1608-D-9	46	Unpatched	
10	Dante 10	Rio1608-D-10	47	Unpatched	
11	Dante 11	Rio1608-D-11	48	Unpatched	
12	Dante 12	Rio1608-D-12	49	Mac Left	Mac Mini
13	Dante 13	Rio1608-D-13	50	Mac Right	Mac Mini
14	Dante 14	Rio1608-D-14	51	Mac 3	Mac Mini
15	Dante 15	Rio1608-D-15	52	Mac 4	Mac Mini
16	Dante 16	Rio1608-D-16	53	Red Wireless	ULXD4Q=-G50
17	Unpatched		54	White Wireless	ULXD4Q=-G50
18	Unpatched		55	Orange Wireless	ULXD4Q=-G50
19	Unpatched		56	Black Wireless	ULXD4Q=-G50
20	Unpatched		57	CD Left	Omni 1
21	Unpatched		58	CD Right	Omni 2
22	Unpatched		59	AV Left	Omni 3
23	Unpatched		60	AV Right	Omni 4
24	Unpatched		61	DI Left	Omni 5
25	Unpatched		62	DI Right	Omni 6
26	Unpatched		63	Patch Bay 145	Omni 7
27	Unpatched		64	Patch Bay 146	Omni 8
28	Unpatched				
29	Unpatched				
30	Unpatched				
31	Unpatched				
32	Unpatched				
33	Dante 33	Ri8-D-1			
34	Dante 34	Ri8-D-2			
35	Dante 35	Ri8-D-3			
36	Dante 36	Ri8-D-4			
37	Dante 37	Ri8-D-5			

Outputs		
Output Port	Patch	Use
Omni 1	Mix 1	Aux 1
Omni 2	Mix 2	Aux 2
Omni 3	Mix 3	Side Fill
Omni 4	Mix 4	Side Fill
Omni 5	Mix 5	Sub On Mix Left
Omni 6	Mix 6	Sub On Mix Right
Omni 7	Stereo Left	Main Left
Omni 8	Stereo Right	Main Right
Rio1608-D-1	Mix 1	Mix 1
Rio1608-D-2	Mix 2	Mix 2
Rio1608-D-3	Mix 3	Mix 3
Rio1608-D-4	Mix 4	Mix 4
Rio1608-D-5	Mix 9	Mix 9
Rio1608-D-6	Mix 10	Mix 10
Rio1608-D-7	Mix 11	Mix 11
Rio1608-D-8	Mix 12	Mix 12
Ro-8 D-1	Mix 1	Mix 1
Ro-8 D-2	Mix 2	Mix 2
Ro-8 D-3	Mix 3	Mix 3
Ro-8 D-4	Mix 4	Mix 4
Ro-8 D-5	Matrix 1	Matrix 1
Ro-8 D-6	Matrix 2	Matrix 2
Ro-8 D-7	Matrix 3	Matrix 3
Ro-8 D-8	Matrix 4	Matrix 4

Projections

PROJECTION SYSTEM

The projection system features a Panasonic Laser 10,000 lumen projector perfect for movie screenings and presentations. The projector is housed at the back of the auditorium and projects onto a front projection screen located center stage. The projector can only be accessed by Library District staff.

Rental customers must provide their own HDMI cable to connect user-furnished playback device to the projection system. Inputs are located in the Control Booth and one onstage floor pocket (downstage right).

If a programming partner wishes to transfer PowerPoint files to a Library District computer, please load the files on to no less than two USB jump drives so there is a backup device.

Rental customers are welcome to connect to The Library District's free Wi-Fi to access the internet. Internet speeds are subject to customer usage and may not be sufficient for video streaming or video conferencing. We recommend downloading all video content or supplying your own internet hotspot if an internet connection is needed for your event. The Library District is not able to provide support for live-streaming events for rental customers.

PROJECTION EQUIPMENT INVENTORY

QTY	MANUFACTURER	MODEL	DESCRIPTION
1	Panasonic	PT-REZ10 Projector	10,000 Lumen WUXGA DLP Laser Projector
1	Sony	BDP – S360	Blu-Ray/DVD Player
1	Liberty	DL-HDM88AS-H2	Matrix Switcher

Lighting

STAGE LIGHTING SYSTEM

The venue is equipped with a computer-controlled stage lighting system. Repertory lighting information is available upon request.

LIGHTING EQUIPMENT INVENTORY

QTY	MANUFACTURER	MODEL	DESCRIPTION
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CONTROL

1	ETC	IONxe 20	Light Board
1	ETC	Unison	Houselight Control System

DIMMING

	Entertainment Technology	IPS-IRW Series	Theatrical Raceway IGBT Dimmers
	ETC	Unison DRd6	House Dimmers – D20 Module

CONVENTIONAL LIGHTING FIXTURES

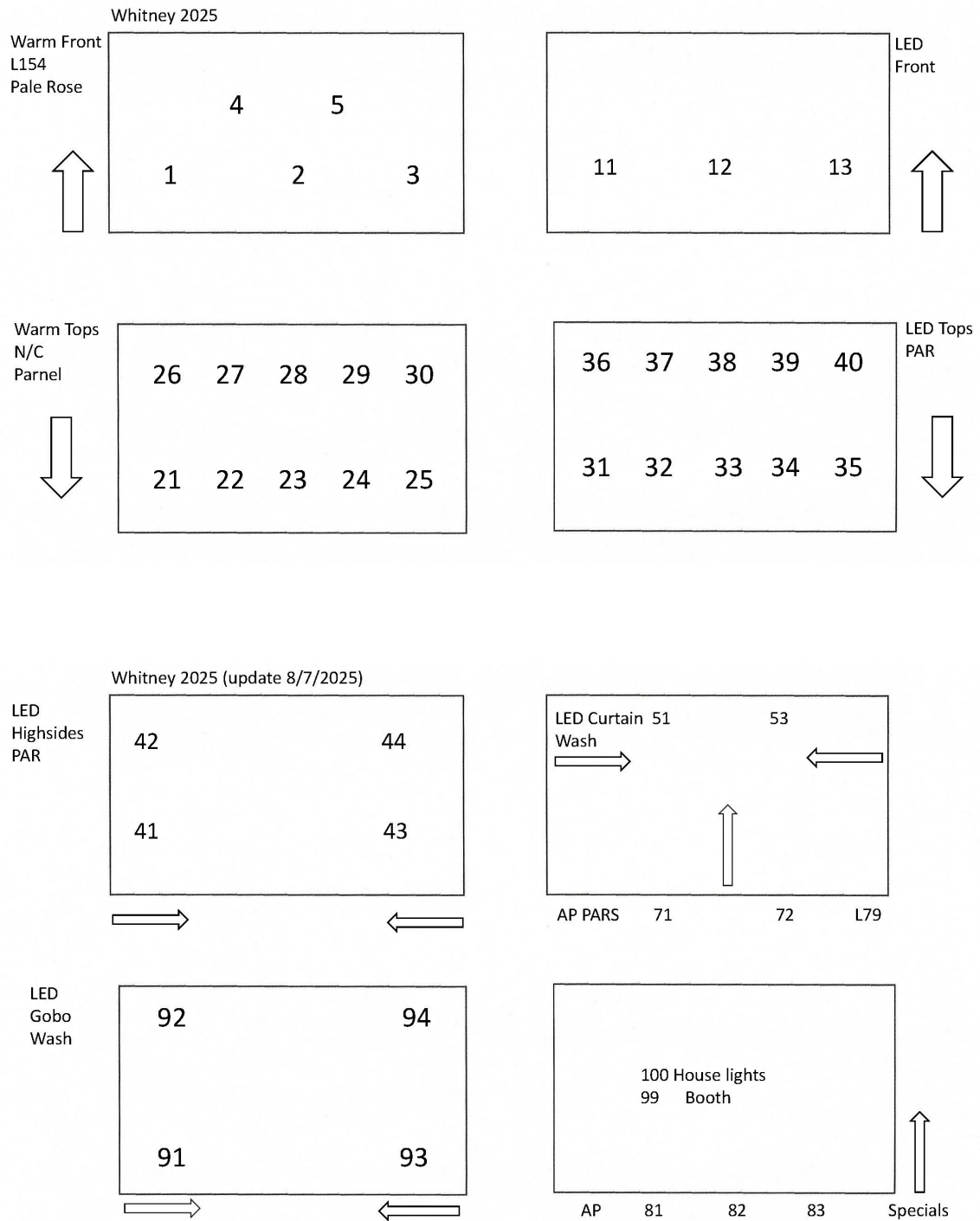
10	ETC	Parnel	Flood with zoom
5	ETC	Source 4 30-50°	Standard ERS zoom
6	ETC	Source 4 26°	Standard ERS
2	Altman	PAR 64	Flood

INTELLIGENT LIGHTING FIXTURES

16	Chauvet	Ovation P56-FC	LED PAR
4	ETC	Colorsources JR	LED ERS with zoom
4	ETC/High End	Halcyon Gold UB	Moving Head Spot

LIGHTING PLOT INFORMATION

MAGIC SHEET



Rules & Policies

VENUE USE POLICY

All Library District rental customers, programming partners, and customers must follow all local, state, and federal laws as well as all Las Vegas-Clark County Library District policies, procedures, and guidelines. A complete list of all policies can be found on the Library District Website (<https://thelibrarydistrict.org/publications/>).

PROP AND WEAPONS GUIDELINES

Any props brought into any Library District building that are meant to simulate weapons or other items prohibited by the Library Rules of Conduct must be pre-approved and follow the Programming and Event Prop Guidelines. Please speak with library staff directly at least two weeks before your program to determine which simulated props are permitted and the guidelines that must be followed before they can be brought onto the premises.

ADULT THEMES

Express written authorization is required for the presentation of events that include adult themes. Customers must request authorization for events with adult themes from the Library District before an event is marketed to the public and no less than two weeks before first use.

OPEN FLAME

Open flame devices such as candles and torches along with pyrotechnics are not permitted in Performing Arts Centers at any time. Customers may use electronic candles and other non-combusting effects to simulate flames on stage.

STROBE LIGHTS AND THEATRICAL ATMOSPHERIC EFFECTS

Express written authorization is required for the use of strobe lights and theatrical atmospheric effects.

The most common documents associated with venue usage include:

Library Rules of Conduct

Venue Use Policy

Venue Use Fees

Local Services

Emergency Medical

Emergency Medical Services

911

Desert Springs Hospital Medical Center
2075 E Flamingo Rd, Las Vegas, NV 89119
702.733.8800

Henderson Hospital
1050 W Galleria Dr, Henderson, NV 89011
702.963.7000

Southwest Medical Eastern Urgent Care
4475 S. Eastern Ave, Las Vegas, NV 89119
702.877.5199

Pharmacies

Savon Pharmacy (located in Albertsons)
5500 Boulder Hwy, Las Vegas, NV 89122
702.435.7339

CVS Pharmacy
5681 Boulder Hwy, Las Vegas, NV 89122
702.434.4933

Walgreens Pharmacy
3808 E Tropicana Ave, Las Vegas, NV 89121
702.547.0830

Hotels

Sam's Town Hotel & Gambling Hall
5111 Boulder Hwy, Las Vegas, NV 89122
702.456.7777

Longhorn Casino & Hotel
5288 Boulder Hwy, Las Vegas, NV 89122
702.435.9170

Arizona Charlie's Boulder:
4575 Boulder Hwy, Las Vegas, NV 89121
702.951.5800

Rental Vehicles

Enterprise Rent-A-Car
5080 Paradise Rd, Las Vegas, NV 89119
702.734.3977

Enterprise Rent-A-Car
3110 E Sunset Rd, Las Vegas, NV 89120
702.968.5500

Harry Reid/McCarran Rental Car Center
7135 Gilespe St, Las Vegas, NV 89119
702.261.6001

Restaurants

Denny's
5318 Boulder Hwy, Las Vegas, NV 89122
702.333.2185

Roma Pizza
4524 E Tropicana Ave, Las Vegas, NV 89121
702.307.4040

Starbucks
5566 Boulder Hwy, Las Vegas, NV 89122
702.435.0730

Sushi Twister
5566 Boulder Hwy, Las Vegas, NV 89122
702.433.8892

Wingstop
5406 Boulder Hwy, Ste B, Las Vegas, NV 89122
702.674.9464

Local Theatrical Suppliers

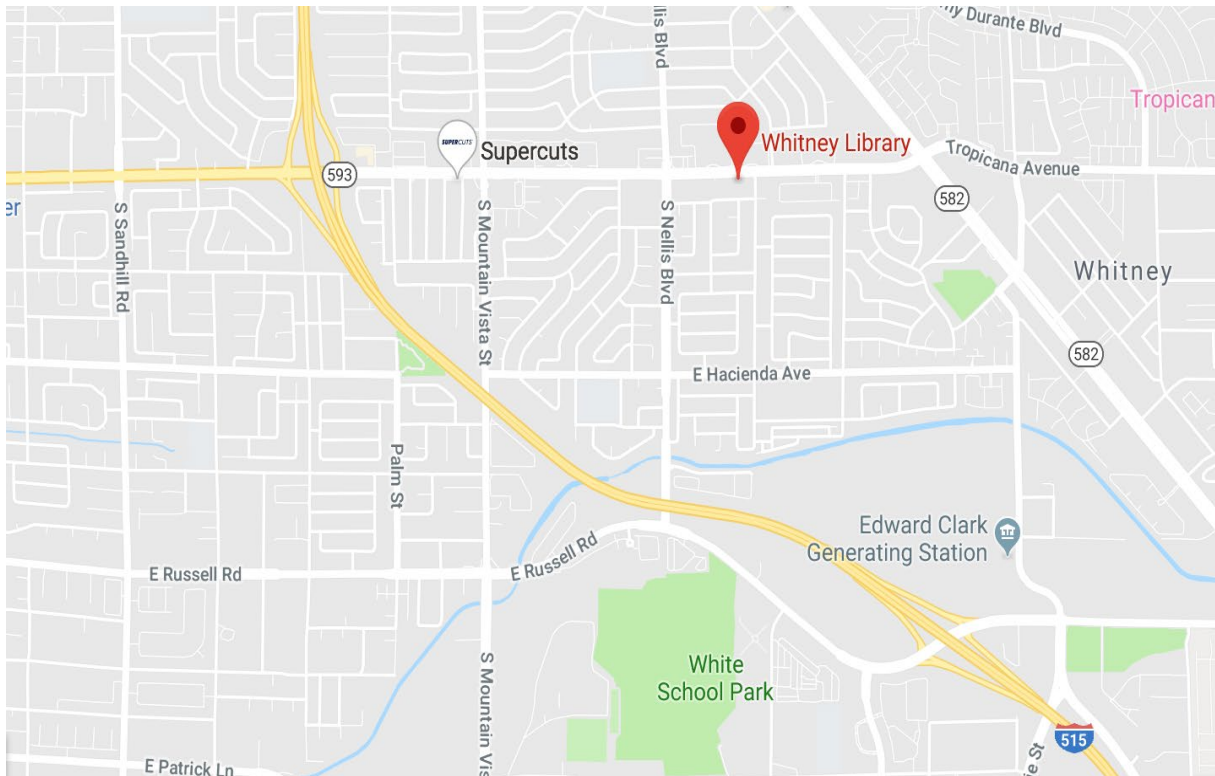
4Wall Entertainment Stage Lighting Equipment
3165 W Sunset Rd, Ste 100, Las Vegas, NV 89118
702.263.3858

Production Resource Group LLC Stage Lighting Supplier
6050 S Valley View Blvd, Las Vegas, NV 89118
702.942.4774

AV Vegas
4780 Arville St, Las Vegas, NV 89103
702.878.5050

Map & Directions

Address: 5175 E. Tropicana Ave. Las Vegas, NV 89122



From Harry Reid (formally McCarran) Airport

- Turn Left onto Spencer St.
- Turn Left on Aller Dr.
- Turn Left on Surrey St.
- Turn Right onto E. Russell Road
- Turn left onto S. Mountain Vista St.
- Turn right onto E. Tropicana Ave.
- The Library will be on the right

From I-15

- Exit Tropicana Ave.
- Head East on Tropicana Ave.
- The Library will be on the right

